



CITY OF UNIVERSITY CITY, MISSOURI

6801 Delmar Boulevard, University City, MO 63130

314-862-6767

www.ucitymo.org



ADOPTED BUDGET FISCAL YEAR 2018

July 1, 2017 to June 30, 2018



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
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**City of University City
Missouri**

For the Fiscal Year Beginning

July 1, 2016

Executive Director



CITY OF UNIVERSITY CITY, MISSOURI

FISCAL YEAR 2018 OPERATING BUDGET

FIVE-YEAR CAPITAL IMPROVEMENT S PROGRAM



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Charles Adams, Interim City Manager
 6801 Delmar Boulevard, University City, MO 63130, Phone: 314.505.8534,
 Fax:314.863.9146

June 26, 2017

Honorable Mayor and City Council
 City of University City, Missouri

Honorable Mayor and Members of City Council:

In accordance with the Charter of the City of University City, it is my honor to present the recommended budget for 2017-2018 (FY 2018). This adopted budget includes a one year operating budget for all funds, as well as a five year FY 2018-FY 2022 capital improvement program. The City's overall budget is made up of the General Fund, Special Revenue Funds, Capital Project Funds and Enterprise Funds. The Fiduciary Funds are presented for information only. The budget continues to be a resource-constraints budget, with revenues equal to expenditures in all funds except the General. The deficit balance in the General Fund was due to a one-time short term lease for the temporary police building. This expense was partially offset by an increase of the public safety sales tax. Overall this budget is reflective of prudent fiscal planning as the City prepares for challenges in coming years.

The budget process is also a reflection of our focus on transparency throughout the organization. It is our desire to present a budget that promotes accountability and increase engagement. The document holds information that we believe is relevant to guide staff, Council and to inform the City's residents.

Below is a summary of the revenues, expenditures and fund balances of each of the City's funds for FY 2018 Budget (dollars in thousands):

Fund	FY 2018 Revenues	FY 2018 Expenditures	Surplus (Deficit)	Beginning Fund Balance	Ending Fund Balance	% of Ending Fund Balance to Expenditures
General	23,959	24,384	(425)	6,469	6,044	25%
Capital Improvement Sales Tax	2,402	2,385	17	1,565	1,582	66%
Park and Storm Water Sales Tax	1,301	1,044	257	12	269	26%
Grants	1,634	1,634	-	-	-	0%
Library	1,764	1,762	2	1,212	1,214	69%
Solid Waste	3,050	3,042	8	2,107	2,115	70%
Parking Garage	161	161	-	1,931	1,931	1199%
Loop Business District	207	207	-	140	140	68%
Parkview Gardens Special District	83	83	-	110	110	133%
Economic Development Sales Tax	666	615	51	1,497	1,548	252%
Sewer Lateral	571	571	-	604	604	106%
Total	\$ 35,798	\$ 35,888	\$ (90)	\$ 15,647	\$ 15,557	43%

Budget Highlights

Key highlights of the budget include:

- 1) Anticipates a distribution of Public Safety sales tax for the period of three fourths of the FY 2018.
- 2) Increases funding for the City's infrastructure priorities, including Centennial Commons' improvements and Heman Park pool renovations. Approximately over \$1.0 million was budgeted for street and sidewalk improvements.
- 3) Partnering with the University City School District and local businesses to fund a Youth Employment Program.
- 4) Continuing to fund U City in Bloom for the maintenance of gardens and other beautification projects throughout the City.
- 5) Providing a 2% cost of living increase for all eligible city employees.
- 6) Continuing to make the actuary's recommended contribution to both pension plans.

Budget Influences

The objectives of this budget are to maintain a high level of services with a moderate increase in revenues, and continue to implement strategies and policies articulated in the City's long-range plans and initiatives. Several factors impacting these objectives include:

- Realistic projection of revenues and expenditures help to ensure that adequate resources will be available to meet the budgeted obligations.
- The FY 2018 General Fund balance level will continue to decrease to be slightly over the recommended level of 17% of the operating expenditures. This fund balance excludes the \$7.0 million committed for the construction of the Police facility.
- The cost of living increases for all employees are budgeted at 2%, which will help retain high quality employees. There is no question that the City's success is built upon the talented group of employees.
- The costs of employee benefits continue to increase, specifically for pension contribution and medical insurance.
- Parking meter rates were slightly adjusted. However, the City has not yet seen a parking revenue increase.
- Refuse fees were also increased by 12%; this increase was also offset by uncollected revenue.

Budget Overview

This budget includes projected revenues and expenditures for eleven (11) budgeted funds. The total revenues in all funds are projected to be \$35,797,500, an increase of 2.1% from FY 2017. This is primarily based on an expectation that the completion of the Trolley project will bring additional sales tax. Additionally, we have included a revenue increase of \$800,000 in this budget for the public safety sales tax. The total expenditures are projected to be \$35,887,700, which is an increase of 2.4% from FY 2017, mainly for the General, Capital Improvement Program and Solid Waste expenditures.

This is the third year that capital improvement and park and storm water sales tax revenue are captured in the separate Capital Project Funds. The revenues from these sources are projected at \$2.4 million and \$1.3 million, respectively.

To meet the standards set forth by the Government Finance Officers Association, the various bond agencies which evaluate the City's financial health and the City's own policies, the City will continue to provide responsible financial management. To that end, the City will strive to maintain the unassigned fund balance in the General Fund at approximately 25% of the operating expenditures.

All other component units of the City, specifically the Loop Special Business District and the Parkview Gardens Special Business District, maintain balanced budgets. University City Library became the City's discretely presented component unit in FY 2014 projects a surplus of \$2,100 for FY 2018.

The Solid Waste Fund highlights include nearly \$200,000 for both private and public street sweeping and improvements to the transfer station scale and pit compactor. The Solid Waste Fund operation without administration and capital improvement projects a surplus of \$7,900. The Parking Garage Fund continues to maintain a self-sustained position and balanced budget with the estimated revenues and expenditures of \$161,200.

Other budget summaries include:

- The General Fund (the City's operating fund) revenues are estimated at \$23,958,500, which represents a 2.2% increase from the previous year's budget. The expenditures are estimated at \$24,383,500 which represents a 4.1% increase from FY 2017.
- It is important to note that Police and Fire departments remain the two largest departments of the City. These two areas' combined expenditures represent over 50% of the total General Fund operating expenditures.
- Capital Improvement expenditures, including grants, Economic Development Sales Tax and Solid Waste Funds, are \$4,095,500.

Economic Outlook

Although this is a sustainable budget, the City continues to face uncertainty in the future. As the City is emerging out of the economic downturn, we start to see the growth of revenues such as sales tax; however the expenditures continue to rise.

City revenue estimates for sales tax and other economic related activity continue to be slightly higher than previous years; which has a significant impact on the budget. The City is operating with a very moderate projection of revenue levels, and long-term projections do not demonstrate an increase in revenue of more than one percent (1%) for the next couple years.

The City's economic outlook is stable in comparison to regional trends. With businesses still cautious to spend in the wake of uncertain fiscal and monetary policies, consumers remain the primary growth engine to support further economic expansion. As a healthy job market, strong consumer balance sheet and relatively high consumer confidence should have a more favorable increase in spending patterns. The City continues to identify and eliminate barriers to investment and make positive changes to enhance the environment. Over the past year, multi-family and commercial developments and planned projects continue to improve the fiscal stability of the City and provide a variety of employment opportunities and services to

Comprehensive Plan is underway, and will help develop policies and strategies to meet economic development challenges.

Moderate increases are expected in revenue levels. It is important to recognize the City's classification as a "pool city" and that retail performance will continue to be entangled with other jurisdictions in the near future. Therefore, additional residential growth is beneficial to the City in terms of the pool distribution.

The City still has significant financial challenges ahead in continuing to provide the current quality of City services and significant improvements to the City's infrastructure which includes streets, curbs and sidewalks. The ongoing support of city residents, City Council and city staff will ensure that University City continues to enjoy a high level of municipal services.

This adopted budget represents a fiscally responsible plan for addressing the current and long-term public service needs of the citizens of University City while preserving the financial strength of the City. Therefore, it is important that we exercise financial prudence and closely monitor financial trends during these uncertain and changing economic times in order to manage the City's resources into the future.

Through all budget meetings with City Council, review processes, inquiry and response dialogue, and public participation, certainly improve the quality of this budget. This adopted budget will be a tool for decision making, a communicator of the policies and an operational guidance that moves the City forward.

Special acknowledgement, recognition and deep appreciation is given to the Director of Finance, Tina Charumilind who is responsible for the preparation of the financial analysis, projections, financial statements and recommendations that assisted City Management throughout the entire budget process. Recognition is also extended to all Department Directors and their staff who worked tirelessly in preparing thoughtful budget contributions that formed the basis of this budget; and finally, the thoughtful guidance of the elected officials that navigated through the many options during this budget process.

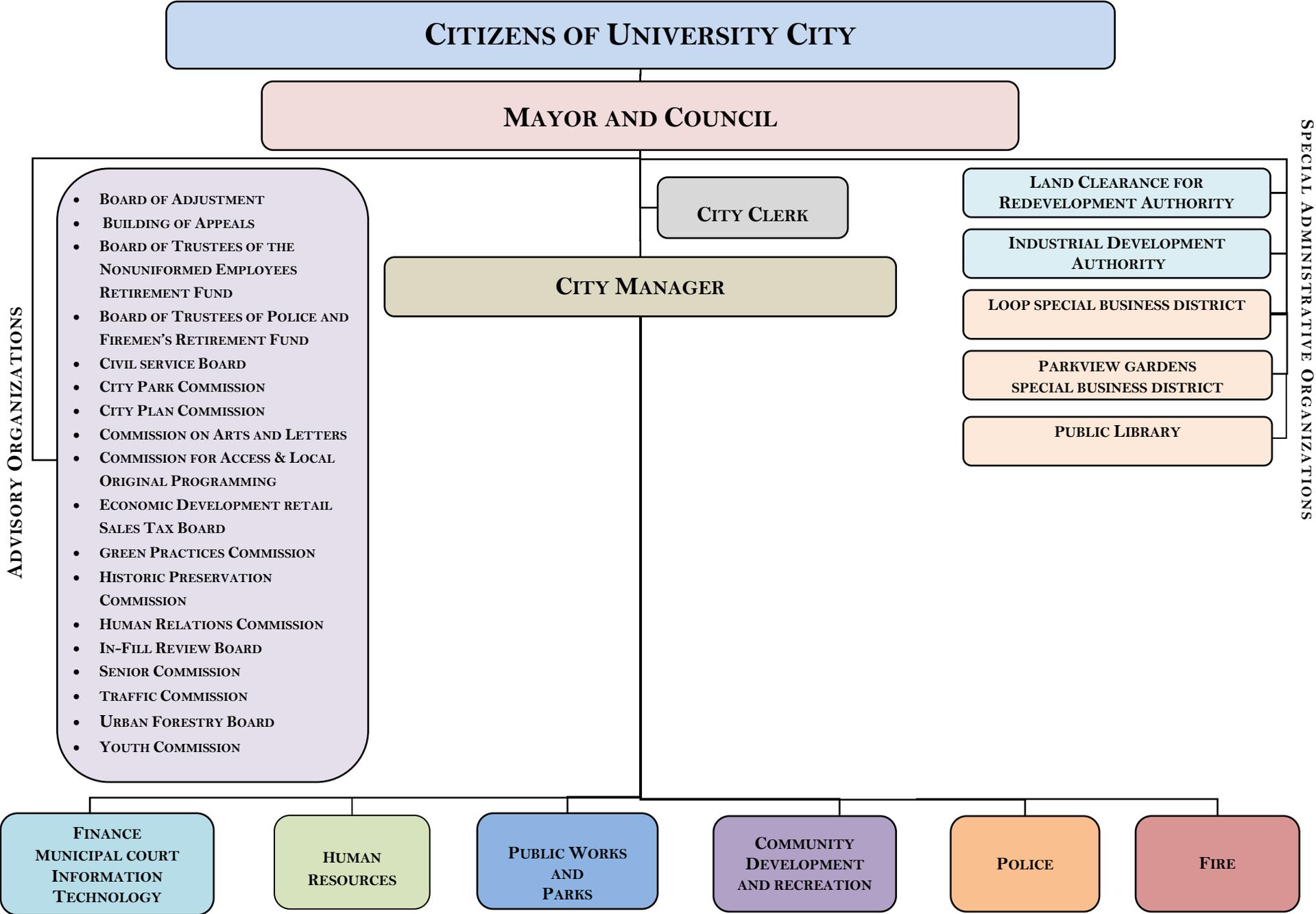
Respectfully submitted,


Charles Adams
Interim City Manager



Principal Officers		
Mayor	Shelley Welsch	
City Council	Terry E. Crow Ward One	Steve McMahon Ward One
	L. Michael Glickert Ward Two	Paulette Carr Ward Two
	Bwayne Smotherson Ward Three	Rodney Jennings Ward Three
Interim City Manager	Charles Adams	
Director of Finance	Tina Charumilind	
Director of Public Works and Parks	Sinan Alpaslan	
Police Chief	Larry Hampton	
Director of Community Development	Andrea Riganti	
Fire Chief	Adam Long	
Interim City Clerk	LaRette Reese	

GOVERNMENT OF THE CITY OF UNIVERSITY CITY, MISSOURI





EXECUTIVE SUMMARY

The City is an inner-ring suburb on the western boundary of the City of St. Louis, Missouri. The City is located in St. Louis County. It ranks third and sixth with respect to total population and assessed valuation in St. Louis County. The City was founded by Edward Gardner Lewis and was incorporated in 1906.

The form of government established by Charter is Council-Manager. The City Council is the legislative and governing body of the City. It consists of six Council members and the Mayor, all of whom are elected by the residents of the City. Council members are elected from three wards to serve four-year staggered terms. The Mayor is elected at large and serves a four-year term. The City Council and Mayor appoint the City Manager and City Clerk, and enact legislation to protect the health, safety, and general welfare of the citizens of the City. The City Manager directly supervises all City government agencies and departments, except the Library, while also serving as chief advisor to the City Council. The City is considered a residential community with a diverse population. There are approximately 35,400 residents (U.S. Census Bureau 2010) and 18,000 housing units in the City. The population density is 6,000 inhabitants per square mile. The area of the City is approximately 6 square miles. The City provides a full range of municipal services for its citizens. These include public safety (police and fire), streets, sanitation (solid waste), culture and recreation, public improvements, community development, and general administrative services.

Economic Condition and Outlook

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment the City operates within.

- **Local economy.** Known for a diverse mix of retail and restaurant establishments and cultural activities, the City is a regional destination in the St. Louis region. It is located north of Washington University Saint Louis, west of the City of St. Louis, and near major transportation corridors making access to City attractions convenient. Most commercial development is located along two major thoroughfares; Olive Boulevard and Delmar Boulevard. These two roadways run parallel to each other, traversing the City from East to West. The City's economy is also supported by secondary business districts and neighborhood serving commercial districts. The City is fully landlocked and developed as a stable residential community with a large variety of housing types that contribute to growth in residential and commercial assessed values. The City's future growth continues to in the development and redevelopment of business and residential areas.
- **Long-term Financial Planning.** Each year the City updates its five-year capital improvement plan. Projects totaling over \$9.9 million are planned for the fiscal years 2018 through 2022. The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required. The bonds are paid back within a period not to exceed the expected useful life of the project. Projects for which bonds have been issued include expansion and renovation of the city's recreational facility, renovation of City Hall and renovation of Fire Station #2. A general obligation property tax levy repays a small issuance of debt related to City Hall renovations. The City paid off general obligation bonds in March of 2015. The parking garage revenue is used to repay a portion of the debt. Started in September 2015, the remainder and majority of the debt are paid by capital improvement and park and storm water sales tax revenues.

As state on page iii, the City is a "pool city" and greatly benefit from the pool. If the County sales tax distribution formula is modified due to other pool city challenges the Missouri's constitution, the City has a negative financial impact started in January 2017.

BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services provided by the City of University City and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the City puts into developing a budget.

Budget Message

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

Changes to the Budget Document

The City strives to simplify and enhance the budget document for readability and also to enhance understanding of the information. FY 2018 is the second year that contains substantial changes to the General Fund revenues and expenditures. Below is the listing of reorganization and informational items for the FY 2018 budget.

1. The City has established two capital project funds, which started in FY 2016:
 - Capital Improvement Sales Tax – This fund is used to account for a revenue resource from the one-half cents Capital Improvement Sales Tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.
 - Parks Sales Tax – This fund is used to account for a revenue resource from the one-half cent Parks Sales Tax passed by voters in November 2001. All parks and recreation activity is tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012 is made from revenue generated within this fund.
2. In September 2015, the City started outsourcing ambulance services to Gateway Ambulance Service LLC. This transition decreased a significant amount of revenue and related expenditure in Fire Department. During the budget study session, the majority of City Council considers to re-institute of Fire Department Ambulance service in the near future.
3. In May 2017, the City started outsourcing pool operations management to Lifeguard Limited. This transition will guarantee the City's significant staffing needs are met. The City's swim season runs from Memorial Day weekend through the second week in September, which is longer than any other municipal pool. In addition, the hours are extended daily through 8:00pm. This extend operation was implemented at the request of University City residents. The outsource company can provide better resources than the in-house management.

Budget Summaries

The budget summary offers an overview of the City's finances and examines the following areas:

- The budget components, process, and budget amendment policy
- Financial and operational summaries for all governmental funds
- Historical trends for revenues and expenditures

Operating Budget

This section provides a closer look at the various functions of each department. Each department has provided a description of its core job functions, mission statement, goals and objectives for the upcoming year, as well as recent accomplishments and other relevant statistics. The budget summaries include both historical and current year financial data for programs and services offered by the department. They also include a summary of the type of expenditures incurred by the department as well as trends on authorized staffing.

Appendix

This section includes the history of University City and some key City statistics regarding population, personal income, occupational distribution, school enrollment and much more.

Also included is a glossary of important financial and budgetary terms that are used throughout the budget document, which helps address many of the City's most important aspects.

Account Changes

Started in FY 11, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be allocated to all other departments within the General Fund via the Internal Service Fund (Fleet Fund). In addition, this enterprise fund also has its own bank account effective in December 2014.

In FY 12, Tax Increment Financing Fund for Olive Central was dissolved. The properties were transferred to the City and were being held for resale to the developers. These properties are worth \$570,000 at the end of FY 2016.

University City Public Library was reclassified as discretely presented component units effective in FY 2014. For the fiscal year ended June 30, 2014, its statement of net position and activities are presented accordingly. The Board of Trustee approves its annual budget. The Library's budget is also included here as information only.



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1st and ends on June 30th of the following year. The proposed budget period will be from July 1, 2017 to June 30, 2018 or as referred to in this document, Fiscal Year 2018 (FY 2018).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director is responsible for the preparation of individualized program budget requests and some of the personnel services expenditures. The Director of Finance is responsible for preparation of revenue estimates and salaries and benefits for all employees. Budget requests are submitted to the City Manager who may request additional information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the City Council.

The City Manager holds a public hearing prior to the finalization of the proposed budget to receive comments from the public on the formation of the budget. After receiving the draft budget, the City Council will hold budget study sessions to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearings and meetings is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at www.ucitymo.org.

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.

BUDGET CALENDAR FY 2018

DATE	ACTION	PERFORMED BY
November 17, 2016	Hold public Budget Meeting for citizen input	City Manager
February 1, 2017	Budgeted salaries increases are provided to City Manager and Department Directors	Finance
February 9, 2017	Submit completed Capital Improvement Program (CIP) forms to Finance	Department Directors
February 13-16, 2017	Entering Department budgets and submit program indicators to Finance	Department Directors
February 22, 2017	Prepare preliminary summaries of revenue and expenditures for review by City Manager	Finance
March 16, 2017	Hold public Budget Meeting for citizen input	Interim City Manager
March 21-24, 2017	Conduct Department meeting with Director presenting Proposed Budget	Interim City Manager Department Directors
April 19, 2017	Hold Council Budget Study Sessions	City Council Interim City Manager Department Directors
April 28, 2017	Submit Proposed Budget to City Council	Interim City Manager
June 12, 2017 (Council Meeting)	Hold official public hearing on FY 18 Budget	City Council
June 19, 2017	Hold Council Budget Study Sessions	City Council Interim City Manager Department Directors
June 26, 2017 (Council Meeting)	Adopt FY 18 Budget and CIPs	City Council
July 1, 2017	Begin Fiscal Year 2018	All
August 1, 2017	Distribute final printed budget document	Finance

BUDGET SUMMARY

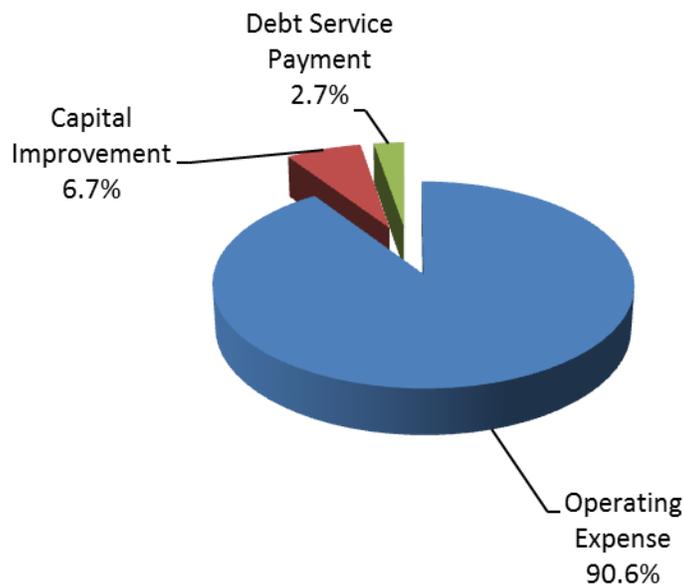
The annual budget for the City of University City is divided into three major components that include all appropriations for the City is explained below:

1. The *operating budget* finances the day-to-day provision of City services totals \$28.7million.
2. The *capital Improvement budget* funds the construction of city facilities, such as City Hall, Police and Fire stations, in addition to the construction of roads, public amenities and other infrastructure throughout the City. The program totals \$4.1 million, which includes \$1.6 million from grants.
3. The *debt service budget* is used to repay money borrowed by the City, primarily for capital improvements, and amounts to \$0.8 million. This total is a combined total expenditure from the General Fund, Capital Improvement Sales Tax Fund, Park and Storm Water Sales Tax Fund and Enterprise Fund (Public Parking Garage). The City does not have budget for Debt Service Fund due to the General Obligation Bonds Series 2005 was paid off in FY 2015.

The total budget, including all three components, is \$36.1 million for FY 2018. This represents a decrease of \$1.5 million from the FY 2017 total budget. This is primarily due to the amount of grant revenue the City expected to be awarded.

As you can see from the pie chart below, the operating (90.6%) and capital improvement (6.7%) appropriations account for 97.3% of the total appropriations. Debt Service is accountable for 2.7%. Operating budget is discussed on the following page. The Capital Improvement Program can be found in the last section of this budget book.

City of University City
Total FY 2018 Appropriation



Operating Budget

The development of University City's FY 2018 budget was an open process designed to reflect the needs and desires of the community.

In November, the Finance Department initiated the budget input process for FY 2018, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issue to address in developing the FY 2018 budget was the economy and the impact it was having on the City's resources to fund services to the community. One effect was the possible change in the 1% countywide sales tax distribution, due to not only a reduction of University City population based upon the latest census figures, but also a methodology and formula calculation change to the distributed amount. FY 2017 represents the fifth straight year that revenue resources have been moderately increased for the General Fund while demand for city services has remained steady or increased in some areas (e.g., a plan to renovate or construct the new police building), while City property tax revenues have stabilized and are projected to have a slight decrease.

As part of the FY 2018 budget development process, departments proposed reductions to their ongoing General Fund base operating budgets for non-salary related items. Each Department Director reviewed all the proposed reductions to ensure core services would continue to be provided, particularly those related to police services, as defined by City Council strategic goals.

The entire management team met in January and February to develop the City Manager's recommended budget.

Public Hearing on FY 2018 Budget

A public session was held on November 17, 2016 and March 16, 2017 to discuss the pertinent issues surrounding the FY 2018 operating, capital and debt service budgets. The City Manager has included additional funding in some areas, such as increase funding the U City in Bloom to promote beautification of the City and continue to fund the Youth Program and Arts and Letters Commission. The council study sessions were held on April 19th and June 19th. The official public hearing was held on June 12, 2017.

Short Term Factors and Budget Guidelines

The objectives of this budget are to preserve the current level of services with declining revenues while making progress towards and implementing the City's long range plans. Significant assumptions include:

- Moderate, but realistic projection of revenues and expenditures. Moderate projections help ensure that adequate resources will be available to meet budgeted obligations.
- Slight increase in assessed value of the properties in the City has resulted in a higher tax rates. The new construction resulted in the increase of property tax revenue.

- FY 2018 Deficit Budget will lower the level of the General fund reserves.
- Cost of living adjustments (COLA) for all employees are budgeted at 2% increase.
- Employee benefits continue to increase specifically for medical insurance and pension contributions.
- Major fees are reviewed and adjusted as needed.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Enterprise and Internal Service Funds financial statements are prepared using the accrual basis of accounting. Governmental Funds use the modified accrual basis of accounting. Fiduciary Funds use the accrual basis of accounting. Difference in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

- Under accrual method, income is recorded in the period in which they are earned and expenditures are recorded in the period in which they are incurred.
- Modified accrual is the method under which revenues are recognized in the period in when they become available and are measurable, and expenditures are recognized in the period in which the associated liability is incurred.

Amending the Budget

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation of \$36.1 million for FY 2018. However, the City Manager may approve the transfer of any unencumbered appropriation balance or portion thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City's computerized financial system.

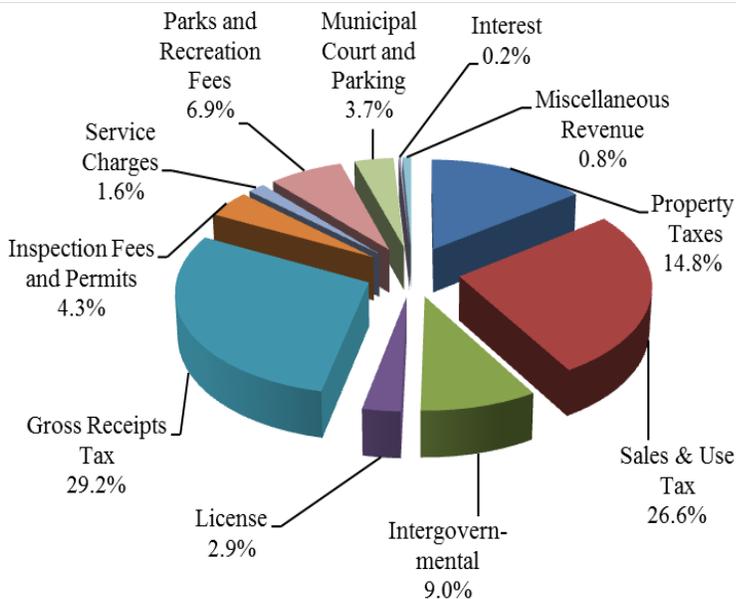
FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has five (5) main categories of funds: General Fund, Special Revenue Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of twelve (12) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, and parking fees, just like any other business would do.

The City also has the following funds which are not budgeted at this time: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental revenue, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees, municipal court and parking, and miscellaneous revenue.



The largest single source of revenue to the General Fund is Gross Receipts Tax, or Utility tax, at 29.2%. The next largest single source of revenue is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax and fire services, combined total is approximately 26.6%, followed by Property tax at 14.8%, Intergovernmental at 9% and Park and Recreation fees at 6.9%.

**Special Revenue Fund Group:
Sewer Lateral (Fund 05)**

This fund provides assistance to residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 2018, this fund projects revenue and expenditures in the amount of \$570,500 and \$570,500, respectively. With this projection, the Sewer Lateral Fund will have a balanced budget for FY 2018.

Economic Development and Sales Tax Fund (Fund 11)

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006 to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City. The FY 2018 projected revenue for this fund is \$665,000.

Grant Funds (Fund 22)

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to comply with the specific financial and reporting requirements of each grantor agency. For FY 2018, the City anticipates the total awards from all sources in the amount of \$1.6 million.

Capital Project Funds:

Capital Improvement Sales Tax Fund (Fund 12)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for an approximately 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs) as well as the City's capital projects for annual infrastructure maintenance. The FY 2018 projected revenue and expenditures for this fund are \$2.4 million and \$2.2 million, respectively.

Park and Storm Water Sales Tax Fund (Fund 14)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Park and Storm Water sales tax passed by voters in November 2001. This revenue is used to pay for an approximately 35% of principal and interest payments on Certificates of Participation Series 2012 (COPs) as well as the City's capital projects for annual park and storm water maintenance. The FY 2018 projected revenue and expenditures for this fund are \$1.3 million and \$1.2million, respectively.

Fiduciary Funds (For information only):

Police and Fire Pension Fund (Fund 03)

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from property tax levy at the rate of \$0.166, \$0.149 and \$0.195 for residential, commercial and personal, respectively.

Non-Uniformed Pension Fund (Fund 10)

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.

Enterprise Funds:

Solid Waste (Fund 08)

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through the fees paid by sanitation customers (both residents and businesses). The City implemented the five (5) cycled billing in FY 2013. Revenues are collected on specific months based on the route of services. In 2016, the City increased these fees by 12%. The projected revenue and expenditure for FY 2018 are \$3,050,000 and \$3,042,100 for operation and leaf collection, respectively.

Parking Garage (Fund 27)

This fund provides operations and administration of the 98-space University City Parking Garage in the Loop Special Business District. Funds are also used to pay approximately 14% of the Certificates of Participation, Series 2012. In FY 2018, the debt payment was scheduled to be \$51,000 for principal and \$1,980 for interest. The revenues and expenditures are projected to be \$161,200 and \$161,200, respectively. The source of revenue comes from the rental of ground floor retail space and parking revenues.

Internal Service Fund:

Fleet Management (Fund 02)

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel purchased for City vehicles. City departments pay for these services on an actual usage basis. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks and other technology related equipment. In FY 2018, this fund anticipates a total revenue and expenditure of \$1,473,300.

Component Units:

Library (Fund 06)

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2017 are \$0.237 for residential, \$0.220 for commercial and \$0.280 for personal. The FY 2018 projected revenue for the Library is \$1,763,800 and projected expenditure is \$1,761,700 (excluding the \$4,000 transfer out to the General Fund for administrative charges). With this projection, the Library will have a surplus budget of \$2,100.

University City Loop Special Business District (Fund 18)

The City established this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City, referred to as the Loop. The projected revenue for FY 2018 is \$207,000. This is a combination of property taxes, business license fees, donations and transfer from Economic Development Sales Tax Fund.

Parkview Gardens Special Business District (Fund 19)

The City established this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of a SBD of the City. The projected revenue for FY 2018 is \$83,200 which mainly from property taxes.



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REVENUES AND EXPENDITURES MATRICES

Below is the table illustrates all type of revenue sources generated in the City of University City and relationship to all funds including General Fund. For example, General Fund records 1% of County-wide sales taxes and local use tax. The City anticipates additional ½ % of County-wide for public safety in the second quarter of FY 2018, and plan to record it in separate account in General Fund temporarily. Economic Development Sales Tax Fund records ¼ % sales tax, Capital Improvement and Park and Storm Water Sales Tax Funds record ½ % sales tax, respectively. Library, Loop Business and Parkview Garden levied the real and personal property taxes.

ANNUAL OPERATING BUDGET

REVENUES MATRIX

Revenues	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Solid Waste and Parking Garage	Library, SBD Loop, Parkview Garden
Sales Taxes	✓		✓	✓	✓		
Local Use Tax	✓						
Property Taxes	✓	✓					✓
Motor Fuel & Gasoline Tax	✓						
Gross Receipts Tax	✓						
Grant				✓	✓	✓	✓
License	✓						✓
Inspection Fees and Permits	✓						
Charges for Services	✓					✓	
Parks and Recreation Fees	✓						
Municipal Court and Parking	✓						
Interest	✓						
Miscellaneous	✓						

The following table illustrates the relationship between functional units, major funds, and non-major funds. For example, Finance Division allocates staff labor hours to Solid Waste Fund and Library, Special Business District, Loop and Parkview Garden, and Engineering Division in Public Works Department allocates staff labor hours to Sewer Lateral, Capital Improvement Sales Tax, Park and Storm Water Sales Tax and Solid Waste Funds.

ANNUAL OPERATING BUDGET

EXPENDITURES MATRIX

Expenditures	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Solid Waste and Parking Garage	Library, SBD Loop, Parkview Garden
Legislation	✓						
General Administration:							
City Manager's Office	✓						
Human Resources	✓						
Aministrative Services:							
Finance	✓					✓	✓
Information Technology	✓						
Municipal Court	✓						
Police	✓						
Fire	✓						
Public Works and Parks:							
Engineering	✓	✓				✓	
Street Maintenance	✓			✓			
Park Maintenance	✓				✓		
Golf							
SW - Admin						✓	
SW - Operation						✓	
SW - Leaves Collection						✓	
Community Development:							
Administration	✓						
Facilities Maintenance	✓						
Recreation:							
Community Center	✓						
Aquatics	✓						
Centennial Commons	✓						
Economic Development			✓				
Public Parking Garage						✓	
Library							✓
SBD Loop							✓
SBD Parkview Garden							✓

STRATEGIC GOALS AND OBJECTIVES

The Strategic Goals and Objectives are the main focus of all City's department during this time period. They highlight the City's challenges and some uncertain influences during the economic recovery times. Each goal may require multiple years to accomplish based on the limitation of the City's resources.

1. Focus on Commercial and Retail Development

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop. Assist with the formation of a Community Improvement District.
- Complete long-range planning efforts; implement where appropriate



2. Preserve and Stabilize Neighborhoods; Encourage Growth



- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
 - Continue proactive efforts to ensure properties are well maintained.
 - Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

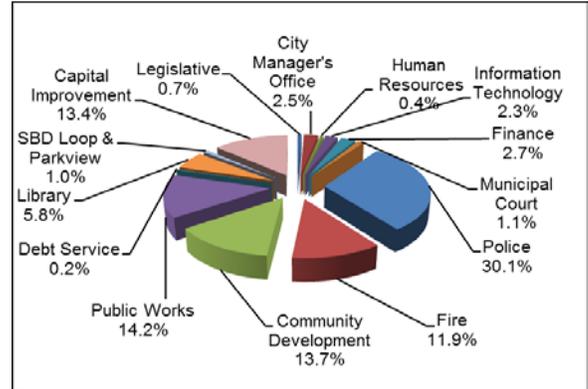
3. Financial Stability and Long Term Vitality

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to "pay as you go"
- Maintain the level of the General Fund's fund reserve not only at the recommended level but also build up for the future spending if needed



4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.



5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century



City Council

- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.

6. Focus on Infrastructure

- Maintain and enhance transportation infrastructure to provide safely accessible and acceptable levels of service and accommodate all modes of travel.
- Provide responsible municipal services efficiently and cost effectively.
- Update and maintain park infrastructure to provide safely accessible places for recreation.
- Upgrade to and maintain compliance of all municipal operations with Federal, State, and local laws and regulations.
- Coordinate municipal operations with other jurisdictional public agencies and utilities for health, welfare and safety of the public.



7. Public Safety

- To prevent and repress crime.
- To detect criminal activity and apprehend offenders.
- To protect life and property.
- To facilitate the safe movement of people and vehicles.
- To assist those in danger, those who cannot care for themselves, and those in need of assistance.
- To protect individual constitutional rights.





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FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to establish guidelines for the fiscal stability of the City. In addition these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
 - a. A budget message describing the important features of the budget and major changes from the preceding year;
 - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
 - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure;
 - d. The amount required for the payment of interest, amortization, and debt service charges on any debt of the city;
 - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.

Revenue Policy

- 1) The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.

Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.
- 2) The City maintains its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e. measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports in accordance with GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the annual budget at the appropriate times.

Operating Budget Policy

- 1) When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The City will maintain a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The City will aggressively seek regional, state and federal grants to support capital and special projects.
- 5) The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The City will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to maintain a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.

Capital Budget Policy

- 1) The City will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) All projects included in the FY 18 annual budget should have: a) current condition and/or justification of the need of the project, b) a timeframe to determine various anticipated phases of the project, c) financial implication, d) increase or decrease ongoing maintenance cost that has impact to the operating budget.

Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The City will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.

Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The City limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

Reserve Policy

The City will maintain an unreserved fund balance in the General Fund which represents 17% of annual expenditures.

Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011 financial statements and all subsequent annual financial statements until superseded.

The City of University City has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components are the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The portion of a governmental fund's net assets that are not in a spendable form (i.e. inventory and prepaid) or are required to be maintained intact.
- 3) Restricted fund balance - The portion of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e. grant revenue).
- 4) Committed fund balance - The portion of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e. encumbrances).
- 5) Assigned fund balance - The portion of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

Bonded Debt Schedule

The City of University City's Long-term debt includes Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness. The general obligation bonds are to be liquidated by the Debt Service Fund supported by a property tax levy, and the special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

General Obligation Bonds

The City currently does not have outstanding GO Bonds. However, the City may consider issuing one in the near future for a purpose of construction the new police facility. Limitations for bonding capacity are set by state statutes. The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2016, this would allow the City to borrow approximately \$59 million.

Special Obligation Bonds

These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The current outstanding debt on these bonds is \$205,000.

Certificates of Participation

Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City’s public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City’s Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, furnish and equip the City’s police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City’s Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City’s public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%. The current outstanding debt is \$2,680,000.

For the Years Ended June 30	Special Obligation		Certificates of Participation		Total
	Principal	Interest	Principal	Interest	
2018	\$ 50,000	\$ 8,338	\$ 790,000	\$ 44,588	\$ 892,926
2019	50,000	6,400	795,000	33,922	885,322
2020	105,000	4,200	1,095,000	20,805	1,225,005
	<u>\$ 205,000</u>	<u>\$ 18,938</u>	<u>\$ 2,680,000</u>	<u>\$ 99,315</u>	<u>\$ 3,003,253</u>

Fraud Policy

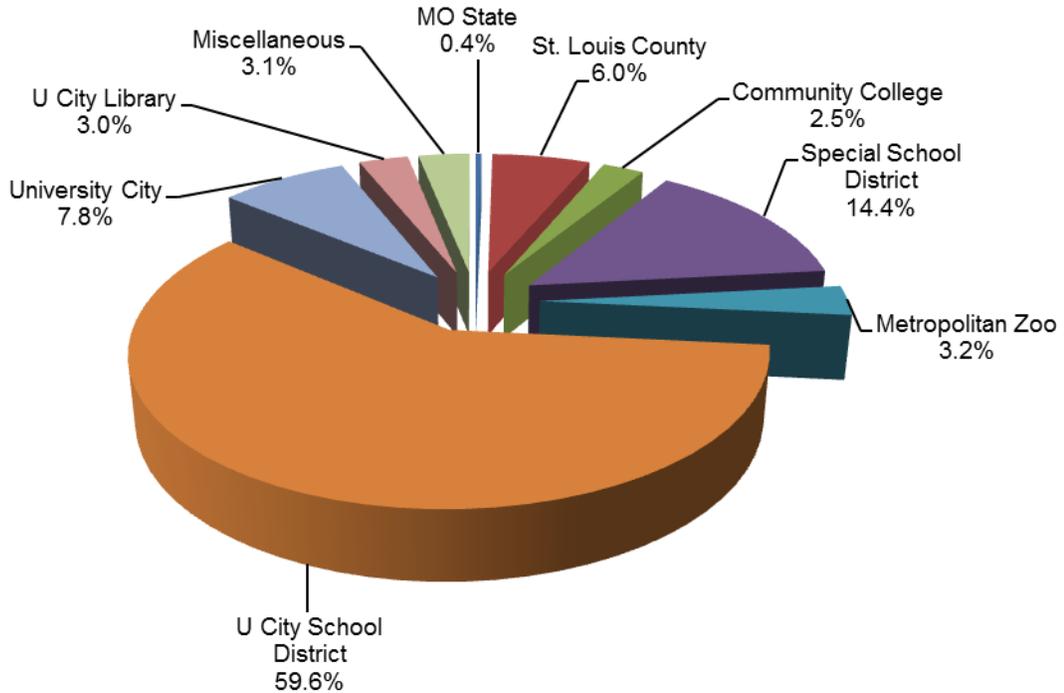
The City of University City is committed to protecting its revenues, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees, to gain by deceit, financial or other benefits. Examples of fraud and misuse of City assets include but are not limited to:

- 1) Embezzlement
- 2) Misappropriation, misapplication, destruction, removal, or concealment of City of University City property.
- 3) Alteration or falsification of documents (checks, time sheets, contractor agreements, purchase orders, other financial documents) or computer files
- 4) Misappropriation or misuse of City of University City resources, such as funds, supplies, or other assets such as inventory, furniture, fixtures, or equipment
- 5) Authorizing or receiving compensation for goods not received or services not performed.
- 6) Authorizing or receiving compensation for hours not worked.
- 7) Unauthorized use of City of University City logos and trademarks

Residential Property Tax Rate

Tax Category	Rate/\$100	% of Tax Bill
State of Missouri	\$0.0300	0.4%
St. Louis County	\$0.5150	6.0%
St. Louis Community College	\$0.2185	2.5%
Special School District	\$1.2409	14.4%
Metropolitan Zoological Park and Museum District	\$0.2795	3.2%
University City School District	\$5.1095	59.6%
City of University City (estimated non-binding)	\$0.6710	7.8%
University City Library	\$0.2590	3.0%
Miscellaneous	<u>\$0.2076</u>	3.1%
Total	\$8.5310	100%

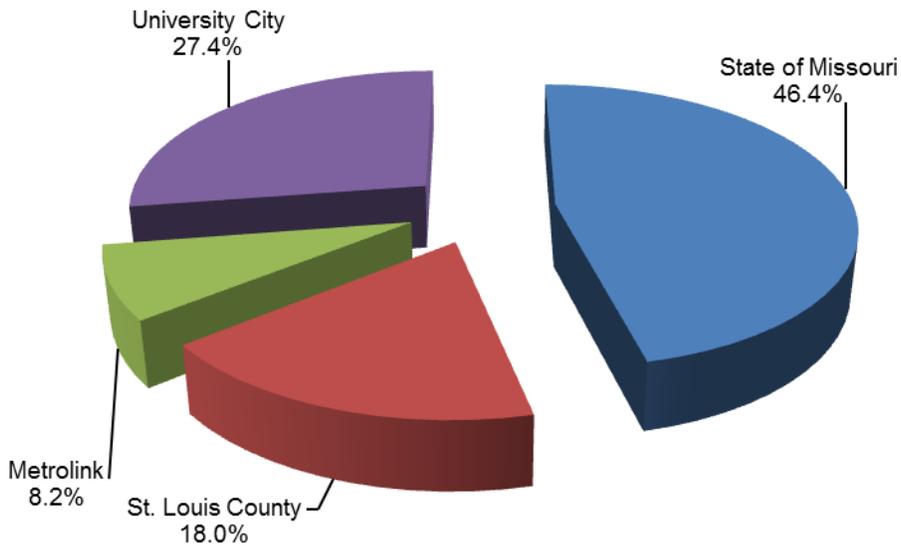
Percentage of Property Tax Bill



University City Sales Tax Rate

Category	% Rate
State of Missouri - General	3.000%
- Education	1.000%
- Conservation	0.125%
- Parks & Soil	0.100%
St. Louis County - Transportation	0.500%
- Metro Parks/Recreation	0.100%
- Children's Fund	0.250%
- E-911 Communication	0.100%
- Metro Parks and Arch	0.188%
- Public Safety	0.500%
MetroLink	0.750%
University City - Countywide	1.000%
- Capital Improvement	0.500%
- Parks	0.500%
- Fire Service	0.250%
- Economic Development	0.250%
Total	9.113%
Loop Trolley TDD (Transportation Development District) or Delcrest CID (Community Improvement District)	1.000%
Total	10.113%

Percentage of Sales Tax Rate





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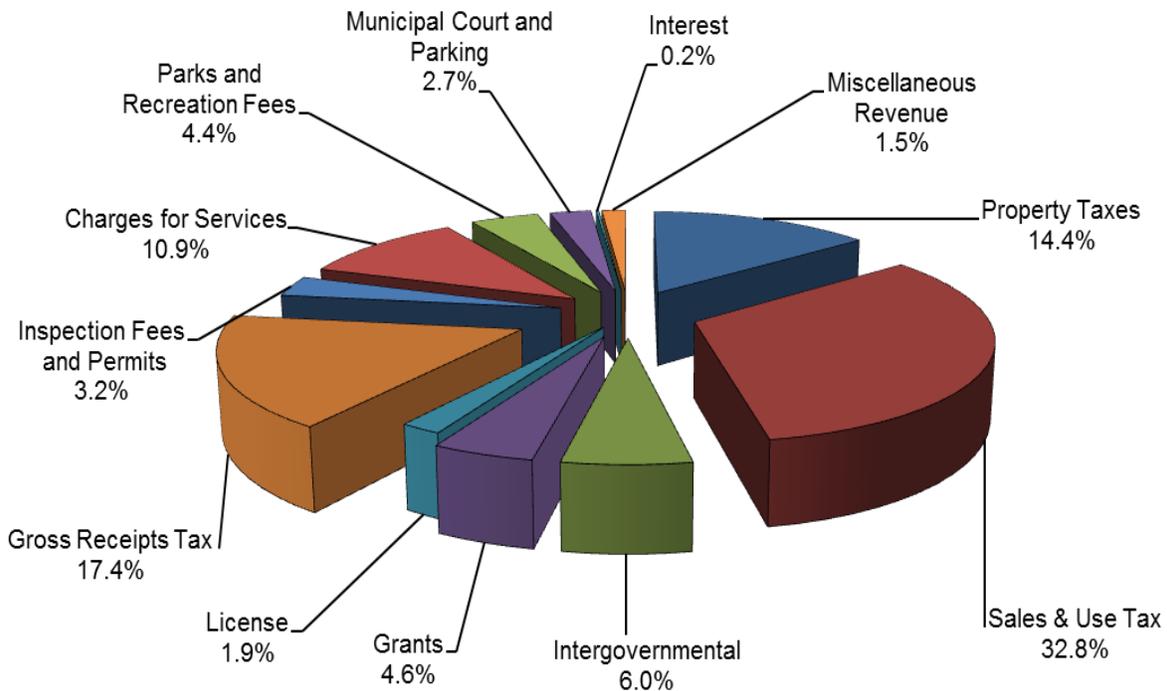


REVENUE SOURCES

REVENUES

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Internal Service Fund and the Fiduciary Funds are not included, because they do not represent resources received from outside sources.

	Amount	Percentage
Property Taxes	\$ 5,156,000	14.4%
Sales & Use Tax	11,695,000	32.8%
Intergovernmental	2,131,700	6.0%
Grants	1,694,000	4.6%
License	702,500	1.9%
Gross Receipts Tax	6,235,000	17.4%
Inspection Fees and Permits	1,150,000	3.2%
Charges for Services	3,880,500	10.9%
Parks and Recreation Fees	1,585,000	4.4%
Municipal Court and Parking	957,000	2.7%
Interest	58,500	0.2%
Miscellaneous Revenue	548,800	1.5%
Total Revenue	\$ 35,794,000	100.0%



The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 2017 are based on estimates through the end of the fiscal year. Budgeted amounts for FY 2018 are projections.

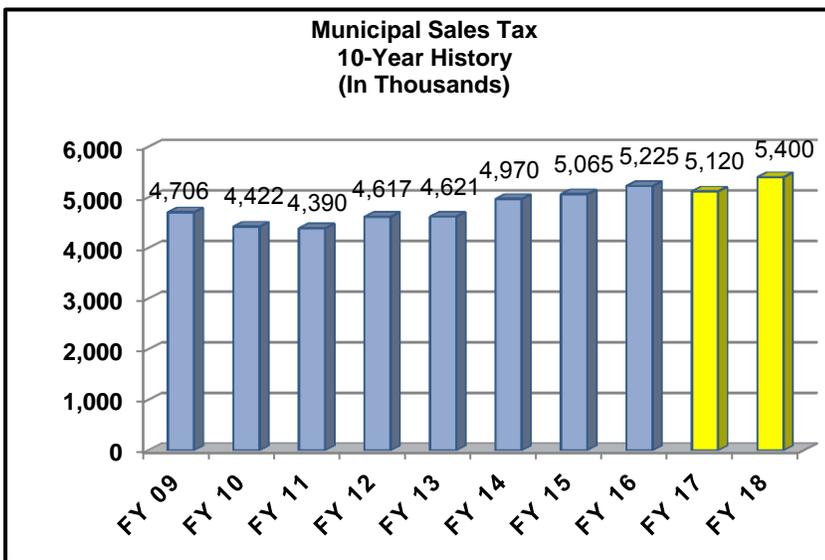


SALES TAX

Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the option of choosing either method on some types of sales taxes, and on other types the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

Municipal Sales Tax:

The City of University City receives a share of a county-wide one-percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities



in St. Louis County and the unincorporated areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 2012 due to the City faced a 5.0% decrease in population from 37.4 thousand to 35.4 thousand based on the 2010 census.

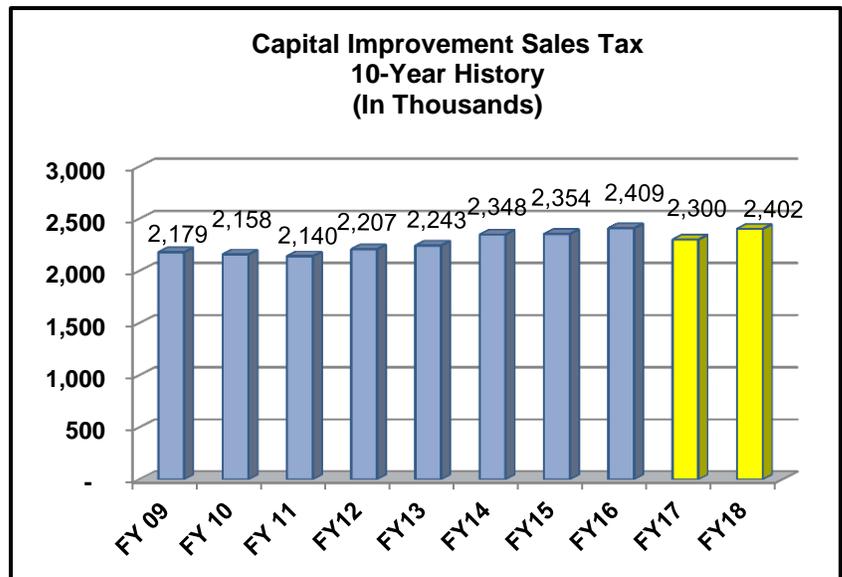
Based on the economy recovery in the region, and the completion of Trolley project, this sales tax is projected to increase from FY 2017 budget.

Some municipalities proposed to modify the formula in order to retain more sales tax revenue generated locally and share less with others through the pooled

distribution. The alteration to the pooled distribution formula was successful, the City's revenue would be directly affected in the future years.

Capital Improvement Sales Tax:

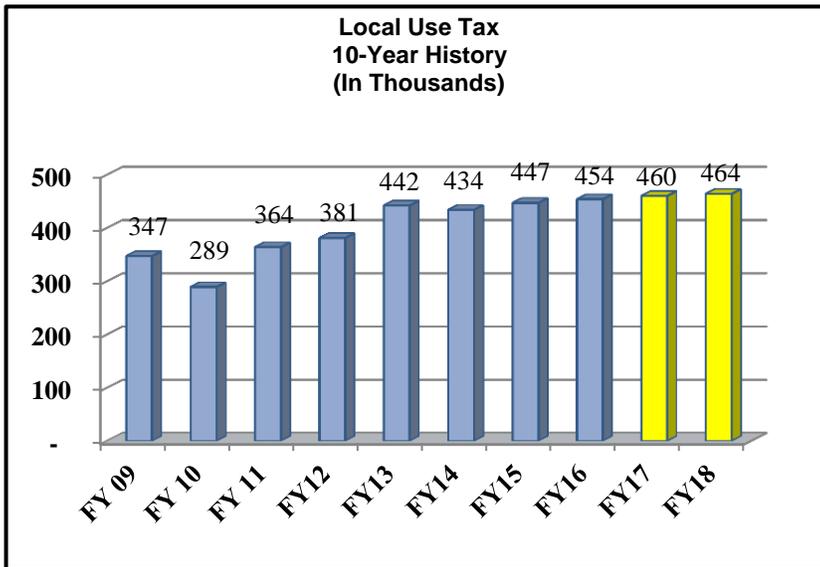
In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have an option as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The City shares 100% of the generated revenue with all other pooled cities and St. Louis County (Ordinance 6056 adopted in June 1996). The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. This sales tax is projected to be flat with the actual amount received in FY 2016.



Started in FY 2016, this revenue is recorded in Capital Improvement Sales Tax Fund. Growth in this revenue source had been small, but steady over the past few years, until the recent economic downturn which caused sales tax receipts to be less in FY 2011. In FY 2015 the economy seemed to grow at a modest pace, and this revenue has increased moderately. It is projected to further increase in FY 2017.

Local Use Tax:

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an additional of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City.

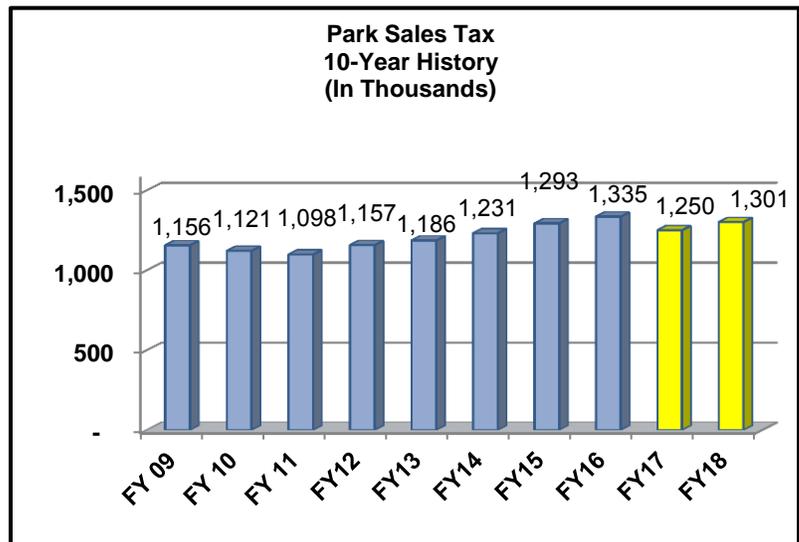


The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The City has designated this tax to be used for general operation purposes. Growth in this revenue source has been steady, with slight fluctuations over the past few years. This revenue is projected to be 1% increases in FY 2018.

Park Sales Tax:

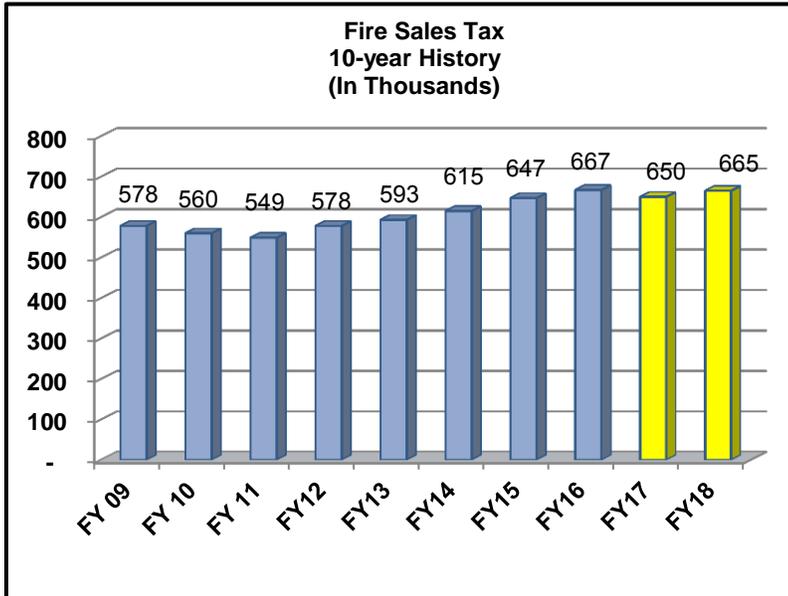
In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes. The City has designated this tax to be used solely for park and recreation improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the City limits.

Growth in this revenue source has been steady, with slight fluctuations over the past few years. The recent economic growth has increased this sales tax revenue. This revenue is projected to be slightly increased in FY 2018 from FY 2017 budget. Started in FY 2016, this revenue is recorded in Park and Storm Water Sales Tax Fund.



Fire Service Sales Tax:

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

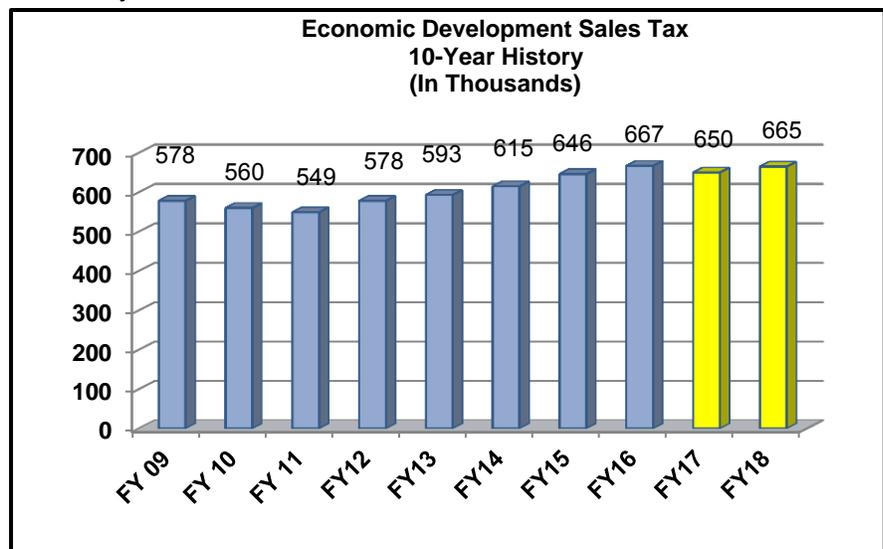


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic recovery has increased sales tax receipts to be higher than the original budget in FY 2015 and is projected to be increased by 2% in FY 2018 or flat with the actual amount received in FY 2016.

Economic Development Sales Tax:

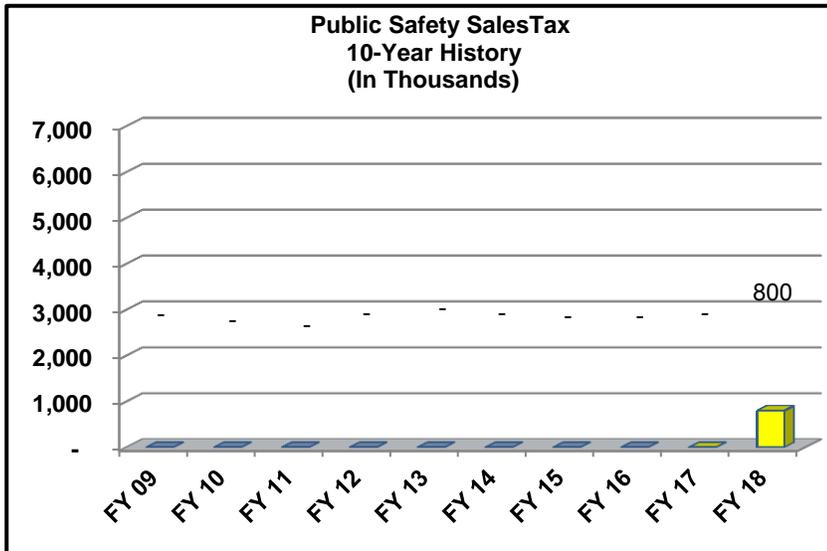
In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

The economic conditions are characterized by disappointed gross domestic product growth in FY 2017, but expected to pick up in the first half of FY 2018.



Public Safety Sales Tax:

In April 2017, St. Louis County impose a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. This sales tax is estimated to generate \$80 million a year.

