



CITY OF UNIVERSITY CITY, MISSOURI

6801 Delmar Boulevard, University City, MO 63130

314-862-6767 www.ucitymo.org



ADOPTED BUDGET FISCAL YEAR 2019

July 1, 2018 to June 30, 2019



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of University City
Missouri**

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) Presented a Distinguished Budget Presentation Award to City of University City, Missouri for its annual budget for the fiscal year beginning July 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operating guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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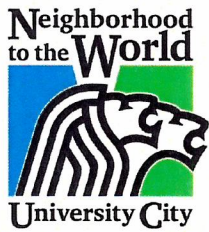


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Gregory Rose, City Manager

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

June 26, 2018

Honorable Terry Crow, City Council,
and Residents of University City, Missouri

On June 25, 2018 the Mayor and Council considered the Proposed Fiscal Year 2018 -2019 Annual Operating Budget and Fiscal Years 2019 – 2023 Capital Improvement Program as presented and made the following amends:

General Fund

Delete Dump Truck -----	(\$141,000)
Delete Dump Truck -----	(\$141,000)
Delete Utility Truck -----	(\$32,000)
Delete Pool Sedan -----	(\$18,390)
Add Dump Truck Bed -----	\$20,000
Add .5 Human Resources Director -----	\$60,000

Public Safety Fund – Prop P

Add Canine, Equipment, and Training -----	\$56,060
Add Part-time Victim Advocate -----	\$43,000
Add .5 Human Resources Director -----	\$60,000

Solid Waste Fund

Delete Refuse Truck-----	(\$260,587)
Delete Alley Dumpster -----	(\$215,000)

EDRST Fund

Authorized the transfer of \$133,000 from the EDRST Fund to General Fund to cover cost associated with hiring an Assistant to the City Manager/Economic Development Director.

FY19- 23 Capital Improvement Program

Amended the description of Project #POL-1801 to the following:

Land acquisition, design, and construction of a police substation and design of the police annex. This project will consist of purchasing property on which the police substation will reside, and design and construction of a police substation for the purpose of housing police operations. Additionally, the project will include the design of the police annex for the purpose of housing police operations.

Adopted Fiscal Year Annual Operating Budget and Capital Improvement Plan

The aforementioned amendments represent the only changes made to the Proposed Fiscal Year 2018 – 2019 Annual Operating Budget and Fiscal Years 2019 – 2023 Capital Improvement Program.

On behalf of Staff, I would like to express our appreciation for your leadership and participation in this process. We look forward to a very successful year!

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Gregory Rose', with a long horizontal flourish extending to the left.

Gregory Rose, MPA, ICMA-CM
City Manager



Gregory Rose, City Manager

6801 Delmar Boulevard, University City, MO 63130, Phone: 314.505.8534,
Fax: 314.863.9146

April 23, 2018

Honorable Terry Crow, City Council,
and Residents of the University City, Missouri:

In accordance with Article III § 19 (2) of the Charter of the City of University City, it is my honor to present the recommended balanced FY2019 Annual Operating Budget. This proposed budget includes a one year operating budget for all funds. The Proposed Capital Improvement Program FY2019-FY2023 is included in a separate document. The budget was prepared under the assumptions of loans being provided from General Fund to the Public Safety Sales Tax Fund (\$6 million) Golf Course Fund (\$500,000), and Parking Garage Fund (\$500,000) occurring in FY2018. Following are the priorities on which this proposed budget focuses:

- Economic Development
- Public Safety
- Encourage High Quality Development
- Prudent Fiscal Management
- Infrastructure
- Community Quality of Life Amenities
- Our Employees

The budget continues to be a resource-constraints budget, with revenues less than expenditures in the General Fund. Funds that are included in the budget are as follows: General Fund; Capital Improvement Fund; Park and Strom Water Fund; Public Safety Fund; Sewer Lateral Fund; Internal Services Fund; Solid Waste Fund; Parking Garage Fund; Golf Course Fund; Economic Develop Retail Sales Tax Fund; Loop Special Business District Fund; Parkview Garden Fund; and Grant Fund. While this budget reflects a conservative approach to allocating limited resources, it intends to improve service levels in several core function areas of our operations. Below is a summary of the FY 2019 Budget:

Budget Highlights

Key highlights of the budget include:

- 1) Assumes tax rates at current levels, without any increase.
- 2) Anticipates a distribution of Public Safety sales tax for the full year.
- 3) Provides funding for the construction of a new police station.
- 4) Provides funding for upgrading a Police Captain to an Assistant Chief
- 5) Provides funding for an Assistant to the City Manager – Communications
- 6) Upgrades Economic Development Assistant Director to a Director Level Position
- 7) Provides Funding for a Director of Parks, Recreation, and Forestry
- 8) Providing a 2% cost of living increase for all eligible city employees.
- 9) Funds capital budget

Budget Influences

The objectives of this budget is to maintain a high level of services with a moderate increase in revenues, and continue to implement strategies and policies articulated in the City's long-range plans and initiatives. Several factors impacting these objectives, including:

- Realistic projection of revenues and expenditures help to ensure that adequate resources will be available to meet the budgeted obligations.
- The FY 2019 General Fund balance level will continue to exceed the required level of 17% of the operating expenditures.
- The cost of living increases for all employees are budgeted at 2%, which will help retain high quality employees.
- The costs of employee benefits continue to increase, however medical will only increases by 2 percent next fiscal year.

Budget Overview

This section is intended to provide you with a summary and highlight significant expenses for the funds that have the greatest impact on our ability to provide quality services to our residents. Funds not highlighted in this section are in healthy condition

General Fund

The General Fund budget is the largest operating budget for the City as it contains the bulk of the expenses and revenues for the services we provide. The proposed budget estimates total General Fund Revenues at \$23,860,800, which includes transfers in of \$1,058,000. Transfers in to General Fund consist of the following: Solid Waste Fund (\$75,000) to cover overhead costs; EDRST Fund (\$133,000) to cover a portion of the cost of the Economic Development position; Golf Course Fund (\$150,000) to cover overhead costs; Public Safety Funds (\$300,000) to cover a portion of the increased salaries of public safety officers; and Capital Sales Tax Fund (\$400,000) to cover a portion of the cost for public safety equipment. General Fund expenses are estimated to be \$23,716,900. Highlights of the General Fund budget are as follows:

- Funds Assistant to the City Manager – Economic Development
- Funds Assistant to the City Manager – Communications
- Funds Parks, Recreation, and Forestry Director
- Funds a Part-time Construction Inspector
- Funds a Part-time Front Desk Clerk
- Funds Webcasting
- Funds Citizen Satisfaction Survey

Capital Sales Tax Fund

Although not included in the General Fund budget, capital sales tax funded projects have a significant impact on General Fund. Total revenues projected for this fund are \$2,402,000 and expenses are \$2,785,200. This fund carries a very healthy fund balance which affords the opportunity to increase spending for capital projects, while still maintaining a healthy fund balance. Aforementioned, I am recommending a \$400,000 transfer from this fund to cover a portion of the

cost of public safety capital equipment. In addition to covering a portion of the cost for public safety equipment, following is a few additional highlight of the Capital Sales Tax Fund:

- Funds Street Maintenance Program
- Funds City Facility Improvements
- Funds Space Needs Study
- Funds Morgan-Wilshire Road and Drainage Improvements
- Funds Parking Meter Replacement Program

Public Safety Sales Tax Fund

This fund was created in an effort to be fully transparent in the use of the public safety sales tax that was recently approved by voters. This fund has include a transfer to General Fund for the increased salary expenses for public safety personnel. A loan has been provide to this fund from General Fund (\$6 million) to cover the cost associated with the design and construction of a new police substation. Although not allocated, this fund will be used to cover additional expenses for salaries and benefits of our public safety personnel that are a result of the adjustments recommended by the classification and compensation study. Total revenues for this fund is \$1,700,000 with total expenses being \$1,966,200.

Solid Waste Fund

The Solid Waste Fund is an enterprise fund, which means that it is intended to operate more similar to a private sector company. I am recommending a rate analysis study as the fund is teetering on the need for subsidies from the General Fund. This fund transfer \$150,000 to General Fund to cover a portion of the overhead costs. This represents just 4 percent of revenues. It is my intention to recommend that the Council appoint a task force to work with the staff of the rate analysis. Total revenues for this fund are \$3,122,500 with expenses being \$3,385,500.

Golf Course Fund

The Golf Course Fund is a new enterprise fund being created in this budget. Total revenues for the fund are \$725,000 with expenses being \$865,800. This fund transfers \$150,000 to General Fund to cover the cost of maintenance staff and overhead. This fund will need an increase in revenues in order to reduce its reliance on General Fund subsidies.

Pension Funds

The pension funds MAY require additional support in order to remain healthy. An actuarial study is being conducted in FY18 and will provide guidance on this matter.

Other Funds

All other funds have a good fund balance and are operating as expected. You may recall, I ordered placing several projects on hold that were to be funded out of the FY2018 funds. As a result of placing these projects on hold, the Park and Storm Water Fund is projected to recover and have a small fund balance at the end of FY19.

Economic Outlook

Although this is a sustainable budget, the City continues to face uncertainty in the future. As the City is emerging out of the economic downturn, we start to see the growth of revenues such as sales tax, however the expenditures continue to rise.

City revenue estimates for sales tax and other economic related activity continue to be slightly higher than previous years; which has a significant impact on the budget. The City is operating with a very moderate projection of revenue levels and long-term projections do not demonstrate an increase in revenue of more than one percent (1%) for the next couple years.

The City's economic outlook is stable in comparison to regional trends. The City continues to identify and eliminate barriers to investment and make positive changes to enhance the environment. Over the past year, multi-family and commercial developments and planned projects continue to improve the fiscal stability of the City and provide a variety of employment opportunities and services to residents. However, additional economic diversity is needed to ensure that the City does not depend too heavily on one segment. Unique incentive programs should be developed to nurture gaps in the marketplace and retain existing businesses.

Moderate increases are expected in revenue levels. It is important to recognize the City's classification as a "pool city" and that retail performance will continue to be entangled with other jurisdictions in the near future.

The City still has significant financial challenges ahead in continuing to provide the current quality of City services and significant improvements to the City's infrastructure which includes streets, curbs and sidewalks. The ongoing support of city residents, City Council and city staff will ensure that University City continues to enjoy a high level of municipal services.

This proposed budget represents a fiscally responsible plan for addressing the current and long-term public service needs of the citizens of University City while preserving the financial strength of the City. Therefore, it is important that we exercise financial prudence and closely monitor financial trends during these uncertain and changing economic times in order to manage the City's resources into the future.

Conclusion

Through upcoming meetings with City Council, review processes, inquiry and response dialogue, and public participation will certainly improve this proposed budget. The final budget will be the operational guidance that moves the City forward.

Special acknowledgement, recognition and appreciation is given to the City Department Directors and the staff for their preparation of thoughtful budget contributions that form the basis of this budget. I would like to offer a special recognition to Finance Director Tina Charumilind for her hard work in putting this document together.

Respectfully submitted,



Gregory Rose
City Manager

Principal Officers

Mayor

Terry Crow

City Council

Steve McMahon
Ward One

Jeff Hales
Ward One

Paulette Carr
Ward Two

Tim Cusick
Ward Two

Bwayne Smotherson
Ward Three

Stacy Clay
Ward Three

City Manager

Gregory Rose

City Attorney

John Mulligan, Jr.

Director of Finance

Tina Charumilind

Director of Public Works and Parks

Sinan Alpaslan

Police Chief

Larry Hampton

Interim Director of Planning and Development

Rosalind Williams

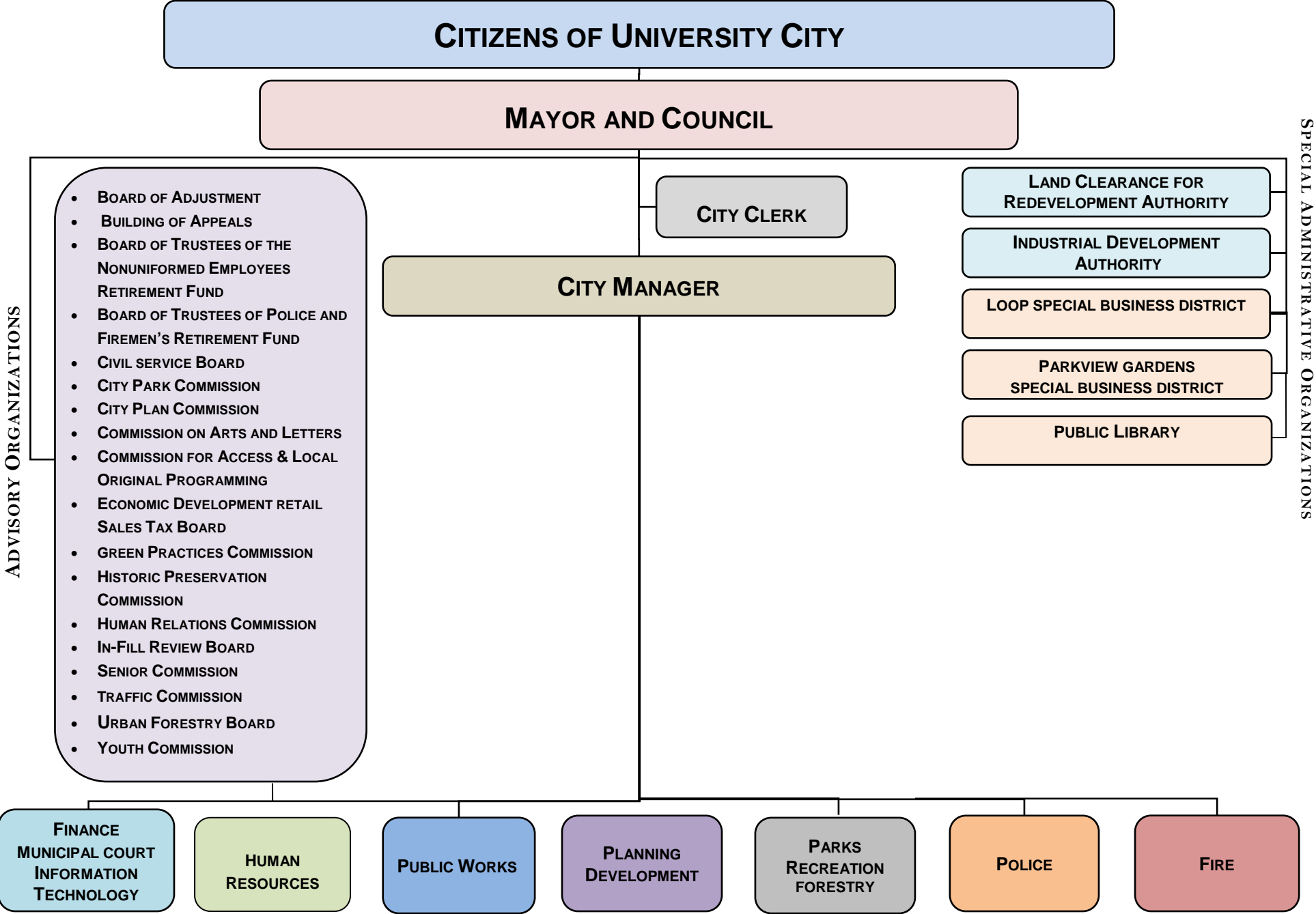
Acting Fire Chief

William Hinson

City Clerk

LaRette Reese

GOVERNMENT OF THE CITY OF UNIVERSITY CITY, MISSOURI





EXECUTIVE SUMMARY

The City is an inner-ring suburb on the western boundary of the City of St. Louis, Missouri. The City is located in St. Louis County. It ranks third and sixth with respect to total population and assessed valuation in St. Louis County. The City was founded by Edward Gardner Lewis and was incorporated in 1906.

The form of government established by Charter is Council-Manager. The City Council is the legislative and governing body of the City. It consists of six Council members and the Mayor, all of whom are elected by the residents of the City. Council members are elected from three wards to serve four-year staggered terms. The Mayor is elected at large and serves a four-year term. The City Council and Mayor appoint the City Manager and City Clerk, and enact legislation to protect the health, safety, and general welfare of the citizens of the City. The City Manager directly supervises all City government agencies and departments, except the Library, while also serving as chief advisor to the City Council. The City is considered a residential community with a diverse population. There are approximately 35,400 residents (U.S. Census Bureau 2010) and 18,000 housing units in the City. The population density is 6,000 inhabitants per square mile. The area of the City is approximately 6 square miles. The City provides a full range of municipal services for its citizens. These include public safety (police and fire), streets, sanitation (solid waste), culture and recreation, public improvements, community development, and general administrative services.

Economic Condition and Outlook

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment the City operates within.

- **Local economy.** Known for a diverse mix of retail and restaurant establishments and cultural activities, the City is a regional destination in the St. Louis region. It is located north of Washington University Saint Louis, west of the City of St. Louis, and near major transportation corridors making access to City attractions convenient. Most commercial development is located along two major thoroughfares; Olive Boulevard and Delmar Boulevard. These two roadways run parallel to each other, traversing the City from East to West. The City's economy is also supported by secondary business districts and neighborhood serving commercial districts. The City is fully landlocked and developed as a stable residential community with a large variety of housing types that contribute to growth in residential and commercial assessed values. The City's future growth continues to in the development and redevelopment of business and residential areas.
- **Long-term Financial Planning.** Each year the City updates its five-year capital improvement plan. Projects totaling over \$25.5 million are planned for the fiscal years 2019 through 2023. The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required. The bonds are paid back within a period not to exceed the expected useful life of the project. Projects for which bonds have been issued include expansion and renovation of the city's recreational facility, renovation of City Hall and renovation of Fire Station #2. A general obligation property tax levy repays a small issuance of debt related to City Hall renovations. The City paid off general obligation bonds in March of 2015. The parking garage revenue is used to repay a portion of the debt. Started in September 2015, the remainder and majority of the debt are paid by capital improvement and park and storm water sales tax revenues.

As state on page vi, the City is a "pool city" and greatly benefit from the pool. If the County sales tax distribution formula is modified due to other pool city challenges the Missouri's constitution, the City has experienced the negative financial impacts of approximately \$80,000 and \$107,000 in FY 2017 and FY 2018, respectively .

BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services provided by the City of University City and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the City puts into developing a budget.

Budget Message

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

Budget Document Changes

The City strives to simplify and enhance the budget document for readability and also to enhance understanding of the information. FY 2019 is the third year that contains substantial changes to the General Fund revenues and expenditures. Below is the listing of reorganization and informational items for the FY 2019 budget.

1. The City has separated the Parks division from Public Works and Recreation from Community Development; combined the two and created a new department as Parks, Recreation and Forestry.
2. The City has created a new special revenue fund, which started in FY 2019:
 - Public Safety Sales Tax – This fund is used to account for a revenue resource from one-half cents Public Safety Sales Tax passed by voters in April 2017.
3. The City has converted a golf course operation that used to be a division in Public Works and Parks to an enterprise fund. This operation is part of Parks, Recreation and Forestry Department.
4. The City has established two capital project funds, which started in FY 2016:
 - Capital Improvement Sales Tax – This fund is used to account for a revenue resource from the one-half cents Capital Improvement Sales Tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.
 - Parks Sales Tax – This fund is used to account for a revenue resource from the one-half cent Parks Sales Tax passed by voters in November 2001. All parks and recreation activity is tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012 is made from revenue generated within this fund.
5. In September 2015, the City started outsourcing ambulance services to Gateway Ambulance Service LLC. This transition decreased a significant amount of revenue and related expenditure in

Fire Department. During the budget study session, the majority of City Council considers to re-institute of Fire Department Ambulance service in the near future.

6. In May 2017, the City started outsourcing pool operations management to Lifeguard Limited. This transition will guarantee the City's significant staffing needs are met. The City's swim season runs from Memorial Day weekend through the second week in September, which is longer than any other municipal pool. In addition, the hours are extended daily through 8:00pm. This extend operation was implemented at the request of University City residents. The outsource company can provide better resources than the in-house management.

Account Changes

As stated above in the budget document changes, the City changed the accounting for Golf Course operation from a program in Governmental Fund to be a newly created Enterprise Fund, effective July 1, 2018 (FY 2019).

Started in FY 2011, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be allocated to all other departments within the General Fund via the Internal Service Fund (Fleet Fund). In addition, this enterprise fund also has its own bank account effective in December 2014.

In FY 2012, Tax Increment Financing Fund for Olive Central was dissolved. The properties were transferred to the City and were being held for resale to the developers. These properties are worth \$570,000 at the end of FY 2017.

University City Public Library was reclassified as discretely presented component units effective in FY 2014. For the fiscal year ended June 30, 2014, its statement of net position and activities are presented accordingly. The Board of Trustee approves its annual budget. The Library's budget is also included here as information only.

READER'S GUIDE

The FY 2019 Budget Document represents the fiscal year observed by the City of University City, July 1, 2018 through June 30, 2019 (FY 2019). The document is prepared in a format that strives to reduce the level of difficulty for readers not familiar with municipal budgeting systems, yet still provides comprehensive information useful in communicating the overall financial direction and policies of the City of University City. The following pages provide additional narrative, graphics, and financial data at summary and detailed levels in an attempt to assist the reader. The City's annual budget serves as a communication device, a policy document, a resource allocation and accountability tool, and a management tool. Each section of the document and its contents are described below:

Introduction – Provides a profile and brief history of the City including information regarding the local population, climate, and economy. In addition, this section describes the operating structure of the local government, identifies key municipal facilities, and provides a list of current city officials, as well as an organizational chart.

Budget Summary – Describes the budget process, fund structure, and basis of accounting used in the budget document. It also provides a budget message regarding the opportunities and challenges facing the organization, an assessment of the major revenues and expenditures, and various citywide budgetary statements. This section also includes analysis into how the budget relates to adopted key performance areas and goals.

Fund Summaries – The City operates several funds, each with its own appropriated budget. This section provides a statement of purpose and budget summary for each of the City's funds.

Personnel Summary – Full-Time, Part-Time and Full-Time Equivalency (FTE) by department and program.

Department Summaries – The City is organized by department, and as such each department has an authorized expenditure budget, which it must follow. Information for each department including goal statements, descriptive narratives, divisions thereof, and Full-Time Equivalency (FTE) levels are presented in this section. Capital outlay expenditures are shown in the **Capital Improvement Plan** section.

Budget Detail – This section provides a detailed line-item budget sheet for all City departments and/or divisions thereof.

Capital Improvement Plan – This section provides a detailed account of each capital improvement project proposal including descriptions, estimated costs, and anticipated operational impacts.

Appendix –Miscellaneous information that may be useful to readers such as financial policies, a personnel summary, and a glossary of terms and acronyms, are included in this section. The resolution adopting the budget is also included at the end of this section.

BUDGET PROCESS

The annual budget process is designed to meet the requirements of the charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1st and ends on June 30th of the following year. The proposed budget period will be from July 1, 2018 to June 30, 2019 or as referred to in this document, Fiscal Year 2019 (FY 2019).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director is responsible for the preparation of individualized program budget requests and some of the personnel services expenditures. The Director of Finance is responsible for preparation of revenue estimates. Budget requests are submitted to the City Manager who may request additional information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the City Council.

The City Manager holds a public hearing prior to the finalization of the proposed budget to receive comments from the public on the formation of the budget. After receiving the draft budget, the City Council will hold budget work sessions to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearings and meetings is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at www.ucitymo.org.

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.

BUDGET CALENDAR FY 2019

DATE	ACTION	PERFORMED BY
January 17, 2018	Hold public Budget Meeting for citizen input	City Manager
February 1, 2018	Budgeted salaries increases are provided to City Manager and Department Directors	Finance
February 9, 2018	Submit completed Capital Improvement Program (CIP) forms to Finance	Department Directors
February 19-23, 2018	Entering Department budgets and submit program indicators to Finance	Department Directors
March 21-30, 2018	Conduct Department meeting with Director presenting Proposed Budget	City Manager Department Directors
April 16, 2018	Follow up budget meeting with Department Director	City Manager Department Directors
April 26, 2018	Submit Proposed Budget to City Council	City Manager
June 11, 2018 (Council Meeting)	Hold official public hearing on FY 2019 Budget	City Council
June 18, 2018	Hold Council Budget Study Sessions	City Council City Manager Department Directors
June 25, 2018 (Council Meeting)	Adopt FY 2019 Budget and CIPs	City Council
July 1, 2018	Begin Fiscal Year 2019	All
August 1, 2018	Distribute final printed budget document	Finance

BUDGET SUMMARY

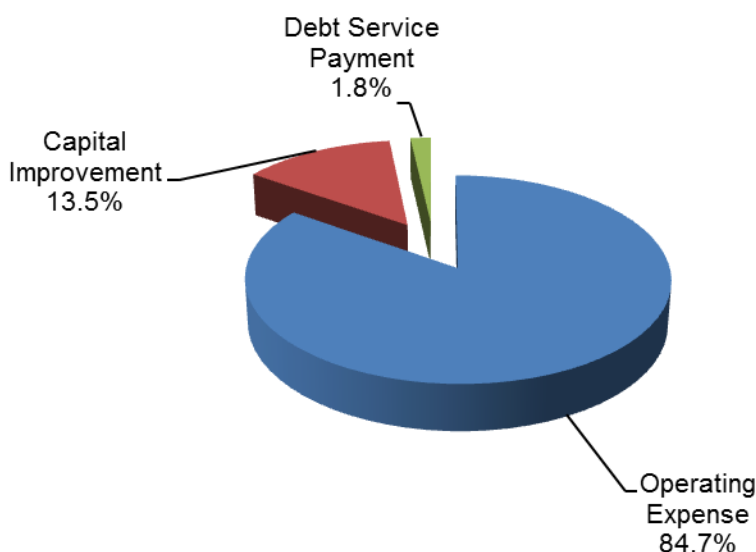
The annual budget for the City of University City is divided into three major components that include all appropriations for the City is explained below:

1. The *operating budget* finances the day-to-day provision of City services totals \$32.6 million.
2. The *capital improvement budget* funds the construction of city facilities, such as City Hall, Police and Fire stations, in addition to the construction of roads, public amenities and other infrastructure throughout the City. The program totals \$6.1 million, which includes \$958 thousand from grants.
3. The *debt service budget* is used to repay money borrowed by the City, primarily for capital improvements, and amounts to \$0.8 million. This total is a combined total expenditure from the General Fund, Capital Improvement Sales Tax Fund, Park and Storm Water Sales Tax Fund and Enterprise Fund (Public Parking Garage). The City does not have budget for Debt Service Fund due to the General Obligation Bonds Series 2005 was paid off in FY 2015.
4. The *operating transfer in and transfer out* between General Fund and other funds mostly for overhead cost. The details of transfers are presented in the Combined Statement of Revenues, Expenditures and Fund Balance. The transfers in is offset with transfers out, as such they will not have any impact to the total operating expenditures.

The total budget, including all four components, is \$38.4 million for FY 2019. This represents an increase of \$2.3 million from the FY 2018 total budget. This is primarily due to the project for Police Station construction of \$1.3 million.

As you can see from the pie chart below, the operating (84.7%) and capital improvement (13.5%) appropriations account for 98.2% of the total appropriations. Debt Service is accountable for 1.8%. Operating budget is discussed on the following page. The Capital Improvement Program can be found in the last section of this budget book.

**City of University City
Total FY 2019 Appropriation**



Operating Budget

The development of University City's FY 2019 budget was an open process designed to reflect the needs and desires of the community.

In November, the Finance Department initiated the budget input process for FY 2019, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issue to address in developing the FY 2019 budget was the economy and the impact it was having on the City's resources to fund services to the community. One effect was the possible change in the 1% countywide sales tax distribution, due to not only a reduction of University City population based upon the latest census figures, but also a methodology and formula calculation change to the distributed amount. FY 2019 represents the sixth straight year that revenue resources have been moderately increased for the General Fund while demand for city services has remained steady or increased in some areas (e.g., a plan to renovate or construct the new police building), while City property tax revenues have stabilized and are projected to have a slight decrease.

As part of the FY 2019 budget development process, departments proposed reductions to their ongoing General Fund base operating budgets for non-salary related items. Each Department Director reviewed all the proposed reductions to ensure core services would continue to be provided, particularly those related to public safety services, as defined by City Council strategic goals.

The entire management team met in January and February to develop the City Manager's recommended budget.

Public Hearing on FY 2019 Budget

A public session was held on January 17, 2018 and April 26, 2018 to discuss the pertinent issues surrounding the FY 2019 operating, capital and debt service budgets. The City Manager has included additional funding in some areas, such as adding Assistant to the City Manager for Economic Development and Communications, Director of Parks, Recreation and forestry and a couple part time positions. The council study sessions were held on April 26th and June 11th. The official public hearing was held on June 11, 2018.

Short Term Factors and Budget Guidelines

The objectives of this budget are to preserve the current level of services with declining revenues while making progress towards and implementing the City's long range plans. Significant assumptions include:

- Moderate, but realistic projection of revenues and expenditures. Moderate projections help ensure that adequate resources will be available to meet budgeted obligations.
- Slight increase in assessed value of the properties in the City has resulted in a higher tax rates. The new construction resulted in the increase of property tax revenue.

- FY 2019 General Fund excess of expenditures over revenues is offset by transfers in from other funds such as Capital Improvement, Park and Storm Water and Economic Development Sales Tax.
- Cost of living adjustments (COLA) for all employees are budgeted at 2% increase.
- Employee benefits continue to increase specifically for medical insurance and pension contributions.
- Major fees are reviewed and adjusted as needed.

Budgetary Basis of Accounting

Basis of accounting refers to revenues and expenditures or expenses recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The City uses the current financial resources measurement focus and the modified accrual basis of accounting for financial reporting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term “available” is defined as collectible within the current period or soon enough thereafter to be used to pay liabilities for the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting.

Relationship between Budgetary and GAAP Basis

The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except for the fiscal year end. During the year, the departments monitored their budgets through reports generated by financial system which is maintained on the same basis as the adopted budget. The differences between the budgetary basis and GAAP are as follows:

- Some specific expenditures, such as compensated absences, are not recognized for budgetary purposes but are accrued.
- Principal payments on long-term debt within the Proprietary Funds are applied to the outstanding liability on a GAAP basis as opposed to being expended on a budget basis.

Amending the Budget

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation of \$38.9 million for FY 2019. However, the City Manager may approve the transfer of any unencumbered appropriation balance or portion thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City’s financial system.

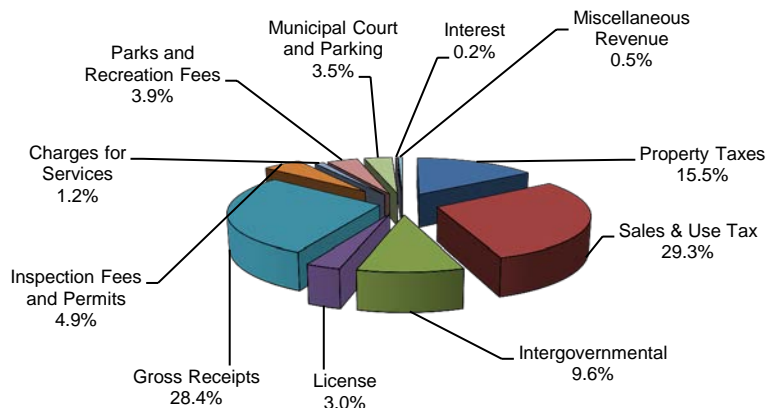
FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has six (6) main categories of funds: General Fund, Special Revenue Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of fourteen (14) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, parking fees, and golf course fees just like any other business would do.

The City also has the following funds which are not budgeted at this time: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund is a major fund that provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental revenue, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees, municipal court and parking, and miscellaneous revenue.



The largest single source of revenue is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax and fire services, combined total is approximately 29.2%. The next largest single source is Gross Receipts Tax, or Utility tax, at 28.4%, followed by Property tax at 15.5%, Intergovernmental at 9.6%,

Inspection Fees and Permits at 4.9%, and Park and Recreation fees at 3.9%. The General Fund is also projected transfer in of \$1,058 thousand from other funds.

Special Revenue Fund Group: *Sewer Lateral (Fund 05)*

This fund provides assistance to residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 2019, this fund projects revenue and expenditures in the amount of \$576,000 and \$576,000, respectively. With this projection, the Sewer Lateral Fund will have a balanced budget for FY 2019.

Economic Development and Sales Tax Fund (Fund 11)

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006 to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City. The FY 2019 projected revenue for this fund is \$703,400.

Public Safety Sales Tax Fund (Fund 15)

In April 2017, St. Louis County imposed a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. The City created the separate fund to track revenue distributed by State. The FY 2019 projected revenue, expenditures and transfer out to the General Fund for this fund are \$1,700,000, \$1,799,300 and \$300,000, respectively.

Grant Funds (Fund 22)

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to comply with the specific financial and reporting requirements of each grantor agency. For FY 2019, the City anticipates the total awards from all sources in the amount of \$1,077,700 including \$25,000 from CDBG for the police overtime.

Capital Project Funds:

Capital Improvement Sales Tax Fund (Fund 12)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for an approximately 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs) as well as the City's capital projects for annual infrastructure maintenance. The FY 2019 projected revenue, expenditures and transfer out for this fund are \$2,402,000, \$3,197,800 million and \$400,000, respectively. This fund was presented as a major fund in FY 2017 CAFR.

Park and Storm Water Sales Tax Fund (Fund 14)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Park and Storm Water sales tax passed by voters in November 2001. This revenue is used to pay for an approximately 35% of principal and interest payments on Certificates of Participation Series 2012 (COPs) as well as the City's capital projects for annual park and storm water maintenance. The FY 2019 projected revenue and expenditures for this fund are \$1,301,000 and \$1,413,400, respectively. This fund was presented as a major fund in FY 2017 CAFR.

Fiduciary Funds (For information only):

Police and Fire Pension Fund (Fund 03)

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from property tax levy at the rate of \$0.157, \$0.142 and \$0.195 for residential, commercial and personal, respectively.

Non-Uniformed Pension Fund (Fund 10)

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.

Enterprise Funds:

Solid Waste (Fund 08)

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through the fees paid by sanitation customers (both residents and businesses). The City implemented the five (5) cycled billing in FY 2013. Revenues are collected on specific months based on the route of services. In 2016, the City increased these fees by 12%. The projected revenue and expenditure for FY 2019 are \$3,122,000 and \$3,263,600 for operation and leaf collection, respectively.

Parking Garage (Fund 27)

This fund provides operations and administration of the 98-space University City Parking Garage in the Loop Special Business District. Funds are also used to pay approximately 14% of the Certificates of Participation, Series 2012. In FY 2019, the debt payment was scheduled to be \$77,000 for principal and \$1,282 for interest. The revenues and expenditures are projected to be \$161,200 and \$158,500, respectively. The source of revenue comes from the rental of ground floor retail space and parking revenues.

Golf Course (Fund 28)

The Golf Course Fund is a new enterprise fund being created first time in FY 2019. This fund provides operations and administration for the municipal golf course at Ruth Park. In FY 2019, the revenue, expenditures and transfer out are projected to be \$725,000 and \$715,800 and \$150,000, respectively. The source of revenue comes from the green fees, driving range and Pro Shop.

Internal Service Fund:

Fleet Management (Fund 02)

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel purchased for City vehicles. City departments pay for these services on an actual usage basis. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks and other technology related equipment. In FY 2019, this fund anticipates total revenue and expenditures of \$1,559,900 and \$1,534,000, respectively.

Component Units:

Library (Fund 06)

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2018 are \$0.245 for residential, \$0.225 for commercial and \$0.280 for personal. The FY 2019 projected revenue for the Library is \$1,839,100 and projected expenditure is \$1,839,100 (including the \$4,000 transfer out to the General Fund for administrative charges). With this projection, the Library will have a balanced budget.

University City Loop Special Business District (Fund 18)

The City established this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City, referred to as the Loop. The projected revenue for FY 2019 is \$215,000. This is a combination of property taxes, business license fees, donations and transfer from Economic Development Sales Tax Fund. The property tax rates for 2018 are \$0.404 and \$0.455 for residential and commercial, respectively.

Parkview Gardens Special Business District (Fund 19)

The City established this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of a SBD of the City. The projected revenue for FY 2019 is \$95,300 which mainly from property taxes. The projected expenditure is \$94,800. The property tax rate for 2018 are \$0.525 and \$0.850 for residential and commercial, respectively.

FUND BALANCE

Fund balance is net position of governmental fund, a difference between total assets and liabilities. The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitation, fund balance may be used to balance the subsequent year's budget.

The table below display the status of fund balance of each fund for FY 2019 Budget as percentage of the budgeted expenditures including transfers out:

Fund	FY 2019 Revenues	FY 2019 Expenditures	FY 2019 Transfer In (Out)	Surplus (Deficit)	Beginning Fund Balance	Ending Fund Balance	% of Ending Fund Balance to Expenditures
General	22,803	23,744	1,062	121	7,979	8,100	36%
Capital Improvement Sales Tax	2,402	3,198	(400)	(1,196)	1,995	799	22%
Park and Storm Water Sales Tax	1,301	1,413	-	(112)	200	88	6%
Public Safety Sales Tax	1,700	1,799	(300)	(399)	6,800	6,401	305%
Grants	1,078	1,078	-	-	-	-	0%
Library	1,839	1,835	(4)	-	1,001	1,001	54%
Solid Waste	3,123	3,264	(75)	(216)	263	47	1%
Parking Garage	161	159	-	2	500	502	316%
Golf Course	725	716	(150)	(141)	500	359	41%
Loop Business District	75	142	75	8	96	104	155%
Parkview Gardens Special District	95	95	-	-	90	90	95%
Economic Development Sales Tax	703	494	(208)	1	1,235	1,236	176%
Sewer Lateral	576	576	-	-	99	99	17%
Total	\$ 36,581	\$ 38,513	\$ -	\$ (1,932)	\$ 20,758	\$ 18,826	49%

REVENUES AND EXPENDITURES MATRICES

Below is the table illustrates all type of revenue sources generated in the City of University City and relationship to all funds including General Fund. For example, General Fund records 1% of County-wide sales taxes and local use tax. The City anticipates a full year of additional ½ % of County-wide sales tax for public safety in FY 2019. This new source of revenue in a separate special revenue fund. Economic Development Sales Tax Fund records ¼ % sales tax, Capital Improvement and Park and Storm Water Sales Tax Funds record ½ % sales tax, respectively. Library, Loop Business and Parkview Garden levied the real and personal property taxes.

ANNUAL OPERATING BUDGET

REVENUES MATRIX

Revenues	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Solid Waste, Parking Garage and Golf Course	Library, SBD Loop, Parkview Garden
Sales Taxes	✓		✓	✓	✓	✓		
Local Use Tax	✓							
Property Taxes	✓	✓						✓
Motor Fuel & Gasoline Tax	✓							
Gross Receipts Tax	✓							
Grant				✓	✓		✓	✓
License	✓							✓
Inspection Fees and Permits	✓							
Charges for Services	✓						✓	
Parks and Recreation Fees	✓						✓	
Municipal Court and Parking	✓							
Interest	✓		✓	✓	✓			
Miscellaneous	✓							

The following table illustrates the relationship between functional units, major funds, and non-major funds. For example, Finance Division allocates staff labor hours to Solid Waste Fund and Library, Special Business District, Loop and Parkview Garden, and Engineering Division in Public Works Department allocates staff labor hours to Sewer Lateral, Capital Improvement Sales Tax, Park and Storm Water Sales Tax and Solid Waste Funds.

ANNUAL OPERATING BUDGET

EXPENDITURES MATRIX

Expenditures	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Solid Waste, Parking Garage and Golf Course	Library, SBD Loop and Parkview Garden
Legislation	✓							
General Administration:								
City Manager's Office	✓							
Human Resources	✓							
Administrative Services:								
Finance	✓						✓	✓
Information Technology	✓							
Municipal Court	✓							
Police	✓							
Fire	✓							
Public Works :								
Engineering	✓	✓					✓	
Facilities Maintenance	✓							
Street Maintenance	✓			✓				
SW - Admin	✓				✓		✓	
SW - Operation							✓	
SW - Leaves Collection							✓	
Planning and Development:								
Administration	✓							
Parks, Forestry and Recreation:	✓							
Park and Forestry Maintenance	✓				✓			
Golf	✓				✓		✓	
Recreation:								
Community Center	✓							
Aquatics	✓							
Centennial Commons	✓							
Economic Development			✓					
Public Parking Garage							✓	
Library								✓
SBD Loop								✓
SBD Parkview Garden								✓

STRATEGIC GOALS AND OBJECTIVES

The Strategic Goals and Objectives are the main focus of all City's department during this time period. They highlight the City's challenges and some uncertain influences during the economic recovery times. Each goal may require multiple years to accomplish based on the limitation of the City's resources.

1. Focus on Commercial and Retail Development

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard and I-170.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop. Assist with the formation of a Community Improvement District.
- Complete long-range planning efforts; implement where appropriate



2. Preserve and Stabilize Neighborhoods; Encourage Growth



- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
- Continue proactive efforts to ensure properties are well maintained.
- Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

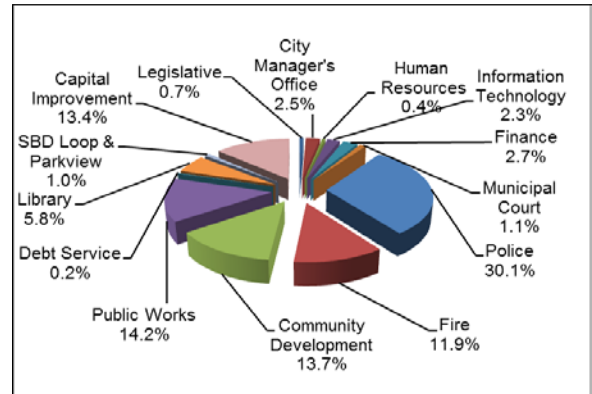
3. Financial Stability and Long Term Vitality

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to "pay as you go"
- Maintain the level of the General Fund's fund reserve not only at the recommended level but also build up for the future spending if needed



4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.



5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century

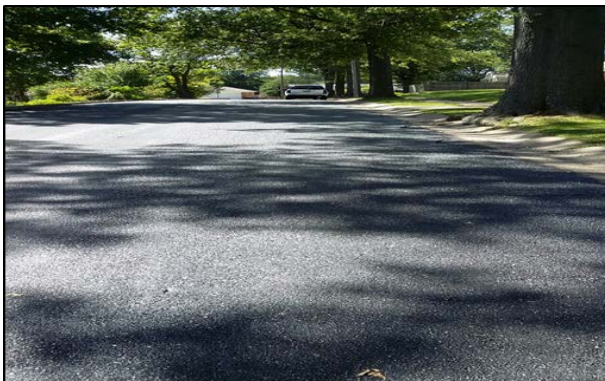


City Council

- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.

6. Focus on Infrastructure

- Maintain and enhance transportation infrastructure to provide safely accessible and acceptable levels of service and accommodate all modes of travel.
- Provide responsible municipal services efficiently and cost effectively.
- Update and maintain park infrastructure to provide safely accessible places for recreation.
- Upgrade to and maintain compliance of all municipal operations with Federal, State, and local laws and regulations.
- Coordinate municipal operations with other jurisdictional public agencies and utilities for health, welfare and safety of the public.



7. Public Safety

- To prevent and repress crime.
- To detect criminal activity and apprehend offenders.
- To protect life and property.
- To facilitate the safe movement of people and vehicles.
- To assist those in danger, those who cannot care for themselves, and those in need of assistance.
- To protect individual constitutional rights.



FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to establish guidelines for the fiscal stability of the City. In addition these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
 - a. A budget message describing the important features of the budget and major changes from the preceding year;
 - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
 - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure;
 - d. The amount required for the payment of interest, amortization, and debt service charges on any debt of the city;
 - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.

Revenue Policy

- 1) The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.

Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.
- 2) The City maintains its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e. measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports in accordance with GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the annual budget at the appropriate times.

Operating Budget Policy

- 1) When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The City will maintain a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The City will aggressively seek regional, state and federal grants to support capital and special projects.
- 5) The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The City will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to maintain a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.

Capital Budget Policy

- 1) The City will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) All projects included in the FY 18 annual budget should have: a) current condition and/or justification of the need of the project, b) a timeframe to determine various anticipated phases of the project, c) financial implication, d) increase or decrease ongoing maintenance cost that has impact to the operating budget.

Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The City will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.

Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The City limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

Reserve Policy

The City will maintain an unreserved fund balance in the General Fund which represents 17% of annual expenditures.

Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011 financial statements and all subsequent annual financial statements until superseded.

The City of University City has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components are the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The portion of a governmental fund's net assets that are not in a spendable form (i.e. inventory and prepaid) or are required to be maintained intact.
- 3) Restricted fund balance - The portion of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e. grant revenue).
- 4) Committed fund balance - The portion of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e. encumbrances).
- 5) Assigned fund balance - The portion of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

Bonded Debt Schedule

The City of University City's Long-term debt includes Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness. The general obligation bonds are to be liquidated by the Debt Service Fund supported by a property tax levy, and the special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

General Obligation Bonds

The City currently does not have outstanding GO Bonds. However, the City may consider issuing one in the near future for a purpose of construction the new police facility. Limitations for bonding capacity are set by state statutes. The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2018, the City's assessed value is \$659 million, this would allow the City to borrow approximately \$66 million.

Special Obligation Bonds

These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The current outstanding debt on these bonds is \$155,000.

Certificates of Participation

Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City's public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City's Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, furnish and equip the City's police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City's Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City's public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%. The current outstanding debt is \$1,890,000.

For the Years Ended June 30	Special Obligation		Certificates of Participation		Total
	Principal	Interest	Principal	Interest	
2019	50,000	6,400	795,000	33,922	885,322
2020	105,000	4,200	1,095,000	20,805	1,225,005
	\$ 155,000	\$ 10,600	\$ 1,890,000	\$ 54,727	\$ 2,110,327

Fraud Policy

The City of University City is committed to protecting its revenues, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees, to gain by deceit, financial or other benefits. Examples of fraud and misuse of City assets include but are not limited to:

- 1) Embezzlement
- 2) Misappropriation, misapplication, destruction, removal, or concealment of City of University City property.
- 3) Alteration or falsification of documents (checks, time sheets, contractor agreements, purchase orders, other financial documents) or computer files
- 4) Misappropriation or misuse of City of University City resources, such as funds, supplies, or other assets such as inventory, furniture, fixtures, or equipment
- 5) Authorizing or receiving compensation for goods not received or services not performed.
- 6) Authorizing or receiving compensation for hours not worked.
- 7) Unauthorized use of City of University City logos and trademarks

Interfund Loan

In May 2018, City Council approved a using of interfund loan as opposed to due to-from. Interfund loans will be properly accounted for. All interfund loans and repayments will be promptly recorded in the city's financial system. Interfund loans receivable and interfund loans payable will be reconciled on a quarterly basis. Payables and receivables should be in balance at all times.

Interfund loan payments do not affect revenues or expenditures. The original interfund loan and repayments of the loan are recorded as non expenditure disbursements and nonrevenue receipts. Revenues and expenditures are not affected by the payment or repayment of interfund loans. Loan interest on an interfund loan will be recorded as revenue to the loaning fund and an expenditure of the fund receiving the loan. Loan interest payments are treated as quasi-external transactions.

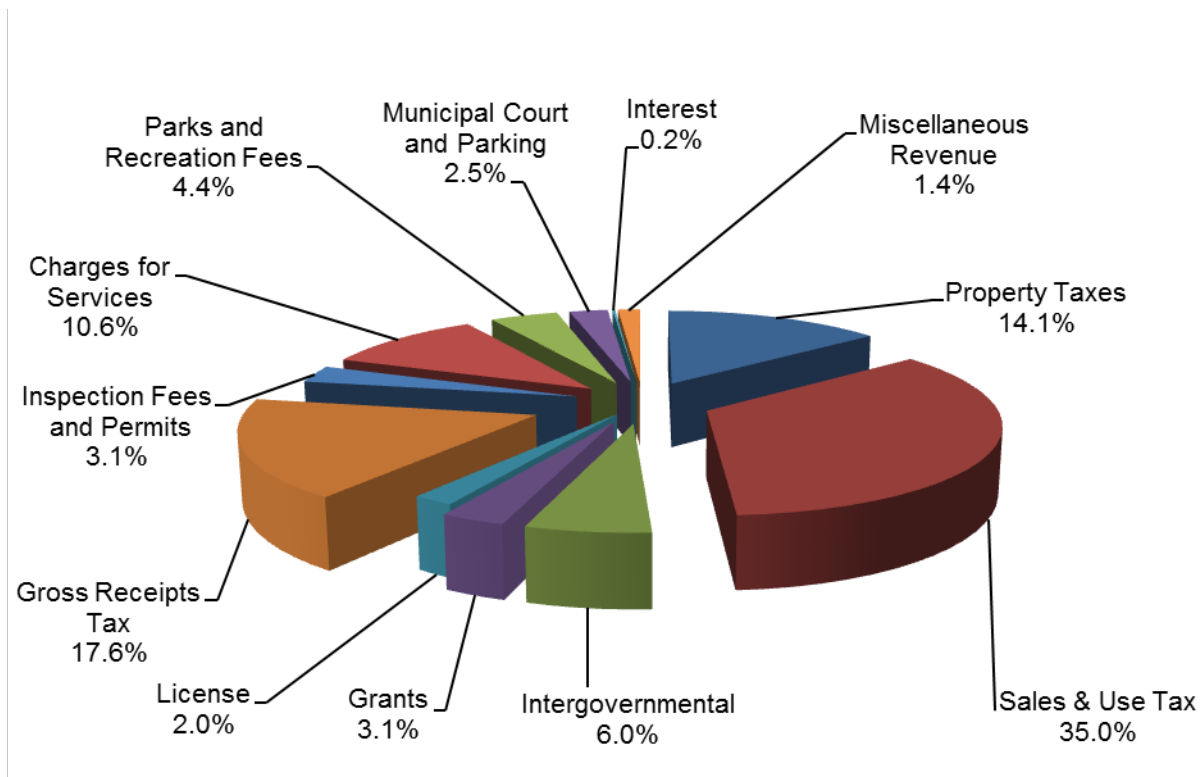
At the end of FY 2018, the General Fund lend the specific amounts to Public Safety, Parking Garage, Golf Course and Park and Storm Water Sales Tax Fund as shown below.

Lending Fund	Borrowing Fund	Amount	Purpose	Interest Rate	Term (Year)
General Fund	Public Safety Sales Tax	\$ 6,000,000	Police Station Design and Construction	1.25%	12
General Fund	Parking Garage	500,000	Operations	1.25%	10
General Fund	Golf Course	500,000	Operations	1.25%	10
General Fund	Park and Storm Water Sales Tax	200,000	Projects in progress	1.25%	5

REVENUES

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Internal Service Fund and the Fiduciary Funds are not included, because they do not represent resources received from outside sources.

	Amount	Percentage
Property Taxes	\$ 5,210,500	14.1%
Sales & Use Tax	12,768,400	35.0%
Intergovernmental	2,193,700	6.0%
Grants	1,137,700	3.1%
License	745,000	2.0%
Gross Receipts Tax	6,469,300	17.6%
Inspection Fees and Permits	1,125,000	3.1%
Charges for Services	3,876,500	10.6%
Parks and Recreation Fees	1,617,000	4.4%
Municipal Court and Parking	915,500	2.5%
Interest	58,500	0.2%
Miscellaneous Revenue	525,300	1.4%
Total Revenue	\$ 36,642,400	100.0%



The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 2019 are based on estimates through the end of the fiscal year.

SALES TAX

Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the option of choosing either method on some types of sales taxes, and on other types the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

Municipal Sales Tax:

The City of University City receives a share of a county-wide one-percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities

in St. Louis County and the unincorporated areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 2012 due to the City faced a 5.0% decrease in population from 37.4 thousand to 35.4 thousand based on the 2010 census.

Based on the economy recovery in the region, and the completion of Trolley project, this sales tax is projected to increase from FY 2018 budget.

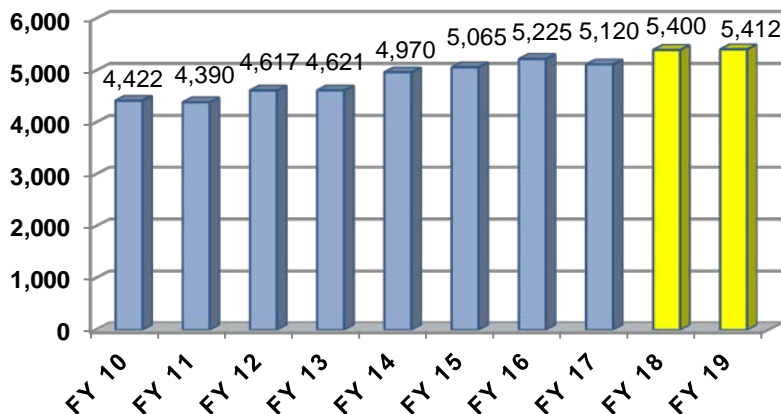
Some municipalities proposed to modify the formula in order to retain more sales tax revenue generated

locally and share less with others through the pooled distribution. The alteration to the pooled distribution formula was successful, the City's revenue would be directly affected in the future years.

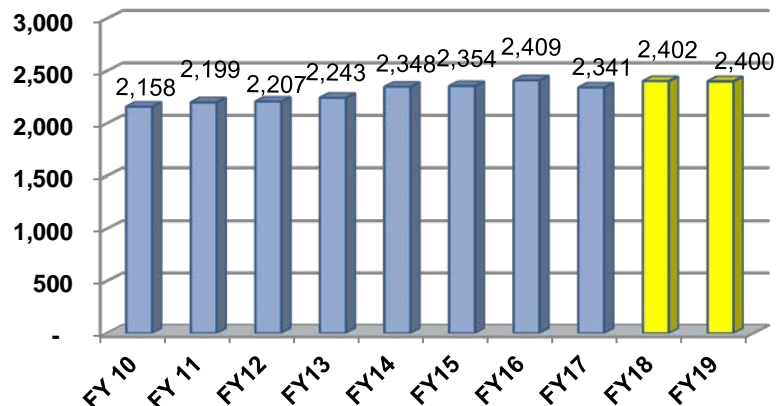
Capital Improvement Sales Tax:

In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have an option as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The City shares 100% of the generated revenue with all other pooled cities and St. Louis County (Ordinance 6056 adopted in June 1996). The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. This sales tax is projected to be flat with last year budget.

**Municipal Sales Tax
10-Year History
(In Thousands)**



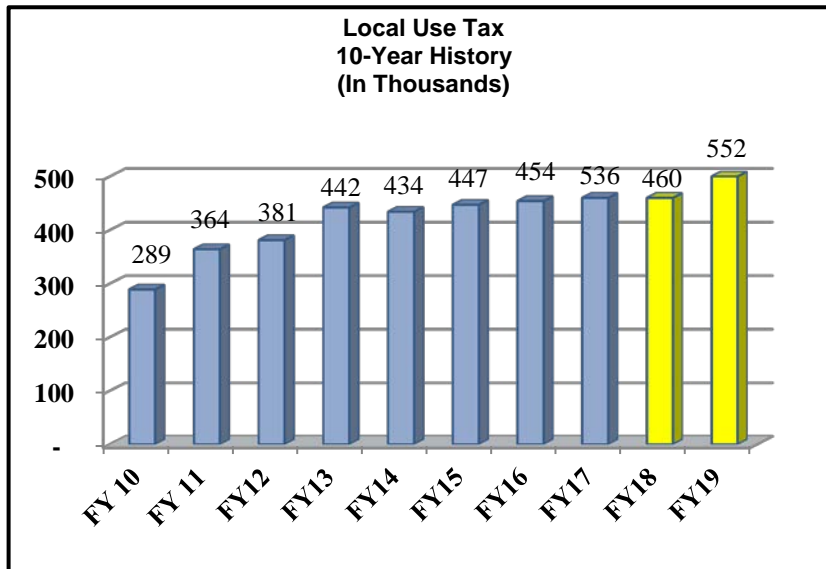
**Capital Improvement Sales Tax
10-Year History
(In Thousands)**



Started in FY 2016, this revenue is recorded in Capital Improvement Sales Tax Fund. Growth in this revenue source had been small, but steady over the past few years, until the recent economic downturn which caused sales tax receipts to be less in FY 2010 and 2011. In FY 2016 the economy seemed to grow at a modest pace, and this revenue has increased moderately.

Local Use Tax:

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an additional of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City.

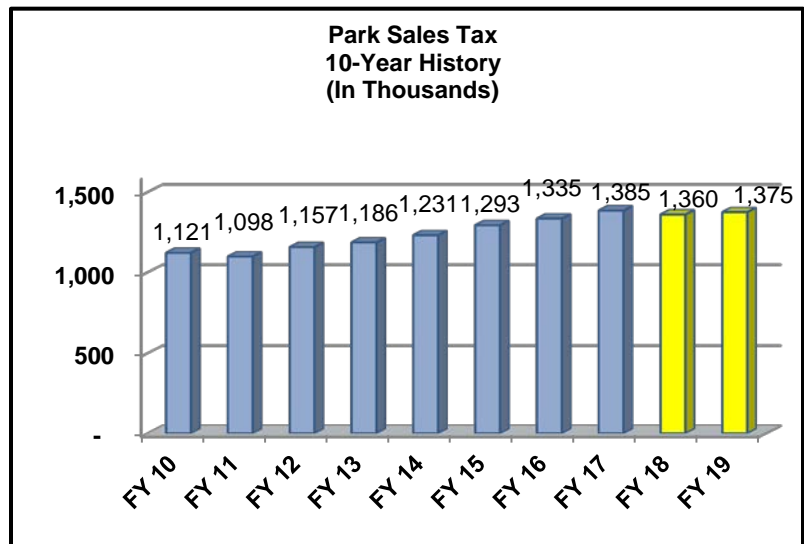


The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The City has designated this tax to be used for general operation purposes. Growth in this revenue source has been steady, with slight fluctuations over the past few years. This revenue is projected to be 3% increases from the actual received in FY 2017.

Park Sales Tax:

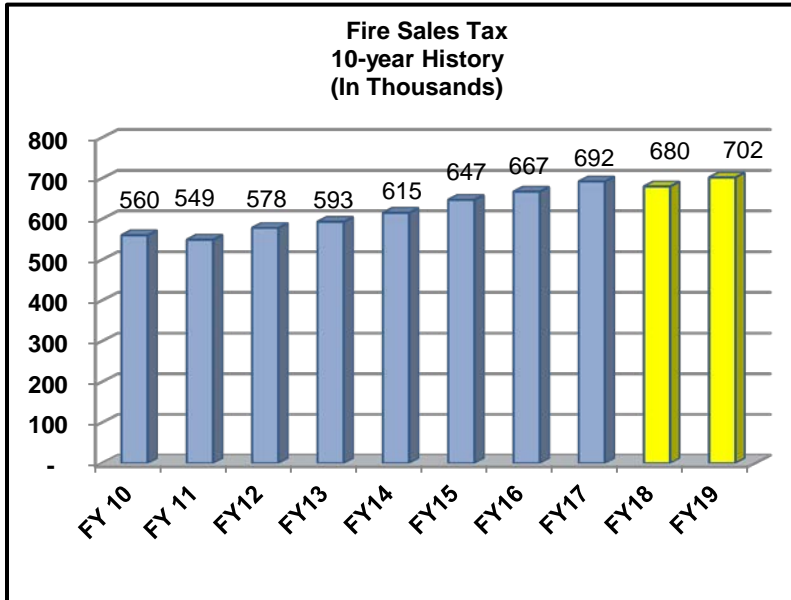
In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes. The City has designated this tax to be used solely for park and recreation improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the City limits.

Growth in this revenue source has been steady, with slight fluctuations over the past few years. The recent economic growth has increased this sales tax revenue. This revenue is projected to be slightly increased in FY 2018 from FY 2017 budget. Started in FY 2016, this revenue is recorded in Park and Storm Water Sales Tax Fund.



Fire Service Sales Tax:

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

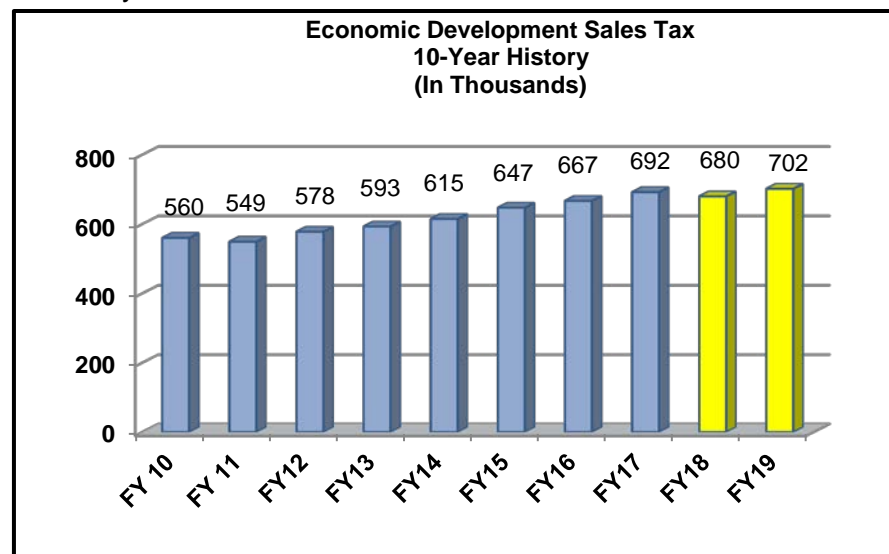


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic recovery has increased sales tax receipts to be higher than the original budget in FY 2015 and is projected to be increased by 1.4% in FY 2019 or flat with the actual amount received in FY 2017.

Economic Development Sales Tax:

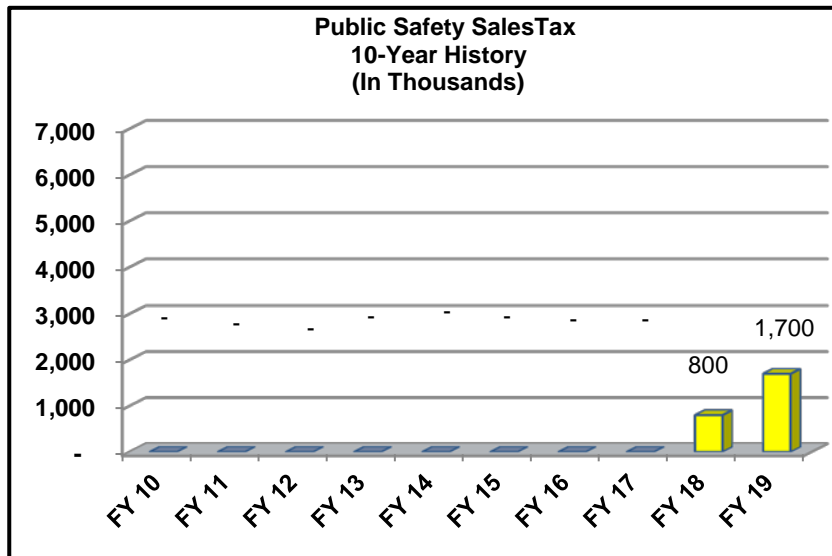
In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

The economic conditions are characterized by disappointed gross domestic product growth in FY15 and FY 16, then started to pick up in the second half of FY17. The projected amount in FY 19 based on the actual in FY 17, and increase by 1.4%.



Public Safety Sales Tax:

In April 2017, St. Louis County impose a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. This sales tax is estimated to generate \$80 million a year.

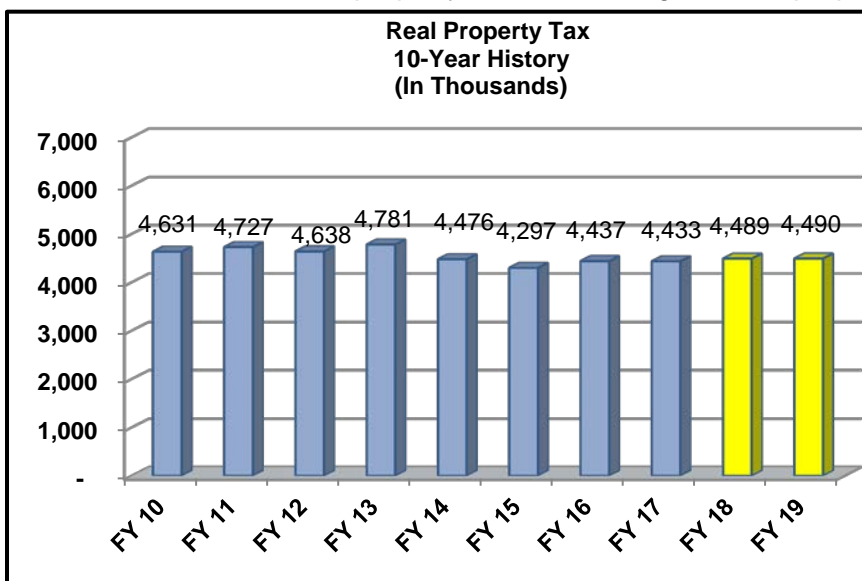


The City's revenue is based on the population size. City of University City expected to receive an approximately \$1.7 million in a year.