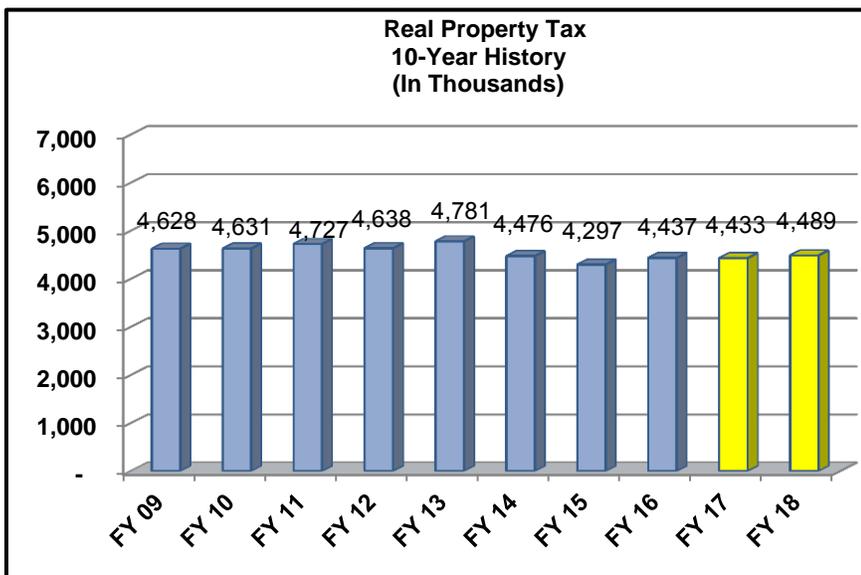


The City's revenue is based on the population size. City of University City expected to receive an approximately \$1.7 million in a year. The City has included \$800,000 to the FY 2018 budget.

PROPERTY TAXES

Real Property Tax:

The City levies a tax on real property in accordance with Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property. Taxes are collected by St. Louis County and distributed to the City. Properties are reassessed in odd-numbered years. The 2017 estimated levy for real property was \$.993 for residential property and \$0.939 for commercial property.



Taxes are collected by St. Louis County and distributed to the City. Properties are reassessed in odd-numbered years. The 2017 estimated levy for real property was \$.993 for residential property and \$0.939 for commercial property.

Real property tax revenues have been decreased from previous year. Cities in Missouri are required to rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and the percentage of the Consumer Price Index (CPI) increase. In FY 2008 the City



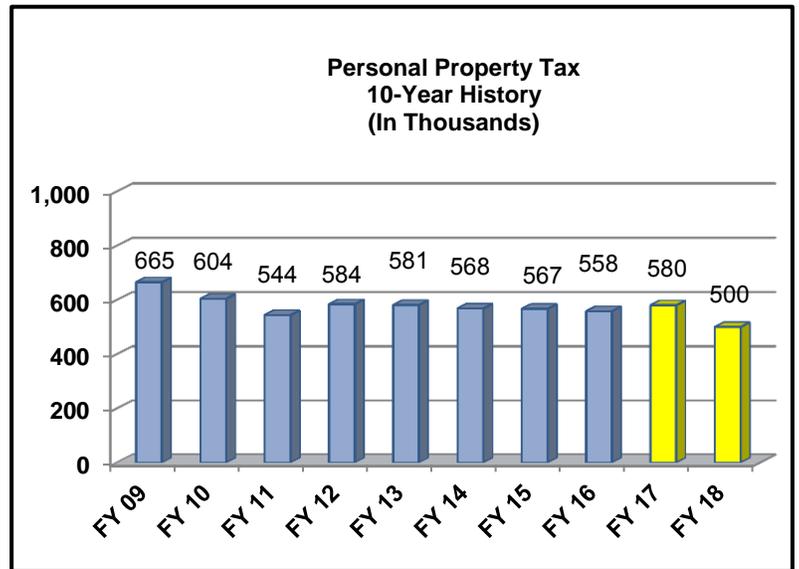
REVENUE SOURCES

reinstated the levy for the Police & Firefighter Retirement Plan. In 2014, the assessed value of the properties had declined, the City chose to maintain the same rates. As a result, the property tax for FY 2015 was 4% less than previous year. FY 2017 and FY 2018 are projected to be at the same level as the actual amount received in FY 2014.

Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of property as established by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the City. The 2018 estimated levy for personal property was \$1.059.

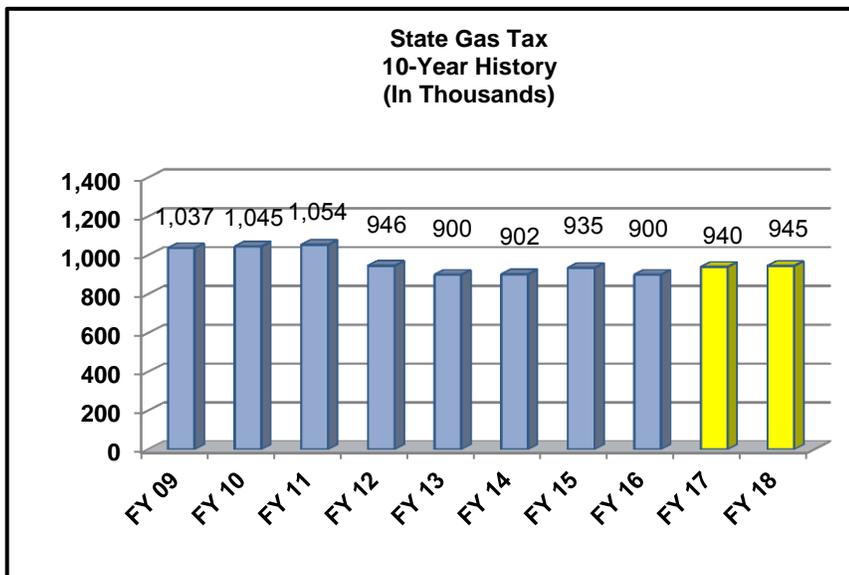
Personal Property tax revenue has been very steady for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. While FY 2016 had a slight decrease from previous year, in FY 2018, this revenue is projected to be slightly lower than the actual amount received in FY 2016.



INTERGOVERNMENTAL TRANSFERS AND GRANTS

State Gas Tax:

The State of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.

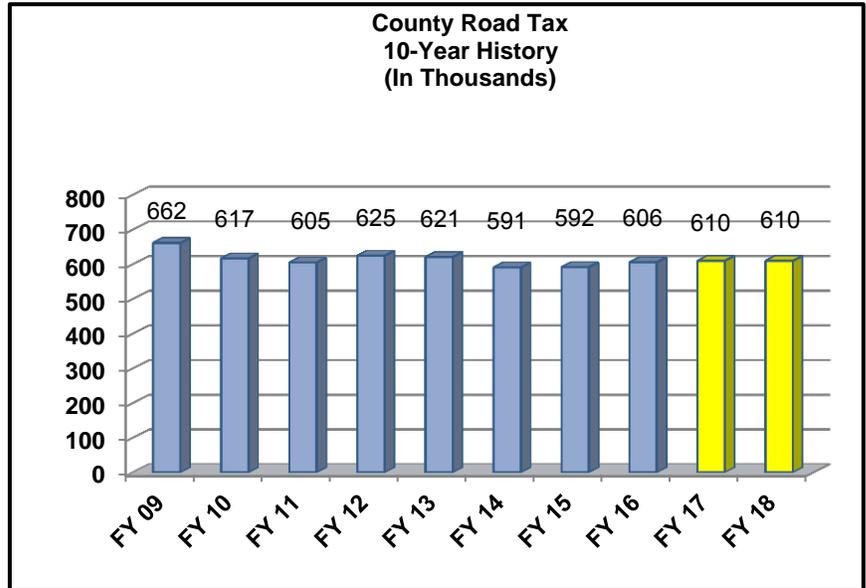


The tax is imposed on a per gallon rate, therefore usage alone, not price, determines the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 2018 revenue is estimated to be flat with the previous year budget.

County Road Tax:

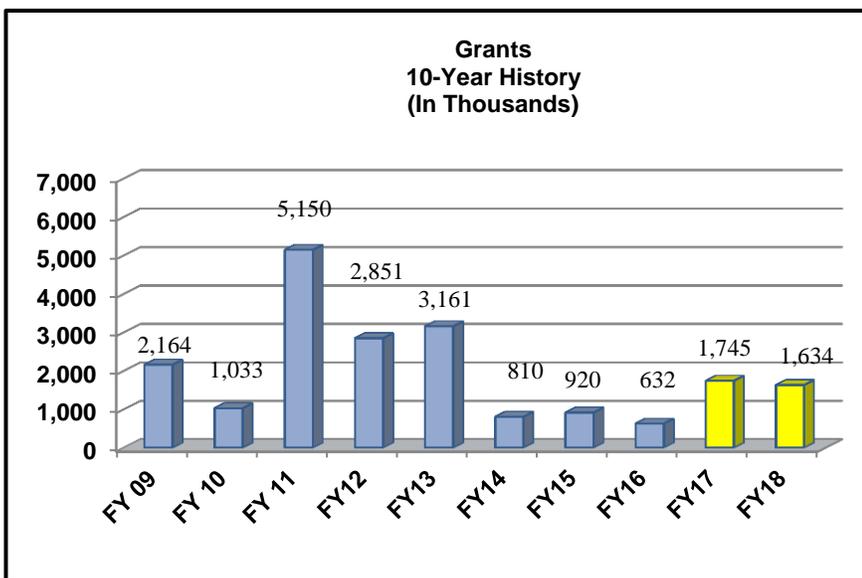
St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County allocates the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the City based on assessed value. The tax must be used for road and bridge maintenance.

This tax revenue has had consistent growth through FY 09 until assessed valuations across the county fell during the economic downturn. The FY 2014 and 2015 revenues started to drop below previous years. FY 2018 revenue is projected to be a 2% increase from FY 2016 actual amount.



Grants:

Grants represent intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to assist in street and bridge rehabilitation, park improvements, recycling and police activity.



Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City is required to expend a local grant match of funds. The City had multiple large one-time projects which were grant-funded in FY 2011, with significantly lesser grants for FY 2012 for known grants at this time. In FY 2013 the City had a couple of large projects, namely constructing the new fire house, and Flood buyout. In FY 2014 and 2015, all grants awarded are related to capital improvement projects and Police over-time. In FY 2018, the City anticipated \$1.6 million award for Majerus Park, Fogerty Park, Forsyth

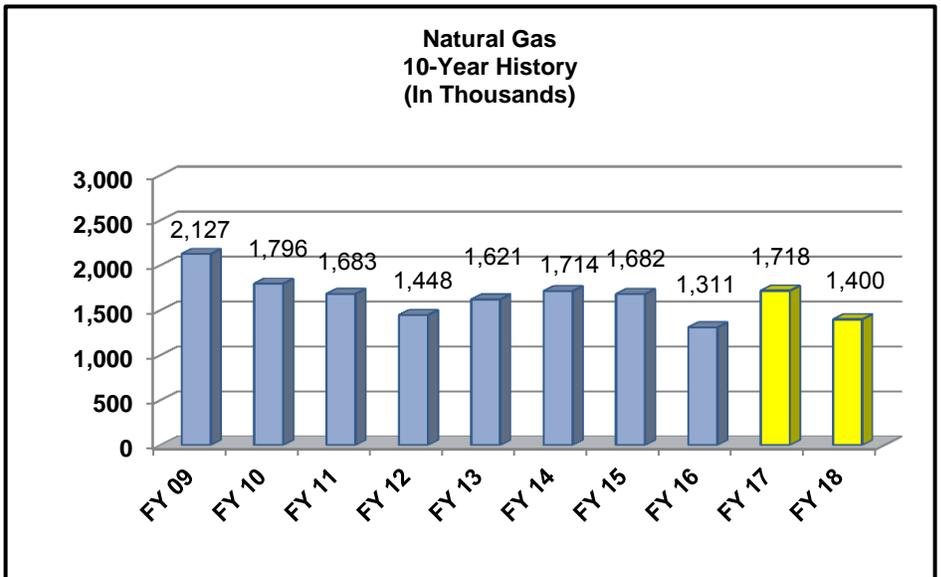
Improvement and Bicycle Facilities (Phase III).

GROSS RECEIPTS TAX (UTILITY TAX)

Natural Gas Gross Receipts:

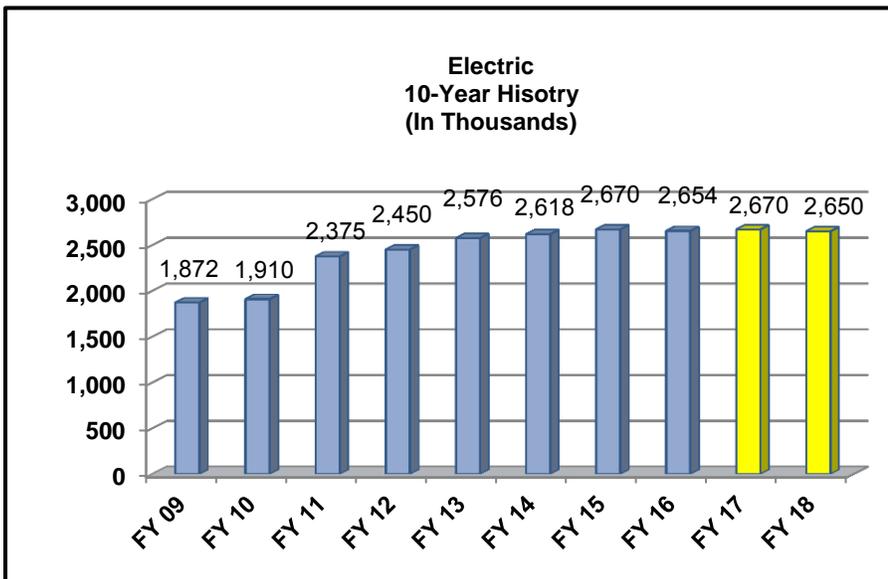
The City levies a 9% gross receipts tax on utilities providing natural gas services in the City. Laclede Gas provides the majority of gas utility services in the City, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of natural gas, as well as usage. The revenue fluctuates based on weather, business activity and rates. Revenue projections are based on a significant rate decrease which occurred in FY 2010, and decreased even more for FY 2011. In FY 2012 this revenue dropped at the lowest level during these ten (10) years because of the combination of the lower rate and the mild winter. A slight increase the actual amount received in FY 2016 projected for FY 2018.



Electric Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing electric services in the City. AmerenUE provides the electric utility services in the City. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.



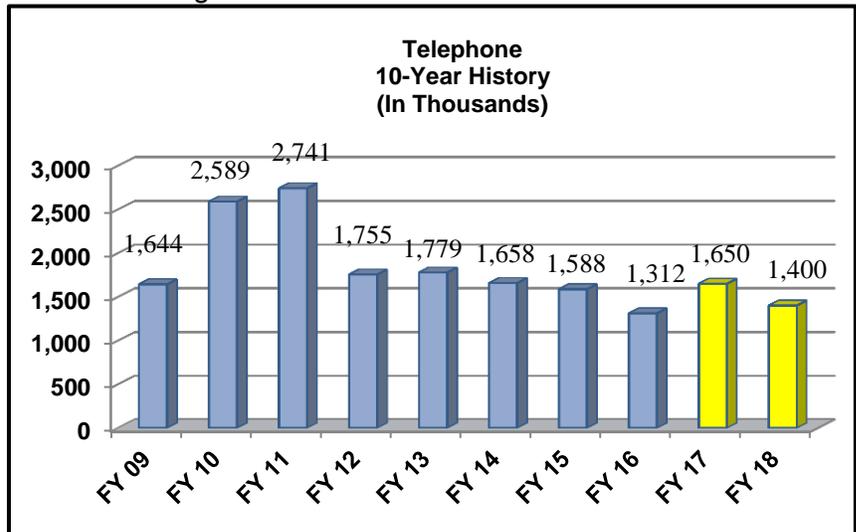
This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business activity and rates. Revenue projections are based on 10% rate increases for FY 2011 and an estimated rate increase again for FY 2012, FY 2013 and FY 2014 due to the increase in price of electricity recently announced by Ameren Missouri. The actual tax received in FY 2015 was higher than estimated. In FY 2018, this revenue is projected to be at the same as the actual amount received in FY 2016.



Telephone Gross Receipts:

The City levies a 9% gross receipts tax on telephone services in the City. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The City partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 2008 and a one-time settlement amount was paid at that time and another one was paid in FY 2011. In FY 2009 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 2010 included a one-time settlement amount for additional landline service with a small amount of additional on-going revenue. From FY 2012 through 2015, the revenues were considered normal without one-time settlement. In FY 2018, this revenue projected to be slightly increase from the actual received in FY 2016.

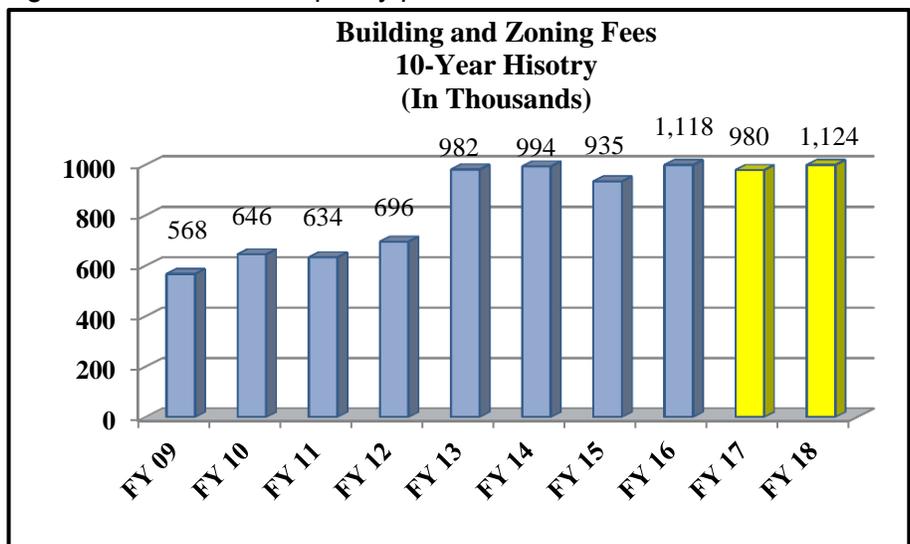


INSPECTION FEES AND CHARGES FOR CITY SERVICES

Building and Zoning Fees:

The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the City at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

The majority of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY2009 revenue was the lowest during these ten years. FY 2013 was also an unusual year that Washington University in St. Louis had started the new residential life. Since FY 2013, this revenue start rising for the next few years. In FY 2018, this revenue is projected to be similar to the actual amounts received in the FY 2016.



PARKS AND RECREATION FEES

Golf Course:

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

Prior to FY 2008, the City had contracted for the management of the golf course. Beginning in FY 2008 all of the revenue and expenditures of the course were now included in the City's general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year in FY 2009 and

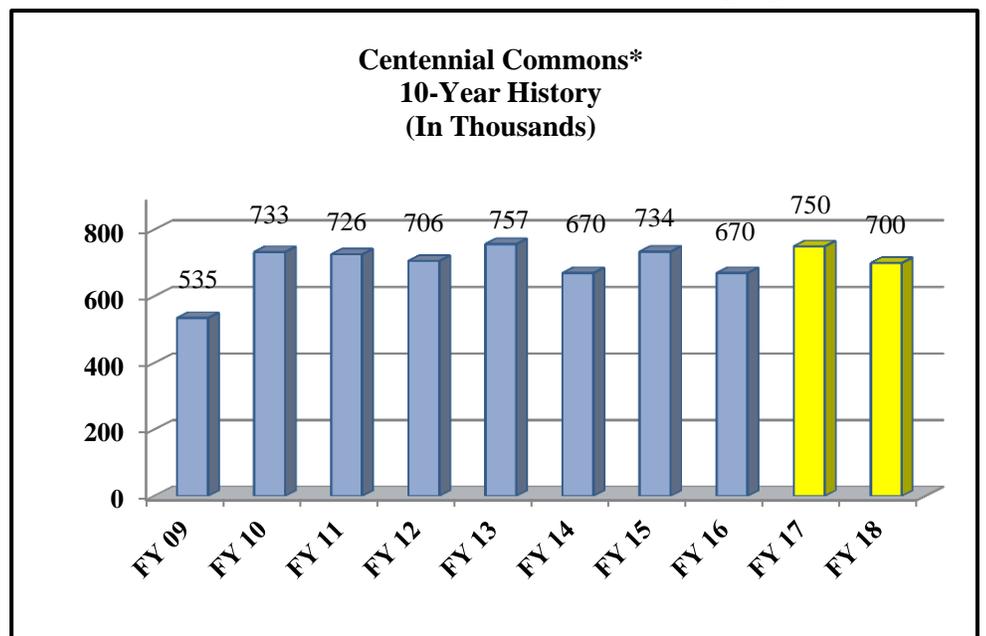
began operations which increased revenues for the year. FY 10 was the first full year of. This revenue remained at a stable level for the past few years. In FY 2017 and FY 2018, revenues are projected to be slightly increased due to some improvements were added in FY 2016



Centennial Commons (Recreation Activities):

This revenue is comprised of various fees related to recreation opportunities at Centennial Commons, the City's recreation complex. These fees include the fitness center, recreation and athletic programs.

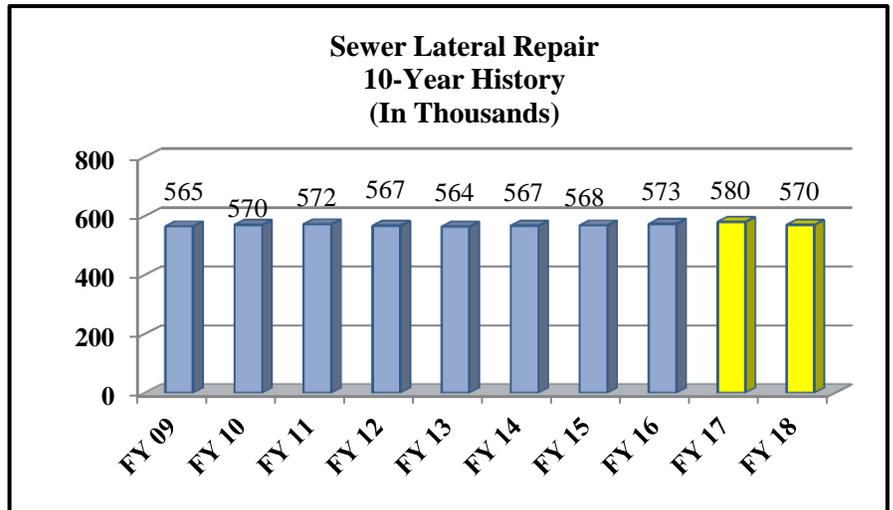
Centennial Commons opened in January 2005. Memberships and activities have grown to a stable level. The decrease in FY 2009 revenue was caused by less membership renewals during the economic downturn. In FY 2010, day camp revenue was moved to this program with no actual growth in revenue. Revenue in FY 2018 is projected to be slightly decrease from the actual revenue received in FY 2015 since the revenue was dropped in FY 2016.



Sewer Lateral Repair Fund:

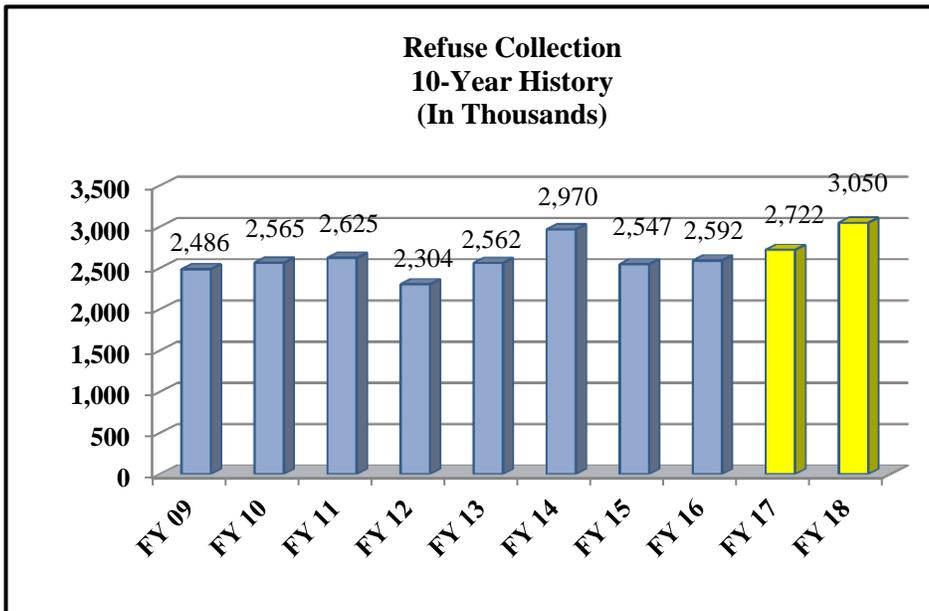
The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes the fund to the City.

This fee was \$28 per unit until FY2005 when the fee was increased to \$50 per unit. In FY 2018, this revenue is projected to the same level as the actual fees received in FY 2016.



Refuse Collection Fees:

The City performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The City charges for these services using a semi-annual billing process.



In the last few years, rates have increased on an annual basis. The City has also established a collection enhancement program to encourage past due accounts to become current. Additional revenue was received in FY 2008 and FY 2009 due to this program. In 2016, the City increased the fees by 12%. As a result, the revenues are projected to be increased in the last six months of FY 2017 and the whole year of FY 2018.



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ALL FUND SUMMARY

The following section displays three budget schedules and combined statement of governmental funds:

- (I) All Fund Budget Summary
 - (II) General Fund Budget by Department
- (I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for twelve (12) separate funds including component units. They are listed below:
- 1. General Fund (1)
 - 2. Special Revenue Fund (3)
 - 3. Capital Project Fund (2)
 - 4. Internal Service Fund (1)
 - 5. Enterprise Fund (2)
 - 6. Component Unit (3)
- (II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:
- 1. Legislative Services
 - 2. General Administration
 - a. City Manager's Office
 - b. Human Resources
 - 3. Administrative Services
 - a. Finance
 - b. Information Technology
 - c. Municipal Court
 - 4. Police
 - 5. Fire
 - 6. Public Works and Parks
 - a. Administration and Engineering
 - b. Street Maintenance
 - c. Parks and Forestry Maintenance
 - d. Golf Course Maintenance and Recreation
 - e. Fleet Maintenance
 - f. Solid Waste
 - i. Solid Waste Administration
 - ii. Solid Waste Operations
 - iii. Leaf Collection
 - g. Sewer Lateral Repair
 - 7. Community Development and Recreation
 - a. Community Development Administration
 - b. Construction Services and Facilities Maintenance
 - c. Recreation
 - i. Community Center
 - ii. Aquatics
 - iii. Centennial Commons
 - d. Planning, Zoning, and Economic Development
 - e. Public Parking Garage



ALL FUND SUMMARY

- (III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Sewer Lateral Fund, Solid Waste Fund, Capital Improvement Sales Tax and Park and Storm Water Sales Tax are administered by Public Works and Parks; Economic Sales Tax Fund and Parking Garage Fund are administered by Community Development).

- (IV) Combined Statement of Revenues, Expenditures and Fund Balances for Governmental Funds.



(I) All Funds Budget Summary

Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017 Amended
General	23,319,351	22,091,711	23,420,000	23,420,000	23,420,000	23,958,500	2%
Capital Improvement	2,353,996	2,408,872	2,300,000	2,300,000	2,300,000	2,402,000	4%
Park and Stormwater	1,293,178	1,334,993	1,250,000	1,250,000	1,250,000	1,301,000	4%
Grants	1,338,097	1,808,389	1,875,100	1,875,100	1,875,100	1,634,000	-13%
Library	1,861,072	1,809,925	1,790,000	1,790,000	1,790,000	1,763,800	-1%
Fleet Maintenance	1,708,480	1,673,426	1,689,600	1,689,600	1,689,600	1,473,300	-13%
Solid Waste	2,576,124	2,809,867	2,770,000	2,770,000	2,770,000	3,050,000	10%
Public Parking Garage	174,155	136,714	200,000	200,000	200,000	161,200	-19%
Loop Business District	134,226	151,941	128,000	128,000	128,000	207,000	62%
Parkview Gardens Special District	86,376	98,516	85,000	85,000	85,000	83,200	-2%
Economic Development Sales Tax	647,519	667,440	651,000	651,000	651,000	666,000	2%
Sewer Lateral	572,896	573,409	585,000	585,000	585,000	570,500	-2%
Total	34,236,753	33,755,279	34,953,700	34,953,700	34,953,700	37,270,500	7%

Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017
General	26,105,297	23,415,385	23,420,000	24,844,400	24,549,400	24,383,500	4%
Capital Improvement	-	1,290,818	1,983,000	1,983,000	1,983,000	2,385,200	20%
Park and Stormwater	-	1,622,217	1,249,300	1,249,300	1,249,300	1,044,300	-16%
Grants	750,700	1,408,473	1,875,100	1,875,100	1,875,100	1,634,000	-13%
Library	1,882,171	1,653,797	1,777,400	1,777,400	1,777,400	1,761,700	-1%
Fleet Maintenance	1,824,096	1,704,000	1,689,600	1,689,600	1,689,600	1,473,300	-13%
Solid Waste	2,661,900	3,200,583	2,697,200	2,697,200	2,697,200	3,042,100	13%
Public Parking Garage	167,012	165,928	167,300	167,300	167,300	161,200	-4%
Loop Business District	127,533	155,770	128,000	128,000	128,000	207,000	62%
Parkview Gardens Special District	83,796	94,560	85,000	85,000	85,000	83,200	-2%
Economic Development Sales Tax	1,163,384	811,356	925,000	925,000	841,000	615,000	-34%
Sewer Lateral	911,779	721,304	585,000	585,000	585,000	570,500	-2%
Total	34,029,715	34,678,083	34,804,500	36,228,900	35,849,900	37,361,000	7%



(II) General Fund Budget Summary

Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017 Amended
Property Taxes	3,334,457	3,432,968	3,472,000	3,472,000	3,472,000	3,490,000	1%
Sales & Use Tax	9,806,361	6,346,200	6,230,000	6,230,000	6,230,000	7,330,000	18%
Intergovernmental	2,072,881	2,109,985	2,100,000	2,100,000	2,100,000	2,115,000	1%
Licenses	655,475	670,264	688,000	688,000	688,000	672,500	-2%
Gross Receipts Tax	6,740,782	6,062,824	6,838,000	6,838,000	6,838,000	6,235,000	-9%
Inspection Fees and Permits	956,917	1,143,591	1,005,000	1,005,000	1,005,000	1,150,000	14%
Service Charges	935,468	553,270	375,000	375,000	375,000	307,000	-18%
Parks & Recreation Fees	1,575,877	1,537,230	1,620,000	1,620,000	1,620,000	1,585,000	-2%
Municipal Court and Parking	792,638	813,630	854,000	854,000	854,000	850,000	0%
Interest	8,883	35,895	50,000	50,000	50,000	50,000	0%
Miscellaneous Revenue	86,777	(614,145)	188,000	188,000	188,000	174,000	-7%
Total Revenue	26,966,515	22,091,711	23,420,000	23,420,000	23,420,000	23,958,500	2%

Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017 Amended
Legislative	216,296	182,616	220,000	261,200	261,200	206,800	-21%
City Manager's Office	744,760	1,207,345	800,000	952,900	1,022,900	767,600	-19%
Human Resources	152,504	132,898	164,000	164,000	164,000	164,000	0%
Information Technology	466,099	464,616	680,000	741,000	741,000	688,900	-7%
Finance	804,281	724,079	790,000	798,400	798,400	814,100	2%
Municipal Court	330,580	286,306	345,000	345,000	345,000	344,900	0%
Police	8,239,868	7,634,494	7,915,100	9,070,100	9,025,100	9,196,000	1%
Fire	4,514,153	3,925,880	4,115,800	4,115,800	3,795,800	3,621,000	-12%
Community Development	4,514,384	4,002,796	4,044,400	4,050,300	4,050,300	4,169,600	3%
Public Works	4,834,002	3,745,951	4,283,200	4,283,200	4,283,200	4,350,600	2%
Debt Service	-	58,478	62,500	62,500	62,500	60,000	-4%
Total Expenditures	26,105,297	23,415,385	23,420,000	24,844,400	24,549,400	24,383,500	-2%



(III) City-Wide Operating Budget by Department

Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017
Property Taxes	4,986,957	5,098,459	5,138,000	5,138,000	5,138,000	5,156,000	0%
Sales & Use Tax	10,452,879	10,757,504	10,430,000	10,430,000	10,430,000	11,695,000	12%
Intergovernmental	2,113,200	2,114,660	2,125,800	2,125,800	2,125,800	2,131,700	0%
Grants	1,473,494	1,920,993	1,935,100	1,935,100	1,935,100	1,694,000	-12%
Licenses	685,646	698,961	718,000	718,000	718,000	702,500	-2%
Gross Receipts Tax	6,740,783	6,062,824	6,838,000	6,838,000	6,838,000	6,235,000	-9%
Inspection Fees and Permits	956,917	1,143,591	1,005,000	1,005,000	1,005,000	1,150,000	14%
Service Charges	4,051,260	3,889,157	3,677,000	3,677,000	3,677,000	3,880,500	6%
Parks & Recreation Fees	1,575,887	1,537,230	1,620,000	1,620,000	1,620,000	1,585,000	-2%
Municipal Court and Parking	898,889	920,817	972,000	972,000	972,000	957,000	-2%
Interest	19,876	43,974	63,000	63,000	63,000	58,500	-7%
Miscellaneous Revenue	434,102	(296,132)	532,200	532,200	532,200	548,800	3%
Total Revenue	34,389,890	33,892,038	35,054,100	35,054,100	35,054,100	35,794,000	2%

Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017
Legislative	216,296	182,616	220,000	261,200	261,200	206,800	-6%
City Manager's Office	744,760	1,207,345	800,000	952,900	1,022,900	767,600	-4%
Human Resources	152,504	132,898	164,000	164,000	164,000	164,000	0%
Information Technology	466,099	464,616	680,000	741,000	741,000	688,900	1%
Finance	799,930	753,292	790,000	798,400	798,400	814,100	3%
Municipal Court	330,580	286,306	345,000	345,000	345,000	344,900	0%
Police	8,296,405	7,683,677	7,948,600	9,103,600	9,058,600	9,196,000	16%
Fire	4,514,153	3,925,880	4,115,800	4,115,800	3,795,800	3,621,000	-12%
Community Development	5,844,779	4,980,080	5,136,700	5,142,600	5,058,600	4,773,300	-7%
Public Works	9,840,247	9,027,127	9,277,000	9,277,000	9,277,000	8,520,500	-8%
Debt Service	238,570	933,448	943,500	943,500	943,500	842,100	-11%
Component Units:							
Library	1,990,192	1,778,339	1,777,400	1,777,400	1,777,400	1,761,700	-1%
Loop Business District	127,533	155,770	128,000	128,000	128,000	207,000	62%
Parkview Gardens	83,796	94,560	85,000	85,000	85,000	83,200	-2%
Capital Improvement	1,288,369	1,049,927	2,481,300	2,481,300	2,481,300	4,095,500	65%
Total	34,934,213	32,655,879	34,892,300	36,316,700	35,937,700	36,086,600	3%



Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance

	General	Capital Improvement	Park and Stormwater	Sewer Lateral	Library
Revenues:					
Property Taxes	\$ 3,490,000	\$ -	\$ -	\$ -	\$ 1,545,000
Sales Tax	7,330,000	2,402,000	1,301,000	-	-
Intergovernmental	2,115,000	-	-	-	16,700
Grants	-	-	-	-	60,000
Licenses	672,500	-	-	-	-
Gross Receipts Tax	6,235,000	-	-	-	-
Inspection Fees	1,150,000	-	-	-	-
Charges for City Services	307,000	-	-	570,000	-
Parks & Recreation Fees	1,585,000	-	-	-	-
Municipal Court & Parking	850,000	-	-	-	-
Interest	50,000	-	-	500	5,000
Miscellaneous Revenue	174,000	-	-	-	137,100
Total Revenues	23,958,500	2,402,000	1,301,000	570,500	1,763,800
Expenditures:					
Legislative	206,800	-	-	-	-
City Manager's Office	767,600	-	-	-	-
Human Resources	164,000	-	-	-	-
Information Technology	688,900	-	-	-	-
Finance	814,100	-	-	-	-
Municipal Court	344,900	-	-	-	-
Police	9,196,000	-	-	-	-
Fire	3,621,000	-	-	-	-
Community Development	4,169,600	-	-	-	-
Public Works	4,350,600	272,200	285,700	-	-
Debt Service	60,000	509,000	273,600	-	-
Other	-	-	-	570,500	1,761,700
Capital Improvement	-	1,604,000	485,000	-	-
Total Expenditures	24,383,500	2,385,200	1,044,300	570,500	1,761,700
Excess (deficiency) of revenues					
over (under) expenditures	(425,000)	16,800	256,700	-	2,100
Other Financing Sources (Uses):					
Operating transfer in (out)	4,000	-	-	-	(4,000)
Advances to (from) other funds	-	-	-	-	-
Changes in Fund Balance FY 18	(421,000)	16,800	256,700	-	(1,900)
Fund Balance July 1, 2017 (Estimated)	6,469,000	1,691,100	12,000	364,700	1,212,100
Fund Balance June 30, 2018	\$ 6,048,000	\$ 1,707,900	\$ 268,700	\$ 364,700	\$ 1,210,200



Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance

	Economic Development Sales Tax	Loop Special Business	Parkview Garden	Grant	Total
Revenues:					
Property Taxes	\$ -	\$ 38,000	\$ 83,000	\$ -	\$ 5,156,000
Sales Tax	665,000	-	-	-	11,698,000
Intergovernmental	-	-	-	-	2,131,700
Grants	-	-	-	1,634,000	1,694,000
Licenses	-	30,000	-	-	702,500
Gross Receipts Tax	-	-	-	-	6,235,000
Inspection Fees	-	-	-	-	1,150,000
Charges for City Services	-	-	-	-	877,000
Parks & Recreation Fees	-	-	-	-	1,585,000
Municipal Court & Parking	-	-	-	-	850,000
Interest	1,000	-	200	-	56,700
Miscellaneous Revenue	-	-	-	-	311,100
Total Revenues	666,000	68,000	83,200	1,634,000	32,447,000
Expenditures:					
Legislative	-	-	-	-	206,800
City Manager's Office	-	-	-	-	767,600
Human Resources	-	-	-	-	164,000
Information Technology	-	-	-	-	688,900
Finance	-	-	-	-	814,100
Municipal Court	-	-	-	-	344,900
Police	-	-	-	-	9,196,000
Fire	-	-	-	-	3,621,000
Community Development	-	-	-	-	4,169,600
Public Works	-	-	-	-	4,908,500
Debt Service	-	-	-	-	842,600
Other	476,000	207,000	83,200	1,634,000	4,732,400
Capital Improvement	-	-	-	-	2,089,000
Total Expenditures	476,000	207,000	83,200	1,634,000	32,545,400
Excess (deficiency) of revenues					
over (under) expenditures	190,000	(139,000)	-	-	(98,400)
Other Financing Sources (Uses):					
Operating transfer in (out)	(139,000)	139,000	-	-	-
Advances to (from) other funds	-	-	-	-	-
Changes in Fund Balance FY 18	51,000	-	-	-	(371,900)
Fund Balance July 1, 2017 (Estimated)	1,497,200	140,000	110,000	(1,357,000)	10,139,100
Fund Balance June 30, 2018	\$ 1,548,200	\$ 140,000	\$ 110,000	\$ (1,357,000)	\$ 9,767,200



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PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2016 Authorized	FY2017 Authorized	FY2018 Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0
General Administration			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Administrative Analyst	1.0	-	-
Secretary to City Manager	1.0	1.0	1.0
<i>City Manager's Office Personnel Total</i>	3.0	2.0	2.0
<i>Human Resources</i>			
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	1.0	1.0	1.0
General Administration Personnel Total	4.0	3.0	3.0
Administrative Services			
<i>Finance</i>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	-	-
Financial Analyst	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0
Accountant	1.0	1.0	2.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Account Clerk	1.0	1.0	1.0
Print Shop Operator	1.0	1.0	1.0
<i>Finance Personnel Total</i>	9.0	8.0	9.0
<i>Information Technology</i>			
Information Technology Coordinator	1.0	1.0	1.0
<i>Information Technology Personnel Total</i>	1.0	1.0	1.0
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
Administrative Services Personnel Total	13.0	12.0	13.0
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Support Assistant	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst/Grant Writer	1.0	1.0	1.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2016 Authorized	FY2017 Authorized	FY2018 Authorized
Advanced Clerk Typist	3.0	3.0	3.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel Total</i>	98.0	98.0	98.0
Police Personnel Total	98.0	98.0	98.0
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief/Battalion Chief	1.0	1.0	1.0
Battalion Chief	3.0	2.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	30.0	27.0	24.0
Firefighter	1.0	1.0	-
Cadet Paramedic	1.0	1.0	-
<i>Fire Operations Personnel Total</i>	43.0	39.0	35.0
Fire Personnel Total	43.0	39.0	35.0
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works and Parks	1.0	1.0	1.0
Assistant Director of Public Works and Parks/City Engineer	1.0	-	-
Senior Public Works Manager	-	1.0	1.0
Project Manager II	2.0	2.0	2.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	8.0	8.0	8.0
<i>Streets Maintenance</i>			
Streets Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	3.0	3.0	3.0
Equipment Operator	4.0	4.0	4.0
Labor/Light Equipment Operator	2.0	2.0	2.0
<i>Streets Maintenance Personnel Total</i>	12.0	12.0	12.0
<i>Park and Forestry Maintenance</i>			
Park Superintendent	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	3.0	3.0	3.0
General Maintenance Worker	3.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	2.0	2.0	2.0
Equipment Operator	5.0	5.0	5.0
Labor/Light Equipment Operator	2.0	2.0	2.0
<i>Park and Forestry Maintenance Personnel Total</i>	18.0	18.0	18.0
<i>Golf Course Maintenance and Recreation</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance and Recreation Personnel Total</i>	3.0	3.0	3.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2016 Authorized	FY2017 Authorized	FY2018 Authorized
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	6.0	6.0	6.0
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	-	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	13.0	14.0	14.0
Public Works and Park Department Personnel Total	60.0	61.0	61.0
Community Development			
<i>Community Development Operations</i>			
Director of Community Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities Maint/Building Commissioner	1.0	1.0	1.0
Deputy Director of Economic & Community Development	1.0	1.0	1.0
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	1.0	2.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	1.0	2.0
Inspector I	5.0	5.0	3.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Community Development Operations Personnel Total</i>	20.0	20.0	20.0
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	6.0	6.0	6.0
General Maintenance Worker	1.0	1.0	2.0
<i>Facilities Maintenance Personnel Total</i>	8.0	8.0	9.0
<i>Recreation</i>			
Deputy Director of Recreation	1.0	1.0	1.0
Recreation Supervisor II	2.0	2.0	2.0
Recreation Supervisor I	1.0	1.0	1.0
<i>Recreation Personnel Total</i>	4.0	4.0	4.0
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	1.0
<i>Economic Development Personnel Total</i>	1.0	1.0	1.0
Community Development Personnel Total	33.0	33.0	34.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2016 Authorized	FY2017 Authorized	FY2018 Authorized
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
MLC System Administrator	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	2.0	2.0	2.0
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	-	-
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
<i>Library Operations Personnel Total</i>	16.0	16.0	16.0
Library Personnel total	16.0	16.0	16.0
All Full-Time Personnel Total	268.0	263.0	261.0



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY2016 Authorized	FY2017 Authorized	FY2018 Authorized
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0
Public Works and Parks Department			
<i>Administration & Engineering</i>			
Clerk Typist	0.7	0.7	0.7
Engineering Technician	-	-	-
<i>Administration & Engineering Personnel Total</i>	0.7	0.7	0.7
<i>Streets, Parks, and Forestry Maintenance</i>			
Park Laborer	1.8	1.8	1.8
Streets Laborer	0.9	0.9	0.9
<i>Streets Maintenance Personnel Total</i>	2.7	2.7	2.7
<i>Golf Course Maintenance</i>			
Golf Laborer	0.5	0.5	0.5
<i>Golf Course Maintenance Personnel Total</i>	0.5	0.5	0.5
<i>Fleet Maintenance</i>			
Fleet Laborer	0.7	0.7	0.7
<i>Fleet Maintenance Personnel Total</i>	0.7	0.7	0.7
<i>Solid Waste Management</i>			
Laborer	1.8	1.8	1.8
<i>Solid Waste Management Personnel Total</i>	1.8	1.8	1.8
Public Works and Parks Department Personnel Total	6.4	6.4	6.4
Community Development			
<i>Community Development Operations</i>			
Senior Service Coordinator	-	-	0.5
Advanced Clerk Typist	0.5	0.5	0.5
<i>Community Development Operations Personnel Total</i>	0.5	0.5	1.0
<i>Recreation</i>			
Custodian	0.8	0.8	0.8
Recreation Supervisor	1.3	1.3	1.3
Camp Manager	0.2	0.2	0.2
Pool Manager	0.4	0.4	-
Assistant Pool Manager	0.5	0.5	-
Recreation Specialist III	1.4	1.4	1.4
Recreation Specialist II	11.4	11.4	11.4
Recreation Specialist I	6.7	6.7	4.5
Park Attendant	0.2	0.2	0.2
Lifeguards	4.5	4.5	-
Cashiers	1.1	1.1	1.1
<i>Recreation Personnel Total</i>	28.5	28.5	20.9
Community Development Personnel Total	29.0	29.0	21.9
All Part-Time Personnel Total	39.4	39.4	32.3



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PERSONNEL SUMMARY

Full-Time Compensation Salary Position Title	Minimum Annual Salary	Maximum Annual Salary	Grade
Account Clerk II	\$36,209	\$45,855	7C
Accountant	\$41,098	\$52,042	11
Accounts Payable Specialist	\$39,799	\$50,293	10
Administrative Analyst	\$47,352	\$59,872	14
Administrative Assistant	\$39,799	\$50,293	10
Administrative Assistant (Library)	\$33,774	\$39,176	L10
Advanced Clerk Typist	\$33,189	\$41,986	6A
Assistant Director of Finance	\$63,513	\$79,778	20
Assistant Director of Library	\$57,311	\$68,620	L9
Assistant Director of Public Works and Parks/City Engineer	\$70,021	\$89,364	22
Assistant Fire Chief	\$90,583	\$100,375	24F
Battalion Chief	\$80,753	\$88,701	20F
Building Supervisor (Library)	\$29,426	\$36,446	L8
City Clerk	\$59,077	\$74,208	18B
City Manager	\$143,530	\$143,530	S03
Court Administrator	\$43,165	\$54,533	12
Court Clerk II	\$33,189	\$41,986	6A
Crew Leader	\$42,158	\$53,765	11B
Crime Analyst	\$37,163	\$47,458	8
Custodian	\$29,797	\$37,588	4
Deputy Director/ Building Commissioner	\$70,021	\$89,364	22
Deputy Director of Economic & Community Development	\$63,513	\$79,778	20
Deputy Director of Recreation	\$63,513	\$79,778	20
Director of Community Development	\$83,601	\$106,389	25A
Director of Finance	\$95,340	\$122,130	27
Director of Public Works and Parks	\$95,340	\$122,130	27
Dispatcher	\$39,575	\$50,545	9D
Economic Development Manager	\$48,743	\$61,634	14A
Equipment Operator	\$36,726	\$46,478	8A
Executive Secretary to Chief	\$39,799	\$50,293	10
Executive Secretary to Department Director	\$37,588	\$47,550	9
Facilities Maintenance Supervisor	\$55,301	\$69,213	17
Financial Analyst	\$55,301	\$69,213	17
Fire Chief	\$100,904	\$117,320	25F
Firefighter	\$51,715	\$61,126	11A
Fleet Manager	\$49,273	\$63,383	15
Forestry Supervisor	\$47,352	\$59,872	14
General Maintenance Worker	\$38,422	\$48,597	9A
Golf Manager	\$47,352	\$59,872	14
Golf Maintenance Superintendent	\$47,352	\$59,872	14
Heavy Equipment Operator	\$38,422	\$48,597	9A
Human Resources Manager	\$49,273	\$63,383	15
Information Technology Coordinator	\$55,301	\$69,213	17



PERSONNEL SUMMARY

Full-Time Compensation Salary Position Title	Minimum Annual Salary	Maximum Annual Salary	Grade
Inspector I	\$40,057	\$52,042	11
Inspector II	\$43,165	\$54,533	12
Laborer/Light Equipment Operator	\$32,711	\$41,403	6
Lead Mechanic	\$47,352	\$59,872	14
Librarian I	\$35,120	\$40,716	L4
Librarian II	\$41,067	\$49,745	L5
Library Assistant II	\$26,598	\$30,830	L2
Library Director	\$77,240	\$92,664	L7
Mechanic	\$45,179	\$57,076	13
MLC System Administrator	\$60,567	\$72,189	L6
Multi-Discipline Inspector	\$45,231	\$57,726	12C
Paramedic Fire Captain	\$70,919	\$83,029	16M
Paramedic Firefighter	\$58,235	\$68,193	11M
Paraprofessional Librarian	\$32,360	\$37,532	L3
Parking Controller	\$28,817	\$36,382	3
Planner	\$48,743	\$61,634	14A
Police Captain	\$86,132	\$94,292	20P
Police Chief	\$98,585	\$124,992	27P
Police Lieutenant	\$76,367	\$83,707	18P
Police Officer	\$50,743	\$64,827	14P
Police Officer Trainee	\$47,631	\$60,190	13P
Police Sergeant	\$66,616	\$73,068	16P
Print Shop Operator	\$38,117	\$48,266	9B
Project Manager I	\$44,794	\$57,169	12B
Project Manager II	\$48,743	\$61,634	14A
Recreation Supervisor I	\$39,799	\$50,293	10
Recreation Supervisor II	\$44,794	\$57,169	12B
Sanitation Superintendent	\$57,739	\$72,525	18
Secretary to City Manager	\$39,799	\$50,293	10
Senior Plans Examiner/Inspector	\$47,352	\$59,872	14
Supervisory Dispatcher	\$43,616	\$55,116	12D
Tree Trimmer	\$38,422	\$48,266	9A
Youth Services Librarian	\$55,263	\$66,378	L30



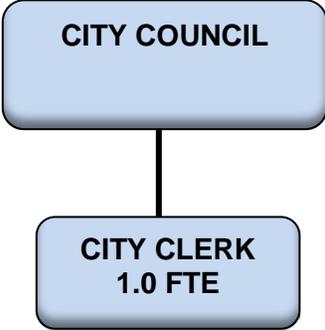
PERSONNEL SUMMARY

Part-Time Compensation Salary Position Title	Minimum Hourly Rate	Maximum Hourly Rate	Grade
Advanced Clerk Typist	\$12.93	\$12.93	P13
Assistant Pool Manager	\$8.07	\$8.84	P11
Cashier	\$7.35	\$8.02	P04
Court Clerk	\$13.55	\$13.55	P20
Custodian	\$9.47	\$11.52	P26
Dispatcher	\$16.29	\$19.87	P27
Laborer	\$9.47	\$11.52	P26
Lifeguard	\$7.76	\$8.53	P05
Park Attendant	\$7.35	\$8.02	P06
Parking Controller	\$12.93	\$12.93	P13
Pool Manager	\$9.55	\$11.09	P12
Recreation Program Supervisor	\$9.55	\$10.58	P17
Recreation Specialist I	\$7.35	\$8.02	P02
Recreation Specialist II	\$8.07	\$8.84	P07
Recreation Specialist III	\$8.84	\$9.61	P10
Traffic Escort	\$8.15	\$8.15	P16



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LEGISLATIVE SERVICES





The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk is responsible for the following duties:

- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Updating legislative news on website

PERSONNEL SUMMARY

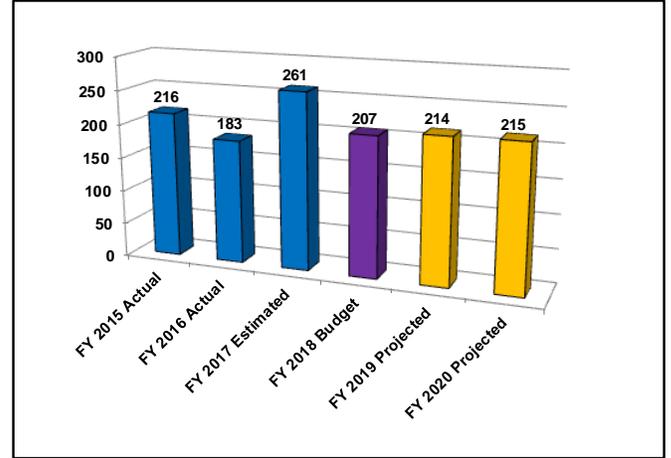
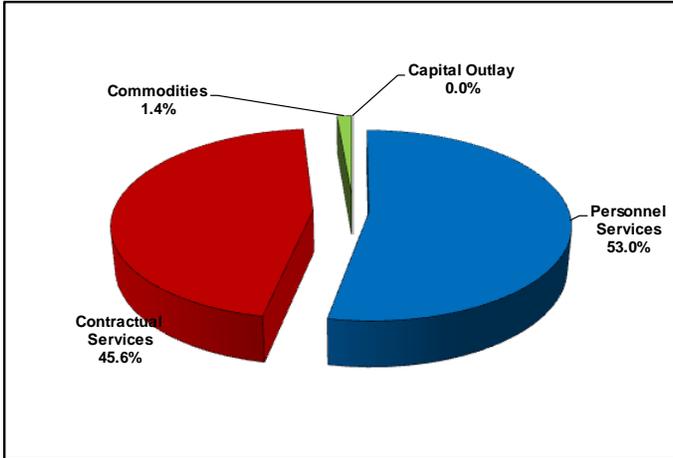
	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Legislative Services			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>

BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	108,711	101,570	107,000	108,200	108,200	109,700	1%	111,100	112,600
Contractual Services	93,442	78,729	104,600	144,600	144,600	94,300	-35%	98,500	97,600
Commodities	2,144	2,316	3,400	3,400	3,400	2,800	-18%	3,300	3,300
Capital Outlay	12,000	-	5,000	5,000	5,000	-	-100%	1,000	1,000
Total	216,296	182,616	220,000	261,200	261,200	206,800	-21%	213,900	214,500

FY 2018 BUDGET

TOTAL EXPENDITURES ('000)



GOALS

1. Work to make all City Council communications electronically.
2. Do necessary research to move towards live broadcasts of all Council meetings.
3. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
4. Continue to streamline the Board of Commission appointment process.
5. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
6. Continue to archive older public records in electronic media. Work with other staff to develop formal records retention policy.
7. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

SIGNIFICANT CHANGES OVER FY 2017

1. Election Costs
2. Office & Computer Equipment

PERFORMANCE MEASUREMENTS

	FY2015 Actual	FY2016 Actual	FY2017 Projected	FY2018 Budget
Council Meetings	50	50	50	50
Ordinances & Resolutions Processed	40	40	40	40

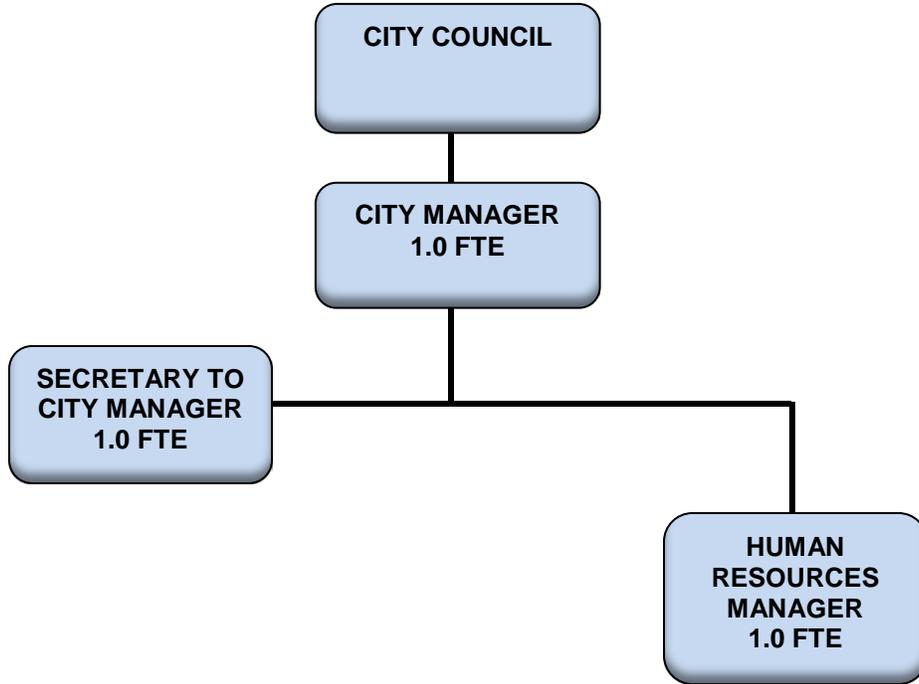


Department	Legislative Services
Program	Legislative Services

Fund	General
Account Number	01-10-02

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	61,224	62,801	66,500	66,500	66,500	68,000	2%	69,300	70,600
5340 Salaries - Part-Time & Temp	19,200	18,800	20,000	20,000	20,000	20,000	0%	20,000	20,000
5420 Workers Compensation	111	131	200	200	200	200	0%	200	200
5460 Medical Insurance	5,350	5,157	5,800	5,800	5,800	5,700	-2%	5,800	5,900
5660 Social Security Contributions	4,916	5,020	5,400	5,400	5,400	5,500	2%	5,500	5,600
5740 Pension Contribution Nonunif.	16,709	8,500	7,800	9,000	9,000	9,000	15%	9,000	9,000
5900 Medicare	1,201	1,161	1,300	1,300	1,300	1,300	0%	1,300	1,300
Sub-Total Personnel Services	108,711	101,570	107,000	108,200	108,200	109,700	3%	111,100	112,600
Contractual Services									
6010 Professional Services	6,530	10,193	8,000	48,000	48,000	10,000	25%	12,000	10,000
6040 Events & Receptions	171	175	200	200	200	500	150%	500	500
6110 Mileage Reimbursement	233	10	200	200	200	300	50%	300	400
6115 Mayor & City Council Travel	6,886	11,134	10,000	10,000	10,000	3,000	-70%	12,000	12,000
6120 Professional Development	2,199	833	2,400	2,400	2,400	2,000	-17%	2,000	2,000
6130 Advertising & Public Notices	-	38	300	300	300	300	0%	500	500
6170 Insurance - Liability	4,000	4,600	4,000	4,000	4,000	4,500	13%	4,500	4,500
6220 Insurance - Public Officials	31,000	30,000	30,000	30,000	30,000	30,000	0%	31,000	32,000
6270 Telephone & Pagers	-	702	-	-	-	700	100%	700	700
6400 Office Equipment Maintenance	2,728	1,421	3,000	3,000	3,000	2,000	-33%	2,000	2,000
6610 Staff Training	306	227	1,500	1,500	1,500	1,000	-33%	1,000	1,000
6650 Membership & Certification	18,688	11,254	20,000	20,000	20,000	15,000	-25%	12,000	12,000
6720 Election Costs	20,457	8,141	25,000	25,000	25,000	25,000	0%	20,000	20,000
Sub-Total Contractual Services	93,198	78,728	104,600	144,600	144,600	94,300	-10%	98,500	97,600
Commodities									
7001 Office Supplies	1,285	652	1,300	1,300	1,300	1,000	-23%	1,000	1,000
7050 Publications	497	582	500	500	500	600	20%	500	500
7090 Office & Computer Equip.	149	848	1,000	1,000	1,000	700	-30%	1,000	1,000
7335 Business Meeting	213	102	400	400	400	300	-25%	300	300
7850 Awards & Gifts	-	132	200	200	200	200	0%	500	500
Sub-Total Commodities	2,144	2,316	3,400	3,400	3,400	2,800	-18%	3,300	3,300
Capital Outlay									
8180 Office Furniture & Equip.	12,000	-	5,000	5,000	5,000	-	0%	1,000	1,100
Sub-Total Capital Outlay	12,000	-	5,000	5,000	5,000	-	0%	1,000	1,100
Total	216,053	182,614	220,000	261,200	261,200	206,800	-6%	213,900	214,600

GENERAL ADMINISTRATION





General Administration consists of the City Manager’s Office and Human Resources which provide internal services to other City departments.

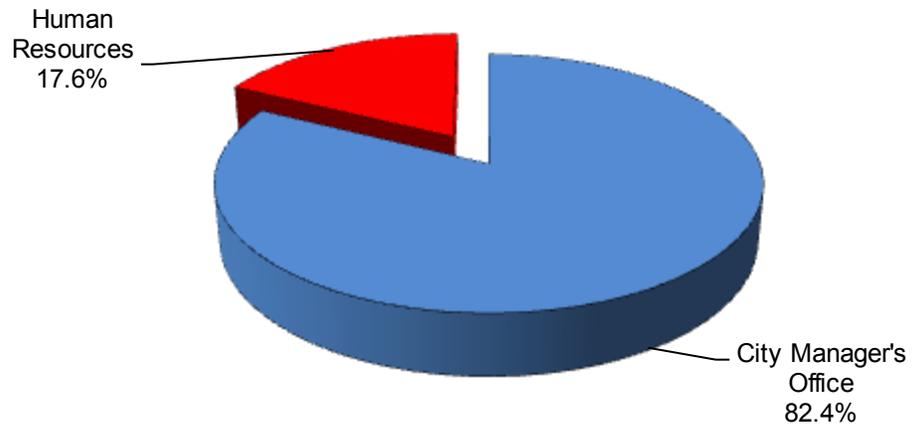
PERSONNEL SUMMARY
Full-Time

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
General Administration Personnel			
<i>City Manager’s Office</i>			
City Manager	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	-
<i>City Manager’s Office Personnel Total</i>	<u>3.0</u>	<u>3.0</u>	<u>2.0</u>
<i>Human Resources</i>			
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
General Administration Personnel Total	<u>4.0</u>	<u>4.0</u>	<u>3.0</u>

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Total
City Manager's Office	284,900	477,700	5,000	767,600
Human Resources	88,800	65,200	10,000	164,000
Total	85,725	93,442	108,600	931,600

Expenditures Pie Chart



CITY MANAGER’S OFFICE

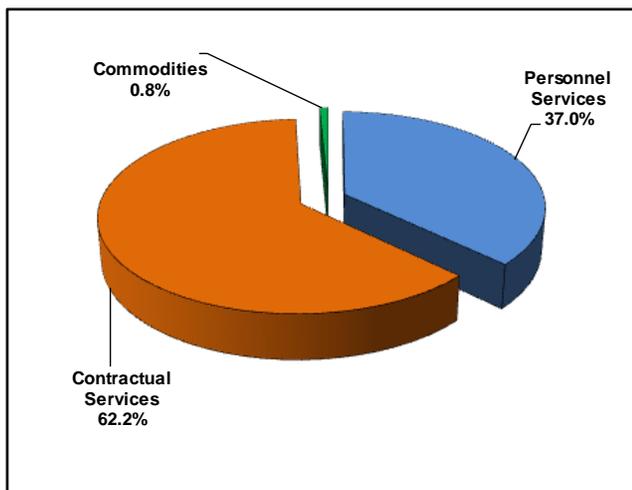
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

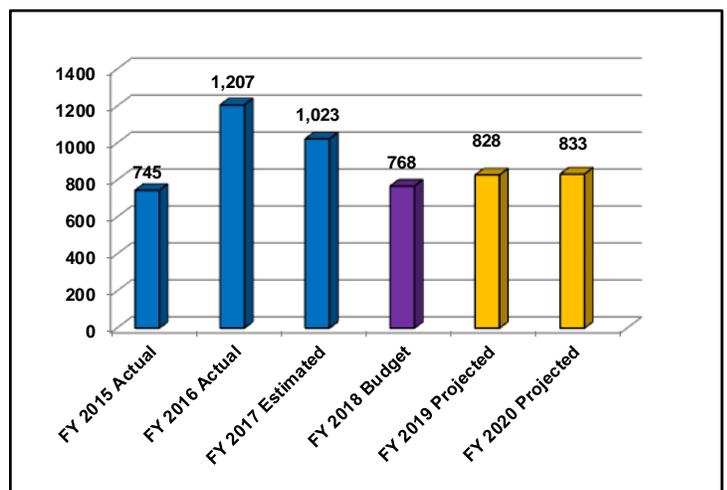
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	294,202	283,119	279,500	282,400	352,400	284,900	1%	293,200	297,700
Contractual Services	443,237	920,573	512,700	662,700	662,700	477,700	-28%	517,000	517,000
Commodities	7,322	3,653	7,800	7,800	7,800	5,000	-36%	17,700	18,200
Total	744,760	1,207,345	800,000	952,900	1,022,900	767,600	-19%	827,900	832,900

FY 2018 Budget



Total Expenditures ('000)





GOALS

- Continue to work toward maintaining University City as a place for people to enjoy the cultural activities.
- Ensure that University City is a welcoming place for people of all races and backgrounds.
- Continue to create partnership opportunities through the Chamber and other community organizations to ensure University City remains a community of distinction.
- Continue to ensure that our customers receive the highest level of service possible.
- Continue to communicate with the residents and businesses through the bi-monthly newsletters.
- Continue to provide the residents and businesses the City annual calendar.

SIGNIFICANT CHANGES OVER FY 2017

1. Pension contribution slightly increase based on compensation.
2. Maintenance contract increase due to an additional contribution to U City in Bloom.
3. Events and Receptions include \$20,000 for Arts and Letters Commission was moved to Centennial Commons budget.
4. Public relation program includes \$10,000 for the annual Fair U City.
5. Printing services increase due to the new due to adding more pages to the bi-monthly newsletter.
6. Membership and certification decrease from FY 2016, the Municipal League was budgeted in Legislative.
7. Insurance premium for Public Officials remains the same as FY 2016.

Selected Expenditure Details

- Professional Services:
 - Grant Writer \$20,000
 - Marketing 25,000
 - Public Communication/Media Relation 50,000
 - Miscellaneous 6,000

- Legal Fees:
 - Personnel matters \$60,000
 - All other Litigations 50,000
 - City Attorney 96,000
 - Miscellaneous 14,000



Department	General Administration
Program	City Manager's Office

Fund	General
Account Number	01-12-05

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	189,643	195,873	191,000	191,000	261,000	195,000	2%	198,900	202,800
5340 Salaries - Part-Time & Temp	32,670	35,160	40,000	40,000	40,000	40,000	0%	40,000	40,000
5420 Workers Compensation	277	470	500	500	500	500	0%	500	500
5460 Medical Insurance	10,700	10,314	11,500	11,500	11,500	11,400	-1%	11,600	11,900
5660 Social Security Contributions	10,527	12,186	13,500	13,500	13,500	12,000	-11%	14,800	15,000
5740 Pension Contribution Nonunif.	47,556	22,300	20,000	22,900	22,900	23,000	15%	24,000	24,000
5900 Medicare	2,829	3,034	3,000	3,000	3,000	3,000	0%	3,400	3,500
Sub-Total Personnel Services	294,202	283,118	279,500	282,400	352,400	284,900	2%	293,200	297,699
Contractual Services									
6010 Professional Services	156,679	146,210	150,000	150,000	150,000	111,000	-26%	150,000	150,000
6020 Legal Services	173,148	618,449	218,000	348,000	348,000	240,000	10%	200,000	200,000
6020.02 Legal Services-City Wide Sales Tx	-	811	-	-	-	5,000	100%	5,000	5,000
6040 Events & Receptions	10,716	23,104	1,000	1,000	1,000	1,000	0%	2,000	2,000
6050 Maintenance Contracts	6,900	5,000	7,000	7,000	7,000	8,000	14%	5,000	5,000
6090 Postage	27,773	23,233	28,000	28,000	28,000	30,000	7%	25,000	25,000
6120 Professional Development	2,036	455	2,000	2,000	2,000	2,000	0%	2,000	2,000
6135 Public Relations Program	5,558	31,129	40,000	40,000	40,000	-	-100%	40,000	40,000
6150 Printing Services	41,030	32,395	45,000	45,000	45,000	45,000	0%	30,000	30,000
6170 Insurance - Liability	3,077	4,200	3,200	3,200	3,200	4,200	31%	4,500	4,500
6220 Insurance - Public Officials	10,660	24,282	12,000	12,000	12,000	25,000	108%	25,000	25,000
6270 Telephone & Pagers	-	512	1,000	1,000	1,000	1,000	0%	1,000	1,000
6400 Office Equipment Maintenance	2,717	1,425	1,500	1,500	1,500	1,500	0%	1,500	1,500
6610 Staff Training	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
6650 Membership & Certification	2,025	7,122	3,000	3,000	3,000	3,000	0%	5,000	5,000
Sub-Total Contractual Services	443,246	918,357	512,700	662,700	662,700	477,700	-7%	497,000	497,000
Commodities									
7001 Office Supplies	1,349	255	1,300	1,300	1,300	1,000	-23%	15,000	15,000
7050 Publications	-	-	500	500	500	500	0%	500	500
7335 Business Meeting	1,377	1,660	1,500	1,500	1,500	1,500	0%	2,000	2,500
7850 Awards & Gifts	4,596	938	4,500	4,500	4,500	2,000	-56%	200	200
Sub-Total Commodities	7,322	3,654	7,800	7,800	7,800	5,000	-36%	17,700	18,200
Total	744,770	1,205,129	800,000	952,900	1,022,900	767,600	-4%	807,900	812,899

HUMAN RESOURCES

The Human Resources Office administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness. Day-to-day activities include:

1. Recruitment and hiring of employees
2. Maintenance of personnel records
3. Administering employee benefits
4. Evaluating employee training programs
5. Maintenance of classification and compensation plan
6. Labor relations
7. Support for the City's two Pension Board
8. Support for the Civil Service Board
9. Support for the Human Relation Board

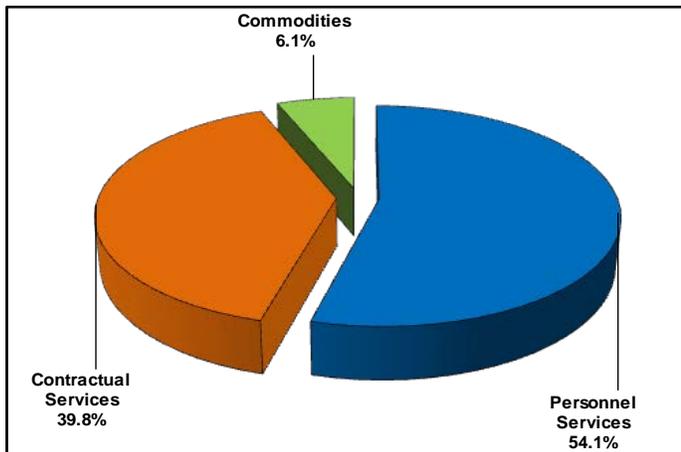
Mission Statement

The Human resources department provides quality services to the employees of the City of University City, recruiting qualified individuals, retention of valuable employees, providing training to encourage success and increase overall value of the City. The department promotes a safe and healthy working environment, inspire a high level of employees' morale through recognition including the department effective communication and constant feedback.

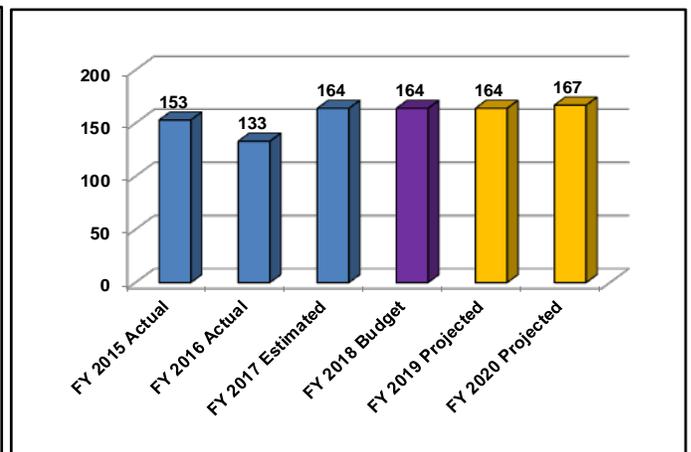
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	90,348	81,221	83,300	83,300	83,300	88,800	6.6%	90,500	92,200
Contractual Services	54,691	42,675	70,700	70,700	70,700	65,200	-7.8%	63,000	64,200
Commodities	7,465	9,001	10,000	10,000	10,000	10,000	0.0%	10,500	10,500
Total	152,504	132,898	164,000	164,000	164,000	164,000	0.0%	164,000	166,900

FY 2018 Budget



Total Expenditures ('000)





GOALS

1. Continue working on streamlining processes, policies, and procedures that will improve relationships for all departments and work practices.
2. Implement employee portal access to enable them to enroll in benefits on line.
3. Bring COBRA administration "in-house", thus eliminating the cost of using an outside vendor.
4. Assist the Finance Department with implementation of KRONOS Time and Attendance.
5. Partner with all departments to create a Succession Plans.
6. Collaborate with third party vendors to create a Wellness program available to all employees.
7. Foster relationships and communication among employees and Departments; handle all requests with confidentiality and fairness.
8. Provide training opportunities that may align with performance management review, individual requests, re-organization efforts, or supervisor observation.
9. Review and update the Administrative Regulations, Employee Handbook, and assist with Civil Service Rules updates as needed
10. Create training opportunities that may align with performance management review, individual request, re-organization efforts, or supervisor observation.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

Human Resources provide support for City employees. Below are the accomplishments in FY 2016.

- Diminished 32 boxes of unmarked records and created a database and files holding area to account and ensure proper control of permanent records
- Completed Sexual Harassment Training for all 249 employees
- Coordinated Department of Transportation (DOT) Training for required staff
- Re-established Department On-Line Training
- Completed updating Administrative Regulations (AR) and Employee Handbook

Selected Expenditure Details

- Maintenance Contract
 - Total Administrative Services - for FLEX and COBRA \$8,000
- Insurance Miscellaneous
 - Affordable Care Act (ACA) Fees for all covered employees and family \$27,000
- Awards and Gifts
 - Service Award for all employees \$4,000



Department	General Administration
Program	Human Resources

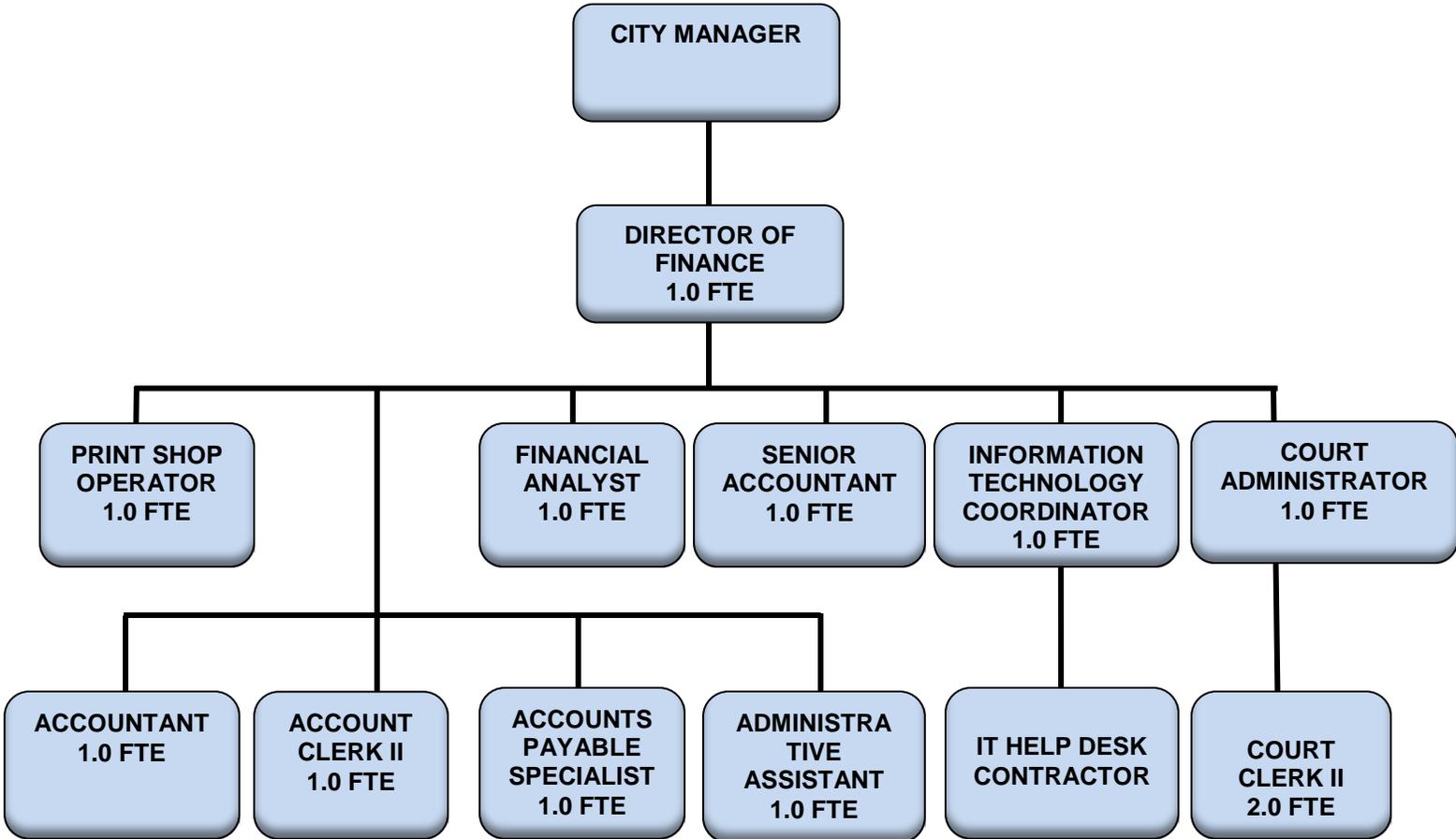
Fund	General
Account Number	01-14-07

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	60,644	61,869	63,000	63,000	63,000	60,000	-5%	61,200	62,400
5340 Salaries - Part-Time & Temp	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
5420 Workers Compensation	-	-	200	200	200	200	0%	200	200
5460 Medical Insurance	5,350	79	-	-	-	9,100	100%	9,200	9,400
5540 Employee Assistance Program	6,655	6,683	7,000	7,000	7,000	7,000	0%	7,100	7,200
5660 Social Security Contributions	2,707	3,812	4,000	4,000	4,000	3,700	-8%	3,800	3,900
5740 Pension Contribution Nonunif.	14,332	7,900	7,200	8,300	8,300	7,000	-3%	7,100	7,200
5900 Medicare	660	878	900	900	900	800	-11%	900	900
Sub-Total Personnel Services	90,348	81,221	83,300	84,400	84,400	88,800	7%	90,500	92,200
Contractual Services									
6010 Professional Services	1,546	(3,548)	5,000	5,000	5,000	5,000	0%	5,000	5,000
6030 Medical Services	1,915	4,320	8,700	8,700	8,700	5,000	-43%	5,000	5,000
6050 Maintenance Contracts	9,187	7,665	7,600	7,600	7,600	8,000	5%	7,000	7,000
6120 Professional Development	-	30	1,000	1,000	1,000	1,000	0%	2,000	2,000
6130 Advertising & Public Notices	-	4,897	3,000	3,000	3,000	5,000	67%	3,000	3,000
6170 Insurance - Liability	3,400	4,000	3,500	3,500	3,500	4,000	14%	4,000	4,100
6190 Insurance - Miscellaneous	31,378	19,990	32,000	32,000	32,000	27,000	-16%	25,000	26,000
6220 Insurance - Public Officials	5,000	2,000	5,000	5,000	5,000	5,000	0%	6,000	6,100
6400 Office Equipment Maintenance	1,061	418	1,000	1,000	1,000	1,000	0%	1,000	1,000
6600 Tuition Reimburesment	-	-	700	700	700	700	0%	1,000	1,000
6610 Staff Training	-	2,563	2,000	2,000	2,000	2,500	25%	2,000	2,000
6650 Membership & Certification	724	339	700	700	700	500	-29%	1,000	1,000
6700 Misc. Operating Services	81	-	500	500	500	500	0%	1,000	1,000
Sub-Total Contractual Services	54,292	42,674	70,700	70,700	70,700	65,200	-8%	63,000	64,200
Commodities									
7001 Office Supplies	921	114	1,000	1,000	1,000	1,000	0%	1,000	1,000
7050 Publications	272	340	1,000	1,000	1,000	500	-50%	500	500
7090 Office & Computer Equip.	-	-	500	500	500	500	0%	500	500
7330 Food	2,944	3,746	4,000	4,000	4,000	4,000	0%	4,500	4,500
7850 Awards & Gifts	3,328	4,801	3,500	3,500	3,500	4,000	14%	4,000	4,000
Sub-Total Commodities	7,584	9,001	10,000	10,000	10,000	10,000	0%	10,500	10,500
Total	152,224	132,896	164,000	165,100	165,100	164,000	0%	164,000	166,900



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ADMINISTRATIVE SERVICES





The Administrative Services is comprised of the Finance Department, Information Technology and the Municipal Court Division. The department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the City includes several components:

Cashiering and Collections Services

- Annually received over 27,000 payments by customers for City collection services, of which, 23,000 payments were from refuse collections, and 1,600 payments were from on-line bill pay
- Process annually over \$11.0 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank
- Process and collect miscellaneous receivables for weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions
- Process payments for gross receipts taxes in the amount of approximately \$6.7 million
- Provide overall supervision of Cashiering and Collections staff

Fiscal Services

- Provide billing services for approximately 12,000 accounts for trash collection for five (5) route billing cycle and miscellaneous billing for approximately 400 throughout the year
- Process delinquent trash collection notices for five (5) route billing cycle
- Manage the refuse on-line bill pay and paperless billing to our residents
- Establish property tax levies and coordinate tax collection
- Administer City insurance programs
- Manage the delivery of the Municipal Services billing statement
- Manage operations of the Municipal Parking Garage
- Provide quality customer service to both internal and external customers
- Provide property record requests and filings for title searches and lien recordings and releases
- Maintain over 800 business license records and 60 liquor license records
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 400 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs

Administration

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while complying with federal, state, local and other requirements
- Oversee and coordinate long-term financial plan
- Promote sound fiscal policies and protect local revenues
- Ensure competent use of financial, human, and material resources

Accounting Services

- Prepare the Comprehensive Annual Financial Report and coordinate the annual audit with independent auditors
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines
- Prepare the Administrative Annual Report
- Maintain the general ledger and various reconciliations



ADMINISTRATIVE SERVICES

- Maintain inventory of capital assets of the City and establish depreciation schedules
- Process nearly 9,000 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks
- Maintain accounts payable records and respond to departmental and vendor inquiries
- Process supplemental retirement payments and subsidies according to the required timelines
- Process over 135,000 pieces of mail annually
- Process over 13,000 payroll advices and checks annually
- Produce and distribute over 500 W-2's , 79 of 1099R and 160 of 1099Misc annually
- Provide updates for New World Systems (accounting software) user security and training to other departments
- Maintain and trouble shoot problems in New World Systems

Budget Management Division

- Manage and co-ordinate the annual budget preparation process
- Maintain the budget manual and coordinate the budget development process with departments by preparing consolidated budget requests for review by the City Manager
- Conduct budgetary analysis as needed
- Assist departments with budget monitoring and control

PERSONNEL SUMMARY

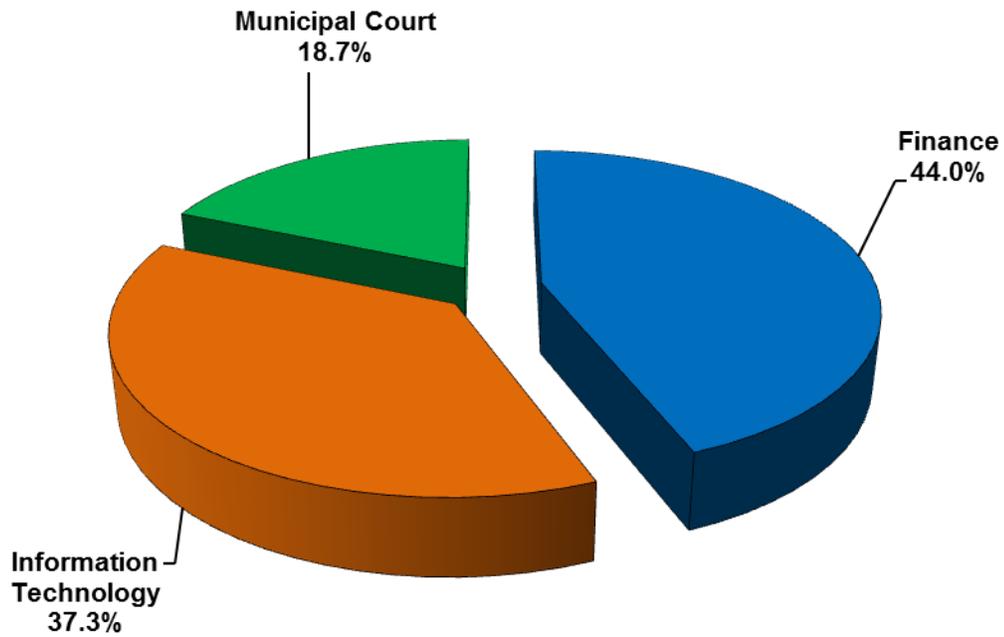
Full-Time

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Administrative Services Personnel			
<i>Finance</i>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	-
Financial Analyst	1.0	1.0	1.0
Senior Accountant	-	1.0	1.0
Accountant	1.0	1.0	2.0
Accounts Payable Specialist	1.0	1.0	1.0
Financial Administrative Assistant	1.0	1.0	1.0
Accounting Clerk	2.0	1.0	1.0
Print Shop Operator	1.0	1.0	1.0
<i>Finance Personnel Total</i>	9.0	9.0	9.0
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
<i>Information Technology</i>			
Information Technology Coordinator	-	1.0	1.0
<i>Information Technology Total</i>	-	1.0	1.0
Administrative Services Personnel Total	12.0	13.0	13.0

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Finance	623,100	170,800	20,200	-	814,100
Information Technology	102,400	413,500	13,000	160,000	688,900
Municipal Court	235,400	103,000	6,500	-	344,900
Total	960,900	6,500	39,700	160,000	1,847,900

Expenditure Pie Chart





FINANCE

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; property tax levies oversight; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; administering City insurance programs; risk management; fixed asset management; project accounting management; administering the public parking garage support contract and parking meters; and coordinating Federal, State, Local, and Community Development Block Grants. The Finance Department also performs mail and printing services for City departments, and parking meter maintenance and collection. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

Mission Statement

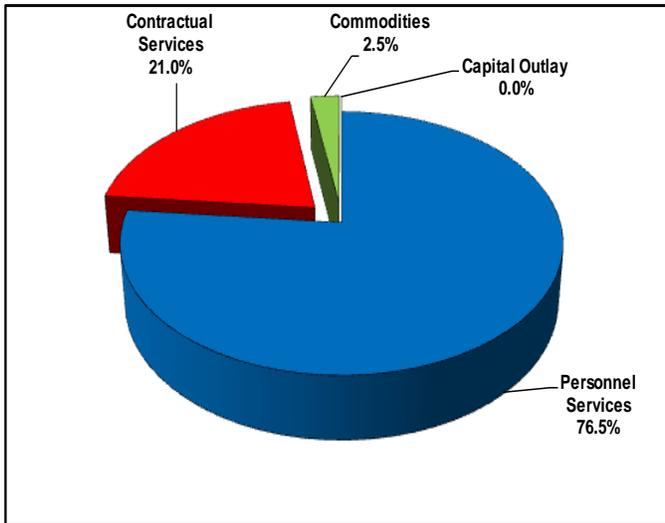
Finance strives for long-term financial stability and health of University City; protects the City’s financial integrity and credibility and maintains AA+ or improve to AAA bond rating; and strengthens the department for continued excellence.

Finance leads and coordinates the development and execution of the City's annual Budget and five-year Capital Improvement Program (CIP) Plan, including development, monitoring and reporting. Prepare financial projection, long-range planning and financial reporting.

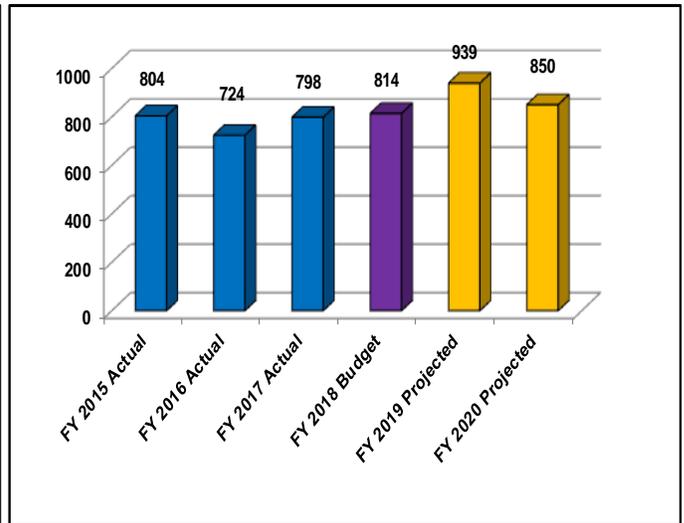
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	604,196	475,774	609,100	595,500	595,500	623,100	5%	635,300	650,300
Contractual Services	181,906	206,523	162,700	171,200	171,200	170,800	0%	174,000	179,200
Commodities	18,179	41,782	18,200	18,200	18,200	20,200	11%	20,200	20,700
Capital Outlay	-	-	-	13,500	13,500	-	-100%	110,000	-
Total	804,281	724,079	790,000	798,400	798,400	814,100	2%	939,500	850,200

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. Provide accurate and timely financial reporting to City Manager, City Council and the public.
2. Continue to foster relations and communication with other departments to enhance better working relationships.
3. Continue to improve workflow, timeliness and accuracy both within Finance and other departments.
4. Continue to perform internal audits focus on “cash”, to assist in fraud assessment control.
5. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
6. Complete the FY17 Comprehensive Annual Financial Report by December 31, 2017 and apply for the Government Finance Officers Association’s (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
7. Complete the FY 18 Budget and submit for the Distinguish Budget Presentation Award.
8. Maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
9. Continue to encourage professional development of Finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
10. Continue to promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
11. Develop additional strategies for revenue collections on delinquent accounts.
12. Continue to pursue delinquent refuse and miscellaneous billing accounts owed to the City.
13. Continue to audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, locating businesses operating without licenses for the purpose of licensing them properly and bringing them into compliance with City code.
14. Continue to review and analyze current policies and procedures, data, and performance indicators within the department in order to improve the efficiency and effectiveness of the department.
15. To complete the implementation of KRONOS Time and Attendance module and interface with Tyler Technology Financial Management (New World).



- 16. To assist HR in implementation of Employee Suite (enrollment on line).
- 17. To adopt a “paperless” concept by stop printing payroll checks, W-2, etc.
- 18. To work with City of St. Louis and other neighboring Cities in attempt to convert parking meters to “Pay Station”, in order to enhance the parking revenue.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2016.
- Received the Distinguish Budget Presentation Award for Budget FY 2017.
- Continued collecting delinquent refuse and miscellaneous bills owed to the City. Continue to work with collection agencies Valley Collection Services, LLC and Account Resolution Corporation, to collect on unpaid refuse and ambulance bills.
- Continued to coordinate a calendar basis delinquent refuse account shut-off cycle with the Public Works and Parks Department, Sanitation Division. The shut-off cycles continues to be encouraging, resulting in a nominal number of accounts paid in full and/or signing up for payment agreements.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Continued oversight and coordination of the City’s calendar.
- Continued to convert paper records to electronic records.
- Continued oversight of U City ROARS newsletter, which is distributed to all residents and businesses.

PERFORMANCE MEASUREMENTS

	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Checks Issued	6,118	6,105	4,733	5,000
Refuse unit bills generated	22,476	22,350	20,527	22,000
Purchase Orders	381	373	313	350
Invoices (processed and paid)	8,755	8,740	6,198	7,500
Business Licenses Issued	688	772	643	650
Liquor Licenses Issued	127	134	113	110

Selected Expenditures Details

Maintenance Contract:

Brinks Inc. - Parking meters coins	\$ 3,000
Credit Bureau	1,000
KRONOS Time Attendance	15,000
New World - Employee Suite	40,000
Postage Meter/Mailing	3,000
Miscellaneous	3,000

Auditing and Accounting

Annual Audit	\$ 42,000
Single Audit	3,000

Office Supplies:

Paper, printing, mailing, etc. for all departments	\$ 15,000
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Department	Administrative Services
Program	Finance

Fund	General
Account Number	01-16-08

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	379,739	336,316	445,000	422,000	422,000	440,000	-1%	450,000	460,000
5340 Salaries - Part-Time & Temp	9,709	-	-	-	-	10,000	100%	10,000	10,000
5380 Overtime	120	571	1,000	1,000	1,000	1,000	0%	1,000	1,000
5420 Workers Compensation	1,930	2,153	2,000	2,000	2,000	2,500	25%	2,600	2,700
5460 Medical Insurance	53,424	46,419	61,600	61,600	61,600	60,000	-3%	61,200	63,000
5660 Social Security Contributions	22,534	19,616	28,000	28,000	28,000	28,000	0%	28,000	29,000
5740 Pension Contribution Nonunif.	131,280	66,176	65,000	74,400	74,400	75,000	15%	76,000	78,000
5900 Medicare	5,460	4,524	6,500	6,500	6,500	6,600	2%	6,500	6,600
Sub-Total Personnel Services	604,196	475,774	609,100	596,500	596,500	623,100	2%	635,300	650,300
Contractual Services									
6001 Auditing & Accounting	41,300	41,959	40,000	40,000	40,000	40,000	0%	42,000	44,000
6010 Professional Services	1,225	1,550	1,200	9,700	9,700	1,600	33%	1,500	1,500
6050 Maintenance Contracts	55,069	70,869	60,000	70,000	70,000	70,000	17%	70,000	70,000
6070 Temporary Labor	16,000	-	5,000	5,000	5,000	5,000	0%	5,000	5,000
6090 Postage	26,050	29,953	18,000	18,000	18,000	20,000	11%	20,000	22,000
6120 Professional Development	960	5,288	2,000	2,000	2,000	3,000	50%	2,000	2,000
6130 Advertising & Public Notices	3,107	296	3,000	3,000	3,000	3,000	0%	3,000	3,000
6150 Printing Services	4,238	3,312	4,000	4,000	4,000	4,200	5%	3,500	3,500
6170 Insurance - Liability	3,400	4,200	3,500	3,500	3,500	4,000	14%	4,000	4,100
6220 Insurance - Public Officials	6,057	5,036	6,000	6,000	6,000	6,000	0%	6,000	6,100
6400 Office Equipment Maintenance	15,090	4,550	10,000	-	-	7,000	-30%	10,000	10,000
6650 Membership & Certification	1,538	1,365	1,500	1,500	1,500	1,500	0%	1,500	1,500
6660 Laundry Services	354	237	500	500	500	500	0%	500	500
6700 Misc. Operating Services	3,065	4,664	3,000	3,000	3,000	3,000	0%	3,000	3,500
6770 Bank & Credit Card Fees	4,445	1,619	5,000	5,000	5,000	2,000	-60%	2,000	2,500
Sub-Total Contractual Services	181,906	206,523	162,700	171,200	171,200	170,800	5%	174,000	179,200
Commodities									
7001 Office Supplies	15,804	16,230	15,000	15,000	15,000	15,000	0%	15,000	15,000
7050 Publications	-	-	500	500	500	500	0%	500	500
7090 Office & Computer Equip.	794	24,688	1,000	1,000	1,000	2,000	100%	2,000	2,500
7410 License Plates & Badges	216	216	200	200	200	200	0%	200	200
7570 Hardware & Hand Tools	-	146	-	-	-	200	100%	200	200
7650 Parking Meter Parts	1,246	503	1,200	1,200	1,200	2,000	67%	2,000	2,000
7770 Wearing Apparel	-	-	300	300	300	300	0%	300	300
Sub-Total Commodities	18,179	41,782	18,200	18,200	18,200	20,200	11%	20,200	20,700
Capital Outlay									
8180 Office furniture & Equip	-	-	-	13,500	13,500	-	0%	110,000	-
	-	-	-	13,500	13,500	-	0%	110,000	-
Total	804,281	724,079	790,000	799,400	799,400	814,100	3%	939,500	850,200



MUNICIPAL COURT

The Municipal Court staff processes violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

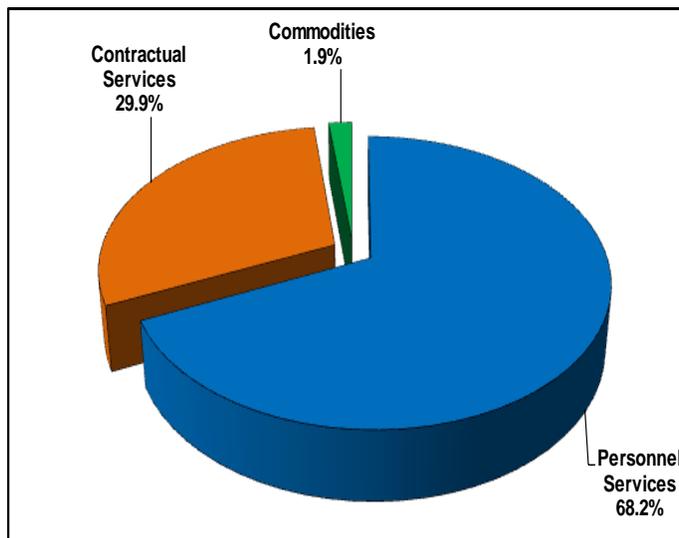
Mission Statement

University City Municipal Court implements the policies and procedures established by the Judiciary and the State Legislature in a professional and dedicated manner. The Clerks of the Court’s office accurately maintain, safeguard and store all Court documents as well as collect and disburse all monies as directed by legal mandates. This is accomplished through a knowledgeable and certified staff that strives to serve all who use this office to ensure accessibility, fairness and courtesy.

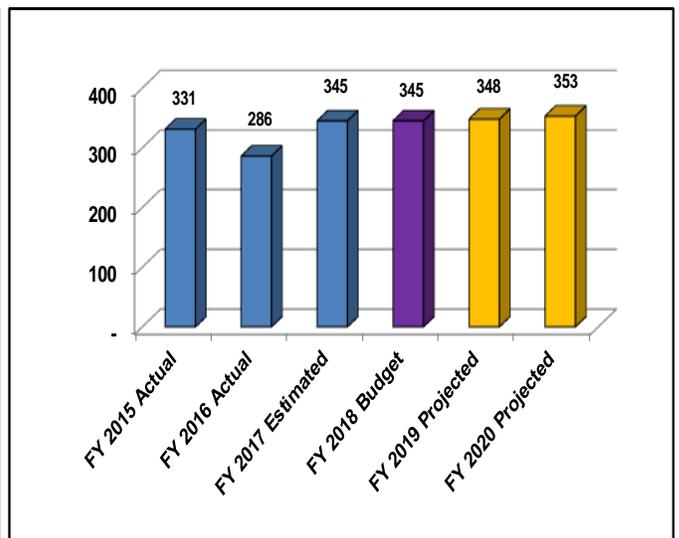
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	236,900	204,199	232,900	232,900	232,900	235,400	1%	241,700	246,600
Contractual Services	83,212	80,956	105,600	105,600	105,600	103,000	-2%	101,500	103,100
Commodities	10,469	1,151	6,500	6,500	6,500	6,500	0%	4,500	3,500
Total	330,580	286,306	345,000	345,000	345,000	344,900	0%	347,700	353,200

FY 2018 Budget



Total Expenditures ('000)





ADMINISTRATIVE SERVICES

PERFORMANCE MEASUREMENTS

	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Fines & Court costs	\$458,755	\$605,197	\$594,000	\$590,000
Parking Tickets issued	12,099	11,015	8,000	9,000
Moving violations (filed)	3,473	3,544	3,877	3,300
Housing & Environmental violations (filed)	1,038	823	800	900
Other violations (filed)	1,621	1,113	815	1,000
Total number of new court cases (filed)	17,582	16,495	13,492	14,000
Total number of trials set	380	380	350	330
Total number of trials heard	350	350	300	300



Department	Administrative Services
Program	Municipal Court

Fund	General
Account Number	01-20-14

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	131,052	136,041	150,000	150,000	150,000	153,000	2%	156,000	159,100
5340 Salaries - Part-Time & Temp	13,753	-	12,000	12,000	12,000	12,000	0%	10,000	10,000
5380 Overtime	5,236	4,661	2,500	2,500	2,500	5,000	100%	1,000	1,000
5420 Workers Compensation	285	291	500	500	500	500	0%	500	500
5460 Medical Insurance	36,937	34,582	39,000	39,000	39,000	32,800	-16%	40,000	41,000
5660 Social Security Contributions	8,293	7,739	8,800	8,800	8,800	9,000	2%	10,300	10,500
5740 Pension Contribution Nonunif.	39,339	19,100	18,000	20,600	20,600	21,000	17%	21,500	22,000
5900 Medicare	2,004	1,784	2,100	2,100	2,100	2,100	0%	2,400	2,500
Sub-Total Personnel Services	236,899	204,198	232,900	235,500	235,500	235,400	1%	241,700	246,600
Contractual Services									
6010 Professional Services	35,300	48,113	50,000	50,000	50,000	50,000	0%	51,000	52,000
6050 Maintenance Contracts	17,989	-	18,000	13,000	18,000	15,000	-17%	15,000	15,000
6120 Professional Development	1,568	2,177	2,000	2,000	2,000	2,500	25%	2,000	2,000
6150 Printing Services	1,604	6,303	2,500	2,500	2,500	5,000	100%	3,500	4,000
6170 Insurance - Liability	3,400	4,000	6,000	6,000	6,000	4,500	-25%	4,000	4,100
6400 Office Equipment Maintenance	2,140	1,010	2,500	2,500	2,500	2,000	-20%	2,000	2,000
6560 Technology Services	12,244	13,472	15,000	20,000	15,000	15,000	0%	15,000	15,000
6650 Membership & Certification	480	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
6700 Misc. Operating Services	3,595	1,923	3,600	3,600	3,600	3,000	-17%	3,000	3,000
6770 Bank & Credit Card Fees	4,893	3,959	5,000	5,000	5,000	5,000	0%	5,000	5,000
Sub-Total Contractual Services	83,222	80,957	105,600	105,600	105,600	103,000	-2%	101,500	103,100
Commodities									
7001 Office Supplies	1,445	1,151	1,500	1,500	1,500	1,500	0%	1,500	1,500
7090 Office & Computer Equip.	9,024	-	5,000	5,000	5,000	5,000	0%	3,000	2,000
Sub-Total Commodities	10,588	1,151	6,500	6,500	6,500	6,500	0%	4,500	3,500
Total	330,709	286,306	345,000	347,600	347,600	344,900	0%	347,700	353,200



INFORMATION TECHNOLOGY (IT)

This program area is responsible for maintaining the City’s centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

Goals are defined and developed by an Information Technology Core Committee (ITCC) composed of representatives from all City departments. The goals are translated into objectives by a member of the ITCC responsible for the management of IT. Execution of work to complete objectives and day-to-day support is accomplished by a contractual placement employee provided by Tech Electronics. Additional support is provided by Tech Electronics when circumstances require more assistance.

The IT program supports the City’s network which has five (5) physical servers, twenty-four (24) virtual servers, one hundred sixty (160) personal computers, eight (8) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

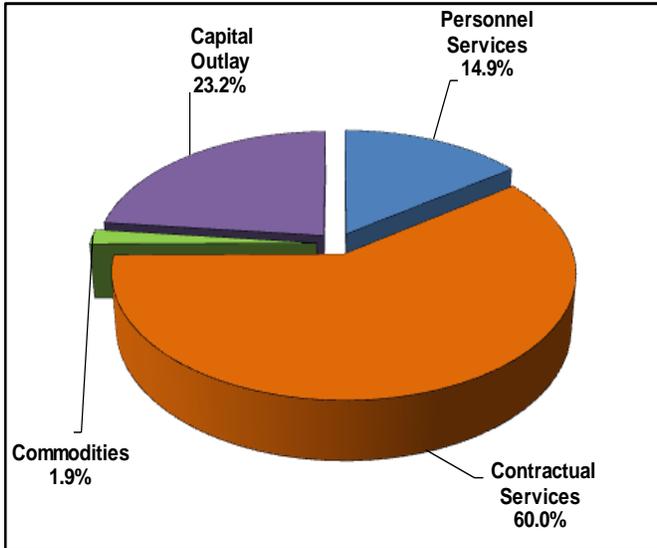
Mission Statement

Information Technology has become a vital component in every department's service delivery methods. As strategic plans are developed for each facet of the City, Information Technology plays a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology is driven by the organizational need and the necessity to provide public service that is significantly more effective.

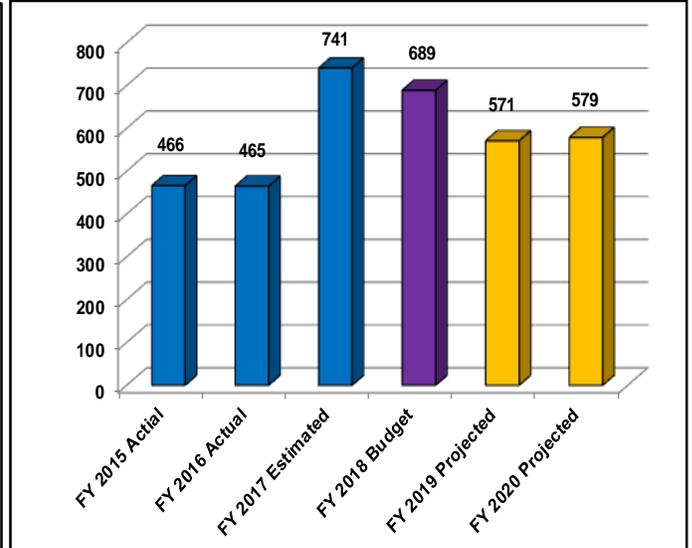
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Service	59,399	94,626	97,500	98,500	98,500	102,400	4%	104,001	106,300
Contractual Serv	296,052	360,520	393,000	453,000	453,000	413,500	-9%	390,700	396,700
Commodities	22,810	7,478	28,000	28,000	28,000	13,000	-54%	11,200	11,200
Capital Outlay	87,837	1,992	161,500	161,500	161,500	160,000	-1%	65,000	65,000
Total	466,099	464,616	680,000	741,000	741,000	688,900	-7%	570,901	579,200

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. Upgrade network infrastructure to provide more security and throughput
2. Server consolidation to improve efficiency of overall system
3. Server migration from aging 2003 to 2012 OS
4. Firewall upgrade

SIGNIFICANT BUDGETARY ITEMS

1. **Network Infrastructure Upgrade (\$30,000)** – Upgrading switches with 10 GB connections while utilizing the City’s existing Fiber (Dark Fiber) that connects the buildings. Taking into account Security Cameras, web based programs and Offsite Disaster Recovery there is a real need to increase the throughput of the City’s branch connections.
2. **Workstation Refresh (\$20,000)** – The City has multiple workstations that are over five (5) years old.
3. **Seamless Docs (\$10,000)** – IT plans to implement a feature on the website that would allow for online fillable forms and submittals.



FISCAL YEAR 2017 PEFORMANCE SUMMARY

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2017:

- **Internet Provider** – The City is now on a dedicated fiber circuit with a guaranteed Service Level Agreement
- **Backup and Recovery** – The City has implemented an all in one backup and recovery appliance.
- **Website Update** – The City has renewed its agreement with CivicPlus and has successfully launched the new website.
- **Printer Contract** – The City has signed a contract with Copying Concept and deployed the new printers throughout the City.
- **Computer Refresh** – Multiple Workstations have been refreshed throughout the City.
- **File Storage Server** – Upgraded to a new file storage server.

Selected Expenditures Details

Professional Services:

IT Placement Employee - Tech Electronics	\$ 90,000
Other Implementation	10,000

Maintenance Contracts:

Laserfiche - Copying Concepts	\$ 13,000
NetMotion	2,000
VMWare - Virtual Environment	15,000
Prairiefyre - Call Accounting	3,000
PDQ Deploy	500
PDQ Inventory	500
LogMein Backup	300
LogMein Central	800
New World	20,500
Symantec - Enterprise Security	10,000
CivicPlus - Website Hosting	12,500
Lenel - Access Control	2,200
ArubaCare - Wireless Support	1,200
Dell SonicWall Support	8,000
Mitel Phone System	10,500

Technology Services:

Security Certificates	\$ 1,000
DNS Fees	500
Domain Name Registrations	300
Unallocated	7,200
Charter Optical Ether Intra (Dark Fiber)	3,000
New World	55,000

Computer Equipment

Infrastructure Replacement	
Contingency	\$ 64,000
Firewall Replacement	5,000
Switch Replacement	10,000
Domain Controller	5,000
Desktop Refresh with Monitor	16,000



Department	Administrative Services
Program	Information Technology

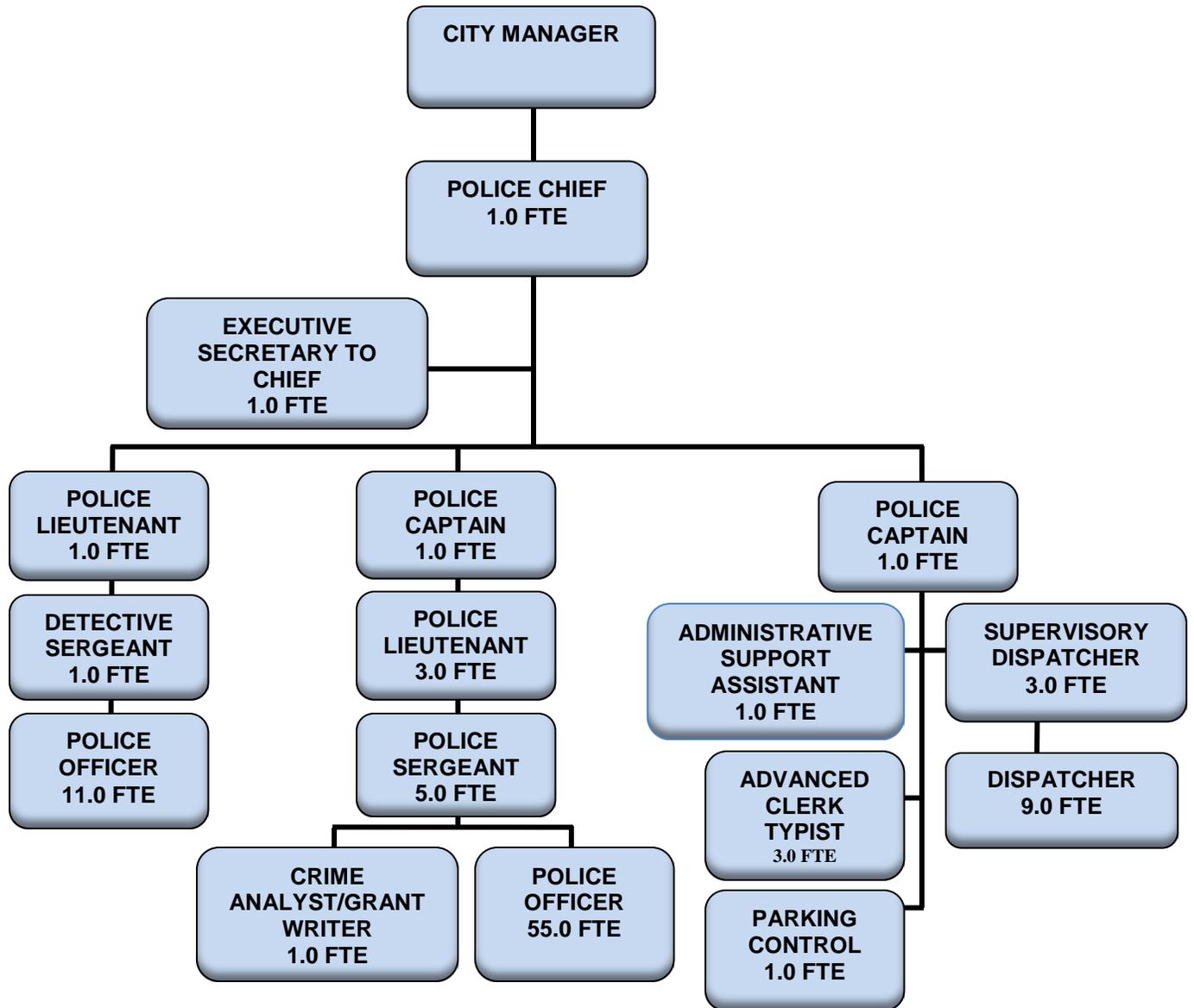
Fund	General
Account Number	01-18-11

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	37,240	67,457	70,000	70,000	70,000	71,400	2%	72,800	74,200
5420 Workers Compensation	1,098	2,871	300	300	300	2,800	833%	2,600	2,700
5460 Medical Insurance	7,415	13,196	14,600	14,600	14,600	14,600	0%	14,900	15,300
5660 Social Security Contributions	2,145	3,903	4,500	4,500	4,500	4,500	0%	4,500	4,600
5740 Pension Contribution Nonunif.	11,000	6,300	7,000	8,000	8,000	8,000	14%	8,200	8,400
5900 Medicare	502	899	1,100	1,100	1,100	1,100	0%	1,000	1,100
Sub-Total Personnel Services	59,400	94,626	97,500	98,500	98,500	102,400	5%	104,000	106,300
Contractual Services									
6010 Professional Services	131,553	79,288	150,000	150,000	150,000	100,000	-33%	110,000	110,000
6050 Maintenance Contracts	66,567	37,757	100,000	100,000	100,000	100,000	0%	70,000	75,000
6120 Professional Development	1,814	182	1,000	1,000	1,000	1,000	0%	1,200	1,200
6175 Privacy Liability & Network Security	3,364	5,252	4,500	4,500	4,500	5,000	11%	5,000	5,000
6270 Telephone & Pagers	34,246	67,626	40,000	40,000	40,000	60,000	50%	50,000	50,000
6320 Internet Services	9,973	12,257	10,000	10,000	10,000	15,000	50%	12,000	13,000
6400 Office Equipment Maintenance	3,760	38,022	5,000	65,000	65,000	30,000	500%	20,000	20,000
6560 Technology Services	43,167	120,136	80,000	80,000	80,000	100,000	25%	120,000	120,000
6610 Staff Training	1,608	-	1,500	1,500	1,500	1,500	0%	1,000	1,000
6650 Membership & Certification	-	-	1,000	1,000	1,000	1,000	0%	1,500	1,500
Sub-Total Contractual Services	296,052	360,520	393,000	453,000	453,000	413,500	5%	390,700	396,700
Commodities									
7001 Office Supplies	2,203	764	3,000	3,000	3,000	3,000	0%	1,200	1,200
7090 Office & Computer Equip.	20,607	6,664	25,000	25,000	25,000	10,000	-60%	10,000	10,000
Sub-Total Commodities	22,929	7,428	28,000	28,000	28,000	13,000	-54%	11,200	11,200
Capital Outlay									
8120 Computer Equipment	92,635	(2,756)	101,500	41,500	41,500	100,000	-1%	50,000	50,000
8140 Software Systems	(4,797)	4,749	40,000	40,000	40,000	50,000	25%	10,000	10,000
8180 Office Furniture & Equip.	-	-	20,000	20,000	20,000	10,000	-50%	5,000	5,000
Sub-Total Capital Outlay	87,838	1,993	161,500	101,500	101,500	160,000	-1%	65,000	65,000
Total	466,219	464,567	680,000	681,000	681,000	688,900	1%	505,900	514,200



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POLICE DEPARTMENT





The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

Mission

The Police Department has embraced the “community policing philosophy” in its efforts to provide the highest level of service to all its citizens and those it is sworn to serve. By reaching out to partner with the community in our everyday pursuits, this agency can move forward with a vision and purpose. Professionalism and competence are barometers in determining our success. In changing times and demands, the department must continue to be versatile and mindful of the feelings and attitudes of our citizens as we answer the calls for service. With increase training needs and demands, the department will be including the opportunities for all staff to enhance their skills.

Administration

The Chief of Police, as executive officer of the Department, is responsible for all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall be responsible for the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a Civilian Executive Secretary assigned to his office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO)
- (2) Bureau of Investigation (BOI)
- (3) Bureau of Services (BOS)

Which are further subdivided into areas of expertise, manned by specially trained personnel.

Bureau of Field Operations (BFO):

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners
- Enforce traffic ordinances and laws
- Investigate incidents, criminal and non-criminal, and make reports where necessary
- Preserve the public peace
- Prevent crime and arrest offenders
- Assist other governmental agencies when required; and
- Enforce all laws and ordinances

The Police Department does not currently support a dedicated Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are the responsibility of the patrol units. Patrol Units may be assigned to special traffic details when needed. The BFO Commander shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel

- Initiate investigations into areas of possible internal deficiencies in order to avoid or remedy adverse situations
- Control and coordinate the Department's disciplinary procedures
- Serve as the Department Safety Officer

The BFO is commanded by a Captain, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. Three (3) Lieutenants (Platoon Commanders)
2. Five (5) Sergeants (Platoon Supervisors)
3. Fifty five (55) Patrol Officers
4. One (1) Crime Analyst/Grant Writer
5. Three (3) Resource / D.A.R.E Police Officers
6. One (1) Parking Controller

The Juvenile Division is responsible for both general and juvenile investigations. D.A.R.E/Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach the Drug Abuse Resistance Education programs, as well as other programs.

The BFO is a 24-hour operation, divided into two twelve-hour shifts. Additional shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol Commander is responsible for the police work therein and shall have control over all personnel attached to his/her command.

Platoon Commanders (Lieutenants) are responsible for the operation of their platoon and the actions of their officers. They report directly to the Bureau Commander. Attendance of monthly meetings of the city Neighborhood Watch Focus Group.

Patrol Supervisors (Sergeants) are responsible for the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Platoon Commanders.

Patrol Officers are responsible for patrolling an assigned area, and taking whatever enforcement actions necessary for the proper maintenance of order. They shall be responsible to their Patrol Supervisors/Platoon Commanders.

The Crime Analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the department by researching and writing grants that will assist the mission of the agency.

Bureau of Investigation (BOI):

The Bureau of Investigation is responsible for the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigations of offenses which require advanced skills and training
- Providing specialized, technical investigative services in specific areas of criminal activity
- Assisting with matters involving juveniles
- Identifying and investigating specific crimes, such as white collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents
- Providing home and business security audits
- Assistance with safety concerns and crime statistics for neighborhoods and businesses

The BOI is commanded by a Lieutenant, who reports directly to the Chief of Police. The Lieutenant shall have command over:

1. One (1) Sergeant
2. Eight (8) Detectives

Bureau of Services (BOS):

The Bureau of Services is under the direct command of a Captain. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service
- Maintain an efficient record system, providing security and effortless retrieval
- Staff a communications system, which will receive information, assess it, then determine the need for police service based on that assessment and dispatch accordingly
- Maintaining a secure storage space for property and evidence, and keeps records to assure the integrity and accessibility of the property and/or evidence
- Accreditation Coordinator preparing for the accreditation process through the Missouri Police Chiefs Association.

The BOS Commander shall have direct control over:

1. Three (3) Advanced Clerk Typists
2. Ten (10) Dispatchers
3. Two (2) Lead Dispatchers
4. One (1) Administrative Support Assistant

Advanced Clerk Typists are responsible for all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens
- Processing and forwarding state-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO
- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics
- Providing professional and courteous service to all customers at the department information window

Dispatchers will be under the command Supervisory Dispatchers, who shall be responsible for the proper operation of the Communications Section, and report to the Commander of the BOS. The Administrative Support assistant serves as the IT coordinator, evidence custodian and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the City and assist with school crossings.