PROPERTY TAXES

Real Property Tax:

The City levies a tax on real property in accordance with Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property. Taxes are collected by St. Louis County and distributed to the City. Properties are reassessed in odd-numbered years. The 2018 estimated levy for real property was \$.934 for residential property and \$0.887 for commercial property.



Taxes are collected by St. Louis County and distributed to the City. Properties are reassessed in odd-numbered years. The 2018 estimated levy for real property was \$.934 for residential property and \$0.887 for commercial property.

Real property tax revenues have been decreased from previous year. Cities in Missouri are required to rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and the percentage of the Consumer Price Index (CPI) increase. In FY 2008 the City



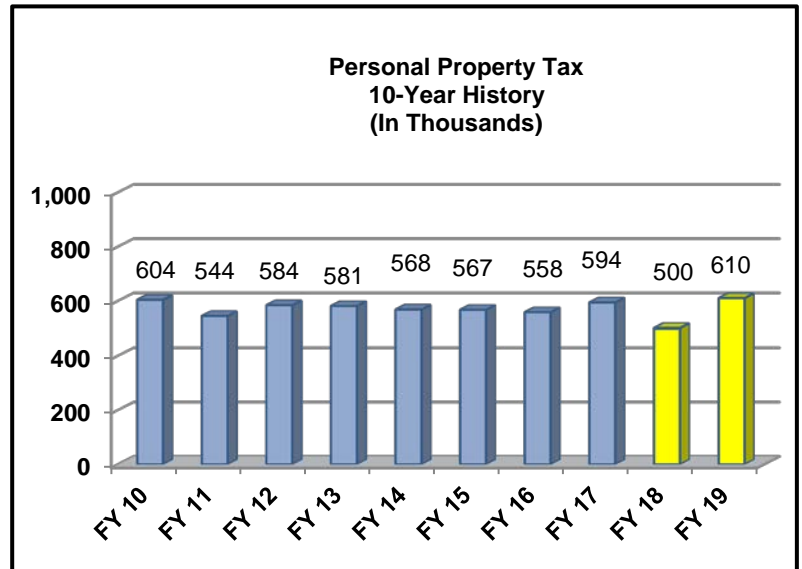
REVENUE SOURCES

reinstated the levy for the Police & Firefighter Retirement Plan. In 2014, the assessed value of the properties had declined, the City chose to maintain the same rates. As a result, the property tax for FY 2015 was 4% less than previous year. FY 2019 projected property tax amount with the same rate as previous year.

Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of property as established by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the City. The 2018 estimated levy for personal property was \$1.155.

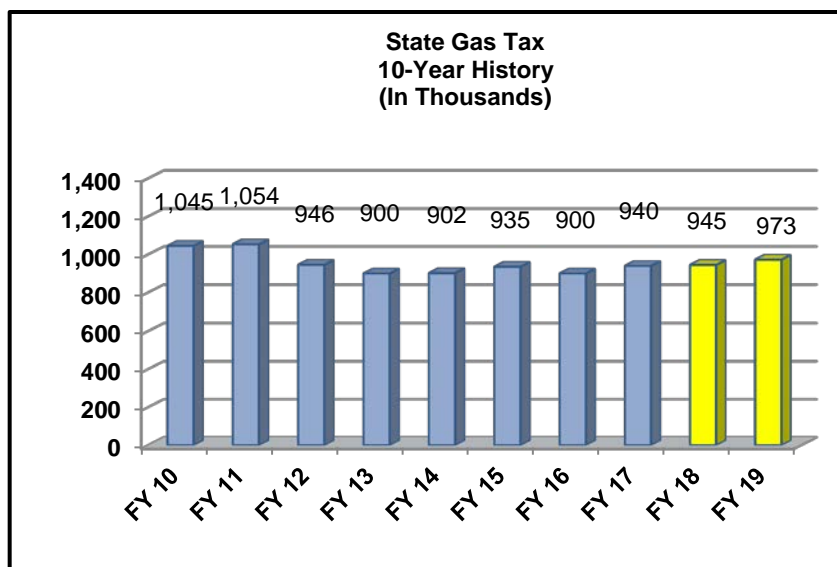
Personal Property tax revenue has been very steady for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. While FY 2018 was projected to be unusually low. In FY 2019, this revenue is projected to be slightly lower than the actual amount received in FY 2017.



INTERGOVERNMENTAL TRANSFERS AND GRANTS

State Gas Tax:

The State of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.

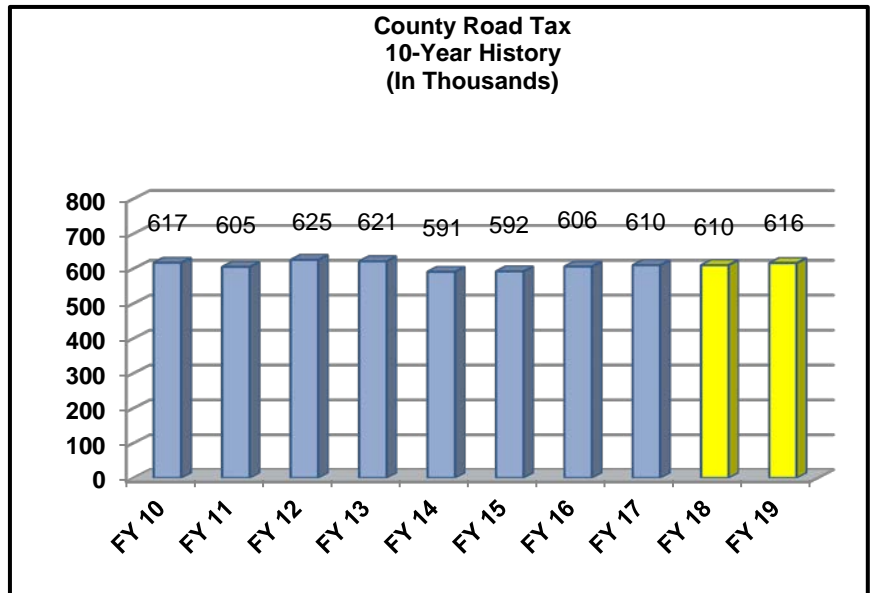


The tax is imposed on a per gallon rate, therefore usage alone, not price, determines the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 2019 revenue is estimated to be slightly increase from the previous year budget.

County Road Tax:

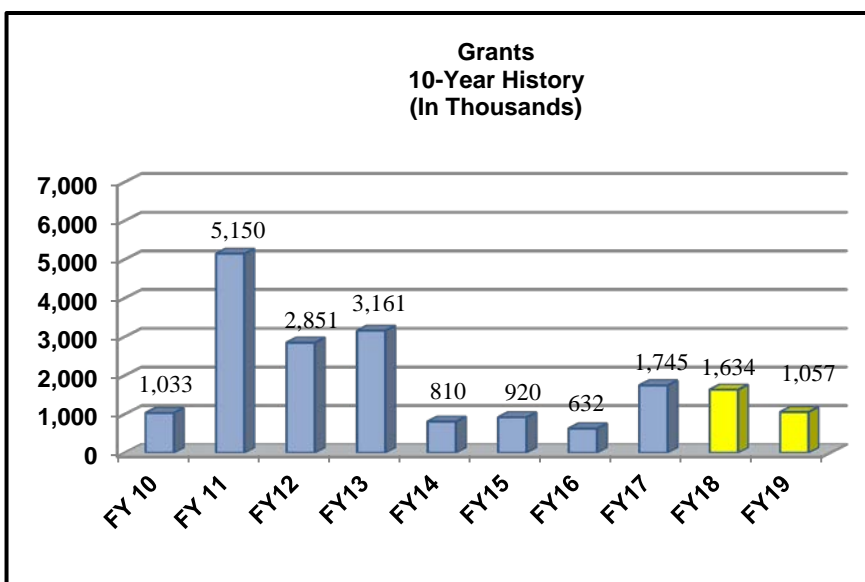
St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County allocates the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the City based on assessed value. The tax must be used for road and bridge maintenance.

This tax revenue has had consistent growth through FY 09 until assessed valuations across the county fell during the economic downturn. The FY 2014 and 2015 revenues started to drop below previous years. FY 2019 revenue is projected to be flat with the previous year actual and budget.



Grants:

Grants represent intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to assist in street and bridge rehabilitation, park improvements, recycling and police activity.



Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City is required to expend a local grant match of funds. The City had multiple large one-time projects which were grant-funded in FY 2011, with significantly lesser grants for FY 2012 for known grants at this time. In FY 2013 the City had a couple of large projects, namely constructing the new fire house, and Flood buyout. In FY 2014 and 2015, all grants awarded are related to capital improvement projects and Police over-time. In FY 2019, the City anticipated \$1.1 million award for park improvements, Ackert Walkway,

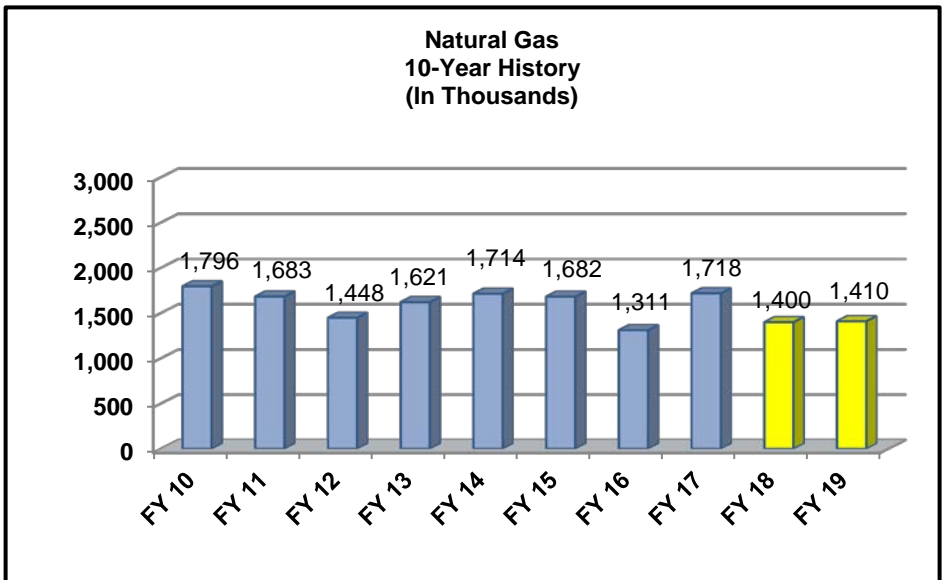
Westgate Ave., Canton Ave., curb and sidewalk replacement including solid waste projects.

GROSS RECEIPTS TAX (UTILITY TAX)

Natural Gas Gross Receipts:

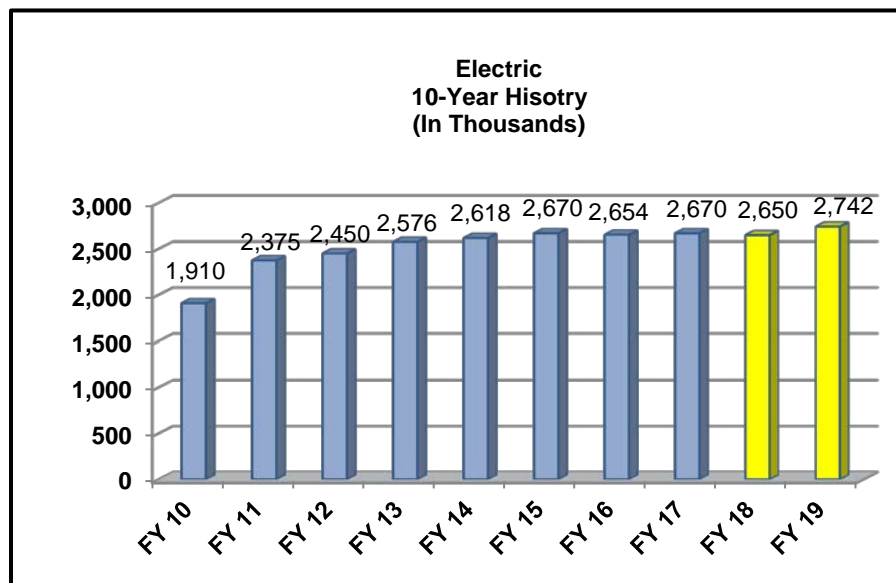
The City levies a 9% gross receipts tax on utilities providing natural gas services in the City. Laclede Gas provides the majority of gas utility services in the City, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of natural gas, as well as usage. The revenue fluctuates based on weather, business activity and rates. Revenue projections are based on a significant rate decrease which occurred in FY 2010, and decreased even more for FY 2011. In FY 2012 this revenue dropped at the lowest level during these ten (10) years because of the combination of the lower rate and the mild winter. A slight increase the actual amount projected in FY 2018 for FY 2019.



Electric Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing electric services in the City. AmerenUE provides the electric utility services in the City. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

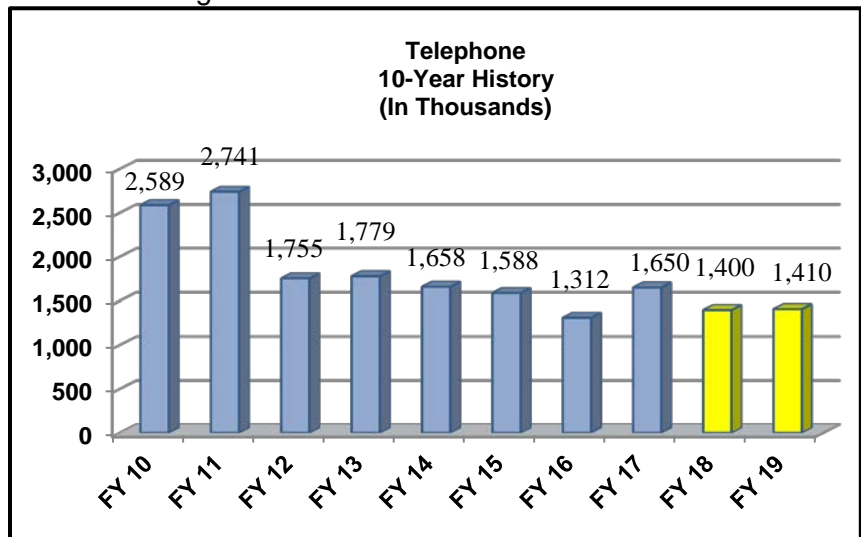


This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2015 was higher than estimated. In FY 2019, this revenue is projected to be increased approximately 2.7% from the actual amount received in FY 2017.

Telephone Gross Receipts:

The City levies a 9% gross receipts tax on telephone services in the City. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The City partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 2008 and a one-time settlement amount was paid at that time and another one was paid in FY 2011. In FY 2009 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 2010 included a one-time settlement amount for additional landline service with a small amount of additional on-going revenue. From FY 2012 through 2015, the revenues were considered normal without one-time settlement. In FY 2019, this revenue projected to be slightly increase from the projected in FY 2018.

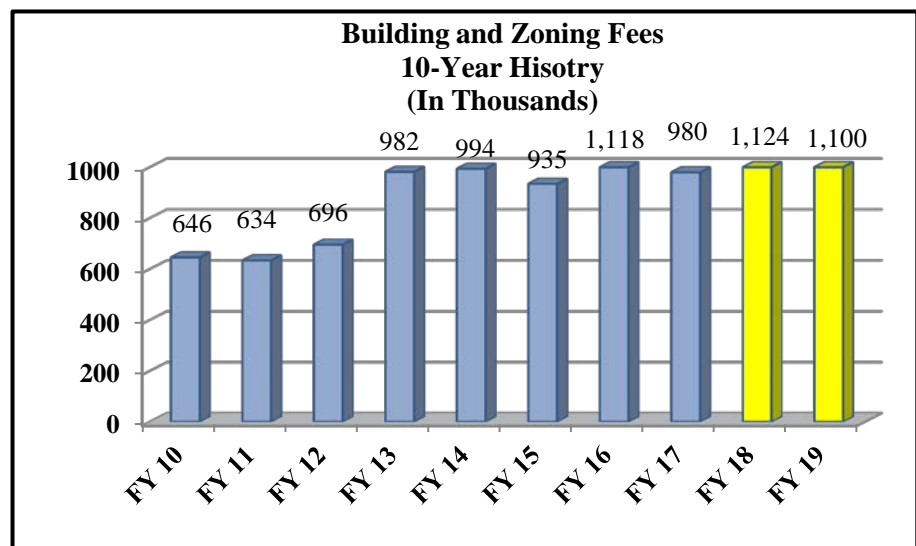


INSPECTION FEES AND CHARGES FOR CITY SERVICES

Building and Zoning Fees:

The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the City at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

The majority of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY2009 revenue was the lowest during these ten years. FY 2013 was also an unusual year that Washington University in St. Louis had started the new



residential life. Since FY 2013, this revenue started rising for the next few years. In FY 2019, this revenue is projected to be flat with the projected amount for FY 2018.

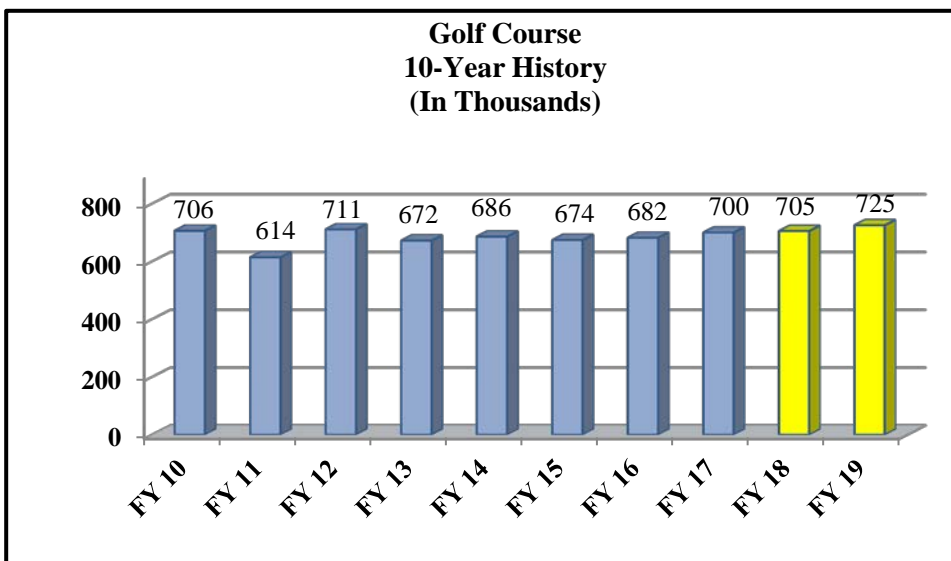
PARKS AND RECREATION FEES

Golf Course:

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

Prior to FY 2008, the City had contracted for the management of the golf course. Beginning in FY 2008 all of the revenue and expenditures of the course were now included in the City's general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year in FY 2009 and

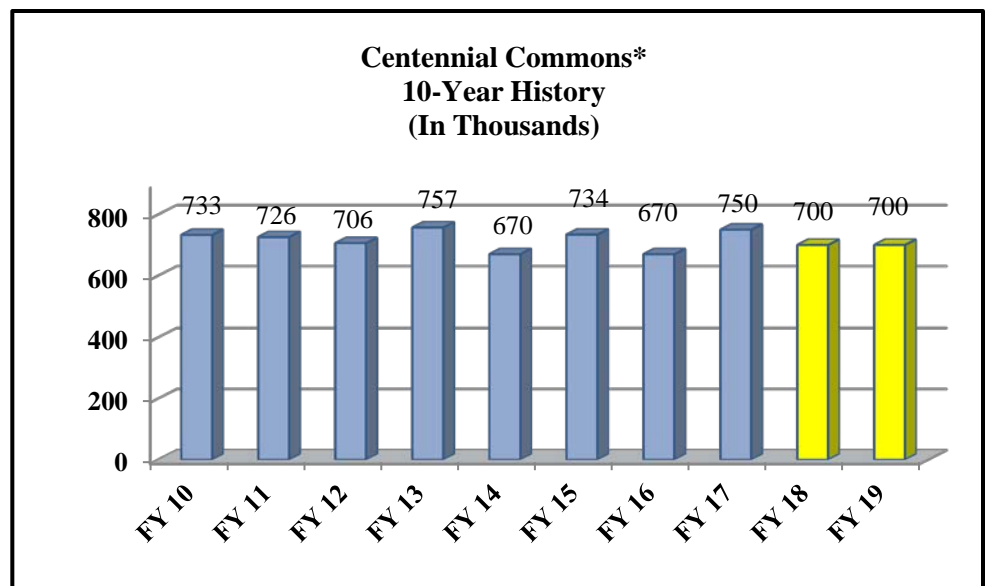
began operations which increased revenues for the year. FY 10 was the first full year of. This revenue remained at a stable level for the past few years. In FY 2017 and FY 2019, revenues are projected to be slightly increased due to some improvements were added in FY 2016.



Centennial Commons (Recreation Activities):

This revenue is comprised of various fees related to recreation opportunities at Centennial Commons, the City's recreation complex. These fees include the fitness center, recreation and athletic programs.

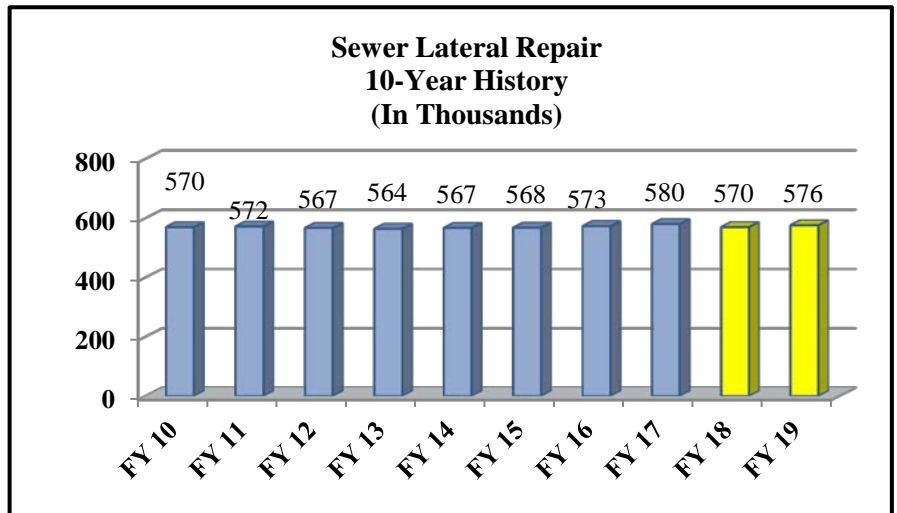
Centennial Commons opened in January 2005. Memberships and activities have grown to a stable level. The decrease in FY 2009 revenue was caused by less membership renewals during the economic downturn. In FY 2010, day camp revenue was moved to this program with no actual growth in revenue. Revenue in FY 2019 is projected to be slightly decreased from the actual revenue received in FY 2015 since the revenue was dropped in FY 2016.



Sewer Lateral Repair Fund:

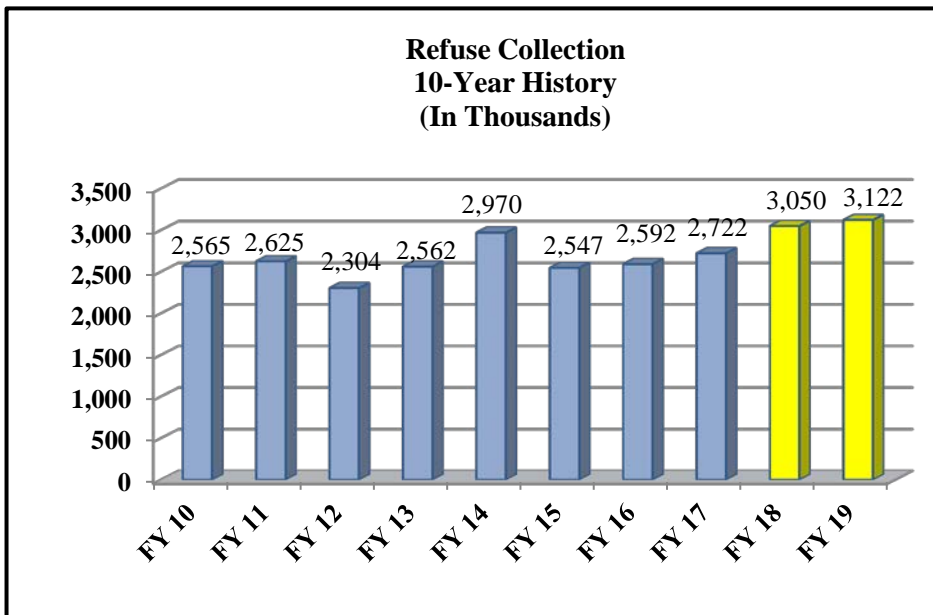
The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes the fund to the City.

This fee was \$28 per unit until FY 2005 when the fee was increased to \$50 per unit. In FY 2019, this revenue is projected to the same level as the actual fees received in FY 2017.



Refuse Collection Fees:

The City performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The City charges for these services using a semi-annual billing process.



In the last few years, rates have increased on an annual basis. The City has also established a collection enhancement program to encourage past due accounts to become current. Additional revenue was received in FY 2008 and FY 2009 due to this program. In 2016, the City increased the fees by 12%. The revenue showed an increase in FY 2017. As a result, the revenues are projected to be increased in FY 2018 and FY 2019.



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The following section displays three budget schedules and combined statement of governmental funds:

- (I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for fourteen (14) separate funds including component units. They are listed below:
1. General Fund (1)
 2. Special Revenue Fund (4)
 3. Capital Project Fund (2)
 4. Internal Service Fund (1)
 5. Enterprise Fund (3)
 6. Component Unit (3)

The revenues and expenditures in this schedule include Transfers In and Out.

- (II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:
1. Legislative Services
 2. General Administration
 - a. City Manager's Office
 - b. Human Resources
 - c. Economic Development
 - d. Communication
 3. Administrative Services
 - a. Finance
 - b. Information Technology
 - c. Municipal Court
 4. Police
 5. Fire
 6. Public Works
 - a. Administration and Engineering
 - b. Street Maintenance
 - c. Facilities Maintenance
 - d. Fleet Maintenance
 - e. Solid Waste
 - i. Solid Waste Administration
 - ii. Solid Waste Operations
 - iii. Leaf Collection
 - f. Sewer Lateral Repair
 7. Planning & Development
 - a. Planning Development Administration
 - b. Planning and Zoning
 - c. Construction Services
 - d. Public Parking Garage
 8. Parks, Recreation and Forestry
 - a. Park Maintenance
 - b. Golf Course
 - c. Recreation
 - i. Community Center
 - ii. Aquatics
 - iii. Centennial Commons

- (III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Sewer Lateral Fund, Solid Waste Fund, Capital Improvement Sales Tax and Park and Storm Water Sales Tax are administered by Public Works.

The revenues and expenditures in this schedule exclude Transfers In and Out.

- (IV) Combined Statement of Revenues, Expenditures and Fund Balances
- a. Governmental Fund
 - b. Internal Service and Enterprises Funds

(I) All Funds Budget Summary

Revenues*	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
General	21,409,971	21,558,343	22,453,500	22,453,500	22,453,500	23,860,800	6%
Capital Improvement	2,353,996	2,408,872	2,300,000	2,300,000	2,300,000	2,402,000	4%
Park and Stormwater	1,293,178	1,334,993	1,250,000	1,250,000	1,250,000	1,301,000	4%
Public Safety	-	-	800,000	800,000	800,000	1,700,000	113%
Grants	1,808,389	1,681,880	1,634,000	1,634,000	1,634,000	1,077,700	-34%
Golf Course	681,740	751,860	705,000	705,000	705,000	725,000	3%
Library	1,861,072	1,809,925	1,790,000	1,790,000	1,790,000	1,839,100	3%
Fleet Maintenance	1,673,426	1,581,853	1,473,300	1,473,300	1,473,300	1,559,900	6%
Solid Waste	2,809,867	3,053,106	3,050,000	3,050,000	3,050,000	3,122,500	2%
Public Parking Garage	174,155	136,714	200,000	200,000	200,000	161,200	-19%
Loop Business District	151,941	215,352	207,000	207,000	207,000	150,000	-28%
Parkview Gardens Special District	98,516	93,413	83,200	83,200	83,200	95,300	15%
Economic Development Sales Tax	667,440	692,359	666,000	666,000	666,000	703,400	6%
Sewer Lateral	573,409	574,442	575,000	575,000	575,000	576,000	0%
Total	33,728,385	34,083,186	35,397,000	35,397,000	35,397,000	39,273,900	11%
* Revenues include Transfers In							

Expenditures**	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
General	22,838,334	21,975,043	23,771,300	23,753,500	23,602,400	23,744,300	0%
Capital Improvement	1,290,769	1,886,381	2,385,200	2,385,200	2,385,200	3,597,800	51%
Park and Stormwater	1,622,218	1,128,704	1,044,300	1,044,300	1,044,300	1,413,400	35%
Public Safety	-	-	-	-	-	2,099,300	100%
Grants	1,408,473	741,070	1,634,000	1,634,000	1,634,000	1,077,700	-34%
Golf Course	569,843	580,935	612,200	612,200	612,200	865,800	41%
Library	1,653,797	1,724,943	1,761,700	1,761,700	1,761,700	1,839,100	4%
Fleet Maintenance	1,704,000	1,646,915	1,473,300	1,473,300	1,473,300	1,534,000	4%
Solid Waste	3,200,583	2,767,582	3,042,100	3,317,100	3,317,100	3,338,600	10%
Public Parking Garage	165,928	171,051	161,200	161,200	161,200	158,500	-2%
Loop Business District	155,770	164,134	207,000	207,000	207,000	142,300	-31%
Parkview Gardens Special District	94,560	108,778	83,200	83,200	83,200	94,800	14%
Economic Development Sales Tax	811,356	467,142	615,000	615,000	615,000	702,400	14%
Sewer Lateral	721,304	865,381	570,500	770,500	770,500	576,000	1%
Total	34,670,827	32,511,666	37,361,000	37,818,200	37,667,100	41,184,000	10%
** Expenditures include Transfers Out							



(II) General Fund Budget Summary

Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018 Amended
Property Taxes	3,432,967	3,440,429	3,490,000	3,490,000	3,490,000	3,525,500	1%
Sales & Use Tax	9,993,375	6,299,097	6,530,000	6,530,000	6,530,000	6,666,000	2%
Intergovernmental	2,109,985	2,143,350	2,115,000	2,115,000	2,115,000	2,177,000	3%
Licenses	670,264	690,043	672,500	672,500	672,500	715,000	6%
Gross Receipts Tax	6,062,823	6,117,081	6,235,000	6,235,000	6,235,000	6,469,300	4%
Inspection Fees and Permits	1,143,591	962,181	1,150,000	1,150,000	1,150,000	1,125,000	-2%
Service Charges	553,269	238,886	307,000	307,000	307,000	250,000	-19%
Parks & Recreation Fees	855,490	807,209	880,000	880,000	880,000	892,000	1%
Municipal Court and Parking	813,628	715,778	850,000	850,000	850,000	808,500	-5%
Interest	35,895	20,516	50,000	50,000	50,000	50,000	0%
Miscellaneous Revenue	(614,147)	123,773	174,000	174,000	174,000	124,500	-28%
Total Revenue	25,057,139	21,558,343	22,453,500	22,453,500	22,453,500	22,802,800	2%

Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018 Amended
Legislative	182,614	221,917	206,800	206,800	206,800	211,000	2%
City Manager's Office	1,207,345	1,078,977	767,600	767,600	770,700	1,081,000	41%
Human Resources	132,898	127,726	164,000	164,000	137,000	212,800	30%
Information Technology	464,616	461,059	688,900	688,900	688,900	696,900	1%
Finance	724,079	665,811	814,100	804,100	802,100	885,900	10%
Municipal Court	286,306	308,136	344,900	344,900	344,900	361,700	5%
Police	7,634,494	8,674,103	9,196,000	9,188,200	9,182,300	8,571,000	-7%
Fire	3,925,880	3,160,139	3,621,000	3,621,000	3,595,000	3,773,000	4%
Planning & Development	1,702,702	1,613,472	1,791,300	1,791,300	1,787,300	1,767,900	-1%
Park Recreation & Forestry	2,710,469	2,826,912	3,079,600	3,079,600	2,997,300	3,004,200	-2%
Public Works	2,758,525	2,794,309	3,037,100	3,037,100	3,030,100	3,116,500	3%
Debt Service	58,478	60,213	60,000	60,000	60,000	62,400	4%
Total Expenditures	22,838,334	21,975,043	23,771,300	23,753,500	23,602,400	23,744,300	0%



(III) City-Wide Operating Budget by Department

Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Property Taxes	5,104,427	5,100,846	5,154,000	5,154,000	5,154,000	5,210,500	1%
Sales & Use Tax	10,660,814	10,735,321	11,545,000	11,545,000	11,545,000	12,768,400	11%
Intergovernmental	2,150,304	2,148,025	2,140,800	2,140,800	2,140,800	2,193,700	2%
Grants	1,943,786	1,794,484	1,694,000	1,694,000	1,694,000	1,137,700	-33%
Licenses	698,961	720,902	702,500	702,500	702,500	745,000	6%
Gross Receipts Tax	6,062,824	6,117,081	6,235,000	6,235,000	6,235,000	6,469,300	4%
Inspection Fees and Permits	1,143,591	962,181	1,150,000	1,150,000	1,150,000	1,125,000	-2%
Service Charges	3,889,157	3,808,774	3,880,500	3,880,500	3,880,500	3,876,500	0%
Parks & Recreation Fees	1,537,240	1,559,069	1,585,000	1,585,000	1,585,000	1,617,000	2%
Municipal Court and Parking	919,879	822,965	968,000	968,000	968,000	915,500	-5%
Interest	42,979	24,233	63,000	63,000	63,000	58,500	-7%
Miscellaneous Revenue	(237,391)	517,649	595,700	595,700	595,700	525,300	-12%
Total Revenue	33,916,570	34,311,528	35,713,500	35,713,500	35,713,500	36,642,400	3%

Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Legislative	182,614	221,917	206,800	206,800	206,800	211,000	2%
City Manager's Office	1,207,345	1,078,977	767,600	767,600	770,700	1,081,000	41%
Human Resources	132,898	127,726	164,000	164,000	137,000	212,800	30%
Information Technology	464,616	461,059	688,900	688,900	688,900	696,900	1%
Finance	753,292	674,362	814,100	804,100	802,100	885,900	9%
Municipal Court	286,306	308,136	344,900	344,900	344,900	361,700	5%
Police	7,683,677	8,710,397	9,196,000	9,188,200	9,182,300	9,592,300	4%
Fire	3,925,880	3,160,139	3,621,000	3,621,000	3,595,000	4,053,000	12%
Planning & Development	2,679,986	2,251,666	2,395,000	2,567,500	2,563,500	2,628,800	10%
Park Recreation & Forestry	2,710,369	2,881,304	3,079,500	3,079,500	2,997,200	3,720,000	21%
Public Works	11,863,325	11,899,109	12,141,900	12,141,900	12,134,900	12,122,300	0%
Debt Service	933,448	943,849	842,100	842,100	842,100	815,000	-3%
Component Units:							
Library	1,778,339	1,842,696	1,761,700	1,761,700	1,761,700	1,843,100	5%
Loop Business District	155,770	164,134	207,000	207,000	207,000	142,300	-31%
Parkview Gardens	94,560	108,778	83,200	83,200	83,200	94,800	14%
Total	35,902,353	34,834,247	36,979,700	36,468,400	36,317,300	38,460,900	4%

Governmental Funds**Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance**

	General	Capital Improvement	Park and Stormwater	Public Safety	Sewer Lateral
Revenues:					
Property Taxes	\$ 3,525,500	\$ -	\$ -	\$ -	\$ -
Sales Tax	6,666,000	2,402,000	1,301,000	1,700,000	-
Intergovernmental	2,177,000	-	-	-	-
Grants	-	-	-	-	-
Licenses	715,000	-	-	-	-
Gross Receipts Tax	6,469,300	-	-	-	-
Inspection Fees	1,125,000	-	-	-	-
Charges for City Services	250,000	-	-	-	575,500
Parks & Recreation Fees	892,000	-	-	-	-
Municipal Court & Parking	808,500	-	-	-	-
Interest	50,000	-	-	-	500
Miscellaneous Revenue	124,500	-	-	-	-
Total Revenues	22,802,800	2,402,000	1,301,000	1,700,000	576,000
Expenditures:					
Legislative	211,000	-	-	-	-
City Manager's Office	1,081,000	-	-	-	-
Human Resources	212,800	-	-	-	-
Information Technology	696,900	-	-	-	-
Finance	885,900	-	-	-	-
Municipal Court	361,700	-	-	-	-
Police	8,571,000	-	-	133,000	-
Fire	3,773,000	-	-	-	-
Community Development	1,767,900	-	-	-	-
Parks, Recreation & Forestry	3,004,200	-	-	-	-
Public Works	3,116,500	291,900	292,900	-	-
Debt Service	62,400	487,900	262,700	-	-
Other	-	-	-	1,666,300	576,000
Capital Improvement	-	2,418,000	857,800	-	-
Total Expenditures	23,744,300	3,197,800	1,413,400	1,799,300	576,000
Excess (deficiency) of revenues over (under) expenditures	(941,500)	(795,800)	(112,400)	(99,300)	-
Other Financing Sources (Uses):					
Operating transfer in	1,058,000	-	-	-	-
Operating transfer out	-	400,000	-	300,000	-
Changes in Fund Balance FY 18	116,500	(1,195,800)	(112,400)	(399,300)	-
Fund Balance July 1, 2018 (Est.)	7,979,000	1,995,000	200,000	6,800,000	98,800
Fund Balance June 30, 2019	\$ 8,095,500	\$ 799,200	\$ 87,600	\$ 6,400,700	\$ 98,800

Governmental Funds**Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance**

	Economic Development Sales Tax	Loop Special Business	Parkview Garden	Grant	Total
Revenues:					
Property Taxes	\$ -	\$ 45,000	\$ 95,000	\$ -	\$ 3,665,500
Sales Tax	702,400	-	-	-	12,771,400
Intergovernmental	-	-	-	-	2,177,000
Grants	-	-	-	1,077,700	1,077,700
Licenses	-	30,000	-	-	745,000
Gross Receipts Tax	-	-	-	-	6,469,300
Inspection Fees	-	-	-	-	1,125,000
Charges for City Services	-	-	-	-	825,500
Parks & Recreation Fees	-	-	-	-	892,000
Municipal Court & Parking	-	-	-	-	808,500
Interest	1,000	-	300	-	51,800
Miscellaneous Revenue	-	-	-	-	124,500
Total Revenues	703,400	75,000	95,300	1,077,700	30,733,200
Expenditures:					
Legislative	-	-	-	-	211,000
City Manager's Office	-	-	-	-	1,081,000
Human Resources	-	-	-	-	212,800
Information Technology	-	-	-	-	696,900
Finance	-	-	-	-	885,900
Municipal Court	-	-	-	-	361,700
Police	-	-	-	-	8,704,000
Fire	-	-	-	-	3,773,000
Community Development	-	-	-	-	1,767,900
Parks, Recreation & Forestry	-	-	-	-	3,004,200
Public Works	-	-	-	-	3,701,300
Debt Service	-	-	-	-	813,000
Other	494,400	142,300	94,800	1,077,700	4,051,500
Capital Improvement	-	-	-	-	3,275,800
Total Expenditures	494,400	142,300	94,800	1,077,700	32,540,000
Excess (deficiency) of revenues					
over (under) expenditures	209,000	(67,300)	500	-	(1,806,799)
Other Financing Sources (Uses):					
Operating transfer in	-	75,000	-	-	1,133,000
Operating transfer out	208,000	-	-	-	908,000
Changes in Fund Balance FY 18	1,000	7,700	500	-	(1,581,799)
Fund Balance July 1, 2018 (Estimated)	1,235,000	95,800	90,000	-	18,493,600
Fund Balance June 30, 2019	\$ 1,236,000	\$ 103,500	\$ 90,500	\$ -	\$ 16,911,801

Proprietary Funds**Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance**

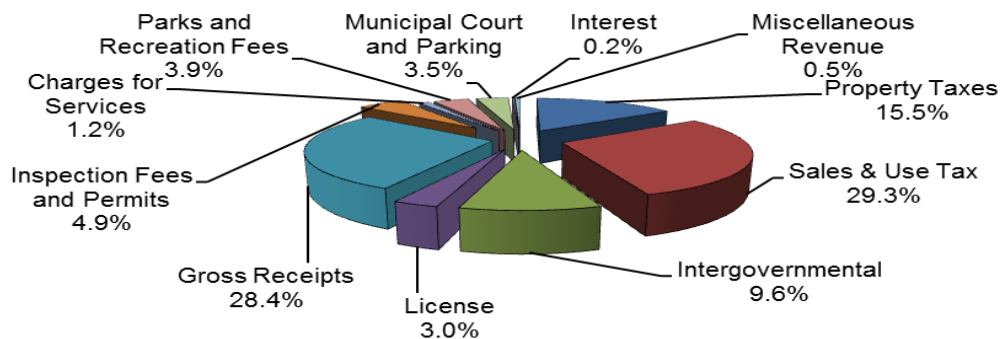
	Internal Services	Solid Waste	Parking Garage	Golf Course	Total
Revenues:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Grants	-	-	-	-	-
Licenses	-	-	-	-	-
Gross Receipts Tax	-	-	-	-	-
Inspection Fees	-	-	-	-	-
Charges for City Services	1,559,900	3,122,500	-	725,000	3,847,500
Parks & Recreation Fees	-	-	-	-	-
Municipal Court & Parking	-	-	161,200	-	161,200
Interest	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Total Revenues	1,559,900	3,122,500	161,200	725,000	4,008,700
Expenditures:					
Legislative	-	-	-	-	-
City Manager's Office	-	-	-	-	-
Human Resources	-	-	-	-	-
Information Technology	-	-	-	-	-
Finance	-	-	-	-	-
Municipal Court	-	-	-	-	-
Police	-	-	-	-	-
Fire	-	-	-	-	-
Community Development	-	-	158,500	-	158,500
Parks, Recreation & Forestry	-	-	-	-	-
Public Works	1,534,000	3,263,600	-	715,800	3,979,400
Debt Service	-	-	-	-	-
Other	-	-	-	-	-
Capital Improvement	-	-	-	-	-
Total Expenditures	1,534,000	3,263,600	158,500	715,800	4,137,900
Excess (deficiency) of revenues over (under) expenditures	25,900	(141,100)	2,700	9,200	(129,200)
Other Financing Sources (Uses):					
Operating transfer in	-	-	-	-	-
Operating transfer out	-	75,000	-	150,000	225,000
Changes in Fund Balance FY 18	25,900	(216,100)	2,700	(140,800)	(354,200)
Fund Balance July 1, 2018 (Est.)	1,498,000	263,000	500,000	500,000	1,263,000
Fund Balance June 30, 2019	\$ 1,523,900	\$ 46,900	\$ 502,700	\$ 359,200	\$ 908,800

BUDGET HIGHLIGHT – GENERAL FUND

Revenues

Total Revenue for the General Fund, the City's operating fund, will increase to \$22,802,800 from the prior year original budgeted amount of \$23,958,500* or 4.8%. This change is due to creating new funds for Public Safety Sales Tax and Golf Course Fund for a purpose of properly tracking the revenues and expenditures. These two revenue sources were recorded in the General Fund in the previous year. The graph below illustrates General Fund revenue projections by type or category of revenue.

GENERAL FUND REVENUES BY TYPE

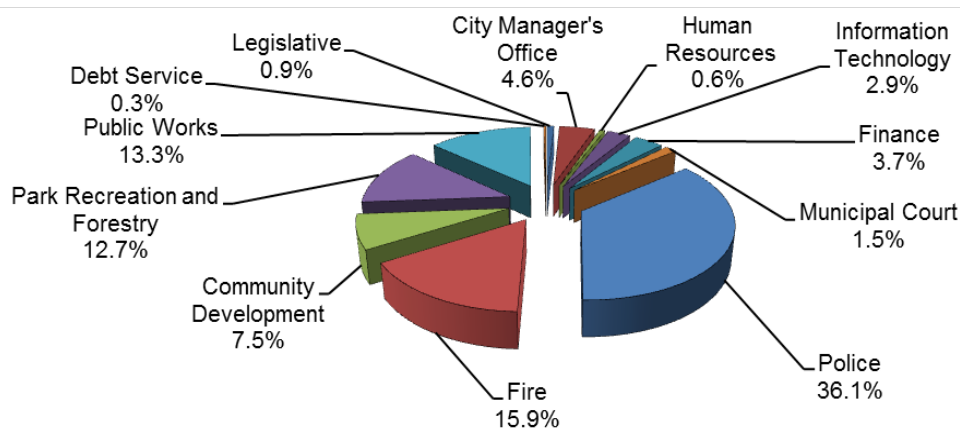


*The total General Fund revenues for FY 2018 Budget displays in (II) General Fund Budget Summary was reinstated for a comparison purpose with the FY 2019.

Expenditures

General Fund expenditures are projected to decrease to \$23,744,300 from the prior year estimated amount of \$24,383,500* or 2.6%. These changes are resulted by moving expenditures associated with Golf Course from the General Fund as well. The graph below illustrates projected expenditures by department.

GENERAL FUND EXPENDITURES BY DEPARTMENT



*Original budget that included expenditures for Golf Course, not the amount shown in (ii) General Fund Budget Summary.



GENERAL FUND REVENUES

	Actual Revenue FY 2016	Actual Revenue FY 2017	Projected Revenue FY 2018	Budget Revenue FY 2019	% Change to Projected FY 2018
Property Taxes					
4001 Real Property-Current	2,858,431	2,874,734	2,957,200	2,930,000	-0.9%
4005 Real Property-Delinquent	84,447	74,746	71,800	91,000	26.7%
4010 Personal Property-Current	373,175	377,897	378,800	384,000	1.4%
4015 Personal Property-Delinquent	40,977	43,101	46,500	45,500	-2.2%
4020 Intangible Property	258	532	200	-	-100.0%
4025 Railroad & Other Utilities	75,680	69,419	64,900	75,000	15.6%
Sub-Total Property Taxes	3,432,968	3,440,429	3,519,400	3,525,500	
Sales and Use Tax					
4101 Local Use Tax	453,584	536,352	669,900	552,000	-17.6%
4105 County-wide Sales Tax (Pool)	5,225,118	5,030,124	5,169,700	5,411,600	4.7%
4115 Fire Sales Tax (Pt. of Sale)	667,498	692,371	673,500	702,400	4.3%
Sub-Total Sales & Use Taxes	6,346,200	6,258,847	6,513,100	6,666,000	
Inter Governmental					
4150 State Gas Tax	944,115	958,771	865,800	961,000	11.0%
4155 State Motor Vehicle Sales Tax	449,906	466,582	479,600	465,000	-3.0%
4160 County Road Fund	606,486	608,521	631,200	631,000	0.0%
4165 Cigarette Tax	109,477	109,477	109,500	120,000	9.6%
Sub-Total Intergovernmental	2,109,984	2,143,351	2,086,100	2,177,000	
Licenses					
4301 Business Licenses	487,663	512,404	506,400	516,000	1.9%
4305 Motor Vehicle Fees	140,290	140,377	140,300	152,000	8.3%
4315 Dog Licenses & Redemption Fee	2,073	1,687	2,100	2,000	-4.8%
4320 Liquor	40,237	35,350	34,100	45,000	32.0%
Sub-Total License	670,263	689,818	682,900	715,000	
Gross Receipts Tax					
4401 Electric	2,653,963	2,698,144	3,015,000	2,800,000	-7.1%
4405 Natural Gas	1,311,137	1,354,091	1,555,800	1,410,000	-9.4%
4410 Water	511,672	527,590	535,600	539,300	0.7%
4415 Telephone	1,312,431	1,258,476	958,600	1,440,000	50.2%
4420 Cable-Television	273,622	278,430	271,600	280,000	3.1%
4430 Right-of-way Use*	-	-	1,068,900	-	-100.0%
Sub-Total Gross Receipts Tax	6,062,825	6,116,731	7,405,500	6,469,300	
Inspection Fees and Permits					
4501 Excavation & Driveway	22,560	14,512	41,600	20,000	-51.9%
4503 Rental Property	2,600	4,345	4,100	5,000	22.0%
4505 Building & Zoning	1,118,431	943,324	836,200	1,100,000	31.5%
Sub-Total Fees & Permits	1,143,591	962,181	881,900	1,125,000	



GENERAL FUND REVENUES (Continued)

	Actual Revenue FY 2016	Actual Revenue FY 2017	Projected Revenue FY 2018	Budget Revenue FY 2019	% Change to Projected FY 2018
Service Charges					
4540 Ambulance Services	315,303	13,162	7,600	15,000	97.4%
4550 Weed & Debris-Delinquent	34,277	24,724	34,200	30,000	-12.3%
4565 Police Services Contributions	203,703	197,999	198,000	205,000	3.5%
Sub-Total Service Charges	553,283	238,885	254,300	250,000	
Parks and Recreation Fees					
4601 Golf Course	681,740	674,159	680,000	-	-100.0%
4610 Aquatics	106,478	88,034	106,000	122,000	15.1%
4615 Community Center	78,579	79,700	78,600	100,000	27.2%
4620 Centennial Commons	670,438	733,984	670,000	670,000	0.0%
Sub-Total Parks & Rec. Fees	1,537,235	1,575,877	1,534,600	892,000	
Municipal Court and Parking					
4701 Parking Meter Collections	122,120	149,061	136,300	160,000	17.4%
4703 Parking Fines	159,631	137,031	270,600	140,000	-48.3%
4705 Court Fines	420,421	356,598	331,700	420,000	26.6%
4710 Court Costs	89,452	59,865	41,200	75,000	82.0%
4725 Bond Forfeiture	16,351	12,140	12,300	12,000	-2.4%
4730 Crime Victim Compensation	1,664	1,036	1,200	1,500	25.0%
Sub-Total Muni Court & Parkin	809,639	715,731	793,300	808,500	
Interest					
4852 Interest-Investment	35,895	20,516	45,300	50,000	10.4%
Sub-Total Interest	35,895	20,516	45,300	50,000	
Miscellaneous					
4180 Special Assessment	-	84,340	72,407	80,000	10.5%
4804 Misc. Operating Revenue	8,203	15,692	21,000	15,000	-28.6%
4807 Non-Operating Income	21	4,104	5,800	3,000	-48.3%
4808 Credit Card Fees	10,663	11,499	11,500	11,500	0.0%
4815 Police Officer Std & Tra (POST)	-	-	2,300	-	-100.0%
4816 Police Training Fees	5,988	5,286	6,200	8,000	29.0%
4822 Rental of Property	-	625	1,500	-	-100.0%
4841 False Alarms	7,708	4,814	8,900	7,000	-21.3%
Sub-Total Miscellaneous	32,804	42,038	63,800	124,500	
Sub Total	\$ 22,734,687	\$ 22,204,404	\$ 23,780,200	22,802,800	-4.1%
4900 Transfer In**				1,058,000	
Total				\$ 23,860,800	

* One time Settlement with the Telecommunication Company

** Details of Transfer In:

1. From Capital Improvement Sales Tax	\$ 400,000
2. From Public Safety Sales Tax	300,000
3. From Economic Development Sales Tax	133,000
4. From Solid Waste Fund	75,000
5. From Golf Course Fund	150,000
	<u>\$ 1,058,000</u>



GENERAL FUND EXPENDITURES
BY MAJOR EXPENDITURE CATEGORY

	Personnel Services	Contractual Services	Commodities	Capital Outlay	Total
Legislative Services	110,800	96,100	4,100	-	211,000
General Administration	561,400	515,900	3,700	-	1,081,000
Human Resources	149,500	52,800	10,500	-	212,800
Finance	661,600	203,800	20,500	-	885,900
Information Technology	112,200	427,700	21,000	136,000	696,900
Municipal Court	262,200	93,000	6,500	-	361,700
Total General Government	1,857,700	1,389,300	66,300	136,000	3,449,300
Police	7,438,700	1,020,700	111,600	-	8,571,000
Fire	3,179,600	455,800	137,600	-	3,773,000
Total Public Safety	10,618,300	1,476,500	249,200	-	12,344,000
Admin. and Engineering	426,000	113,800	7,700	-	547,500
Street Maintenance	443,400	1,198,500	80,700	-	1,722,600
Facilities Maintenance	549,000	277,000	18,400	2,000	846,400
Total Public Works	1,418,400	1,589,300	106,800	2,000	3,116,500
Planning & Development	1,518,200	235,700	14,000	-	1,767,900
Total Planning & Development					
Parks Maintenance	985,700	571,000	56,900	3,000	1,616,600
Recreations:					
Community Center	29,600	52,500	6,500	13,000	101,600
Aquatics	-	290,500	45,100	8,000	343,600
Centennial Commons	581,200	300,400	38,300	22,500	942,400
Total Parks, Recreation & Forestry	3,114,700	1,450,100	160,800	46,500	3,004,200
Debt Service (Special Obligation Bonds)	-	-	-	-	62,400
Total	\$ 17,009,100	\$ 5,905,200	\$ 583,100	\$ 184,500	\$ 23,744,300



Five Year Projected General Fund Revenues and Expenditures
(Amount expressed in thousands)

Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Budget	FY 2020 Projected	FY 2021 Projected	FY 2022 Projected	FY 2023 Projected
Property Taxes	\$ 3,433	\$ 3,440	\$ 3,519	\$ 3,525	\$ 3,510	\$ 3,540	\$ 3,540	\$ 3,550
Sales & Use Tax	9,993	6,299	6,514	6,666	6,733	6,800	6,868	6,937
Intergovernmental	2,110	2,143	2,086	2,177	2,199	2,242	2,264	2,287
Licenses	670	690	683	715	722	729	737	744
Gross Receipts Tax	6,063	6,117	7,405	6,469	6,534	6,599	6,665	6,732
Inspection Fees and Permits	1,144	962	882	1,125	1,136	1,148	1,159	1,171
Service Charges*	553	239	254	250	253	655	1,262	1,274
Parks & Recreation Fees	855	807	1,589	892	901	910	919	928
Municipal Court and Parking	814	716	793	809	817	825	834	842
Interest	36	21	45	50	51	51	52	52
Miscellaneous Revenue	(614)	124	64	125	126	128	129	130
Transfer In	-	-	-	1,058	1,070	1,080	1,091	1,402
Total Revenue	\$ 25,057	\$ 21,558	\$ 23,834	\$ 23,861	\$ 24,050	\$ 24,707	\$ 25,518	\$ 26,048

Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Budget	FY 2020 Projected	FY 2021 Projected	FY 2022 Projected	FY 2023 Projected
Legislative	\$ 183	\$ 222	\$ 225	\$ 211	\$ 201	\$ 202	\$ 206	\$ 210
City Manager's Office	1,207	1,079	855	1,081	1,251	1,329	1,356	1,383
Human Resources	133	128	167	213	258	278	284	289
Information Technology	465	461	693	697	747	801	817	833
Finance	724	666	798	886	885	908	926	945
Municipal Court	286	308	345	362	396	411	419	428
Police	7,634	8,674	8,068	8,571	8,722	8,931	9,110	9,292
Fire	3,926	3,160	4,146	3,772	3,770	3,891	3,969	4,048
Planning & Development	1,703	1,613	3,921	1,768	1,686	1,720	1,754	1,789
Park, Recreation & Forestry	2,710	2,881	2,997	3,004	2,965	3,077	3,139	3,201
Public Works	2,758	2,794	4,100	3,117	3,060	3,149	3,212	3,276
Debt Service**	58	60	60	62	109	-	-	-
Total	\$ 21,787	\$ 22,046	\$ 26,375	\$ 23,744	\$ 24,050	\$ 24,697	\$ 25,191	\$ 25,694
Change in FB	\$ 3,270	\$ (488)	\$ (2,541)	\$ 117	\$ 0	\$ 10	\$ 328	\$ 354

* Revenue increase due to adding service charge from Ambulance Services.

** Special Obligation Bonds will be paid off in FY 2020.



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PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2017 Authorized	FY2018 Authorized	FY2019 Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0
General Administration			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
Assistant To City Manager - Communication*	-	-	1.0
Assistant To City Manager - Economic Dev*	-	-	1.0
<i>City Manager's Office Personnel Total</i>	2.0	2.0	4.0
<i>Human Resources</i>			
Human Resources Director*	-	-	1.0
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	1.0	1.0	2.0
General Administration Personnel Total	3.0	3.0	6.0
Administrative Services			
<i>Finance</i>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	-	-	1.0
Financial Analyst	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0
Accountant	1.0	2.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Financial Administrative Assistant	1.0	1.0	1.0
Accounting Clerk	1.0	1.0	1.0
Print Shop Operator	1.0	1.0	1.0
<i>Finance Personnel Total</i>	8.0	9.0	9.0
<i>Information Technology</i>			
Information Technology Coordinator	1.0	1.0	1.0
<i>Information Technology Personnel Total</i>	1.0	1.0	1.0
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
Administrative Services Personnel Total	12.0	13.0	13.0
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Support Assistant	1.0	1.0	1.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2017 Authorized	FY2018 Authorized	FY2019 Authorized
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst/Grant Writer	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Assistant to Prosecutor*	-	-	1.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel Total</i>	<u>98.0</u>	<u>98.0</u>	<u>99.0</u>
Police Personnel Total	<u>98.0</u>	<u>98.0</u>	<u>99.0</u>
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief/Battalion Chief	1.0	1.0	1.0
Battalion Chief	2.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	27.0	24.0	24.0
Firefighter	1.0	-	-
Cadet Paramedic	1.0	-	-
<i>Fire Operations Personnel Total</i>	<u>39.0</u>	<u>35.0</u>	<u>35.0</u>
Fire Personnel Total	<u>39.0</u>	<u>35.0</u>	<u>35.0</u>
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works	1.0	1.0	1.0
Senior Public Works Manager	1.0	1.0	1.0
Project Manager II	2.0	2.0	2.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
<i>Streets Maintenance</i>			
Streets Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	3.0	3.0	3.0
Equipment Operator	4.0	4.0	4.0
Labor/Light Equipment Operator	2.0	2.0	2.0
<i>Streets Maintenance Personnel Total</i>	<u>12.0</u>	<u>12.0</u>	<u>12.0</u>
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	6.0	6.0	6.0
General Maintenance Worker	1.0	2.0	2.0
<i>Facilities Maintenance Personnel Total</i>	<u>8.0</u>	<u>9.0</u>	<u>9.0</u>



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2017 Authorized	FY2018 Authorized	FY2019 Authorized
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	1.0	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	14.0	14.0	14.0
Public Works Department Personnel Total	48.0	49.0	49.0
Community Development			
<i>Community Development Operations</i>			
Director of Community Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities Maint/Building Commissioner	1.0	1.0	1.0
Deputy Director of Economic & Community Development	1.0	1.0	1.0
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	2.0	2.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	2.0	2.0
Inspector I	5.0	3.0	3.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Community Development Operations Personnel Total</i>	20.0	20.0	20.0
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	-
<i>Economic Development Personnel Total</i>	1.0	1.0	-
Community Development Personnel Total	21.0	21.0	20.0
Parks and Recreation			
<i>Park and Forestry Maintenance</i>			
Park Superintendent	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	3.0	3.0	3.0
General Maintenance Worker	3.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	2.0	2.0	2.0
Equipment Operator	5.0	5.0	5.0
Labor/Light Equipment Operator	2.0	2.0	2.0
<i>Park and Forestry Maintenance Personnel Total</i>	18.0	18.0	18.0
<i>Golf Course Maintenance and Recreation</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance and Recreation Personnel Total</i>	3.0	3.0	3.0
<i>Recreation</i>			
Director of Park Recreation & Forestry	-	-	1.0
Deputy Director of Recreation	1.0	1.0	1.0
Recreation Supervisor II	2.0	2.0	2.0
Recreation Supervisor I	1.0	1.0	1.0
<i>Recreation Personnel Total</i>	4.0	4.0	5.0
Parks and Recreation Personnel Total	25.0	25.0	26.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2017 Authorized	FY2018 Authorized	FY2019 Authorized
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
MLC System Administrator	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	2.0	2.0	2.0
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	-	-
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
<i>Library Operations Personnel Total</i>	16.0	16.0	16.0
Library Personnel total	16.0	16.0	16.0
All Full-Time Personnel Total	263.0	261.0	265.0

- * Four new positions added to FY 2019 Budget
- 1 Asst. to City Manager Communication
 - 2 Asst. to City Manager Economic Development
 - 3 Human Resources Director
 - 4 Asst. to Prosecutor



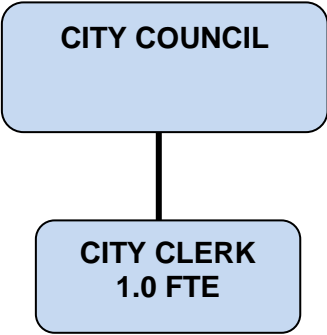
PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY2017 Authorized	FY2018 Authorized	FY2019 Authorized
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0
Public Works			
<i>Administration & Engineering</i>			
Clerk Typist	0.7	0.7	0.5
Construction Inspection	-	-	0.5
<i>Administration & Engineering Personnel Total</i>	0.7	0.7	1.0
<i>Streets Maintenance</i>			
Streets Laborer	0.9	0.9	-
<i>Streets Maintenance Personnel Total</i>	0.9	0.9	-
<i>Fleet Maintenance</i>			
Fleet Laborer	0.7	0.7	0.7
<i>Fleet Maintenance Personnel Total</i>	0.7	0.7	0.7
<i>Solid Waste Management</i>			
Laborer	1.8	1.8	1.8
<i>Solid Waste Management Personnel Total</i>	1.8	1.8	1.8
Public Works Department Personnel Total	4.1	4.1	3.5
Community Development			
<i>Community Development Operations</i>			
Senior Service Coordinator	-	0.5	0.5
Advanced Clerk Typist	0.5	0.5	0.5
Community Development Personnel Total	0.5	1.0	1.0
Park and Recreation			
<i>Parks Maintenance</i>			
Park Laborer	1.8	1.8	2.1
<i>Golf Course Maintenance</i>			
Golf Laborer	0.5	0.5	0.5
<i>Recreation</i>			
Custodian	0.8	0.8	0.8
Recreation Supervisor	1.3	1.3	1.3
Camp Manager	0.2	0.2	0.2
Pool Manager	0.4	-	-
Assistant Pool Manager	0.5	-	-
Recreation Specialist III	1.4	1.4	1.4
Recreation Specialist II	11.4	11.4	11.4
Recreation Specialist I	6.7	4.5	4.5
Park Attendant	0.2	0.2	0.2
Lifeguards	4.5	-	-
Cashiers	1.1	1.1	1.1
<i>Recreation Personnel Total</i>	28.5	20.9	20.9
Park and Recreation Total	30.8	23.2	23.5
All Part-Time Personnel Total	39.4	32.3	32.0



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LEGISLATIVE SERVICES





The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk is responsible for the following duties:

- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Updating legislative news on website

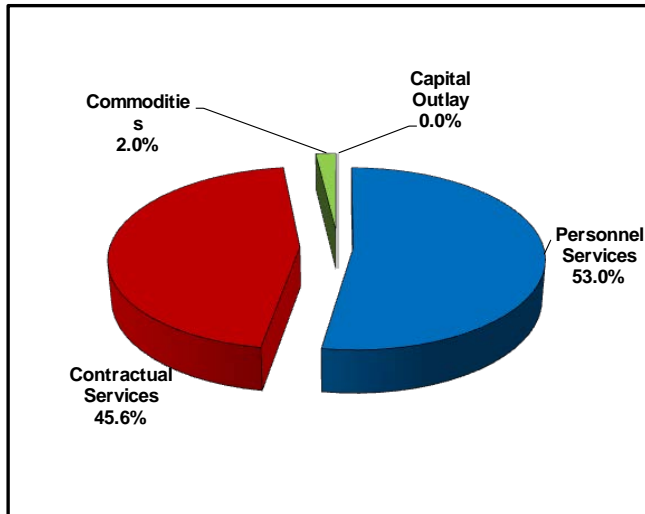
PERSONNEL SUMMARY

	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Legislative Services			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>

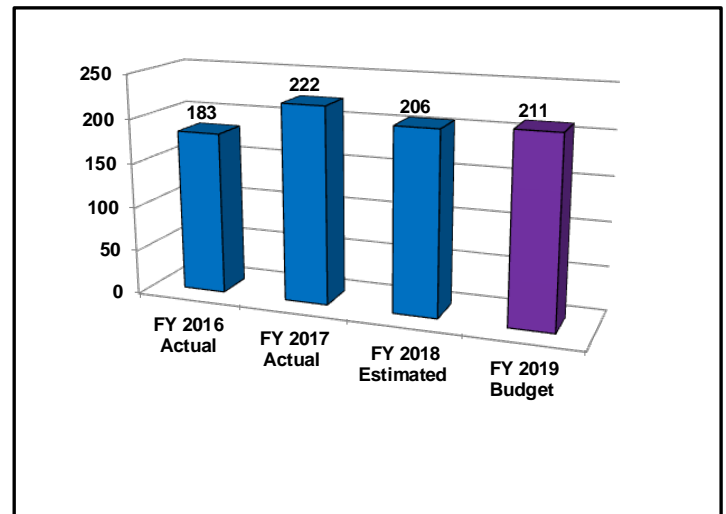
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	101,570	105,844	109,700	109,700	109,700	110,800	1%
Contractual Services	78,728	114,480	94,300	94,300	94,300	96,100	2%
Commodities	2,316	1,593	2,800	2,800	2,800	4,100	46%
Capital Outlay	-	-	-	-	-	-	0%
Total	182,614	221,917	206,800	206,800	206,800	211,000	2%

FY 2019 BUDGET



TOTAL EXPENDITURES ('000)



GOALS

1. Work to make all City Council communications electronically.
2. Do necessary research to move towards live broadcasts of all Council meetings.
3. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
4. Continue to streamline the Board of Commission appointment process.
5. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
6. Continue to archive older public records in electronic media. Work with other staff to develop formal records retention policy.
7. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

PERFORMANCE MEASUREMENTS

City Council and City Clerk held number of meetings, including regular, special both closed and open, and Council study session. During FY 2018, there were more meetings than previous year and projected to be increase in FY 2019.