The BOS Commander is also the City’s Neighborhood Watch and Community Safety Awareness Coordinator. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings
- National Night Out Against Crime Coordination
- Providing crime statistics to Neighborhood Watch Units
- Accreditation/Certification Manager

PERSONNEL SUMMARY

Full-Time

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Support Assistant	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst/Grant Writer	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel</i>			
<i>Total</i>	98.0	98.0	98.0
Police Personnel Total	98.0	98.0	98.0

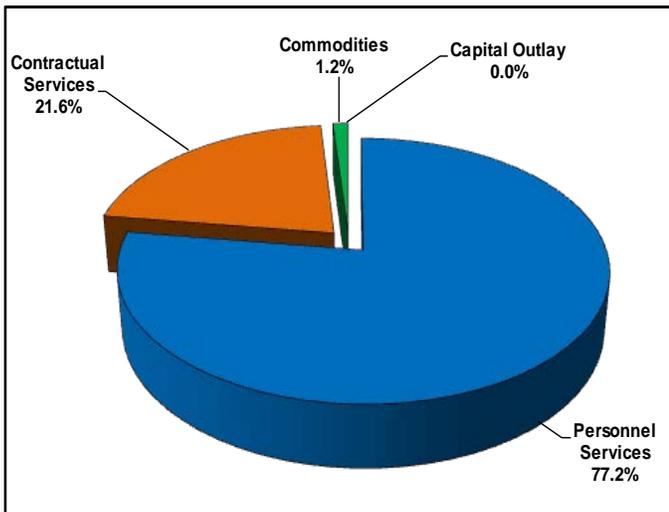
Part-Time

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0

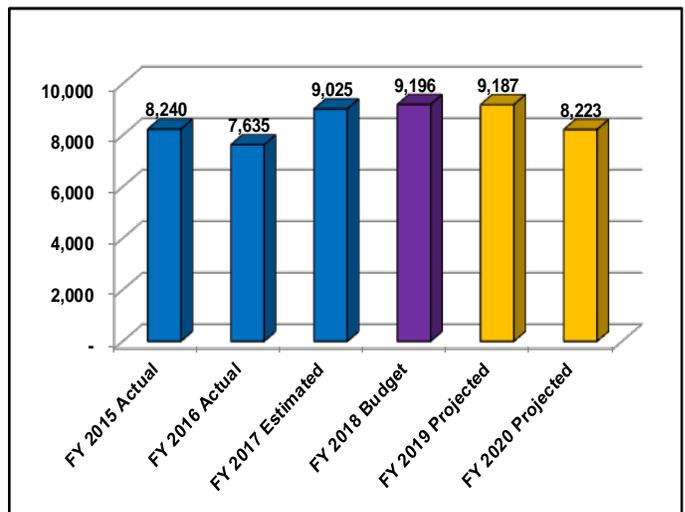
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Original	FY 2020 Original
Personnel Services	7,339,129	6,789,384	6,965,700	7,002,700	7,002,700	7,112,000	2%	7,091,300	7,177,400
Contractual Services	834,816	752,643	818,200	1,830,200	1,775,200	1,984,900	8%	2,025,700	978,000
Commodities	65,923	92,467	121,200	121,200	121,200	99,100	-18%	67,000	68,000
Capital Outlay	-	-	10,000	116,000	126,000	-	-100%	5,000.00	5,000.00
Total	8,239,868	7,634,494	7,915,100	9,070,100	9,025,100	9,196,000	1%	9,189,000	8,228,400

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. Continued Improvement of Services to the Citizens

This Goal can be accomplished by achieving the following objectives;

- a. Develop programs that include education and interdiction strategies, as well as arrest strategies. These programs should react various groups within the community to include the elderly, the young, the business community, the property owner, and all residents.
- b. Officers will attempt to respond to all emergency and non-emergency and non-emergency response calls in a timely and safe manner.
- c. Calls for service will be answered in a positive and helpful manner in all instances.
- d. Our citizens will continue to be given opportunities to be educated in crime prevention, life saving techniques and police services available to them. This will be accomplished through neighborhood programs, school programs, and effective use of the news and media and citizen contact.
- e. UCPD will continue to utilize the free home and business audit for citizens and business within University City. The audit assists citizens in protecting themselves and their property in an effort to reduce victimization.

2. Continue with an Effective and Fair Evaluation System for the Police Department

This goal can be accomplished by achieving the following objectives:

- a. Bi-annual staff reviews are utilized to ensure personnel are in adherence to the mission statement, goals, and objectives for the department, understanding all policies, programs, and direction of UCPD.
- b. Utilize evaluation system to evaluate personnel on conduct, proficiency, and behavior. These criteria are established by selecting outstanding officers to develop conduct proficiency, and behavior standards for the department.
- c. Evaluating performance of personnel throughout the year.
- d. Performing a job task analyses for the various positions of the UCPD, including for both sworn and non-sworn personnel.
- e. Begin to develop career paths for officers which are consistent with their career goals when they are in compliance with UCPD philosophy and goals.

3. Develop and Improve Property and Evidence Procedures

This goal can be accomplished by achieving the following objectives;

- a. Educate, evaluate, and encourage Evidence staff in proper property management procedures.
- b. Conduct frequent evidence audits, ensuring all evidence handling procedures are being adhered to and staff is in compliance.

4. Reduce Exposure to Liability

This goal can be accomplished by achieving the following objectives:

- a. Continue with the accreditation process with the Missouri Police Chiefs Association.
- b. Review and update the pursuit and emergency driving policies.
- c. Continue development of a training program for officers that assure that firearms qualifications, emergency driving, self-defense, first aid, department policy review,
- d. emergency fire suppression techniques, arrest, detention, stops, searches and seizures, and reviews of interview and interrogation techniques are taught and reviewed yearly.
- e. Develop and implement an individual training and development program for each officer.

5. Develop and implement a Chaplaincy Program

This goal can be accomplished by achieving the following objectives:

- a. The purpose of the Volunteer Police Chaplain Program is to provide more sensitive responses to the public in times of crisis and to provide members of the Department with any personal assistance they may require. The Volunteer Police Chaplain or his/her designee will be available on a 24-hour basis.

6. Increase Amount of Revenue Generated by UCPD through Grants

This goal can be accomplished by achieving the following objectives:

- a. Finding corporate sponsors for crime prevention and substance abuse programs.
- b. Apply for applicable federal government, state government, local government, and private grants.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

- Promotion of newly sworn Police chief Larry Hampton.
- Promotion of two (2) Captains, two (2) Lieutenants, and one (1) Sergeant.
- Hired 11 Police Officer Trainees.
- Transfer of two (2) Bureau Commanders.
- Added two (2) new Neighborhood Watch Units to the existing thirty-five (38).
- Conducted 50 security audits of residences and businesses.
- Added 10 new members to the University City Focus Group.
- Design, construction, and relocation into the new temporary Police Facility.
- Installation of new Communication furniture.
- Two (2) University City Police Department Hiring Events.
- Graduated five (5) recruits from the St. Louis County Municipal Police Academy.
- Toy Giveaway to children in University City.
- School Resource Officer event "Pizza with the Police"
- Female Officer Support Group entitled "Ladies Encouraging Others", prom sponsorship of two (2) students.
- Crime Prevention material was provided to the following:
 1. Participants at safety meetings, training sessions, and security audits.
 2. Attendees of the annual National Crime Night Out Against Crime/Back to School Rally Event, Fair U. City, and Washington University.
 3. Participants at Focus Group Meetings.
 4. Residents of University City.
- Continued implementation of security camera project.
- Continued training of departmental personnel:
 1. Computer aided automated records and report writing system.
 2. Uniformed Crime Reporting System.
 3. Missouri Incident Based Reporting.
 4. Individual staff member training in conformance with state and federal authorizing agencies.
 5. Obtained Evidence and Property Room Certification for two (2) Detectives.
 6. All Department employees completed the Missouri State Highway Patrol security Awareness Training Version 2.2.

- Worked with the University City School district on security program and training.
 1. Cooperative event with “Men of Valor” a mentorship program at UCHS.
- Conducted active shooter training with all University City Schools and staff.
- Join citizen’s forum with University City Public Schools regarding new Missouri State Statues.
- Provided Police Security for the multi-day Fair U-City and maintained safe and secure fairgrounds for citizens in attendance.
- Implemented “hotspot policing” strategies in neighborhoods experiencing pattern in crimes to reduce occurrences and apprehend offenders.

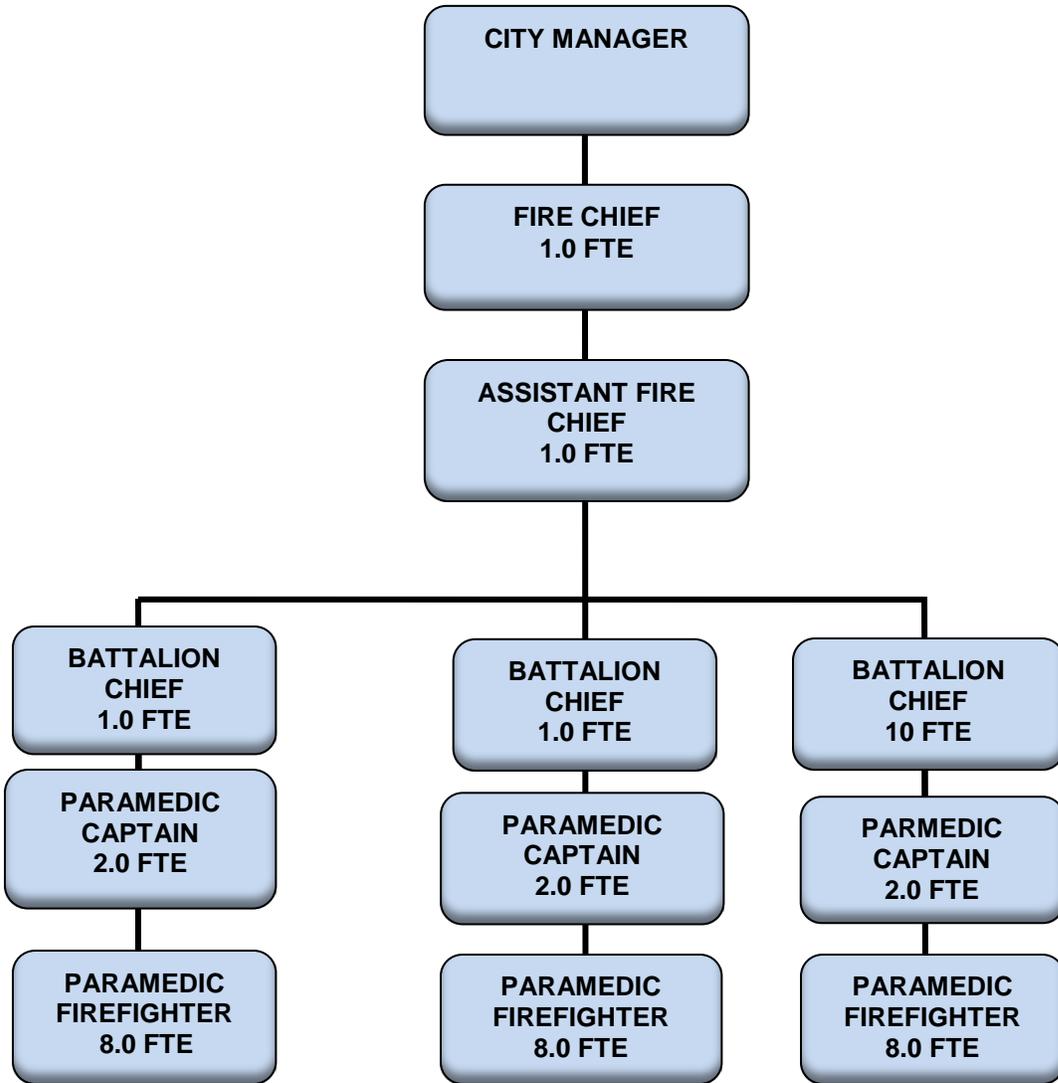


Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	5,099,991	5,135,566	5,256,000	5,234,000	5,234,000	5,415,000	3%	5,523,300	5,633,700
5220 Injury Leave	-	46,194	-	22,000	22,000	-	0%	-	-
5340 Salaries - Part-Time & Temp	51,293	44,496	60,000	60,000	60,000	80,000	33%	45,000	46,000
5380 Overtime	534,366	395,374	500,000	500,000	500,000	400,000	-20%	300,000	250,000
5420 Workers Compensation	127,208	177,367	160,000	160,000	160,000	170,000	6%	175,000	175,000
5460 Medical Insurance	753,302	705,742	710,600	710,600	710,600	750,000	6%	750,000	772,500
5660 Social Security Contributions	52,392	58,833	56,100	56,100	56,100	65,000	16%	65,000	65,000
5700 Clothing Allowance	6,209	4,893	7,500	7,500	7,500	6,000	-20%	6,000	6,000
5740 Pension Contribution Nonunif.	228,297	118,600	110,000	125,900	125,900	126,000	15%	126,000	128,000
5780 Residency Allowance	17,223	16,116	22,000	22,000	22,000	20,000	-9%	20,000	20,000
5900 Medicare	75,495	72,607	83,500	83,500	83,500	80,000	-4%	81,000	81,200
Sub-Total Personnel Services	7,339,129	6,789,384	6,965,700	6,981,600	6,981,600	7,112,000	2%	7,091,300	7,177,400
Contractual Services									
6010 Professional Services	9,909	22,767	8,000	10,000	8,000	12,700	59%	12,000	12,000
6030 Medical Service	348	43	4,000	4,000	4,000	4,000	0%	1,000	1,000
6050 Maintenance Contracts	30,253	29,706	52,000	488,000	488,000	33,000	-37%	30,000	30,000
6120 Professional Development	267	224	3,500	3,500	3,500	3,000	-14%	1,000	1,000
6130 Advertising & Public Notices	-	-	500	500	500	500	0%	500	500
6150 Printing Services	6,273	6,443	8,600	8,600	8,600	6,600	-23%	6,000	6,000
6170 Insurance - Liability	(18,517)	8,530	11,000	11,000	11,000	10,000	-9%	10,000	10,000
6230 Insurance - Police Liability	19,366	21,150	20,000	20,000	20,000	22,000	10%	22,000	23,000
6260 Electricity	-	-	-	12,000	12,000	12,000	100%	12,000	12,000
6270 Telephone & Pagers	20,775	21,663	20,800	20,800	20,800	21,000	1%	20,000	20,000
6380 Equipment Maintenance	15,629	647	25,000	25,000	25,000	15,000	-40%	10,000	10,000
6400 Office Equipment Maintenance	50,253	45,995	52,700	52,700	52,700	50,000	-5%	50,000	51,000
6530 Fleet Service & Replacement ¹	539,962	423,548	433,200	433,200	433,200	352,000	-19%	420,000	410,000
6545 Lease Expenses	-	10,323	-	1,000,000	945,000	1,260,000	100%	1,260,000	220,000
6560 Technology Services	140,667	138,238	152,500	152,500	152,500	150,000	-2%	150,000	150,000
6570 Miscellaneous Rentals	1,203	1,700	2,000	2,000	2,000	2,000	0%	2,000	2,000
6600 Tuition Reimbursement	1,970	1,160	-	-	-	-	0%	1,200	1,500
6610 Staff Training	11,495	13,000	17,600	17,600	17,600	24,500	39%	12,000	12,000
6650 Membership & Certification	1,914	2,590	2,500	2,500	2,500	2,500	0%	2,500	2,500
6700 Misc. Operating Services	482	2,875	1,300	1,300	1,300	1,300	0%	1,500	1,500
6780 Investigation Expenses	2,287	2,041	3,000	3,000	3,000	2,800	-7%	2,000	2,000
Sub-Total Contractual Services	834,816	752,643	818,200	2,268,200	2,211,200	1,984,900	143%	2,025,700	978,000
Commodities									
7001 Office Supplies	8,380	7,916	19,300	19,300	19,300	10,000	-48%	8,000	8,500
7050 Publications	321	612	1,500	1,500	1,500	1,500	0%	1,000	1,000
7090 Office & Computer Equip.	1,740	5,648	10,500	10,500	10,500	10,500	0%	5,000	5,000
7210 Chemicals	-	199	600	600	600	600	0%	500	500
7330 Food	10,445	5,941	12,900	12,900	12,900	10,000	-22%	6,000	6,500
7370 Institutional Supplies	288	507	2,500	2,500	2,500	1,000	-60%	1,000	1,000
7410 License Plates & Badges	1,152	2,792	2,000	2,000	2,000	3,000	50%	2,000	2,000
7450 Photographic Supplies	500	260	3,500	3,500	3,500	1,000	-71%	1,000	1,000
7530 Medical Supplies	1,027	559	2,500	2,500	2,500	1,000	-60%	1,000	1,000
7570 Hardware & Hand Tools	15,208	22,721	30,500	30,500	30,500	25,000	-18%	10,000	10,000
7770 Wearing Apparel	26,564	43,583	34,000	34,000	34,000	34,000	0%	30,000	30,000
7810 Sign Supplies	-	650	400	400	400	500	25%	500	500
7850 Awards & Gifts	298	1,080	-	-	-	1,000	100%	1,000	1,000
Sub-Total Commodities	65,923	92,467	121,200	121,200	121,200	99,100	-18%	67,000	68,000
Capital Outlay									
8120 Computer Equipment	-	-	10,000	10,000	10,000	-	-100%	5,000	6,000
8150 Machinery Equipment	-	-	-	116,000	116,000	-	0%	-	-
Sub-Total Capital Outlay	-	-	10,000	126,000	126,000	-	-100%	5,000	6,000
Total	8,239,868	7,634,494	7,915,100	9,497,000	9,440,000	9,196,000	16%	9,189,000	8,229,400

FIRE DEPARTMENT





The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve.

The Fire Department protects the citizens and property of University City against the hazards of fire, natural or man-made disasters, and provides Emergency Medical Services and transportation. The Fire Department also plans, develops, and implements procedures, practices, and guidelines for the safety and welfare of the citizens.

Mission Statement

The University City Fire Department is a team of dedicated professionals who strive to provide quality emergency services, emergency medical care, fire prevention, and safety education in a professional and economical manner to the citizens and visitors we serve.

The City of University City, under the statewide mutual aid agreement, operates as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County areas, as well as statewide if requested.

- The Fire Department has the control of all motorized fire apparatus, life-saving vehicles and firefighting equipment of every kind belonging to the City.
- The Fire Department participates in numerous public relations events during the year including block parties, neighborhood watch programs, children's birthday parties and numerous other events in which the public meets the firefighters and views the tools and equipment used daily. In addition, the Fire Department has taught hundreds of school age children fire safety lessons.

Fire Prevention

The Fire Department conducts fire prevention activities throughout the year, in addition to the safety and fire prevention talks at each school during *Fire Prevention Week*. The Department has held fire safety and fire extinguisher classes for several businesses and multi-resident buildings in the City. The Fire Department also provides and installs smoke detectors and replacement batteries at no charge to any City resident in need.

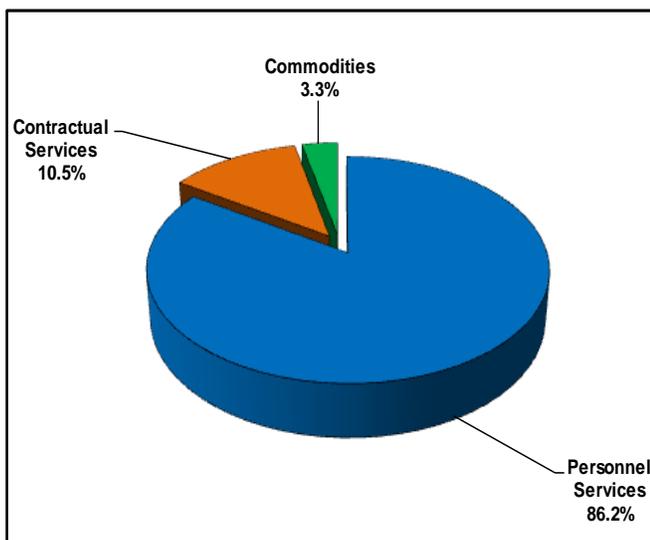
PERSONNEL SUMMARY

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief	-	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	9.0	9.0	6.0
Paramedic Firefighter	30.0	30.0	24.0
Firefighter	1.0	1.0	-
Fire Personnel Total	45.0	46.0	35.0

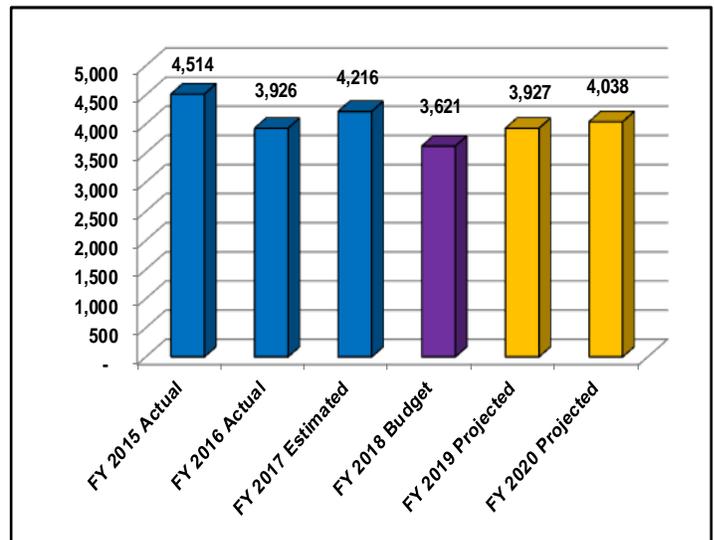
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	3,941,131	3,424,244	3,631,500	3,631,500	3,311,500	3,050,000	-16%	3,285,000	3,367,000
Contractual Services	402,443	389,770	443,300	443,300	443,300	448,500	1%	539,500	558,400
Commodities	170,579	104,192	141,000	141,000	141,000	122,500	-13%	102,900	112,700
Capital Outlay	-	7,674	-	-	-	-	0%	-	-
Total	4,514,153	3,925,880	4,215,800	4,215,800	3,895,800	3,621,000	-14%	3,927,400	4,038,100

FY 2018 Budget



Total Expenditures ('000)



SIGNIFICANT CHANGES IN FY 2018 PROPOSED BUDGET

1. Add Battalion Chief, currently Assistant Fire Chief is performing both functions.
2. No budget for part-time or cadet.
3. Overtime decrease substantially.
4. Add lease payment expense – the City had signed a seven (7) years lease to own \$726,000 fire truck with Sutphen. The annual lease is approximately \$115,000.

MOBILE EQUIPMENT

Quantity	Year	Make	Model	Description
1	2016	Chevrolet	Suburban	Command Vehicle
1	2015	Chevrolet	Tahoe	Asst. Fire Chief Command Car
1	2014	Chevrolet	Tahoe	Fire Chief Command Car
1	2014	Sutphen SL75	1500 GPM Rescue Ladder	Diesel Powered
1	2012	Pierce	1500 GPM Rescue Pumper	Diesel Powered
1	1999	Saulsbury	1500 GPM Rescue Pumper	Diesel Powered
1	2012	International	Med Tech	Ambulance
1	2001	Freightliner	Med Tech	Ambulance
1	2009	Chevrolet	Med Tech	Ambulance
1	2004	Chevrolet	Pickup Truck	Utility Vehicle

* All vehicles (except reserves) are equipped with two-way radios, cell phone and laptops.



PERFORMANCE MEASUREMENTS

	FY2015 Actual	FY2016 Actual	FY2017 Year to Date
Fires:			
Fire/Explosion	10	15	37
Structure fire	52	51	56
Outside of structure fire	6	5	3
Vehicle fire	23	20	15
Trees, brush, and grass fire	19	17	15
Refuse fire	25	23	18
Outside spill	0	0	0
Fire/Explosion (not classified)	1	1	2
Chimney fire	1	1	1
Cooking fire	55	62	63
Confined to container	3	2	0
Total Fires	204	197	210
Classification of All Fire Calls:			
Fire/Explosion	204	197	210
Over-pressure rupture	10	13	6
Rescue call and EMS	618	453	530
Hazardous Condition	142	125	114
False call	240	206	300
Service call	95	94	136
Good intent	292	249	393
Other situations	4	4	11
Total Classification of All Fire Calls	1,605	1,341	1,700
Fire and Ambulance Calls:			
Fire call each year	831	1,341	1,700
Assist to other Fire Departments	108	119	41
Assist from other Fire Departments	114	165	148
Ambulance call each year	3,318	554	3,655
Assist to other Departments (ambulance service)	16	5	14
Assist from other Departments (ambulance service)	98	11	96
Total Fire and Ambulance Calls	4,485	2,195	5,342

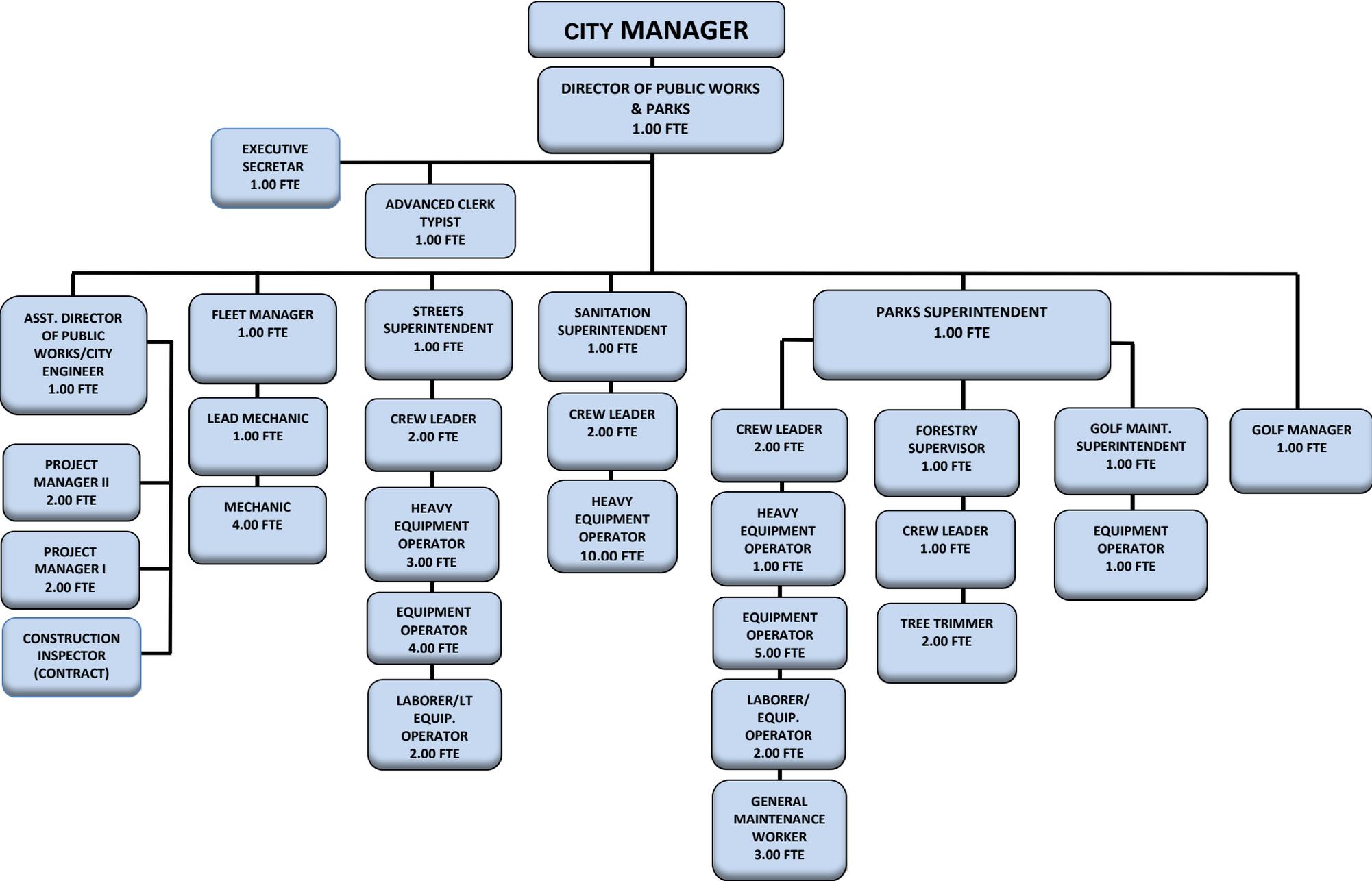


Department	Fire
Program	Fire Administration

Fund	General
Account Number	01-35-25

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	2,838,298	2,508,644	2,830,000	2,820,000	2,620,000	2,550,000	-10%	2,600,000	2,660,000
5220 Injury Leave	-	66,544	-	10,000	10,000	-	0%	-	-
5340 Salaries - Part-Time & Temp	16,510	20,509	25,000	25,000	25,000	-	-100%	25,000	25,000
5380 Overtime	272,766	356,076	170,000	170,000	100,000	30,000	-82%	160,000	170,000
5420 Workers Compensation	115,763	131,849	184,000	184,000	134,000	130,000	-29%	150,000	160,000
5460 Medical Insurance	353,121	256,338	350,000	350,000	350,000	275,000	-21%	284,000	284,000
5660 Social Security Contributions	3,284	3,689	3,500	3,500	3,500	-	-100%	-	-
5700 Clothing Allowance	19,918	19,950	25,000	25,000	25,000	25,000	0%	26,000	27,000
5900 Medicare	42,566	39,087	44,000	44,000	44,000	40,000	-9%	40,000	41,000
Sub-Total Personnel Services	3,950,841	3,423,495	3,631,500	3,631,500	3,311,500	3,050,000	-16%	3,285,000	3,367,000
Contractual Services									
6010 Professional Services	12,465	7,045	12,000	12,000	12,000	7,000	-42%	8,000	9,000
6030 Medical Service	9,382	13,152	10,000	10,000	10,000	15,000	50%	15,000	16,000
6040 Events & Receptions	277	155	1,000	1,000	1,000	1,000	0%	1,000	1,200
6050 Maintenance Contracts	168	-	500	500	500	500	0%	600	700
6120 Professional Development	-	390	3,000	3,000	3,000	3,000	0%	3,000	3,500
6150 Printing Services	646	315	1,000	1,000	1,000	1,000	0%	1,200	1,300
6160 Insurance - Property & Auto	46,472	41,500	40,000	40,000	40,000	42,000	5%	43,000	44,000
6170 Insurance - Liability	4,587	7,725	4,000	4,000	4,000	8,000	100%	8,500	9,000
6210 Insurance - Flood	823	1,148	1,000	1,000	1,000	1,200	20%	1,300	1,500
6250 Natural Gas	5,270	3,275	6,000	6,000	6,000	6,000	0%	6,500	7,000
6260 Electricity	60,186	62,866	60,000	60,000	60,000	65,000	8%	65,000	65,000
6270 Telephone & Pagers	12,841	13,401	14,000	14,000	14,000	14,000	0%	14,000	14,500
6280 Water	2,424	2,793	2,500	2,500	2,500	3,000	20%	3,500	3,500
6290 Sewer	1,588	887	2,000	2,000	2,000	1,000	-50%	1,200	1,500
6360 Building Maintenance	12,722	11,527	13,000	13,000	13,000	20,000	54%	12,000	14,000
6380 Equipment Maintenance	26,738	20,638	30,000	30,000	30,000	20,000	-33%	20,000	24,000
6400 Office Equipment Maintenance	12,317	6,440	12,000	12,000	12,000	6,000	-50%	7,000	8,000
6530 Fleet Service & Replacement	152,230	157,258	175,300	175,300	175,300	68,800	-61%	165,000	168,000
6545 Lease Fire Truck	-	-	-	-	-	115,000	100%	115,000	115,000
6560 Technology Services	5,942	6,385	20,000	20,000	20,000	10,000	-50%	12,000	13,000
6600 Tuition Reimbursement	4,039	1,562	4,000	4,000	4,000	4,000	0%	4,500	5,000
6610 Staff Training	25,390	28,296	25,000	25,000	25,000	30,000	20%	25,000	26,000
6640 Extermination	578	476	1,000	1,000	1,000	1,000	0%	1,200	1,500
6650 Membership & Certification	4,906	2,382	5,000	5,000	5,000	5,000	0%	5,000	5,000
6700 Misc. Operating Services	451	155	1,000	1,000	1,000	1,000	0%	1,000	1,200
Sub-Total Contractual Services	402,455	389,771	443,300	443,300	443,300	448,500	1%	539,500	558,400
Commodities									
7001 Office Supplies	859	480	1,000	1,000	1,000	1,000	0%	1,000	1,200
7050 Publications	6,879	4,566	5,000	5,000	5,000	5,000	0%	5,000	5,000
7090 Office & Computer Equip.	-	598	5,000	5,000	5,000	5,000	0%	5,000	5,000
7210 Chemicals	9,352	6,564	5,000	5,000	5,000	6,500	30%	6,500	6,700
7330 Food	542	954	1,000	1,000	1,000	1,000	0%	1,200	1,300
7370 Institutional Supplies	6,181	9,864	5,000	5,000	5,000	10,000	100%	10,000	11,000
7410 License Plates & Badges	230	-	2,000	2,000	2,000	2,000	0%	2,000	2,100
7450 Photographic Supplies	-	-	1,000	1,000	1,000	1,000	0%	1,200	1,400
7530 Medical Supplies	59,426	21,671	50,000	50,000	50,000	25,000	-50%	20,000	22,000
7570 Hardware & Hand Tools	56,981	38,868	40,000	40,000	40,000	40,000	0%	30,000	35,000
7770 Wearing Apparel	29,526	19,633	25,000	25,000	25,000	25,000	0%	20,000	21,000
7850 Awards & Gifts	612	994	1,000	1,000	1,000	1,000	0%	1,000	1,000
Sub-Total Commodities	170,588	104,192	141,000	141,000	141,000	122,500	-13%	102,900	112,700
Total	4,523,884	3,925,132	4,215,800	4,215,800	3,895,800	3,621,000	-14%	3,927,400	4,038,100

PUBLIC WORKS AND PARKS DEPARTMENT





The Public Works and Parks Department provides the physical facilities (infrastructure) and services that serve public needs.

Mission Statement

The Public Works mission is to maintain integrity of all public systems and services vital to the health, safety, and quality of life of our community.

The Department is organized into five divisions:

1. Administration & Engineering
2. Streets, Parks and Forestry Maintenance
3. Golf Course Maintenance and Recreation
4. Solid Waste Management
5. Fleet Maintenance

Many traditional city services are provided by the Public Works and Parks Department. These services include: administration & engineering design, construction management, snow and ice control, leaf collection, street and bike trail maintenance, street lighting and traffic control, fleet service and maintenance, solid waste and recycling services, administration, and maintenance of City parks, including forestry services. This year Golf Course Recreation was added to Public Works and Parks responsibilities. The Department also represents the City on projects and issues with federal, state, local and community organizations.

The major infrastructure facilities and properties include:

- 81 centerline miles of street
- 7 miles of alley
- 24 bridges
- 4 parking lots
- 5 miles of bike trails
- 115 miles of sidewalk
- 160 vehicles
- 750 city-owned street lights
- 5,400 regulatory/street name signs
- 8 traffic signals
- 18 parks
- 129 boulevard strips
- 16 play equipment areas
- 14 ball diamonds
- 12 soccer and football fields
- 1 outdoor swimming pool
- 2 ponds
- 1 nine-hole golf course
- 1 community center
- 1 recreation facility
- 1 indoor soccer field
- Approximately 35,000 City-owned trees



PUBLIC WORKS AND PARKS

PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works and Parks	1.0	1.0	1.0
Assistant Director of Public Works and Parks/City Engineer	1.0	1.0	-
Senior Public Works Manager	1.0	1.0	1.0
Project Manager II	2.0	2.0	2.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	2.0
<i>Administration & Engineering Personnel Total</i>	8.0	8.0	9.0
<i>Streets Maintenance</i>			
Streets Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	3.0	3.0	3.0
Equipment Operator	4.0	4.0	4.0
Laborer/Light Equipment Operator	2.0	2.0	1.0
<i>Streets Maintenance Personnel Total</i>	12.0	12.0	11.0
<i>Park and Forestry Maintenance</i>			
Park Superintendent	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	3.0	3.0	3.0
General Maintenance Worker	3.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	2.0	2.0	2.0
Equipment Operator	5.0	5.0	5.0
Laborer/Light Equipment Operator	2.0	2.0	2.0
<i>Park and Forestry Maintenance Personnel Total</i>	18.0	18.0	18.0
<i>Golf Course Maintenance and Recreation</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance and Recreation Personnel Total</i>	3.0	3.0	3.0
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	6.0	6.0	6.0



PUBLIC WORKS AND PARKS

Full-Time Personnel Summary by Department/Program	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Program Manager	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	-	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	13.0	14.0	14.0
Public Works and Park Department Personnel Total	60.0	61.0	61.0



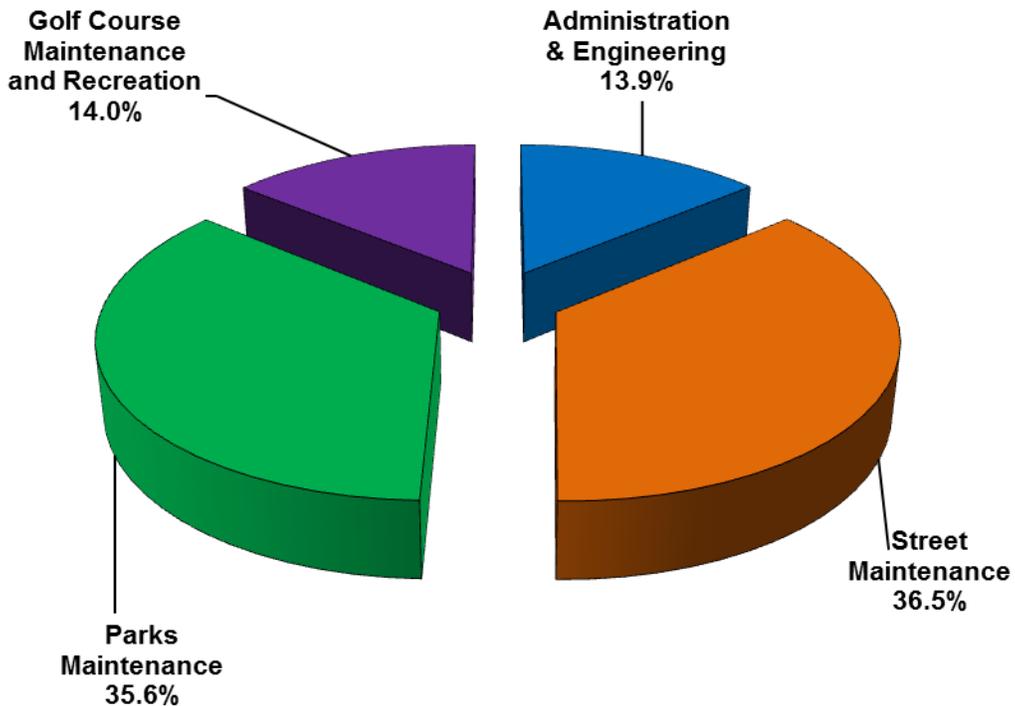
PUBLIC WORKS AND PARKS

Part-Time Personnel Summary by Department/Program	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Public Works and Parks Department			
Clerk Typist	0.7	0.7	0.7
<i>Administration & Engineering Personnel Total</i>	0.7	0.7	0.7
<i>Street/ Park and Forestry Maintenance</i>			
Parks Laborer	2.1	2.1	2.1
Streets Laborer	-	-	3.0
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	2.1	2.1	5.1
<i>Golf Course Maintenance and Recreation</i>			
Golf Laborer	0.5	0.5	0.5
<i>Golf Course Maintenance Personnel Total</i>	0.5	0.5	0.5
<i>Fleet Maintenance</i>			
Fleet Laborer	0.7	0.7	0.7
<i>Fleet Maintenance Personnel Total</i>	0.7	0.7	0.7
<i>Solid Waste Management</i>			
Laborer			4.0
Custodian	-	0.7	-
<i>Solid Waste Management Personnel Total</i>	-	0.7	4.0
Public Works and Parks Department Personnel Total	4.0	4.7	11.0

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)

Program	Personnel	Contractual	Commodities	Total
Administration & Engineering	507,000	92,900	5,000	604,900
Street Maintenance	480,900	1,078,000	27,400	1,586,300
Parks Maintenance	982,800	501,500	62,900	1,547,200
Golf Course Maintenance	325,100	168,400	118,700	612,200
Total	2,295,800	1,840,800	214,000	4,350,600

Expenditures Pie Chart





ADMINISTRATION & ENGINEERING

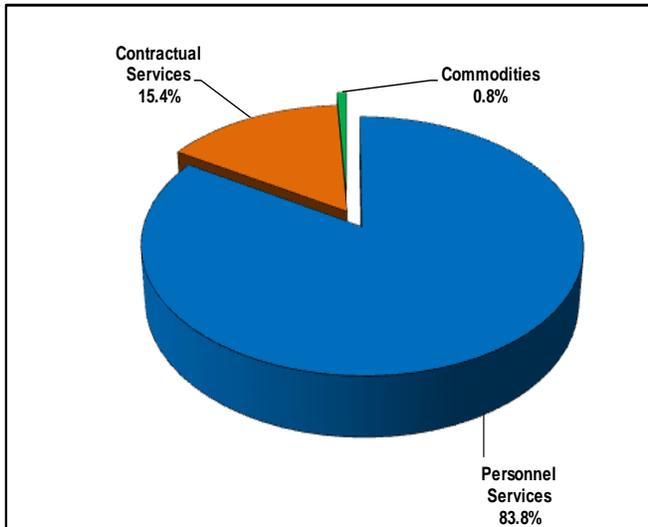
The Administration/Engineering Division of the Public Works and Parks Department is divided into two areas: Administration and Engineering. The Administration Division manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, and overall strategic planning. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and City Council. Administration supports all divisions of the department including assembling, approving and controlling the departmental budget; all personnel actions, processing departmental contracts and invoices, and managing dissemination of public information and education activities. Administration is also responsible for developing and implementing electronic systems for data and information management and developing and implementing departmental procedures.

The Engineering Division is involved in the management, design, construction, and review of all projects containing public infrastructure involving City right-of-way and parks. This division is involved in the long-range planning of infrastructure improvements, plan review for development projects received from Community Development Department, coordination with utilities, and negotiation of easements. The Engineering Division also administers the Sanitary Sewer Lateral Repair Program. This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of six (6) units or less.

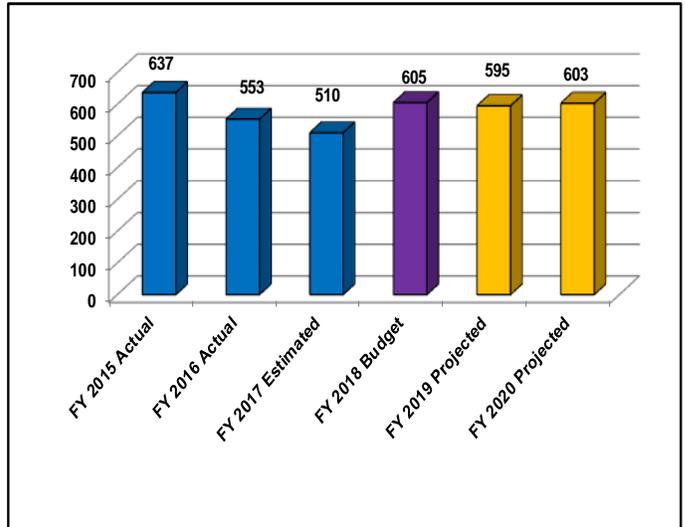
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	547,726	473,444	418,100	418,100	418,100	507,000	21%	518,600	525,000
Contractual Services	87,307	76,868	88,500	88,500	88,500	92,900	5%	72,000	72,800
Commodities	2,199	2,422	3,500	3,500	3,500	5,000	43%	4,700	5,400
Total	637,232	552,734	510,100	510,100	510,100	604,900	19%	595,300	603,200

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. Continue to explore opportunities with adjacent communities or cross-jurisdictional agencies to jointly bid projects for street overlay, striping, streetscape improvements, or grant opportunities.
2. Implement the Request Tracking and Work Orders modules of New World for Public Works and Parks work orders and right-of-way permits.
3. Complete the process of developing an Americans with Disabilities Act Transition Plan for the public right-of-way.
4. Continue street sign replacement to meet the new federal Manual on Uniform Traffic Control Devices (MUTCD) standards.
5. Continue to inventory other City owned assets within the right-of-way, including bridges, dumpsters, curb ramps, striping, etc.
6. Complete Kingsland Ave. Bridge Reconstruction.
7. Complete Forsyth Blvd. Americans with Disabilities Act Improvements and Resurfacing right of way phase.
8. Coordinate with other emergency first responders and train staff, as required.
9. Coordinate design and construction of the Annual Street, Sidewalk, and Curb Ramps (ADA – compliant) Maintenance Program.
10. Design and construct Janet Majerus Park Improvements per the approved Master Plan.
11. Continue to analyze traffic requests and provide recommendations to Traffic Commission.
12. Continue to collect traffic count data on City streets.
13. Complete the design of Bicycle Facilities Project Phase III.
14. Continues energy efficiency measures.
15. Continues Storm Water Management.
16. Increase education and outreach on recycling and waste diversion.
17. Increase sustainability in infrastructure projects
18. Complete biennial pavement ratings to update the maintenance and condition ratings for public streets.
19. Implement MyGov software for Public Works and Parks Resident Request Tracking.

SIGNIFICANT CHANGES SINCE FY 2017 BUDGET

1. Maintenance Contracts – Decreases for less software direct utilization by engineering and more purchasing of services by outside consultants.
2. Temporary Labor – Increases due to data collection tasks by engineering interns for Americans with Disabilities Act compliance plan.
3. Advertising & Public Notices – Increases due to increase in number of bidding projects. University City is now a co-permittee of the Metropolitan St. Louis Sewer District (MSD) under the Municipal Separate Storm Sewer System (MS4) permit and is required to comply with stormwater management requirements under this permit.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

1. Completed a Community Development Block Grant sidewalk-curb ramp improvement project.
2. Completed the design of Bicycle Facilities project Phase II.
3. Completed the design of Kingsland Avenue Bridget project.
4. Completed the construction of the Bicycle Facilities project Phase II.
5. Completed the design of Forsyth Blvd. Improvements project.
6. Completed design, bidding, and construction of the Annual Park and Street/Bridge Maintenance Program.
7. Completed bi-annual pavement ratings to update the maintenance records for public streets and sidewalks/curbs.
8. Continued project coordination for Washington University Ackert Connector and Alternate Delmar Loop Bicycle Route projects.
9. Completed the construction of Ackert Plaza improvements project.
10. Completed the construction of Jackson Ave.-Balson Ave. Pedestrian Improvements.
11. Completed the construction of Millar Park Field Renovation and Irrigation and Park and Playground Improvement projects.
12. Implemented MyGov software for Public Works, Parks Permits and Work Orders.
13. Began redesign of HVAC systems at Centennial Commons and City Hall for energy efficiency measures in accord with the Missouri Department of Energy State Loan Program.
14. Completed redesign and installation of HVAC systems at Centennial Commons and City Hall for energy efficiency measures in accord with the Missouri Department of Energy State Loan Program.
15. Retrofitted or replaced 40 each exterior and 600 each interior lights at Centennial Commons and City Hall for energy efficiency measures in accord with the Missouri Department of Energy State Loan Program.
16. Replaced pool pump with energy efficient pool pump in accord with the Missouri Department of Energy State Loan Program.
17. Completed retrofit of 101 each Olive Blvd. street lights to LED luminaires.
18. Completed retrofit of 90 each Delmar Blvd. street lights to LED luminaires.
19. Completed design and bidding of Transfer Station Repairs and Grinder Pump projects.
20. Replaced current message boards with digital message boards at Midland/Canton and at Midland/Vernon.
21. Completed Phase I Improvements construction of Fogerty Park.
22. Completed post tension concrete tennis courts at Kaufman Park.
23. Completed installation of Millar Park Swing Set.



PUBLIC WORKS AND PARKS

24. Completed design for 8100 Block of Teasdale Road and Drainage Improvements.
25. Completed design for Morgan-Wilshire Road and Drainage Improvements.
26. Vacated public right-of-way of Westview Ave. at Delmar Blvd.
27. Completed a Speed Limit study under a Federal-aid grant for School Zone in University City.
28. Completed a City-wide Greenhouse Gas Inventory and began working on Climate Action Plan.
29. Completed upgrades to the Recycling Drop-off Area for increased throughput, access and revenue.
30. Increased solid waste commercial customers through a St. Louis County Department of Public Health grant.
31. Began working with interagency partners on development of a St. Louis County Stormwater Management Plan.

PERFORMANCE MEASUREMENTS

	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Number of Permits Issued	372	330	350	350
Number of development plans reviewed	4,175	2,100	2,300	2,400
Number of MSD and utility work plans reviewed	5	15	10	10
Tons of asphalt repairs/improvements	8,201	3,600	4,350	4,500
Sq. ft. Of concrete repairs/improvements	82,100	38,000	20,000	40,000
Linear feet of concrete curb repairs	6,260	4,600	4,500	5,000
Number of blocks of streets improved PASER ranking	47	5	5	5
Number of ADA Ramps made compliant	156	40	30	30
Number of traffic requests received/processed	34	37	20	20
Number of blocks traffic count data collected	11	20	15	20
Dollar amount of projects completed (in thousands)	\$ 2,563	\$ 2,960	\$ 2,000	\$ 2,500
Dollar amount of grants received (in thousands)	\$ 1,367	\$ 1,581	\$ 1,700	\$ 2,000

Selected Expenditures Details

Professional Services:

Grant Application Assistance	\$ 5,000
Traffic Engineering Services	15,000
MS4 and Flood Plain Management	15,000
Land Surveying Consulting Services	10,000

Maintenance Contract:

GIS Data Housing/Consulting	\$ 3,200
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Department	Public Works and Parks
Program	Administration & Engineering

Fund	General
Account Number	01-40-30

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	354,630	310,772	270,000	280,000	280,000	349,000	29%	355,900	363,000
5340 Salaries - Part-Time & Temp	924	21,053	10,000	10,000	10,000	13,000	30%	14,000	14,500
5380 Overtime	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
5420 Workers Compensation	7,654	8,131	8,600	8,600	8,600	8,000	-7%	8,500	2,700
5460 Medical Insurance	41,670	44,287	45,000	45,000	45,000	43,300	-4%	47,000	49,000
5660 Social Security Contributions	20,621	19,503	18,500	18,500	18,500	22,500	22%	22,900	23,400
5740 Pension Contribution Nonunif.	117,203	65,200	60,000	68,700	68,700	65,000	8%	64,000	66,000
5900 Medicare	5,025	4,497	5,000	5,000	5,000	5,200	4%	5,300	5,400
Sub-Total Personnel Services	547,727	473,443	418,100	436,800	436,800	507,000	21%	518,600	525,000
Contractual Services									
6010 Professional Services	23,296	32,721	25,000	25,000	25,000	45,000	80%	30,000	30,000
6050 Maintenance Contracts	2,400	2,546	3,000	3,000	3,000	3,200	7%	3,000	3,000
6070 Temporary Labor	22,276	18,471	20,000	10,000	10,000	11,000	-45%	10,000	10,000
6090 Postage	-	-	500	500	500	500	0%	500	500
6110 Mileage Reimbursement	510	642	800	800	800	500	-38%	500	500
6120 Professional Development	2,849	2,324	3,000	3,000	3,000	3,000	0%	2,000	2,000
6130 Advertising & Public Notices	5,767	5,887	5,000	5,000	5,000	5,000	0%	3,000	3,000
6140 Photo - Blueprinting Services	-	330	-	-	-	300	100%	-	-
6150 Printing Services	221	212	500	500	500	500	0%	500	500
6170 Insurance - Liability	3,400	4,000	4,000	4,000	4,000	4,500	13%	4,000	4,100
6270 Telephone & Pagers	3,985	2,435	4,000	4,000	4,000	4,000	0%	2,000	2,200
6400 Office Equipment Maintenance	7,063	2,805	7,000	7,000	7,000	2,500	-64%	10,000	10,000
6610 Staff Training	2,126	1,907	2,000	2,000	2,000	4,200	110%	2,000	2,000
6650 Membership & Certification	1,117	1,724	1,200	1,200	1,200	1,500	25%	1,500	1,500
6700 Misc. Operating Services	12,218	2,366	12,000	12,000	12,000	7,200	-40%	3,000	3,500
Sub-Total Contractual Services	87,228	79,236	88,500	78,500	78,500	92,900	5%	72,000	72,800
Commodities									
7001 Office Supplies	1,981	2,062	2,000	2,000	2,000	2,000	0%	2,200	2,400
7050 Publications	30	-	500	500	500	500	0%	500	500
7090 Office & Computer Equip.	-	-	1,000	1,000	1,000	2,500	150%	2,000	2,500
Sub-Total Commodities	2,130	2,062	3,500	3,500	3,500	5,000	43%	4,700	5,400
Total	637,085	554,741	510,100	518,800	518,800	604,900	19%	595,300	603,200

STREETS MAINTENANCE

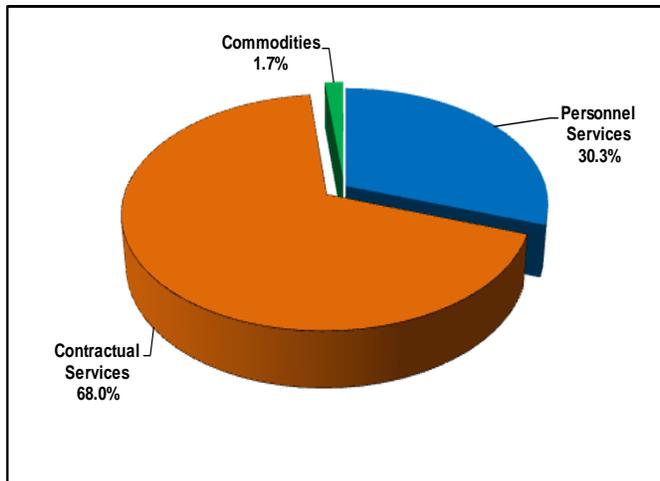
The Street Maintenance Division focuses on public infrastructure, including streets.

Streets' major emphasis is on street and sign maintenance and the preservation of streets, sidewalks, pavement marking and bridges throughout the City. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping, snow removal and the maintenance of the Ruth Woods composting facility.

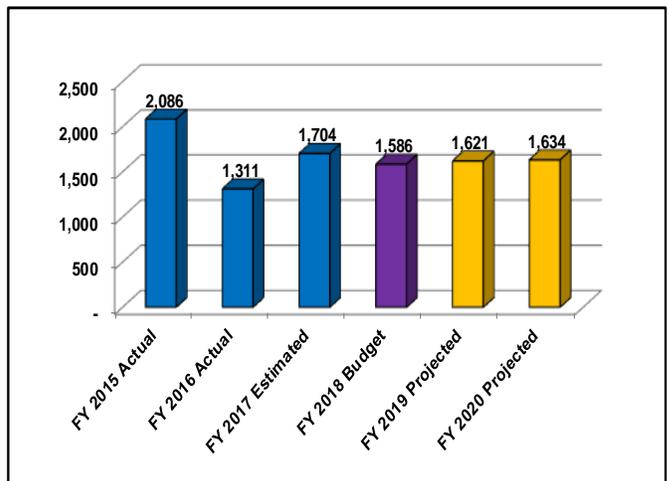
BUDGET EXPENDITURES

Street Maintenance	FY 2015	FY 2016	FY 2017	FY 2017	FY 2017	FY 2018 Budget	% over		
	Actual	Actual	Original	Amended	Estimated		FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	738,082	415,925	472,300	472,300	472,300	480,900	2%	485,500	495,700
Contractual Services	1,152,338	829,445	1,125,600	1,125,600	1,125,600	1,078,000	-4%	1,083,000	1,085,600
Commodities	186,079	65,152	105,600	105,600	105,600	27,400	-74%	52,700	52,700
Total	2,085,665	1,310,522	1,703,500	1,703,500	1,703,500	1,586,300	-7%	1,621,200	1,634,000

FY 2018 Budget



Total Expenditures ('000)





GOALS

1. Continue to conduct crack sealing, pothole patching, asphalt base repairs, and other maintenance operations to extend the life expectancy of the City’s streets.
2. Continue the process of inventory and assessment of the City’s current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
3. Increase the number of sidewalk grindings in an effort to lessen total sidewalk slab replacements.
4. Increase the number of pavement markings done by establishing the total number of pedestrian bike symbols, disabled parking symbols, stop bars and crosswalk and parking spots in City parking areas and lots.

SIGNIFICANT BUDGETARY ISSUES

1. The Manual on Uniform Traffic Control Devices MUTCD is a national standard, mandatory by law, for all traffic control devices installed on any street, highway, or bicycle trail, whether public or private. The Department must implement a method to maintain sign retro reflectivity and pavement markings at or above minimum levels.
2. The increasing amount of sidewalk slabs being affected by tree roots deteriorating the condition of the pedestrian access route and Americans with Disabilities Act-compliance level. Maintenance of an acceptable level of compliance requires and increased effort by the Street Division at adequate staff levels.
3. Upgrade facilities to meet Metropolitan Sewer District MS4 requirements.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

1. Continued to increase the amount of in-house crack sealing, pothole patching, and other maintenance operations to extend the life expectancy of the City’s streets.
2. Continue the inventory and assessment of the City’s current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
3. Increase maintenance of payment markings.
4. Increase maintenance of City’s vehicular bridges.

	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Number of training course	-	-	3	2
Number of street to pour cracks	-	-	20	20
Number of pedestrian crosswalks striped	16	16	24	25
Cubic yards of leaves collected	24,000	23,000	24,000	25,000
Number of snow/ice removal emergency	9	8	3	5
Number of times residential streets are swept annually	3	3	3	5
Number of signs erected	750	750	610	700
Tons of salt spread	1,200	1,200	10,000	12,000
Tons of asphalt placed	500	500	840	600
Number of sidewalk grindings	-	40	25	30



Selected Expenditure Details

Maintenance Contract:

Bridge Maintenance	\$	10,000
Crack Sealing Contract		40,000
Loop Sidewalk Repairs		10,000
Pavement Marking Contract		20,000
Rejuvenator Contract		50,000
Sone Curb Repair		10,000



Department	Public Works and Parks
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	375,732	197,850	237,000	236,000	236,000	264,000	11%	269,200	274,500
5340 Salaries - Part-Time & Temp	30,620	11,907	30,000	30,000	30,000	32,000	7%	13,000	13,500
5380 Overtime	26,676	8,165	20,000	20,000	20,000	8,000	-60%	10,000	10,000
5420 Workers Compensation	31,575	27,688	27,000	27,000	27,000	25,000	-7%	25,000	25,000
5460 Medical Insurance	102,183	65,166	82,500	82,500	82,500	70,000	-15%	70,000	72,000
5660 Social Security Contributions	32,844	13,801	18,000	18,000	18,000	17,600	-2%	18,100	18,400
5740 Pension Contribution Nonunif.	126,612	65,000	52,500	60,100	60,100	69,000	31%	76,000	78,000
5900 Medicare	7,901	3,162	5,300	5,300	5,300	4,300	-19%	4,200	4,300
Sub-Total Personnel Services	738,083	415,925	472,300	479,900	479,900	489,900	4%	485,500	495,700
Contractual Services									
6050 Maintenance Contracts	157,587	2,417	140,000	140,000	140,000	140,000	0%	150,000	150,000
6070 Temporary Labor	62,818	55,572	45,600	45,600	45,600	52,000	14%	45,000	45,000
6120 Professional Development	374	-	500	500	500	500	0%	500	500
6170 Insurance - Liability	3,900	5,700	4,000	4,000	4,000	4,500	13%	4,000	4,100
6250 Natural Gas	2,595	1,794	3,000	3,000	3,000	3,000	0%	2,000	2,500
6260 Electricity	619,973	638,073	616,800	616,800	616,800	620,000	1%	610,000	612,000
6270 Telephone & Pagers	3,700	1,676	2,000	2,000	2,000	2,000	0%	2,000	2,000
6290 Sewer	1,127	965	1,000	1,000	1,000	1,500	50%	1,000	1,000
6380 Equipment Maintenance	8,288	11,188	2,000	2,000	2,000	3,000	50%	3,000	3,000
6410 Traffic and Signal Maintenance	3,074	2,328	7,800	7,800	7,800	5,000	-36%	5,000	5,000
6530 Fleet Service & Replacement	267,555	103,099	283,000	283,000	283,000	207,000	-27%	250,000	250,000
6540 Equipment Rental	2,050	207	5,000	5,000	5,000	1,000	-80%	1,000	1,000
6570 Miscellaneous Rental	-	1,986	2,400	2,400	2,400	2,000	-17%	2,000	2,000
6610 Staff Training	435	-	2,100	2,100	2,100	2,000	-5%	2,000	2,000
6650 Membership & Certification	-	-	400	400	400	500	25%	1,000	1,000
6660 Laundry Services	4,842	4,142	6,000	6,000	6,000	4,500	-25%	4,000	4,000
6710 Waste Dumping Fees	503	300	4,000	4,000	4,000	500	-88%	500	500
Sub-Total Contractual Service:	1,153,114	829,447	1,125,600	1,125,600	1,125,600	1,049,000	-7%	1,083,000	1,085,600
Commodities									
7001 Office Supplies	1,109	186	1,000	1,000	1,000	500	-50%	500	500
7090 Office & Computer Equip.	2,135	-	400	400	400	400	0%	1,000	1,000
7130 Agriculture Supplies	314	-	1,000	1,000	1,000	1,000	0%	2,000	2,000
7210 Chemicals	109,036	46,414	85,000	85,000	85,000	35,000	-59%	40,000	40,000
7330 Foods	-	271	300	300	300	300	0%	500	500
7370 Institutional Supplies	2,166	520	500	500	500	500	0%	500	500
7530 Medical Supplies	130	344	200	200	200	200	0%	200	200
7570 Hardware & Hand Tools	7,849	5,471	12,000	12,000	12,000	5,000	-58%	5,000	5,000
7730 Metal Supplies	40	17	2,700	2,700	2,700	2,000	-26%	500	500
7770 Wearing Apparel	2,749	2,446	2,500	2,500	2,500	2,500	0%	2,500	2,500
Sub-Total Commodities	186,198	65,152	105,600	105,600	105,600	47,400	-55%	52,700	52,700
Total	2,077,395	1,310,524	1,703,500	1,711,100	1,711,100	1,586,300	-7%	1,621,200	1,634,000

PARKS MAINTENANCE AND FORESTRY

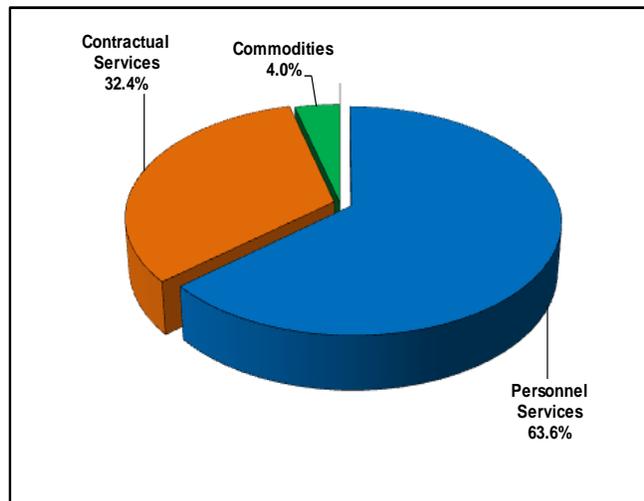
Park Maintenance and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising 220 acres) which require grass trimming, snow removal, trash/litter collection; fixtures repaired and painted, trees and shrubs trimmed; buildings/facilities, roads, trails and bridges maintained; tennis and basketball courts, ball diamonds, soccer and football fields maintained and marked for play. The Division has recently taken charge of the maintenance and repair of 391 City owned street and pedestrian lights; as well as overseeing the reporting process for Ameren UE street light outages.