	FY2016 Actual	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Council Meetings	50	50	60	65
Ordinances & Resolutions Processed	28	30	35	40

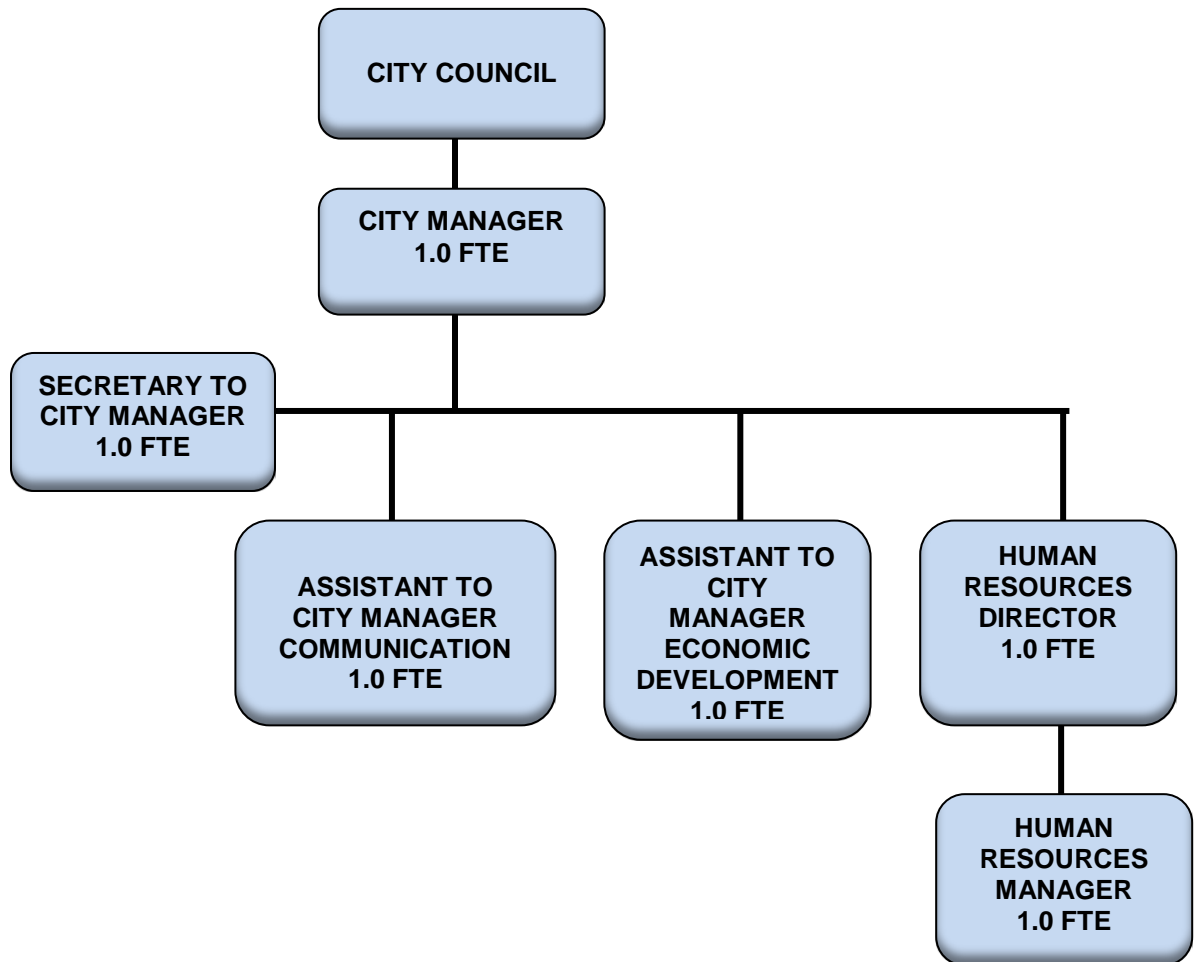


Department	Legislative Services
Program	Legislative

Fund	General Fund
Account Number	01-10-02

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	62,801	67,284	68,000	68,000	68,000	65,000	-4%	66,300	67,700
5340 Salaries - Part-Time & Temp	18,800	18,200	20,000	20,000	20,000	20,000	0%	20,000	20,000
5420 Workers Compensation	131	107	200	200	200	200	0%	200	200
5460 Medical Insurance	5,157	4,791	5,700	5,700	5,700	6,000	5%	6,200	6,400
5660 Social Security Contributions	5,020	5,254	5,500	5,500	5,500	5,000	-9%	5,000	5,400
5740 Pension Contribution Nonunif.	8,500	9,000	9,000	9,000	9,000	13,400	49%	10,000	12,000
5900 Medicare	1,161	1,207	1,300	1,300	1,300	1,200	-8%	1,000	1,200
Sub-Total Personnel Services	101,570	105,844	109,700	109,700	109,700	110,800	1%	108,700	112,900
Contractual Services									
6010 Professional Services	10,193	53,576	10,000	10,000	10,000	12,500	25%	10,000	10,000
6040 Events & Receptions	175	70	500	500	500	600	20%	600	600
6110 Mileage Reimbursement	10	282	300	300	300	500	67%	500	500
6115 Mayor & City Council Travel	11,134	8,343	3,000	3,000	3,000	2,000	-33%	2,000	2,500
6120 Professional Development	833	655	2,000	2,000	2,000	2,000	0%	2,000	2,000
6130 Advertising & Public Notices	38	75	300	300	300	500	67%	500	500
6170 Insurance - Liability	4,600	3,645	4,500	4,500	4,500	4,500	0%	4,500	4,800
6220 Insurance - Public Officials	30,000	28,500	30,000	30,000	30,000	30,000	0%	30,000	31,000
6270 Telephone & Pagers	702	486	700	700	700	1,300	86%	500	500
6400 Office Equipment Maintenance	1,421	-	2,000	2,000	2,000	1,000	-50%	1,000	1,000
6610 Staff Training	227	197	1,000	1,000	1,000	1,200	20%	500	500
6650 Membership & Certification	11,254	8,001	15,000	15,000	15,000	15,000	0%	12,000	12,000
6720 Election Costs	8,141	10,650	25,000	25,000	25,000	25,000	0%	25,000	20,000
Sub-Total Contractual Service	78,728	114,480	94,300	94,300	94,300	96,100	2%	89,100	85,900
Commodities									
7001 Office Supplies	652	570	1,000	1,000	1,000	1,000	0%	1,000	1,000
7050 Publications	582	331	600	600	600	600	0%	500	500
7090 Office & Computer Equip.	848	523	700	700	700	1,000	43%	500	500
7335 Business Meeting	-	127	300	300	300	500	67%	500	500
7850 Awards & Gifts	132	-	200	200	200	1,000	400%	1,000	1,000
Sub-Total Commodities	2,316	1,593	2,800	2,800	2,800	4,100	46%	3,500	3,500
Total	182,614	221,917	206,800	206,800	206,800	211,000	2%	201,300	202,300

GENERAL ADMINISTRATION





GENERAL ADMINISTRATION

General Administration consists of the City Manager's Office and Human Resources which provide internal services to other City departments.

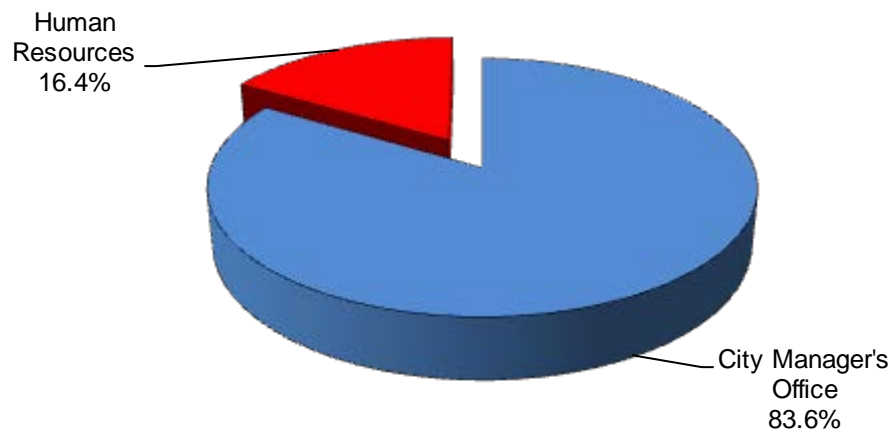
PERSONNEL SUMMARY Full-Time

	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
General Administration Personnel			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
Administrative Analyst	1.0	-	-
Assistant to City Manager - Communication	-	-	1.0
Assistant to City Manager – Economic Dev.	-	-	1.0
<i>City Manager's Office Personnel Total</i>	<u>3.0</u>	<u>2.0</u>	<u>4.0</u>
<i>Human Resources</i>			
Human Resources Director	-	-	1.0
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	<u>2.0</u>
General Administration Personnel Total	<u>4.0</u>	<u>3.0</u>	<u>6.0</u>

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Total
City Manager's Office	561,400	515,900	3,700	1,081,000
Human Resources	149,500	52,800	10,500	212,800
Total	85,725	93,442	108,600	1,293,800

Expenditures Pie Chart



CITY MANAGER'S OFFICE

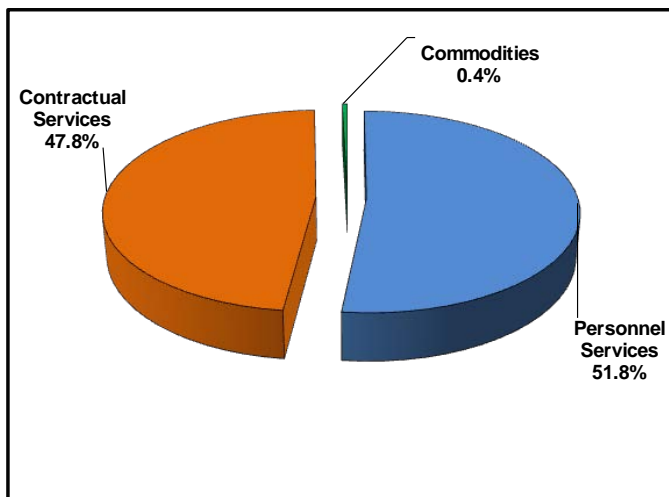
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

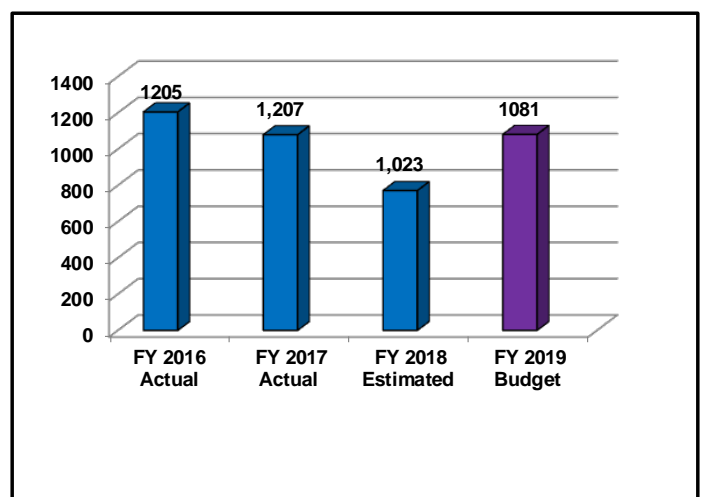
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	283,118	360,408	284,900	284,900	287,000	561,400	97%
Contractual Services	918,357	716,727	477,700	477,700	478,700	515,900	8%
Commodities	3,654	1,841	5,000	5,000	5,000	3,700	-26%
Total	1,205,129	1,078,977	767,600	767,600	770,700	1,081,000	41%

FY 2019 Budget



Total Expenditures ('000)



GOALS

- Continue to work toward maintaining University City as a place for people to enjoy the cultural activities.
- Ensure that University City is a welcoming place for people of all races and backgrounds.
- Continue to create partnership opportunities through the Chamber and other community organizations to ensure University City remains a community of distinction.
- Continue to ensure that our customers receive the highest level of service possible.
- Continue to communicate with the residents and businesses through the bi-monthly newsletters.
- Continue to provide the residents and businesses the City annual calendar.

SIGNIFICANT CHANGES OVER FY 2018

1. Added the position of Assistant to the City Manager – Economic Development
2. Added the position of Assistant to the City Manager - Communications.
3. Provides funding for citizen survey.
4. Provides funding for webcastings.



Department	General Administration
Program	City Manager's Office

Fund	General
Account Number	01-12-05

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	195,873	279,082	195,000	195,000	195,000	411,000	111%	419,200	427,600
5300 Car Allowance	-	-	-	-	2,100	4,200	100%	4,200	4,200
5340 Salaries - Part-Time & Temp	35,160	31,794	40,000	40,000	40,000	40,000	0%	41,000	42,000
5420 Workers Compensation	470	477	500	500	500	500	0%	600	700
5460 Medical Insurance	10,314	11,067	11,400	11,400	11,400	33,200	191%	34,500	35,800
5660 Social Security Contributions	12,186	11,392	12,000	12,000	12,000	28,000	133%	28,700	29,400
5740 Pension Contribution Nonunif.	22,300	22,900	23,000	23,000	23,000	38,000	65%	40,000	42,000
5900 Medicare	3,034	3,068	3,000	3,000	3,000	6,500	117%	6,700	6,900
Sub-Total Personnel Services	283,118	360,408	284,900	284,900	287,000	561,400	97%	574,900	588,600
Contractual Services									
6010 Professional Services	146,210	127,637	111,000	111,000	111,000	111,000	0%	110,000	120,000
6011 Settlement	-	57,000	-	-	-	-	0%	-	-
6020 Legal Services	618,449	358,297	240,000	240,000	240,000	210,000	-13%	400,000	450,000
6020 Legal Services-County-Wide Sales Tax	811	2,115	5,000	5,000	5,000	5,000	0%	5,000	6,000
6040 Events & Receptions	23,104	6,900	1,000	1,000	1,000	2,000	100%	1,000	1,000
6050 Maintenance Contracts	5,000	5,000	8,000	8,000	8,000	8,000	0%	8,000	8,500
6090 Postage	23,233	22,396	30,000	30,000	30,000	30,000	0%	24,000	25,000
6120 Professional Development	455	-	2,000	2,000	2,000	2,000	0%	2,000	2,000
6135 Public Relations Programs	31,129	30,000	-	-	-	30,000	100%	30,000	30,000
6150 Printing Services	32,395	57,600	45,000	45,000	45,000	51,600	15%	45,000	45,000
6170 Insurance - Liability	4,200	3,150	4,200	4,200	4,200	4,500	7%	4,500	4,800
6220 Insurance - Public Officials	24,282	17,035	25,000	25,000	25,000	25,000	0%	25,000	25,000
6270 Telephone & Pagers	512	990	1,000	1,000	1,000	1,200	20%	2,000	2,200
6400 Office Equipment Maintenance	1,425	-	1,500	1,500	2,500	1,000	-33%	1,000	1,000
6560 Technology Services	-	-	-	-	-	30,000	100%	10,000	10,000
6610 Staff Training	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
6650 Membership & Certification	7,122	9,272	3,000	3,000	3,000	3,600	20%	5,000	6,000
Sub-Total Contractual Services	918,357	716,727	477,700	477,700	478,700	515,900	8%	673,500	737,500
Commodities									
7001 Office Supplies	255	563	1,000	1,000	1,000	1,000	0%	1,000	1,000
7050 Publications	-	70	500	500	500	500	0%	500	500
7335 Business Meeting	1,567	949	1,500	1,500	1,500	1,200	-20%	1,000	1,000
7850 Awards & Gifts	938	230	2,000	2,000	2,000	1,000	-50%	500	500
Sub-Total Commodities	3,654	1,841	5,000	5,000	5,000	3,700	-26%	3,000	3,000
Total	1,205,129	1,078,977	767,600	767,600	770,700	1,081,000	41%	1,251,400	1,329,100

HUMAN RESOURCES

The Human Resources Office administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness. Day-to-day activities include:

1. Recruitment and hiring of employees
2. Maintenance of personnel records
3. Administering employee benefits
4. Evaluating employee training programs
5. Maintenance of classification and compensation plan
6. Labor relations
7. Support for the City's two Pension Board
8. Support for the Civil Service Board
9. Support for the Human Relation Board

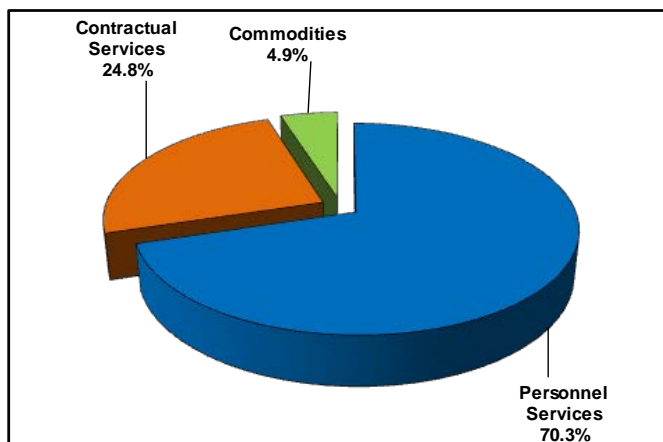
Mission Statement

The Human resources department provides quality services to the employees of the City of University City, recruiting qualified individuals, retention of valuable employees, providing training to encourage success and increase overall value of the City. The department promotes a safe and healthy working environment, inspire a high level of employees' morale through recognition including the department effective communication and constant feedback.

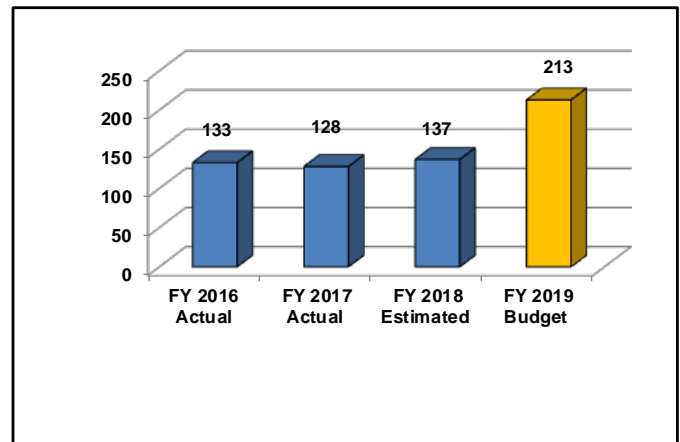
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	81,221	76,414	88,800	88,800	88,800	149,500	68.4%
Contractual Services	42,674	42,514	65,200	65,200	38,200	52,800	-19.0%
Commodities	9,001	8,797	10,000	10,000	10,000	10,500	5.0%
Total	132,896	127,726	164,000	164,000	137,000	212,800	29.8%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. Continue working on streamlining processes, policies, and procedures that will improve relationships for all departments and work practices.
2. Implement employee portal access to enable them to enroll in benefits on line.
3. Bring COBRA administration "in-house", thus eliminating the cost of using an outside vendor.
4. Assist the Finance Department with implementation of KRONOS Time and Attendance.
5. Partner with all departments to create a Succession Plans.
6. Collaborate with third party vendors to create a Wellness program available to all employees.
7. Foster relationships and communication among employees and Departments; handle all requests with confidentiality and fairness.
8. Provide training opportunities that may align with performance management review, individual requests, re-organization efforts, or supervisor observation.
9. Review and update the Administrative Regulations, Employee Handbook, and assist with Civil Service Rules updates as needed
10. Create training opportunities that may align with performance management review, individual request, re-organization efforts, or supervisor observation.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

Human Resources provide support for City employees. Below are the accomplishments in FY 2018.

- Diminished 32 boxes of unmarked records and created a database and files holding area to account and ensure proper control of permanent records
- Completed Sexual Harassment Training for all 249 employees
- Coordinated Department of Transportation (DOT) Training for required staff
- Re-established Department On-Line Training
- Completed updating Administrative Regulations (AR) and Employee Handbook



Department	Administrative Services
Program	Human Resources

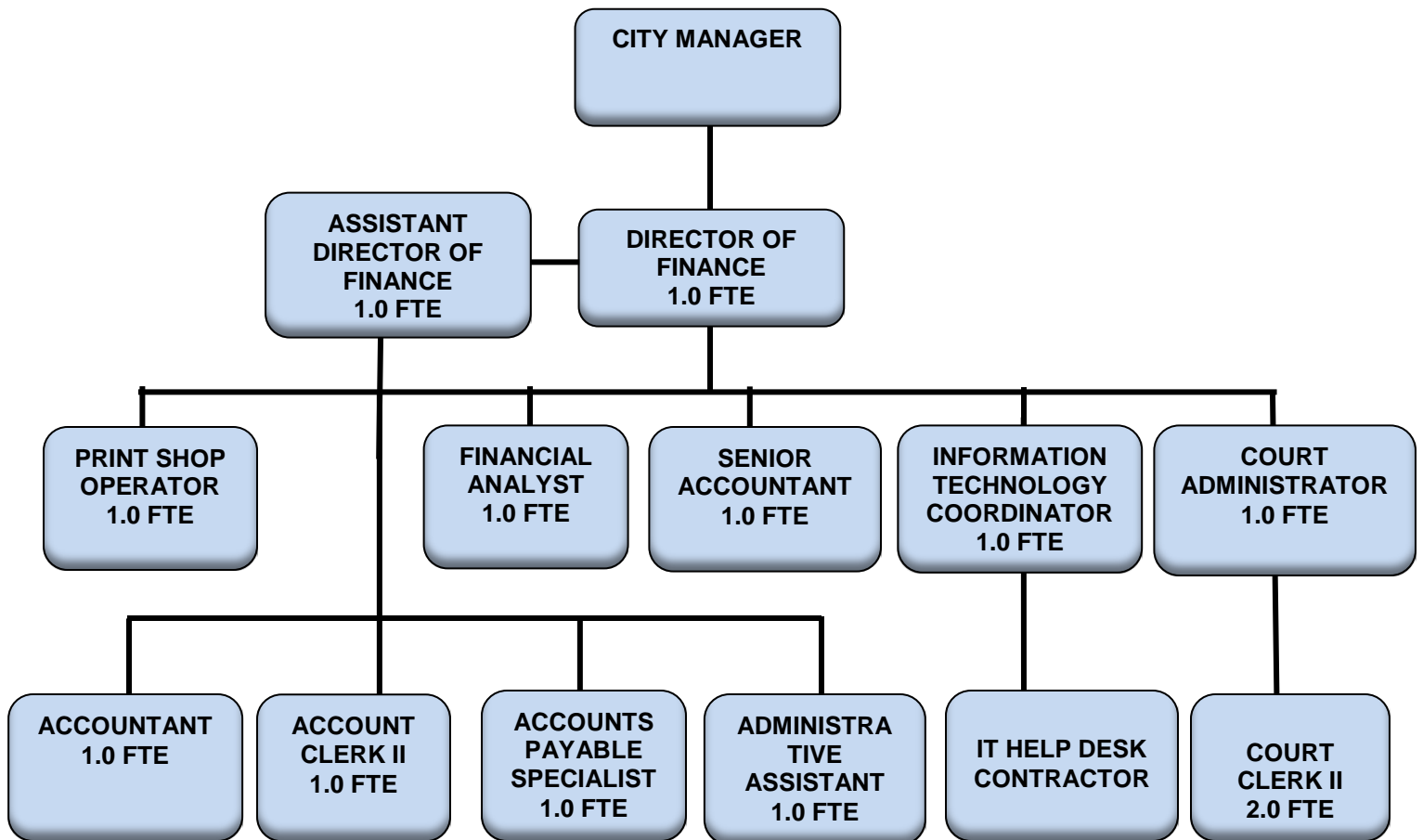
Fund	General
Account Number	01-14-07

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	61,869	55,258	60,000	60,000	60,000	111,000	85%	113,200	115,400
5340 Salaries - Part-Time & Temp	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
5420 Workers Compensation	-	43	200	200	200	1,200	500%	300	400
5460 Medical Insurance	79	2,106	9,100	9,100	9,100	9,000	-1%	12,000	12,400
5540 EAP	6,683	6,683	7,000	7,000	7,000	7,200	3%	7,500	8,000
5660 Social Security Contributions	3,812	3,262	3,700	3,700	3,700	7,100	92%	7,200	7,300
5740 Pension Contribution Nonunif.	7,900	8,300	7,000	7,000	7,000	11,300	61%	11,500	12,000
5900 Medicare	878	763	800	800	800	1,700	113%	1,800	1,800
Sub-Total Personnel Services	81,221	76,414	88,800	88,800	88,800	149,500	68%	154,500	158,300
Contractual Services									
6010 Professional Services	(3,548)	528	5,000	5,000	55,000	14,000	180%	15,000	16,000
6030 Medical Service	4,320	4,967	5,000	5,000	5,000	5,000	0%	5,000	5,000
6050 Maintenance Contracts	7,665	12,753	8,000	8,000	8,000	11,000	38%	12,000	13,000
6120 Professional Development	30	-	1,000	1,000	1,000	1,500	50%	1,500	1,600
6130 Advertising & Public Notices	4,897	7,515	5,000	5,000	5,000	5,000	0%	6,000	6,500
6170 Insurance - Liability	4,000	3,505	4,000	4,000	4,000	4,500	13%	4,600	4,800
6190 Insurance - Miscellaneous	19,990	7,076	27,000	27,000	-	-	-100%	-	-
6220 Insurance - Public Officials	2,000	5,700	5,000	5,000	5,000	5,800	16%	6,000	6,500
6400 Office Equipment Maintenance	418	-	1,000	1,000	1,000	1,000	0%	1,200	1,500
6600 Tuition Reimbursement	-	-	700	700	700	1,000	43%	1,000	1,000
6610 Staff Training	2,563	144	2,500	2,500	2,500	3,000	20%	3,000	4,000
6650 Membership & Certification	339	263	500	500	500	500	0%	600	700
6700 Misc. Operating Services	-	63	500	500	500	500	0%	500	600
Sub-Total Contractual Service	42,674	42,514	65,200	65,200	88,200	52,800	-19%	56,400	61,200
Commodities									
7001 Office Supplies	114	265	1,000	1,000	1,000	1,000	0%	1,000	1,000
7050 Publications	340	1,499	500	500	500	500	0%	1,500	2,000
7090 Office & Computer Equip.	-	-	500	500	500	1,000	100%	1,000	1,000
7330 Food	3,746	3,608	4,000	4,000	4,000	4,000	0%	4,500	4,500
7850 Awards & Gifts	4,801	3,425	4,000	4,000	4,000	4,000	0%	4,500	4,500
Sub-Total Commodities	9,001	8,797	10,000	10,000	10,000	10,500	5%	12,500	13,000
Total	132,896	127,726	164,000	164,000	187,000	212,800	30%	223,400	232,500



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ADMINISTRATIVE SERVICES



The Administrative Services is comprised of the Finance Department, Information Technology and the Municipal Court Division. The department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the City includes several components:

Cashiering and Collections Services

- Annually received over 27,000 payments by customers for City collection services, of which, 23,000 payments were from refuse collections, and 1,600 payments were from on-line bill pay
- Process annually over \$11.0 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank
- Process and collect miscellaneous receivables for weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions
- Process payments for gross receipts taxes in the amount of approximately \$6.2 million
- Provide overall supervision of Cashiering and Collections staff

Fiscal Services

- Provide billing services for approximately 11,000 accounts for trash collection for five (5) route billing cycle and miscellaneous billing for approximately 400 throughout the year
- Process delinquent trash collection notices for five (5) route billing cycle
- Manage the refuse on-line bill pay and paperless billing to our residents
- Establish property tax levies and coordinate tax collection
- Administer City insurance programs
- Manage the delivery of the Municipal Services billing statement
- Manage operations of the Municipal Parking Garage
- Provide quality customer service to both internal and external customers
- Provide property record requests and filings for title searches and lien recordings and releases
- Maintain over 700 business license records and 60 liquor license records
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 450 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs

Administration

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while complying with federal, state, local and other requirements
- Oversee and coordinate long-term financial plan
- Promote sound fiscal policies and protect local revenues
- Ensure competent use of financial, human, and material resources

Accounting Services

- Prepare the Comprehensive Annual Financial Report and coordinate the annual audit with independent auditors
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines
- Prepare the Administrative Annual Report
- Maintain the general ledger and various reconciliations



ADMINISTRATIVE SERVICES

- Maintain inventory of capital assets of the City and establish depreciation schedules
- Process nearly 9,000 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks
- Maintain accounts payable records and respond to departmental and vendor inquiries
- Process supplemental retirement payments and subsidies according to the required timelines
- Process over 130,000 pieces of mail annually
- Process over 13,000 payroll advices and checks annually
- Produce and distribute over 500 W-2's , 120 of 1099R and 150 of 1099Misc annually
- Provide updates for New World Systems (accounting software) user security and training to other departments
- Maintain and trouble shoot problems in New World Systems

Budget Management Division

- Manage and co-ordinate the annual budget preparation process
- Maintain the budget manual and coordinate the budget development process with departments by preparing consolidated budget requests for review by the City Manager
- Conduct budgetary analysis as needed
- Assist departments with budget monitoring and control

PERSONNEL SUMMARY

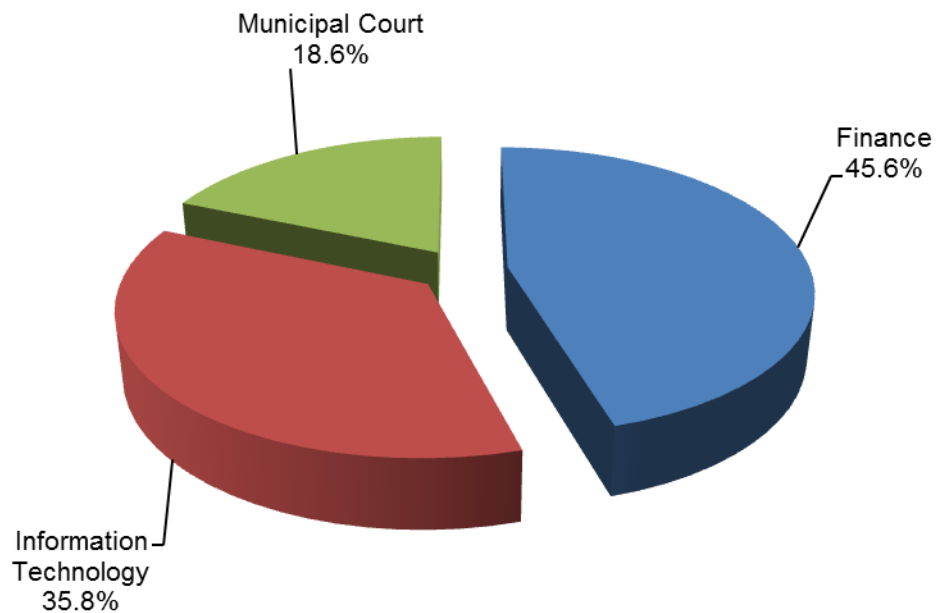
Full-Time

	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Administrative Services Personnel			
<i>Finance</i>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	-	1.0
Financial Analyst	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0
Accountant	1.0	2.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Financial Administrative Assistant	1.0	1.0	1.0
Accounting Clerk	2.0	1.0	1.0
Print Shop Operator	1.0	1.0	1.0
<i>Finance Personnel Total</i>	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
<i>Information Technology</i>			
Information Technology Coordinator	-	1.0	1.0
<i>Information Technology Total</i>	<u>-</u>	<u>1.0</u>	<u>1.0</u>
Administrative Services Personnel Total	<u>12.0</u>	<u>13.0</u>	<u>13.0</u>

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Finance	661,600	203,800	20,500	-	885,900
Information Technology	112,200	427,700	21,000	136,000	696,900
Municipal Court	262,200	93,000	6,500	-	361,700
Total	1,036,000	6,500	48,000	136,000	1,944,500

Expenditure Pie Chart





ADMINISTRATIVE SERVICES

FINANCE

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; property tax levies oversight; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; administering City insurance programs; risk management; fixed asset management; project accounting management; administering the public parking garage support contract and parking meters; and coordinating Federal, State, Local, and Community Development Block Grants. The Finance Department also performs mail and printing services for City departments, and parking meter maintenance and collection. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

Mission Statement

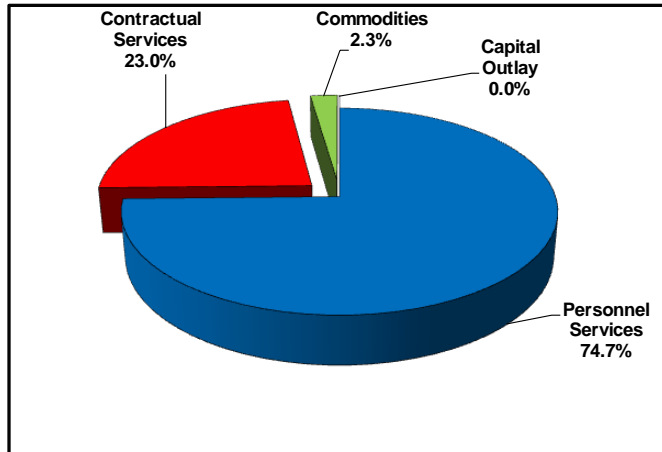
Finance strives for long-term financial stability and health of University City; protects the City's financial integrity and credibility and maintains AA+ or improve to AAA bond rating; and strengthens the department for continued excellence.

Finance leads and coordinates the development and execution of the City's annual Budget and five-year Capital Improvement Program (CIP) Plan, including development, monitoring and reporting. Prepare financial projection, long-range planning and financial reporting.

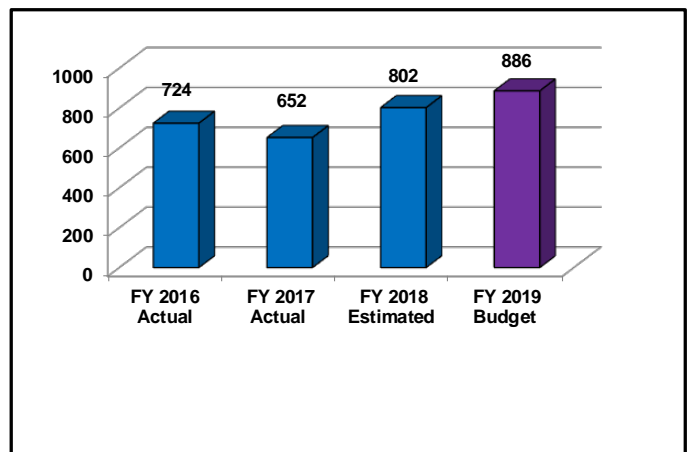
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	475,774	422,745	623,100	613,100	613,100	661,600	8%
Contractual Services	206,523	210,429	170,800	170,800	168,800	203,800	19%
Commodities	41,782	19,290	20,200	20,200	20,200	20,500	1%
Capital Outlay	-	-	-	-	-	-	0%
Total	724,079	652,464	814,100	804,100	802,100	885,900	10%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. Provide timely quarterly financial reporting to post on the City's website for the public.
2. Continue to improve workflow, timeliness and accuracy both within Finance and other departments.
3. Continue to perform internal audits focus on "cash", to assist in fraud assessment control.
4. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
5. Complete the FY 2018 Comprehensive Annual Financial Report by December 31, 2018 and submit for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
6. Complete the FY 2019 Budget and submit for the Distinguish Budget Presentation Award.
7. Maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
8. Continue to encourage professional development of Finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
9. Continue to promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
10. Develop additional strategies for revenue collections on delinquent accounts.
11. Continue to pursue delinquent refuse and miscellaneous billing accounts owed to the City.
12. Continue to audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, locating businesses operating without licenses for the purpose of licensing them properly and bringing them into compliance with City code.
13. Continue to review and analyze current policies and procedures, data, and performance indicators within the department in order to improve the efficiency and effectiveness of the department.
14. To complete the implementation of KRONOS Time and Attendance module and interface with Tyler Technology Financial Management (New World).
15. To adopt a "paperless" concept by stop printing payroll checks, W-2, etc.

16. To work with City of St. Louis and other neighboring Cities in attempt to convert parking meters to "Pay Station", in order to enhance the parking revenue.
17. Monitor the budget in order to maintain the level of the General Fund's fund balance as stated in the Strategic Goals and Objectives #3.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2017.
- Received the Distinguish Budget Presentation Award for Budget FY 2018.
- Continued collecting delinquent refuse and miscellaneous bills owed to the City. Continue to work with collection agencies Valley Collection Services, LLC and Account Resolution Corporation, to collect on unpaid refuse and ambulance bills.
- Continued to coordinate a calendar basis delinquent refuse account shut-off cycle with the Public Works and Parks Department, Sanitation Division. The shut-off cycles continues to be encouraging, resulting in a nominal number of accounts paid in full and/or signing up for payment agreements.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Continued oversight and coordination of the City's calendar.
- Continued to convert paper records to electronic records.

PERFORMANCE MEASUREMENTS

	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Projected
Checks Issued	6,105	4,733	5,000	5,500
Refuse unit bills generated	22,350	20,527	22,000	22,000
Purchase Orders	373	313	350	320
Invoices (processed and paid)	8,740	6,198	7,500	7,000
Business Licenses Issued	772	643	650	700
Liquor Licenses Issued	134	113	110	100



Department	Administrative Services
Program	Finance

Fund	General
Account Number	01-16-08

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	336,316	299,762	440,000	430,000	430,000	465,000	6%	474,300	483,800
5340 Salaries - Part-Time & Temp	-	-	10,000	10,000	10,000	10,000	0%	10,000	10,000
5380 Overtime	571	181	1,000	1,000	1,000	1,500	50%	1,000	1,000
5420 Workers Compensation	2,153	1,729	2,500	2,500	2,500	2,800	12%	2,500	2,500
5460 Medical Insurance	46,419	23,709	60,000	60,000	40,000	65,700	10%	71,000	72,000
5660 Social Security Contributions	19,616	17,813	28,000	28,000	28,000	29,000	4%	30,100	30,700
5740 Pension Contribution Nonunif.	66,176	74,400	75,000	75,000	75,000	80,900	8%	83,000	85,000
5900 Medicare	4,524	4,191	6,600	6,600	6,600	6,700	2%	7,000	7,200
Sub-Total Personnel Service	475,774	422,745	623,100	613,100	593,100	661,600	6%	678,900	692,200
Contractual Services									
6001 Auditing & Accounting	41,959	46,380	40,000	40,000	40,000	50,000	25%	45,000	48,000
6010 Professional Services	1,550	14,123	1,600	1,600	20,000	10,000	525%	5,000	6,000
6050 Maintenance Contracts	70,869	75,345	70,000	70,000	70,000	75,000	7%	70,000	70,000
6070 Temporary Labor	-	17,435	5,000	5,000	5,000	15,000	200%	10,000	10,000
6090 Postage	29,953	28,278	20,000	20,000	20,000	20,000	0%	24,000	25,000
6120 Professional Development	5,288	2,324	3,000	3,000	3,000	3,200	7%	3,000	3,000
6130 Advertising & Public Notices	296	150	3,000	3,000	3,000	3,000	0%	2,000	2,000
6150 Printing Services	3,312	3,165	4,200	4,200	4,200	4,500	7%	3,500	4,000
6170 Insurance - Liability	4,200	3,505	4,000	4,000	4,000	4,500	13%	4,500	4,600
6220 Insurance - Public Officials	5,036	6,707	6,000	6,000	6,000	7,000	17%	7,000	7,200
6400 Office Equipment Maintenance	4,550	-	7,000	7,000	3,000	4,000	-43%	4,000	4,200
6560 Technology Services	31,624	3,238	-	-	-	3,500	100%	3,000	4,000
6650 Membership & Certification	1,365	935	1,500	1,500	1,500	1,500	0%	1,500	1,500
6660 Laundry Services	237	381	500	500	500	500	0%	500	500
6700 Misc. Operating Services	4,664	731	3,000	3,000	3,000	1,000	-67%	1,000	1,500
6770 Bank & Credit Card Fees	1,619	1,432	2,000	2,000	2,000	1,100	-45%	1,200	1,500
Sub-Total Contractual Servi	206,523	210,429	170,800	170,800	185,200	203,800	19%	185,200	193,000
Commodities									
7001 Office Supplies	16,230	15,542	15,000	15,000	15,000	15,000	0%	15,500	16,000
7050 Publications	-	-	500	500	500	500	0%	500	500
7090 Office & Computer Equip.	24,688	468	2,000	2,000	2,000	2,000	0%	2,000	2,000
7410 License Plates & Badges	216	219	200	200	200	500	150%	500	500
7570 Hardware & Hand Tools	146	-	200	200	200	200	0%	200	200
7650 Parking Meter Parts	503	3,061	2,000	2,000	2,000	2,000	0%	2,000	3,000
7770 Wearing Apparel	-	-	300	300	300	300	0%	500	500
Sub-Total Commodities	41,782	19,290	20,200	20,200	20,200	20,500	1%	21,200	22,700
Total	724,079	665,811	814,100	804,100	798,500	885,900	9%	885,300	907,900

MUNICIPAL COURT

The Municipal Court staff processes violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

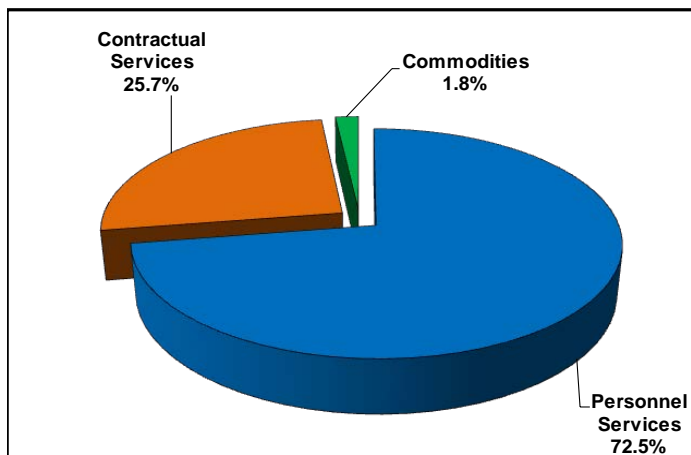
Mission Statement

University City Municipal Court implements the policies and procedures established by the Judiciary and the State Legislature in a professional and dedicated manner. The Clerks of the Court's office accurately maintain, safeguard and store all Court documents as well as collect and disburse all monies as directed by legal mandates. This is accomplished through a knowledgeable and certified staff that strives to serve all who use this office to ensure accessibility, fairness and courtesy.

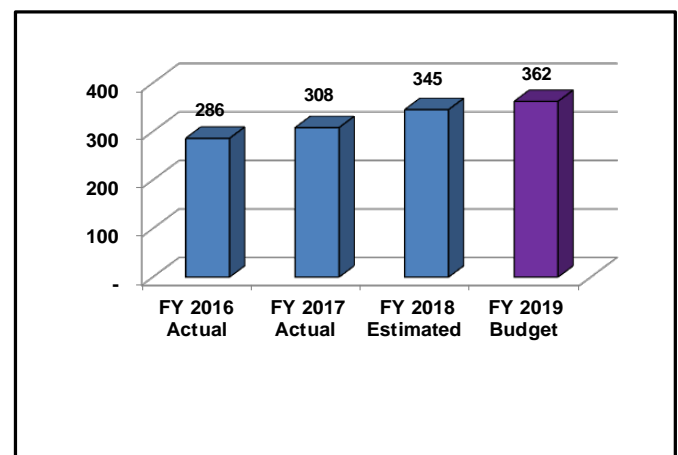
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	204,199	207,643	235,400	235,400	235,400	262,200	11%
Contractual Services	80,956	92,469	103,000	103,000	103,000	93,000	-10%
Commodities	1,151	8,025	6,500	6,500	6,500	6,500	0%
Total	286,306	308,136	344,900	344,900	344,900	361,700	5%

FY 2019 Budget



Total Expenditures ('000)





ADMINISTRATIVE SERVICES

PERFORMANCE MEASUREMENTS

	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Projected
Fines & Court costs	\$605,197	\$594,000	\$717,908	\$718,000
Parking Tickets issued	11,015	8,000	9,500	9,800
Moving violations (filed)	3,544	3,877	4,700	4,900
Housing & Environmental violations (filed)	823	800	332	400
Other violations (filed)	1,113	815	1,040	1,100
Total number of new court cased (filed)	16,495	13,492	15,572	16,200
Total number of trials set	380	350	360	300
Total number of trials heard	350	300	170	180



Department	Administrative Services
Program	Municipal Court

Fund	General
Account Number	01-20-14

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	136,041	138,026	153,000	153,000	153,000	160,000	5%	183,200	186,900
5340 Salaries - Part-Time & Temp	-	-	12,000	12,000	12,000	25,000	108%	28,000	28,600
5380 Overtime	4,661	4,487	5,000	5,000	5,000	5,000	0%	5,000	5,000
5420 Workers Compensation	291	311	500	500	500	600	20%	700	800
5460 Medical Insurance	34,582	34,624	32,800	32,800	32,800	33,900	3%	36,000	37,500
5660 Social Security Contributions	7,739	7,783	9,000	9,000	9,000	11,100	23%	13,400	13,700
5740 Pension Contribution Nonunif.	19,100	20,600	21,000	21,000	21,000	23,800	13%	25,000	26,000
5900 Medicare	1,784	1,812	2,100	2,100	2,100	2,800	33%	3,100	3,200
Sub-Total Personnel Services	204,199	207,643	235,400	235,400	235,400	262,200	11%	294,400	301,700
Contractual Services									
6010 Professional Services	48,113	45,975	50,000	50,000	50,000	32,000	-36%	33,000	35,000
6050 Maintenance Contracts	-	270	15,000	15,000	15,000	15,000	0%	10,000	12,000
6120 Professional Development	2,177	1,832	2,500	2,500	2,500	2,500	0%	3,000	3,500
6150 Printing Services	6,303	781	5,000	5,000	5,000	5,000	0%	4,000	4,000
6170 Insurance - Liability	4,000	5,995	4,500	4,500	4,500	4,500	0%	6,000	6,500
6400 Office Equipment Maintenance	1,010	-	2,000	2,000	2,000	2,000	0%	1,000	1,500
6560 Technology Services	13,472	33,404	15,000	15,000	15,000	25,000	67%	30,000	32,000
6650 Membership & Certification	-	25	1,000	1,000	1,000	1,000	0%	1,500	1,500
6700 Misc. Operating Services	1,923	939	3,000	3,000	3,000	1,000	-67%	1,000	1,200
6770 Bank & Credit Card Fees	3,959	3,164	5,000	5,000	5,000	5,000	0%	5,000	5,000
Sub-Total Contractual Services	80,956	92,469	103,000	103,000	103,000	93,000	-10%	94,500	102,200
Commodities									
7001 Office Supplies	1,151	1,773	1,500	1,500	1,500	1,500	0%	2,000	2,000
7090 Office & Computer Equip.	-	6,251	5,000	5,000	5,000	5,000	0%	5,000	5,000
Sub-Total Commodities	1,151	8,025	6,500	6,500	6,500	6,500	0%	7,000	7,000
Total	286,306	308,136	344,900	344,900	344,900	361,700	5%	395,900	410,900

INFORMATION TECHNOLOGY (IT)

This program area is responsible for maintaining the City's centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

Goals are defined and developed by an Information Technology Core Committee (ITCC) composed of representatives from all City departments. The goals are translated into objectives by a member of the ITCC responsible for the management of IT. Execution of work to complete objectives and day-to-day support is accomplished by a contractual placement employee provided by Tech Electronics. Additional support is provided by Tech Electronics when circumstances require more assistance.

The IT program supports the City's network which has five (5) physical servers, twenty-four (24) virtual servers, one hundred sixty (160) personal computers, eight (8) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

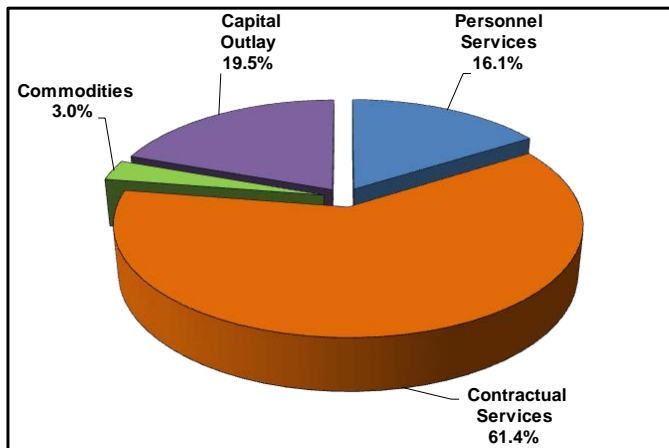
Mission Statement

Information Technology has become a vital component in every department's service delivery methods. As strategic plans are developed for each facet of the City, Information Technology plays a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology is driven by the organizational need and the necessity to provide public service that is significantly more effective.

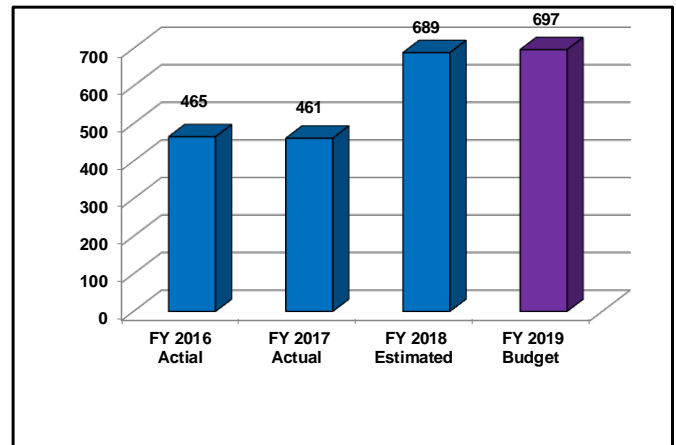
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	94,626	101,542	102,400	102,400	102,400	112,200	10%
Contractual Services	360,520	328,886	413,500	413,500	413,500	427,700	3%
Commodities	7,428	26,788	13,000	13,000	13,000	21,000	62%
Capital Outlay	1,993	3,842	160,000	160,000	160,000	136,000	-15%
Total	464,567	461,059	688,900	688,900	688,900	696,900	1%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. Upgrade network infrastructure to provide more security and throughput
2. Server consolidation to improve efficiency of overall system
3. Server migration from aging 2003 to 2012 OS
4. Firewall upgrade

SIGNIFICANT BUDGETARY ITEMS

1. ESXi Hosts (3) for Virtual Network - \$25,000

The City relies heavily on the virtual services with approximately 90% of the City's servers being virtual. Two of the hosts are five (5) years old and seven (7) years old, respectively. It is recommended to replace all at the same time to keep system architecture the same. VMware licensing was recently renewed for three (3) additional years.

- 3 Dell PowerEdge R730
- Dual Intel Xeon E5-2660 Processors per Server
- H330 Raid Controller
- IDRAC 8 Enterprise
- Redundant Power Supply
- 128GB RAM per Server
- 16 1Gb NIC per Server
- 3 Year ProSupport

2. Primary and Secondary Domain Controller with Licensing – \$10,500

Our current Domain Controllers (DC) are no longer able to effectively control the new systems and the Primary is a Physical Server that is long past its prime. It is standard practice to maintain one physical DC whereas the other can be virtual.

- Physical Server - \$3,000
- Server CALs for Primary and Secondary - \$1,000
- User CALs - \$6,500

3. SPAM Filter and Email Archiving - \$13,000 Annually (250 Licenses)

The current SPAM filter is getting close to End of Life for the device. We have been looking for a more robust Email Archiving program and most of those solutions include SPAM filtering. This is for a Hosted solution and relies heavily on the decisions made regarding hosted email or an internal Exchange upgrade. See Breakdown for more Information.

- Barracuda Email Security and Compliance - \$52.00 per user license

4. 5th Floor A/V Improvements - \$12,000

This would be for system refresh and audio improvements to the 5th floor Council Chambers.

- New Speakers for better coverage
- New Amplifier with additional outputs
- Digital Audio Recorder
- Wireless Microphone
- HD Camera

5. MS Office 2016 Licensing – \$45,000

Historically, the City has used a mixture of Standard and Pro licenses for Office which g which will be continued. The City has approximately 168 computers with one form of Office on them. This includes PC's in the Police Dept. Most of the current systems are still running Office 2010 which no longer receives Mainstream Support from MS and End of Life is scheduled for early 2020.

Standard License - \$248 = \$35,000

Pro License - \$350 x 30 = \$10,500

Exchange 2016 Upgrade - \$30,000

FISCAL YEAR 2018 PEFORMANCE SUMMARY

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2018:

- **Internet Provider** – The City is now on a dedicated fiber circuit with a guaranteed Service Level Agreement
- **Backup and Recovery** – The City has implemented an all in one backup and recovery appliance.
- **Website Update** – The City has renewed its agreement with CivicPlus and has successfully launched the new website.
- **Printer Contract** – The City has signed a contract with Copying Concept and deployed the new printers throughout the City.
- **Computer Refresh** – Multiple Workstations have been refreshed throughout the City.
- **File Storage Server** – Upgraded to a new file storage server.



Department	Administrative Services
Program	Information Technology

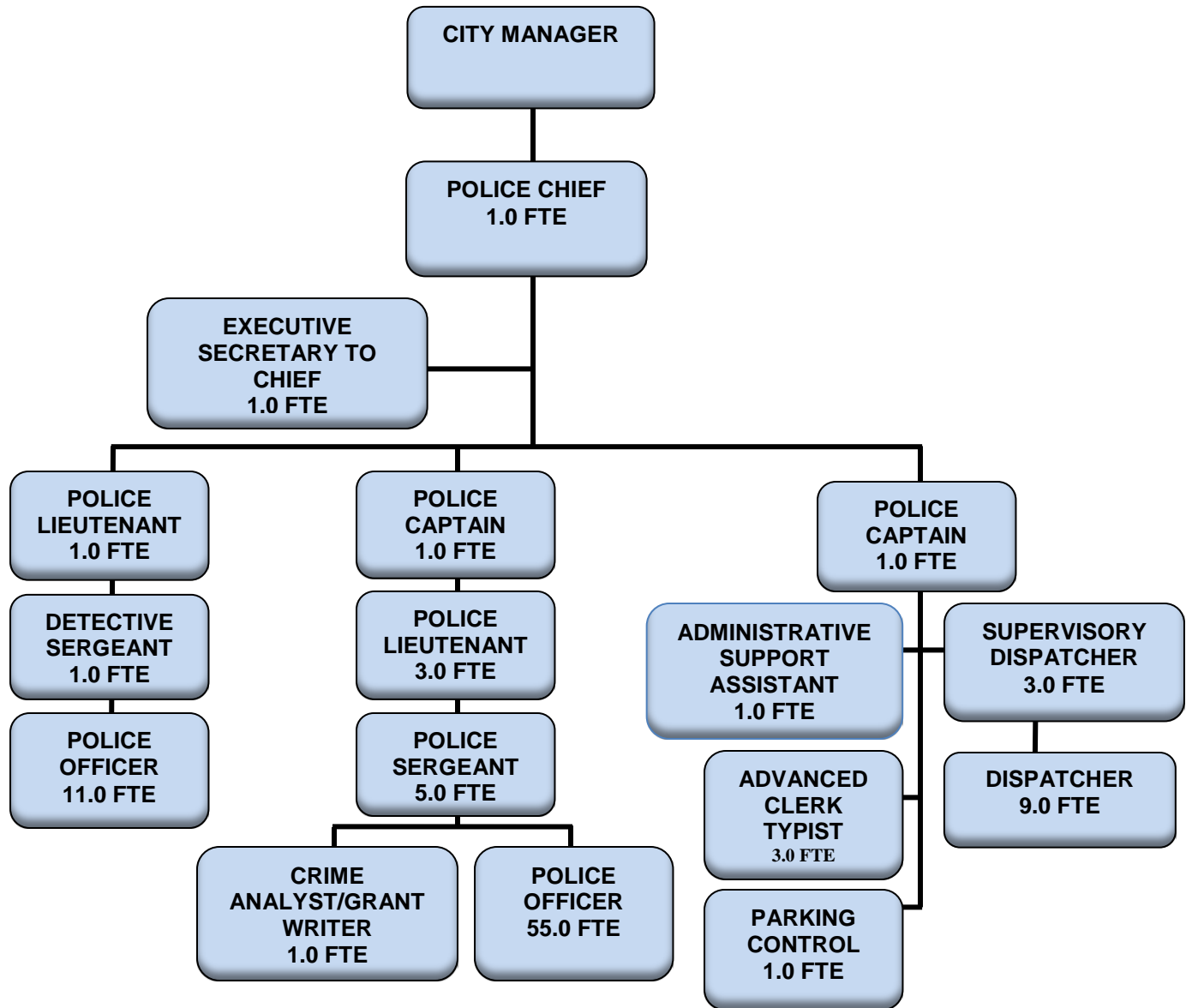
Fund	General
Account Number	01-18-11

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	67,457	71,693	71,400	71,400	71,400	75,700	6%	172,200	175,600
5420 Workers Compensation	2,871	2,986	2,800	2,800	2,800	3,000	7%	5,000	6,000
5460 Medical Insurance	13,196	13,733	14,600	14,600	14,600	14,900	2%	31,000	31,000
5660 Social Security Contributions	3,903	4,161	4,500	4,500	4,500	4,700	4%	10,600	10,900
5740 Pension Contribution Nonunif.	6,300	8,000	8,000	8,000	8,000	12,700	59%	15,000	16,000
5900 Medicare	899	968	1,100	1,100	1,100	1,200	9%	2,500	2,600
Sub-Total Personnel Services	94,626	101,542	102,400	102,400	102,400	112,200	10%	236,300	242,100
Contractual Services									
6010 Professional Services	79,288	82,730	100,000	100,000	100,000	100,000	0%	110,000	120,000
6050 Maintenance Contracts	37,757	46,934	100,000	100,000	100,000	100,000	0%	60,000	75,000
6120 Professional Development	182	-	1,000	1,000	1,000	1,200	20%	1,500	1,600
6175 Privacy Liability & Network Security	5,252	5,252	5,000	5,000	5,000	5,500	10%	5,600	5,800
6270 Telephone & Pagers	67,626	41,036	60,000	60,000	60,000	60,000	0%	55,000	60,000
6320 Internet Services	12,257	18,174	15,000	15,000	15,000	15,000	0%	20,000	24,000
6400 Office Equipment Maintenance	38,022	76,034	30,000	65,000	65,000	78,500	162%	75,000	80,000
6560 Technology Services	120,136	58,727	100,000	65,000	65,000	65,000	-35%	65,000	70,000
6610 Staff Training	-	-	1,500	1,500	1,500	1,500	0%	2,000	2,000
6650 Membership & Certification	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
Sub-Total Contractual Service:	360,520	328,886	413,500	413,500	413,500	427,700	3%	395,100	439,400
Commodities									
7001 Office Supplies	764	(13)	3,000	3,000	3,000	1,000	-67%	1,000	1,000
7090 Office & Computer Equip.	6,664	26,768	10,000	10,000	10,000	20,000	100%	25,000	28,000
Sub-Total Commodities	7,428	26,788	13,000	13,000	13,000	21,000	62%	26,000	29,000
Capital Outlay									
8120 Computer Equipment	(2,756)	637	100,000	100,000	100,000	56,000	-44%	50,000	50,000
8140 Software Systems	4,749	3,205	50,000	50,000	50,000	70,000	40%	30,000	30,000
8180 Office Furniture & Equip.	-	-	10,000	10,000	10,000	10,000	0%	10,000	10,000
Sub-Total Capital Outlay	1,993	3,842	160,000	160,000	160,000	136,000	-15%	90,000	90,000
Total	464,567	461,059	688,900	688,900	688,900	696,900	1%	747,400	800,500



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POLICE DEPARTMENT





The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

Mission

The Police Department has embraced the “community policing philosophy” in its efforts to provide the highest level of service to all its citizens and those it is sworn to serve. By reaching out to partner with the community in our everyday pursuits, this agency can move forward with a vision and purpose. Professionalism and competence are barometers in determining our success. In changing times and demands, the department must continue to be versatile and mindful of the feelings and attitudes of our citizens as we answer the calls for service. With increase training needs and demands, the department will be including the opportunities for all staff to enhance their skills.

Administration

The Chief of Police, as executive officer of the Department, is responsible for all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall be responsible for the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a Civilian Executive Secretary assigned to his office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO)
- (2) Bureau of Investigation (BOI)
- (3) Bureau of Services (BOS)

Which are further subdivided into areas of expertise, manned by specially trained personnel.

Bureau of Field Operations (BFO):

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners
- Enforce traffic ordinances and laws
- Investigate incidents, criminal and non-criminal, and make reports where necessary
- Preserve the public peace
- Prevent crime and arrest offenders
- Assist other governmental agencies when required; and
- Enforce all laws and ordinances

The Police Department does not currently support a dedicated Traffic Enforcement Unit; however, within the past year we have assigned on a temporary basis several officers to the Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are usually the responsibility of the patrol units. Patrol Units may be assigned to special traffic details when needed.

The BFO Commander shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel
- Initiate investigations into areas of possible internal deficiencies in order to avoid or remedy adverse situations
- Control and coordinate the Department's disciplinary procedures
- Serve as the Department Safety Officer

The BFO is commanded by a Captain, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. Three (3) Lieutenants (Platoon Commanders)
2. Five (5) Sergeants (Platoon Supervisors)
3. Fifty five (55) Patrol Officers
4. One (1) Crime Analyst/Grant Writer
5. Three (3) Resource / D.A.R.E Police Officers
6. One (1) full time Parking Controller and (1) part time Parking Controller

The Juvenile Division is responsible for both general and juvenile investigations. School Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach law enforcement focused educational programs.

The BFO is a 24-hour operation, divided into two twelve-hour shifts. Additional shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol Commander is responsible for the police work therein and shall have control over all personnel attached to his/her command.

Platoon Commanders (Lieutenants) are responsible for the operation of their platoon and the actions of their officers. They report directly to the Bureau Commander. Commanders and/or Supervisors will maintain attendance of monthly meetings of the city Neighborhood Watch Focus Group.

Patrol Supervisors (Sergeants) are responsible for the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Platoon Commanders.

Patrol Officers are responsible for patrolling an assigned area, and taking whatever enforcement actions necessary for the proper maintenance of order. They shall be responsible to their Patrol Supervisors/Platoon Commanders.

The Crime Analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the department by researching and writing grants that will assist the mission of the agency.



Bureau of Investigation (BOI):

The Bureau of Investigation is responsible for the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigations of offenses which require advanced skills and training
- Providing specialized, technical investigative services in specific areas of criminal activity
- Assisting with matters involving juveniles
- Identifying and investigating specific crimes, such as white collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents
- Providing home and business security audits
- Assistance with safety concerns and crime statistics for neighborhoods and businesses

The BOI is commanded by a Lieutenant, who reports directly to the Chief of Police. The Lieutenant shall have command over:

1. One (1) Sergeant
2. Eight (8) Detectives

Bureau of Services (BOS):

The Bureau of Services is under the direct command of a Captain. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service
- Maintain an efficient record system, providing security and effortless retrieval
- Staff a communications system, which will receive information, assess it, then determine the need for police service based on that assessment and dispatch accordingly
- Maintaining a secure storage space for property and evidence, and keeps records to assure the integrity and accessibility of the property and/or evidence
- Accreditation Coordinator preparing for the accreditation process through the Missouri Police Chiefs Association.

The BOS Commander shall have direct control over:

1. Three (3) Advanced Clerk Typists
2. Nine (9) Dispatchers
3. Three (3) Lead Dispatchers
4. One (1) Administrative Support Assistant

Advanced Clerk Typists are responsible for all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens
- Processing and forwarding state-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO



POLICE

- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics
- Providing professional and courteous service to all customers at the department information window

Dispatchers will be under the command Supervisory Dispatchers, who shall be responsible for the proper operation of the Communications Section, and report to the Commander of the BOS. The Administrative Support assistant serves as the IT coordinator, evidence custodian and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the City and assist with school crossings.

The BOS Commander is also the City's Neighborhood Watch and Community Safety Awareness Coordinator. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings
- National Night Out Against Crime Coordination
- Providing crime statistics to Neighborhood Watch Units
- Accreditation/Certification Manager

PERSONNEL SUMMARY

Full-Time

	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Support Assistant	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst/Grant Writer	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel</i>			
<i>Total</i>	98.0	98.0	98.0
Police Personnel Total	98.0	98.0	98.0

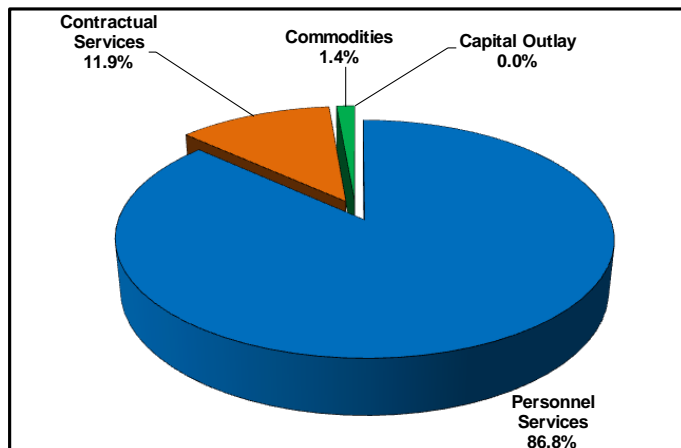
Part-Time

	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0

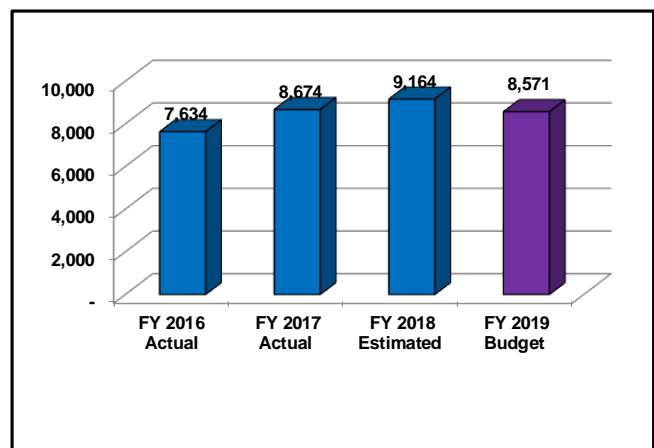
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	6,789,384	6,852,632	7,112,000	7,112,000	7,112,000	7,438,700	5%
Contractual Services	752,643	1,708,468	1,984,900	1,982,100	1,964,600	1,020,700	-49%
Commodities	92,467	113,003	99,100	94,100	105,700	111,600	19%
Capital Outlay	-	-	-	-	-	-	0%
Total	7,634,494	8,674,103	9,196,000	9,188,200	9,182,300	8,571,000	-7%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. Continued Improvement of Services to the Citizens

This Goal can be accomplished by achieving the following objectives;

- a. Developm programs that include involvement and interaction with our community. Programs that include Coffee with a Cop, Police Chaplain program, prescription pill drop off, Pizza with Police, Ladies Encouraging Others (L.E.O), School Readings for University City Elementary Schools, etc. These programs bring cooperation and communication with various groups within our community to include the elderly, the young, the business community, the property owner, and all residents.
- b. Officers will respond to all emergency and non-emergency and non-emergency response calls in a timely and safe manner.
- c. Calls for service will be answered in a positive and helpful manner in all instances.
- d. Our citizens will continue to be given opportunities to be educated in crime prevention, life saving techniques and police services available to them. This will be accomplished through neighborhood programs, school programs, and effective use of the news and media and citizen contact.
- e. UCPD will continue to utilize the free home and business audit for citizens and business within University City. The audit assists citizens in protecting themselves and their property in an effort to reduce victimization.
- f. UCPD Officers will conduct various foot patrols and business checks within University City for valued interactions with the public at various dates and times.

2. Continue with an Effective and Fair Evaluation System for the Police Department

This goal can be accomplished by achieving the following objectives:

- a. Bi-annual staff reviews are utilized to ensure personnel are in adherence to the mission statement, goals, and objectives for the department, understanding all policies, programs, and direction of UCPD.
- b. Utilize evaluation system to evaluate personnel on conduct, proficiency, and behavior. These criteria are established by selecting outstanding officers to develop conduct proficiency, and behavior standards for the department.
- c. Evaluating performance of personnel throughout the year.
- d. Performing a job task analyses for the various positions of the UCPD, including for both sworn and non-sworn personnel.
- e. Begin to develop career paths for officers which are consistent with their career goals when they are in compliance with UCPD philosophy and goals.

3. Develop and Improve Property and Evidence Procedures

This goal can be accomplished by achieving the following objectives;

- a. Educate, evaluate, and encourage Evidence staff in proper property management procedures.
- b. Conduct frequent evidence audits, ensuring all evidence handling procedures are being adhered to and staff is in compliance.

4. Reduce Exposure to Liability

This goal can be accomplished by achieving the following objectives:

- a. Continue with the accreditation process with the Missouri Police Chiefs Association.
- b. Review and update the pursuit and emergency driving policies.
- c. Continue development of a training program for officers that assure that firearms qualifications, emergency driving, self-defense, first aid, department policy review,
- d. emergency fire suppression techniques, arrest, detention, stops, searches and seizures, and reviews of interview and interrogation techniques are taught and reviewed yearly.
- e. Develop and implement an individual training and development program for each officer.

5. Continue Developing and Enhancing the Police Chaplaincy Program

This goal can be accomplished by achieving the following objectives:

- a. The purpose of the Volunteer Police Chaplain Program is to provide more sensitive responses to the public in times of crisis and to provide members of the Department with any personal assistance they may require. The Volunteer Police Chaplain or his/her designee will be available on a 24-hour basis.
- b. A second police chaplain has been added with diverse backgrounds for our entire community benefit.

6. Continue Increasing the Amount of Revenue Generated by UCPD through Grants

This goal can be accomplished by achieving the following objectives:

- a. Finding corporate sponsors for crime prevention and substance abuse programs.
- b. Apply for applicable federal government, state government, local government, and private grants.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

- The assignment of several officer to specialized unites (ie. Drug Task Force, Community Action Team, Traffic Unit, etc.)
- The re-boot of a University City K-9 Program with K-0 Ryno and K-0 Officer Brewer.
- The assignment of a UCPD Detective to the St. Louis County Drug Task Force.
- The hiring of a second police chaplain (Chaplain Novak) for increased service here in University City.
- Hired 12 Police Officers or Trainees.
- Hired 8 Non-Commissioned Police Personnel.
- Transfer of supervisory personnel in BFO.
- Enhanced communications with existing (37+) Neighborhood Watch Associations for city info.
- Conducted 10 security audits of residences and businesses.
- Added 12 new members to the University City Focus Group.
- Design, construction, and relocation into the new temporary Police Facility.
- Installation of new Communication furniture and new 911 System.
- Provided Therapy Dogs for all UCPD employees.
- Provided a Wellness Plan for Officers for improving health while working.
- Two (2) University City Police Department Hiring Events (Spring and Fall) hosted.
- Graduated two (2) recruits from the St. Louis County Municipal Police Academy.

- Toy and Shoes Giveaway to children in University City courtesy of NOBLE (National Organization of Black Law Enforcement Executives). Donations also given to area churches in need for homeless distribution.
- School Resource Officer event "Pizza with the Police".
- Female Officer Support Group entitled "Ladies Encouraging Others" (prom sponsorship of female students and care packages for first year college students).
- Crime Prevention material was provided to the following:
 1. Participants at safety meetings, training sessions, and security audits.
 2. Attendees of the annual National Crime Night Out Against Crime/Back to School Rally Event, Fair U. City, and Washington University.
 3. Participants at Focus Group Meetings.
 4. Residents of University City.
- Continued implementation of security camera project.
- Continued training of departmental personnel:
 1. Computer aided automated records and report writing system.
 2. Uniformed Crime Reporting System
 3. Missouri Incident Based Reporting.
 4. Individual staff member training in conformance with state and federal authorizing agencies.
 5. Obtained Evidence and Property Room Certification for two (2) Detectives.
 6. All Department employees completed the Missouri State Highway Patrol security Awareness Training Version 2.2.
- Worked with the University City School district on security program and training. (Cooperative event with "Men of Valor" a mentorship program at UCHS) (Real Talk mentorship at elementary schools in University City).
- Conducted active shooter training with all University City Schools and staff.
- Conducted active shooter training with all UCPD officers and detectives.
- Conducted active shooter training in accordance to response plans to City Hall employees.
- Join citizen's forum with University City Public Schools regarding new Missouri State Statues.
- Provided Police Security for the multi-day Fair U-City and maintained safe and secure fairgrounds for citizens in attendance.
- Implemented "hotspot policing" strategies in neighborhoods experiencing pattern in crimes to reduce occurrences and apprehend offenders.



Department	Police
Program	Police Operation

Fund	General
Account Number	01-30-20

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	5,135,566	5,103,258	5,415,000	5,415,000	5,415,000	5,700,000	5%	5,814,000	5,930,300
5340 Salaries - Part-Time & Temp	44,496	49,742	80,000	80,000	80,000	50,000	-38%	70,000	75,000
5380 Overtime	395,374	434,656	400,000	400,000	400,000	450,000	13%	500,000	500,000
5420 Workers Compensation	177,367	180,396	170,000	170,000	170,000	180,000	6%	190,000	200,000
5460 Medical Insurance	705,742	758,317	750,000	750,000	750,000	765,000	2%	795,600	827,400
5660 Social Security Contributions	58,833	62,416	65,000	65,000	65,000	60,000	-8%	62,000	65,000
5700 Clothing Allowance	4,893	4,731	6,000	6,000	6,000	6,000	0%	6,000	6,000
5740 Pension Contribution Nonunif	118,600	125,900	126,000	126,000	126,000	117,000	-7%	120,000	124,000
5780 Residency Allowance	16,116	13,291	20,000	20,000	20,000	20,000	0%	15,000	16,000
5900 Medicare	72,607	73,860	80,000	80,000	80,000	90,700	13%	80,000	83,000
Sub-Total Personnel	6,789,384	6,852,632	7,112,000	7,112,000	7,112,000	7,438,700	5%	7,652,600	7,826,700
Contractual Services									
6010 Professional Services	22,767	20,674	12,700	12,700	12,700	20,600	62%	20,000	21,000
6030 Medical Service	43	2,161	4,000	4,000	4,000	3,000	-25%	2,400	2,500
6050 Maintenance Contracts	29,706	90,198	33,000	33,000	33,000	70,000	112%	50,000	52,000
6120 Professional Development	224	2,956	3,000	3,000	3,000	3,500	17%	3,500	4,000
6130 Advertising & Public Notices	-	340	500	500	500	500	0%	500	500
6150 Printing Services	6,443	4,367	6,600	6,600	6,600	6,500	-2%	4,500	5,000
6170 Insurance - Liability	8,530	11,725	10,000	13,000	16,000	15,000	50%	13,000	14,000
6230 Insurance - Police Liability	21,150	24,383	22,000	28,800	35,600	25,000	14%	26,000	28,000
6260 Electricity	-	9,455	12,000	12,000	12,000	12,000	0%	20,000	24,000
6270 Telephone & Pagers	21,663	16,052	21,000	21,000	21,000	18,000	-14%	15,000	16,000
6280 Water	-	1,552	-	1,500	1,500	1,800	100%	2,000	2,400
6290 Sewer	-	-	-	1,000	1,000	1,000	100%	1,000	1,200
6380 Equipment Maintenance	647	1,353	15,000	5,200	5,200	3,000	-80%	4,000	4,100
6390 Radio Equipment Maintenan	-	-	-	19,500	19,500	-	0%	-	-
6400 Office Equipment Maintenan	45,995	11,646	50,000	42,200	34,400	45,000	-10%	45,000	45,000
6530 Fleet Service & Replacement	423,548	393,522	352,000	352,000	352,000	400,300	14%	450,000	460,000
6545 Lease Expenses	10,323	965,831	1,260,000	1,260,000	1,260,000	225,000	-82%	150,000	150,000
6560 Technology Services	138,238	123,872	150,000	130,500	111,000	130,000	-13%	130,000	135,000
6570 Miscellaneous Rentals	1,700	415	2,000	2,000	2,000	2,000	0%	2,000	2,000
6600 Tuition Reimbursement	1,160	3,164	-	-	-	3,500	100%	3,500	4,000
6610 Staff Training	13,000	17,063	24,500	24,500	24,500	24,500	0%	24,000	24,000
6650 Membership & Certification	2,590	2,592	2,500	2,500	2,500	3,000	20%	2,500	2,500
6680 Subdivision Fees & Taxes	-	3,260	-	2,500	2,500	3,500	100%	2,500	2,500
6700 Misc. Operating Services	2,875	1,425	1,300	1,300	1,300	1,500	15%	2,000	2,000
6780 Investigation Expenses	2,041	463	2,800	2,800	2,800	2,500	-11%	2,000	2,000
Sub-Total Contractu	752,643	1,708,468	1,984,900	1,982,100	1,964,600	1,020,700	-49%	975,400	1,003,700
Commodities									
7001 Office Supplies	7,916	8,611	10,000	10,000	10,000	10,000	0%	9,000	10,000
7050 Publications	612	483	1,500	1,500	1,500	1,500	0%	500	500
7090 Office & Computer Equip.	5,648	4,202	10,500	10,500	10,500	10,500	0%	5,000	5,000
7210 Chemicals	199	370	600	600	600	600	0%	1,000	1,000
7330 Food	5,941	5,546	10,000	10,000	10,000	8,000	-20%	8,000	8,500
7370 Institutional Supplies	507	4,320	1,000	1,000	1,000	3,000	200%	8,000	8,000
7410 License Plates & Badges	2,792	2,507	3,000	3,000	3,000	3,000	0%	2,000	2,000
7450 Photographic Supplies	260	1,548	1,000	1,000	1,000	1,000	0%	1,000	1,000
7490 Building Materials	-	1,722	-	1,600	1,600	1,500	100%	1,800	2,000
7530 Medical Supplies	559	1,071	1,000	1,000	1,000	1,500	50%	2,000	2,400
7570 Hardware & Hand Tools	22,721	38,187	25,000	18,400	30,000	30,000	20%	25,000	27,000
7770 Wearing Apparel	43,583	42,701	34,000	34,000	34,000	40,000	18%	30,000	32,000
7850 Awards & Gifts	1,080	838	1,000	1,000	1,000	1,000	0%	1,000	1,000
Sub-Total Commodit	92,467	113,003	99,100	94,100	105,700	111,600	13%	94,300	100,400
Total	7,634,494	8,674,103	9,196,000	9,188,200	9,182,300	8,571,000	-7%	8,722,300	8,930,800

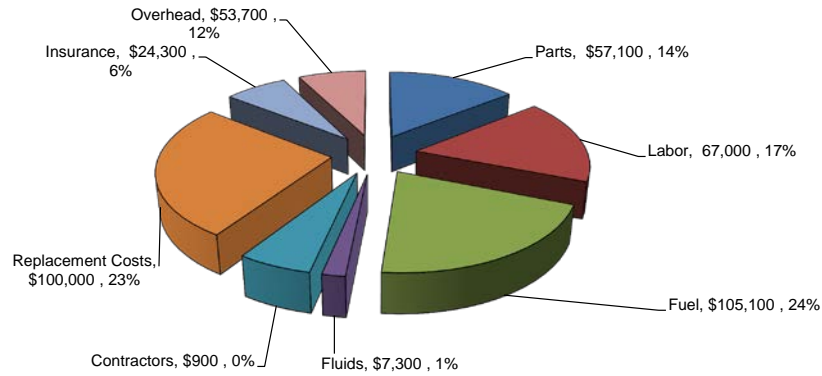


Department	Police
Program	Police Operation

Fund	General
Account Number	01-30-20

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Police Department's allocation for these services for the 2019 budget is \$400,300. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

2019 Budget - Fleet Expense



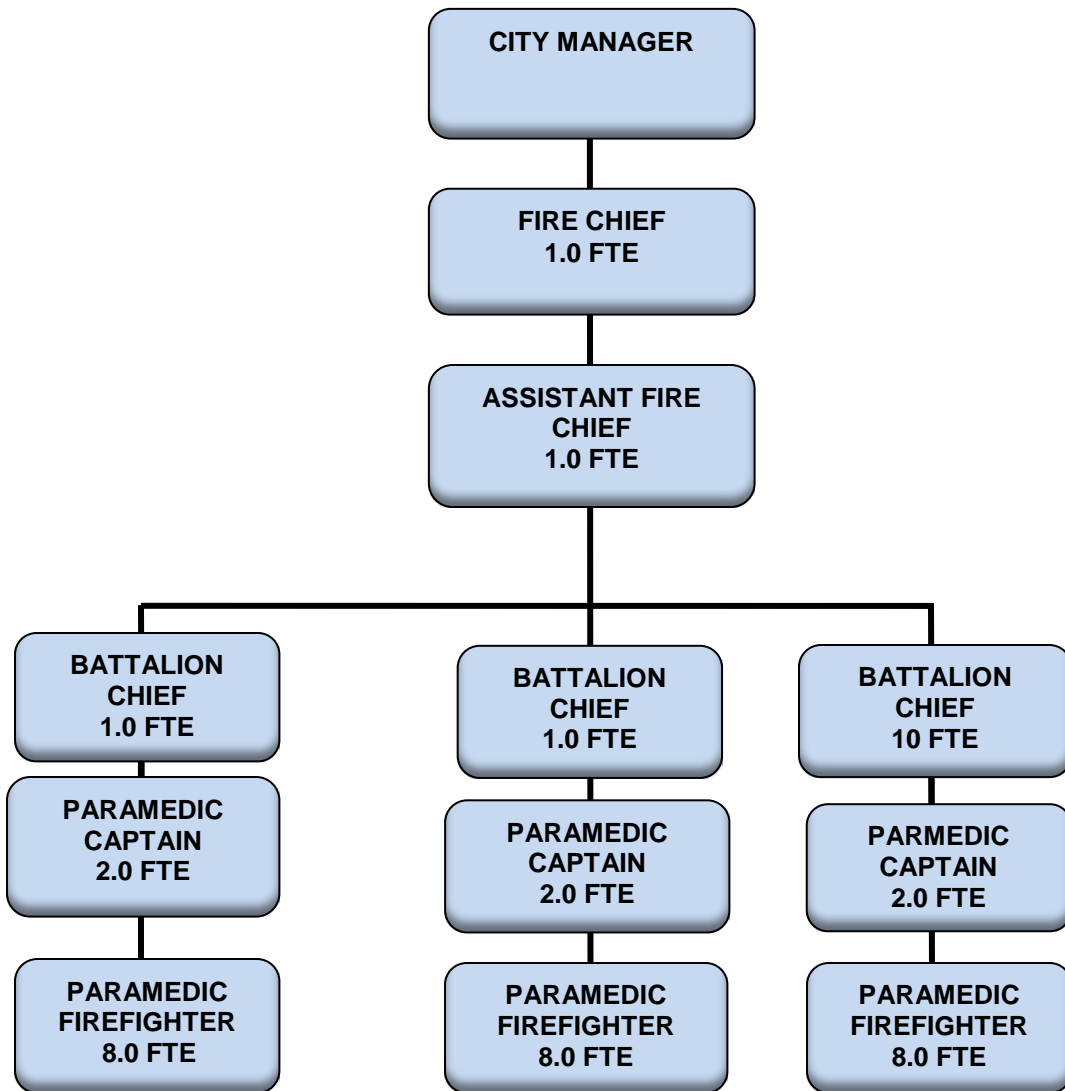
The Police Department currently has 31 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	
Marked Parking Enforcement Vehicles: 2010 (1)	6
Marked Canine Vehicles: 2006 (1); 2011 (1)	5
Marked Traffic Vehicles: 2012 (1)	5
Patrol Vehicles: 2013 (5); 2015 (10)	3
Unmarked Supervisor: 2013 (1)	6
Police Chief's Vehicle: 2011 (1)	6
Prisoner Wagon: 2006 (1)	10
Unmarked Investigation Vehicles: 2006 (8)	6
People Mover for Police: 2001 (1)	5



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FIRE DEPARTMENT





The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve.

The Fire Department protects the citizens and property of University City against the hazards of fire, natural or man-made disasters, and provides Emergency Medical Services and transportation. The Fire Department also plans, develops, and implements procedures, practices, and guidelines for the safety and welfare of the citizens.

Mission Statement

The University City Fire Department is a team of dedicated professionals who strive to provide quality emergency services, emergency medical care, fire prevention, and safety education in a professional and economical manner to the citizens and visitors we serve.

Slogan

"Let's Roll!" We are dedicated professional firefighter/paramedics striving to eliminate the loss of life and property due to fire, accidents, and disasters, whether man-made or natural.

Capability

The City of University City, under the statewide mutual aid agreement, operates as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County areas, as well as statewide if requested.

By staffing and maintaining the fire apparatus, emergency medical and firefighting equipment, the department members are equipped with the tools, competency, and skills necessary to provide the citizens and visitors to the community with a high level of emergency services expected of a high quality department.

Many of the firefighters further the basic fire and safety training by attending advanced level training and certifications such as rescue technicians, hazard material Technicians, Instructors, Investigators, and Inspectors. All of which provide the citizens with a high level of service. We are proud to be able to incorporate these specializations into the daily safety of the community.

Objective

The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the community we serve.

The Fire Department protects the citizens and property of University City against the hazards of fire, natural and man-made disasters, as well as provides Emergency Medical Service response. Planning, developing, and implementing the procedures, practices, and guidelines outlining safety and welfare concerns of the citizens is our top priority.

Department Goals

Encourage further Missouri Division of Fire Safety certification's in areas of interest or necessity (for promotion) of fire department employees. Examples are Fire Instructor, Officer I or II, Inspector, Investigator, Technical Rescue, Driver/Operator, and Hazardous Materials Technician. These certifications will prove have a positive impact on not only the department itself, but to the community.

The department looks forward to re-establishing a Fire Marshal within the department. A Fire Marshal provides a fire service point of view during the pre-construction planning and oversight of construction projects. Conducting fire safety inspections, following up, and enforcing inspection findings will serve to promote a safer environment for those living, working, and visiting the City. The Fire Marshall will be an asset to the department, City, and above all else, the community, by improving fire safety for all.

Re-establish an EMS transport service to the community if so desired by the citizens and City Administration.

Fire Prevention

While fire departments are known for the obvious, fighting fires, the University City Fire Department also conducts fire prevention activities throughout the year, with the intent of preventing fires before they start.

In addition to the safety and fire prevention talks performed at each school, public and private, during *Fire Prevention Week*, conducting fire safety talks, fire evacuation drills, and fire extinguisher classes for several businesses and multi-resident buildings within the City is routine for the fire crews.

The free smoke detector program for City residents, established a number of years ago, provides for the installation of smoke detectors, as well as replacement batteries at no costs to City residents and has become a very popular and effective fire prevention tactic. Working smoke detectors in residential occupancies has proven, world-wide, to alert occupants to the presence of a dangerous condition which may have gone undetected without such devices.

Community Involvement

The Fire Department participates in numerous ongoing public relations events throughout the year. Among these are the serious CPR and First Aid classes, evacuation drills, and safety talks to a multitude of community groups.

The firefighters also have the honor and privilege of more lighthearted events throughout the year such as leading a number of parades, attending block parties and children's birthday parties, as well as other community events in which the public is given the opportunity to interact, ask questions to the paramedics and firefighters, and view the tools and equipment used daily.

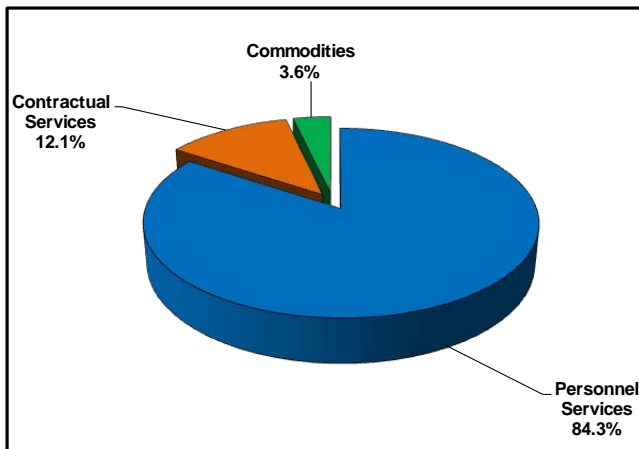
PERSONNEL SUMMARY

	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief	1.0	1.0	1.0
Battalion Chief	2.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	24.0	24.0	24.0
Fire Personnel Total	34.0	35.0	36.0

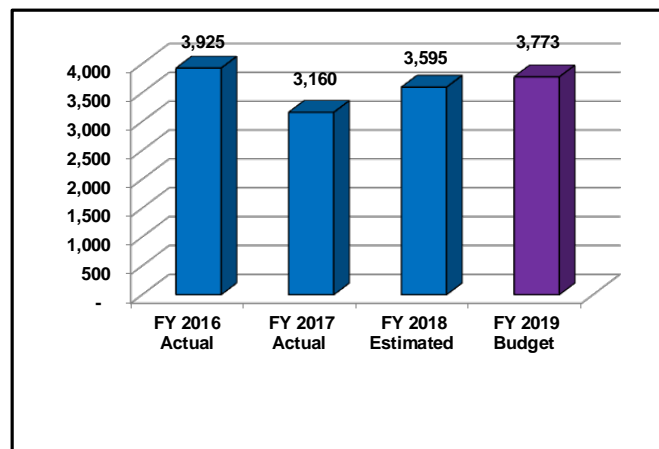
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	3,423,495	2,749,326	3,050,000	3,050,000	3,050,000	3,179,600	4%
Contractual Services	389,771	284,142	448,500	448,500	422,500	455,800	2%
Commodities	104,192	118,644	122,500	122,500	122,500	137,600	12%
Capital Outlay	7,674	8,026	-	-	-	-	0%
Total	3,925,132	3,160,139	3,621,000	3,621,000	3,595,000	3,773,000	4%

FY 2019 Budget



Total Expenditures ('000)



SIGNIFICANT CHANGES IN FY 2019 BUDGET

1. For FY19, the fire department budget was restructured to show appropriations in correct areas. In doing so, there will be what appear to be inconsistencies from FY18 to FY19. In particular, all contractual maintenance contracts were moved to 6050 (Maintenance Contracts) as opposed to having those contracts allocated in unspecified areas (i.e. Stericycle Medical Waste recycling moved from "Medical Supplies" to "Maintenance Contracts". This will show an increase in that account, however a reduction elsewhere.
2. Two capital improvement addition were added to the FY19 budget. The department wishes to earmark \$250,000 in Fy19 and FY20 for the purchase of new engine. The second addition is the funds for the ongoing drone project, which will benefit the fire, police, and community development departments.
3. An increase in account 7770 will be to go along with the health and wellness initiative which the fire department is currently working on improving. The funds in this account will begin to provide for an additional set of fire gear for our firefighters, allowing for their front line gear to be immediately removed after returning from a hazardous environment such as a structure fire. The ability to have a back-up set will allow for the front line set to be placed into the extractor washing machine to remove chemicals which are known to be carcinogenic.

MOBILE EQUIPMENT

Quantity	Year	Make	Model	Description	Replacement Schedule In Years
1	2016	Chevrolet	Suburba	Command Vehicle Asst. Fire	5
1	2015	Chevrolet	Tahoe	Chief/Investigations	5
1	2014	Chevrolet	Tahoe	Fire Chief 75', 1500 GPM	5
1	2014	Sutphen	SL75	Rescue Ladder 1500 GPM Rescue	15
1	2012	Pierce	Velocity	Pumper	10
1	2012	Internationa	MedTech	ALS Ambulance	8
1	2009	Chevrolet	MedTech	ALS Ambulance	8
1	2004	Chevrolet	2500	Utility Pick-up Truck	8
1	2001	Freightliner	MedTech	ALS Ambulance 1500 GPM Rescue	8
1	1999	Saulsbury	Spartan	Pumper	10



PERFORMANCE MEASUREMENTS

	FY 2016 Actual	FY 2017 Actual	FY 2018 Projected
Fires:			
Residential	42	87	60
Commercial	4	9	17
Vehicle	12	16	10
Rubbish	15	16	3
Outside, Other	6	18	6
Natural Vegetation	-	2	8
All other fires	33	50	32
Total Fires	112	198	136
Classification of All Fire Calls:			
Fires	112	198	136
Rescue & Emergency Medical Assist	467	660	647
Hazardous Conditions (no fire)	150	161	125
All Other Responses	458	644	482
False Alarms & False Calls	316	374	307
Assist to Other Departments	217	274	100
Assist from Other Departments	454	581	94
Total Classification of All Fire Calls	2,174	2,892	1,891
Fire With Estimated Dollar Loss:			
Fire/Explosion	\$ 33,760	\$ -	\$ -
Structure Fire	532,553	268,613	228,220
Outside of Structure Fire	650	200	-
Vehicle Fire	48,150	23,500	3,000
Natural Vegetation	-	-	-
Rubbish	500	-	-
Cooking	-	-	-
Fire, Other	10,200	20,100	32,050
Total Estimated Loss Value	\$ 625,813	\$ 312,413	\$ 263,270



Department	Fire
Program	Fire Administration

Fund	General
Account Number	01-35-25

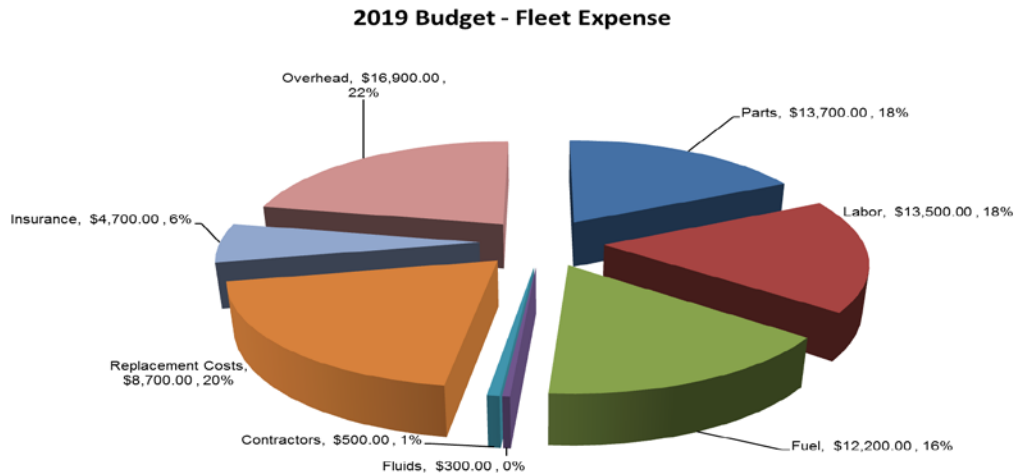
	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	2,508,644	2,250,700	2,550,000	2,550,000	2,550,000	2,600,000	2%	2,652,000	2,705,000
5340 Salaries - Part-Time & Temp	20,509	13,891	-	-	-	25,000	100%	-	-
5380 Overtime	356,076	43,811	30,000	30,000	30,000	50,000	67%	60,000	80,000
5420 Workers Compensation	131,849	158,935	130,000	130,000	130,000	160,000	23%	162,000	165,000
5460 Medical Insurance	256,338	215,535	275,000	275,000	275,000	281,000	2%	292,200	303,900
5660 Social Security Contributions	3,689	4,520	-	-	-	-	0%	-	-
5700 Clothing Allowance	19,950	20,100	25,000	25,000	25,000	21,000	-16%	20,000	20,000
5900 Medicare	39,087	31,450	40,000	40,000	40,000	42,600	6%	38,500	39,300
Sub-Total Personnel Services	3,423,495	2,749,078	3,050,000	3,050,000	3,050,000	3,179,600	4%	3,224,700	3,313,200
Contractual Services									
6010 Professional Services	7,045	14,328	7,000	7,000	7,000	25,600	266%	10,000	12,000
6030 Medical Service	13,152	19,605	15,000	15,000	15,000	8,000	-47%	14,000	15,000
6040 Events & Receptions	155	78	1,000	1,000	1,000	1,000	0%	1,000	1,000
6050 Maintenance Contracts	-	-	500	500	500	24,100	4720%	1,000	1,000
6120 Professional Development	390	1,279	3,000	3,000	3,000	6,800	127%	2,000	2,000
6150 Printing Services	315	132	1,000	1,000	1,000	600	-40%	1,000	1,000
6160 Insurance - Property & Auto	41,500	32,013	42,000	42,000	42,000	35,000	-17%	45,000	50,000
6170 Insurance - Liability	7,725	3,963	8,000	8,000	5,000	5,000	-38%	5,000	5,000
6210 Insurance - Flood	1,148	1,225	1,200	1,200	1,200	1,300	8%	1,500	1,500
6250 Natural Gas	3,275	3,593	6,000	6,000	6,000	6,000	0%	6,000	6,000
6260 Electricity	62,866	64,025	65,000	65,000	65,000	65,000	0%	55,000	60,000
6270 Telephone & Pagers	13,401	17,931	14,000	14,000	14,000	15,200	9%	15,000	16,000
6280 Water	2,793	3,065	3,000	3,000	3,000	3,000	0%	3,000	3,200
6290 Sewer	887	1,676	1,000	1,000	1,000	1,000	0%	2,000	2,200
6360 Building Maintenance	11,527	13,205	20,000	20,000	15,000	15,000	-25%	20,000	22,000
6380 Equipment Maintenance	20,638	7,614	20,000	20,000	10,000	15,000	-25%	15,000	16,000
6400 Office Equipment Maintenance	6,440	153	6,000	6,000	3,000	3,000	-50%	1,000	1,000
6530 Fleet Service & Replacement	157,258	63,260	68,800	68,800	68,800	70,500	2%	80,000	82,000
6545 Lease Fire Truck	-	-	115,000	115,000	115,000	115,000	0%	115,000	115,000
6560 Technology Services	6,385	3,988	10,000	10,000	5,000	4,200	-58%	5,000	5,000
6600 Tuition Reimbursement	1,562	1,740	4,000	4,000	4,000	6,000	50%	5,000	5,000
6610 Staff Training	28,296	27,928	30,000	30,000	30,000	23,900	-20%	22,000	24,000
6640 Extermination	476	539	1,000	1,000	1,000	600	-40%	600	700
6650 Membership & Certification	2,382	2,675	5,000	5,000	5,000	4,000	-20%	6,000	6,500
6700 Misc. Operating Services	155	127	1,000	1,000	1,000	1,000	0%	1,500	1,500
Sub-Total Contractual Services	389,771	284,142	448,500	448,500	422,500	455,800	2%	432,600	454,600
Commodities									
7001 Office Supplies	480	874	1,000	1,000	1,000	1,000	0%	1,100	1,200
7050 Publications	4,566	3,608	5,000	5,000	5,000	8,700	74%	6,000	6,500
7090 Office & Computer Equip.	598	700	5,000	5,000	5,000	2,500	-50%	5,000	5,000
7210 Chemicals	6,564	1,519	6,500	6,500	6,500	7,000	8%	3,500	4,000
7330 Food	954	635	1,000	1,000	1,000	1,000	0%	1,000	1,200
7370 Institutional Supplies	9,864	4,076	10,000	10,000	10,000	11,400	14%	10,000	11,000
7530 Medical Supplies	21,671	43,259	25,000	25,000	25,000	43,600	74%	30,000	31,000
7570 Hardware & Hand Tools	38,868	40,074	40,000	40,000	40,000	15,600	-61%	25,000	30,000
7770 Wearing Apparel	19,633	23,519	25,000	25,000	25,000	45,800	83%	30,000	32,000
7850 Awards & Gifts	994	380	1,000	1,000	1,000	1,000	0%	1,000	1,000
Sub-Total Commodities	104,192	118,644	122,500	122,500	122,500	137,600	12%	112,600	122,900
Total	3,925,132	3,159,538	3,621,000	3,621,000	3,595,000	3,773,000	4%	3,769,900	3,890,700



Department	Fire
Program	Fire Administration

Fund	General
Account Number	01-35-25

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Fire Department's allocation for these services for the 2019 budget is \$70,500. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



Category	
Chevy Crew Cab: 2004 (1)	8
Chevy Medtec Ambulance: 2009 (1)	8
Chevy Trailblazer/Tahoe: 2007 (2)	8
Chevy Trailblazer: 2008 (1)	8
E-One Rescue/Bronto Ladder: 2004 (1)	15
International/Osage Ambulance: 2012 (1)	5
Medtec Ambulance: 2001 (1)	5
Saulsbury Rescue Pumper: 1999 (1)	10
Pierce Rescue Pumper: 2012 (1)	10
Chevrolet Tahoe: 2014 (1)	5

PUBLIC SAFETY SALES TAX FUND

In 2017, a one-half cent public safety sales tax was approved by St. Louis County voters. In FY 2018, this sales tax is recorded in the General Fund. In FY 2019, the City creates a new special revenue fund and record this sales tax revenue separately.

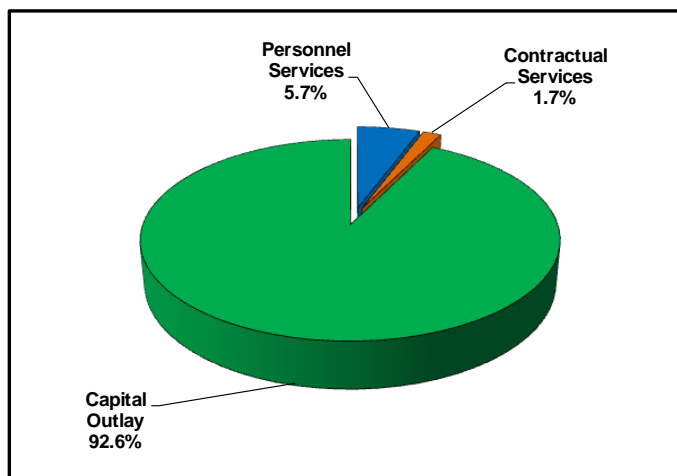
PERSONNEL SUMMARY

	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Human Resources			
Human Resources Director	-	-	0.5
Police			
Victim Advocate	-	-	1.0
Public Safety Sales Tax Personnel Total	<u>-</u>	<u>-</u>	<u>1.5</u>

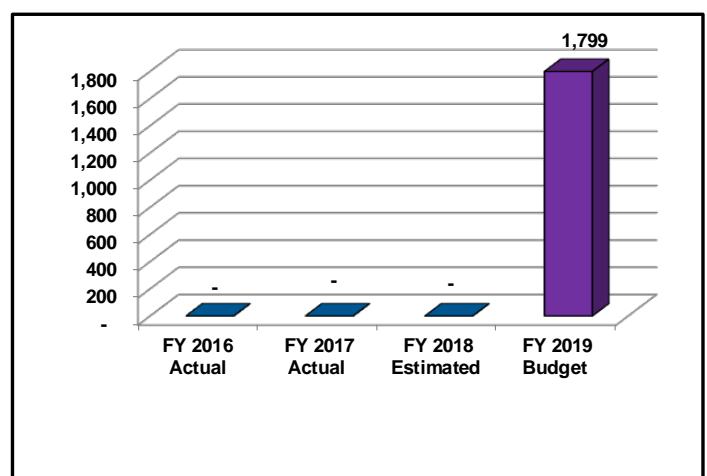
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	-	-	-	-	-	103,000	100%
Contractual Services	-	-	-	-	-	30,000	100%
Capital Outlay	-	-	-	-	-	1,666,300	100%
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,799,300</u>	<u>100%</u>

FY 2019 Budget



Total Expenditures ('000)





Department	Human Resources
Program	Personnel Services

Fund	Public Safety Sales Tax
Account Number	15-14-07

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	-	-	-	-	-	52,000	100%	53,000	54,000
5420 Workers Compensation	-	-	-	-	-	1,000	100%	1,000	1,000
5460 Medical Insurance	-	-	-	-	-	3,000	100%	3,100	3,200
5660 Social Security Contributions	-	-	-	-	-	3,200	100%	3,300	3,400
5900 Medicare	-	-	-	-	-	800	100%	800	800
Sub-Total Personnel Services	-	-	-	-	-	60,000	100%	61,200	62,400
Total	-	-	-	-	-	60,000	100%	61,200	62,400



Department	Police
Program	Police Capital Improvement Program

Fund	Public Safety Sales Tax
Account Number	15-30-20 and 15-30-90

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	-	-	-	-	-	40,000	100%	40,800	41,600
5420 Workers Compensation	-	-	-	-	-	300	100%	1,300	1,300
5660 Social Security Contributions	-	-	-	-	-	2,400	100%	2,500	2,600
5900 Medicare	-	-	-	-	-	300	100%	400	500
Sub-Total Personnel Services	-	-	-	-	-	43,000	100%	45,000	46,000
Contractual Services									
6530 Fleet Service & Replacement	-	-	-	-	-	9,000	100%	9,000	9,000
6610 Staff Training	-	-	-	-	-	21,000	100%	10,000	10,000
Sub-Total Contractual Services	-	-	-	-	-	30,000	100%	19,000	19,000
Capital Outlay									
8000 Building	-	-	-	-	-	1,300,000	100%	4,700,000	-
8120 Computer Equipment	-	-	-	-	-	86,300	100%	34,600	34,600
Sub-Total Commodities	-	-	-	-	-	1,386,300	100%	4,734,600	34,600
Total	-	-	-	-	-	1,459,300	100%	4,798,600	99,600

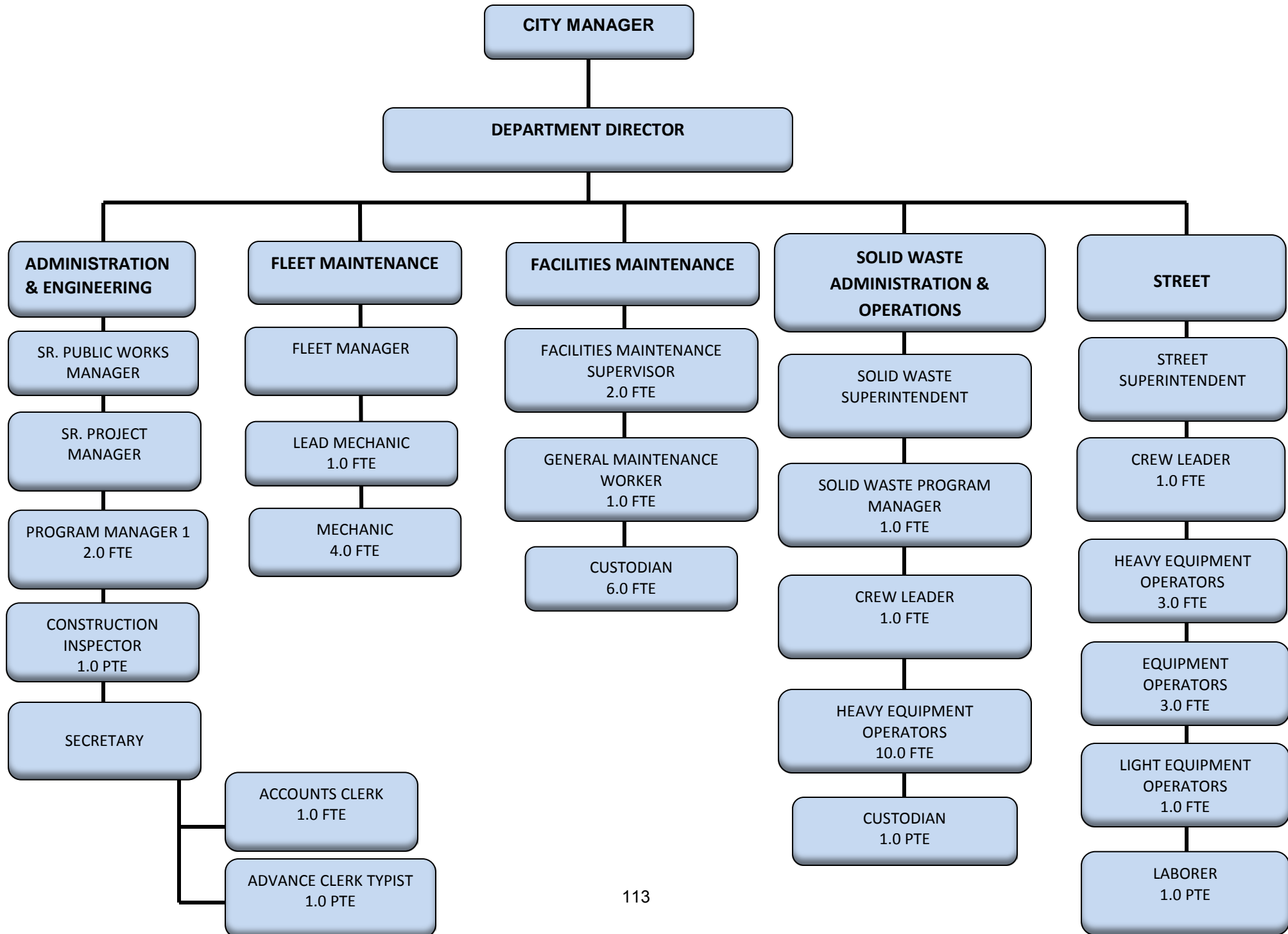


Department	Fire
Program	Fire Capital Improvement Program

Fund	Public Safety Sales Tax
Account Number	15-35--90

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Capital Outlay									
8120 Computer Equipment	-	-	-	-	-	30,000	100%	-	-
8220 Vehicles & Equipment	-	-	-	-	-	250,000	100%	250,000	-
Sub-Total Commodities	-	-	-	-	-	280,000	100%	250,000	-
Total	-	-	-	-	-	280,000	100%	250,000	-

PUBLIC WORKS



The Public Works and Parks Department provides the physical facilities (infrastructure) and services that serve public needs.

Mission Statement

The Public Works mission is to maintain integrity of all public systems and services vital to the health, safety, and quality of life of our community.

The Department is organized into five divisions:

1. Administration & Engineering
2. Streets Maintenance
3. Facilities Maintenance
4. Solid Waste Management
5. Fleet Maintenance

Many traditional city services are provided by the Public Works and Parks Department. These services include: administration & engineering design, construction management, snow and ice control, leaf collection, street and bike trail maintenance, street lighting and traffic control, fleet service and maintenance, solid waste and recycling services, administration, and maintenance of City parks, including forestry services. This year Golf Course Recreation was added to Public Works and Parks responsibilities. The Department also represents the City on projects and issues with federal, state, local and community organizations.

The major infrastructure facilities and properties include:

- 81 centerline miles of street
- 7 miles of alley
- 24 bridges
- 4 parking lots
- 5 miles of bike trails
- 115 miles of sidewalk
- 160 vehicles
- 513 city-owned street lights
- 5,400 regulatory/street name signs
- 8 traffic signals
- 18 parks
- 129 boulevard strips
- 16 play equipment areas
- 14 ball diamonds
- 12 soccer and football fields
- 1 outdoor swimming pool
- 2 ponds
- 1 nine-hole golf course
- 1 community center
- 1 recreation facility
- 1 indoor soccer field
- Approximately 35,000 City-owned trees



PUBLIC WORKS

PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works and Parks	1.0	1.0	1.0
Assistant Director of Public Works and Parks/City Engineer	1.0	-	-
Senior Public Works Manager	1.0	1.0	1.0
Project Manager II	2.0	2.0	2.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	<u>9.0</u>	<u>8.0</u>	<u>8.0</u>
<i>Streets Maintenance</i>			
Streets Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	3.0	3.0	3.0
Equipment Operator	4.0	4.0	4.0
Laborer/Light Equipment Operator	2.0	2.0	2.0
<i>Streets Maintenance Personnel Total</i>	<u>12.0</u>	<u>12.0</u>	<u>12.0</u>
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	6.0	6.0	6.0
General Maintenance Worker	1.0	2.0	2.0
<i>Facilities Maintenance Personnel Total</i>	<u>8.0</u>	<u>9.0</u>	<u>9.0</u>
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	1.0	2.0	2.0
Heavy Equipment Operator	9.0	10.0	10.0
Laborer	-	-	1.0
<i>Solid Waste Management Personnel Total</i>	<u>11.0</u>	<u>13.0</u>	<u>14.0</u>
Public Works Department Personnel Total	<u><u>58.0</u></u>	<u><u>60.0</u></u>	<u><u>61.0</u></u>

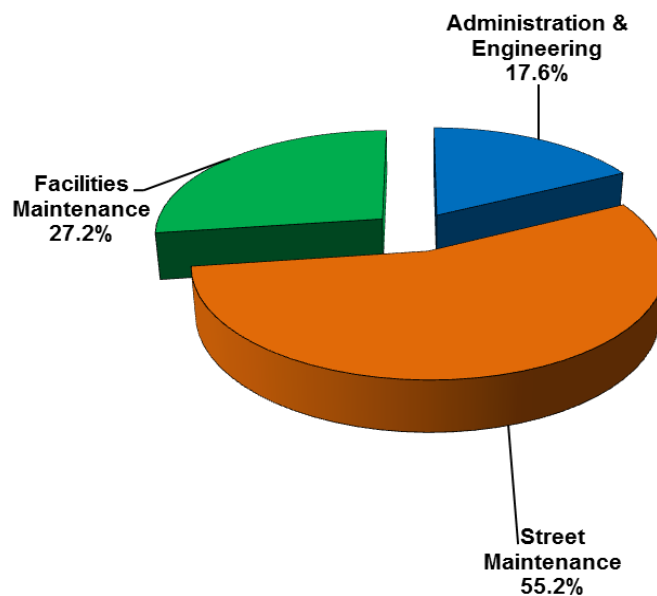


PUBLIC WORKS

Part-Time Personnel Summary by Department/Program	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Public Works Department			
<i>Administration & Engineering</i>			
Engineering Technician	-	-	
Clerk Typist	0.7	0.7	0.7
<i>Administration & Engineering Personnel Total</i>	0.7	0.7	0.7
<i>Street/ Park and Forestry Maintenance</i>			
Parks Laborer	2.1	2.1	2.1
Streets Laborer	-	-	-
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	2.7	2.1	2.1
<i>Golf Maintenance</i>			
Golf Laborer	0.5	0.5	0.5
<i>Golf Course Maintenance Personnel Total</i>	0.5	0.5	0.5
<i>Fleet Maintenance</i>			
Fleet Laborer	0.7	0.7	0.7
<i>Fleet Maintenance Personnel Total</i>	0.7	0.7	0.7
<i>Solid Waste Management</i>			
Custodian	-	0.7	0.7
<i>Solid Waste Management Personnel Total</i>	-	0.7	0.7
Public Works and Parks Department Personnel Total	4.0	4.7	4.7

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Administration & Engineering	426,000	113,800	7,700	-	547,500
Street Maintenance	443,400	1,198,500	80,700	-	1,722,600
Facilities Maintenance	549,000	277,000	18,400	2,000	846,400
Total	1,418,399	1,589,300	106,800	2,000	3,116,500



ADMINISTRATION & ENGINEERING

The Administration/Engineering Division of the Public Works and Parks Department is divided into two areas: Administration and Engineering.

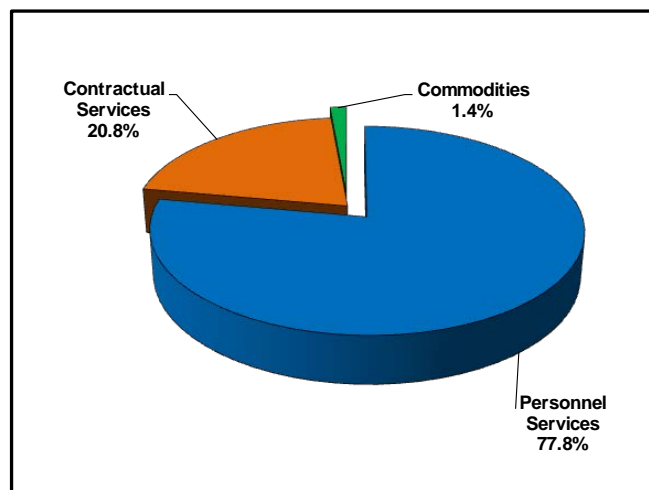
Administration manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, and overall strategic planning. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and City Council.

Engineering includes management, design, construction, and review of all projects containing public infrastructure and involving City right-of-way. Engineering oversees long-range planning of infrastructure improvements, plan review for development projects, and coordination with utilities and negotiation of easements.

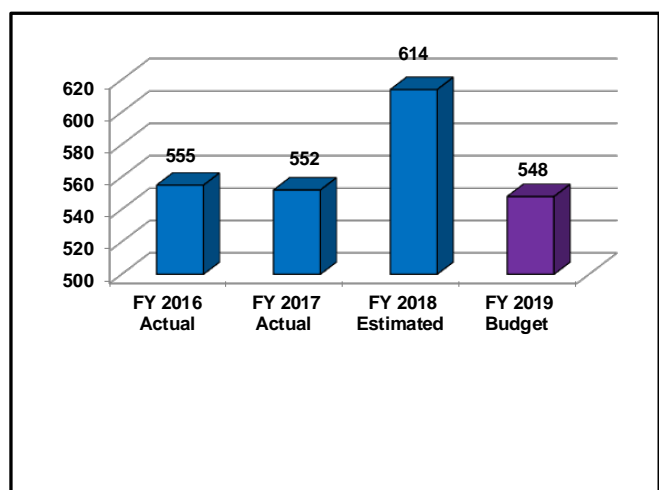
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	473,443	480,292	507,000	504,000	513,000	426,000	-15%
Contractual Services	79,236	68,787	92,900	95,900	95,900	113,800	19%
Commodities	2,062	3,267	5,000	5,000	5,000	7,700	54%
Total	554,741	552,346	604,900	604,900	613,900	547,500	-9%

FY 2019 Budget



Total Expenditures



GOALS

1. Continue to explore opportunities with adjacent communities or cross-jurisdictional agencies to jointly bid projects for street overlay, striping, streetscape improvements, or grant opportunities.
2. Implement the Request Tracking and Work Orders modules of New World for Public Works work orders and right-of-way permits.
3. Continue the process of developing an Americans with Disabilities Act Transition Plan for the public right-of-way.
4. Continue street sign replacement to meet the new federal Manual on Uniform Traffic Control Devices (MUTCD) standards.
5. Continue to inventory other City owned assets within the right-of-way, including bridges, dumpsters, curb ramps, striping, etc.
6. Complete Kingsland Ave. Bridge Reconstruction construction.
7. Complete Forsyth Blvd. Americans with Disabilities Act Improvements and Resurfacing right of way phase.
8. Coordinate with other emergency first responders and train staff, as required.
9. Coordinate design and construction of the Annual Street, Sidewalk, and Curb Ramps (ADA – compliant) Maintenance Program.
10. Design and construct Fogerty Improvements per the approved Master Plan and subsequent phases of Lewis Park Improvements.
11. Design and construct Janet Majerus Park Improvements per the approved Master Plan.
12. Continue to collect traffic count data on City streets.
13. Complete the design of Bicycle Facilities Project Phase III.
14. Create a master plan for Janet Majerus Park.

SIGNIFICANT CHANGES SINCE FY 2018 BUDGET

1. Temporary labor – Increases due to increase in use of construction inspector for right-of-way permit tasks.
2. Advertising & Public Notices – Increases due to increase in number of bidding projects and need to meet minority requirements.

SIGNIFICANT BUDGETARY ISSUES

1. Manual on Uniform Traffic Control Devices (MUTCD) requires upgrade on all city signs.
2. Aging infrastructure requires additional work and upgrading of sidewalk facilities to mandatory compliance with Americans with Disabilities Act.
3. Clean Water Act and Metropolitan St. Louis Sewer District Storm Water Phase II permit compliance costs more money in terms of additional monitoring and regulating duties, and require municipal operations & maintenance upgrades.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

1. Awarded a Transportation Alternatives Program Grant for upgrades to Ackert Walkway including, lighting and ADA improvements, sidewalk repairs, and installation of signage.
2. Implemented Major Land Disturbance permitting for improvement projects disturbing over 1 acre of land.
3. Continued energy efficient lighting upgrades in City Hall and Centennial Commons.
4. Installed new street light on Linden Avenue and retrofitted others.
5. Installed bus shelters on Olive Boulevard.
6. Completed design of relocation and installation of a new transfer station scale.
7. Developed updated plan for connecting bike networks currently in place and under construction.
8. Completed biennial pavement ratings to update the maintenance and condition ratings for public streets and sidewalks/curbs.
9. Coordinated large utility project planning and construction efforts (MSD, Missouri American Water Co., etc.) in pursuit of the protection of University City citizens and infrastructure.
10. Completed design and began construction of Kingsland Bridge Reconstruction.
11. Completed design of Forsyth Blvd. Americans with Disabilities Act Improvements and Resurfacing Project.
12. Completed inventorying of the City-owned assets within the right-of-way for Americans with Disabilities Act compliance.

PERFORMANCE MEASUREMENTS

	FY 2016	FY 2017	FY 2018	FY 2019
	Actual	Actual	Projected	Budget
Number of Permits Issued	401	370	408	410
Number of development plans reviewed	2,100	2,500	2,250	
Number of MSD and utility work plans reviewed	15	8	5	10
Tons of asphalt repairs/improvements	3,600	6,112	7,000	7,500
Linear feet of concrete curb repairs	4,600	2,900	3,000	3,000
Number of blocks of streets improved PASER	5	11	15	20
Number of ADA Ramps made compliant	40	61	60	80
Number of traffic requests received/processed	37	30	35	30
Number of blocks traffic count data collected	20	8	40	50
Dollar amount of projects completed (<i>in thousands</i>)	2,960	1,030	1,000	1,200



Department	Public Works
Program	Administration & Engineering

Fund	General
Account Number	01-40-30

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	310,772	311,477	349,000	346,000	346,000	241,500	-31%	246,300	251,200
5340 Salaries - Part-Time & Temp	21,053	28,700	13,000	13,000	22,000	33,000	154%	30,000	30,000
5380 Overtime	-	249	1,000	1,000	500	500	-50%	-	-
5420 Workers Compensation	8,131	4,471	8,000	8,000	8,000	7,500	-6%	4,500	5,000
5460 Medical Insurance	44,287	37,439	43,300	43,300	43,300	48,700	12%	39,500	40,000
5660 Social Security Contributions	19,503	21,916	22,500	22,500	22,500	17,100	-24%	17,200	17,400
5740 Pension Contribution Nonunif.	65,200	68,700	65,000	65,000	65,000	73,700	13%	70,000	65,000
5900 Medicare	4,497	5,100	5,200	5,200	5,200	4,000	-23%	4,000	4,100
Sub-Total Personnel Services	473,443	480,292	507,000	504,000	512,500	426,000	-16%	411,500	412,700
Contractual Services									
6010 Professional Services	32,721	31,330	45,000	45,000	45,000	47,000	4%	40,000	42,000
6050 Maintenance Contracts	2,546	-	3,200	4,200	4,000	5,100	59%	5,000	5,000
6070 Temporary Labor	18,471	4,954	11,000	13,000	25,000	6,000	-45%	20,000	24,000
6090 Postage	-	-	500	500	500	500	0%	500	500
6110 Mileage Reimbursement	642	111	500	500	200	500	0%	200	200
6120 Professional Development	2,324	3,446	3,000	3,000	3,000	7,200	140%	5,000	5,000
6130 Advertising & Public Notices	5,887	3,982	5,000	5,000	5,600	8,500	70%	5,000	5,000
6140 Photo - Blueprinting Services	330	-	300	300	300	1,000	233%	1,000	1,000
6150 Printing Services	212	217	500	500	400	1,000	100%	1,000	1,000
6170 Insurance - Liability	4,000	3,490	4,500	4,500	7,500	4,500	0%	4,800	5,000
6270 Telephone & Pagers	2,435	3,024	4,000	4,000	4,700	5,700	43%	5,500	5,600
6400 Office Equipment Maintenance	2,805	270	2,500	2,500	1,500	3,600	44%	2,000	2,000
6610 Staff Training	1,907	2,260	4,200	4,200	2,500	4,000	-5%	4,000	4,500
6650 Membership & Certification	1,724	2,286	1,500	1,500	2,000	5,200	247%	3,000	3,000
6700 Misc. Operating Services	2,366	13,417	7,200	7,200	7,200	14,000	94%	12,000	12,000
Sub-Total Contractual Services	79,236	69,653	92,900	95,900	109,400	113,800	22%	109,000	115,800
Commodities									
7001 Office Supplies	2,062	2,199	2,000	2,000	2,000	2,500	25%	2,000	2,400
7050 Publications	-	277	500	500	500	900	80%	1,000	1,200
7090 Office & Computer Equip.	-	291	2,500	2,500	1,000	2,200	-12%	2,400	2,000
7770 Uniforms & Safety Gear	-	-	-	-	-	1,800	100%	1,500	1,000
7850 Awards & Gifts	-	-	-	-	-	300	100%	500	500
Sub-Total Commodities	2,062	2,767	5,000	5,000	3,500	7,700	54%	7,400	7,100
Total	554,741	552,712	604,900	604,900	625,400	547,500	-9%	527,900	535,600

STREETS MAINTENANCE

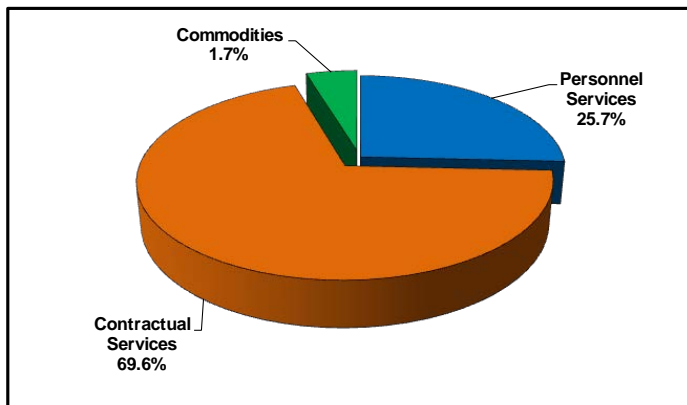
The Street Maintenance Division focuses on public infrastructure, including streets, sidewalks and alleys throughout the City

Streets' major emphasis is on street maintenance and the preservation of streets, sidewalks, and bridges throughout the City. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping and snow removal.

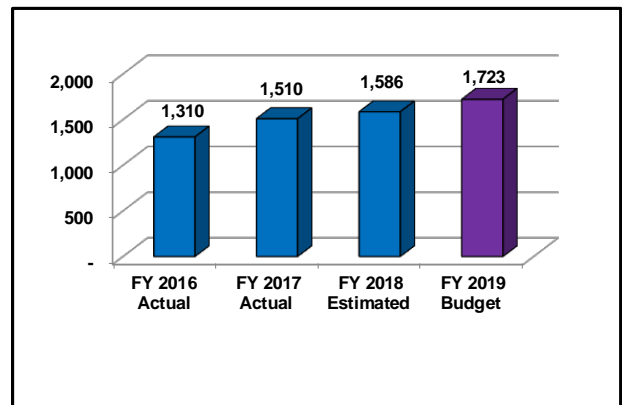
BUDGET EXPENDITURES

Street Maintenance	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	415,925	322,984	489,900	489,900	489,900	443,400	-9%
Contractual Services	829,447	1,137,408	1,049,000	1,049,000	1,049,000	1,198,500	14%
Commodities	65,152	49,605	47,400	47,400	47,400	80,700	70%
Total	1,310,524	1,509,998	1,586,300	1,586,300	1,586,300	1,722,600	9%

FY 2019 Budget



Total Expenditures



GOALS

1. Continue to increase crack sealing, pothole patching, asphalt base repairs, and other maintenance operations to extend the life expectancy of the City's streets.
2. Continue the process of inventory and assessment of the City's current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
3. Increase the number of sidewalk grindings in an effort to lessen total sidewalk slab replacements and trip hazards.
4. Increase the number of pavement markings done by establishing the total number of pedestrian bike symbols, disabled parking symbols, stop bars and crosswalk and parking spots in City parking areas and lots.
5. Continue to increase scheduled bridge maintenance.
6. Increase the use of milling City streets to increase the number of base repairs completed.
7. Continue to increase the frequency of cleaning and maintenance of sewer inlets and drains.
8. Continue to conduct snow removal operations.
9. Increase the amount of training for staff.
10. Continue to respond to customer concerns.
11. Continue residential sweeping.
12. Continue to help with cleaning alleys during rainy days.