This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

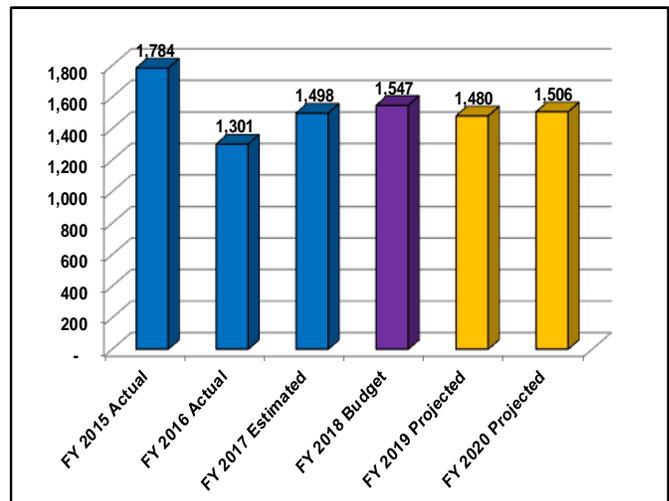
BUDGET EXPENDITURES

	FY 2015	FY 2016	FY 2017	FY 2017	FY 2017	FY 2018	% over		
Parks & Fore:	Actual	Actual	Original	Amended	Estimated	Budget	FY 2017	FY 2019	FY 2020
							2017	Projected	Projected
Personnel Ser	1,208,742	841,337	950,400	950,400	950,400	982,800	3%	940,700	956,400
Contractual Se	484,451	406,364	504,700	504,700	504,700	501,500	-1%	486,800	498,000
Commodities	62,738	56,135	42,400	42,400	42,400	62,900	48%	52,000	52,100
Capital Outlay	28,290	(3,294)	-	-	-	-	0%	-	-
Total	1,784,220	1,300,541	1,497,500	1,497,500	1,497,500	1,547,200	3%	1,479,500	1,506,500

FY 2018 Budget



Total Expenditures ('000)



GOALS



1. Upgrade park facilities to meet ADA compliance
2. Acquire St. Louis County Municipal Grant for Majerus Park improvements
3. Increase the number of new tree plantings throughout parks and public right of way
4. Upgrade facilities to meet Metropolitan Sewer District MS4 requirements

SIGNIFICANT BUDGETARY ISSUES

1. Impact on staff time to perform other duties.
2. A recent assessment of our parks and playgrounds published by Mid-County Region identified an additional workload to become compliant to meet Americans with Disabilities Act Guidelines.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

1. Acquired St. Louis County Municipal Grant for Fogerty Park Phase I improvement.
2. Installed post-tension concrete tennis courts at Kaufman Park.
3. Installed new swing set a Millar Park.

	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Acres maintained	220	220	220	220
Mowing cycles	18	18	20	18
Separate parcel under maintenance	144	144	140	120
Tree removed	200	148	150	200
Tree planted	200	197	200	200
Tree pruned	1,700	1,401	1,300	1,800

Selected Expenditure Details

Maintenance Contract:

Contract Tree Planting	\$	10,000
Lawn Care Jack Buck and Soccer Fields		4,000
Mowing Sutter Meyer		1,000
Park Mowing		8,000
Tree Trimming		65,000
U City in Bloom		80,000
Wood Chips and Log Grinding		10,000
Miscellaneous		8,000



Department	Public Works and Parks
Program	Park Maintenance

Fund	General
Account Number	01-40-45

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	741,197	545,662	625,000	625,000	625,000	650,000	4%	663,000	676,000
5340 Salaries - Part-Time & Temp	18,398	18,529	20,000	20,000	20,000	20,000	0%	10,000	10,000
5380 Overtime	10,500	7,475	10,000	10,000	10,000	10,000	0%	5,000	5,000
5420 Workers Compensation	20,703	17,446	21,000	21,000	21,000	21,000	0%	15,000	15,000
5460 Medical Insurance	148,465	101,763	128,800	128,800	128,800	140,000	9%	120,000	120,000
5660 Social Security Contributions	44,198	32,423	40,000	40,000	40,000	38,000	-5%	42,000	42,500
5740 Pension Contribution Nonunif.	214,566	107,900	96,000	109,900	109,900	95,000	-1%	76,000	78,000
5900 Medicare	10,715	7,726	9,600	9,600	9,600	8,800	-8%	9,700	9,900
Sub-Total Personnel Services	1,208,742	841,337	950,400	964,300	964,300	982,800	3%	940,700	956,400
Contractual Services									
6010 Professional Services	-	-	5,000	5,000	5,000	-	-100%	-	-
6050 Maintenance Contracts	181,322	172,500	186,000	186,000	186,000	186,000	0%	170,000	175,000
6070 Temporary Labor	-	7,132	10,000	10,000	10,000	10,000	0%	10,000	10,000
6120 Professional Development	245	824	1,300	1,300	1,300	1,300	0%	2,000	2,000
6170 Insurance - Liability	6,100	(1,738)	6,000	6,000	6,000	5,000	-17%	4,000	4,100
6210 Insurance - Flood	8,091	-	8,000	8,000	8,000	8,000	0%	8,000	8,000
6250 Natural Gas	5,404	3,630	3,000	3,000	3,000	3,000	0%	6,000	6,100
6260 Electricity	40,921	44,165	35,000	35,000	35,000	45,000	29%	45,000	45,000
6270 Telephone & Pagers	2,735	3,046	3,000	3,000	3,000	3,000	0%	3,000	3,000
6280 Water	37,835	41,187	45,000	45,000	45,000	45,000	0%	42,000	43,000
6290 Sewer	11,219	15,086	9,000	9,000	9,000	15,000	67%	15,000	15,000
6380 Equipment Maintenance	6,519	2,605	12,000	12,000	12,000	7,000	-42%	5,000	5,000
6530 Fleet Service & Replacement	158,855	91,327	154,400	154,400	154,400	145,000	-6%	150,000	155,000
6540 Equipment Rental	103	570	500	500	500	700	40%	500	500
6570 Miscellaneous Rental	92	-	1,000	1,000	1,000	1,000	0%	500	500
6610 Staff Training	225	567	700	700	700	700	0%	600	600
6650 Membership & Certification	175	225	200	200	200	200	0%	200	200
6660 Laundry Services	6,165	6,481	6,700	6,700	6,700	6,700	0%	6,000	6,000
6680 Subdivision Fees & Taxes	18,444	18,698	17,500	17,500	17,500	18,500	6%	18,500	18,500
6710 Waste Dumping Fees	-	60	400	400	400	400	0%	500	500
Sub-Total Contractual Services	484,459	406,365	504,700	504,700	504,700	501,500	-1%	486,800	498,000
Commodities									
7001 Office Supplies	25	115	300	300	300	300	0%	300	300
7130 Agriculture Supplies	13,138	12,551	10,000	10,000	10,000	14,000	40%	13,000	13,000
7210 Chemicals	3,988	1,944	2,500	2,500	2,500	2,500	0%	2,000	2,000
7290 Concrete & Clay Products	2,491	2,734	5,800	5,800	5,800	5,800	0%	3,000	3,000
7370 Institutional Supplies	3,226	3,935	2,000	2,000	2,000	2,500	25%	3,000	3,000
7490 Building Materials	6,800	7,780	8,000	8,000	8,000	8,000	0%	8,000	8,000
7530 Medical Supplies	256	330	400	400	400	400	0%	300	300
7570 Hardware & Hand Tools	13,914	15,435	10,000	10,000	10,000	10,000	0%	12,000	12,000
7690 Recreational Supplies	13,951	8,473	-	-	-	16,000	100%	7,500	7,600
7730 Metal Supplies	1,753	90	400	400	400	400	0%	400	400
7770 Uniforms & Safety Gear	2,594	2,239	2,500	2,500	2,500	2,500	0%	2,000	2,000
7810 Sign Supplies	-	208	500	500	500	500	0%	500	500
Sub-Total Commodities	62,856	55,834	42,400	42,400	42,400	62,900	48%	52,000	52,100
Total	1,756,057	1,303,536	1,497,500	1,511,400	1,511,400	1,547,200	3%	1,479,500	1,506,500

GOLF COURSE MAINTENANCE AND RECREATION

Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

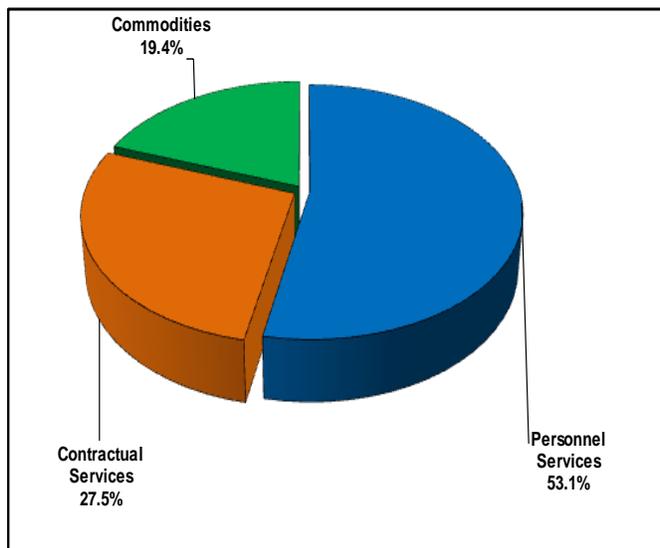
The golf course maintenance division is responsible for the development, and maintenance of the golf course grounds. The maintenance crew carries out a comprehensive maintenance program which includes: mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

The golf course recreation is responsible for coordinating all league and individual play times as well as hosting tournaments and providing instructional classes.

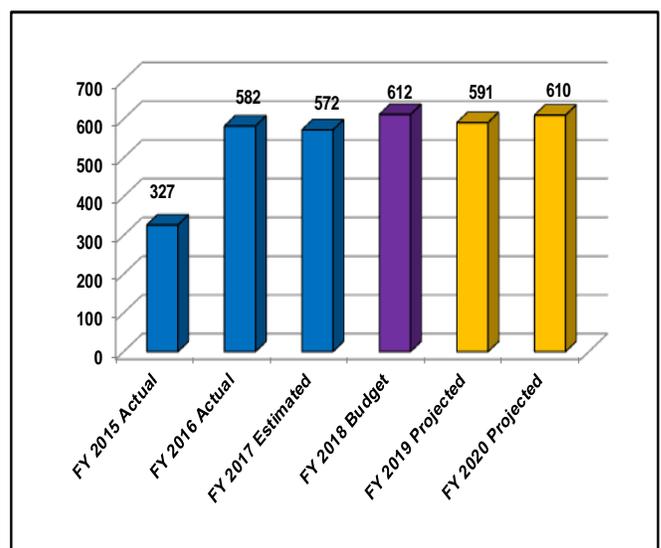
BUDGET EXPENDITURES

Golf Course Maintenance	FY 2015	FY 2016	FY 2017	FY 2017	FY 2017	FY 2018 Budget	% over		
	Actual	Actual	Original	Amended	Estimated		FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	173,816	292,002	309,800	309,800	309,800	325,100	5%	314,500	325,800
Contractual Services	72,543	151,397	146,400	146,400	146,400	168,400	15%	172,600	176,300
Commodities	58,319	128,911	115,900	115,900	115,900	118,700	2%	103,900	107,500
Capital Outlay	22,208	9,845	-	-	-	-	0%	-	-
Total	326,886	582,155	572,100	572,100	572,100	612,200	7%	591,000	609,600

FY 2018 Budget



Total Expenditures ('000)





GOALS

1. Regrade and sod green surround on #6 green
2. Begin three year plan to improve no mow areas and plant with native grasses
3. Improve collars of all greens by sodding with zoysia

SIGNIFICANT CHANGES SINCE FY 2017

1. Salaries Part-time – Increases due to additional maintenance needs of the driving range
2. Maintenance Contracts – Increase based on previous year actual expenses
3. Water – Increases water usage with the new installation of driving range irrigation system
4. Electricity – Decrease due to removal of driving range lighting system
5. Technology Services – Increases needed to upgrade Rec Trac Recreational software

SIGNIFICANT BUDGETARY ISSUES

1. Increased maintenance cost with the recent renovation of the driving range; increased water usage, fertilization and herbicide applications, and additional part-time staffing to insist.
2. Roof replacement and exterior renovations at the golf shop.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

1. Constructed forward tee on #3
2. Removed Poa-anna on #6 fairway and sodded with zoysia
3. Improved the grade and installed irrigation on the driving range

Selected Expenditure Details

Maintenance Contract:

Alarm Services	\$	1,200
Course Trends		1,800
Exterminator		1,500
Irrigation Maintenance		2,500
Reach		1,500
Rec Trac System		2,500



Department	Public Works and Parks
Program	Golf Course Maintenance

Fund	General
Account Number	01-40-47

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	103,687	161,381	171,000	169,900	169,900	170,000	-1%	173,400	176,800
5340 Salaries - Part-Time & Temp	8,255	52,649	65,000	65,000	65,000	65,000	0%	60,000	65,000
5380 Overtime	6,605	7,175	7,000	7,000	7,000	9,000	29%	5,000	5,000
5420 Workers Compensation	1,728	3,995	2,000	2,000	2,000	4,000	100%	3,000	3,200
5460 Medical Insurance	19,039	26,543	20,500	20,500	20,500	28,000	37%	29,000	30,000
5660 Social Security Contributions	6,762	12,937	15,500	15,500	15,500	15,500	0%	14,700	15,300
5740 Pension Contribution Nonunif.	26,100	22,700	25,000	28,600	28,600	25,000	0%	26,000	27,000
5900 Medicare	1,640	2,980	3,800	3,800	3,800	3,600	-5%	3,400	3,500
Sub-Total Personnel Services	173,816	290,360	309,800	312,300	312,300	320,100	3%	314,500	325,800
Contractual Services									
6050 Maintenance Contracts	4,240	10,592	8,000	8,000	8,000	11,000	38%	10,000	11,000
6060 Instructors & Sports Officials	-	3,681	15,000	15,000	15,000	15,000	0%	12,000	12,000
6070 Temporary Labor	-	1,530	2,000	2,000	2,000	2,000	0%	2,000	2,000
6110 Mileage Reimbursement	78	934	1,300	1,300	1,300	1,300	0%	1,000	1,000
6120 Professional Development	465	-	500	500	500	1,000	100%	500	500
6130 Advertising & Public Notices	300	10,952	10,000	10,000	10,000	10,500	5%	10,000	10,000
6150 Printing Services	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
6170 Insurance - Liability	3,400	4,700	3,500	3,500	3,500	5,000	43%	5,000	5,000
6250 Natural Gas	2,955	2,189	4,000	4,000	4,000	4,000	0%	2,400	2,600
6260 Electricity	8,278	7,841	8,500	8,500	8,500	7,000	-18%	7,200	7,400
6270 Telephone & Pagers	515	900	1,000	1,000	1,000	1,000	0%	1,000	1,000
6280 Water	19,966	27,542	20,000	20,000	20,000	30,000	50%	28,000	29,000
6290 Sewer	582	954	1,000	1,000	1,000	1,000	0%	1,000	1,000
6360 Building Maintenance	-	489	2,500	2,500	2,500	2,500	0%	1,000	1,000
6380 Equipment Maintenance	12,292	14,224	18,000	8,000	8,000	18,000	0%	15,000	15,000
6430 Misc. Repairs & Maintenance	5,774	4,720	6,000	6,000	6,000	6,000	0%	5,000	5,000
6530 Fleet Service & Replacement	10,697	16,039	13,200	13,200	13,200	9,500	-28%	10,000	10,000
6540 Equipment Rental	-	17,571	20,000	20,000	20,000	20,000	0%	18,000	18,500
6560 Technology Services	-	1,656	5,700	5,700	5,700	8,200	44%	2,000	2,500
6570 Miscellaneous Rental	1,009	1,009	1,200	1,200	1,200	1,200	0%	1,000	1,200
6610 Staff Training	265	400	1,000	1,000	1,000	1,000	0%	500	600
6650 Membership & Certification	435	2,507	1,700	1,700	1,700	1,700	0%	1,500	1,500
6660 Laundry Services	769	815	800	800	800	-	-100%	2,000	2,000
6710 Waste Dumping Fees	-	620	500	500	500	500	0%	500	500
6770 Bank & Credit Card Fees	-	18,705	-	-	-	15,000	100%	15,000	15,000
Sub-Total Contractual Services	72,015	150,570	146,400	156,400	156,400	173,400	18%	172,600	176,300
Commodities									
7001 Office Supplies	127	1,013	1,400	1,400	1,400	1,400	0%	1,200	1,400
7130 Agriculture Supplies	24,584	21,696	24,000	19,000	19,000	26,000	8%	22,000	24,000
7210 Chemicals	8,261	9,021	8,000	8,000	8,000	9,000	13%	9,000	9,200
7290 Concrete & Clay Products	2,990	2,552	3,600	3,600	3,600	3,600	0%	3,000	3,200
7330 Food	-	25,224	24,000	24,000	24,000	24,000	0%	24,000	24,000
7370 Institutional Supplies	2,277	3,757	3,400	3,400	3,400	2,700	-21%	2,500	3,000
7490 Building Materials	619	72	1,000	1,000	1,000	1,000	0%	200	200
7530 Medical Supplies	-	153	200	200	200	200	0%	200	200
7570 Hardware & Hand Tools	4,603	4,683	5,000	5,000	5,000	5,000	0%	3,000	3,500
7610 Fuel, Oil & Lubricants	2,141	6,309	3,000	3,000	3,000	4,000	33%	3,000	3,000
7690 Recreational Supplies	12,236	53,910	40,000	35,000	35,000	40,000	0%	35,000	35,000
7730 Metal Supplies	46	40	100	100	100	100	0%	100	100
7770 Uniforms & Safety Gear	391	483	1,900	1,900	1,900	1,400	-26%	500	500
7810 Sign Supplies	45	-	300	300	300	300	0%	200	200
Sub-Total Commodities	58,439	128,913	115,900	105,900	105,900	118,700	2%	103,900	107,500
Total	304,271	569,843	572,100	574,600	574,600	612,200	7%	591,000	609,600

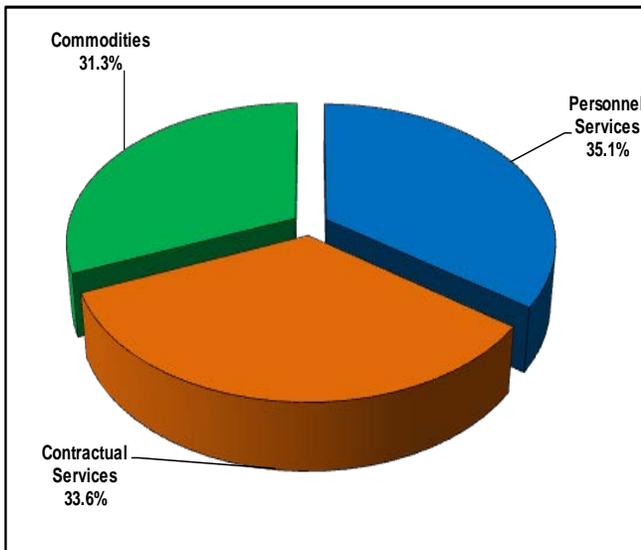
FLEET MAINTENANCE

The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on a revolving fund basis.

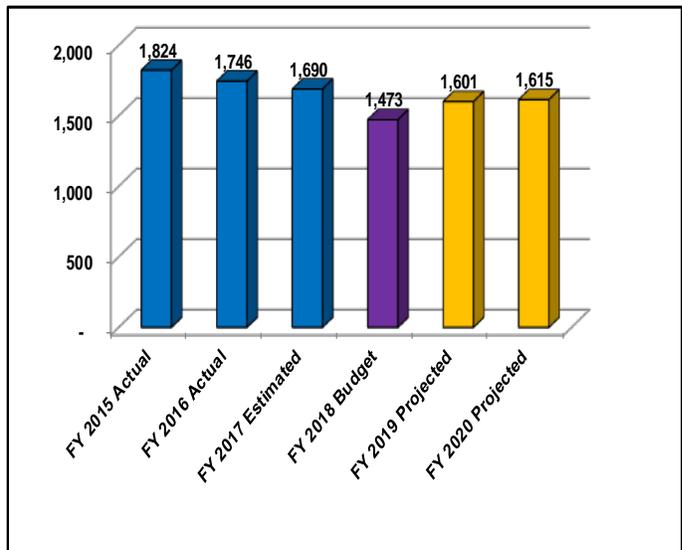
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	552,778	501,580	524,600	524,600	524,600	517,200	-1%	530,000	543,900
Contractual Service	601,923	697,323	574,700	574,700	574,700	494,500	-14%	586,600	586,700
Commodities	669,395	505,098	590,300	590,300	590,300	461,600	-22%	484,200	484,200
Total	1,824,096	1,704,000	1,689,600	1,689,600	1,689,600	1,473,300	-13%	1,600,800	1,614,800

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. Improve interoperability of vehicles and equipment to reduce overall fleet size.

SIGNIFICANT CHANGES SINCE FY 2017 BUDGET

1. The City wide vehicle pool has increase by three vehicles.
2. The initial cost of replacement police vehicles has increased due to transitioning from Chevrolet to Ford vehicles. Chevrolet ceased production of the police Impala and the Ford Police Interceptor was the most economically feasible replacement. The initial purchase price will be higher due to additional equipment necessary to up fit the vehicles. This equipment will later be transferred to new vehicles as they are replaced.

SIGNIFICANT BUDGETARY ISSUES

1. Review the composition of the fleet and recommend changes to meet current workloads and increase operational efficiency. This includes capital purchasing and short-term rentals for specialty equipment.
2. Upgrade facilities to meet Metropolitan Sewer District MS4 requirements.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

1. Maintained, repaired and disposed of vehicles in a manner that brought the highest possible return on investment.
2. Obtained competitive prices for all garage operations.
3. Continued to offer more professional development opportunities for fleet mechanics.
4. Pro-actively reduced equipment downtime by analyzing repair and road call information and regular inspections to identify trouble prone components.
5. Standardize units as replaced to increase operator and technician familiarization and reduce on hand parts inventory.
6. Increased Preventive Maintenance procedures continue to reduce road service calls.

PERFORMANCE MEASUREMENTS

	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Vehicles and Equipment	162	165	165	160
Unit serviced	2,256	2,371	2,082	2,300
Preventive maintenance	323	319	292	300
Tire replacement	179	163	167	170
Service calls	82	52	62	80



Department	Public Works and Parks
Program	Fleet Maintenance

Fund	Internal Service
Account Number	02-40-62

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	331,487	342,156	344,700	344,700	344,700	349,000	1%	355,900	363,000
5340 Salaries - Part-Time & Temp	12,562	3,613	15,000	15,000	15,000	5,000	-67%	5,000	5,000
5380 Overtime	4,865	2,904	5,000	5,000	5,000	3,000	-40%	3,000	3,000
5420 Workers Compensation	8,714	11,232	10,000	10,000	10,000	12,000	20%	12,000	12,000
5460 Medical Insurance	74,897	74,063	80,200	80,200	80,200	78,300	-2%	81,400	84,600
5660 Social Security Contributions	18,180	19,768	21,400	21,400	21,400	22,600	6%	22,500	23,000
5740 Pension Contribution Nonunif.	97,687	43,300	39,000	39,000	39,000	42,000	8%	45,000	48,000
5900 Medicare	4,385	4,544	9,300	9,300	9,300	5,300	-43%	5,200	5,300
Sub-Total Personnel Services	552,777	501,580	524,600	524,600	524,600	517,200	-1%	530,000	543,900
Contractual Services									
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%	2,500	2,500
6130 Advertising & Public Notices	353	-	400	400	400	500	25%	500	500
6160 Insurance-Property & Auto	80,176	85,200	82,600	82,600	82,600	85,000	3%	85,000	85,000
6170 Insurance-Liability	4,000	4,000	4,200	4,200	4,200	4,500	7%	4,000	4,100
6210 Insurance - Flood	9,654	12,033	10,000	10,000	10,000	6,000	-40%	10,000	10,000
6250 Natural Gas	18,592	11,432	18,800	18,800	18,800	14,000	-26%	15,000	15,000
6260 Electricity	10,376	10,280	10,500	10,500	10,500	12,000	14%	12,000	12,000
6270 Telephone & Pagers	512	560	600	600	600	600	0%	600	600
6280 Water	2,428	2,072	2,500	2,500	2,500	2,500	0%	2,000	2,000
6290 Sewer	1,290	957	1,400	1,400	1,400	1,400	0%	1,000	1,000
6360 Decorative Street Lights	7,365	13,726	7,500	7,500	7,500	10,000	33%	5,000	5,000
6380 Equipment Maintenance	7,239	4,288	7,400	7,400	7,400	5,000	-32%	5,000	5,000
6400 Office Equipment Maintenance	819	360	900	900	900	600	-33%	1,000	1,000
6430 Misc. Repair & Maintenance	-	4,402	-	-	-	4,000	100%	10,000	10,000
6460 Vehicle Maintenance	95,168	67,142	96,200	96,200	96,200	20,000	-79%	70,000	70,000
6490 Depreciation-Equipment	349,996	464,891	317,500	317,500	317,500	313,600	-1%	350,000	350,000
6500 Depreciation-Building	4,673	4,673	4,700	4,700	4,700	4,700	0%	4,500	4,500
6610 Staff Training	-	996	-	-	-	1,000	100%	1,000	1,000
6650 Membership & Certification	-	489	-	-	-	500	100%	500	500
6660 Laundry Services	4,885	4,842	5,000	5,000	5,000	4,100	-18%	5,000	5,000
6700 Misc. Operating Services	1,897	2,479	2,000	2,000	2,000	2,000	0%	2,000	2,000
Sub-Total Contractual Services	601,918	697,322	574,700	574,700	574,700	494,500	-14%	586,600	586,700
Commodities									
7001 Office Supplies	43	62	100	100	100	100	0%	100	100
7210 Chemicals	6,956	8,130	7,100	7,100	7,100	6,000	-15%	5,000	5,000
7370 Institutional Supplies	565	506	600	600	600	500	-17%	500	500
7530 Medical Supplies	29	303	100	100	100	-	-100%	100	100
7570 Hardware & Hand Tools	8,421	7,557	8,600	8,600	8,600	7,800	-9%	7,500	7,500
7610 Fuel Oil & Lubricants	398,853	264,092	359,700	359,700	359,700	225,300	-37%	250,000	250,000
7770 Uniforms & Safety Gear	859	1,118	900	900	900	1,000	11%	1,000	1,000
7930 Vehicle Parts	253,644	223,325	213,200	213,200	213,200	220,900	4%	220,000	220,000
Sub-Total Commodities	669,370	505,097	590,300	377,100	377,100	461,600	-22%	484,200	484,200
Total	1,824,065	1,703,999	1,689,600	1,476,400	1,476,400	1,473,300	-13%	1,600,800	1,614,800



SOLID WASTE FUND

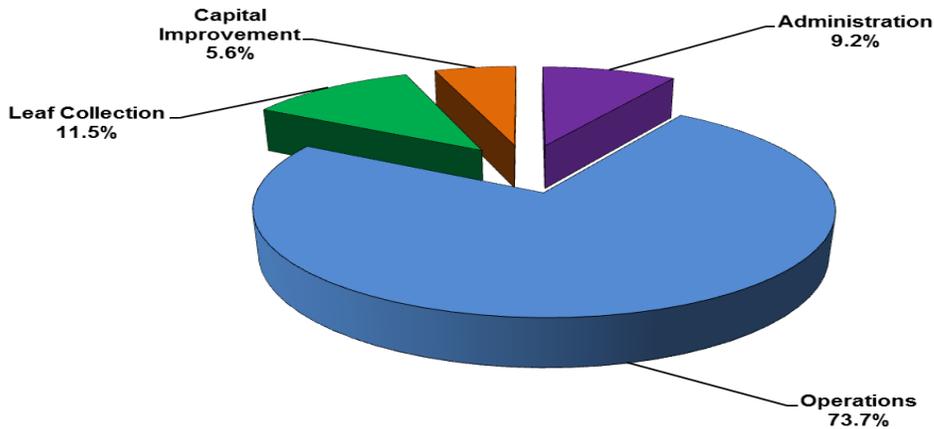
The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulk items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Coordination with the Finance Department and removal and replacement of trash and recycling containers for shut-off accounts as a part of the Delinquent Trash Program;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- City wide leaf collection twice per year;
- City wide residential street sweeping three times per year.
- City wide Special street sweeping nine times per year.
- City wide alley sweeping twice per year.
- City wide Christmas tree pick-up.

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Administration	210,200	107,800	12,000	-	330,000
Operations	1,056,400	1,409,100	125,400	40,000	2,630,900
Leaf Collection	169,700	240,500	1,000	-	411,200
Capital Improvement	-	-	-	200,000	200,000
Total	1,436,300	1,757,400	138,400	40,000	3,572,100

Expenditure Pie Chart



GOALS

1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health
3. Explore opportunities to work with adjacent communities and organizations to provide public education about community solid waste programs/services and resources to properly dispose and recycle hard to manage materials
4. Increase education of yard debris recycling
5. Promote composting to businesses
6. Continue recycling education to schools, businesses and residents
7. Hold annual or biannual electronics recycling events
8. Reduce landfill tonnage

FISCAL YEAR 2017 PERFORMANCE SUMMARY

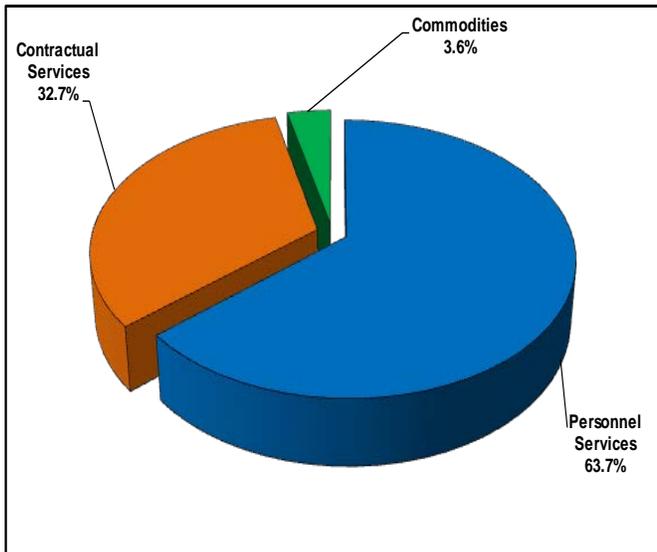
1. Use grant funds to develop purchase recycling carts and to institute a comprehensive recycling education program.
2. Make repairs to the transfer station ramp, roof, and wall, as well as the grinder pump.
3. Continue improvements to the outdoor Recycling Drop-off Center. Increase recycling throughout the City residential, institutional, and commercial. Continue expanding commercial recycling.
4. Increase event recycling.
5. Continue annual or biannual electronics recycling events.
6. Sponsor paper shredding (with paper recycled afterwards) events.
7. Updated Solid Waste Management Plan.
8. Complete upgrades to meet MS4 permit requirements and reduce storm water pollution.

Solid Waste Administration

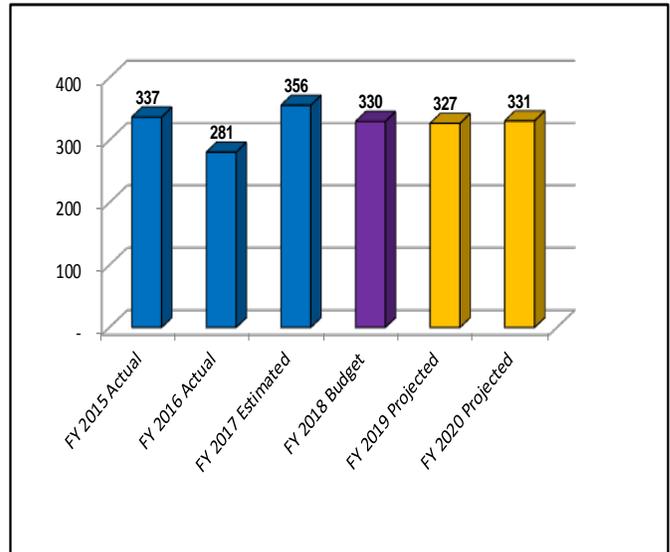
BUDGET EXPENDITURES

Administration	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	322,289	264,310	338,700	338,700	338,700	210,200	-38%	218,000	222,500
Contractual Services	14,516	16,446	15,000	15,000	15,000	107,800	619%	96,600	96,600
Commodities	-	-	2,000	2,000	2,000	12,000	500%	12,000	12,000
Total	336,805	280,756	355,700	355,700	355,700	330,000	-7%	326,600	331,100

FY 2017 Budget



Total Expenditures ('000)





Department	Public Works and Parks
Program	Solid Waste Administration

Fund	Solid Waste
Account Number	08-40-64

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	178,501	235,345	283,000	283,000	283,000	180,000	-36%	183,600	187,200
5420 Workers Compensation	436	225	500	500	500	500	0%	500	500
5460 Medical Insurance	14,979	10,751	30,000	30,000	30,000	11,000	-63%	15,000	15,000
5660 Social Security Contributions	11,067	14,271	18,000	18,000	18,000	11,100	-38%	11,300	11,600
5740 Pension Contribution Nonunif.	114,599	-	3,000	3,000	3,000	5,000	67%	5,000	5,500
5900 Medicare	2,626	3,317	4,200	4,200	4,200	2,600	-38%	2,600	2,700
Sub-Total Personnel Services	322,208	266,322	338,700	338,700	338,700	210,200	-38%	218,000	222,500
Contractual Services									
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%	2,500	2,500
6005 Collection Fees	2,644	10,716	3,000	3,000	3,000	10,000	233%	10,000	10,000
6010 Professional Services	-	15,344	5,000	5,000	5,000	5,000	0%	5,000	5,000
6050 Maintenance Contracts	-	-	2,000	2,000	2,000	2,000	0%	2,000	2,000
6090 Postage	26,925	13,124	28,000	28,000	28,000	25,000	-11%	20,000	20,000
6150 Printing Services	1,027	1,755	2,000	2,000	2,000	5,000	150%	5,000	5,000
6160 Insurance - Property & Auto	-	34,147	-	-	-	35,000	100%	34,000	34,000
6170 Insurance - Liability	9,669	5,000	10,000	10,000	10,000	5,000	-50%	5,000	5,000
6270 Telephone & Pagers	-	-	-	-	-	500	100%	500	500
6650 Membership & Certification	-	600	1,000	1,000	1,000	800	-20%	600	600
6730 Lien Recording Fees	1,782	2,129	5,000	5,000	5,000	3,000	-40%	2,000	2,000
6770 Bank & Credit Card Fees	14,516	16,446	15,000	15,000	15,000	14,000	-7%	10,000	10,000
Sub-Total Contractual Services	59,063	101,761	73,500	73,500	73,500	107,800	47%	96,600	96,600
Commodities									
7001 Office Supplies	300	-	10,000	10,000	10,000	10,000	0%	10,000	10,000
7090 Office & Computer Equip.	-	-	2,000	2,000	2,000	2,000	0%	2,000	2,000
Sub-Total Commodities	300	-	12,000	12,000	12,000	12,000	0%	12,000	12,000
Total	381,571	368,083	424,200	424,200	424,200	330,000	-22%	326,600	331,100

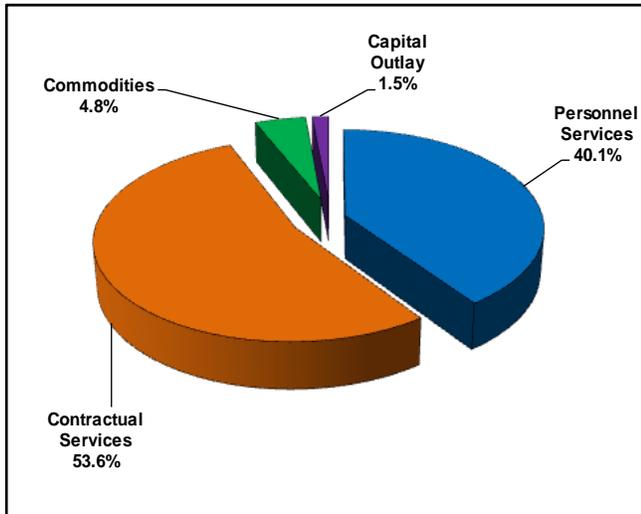
Solid Waste Operations

1. Professional Services – Decreases due to less grant matching funds needed for services.
2. Postage – Increases due to public education grant match.
3. Printing Services – Increases due to grant match and for public outreach about services.
4. Solid Waste Supplies – Increases due to need for providing more revenue-generating services.

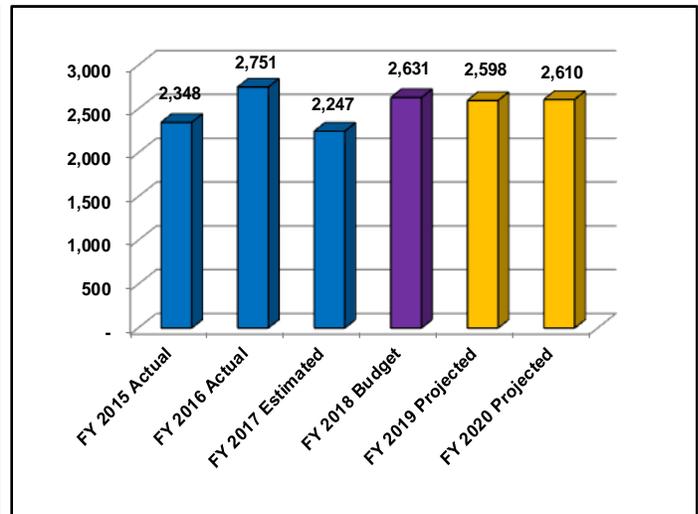
BUDGET EXPENDITURES

Operations	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	833,693	863,701	865,400	865,400	865,400	1,056,400	22%	972,200	988,600
Contractual Services	1,380,288	1,509,806	1,280,400	1,280,400	1,280,400	1,409,100	10%	1,491,400	1,466,900
Commodities	114,468	269,611	100,900	100,900	100,900	125,400	24%	119,200	139,200
Capital Outlay	19,100	108,354	-	-	-	40,000	100%	15,000	15,000
Total	2,347,549	2,751,472	2,246,700	2,246,700	2,246,700	2,630,900	17%	2,597,800	2,609,700

FY 2018 Budget



Total Expenditures ('000)



Selected Expenditures Details

- Professional Services – Transfer Station Efficiency Design \$3,000
- Maintenance Contracts:
 - Yard waste removal \$170,000
 - Old compost removal 3,000



Department	Public Works and Parks
Program	Solid Waste Operation

Fund	Solid Waste
Account Number	08-40-66

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	541,919	568,063	560,000	560,000	560,000	660,000	18%	673,200	686,600
5340 Salaries - Part-Time & Temp	25,407	-	12,000	12,000	12,000	92,000	667%	10,000	10,000
5380 Overtime	34,389	35,126	34,000	34,000	34,000	40,000	18%	30,000	30,000
5420 Workers Compensation	40,453	44,701	40,000	40,000	40,000	45,000	13%	40,000	40,000
5460 Medical Insurance	91,311	84,053	98,000	98,000	98,000	85,000	-13%	85,000	85,000
5660 Social Security Contributions	34,487	35,089	37,000	37,000	37,000	44,100	19%	41,700	42,500
5740 Pension Contribution Nonunif.	56,591	80,300	75,000	75,000	75,000	80,000	7%	82,000	84,000
5900 Medicare	8,368	8,096	9,400	9,400	9,400	10,300	10%	10,300	10,500
Sub-Total Personnel Services	832,925	860,483	865,400	865,400	865,400	1,056,400	22%	972,200	988,600
Contractual Services									
6010 Professional Services	2,585	2,385	3,500	3,500	3,500	3,000	-14%	3,000	3,000
6050 Maintenance Contracts	2,145	225,742	2,500	2,500	2,500	160,000	6300%	200,000	200,000
6070 Temporary Labor	111,638	154,574	65,000	65,000	65,000	30,000	-54%	150,000	150,000
6090 Postage	4,145	4,258	9,000	9,000	9,000	18,000	100%	10,000	10,000
6120 Professional Development	600	257	1,000	1,000	1,000	1,000	0%	1,000	1,000
6130 Advertising & Public Notices	-	1,301	-	-	-	1,000	100%	1,300	1,300
6150 Printing Services	5,675	6,134	17,000	17,000	17,000	20,000	18%	15,000	15,000
6160 Insurance - Property & Auto	-	-	25,000	25,000	25,000	25,000	0%	20,000	20,000
6170 Insurance - Liability	7,893	4,200	8,000	8,000	8,000	5,000	-38%	5,000	5,000
6260 Electricity	3,049	3,566	3,000	3,000	3,000	3,500	17%	3,500	4,000
6270 Telephone & Pagers	3,825	2,615	4,000	4,000	4,000	4,000	0%	3,000	3,000
6360 Building Maintenance	9,785	309	12,000	12,000	12,000	10,000	-17%	5,000	5,000
6380 Equipment Maintenance	33,028	13,809	30,000	30,000	30,000	15,000	-50%	15,000	15,000
6400 Office Equipment Maintenance	807	360	1,000	1,000	1,000	1,000	0%	1,000	1,000
6490 Depreciation - Rental Equipment	220,892	272,129	230,000	230,000	230,000	270,000	17%	250,000	245,000
6530 Fleet Service & Replacement	468,142	311,405	421,400	421,400	421,400	389,500	-8%	350,000	320,000
6610 Staff Training	55	-	1,500	1,500	1,500	1,500	0%	1,000	1,000
6650 Membership & Certification	1,885	1,137	2,000	2,000	2,000	1,800	-10%	600	600
6660 Laundry Services	6,127	8,235	6,000	6,000	6,000	7,000	17%	5,000	5,000
6700 Misc. Operating Services	3,138	3,045	3,500	3,500	3,500	7,800	123%	2,000	2,000
6710 Waste Dumping Fees	494,872	494,345	435,000	435,000	435,000	435,000	0%	450,000	460,000
Sub-Total Contractual Services	1,380,286	1,509,806	1,280,400	1,280,400	1,280,400	1,409,100	10%	1,491,400	1,466,900
Commodities									
7001 Office Supplies	3,260	2,410	3,000	3,000	3,000	2,000	-33%	5,000	5,000
7090 Office & Computer Equip.	1,820	-	2,000	2,000	2,000	2,500	25%	2,000	2,000
7210 Chemicals	2,637	1,796	3,000	3,000	3,000	3,500	17%	2,000	2,000
7250 Solid Waste Supplies	95,077	255,245	80,000	80,000	80,000	100,000	25%	100,000	120,000
7370 Institutional Supplies	1,252	850	1,000	1,000	1,000	1,500	50%	1,000	1,000
7490 Building Materials	1,008	-	2,000	2,000	2,000	3,500	75%	1,000	1,000
7530 Medical Supplies	239	298	900	900	900	900	0%	200	200
7570 Hardware & Hand Tools	6,406	5,606	6,000	6,000	6,000	6,500	8%	5,000	5,000
7770 Wearing Apparel	2,770	3,406	3,000	3,000	3,000	5,000	67%	3,000	3,000
Sub-Total Commodities	114,469	269,611	100,900	100,900	100,900	125,400	24%	119,200	139,200
Capital Outlay									
8001 Building Improvements	-	2,155	-	-	-	10,000	100%	5,000	5,000
8100 Misc. Improvement	19,100	(9,714)	-	-	-	30,000	100%	10,000	10,000
8200 Vehicles & Equipment	-	115,912	-	-	-	-	0%	-	-
Sub-Total Capital Outlay	19,100	108,353	-	-	-	40,000	100%	15,000	15,000
Total	2,346,780	2,748,253	2,246,700	2,246,700	2,246,700	2,630,900	17%	2,597,800	2,609,700

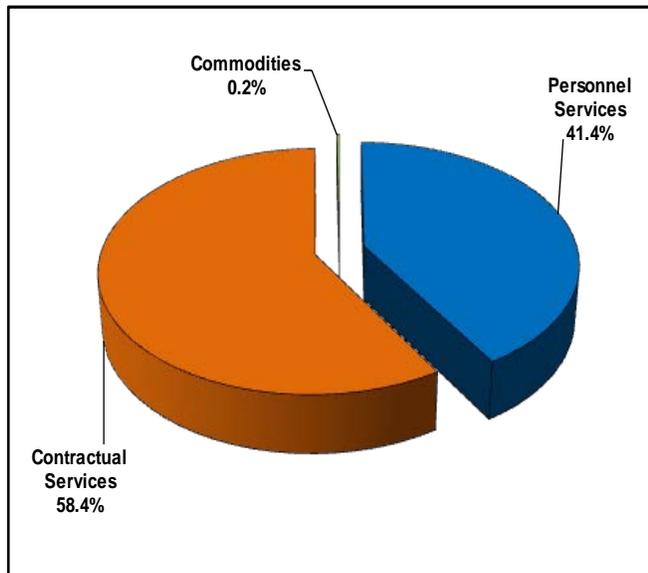
Leaf Collection

1. Temporary Labor – Increases due to more usage of temporary laborers for leaf collection and savings on the contracted work.
2. Maintenance Contracts – Increases due to contracted leaf haul-off services after offset by decreased leaf collection contractor and contracted screening service expenditures.

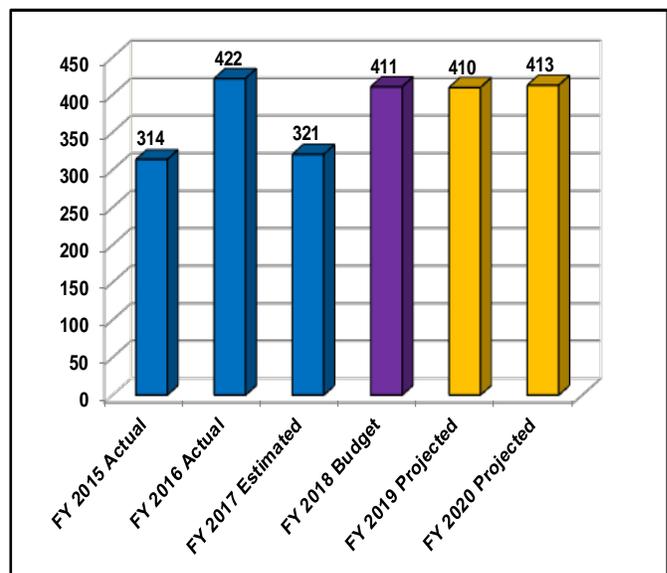
BUDGET EXPENDITURES

Leaf Collection	FY 2015	FY 2016	FY 2017	FY 2017	FY 2017	FY 2018 Budget	% over		
	Actual	Actual	Original	Amended	Estimated		FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	138,913	157,765	166,500	166,500	166,500	169,700	2%	168,700	171,800
Contractual Services	175,437	263,041	153,000	153,000	153,000	240,500	57%	240,500	240,500
Commodities	-	1,025	1,000	1,000	1,000	1,000	0%	1,000	1,000
Total	314,350	421,831	320,500	320,500	320,500	411,200	28%	410,200	413,300

FY 2018 Budget



Total Expenditures ('000)



Selected Expenditure Details

- Maintenance Contracts:
 - Fall leaf collection contractor \$75,000
 - Leaf removal contract \$125,000



SIGNIFICANT BUDGETARY ISSUES

1. As a result of contracted services for leaf and yard waste composting and transport, the City's personnel in this department are available to perform the projects for street work.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

Waste Tonnage:

11,203	Tons of solid waste
191	Tons of cardboard recycled
2,084	Tons of residential single stream (mixed) materials recycled
14,290	Cubic yards of yard waste recycled (3,143 tons)
7	Tons of textiles recycled (clothing, shoes, bedding, curtains, etc.)
19,603	Cubic yards of leaves collected and recycled (5,750 tons)
3	Tons of scrap tires recycled (City vehicles)
13	Tons of consumer electronics recycled
191	Tons of cardboard collected at the U City Recycling Drop-Off Center
0%	Annual average recycling rate (includes yard waste not including bulk leaves)
10,938	Total tons of recycled materials (includes yard waste, not including bulk leaves)
48	Tons of old trash and recycle carts

Solid Waste Revenue:

\$59,944	Total yard waste sticker sales
\$30,981	Mulch and compost sales
\$13,783	Total special bulk and trash collection program
\$15,993	Total recycling revenue (includes single stream, metals, textiles)
\$42,310	Total transfer station disposal fees collected

Special Projects:

1. Received a \$5,000 waste diversion grant. This money was used for advertising and hosting an electronics recycling events including the first 200 TVs recycled free, special-recycling education, and general recycling education through direct mail. No City match was required.
2. Received a \$50,000 waste diversion grant to purchase 95 gallon recycling carts and an intensive and extensive recycling education program.
3. Increased promotion of commercial solid waste service in order to increase the commercial recycling.
4. Increased recycling revenue from the recycling drop-off.



PUBLIC WORKS AND PARKS

PERFORMANCE MEASUREMENTS

	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
No. of new single recycling carts	624	605	600	650
No. of new trash carts delivered	1,069	730	800	700
No. of trash carts repaired/replaced	439	580	550	500
No. of recycling carts repaired/replaced	150	140	140	200
No. of alley dumpsters repaired/recycled	93	75	80	80
No. of special bulk item collection requested	260	325	300	280
No. of special trash cart rentals	97	115	100	110
No. of special trash dumpster rentals	624	375	400	300
No. of special roll-off trash container rentals	169	105	120	100
No. of trash and recycling cart returned/replaced to restored accounts	439	525	540	400



Department	Public Works and Parks
Program	Solid Waste Leaf Collection

Fund	Solid Waste
Account Number	08-40-68

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	138,913	139,716	140,000	140,000	140,000	142,800	2%	145,600	148,500
5220 Injury Leave	-	865	-	-	-	-	0%	-	-
5230 Injury Leave - Taxable	-	570	-	-	-	-	0%	-	-
5340 Salaries - Part-Time & Temp	-	572	-	-	-	-	0%	-	-
5380 Overtime	-	390	10,000	10,000	10,000	10,000	0%	5,000	5,000
5420 Workers Compensation	-	1,169	5,000	5,000	5,000	2,000	-60%	2,000	2,000
5460 Medical Insurance	-	3,933	-	-	-	4,000	100%	5,000	5,000
5660 Social Security Contributions	-	8,563	9,000	9,000	9,000	8,800	-2%	9,000	9,200
5900 Medicare	-	1,987	2,500	2,500	2,500	2,100	-16%	2,100	2,100
Sub-Total Personnel Services	138,913	157,765	166,500	166,500	166,500	169,700	2%	168,700	171,800
Contractual Services									
6050 Maintenance Contracts	132,954	224,115	120,000	120,000	120,000	200,000	67%	200,000	200,000
6070 Temporary Labor	42,143	38,790	32,500	32,500	32,500	40,000	23%	40,000	40,000
6260 Electricity	341	136	500	500	500	500	0%	500	500
Sub-Total Contractual Services	175,438	263,041	153,000	153,000	153,000	240,500	57%	240,500	240,500
Commodities									
7570 Hardware & Hand Tools	-	1,025	1,000	1,000	1,000	1,000	0%	1,000	1,000
Sub-Total Commodities	-	1,025	1,000	1,000	1,000	1,000	0%	1,000	1,000
Total	314,351	421,831	320,500	320,500	320,500	411,200	28%	410,200	413,300

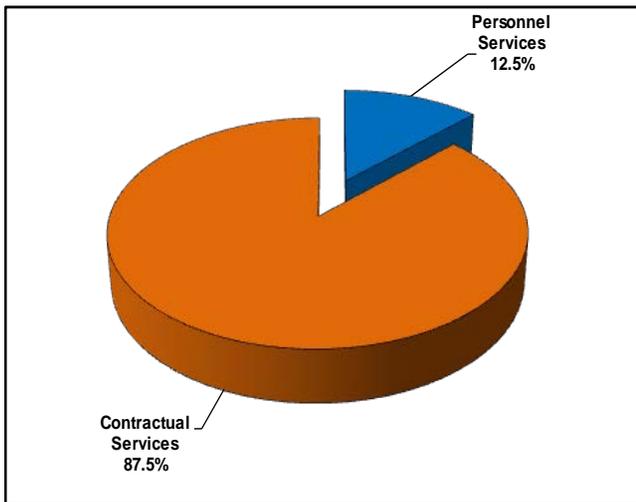
SEWER LATERAL REPAIR FUND

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

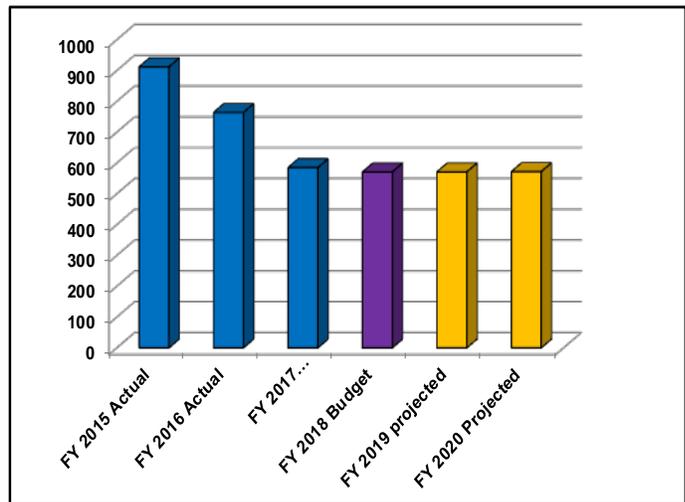
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	62,410	37,075	73,000	73,000	73,000	71,800	-2%	73,100	74,400
Contractual Services	849,369	684,229	512,000	512,000	512,000	498,700	-3%	497,900	497,600
Total	911,779	721,304	585,000	585,000	585,000	570,500	-2%	571,000	572,000

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. Provide faster turnaround time on repairs.
2. Repair more sinkholes associated with lateral defects.
3. Replace more old clay traps with new cleanout while replacing laterals.
4. Perform more pipe lining on repairs that are able to be lined.
5. Incorporate resident satisfaction survey into each project.
6. Annual or bi-annual review of participating contractor qualifications including in-house quality rating based on overall performance.
7. Continue research into program providing supplemental repair coverage to residents.

SIGNIFICANT CHANGES SINCE FY 2016

1. Sewer Lateral Expenses – Increases due to the trend in expenditures for repairs.

SIGNIFICANT BUDGETARY ISSUES

1. Due to aging infrastructure, the number of repairs continues to increase.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

1. Program continues to use perma-liner with minimal excavation on certain sewer lateral defects.
2. Program mailed 10 notification letters to residents with defective laterals.
3. Program received 205 new applications.
4. Program approved 200 new applications.
5. Program denied five (5) applications due either tree roots, defect was under the house, or property had more than six (6) units.
6. Program had 20 additional work orders from repairs that were found to be more defective than originally scoped.
7. MSD notified the City of 10 positive lateral defects.
8. Implemented a yearly contract with one contractor performing a majority of sewer lateral repairs, has increased productivity, timely repairs, less complaints from residents, and consistency with the manner of the repairs.



Department	Public Works and Parks
Program	Sewer Lateral Maintenance

Fund	Sewer Lateral
Account Number	05-40-82

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	46,406	29,455	56,100	56,100	56,100	57,200	2%	58,300	59,400
5420 Workers Compensation	1,771	1,191	1,600	1,600	1,600	1,200	-25%	1,200	1,200
5460 Medical Insurance	7,148	4,247	7,500	7,500	7,500	5,500	-27%	5,600	5,700
5660 Social Security Contributions	2,869	1,718	3,500	3,500	3,500	3,600	3%	3,600	3,600
5740 Pension Contribution Nonunif.	3,530	-	3,500	3,500	3,500	3,500	0%	3,600	3,700
5900 Medicare	686	396	800	800	800	800	0%	800	800
Sub-Total Personnel Services	62,410	37,076	73,000	73,000	73,000	71,800	-2%	73,100	74,400
Contractual Services									
6170 Insurance - Liability	3,400	4,000	4,000	4,000	4,000	4,000	0%	4,000	4,000
6270 Telephone & Pagers	170	253	1,000	1,000	1,000	500	-50%	500	500
6450 Sewer Lateral Expenses	845,799	679,975	507,000	507,000	507,000	494,200	-3%	493,400	493,100
Sub-Total Contractual Services	849,369	684,228	512,000	512,000	512,000	498,700	-3%	497,900	497,600
Total	911,779	721,304	585,000	585,000	585,000	570,500	-2%	571,000	572,000



CAPITAL IMPROVEMENT SALES TAX FUND

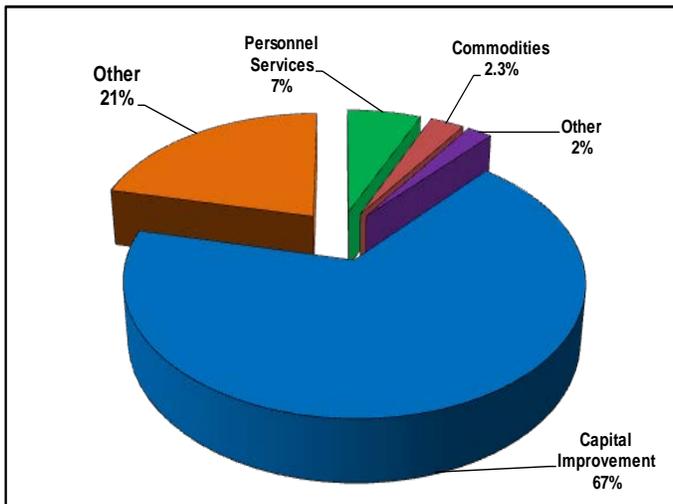
Capital Improvement Sales Tax Fund is used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City’s capital projects for annual infrastructure maintenance.

BUDGET EXPENDITURES

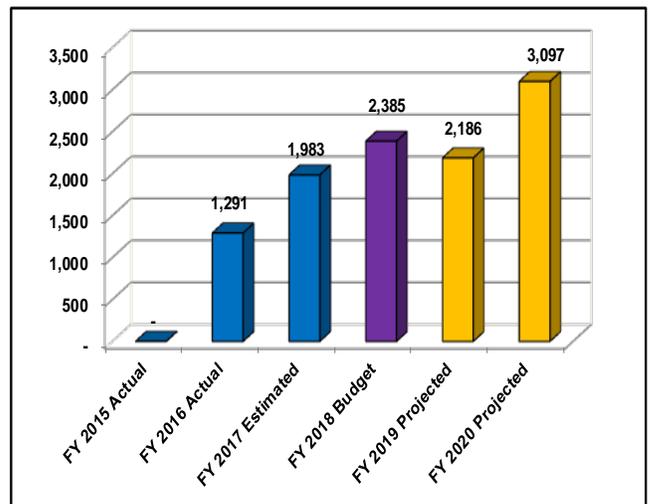
	FY 2015** Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	-	107,878	143,000	143,000	143,000	149,000	4%	147,900	150,800
Contractual Services	-	224,736	70,200	70,200	70,200	72,200	3%	82,200	92,700
Commodities	-	48,980	-	-	-	51,000	100%	47,000	48,000
Capital Improvement	-	340,209	1,197,400	1,197,400	1,197,400	1,604,000	34%	1,420,000	2,080,000
Other	-	569,016	572,400	572,400	572,400	509,000	-11%	488,500	725,900
Total	-	1,290,818	1,983,000	1,983,000	1,983,000	2,385,200	20%	2,185,600	3,097,400

** Capital Improvement Sales Tax Fund was created in FY 2016

FY 2018 Budget



Total Expenditures ('000)



Personnel Services consist of cost allocation of salaries and benefits from Street Maintenance Division. Capital Improvement details are illustrated in the Capital Improvement section.



Department	Public Works and Parks
Program	Capital Improvement

Fund	Cap Imp Sales Tax
Account Number	12-40-90

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	-	73,239	108,000	108,000	108,000	110,200	2%	112,400	114,600
5380 Overtime	-	1,382	2,000	2,000	2,000	5,000	150%	1,000	1,000
5420 Workers Compensation	-	5,680	6,000	6,000	6,000	6,500	8%	6,000	6,000
5460 Medical Insurance	-	13,305	15,200	15,200	15,200	15,800	4%	15,000	15,000
5660 Social Security Contributions	-	3,955	6,700	6,700	6,700	6,800	1%	6,900	7,100
5740 Pension Contribution Nonunif.	-	3,200	3,500	3,500	3,500	3,600	3%	5,000	5,500
5900 Medicare	-	912	1,600	1,600	1,600	1,600	0%	1,600	1,600
Sub-Total Personnel Services	-	107,829	143,000	143,000	143,000	149,500	5%	147,900	150,800
Contractual Services									
6010 Professional Services	-	1,673	-	-	-	2,000	100%	2,000	2,500
6270 Telephone & Pagers	-	164	-	-	-	200	100%	200	200
6530 Fleet Service & Replacement	-	222,898	70,200	70,200	70,200	70,000	0%	80,000	90,000
Sub-Total Contractual Services	-	224,735	70,200	70,200	70,200	72,200	3%	82,200	92,700
Commodities									
7170 Asphalt Products	-	23,413	-	-	-	25,000	100%	24,000	24,500
7290 Concrete & Clay Products	-	7,898	-	-	-	8,000	100%	8,000	8,500
7810 Sign Supplies	-	17,669	-	-	-	18,000	100%	15,000	15,000
Sub-Total Commodities	-	48,980	-	-	-	51,000	100%	47,000	48,000
Capital Outlay									
8040 Bridge Construction	-	23,085	430,400	430,400	430,400	-	-100%	-	-
8060 Curbs and Sidewalks	-	126,329	400,000	400,000	400,000	300,000	-25%	500,000	500,000
8080 Street Construction	-	110,855	300,000	300,000	300,000	700,000	133%	800,000	1,100,000
8100 Misc. Improvement	-	52,275	67,000	67,000	67,000	574,000	757%	120,000	480,000
8110 Bicycle Facilities Improvement	-	28,037	-	-	-	30,000	100%	-	-
Sub-Total Capital Outlay	-	340,209	1,197,400	1,197,400	1,197,400	1,604,000	34%	1,420,000	2,080,000
Other									
9100 Debt Service - Expense	-	1,000	-	-	-	500	100%	500	500
9150 Debt Service - Principal	-	529,100	538,000	538,000	538,000	480,300	-11%	466,700	711,800
9200 Debt Service - Interest	-	38,916	34,400	34,400	34,400	27,700	-19%	21,300	13,600
Sub-Total Other	-	569,016	572,400	572,400	572,400	508,500	-11%	488,500	725,900
Total	-	1,290,769	1,983,000	1,983,000	1,983,000	2,385,200	20%	2,185,600	3,097,400

PARK AND STORM WATER SALES TAX FUND

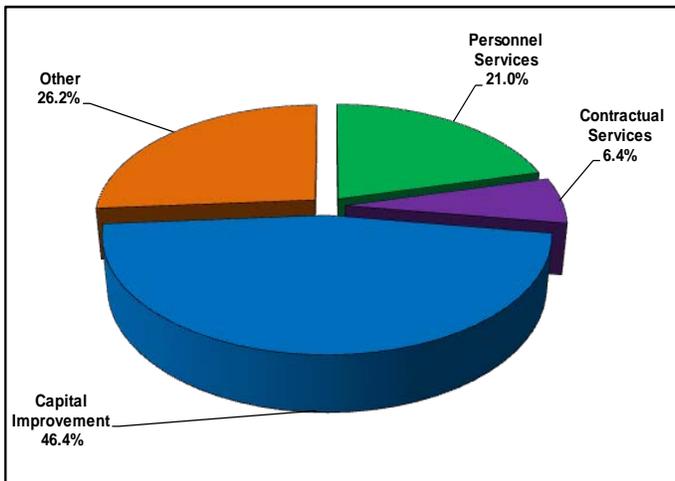
Parks Sales Tax Fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. All parks and recreation activity is tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012, approximately 35% is made from revenue generated within this fund.

BUDGET EXPENDITURES

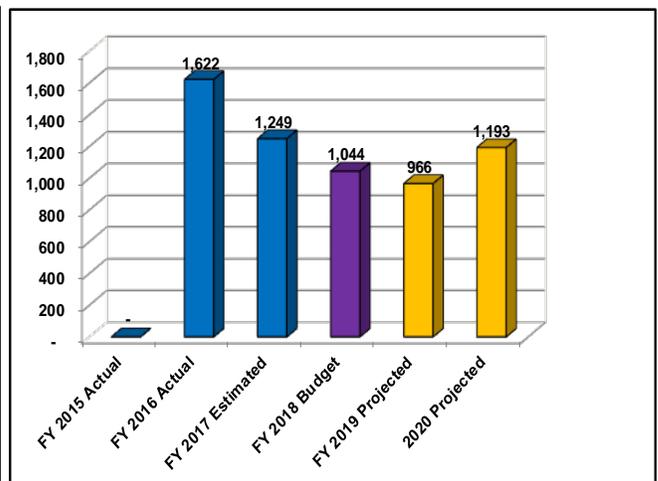
	FY 2015** Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	-	302,667	203,600	203,600	203,600	218,500	7%	220,100	223,800
Contractual Services	-	226,335	61,600	61,600	61,600	67,200	9%	67,200	77,700
Capital Improvement	-	787,261	675,500	675,500	675,500	485,000	-28%	415,000	500,000
Other	-	305,954	308,600	308,600	308,600	273,600	-11%	263,300	391,100
	-	1,622,217	1,249,300	1,249,300	1,249,300	1,044,300	-16%	965,600	1,192,600

**Capital Improvement Sales Tax Fund was created in FY 2016

FY 2018 Budget



Total Expenditures ('000)



Personnel Services consist of cost allocation of salaries and benefits from Park Maintenance Division. Capital Improvement details are illustrated in the Capital Improvement section.



Department	Public Works and Parks
Program	Parks Sales Tax

Fund	Parks Sales Tax
Account Number	14-40-90

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	-	230,354	148,400	148,400	148,400	151,400	2%	154,400	157,400
5220 Injury Leave	-	723	-	-	-	-	0%	-	-
5230 Injury Leave - Taxable	-	82	-	-	-	-	0%	-	-
5340 Salaries -Part-Time	-	2,339	2,000	2,000	2,000	3,000	50%	2,000	2,000
5380 Overtime	-	3,334	3,000	3,000	3,000	3,000	0%	2,000	2,000
5420 Workers Compensation	-	13,893	13,000	13,000	13,000	14,000	8%	15,000	15,000
5460 Medical Insurance	-	30,597	20,000	20,000	20,000	30,000	50%	30,000	30,000
5660 Social Security Contributions	-	12,522	9,100	9,100	9,100	9,400	3%	9,500	9,700
5740 Pension Contribution Nonunif.	-	6,200	6,000	6,000	6,000	5,500	-8%	5,000	5,500
5900 Medicare	-	2,624	2,100	2,100	2,100	2,200	5%	2,200	2,200
Sub-Total Personnel Services	-	302,668	203,600	203,600	203,600	218,500	7%	220,100	223,800
Contractual Services									
6010 Professional Services	-	10,128	-	-	-	12,000	100%	2,000	2,500
6270 Telephone & Pagers	-	122	-	-	-	200	100%	200	200
6330 Decorative Lights	-	2,989	18,000	18,000	18,000	10,000	-44%	15,000	15,000
6530 Fleet Service & Replacement	-	213,096	43,600	43,600	43,600	45,000	3%	50,000	60,000
Sub-Total Contractual Services	-	226,335	61,600	61,600	61,600	67,200	9%	67,200	77,700
Capital Outlay									
8010 Building Improvements	-	481,677	675,500	675,500	675,500	150,000	-78%	500,000	500,000
8020 Traffic Signal	-	299,340	-	-	-	-	0%	-	-
8100 Misc. Improvement	-	6,244	-	-	-	335,000	100%	415,000	500,000
Sub-Total Capital Outlay	-	787,261	675,500	675,500	675,500	485,000	-28%	415,000	500,000
Other									
9150 Debt Service - Principal	-	284,900	290,000	290,000	290,000	258,700	-11%	251,300	383,300
9200 Debt Service - Interest	-	20,954	18,600	18,600	18,600	14,900	-20%	11,500	7,300
Sub-Total Other	-	305,954	308,600	308,600	308,600	273,600	-11%	263,300	391,100
Total	-	1,622,218	1,249,300	1,249,300	1,249,300	1,044,300	-16%	965,600	1,192,600

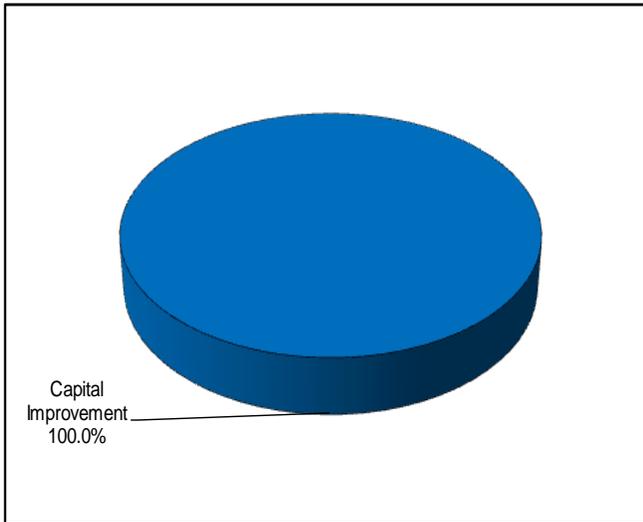
PUBLIC WORKS AND PARKS GRANTS

This program provides for various Public Works and Parks Grants. The number and amount of grants will fluctuate from year to year.

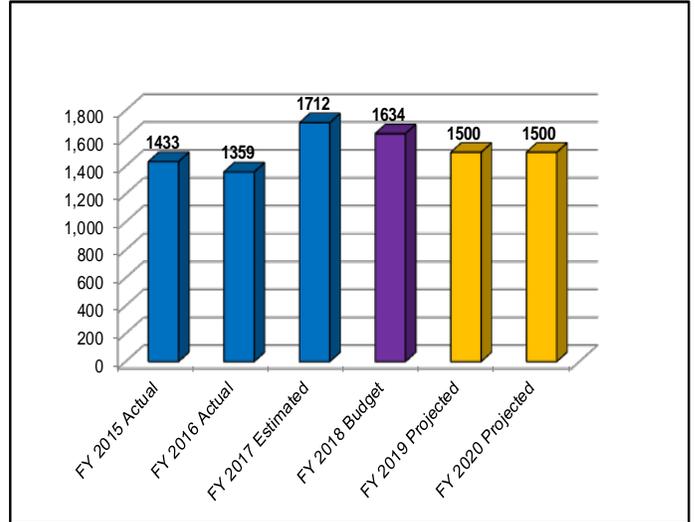
BUDGET EXPENDITURES

Public Works Grants	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017
Capital Improvement	1,432,566	1,359,290	1,711,600	1,711,600	1,711,600	1,634,000	95%
Total	1,432,566	1,359,290	1,711,600	1,711,600	1,711,600	1,634,000	61%

FY 2018 Budget



Total Expenditures ('000)



Use of Funds:

Fogerty Park Paramiter Trail and Loughlin Entrance	\$80,000
Majerus Park Improvement Phase I	525,000
Mona Drive Stabilization	100,000
Home Improvement (CDBG)	75,000
Forsyth Improvement	736,000
Bicycle Facilities Phase III	118,000
	<u>\$1,634,000</u>



Department	Grants
Program	Public Works Grants

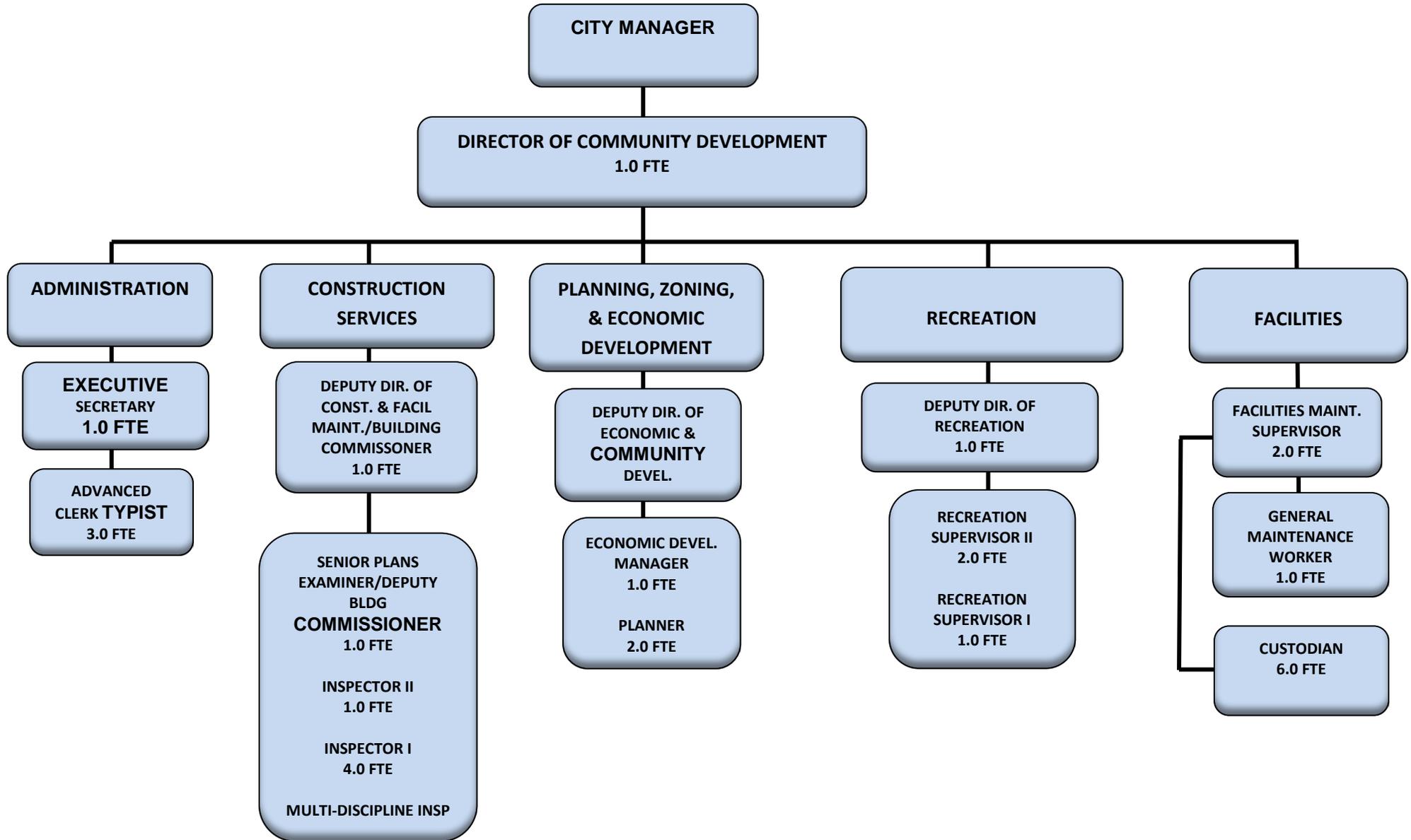
Fund	Grants
Account Number	22-40-95

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services									
6010 Professional Services	1,268	5,624	-	-	-	-	0%	-	-
6070 Temporary Labor	-	876	-	-	-	-	0%	-	-
6090 Postage	4,642	-	-	-	-	-	0%	-	-
6150 Printing Services	5,243	-	-	-	-	-	0%	-	-
6510 Demolition & Board-Up	-	36,200	-	-	-	-	0%	-	-
Sub-Total Contractual Services	11,153	42,769	-	-	-	-	0%	-	-
Commodities									
7250 Solid Waste Supplies	1,105	73,802	-	-	-	-	0%	-	-
7570 Hardware & Hand Tools	-	-	-	-	-	-	0%	-	-
Sub-Total Commodities	1,105	73,802	-	-	-	-	0%	-	-
Capital Improvement									
8010 Parks Improvement	846,493	182,143	525,000	525,000	525,000	705,000	34%	-	-
8040 Bridge Construction	355,717	123,630	1,095,600	1,095,600	1,095,600	-	-100%	-	-
8060 Curbs, Sidewalk & Alleys	120,288	23,779	75,000	75,000	75,000	-	-100%	-	-
8080 Street Construction	-	128,059	16,000	16,000	16,000	736,000	4500%	-	-
8100 Misc. Improvements	97,811	673,030	-	-	-	75,000	100%	-	-
8110 Bicycle Facilities Improvement	-	112,147	-	-	-	118,000	100%	-	-
Sub-Total Capital Improvement	1,420,309	1,242,788	1,711,600	1,711,600	1,711,600	1,634,000	-5%	-	-
Total	1,431,462	1,285,557	1,711,600	1,711,600	1,711,600	1,634,000	-5%	-	-



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COMMUNITY DEVELOPMENT & RECREATION





The Community Development Department is responsible for a wide range of functions related to community change, enhancement and preservation. Areas of responsibility include planning and zoning, housing and community development, building inspection and plan review, senior services, recreation services, and economic development. The Department also oversees the maintenance and operation of City-owned buildings and the municipal-owned parking garage located in the Delmar Loop. Together, these interrelated functions help ensure that University City is the most attractive and livable community in the region.

The Department provides staff support for eleven (11) boards, commissions, and authorities that serve in an advisory capacity to City Council or City staff. These bodies are comprised of citizens who participate in University City processes as per the enabling Charter or ordinance, and help shape public policy. City Plan Commission, the Historic Preservation Commission, the Land Clearance Redevelopment Authority, the Industrial Development Authority, the Tax Increment Financing Commission, the Board of Adjustment, the Infill Review Board, the Board of Appeals, the Economic Development Retail Sales Tax Board, the Parks Commission, and the Municipal Commission on Arts and Letters are supported by staff from the Department.

Community Development Department Services are offered in four Divisions:

- (1) Administration
- (2) Construction Services and Facilities Maintenance
 - a. Building Permits & Inspections
 - b. Property Maintenance & Housing
- (3) Recreation
 - a. Community Center
 - b. Aquatics
 - c. Centennial Commons
- (4) Planning & Zoning, Community and Economic Development.

Mission Statement

The Community Development Department is committed to providing high quality, equitable and efficient services to enhance University City's livability, in keeping with community values and vision.



COMMUNITY DEVELOPMENT

PERSONNEL SUMMARY

Full-Time

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Community Development Personnel			
<i>Community Development Operations</i>			
Director of Community Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities			
Maintenance	1.0	1.0	1.0
Deputy Director of Economic & Community Development	1.0	1.0	1.0
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	1.0	2.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	1.0	2.0
Inspector I	5.0	5.0	3.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Community Development Operations Personnel Total</i>	<u>20.0</u>	<u>20.0</u>	<u>20.0</u>
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	6.0	6.0	6.0
General Maintenance Worker	1.0	1.0	2.0
<i>Facilities Maintenance Personnel Total</i>	<u>8.0</u>	<u>8.0</u>	<u>9.0</u>
<i>Recreation</i>			
Deputy Director of Recreation	1.0	1.0	1.0
Recreation Supervisor II	1.0	1.0	1.0
Recreation Supervisor I	2.0	2.0	2.0
<i>Recreation Personnel Total</i>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	1.0
<i>Economic Development Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Community Development Personnel Total	<u>33.0</u>	<u>33.0</u>	<u>34.0</u>

Notes:

1. Add one (1) Planner
2. Add one (1) General Maintenance Worker
3. Reduce Inspector I from five (5) to three (3)



COMMUNITY DEVELOPMENT

Part-Time

	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Community Development Personnel			
<i>Community Development Operations</i>			
Senior Services Coordinator	-	-	0.5
Advanced Clerk Typist	0.5	0.5	0.5
<i>Community Development Operations Personnel Total</i>	0.5	0.5	1.0
<i>Recreation</i>			
Custodian	0.8	0.8	0.8
Recreation Supervisor	1.3	1.3	1.3
Camp Manager	0.2	0.2	0.2
Pool Manager	0.4	0.4	-
Assistant Pool Manager	0.5	0.5	-
Recreation Specialist III	1.4	1.4	1.4
Recreation Specialist II	11.4	11.4	11.4
Recreation Specialist I	6.7	6.7	4.5
Park Attendant	0.2	0.2	0.2
Lifeguards	4.5	4.5	-
Cashier	1.1	1.1	1.1
<i>Recreation Personnel Total</i>	28.5	28.5	19.3
Community Development Personnel Total	29.0	29.0	20.3

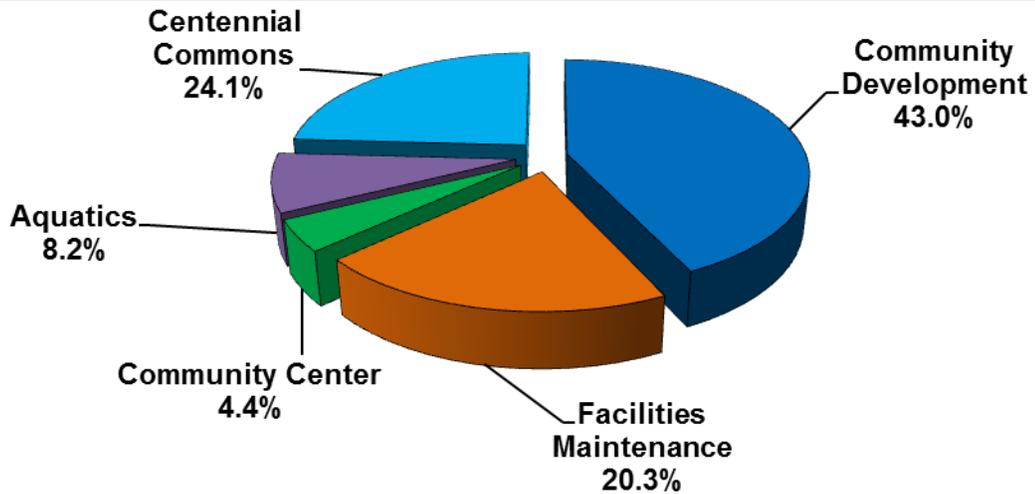
Notes:

1. The Senior Services Coordinator has been transferred from City Manager's Office to the Community Development Department.
2. Pool operation has been outsourced.

PROGRAM AS A PERCENTAGE OF DEPARTMENT OF BUDGET

Program	Personnel	Contractual	Commodities	Capital	Total
Community Developer	1,517,500	252,500	21,300	-	1,791,300
Facilities Maintenance	494,200	307,200	24,500	20,000	845,900
Community Center	82,400	55,900	9,500	35,000	182,800
Aquatics	-	295,500	36,300	12,000	343,800
Centennial Commons	606,200	330,400	36,700	32,500	1,005,800
Total	2,700,300	1,241,500	128,300	99,500	4,169,600

Expenditure Pie Chart



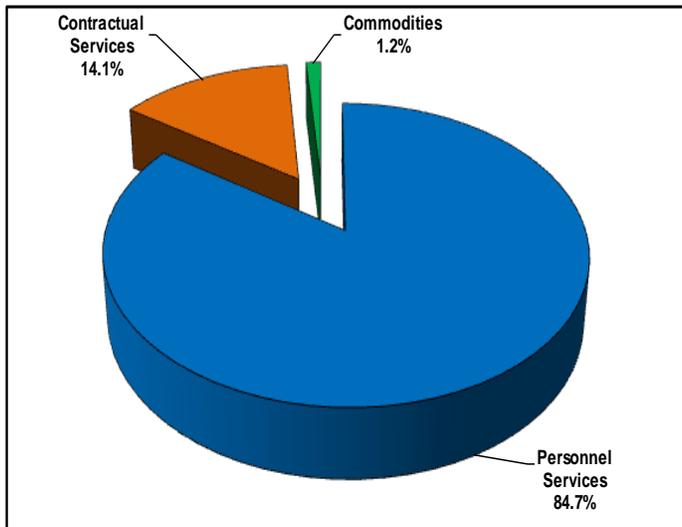
ADMINISTRATION

The Administrative Division directs the Department's work plan to ensure that it achieves community goals and objectives. Specific task areas include support services for construction services, customer service activities, and general clerical and office management work. The Community Development Director supervises the day-to-day activities of the department, and reports to the City Manager.

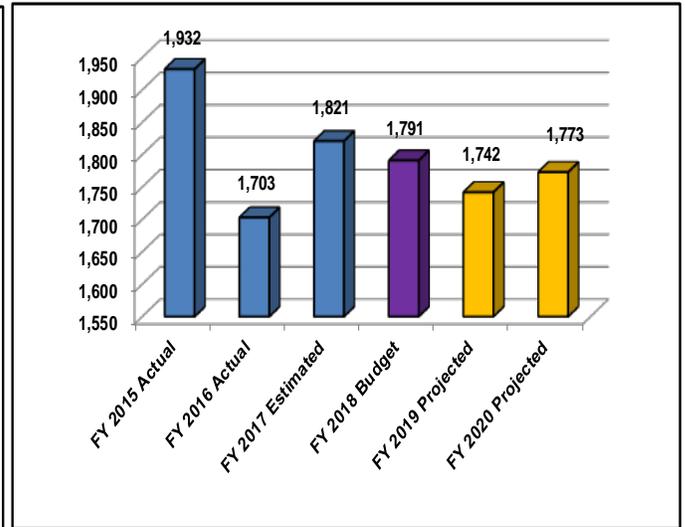
BUDGET EXPENDITURES

Administration	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	1,610,491	1,451,787	1,546,000	1,546,000	1,546,000	1,517,500	-2%	1,497,800	1,524,300
Contractual Services	310,675	243,990	260,300	260,300	260,300	252,500	-3%	235,700	240,800
Commodities	11,692	6,924	14,700	14,700	14,700	21,300	45%	8,000	8,000
Total	1,932,858	1,702,702	1,821,000	1,821,000	1,821,000	1,791,300	-2%	1,741,500	1,773,100

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. To maintain excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.
2. To maintain expedient permit processing and inspection scheduling time.
3. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.

4. To continue to improve reporting systems for finance and inspections.
5. To improve clerical support for professional staff.
6. To prepare a Policy and Procedures manual.
7. To evaluate position descriptions and Civil Service classifications; propose adjustments as necessary.
8. To increase training of Financial software (Tyler Technologies/New World)
9. To prepare a Department specific new employee manual and training schedule.
10. To increase the number of notaries in the clerical area.

2018 BUDGET DETAILS

Budget details for the 2018 Community Development program accounts include professional services for planning and community development interns to support regular operations and a consultant for code review; legal services for zoning code technical review related to telecommunications and other proposed revisions; contractual services to continue the MyGov permitting system, larvaciding, and nuisance property abatement; staff training to obtain or maintain building, property maintenance, economic development and planning certifications; and publications to purchase updated International building code books for adoption.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

- Staff processed over 9,000 permit applications and collected over \$1.1 million in permit and inspection fees.
- Staff creates new procedures for permit processing to eliminate redundancies.
- Staff increased level of administrative support for Boards and Commissions.
- Staff improved Board and Commission orientation materials.
- Staff established a monthly performance report on Department activities, which provided better tracking and allocation of workload.
- Staff increased software training and knowledge
- Staff standardized some Department administrative procedures and forms.



Department	Community Development
Program	Administration

Fund	General
Account Number	01-45-40

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	1,037,373	1,052,021	1,105,000	1,105,000	1,105,000	1,065,500	-4%	1,086,800	1,108,500
5340 Salaries - Part-Time & Temp	-	1,229	2,000	2,000	2,000	30,000	1400%	20,000	20,000
5380 Overtime	2,585	1,698	4,500	4,500	4,500	2,500	-44%	5,000	5,000
5420 Workers Compensation	28,875	30,390	38,000	38,000	38,000	35,500	-7%	3,000	3,200
5460 Medical Insurance	165,495	158,468	180,000	180,000	180,000	155,000	-14%	150,000	151,000
5660 Social Security Contributions	59,323	60,865	70,000	70,000	70,000	66,500	-5%	68,900	70,200
5740 Pension Contribution Nonunif.	302,276	133,100	130,000	148,800	148,800	147,000	13%	148,000	150,000
5900 Medicare	14,564	14,016	16,500	16,500	16,500	15,500	-6%	16,100	16,400
Sub-Total Personnel Services	1,610,491	1,451,787	1,546,000	1,564,800	1,564,800	1,517,500	-2%	1,497,800	1,524,300
Contractual Services									
6010 Professional Services	76,047	43,688	35,000	35,000	35,000	20,000	-43%	25,000	30,000
6020 Legal Services	-	100	7,500	7,500	7,500	10,000	33%	5,000	5,000
6050 Maintenance Contracts	120,127	102,833	82,200	82,200	82,200	92,200	12%	90,000	90,000
6070 Temporary Labor	-	733	1,500	1,500	1,500	1,000	-33%	2,000	2,000
6110 Mileage Reimbursement	25,504	23,598	20,000	20,000	20,000	24,200	21%	25,000	25,000
6120 Professional Development	2,372	2,073	6,000	6,000	6,000	6,000	0%	3,000	3,000
6130 Advertising & Public Notices	661	355	2,000	2,000	2,000	1,500	-25%	1,000	1,000
6150 Printing Services	1,221	1,001	4,000	4,000	4,000	5,000	25%	1,200	1,300
6170 Insurance - Liability	3,800	4,600	4,000	4,000	4,000	4,500	13%	4,500	4,500
6270 Telephone & Pagers	15,350	14,550	15,000	15,000	15,000	15,400	3%	15,000	15,000
6400 Office Equipment Maintenance	12,980	5,552	13,000	13,000	13,000	6,000	-54%	5,000	5,000
6510 Demolition & Board Up	16,600	-	20,000	20,000	20,000	20,000	0%	20,000	20,000
6530 Fleet Service & Replacement	15,691	9,003	10,800	10,800	10,800	9,300	-14%	9,000	9,000
6600 Tuition Reimbursement	-	-	500	500	500	600	20%	700	700
6610 Staff Training	5,346	3,418	7,300	7,300	7,300	7,300	0%	3,500	3,500
6650 Membership & Certification	2,267	4,565	6,400	6,400	6,400	6,400	0%	4,500	4,500
6700 Misc. Operating Services	(2,332)	8,843	8,000	8,000	8,000	8,000	0%	6,000	6,000
6730 Lien Recording Fees	75	(27)	100	100	100	100	0%	300	300
6770 Bank & Credit Card Fees	14,966	19,106	14,000	14,000	14,000	15,000	7%	15,000	15,000
Sub-Total Contractual Services	310,670	243,991	260,300	260,300	260,300	252,500	-3%	235,700	240,800
Commodities									
7001 Office Supplies	3,972	2,621	5,000	5,000	5,000	5,000	0%	3,000	3,000
7050 Publications	2,306	877	3,000	3,000	3,000	8,000	167%	1,000	1,000
7090 Office & Computer Equip.	1,382	409	2,000	2,000	2,000	4,000	100%	1,000	1,000
7330 Food	1,074	388	600	600	600	400	-33%	500	500
7570 Hardware & Hand Tools	2,007	1,032	2,000	2,000	2,000	1,500	-25%	1,000	1,000
7770 Wearing Apparel	951	1,597	2,100	2,100	2,100	2,400	14%	1,500	1,500
Sub-Total Commodities	11,692	6,924	14,700	14,700	14,700	21,300	45%	8,000	8,000
Total	1,932,853	1,702,702	1,821,000	1,839,800	1,839,800	1,791,300	-2%	1,741,500	1,773,100

CONSTRUCTION SERVICES AND FACILITIES MAINTENANCE

Construction Services

The Construction Services Division facilitates the construction of development projects and ensures compliance with building, mechanical, plumbing, electrical and property maintenance codes. Specific task areas include building plan review, permitting and inspections and occupancy permitting and inspections. The division also identifies, investigates and responds to complaints concerning property maintenance, stormwater, environmental and animal control issues. The Construction Services personnel and operational functions are included in the Community Development Department division budget.

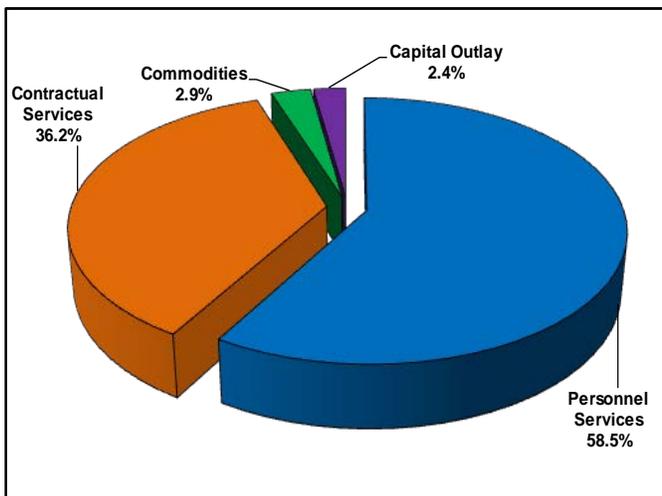
Facilities Maintenance

The Facilities Maintenance Division ensures the proper maintenance, operation and custodial services for City-owned buildings and facilities. This division identifies, investigates, and responds to complaints concerning the building. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

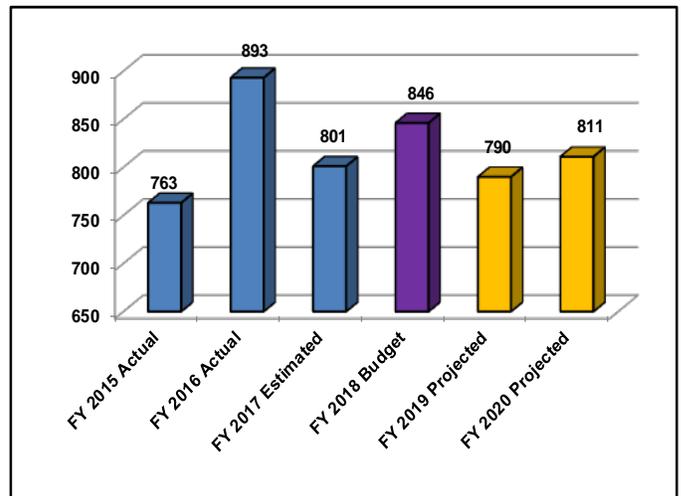
BUDGET EXPENDITURES

Services and Facilities Maintenance	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	326,068	450,501	443,600	448,800	448,800	494,200	10%	463,800	472,600
Contractual Services	413,912	406,941	320,300	320,300	320,300	307,200	-4%	295,500	307,600
Commodities	21,135	26,467	21,500	21,500	21,500	24,500	14%	20,600	21,100
Capital Outlay	1,855	9,348	10,000	10,000	10,000	20,000	100%	10,000	10,000
Total	762,971	893,258	795,400	800,600	800,600	845,900	6%	789,900	811,300

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. To continue to administer standards and codes in a balanced, consistent, efficient, professional and timely manner.
2. To continue to educate the public and contractors about codes through regular attendance t Focus Group meetings, individual project meetings and enhanced publications.
3. To continue to increase the number of professional certifications held by property maintenance and construction inspectors.
4. To continue to implement the short and long term facility projects identified in the EMG Facility report. To initiate major improvements to Heman Park poolhouse.
5. To adopt the 2016 building and property maintenance codes.
6. To continue to review national and international codes and recommend new processes for ensuring compliance.
7. To continue to cross-train staff on plans review.
8. To continue regular, proactive exterior inspections, particularly along Olive Boulevard.
9. To continue to maintain the problem properties list; focus enforcement as needed.
10. To continue to implement technology initiatives to provide better access to project information and permits.

2018 BUDGET DETAILS

Budget details for the 2018 Facilities Division program accounts include one additional full-time facilities maintenance staff member to assist with day-to-day and long-term facility needs. Currently, one staff member is responsible for maintaining all City-owned facilities. Professional services funds are sought for small, non-capital repair projects requiring a contractor such as plumbing; maintenance contract funds for HVAC systems and elevator maintenance; and building improvement funds for painting.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

- Staff performed over 25,000 construction and property maintenance inspections and reinspections.
- Staff made adjustments to housing court procedures to ensure compliance with Senate Bill 5.
- Staff enhanced the problem properties inspection and monitoring system.
- Staff continued to conduct exterior inspections, perform animal control duties, tow derelict vehicles from private property, and administer the building and property maintenance codes, including permitting and inspections. Environmental inspections (i.e. excessive vegetation, tall grass, litter, etc.) were also conducted.
- Staff assumed zoning inspection functions.
- Staff continued to increase the number of professional certifications in the building and property maintenance industries. These certifications assist in the City's Insurance Services Office (ISO) rating.
- Staff responded to routine and long-term repair work at City facilities.
- Staff improved the bid solicitation process and documentation for small facility needs.
- Staff coordinated major repairs to Centennial Commons.

PERFORMANCE MEASUREMENTS

	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Inspections				
Property Maintenance Inspections/Re-inspection	12,909	13,000	12,000	13,000
Commercial inspections	150	150	100	200
Inspection of building exteriors	1,200	1,200	1,000	1,200
Construction inspections	12,900	13,000	12,400	13,500
Building and Occupancy Permits²				
Building/Plumbing/Mechanical Permits	3,825	3,850	3,200	3,900
Electrical permits issued	1,210	1,250	1,000	1,500
Residential occupancy permits/amendments	4,225	4,225	4,200	4,500
Commercial occupancy permits issued	110	110	100	100
Vacant building registrations	115	115	110	150
Environmental inspections	9,080	9,000	8,500	9,500
Facilities Maintenance Calls (minor, custodial, heating, air conditioning, plumbing and electrical	4,500	\$ 4,500	\$ 4,000	\$ 4,500



Department	Community Development
Program	Facilities Maintenance

Fund	General
Account Number	01-45-36

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	205,409	299,308	315,300	295,300	315,300	332,000	5%	328,000	335,000
5340 Salaries - Part-Time & Temp	-	21,682	-	20,000	-	24,000	100%	20,000	20,000
5380 Overtime	1,370	3,655	3,000	3,000	3,000	4,000	33%	5,000	5,000
5420 Workers Compensation	5,879	11,860	7,500	7,500	7,500	10,000	33%	3,000	3,200
5460 Medical Insurance	44,096	56,122	55,000	55,000	55,000	56,000	2%	50,000	51,000
5660 Social Security Contributions	11,727	18,746	21,700	21,700	21,700	22,000	1%	14,400	15,000
5740 Pension Contribution Nonunif.	54,751	34,800	36,000	41,200	41,200	41,000	14%	40,000	40,000
5900 Medicare	2,836	4,328	5,100	5,100	5,100	5,200	2%	3,400	3,400
Sub-Total Personnel Services	326,068	450,501	443,600	448,800	448,800	494,200	11%	463,800	472,600
Contractual Services									
6010 Professional Services	137,499	110,205	50,000	50,000	50,000	25,000	-50%	25,000	30,000
6050 Maintenance Contracts	35,720	47,943	35,000	35,000	35,000	45,000	29%	30,000	30,000
6070 Temporary Labor	-	1,160	1,500	1,500	1,500	1,000	-33%	2,000	2,000
6160 Insurance - Property & Auto	65,920	79,340	65,000	80,000	80,000	65,000	0%	70,000	75,000
6170 Insurance - Liability	3,600	4,200	3,600	3,600	3,600	4,500	25%	5,000	5,000
6250 Natural Gas	26,093	17,593	20,000	20,000	20,000	18,000	-10%	24,000	26,000
6260 Electricity	79,155	74,190	80,000	65,000	65,000	75,000	-6%	72,000	72,000
6270 Telephone & Pagers	999	1,161	1,000	1,000	1,000	1,200	20%	1,000	1,000
6280 Water	9,387	18,338	10,000	10,000	10,000	18,500	85%	18,000	18,000
6290 Sewer	9,805	16,851	10,000	10,000	10,000	20,000	100%	15,000	15,000
6360 Building Maintenance	10,731	14,943	15,000	15,000	15,000	15,000	0%	15,000	15,000
6380 Equipment Maintenance	30,391	16,484	25,000	25,000	25,000	15,000	-40%	15,000	15,000
6610 Staff Training	798	-	500	500	500	500	0%	500	600
6640 Exterminations	699	700	1,200	1,200	1,200	1,000	-17%	1,000	1,000
6660 Laundry Services	3,114	3,834	2,500	2,500	2,500	2,500	0%	2,000	2,000
Sub-Total Contractual Services	413,906	406,942	320,300	320,300	320,300	307,200	-4%	295,500	307,600
Commodities									
7001 Office Supplies	160	97	400	400	400	400	0%	100	100
7210 Chemicals	153	1,417	700	700	700	200	-71%	200	200
7370 Institutional Supplies	13,791	14,950	12,000	12,000	12,000	15,000	25%	12,000	12,000
7490 Building Materials	2,412	3,816	2,800	2,800	2,800	3,000	7%	3,000	3,000
7530 Medical Supplies	-	210	200	200	200	200	0%	200	200
7570 Hardware & Hand Tools	4,515	5,546	5,000	5,000	5,000	5,000	0%	4,500	5,000
7610 Fuel, Oil & Lubricants	105	312	400	400	400	700	75%	600	600
Sub-Total Commodities	21,136	26,469	21,500	21,500	21,500	24,500	14%	20,600	21,100
Capital Outlay									
8001 Building Improvements	-	3,760	10,000	10,000	10,000	10,000	0%	10,000	10,000
8100 Misc. Improvements	1,855	5,588	-	-	-	10,000	100%	-	-
Sub-Total Capital Outlay	1,855	9,348	10,000	10,000	10,000	20,000	100%	10,000	10,000
Total	762,965	893,260	795,400	800,600	800,600	845,900	6%	779,900	801,300

RECREATION

The Recreation Division includes:

- (1) Heman Park Community Center
- (2) Aquatics Programs
- (3) Centennial Commons Recreation Center

Heman Park Community Center

The Heman Park Community Center provides space for meetings and activities for City Boards and Commissions and other organizations and private rentals. Weekend rentals are primarily for special occasions such as birthday, graduation, retirement, and wedding receptions. In 2016, Mid-East Area Agency on Aging relocated from Centennial Commons to Heman Park Community Center and utilizes the facility weekdays to provide lunch and activities for our area's older adult population.

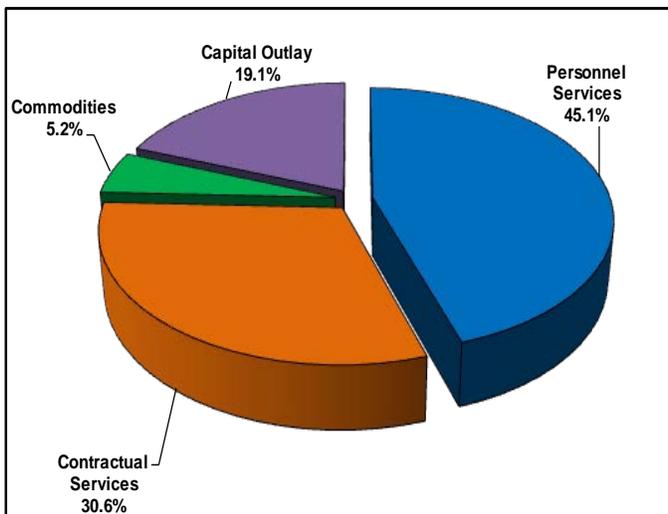
2018 BUDGET DETAILS

Building improvements and cosmetic enhancements are needed to ensure the facility continues to be an attractive meeting and private event venue. Budget details for the 2018 include contractual services for systems and capital outlay for painting, floor repair and replacement tables/chairs.

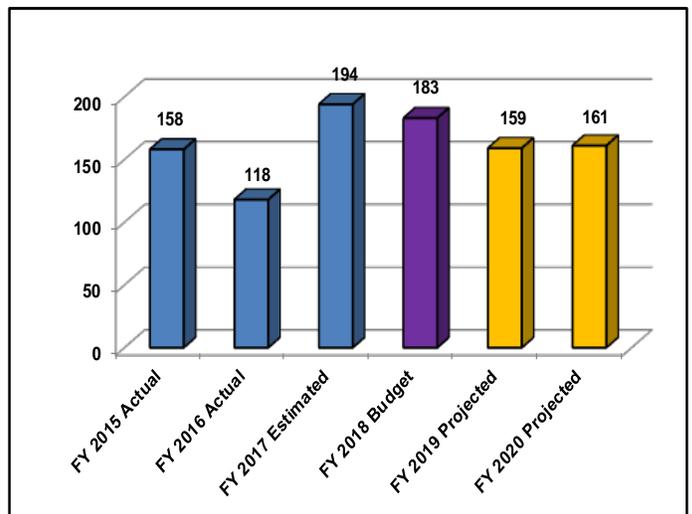
BUDGET EXPENDITURES

Community Center	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	92,670	34,218	111,100	111,800	111,800	82,400	-26%	83,500	85,100
Contractual Services	46,531	46,541	54,400	54,400	54,400	55,900	3%	50,500	51,500
Commodities	11,661	7,746	10,000	10,000	10,000	9,500	-5%	9,700	9,800
Capital Outlay	7,507	29,580	18,000	18,000	18,000	35,000	94%	15,000	15,000
Total	158,369	118,085	193,500	194,200	194,200	182,800	-6%	158,700	161,400

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. To increase paid facility rentals for Heman park Community Center.
2. To increase marketing and promotion efforts to increase membership.
3. To improve the physical appearance of the facility; improve maintenance.
4. To develop a plan for the long-term use of the facility.

Aquatics Programs

The Recreation division operates the Heman Park municipal swimming pool during the summer months, and the public swimming program offered at the University City High School Natatorium throughout the fall and winter. Heman Park municipal pool offers public swim, group and private swim instruction, lifeguard training, morning lap swim, concessions, and other aquatic recreational programs.

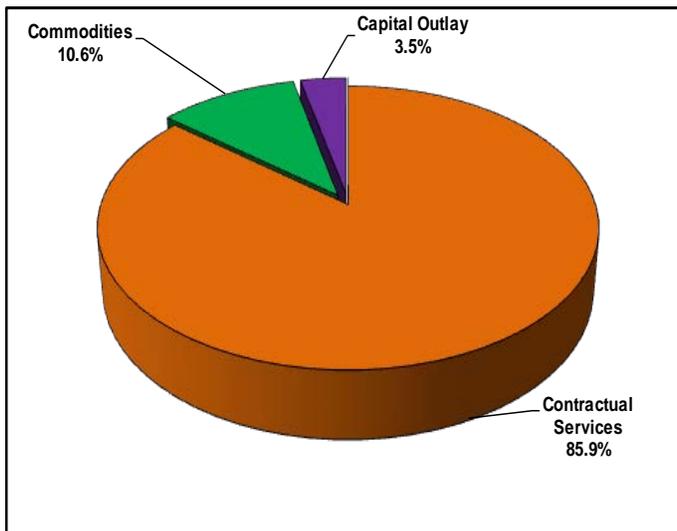
2018 BUDGET DETAILS

Budget details for the 2018 the Heman Park Community Center and Aquatics program accounts include outsourcing lifeguards (contractual services); addressing building improvements at Centennial Commons (tile repairs, painting) and at Heman Park poolhouse.

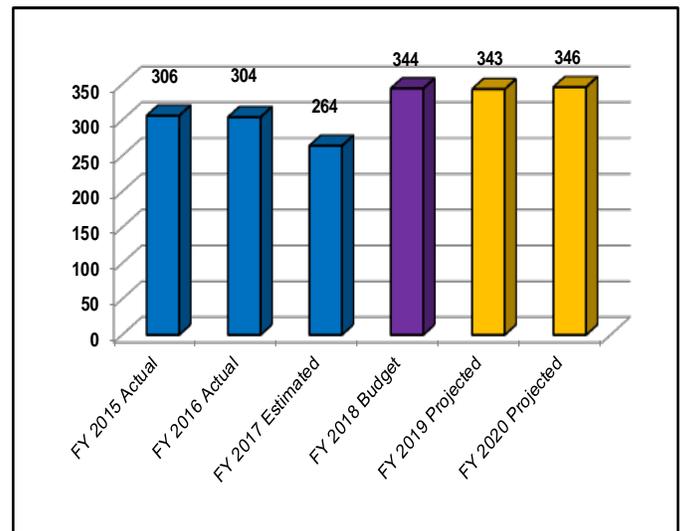
BUDGET EXPENDITURES

Aquatics	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	178,530	157,391	138,400	138,400	138,400	-	-100%	-	-
Contractual Services	81,146	107,566	85,000	85,000	85,000	295,500	248%	296,900	297,400
Commodities	37,600	38,963	30,700	30,700	30,700	36,300	18%	36,200	37,200
Capital Outlay	8,976	-	10,000	10,000	10,000	12,000	20%	10,000	11,000
Total	306,251	303,921	264,100	264,100	264,100	343,800	30%	343,100	345,600

FY 2018 Budget



Total Expenditures ('000)





GOALS

1. To provide additional family friendly activities such as Adult/Family swim weekday hours, Friday Night Family Fun event, and more.
2. To increase programs offerings such as Saturday Aqua Zumba, Basic Kayaking, Water Polo for beginners, and more.
3. To increase marketing efforts for Heman Park pool and the Natatorium.
4. To continue to implement task force recommendations, where appropriate, for the physical needs of the Natatorium and the Heman Park pool.
5. To identify opportunities to develop partnerships with other communities for reciprocal pool use.

Centennial Commons Recreation Center

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weights area, two full size gymnasiums, meeting rooms, an indoor track, a teen room and a child care area. The Division is responsible for the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage. The Division coordinates facility usage and programming with the University City Sports Association and the University City Soccer Club to provide youth athletic opportunities for football, baseball, tee ball and soccer. The Division also maintains fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties and special events, and other recreational programs.

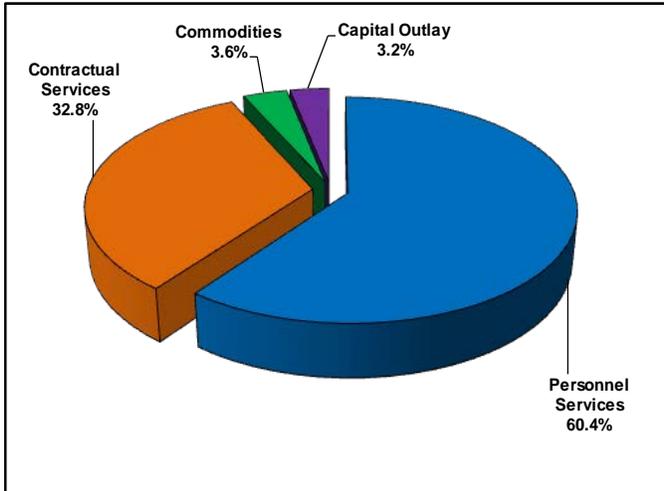
2018 BUDGET DETAILS

Budget details for the 2018 include continuing contracted fitness programs and classes; replacing fitness equipment and addressing building improvements such as floors and painting.

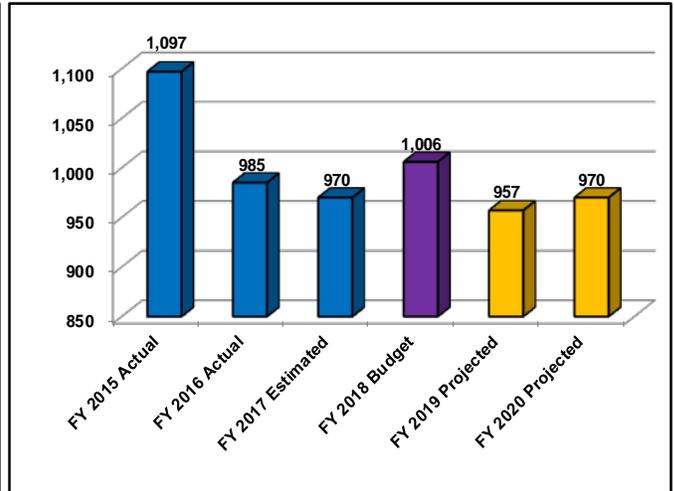
BUDGET EXPENDITURES

Centennial Commons	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over		
							FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	681,420	596,429	591,600	591,600	591,600	606,200	2%	606,900	618,800
Contractual Services	366,969	341,147	334,800	334,800	334,800	330,400	-1%	10,000	10,000
Commodities	40,750	34,399	29,000	29,000	29,000	36,700	27%	500	500
Capital Outlay	8,347	12,855	15,000	15,000	15,000	32,500	117%	3,000	3,000
Total	1,097,486	984,831	970,400	970,400	970,400	1,005,800	62%	620,400	632,300

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. To identify new incentives to increase facility usage.
2. To expand programs and course offerings, including special events.
3. To increase marketing and promotion efforts. Identify target populations not currently utilizing the facility, such as surrounding municipalities with few or recreational facilities available.
4. To continue to upgrade/maintenance of fitness and cardio equipment.
5. To increase offerings for the senior citizen population and provide teens with increased program opportunities.
6. To increase summer camp attendance and offerings. Seek partners when appropriate and feasible.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

- Staff coordinated 'Go Red for Women, Kids to Parks National event and several other local and national special events.
- Staff increased marketing efforts.
- Staff improved offerings for senior citizens, including free Silver Sneakers and Silver 'n Fit facility memberships and for youth.
- Staff improved other recreation program offerings in response to participant demands, including expanded swimming pool hours, additional recreation classes.
- Staff increased the number of the use of various facilities including Heman Park Community Center.