SIGNIFICANT CHANGES SINCE FY 2018

1. Temporary Labor – Increases 27% (\$12,000) due to adding temporary manpower to get additional work completed.
2. Telephone & Pagers – Increases 100% (\$1,399) due to addition of computer tablets for supervisor and crew leaders.
3. Staff Training – Increases 110% (\$1,100) due to goal of having additional training for all staff.
4. Laundry Services – Increases 110% (\$3,000) due to budget change.
5. Asphalt Products – Increases 200% (\$2,900) due to goal of getting more asphalt patching completed.
6. Hardware and Hand Tools – Increases 15% (\$2,200) due to requirement to purchase additional safety control devices.

SIGNIFICANT BUDGETARY ISSUES

1. The Manual on Uniform Traffic Control Devices MUTCD is a national standard, mandatory by law, for all traffic control devices installed on any street, highway, or bicycle trail, whether public or private. The Department must implement a method to maintain sign retro reflectivity and pavement markings at or above minimum levels. This will impact the commodities budget of the Public Works and Parks Department and may also have an impact on staff time to perform other duties.
2. The increasing amount of sidewalk slabs being affected by tree roots deteriorating the condition of the pedestrian access route and Americans with Disabilities Act – compliance level. Maintenance of an acceptable level of compliance requires an increased effort by the Street Division at adequate staff levels.
3. Upgrade facilities to meet Metropolitan Sewer District MS4 requirements.
4. Upgrade the sign shop to meet standards to house and perform sign making.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

1. Continued to increase the amount of in-house crack sealing, pothole patching, and other maintenance operations to extend the life expectancy of the City's streets.
2. Continue the inventory and assessment of the City's current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

PERFORMANCE MEASUREMENTS

	FY 2016	FY 2017	FY 2018	FY 2019
	Actual	Actual	Projected	Budget
Number of training courses	10	10	12	5
Number of streets to pour cracks	6	5	20	100
Number of pedestrian crosswalks striped	30	30	35	30
Cubic yards of leaves collected	23,000	24,000	24,000	24,000
Number of snow/ice removal emergency	6	8	8	8
Number of times residential streets are swept	3	3	3	3
number of signs erected	400	373	400	1,150
Tons of salt spread	400	400	500	1,200
Tons of asphalt placed	100	150	200	1,000
Number of sidewalk grindings	100	250	350	100



Department	Public Works
Program	Street Maintenance

Fund	General
Account Number	01-40-32

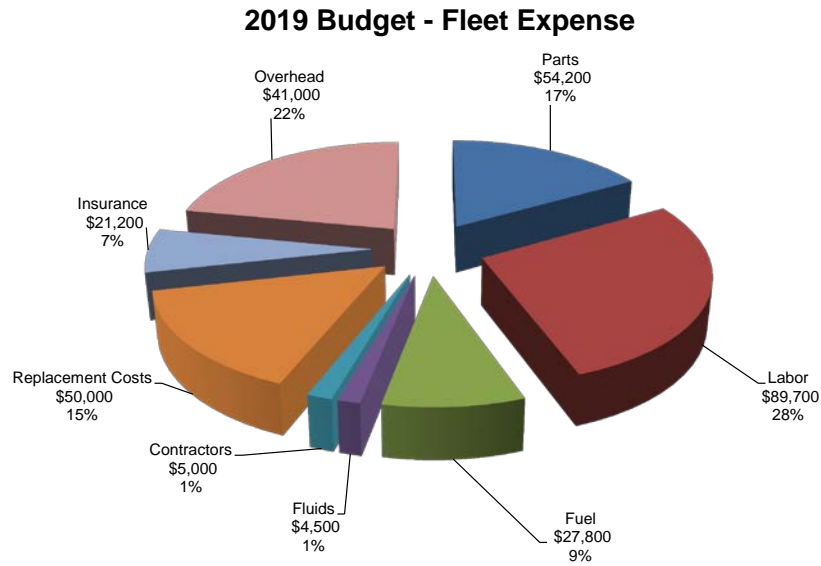
	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	197,850	190,769	264,000	264,000	215,000	247,400	-6%	252,300	257,300
5220 Injury Leave	14,382	4,296	-	-	-	-		-	-
5340 Salaries - Part-Time & Temp	11,907	-	32,000	32,000	32,000	20,000	-38%	20,000	24,000
5380 Overtime	8,165	1,539	8,000	8,000	8,000	10,000	25%	5,000	5,000
5420 Workers Compensation	27,688	13,240	25,000	25,000	25,000	15,000	-40%	20,000	16,000
5460 Medical Insurance	65,166	38,982	70,000	70,000	70,000	64,800	-7%	65,000	65,000
5660 Social Security Contributions	13,801	11,374	17,600	17,600	17,600	17,200	-2%	17,200	17,700
5740 Pension Contribution Nonunif.	65,000	60,100	69,000	69,000	69,000	65,000	-6%	65,000	60,000
5900 Medicare	3,162	2,683	4,300	4,300	4,300	4,000	-7%	4,000	4,100
Sub-Total Personnel Services	415,925	322,983	489,900	489,900	440,900	443,400	-9%	448,500	449,100
Contractual Services									
6010 Professional Services	-	-	-	-	-	3,000	100%	3,500	3,500
6050 Maintenance Contracts	2,417	226,212	140,000	140,000	140,000	195,000	39%	200,000	210,000
6070 Temporary Labor	55,572	69,845	52,000	52,000	45,000	45,000	-13%	47,000	50,000
6120 Professional Development	-	477	500	500	500	1,000	100%	1,000	1,500
6170 Insurance - Liability	5,700	4,963	4,500	4,500	5,000	5,000	11%	5,000	5,200
6250 Natural Gas	1,794	1,875	3,000	3,000	3,000	3,000	0%	3,000	3,000
6260 Electricity	638,073	631,424	620,000	620,000	620,000	620,000	0%	600,000	610,000
6270 Telephone & Pagers	1,676	1,582	2,000	2,000	2,000	2,400	20%	2,500	2,500
6290 Sewer	965	1,320	1,500	1,500	1,500	1,500	0%	1,500	2,000
6380 Equipment Maintenance	11,188	4,703	3,000	3,000	8,500	6,000	100%	5,000	5,000
6410 Traffic and Signal Maintenance	2,328	12,993	5,000	5,000	5,000	8,000	60%	9,000	10,000
6530 Fleet Service & Replacement	103,099	176,387	207,000	207,000	207,000	293,400	42%	250,000	260,000
6540 Equipment Rental	207	626	1,000	1,000	1,000	1,000	0%	1,000	1,200
6570 Miscellaneous Rental	1,986	10	2,000	2,000	2,000	2,000	0%	1,000	1,100
6610 Staff Training	-	747	2,000	2,000	2,000	5,000	150%	3,000	3,500
6650 Membership & Certification	-	20	500	500	500	500	0%	500	600
6660 Laundry Services	4,142	3,940	4,500	4,500	4,500	6,000	33%	4,000	4,200
6710 Waste Dumping Fees	300	265	500	500	500	700	40%	500	600
Sub-Total Contractual Service:	829,447	1,137,389	1,049,000	1,049,000	1,048,000	1,198,500	14%	1,137,500	1,173,900
Commodities									
7001 Office Supplies	186	339	500	500	500	700	40%	500	600
7090 Office & Computer Equip.	-	-	400	400	400	400	0%	500	500
7130 Agriculture Supplies	-	18	1,000	1,000	1,000	1,000	0%	600	800
7210 Chemicals	46,414	38,109	35,000	35,000	35,000	45,000	29%	40,000	42,000
7330 Foods	271	252	300	300	300	300	0%	300	400
7370 Institutional Supplies	520	249	500	500	500	500	0%	300	500
7530 Medical Supplies	344	392	200	200	200	200	0%	300	400
7570 Hardware & Hand Tools	5,471	6,978	5,000	5,000	5,000	6,500	30%	7,000	7,000
7730 Metal Supplies	17	103	2,000	2,000	2,000	2,000	0%	1,000	1,000
7770 Wearing Apparel	2,446	3,126	2,500	2,500	2,500	3,300	32%	3,000	3,000
7810 Sign Supplies	9,483	-	-	-	-	20,800	100%	20,000	20,000
Sub-Total Commodities	65,152	49,566	47,400	47,400	47,400	80,700	70%	73,500	76,200
Total	1,310,524	1,509,938	1,586,300	1,586,300	1,536,300	1,722,600	9%	1,659,500	1,699,200



Department	Public Works
Program	Street Maintenance

Fund	General
Account Number	01-40-32

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Street Department's allocation for these services for the 2019 budget is \$293,400. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Street Department currently has 24 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	
Chevy Bucket Truck: 2001 (1)	12
Chevy Silverado: 2006 (1)	10
Chevy Silverado Crew Cab: 2006 (1)	8
1 Ton Dump Truck: 2013 (1)	10
Dump Truck: 2012 (1)	10
Dump Truck: 2005 (3)	10
Dump Truck: 2003 (1)	10
Dump Truck: 2000 (1)	10
Elgin Sweeper: 1998 (1)	6
Elgin Sweeper: 2002 (1)	6
Elgin Sweeper: 2003 (2)	6
Elgin Sweeper: 2005 (1)	6
Pro Patch Truck w/Patcher: 1997 (1)	10
Leaf Vacuum: 2006 (1) 2011 (2)	10
Schwarze Street Sweeper: 2014 (1)	7
Chevy Silverado: 2015 (4)	5

CONSTRUCTION SERVICES AND FACILITIES MAINTENANCE

Construction Services

The Construction Services Division facilitates the construction of development projects and ensures compliance with building, mechanical, plumbing, electrical and property maintenance codes. Specific task areas include building plan review, permitting and inspections and occupancy permitting and inspections. The division also identifies, investigates and responds to complaints concerning property maintenance, stormwater, environmental and animal control issues. The Construction Services personnel and operational functions are included in the Community Development Department division budget.

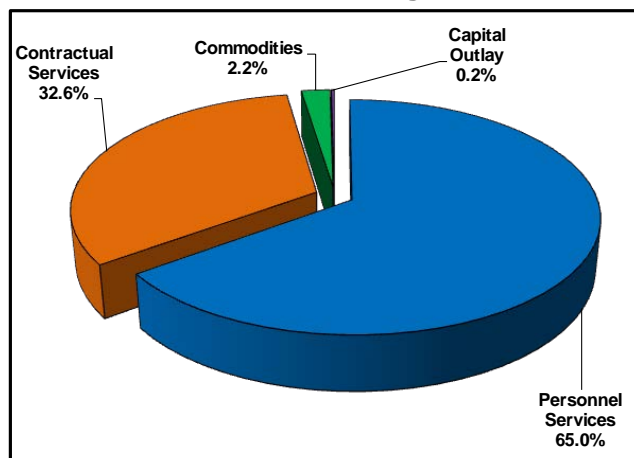
Facilities Maintenance

The Facilities Maintenance Division ensures the proper maintenance, operation and custodial services for City-owned buildings and facilities. This division identifies, investigates, and responds to complaints concerning the building. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

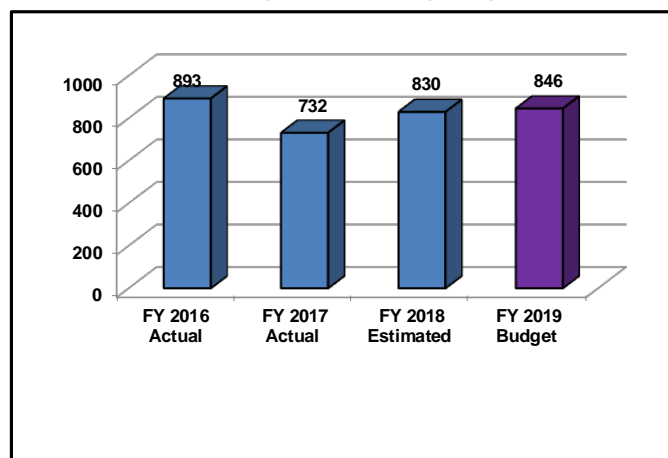
BUDGET EXPENDITURES

Services and Facilities Maintenance	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	450,501	447,025	494,200	494,200	494,200	549,000	11%
Contractual Services	406,942	263,307	307,200	307,200	307,200	277,000	-10%
Commodities	26,469	18,496	24,500	24,500	24,500	18,400	-25%
Capital Outlay	9,348	3,137	20,000	20,000	4,000	2,000	-90%
Total	893,260	731,965	845,900	845,900	829,900	846,400	0%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. To continue to administer standards and codes in a balanced, consistent, efficient, professional and timely manner.
2. To continue to educate the public and contractors about codes through regular attendance t Focus Group meetings, individual project meetings and enhanced publications.
3. To continue to increase the number of professional certifications held by property maintenance and construction inspectors.
4. To continue to implement the short and long term facility projects identified in the EMG Facility report. To initiate major improvements to Heman Park poolhouse.
5. To adopt the 2016 building and property maintenance codes.
6. To continue to review national and international codes and recommend new processes for ensuring compliance.
7. To continue to cross-train staff on plans review.
8. To continue regular, proactive exterior inspections, particularly along Olive Boulevard.
9. To continue to maintain the problem properties list; focus enforcement as needed.
10. To continue to implement technology initiatives to provide better access to project information and permits.

2019 BUDGET DETAILS

Budget details for the 2019 Facilities Division program accounts include one additional full-time facilities maintenance staff member to assist with day-to-day and long-term facility needs. Currently, one staff member is responsible for maintaining all City-owned facilities. Professional services funds are sought for small, non-capital repair projects requiring a contractor such as plumbing; maintenance contract funds for HVAC systems and elevator maintenance; and building improvement funds for painting.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

- Staff performed over 25,000 construction and properly maintenance inspections and reinspections.
- Staff made adjustments to housing court procedures to ensure compliance with Senate Bill 5.
- Staff enhanced the problem properties inspection and monitoring system.
- Staff continued to conduct exterior inspections, perform animal control duties, tow derelict vehicles from private property, and administer the building and property maintenance codes, including permitting and inspections. Environmental inspections (i.e. excessive vegetation, tall grass, litter, etc.) were also conducted.
- Staff assumed zoning inspection functions.
- Staff continued to increase the number of professional certifications in the building and property maintenance industries. These certifications assist in the City's Insurance Services Office (ISO) rating.
- Staff responded to routine and long-term repair work at City facilities.
- Staff improved the bid solicitation process and documentation for small facility needs.
- Staff coordinated major repairs to Centennial Commons.

PERFORMANCE MEASUREMENTS

	FY2016 Actual	FY2017 Actual	FY2018 Projected
Inspections			
Property Maintenance Inspections/Re-inspections	12,909	13,000	13,000
Commercial inspections	150	150	150
Inspection of building exteriors	1,200	1,20	1,000
Construction inspections	12,900	13,000	13,000
Building and Occupancy Permits²			
Building/Plumbing/Mechanical Permits	3,825	3,850	4,000
Electrical permits issued	1,210	1,250	1,500
Residential occupancy permits/amendments	4,225	4,225	4,225
Commercial occupancy permits issued	110	110	130
Vacant building registrations	115	115	120
Environmental inspections	9,080	9,000	9,000
Facilities Maintenance Calls (minor, custodial, heating, air conditioning, plumbing and electrical)	4,500	4,500	4,500



Department	Public Works
Program	Facilities Maintenance

Fund	General
Account Number	01-40-36

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	299,308	283,401	332,000	332,000	332,000	360,000	8%	367,200	378,200
5340 Salaries - Part-time & Temp	21,682	29,163	24,000	24,000	24,000	25,000	4%	25,000	26,000
5380 Overtime	3,655	4,094	4,000	4,000	4,000	4,000	0%	5,000	5,000
5420 Workers Compensation	11,860	12,616	10,000	10,000	10,000	13,000	30%	13,200	13,600
5460 Medical Insurance	56,122	53,961	56,000	56,000	56,000	64,000	14%	66,500	69,100
5660 Social Security Contributions	18,746	18,322	22,000	22,000	22,000	24,200	10%	24,600	25,300
5740 Pension Contribution Nonunif.	34,800	41,200	41,000	41,000	41,000	53,100	30%	50,000	40,000
5900 Medicare	4,328	4,269	5,200	5,200	5,200	5,700	10%	5,800	5,900
Sub-Total Personnel Services	450,501	447,025	494,200	494,200	494,200	549,000	11%	557,300	563,100
Contractual Services									
6010 Professional Services	110,205	27,072	25,000	25,000	25,000	30,000	20%	30,000	35,000
6050 Maintenance Contracts	47,943	17,383	45,000	45,000	45,000	20,000	-56%	20,000	30,000
6070 Temporary Labor	1,160	-	1,000	1,000	1,000	-	-100%	-	-
6160 Insurance - Property & Auto	79,340	79,965	65,000	65,000	65,000	80,000	23%	90,000	100,000
6170 Insurance - Liability	4,200	3,557	4,500	4,500	4,500	4,500	0%	4,800	5,000
6250 Natural Gas	17,593	14,711	18,000	18,000	18,000	15,000	-17%	16,000	17,000
6260 Electricity	74,190	55,377	75,000	75,000	75,000	60,000	-20%	65,000	70,000
6270 Telephone & Pagers	1,161	702	1,200	1,200	1,200	1,000	-17%	1,000	1,000
6280 Water	18,338	19,551	18,500	18,500	18,500	20,000	8%	22,000	24,000
6290 Sewer	16,851	19,904	20,000	20,000	20,000	20,000	0%	20,000	21,000
6360 Building Maintenance	14,943	9,752	15,000	15,000	15,000	10,000	-33%	10,000	10,000
6380 Equipment Maintenance	16,484	12,631	15,000	15,000	15,000	13,000	-13%	14,000	15,000
6610 Staff Training	-	-	500	500	500	500	0%	500	500
6640 Exterminations	700	1,052	1,000	1,000	1,000	1,000	0%	1,000	1,000
6660 Laundry Services	3,834	1,630	2,500	2,500	2,500	2,000	-20%	1,500	1,500
Sub-Total Contractual Services	406,942	263,307	307,200	307,200	307,200	277,000	-10%	295,800	331,000
Commodities									
7001 Office Supplies	97	33	400	400	400	200	-50%	100	200
7210 Chemicals	1,417	33	200	200	200	500	150%	200	300
7370 Institutional Supplies	14,950	12,147	15,000	15,000	15,000	11,000	-27%	10,000	10,000
7490 Building Materials	3,816	2,253	3,000	3,000	3,000	2,500	-17%	2,000	2,200
7530 Medical Supplies	210	-	200	200	200	200	0%	200	200
7570 Hardware & Hand Tools	5,546	3,529	5,000	5,000	5,000	3,500	-30%	3,500	3,500
7610 Fuel, Oil, & Lubricants	312	501	700	700	700	500	-29%	500	500
Sub-Total Commodities	26,469	18,496	24,500	24,500	24,500	18,400	-25%	16,500	16,900
Capital Outlay									
8001 Building Improvements	3,760	3,137	10,000	10,000	2,000	2,000	-80%	2,500	3,000
8100 Misc. Improvements	5,588	-	10,000	10,000	2,000	-	-100%	-	-
Sub-Total Capital Outlay	9,348	3,137	20,000	20,000	4,000	2,000	-90%	2,500	3,000
Total	893,260	731,965	845,900	845,900	829,900	846,400	0%	872,100	914,000

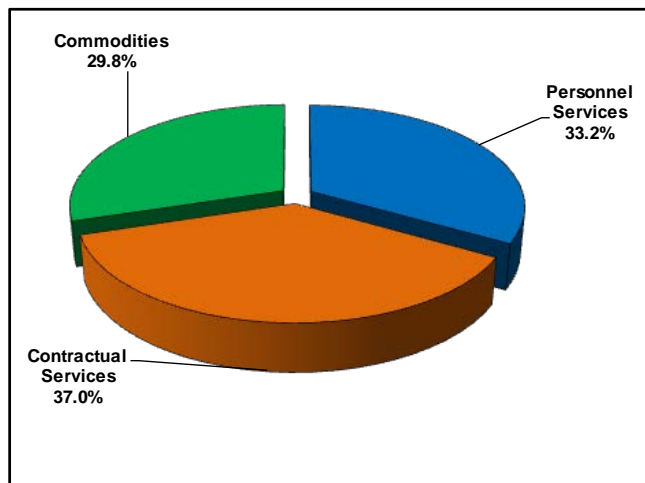
FLEET MAINTENANCE

The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on a revolving fund basis.

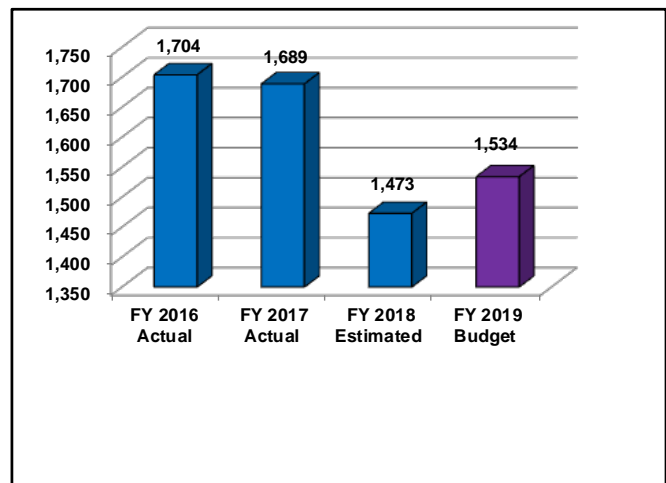
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	501,580	499,214	517,200	517,200	517,200	508,400	-2%
Contractual Services	697,322	660,763	494,500	494,500	494,500	568,200	15%
Commodities	505,097	486,939	461,600	461,600	461,600	457,400	-1%
Total	1,703,999	1,646,915	1,473,300	1,473,300	1,473,300	1,534,000	4%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. Improve interoperability of vehicles and equipment to reduce overall fleet size.

SIGNIFICANT CHANGES SINCE FY 2018

1. 6380 Equipment Maintenance – Decreases due to elimination of several service contracts and performance of maintenance in-house.
2. 6460 Vehicle Maintenance – Increases 69% (\$45,000) due to under budgeted in the past.

SIGNIFICANT BUDGETARY ISSUES

1. Review the composition of the fleet and recommend changes to meet current workloads and increase operational efficiency. This includes capital purchasing and short-term rentals for specialty equipment.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

1. Maintained, repaired and disposed of vehicles in a manner that brought the highest possible return on investment.
2. Obtained competitive prices for all garage operations.
3. Continued to offer more professional development opportunities for fleet mechanics.
4. Pro-actively reduced equipment downtime by analyzing repair and road call information and regular inspections to identify trouble prone components.
5. Standardize units as replaced to increase operator and technician familiarization and reduce on hand parts inventory.
6. Increased Preventive Maintenance procedures continue to reduce road service calls.

PERFORMANCE MEASUREMENTS

	FY 2016	FY 2017	FY 2018	FY 2019
	Actual	Actual	Projected	Budget
Vehicles/Equipment	165	171	160	160
Units Services	2,371	2,189	2,200	2,200
Preventative maintenance	319	296	310	310
Tire replacement	163	148	150	150
Service Calls	52	37	35	35



Department	Public Works
Program	Fleet Services

Fund	Internal Service Fund
Account Number	02-40-62

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	342,156	343,017	349,000	349,000	349,000	350,100	0%	357,100	367,800
5340 Salaries - Part-Time & Temp	3,613	-	5,000	5,000	5,000	-	-100%	-	-
5380 Overtime	2,904	3,276	3,000	3,000	3,000	3,000	0%	3,500	3,500
5420 Workers Compensation	11,232	11,178	12,000	12,000	12,000	12,000	0%	12,500	13,000
5460 Medical Insurance	74,063	73,065	78,300	78,300	78,300	77,100	-2%	80,200	83,400
5660 Social Security Contributions	19,768	19,430	22,600	22,600	22,600	22,800	1%	22,400	23,000
5740 Pension Contribution Nonunif.	43,300	44,700	42,000	42,000	42,000	38,000	-10%	40,000	42,000
5900 Medicare	4,544	4,548	5,300	5,300	5,300	5,400	2%	5,300	5,400
Sub-Total Personnel Services	501,580	499,214	517,200	517,200	517,200	508,400	-2%	521,000	538,100
Contractual Services									
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%	2,500	2,500
6130 Advertising & Public Notices	-	-	500	500	500	500	0%	500	500
6160 Insurance - Property & Auto	85,200	81,299	85,000	85,000	85,000	90,000	6%	95,000	96,000
6170 Insurance - Liability	4,000	4,166	4,500	4,500	4,500	4,500	0%	4,600	4,600
6210 Insurance - Flood	12,033	6,314	6,000	6,000	6,000	8,000	33%	8,000	8,000
6250 Natural Gas	11,432	1,871	14,000	14,000	14,000	10,000	-29%	11,000	12,000
6260 Electricity	10,280	10,771	12,000	12,000	12,000	12,000	0%	12,000	12,000
6270 Telephone & Pagers	560	702	600	600	600	700	17%	700	700
6280 Water	2,072	6,123	2,500	2,500	2,500	2,500	0%	3,000	3,500
6290 Sewer	957	2,989	1,400	1,400	1,400	3,500	150%	3,500	3,600
6360 Building Maintenance	13,726	7,962	10,000	10,000	10,000	10,000	0%	10,000	10,000
6380 Equipment Maintenance	4,288	4,937	5,000	5,000	5,000	5,000	0%	5,000	6,000
6400 Office Equipment Maintenance	360	-	600	600	600	400	-33%	500	500
6430 Misc. Repairs & Maintenance	4,402	960	4,000	4,000	4,000	2,000	-50%	3,000	3,500
6460 Vehicle Maintenance	67,142	129,126	20,000	20,000	20,000	80,000	300%	90,000	100,000
6490 Depreciation - Rental Equipment	464,891	389,131	313,600	313,600	313,600	314,100	0%	320,000	325,000
6500 Depreciation - Transfer Station	4,673	4,673	4,700	4,700	4,700	4,500	-4%	4,600	4,800
6560 Technology Services	-	-	-	-	-	10,000	100%	5,000	5,000
6610 Staff Training	996	-	1,000	1,000	1,000	1,000	0%	1,000	1,200
6660 Membership & Certification	489	499	500	500	500	500	0%	500	500
6660 Laundry Services	4,842	4,715	4,100	4,100	4,100	4,500	10%	4,600	4,700
6700 Misc. Operating Services	2,479	2,025	2,000	2,000	2,000	2,000	0%	2,000	2,000
Sub-Total Contractual Services	697,322	660,763	494,500	494,500	494,500	568,200	15%	584,500	604,100
Commodities									
7001 Office Supplies	62	42	100	100	100	100	0%	100	100
7210 Chemicals	8,130	9,032	6,000	6,000	6,000	6,000	0%	7,000	8,000
7370 Institutional Supplies	506	2,139	500	500	500	1,000	100%	1,000	1,200
7530 Medical Supplies	303	104	-	-	-	300	100%	200	200
7570 Hardware & Hand Tools	7,557	6,561	7,800	7,800	7,800	9,000	15%	7,500	7,500
7610 Fuel, Oil, and Lubricants	264,092	254,680	225,300	225,300	225,300	230,000	2%	240,000	250,000
7770 Wearing Apparel	1,118	841	1,000	1,000	1,000	1,000	0%	1,000	1,200
7930 Vehicle Parts	223,325	213,202	220,900	220,900	220,900	210,000	-5%	212,000	215,000
Sub-Total Commodities	505,097	486,922	461,600	461,600	461,600	457,400	-1%	468,800	483,200
Total	1,703,999	1,646,899	1,473,300	1,473,300	1,473,300	1,534,000	4%	1,574,300	1,625,400

VEHICLE REPLACEMENT SCHEDULE

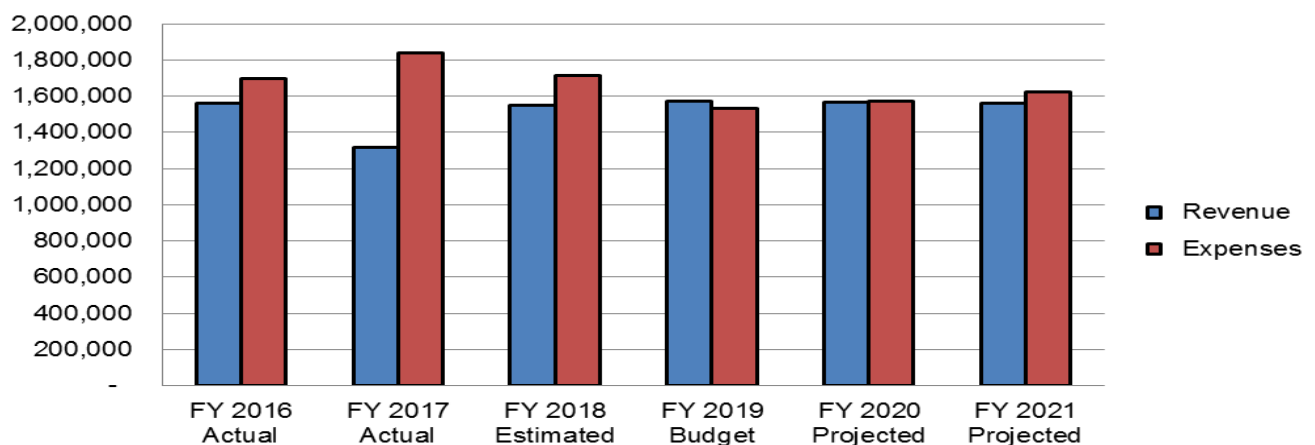
Replacement schedule track vehicles for replacement based on cost and useful life. Each calculated future replacement cost is divided by the useful life of the asset to determine an annual spending.

Each year, the condition of these vehicles is assessed by Fleet Maintenance Division to determine if any adjustments to the replacement schedule are needed in order to maximize the use of City resources. If vehicles condition is satisfactory, use is infrequent, or other factors arise, replacement cycles may be extended beyond the useful life.

SUMMARY OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

Fund 02 - Fleet Maintenance	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Budget	FY 2020 Projected	FY 2021 Projected
Net position, July 1	\$ 2,766,041	\$ 2,743,746	\$ 2,701,000	\$ 2,538,200	\$ 2,624,100	\$ 2,617,800
Operating Revenues:						
Charges for services	1,546,343	1,290,928	1,549,800	1,559,900	1,560,000	1,550,000
Miscellaneous	13,405	24,475	1,200	10,000	8,000	10,000
Total Revenue	1,559,748	1,315,403	1,551,000	1,569,900	1,568,000	1,560,000
Operating Expenses	1,695,722	1,839,340	1,713,800	1,534,000	1,574,300	1,625,400
Surplus (Deficit)	(135,974)	(523,937)	(162,800)	35,900	(6,300)	(65,400)
Non-Operating (Expenses) Revenues:						
Gain on sale of asset	102,741	49,687	-	50,000	-	80,000
Investment income/Insurance proceeds	10,938	431,560	-	-	-	-
Change in net position	(22,295)	(42,690)	(162,800)	85,900	(6,300)	14,600
Net position, June 30	2,743,746	2,701,056	2,538,200	2,624,100	2,617,800	2,632,400
Unrestricted	\$ 913,493	\$ 1,663,191	\$ 1,498,200	\$ 1,584,100	\$ 1,495,700	\$ 1,432,300

FLEET FUND REVENUE AND EXPENDITURES



NUMBER AND DOLLAR AMOUNT OF ITEMS SCHEDULED TO BE REPLACED

Vehicle No.	Department	U City Description	Year of Vehicle	Replacement Cycle in Years	Projected Replacement Cost
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Police

19	Police	Chevrolet Emg sedan, marked, patrol	2014	3	\$ 28,650
22	Police	Chevrolet Emg sedan, marked, patrol	2014	3	28,650
28	Police	Chevrolet Emg sedan, marked, patrol	2014	3	28,650
16	Police	Chevrolet Cobalt- Parking Enforcement	2010	8	16,000
	Police	SUV Marked K-9		4	35,000
					136,950

Parks

254	Parks	Mobark Chipper	2003	8	145,000
	Parks	John Deere Mower	1997	10	65,000
	Parks	Boom Sprayer	1996	15	40,000
					250,000

Street

110	Street	Street Sweeper	1997	10	235,000
	Street	Pavement Roller			25,000
142	Street	Dump Truck MD w/Plow and Salt Spreader	2005		141,000
143	Street	Dump Truck MD w/Plow and Salt Spreader	2005		141,000
					542,000

Pool

290	Pool	Sedan	2006	8	18,390
					18,390

Sanitation

134	Sanitation	Truck, HD, Refuse Side Load	2007	8	260,587
34	Sanitation	Truck, HD, Alley Dumpster	2001	15	215,000
					475,587

Police	136,950
Parks	250,000
Street	542,000
Pool	18,390
Sanitation	475,587
\$	1,422,927



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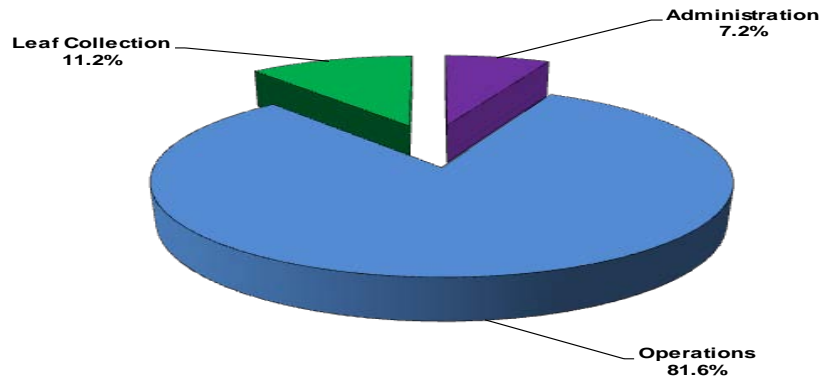
SOLID WASTE FUND

The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulk items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Coordination with the Finance Department and removal and replacement of trash and recycling containers for shut-off accounts as a part of the Delinquent Trash Program;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- City wide leaf collection twice per year;
- City wide residential street sweeping three times per year.
- City wide Special street sweeping nine times per year.
- City wide alley sweeping twice per year.
- City wide Christmas tree pick-up.

BUDGET EXPENDITURES

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Administration	172,200	60,200	2,000	-	234,400
Operations	975,700	1,434,500	232,900	19,000	2,662,100
Leaf Collection	175,600	190,500	1,000	-	367,100
Total	1,323,500	1,685,200	235,900	19,000	3,263,600



GOALS

1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections.
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health.
3. Explore opportunities to work with adjacent communities and organizations to provide public education about community solid waste programs/services and resources to properly dispose and recycle hard to manage materials.
4. Increase recycling rates to offset the high cost of landfilling waste.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

1. Use grant funds to develop a commercial Recycling Program by purchasing new commercial recycling and trash dumpsters and developing a commercial recycling program and education program.
2. Completed a repair to the transfer station ramp, roof and wall, as well as the grinder pump.
3. Completed improvements to the outdoor Recycling Drop-off Center.
4. Increase recycling throughout the City – residential, institutional, and commercial.

Solid Waste Administration

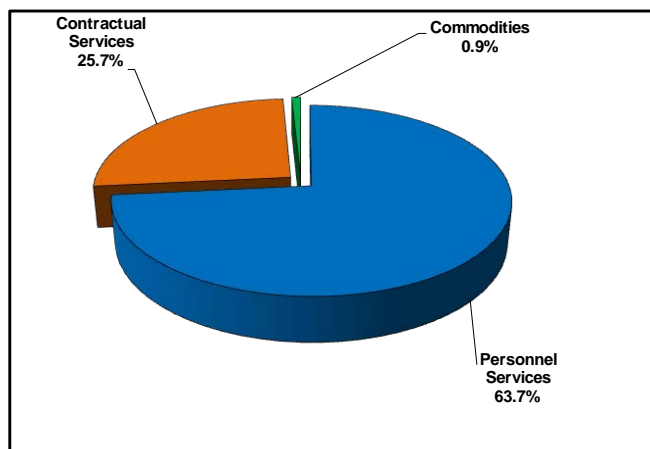
SIGNIFICANT CHANGES SINCE FY 2018

1. Collection Fees – Increases 150% (\$3,000) due to increases in demand on collecting past due bill.
2. Postage – Increases 19% (\$44,000) due to increases in contacting residents about past due bills.

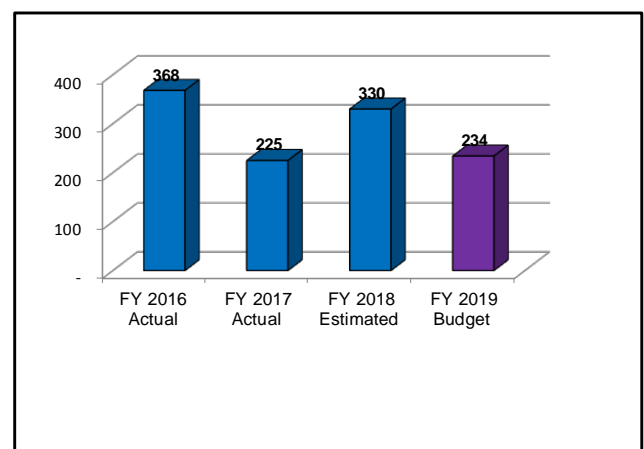
BUDGET EXPENDITURES

Administration	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	266,322	166,642	210,200	210,200	210,200	172,200	-18%
Contractual Services	101,761	58,833	107,800	107,800	107,800	60,200	-44%
Commodities	-	-	12,000	12,000	12,000	2,000	-83%
Total	368,083	225,474	330,000	330,000	330,000	234,400	-29%

FY 2019 Budget



Total Expenditures ('000)





Department	Public Works - Solid Waste
Program	Solid Waste Administration

Fund	Solid Waste Mgmt.
Account Number	08-40-64

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	235,345	132,482	180,000	180,000	180,000	135,100	-25%	137,800	141,900
5420 Workers Compensation	225	1,046	500	500	500	1,000	100%	1,000	1,100
5460 Medical Insurance	10,751	22,125	11,000	11,000	11,000	20,000	82%	20,800	21,600
5660 Social Security Contributions	14,271	6,036	11,100	11,100	11,100	8,900	-20%	8,600	8,800
5740 Pension Contribution Nonunif.	2,011	3,000	5,000	5,000	5,000	5,000	0%	5,000	5,000
5900 Medicare	3,317	1,410	2,600	2,600	2,600	2,200	-15%	2,000	2,100
Sub-Total Personnel Services	266,322	166,642	210,200	210,200	210,200	172,200	-18%	175,200	180,500
Contractual Services									
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%	3,000	3,000
6005 Collection Fees	10,716	6,818	10,000	10,000	10,000	10,000	0%	8,000	8,500
6010 Professional Services	15,344	-	5,000	5,000	5,000	-	-100%	-	-
6050 Maintenance Contracts	-	-	2,000	2,000	2,000	-	-100%	-	-
6090 Postage	13,124	11,092	25,000	25,000	25,000	15,400	-38%	10,000	12,000
6150 Printing Services	1,755	-	5,000	5,000	5,000	5,000	0%	2,000	3,000
6160 Insurance - Property & Auto	34,147	-	35,000	35,000	35,000	-	-100%	-	-
6170 Insurance - Liability	5,000	11,593	5,000	5,000	5,000	12,000	140%	12,000	12,000
6270 Telephone & Pagers	-	91	500	500	500	500	0%	500	500
6650 Memberships & Certifications	600	895	800	800	800	600	-25%	700	800
6730 Lien Recording Fees	2,129	904	3,000	3,000	3,000	1,200	-60%	1,200	1,200
6770 Bank & Credit Card Fees	16,446	24,939	14,000	14,000	14,000	13,000	-7%	15,000	20,000
Sub-Total Contractual Services	101,761	58,833	107,800	107,800	107,800	60,200	-44%	52,400	61,000
Commodities									
7001 Office Supplies	-	-	10,000	10,000	10,000	1,000	-90%	1,000	1,000
7090 Office & Computer Equip.	-	-	2,000	2,000	2,000	1,000	-50%	1,200	1,200
Sub-Total Commodities	-	-	12,000	12,000	12,000	2,000	-83%	2,200	2,200
Total	368,083	225,474	330,000	330,000	330,000	234,400	-29%	229,800	243,700

Solid Waste Operations

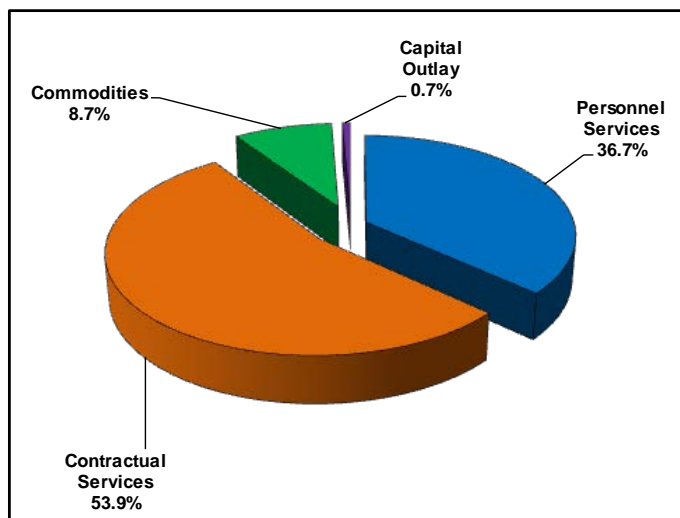
SIGNIFICANT CHANGES SINCE FY 2018

1. Temporary Labor – Increases 8% (\$5,000) due to decrease in part time labor.
2. Telephone & Pagers – Increase 230% (\$2,200) due to increase in phone allowance and use of tablets in the field.
3. Equipment Maintenance – Increase 100% (\$10,000) due to increase in cost to repair dumpsters.
4. Laundry Services – Increase 81% (\$2,700) due to budget correction.
5. Misc. Operating Services – Increases 160% (\$3,800) due to increase in cost to store materials at outside location.
6. Building Improvements – Increases 7% (\$1,000) due to improvements needed in transfer station.

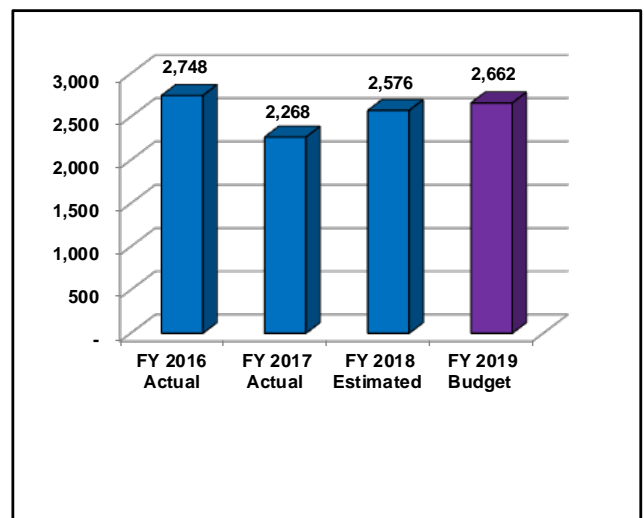
BUDGET EXPENDITURES

Operations	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	860,483	939,644	1,056,400	926,400	926,400	975,700	5%
Contractual Services	1,509,806	1,389,908	1,409,100	1,484,100	1,484,100	1,434,500	-3%
Commodities	269,611	54,200	125,400	125,400	125,400	232,900	86%
Capital Outlay	108,353	(115,912)	40,000	40,000	40,000	19,000	-53%
Total	2,748,253	2,267,840	2,630,900	2,575,900	2,575,900	2,662,100	3%

FY 2019 Budget



Total Expenditures ('000)





Department	Public Works - Solid Waste
Program	Solid Waste Operation

Fund	Solid Waste Mgmt.
Account Number	08-40-66

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	568,063	606,437	660,000	585,000	585,000	595,000	-10%	606,900	625,100
5340 Salaries - Part-Time & Temp	-	-	92,000	37,000	37,000	60,000	-35%	38,000	40,000
5380 Overtime	35,126	38,884	40,000	40,000	40,000	40,000	0%	40,000	42,000
5420 Workers Compensation	44,701	55,112	45,000	45,000	45,000	45,000	0%	50,000	55,000
5460 Medical Insurance	84,053	95,136	85,000	85,000	85,000	102,000	20%	106,000	110,200
5660 Social Security Contributions	35,089	37,501	44,100	44,100	44,100	39,400	-11%	42,400	43,800
5740 Pension Contribution Nonunif.	80,300	86,300	80,000	80,000	80,000	85,000	6%	80,000	82,000
5900 Medicare	8,096	8,734	10,300	10,300	10,300	9,300	-10%	9,900	10,200
Sub-Total Personnel Services	860,483	939,644	1,056,400	926,400	926,400	975,700	-8%	973,200	1,008,300
Contractual Services									
6010 Professional Services	2,385	967	3,000	3,000	3,000	5,000	67%	3,000	3,000
6050 Maintenance Contracts	225,742	15,500	160,000	160,000	160,000	145,000	-9%	145,000	146,000
6070 Temporary Labor	154,574	182,976	30,000	105,000	105,000	90,000	200%	100,000	120,000
6090 Postage	4,258	6,479	18,000	18,000	18,000	10,000	-44%	8,000	8,500
6120 Professional Development	257	922	1,000	1,000	1,000	2,500	150%	1,500	1,800
6130 Advertising & Public Notices	1,301	-	1,000	1,000	1,000	500	-50%	1,000	1,000
6150 Printing Services	6,134	10,284	20,000	20,000	20,000	10,200	-49%	12,000	14,000
6160 Insurance - Property & Auto	-	15,500	25,000	25,000	25,000	48,000	92%	46,000	48,000
6170 Insurance - Liability	4,200	8,026	5,000	5,000	5,000	10,000	100%	10,000	12,000
6210 Insurance - Flood	-	6,315	-	-	-	6,800	100%	7,000	7,100
6260 Electricity	3,566	4,280	3,500	3,500	3,500	4,500	29%	5,000	5,000
6270 Telephone & Pagers	2,615	2,245	4,000	4,000	4,000	4,100	2%	2,000	2,200
6360 Building Maintenance	309	5,264	10,000	10,000	10,000	10,000	0%	9,000	10,000
6380 Equipment Maintenance	13,809	7,855	15,000	15,000	15,000	10,000	-33%	7,000	7,500
6400 Office Equipment Maintenance	360	-	1,000	1,000	1,000	500	-50%	500	500
6490 Depreciation - Rental Equipment	272,129	295,454	270,000	270,000	270,000	203,100	-25%	250,000	275,000
6530 Fleet Service & Replacement ¹	311,405	302,340	389,500	389,500	389,500	411,200	6%	420,000	430,000
6610 Staff Training	-	-	1,500	1,500	1,500	1,500	0%	1,600	1,800
6650 Membership & Certification	1,137	577	1,800	1,800	1,800	1,500	-17%	1,000	1,200
6660 Laundry Services	8,235	6,939	7,000	7,000	7,000	10,000	43%	8,000	8,500
6700 Misc. Operating Services	3,045	6,384	7,800	7,800	7,800	9,100	17%	3,000	4,000
6710 Waste Dumping Fees	494,345	511,601	435,000	435,000	435,000	441,000	1%	445,000	450,000
Sub-Total Contractual Services	1,509,806	1,389,908	1,409,100	1,484,100	1,484,100	1,434,500	2%	1,485,600	1,557,100
Commodities									
7001 Office Supplies	2,410	336	2,000	2,000	2,000	1,500	-25%	1,800	2,000
7090 Office & Computer Equipment	-	800	2,500	2,500	2,500	2,000	-20%	1,200	1,500
7210 Chemicals	1,796	-	3,500	3,500	3,500	2,000	-43%	4,800	5,000
7250 Solid Waste Supplies	255,245	45,416	100,000	100,000	100,000	210,000	110%	100,000	150,000
7370 Institutional Supplies	850	3,107	1,500	1,500	1,500	2,500	67%	4,000	4,500
7490 Building Materials	-	42	3,500	3,500	3,500	3,500	0%	-	-
7530 Medical Supplies	298	321	900	900	900	900	0%	800	1,000
7570 Hardware & Hand Tools	5,606	552	6,500	6,500	6,500	5,500	-15%	2,000	2,500
7770 Wearing Apparel	3,406	3,627	5,000	5,000	5,000	5,000	0%	6,000	6,500
Sub-Total Commodities	269,611	54,200	125,400	125,400	125,400	232,900	86%	120,600	173,000
Capital Outlay									
8001 Building Improvements	2,155	-	10,000	10,000	10,000	1,000	-90%	10,000	10,000
8100 Misc. Improvement	(9,714)	-	30,000	30,000	30,000	18,000	-40%	10,000	10,000
Sub-Total Capital Outlay	108,353	(115,912)	40,000	40,000	40,000	19,000	-53%	20,000	20,000
Total	2,748,253	2,267,840	2,630,900	2,575,900	2,575,900	2,662,100	1%	2,599,400	2,758,400

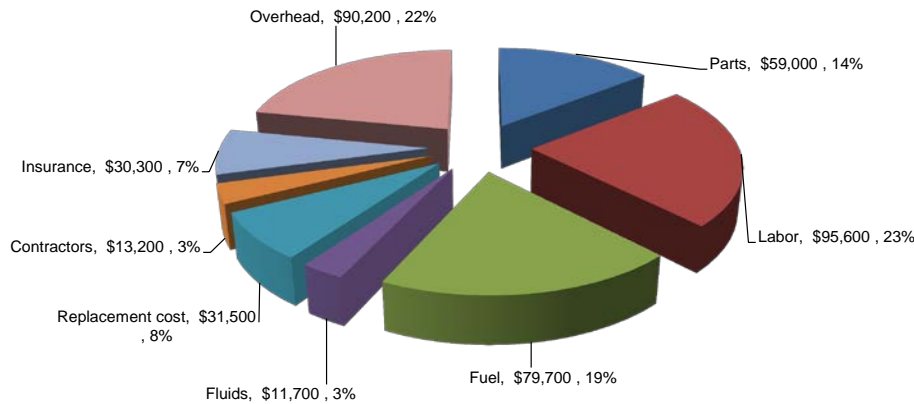


Department	Public Works - Solid Waste
Program	Solid Waste Operation

Fund	Solid Waste Mgmt.
Account Number	08-40-66

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Solid Waste Operation allocation for these services for the 2019 budget comes to \$411,200. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

2019 Budget - Fleet Expense



The Solid Waste Operation currently has 26 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	
Chevy Pickup: 2004 (1)	10
Chevy Pickup: 2005 (1)	10
Chevy 1 Ton Dump Truck: 2013 (1)	10
Refuse Side Load: 2002 (1)	8
Refuse Side Load: 2003 (1)	8
Refuse Side Load: 2004 (3)	8
Refuse Side Load: 2005 (1)	8
Refuse Side Load: 2007 (2)	8
Refuse Side Load: 2010 (1)	8
Refuse Side Load: 2012 (2)	8
Refuse Side Load: 2014 (1)	8
Refuse Side Load: 2015 (1)	8
Refuse Truck/Trailer: 1996 (2)	10
Refuse Truck/Trailer: 2005 (2)	10
Truck: 2001 (1)	15
Truck: 2003 (1)	10
Truck: 2006 (1)	15
Chevy Silverado: 2013 (2)	5
Chevy Silverado: 2015 (1)	5

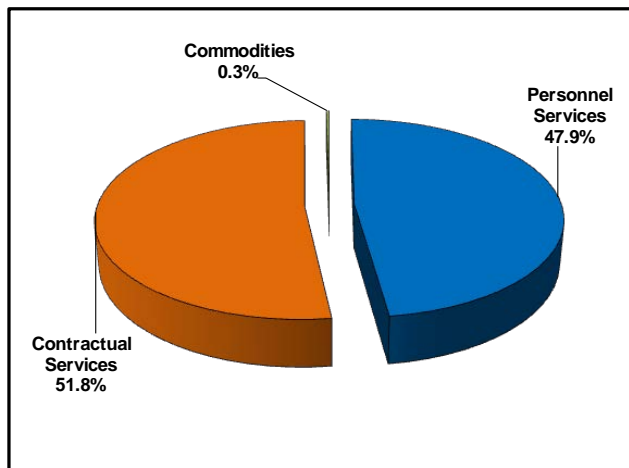
Leaf Collection

1. Temporary Labor – Increases due to more usage of temporary laborers for leaf collection and savings on the contracted work.
2. Maintenance Contracts – Decreases due to less usage on leaf collection contractor expenditures in place of increased temporary labor cost.

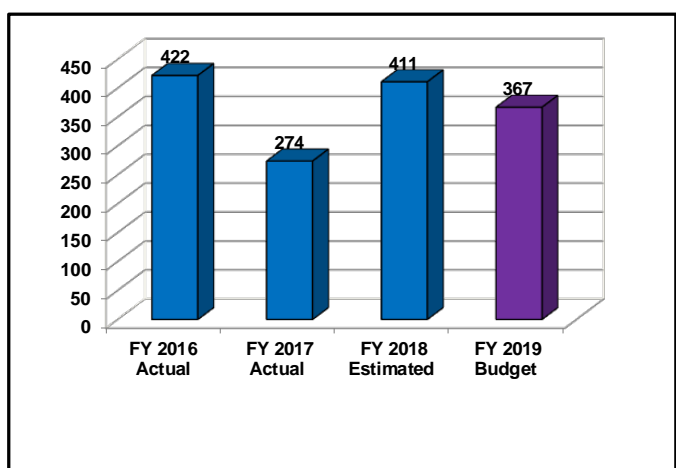
BUDGET EXPENDITURES

Leaf Collection	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	157,765	118,870	169,700	169,700	169,700	175,600	3%
Contractual Services	263,041	155,173	240,500	240,500	240,500	190,500	-21%
Commodities	1,025	225	1,000	1,000	1,000	1,000	0%
Total	421,831	274,268	411,200	411,200	411,200	367,100	-11%

FY 2019 Budget



Total Expenditures ('000)



SIGNIFICANT BUDGETARY ISSUES

1. Contracted services cost for leaf and yard waste composting and transport to free personnel for street work.

FISCAL YEAR 2018 PERFORMANCE SUMMARY
Waste Tonnage:

11,203	Tons of solid waste
191	Tons of cardboard recycled
2,084	Tons of residential single stream (mixed) materials recycled
14,290	Cubic yards of yard waste recycled (3,143 tons)
7	Tons of textiles recycled (clothing, shoes, bedding, curtains, etc.)
19,603	Cubic yards of leaves collected and recycled (5,750 tons)
3	Tons of scrap tires recycled (City vehicles)
13	Tons of consumer electronics recycled (Spring and Fall Collection event)
191	Tons of cardboard collected at the U City Recycling Drop-Off Center
0%	Annual average recycling rate (includes yard waste not including bulk leaves)
10,938	Total tons of recycled materials (includes yard waste, not including bulk leaves)
48	Tons of old trash and recycle carts

Solid Waste Revenue:

\$59,944	Total yard waste sticker sales
\$30,981	Mulch and compost sales
\$13,783	Total special bulk and trash collection program
\$15,993	Total recycling revenue (includes single stream, metals, textiles)
\$42,310	Total transfer station disposal fees collected

Special Projects:

1. Received \$36,000 waste diversion grant from St. Louis County Department of Health to increase commercial recycling along Olive Boulevard.
2. Using a \$50,000 waste diversion grant, purchased 95 gallon recycling carts and will increase recycling educational material distribution.
3. Received \$20,000 grant to hold an electronics recycling event with free CRT TV Recycling.

PERFORMANCE MEASUREMENTS

	FY 2016 Actual	FY 2017 Actual	FY 2018 Projected
No. of new single recycling carts	605	583	700
No. of new trash carts delivered	730	667	800
No. of trash carts repaired/replaced	580	542	650
No. of recycling carts repaired/replaced	140	133	200
No. of alley dumpsters repaired/recycled	75	79	95
No. of special bulk item collection requests	325	242	290
No. of special roll-off trash container rentals	115	83	100
No. of special trash dumpster rentals	375	417	500
No. of special roll-off trash container rentals	105	125	150
No. of trash and recycling car returned/replaced to restored accounts	525	542	650



Department	Public Works - Solid Waste
Program	Solid Waste Leaf Collection

Fund	Solid Waste Mgmt.
Account Number	08-40-68

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries	139,716	83,549	142,800	142,800	142,800	142,000	-1%	144,800	149,100
5380 Overtime	390	1,666	10,000	10,000	10,000	10,000	0%	1,800	2,000
5420 Workers Compensation	1,169	5,015	2,000	2,000	2,000	6,000	200%	5,000	5,200
5460 Medical Insurance	3,933	17,887	4,000	4,000	4,000	6,000	50%	6,300	6,500
5660 Social Security Contributions	8,563	4,995	8,800	8,800	8,800	9,400	7%	9,100	9,400
5900 Medicare	1,987	1,169	2,100	2,100	2,100	2,200	5%	2,200	2,200
Sub-Total Personnel Services	157,765	125,270	169,700	169,700	169,700	175,600	3%	169,200	174,400
Contractual Services									
6050 Maintenance Contracts	224,115	119,650	200,000	200,000	200,000	150,000	-25%	160,000	175,000
6070 Temporary Labor	38,790	35,287	40,000	40,000	40,000	40,000	0%	40,000	42,000
6260 Electricity	136	138	500	500	500	500	0%	200	300
6270 Telephone & Pagers	-	98	-	-	-	-	0%	100	200
Sub-Total Contractual Services	263,041	155,173	240,500	240,500	240,500	190,500	-21%	200,300	217,500
Commodities									
7570 Hardware & Hand Tools	1,025	225	1,000	1,000	1,000	1,000	0%	1,500	1,600
Sub-Total Commodities	1,025	225	1,000	1,000	1,000	1,000	0%	1,500	1,600
Total	421,831	280,668	411,200	411,200	411,200	367,100	-11%	371,000	393,500

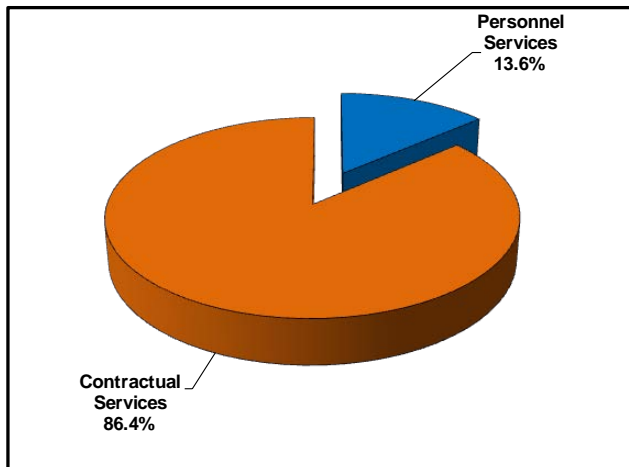
SEWER LATERAL REPAIR FUND

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

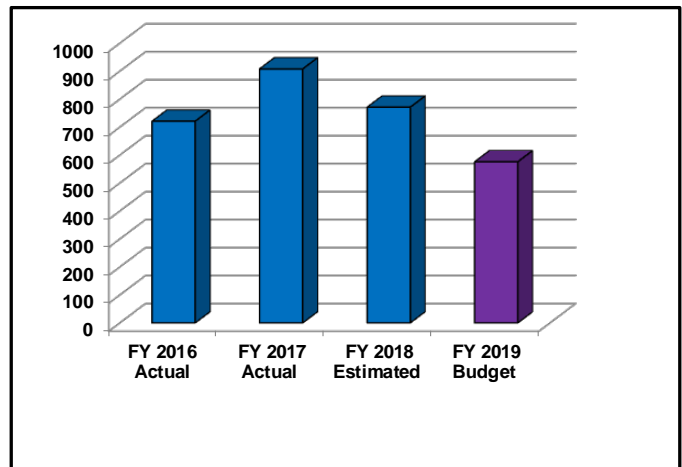
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	37,075	49,009	71,800	71,800	71,800	78,800	10%
Contractual Services	684,229	816,371	498,700	698,700	698,700	497,200	-29%
Total	721,304	865,381	570,500	770,500	770,500	576,000	-25%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. Provide quicker turnaround time on repairs.
2. Repair more sinkholes associated with lateral defects.
3. Replace clay traps for any lateral repair within 6' of trap.
4. Institute a policy of pipe-lining all laterals under street pavement as the first choice as opposed to excavating.
5. Issue RFP's in batches of 3-5 addresses and award to the contractor that provides the lowest aggregated cost.

SIGNIFICANT CHANGES SINCE FY 2018

1. Sewer Lateral Expenses – Increases due to the trend in expenditures for repairs.

SIGNIFICANT BUDGETARY ISSUES

1. Due to aging infrastructure, the number of repairs continues to increase as well as the length of the average repair.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

1. Program continues to use perma-liner with minimal excavation on certain sewer lateral defects.
2. Program mailed 15 notification letters to residents with defective laterals.
3. Program received in excess of 220 new applications.
4. Program approved in excess of 210 new applications.
5. Program denied five (5) applications due either tree roots, defect was under the house, or property had more than six (6) units.
6. Program issued change orders for additional work from repairs where additional damage was discovered.
7. MSD notified the City of 15 positive lateral defects.



Department	Public Works and Parks
Program	Sewer Lateral Repair Program

Fund	Sewer Lateral Fund
Account Number	05-40-82

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	29,455	36,227	57,200	57,200	57,200	69,200	21%	70,600	72,700
5420 Workers Compensation	1,191	1,351	1,200	1,200	1,200	1,400	17%	1,400	1,500
5460 Medical Insurance	4,247	4,806	5,500	5,500	5,500	3,000	-45%	3,100	3,200
5660 Social Security Contributions	1,718	2,133	3,600	3,600	3,600	4,200	17%	4,300	4,500
5740 Pension Contribution Nonunif.	-	4,000	3,500	3,500	3,500	-	-100%	-	-
5900 Medicare	396	492	800	800	800	1,000	25%	1,000	1,100
Sub-Total Personnel Services	37,075	49,009	71,800	71,800	71,800	78,800	10%	80,400	83,000
Contractual Services									
6170 Insurance - Liability	4,000	3,963	4,000	4,000	4,000	4,500	13%	4,500	4,600
6270 Telephone & Pagers	253	298	500	500	500	500	0%	500	500
6450 Sewer Lateral Expenses	679,975	812,110	494,200	694,200	694,200	492,200	0%	500,000	520,000
Sub-Total Contractual Services	684,229	816,371	498,700	698,700	698,700	497,200	0%	505,000	525,100
Total	721,304	865,381	570,500	770,500	770,500	576,000	1%	585,400	608,100



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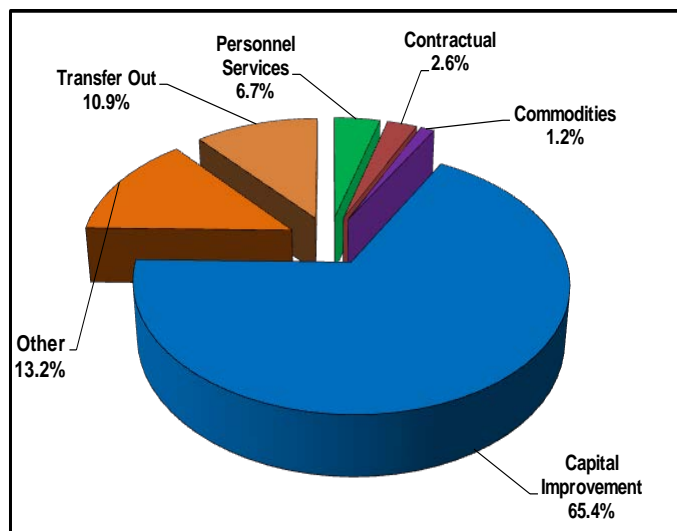
CAPITAL IMPROVEMENT SALES TAX FUND

Capital Improvement Sales Tax Fund is used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.

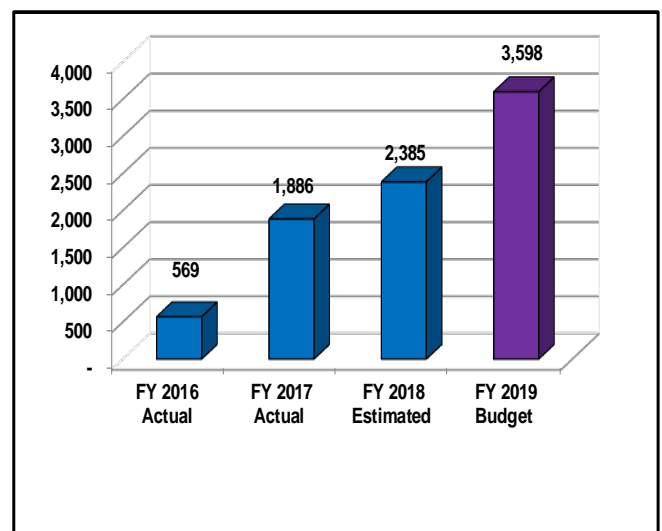
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	107,829	94,124	149,500	149,500	149,500	145,900	-2%
Contractual Services	224,735	93,108	72,200	72,200	72,200	101,000	40%
Commodities	48,980	41,941	51,000	51,000	51,000	45,000	-12%
Capital Improvement	340,209	1,083,618	1,604,000	1,604,000	1,604,000	2,418,000	51%
Other	569,016	573,590	508,500	508,500	508,500	487,900	-4%
Transfer Out	-	-	-	-	-	400,000	100%
Total	1,290,769	1,886,381	2,385,200	2,385,200	2,385,200	3,597,800	51%

FY 2019 Budget



Total Expenditures ('000)





Department	Public Works
Program	Capital Improvement Sales Tax

Fund	Cap Imp Sales Tax
Account Number	12-40-90

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	73,239	66,612	110,200	110,200	110,200	116,000	5%	118,000	120,000
5380 Overtime	1,382	1,084	5,000	5,000	5,000	1,000	-80%	1,000	1,000
5420 Workers Compensation	5,680	5,238	6,500	6,500	6,500	5,000	-23%	6,000	6,000
5460 Medical Insurance	13,305	13,616	15,800	15,800	15,800	15,000	-5%	15,000	15,000
5660 Social Security Contributions	3,955	3,853	6,800	6,800	6,800	7,200	6%	7,300	7,400
5740 Pension Contribution Nonunif.	3,200	-	3,600	3,600	3,600	-	-100%	5,000	5,500
5900 Medicare	912	904	1,600	1,600	1,600	1,700	6%	1,800	1,800
Sub-Total Personnel Services	107,829	94,125	149,500	149,500	149,500	145,900	-2%	154,100	156,700
Contractual Services									
6001 Auditing & Accounting	-	650							
6010 Professional Services	1,673	2,725	2,000	2,000	2,000	20,000	900%	2,500	2,500
6270 Telephone & Pagers	164	120	200	200	200	200	0%	200	200
6530 Fleet Service & Replacement	222,898	89,613	70,000	70,000	70,000	80,800	15%	90,000	90,000
Sub-Total Contractual Services	224,735	92,458	72,200	72,200	72,200	101,000	40%	92,700	92,700
Commodities									
7170 Asphalt Products	23,413	19,382	25,000	25,000	25,000	20,000	-20%	24,500	24,500
7290 Concrete & Clay Products	7,898	2,252	8,000	8,000	8,000	10,000	25%	8,500	8,500
7810 Sign Supplies	17,669	20,306	18,000	18,000	18,000	15,000	-17%	15,000	15,000
Sub-Total Commodities	48,980	41,940	51,000	51,000	51,000	45,000	-12%	48,000	48,000
Capital Outlay									
8001 Building Improvements	-	350	-	-	-	700,000	100%	700,000	700,000
8040 Bridge Construction	23,085	6,868	-	-	-	-	0%	-	-
8060 Curbs and Sidewalks	126,329	438,557	300,000	300,000	300,000	450,000	50%	450,000	450,000
8080 Street Construction	110,855	637,476	700,000	700,000	700,000	978,000	40%	722,300	902,800
8100 Misc. Improvement	52,275	-	574,000	574,000	574,000	290,000	-49%	280,000	250,000
8110 Bicycle Facilities Improvement	28,037	717	30,000	30,000	30,000	-	-100%	-	-
Sub-Total Capital Outlay	340,581	1,083,618	1,604,000	1,604,000	1,604,000	2,418,000	51%	2,152,300	2,302,800
Other									
9150 Debt Service - Principal	-	538,000	480,300	480,300	480,300	466,700	-3%	711,800	-
9200 Debt Service - Interest	-	33,840	27,700	27,700	27,700	21,200	-23%	13,600	-
Sub-Total Other	-	573,590	508,500	508,500	508,500	487,900	-4%	725,400	-
Transfer Out									
To GF - Police Vehicles	-	-	-	-	-	285,000	100%	-	-
To GF - Fire Truck	-	-	-	-	-	115,000	100%	-	-
Sub-Total Transfer Out	-	-	-	-	-	400,000	100%	-	-
Total	381,544	1,885,731	2,385,200	2,385,200	2,385,200	3,597,800	51%	3,172,500	2,600,200

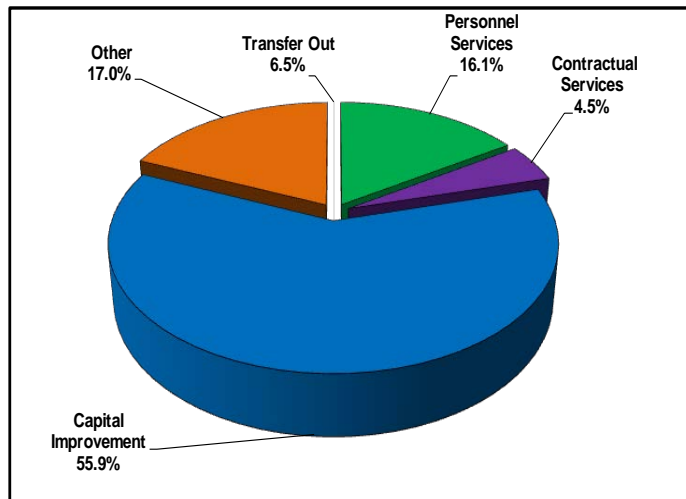
PARK AND STORM WATER SALES TAX FUND

Parks Sales Tax Fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. All parks and recreation activity is tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012, approximately 35% is made from revenue generated within this fund.

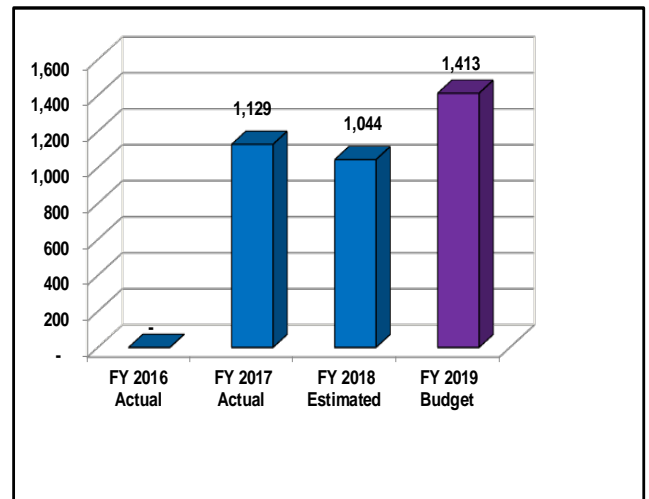
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	302,668	268,906	218,500	218,500	218,500	223,600	2%
Contractual Services	226,335	100,598	67,200	67,200	67,200	69,300	3%
Capital Improvement	787,261	449,154	485,000	485,000	485,000	857,800	77%
Other	305,954	310,046	273,600	273,600	273,600	262,700	-4%
Transfer Out	-	-	-	-	-	-	0%
	1,622,218	1,128,704	1,044,300	1,044,300	1,044,300	1,413,400	35%

FY 2019 Budget



Total Expenditures ('000)





Department	Public Works
Program	Parks & Storm Water Sales Tax

Fund	Parks Sales Tax
Account Number	14-40-90

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	230,354	200,527	151,400	148,400	148,400	192,500	27%	196,400	200,300
5220 Injury Leave	723	731	-	-	-	-	0%	-	-
5230 Injury Leave - Taxable	82	-	-	-	-	-	0%	-	-
5340 Salaries -Part-Time	2,339	3,966	3,000	2,000	2,000	4,000	33%	2,000	2,000
5380 Overtime	3,334	3,944	3,000	3,000	3,000	3,000	0%	2,000	2,000
5420 Workers Compensation	13,893	8,990	14,000	13,000	13,000	9,000	-36%	15,000	15,000
5460 Medical Insurance	30,597	35,907	30,000	20,000	20,000	-	-100%	30,000	30,000
5660 Social Security Contributions	12,522	12,038	9,400	9,100	9,100	12,300	31%	12,400	12,500
5740 Pension Contribution Nonunif.	6,200	-	5,500	6,000	6,000	-	-100%	5,000	5,500
5900 Medicare	2,624	2,804	2,200	2,100	2,100	2,800	27%	2,900	2,900
Sub-Total Personnel Services	302,668	268,907	218,500	203,600	203,600	223,600	2%	265,700	270,200
Contractual Services									
6010 Professional Services	10,128	725	12,000	-	-	-	-100%	2,000	2,500
6270 Telephone & Pagers	122	47	200	-	-	-	-100%	200	200
6330 Decorative Lights	2,989	13,038	10,000	18,000	18,000	-	-100%	15,000	15,000
6530 Fleet Service & Replacement	213,096	85,812	45,000	43,600	43,600	69,300	54%	50,000	60,000
Sub-Total Contractual Services	226,335	100,272	67,200	61,600	61,600	69,300	3%	67,200	77,700
Capital Outlay									
8010 Parks Improvements	481,677	481,677	150,000	-	-	442,800	195%	200,000	200,000
8020 Traffic Signal	299,340	299,340	-	-	-	-	0%	-	-
8100 Misc. Improvement	6,244	6,244	335,000	-	-	415,000	24%	120,000	130,000
Sub-Total Capital Outlay	787,261	787,261	485,000	-	-	857,800	77%	320,000	330,000
Other									
9150 Debt Service - Principal	284,900	284,900	258,700	290,000	290,000	251,300	-3%	383,300	-
9200 Debt Service - Interest	20,954	20,954	14,900	18,600	18,600	11,400	-23%	7,300	-
Sub-Total Other	305,854	305,954	273,600	308,600	308,600	262,700	-4%	390,600	-
Total	529,003	1,462,394	1,044,300	573,800	573,800	1,413,400	35%	1,043,500	677,900

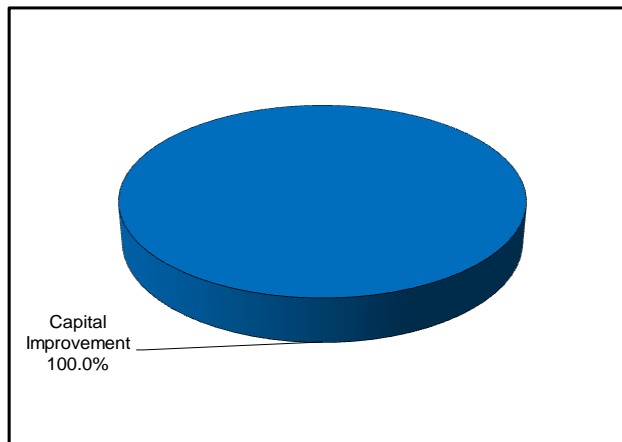
PUBLIC WORKS AND PARKS GRANTS

This program provides for various Public Works and Parks Grants. The number and amount of grants will fluctuate from year to year.

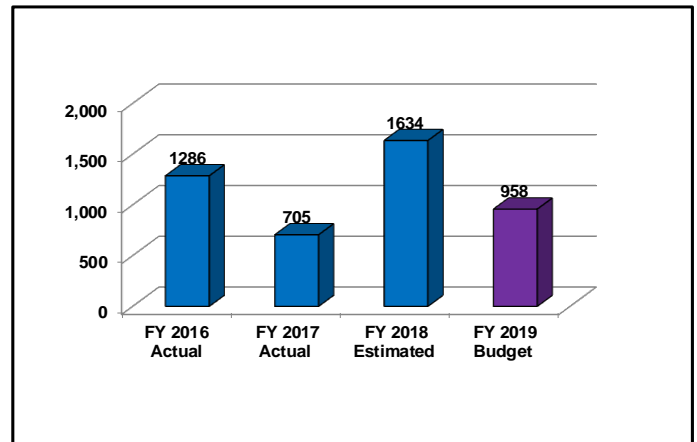
BUDGET EXPENDITURES

Public Works Grants	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Capital Improvement	1,285,557	704,776	1,634,000	1,634,000	1,634,000	957,700	59%
Total	1,285,557	704,776	1,634,000	1,634,000	1,634,000	957,700	61%

FY 2019 Budget



Total Expenditures ('000)



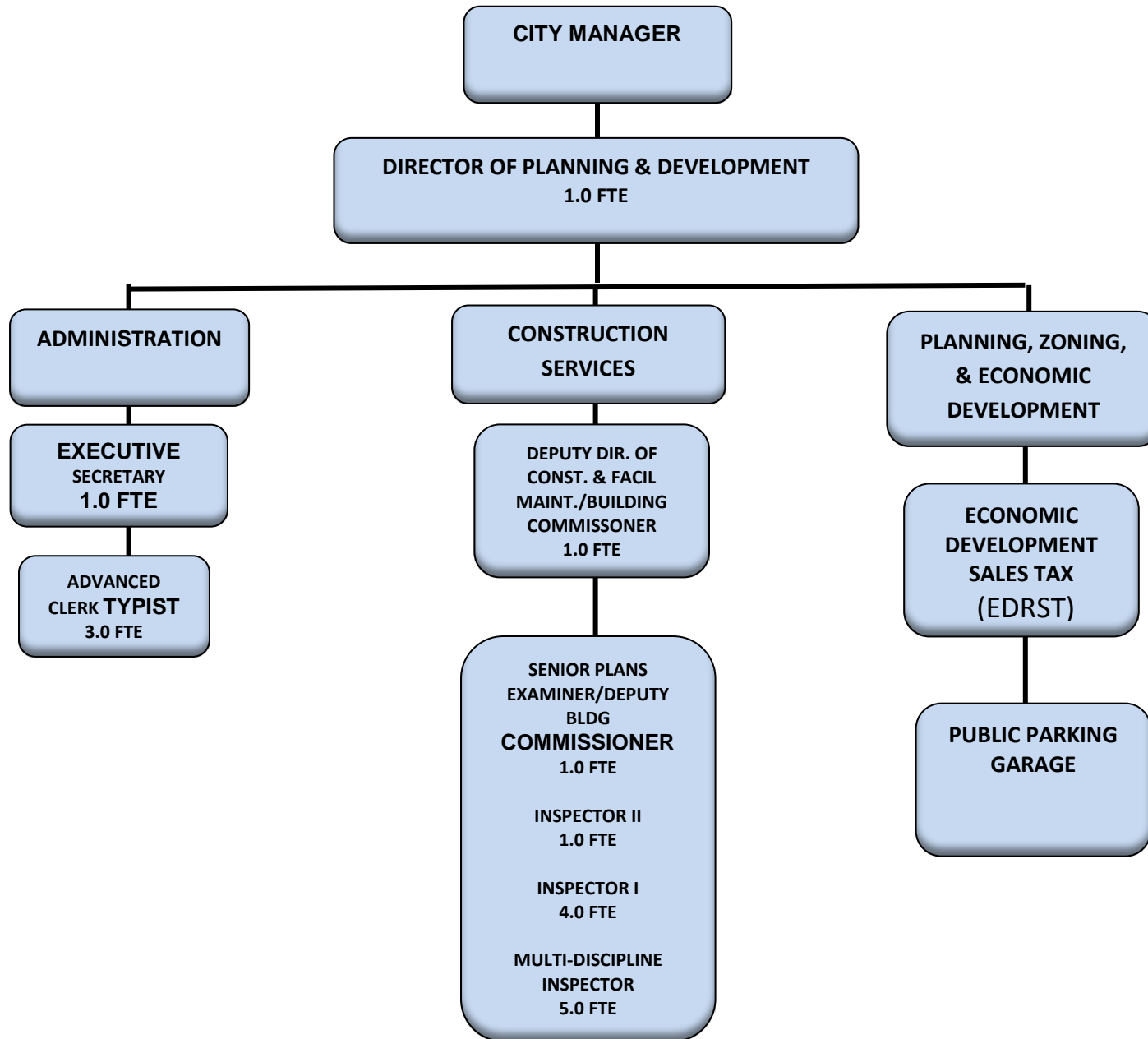
Use of Funds

Ackert Walkway	\$245,700
Fogerty Park Trail Phase II	525,000
Sidewalk and Curb Maintenance (CDBG)	75,000
Westgate Avenue Improvement	112,000
	<u>\$957,700</u>



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PLANNING AND DEVELOPMENT





PLANNING AND DEVELOPMENT

The Planning and Development Department is responsible for a wide range of functions related to community change, enhancement and preservation. Areas of responsibility include planning and zoning, housing and community development, building inspection and plan review and senior services.

The Department provides staff support for numbers of boards, commissions, and authorities that serve in an advisory capacity to City Council or City staff. These bodies are comprised of citizens who participate in University City processes as per the enabling Charter or ordinance, and help shape public policy. City Plan Commission and the Historic Preservation Commission.

Mission Statement

The Planning and Development Department is committed to providing high quality, equitable and efficient services to enhance University City's livability, in keeping with community values and vision.



PLANNING AND DEVELOPMENT

PERSONNEL SUMMARY

Full-Time

	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Planning and Development Personnel			
<i>Community Development Operations</i>			
Director of Planning & Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities			
<i>Maintenance</i>	1.0	1.0	-
Deputy Director of Economic & Community Development	1.0	1.0	-
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	1.0	2.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	1.0	2.0
Inspector I	5.0	5.0	3.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Planning & Development Operations Personnel Total</i>	<u>20.0</u>	<u>20.0</u>	<u>18.0</u>
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	-
Custodian	6.0	6.0	-
General Maintenance Worker	1.0	2.0	-
<i>Facilities Maintenance Personnel Total</i>	<u>8.0</u>	<u>8.0</u>	<u>-</u>
<i>Recreation</i>			
Deputy Director of Recreation	1.0	1.0	-
Recreation Supervisor II	1.0	1.0	-
Recreation Supervisor I	2.0	2.0	-
<i>Recreation Personnel Total</i>	<u>4.0</u>	<u>4.0</u>	<u>-</u>
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	-
<i>Economic Development Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	<u>-</u>
Community Development Personnel Total	<u>33.0</u>	<u>34.0</u>	<u>18.0</u>

Part-Time

	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Planning and Development Personnel			
<i>Planning & Development Operations</i>			
Senior Services Coordinator	-	0.5	0.5
Advanced Clerk Typist	0.5	0.5	0.5
<i>Community Development Operations Personnel Total</i>	0.5	1.0	1.0
<i>Recreation</i>			
Custodian	0.8	0.8	-
Recreation Supervisor	1.3	1.3	-
Camp Manager	0.2	0.2	-
Pool Manager	0.4	-	-
Assistant Pool Manager	0.5	-	-
Recreation Specialist III	1.4	1.4	-
Recreation Specialist II	11.4	11.4	-
Recreation Specialist I	6.7	4.5	-
Park Attendant	0.2	0.2	-
Lifeguards	4.5	-	-
Cashier	1.1	1.1	-
<i>Recreation Personnel Total</i>	28.5	19.3	-
Community Development Personnel Total	29.0	20.3	1.0

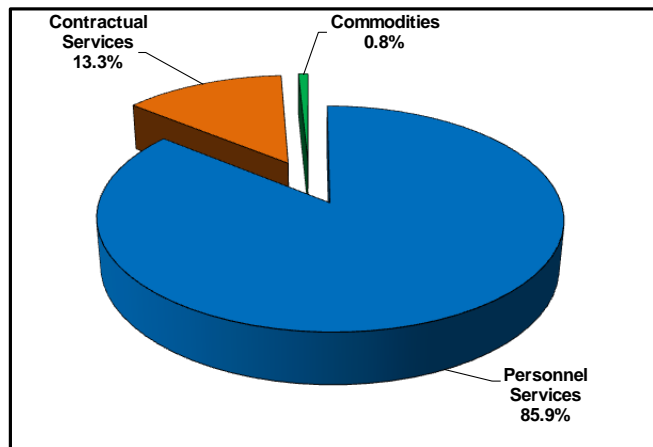
ADMINISTRATION

The Administrative Division directs the Department's work plan to ensure that it achieves community goals and objectives. Specific task areas include support services for construction services, customer service activities, and general clerical and office management work. The Community Development Director supervises the day-to-day activities of the department, and reports to the City Manager.

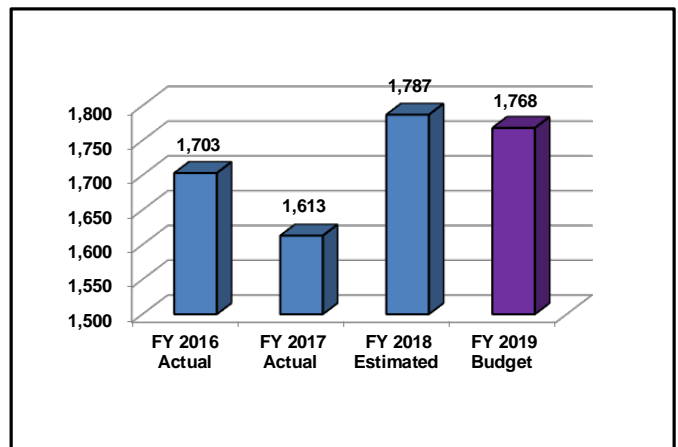
BUDGET EXPENDITURES

Administration	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	over FY 2018
Personnel Services	1,451,787	1,388,048	1,517,500	1,517,500	1,517,500	1,518,200	0%
Contractual Services	243,990	216,837	252,500	252,500	252,500	235,700	-7%
Commodities	6,924	8,587	21,300	21,300	17,300	14,000	-34%
Total	1,702,702	1,613,472	1,791,300	1,791,300	1,787,300	1,767,900	-1%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. To maintain excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.
2. To maintain expedient permit processing and inspection scheduling time.
3. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.

4. To continue to improve reporting systems for finance and inspections.
5. To improve clerical support for professional staff.
6. To prepare a Policy and Procedures manual.
7. To evaluate position descriptions and Civil Service classifications; propose adjustments as necessary.
8. To increase training of Financial software (Tyler Technologies/New World)
9. To prepare a Department specific new employee manual and training schedule.
10. To increase the number of notaries in the clerical area.

2019 BUDGET DETAILS

Budget details for the 2019 Planning and Development program accounts include professional services for planning and community development interns to support regular operations and a consultant for code review; legal services for zoning code technical review related to telecommunications and other proposed revisions; contractual services to continue the MyGov permitting system, larvaciding, and nuisance property abatement; staff training to obtain or maintain building, property maintenance, economic development and planning certifications; and publications to purchase updated International building code books for adoption.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

- Staff processed over several thousand permit applications and collected over \$1.1 million in permit and inspection fees.
- Staff creates new procedures for permit processing to eliminate redundancies.
- Staff increased level of administrative support for Boards and Commissions.
- Staff improved Board and Commission orientation materials.
- Staff established a monthly performance report on Department activities, which provided better tracking and allocation of workload.
- Staff increased software training and knowledge
- Staff standardized some Department administrative procedures and forms.

PERFORMANCE MEASUREMENTS

	FY 2016	FY 2017	FY 2018	FY 2019
	Actual	Actual	Estimated	Projected
Inspections:				
Property Maintenance Inspections/Re-inspection	12,909	13,000	12,000	13,000
Commercial inspections	150	150	100	200
Inspection of building exteriors	1,200	1,200	1,000	1,200
Construction inspections	12,900	13,000	12,400	13,500
Building and Occupancy Permits:				
Building/Plumbing/Mechanical Permits	3,825	3,850	3,200	3,900
Electrical permits issued	1,210	1,250	1,000	1,500
Residential occupancy permits/amendments	4,225	4,225	4,200	4,500
Commercial occupancy permits issued	110	110	100	100
Vacant building registrations	115	115	110	150
Environmental inspections	9,080	9,000	8,500	9,500
Facilities Maintenance Calls (minor, custodial, heating, air conditioning, plumbing and electrical)	4,500	4,500	4,000	4,500



Department	Planning & Development
Program	Planning Administration

Fund	General
Account Number	01-45-40

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2010 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	1,052,021	983,667	1,065,500	1,065,500	1,065,500	1,070,600	0%	1,050,000	1,071,000
5340 Salaries - Part-time & Temp	1,229	19,145	30,000	30,000	30,000	20,000		30,000	30,000
5380 Overtime	1,698	504	2,500	2,500	2,500	2,000	-20%	2,000	2,000
5420 Workers Compensation	30,390	28,241	35,500	35,500	35,500	35,000	-1%	30,000	31,000
5460 Medical Insurance	158,468	134,673	155,000	155,000	155,000	148,000	-5%	140,000	145,000
5660 Social Security Contributions	60,865	58,993	66,500	66,500	66,500	67,800	2%	67,100	68,400
5740 Pension Contribution Nonunif.	133,100	148,800	147,000	147,000	147,000	158,900	8%	156,000	150,000
5900 Medicare	14,016	13,779	15,500	15,500	15,500	15,900	3%	15,700	16,000
Sub-Total Personnel Services	1,451,787	1,388,048	1,517,500	1,517,500	1,517,500	1,518,200		1,490,800	1,513,400
Contractual Services									
6010 Professional Services	43,688	13,620	20,000	20,000	20,000	16,500	-18%	15,000	16,000
6020 Legal Services	100	4,072	10,000	10,000	10,000	9,000	-10%	10,000	10,000
6050 Maintenance Contracts	102,833	97,795	92,200	92,200	92,200	98,000	6%	90,000	95,000
6110 Mileage Reimbursement	23,598	23,345	24,200	24,200	24,200	24,000	-1%	25,000	25,000
6120 Professional Development	2,073	1,136	6,000	6,000	6,000	3,000	-50%	1,000	1,000
6130 Advertising & Public Notices	355	514	1,500	1,500	1,500	1,000	-33%	1,000	1,000
6150 Printing Services	1,001	1,895	5,000	5,000	5,000	3,000	-40%	2,000	3,000
6170 Insurance - Liability	4,600	3,963	4,500	4,500	4,500	4,500	0%	4,600	4,600
6510 Demolition & Board Up	-	13,388	20,000	20,000	20,000	15,000	-25%	20,000	20,000
6530 Fleet Service & Replacement ¹	9,003	10,472	9,300	9,300	9,300	8,000	-14%	9,000	10,000
6610 Staff Training	3,418	3,128	7,300	7,300	7,300	5,000	-32%	5,000	5,000
6650 Membership & Certification	4,565	586	6,400	6,400	6,400	5,000	-22%	2,000	3,000
6730 Lien Recording Fees	(27)	-	100	100	100	300	200%	500	500
Sub-Total Contractual	243,990	216,837	252,500	252,500	252,500	235,700	-7%	185,100	194,100
Commodities									
7001 Office Supplies	2,621	3,039	5,000	5,000	5,000	3,000	-40%	2,500	3,000
7050 Publications	877	1,782	8,000	8,000	6,000	5,000	-38%	3,000	4,000
7090 Office & Computer Equip.	409	-	4,000	4,000	2,000	2,000	-50%	-	-
7330 Food	388	578	400	400	400	500	25%	500	500
7570 Hardware & Hand Tools	1,032	879	1,500	1,500	1,500	1,000	-33%	2,500	3,000
7770 Wearing Apparel	1,597	2,310	2,400	2,400	2,400	2,500	4%	1,500	2,000
Sub-Total Commodities	6,924	8,587	21,300	21,300	17,300	14,000	-34%	10,000	12,500
Total	1,702,702	1,613,472	1,791,300	1,791,300	1,787,300	1,767,900	-1%	1,685,900	1,720,000

ECONOMIC DEVELOPMENT

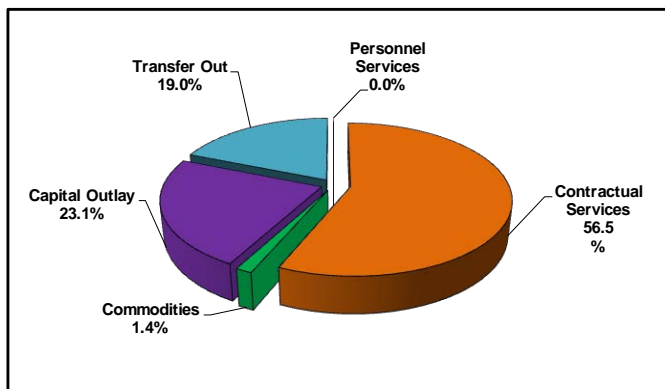
This Division facilitates land use planning efforts for the City consistent with local, state and federal ordinances and is responsible for the City's economic development retention, expansion and attraction efforts. Specific tasks include the administration and enforcement of the zoning code, preparation and implementation of City's Comprehensive Plan, and developing and implementing economic development plans, programs and projects.

This Division also helps administer the City's one quarter (¼) percent sales tax on retail sales to be used for economic development purposes ("Economic Development Retail Sales Tax – EDRST"). The budget expenditures detailed below represent projects and programs using EDRST funds.

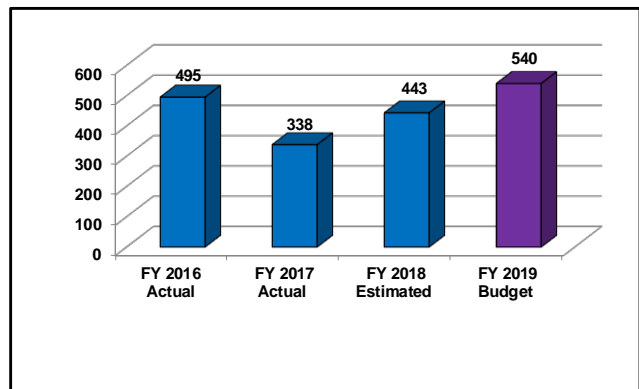
BUDGET EXPENDITURES (ECONOMIC DEVELOPMENT RETAIL SALES TAX FUND)

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	91,575	88,097	99,000	99,000	99,000	-	-100%
Contractual Services	383,093	254,538	343,500	343,500	343,500	397,000	16%
Commodities	20,328	(4,540)	-	-	-	10,000	100%
Capital Outlay	158,075	129,047	172,500	172,500	172,500	162,400	-6%
Transfer Out	-	-	-	-	-	133,000	100%
Total	653,071	467,142	615,000	615,000	615,000	702,400	14%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. To initiate minor adjustments to the Zoning Code to address the most pressing issues.
2. To complete the update to the City's Comprehensive Plan.
3. To continue to implement the Economic Development Work-plan, this includes business retention, attraction and expansion efforts. Focus efforts on revitalization of Olive Boulevard.
4. To continue to partner with organizations for the infill redevelopment in the City's northeast quadrant.
5. To complete the vacant property redevelopment and reuse plan.
6. To continue to identify priority sites for redevelopment; issue Requests for Proposals when appropriate.
7. To continue to support and provide staff technical expertise for various boards, commissions, and task forces.
8. To continue to administer federal grants; seek additional grant opportunities where appropriate.
9. To expand the City's partnership with the State Historic Preservation Office and the Certified Local Government program.
10. To continue to provide education and training to Boards and Commissions on various topics, such as Robert's Rules, Sunshine Law, Ethics, and Roles and Responsibilities.
11. To continue to streamline regulations to improve the City's systems and business climate.
12. To continue to partner with various economic development agencies such as the University City Chamber of Commerce, the Regional Commerce and Growth Association and the St. Louis Economic Development Partnership.
13. To continue process improvements and tracking mechanisms for the Economic Development Retail Sales Tax (EDRST) and EDRST Board.
14. To review the City's development subsidy policy; develop new incentive programs.
15. To improve the City's economic development marketing materials. To continue to publish "*The Lion Pages*", the City's newsletter to the business community.
16. To expand the City's community development and housing programs to meet needs identified through surveys and comprehensive planning efforts.

2018 BUDGET DETAILS - EDRST

Budget details for the 2018 EDRST budget include \$99,000 in administrative funds for staff that carry out citywide economic development activities and administer the use of the EDRST. Additional projects and programs were recommended for funding based on the following criteria:

- Alignment with the City's Comprehensive Plan
- Ability to leverage additional resources
- Ability to be long-lasting and value added
- Ability to redevelop vacant properties
- Potential to act as a catalyst for additional development
- Potential to provide employment opportunity
- Appropriate alignment of business fit in the target area.

Additionally, the use of EDRST funds must be in accordance with Section 120.520 of the municipal code. Funds are allocated to City departments or organizations that assist the City in attaining economic development goals.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

- Staff continued to work with a consultant and advisory committee to update the City's comprehensive plan.
- Staff continued to develop a vacant property reuse plan. Sites suitable for redevelopment were identified and promoted to developers.
- Staff continued to solicit developers for infill residential construction in the City's northeast neighborhood and vacant school sites. The City partnered with St. Louis County to seek funding mechanisms to incent developers.
- Staff marketed available commercial properties for appropriate uses and tenants, including City-owned properties.
- Staff initiated several text amendments to the zoning code.
- Staff continued work on home assistance to senior and low income homeowners, through volunteer efforts and identifying resources.
- Staff continued to provide economic development materials to prospective businesses and developers. Staff developed and distributed "*The Lion Pages*", a newsletter to the business community. Additional marketing and collateral pieces were developed and distributed.
- Staff provided technical assistance for the Loop Special Business District and University City Chamber of Commerce. Staff continued to assist developers on sites identified for redevelopment, such as the Olive Boulevard corridor – Olive/Midland and Olive/North and South, Delmar/I-170 and Olive Boulevard/I 170.
- Staff provided support for the Economic Development Retail Sales Tax Board and administration of sales tax funds. Projects initiated with EDRST funds include façade improvement program, creation of a for sale/for lease database of available properties on Olive Boulevard, partnership with the Chamber of Commerce and U City in Bloom, Loop Special Business District projects and events.
- Staff continued to conduct business retention visits to assist current businesses with needs and concerns.
- Continued to identify obstacles to redevelopment.
- Staff partnered with the City of St. Louis and other regional communities on coordinating historic preservation efforts and workshops.
- Staff partnered with the University City School District on the joint marketing and promotion efforts of the University City Schools and community.
- Staff conducted educational workshops on zoning and land use topics.
- Staff coordinated flood education and outreach programs and meetings.

PERFORMANCE MEASUREMENTS

	FY2016 Actual	FY2017 Actual	FY2018 Projected
Zoning and Land Use Permits			
Site-plan review	5	5	2
Conditional use permit	10	10	7
Variance appeal	6	6	3
Rezoning	4	2	5
Subdivision	2	2	1



Department	Planning & Development
Program	Economic Development Operations

Fund	Economic Dev. Sales Tax
Account Number	11-45-78

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	76,908	75,525	82,500	82,500	82,500	-	-100%	-	-
5420 Workers Compensation	2,356	2,166	2,500	2,500	2,500	-	-100%	-	-
5460 Medical Insurance	1,547	1,610	4,000	4,000	4,000	-	-100%	-	-
5660 Social Security Contributions	4,684	4,366	5,500	5,500	5,500	-	-100%	-	-
5740 Pension Contribution Nonunif.	5,000	3,400	3,000	3,000	3,000	-	-100%	-	-
5900 Medicare	1,080	1,031	1,500	1,500	1,500	-	-100%	-	-
Sub-Total Personnel Services	91,575	88,098	99,000	99,000	99,000	-	-100%	-	-
Contractual Services									
6001 Auditing & Accounting	1,100	1,000	1,000	1,000	1,000	1,000	0%	1,000	1,000
6010 Professional Services	84,697	47,250	65,000	65,000	65,000	80,000	23%	110,000	120,000
6040 Events and Receptions	81,833	118,538	109,500	109,500	109,500	150,000	37%	110,000	120,000
6050 Maintenance Contracts	93,724	65,433	91,500	91,500	91,500	90,000	-2%	100,000	100,000
6130 Advertising & Public Notices	10,344	-	50,000	50,000	50,000	50,000	0%	50,000	50,000
6150 Printing Services	11,395	12,123	26,500	26,500	26,500	26,000	-2%	25,000	25,000
6795 Forgivable Loan - Loop Trolley	100,000	10,000	-	-	-	-	0%	-	-
Sub-Total Contractual Services	383,093	254,344	343,500	343,500	343,500	397,000	16%	396,000	416,000
Commodities									
7855 Promotional Supplies	24,333	-	-	-	-	10,000	100%	20,000	20,000
Sub-Total Commodities	24,333	-	-	-	-	10,000	100%	20,000	20,000
Capital Outlay									
8100 Misc. Improvements	158,075	129,047	172,500	172,500	172,500	162,400	-6%	150,000	150,000
	158,075	129,047	172,500	172,500	172,500	162,400	-6%	150,000	150,000
Transfer Out									
9950 To GF - Economic Dev Position	-	-	-	-	-	133,000	100%	140,000	150,000
	-	-	-	-	-	133,000	100%	140,000	150,000
Total	657,076	471,489	615,000	615,000	615,000	702,400	14%	706,000	736,000

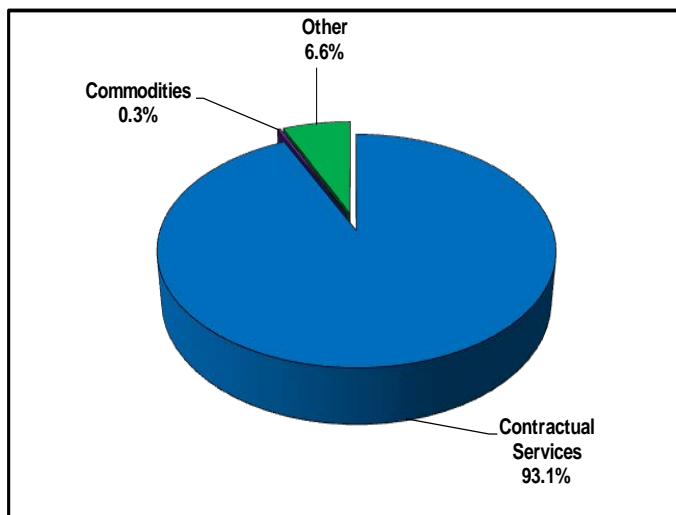
PUBLIC PARKING GARAGE FUND

The City owns a three-level, 120 space parking garage at 6319 Delmar Boulevard. This operation is under the management of St. Louis Parking Company. In 2012, the City issued \$7,020,000 in Certificates of Participation, Series 2012 to refund outstanding Certificates of Participation, Series 2003 and 2004. The proceeds of the Certificates were used to pay a portion of the construction cost and to equip the municipal parking facility (together with retail space constructed on the ground floor of the parking facility), to fund a debt service reserve fund for the Certificates, and to pay the cost of issuing the Certificates. Parking permits and meter revenue, along with leased rental space on the ground floor of the parking facility, pay the debt service of \$459,000 on the certificates. As of February 2018, the outstanding balance would be liquidated by this fund was \$77,000.

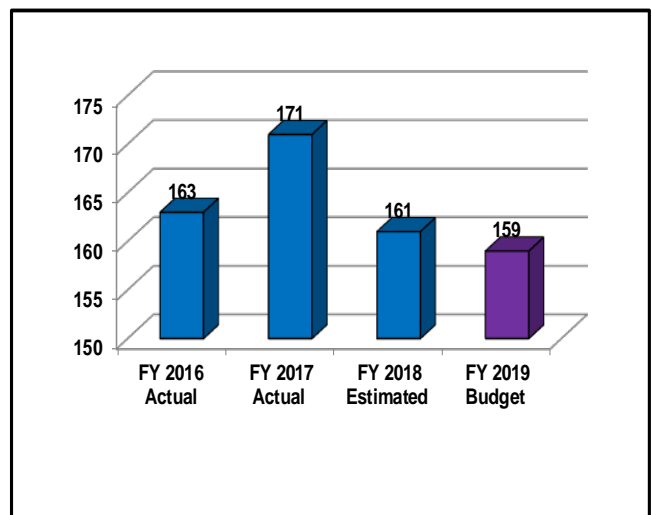
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Contractual Services	148,705	166,198	150,000	150,000	150,000	147,500	-2%
Commodities	1,504	2,109	1,000	1,000	1,000	500	-50%
Other	12,308	2,744	10,200	10,200	10,200	10,500	3%
Total	162,517	171,051	161,200	161,200	161,200	158,500	-2%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. To continue to maintain the Garage; identify short and long-term facility maintenance, repair and capital needs.
2. To continue to fully tenant the first floor retail space.
3. To ensure the facility is safe and secure.
4. To identify additional rental income through parking space rentals.
5. To evaluate the existing parking management company; seek new firm if warranted.

2019 BUDGET DETAILS

There are few expenditure and revenue changes between the FY18 and FY19 budget mainly on the revenue side. Security cameras will be installed to provide an additional level of security for the retail tenant and garage areas. Started in FY18, Commerce Bank discontinued to house the ATM in the first floor. No replacement is being sought due to security concerns.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

- Fully tenanted the first floor commercial space with retail activities that help ensure a mix of businesses in the Delmar Loop.
- Continued to rent a portion of the parking spaces available on a long term basis.



Department	Planning & Development
Program	Public Parking Garage

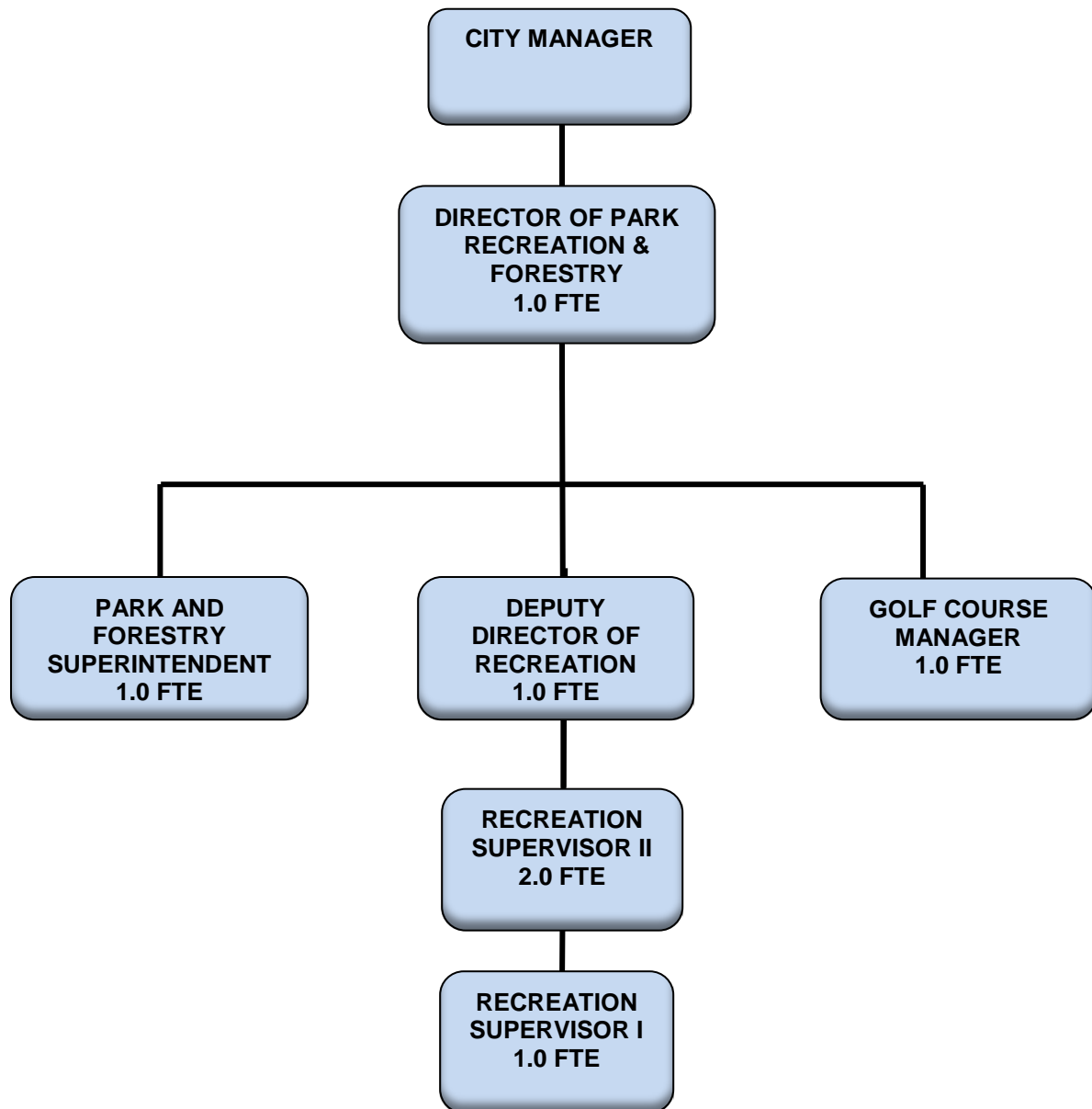
Fund	Parking Garage
Account Number	27-70-81

	FY 2015 Actual	FY 2016 Actual	FY 2017 Original	FY 2017 Amended	FY 2017 Estimated	FY 2018 Budget	% over FY 2017	FY 2020 Projected	FY 2021 Projected
Contractual Services									
6001 Auditing & Accounting	1,000	1,000	1,000	1,000	1,000	1,000	0%	1,000	1,000
6010 Professional Services	12,120	1,308	5,000	5,000	5,000	2,000	-60%	2,000	2,000
6050 Maintenance Contracts	34,193	31,882	35,000	35,000	35,000	30,000	-14%	38,000	40,000
6080 Accounting Fees	6,205	6,110	6,000	6,000	6,000	6,000	0%	6,200	6,400
6160 Insurance - Property & Auto	-	20,000	13,000	13,000	13,000	10,000	-23%	13,000	13,500
6170 Insurance - Liability	9,322	10,898	8,000	8,000	8,000	9,000	13%	12,000	12,000
6270 Telephone & Pagers	2,392	2,449	2,500	2,500	2,500	2,500	0%	2,500	2,500
6310 Utilities	5,984	7,715	7,500	7,500	7,500	6,000	-20%	7,000	8,000
6340 Safety/Security Services	9,006	8,919	8,000	8,000	8,000	8,000	0%	9,500	10,000
6430 Misc. Repairs & Maintenance	1,453	1,642	1,500	1,500	1,500	1,500	0%	5,000	5,000
6440 Maintenance & Repairs	1,558	1,055	1,500	1,500	1,500	1,500	0%	3,000	3,000
6490 Depreciation - Rental Equip	52,586	62,157	48,000	48,000	48,000	60,000	25%	50,000	50,000
6700 Misc. Operating Services	495	668	1,000	1,000	1,000	1,000	0%	1,000	1,000
6740 Payroll Taxes	4,057	4,124	4,000	4,000	4,000	4,000	0%	4,000	4,200
6810 Lot Cleaning	8,334	5,224	8,000	8,000	8,000	5,000	-38%	8,500	8,500
Sub-Total Contractual Services	148,705	165,151	150,000	150,000	150,000	147,500	-2%	162,700	167,100
Commodities									
7001 Office Supplies	1,504	2,109	1,000	1,000	1,000	500	-50%	1,000	1,000
Sub-Total Commodities	1,504	2,109	1,000	1,000	1,000	500	-50%	1,000	1,000
Other									
9200 Debt Service - Interest	3,114	2,744	1,000	1,000	1,000	1,300	30%	1,000	-
9250 Amortization Expenses	9,194	-	9,200	9,200	9,200	9,200	0%	9,200	-
	12,308	2,744	10,200	10,200	10,200	10,500	3%	10,200	-
Total	162,517	170,004	161,200	161,200	161,200	158,500	-2%	173,900	168,100



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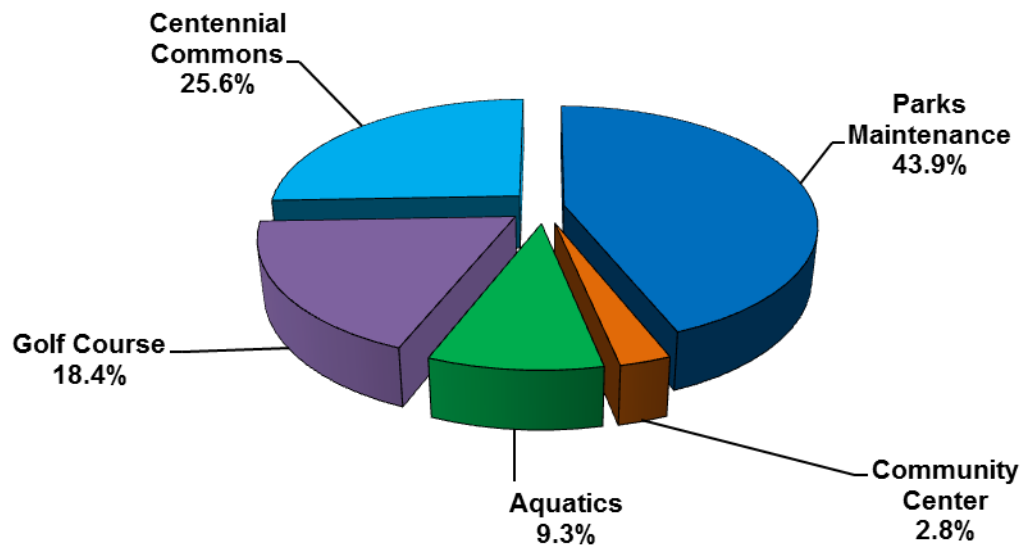
PARKS, RECREATION AND FORESTRY



PARKS RECREATION AND FORESTRY

The Parks and Recreation Department provides programs and facilities to support citizens' diverse interest in parks, recreation, and culture. The department's core services are dispersed throughout the City to enable access to all residents of the community, ranging from toddler to senior adult. The core service areas are Administration, Recreation Services, Park Maintenance, Forestry and the Golf Course.

Program	Personnel	Contractual	Commodities	Capital	Total
Parks Maintenance	985,700	571,000	56,900	3,000	1,616,600
Community Center	29,600	52,500	6,500	13,000	101,600
Aquatics	-	290,500	45,100	8,000	343,600
Golf Course	341,500	184,900	117,400	32,000	675,800
Centennial Commons	581,200	300,400	38,300	22,500	942,400
Total	1,938,000	1,399,300	264,200	78,500	3,680,000



GOALS

1. Institute efficient and effective overall management of park facilities
2. Improve Heman Park Facility
3. Identify events that would enhance resident quality of life
4. Continue tree replacement program

SIGNIFICANT CHANGES OVER FY 2018

1. Funding Proposed for Director of Parks, Recreation and Forestry Department
2. Creation of a New Department
3. Creation of Golf Course Enterprise Fund

PARKS MAINTENANCE AND FORESTRY

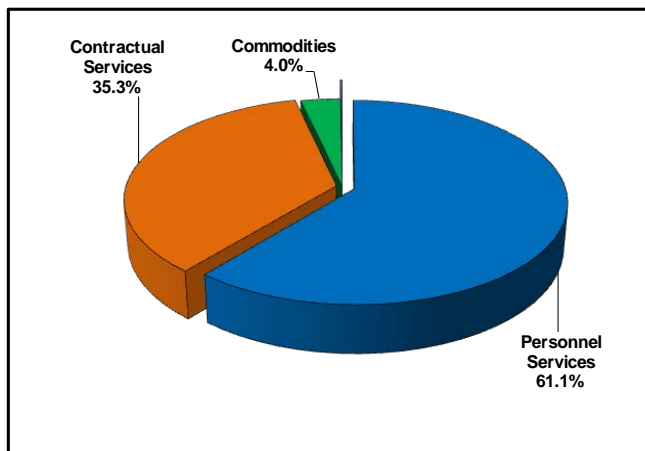
Park Maintenance and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising 232 acres) which require grass trimming, snow removal, trash/litter collection; fixtures repaired and painted, trees and shrubs trimmed; buildings/facilities, roads, trails and bridges maintained; tennis and basketball courts, ball diamonds, soccer and football fields maintained and marked for play. The Division has recently taken charge of the maintenance and repair of 391 City owned street and pedestrian lights; as well as overseeing the reporting process for Ameren UE street light outages.

This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

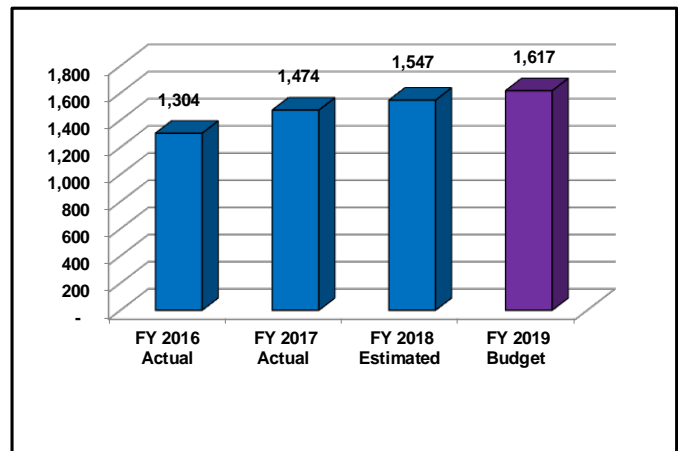
BUDGET EXPENDITURES

Parks & Forestry	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	841,337	882,970	982,800	982,800	982,800	985,700	0%
Contractual Services	406,365	540,576	501,500	492,500	492,500	571,000	16%
Commodities	55,834	50,924	62,900	71,900	71,900	56,900	-21%
Capital Outlay	-	-	-	-	-	3,000	100%
Total	1,303,536	1,474,470	1,547,200	1,547,200	1,547,200	1,616,600	4%

FY 2019 Budget



Total Expenditures ('000)





Department	Parks, Recreation & Forestry
Program	Park Maintenance

Fund	General
Account Number	01-50-45

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2019 Projected	FY 2020 Projected
Personnel Services									
5001 Salaries - Full-Time	545,662	563,743	650,000	650,000	650,000	637,500	-2%	650,200	663,200
5340 Salaries - Part-Time & Temp	18,529	27,303	20,000	20,000	20,000	22,000	10%	20,000	20,000
5380 Overtime	7,475	13,059	10,000	10,000	10,000	10,000	0%	10,000	10,000
5420 Workers Compensation	17,446	26,359	21,000	21,000	21,000	25,000	19%	26,000	26,000
5460 Medical Insurance	101,763	97,107	140,000	140,000	140,000	130,000	-7%	114,400	119,000
5660 Social Security Contributions	32,423	35,135	38,000	38,000	38,000	41,500	9%	42,200	43,000
5740 Pension Contribution Nonunif.	107,900	109,900	95,000	95,000	95,000	110,000	16%	96,000	98,000
5900 Medicare	7,726	8,169	8,800	8,800	8,800	9,700	10%	9,900	10,000
Sub-Total Personnel Services	841,337	883,188	982,800	982,800	982,800	985,700	0%	968,700	989,200
Contractual Services									
6050 Maintenance Contracts	172,500	144,988	186,000	167,500	167,500	175,000	-6%	175,000	175,000
6070 Temporary Labor	7,132	130	10,000	10,000	10,000	5,000	-50%	10,000	10,000
6120 Professional Development	824	355	1,300	1,300	1,000	3,300	154%	1,000	1,000
6170 Insurance - Liability	(1,738)	15,639	5,000	7,200	12,000	12,000	140%	12,000	12,000
6210 Insurance - Flood	-	10,627	8,000	8,000	8,000	10,000	25%	5,000	5,500
6250 Natural Gas	3,630	3,966	3,000	3,000	4,000	3,000	0%	5,000	5,000
6260 Electricity	44,165	48,576	45,000	45,000	45,000	45,000	0%	45,000	45,000
6270 Telephone & Pagers	3,046	2,970	3,000	3,000	3,000	3,000	0%	3,000	3,000
6280 Water	41,187	46,065	45,000	45,000	50,000	45,000	0%	48,000	48,000
6290 Sewer	15,086	19,995	15,000	15,000	25,000	20,000	33%	18,000	20,000
6380 Equipment Maintenance	2,605	7,538	7,000	14,300	25,000	7,000	0%	10,000	12,000
6530 Fleet Service & Replacement	91,327	209,308	145,000	145,000	145,000	208,000	43%	210,000	220,000
6540 Equipment Rental	570	182	700	700	500	700	0%	-	-
6570 Miscellaneous Rental	-	520	1,000	1,000	500	1,000	0%	500	500
6610 Staff Training	567	190	700	700	500	700	0%	500	500
6650 Membership & Certification	225	185	200	200	200	200	0%	300	300
6660 Laundry Services	6,481	6,542	6,700	6,700	6,700	6,700	0%	7,000	7,200
6680 Subdivision Fees & Taxes	18,698	21,604	18,500	18,500	37,500	20,000	8%	30,000	32,000
6710 Waste Dumping Fees	60	20	400	400	100	400	0%	100	200
Sub-Total Contractual Services	406,365	539,400	501,500	492,500	541,500	571,000	14%	580,400	597,200
Commodities									
7001 Office Supplies	115	179	300	300	300	300	0%	300	500
7130 Agriculture Supplies	12,551	13,043	14,000	14,000	14,000	14,000	0%	13,000	14,000
7210 Chemicals	1,944	4,409	2,500	2,500	2,500	2,500	0%	2,500	3,000
7290 Concrete & Clay Products	2,734	1,949	5,800	5,800	2,000	5,800	0%	4,000	4,500
7370 Institutional Supplies	3,935	2,771	2,500	2,500	4,250	2,500	0%	3,000	3,000
7490 Building Materials	7,780	5,301	8,000	8,000	9,500	8,000	0%	7,000	7,500
7530 Medical Supplies	330	353	400	400	400	400	0%	500	500
7570 Hardware & Hand Tools	15,435	10,462	10,000	10,000	10,000	10,000	0%	11,000	12,000
7690 Recreational Supplies	8,473	9,021	16,000	25,000	20,000	10,000	-38%	12,000	13,000
7730 Metal Supplies	90	408	400	400	250	400	0%	500	500
7770 Uniforms & Safety Gear	2,239	2,746	2,500	2,500	4,250	2,500	0%	3,000	3,500
7810 Sign Supplies	208	166	500	500	250	500	0%	-	-
Sub-Total Commodities	55,834	50,808	62,900	71,900	67,700	56,900	-10%	56,800	62,000
Capital Outlay									
8100 Misc. Improvements	-	-	-	-	-	3,000	100%	5,000	5,000
	-	-	-	-	-	3,000	100%	5,000	5,000
Total	1,303,536	1,473,396	1,547,200	1,547,200	1,592,000	1,616,600	4%	1,605,900	1,648,400

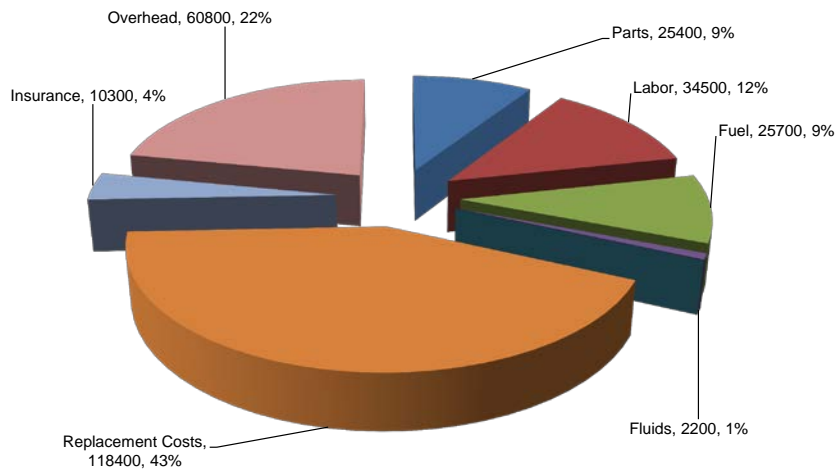


Department	Parks, Recreation & Forestry
Program	Park Maintenance

Fund	General
Account Number	01-50-45

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Parks Department's allocation for these services for the 2019 budget comes to \$208,000. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

2019 Budget - Fleet Expense



The Parks Department currently has 20 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	
Chevy Silverado: 2006 (5)	8
Chevy Silverado: 2005 (2)	8
1 Ton Dump Truck: 2013 (1)	10
Dump Truck: 2005 (2)	10
Chevy Silverado: 2002 (2)	10
Ford Escape Hybrid: 2008 (1)	10
F-550 Aerial Truck: 2015 (1)	5
Compact Track Loader: 2015 (1)	5
624 K Wheel Loader: 2015 (1)	5
Chevy Silverado: 2015 (4)	5

GOALS

1. Replace deteriorating playground equipment at Millar Park
2. Upgrade park facilities to meet ADA compliance
3. Acquire St. Louis County Municipal Grant for Fogerty Park improvements
4. Increase the number of new tree plantings throughout parks and public right of way
5. Upgrade facilities to meet Metropolitan Sewer District MS4 requirements

SIGNIFICANT CHANGES SINCE FY 2017

1. Maintenance Contracts – Decreases due to in-house performance of tree planting work.
2. Temporary Labor – Increases due to supplement in-house crew for flexibility.
3. Equipment Maintenance – Decreases due to budget change.
4. Laundry Services – Increases due to budget change.
5. Agriculture Supplies – Increase due to supplement contracted work on Millar Athletic Field improvements project.
6. Recreational Supplies – Increases due to regular needs to respond to community recreational needs (benches, water fountains, etc.)

SIGNIFICANT BUDGETARY ISSUES

1. An assessment of our parks and playgrounds published by Mid-County Region indicate numerous suggestions to become compliant to meet Americans with Disabilities Act Guidelines.
2. The recent discovery of Emerald Ash Bore disease in St. Charles County will increase the number of tree removals and replanting needed in University City over the next several years.

FISCAL YEAR 2017 PERFORMANCE SUMMARY

1. Acquired St. Louis County Municipal Grant for a new playground in Millar Park.
2. Acquired St. Louis County Municipal Grant for Park Master Plan for Fogerty Park.
3. Completed Phase I renovations at Lewis Park, which included pond and walkway improvements
4. Replaced the deteriorating retaining wall at the park maintenance garage
5. Improved quality of playing surfaces at the soccer and Jack Buck baseball fields in Heman Park

RECREATION

The Recreation Division includes:

- (1) Heman Park Community Center
- (2) Aquatics Programs
- (3) Centennial Commons Recreation Center

Heman Park Community Center

The Heman Park Community Center provides space for meetings and activities for City Boards and Commissions and other organizations and private rentals. Weekend rentals are primarily for special occasions such as birthday, graduation, retirement, and wedding receptions. In 2016, Mid-East Area Agency on Aging relocated from Centennial Commons to Heman Park Community Center and utilizes the facility weekdays to provide lunch and activities for our area's older adult population.

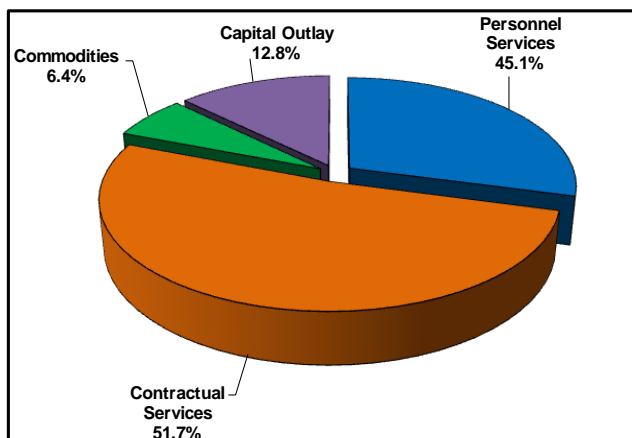
2019 BUDGET DETAILS

Building improvements and cosmetic enhancements are needed to ensure the facility continues to be an attractive meeting and private event venue. Budget details for the 2018 include contractual services for systems and capital outlay for painting, floor repair and replacement tables/chairs.

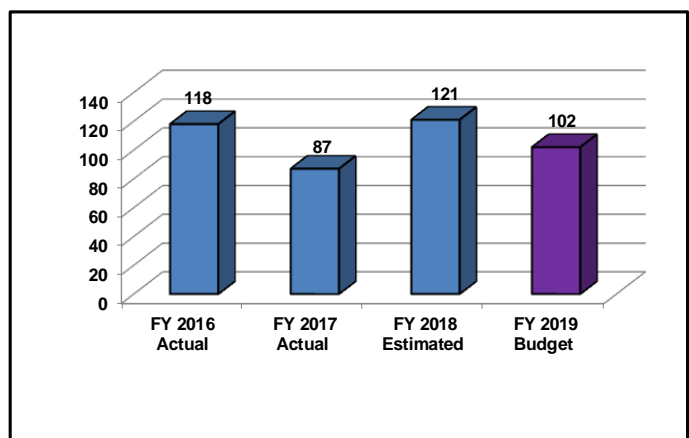
BUDGET EXPENDITURES

Community Center	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	34,219	15,116	82,400	82,400	48,100	29,600	-64%
Contractual Services	46,542	52,748	55,900	55,900	55,900	52,500	-6%
Commodities	7,739	10,338	9,500	9,500	9,500	6,500	-32%
Capital Outlay	29,580	9,027	35,000	35,000	7,000	13,000	-63%
Total	118,080	87,230	182,800	182,800	120,500	101,600	-44%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. To increase paid facility rentals for Heman park Community Center.
2. To increase marketing and promotion efforts to increase membership.
3. To improve the physical appearance of the facility; improve maintenance.
4. To develop a plan for the long-term use of the facility.

Aquatics Programs

The Recreation division operates the Heman Park municipal swimming pool during the summer months, and the public swimming program offered at the University City High School Natatorium throughout the fall and winter. Heman Park municipal pool offers public swim, group and private swim instruction, lifeguard training, morning lap swim, concessions, and other aquatic recreational programs.