COMMUNITY DEVELOPMENT

PERFORMANCE MEASUREMENTS

	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Community Center bookings	150	150	250	200
Citizens attending community center activities	25,000	25,000	24,200	23,000
Attendance at Heman Park pool	52,000	52,200	50,000	40,000
Attendance at Natatorium	1,200	1,200	2,010	2,000
Attendance at Centennial Commons	160,000	160,000	150,000	100,000
Hours of field rentals	1,400	1,400	1,000	1,000
Daily users	12,000	12,000	10,000	11,000
Day camp attendance	6,500	6,500	6,600	6,000



Department	Community Development
Program	Community Center

Fund	General
Account Number	01-45-49

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	44,615	13,895	72,000	72,000	72,000	49,300	-32%	50,300	51,300
5340 Salaries - Part-Time & Temp	18,965	8,323	12,000	12,000	12,000	10,000	-17%	10,000	10,000
5380 Overtime	543	228	1,000	1,000	1,000	1,000	0%	1,000	1,000
5420 Workers Compensation	2,053	873	2,400	2,400	2,400	1,000	-58%	1,000	1,000
5460 Medical Insurance	8,986	2,006	12,000	12,000	12,000	10,000	-17%	10,000	10,000
5660 Social Security Contributions	3,801	1,374	5,500	5,500	5,500	4,100	-25%	3,800	3,900
5740 Pension Contribution Nonunif.	12,775	7,200	5,000	5,700	5,700	6,000	20%	6,500	7,000
5900 Medicare	932	320	1,200	1,200	1,200	1,000	-17%	900	900
Sub-Total Personnel Services	92,670	34,219	111,100	111,800	111,800	82,400	-26%	83,500	85,100
Contractual Services									
6050 Maintenance Contracts	380	1,004	1,500	1,500	1,500	1,500	0%	1,000	1,000
6070 Temporary Labor	-	1,044	-	-	-	-	0%	-	-
6170 Insurance - Liability	3,400	4,200	3,500	3,500	3,500	4,000	14%	4,500	4,500
6210 Insurance - flood	2,889	4,317	3,000	3,000	3,000	4,500	50%	4,500	4,500
6250 Natural Gas	6,535	4,512	6,500	6,500	6,500	6,000	-8%	5,000	5,000
6260 Electricity	12,647	13,724	15,000	15,000	15,000	15,000	0%	14,000	14,000
6280 Water	3,579	4,268	5,000	5,000	5,000	5,000	0%	4,500	4,500
6290 Sewer	3,268	4,197	3,000	3,000	3,000	4,000	33%	4,000	4,000
6360 Building Maintenance	9,025	5,589	8,000	8,000	8,000	8,000	0%	6,000	6,500
6380 Equipment Maintenance	2,383	2,724	4,000	4,000	4,000	4,000	0%	3,000	3,500
6430 Misc. Repairs & Maintenance	1,726	-	4,000	4,000	4,000	3,000	-25%	3,000	3,000
6640 Extermination	643	909	800	800	800	900	13%	1,000	1,000
Sub-Total Contractual Services	46,526	46,542	54,400	54,400	54,400	55,900	3%	50,500	51,500
Commodities									
7370 Institutional Supplies	10,969	6,395	8,000	8,000	8,000	8,000	0%	8,000	8,000
7490 Building Materials	223	73	500	500	500	500	0%	500	500
7570 Hardware & Hand Tools	469	1,271	1,500	1,500	1,500	1,000	-33%	1,200	1,300
Sub-Total Commodities	11,661	7,739	10,000	10,000	10,000	9,500	-5%	9,700	9,800
Capital Outlay									
8001 Building Improvements	7,507	6,303	8,000	8,000	8,000	25,000	213%	10,000	10,000
8100 Misc. Improvements	-	23,277	10,000	10,000	10,000	10,000	0%	5,000	5,000
Sub-Total Capital Outlay	7,507	29,580	18,000	18,000	18,000	35,000	94%	15,000	15,000
Total	158,364	118,080	193,500	194,200	194,200	182,800	-6%	158,700	161,400

Move custc



Department	Community Development
Program	Aquatics

Fund	General
Account Number	01-45-51

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5340 Salaries - Part-Time & Temp	153,682	135,930	125,000	125,000	125,000	-	-100%	-	-
5380 Overtime	9,798	7,285	-	-	-	-	0%	-	-
5420 Workers Compensation	1,812	3,554	3,800	3,800	3,800	-	-100%	-	-
5660 Social Security Contributions	10,035	8,722	7,700	7,700	7,700	-	-100%	-	-
5900 Medicare	2,686	1,900	1,900	1,900	1,900	-	-100%	-	-
Sub-Total Personnel Services	178,013	157,391	138,400	138,400	138,400	-	-100%	-	-
Contractual Services									
6050 Maintenance Contracts	2,488	2,552	2,600	2,600	2,600	217,800	8277%	218,000	218,500
6060 Instructors & Sports Officials	560	-	500	500	500	-	-100%	-	-
6120 Professional Development	-	-	500	500	500	-	-100%	-	-
6170 Insurance - Liability	4,000	4,600	4,000	4,000	4,000	4,500	13%	4,500	4,500
6250 Natural Gas	698	654	700	700	700	700	0%	700	700
6260 Electricity	31,304	29,070	30,000	30,000	30,000	27,000	-10%	28,000	28,000
6280 Water	14,444	55,504	20,000	20,000	20,000	15,000	-25%	15,000	15,000
6290 Sewer	11,038	6,629	10,000	10,000	10,000	10,000	0%	10,000	10,000
6360 Building Maintenance	2,298	1,905	10,000	10,000	10,000	10,000	0%	10,000	10,000
6380 Equipment Maintenance	11,631	5,885	5,000	5,000	5,000	5,000	0%	5,000	5,000
6430 Misc. Repairs & Maintenance	-	410	1,000	1,000	1,000	4,800	380%	5,000	5,000
6610 Staff Training	2,571	245	500	500	500	500	0%	500	500
6640 Extermination	112	112	200	200	200	200	0%	200	200
Sub-Total Contractual Services	81,139	107,566	85,000	85,000	85,000	295,500	248%	296,900	297,400
Commodities									
7210 Chemicals	12,386	13,352	12,000	12,000	12,000	16,000	33%	15,000	15,500
7330 Food	13,838	16,568	12,000	12,000	12,000	13,000	8%	14,000	14,500
7370 Institutional Supplies	8,100	1,836	2,000	2,000	2,000	2,000	0%	2,000	2,000
7490 Building Materials	816	813	1,500	1,500	1,500	1,000	-33%	1,000	1,000
7530 Medical Supplies	44	37	200	200	200	100	-50%	200	200
7570 Hardware & Hand Tools	1,100	747	1,000	1,000	1,000	1,000	0%	1,000	1,000
7690 Recreational Supplies	868	3,842	1,000	1,000	1,000	2,000	100%	2,000	2,000
7770 Wearing Apparel	189	1,147	1,000	1,000	1,000	1,200	20%	1,000	1,000
Sub-Total Commodities	37,341	38,342	30,700	30,700	30,700	36,300	18%	36,200	37,200
Capital Outlay									
8001 Building Improvements	-	-	5,000	5,000	5,000	10,000	100%	5,000	6,000
8100 Misc. Improvements	8,976	-	5,000	5,000	5,000	2,000	-60%	5,000	5,000
Sub-Total Capital Outlay	8,976	-	10,000	10,000	10,000	12,000	20%	10,000	11,000
Total	305,469	303,299	264,100	264,100	264,100	343,800	30%	333,100	334,600



Department	Community Development
Program	Centennial Commons

Fund	General
Account Number	01-45-53

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	230,645	233,280	231,000	231,000	231,000	235,000	2%	239,700	244,400
5340 Salaries - Part-Time & Temp	257,850	248,290	230,000	230,000	230,000	240,000	4%	235,000	235,000
5420 Workers Compensation	8,394	13,640	15,000	15,000	15,000	15,000	0%	15,000	15,000
5460 Medical Insurance	44,289	38,990	50,000	50,000	50,000	45,000	-10%	46,000	47,800
5660 Social Security Contributions	28,685	27,925	28,600	28,600	28,600	29,400	3%	29,400	29,700
5740 Pension Contribution Nonunif.	102,435	24,000	30,000	34,300	34,300	35,000	17%	35,000	40,000
5900 Medicare	7,146	6,394	7,000	7,000	7,000	6,800	-3%	6,800	6,900
Sub-Total Personnel Services	679,444	596,428	591,600	595,900	595,900	606,200	2%	606,900	618,800
Contractual Services									
6010 Professional Services	73,612	57,358	50,000	50,000	50,000	30,000	-40%	30,600	31,200
6040 Events & Receptions	11,830	6,406	10,000	10,000	10,000	7,000	-30%	6,000	6,000
6040.01 Events for Arts & Letters	-	-	-	-	-	20,000	100%	20,000	20,000
6050 Maintenance Contracts	23,602	17,969	15,000	15,000	15,000	15,000	0%	15,000	15,000
6060 Instructors & Sports Officials	106,325	103,517	96,000	96,000	96,000	96,000	0%	100,000	100,000
6090 Postage	10	668	2,000	2,000	2,000	2,000	0%	1,000	1,000
6120 Professional Development	180	1,330	4,000	4,000	4,000	4,000	0%	1,300	1,300
6130 Advertising & Public Notices	1,340	1,772	3,000	3,000	3,000	3,000	0%	2,000	2,000
6150 Printing Services	1,117	14,968	2,000	2,000	2,000	2,000	0%	5,000	5,000
6170 Insurance - Liability	3,402	4,200	3,400	3,400	3,400	4,200	24%	4,500	4,500
6210 Insurance - flood	11,411	13,320	12,000	12,000	12,000	13,500	13%	13,000	13,000
6250 Natural Gas	9,385	8,443	8,000	8,000	8,000	5,000	-38%	5,000	5,000
6260 Electricity	73,042	67,830	75,000	75,000	75,000	65,000	-13%	70,000	70,000
6270 Telephone & Pagers	464	779	700	700	700	1,000	43%	1,000	1,000
6360 Building Maintenance	6,198	5,824	5,000	5,000	5,000	20,000	300%	10,000	10,000
6380 Equipment Maintenance	11,463	12,142	12,000	12,000	12,000	10,000	-17%	10,000	10,000
6400 Office Equipment Maintenance	5,597	2,884	4,000	4,000	4,000	2,000	-50%	3,000	3,000
6430 Misc. Repairs & Maintenance	8	1,313	2,000	2,000	2,000	1,500	-25%	5,000	5,000
6540 Equipment Rental	-	-	500	500	500	500	0%	500	500
6560 Technology Services	2,288	5,729	6,000	6,000	6,000	9,000	50%	6,000	6,000
6600 Tuition Reimbursement	500	-	500	500	500	500	0%	700	700
6610 Staff Training	-	129	500	500	500	1,000	100%	1,000	1,000
6640 Extermination	201	809	1,000	1,000	1,000	1,200	20%	1,000	1,000
6650 Membership & Certification	1,955	1,836	2,000	2,000	2,000	2,000	0%	2,000	2,000
6700 Misc. Operating Services	3,908	4,456	5,000	5,000	5,000	5,000	0%	4,500	4,500
6770 Bank & Credit Card Fees	18,882	7,215	15,000	15,000	15,000	10,000	-33%	10,000	10,000
Sub-Total Contractual Services	366,970	341,147	334,800	334,800	334,800	330,400	-1%	328,100	328,700
Commodities									
7001 Office Supplies	3,140	2,974	3,000	3,000	3,000	3,000	0%	3,000	3,000
7050 Publications	264	255	500	500	500	500	0%	500	500
7330 Food	1,706	3,412	4,000	4,000	4,000	2,000	-50%	2,000	2,000
7370 Institutional Supplies	9,609	11,123	14,000	14,000	14,000	14,000	0%	12,000	12,000
7490 Building Materials	3,957	2,972	2,000	2,000	2,000	2,000	0%	2,000	2,000
7530 Medical Supplies	686	578	600	600	600	600	0%	500	500
7570 Hardware & Hand Tools	967	1,552	1,200	1,200	1,200	1,200	0%	1,500	1,500
7690 Recreational Supplies	15,650	7,351	-	-	-	8,200	100%	8,000	8,000
7770 Wearing Apparel	4,269	3,601	2,000	2,000	2,000	4,500	125%	2,000	2,000
7810 Sign Supplies	178	204	1,200	1,200	1,200	400	-67%	500	500
Sub-Total Commodities	40,750	35,125	29,000	29,000	29,000	36,700	27%	32,000	32,000
Capital Outlay									
8001 Building Improvements	3,750	-	5,000	5,000	5,000	20,000	300%	5,000	5,000
8100 Misc. Improvements	4,597	9,603	5,000	5,000	5,000	7,500	50%	5,000	5,000
8180 Office Furniture & Equip	-	3,252	5,000	5,000	5,000	5,000	0%	3,000	3,000
Sub-Total Capital Outlay	8,347	12,855	15,000	15,000	15,000	32,500	117%	10,000	10,000
Total	1,095,511	985,555	970,400	974,700	974,700	1,005,800	4%	977,000	989,500

PLANNING, ZONING, AND ECONOMIC DEVELOPMENT

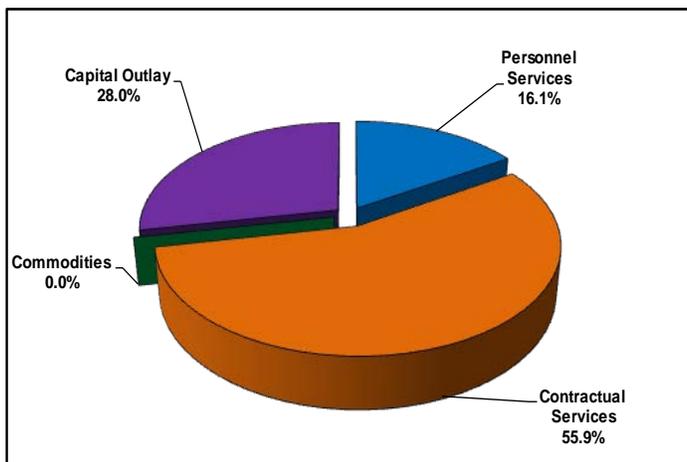
This Division facilitates land use planning efforts for the City consistent with local, state and federal ordinances and is responsible for the City’s economic development retention, expansion and attraction efforts. Specific tasks include the administration and enforcement of the zoning code, preparation and implementation of City’s Comprehensive Plan, and developing and implementing economic development plans, programs and projects.

This Division also helps administer the City’s one quarter (¼) percent sales tax on retail sales to be used for economic development purposes (“Economic Development Retail Sales Tax – EDRST”). The budget expenditures detailed below represent projects and programs using EDRST funds.

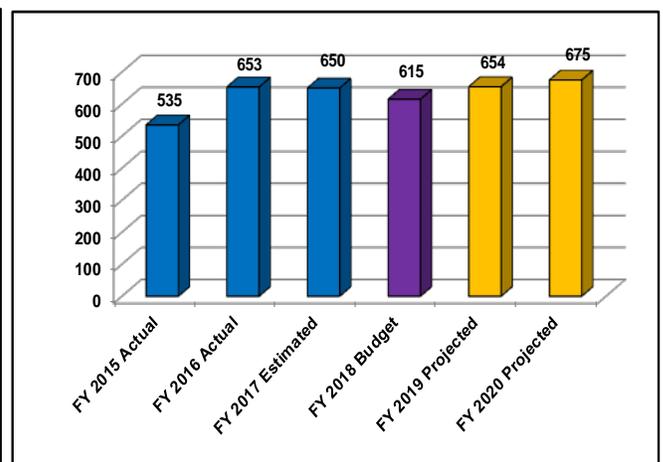
BUDGET EXPENDITURES (ECONOMIC DEVELOPMENT RETAIL SALES TAX FUND)

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	99,009	91,575	100,000	100,000	100,000	99,000	-1%	99,000	99,000
Contractual Service	285,770	383,303	235,000	235,000	235,000	343,500	46%	375,000	396,000
Commodities	28,035	20,328	40,000	40,000	40,000	-	-100%	30,000	30,000
Capital Outlay	121,820	158,075	275,000	275,000	275,000	172,500	-37%	150,000	150,000
Total	534,633	653,281	650,000	650,000	650,000	615,000	-5%	654,000	675,000

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. To initiate minor adjustments to the Zoning Code to address the most pressing issues.
2. To complete the update to the City’s Comprehensive Plan.

3. To continue to implement the Economic Development Work-plan, this includes business retention, attraction and expansion efforts. Focus efforts on revitalization of Olive Boulevard.
4. To continue to partner with organizations for the infill redevelopment in the City's northeast quadrant.
5. To complete the vacant property redevelopment and reuse plan.
6. To continue to identify priority sites for redevelopment; issue Requests for Proposals when appropriate.
7. To continue to support and provide staff technical expertise for various boards, commissions, and task forces.
8. To continue to administer federal grants; seek additional grant opportunities where appropriate.
9. To expand the City's partnership with the State Historic Preservation Office and the Certified Local Government program.
10. To continue to provide education and training to Boards and Commissions on various topics, such as Robert's Rules, Sunshine Law, Ethics, and Roles and Responsibilities.
11. To continue to streamline regulations to improve the City's systems and business climate.
12. To continue to partner with various economic development agencies such as the University City Chamber of Commerce, the Regional Commerce and Growth Association and the St. Louis Economic Development Partnership.
13. To continue process improvements and tracking mechanisms for the Economic Development Retail Sales Tax (EDRST) and EDRST Board.
14. To review the City's development subsidy policy; develop new incentive programs.
15. To improve the City's economic development marketing materials. To continue to publish "*The Lion Pages*", the City's newsletter to the business community.
16. To expand the City's community development and housing programs to meet needs identified through surveys and comprehensive planning efforts.

2018 BUDGET DETAILS - EDRST

Budget details for the 2018 EDRST budget include \$99,000 in administrative funds for staff that carry out citywide economic development activities and administer the use of the EDRST. Additional projects and programs were recommended for funding based on the following criteria:

- Alignment with the City's Comprehensive Plan
- Ability to leverage additional resources
- Ability to be long-lasting and value added
- Ability to redevelop vacant properties
- Potential to act as a catalyst for additional development
- Potential to provide employment opportunity
- Appropriate alignment of business fit in the target area.

Additionally, the use of EDRST funds must be in accordance with Section 120.520 of the municipal code. Funds are allocated to City departments or organizations that assist the City in attaining economic development goals.



COMMUNITY DEVELOPMENT

PROJECT TITLE	
North and South/Delmar Block Party <i>Host a block party for the North and South/Delmar business area. Funds to be used for marketing, food, rentals and other.</i>	\$8,000
Taste of U City <i>Host the annual Taste of U City. Funds to be used for marketing, rentals etc.</i>	\$7,000
Loop Special Events <i>Host special events in the Delmar Loop, such as the Ice Carnival, Love in the Loop, Style in the Loop and other events throughout the year.</i>	\$75,000
Loop Brochures and Directory <i>Funds will be used for the printing Loop brochures and updating the directories.</i>	\$14,000
Official Visitors Guide <i>Advertising space in the Official St. Louis Visitors Guide for the Loop.</i>	\$12,500
Loop Tree Grate Improvements <i>Improve tree grates along Delmar Blvd to be pedestrian-friendly and to match previously upgraded grates for consistency and unification.</i>	\$37,419
Delmar Planters and Ackert Plaza Maintenance <i>Funds will be used to provide care and maintenance of 90 existing planters on Delmar.</i>	\$9,068
Design and Maintain Olive Plantings <i>Funds to install and maintain 72 planters on Olive Blvd between I-170 and Grant. (\$20,015); care and maintain 9 Olive Gardens (\$14,288); and maintain trees and tree round cover on Olive (\$10,770).</i>	\$45,013
Programs, Events and Marketing for the Midwest Farmers Market <i>Funds will be used to support the Farmer's Market in the Loop.</i>	\$14,500
Citywide Marketing and Olive Link Social Media and Marketing <i>Expand the presence of the Olive Link.com website and social marketing. Continue City's marketing efforts to attract, expand, and retain businesses.</i>	\$25,000
Olive Blvd Market Analysis <i>Funds to hire a consultant for a full-scale marketing analysis of Olive Boulevard; study scope to include identification of market demand/needs, short and long term strategies to attract new businesses and developers to the corridor.</i>	\$50,000
Olive Blvd - International District CID Analysis <i>Funds to hire an attorney to determine if formation of a Community Improvement District on a portion of Olive Blvd. is feasible, potential revenue and projects etc. Interest from several Olive Blvd. property owners in forming a CID. (EDRST funds were allocated in FY14 for a similar analysis in the Delmar Loop).</i>	\$40,000
Olive Boulevard Sidewalk Improvements <i>Funds will be used for sidewalk and streetscaping of Olive Boulevard, to complete the "missing link" between McKnight and Grant. ADA accessibility will be provided. Infrastructure is owned by Missouri Department of Transportation, who does not have funding to accomplish this project.</i>	\$172,500
Mannequins in the Loop Event <i>Funds to help support this event.</i>	\$5,000
	\$515,000



FISCAL YEAR 2017 PERFORMANCE SUMMARY

- Staff continued to work with a consultant and advisory committee to update the City’s comprehensive plan.
- Staff continued to develop a vacant property reuse plan. Sites suitable for redevelopment were identified and promoted to developers.
- Staff continued to solicit developers for infill residential construction in the City’s northeast neighborhood and vacant school sites. The City partnered with St. Louis County to seek funding mechanisms to incent developers.
- Staff marketed available commercial properties for appropriate uses and tenants, including City-owned properties.
- Staff initiated several text amendments to the zoning code.
- Staff continued work on home assistance to senior and low income homeowners, through volunteer efforts and identifying resources.
- Staff continued to provide economic development materials to prospective businesses and developers. Staff developed and distributed “*The Lion Pages*”, a newsletter to the business community. Additional marketing and collateral pieces were developed and distributed.
- Staff provided technical assistance for the Loop Special Business District and University City Chamber of Commerce. Staff continued to assist developers on sites identified for redevelopment, such as the Olive Boulevard corridor – Olive/Midland and Olive/North and South, Delmar/I-170 and Olive Boulevard/I 170.
- Staff provided support for the Economic Development Retail Sales Tax Board and administration of sales tax funds. Projects initiated with EDRST funds include façade improvement program, creation of a for sale/for lease database of available properties on Olive Boulevard, partnership with the Chamber of Commerce and U City in Bloom, Loop Special Business District projects and events.
- Staff continued to conduct business retention visits to assist current businesses with needs and concerns.
- Continued to identify obstacles to redevelopment.
- Staff partnered with the City of St. Louis and other regional communities on coordinating historic preservation efforts and workshops.
- Staff partnered with the University City School District on the joint marketing and promotion efforts of the University City Schools and community.
- Staff conducted educational workshops on zoning and land use topics.
- Staff coordinated flood education and outreach programs and meetings.

PERFORMANCE MEASUREMENTS

	FY2015 Actual	FY2016 Actual	FY2017 Year to Date
Zoning and Land Use Permits			
Site-plan review	5	5	2
Conditional use permit	10	10	7
Variance appeal	6	6	3
Rezoning	4	2	5
Subdivision	2	2	1



Department	Community Development
Program	Economic Development Operations

Fund	Eco Dev Sales Tax
Account Number	11-45-78

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	82,440	76,908	82,500	82,500	82,500	82,500	0%	82,500	82,500
5420 Workers Compensation	2,664	2,356	2,500	2,500	2,500	2,500	0%	2,500	2,500
5460 Medical Insurance	4,905	1,547	5,000	5,000	5,000	4,000	-20%	4,000	4,000
5660 Social Security Contributions	5,430	4,684	5,500	5,500	5,500	5,500	0%	5,500	5,500
5740 Pension Contribution Nonunif.	2,500	5,000	3,000	3,000	3,000	3,000	0%	3,000	3,000
5900 Medicare	1,069	1,080	1,500	1,500	1,500	1,500	0%	1,500	1,500
Sub-Total Personnel Services	99,008	91,575	100,000	100,000	100,000	99,000	-1%	99,000	99,000
Contractual Services									
6001 Auditing & Accounting	1,000	1,100	1,000	1,000	1,000	1,000	0%	1,000	1,000
6010 Professional Services	177,946	84,697	80,000	80,000	80,000	65,000	-19%	100,000	110,000
6040 Events and Receptions	30,001	81,833	50,000	50,000	50,000	109,500	119%	100,000	110,000
6050 Maintenance Contracts	76,694	93,724	80,000	80,000	80,000	91,500	14%	100,000	100,000
6130 Advertising & Public Notices	-	10,344	12,000	12,000	12,000	50,000	317%	50,000	50,000
6150 Printing Services	-	11,395	12,000	12,000	12,000	26,500	121%	24,000	25,000
6795 Forgivable Loan - Loop Trolley	-	100,000	-	-	-	-	0%	-	-
Sub-Total Contractual Services	285,641	383,093	235,000	235,000	235,000	343,500	46%	375,000	396,000
Commodities									
7535 Decorative Supplies	18,472	(4,005)	20,000	20,000	20,000	-	-100%	10,000	10,000
7855 Promotional Supplies	9,562	24,333	20,000	20,000	20,000	-	-100%	20,000	20,000
Sub-Total Commodities	28,034	20,328	40,000	40,000	40,000	-	-100%	30,000	30,000
Capital Outlay									
8100 Misc. Improvements	121,820	158,075	275,000	275,000	275,000	172,500	-37%	150,000	150,000
	121,820	158,075	275,000	275,000	275,000	172,500	-37%	150,000	150,000
Total	534,503	653,071	650,000	650,000	650,000	615,000	-5%	654,000	675,000

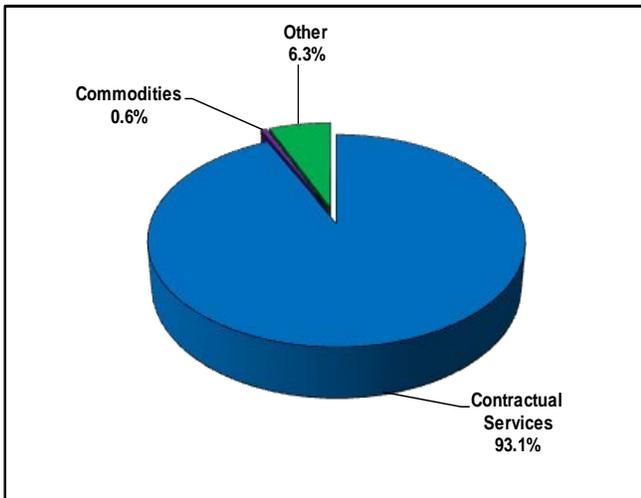
PUBLIC PARKING GARAGE FUND

The City operates a three-level, 120 space parking garage at 6319 Delmar Boulevard. In 2012, the City issued \$7,020,000 in Certificates of Participation, Series 2012 to refund outstanding Certificates of Participation, Series 2003 and 2004. The proceeds of the Certificates were used to pay a portion of the construction cost and to equip the municipal parking facility (together with retail space constructed on the ground floor of the parking facility), to fund a debt service reserve fund for the Certificates, and to pay the cost of issuing the Certificates. Parking permits and meter revenue, along with leased rental space on the ground floor of the parking facility, pay the debt service of \$459,000 on the certificates. As of February 2016, the outstanding balance would be liquidated by this fund was \$128,000.

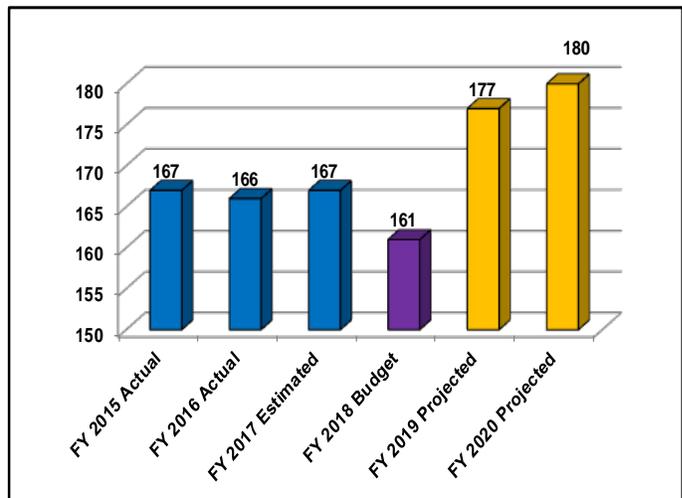
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services	151,878	149,212	152,900	152,900	152,900	150,000	-2%	164,700	167,300
Commodities	2,434	1,504	2,400	2,400	2,400	1,000	-58%	2,000	2,000
Other	12,699	15,212	12,000	12,000	12,000	10,200	-15%	10,200	10,200
Total	167,012	165,928	167,300	167,300	167,300	161,200	-4%	176,900	179,500

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. To continue to maintain the Garage; identify short and long-term facility maintenance, repair and capital needs.
2. To continue to fully tenant the first floor retail space.
3. To ensure the facility is safe and secure.
4. To identify additional rental income through parking space rentals.
5. To evaluate the existing parking management company; seek new firm if warranted.

2018 BUDGET DETAILS

There are few expenditure changes between the FY17 and FY18 budget. Security cameras will be installed to provide an additional level of security for the retail tenant and garage areas. In FY18, Commerce Bank will not continue to house the ATM in the 1st floor. No replacement is being sought due to security concerns.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

- Fully tenanted the first floor commercial space with retail activities that help ensure a mix of businesses in the Delmar Loop.
- Continued to rent a portion of the parking spaces available on a long term basis.

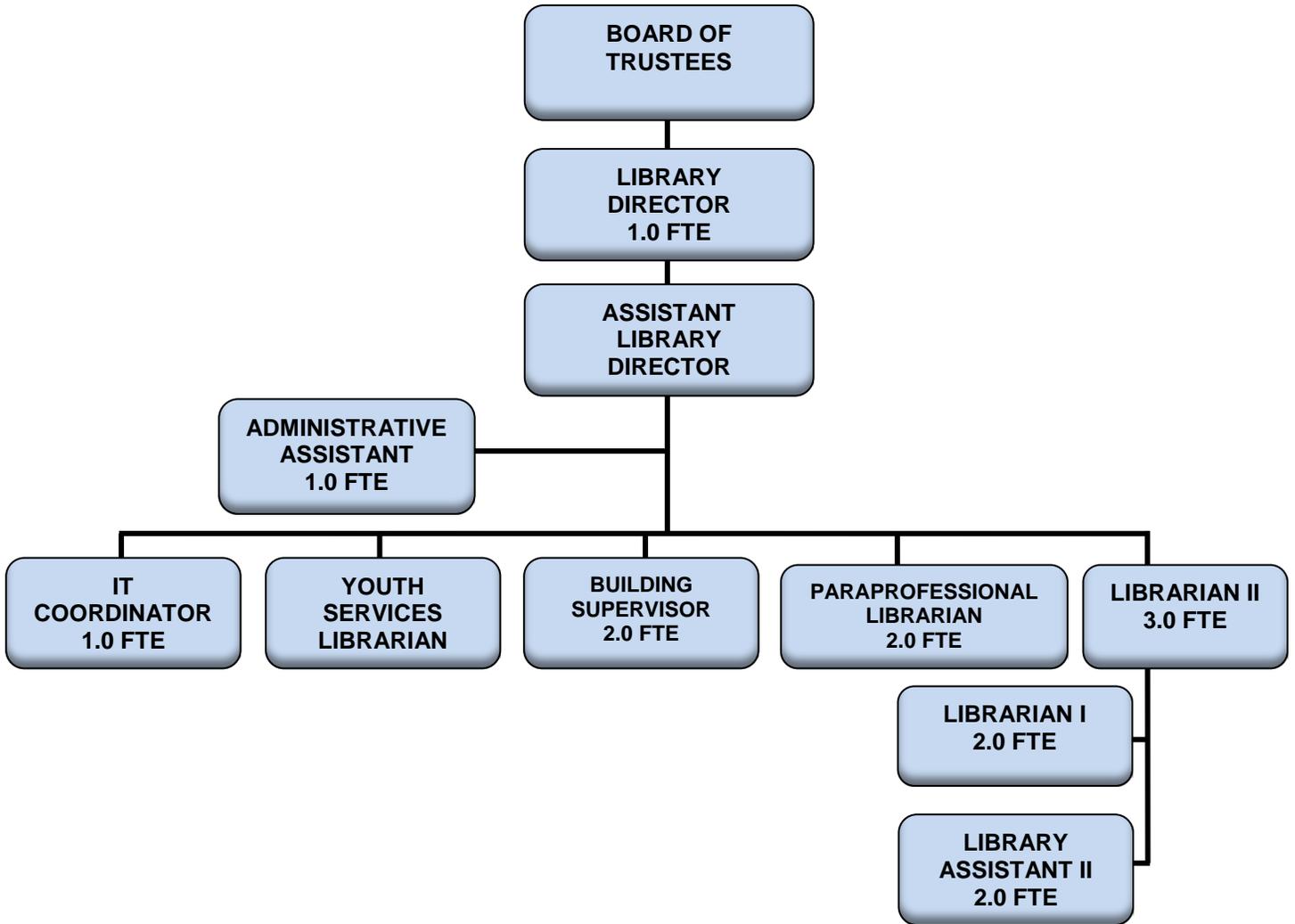


Department	Community Development
Program	Public Parking Garage

Fund	Public Parking Garage
Account Number	27-70-81

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services									
6001 Auditing & Accounting	1,000	1,000	1,000	1,000	1,000	1,000	0%	1,000	1,000
6010 Professional Services	2,064	12,120	2,000	2,000	2,000	5,000	150%	10,000	10,000
6050 Maintenance Contracts	35,179	34,193	35,000	35,000	35,000	35,000	0%	36,000	38,000
6080 Accounting Fees	6,250	6,205	6,200	6,200	6,200	6,000	-3%	6,200	6,200
6160 Insurance - Property & Auto	13,221	-	13,500	13,500	13,500	13,000	-4%	13,500	13,500
6170 Insurance - Liability	8,205	9,322	8,200	8,200	8,200	8,000	-2%	9,000	9,000
6270 Telephone & Pagers	2,410	2,392	2,500	2,500	2,500	2,500	0%	2,400	2,400
6310 Utilities	7,329	5,984	8,000	8,000	8,000	7,500	-6%	6,000	6,500
6340 Safety/Security Services	8,120	9,006	8,200	8,200	8,200	8,000	-2%	9,000	9,000
6430 Misc. Repairs & Maintenance	1,688	1,453	2,000	2,000	2,000	1,500	-25%	2,000	2,000
6440 Maintenance & Repairs	4,766	1,558	5,000	5,000	5,000	1,500	-70%	5,000	5,000
6490 Depreciation - Rental Equip	45,750	52,586	46,000	46,000	46,000	48,000	4%	50,000	50,000
6700 Misc. Operating Services	348	495	500	500	500	1,000	100%	500	500
6740 Payroll Taxes	2,719	4,057	2,800	2,800	2,800	4,000	43%	4,100	4,200
6810 Lot Cleaning	12,146	8,334	12,000	12,000	12,000	8,000	-33%	10,000	10,000
Sub-Total Contractual Services	151,195	148,705	152,900	152,900	152,900	150,000	-2%	164,700	167,300
Commodities									
7001 Office Supplies	2,434	1,504	2,400	2,400	2,400	1,000	-58%	2,000	2,000
Sub-Total Commodities	2,434	1,504	2,400	2,400	2,400	1,000	-58%	2,000	2,000
Other									
9200 Debt Service - Interest	3,505	3,114	3,000	3,000	3,000	1,000	-67%	1,000	1,000
9250 Amortization Expenses	9,194	9,194	9,000	9,000	9,000	9,200	2%	9,200	9,200
	12,699	12,308	12,000	12,000	12,000	10,200	-15%	10,200	10,200
Total	166,328	162,517	167,300	167,300	167,300	161,200	-4%	176,900	179,500

LIBRARY





The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The Library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference Staff provides information that is quick and accurate, utilizing print and electronic resources most effectively, and delivers the information in the format preferred by the patron. They offer a wide variety of computer-related and eReader classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a timely manner so that new materials are constantly available to our patrons.

The Information Technology Department maintains the computer networks the library depends upon. They are responsible for implementing technology grants and ensuring that the rest of the professional staff keep abreast of new technology and new ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk, helping patrons find and check out the books and items they require.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including Storytimes, the Summer Reading Program.

The Home Services staff, along with our volunteers, provide library materials to University City Residents who, due to health reasons, are not able to come to the Library in person.

The Building Supervisor maintains the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The Library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and seek to engage in partnerships with other community groups and organizations.



PERSONNEL SUMMARY

Full-Time

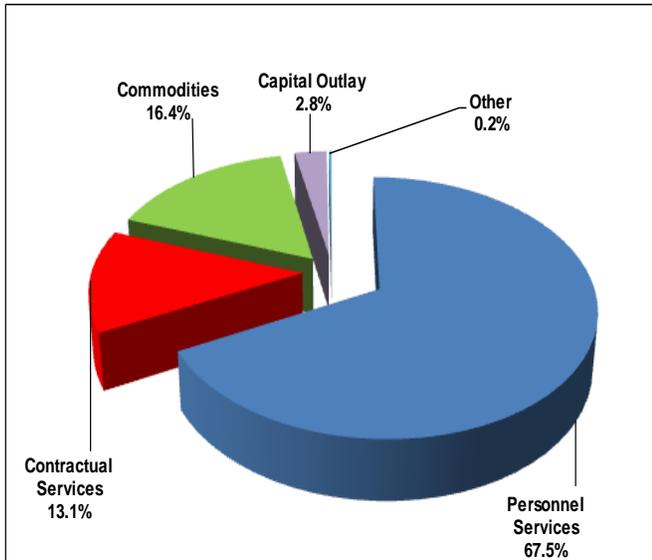
	FY 2016 Authorized	FY 2017 Authorized	FY 2018 Authorized
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
IT Coordinator	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
Paraprofessional	2.0	2.0	2.0
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	-	-
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
<i>Library Operations Personnel Total</i>	<u>16.0</u>	<u>16.0</u>	<u>16.0</u>
Library Personnel Total	16.0	16.0	16.0

BUDGET EXPENDITURES

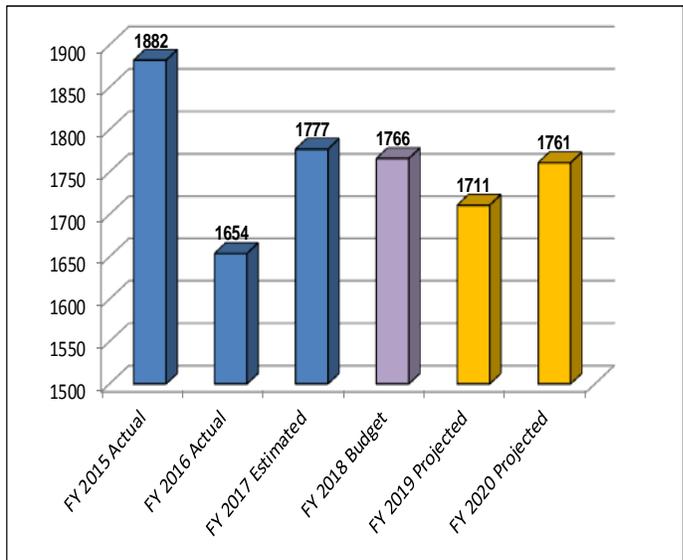
	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services	1,352,032	1,179,919	1,227,500	1,227,500	1,227,500	1,191,800	-3%	1,145,000	1,171,200
Contractual Services	192,078	229,666	218,900	218,900	218,900	231,400	6%	238,500	247,000
Commodities	317,636	239,926	298,500	298,500	298,500	288,500	-3%	293,000	299,000
Capital Outlay	16,425	-	28,500	28,500	28,500	50,000	75%	30,000	40,000
Other	4,000	4,000	4,000	4,000	4,000	4,000	0%	4,000	4,000
Total	1,882,171	1,653,511	1,777,400	1,777,400	1,777,400	1,765,700	-1%	1,710,500	1,761,200

**Other represents a transfer out to Finance Department for all services including Human Resource, Payroll and Accounts Payable. This \$4,000 was budgeted as Transfer Out in Library Fund and Transfer In in General Fund.

FY 2018 Budget



Total Expenditures ('000)



GOALS

1. Overall
 - Work with MOREnet on implementing final stages of the \$330,000 research project.
 - Formulate the Library's strategic plan.
 - Implement the initial objectives of the strategic plan.
2. Building and Grounds
 - Repair building exterior where needed.
 - Replace carpeting in Lil's Treehouse.
 - Continue to improve attractiveness of building interior.
3. Community Relations and Marketing
 - Improve the promotion of library collections, programs, and services.
 - Continue to improve the library's social media presence.
4. Technology
 - Installation of Audio / Video recording and editing equipment.
 - Installation of a laser cutter, and vinyl printer as part of a fabrication makerspace.
5. Customer Service
 - Through increased and more effective staff training, increase our patrons' satisfaction with the Library.
 - Emphasize through all we do that our patrons are the Library's first priority.
6. Programming
 - Increase literacy outreach to preschoolers in University City.
 - Work with community groups on StoryCorp based program.
 - Increase the number of programs that promote lifelong learning.
 - Continue to work with community groups on cooperative programs.

7. Resource Sharing

- Work with the Municipal Library Consortium to offer our users the best catalog system possible.
- Work with the Municipal Library Consortium and other Library organizations to offer the widest array of e-resources possible to our residents and library users.

SIGNIFICANT CHANGES SINCE FY 2017

In the past fiscal year the University City Public Library has made the following improvements:

- With the help of MOREnet, we are increasing our internet bandwidth from 20 MB to 50 MB, increasing the speed of our patrons' internet connections on our computer workstations and with our wireless service.
- A grant from CALOP allowed us to provide six camcorders, Go Pro cameras and recording equipment for patron use.
- An LSTA grant allowed the Library to purchase early learning literacy tablets for our young patrons.
- UCPL replaced the chiller and condensers on our aging HVAC system.
- Security cameras were installed at the Library's entrances.
- Our 3D printer, 3D scanner, VHS to DVD converter continued to be popular.

SIGNIFICANT BUDGETARY ISSUES

- The Library has budgeted \$45,000 from its reserve funds for waterproofing and replacing window seals for the 2014-2015 fiscal year.

PERFORMANCE SUMMARY

In the 2014-2015 fiscal year the Library loaned 422,974 traditional materials, and 13,838 eBooks and downloadable audio, for a total of 438,812 circulations. The Library also had approximately 42,819 computer sessions. Over 2,200 meetings were held in the library's meeting rooms and large auditorium, and 14,300 children and young adults attended 428 programs sponsored by the library. Adult programs such as book clubs, author events, gallery openings, discussions, and the Memorial Day Run were attended by 9,770 people. As of June 30, 2015, there were 40,857 cardholders. The library provided 1,602 items to other libraries through interlibrary loan and borrowed 519 items from other libraries outside of our Consortium for our patrons. In addition, 32,669 items were received from other Consortium libraries for our patrons and 37,662 of our items were loaned to other consortium libraries. These requested materials are delivered by van five days a week, often arriving within a day of the patron's placing the hold.

- We migrated to our new library catalog. Finding the books, DVDs and other library items you are looking for should now be much easier.
- UCPL added a second telescope to our circulating collection so that everyone can explore the stars and planets. The SLAS will be donating a third telescope in March, 2016.

- Our summer reading programs were made possible by grants from the IMLS and support of the Friends of the Library.
- We had 100 readers for our Summer Reading “Big Book”, Tolstoy’s *Anna Karenina*.
- One-hundred and seventeen teens volunteered for our Summer Reading Program, Every Hero has a Story. Hundreds of children attended Summer Reading Program events and reported on their summer reading.
- We have added camcorders and GoPro cameras to our circulating collection, thanks to funding from CALOP.
- The Library added digital signs and a Minecraft server thanks to our MOREnet grant.
- We received a grant for a One-Button studio, allowing U-City residents to create their own videos.
- UCPL took story-time programs to six additional pre-schools and daycare centers, and installed to early literacy computer stations, thanks to two Racing-to-Read grants.
- Along with the Green Center and U City in Bloom, we hosted the 41st Annual Memorial Day Run with sponsorship from great University City organizations.
- We collected stories from more than 30 area residents as part of the ALA’s StoryCorp at your Library program.
- We improved the looks and services in our Children’s department thanks to generous donations from our Gala sponsors and attendees, Washington University, the Friends of the University City Public Library and our wonderful Library supporters.



Department	Community Development
Program	Economic Development Operations

Fund	Library
Account Number	06-65-60

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	683,284	660,902	674,700	674,700	674,700	645,500	-4%	658,400	671,600
5340 Salaries - Par-time & Temp	258,422	234,509	230,700	230,700	230,700	235,300	2%	236,000	240,000
5380 Overtime	30,462	26,180	31,500	31,500	31,500	31,800	1%	32,000	34,000
5420 Workers Compensation	3,888	4,797	5,000	5,000	5,000	5,000	0%	5,000	5,000
5460 Medical Insurance	76,054	72,425	81,000	81,000	81,000	81,000	0%	82,000	84,000
5540 Employee Assistant Program	455	455	500	500	500	500	0%	600	600
5660 Social Security Contributions	56,828	54,469	58,100	58,100	58,100	56,600	-3%	5,500	5,500
5740 Pension Contribution Nonunif.	218,620	103,900	118,900	118,900	118,900	114,000	-4%	115,000	120,000
5820 Defined Contribution Plan	10,421	9,391	12,500	12,500	12,500	7,900	-37%	8,000	8,000
5860 Unemployment	-	363	1,000	1,000	1,000	1,000	0%	1,000	1,000
5900 Medicare	13,598	12,528	13,600	13,600	13,600	13,200	-3%	1,500	1,500
Sub-Total Personnel Services	1,352,032	1,179,919	1,227,500	1,227,500	1,227,500	1,191,800	-3%	1,145,000	1,171,200
Contractual Services									
6001 Auditing & Accounting	2,000	1,500	1,500	1,500	1,500	1,500	0%	2,000	2,000
6010 Professional Services	26,207	46,192	41,000	41,000	41,000	31,000	-24%	35,000	40,000
6040 Events and Receptions	-	-	-	-	-	5,000	100%	5,000	5,000
6050 Maintenance Contracts	27,902	31,336	31,000	31,000	31,000	32,000	3%	33,000	34,000
6090 Postage	931	680	1,000	1,000	1,000	1,000	0%	1,000	1,000
6120 Professional Development	4,175	6,531	6,500	6,500	6,500	6,500	0%	6,500	6,500
6130 Advertising & Public Notices	620	150	700	700	700	500	-29%	500	500
6150 Printing Services	4,448	845	2,000	2,000	2,000	2,000	0%	1,000	1,000
6160 Insurance - Property & Auto	13,200	-	13,200	13,200	13,200	20,000	52%	13,500	14,000
6170 Insurance - Liability	3,400	4,200	4,200	4,200	4,200	4,200	0%	4,500	4,500
6250 Natural Gas	11,742	5,686	9,000	9,000	9,000	8,000	-11%	8,500	9,000
6260 Electricity	49,474	51,650	45,000	45,000	45,000	45,000	0%	50,000	50,000
6270 Telephone & Pagers	5,621	4,658	4,000	4,000	4,000	4,000	0%	4,500	5,000
6280 Water	3,695	2,528	3,500	3,500	3,500	3,600	3%	3,500	3,500
6290 Sewer	1,980	980	2,000	2,000	2,000	2,000	0%	2,000	2,000
6320 Internal Service	-	-	-	-	-	4,200	100%	4,500	4,500
6360 Building Maintenance	11,230	27,172	25,000	25,000	25,000	27,000	8%	27,000	27,000
6420 MLC Repairs & Maintenance	15,719	38,919	18,000	18,000	18,000	15,000	-17%	15,000	15,000
6550 Office Equipment Rental	7,579	5,383	8,000	8,000	8,000	4,800	-40%	5,000	5,000
6560 Technology Services	-	-	-	-	-	10,000	100%	12,000	13,000
6600 Tuition Reimbursement	-	-	500	500	500	500	0%	500	500
6610 Staff Training	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
6640 Extermination	349	355	400	400	400	400	0%	500	500
6650 Memberships & Certifications	1,806	901	1,400	1,400	1,400	1,400	0%	1,500	1,500
6770 Bank and Credit Card Fees	-	-	-	-	-	800	100%	1,000	1,000
Sub-Total Contractual Services	192,078	229,666	218,900	218,900	218,900	231,400	6%	238,500	247,000
Commodities									
7001 Office Supplies	22,792	18,100	18,000	18,000	18,000	14,000	-22%	15,000	15,000
7050 Publications	267,771	185,657	255,000	255,000	255,000	242,000	-5%	245,000	250,000
7090 Office & Computer Equip.	5,434	14,392	6,000	6,000	6,000	12,000	100%	12,000	12,000
7130 Agriculture Supplies	4,920	5,000	5,000	5,000	5,000	5,000	0%	5,000	5,000
7330 Food	2,587	1,826	1,200	1,200	1,200	1,200	0%	1,500	1,500
7370 Institutional Supplies	6,377	5,400	6,300	6,300	6,300	6,300	0%	6,000	6,500
7570 Hardware & Hand Tools	7,755	9,551	7,000	7,000	7,000	8,000	14%	8,500	9,000
Sub-Total Commodities	317,636	239,926	298,500	298,500	298,500	288,500	-3%	293,000	299,000
Capital Outlay									
8001 Building Improvements	16,425	-	28,500	28,500	28,500	50,000	75%	30,000	40,000
	16,425	-	28,500	28,500	28,500	50,000	75%	30,000	40,000
Other									
9950 Operating Transfer Out	4,000	4,000	4,000	4,000	4,000	4,000	0%	4,000	4,000
	4,000	4,000	4,000	4,000	4,000	4,000	0%	4,000	4,000
Total	1,882,171	1,653,511	1,777,400	1,777,400	1,777,400	1,761,700	-1%	1,710,500	1,761,200



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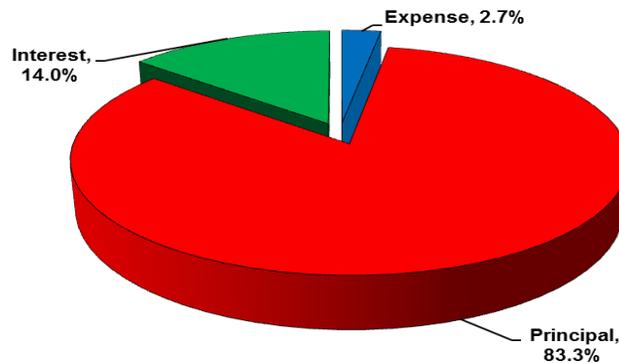
DEBT SERVICE AND CONTINGENCY (General Fund)

In accordance with provisions from the City Manager, this account provides for the repayment of debt from Certificates of Participation and Special Obligation Bonds. It also provides for a contingency for emergency expenditures. See the introduction section of this document for debt schedule.

BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Expense	1,750	1,600	2,000	2,000	2,000	1,600	-20%	1,800	1,800
Principal	854,000	45,000	50,000	50,000	50,000	50,000	0%	55,000	105,000
Interest	79,841	11,878	10,500	10,500	10,500	8,400	-20%	6,400	4,200
Total	935,591	58,478	62,500	62,500	62,500	60,000	-4%	63,200	111,000

Expenditure Pie Chart



Special Obligation Bonds Series 2005						
Payment Made from General Fund						
Date	Principal	Coupon	Interest	Total P & I	Fiscal Interest	Fiscal Total
8/1/2017			4,169	4,169		
2/1/2018	50,000	3.875%	4,169	54,169	8,338	58,337
8/1/2018			3,200	3,200		
2/1/2019	55,000	4.00%	3,200	58,200	6,400	61,400
8/1/2019			2,100	2,100		
2/1/2020	105,000	4.00%	2,100	107,100	4,200	109,200
	\$ 210,000		\$ 18,938	\$ 228,937	\$ 18,938	\$ 228,937



Department	Debt Service & Contingency
Program	Special Obligation Bonds 2005

Fund	General
Account Number	01-60-98

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Other									
9100 Debt Service - Expense	1,750	1,600	2,000	2,000	2,000	1,600	-20%	1,800	1,800
9150 Debt Service - Principal	854,000	45,000	50,000	50,000	50,000	50,000	0%	55,000	105,000
9200 Debt Service - Interest	79,841	11,878	10,500	10,500	10,500	8,400	-20%	6,400	4,200
Sub-Total Other	935,591	58,478	62,500	62,500	62,500	60,000	-4%	63,200	111,000
Total	935,591	58,478	62,500	62,500	62,500	60,000	-4%	63,200	111,000

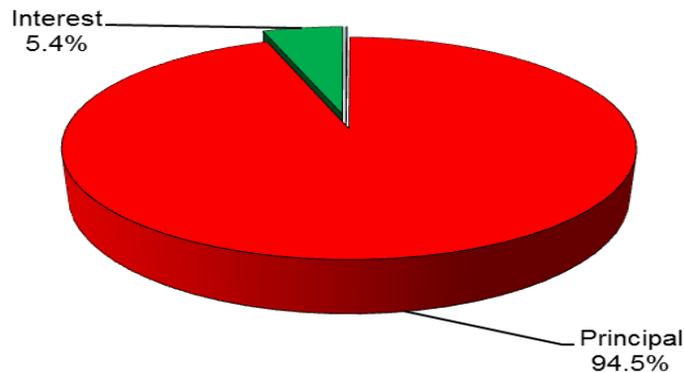
DEBT SERVICE (Capital Improvement Sales Tax Fund)

In accordance with City Council directions, this account provides for the repayment of 65% of principal and interest on Certificates of Participation Series 2012.

BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Expense	1,000	-	-	-	500	100%	500	500
Principal	529,100	538,000	538,000	538,000	480,300	-11%	466,700	711,800
Interest	38,916	34,400	34,400	34,400	27,700	-19%	21,300	13,600
Total	569,016	572,400	572,400	572,400	508,500	-11%	488,500	725,900

Expenditure Pie Chart



Certificates of Participation Series 2012 Payment Made from Capital Improvement Sales Tax Fund						
Date	Principal	Coupon	Interest	Total P & I	Fiscal Interest	Fiscal Total
8/1/2017			13,850	13,850		
2/1/2018	480,350	1.35%	13,850	494,200	27,700	508,050
8/1/2018			10,608	10,608		
2/1/2019	466,700	1.65%	10,608	477,308	21,216	487,916
8/1/2019			6,762	6,762		
2/1/2020	711,750	1.90%	6,762	718,512	13,523	725,273
	\$ 1,658,800		\$ 62,440	\$ 1,721,240	\$ 62,440	\$ 1,721,240



Department	Debt Service & Contingency
Program	Certificates of Participation 2012

Fund	Capital Imp. Sales Tx
Account Number	12-40-98

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Other									
9100 Debt Service - Expense	-	1,000	-	-	-	500	100%	500	500
9150 Debt Service - Principal	-	529,100	538,000	538,000	538,000	480,300	-11%	466,700	711,800
9200 Debt Service - Interest	-	38,916	34,400	34,400	34,400	27,700	-19%	21,300	13,600
Sub-Total Other	-	569,016	572,400	572,400	572,400	508,500	-11%	488,500	725,900
Total	-	569,016	572,400	572,400	572,400	508,500	-11%	488,500	725,900

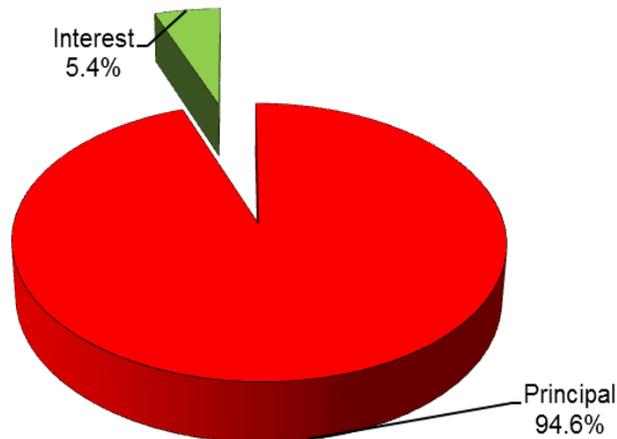
DEBT SERVICE (Park and Storm Water Sales Tax Fund)

In accordance with City Council directions, this account provides for the repayment of 35% of principal and interest on Certificates of Participation Series 2012.

BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Principal	284,900	290,000	290,000	290,000	258,700	-11%	251,300	383,300
Interest	20,954	18,600	18,600	18,600	14,900	(0)	11,500	7,300
Total	305,954	308,600	308,600	308,600	273,600	-11%	262,800	390,600

Expenditure Pie Chart



Certificates of Participation Series 2012 Payment Made from Park and Storm Water Sales Tax Fund						
Date	Principal	Coupon	Interest	Total P & I	Fiscal Interest	Fiscal Total
8/1/2017			7,458	7,458		
2/1/2018	258,650	1.35%	7,458	266,108	14,915	273,565
8/1/2018			5,712	5,712		
2/1/2019	251,300	1.65%	5,712	257,012	11,424	262,724
8/1/2019			3,641	3,641		
2/1/2020	383,250	1.90%	3,641	386,891	7,282	390,532
	\$ 893,200		\$ 33,621	\$ 926,821	\$ 33,621	\$ 926,821



Department	Debt Service & Contingency
Program	Certificates of Participation 2012

Fund	Park Sales Tax
Account Number	14-40-98

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Other									
9150 Debt Service - Principal	-	284,900	290,000	290,000	290,000	258,700	-11%	251,300	383,300
9200 Debt Service - Interest	-	20,954	18,600	18,600	18,600	14,900	-20%	11,500	7,300
Sub-Total Other	-	305,954	308,600	308,600	308,600	273,600	-11%	262,800	390,600
Total	-	305,954	308,600	308,600	308,600	273,600	-11%	262,800	390,600

ARTICLE XVII – UNIVERSITY CITY LOOP SPECIAL BUSINESS DISTRICT

It is the intention of the City Council to establish a University City Loop Special business district as a mechanism whereby local merchants and property owners can collectively enhance their environment and promote retail trade activities, as provided by Chapter 71, Sections 71.790 through 71.808 inclusive, RSMo.

SPECIAL BUSINESS DISTRICT: A body corporate and politic, and a political subdivision of the State of Missouri, whose main purpose is the improvement of the environment and the promotion of business in the area it encompasses.

REVENUES

For the purpose of paying for all costs and expenses incurred in the operation of the district, and/or the provision of services and improvement authorized in Section 120.960:

1. The business and individuals licensed by the City to do business within the district, except vendors at the Market in the Loop, shall be subject to additional business license tax of fifty percent (50%) over any other business license taxes levied by the City; and
2. The real property in the district shall be subject to an additional tax of eighty-five cents (\$0.85) per one hundred dollar (\$100.00) assessed valuation; and
3. The special assessment provided for by this Chapter shall be collected by the City and held in a special account for dispersal to the district with the approval by the City Council.

TAX ABATEMENT

No real property within the district subject to partial tax abatement under the provision of the Urban Redevelopment Ordinance No. 5085, and/or the Urban Redevelopment Corporations Law of Missouri, shall be exempt from the taxes levied in Section 120.910.

BONDS

For the purpose of paying all costs and expenses to be incurred in the acquisition, construction improvement and/or expansion of any of the facilities of the district, the district may incur indebtedness and issue general obligation and/or revenue bonds, or notes for the payment thereof, subject to the requirements for such instruments found in the RSMo 2011, 2.56.060.

ALLOWABLE IMPROVEMENTS AND ACTIVITIES

The funds of the district may be used for any of the following improvements and activities with the approval of the City Council:

1. To close existing streets or alleys or to open new streets and alleys to widen or narrow existing streets and alleys in whole or in part;
2. To construct or install pedestrian or shopping malls, plazas, sidewalks or moving sidewalks, parks, meeting and display facilities convention centers, arena, bus stop shelters, lighting benches or other seating furniture, sculptures, telephone booths, traffic signs, fire hydrants, kiosks, trash receptacles, marquees, awnings, canopies, walls and barriers, paintings, murals, alleys, shelters, display cases, fountains, restrooms, information booths, aquariums, aviaries, tunnels and ramps,



SPECIAL DISTRICTS

3. pedestrian and vehicular overpasses and underpasses, and each and every other useful or necessary or desired improvement;
4. To landscape and plant trees, bushes and shrubbery, flowers and each and every other kind of decorative planting;
5. To install and operate, or to lease, public music and news facilities;
6. To purchase and operate buses, minibuses, mobile benches, and other modes of transportation;
7. To construct and operate child care facilities;
8. To lease space within the district for sidewalk café tables and chairs;
9. To construct lakes, dams and waterways of whatever size;
10. To provide special police or cleaning facilities and personnel for the protection and enjoyment of the property owners and the general public using the facilities of such business district;
11. To maintain, as hereinafter provided, all City-owned streets, alleys, malls, bridges, ramps, tunnels, lawns, trees and decorative plantings of each and every nature, and every structure or object of any nature whatsoever constructed or operated by the said municipality;
12. To grant permits for newsstands, sidewalk cafes, and each and every other useful or necessary or desired private usage of public or private property;
13. To prohibit or restrict vehicular traffic on such streets within the business district as the Governing Body may deem necessary and to provide the means for access by emergency vehicles to or in such areas;
14. To lease, acquire, construct, reconstruct, extend, maintain or repair parking lots or parking garages, both above and below ground, or other facilities for the parking of vehicles, including the power to install such facilities in public area, whether such areas are owned in fee or by easement;
15. To promote business activity in the district by, but not limited to, advertising, decoration of any public place in the area, promotion of public events which are to take place on or in public places, furnishing of music in any public place, and the general promotion of trade activities in the district.

For FY 2018, the district set the tax rate at \$0.586 per \$100.00 for residential properties and \$0.498 per \$100.00 for commercial property. The district projected the property tax to be \$38,000, business license of \$30,000 and other donations and transfer in from Economic Development Sales Tax Fund of \$139,000.

BUDGET REVENUES

Property Tax	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Real Property	37,326	44,155	38,000	38,000	44,174	38,000	0%	40,000	44,000
Business License	30,100	28,700	30,000	30,000	30,800	30,000	0%	30,000	31,000
Donation/Transfer In	66,728	79,090	60,000	60,000	60,000	139,000	132%	90,000	100,000
Total	66,728	79,090	60,000	60,000	60,000	139,000	132%	90,000	100,000

LOOP SPECIAL BUSINESS DISTRICT

The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

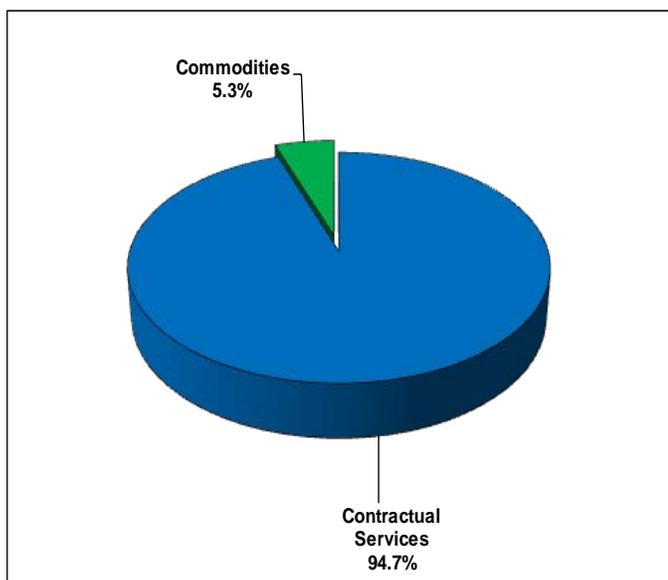
The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

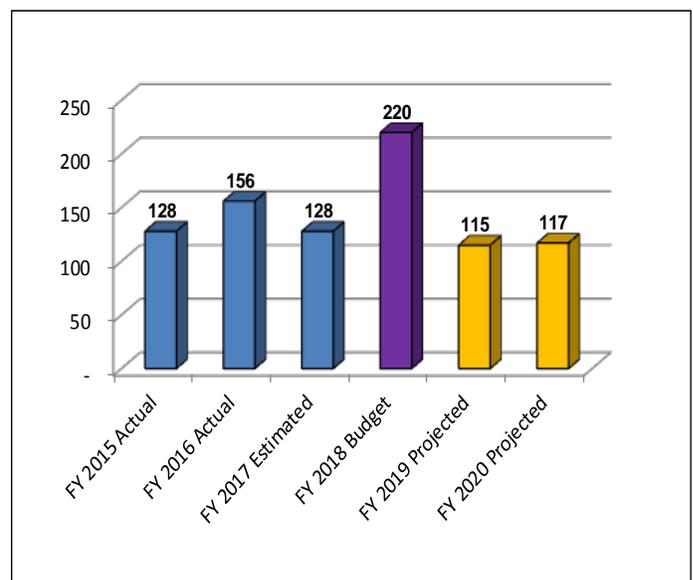
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services	113,802	149,364	115,700	115,700	115,700	196,000	69%	199,100	210,600
Commodities	13,732	6,406	12,300	12,300	12,300	11,000	-11%	13,000	13,000
Total	127,533	155,770	128,000	128,000	128,000	207,000	62%	212,100	223,600

FY 2018 Budget



Total Expenditures ('000)





Department	Non-Department
Program	Loop Special Business District

Fund	Loop Business District
Account Number	18-70-74

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services									
6001 Auditing & Accounting	600	600	600	600	600	600	0%	600	600
6010 Professional Services	35,200	38,135	35,000	35,000	35,000	42,200	21%	58,000	60,000
6040 Events & Receptions	48,428	69,508	50,000	50,000	50,000	75,000	50%	80,000	85,000
6050 Maintenance Contract	4,084	2,075	5,000	5,000	5,000	45,800	816%	10,000	10,000
6070 Temporary Labor	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
6090 Postage	395	2,509	500	500	500	500	0%	9,000	9,000
6130 Advertising & Public Notices	17,032	29,502	15,000	15,000	15,000	26,500	77%	30,000	30,000
6150 Printing Services	353	827	500	500	500	1,000	100%	6,000	6,500
6270 Telephone & Pages	556	502	1,000	1,000	1,000	100	-90%	500	500
6320 Internet Services	6,190	5,520	6,000	6,000	6,000	2,000	-67%	2,500	2,500
6650 Membership & Certification	745	115	600	600	600	1,000	67%	1,000	5,000
6700 Mis. Operating Services	219	71	500	500	500	300	-40%	500	500
Sub-Total Contractual Services	113,802	149,364	115,700	115,700	115,700	196,000	69%	199,100	210,600
Commodities									
7001 Office Supplies	372	177	300	300	300	1,000	233%	1,000	1,000
7130 Agriculture Supplies	6,000	6,000	5,000	5,000	5,000	8,000	60%	8,000	8,000
7690 Recreational Supplies	2,756	229	2,500	2,500	2,500	2,000	-20%	2,500	2,500
7850 Awards & Gifts	3,077	-	3,000	3,000	3,000	-	-100%	1,000	1,000
7890 Miscellaneous	1,528	-	1,500	1,500	1,500	-	-100%	500	500
Sub-Total Commodities	13,733	6,406	12,300	12,300	12,300	11,000	-11%	13,000	13,000
Total	127,535	155,770	128,000	128,000	128,000	207,000	62%	212,100	223,600



ARTICLE XVI - PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

The City Council of the City of University City makes the following finds, determinations and statements:

1. The City Council adopted a resolution on January 9, 1996, as the resolution of intention to establish a Parkview Gardens special business district pursuant to which the ordinance codified in this Chapter is adopted; and
2. The City Council held a hearing on January 22, 1996, in the Council Chambers, City Hall, 6801 Delmar Boulevard, University City, Missouri to consider the formation of the Parkview Gardens special business district; and
3. The Parkview Gardens special business district shall have a boundary as described on file in the City Offices.