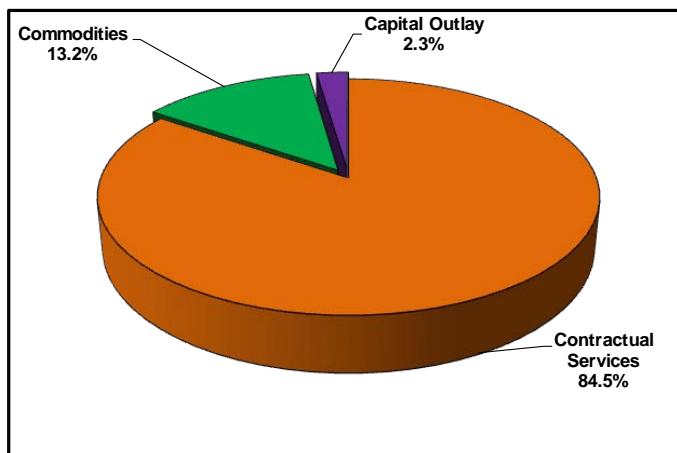
2019 BUDGET DETAILS

Budget details for the 2019 the Heman Park Community Center and Aquatics program accounts include outsourcing lifeguards (contractual services); addressing building improvements at Centennial Commons (tile repairs, painting) and at Heman Park poolhouse.

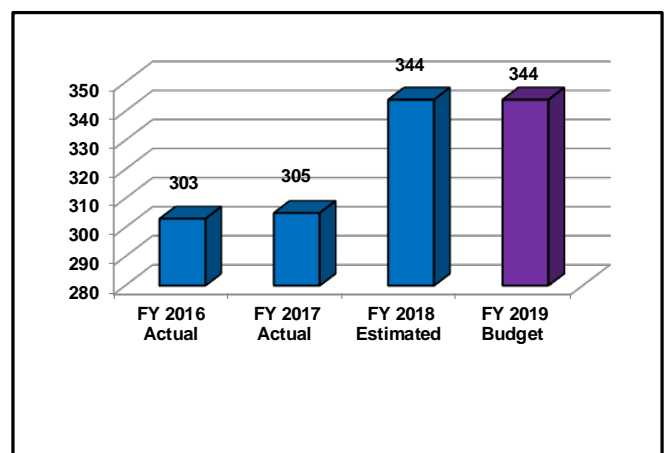
BUDGET EXPENDITURES

Aquatics	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	157,391	101,050	-	-	-	-	0%
Contractual Services	107,566	138,440	295,500	295,500	295,500	290,500	-2%
Commodities	38,342	63,515	36,300	36,300	36,300	45,100	24%
Capital Outlay	-	2,107	12,000	12,000	12,000	8,000	-33%
Total	303,299	305,110	343,800	343,800	343,800	343,600	0%

FY 2019 Budget



Total Expenditures ('000)





PARKS RECREATION AND FORESTRY

GOALS

1. To provide additional family friendly activities such as Adult/Family swim weekday hours, Friday Night Family Fun event, and more.
2. To increase programs offerings such as Saturday Aqua Zumba, Basic Kayaking, Water Polo for beginners, and more.
3. To increase marketing efforts for Heman Park pool and the Natatorium.
4. To continue to implement task force recommendations, where appropriate, for the physical needs of the Natatorium and the Heman Park pool.
5. To identify opportunities to develop partnerships with other communities for reciprocal pool use.

Centennial Commons Recreation Center

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weights area, two full size gymnasiums, meeting rooms, an indoor track, a teen room and a child care area. The Division is responsible for the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage. The Division coordinates facility usage and programming with the University City Sports Association and the University City Soccer Club to provide youth athletic opportunities for football, baseball, tee ball and soccer. The Division also maintains fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties and special events, and other recreational programs.

2019 BUDGET DETAILS

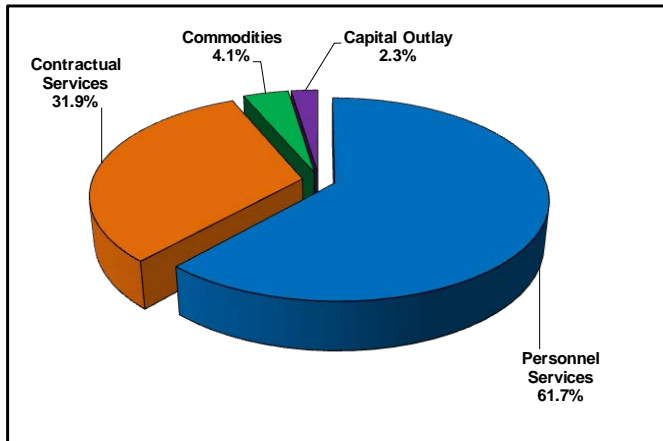
Budget details for the 2018 include continuing contracted fitness programs and classes; replacing fitness equipment and addressing building improvements such as floors and painting.

BUDGET EXPENDITURES

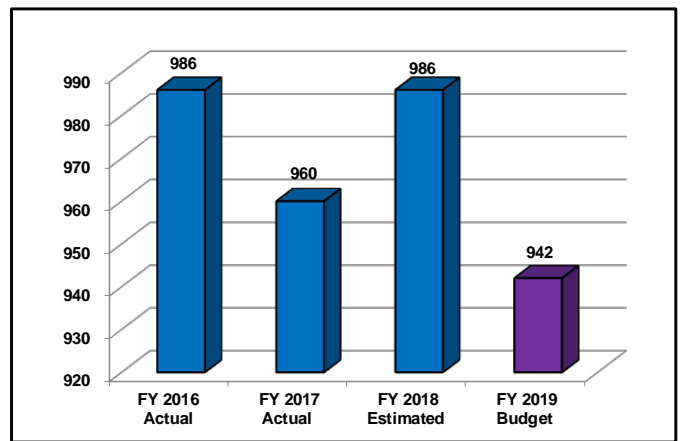
Centennial Commons	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	596,428	532,866	606,200	606,200	586,200	581,200	-4%
Contractual Services	341,147	321,051	330,400	330,400	330,400	300,400	-9%
Commodities	35,125	36,027	36,700	36,700	36,700	38,300	4%
Capital Outlay	12,855	70,159	32,500	32,500	32,500	22,500	-31%
Total	985,555	960,102	1,005,800	1,005,800	985,800	942,400	100%

PARKS RECREATION AND FORESTRY

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. To identify new incentives to increase facility usage.
2. To expand programs and course offerings, including special events.
3. To increase marketing and promotion efforts. Identify target populations not currently utilizing the facility, such as surrounding municipalities with few or recreational facilities available.
4. To continue to upgrade/maintenance of fitness and cardio equipment.
5. To increase offerings for the senior citizen population and provide teens with increased program opportunities.
6. To increase summer camp attendance and offerings. Seek partners when appropriate and feasible.

FISCAL YEAR 2018 PERFORMANCE SUMMARY

- Staff coordinated 'Go Red for Women, Kids to Parks National event and several other local and national special events.
- Staff increased marketing efforts.
- Staff improved offerings for senior citizens, including free Silver Sneakers and Silver 'n Fit facility memberships and for youth.
- Staff improved other recreation program offerings in response to participant demands, including expanded swimming pool hours, additional recreation classes.
- Staff increased the number of the use of various facilities including Heman Park Community Center.

PERFORMANCE MEASUREMENTS

	FY 2016	FY 2017	FY 2018	FY 2019
	Actual	Actual	Estimated	Projected
Community Center bookings	150	150	250	200
Citizens attending community center activities	25,000	25,000	24,200	23,000
Attendance at Heman Park pool	52,000	52,200	50,000	40,000
Attendance at Natatorium	1,200	1,200	2,010	2,000
Attendance at Centennial Commons	160,000	160,000	150,000	100,000
Hours of field rentals	1,400	1,400	1,000	1,000
Daily users	12,000	12,000	10,000	11,000
Day camp attendance	6,500	6,500	6,600	6,000



Department	Parks and Recreation
Program	Community Center

Fund	General Fund
Account Number	01-50-49

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	13,895	4,328	49,300	49,300	15,000	16,000	-68%	16,300	16,600
5340 Salaries - Part-Time & Temp	8,323	3,551	10,000	10,000	10,000	5,000	-50%	5,000	5,000
5380 Overtime	228	-	1,000	1,000	1,000	-	-100%	500	500
5420 Workers Compensation	873	315	1,000	1,000	1,000	500	-50%	500	500
5460 Medical Insurance	2,006	651	10,000	10,000	10,000	2,000	-80%	8,000	9,000
5660 Social Security Contributions	1,374	466	4,100	4,100	4,100	900	-78%	1,300	1,400
5740 Pension Contribution Nonunif.	7,200	5,700	6,000	6,000	6,000	5,000	-17%	5,000	5,000
5900 Medicare	320	106	1,000	1,000	1,000	200	-80%	300	300
Sub-Total Personnel Service:	34,219	15,116	82,400	82,400	48,100	29,600	-64%	36,900	38,300
Contractual Services									
6050 Maintenance Contracts	1,004	965	1,500	1,500	1,500	1,000	-33%	1,000	1,200
6170 Insurance - Liability	4,200	3,505	4,000	4,000	4,000	4,000	0%	4,000	4,200
6210 Insurance - Flood	4,317	4,898	4,500	4,500	4,500	5,000	11%	5,000	5,000
6250 Natural Gas	4,512	5,686	6,000	6,000	6,000	6,000	0%	7,000	7,500
6260 Electricity	13,724	13,739	15,000	15,000	15,000	14,000	-7%	15,000	15,500
6280 Water	4,268	3,765	5,000	5,000	5,000	4,500	-10%	2,500	3,000
6290 Sewer	4,197	3,793	4,000	4,000	4,000	4,000	0%	3,000	3,500
6360 Building Maintenance	5,589	9,588	8,000	8,000	8,000	8,000	0%	5,000	6,000
6380 Equipment Maintenance	2,724	3,273	4,000	4,000	4,000	4,000	0%	4,000	4,500
6430 Misc. Repairs & Maintenance	-	2,492	3,000	3,000	3,000	1,000	-67%	1,000	1,200
6640 Exterminations	909	1,004	900	900	900	1,000	11%	1,000	1,000
Sub-Total Contractual Service	46,542	52,748	55,900	55,900	55,900	52,500	-6%	48,500	52,600
Commodities									
7370 Institutional Supplies	6,395	8,323	8,000	8,000	8,000	5,000	-38%	5,000	6,000
7490 Building Materials	73	271	500	500	500	500	0%	300	500
7570 Hardware & Hand Tools	1,271	1,745	1,000	1,000	1,000	1,000	0%	1,000	1,200
Sub-Total Commodities	7,739	10,338	9,500	9,500	9,500	6,500	-32%	6,300	7,700
Capital Outlay									
8001 Building Improvements	6,303	8,244	25,000	25,000	5,000	5,000	-80%	5,500	6,000
8100 Misc. Improvements	23,277	783	10,000	10,000	2,000	8,000	-20%	5,000	6,000
Sub-Total Capital Outlay	29,580	9,027	35,000	35,000	7,000	13,000	-63%	10,500	12,000
Total	118,080	87,230	182,800	182,800	120,500	101,600	-44%	102,200	110,600



Department	Parks and Recreation
Program	Aquatics

Fund	General Fund
Account Number	01-50-51

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5340 Salaries - Part-Time & Temp	135,930	89,083	-	-	-	-	0%	100,000	110,000
5380 Overtime	7,285	2,833	-	-	-	-	0%	7,500	8,000
5420 Workers Compensation	3,554	2,648	-	-	-	-	0%	3,000	3,200
5660 Social Security Contributions	8,722	5,696	-	-	-	-	0%	6,700	7,300
5900 Medicare	1,900	1,448	-	-	-	-	0%	1,600	1,700
Sub-Total Personnel Service	157,391	101,050	-	-	-	-	0%	118,800	130,200
Contractual Services									
6050 Maintenance Contracts	2,552	75,638	217,800	217,800	217,800	215,000	-1%	75,000	80,000
6170 Insurance - Liability	4,600	3,963	4,500	4,500	4,500	4,500	0%	4,800	4,800
6250 Natural Gas	654	633	700	700	700	800	14%	1,000	1,000
6260 Electricity	29,070	27,061	27,000	27,000	27,000	28,000	4%	30,000	32,000
6280 Water	55,504	8,699	15,000	15,000	15,000	13,000	-13%	12,000	13,000
6290 Sewer	6,629	7,537	10,000	10,000	10,000	10,000	0%	8,000	8,500
6360 Building Maintenance	1,905	5,267	10,000	10,000	10,000	10,000	0%	6,000	7,000
6380 Equipment Maintenance	5,885	4,614	5,000	5,000	5,000	5,000	0%	5,000	6,000
6430 Misc. Repairs & Maintenance	410	3,679	4,800	4,800	4,800	3,500	-27%	3,600	4,800
6610 Staff Training	245	1,152	500	500	500	500	0%	1,000	1,200
6640 Exterminations	112	196	200	200	200	200	0%	500	500
Sub-Total Contractual Servi	107,566	138,440	295,500	295,500	295,500	290,500	-2%	146,900	158,800
Commodities									
7210 Chemicals	13,352	27,922	16,000	16,000	16,000	20,000	25%	10,000	12,000
7330 Food	16,568	18,598	13,000	13,000	13,000	15,000	15%	15,000	15,000
7370 Institutional Supplies	1,836	7,528	2,000	2,000	2,000	3,000	50%	3,500	3,600
7490 Building Materials	813	4,299	1,000	1,000	1,000	2,000	100%	3,000	3,200
7530 Medical Supplies	37	82	100	100	100	100	0%	200	300
7570 Hardware & Hand Tools	747	994	1,000	1,000	1,000	1,000	0%	1,000	1,000
7690 Recreational Supplies	3,842	2,941	2,000	2,000	2,000	3,000	50%	3,000	3,500
7770 Wearing Apparel	1,147	1,100	1,200	1,200	1,200	1,000	-17%	1,000	1,000
Sub-Total Commodities	38,342	63,515	36,300	36,300	36,300	45,100	24%	36,700	39,600
Capital Outlay									
8001 Building Improvements	-	-	10,000	10,000	10,000	8,000	-20%	5,000	5,000
8100 Misc. Improvements	-	2,107	2,000	2,000	2,000	-	-100%	5,000	5,000
Sub-Total Capital Outlay	-	2,107	12,000	12,000	12,000	8,000	-33%	10,000	10,000
Total	303,299	305,110	343,800	343,800	343,800	343,600	0%	312,400	338,600



Department	Parks and Recreation
Program	Centennial Commons

Fund	General Fund
Account Number	01-50-53

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	Projected FY 2020	Projected FY 2021
Personnel Services									
5001 Salaries - Full-Time	233,280	208,081	235,000	235,000	235,000	242,000	3%	246,800	251,700
5340 Salaries - Part-Time & Temp	248,290	219,740	240,000	240,000	240,000	220,000	-8%	200,000	202,000
5420 Workers Compensation	13,640	12,294	15,000	15,000	15,000	15,000	0%	12,000	12,500
5460 Medical Insurance	38,990	25,568	45,000	45,000	25,000	26,500	-41%	24,000	25,000
5660 Social Security Contributions	27,925	25,676	29,400	29,400	29,400	30,000	2%	27,700	28,100
5740 Pension Contribution Nonunif.	24,000	34,300	35,000	35,000	35,000	40,700	16%	40,000	42,000
5900 Medicare	6,394	6,001	6,800	6,800	6,800	7,000	3%	6,500	6,600
Sub-Total Personnel Services	596,428	532,866	606,200	606,200	586,200	581,200	-4%	557,000	567,900
Contractual Services									
6010 Professional Services	57,358	54,725	30,000	30,000	30,000	20,000	-33%	35,000	40,000
6040 Events & Receptions	6,406	9,386	7,000	7,000	7,000	9,000	29%	5,000	5,000
6040 Events for Arts & Letters	-	-	20,000	20,000	20,000	20,000	0%	20,000	20,000
6050 Maintenance Contracts	17,969	16,679	15,000	15,000	15,000	13,000	-13%	15,000	18,000
6060 Instructors & Sports Officials	103,517	113,229	96,000	96,000	96,000	100,000	4%	100,000	100,000
6090 Postage	668	208	2,000	2,000	2,000	2,000	0%	-	-
6120 Professional Development	1,330	1,818	4,000	4,000	4,000	2,000	-50%	2,000	2,000
6130 Advertising & Public Notices	1,772	481	3,000	3,000	3,000	2,000	-33%	1,000	1,000
6150 Printing Services	14,968	-	2,000	2,000	2,000	1,000	-50%	500	500
6170 Insurance - Liability	4,200	3,854	4,200	4,200	4,200	4,500	7%	4,500	4,600
6210 Insurance - Flood	13,320	13,983	13,500	13,500	13,500	14,000	4%	15,000	15,500
6250 Natural Gas	8,443	3,002	5,000	5,000	5,000	4,500	-10%	6,000	7,000
6260 Electricity	67,830	65,093	65,000	65,000	65,000	65,000	0%	70,000	72,000
6270 Telephone & Pagers	779	1,586	1,000	1,000	1,000	1,000	0%	1,500	1,800
6360 Building Maintenance	5,824	4,227	20,000	20,000	20,000	10,000	-50%	20,000	24,000
6380 Equipment Maintenance	12,142	11,281	10,000	10,000	10,000	12,000	20%	12,500	13,000
6400 Office Equipment Maintenance	2,884	550	2,000	2,000	2,000	1,000	-50%	1,000	1,000
6430 Misc. Repairs & Maintenance	1,313	2,942	1,500	1,500	1,500	2,000	33%	2,000	2,400
6540 Equipment Rental	-	252	500	500	500	500	0%	-	-
6560 Technology Services	5,729	3,062	9,000	9,000	9,000	3,000	-67%	3,500	3,600
6610 Staff Training	129	185	1,000	1,000	1,000	200	-80%	300	400
6640 Exterminations	809	1,272	1,200	1,200	1,200	1,200	0%	1,200	1,200
6650 Membership & Certification	1,836	1,705	2,000	2,000	2,000	1,500	-25%	1,800	2,000
6700 Misc. Operating Services	4,456	6,373	5,000	5,000	5,000	1,000	-80%	3,000	3,500
6770 Bank & Credit Card Fees	7,215	5,157	10,000	10,000	10,000	10,000	0%	8,000	8,500
Sub-Total Contractual Ser	341,147	321,051	330,400	330,400	330,400	300,400	-9%	328,800	347,000
Commodities									
7001 Office Supplies	2,974	5,271	3,000	3,000	3,000	5,000	67%	5,000	5,000
7050 Publications	255	306	500	500	500	500	0%	500	500
7330 Food	3,412	3,994	2,000	2,000	2,000	4,000	100%	4,000	4,500
7370 Institutional Supplies	11,123	16,092	14,000	14,000	14,000	15,000	7%	15,000	16,000
7490 Building Materials	2,972	1,350	2,000	2,000	2,000	1,500	-25%	1,500	1,600
7530 Medical Supplies	578	774	600	600	600	500	-17%	600	700
7570 Hardware & Hand Tools	1,552	1,295	1,200	1,200	1,200	1,200	0%	1,500	1,600
7610 Fuel, Oil & Lubricants	-	329	300	300	300	300	0%	500	600
7690 Recreational Supplies	7,351	3,429	8,200	8,200	8,200	5,800	-29%	10,000	12,000
7770 Wearing Apparel	3,601	2,886	4,500	4,500	4,500	4,500	0%	3,000	3,500
Sub-Total Commodities	35,125	36,027	36,700	36,700	36,700	38,300	4%	41,600	46,000
Capital Outlay									
8001 Building Improvements	-	67,137	20,000	20,000	20,000	10,000	-50%	10,000	10,000
8100 Misc. Improvements	9,603	-	7,500	7,500	7,500	7,500	0%	5,000	5,000
8180 Office Furniture & Equip	3,252	3,022	5,000	5,000	5,000	5,000	0%	3,000	3,000
Sub-Total Capital Outlay	12,855	70,159	32,500	32,500	32,500	22,500	-31%	18,000	18,000
Total	985,555	960,102	1,005,800	1,005,800	985,800	942,400	-6%	945,400	978,900

GOLF COURSE MAINTENANCE AND RECREATION

Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

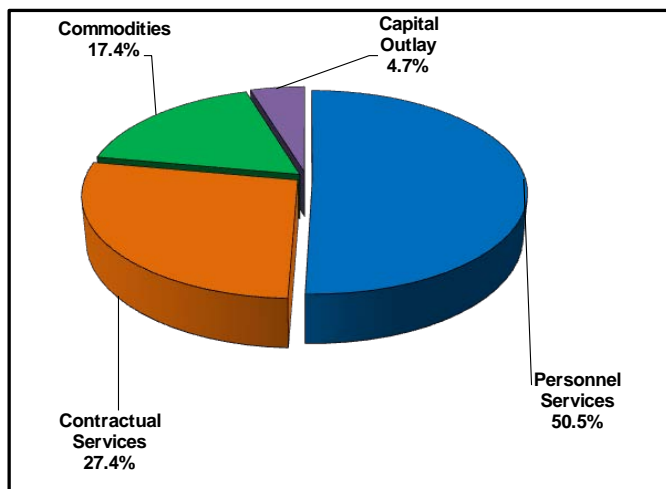
The golf course maintenance division is responsible for the development, and maintenance of the golf course grounds. The maintenance crew carries out a comprehensive maintenance program which includes: mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

The golf course recreation is responsible for coordinating all league and individual play times as well as hosting tournaments and providing instructional classes.

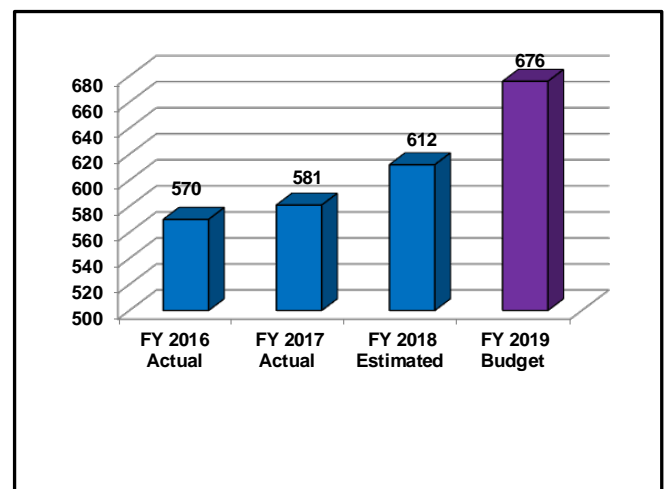
BUDGET EXPENDITURES

Golf Course Maintenance	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	290,360	282,506	320,100	320,100	320,100	341,500	7%
Contractual Services	150,570	160,606	173,400	173,400	173,400	184,900	7%
Commodities	128,913	137,455	118,700	118,700	118,700	117,400	-1%
Capital Outlay	-	368	-	-	-	32,000	100%
Total	569,843	580,935	612,200	612,200	612,200	675,800	10%

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. Construct forward tee on hole #3
2. Regrade and sod green surround on #6
3. Remove poa-anna on #6 fairway and sod with zoysia
4. Improve aesthetics of perimeters on holes #4 and #6
5. Install drainage and regrade hazard on #9
6. Improve grading on driving range and install irrigation system.

SIGNIFICANT CHANGES SINCE FY 2017

1. Temporary Labor– Increases for more flexibility to respond to maintenance needs with temporary labor..
2. Professional Development – Decreases due to reclassification of golf instructors fees as Instructors & Sports Officials account.
3. Water – Increases due to new irrigation installation at driving range.
4. Staff Training – Increase due to additional training for golf staff.
5. Uniforms & Safety Gear – Increases due to employees purchasing uniforms in lieu of laundry service.

SIGNIFICANT BUDGETARY ISSUES

1. Future improvements necessary to the driving range because of erosion and drainage issues.
2. Necessary replacement of 28 year old supply valves for irrigation system.
3. Golf balls being hit over the sixth green onto private property

FISCAL YEAR 2017 PERFORMANCE SUMMARY

1. Forward tee on #2 will be complete in May.
 2. Tree maintenance continues with seasonal pruning.
 3. Erosion repair work on #2 fairway was completed and sodded.
 4. Pond maintenance included removal of cattails in fore bay and algae control.
- Aeration equipment upgraded and turf is responding to improved agronomics



Department	Parks, Recreation & Forestry
Program	Golf Course

Fund	Golf Course
Account Number	28-50-47

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	161,381	153,757	170,000	170,000	170,000	189,500	11%	193,300	199,100
5340 Salaries - Part-Time & Temp	52,649	49,802	65,000	65,000	65,000	67,000	3%	65,000	65,000
5380 Overtime	7,175	5,016	9,000	9,000	9,000	5,000	-44%	6,000	6,500
5420 Workers Compensation	3,995	4,329	4,000	4,000	4,000	4,500	13%	6,500	6,700
5460 Medical Insurance	26,543	25,984	28,000	28,000	28,000	30,700	10%	32,000	33,000
5660 Social Security Contributions	12,937	12,177	15,500	15,500	15,500	16,200	5%	16,400	16,800
5740 Pension Contribution Nonunif.	22,700	28,600	25,000	25,000	25,000	24,800	-1%	25,000	25,000
5900 Medicare	2,980	2,841	3,600	3,600	3,600	3,800	6%	3,900	4,000
Sub-Total Personnel Services	290,360	282,506	320,100	320,100	320,100	341,500	7%	348,100	356,100
Contractual Services									
6050 Maintenance Contracts	10,592	12,956	11,000	11,000	11,000	7,000	-36%	10,000	12,000
6060 Instructors & Sports Officials	3,681	6,215	15,000	15,000	15,000	12,000	-20%	8,000	9,000
6070 Temporary Labor	1,530	151	2,000	2,000	2,000	2,000	0%	-	-
6110 Mileage Reimbursement	934	888	1,300	1,300	1,300	1,000	-23%	1,000	1,000
6120 Professional Development	-	240	1,000	1,000	1,000	4,500	350%	1,000	1,200
6130 Advertising & Public Notices	10,952	10,150	10,500	10,500	10,500	15,000	43%	12,000	13,000
6150 Printing Services	-	1,426	1,000	1,000	1,000	1,300	30%	1,400	1,500
6160 Insurance- Property & Auto	-	20,000	-	-	-	20,000	100%	10,000	10,000
6170 Insurance - Liability	4,700	4,020	5,000	5,000	5,000	4,500	-10%	4,500	4,600
6250 Natural Gas	2,189	2,393	4,000	4,000	4,000	2,500	-38%	3,000	3,500
6260 Electricity	7,841	6,924	7,000	7,000	7,000	7,000	0%	8,000	8,500
6270 Telephone & Pagers	900	1,000	1,000	1,000	1,000	1,000	0%	1,200	1,500
6280 Water	27,542	25,917	30,000	30,000	30,000	20,000	-33%	50,000	50,000
6290 Sewer	954	964	1,000	1,000	1,000	1,000	0%	1,000	1,100
6360 Building Maintenance	489	1,910	2,500	2,500	2,500	2,500	0%	3,500	3,600
6380 Equipment Maintenance	14,224	7,737	18,000	18,000	18,000	13,000	-28%	13,500	14,000
6430 Misc. Repairs & Maintenance	4,720	2,901	6,000	6,000	6,000	4,000	-33%	6,000	6,500
6530 Fleet Service & Replacement	16,039	18,090	9,500	9,500	9,500	14,000	47%	15,000	16,000
6540 Equipment Rental	17,571	18,991	20,000	20,000	20,000	21,500	8%	22,000	22,000
6560 Technology Services	1,656	799	8,200	8,200	8,200	6,200	-24%	4,000	4,500
6570 Miscellaneous Rental	1,009	1,136	1,200	1,200	1,200	1,200	0%	1,200	1,300
6610 Staff Training	400	30	1,000	1,000	1,000	1,000	0%	500	600
6650 Membership & Certification	2,507	1,899	1,700	1,700	1,700	2,000	18%	2,500	2,500
6700 Miscellaneous Operating Services	-	-	-	-	-	200	100%	-	-
6710 Waste Dumping Fees	620	-	500	500	500	500	0%	200	200
6770 Bank & Credit Card Fees	18,705	13,654	15,000	15,000	15,000	20,000	33%	24,000	24,000
Sub-Total Contractual Services	150,570	160,606	173,400	173,400	173,400	184,900	7%	203,500	212,100
Commodities									
7001 Office Supplies	1,013	1,379	1,400	1,400	1,400	1,400	0%	1,500	1,600
7130 Agriculture Supplies	21,696	17,601	26,000	26,000	26,000	20,000	-23%	24,000	25,000
7210 Chemicals	9,021	10,941	9,000	9,000	9,000	9,000	0%	10,000	10,000
7290 Concrete & Clay Products	2,552	2,631	3,600	3,600	3,600	3,600	0%	2,500	3,000
7330 Food	25,224	22,935	24,000	24,000	24,000	24,000	0%	25,000	26,000
7370 Institutional Supplies	3,757	2,242	2,700	2,700	2,700	2,700	0%	3,000	3,500
7490 Building Materials	72	360	1,000	1,000	1,000	1,000	0%	1,000	1,000
7530 Medical Supplies	153	234	200	200	200	200	0%	200	200
7570 Hardware & Hand Tools	4,683	3,934	5,000	5,000	5,000	5,000	0%	5,000	5,500
7610 Fuel, Oil & Lubricants	6,309	7,039	4,000	4,000	4,000	8,000	100%	7,500	8,000
7690 Recreational Supplies	53,910	65,814	40,000	40,000	40,000	40,000	0%	50,000	55,000
7730 Metal Supplies	40	405	100	100	100	100	0%	600	600
7770 Uniforms & Safety Gear	483	1,112	1,400	1,400	1,400	1,400	0%	500	500
7810 Sign Supplies	-	1,196	300	300	300	1,000	233%	1,000	1,000
Sub-Total Commodities	128,913	137,823	118,700	118,700	118,700	117,400	-1%	131,800	140,900
Capital Outlay									
8100 Misc. Improvement	-	-	-	-	-	27,000	100%	130,000	-
8200 Vehicle & Equipment	-	-	-	-	-	5,000	100%	-	-
Sub-Total Capital Outlay	-	-	-	-	-	32,000	100%	130,000	-
Total	569,843	580,935	612,200	612,200	612,200	675,800	10%	813,400	709,100

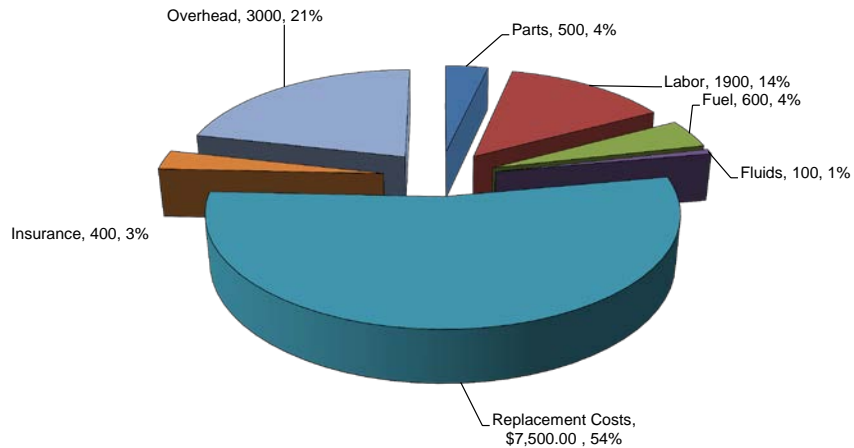


Department	Parks, Recreation & Forestry
Program	Golf Course

Fund	Golf Course
Account Number	28-50-47

Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Golf Course Department's allocation for these services for the 2019 budget comes to \$14,000. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

2019 Budget - Fleet Expense



The Golf Course Department currently has 1 vehicle in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

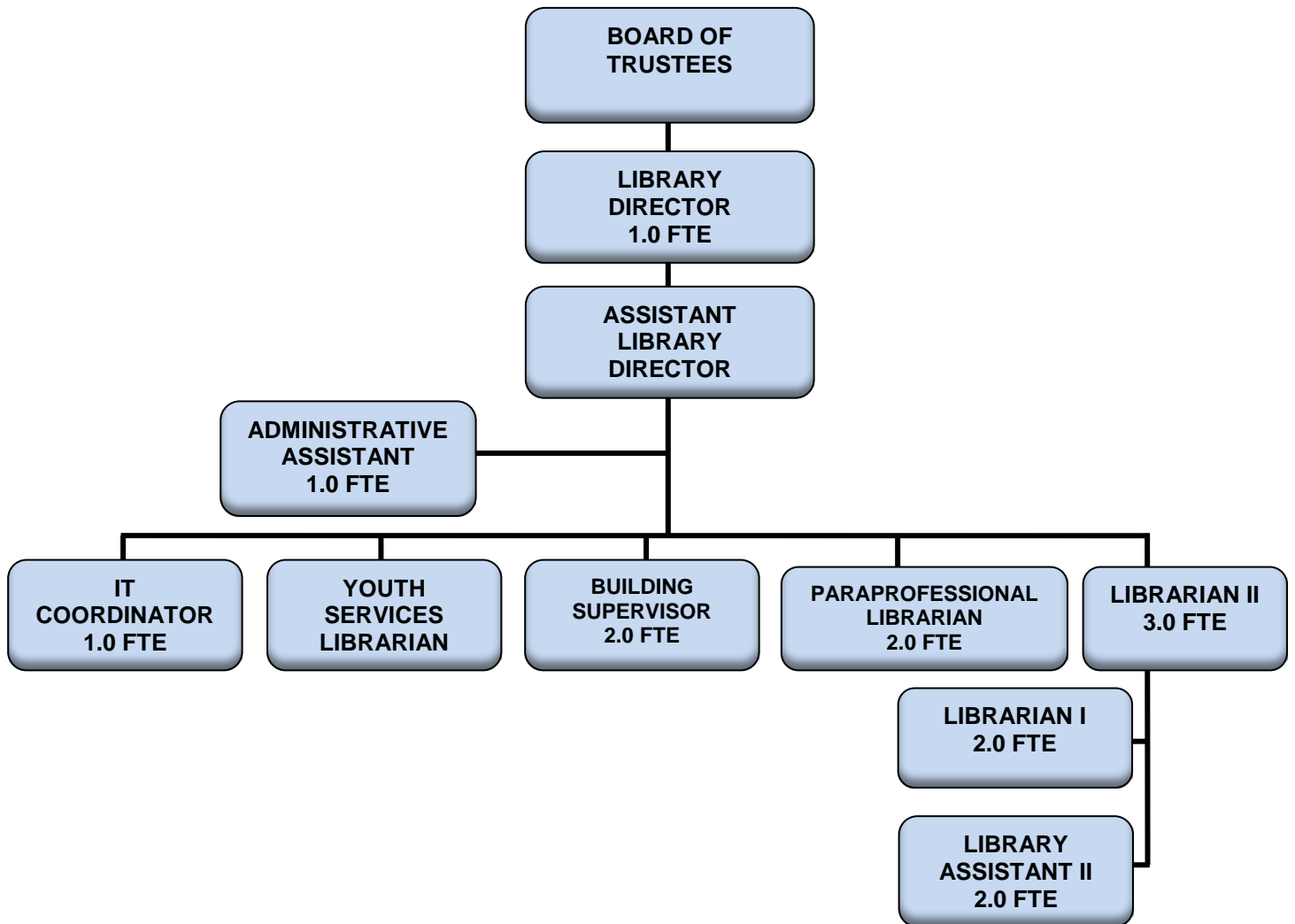
Chevy Silverado: 2006 (1)

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LIBRARY



The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The Library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference and Adult Services Staff provides information that is quick and accurate, utilizing print and electronic resources effectively. They deliver the information in the format preferred by the patron. They offer a wide variety of computer-related and eReader classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a timely manner so that new materials are constantly available to our patrons.

The Information Technology Department maintains the computer networks the library depends upon. They are responsible for implementing our technology grant projects with new equipment and software. They help the rest of the library staff keep abreast of new technology and new ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk, helping patrons find and check out the books, movies, music and other items they require.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including storytimes, gaming nights, and our fantastic Summer Reading Program.

The Home Services staff, along with our volunteers, provide library materials to University City residents who, due to health reasons, are not able to come to the Library in person.

The Building Supervisor maintains the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The Library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and seek to engage in partnerships with other community groups and organizations.



PERSONNEL SUMMARY

Full-Time

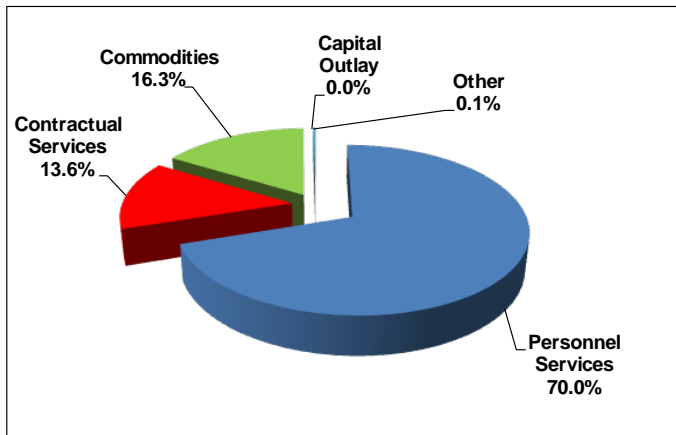
	FY 2017 Authorized	FY 2018 Authorized	FY 2019 Authorized
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
IT Coordinator	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
Paraprofessional	2.0	2.0	2.0
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	-	-
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
<i>Library Operations Personnel Total</i>	<u>16.0</u>	<u>16.0</u>	<u>16.0</u>
Library Personnel Total	16.0	16.0	16.0

BUDGET EXPENDITURES

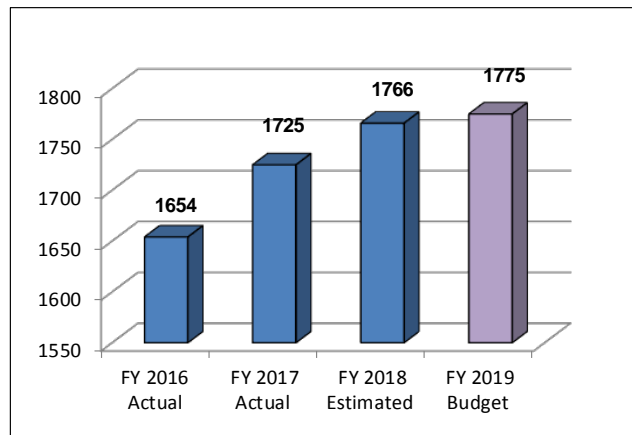
	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Personnel Services	1,179,919	1,200,100	1,191,800	1,191,800	1,191,800	1,241,600	4%
Contractual Services	229,666	239,101	231,400	231,400	231,400	243,200	5%
Commodities	239,926	281,743	288,500	288,500	288,500	285,700	-1%
Capital Outlay	-	-	50,000	50,000	50,000	-	-100%
Other	4,000	4,000	4,000	4,000	4,000	4,000	0%
Total	1,653,511	1,724,943	1,765,700	1,765,700	1,765,700	1,774,500	0%

**Other represents a transfer out to Finance Department for all services including Human Resource, Payroll and Accounts Payable. This \$4,000 was budgeted as Transfer Out in Library Fund and Transfer In in General Fund.

FY 2019 Budget



Total Expenditures ('000)



GOALS

1. Overall
 - Continue to work on implementation of Library's Strategic Plan.
 - Conduct survey of University City residents regarding the Library and its services.
2. Building and Grounds
 - Reseal and repair parking lot.
 - Improve sealing at large window and waterproofing of building exterior.
 - Plan for possible interior renovations.
 - Plan for replacement of telephone system.
3. Community Relations and Marketing
 - Improve the promotion of library collections, programs, and services.
 - Continue to improve the library's social media presence.
4. Technology
 - Improve technology available in both meeting rooms.
 - Installation of new training center.
 - Increase technology resources through partnership with CALOP and Media Worx.
 - Plan for replacement of the Library's alarm system.
5. Customer Service
 - Through increased and more effective staff training, increase our patrons' satisfaction with the Library.
 - Emphasize through all we do that our patrons are the Library's first priority.
6. Programming
 - Increase literacy outreach to day care and preschools in University City.
 - Continue to improve Big Book Summer Reading and Youth Summer Reading.
 - Increase the number of programs that promote lifelong learning.
 - Continue to work with community groups on cooperative programs.
7. Resource Sharing
 - Work with the Municipal Library Consortium to offer our users the best catalog system possible.
 - Work with the Municipal Library Consortium and other Library organizations to offer the widest array of eResources possible to our residents and library users.

SIGNIFICANT CHANGES SINCE FY 2018

In the past fiscal year the University City Public Library has made the following improvements:

- A grant from CALOP allowed us to provide new camcorders and iMacs for patron use.
- An LSTA grant allowed the Library to purchase new Chromebook computers for our patrons to use.
- UCPL replaced the carpeting in Lil's Treehouse.
- Thanks to the Friends of the Library we were able to install new drinking fountains on the first floor.
- The Library has added a Science Fiction book discussion and a Middle School book discussion to our programming.

SIGNIFICANT BUDGETARY ISSUES

- The Library is working with on amortizing the circulating collections as advised by our auditors.
- The unfunded accrued liability of the Library's portion of the non-Uniformed pension plan continues to be a concern.

PERFORMANCE SUMMARY

In the 2016-2017 fiscal year the Library loaned 337,960 traditional materials, 21,439 eBooks and downloadable audio, had 33,368 uses of our databases, 47,364 computers sessions and 31,655 wifi sessions. Over 2,300 meetings were held in the library's meeting rooms and large auditorium, and 12,852 children and young adults attended 361 programs sponsored by the library. Adult programs such as book clubs, author events, gallery openings, and discussions were attended by 2,018 people. As of June 30, 2017, UCPL had 39,282 active cardholders. The library loaned 27,805 items to other libraries through direct borrowing and interlibrary loan and borrowed 20,518 items from other libraries including those in our consortium. These requested materials are delivered by van five days a week, often arriving within a day of the patron's placing the hold.

The Summer Reading Program kept the Youth Services staff on the go during much of June and July. 508 children enjoyed weekly special programs while working toward their reading goals, and 356 children finished with at least 12 hours read. The staff was assisted by 104 teen volunteers. During the school year, frequent story times, after-school movies, and other activities engaged youngsters. The Friends of the Library continued to present programs for adults featuring several well-received readings and book signings by local authors. They also make an annual financial contribution to the library at their April Annual meeting. This last year, they gave the library \$13,000 to support this past year's *Build a Better World* summer reading program and to help with the adult summer reading program. The library also presented a wide variety of programs for adults, including our seventh annual summer reading program for adults, the *David Copperfield*, book discussion series; our *Wednesday Night* and *Classics* book groups; movie nights; the regular book club meetings; as well as several cooperative programs with other organizations.

The library continues to receive generous donations from patrons to help support our materials budget. This year through these donations and the generous support from our Friends organization, University City resident and local businesses, performers, and restaurants, the Library raised \$36,000. UCPL received many other donations as well, often in memory or in honor of a friend or loved one, these gifts have allowed us to add many new titles to our collection. The Library was also pleased to receive the gift of an AWE early learning computer from the University City High School class of 1966. The library also supplements its income by applying for competitive grants and through participation in the annual University City Memorial Day Run. The library cooperates with the Green Center, and U. City in Bloom to coordinate this popular annual event, which netted over \$10,000 for the library this past May. We were also very gratified to MOREnet and Washington University as we closed out our multi-year MOREnet technology grant. Over the past year, the library received over \$140,000 in grant income. For FY 2019, the Library budget \$64,700 for grant expense.



Department	Library
Program	Operations

Fund	Library
Account Number	06-65-60

	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries - Full-Time	660,902	653,638	645,500	645,500	645,500	699,400	8%	713,400	727,700
5340 Salaries - Part-Time & Temp	234,509	243,752	235,300	235,300	235,300	242,400	3%	262,000	265,000
5380 Overtime	26,180	25,263	31,800	31,800	31,800	32,800	3%	22,000	24,000
5420 Workers Compensation	4,797	4,754	5,000	5,000	5,000	5,000	0%	5,100	5,200
5460 Medical Insurance	72,425	76,216	81,000	81,000	81,000	82,600	2%	82,000	84,000
5540 EAP	455	455	500	500	500	500	0%	500	600
5660 Social Security Contributions	54,469	54,052	56,600	56,600	56,600	60,500	7%	76,500	77,900
5740 Pension Contribution Nonunif.	103,900	118,900	114,000	114,000	114,000	95,600	-16%	113,000	110,000
5820 Defined Contribution Plan	9,391	8,758	7,900	7,900	7,900	7,700	-3%	7,900	8,500
5900 Medicare	12,528	12,599	13,200	13,200	13,200	14,100	7%	17,900	18,200
Sub-Total Personnel Services	1,179,919	1,200,100	1,191,800	1,191,800	1,191,800	1,241,600	4%	1,536,300	1,561,100
Contractual Services									
6001 Auditing & Accounting	1,500	1,500	1,500	1,500	1,500	1,500	0%	1,500	1,500
6010 Professional Services	46,192	38,454	31,000	31,000	31,000	28,800	-7%	30,000	32,000
6040 Events & Receptions	-	-	5,000	5,000	5,000	4,000	-20%	4,500	5,000
6050 Maintenance Contracts	31,336	33,552	32,000	32,000	32,000	34,800	9%	35,000	35,500
6090 Postage	680	4,165	1,000	1,000	1,000	1,500	50%	2,000	3,000
6120 Professional Development	6,531	8,008	6,500	6,500	6,500	6,600	2%	7,000	7,500
6130 Advertising & Public Notices	150	828	500	500	500	500	0%	600	700
6150 Printing Services	845	7,248	2,000	2,000	2,000	400	-80%	1,000	1,500
6160 Insurance - Property & Auto	-	20,000	20,000	20,000	20,000	20,000	0%	21,000	22,000
6170 Insurance - Liability	4,200	4,301	4,200	4,200	4,200	5,000	19%	5,000	5,100
6250 Natural Gas	5,686	8,342	8,000	8,000	8,000	9,000	13%	9,100	9,200
6260 Electricity	51,650	51,390	45,000	45,000	45,000	48,000	7%	49,000	50,000
6270 Telephone & Pagers	4,658	6,411	4,000	4,000	4,000	5,900	48%	6,000	6,100
6280 Water	2,528	3,267	3,600	3,600	3,600	3,500	-3%	3,500	3,600
6290 Sewer	980	1,668	2,000	2,000	2,000	2,000	0%	2,000	2,100
6320 Internal Service	-	-	4,200	4,200	4,200	4,300	2%	4,000	4,100
6360 Building Maintenance	27,172	27,894	27,000	27,000	27,000	16,100	-40%	20,000	22,000
6420 MLC Repairs & Maintenance	38,919	16,270	15,000	15,000	15,000	18,700	25%	20,000	21,000
6550 Office Equipment Rental	5,383	3,082	4,800	4,800	4,800	5,300	10%	5,000	5,000
6560 Technology Services	-	-	10,000	10,000	10,000	23,300	133%	20,000	20,000
6610 Staff Training	-	-	1,000	1,000	1,000	1,000	0%	1,000	1,000
6640 Exterminations	355	710	400	400	400	400	0%	500	500
6650 Membership & Certification	901	1,064	1,400	1,400	1,400	1,700	21%	1,500	1,500
6770 Bank and Credit Card Fees	-	947	800	800	800	900	13%	1,000	1,100
Sub-Total Contractual Services	229,666	239,101	231,400	231,400	231,400	243,200	5%	250,200	261,000
Commodities									
7001 Office Supplies	18,100	14,504	14,000	14,000	14,000	9,200	-34%	12,000	12,000
7050 Publications	185,657	236,316	242,000	242,000	242,000	252,000	4%	240,000	245,000
7090 Office & Computer Equip.	14,392	14,251	12,000	12,000	12,000	6,000	-50%	7,000	8,000
7130 Agriculture Supplies	5,000	4,000	5,000	5,000	5,000	5,000	0%	5,000	5,000
7330 Food	1,826	1,904	1,200	1,200	1,200	1,200	0%	1,500	1,500
7370 Institutional Supplies	5,400	6,448	6,300	6,300	6,300	6,300	0%	6,400	6,500
7570 Hardware & Hand Tools	9,551	4,320	8,000	8,000	8,000	6,000	-25%	5,000	6,000
Sub-Total Commodities	239,926	281,743	288,500	288,500	288,500	285,700	-1%	276,900	284,000
Other									
9950 Operating Transfer Out	4,000	4,000	4,000	4,000	4,000	4,000	0%	4,000	4,000
Sub-Total Other	4,000	4,000	4,000	4,000	4,000	4,000	0%	4,000	4,000
Total	1,653,511	1,724,943	1,765,700	1,765,700	1,715,700	1,774,500	0%	2,067,400	2,110,100



Department	Library
Program	Grant

Fund	Library
Account Number	06-65-95

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018	FY 2020 Projected	FY 2021 Projected
Personnel Services									
5001 Salaries Full time	40,767	41,829	-	-	42,665	-	0%	-	-
5340 Salaries- Part Time & Temp	11,008	11,880	-	-	1,147	28,600	100%	30,000	32,000
5380 Overtime	1,599	1,677	-	-	82	-	0%	-	-
5420 Workers Compensation	119	122	-	-	96	-	0%	200	200
5460 Medical Insurance	7,155	7,446	-	-	8,255	-	0%	-	8,400
5660 Social Security Contribution	3,057	2,982	-	-	2,417	-	0%	2,000	2,100
5900 Medicare	705	693	-	-	569	-	0%	400	500
Sub-Total Personnel Services	64,410	66,629	-	-	55,231	28,600	100%	32,600	43,200
Contractual Services									
6090 Postage	-	-	-	-	-	1,800	100%	1,800	1,800
6150 Printing Services	-	-	-	-	-	9,000	100%	9,000	9,000
6610 Staff Training	-	-	-	-	-	1,200	100%	1,200	1,200
Sub-Total Contractual Services	-	-	-	-	-	12,000	100%	12,000	12,000
Commodities									
7050 Publications	-	-	-	-	-	1,500	100%	1,500	1,500
7090 Office & Computer Equip.	-	-	-	-	-	22,500	100%	20,000	10,000
Sub-Total Commodities	-	-	-	-	-	24,000	100%	21,500	11,500
Capital Outlay									
8260 Grant Expenses	60,132	51,124	-	-	45,709	-	0%	-	-
Sub-Total Capital Outlay	60,132	51,124	-	-	45,709	-	0%	-	-
Total	124,542	117,753	-	-	100,940	64,600	100%	66,100	66,700

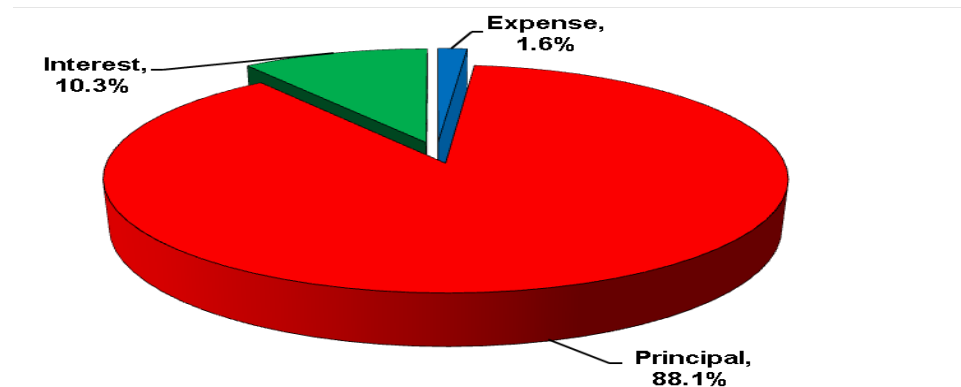
DEBT SERVICE AND CONTINGENCY (General Fund)

In accordance with provisions from the City Manager, this account provides for the repayment of debt from Certificates of Participation and Special Obligation Bonds. It also provides for a contingency for emergency expenditures. See the introduction section of this document for debt schedule.

BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Expense	1,600	-	1,600	1,600	1,600	1,000	-38%
Principal	45,000	50,000	50,000	50,000	50,000	55,000	10%
Interest	11,878	10,213	8,400	8,400	8,400	6,400	-24%
Total	58,478	60,213	60,000	60,000	60,000	62,400	4%

Expenditure Pie Chart



Date	Principal	Coupon	Interest	Total P & I	Fiscal Interest	Fiscal Total
8/1/2018			3,200	3,200		
2/1/2019	55,000	4.00%	3,200	58,200	6,400	61,400
8/1/2019			2,100	2,100		
2/1/2020	105,000	4.00%	2,100	107,100	4,200	109,200
	\$ 160,000		\$ 10,600	\$ 170,600	\$ 10,600	\$ 170,600



Department	Debt Service & Contingency
Program	Special Obligation Bonds 2005

Fund	General
Account Number	01-60-98

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Other							
9100 Debt Service - Expense	1,600	-	1,600	1,600	1,600	1,000	-38%
9150 Debt Service - Principal	45,000	50,000	50,000	50,000	50,000	55,000	10%
9200 Debt Service - Interest	11,878	10,213	8,400	8,400	8,400	6,400	-24%
Sub-Total Other	58,478	60,213	60,000	60,000	60,000	62,400	4%
Total	58,478	60,213	60,000	60,000	60,000	62,400	4%

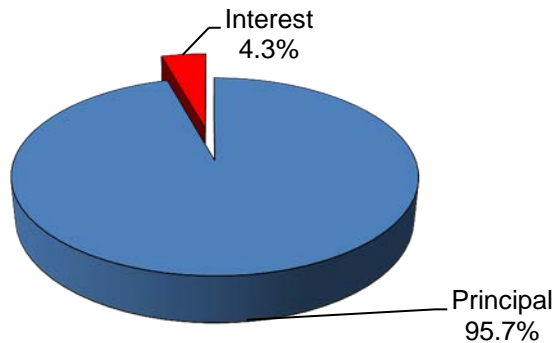
DEBT SERVICE (Capital Improvement Sales Tax Fund)

In accordance with City Council directions, this account provides for the repayment of 65% of principal and interest on Certificates of Participation Series 2012.

BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Principal	529,100	538,000	480,300	480,300	480,300	466,700	-3%
Interest	38,916	33,840	27,700	27,700	27,700	21,200	-23%
Total	569,016	573,590	508,500	508,500	508,500	487,900	-4%

Expenditure Pie Chart



Certificates of Participation Series 2012 Payment Made from Capital Improvement Sales Tax Fund						
Date	Principal	Coupon	Interest	Total P & I	Fiscal Interest	Fiscal Total
8/1/2018			10,608	10,608		
2/1/2019	466,700	1.65%	10,608	477,308	21,216	487,916
8/1/2019			6,762	6,762		
2/1/2020	711,750	1.90%	6,762	718,512	13,524	725,274
	\$ 1,178,450		\$ 34,740	\$ 1,213,190	\$ 34,740	\$ 1,213,190



Department	Debt Service & Contingency
Program	Certificates of Participation 2012

Fund	Capital
Account Number	12-40-98

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Other							
9100 Debt Service - Expense	1,000	1,750	500	500	500	-	-100%
9150 Debt Service - Principal	529,100	538,000	480,300	480,300	480,300	466,700	-3%
9200 Debt Service - Interest	38,916	33,840	27,700	27,700	27,700	21,200	-23%
Sub-Total Other	569,016	573,590	508,500	508,500	508,500	487,900	-4%
Total	569,016	573,590	508,500	508,500	508,500	487,900	-4%

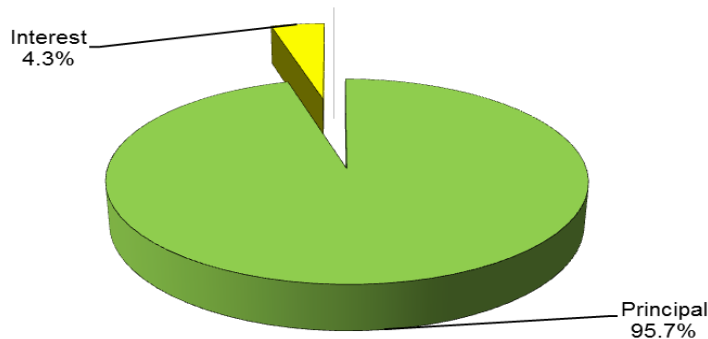
DEBT SERVICE (Park and Storm Water Sales Tax Fund)

In accordance with City Council directions, this account provides for the repayment of 35% of principal and interest on Certificates of Participation Series 2012.

BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Expense	100	1,750	-	-	-	-	0%
Principal	284,900	290,000	258,700	258,700	258,700	251,300	-3%
Interest	20,954	18,296	14,900	14,900	14,900	11,400	(0)
Total	305,954	310,046	273,600	273,600	273,600	262,700	-4%

Expenditure Pie Chart



Certificates of Participation Series 2012 Payment Made from Park and Storm Water Sales Tax Fund						
Date	Principal	Coupon	Interest	Total P & I	Fiscal Interest	Fiscal Total
8/1/2018			5,712	5,712		
2/1/2019	251,300	1.65%	5,712	257,012	11,424	262,724
8/1/2019			3,641	3,641		
2/1/2020	383,250	1.90%	3,641	386,891	7,282	390,532
	\$ 634,550		\$ 18,706	\$ 653,256	\$ 18,706	\$ 653,256



Department	Debt Service & Contingency
Program	Certificates of Participation 2012

Fund	Park
Account Number	14-40-98

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Other							
9100 Debt Service - Expense	100	1,750	-	-	-	-	0%
9150 Debt Service - Principal	284,900	290,000	258,700	258,700	258,700	251,300	-3%
9200 Debt Service - Interest	20,954	18,296	14,900	14,900	14,900	11,400	-23%
Sub-Total Other	305,954	310,046	273,600	273,600	273,600	262,700	-4%
Total	305,954	310,046	273,600	273,600	273,600	262,700	-4%

ARTICLE XVII – UNIVERSITY CITY LOOP SPECIAL BUSINESS DISTRICT

It is the intention of the City Council to establish a University City Loop Special business district as a mechanism whereby local merchants and property owners can collectively enhance their environment and promote retail trade activities, as provided by Chapter 71, Sections 71.790 through 71.808 inclusive, RSMo.

SPECIAL BUSINESS DISTRICT: A body corporate and politic, and a political subdivision of the State of Missouri, whose main purpose is the improvement of the environment and the promotion of business in the area it encompasses.

REVENUES

For the purpose of paying for all costs and expenses incurred in the operation of the district, and/or the provision of services and improvement authorized in Section 120.960:

1. The business and individuals licensed by the City to do business within the district, except vendors at the Market in the Loop, shall be subject to additional business license tax of fifty percent (50%) over any other business license taxes levied by the City; and
2. The real property in the district shall be subject to an additional tax of eighty-five cents (\$0.85) per one hundred dollar (\$100.00) assessed valuation; and
3. The special assessment provided for by this Chapter shall be collected by the City and held in a special account for dispersal to the district with the approval by the City Council.

TAX ABATEMENT

No real property within the district subject to partial tax abatement under the provision of the Urban Redevelopment Ordinance No. 5085, and/or the Urban Redevelopment Corporations Law of Missouri, shall be exempt from the taxes levied in Section 120.910.

BONDS

For the purpose of paying all costs and expenses to be incurred in the acquisition, construction improvement and/or expansion of any of the facilities of the district, the district may incur indebtedness and issue general obligation and/or revenue bonds, or notes for the payment thereof, subject to the requirements for such instruments found in the RSMo 2011, 2.56.060.

ALLOWABLE IMPROVEMENTS AND ACTIVITIES

The funds of the district may be used for any of the following improvements and activities with the approval of the City Council:

1. To close existing streets or alleys or to open new streets and alleys to widen or narrow existing streets and alleys in whole or in part;
2. To construct or install pedestrian or shopping malls, plazas, sidewalks or moving sidewalks, parks, meeting and display facilities convention centers, arena, bus stop shelters, lighting benches or other seating furniture, sculptures, telephone booths, traffic signs, fire hydrants, kiosks, trash receptacles, marquees, awnings, canopies, walls and barriers, paintings, murals, alleys, shelters, display cases, fountains, restrooms, information booths, aquariums, aviaries, tunnels and ramps,

3. pedestrian and vehicular overpasses and underpasses, and each and every other useful or necessary or desired improvement;
4. To landscape and plant trees, bushes and shrubbery, flowers and each and every other kind of decorative planting;
5. To install and operate, or to lease, public music and news facilities;
6. To purchase and operate buses, minibuses, mobile benches, and other modes of transportation;
7. To construct and operate child care facilities;
8. To lease space within the district for sidewalk café tables and chairs;
9. To construct lakes, dams and waterways of whatever size;
10. To provide special police or cleaning facilities and personnel for the protection and enjoyment of the property owners and the general public using the facilities of such business district;
11. To maintain, as hereinafter provided, all City-owned streets, alleys, malls, bridges, ramps, tunnels, lawns, trees and decorative plantings of each and every nature, and every structure or object of any nature whatsoever constructed or operated by the said municipality;
12. To grant permits for newsstands, sidewalk cafes, and each and every other useful or necessary or desired private usage of public or private property;
13. To prohibit or restrict vehicular traffic on such streets within the business district as the Governing Body may deem necessary and to provide the means for access by emergency vehicles to or in such areas;
14. To lease, acquire, construct, reconstruct, extend, maintain or repair parking lots or parking garages, both above and below ground, or other facilities for the parking of vehicles, including the power to install such facilities in public area, whether such areas are owned in fee or by easement;
15. To promote business activity in the district by, but not limited to, advertising, decoration of any public place in the area, promotion of public events which are to take place on or in public places, furnishing of music in any public place, and the general promotion of trade activities in the district.

For FY 2019, the district set the tax rate at \$0.404 per \$100.00 for residential properties and \$0.455 per \$100.00 for commercial property. The district projected the property tax to be \$45,000, business license of \$30,000, other donations and transfer in from Economic Development Sales Tax Fund of \$140,000.

BUDGET REVENUES

Property Tax	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Real Property	44,155	44,174	38,000	38,000	38,000	45,000	18%
Business License	28,700	30,859	30,000	30,000	30,000	30,000	0%
Donation/Transfer In	79,090	140,259	139,000	139,000	139,000	75,000	-46%
Total	79,090	140,259	139,000	139,000	139,000	150,000	8%

LOOP SPECIAL BUSINESS DISTRICT

The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

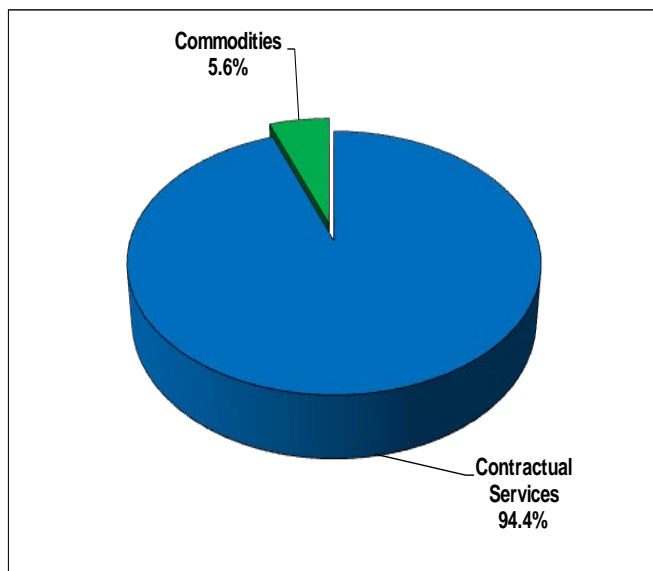
The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

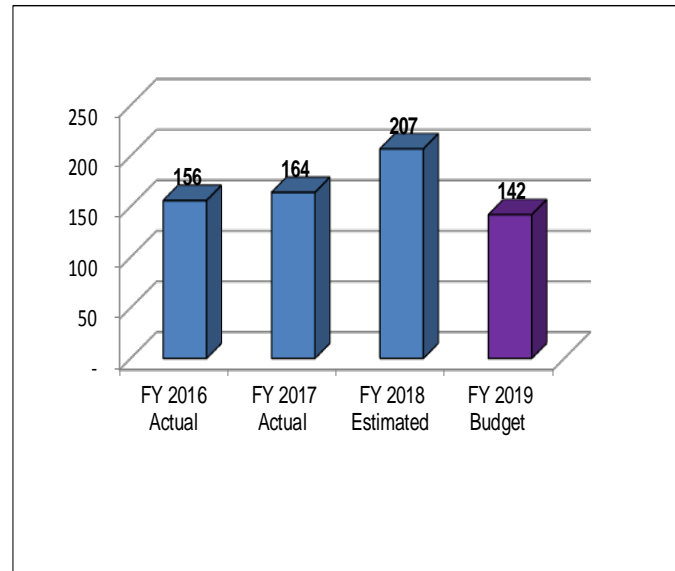
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Contractual Services	149,364	156,708	196,000	196,000	196,000	134,300	-31%
Commodities	6,406	7,426	11,000	11,000	11,000	8,000	-27%
Total	155,770	164,134	207,000	207,000	207,000	142,300	-31%

FY 2019 Budget



Total Expenditures ('000)





Department	Non-Department
Program	Loop Special Business District

Fund	Loop
Account Number	18-70-74

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Contractual Services							
6001 Auditing & Accounting	600	600	600	600	600	600	0%
6010 Professional Services	38,135	57,075	42,200	42,200	42,200	40,000	-5%
6040 Events & Receptions	69,508	53,788	75,000	75,000	75,000	40,000	-47%
6050 Maintenance Contract	2,075	1,635	45,800	45,800	45,800	10,000	-78%
6070 Temporary Labor	-	-	1,000	1,000	1,000	2,000	100%
6090 Postage	2,509	1,273	500	500	500	1,000	100%
6130 Advertising & Public Notices	29,502	35,367	26,500	26,500	26,500	35,000	32%
6150 Printing Services	827	4,346	1,000	1,000	1,000	2,000	100%
6270 Telephone & Pages	502	463	100	100	100	500	400%
6320 Internet Services	5,520	1,500	2,000	2,000	2,000	2,000	0%
6650 Membership & Certification	115	620	1,000	1,000	1,000	1,000	0%
6700 Mis. Operating Services	71	41	300	300	300	200	-33%
Sub-Total Contractual Services	149,364	156,708	196,000	196,000	196,000	134,300	-31%
Commodities							
7001 Office Supplies	372	177	300	300	300	1,000	233%
7130 Agriculture Supplies	6,000	6,000	5,000	5,000	5,000	5,000	0%
7690 Recreational Supplies	2,756	229	2,500	2,500	2,500	1,000	-60%
7850 Awards & Gifts	3,077	-	3,000	3,000	3,000	500	-83%
7890 Miscellaneous	1,528	-	1,500	1,500	1,500	500	-67%
Sub-Total Commodities	13,733	6,406	12,300	12,300	12,300	8,000	-35%
Total	163,097	163,114	208,300	208,300	208,300	142,300	-32%

ARTICLE XVI - PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

The City Council of the City of University City makes the following finds, determinations and statements:

1. The City Council adopted a resolution on January 9, 1996, as the resolution of intention to establish a Parkview Gardens special business district pursuant to which the ordinance codified in this Chapter is adopted; and
2. The City Council held a hearing on January 22, 1996, in the Council Chambers, City Hall, 6801 Delmar Boulevard, University City, Missouri to consider the formation of the Parkview Gardens special business district; and
3. The Parkview Gardens special business district shall have a boundary as described on file in the City Offices.