RATE OF PROPERTY LEVY

The initial rate of levy to be imposed upon property lying within the Parkview Gardens special business district shall be eighty-five (\$0.85) on the one hundred dollar (\$100.00) assessed valuation and there is imposed, subject to the requisite majority of the qualified voters of the Parkview Gardens voting thereon, upon all real property lying within the district.

USE OF REVENUE

The uses to which the additional revenue shall be put shall be:

1. Marketing and promotion;
2. Neighborhood/district beautification;
3. Youth recreation programs; and
4. Crime prevention programs

For FY 2018, the district set the tax rate at \$0.598 per \$100.00 for residential properties and \$0.850 per \$100.00 for commercial property. The district projected the revenue to be \$83,200.

BUDGET REVENUE

Property Tax	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Real Property	86,376	98,500	85,000	85,000	91,700	83,000	-2%	90,000	95,000
Total	86,376	98,500	85,000	85,000	91,700	83,000	-2%	90,000	95,000

PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

As mentioned in the previously, the Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

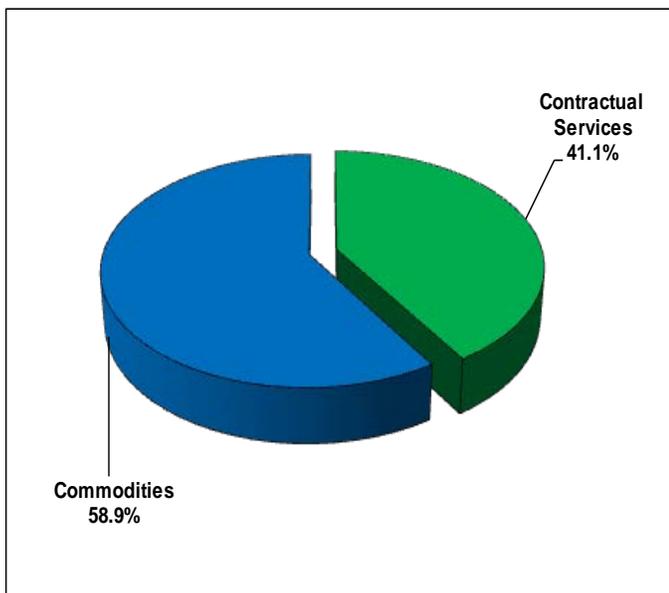
The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

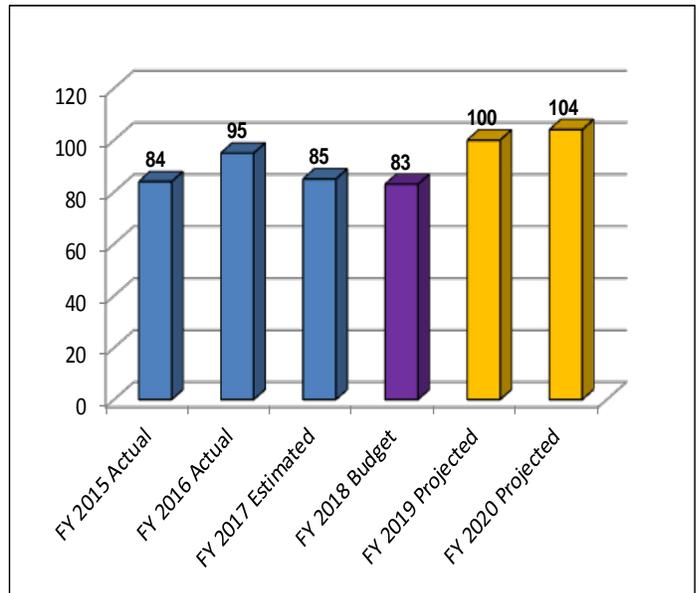
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services	40,753	50,339	45,000	45,000	45,000	34,200	-24%	55,600	58,600
Commodities	43,044	44,220	40,000	40,000	40,000	49,000	23%	44,000	45,000
Total	83,796	94,560	85,000	85,000	85,000	83,200	-2%	99,600	103,600

FY 2018 Budget



Total Expenditures ('000)





Department	Non-Department
Program	Parkview Garden

Fund	Parkview Garden
Account Number	19-70-76

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services									
6001 Auditing & Accounting	600	1,000	600	600	600	600	0%	600	600
6010 Professional Services	-	1,400	2,400	2,400	2,400	4,400	83%	3,000	4,000
6050 Maintenance Contract	18,939	27,883	18,000	18,000	18,000	10,000	-44%	30,000	32,000
6090 Postage	2,701	3,400	3,000	3,000	3,000	3,000	0%	3,500	3,500
6130 Advertising & Public Notices	14,129	13,528	15,000	15,000	15,000	16,000	7%	15,000	15,000
6150 Printing Services	4,300	3,000	5,000	5,000	5,000	-	-100%	3,000	3,000
6360 Building Maintenance	84	128	1,000	1,000	1,000	200	-80%	500	500
Sub-Total Contractual Services	40,753	50,339	45,000	45,000	45,000	34,200	-24%	55,600	58,600
Commodities									
7850 Awards & Gifts	43,044	44,220	40,000	40,000	40,000	49,000	23%	44,000	45,000
Sub-Total Commodities	43,044	44,220	40,000	40,000	40,000	49,000	23%	44,000	45,000
Total	83,797	94,559	85,000	85,000	85,000	83,200	-2%	99,600	103,600



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PENSION (For Information Only)

POLICE AND FIRE PENSION

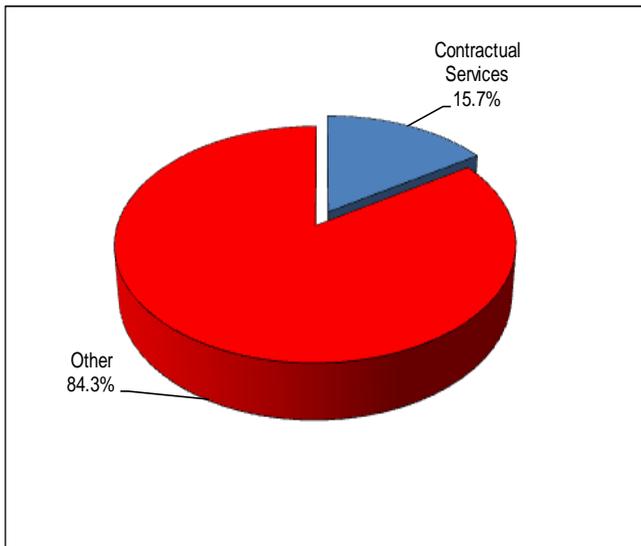
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

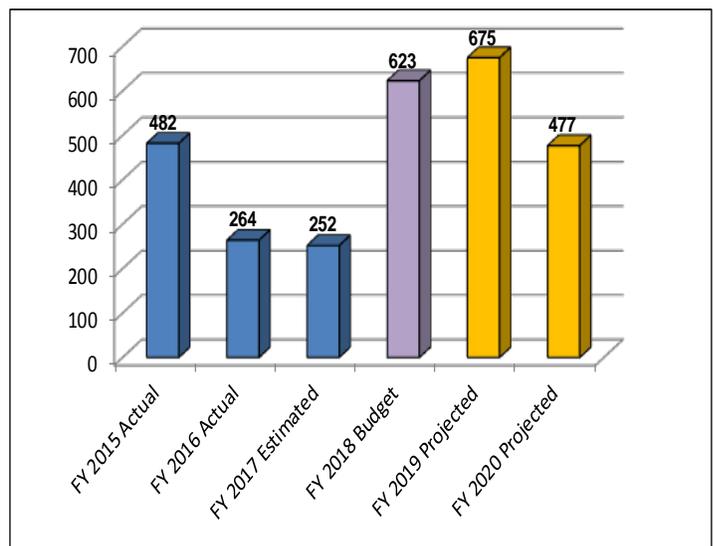
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services	82,988	95,406	91,600	91,600	91,600	98,000	7%	100,000	102,000
Other	398,990	168,594	460,000	460,000	160,000	525,000	14%	575,000	375,000
Total	481,978	264,000	551,600	551,600	251,600	623,000	13%	675,000	477,000

FY 2018 Budget



Total Expenditures ('000)





Department	Pension
Program	Pension Administration

Fund	Police & Fire Pension
Account Number	03-73-85

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services									
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%	2,500	2,500
6010 Professional Services	25,882	37,237	25,000	25,000	25,000	30,000	20%	30,000	30,000
6020 Legal Services	-	-	5,000	5,000	5,000	6,000	20%	6,000	6,000
6130 Advertising & Public Notices	-	-	600	600	600	500	-17%	500	500
6240 Insurance - Disability	27,231	32,265	30,000	30,000	30,000	32,000	7%	33,000	34,000
6245 Group Life	23,978	23,404	25,000	25,000	25,000	23,000	-8%	24,000	25,000
6580 Insurance - Fiduciary	3,397	-	3,500	3,500	3,500	4,000	14%	4,000	4,000
Sub-Total Contractual Services	82,988	95,406	91,600	91,600	91,600	98,000	7%	100,000	102,000
Other									
9500 Administrative Expenses	54,384	76,373	60,000	60,000	60,000	75,000	25%	75,000	75,000
9750 10 Year City Contribution	344,606	92,221	400,000	400,000	100,000	450,000	13%	500,000	300,000
Sub-Total Other	398,990	168,594	460,000	460,000	160,000	525,000	14%	575,000	375,000
Total	481,978	264,000	551,600	551,600	251,600	623,000	13%	675,000	477,000



PENSION (For Information Only)

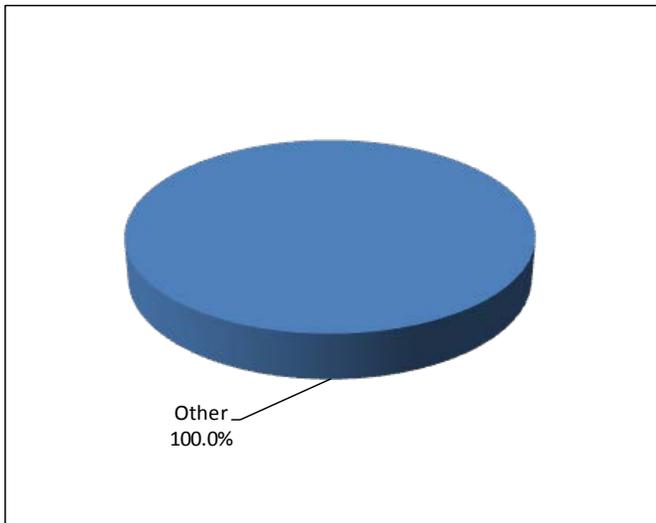
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and also provides benefits for the survivors of uniformed employees.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

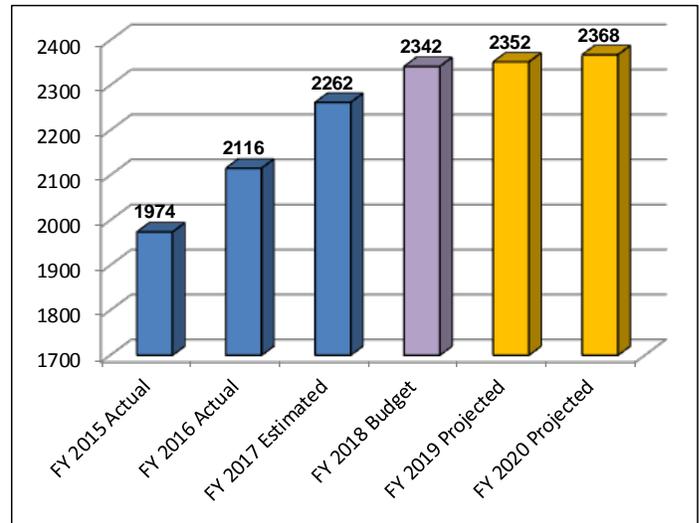
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Other	1,974,488	2,116,120	2,262,000	2,262,000	2,262,000	2,342,000	4%	2,352,000	2,368,000
Tot	1,974,488	2,116,120	2,262,000	2,262,000	2,262,000	2,342,000	4%	2,352,000	2,368,000

FY 2018 Budget



Total Expenditures ('000)





Department	Pension
Program	Pension Benefits

Fund	Police & Fire Pension
Account Number	03-73-86

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Other									
9300 Retirement Benefits	1,726,464	1,877,179	2,000,000	2,000,000	2,000,000	2,100,000	5%	2,100,000	2,105,000
9350 Disability Benefits	120,533	120,533	130,000	130,000	130,000	125,000	-4%	130,000	130,000
9400 Survivor's Benefits	117,151	111,758	120,000	120,000	120,000	105,000	-13%	110,000	115,000
9450 Death Benefits	10,340	6,650	12,000	12,000	12,000	12,000	0%	12,000	18,000
Sub-Total Other	1,974,488	2,116,120	2,262,000	2,262,000	2,262,000	2,342,000	4%	2,352,000	2,368,000
Total	1,974,488	2,116,120	2,262,000	2,262,000	2,262,000	2,342,000	4%	2,352,000	2,368,000



PENSION (For Information Only)

NON-UNIFORMED EMPLOYEE PENSION

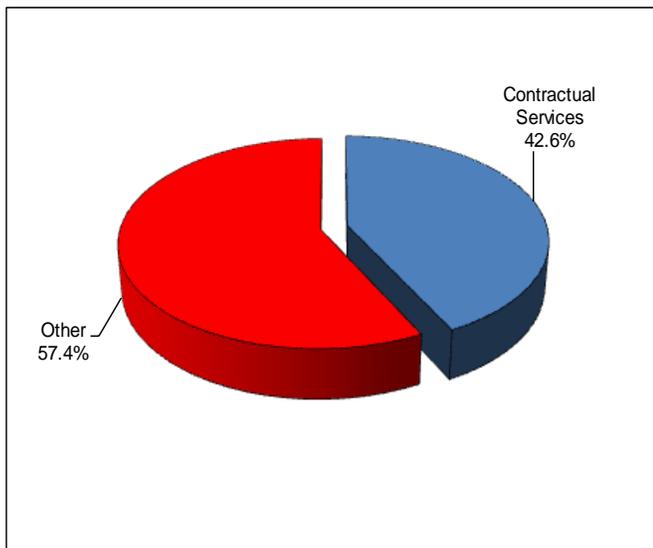
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

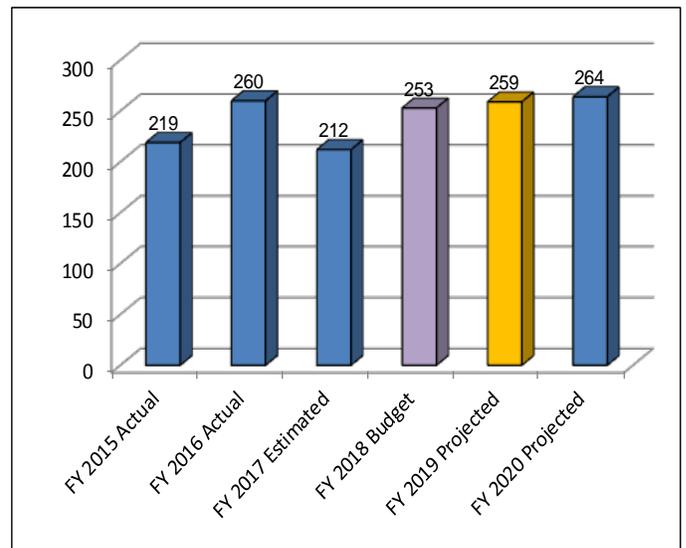
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services	89,866	104,616	102,000	102,000	102,000	107,500	5%	108,500	108,500
Other	129,282	155,766	110,000	110,000	110,000	145,000	32%	150,000	155,000
Total	219,148	260,382	212,000	212,000	212,000	252,500	19%	258,500	263,500

FY 2018 Budget



Total Expenditures ('000)





Department	Pension
Program	Pension Administration

Fund	Non-Uniformed Pension
Account Number	10-74-85

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Contractual Services									
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%	2,500	2,500
6010 Professional Services	21,424	34,012	25,000	25,000	25,000	30,000	20%	30,000	30,000
6020 Legal Services	-	-	6,000	6,000	6,000	6,000	0%	6,000	6,000
6240 Insurance - Disability	33,279	39,506	35,000	35,000	35,000	36,000	3%	36,000	36,000
6245 Group Life	29,266	28,598	30,000	30,000	30,000	29,000	-3%	30,000	30,000
6580 Insurance - Fiduciary	3,397	-	3,500	3,500	3,500	4,000	14%	4,000	4,000
Sub-Total Contractual Services	89,866	104,616	102,000	102,000	102,000	107,500	5%	108,500	108,500
Other									
9500 Administrative Expenses	42,603	64,352	50,000	50,000	50,000	65,000	30%	60,000	60,000
9600 Refund of Contributions	86,679	91,414	60,000	60,000	60,000	80,000	33%	90,000	95,000
Sub-Total Other	129,282	155,766	110,000	110,000	110,000	145,000	32%	150,000	155,000
Total	219,148	260,382	212,000	212,000	212,000	252,500	19%	258,500	263,500

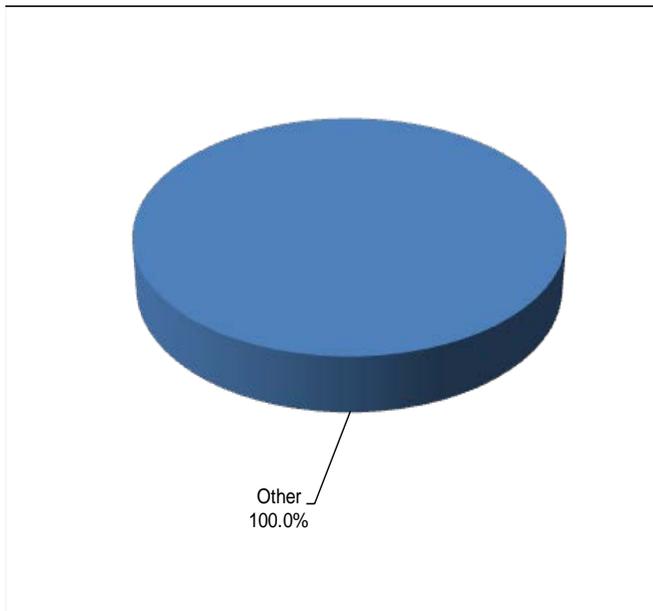
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

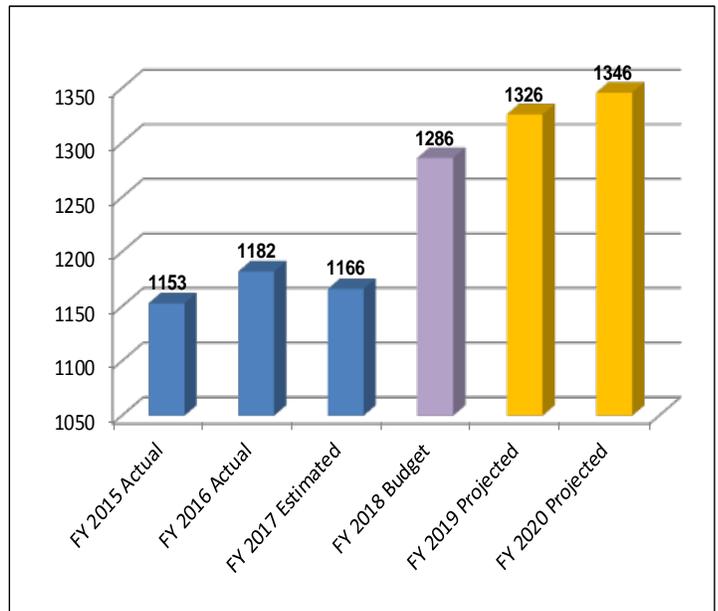
BUDGET EXPENDITURES

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Other	1,152,895	1,181,910	1,166,000	1,166,000	1,166,000	1,286,000	10%	1,326,000	1,346,000
Total	1,152,895	1,181,910	1,166,000	1,166,000	1,166,000	1,286,000	10%	1,326,000	1,346,000

FY 2018 Budget



Total Expenditures ('000)





Department	Pension
Program	Pension Benefits

Fund	Non-Uniformed Pension
Account Number	10-74-86

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2019 Projected	FY 2020 Projected
Other									
9300 Retirement Benefits	1,013,969	1,040,124	1,020,000	1,020,000	1,020,000	1,150,000	13%	1,190,000	1,210,000
9350 Disability Benefits	5,952	5,952	6,000	6,000	6,000	6,000	0%	6,000	6,000
9400 Survivor's Benefits	132,974	135,834	140,000	140,000	140,000	130,000	-7%	130,000	130,000
Sub-Total Other	1,152,895	1,181,910	1,166,000	1,166,000	1,166,000	1,286,000	10%	1,326,000	1,346,000
Total	1,152,895	1,181,910	1,166,000	1,166,000	1,166,000	1,286,000	10%	1,326,000	1,346,000



Capital Improvement Program

Fiscal Year 2018

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining and paying for University City's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the city will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets, or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

- Fire and police stations;
- Libraries, court facilities and office buildings;
- Parks, trails, open space, pools, recreation centers and other related facilities;
- Roads, bridges, traffic signals and other traffic control devices including fiber optic infrastructure needed for the operation of intelligent transportation systems;
- Landscape beautification projects;
- Computer software and hardware systems other than personal computers and printers;
- Flood control drainage channels, storm drains and retention basins; and
- Major equipment purchases such as landfill compactors, street sweepers and sanitation trucks.

Municipalities, like University City, face a special set of complex problems. The cities need to maintain roads, repair public amenities such as parks, and expand public safety services to accommodate both residential and non-residential citizens. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, buildings and underground pipes for the water and sewer system. University City also has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings.

Paying for Capital Improvements

In many respects, the city's planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes.

If the purchase plan moves forward, a decision must be made about the down payment. A good planner might have started a replacement fund a few years ago in anticipation of the need. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable, a negative event, such as a flood or unanticipated medical expense, might delay the plan.

Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses. For a more detailed discussion about this issue see the "Impacts of the CIP on the Operating Budget."

Guidelines and Policies Used in Developing the CIP

City Council's strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

- Does a project support City Council's strategic goals?
- Does a project qualify as a capital project, i.e., cost more than \$25,000 and have an expected useful life of at least five years?
- Does a project satisfactorily address all federal, state and city legal and financial requirements?
- Does a project support the city's favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city's existing infrastructure?
- Does a project respond to and, if possible, anticipate future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints of reasonable taxes and fees?
- Does a project leverage funds provided by other units of government where appropriate?

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population loss, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

University City's Annual CIP Development Process

In conjunction with the annual budgeting process, the Finance Department coordinates the citywide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Council's commitment to the needs and desires of University City's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Council. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. City Council makes the final decision about whether and when to fund a project. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Council's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time or emergency services when needed. The City Council reviews the recommended CIP. Council also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.

Citizen Involvement in the CIP Process

The CIP is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's long-term direction for capital improvements and a better understanding of the city's ongoing needs for stable revenue sources to fund large or multi-year capital projects. Input into the annual CIP updating process is obtained from citizens who serve on many different city boards and commissions, as well from individual citizens through the public hearing and comment process. Through these public input venues, residents and businesses have alerted staff about infrastructure development and renovation needs, important quality-of-life enhancements, and environmental and historic preservation issues that should be addressed in the capital plan. Citizens have additional opportunities for input when participating in committees that consider voter authorization proposals.

We encourage and welcome your comments and suggestions for improving University City's annual CIP. Please share your thoughts, concerns and suggestions with the city staff in the Finance Division.

Capital Improvement Plan Budget

The City annually updates the *Five-Year Capital Improvement Program (CIP)* plan, which is now based on FY 2018 through FY 2022 and includes \$9.9 million in projects. **The first year of the plan is the only year appropriated by City Council.** The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The final decision to fund a project is made by City Council. Projects include street, sidewalk and curb improvements including pavement preservation, and police and fire department vehicle replacements.

Fiscal Constraints and Debt

For the last several years, the City has not been able to use current revenues to fund all the capital projects needed. This constraint was a result of the combination of flatten revenues and the City still have to pay debts on Special Obligation (General Fund) and Certificates of Participation (Capital Improvement and Parks and Storm Water Sales Tax Funds). In early 2016, the City had tempted to issue general obligation bonds for street and parks, but the bonds didn't pass by the voters. City Council had approved the using of General Fund reserve not only for matching portion to federal and municipal park grants but also for building and renovation of the Police Facilities. Therefore, these projects affect the operating budget for the next few years or possibly for the life of the facility.

Impact of the CIP on the Operating Budget

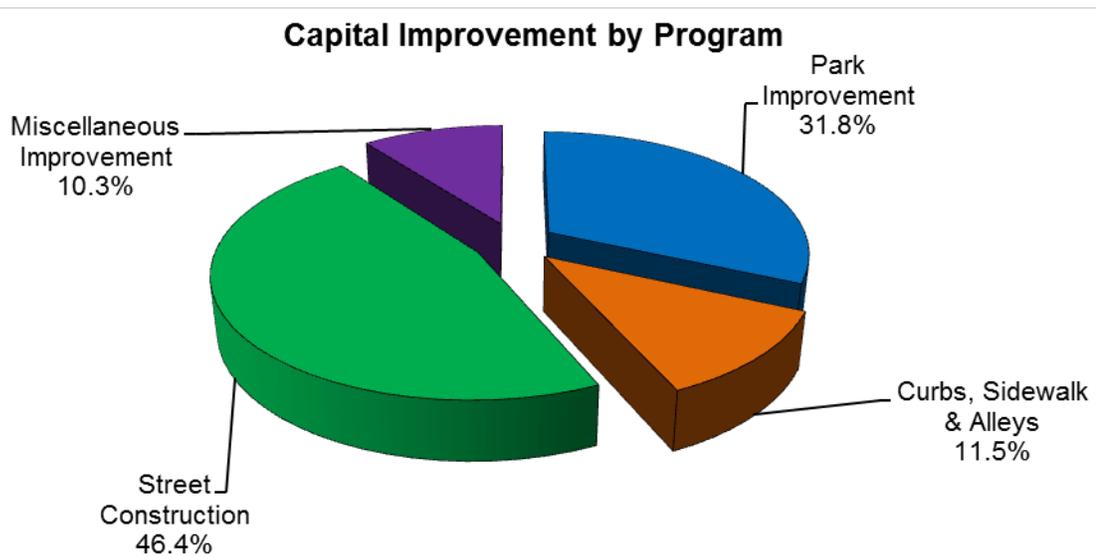
University City's operating budget is directly affected by the CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair and maintenance upon completion or acquisition that must be incorporated into the operating budget. Older facilities usually involve higher maintenance and repair costs as well. Grant matching funds also come directly from the operating budget. The cost of future operations and maintenance for new CIP projects are estimated by each department based on a detailed set of cost guidelines that is provided to all departments each year. These guidelines are updated annually in conjunction with the various departments that are experts on different types of operating costs. For fiscal year 2018 to 2022 CIP reflects the following estimated operating cost for capital projects:



CAPITAL IMPROVEMENT

	PROGRAM	CAPITAL IMPROVEMENT SALES TAX	PARK SALES TAX	GRANT FUND	SOLID WASTE FUND	ECONOMIC DEVELOPMENT SALES TAX	TOTAL
	Park Improvement						
1	Centennial Commons Improvement	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
2	Fogerty Park Perimeter Trail and Loughlin Entrance	-	25,000	80,000	-	-	105,000
3	Heman Park Pool Renovation	-	60,000	-	-	-	60,000
4	Majerus Park Improvement Phase I	-	60,000	525,000	-	-	585,000
5	Mona Drive Stabilization	110,000	90,000	100,000	-	-	300,000
6	Tree Replacement/Emerald Ash Borer	-	100,000	-	-	-	100,000
	Curbs, Sidewalk & Alleys						
7	Sidewalk and Curb Maintenance	300,000	-	-	-	-	300,000
8	Olive Blvd. Sidewalk Improvements	-	-	-	-	172,500	172,500
	Street Construction						
9	8100 Block of Teasdale Drainage	180,000	-	-	-	-	180,000
10	ADA Transition	100,000	-	-	-	-	100,000
11	Forsyth Improvement	184,000	-	736,000	-	-	920,000
12	Street Resurfacing	700,000	-	-	-	-	700,000
	Miscellaneous Improvement						
13	Home Improvement	-	-	75,000	-	-	75,000
14	Bicycle Facilities (Phase III)	30,000	-	118,000	-	-	148,000
15	Transfer Station Scale	-	-	-	100,000	-	100,000
16	Transfer Station Pit Compactor	-	-	-	100,000	-	100,000
		\$ 1,604,000	\$ 485,000	\$ 1,634,000	\$ 200,000	\$ 172,500	\$ 4,095,500

Of the total \$4,095,500 impact on the operating budget, \$1,604,000 comes from the Capital Improvement Sales Tax, \$485,000 from Park & Storm Water Sales Tax, \$1,634,000 from Grant, \$200,000 from Solid Waste Fund and \$172,500 from Economic Development Sales Tax.



Summary of Capital Improvement Program	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
CAPITAL IMPROVEMENT SALES TAX FUND						
Public Works and Parks Department						
8100 Block of Teasdale Drainage	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 180,000
ADA Transition	100,000	-	-	-	-	100,000
Bicycle Facilities (Phase III)	30,000	-	-	-	-	30,000
Forsyth Improvement	184,000	-	-	-	-	184,000
Sidewalk and Curb Maintenance	300,000	500,000	500,000	500,000	500,000	2,300,000
Street Resurfacing	700,000	800,000	1,100,000	1,100,000	1,100,000	4,800,000
Total Public Works and Parks Department	1,494,000	1,300,000	1,600,000	1,600,000	1,600,000	7,594,000
PARK SALES TAX FUND						
Public Works and Parks Department						
Centennial Commons Improvement	150,000	-	-	-	-	150,000
Fogerty Park Perimeter Trail and Loughlin Entrance	25,000	-	-	-	-	25,000
Heman Park Pool Renovation	60,000	315,000	-	-	-	375,000
Majerus Park Improvement Phase I	60,000	-	-	-	-	60,000
Mona Drive Stabilization	200,000	-	-	-	-	200,000
Tree Replacement/Emerald Ash Borer	100,000	-	-	-	-	100,000
Total Public Works and Parks Department	595,000	-	-	-	-	810,000
SOLID WASTE FUND						
Public Works and Parks Department						
Transfer Station Scale	100,000	-	-	-	-	100,000
Transfer Station Pit Compactor	100,000	-	-	-	-	100,000
Total Public Works and Parks Department	200,000	-	-	-	-	200,000
ECONOMIC DEVELOPMENT SALES TAX FUND						
Community Development Department						
Olive Blvd. Sidewalk Improvement	172,500	-	-	-	-	172,500
Total Community Development Department	172,500	-	-	-	-	172,500
GRANT FUND						
Public Works and Parks Department Grants						
Bicycle Facilities (Phase III)	118,000	-	-	-	-	118,000
Forsyth Improvement	736,000	-	-	-	-	736,000
Fogerty Park Perimeter Trail	80,000	-	-	-	-	80,000
Majerus Park Improvement Phase I	525,000	-	-	-	-	525,000
Mona Drive Stabilization	100,000	-	-	-	-	100,000
Home Improvement (CDBG)	75,000	-	-	-	-	75,000
Sidewalk and Curb Maintenance (CDBG)	-	75,000	75,000	75,000	75,000	300,000
Total Grants	1,634,000	75,000	75,000	75,000	75,000	1,080,000
GRAND TOTAL OF CIP PROGRAM	\$ 4,095,500	\$ 1,375,000	\$ 1,675,000	\$ 1,675,000	\$ 1,675,000	\$ 9,856,500



Project: 8100 Block of Teasdale
Department: Public Works and Parks
Budget: \$180,000

Project Description:

8100 Block of Teasdale was originally developed without curbs and gutters. The grade of these street cause and interruption of proper drainage. A drainage design and reconstruction of this street following the new design are planned for future maintenance of a functioning street.

Current Condition:

The 8100 Block of Teasdale roadway profile lacks a sufficient surface water collection system and therefore causes flooding.

Project Goals:

- Street design for proper drainage
- Street reconstruction following the design profile and cross section

Financial Implications:

Street pavement deterioration due to improper drainage conditions will be reversed and a new roadway profile-cross section will be established to be placed on a routine maintenance schedule for better cost-efficiency in expending maintenance dollars.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Capital Imp. Sales Tax	30,000	180,000	-	-	-	-	180,000
Total	30,000	180,000	-	-	-	-	180,000





Project: Bicycle Facilities Project (Phase III)

Department: Public Works and Parks

Budget: \$148,000

Project Description:

This project provides for the upgrade of bicycle and pedestrian facilities throughout the City in accordance with the City’s Bicycle and Pedestrian Plan. Sharrows are painted, shared lane markings with Share-the-Road and Bicycle Route signage. Super Sharrows are to be installed on 82nd Street, 81st Street, Purdue Avenue, Jackson Avenue and Old Bonhomme.

Current Condition:

University City’s existing connectivity and access to regional transit and amenities provides a remarkable framework for increasing walk and bike-ability, but many upgrades to existing facilities need to be made in order to make the City more walk-able and bike-able.

Project Goals:

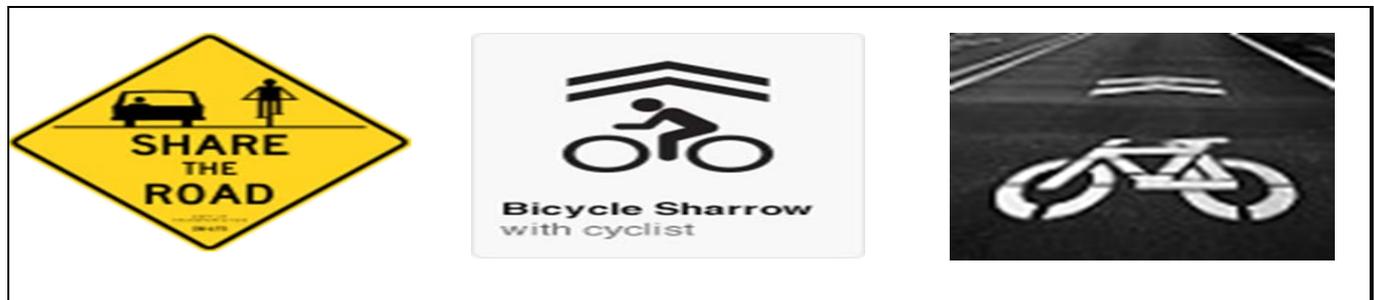
- Improve safety for bicyclist
- Stripe and Sign the street pavement throughout the project area
- Ensure accessibility and bike-ability for our community
- Continue with the implementation of prior phases of the Bicycle and Pedestrian Master Plan

Financial Implications:

The City’s potential liability for bicyclists may be minimized. The planned striping improvements will have a useful life of approximately five (5) years. The maintenance of the striping and signage will need to be considered in the future.

Project Funding Sources & Schedule:

Sources	Prior						Total
	Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	
Federal Grant	129,976	118,000	-	-	-	-	118,000
City Funding:							
Capital Imp. Sales Tax	32,619	30,000	-	-	-	-	30,000
Total	162,595	148,000	-	-	-	-	148,000





Project: Forsyth Improvements Project

Department: Public Works and Parks

Budget: \$1,090,000

Project Description:

The proposed improvements include resurfacing of the road, ADA improvements, (curbs, curb rams and sidewalks), Traffic signal improvements at Forsyth and Asbury, and bicycle facilities (Share the road signage and markings) in accordance with the Gateway Bike Plan and the Bicycle and Pedestrian Master Plan for the City of University City. Traffic safety at the intersection of Forsyth and Lindell Blvd. will be studied and improved.

Current Condition:

Forsyth Boulevard is a City owned and maintained street which interconnect City of Clayton and the City of St. Louis. The current pavement conditions are deteriorated, and sidewalks need to be made ADA accessible. There is lack of bicycle facilities on the Forsyth, traffic signal needs grading.

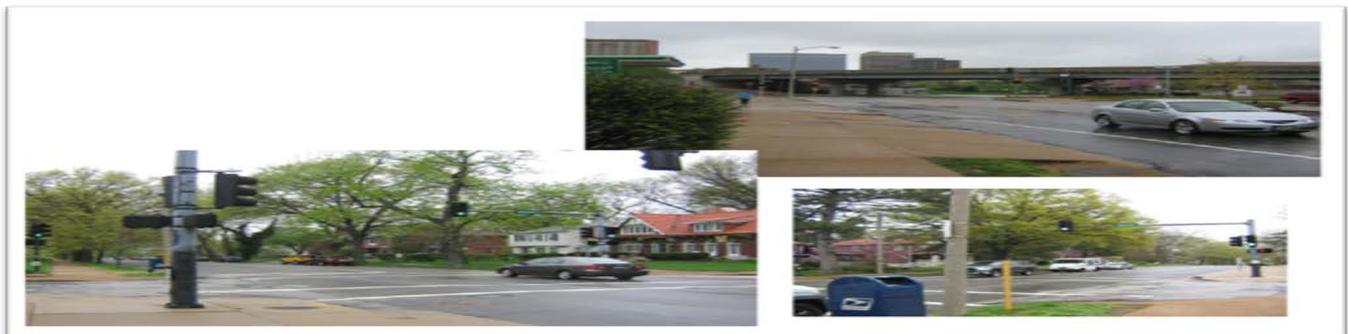
Project Goals:

- Provide a comfortable, safe and economical road and sidewalk surface for motorist, bicycles, pedestrians and individuals with disabilities.
- Improve safety at Forsyth and Lindell Avenue intersections for vehicular and traffic pedestrian traffic movements.

Financial Implications:

Reduce the need for additional capital improvement dollars expenditure for pavement deterioration. New sidewalks will not need maintenance for many years and will reduce emergency repairs for the trip hazards and eliminate standing water which causes rapid deterioration of the street pavement. Traffic signal will continue to be maintained by St. Louis County at no additional rates. Pavement markings will be included in a pavement marking contract for City wide pavement markings.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	136,000	736,000	-	-	-	-	736,000
City Funding:							
Capital Imp. Sales Tax	34,000	184,000	-	-	-	-	184,000
Total	170,000	920,000	-	-	-	-	920,000





Project: Sidewalk and Curb Maintenance

Department: Public Works and Parks

Budget: \$2,600,000

Project Description:

Each year, the City performs concrete sidewalk, curb, and alley repairs. The amount of maintenance that can actually be performed is based on funding levels.

Current Conditions:

Every two (2) years, all City sidewalks and curbs are inspected and rated. Sidewalks and curbs are rated on scale of one (poor) to ten (excellent). Concrete repairs are performed on the most poorly rated sidewalks and curbs. For any block the City performs maintenance, the sidewalks and curbs are constructed to current ADA standards including the curb ramps at intersections.

Project Goals:

- Provide a safe and economical walking surface. Improve the drainage of the streets. Curb maintenance helps to eliminated standing water.
- Replace all the curbs and sidewalks per current ADA standards before street paving.

Financial Implications:

New sidewalks will not need maintenance for many years and will reduce emergency repairs for trip hazards and eliminate standing water which causes rapid deterioration of the street pavement.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Local Grant CDBG*	75,000	-	75,000	75,000	75,000	75,000	300,000
City Funding:							
Capital Imp. Sales Tax	200,000	300,000	500,000	500,000	500,000	500,000	2,300,000
Total	275,000	300,000	575,000	575,000	575,000	575,000	2,600,000
* Community Development Block Grant							





Project: Street Resurfacing
Department: Public Works and Parks
Budget: \$4,800,000

Project Description:

More than 95% of the City's streets are constructed of asphalt. Each year, the City performs street resurfacing to improve the condition of the pavement.

Current Conditions:

Every two (2) years, Public Works and Parks staff inspects and rates all City pavement on a scale of one (poor) to ten (excellent) Streets rated five or below require significant repair. Streets rated a seven or above are in good condition, but require maintenance and repairs for further preservation.

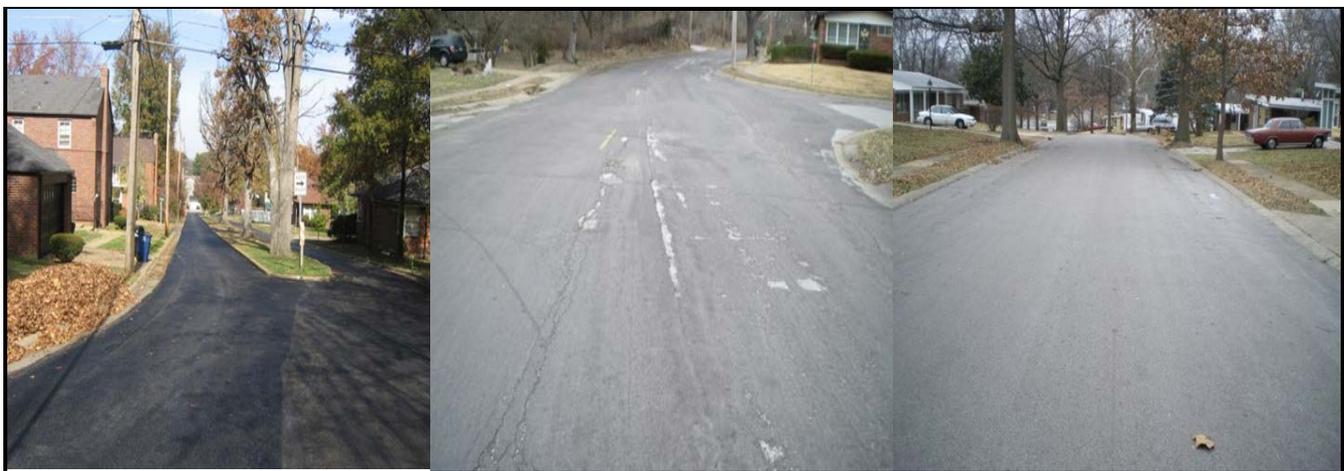
Project Goals:

- Provide a comfortable, safe and economical road surface.
- Perform repairs to streets with significant deterioration to prevent them from falling, at which point the cost of replacement is higher.

Financial Implication:

When a paved road reaches about 75% of its service life, deterioration accelerates. If routine maintenance is not performed, restoration costs are four (4) to five (5) times higher. With a program of planned pavement maintenance, major savings in rehabilitation costs may be achieved.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Capital Imp. Sales Tax	500,000	700,000	800,000	1,100,000	1,100,000	1,100,000	4,800,000
Total	500,000	700,000	800,000	1,100,000	1,100,000	1,100,000	4,800,000





Project: Forest Park Trail and Loughlin Entrance

Department: Public Works and Parks

Budget: \$105,000

Project Description:

This project is for replacing the remainder of the perimeter trail and construction an ADA accessible ramp/entrance on the Loughlin Avenue side of the park.

Current Conditions:

Currently, the perimeter trail is in need of rehabilitation. There is a set of concrete stairs on the Loughlin Avenue side of the park.

Project Goals:

- Increase access for residents and improve the amenities currently in the park.

Financial Implications:

This project will provide new life to the perimeter trail that is there and construct a new entrance. Both of which should have 10-15 years of life before needed maintenance.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	-	80,000	-	-	-	-	80,000
City Funding:							
Capital Imp. Sales Tax	-	25,000	-	-	-	-	25,000
Total	-	105,000	-	-	-	-	105,000





Project: Heman Park Poolhouse Renovation

Department: Community Development

Budget: \$375,000

Project Description:

This project includes the renovation of the Heman Park Poolhouse and repair of systems for the historic building. Professional design work is proposed for FY 18, with actual construction activity proposed in FY 19.

Current Conditions:

The historic poolhouse does not meet modern standards for a facility of its type and is exhibiting signs of deterioration. The interior should be reconfigured to comply with ADA standards and modern conveniences; windows replaced; mechanical systems replaced; pool equipment replaced; and installation of a fire suppression system.

Project Goals:

- Renovate the building for modern standards and codes; repair and upgrade systems.
- Prevent further deterioration.

Financial Implications:

This project will ensure the poolhouse meets modern codes and standards. The building is not well configured and in poor condition. Work is needed to prevent further degradation and to remain open for use.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Park & Storm Water	-	60,000	315,000	-	-	-	375,000
Total	-	60,000	315,000	-	-	-	375,000



Entrance lobby



Pool equipment



Peeling wall paint



Project: Majerus Park

Department: Public Works and Parks

Budget: \$585,000

Project Description:

In 2016, the City approved a new master plan for Majerus Park. This plan addressed many changes that should be made to the park. The master plan laid out an implementation plan including two phases. This project includes Phase 1 improvements; construction of walkways and playgrounds.

Current Conditions:

The existing playground and walk-ways are in need of upgrades. The new playground will have an accessible safety surface and new equipment, playground site furnishings, and landscaping. The current trails are dilapidated; concrete sidewalks and improvements to the asphalt trails will correct this.

Project Goals:

- Improves aesthetics, quality of play and safety.

Financial Implications:

Some additional cost for maintenance of widened trails may incur however there will be an overall reduction to cost to maintenance of the park.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	-	525,000	-	-	-	-	525,000
City Funding:							
Park & Storm Water	-	60,000	-	-	-	-	60,000
Total	-	585,000	-	-	-	-	585,000





Project: Mona Drive Stream Bank Stabilization

Department: Public Works and Parks

Budget: \$300,000

Project Description:

This project is for stabilizing the stream bank in the River Des Peres (RDP) along the Mona Drive reach. In 2016, 400 tons of rock was dumped down the banks to help stabilize things. This was a temporary fix and a more permanent solution will need to be found.

Current Conditions:

Currently, there is severe erosion of the banks on both sides of the River Des Peres area. Mona Trail is also in danger of being washed away.

Project Goals:

- To stabilize the Mona Drive and Mona Trail.

Financial Implications:

Financially, if something is not done to stabilize this area, the road and trail will fall. Spending the money now will save the City in the long run.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	-	100,000	-	-	-	-	100,000
City Funding:							
Capital Imp. Sales Tax	-	110,000	-	-	-	-	110,000
Park & Storm Water	-	90,000	-	-	-	-	90,000
Total	-	300,000	-	-	-	-	300,000





Project: Tree Replacement due to Emerald Ash borer

Department: Public Works and Parks

Budget: \$500,000

Description:

This project will provide a beginning to the systematic removal of Ash trees subject to the Emerald Ash borer, and offer the residents a replacement street tree.

Existing Conditions:

Emerald Ash Borer has been discovered in St. Louis County and should impact the University City area within five (5) to seven (7) years. Mortality from this insect will be one hundred percent (100%).

Goals:

Removal and replacement of Ash Trees in a timely manner. Replace trees over a five (5) year period. Limit the devastation of losing all ash trees in a 12 to 18 month period. Plant new trees as trees are removed.

Ongoing Cost:

Complete removal and replacement of the Ash trees will take five (5) years a total estimated cost of \$500,000.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Park & Storm Water	-	100,000	100,000	100,000	100,000	100,000	500,000
Total	-	100,000	100,000	100,000	100,000	100,000	500,000



**Ken Chamberlain
OSU/OARDC**



Project: Transfer Station Scale

Department: Public Works and Parks

Budget: \$100,000

Project Description:

This project includes the purchases and installation of a new truck scale at the transfer station as well as repair of adjacent concrete. This cost includes the truck scale, base plates, platform, guide rails, mounted ticketing kiosk, software, a 10 year warranty on the scale weighbridge and a five (5) year warranty on the electronic components, and a yearly all-inclusive maintenance agreement.

Current Conditions:

The current scale is at the end of its useful life and requires constant maintenance and manual labor to keep it operational and obtain the data needed from the scale.

Project Goals:

- Obtain a reliable, automated, and multi-functional scale that will require less labor costs to obtain data and maintain.
- Accuracy weigh University City recycling, yard waste, trash, and bulk waste, and private haulers tonnage as well.

Financial Implications:

This purchase will reduce current labor costs to run reports with outdated software, manually produce data when the scale is malfunctioning, and make the weigh-in/weigh-out procedure more automated.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Solid Waste Fund	-	100,000	-	-	-	-	100,000
Total	-	100,000	-	-	-	-	100,000





Project: Transfer Station Pit compactor

Department: Public Works and Parks

Budget: \$100,000

Project Description:

This project includes the purchase and installation of a new large scale trash compactor for the transfer station pit. The current compactor is near the end of its life. This is a proactive approach to replacing equipment for efficiency and to complete a comprehensive bidding process.

Current Conditions:

The large scale trash compactor is near the end of its life and needs frequent service.

Project Goals:

- Replace the trash compactor through an efficient and comprehensive bidding process.
- Reduce the occurrence of service calls for repair and the associated downtime.

Financial Implications:

A new compactor will reduce service calls as it would be under warranty (as would be required in the bidding process). In addition, smoother operations and reduced labor costs will result in reducing the downtime of the compactor.

Sources	Prior Years	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Solid Waste Fund	-	100,000	-	-	-	-	100,000
Total	-	100,000	-	-	-	-	100,000





Capital Improvements Plan FY 2018- 2022

Impact of Capital Investments on Operating Budget

The table below shows the estimated ongoing operating impact associated with the projects included in the adopted Capital Improvement Program. Annual operating and maintenance costs are incorporated into the General Fund, Capital Improvement and Park and Storm Water Sales Tax Funds.

Project Name	Expenditures	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
8100 Block of Teasdale	Contractual Services	2,000	2,000	1,000	1,000	1,000
Bicycle Facilities (Phase III)	Personnel	400	400	400	400	400
Forsyth Improvement	Contractual Services	6,700	-	-	-	-
Sidewalk and Curb Maintenance	Personnel	4,000	2,000	1,000	1,000	1,000
Street Resurfacing	Personnel	3,600	1,000	1,000	1,000	1,000
Forest Park Trail and Loughlin Entrance	Contractual Services	500	500	500	500	500
Heman Park Poolhouse Renovation	Recreational Revenue	5,000	5,000	5,000	5,000	5,000
Majerus Park	Commodities	1,300	1,000	500	500	500
Mona Drive Stream Bank Stabilization	Personnel	5,000	-	-	-	-
Tree Replacement due to Emerald Ash Borer	Contractual Services	5,000	5,000	5,000	5,000	5,000
Transfer Station Scale	Commodities	1,000	1,000	500	500	500
Transfer Station Pit Compactor	Commodities	1,000	1,000	500	500	500
Net Operating Budget - Expenditures		\$ 35,500	\$ 18,900	\$ 15,400	\$ 15,400	\$ 15,400



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History of University City, Missouri

The Early Years

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

A City Realized

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, and banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the City, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the City has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to *Legacy of the Lions* wrote the following:

How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years (amounts expressed in thousands)**

Fiscal Year Ended June 30	Real Property¹	Personal Property	Railroad and Utilities²	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Estimated Actual Taxable Value
2007	474,395	64,458	7,969	546,822	(see table below)	2,627,047	20.82%
2008	560,796	65,229	8,078	634,103	(see table below)	3,054,891	20.76%
2009	534,918	60,788	8,324	604,030	(see table below)	3,059,619	19.74%
2010	537,172	52,639	8,474	598,285	(see table below)	2,911,594	20.55%
2011	537,029	53,033	8,474	598,536	(see table below)	2,885,607	20.74%
2012	532,495	53,577	9,129	595,201	(see table below)	2,886,720	20.62%
2013	530,263	57,676	8,993	596,932	(see table below)	2,887,085	20.68%
2014	497,822	57,629	9,332	564,783	(see table below)	2,718,366	20.78%
2015	500,437	59,837	9,608	569,882	(see table below)	2,734,643	20.84%
2016	519,947	60,764	10,616	591,327	(see table below)	3,087,680	19.15%

Total Direct Tax Rate

Fiscal Year Ended June 30	Residential	Commercial	Personal Property	Agricultural
2007	0.906	1.014	1.077	0.000
2008	0.927	1.033	1.236	0.000
2009	0.922	1.069	1.229	0.000
2010	0.987	1.114	1.211	0.000
2011	0.761	0.866	0.923	0.000
2012	0.753	0.892	0.909	0.000
2013	0.753	0.776	0.909	0.000
2014	0.753	0.776	0.909	0.000
2015	0.753	0.731	0.879	0.000
2016	0.734	0.694	0.875	0.000

¹ Assessments are based on January 1st valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

² Railroad and Utilities are State Assessed. Locally assessed are included in Commercial Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

Sources:

St. Louis County Department of Revenue

www.revenue.stlouisco.com/pdfs

www.revenue.stlouisco.com/collection/yourtaxrates.aspx

Demographic And Economic Statistics – Last Ten Years

Fiscal Year	Population ¹	Personal Income ¹	Per Capita Personal Income ¹	Median Age ¹	Education Level % Bachelor's Degree or Higher Age 25+ ¹	Public School Enrollment ²	Unemployment Rate ³
2007	37,428	1,006,850,628	26,901	35.4	87.4%	3,495	5.3%
2008	37,428	1,006,850,628	26,901	35.4	87.4%	3,262	5.3%
2009	37,428	1,006,850,628	26,901	35.4	87.4%	3,135	7.6%
2010	37,428	1,006,850,628	26,901	35.4	87.4%	3,141	7.6%
2011	35,371	1,223,624,374	34,594	37.4	91.0%	3,160	8.6%
2012	35,371	1,223,624,374	34,594	37.4	91.0%	3,160	7.2%
2013	35,371	1,223,624,374	34,594	37.4	91.0%	3,155	6.0%
2014	35,371	1,223,624,374	34,594	37.4	91.0%	3,160	6.2%
2015	35,371	1,223,624,374	34,594	37.4	91.0%	3,067	5.3%
2016	35,371	1,223,624,374	34,594	37.4	91.0%	4,943	4.0%

Sources:

¹U.S. Census Bureau 2010

²City of University City School District, 2014-2015

³Missouri Economic Research and Information Center, Missouri Department of Economic Development

Principal Property Tax Payers - Fiscal Year 2017

Rank	Taxpayer	Type of Business	Taxable Assessed Value (in thousands)	Percentage of Total Taxable Assessed Value
1	Wyncrest St. Louis, LP	Apartments	\$ 9,643	1.69%
2	McKnight Place Partnership I LLLP	Apartments	6,255	1.10%
3	Mansions on the Plaza LP	Apartments	4,275	0.75%
4	Missouri American Water Company	Utilities	2,203	0.39%
5	MCW Rd University Square LLC	Apartments	1,966	0.34%
6	McKnight Place Partnership II LLLP	Apartments	1,897	0.33%
7	U City Lions LLC, A Missouri LTD Liability	Retail/Office Space	1,851	0.32%
8	Parkview Place Apartments LP	Apartments	1,601	0.28%
9	SSC Acquisitions Inc. a Decorp	Public Storage Facility	1,407	0.25%
10	Laclede Gas Company	Utilities	1,406	0.25%
Total			\$ 32,504	5.70%

Sources:

St. Louis County Department of Revenue Collection Division



Principal Employers

Employer	Employees¹	Type of Business	Percentage of Total City Employment²
University City School District	612	School District	9.30%
City of University City ³	403	Local Government	6.13%
McKnight Place Partnership I LLP DBA Gatesworth	251	Retirement/Independent Living/Nursing Community	3.82%
Victor's Home Care LLC	197	Home Care Services	2.99%
McKnight Place Extended Care	156	Retirement/Independent Living/Nursing Community	2.37%
Wiese USA Inc.	140	Industrial Truck Sales and Leasing	2.13%
Cintas	137	Uniform Supply	2.08%
Answer Corporation	136	Technological Services	2.07%
Winco Window Company Inc.	135	Manufacturer - Commercial	2.05%
Aging Well Healthcare LLC	135	Medical/Non-Medical Services	2.05%

Sources:

¹Results of survey conducted by University City staff, June 2017

²Total City Employment: 6,578

³City of University City total represents full-time, part-time and seasonal staff employed at fiscal year end June 30, 2017

Glossary

Account: A record used in the general ledger to document related revenues and expenditures.

Accounts Payable: A Liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Appropriation: The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

Assessed Valuation: Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

Assigned Fund Balance: The portion of the net position of a governmental fund that represents resources set aside (“earmarked”) by the government for a particular purpose.

Balanced Budget: The principle of financing current expenditures with current revenues and the accumulated unrestricted fund balance.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Basis of Budgeting: Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bonds: A written promise to pay a specified sum of money, including periodic interest at a specified rate, at a specified date in the future.

Budget: A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

Capital Improvement Program (CIP): A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City’s Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long life expectancy, a fixed nature and a unit value of \$25,000 or more.

Capital Expenditures: Capital Expenditure accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year that adds a fixed asset to a business or increase the value of an existing fixed asset.

Cash Basis: Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

Certificates of Participation: A form of financing in which investors purchase a share of a lease agreement made by the city.

Committed Fund Balance: The portion of net position of governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remain legally binding unless removed in the same manner.

Commodities: Supplies and products purchased by the City.

Community Development Block Grant: Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

Contingency: An appropriation of funds used to cover unexpected or extraordinary events.

Contractual Services: Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

Department: A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

Enterprise Fund: A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditure: A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fees: A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: Net position of governmental fund (difference between assets, liabilities). The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitation, fund balance may be used to balance the subsequent year's budget.

Fund Balance Policy: Policy to maintain fund balance at a predetermined target level.

General Fund: The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bond (GO Bond): The Missouri Constitution provides that, subject to voter approval, cities may issue general obligation bonds in an amount not exceeding 10% of the total assessed valuation of the taxable property of the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Funds: This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Gross Receipts Tax: Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

Intergovernmental Revenue: Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

Internal Service Fund: This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

Levy: The total amount of taxes, special assessments or service charges imposed by a government.

Modified Accrual Basis: Basis of accounting recommended for use by governmental funds. Revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Nonspendable Fund Balance: The portion of the net position of a governmental fund that cannot be spent either because the underlying resources are not in spendable form or because the government is legally or contractually required to maintain the resources intact.

Object Code: An accounting classification which identifies the type of expenditure incurred.

Pay-as-you-go: A governmental unit that finances all of its capital outlays from current revenues rather than by borrowing.

Per Capita: For each person.

Personal Services: Payment of salaries, wages and fringe benefits to and for City employees.

Program: A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

Proposed Budget: The recommended budget presented to City Council by the City Manager.

Restricted Fund Balance: The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

Revenue: An increase in fund balance caused by an inflow of assets, usually cash.

Special Obligation Bond: The obligation typically carry higher interest than GO Bond and lease obligations.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Transfer: A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

Unassigned Fund Balance: The difference between total fund balance in a governmental fund and its nonspendable, restricted, committed, and assigned components.

Acronyms

CALOP	Commission for Access and Local Original Programming
CDBG	Community Development Block Grant
CID	Community Improvement District
CIP	Capital Improvement Program
EAP	Employee Assistance Program
EDRST	Economic Development Retail Sales Tax
EMS	Emergency Management Services
FED	Federal
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
HEO	Heavy Equipment Operator
LSBD	University City Loop Special Business District
LSV	Life Saving Vehicle
MLC	Municipal Library Consortium of St. Louis County
MSD	Metropolitan St. Louis Sewer District
NID	Neighborhood Improvement District
PGSD	Parkview Gardens Special District
SBD	Special Business District
SEMA	State Emergency Management Agency
SLAIT	St. Louis Area Insurance Trust Pool
TDD	Transportation Development District
U CITY	University City



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www.ucitymo.org