RATE OF PROPERTY LEVY

The initial rate of levy to be imposed upon property lying within the Parkview Gardens special business district shall be eighty-five (\$0.85) on the one hundred dollar (\$100.00) assessed valuation and there is imposed, subject to the requisite majority of the qualified voters of the Parkview Gardens voting thereon, upon all real property lying within the district.

USE OF REVENUE

The uses to which the additional revenue shall be put shall be:

1. Marketing and promotion;
2. Neighborhood/district beautification;
3. Youth recreation programs; and
4. Crime prevention programs

For FY 2019, the district set the tax rate at \$0.525 per \$100.00 for residential properties and \$0.850 per \$100.00 for commercial property. The district projected the revenue to be \$95,300.

BUDGET REVENUE

Property Tax	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Real Property	98,500	93,413	83,000	83,000	83,000	95,300	15%
Total	98,500	93,413	83,000	83,000	83,000	95,300	15%

PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

As mentioned in the previously, the Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

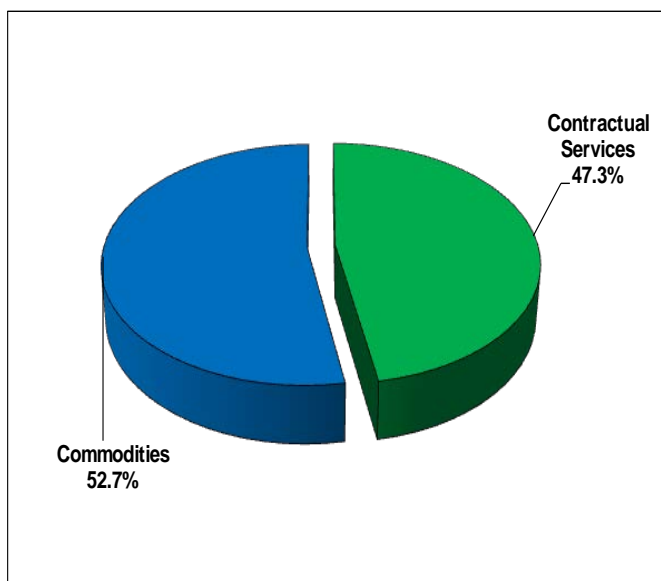
The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

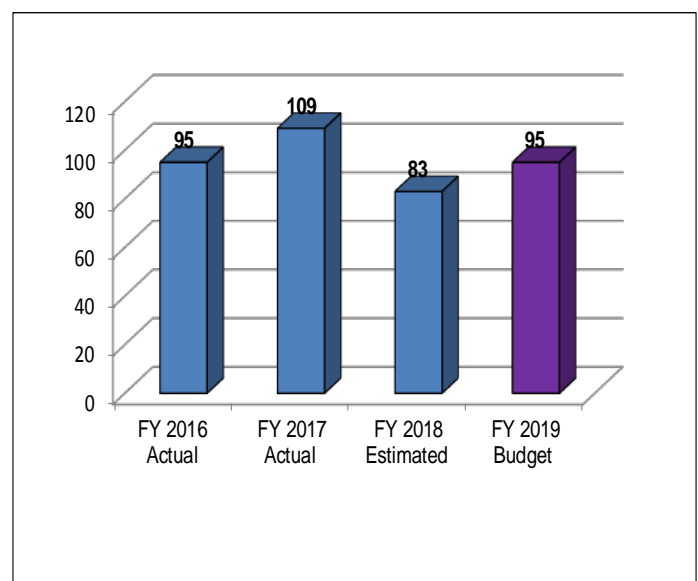
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Contractual Services	50,339	44,111	34,200	34,200	34,200	44,800	31%
Commodities	44,220	64,667	49,000	49,000	49,000	50,000	2%
Total	94,559	108,778	83,200	83,200	83,200	94,800	14%

FY 2019 Budget



Total Expenditures ('000)





Department	Non-Department
Program	Parkview Garden

Fund	Parkview
Account Number	19-70-76

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Contractual Services							
6001 Auditing & Accounting	1,000	1,000	600	600	600	600	0%
6010 Professional Services	1,400	1,400	2,400	2,400	2,400	4,200	75%
6050 Maintenance Contract	27,883	27,883	18,000	18,000	18,000	20,000	11%
6090 Postage	3,400	3,400	3,000	3,000	3,000	4,500	50%
6130 Advertising & Public Notices	13,528	13,528	15,000	15,000	15,000	12,000	-20%
6150 Printing Services	3,000	3,000	5,000	5,000	5,000	3,000	-40%
6360 Building Maintenance	128	128	1,000	1,000	1,000	500	-50%
Sub-Total Contractual Services	50,339	50,339	45,000	45,000	45,000	44,800	0%
Commodities							
7850 Awards & Gifts	44,220	44,220	40,000	40,000	40,000	50,000	25%
Sub-Total Commodities	44,220	44,220	40,000	40,000	40,000	50,000	25%
Total	94,559	94,559	85,000	85,000	85,000	94,800	12%



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POLICE AND FIRE PENSION

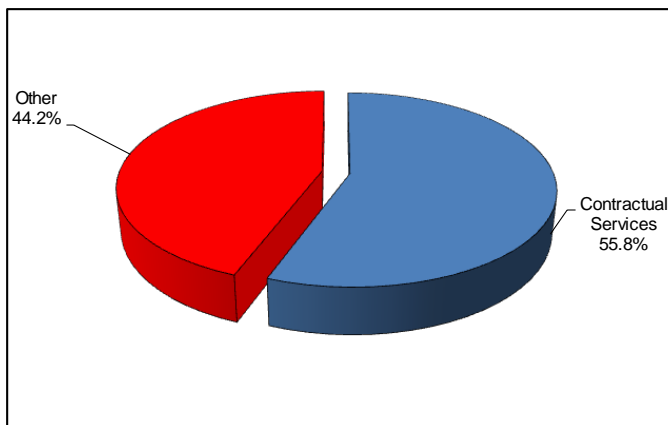
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

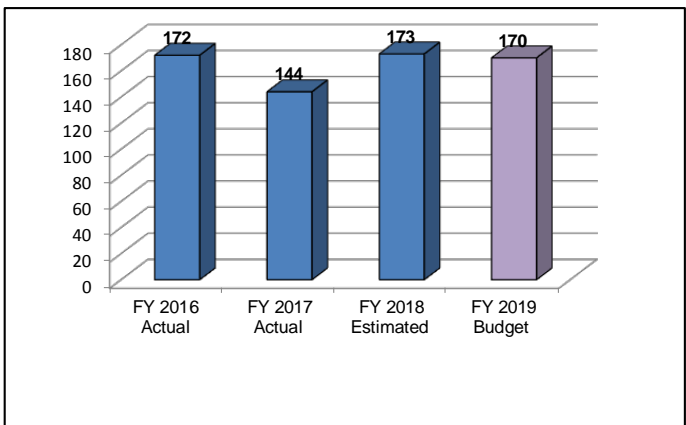
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Contractual S	95,406	77,148	98,000	98,000	98,000	94,500	-4%
Other	76,373	66,471	75,000	75,000	75,000	75,000	0%
Total	171,779	143,619	173,000	173,000	173,000	169,500	-2%

FY 2019 Budget



Total Expenditures ('000)





Department	Pension
Program	Pension Administration

Fund	P & F
Account Number	03-73-85

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Contractual Services							
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%
6010 Professional Services	37,237	16,345	30,000	30,000	30,000	25,000	-17%
6020 Legal Services	-	-	6,000	6,000	6,000	5,000	-17%
6130 Advertising & Public Notices	-	-	500	500	500	500	0%
6240 Insurance - Disability	32,265	32,215	32,000	32,000	32,000	32,500	2%
6245 Group Life	23,404	22,650	23,000	23,000	23,000	25,000	9%
6580 Insurance - Fiduciary	-	3,439	4,000	4,000	4,000	4,000	0%
Sub-Total Contractual Services	95,406	77,149	98,000	98,000	98,000	94,500	-4%
Other							
9500 Administrative Expenses	76,373	66,471	75,000	75,000	75,000	75,000	0%
Sub-Total Other	76,373	66,471	75,000	75,000	75,000	75,000	0%
Total	171,779	143,620	173,000	173,000	173,000	169,500	-2%

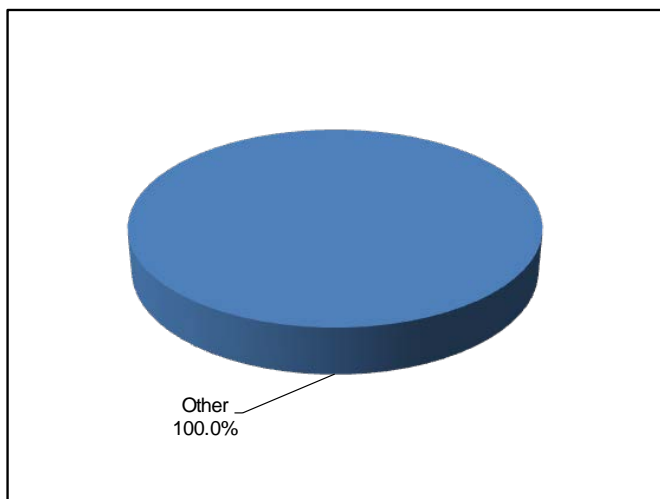
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and also provides benefits for the survivors of uniformed employees.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

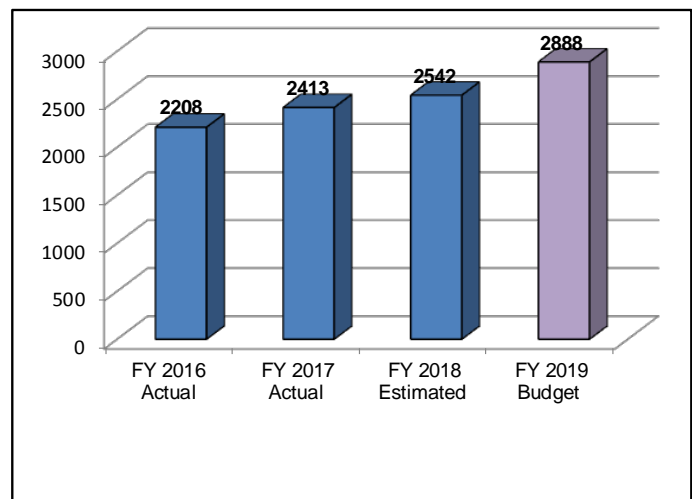
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Other	2,208,341	2,412,822	2,792,000	2,542,000	2,542,000	2,888,000	14%
Tot:	2,208,341	2,412,822	2,792,000	2,542,000	2,542,000	2,888,000	14%

FY 2019 Budget



Total Expenditures ('000)





Department	Pension
Program	Pension Benefits

Fund	P & F
Account Number	03-73-86

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Other							
9300 Retirement Benefits	1,877,179	2,058,101	2,100,000	2,100,000	2,100,000	2,400,000	14%
9350 Disability Benefits	120,533	120,533	125,000	125,000	125,000	125,000	0%
9400 Survivor's Benefits	111,758	101,779	105,000	105,000	105,000	100,000	-5%
9450 Death Benefits	6,650	-	12,000	12,000	12,000	13,000	8%
9750 10-Year City Contribution	92,211	132,409	450,000	200,000	200,000	250,000	-44%
Sub-Total Other	2,208,331	2,412,822	2,792,000	2,542,000	2,542,000	2,888,000	3%
Total	2,208,331	2,412,822	2,792,000	2,542,000	2,542,000	2,888,000	3%

NON-UNIFORMED EMPLOYEE PENSION

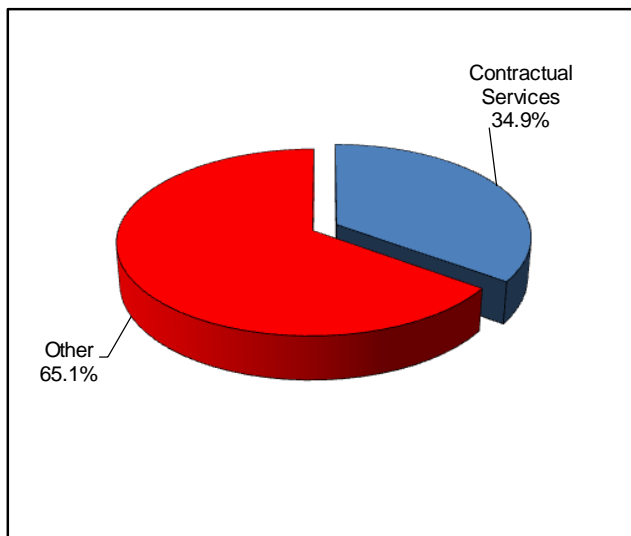
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

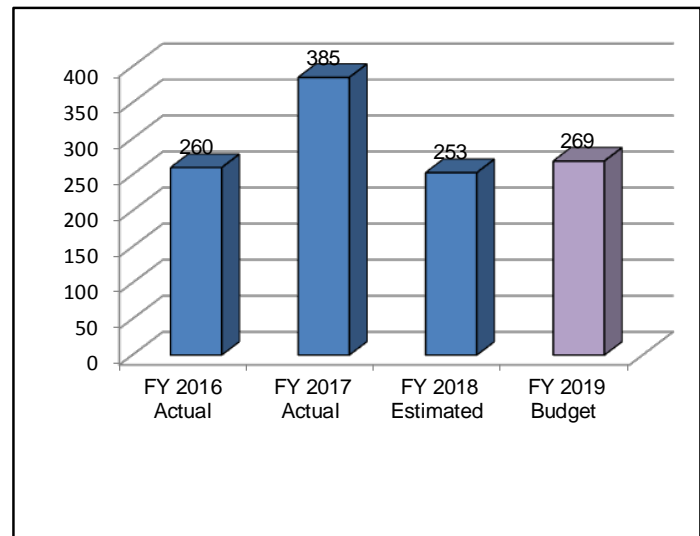
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Contractual Services	104,616	91,339	107,500	107,500	107,500	94,000	-13%
Other	155,766	294,051	145,000	145,000	145,000	175,000	21%
Total	260,382	385,391	252,500	252,500	252,500	269,000	7%

FY 2019 Budget



Total Expenditures ('000)





Department	Pension
Program	Pension Administration

Fund	Non-Unif
Account Number	10-74-85

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Contractual Services							
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%
6010 Professional Services	34,012	18,334	30,000	30,000	30,000	25,000	-17%
6020 Legal Services	-	-	6,000	6,000	6,000	5,000	-17%
6240 Insurance - Disability	39,506	39,373	36,000	36,000	36,000	32,500	-10%
6245 Group Life	28,598	27,693	29,000	29,000	29,000	25,000	-14%
6580 Insurance - Fiduciary	-	3,439	4,000	4,000	4,000	4,000	0%
Sub-Total Contractual Services	104,616	91,339	107,500	107,500	107,500	94,000	-13%
Other							
9500 Administrative Expenses	64,352	58,410	65,000	65,000	65,000	75,000	15%
9600 Refund of Contributions	91,414	235,642	80,000	80,000	80,000	100,000	25%
Sub-Total Other	155,766	294,052	145,000	145,000	145,000	175,000	21%
Total	260,382	385,391	252,500	252,500	252,500	269,000	7%

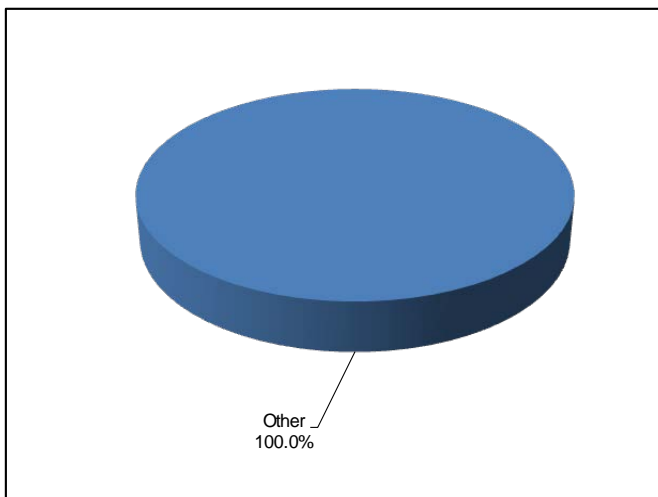
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

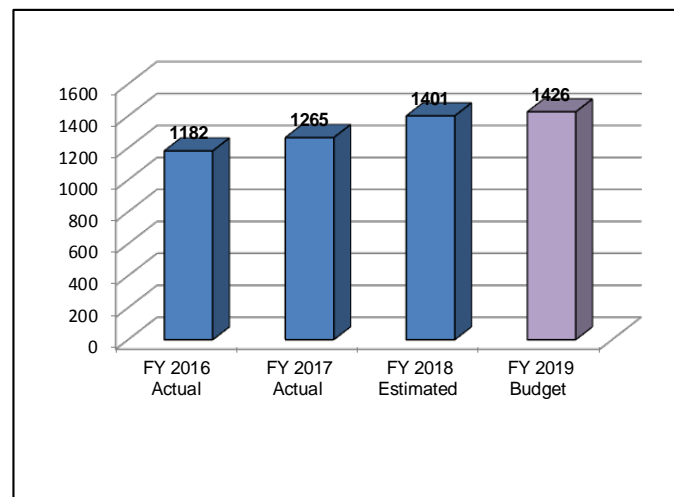
BUDGET EXPENDITURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Other	1,181,910	1,265,382	1,286,000	1,286,000	1,401,000	1,426,000	11%
	1,181,910	1,265,382	1,286,000	1,286,000	1,401,000	1,426,000	11%

FY 2019 Budget



Total Expenditures ('000)





Department	Pension
Program	Pension Benefits

Fund	Non-Unif
Account Number	10-74-86

	FY 2016 Actual	FY 2017 Actual	FY 2018 Original	FY 2018 Amended	FY 2018 Estimated	FY 2019 Budget	% over FY 2018
Other							
9300 Retirement Benefits	1,040,124	1,130,617	1,150,000	1,150,000	1,150,000	1,300,000	13%
9350 Disability Benefits	5,952	5,952	6,000	6,000	6,000	6,000	0%
9400 Survivor's Benefits	135,834	128,813	130,000	130,000	130,000	120,000	-8%
Sub-Total Other	1,181,910	1,265,382	1,286,000	1,286,000	1,286,000	1,426,000	11%
Total	1,181,910	1,265,382	1,286,000	1,286,000	1,286,000	1,426,000	11%



Capital Improvement Plan

Proposed Budget

Fiscal Year 2019

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining and paying for University City's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the city will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets, or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

- Fire and police stations;
- Libraries, court facilities and office buildings;
- Parks, trails, open space, pools, recreation centers and other related facilities;
- Roads, bridges, traffic signals and other traffic control devices including fiber optic infrastructure needed for the operation of intelligent transportation systems;
- Landscape beautification projects;
- Computer software and hardware systems other than personal computers and printers;
- Flood control drainage channels, storm drains and retention basins; and
- Major equipment purchases such as landfill compactors, street sweepers and sanitation trucks.

Municipalities, like University City, face a special set of complex problems. The cities need to maintain roads, repair public amenities such as parks, and expand public safety services to accommodate both residential and non-residential citizens. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, buildings and underground pipes for the water and sewer system. University City also has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings.

Paying for Capital Improvements

In many respects, the city's planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes.

If the purchase plan moves forward, a decision must be made about the down payment. A good planner might have started a replacement fund a few years ago in anticipation of the need. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable, a negative event, such as a flood or unanticipated medical expense, might delay the plan.

Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses. For a more detailed discussion about this issue see the "Impacts of the CIP on the Operating Budget."

Guidelines and Policies Used in Developing the CIP

City Council's strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

- Does a project support City Council's strategic goals?
- Does a project qualify as a capital project, i.e., cost more than \$25,000 and have an expected useful life of at least five years?
- Does a project satisfactorily address all federal, state and city legal and financial requirements?
- Does a project support the city's favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city's existing infrastructure?
- Does a project respond to and, if possible, anticipate future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints of reasonable taxes and fees?
- Does a project leverage funds provided by other units of government where appropriate?

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population loss, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

University City's Annual CIP Development Process

In conjunction with the annual budgeting process, the Finance Department coordinates the citywide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Council's commitment to the needs and desires of University City's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Council. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. City Council makes the final decision about whether and when to fund a project. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Council's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time or emergency services when needed. The City Council reviews the recommended CIP. Council also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.

Citizen Involvement in the CIP Process

The CIP is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's long-term direction for capital improvements and a better understanding of the city's ongoing needs for stable revenue sources to fund large or multi-year capital projects. Input into the annual CIP updating process is obtained from citizens who serve on many different city boards and commissions, as well from individual citizens through the public hearing and comment process. Through these public input venues, residents and businesses have alerted staff about infrastructure development and renovation needs, important quality-of-life enhancements, and environmental and historic preservation issues that should be addressed in the capital plan. Citizens have additional opportunities for input when participating in committees that consider voter authorization proposals.

Capital Improvement Plan Budget

The City annually updates the *Five-Year Capital Improvement Program (CIP)* plan, which is now based on FY 2019 through FY 2023 and includes \$25.5 million in projects. **The first year of the plan is the only year appropriated by City Council.** The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The final decision to fund a project is made by City Council. Projects include street, sidewalk and curb improvements including pavement preservation, and police and fire department vehicle replacements.

Fiscal Constraints and Debt

For the last several years, the City has not been able to use current revenues to fund all the capital projects needed. This constraint was a result of the combination of flatten revenues and the City still have to pay debts on Special Obligation (General Fund) and Certificates of Participation (Capital Improvement, Parks and Storm Water Sales Tax Funds and Public Parking Garage Fund). In early 2016, the City had tempted to issue general obligation bonds for street and parks, but the bonds didn't pass by the voters. City Council had approved the using of General Fund reserve not only for matching portion to federal and municipal park grants but also for building and renovation of the Police Facilities. Therefore, these projects affect the operating budget for the next few years or possibly for the life of the facility.

Impact of the CIP on the Operating Budget

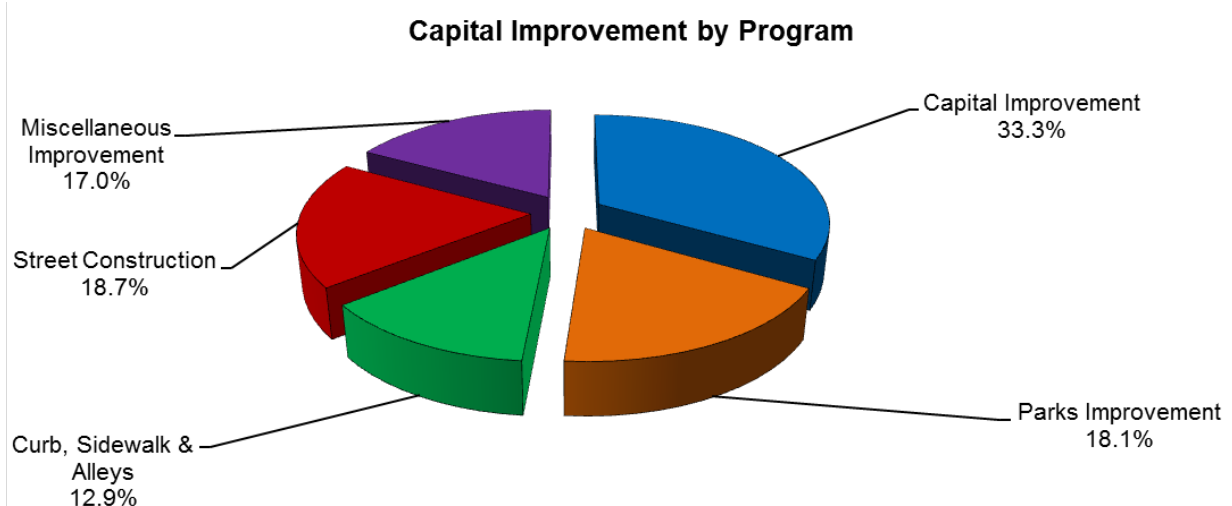
University City's operating budget is directly affected by the CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair and maintenance upon completion or acquisition that must be incorporated into the operating budget. Older facilities usually involve higher maintenance and repair costs as well. Grant matching funds also come directly from the operating budget. The cost of future operations and maintenance for new CIP projects are estimated by each department based on a detailed set of cost guidelines that is provided to all departments each year. These guidelines are updated annually in conjunction with the various departments that are experts on different types of operating costs. For fiscal year 2019 to 2023 CIP reflects the following estimated operating cost for capital projects:

Note: Golf Course is reclassified as Enterprise Fund, and provides capital improvement items from its own fund. Public Safety Sales Tax Fund is the new funding source for capital improvement items.

CAPITAL IMPROVEMENT

	PROGRAM	CAPITAL IMPROVEMENT SALES TAX	GOLF COURSE	GRANT	PARK SALES TAX	PUBLIC SAFETY SALES TAX	SOLID WASTE	TOTAL
	Capital Improvement							
1	City Facilities Improvement	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
2	City-wide Space Needs Study	30,000	-	-	-	-	-	30,000
3	Police Station Construction	-	-	-	-	1,300,000	-	1,300,000
	Curbs, Sidewalk & Alleys							
4	Ackert Walkway	-	-	245,700	66,300	-	-	312,000
5	Sidewalk and Curb Maintenance	400,000	-	75,000	-	-	-	475,000
	Street Construction							
6	ADA Curb Ramp Design	50,000	-	-	-	-	-	50,000
7	Morgan-Wilshire	250,000	-	-	-	-	-	250,000
8	Street Resurfacing	700,000	-	-	-	-	-	700,000
9	Westgate Avenue Improvement	28,000	-	112,000	-	-	-	140,000
	Parks Improvemnet							
10	Fogerty Park	-	-	525,000	31,500	-	-	556,500
11	Heman Park Pool Renovation	-	-	-	315,000	-	-	315,000
12	Softball Field	-	-	-	30,000	-	-	30,000
13	Storm Water Master Plan	-	-	-	200,000	-	-	200,000
	Miscellaneous Improvement							
14	Fire Pumper	-	-	-	-	250,000	-	250,000
15	Golf Course Spray Unit	-	40,000	-	-	-	-	40,000
16	Solid Waste Grant	-	-	-	-	-	120,000	120,000
17	In-car Vehicle Camera	-	-	-	-	71,300	-	71,300
18	License Plate Reader	-	-	-	-	15,000	-	15,000
19	Parking Meter Replacement	110,000	-	-	-	-	-	110,000
20	Solid Waste Rate Study	-	-	-	-	-	35,000	35,000
21	Street Lighting Enhancement	150,000	-	-	-	-	-	150,000
22	Tree Replacement	-	-	-	110,000	-	-	110,000
23	U City in Bloom Irrigation	-	-	-	105,000	-	-	105,000
24	Unmanned Vehicle	-	-	-	-	30,000	-	30,000
		\$ 1,718,000	\$ 40,000	\$ 957,700	\$ 857,800	\$ 1,666,300	\$ 155,000	\$ 6,094,800

Of the total \$6,094,800 impact on the operating budget, \$1,718,000 comes from the Capital Improvement Sales Tax, \$40,000 from Golf Course Fund, \$957,700 from Grant, \$857,800 from Park and Storm Water Sales Tax, \$1,666,300 from Public Safety Sales Tax and \$155,000 from Solid Waste Fund.





**Summary of
Capital Improvement Program**

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
ALL CIP PROJECTS						
ADA Curb Ramp Design and Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Ackert Walkway Improvement	312,000	-	-	-	-	312,000
Canton Avenue Resurfacing and Upgrades	-	100,000	-	800,000	-	900,000
City Facilities Improvement	700,000	700,000	700,000	700,000	700,000	3,500,000
City Wide Energy Efficiency Master Plan	-	30,000	-	-	-	30,000
City Wide Space Needs Study	30,000	-	-	-	-	30,000
Curb and Sidewalk Replacement Program	475,000	475,000	475,000	475,000	475,000	2,375,000
Fire Pumper Truck	250,000	250,000	-	-	-	500,000
Golf Course Lighting Installation	-	130,000	-	-	-	130,000
Golf Course Spray Unit	40,000	-	-	-	-	40,000
Heman Park Pool Renovation	315,000	-	-	-	-	315,000
In-car Vehicle Camera	71,300	34,600	34,600	34,600	34,600	209,700
License Plate Reader	15,000					
Morgan-Wilshire Road and Drainage Improvement	250,000	-	-	-	-	250,000
Park Improvements	556,500	525,000	525,000	525,000	525,000	2,656,500
Parking Meter Replacement	110,000	100,000	100,000	-	-	310,000
Police Station Construction	1,300,000	4,700,000	-	-	-	6,000,000
Softball Field No. 6	30,000	-	-	-	-	30,000
Solid Waste Grant Projects	120,000	120,000	120,000	120,000	120,000	600,000
Solid Waste Rate Study	35,000	-	-	-	-	35,000
Storm Water Master Plan and Projects	200,000	200,000	200,000	200,000	200,000	1,000,000
Street Lighting Enhancement	150,000	150,000	150,000	150,000	150,000	750,000
Street Maintenance Program	700,000	700,000	700,000	700,000	700,000	3,500,000
Tree Replacement Program	110,000	120,000	130,000	140,000	-	500,000
U City in Bloom Irrigation System	105,000	-	-	-	-	105,000
Unmanned Vehicle	30,000	-	-	-	-	30,000
Westgate Avenue Improvement	140,000	11,300	1,014,100	-	-	1,165,400
GRAND TOTAL OF CIP PROGRAM	\$ 6,094,800	\$ 8,395,900	\$ 4,198,700	\$ 3,894,600	\$ 2,954,600	\$ 25,523,600



**Summary of
Capital Improvement Program By Fund**

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
CAPITAL IMPROVEMENT SALES TAX FUND						
ADA Curb Ramp Design	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Canton Avenue Resurfacing and Upgrades	-	20,000	-	160,000	-	180,000
City Facilities Improvements	700,000	700,000	700,000	700,000	700,000	3,500,000
City-wide Energy Efficiency Master Plan	-	30,000	-	-	-	30,000
City-wide Space Needs Study	30,000	-	-	-	-	30,000
Morgan-Wilshire	250,000	-	-	-	-	250,000
Parking Meter Replacement Program	110,000	100,000	100,000	-	-	310,000
Sidewalk and Curb Maintenance	400,000	400,000	400,000	400,000	400,000	2,000,000
Street Lighting Enhancement	150,000	150,000	150,000	150,000	150,000	750,000
Street Resurfacing	700,000	700,000	700,000	700,000	700,000	3,500,000
Westgate Avenue Improvement - STP	28,000	2,300	202,800	-	-	233,100
Total Capital Imp. Sales Tax Fund	2,418,000	2,152,300	2,302,800	2,160,000	2,000,000	11,033,100
GOLF COURSE FUND						
Golf Course Lighting Installation	-	130,000	-	-	-	130,000
Golf Course Spray Unit	40,000	-	-	-	-	40,000
Total Golf Course Fund	40,000	130,000	-	-	-	170,000
GRANT FUND						
Ackert Walkway (TAP)	245,700	-	-	-	-	245,700
Canton Avenue Resurfacing and Upgrade	-	80,000	-	640,000	-	720,000
Fogerty Park Trail Phase II Improvement (MPGC)	525,000	-	-	-	-	525,000
Park Improvements	-	525,000	525,000	525,000	525,000	2,100,000
Sidewalk and Curb Maintenance (CDBG)	75,000	75,000	75,000	75,000	75,000	375,000
Westgate Avenue Improvement - STP	112,000	9,000	811,300	-	-	932,300
Total Grant Fund	957,700	689,000	1,411,300	1,240,000	600,000	4,898,000
PARK AND STORM WATER SALES TAX FUND						
Ackert Walkway	66,300	-	-	-	-	66,300
Fogerty Park Trail Phase II Improvement	31,500	-	-	-	-	31,500
Heman Park Pool Renovation	315,000	-	-	-	-	315,000
Softball Field No. 6	30,000	-	-	-	-	30,000
Storm Water Master Plan	200,000	200,000	200,000	200,000	200,000	1,000,000
Tree Replacement/Emerald Ash Borer	110,000	120,000	130,000	140,000	-	500,000
U City in Bloom Irrigation System	105,000	-	-	-	-	105,000
Total Park and Storm Water Sales Tx Fund	857,800	320,000	330,000	340,000	200,000	2,047,800
PUBLIC SAFETY SALES TAX FUND						
In-car Vehicle Camera	71,300	34,600	34,600	34,600	34,600	209,700
License Plate Reader	15,000	-	-	-	-	15,000
Police Station Construction	1,300,000	4,700,000	-	-	-	6,000,000
Purchase of Fire Pumper Truck	250,000	250,000	-	-	-	500,000
Purchase of Unmanned Vehicle	30,000	-	-	-	-	30,000
Total Public Safety Sales Tax Fund	1,666,300	4,984,600	34,600	34,600	34,600	6,754,700
SOLID WASTE FUND						
Solid Waste Grant	20,000	20,000	20,000	20,000	20,000	100,000
Solid Waste Grant	100,000	100,000	100,000	100,000	100,000	500,000
Solid Waste Rate Study	35,000	-	-	-	-	35,000
Total Solid Waste Fund	155,000	120,000	120,000	120,000	120,000	635,000
GRAND TOTAL OF CIP PROGRAM	\$ 6,094,800	\$ 8,395,900	\$ 4,198,700	\$ 3,894,600	\$ 2,954,600	\$ 25,538,600



**Summary of
Capital Improvement Program by Department**

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
FIRE DEPARTMENT						
Purchase of Fire Pumper Truck	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 500,000
Purchase of Unmanned Vehicle	30,000	-	-	-	-	30,000
Total Fire Department	280,000	250,000	-	-	-	530,000
PARKS AND RECREATION						
Golf Course Lighting Installation	-	130,000	-	-	-	130,000
Heman Park Pool Renovation	315,000	-	-	-	-	315,000
Tree Replacement Program	110,000	120,000	130,000	140,000	-	500,000
Total Parks and Recreation Department	425,000	250,000	130,000	140,000	-	945,000
POLICE DEPARTMENT						
In-car Vehicle Camera	71,300	34,600	34,600	34,600	34,600	209,700
License Plate Reader	15,000	-	-	-	-	15,000
Police Station Construction	1,300,000	4,700,000	-	-	-	6,000,000
Total Police Department	1,386,300	4,734,600	34,600	34,600	34,600	6,224,700
PUBLIC WORK DEPARTMENT						
ADA Curb Ramp Design and Construction	50,000	50,000	50,000	50,000	50,000	250,000
Ackert Walkway Improvement	312,000	-	-	-	-	312,000
Canton Avenue Resurfacing and Upgrades	-	100,000	-	800,000	-	900,000
City Facilities Improvements	700,000	700,000	700,000	700,000	700,000	3,500,000
City Wide Energy Efficiency Master Plan	-	30,000	-	-	-	30,000
City Wide Space Needs Study	30,000	-	-	-	-	30,000
Curb and Sidewalk Replacement Program	475,000	475,000	475,000	475,000	475,000	2,375,000
Golf Course Spray Unit	40,000	-	-	-	-	40,000
Morgan-Wilshire Road and Drainage Improvement	250,000	-	-	-	-	250,000
Park Improvements	556,500	525,000	525,000	525,000	525,000	2,656,500
Parking Meter Replacement	110,000	100,000	100,000	-	-	310,000
Softball Field No. 6	30,000	-	-	-	-	30,000
Solid Waste Grant Projects	120,000	120,000	120,000	120,000	120,000	600,000
Solid Waste Rate Study	35,000	-	-	-	-	35,000
Storm Water Master Plan and Projects	200,000	200,000	200,000	200,000	200,000	1,000,000
Street Lighting Enhancement	150,000	150,000	150,000	150,000	150,000	750,000
Street Maintenance Program	700,000	700,000	700,000	700,000	700,000	3,500,000
U City in Bloom Irrigation System	105,000	-	-	-	-	105,000
Westgate Avenue Improvement	140,000	11,300	1,014,100	-	-	1,165,400
Total Public Work Department	4,003,500	3,161,300	4,034,100	3,720,000	2,920,000	17,838,900
GRAND TOTAL OF CIP PROGRAM	\$ 6,094,800	\$ 8,395,900	\$ 4,198,700	\$ 3,894,600	\$ 2,954,600	\$ 25,538,600



Project: ADA Curb Ramp Designs

Department: Public Works and Parks

Budget: \$250,000

Project Description:

The City is federally mandated to bring its public sidewalk network to the American with Disabilities Act (ADA) compliance. This project includes the design and consulting services for the city's sidewalk network that is not ADA compliant.

Current Condition:

The majority of the City's sidewalk inventory does not meet one or more of the ADA-compliance criteria and needs to be improved. Additionally the City is undergoing an ADA Transition Plan which will assist the City in identifying areas of concentration along with the progress towards compliance.

Project Goals:

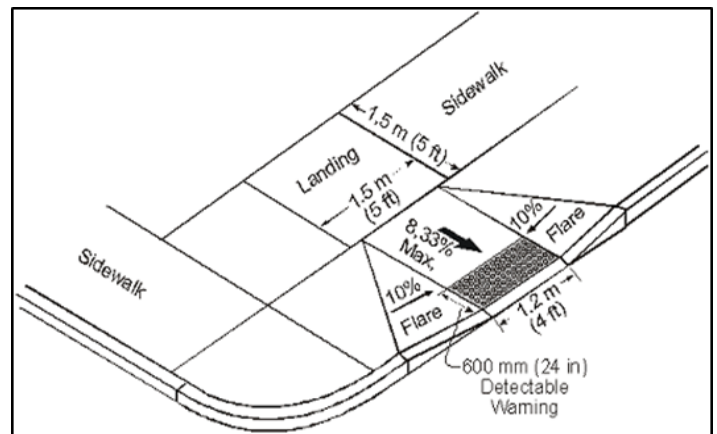
- Provide ADA Curb Ramp Designs to be built by the City's contractor.

Financial Implications:

These services will assist the City in the ADA Transition Plan compliance that is a federal requirement.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	
City Funding:							
Capital Imp. Sales Tax	20,000	50,000	50,000	50,000	50,000	50,000	250,000





Project: Ackert Walkway Improvements

Department: Public Works and Parks

Budget: \$312,000

Project Description:

The improvements proposed in this project include upgrading the inefficient and inadequate lighting along the path and providing ADA accessibility to and from the Leland Avenue and Westgate Avenue adjacent to Ackert Park. Detailed signage is also proposed, including way finding, directional, and bike route signs.

Current Condition:

Most of Ackert Walkway itself is ADA compliant and in good condition with the exception of a few lifted concrete slabs. However, the connections from Leland and Westgate as well as the intersection with Vernon are not ADA compliant. The lighting is dilapidated and needs to be upgraded. In addition, it was installed with minimal concrete bases and the wiring is direct burial, so light poles are slanted and in poor working condition.

Project Goals:

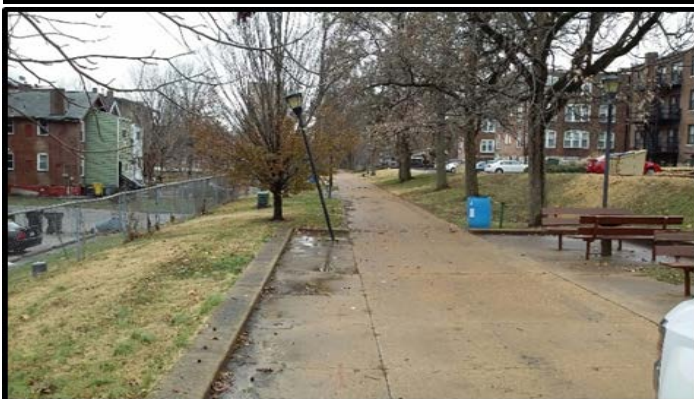
- ADA access to and from Ackert Walkway will be added. This proposed signage, pavement markings, and increased light distribution create a safer environment to the bicycle users and pedestrians.

Financial Implications:

The grant amount is \$245,700, approximately 80% of the project cost, and the City participation is approximately 20% of the project cost, equivalent to \$66,300.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant (TAP)	20,000	66,300	-	-	-	-	66,300
City Funding: Park & Storm Sales Tax	11,300	245,700	-	-	-	-	245,700
Total	31,300	312,000	-	-	-	-	312,000





Project: City-wide Energy Efficiency Master Plan

Department: Public Works

Budget: \$30,000

Project Description:

Energy conservation is undertaken for a variety of reasons which includes utility cost containment and reduction of the carbon footprint. Incumbent upon all of us is the preservation of resources to perpetuate a quality life style. A holistic approach to conservation will be articulated in this plan which outlines action items for an energy conservation program. This energy conservation plan is offered to discuss steps taken, work practices in place, new strategies, and energy conservation policies. The energy efficiency master plan will be in coordination with the Energy Efficiency Ordinance.

Project Goals:

- While energy efficiency is required for a sustainable future, it is also necessary for substantial cost savings. Energy costs will only rise so the cost savings will be exponential.

Financial Implications:

While the cost of the development of the master plan will not be directly recovered, the implementation of the energy savings measures will benefit the City economically. The energy efficiency ordinance requires the City implement efficiency measures that result in a payback of 15 years or less. Generally, many efficiency projects have a much lower return on investment.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Capital Imp. Sales Tax	-	-	30,000	-	-	-	30,000
Total	-	-	30,000	-	-	-	30,000

Sustainability Expertise



Renewable Energy

NRG took consumer goods company Unilever beyond RECs by providing off-site renewable generation solutions to help meet Unilever's goal of 100% clean energy at U.S. sites by 2020. The innovative and cost-effective solutions developed through the partnership make Unilever's business more resilient, sustainable, and cost-effective.



Project: Curb-Sidewalk Maintenance

Department: Public Works

Budget: \$2,375,000

Project Description:

Each year, the City performs concrete sidewalk, curb, and alley repairs. The amount of maintenance that can actually be performed is based on funding levels.

Current Condition:

Every two (2) years, all City curbs and sidewalks are inspected and rated. They are rated on a scale of one (poor) to 10 (excellent). Concrete repairs are performed on the most poorly rated curbs and sidewalks. For any block the City performs maintenance, the curbs and sidewalks are constructed to current ADA standards including the curb ramps at intersections.

Project Goals:

- Provide a safe and economical walking surface. Improve the drainage of the streets. Curb maintenance helps to eliminate standing water.
- Replace all the curbs and sidewalks per current ADA standards before street paving.

Financial Implications:

New sidewalks will not need maintenance for many years and will reduce emergency repairs for trip hazards and eliminate standing water which causes rapid deterioration of the street pavement.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant (CDBG)	-	75,000	75,000	75,000	75,000	75,000	375,000
City Funding:							
Capital Imp. Sales Tax	300,000	400,000	400,000	400,000	400,000	400,000	2,000,000
Total	300,000	475,000	475,000	475,000	475,000	475,000	2,375,000





Project: Driving Range Lighting Installation

Department: Parks and Recreation

Budget: \$130,000

Project Description:

Install new low profile LED type lights at the Ruth Park golf course driving range. Existing power source and electrical panel will be utilized to energize the new light fixtures. The addition of the lights will allow the range to operate longer hours during the golf season.

Project Goals:

- Increased golf experience opportunities for patrons. Longer hours of operation at the range will increase overall revenues for the course.

Project Funding Services & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Park&Storm Water Sales Tx	-	-	130,000	-	-	-	130,000
Total	-	-	130,000	-	-	-	130,000





Project: Fire Pumper Truck

Department: Fire Department

Budget: \$500,000

Project Description:

The purchase of the new fire truck is an update of equipment, normally seen on five, ten and fifteen year replacement rotation. The pumper truck apparatus will be placed into front line service and the current 2014 truck will be placed into reserve status. The current reserve pumper is a 1999 model, well past its replacement rotation of ten (10) years. This new unit would be a 1500 GPM capable Rescue Pumper with a 500 gallon water tank.

Current Conditions:

The City current fire apparatus fleet consists of a 1999 reserve Rescue Pumper, a 2014 front line Rescue Pumper, and a 2014 Rescue Ladder Quint. The intent is to re-institute the five, ten and fifteen year replacement program which would distribute the financial impact to the City over more even dollar amount and time frame, enabling for a more acceptable fiscal management program. The 2012 Rescue Pumper should then be placed.

Project Goals:

- Replace outdated reserve pumper with current first line pumper.
- Both fire stations will have the same capabilities of an aerial device arriving first on scene to emergency calls which facilitates the ability to properly affect the department's current tactical and strategic firefighting plans.

Financial Implication:

The purchase of this unit will place the City and department on a defined expenditure on future fire unit purchases. By selling the 2004 E-One ladder truck currently out of service at the Central Garage, that amount would help to offset the cost of this unit.

Project Funding Services & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Public Safety Sales Tx	-	250,000	250,000	-	-	-	500,000
Total	-	250,000	250,000	-	-	-	500,000





Project: Fogerty Park Trail Phase II Improvements

Department: Public Works and Parks

Budget: \$556,500

Project Description:

This project is the Phase II of the Fogerty Park Master Plan. The project will entail the removal and replacement of the parking lot, Storm Water BMPs (best management practice), replacement of the remainder of the perimeter trail, lighting, and a Loughlin Avenue Park entrance.

Current Conditions:

Currently, the parking lot and perimeter trail are in need of rehabilitation. There is a set of concrete stairs on the Loughlin Avenue side of the park but the entrance is not accessible to all people. Lighting throughout the park is inadequate.

Project Goals:

- Increase access for residents and improve the amenities currently in the park.

Financial Implications:

This project will provide new life to the perimeter trail that is there and construct a new entrance. Both of which should have 10-15 years of life before needed maintenance.

Project Funding Services & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Municipal Park Grant Com.	-	525,000	-	-	-	-	525,000
City Funding:							
Park&Storm Water Sales Tx	-	31,500	-	-	-	-	31,500
Total	-	556,500	-	-	-	-	556,500





Project: Dedicated Boom Sprayer Replacement

Department: Golf Course

Budget: \$40,000

Project Description:

This self-contained spray unit is capable of spraying precise applications of chemicals and fertilizers. It is equipped with a computerized control panel which assures accurate application rates. The unit is also light weight making it beneficial for spraying greens and tees.

Current Conditions:

The current spray is a 2009 model and is scheduled for a replacement in 2019.

Project Goals:

- Increase productivity, improve safety, avoid costly repairs and keep equipment from becoming obsolete.

Financial Implications:

This project will ensure the poolhouse meets modern codes and standards. The building is not well configured and in poor condition. Work is needed to prevent further degradation and to remain open for use.

Project Funding Services & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Golf Course Fund	-	40,000	-	-	-	-	40,000
Total	-	40,000	-	-	-	-	40,000





Project: Heman Park Pool House Renovation

Department: Parks and Recreation

Budget: \$315,000

Project Description:

This project includes the renovation of the Heman Park Poolhouse and repair of systems for the historic building. Professional design work is proposed for FY 2018, with actual construction activity proposed in FY 2019.

Current Conditions:

The historic poolhouse does not meet modern standards for a facility of its type and is exhibiting signs of deterioration. The interior should be reconfigured to comply with ADA (American Disability Acts) standard and modern conveniences; windows replaced; mechanical systems replaced; pool equipment replaced; and installation of a fire suppression system.

Project Goals:

- Renovate the building for modern standards and codes; repair and upgrade systems.
- Prevent further deterioration.

Financial Implications:

This project will ensure the pool house meets modern codes and standards. The building is not well configured and in poor condition. Work is needed to prevent further degradation and to remain open for use.

Project Funding Services & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Park&Storm Water	60,000	315,000	-	-	-	-	315,000
Total	60,000	315,000	-	-	-	-	315,000





Project: In-Car Vehicle Cameras

Department: Police Department

Budget: \$209,700

Project Description:

Agency executives reported that the cameras are welcomed and unbiased tools to ensure the accountability and the integrity of the officers in the field. Years of community perception research have established that officers' attitude, demeanor, responsiveness, and attentiveness toward a citizen determine the citizen's satisfaction with the police service. In fact, the citizen's confidence in the police depends on their perceptions of a police officer's motives more than on whether the outcome of a contact with an officer was favorable to the citizen.

Project Goals:

- The institutionalization of in-car cameras along with a regular supervisory review process ensures professional accountability in citizen contacts.
- To improve citizens' confidence in the police profession enhance the ability to capture and convict violators.
- To record inappropriate police behavior, and provide valuable data in our efforts to ensure homeland security.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Public Safety Sales Tax	-	71,300	34,600	34,600	34,600	34,600	209,700
Total	-	71,300	34,600	34,600	34,600	34,600	209,700



Signal Vehicle



Axon Body 2



Axon Flex 2



Project: Parking Meter Conversion to Pay Station Method

Department: Public Works

Budget: \$310,000

Description:

This project includes the installation of state of the art pay station units around the city where currently have out dated parking meters. This project also includes the implementation of “pay station” units in areas that are the revenue generator.

Current Conditions:

Within the City we have out dated parking meters that are serving the patrons that visit different attractions around the city. Sometimes the meters are malfunction, jammed, and in some instances completely missing.

Goals:

Improve paid parking for the Delmar parking structure, assistance for Loop Trolley passes; update the City’s public parking garage. Each pay station accommodates approximately ten (10) spaces.

Financial Implications:

Increase revenues, optional pay from cell phone, increase quality and quantity of citations.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Cap Imp. Sales Tax	-	110,000	100,000	100,000	-	-	310,000
Total	-	110,000	100,000	100,000	-	-	310,000





Project: Solid Waste Rate Study

Department: Public Works

Budget: \$35,000

Project Description:

The City has not performed a Solid Waste rate study in many years. With the rising costs of providing solid waste collection services, it is more important than ever to track rate information and benchmarks closely. This is also important to help develop a long-term financial model that can shape the decision-making process and financial considerations. The study shall be based on a comprehensive review of the current and future financial operations of the City's Solid Waste and Recycling management. This would include a review of operations budgets, vehicle and equipment replacement and capital improvements plans, customer classifications and contractual relationships for landfill and recycling services.

Current Conditions:

City provides refuse collection services to approximately 12,000 residential and 300 commercial units. Staff delivers and removes rental dumpsters, bulk items; runs transfer station for private haulers, and operate the recycling drop-off center.

Project Goals:

- The intent is to determine if the current residential and commercial rate structure are consistent with the revenues and expenditures of the operations.

Financial Implications:

This study is anticipated to spend approximately \$35,000. The results will help the City adjust its rates if necessary and implement unrealized revenue sources for future financial sustainability for the operation.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Solid Waste Fund	-	35,000	-	-	-	-	35,000
Total	-	35,000	-	-	-	-	35,000





Project: Softball Field # 6 in Heman Park Improvements

Department: Parks and Recreation

Budget: \$30,000

Project Description:

This project will improve playing conditions and reduce rainout situations at softball field # 6 in Heman Park. The field will receive several loads of infield mix which assures the proper balance of sand, silt and clay. The material will be tilled into a depth of 3" and laser leveled for proper drainage. Installation of player's bench shade shelter included with renovations.

Current Conditions:

The field does not drain well and is unplayable after most rain events. The infield mix has a heavy clay content which can become unsafe at times for the players. The player's benches are not covered.

Project Goals:

- Limit rainouts of games, enable the infield to play down and firm to enhance safety for the players. Provide the same quality field conditions for both UCHS men's baseball at Jack Buck Field and women's softball team at # 6.
- Reduce the occurrence of service calls for repair and the associated downtime.

Financial Implications:

The cost of maintenance will be reduced due to limited need for field dry products and additional manpower.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Park&Storm Water Sales Tx	-	30,000	-	-	-	-	30,000
Total	-	30,000	-	-	-	-	30,000





Project: Street Resurfacing

Department: Public Works

Budget: \$3,500,000

Project Description:

More than 95% of the City's streets are constructed of asphalt. Each year, the City performs street resurfacing to improve the condition of the pavement.

Current Conditions:

Every two (2) years, Public Works and Parks staff inspects and rates all City pavements on a scale of one (poor) to ten (excellent). Streets rated five or below require significant repair. Streets rated a seven or above are in good condition, but required maintenance and repairs for further preservation.

Project Goals:

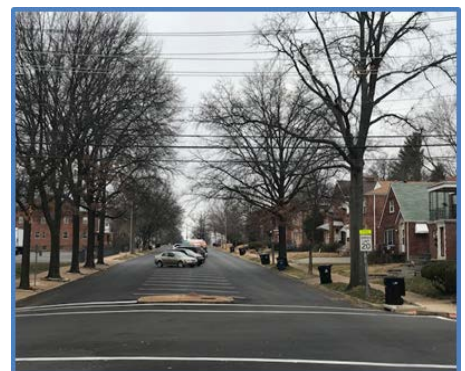
- Provide a comfortable, safe and economical road surface.
- Perform repairs to streets with significant deterioration to prevent them from failing, at which point the cost of replacement is higher.

Financial Implications:

When a paved road reaches about 75% of its service life, deterioration accelerates. If routine maintenance is not performed, restoration costs are approximately four or five times higher. With a program of planned pavement maintenance, major savings in rehabilitation costs may be achieved.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Capital Imp. Sales Tx	700,000	700,000	700,000	700,000	700,000	700,000	3,500,000
Total	700,000	700,000	700,000	700,000	700,000	700,000	3,500,000





Project: Tree Replacement due to Emerald Ash Borer

Department: Parks and Recreation

Budget: \$500,000

Project Description:

The project will provide a beginning to the systematic removal of Ash trees subject to the Emerald Ash Borer, and offer the residents a replacement street tree.

Current Conditions:

Emerald Ash Borer has been discovered in St. Louis County and should impact the University City area within five to seven years. Mortality from this insect will be 100%

Project Goals:

- Removal and replacement of Ash Trees in a timely manner. Replace trees over a five year period.
- Limit the devastation of losing all ash trees in a 12 to 18 month period. Plant new trees as trees are removed.

Financial Implications:

Complete removal and replacement of the Ash trees will take four years at the estimated total cost of \$500,000.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Park&Storm Water Sales Tx	-	110,000	120,000	130,000	140,000	-	500,000
Total	-	110,000	120,000	130,000	140,000	-	500,000





Project: U City in Bloom Irrigation System

Department: Parks and Recreation

Budget: \$105,000

Project Description:

The non-profit group, U City in bloom maintains a lot of gardens within City owned right-of-way. To help with the watering of the plants within the gardens.

Current Conditions:

The current gardens are maintained by U City in Bloom and are watered using a water truck. This requires two individuals (one to drive and one to water). This truck must drive throughout the City to stop at all beds without irrigation during the dry months of the year.

Project Goals:

- Improve ease of watering the gardens
- Improve the quality of the gardens.

Financial Implications:

There will be additional charges for the water usage, but this should be offset by the reduced costs from U City in Bloom, who are currently providing water for these areas.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding:							
Park&Storm Water Sales Tx	-	105,000	-	-	-	-	105,000
Total	-	105,000	-	-	-	-	105,000



Heman Park Fountain



City Hall South Garden



Bird Garden East of Cent. Com.



Project: Unmanned Vehicle

Department: Fire

Budget: \$30,000

Project Description:

With the implementation of the drone project, multiple aspects of University City will benefit from the capabilities of drone use. In particular, the fire department will utilize this technology in firefighting tactics and strategy, pre-fire planning, disaster reconnaissance, and large area search and rescue. The police department would increase the ability of suspect recovery, police over watch in unsecured situations, and surveillance of the City events. Community Development could utilize a drone for code enforcement and site planning. General use for the City would be public relation events and productions of videos.

Current Conditions:

Currently, there is one drone owned by the City. This purchase will be the second one.

Project Goals:

- To provide for the overall safety of the employees and citizens of the community by enhancing the ability to quickly and efficiently provide an overall scope of a situation or project in progress that normally would not be able to be viewed from an elevated angle and/or unnecessarily endangering the community.

Financial Implications:

The purchase of these drones is being spread within a two year periods. In FY 2018, the first drone was purchased, and in FY 2019 the second drone will be purchased.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	-	-	-	-	-	-
City Funding: Public Safety Sales Tx	-	30,000	-	-	-	-	30,000
Total	-	30,000	-	-	-	-	30,000





Project: Westgate Avenue Improvement

Department: Public Works

Budget: \$1,165,500

Project Description:

The proposed improvements include milling and resurfacing of existing asphalt pavement. Installation of permeable paving system for parking areas. Installation of new stop sign and stop bar at the intersection of Clemens Avenue and Westgate Avenue. Removal and replacement of damaged sidewalks including curb ramps, marked crosswalks and midblock crossings. Bicycle shared-lane pavement markings and share the road signage.

Current Conditions:

Westgate Avenue is a City owned and maintained street connecting Delmar and Olive Boulevard. The current pavement conditions are deteriorated, and sidewalks need to be made ADA accessible. There is lack of bicycle facilities and Westgate Avenue. Provide a comfortable, safe and economical road and sidewalk surface for motorist, bicycles and pedestrians, and individuals with disabilities. Improve safety along Westgate Avenue for vehicular and pedestrian traffic movements.

Project Goals:

Financial Implications:

Reduce the need for additional capital improvement dollars expenditure for pavement deterioration. New sidewalks will not need maintenance for many years and will reduce emergency repairs for trip hazards and eliminate standing water that causes rapid deterioration of the street pavement. Pavement markings will be included in a pavement marking contract for city wide pavement markings.

Project Funding Sources & Schedule:

Sources	Prior Years	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Federal Grant	-	112,000	9,000	811,300	-	-	932,300
City Funding:							
Capital Imp. Sales Tx	-	28,000	2,300	202,900	-	-	233,200
Total	-	140,000	11,300	1,014,200	-	-	1,165,500





Capital Improvements Plan FY 2019- 2023

Impact of Capital Investments on Operating Budget

The table below shows the estimated ongoing operating impact associated with the projects included in the adopted Capital Improvement Program. Annual operating and maintenance costs are incorporated into the General Fund, Capital Improvement, Park and Storm Water Sales Tax Funds, Public Safety Sales Tax, Golf Course, Solid Waste and Grant Funds.

Project Name	Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
ADA Curb Ramp	Personnel	1,000	1,000	1,000	1,000	1,000
Ackert Walkway Imp.	Personnel	2,000	-	-	-	-
Canton Ave. Resurface	Personnel	-	500	-	2,000	-
City Facilities Improve.	Personnel	5,000	5,000	5,000	5,000	5,000
	Commodities	2,000	2,000	2,000	2,000	2,000
City Wide Energy Effi.	Contractual Services	-	-	(3,000)	(5,000)	(5,000)
City Wide Space Needs	Commodities	1,000	1,000	1,000	-	-
	Recreational Revenue	5,000	5,000	5,000	5,000	5,000
Curb & Sidewalk Repl.		5,000	5,000	5,000	5,000	5,000
Fire Pumper Truck	Commodities	1,500	1,200	1,000	1,000	1,000
Golf Course Lighting	Contractual Services	2,000	2,000	2,000	2,000	2,000
Golf Course Spray Unit	Personnel	1,000	1,000	1,000	1,000	1,000
Heman Park Pool Reno.	Commodities	1,000	1,000	500	500	500
In-car Vehicle Camera	Contractual Services	1,000	1,000	1,000	1,000	1,000
License Plate Reader	Contractual Services	1,500	-	-	-	-
Morgan Wilshire & Drain.	Personnel	1,200	-	-	-	-
Parking Meter Rep.	Personnel	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)



Capital Improvements Plan FY 2019- 2023

Impact of Capital Investments on Operating Budget (Continued)

Project Name	Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Police Station Const.	Commodities	3,000	3,000	2,000	2,000	2,000
	Contractual Services	2,500	2,400	2,000	-	-
Solid Waste Rate Study	Personnel	3,000	-	-	-	-
Street Lighting	Commodities	(10,000)	(15,000)	(20,000)	(25,000)	(30,000)
Street Maintenance	Personnel	4,000	2,000	1,000	1,000	1,000
Tree Replacement	Contractual Services	5,000	5,000	5,000	5,000	5,000
U City in Bloom Irrigation	Commodities	2,000	2,000	2,000	2,000	2,000
Unmanned Vehicle	Contractual Services	5,000	1,000	1,000	-	-
Westgate Avenue Imp.	Commodities	1,000	1,000	500	500	500
Net Operating Budget - Expenditures		\$ 39,700	\$ 21,100	\$ 9,000	\$ -	\$ (7,000)

History of University City, Missouri

The Early Years

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

A City Realized

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, and banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the City, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the City has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to Legacy of the Lions wrote the following:

How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years (amounts expressed in thousands)**

Fiscal Year Ended June 30	Real Property¹	Personal Property	Railroad and Utilities²	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Estimated Actual Taxable Value
2008	560,796	65,229	8,078	634,103	(see table below)	3,054,891	20.76%
2009	534,918	60,788	8,324	604,030	(see table below)	3,059,619	19.74%
2010	537,172	52,639	8,474	598,285	(see table below)	2,911,594	20.55%
2011	537,029	53,033	8,474	598,536	(see table below)	2,885,607	20.74%
2012	532,495	53,577	9,129	595,201	(see table below)	2,886,720	20.62%
2013	530,263	57,676	8,993	596,932	(see table below)	2,887,085	20.68%
2014	497,822	57,629	9,332	564,783	(see table below)	2,718,366	20.78%
2015	500,437	59,837	9,608	569,882	(see table below)	2,734,643	20.84%
2016	519,947	60,764	10,616	591,327	(see table below)	3,087,680	19.15%
2017	523,841	62,139	9,770	595,750	(see table below)	3,189,787	18.68%

Total Direct Tax Rate

Fiscal Year Ended June 30	Residential	Commercial	Personal Property	Agricultural
2008	0.927	1.033	1.236	0.000
2009	0.922	1.069	1.229	0.000
2010	0.987	1.114	1.211	0.000
2011	0.761	0.866	0.923	0.000
2012	0.753	0.892	0.909	0.000
2013	0.753	0.776	0.909	0.000
2014	0.753	0.776	0.909	0.000
2015	0.753	0.731	0.879	0.000
2016	0.734	0.694	0.875	0.000
2017	0.690	0.647	0.875	0.000

¹ Assessments are based on January 1st valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

² Railroad and Utilities are State Assessed. Locally assessed are included in Commercial Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

Sources:

St. Louis County Department of Revenue

www.revenue.stlouisco.com/pdfs

www.revenue.stlouisco.com/collection/yourtaxrates.aspx

Demographic and Economic Statistics - Last Ten Years

Fiscal Year	Population ¹	Personal Income ¹	Per Capita Personal Income ¹	Median Age ¹	Education Level % High School Graduate Age 25+ ¹	Education Level % Bachelor's Degree or Higher Age 25+ ¹	Public School Enrollment ²	Unemployment Rate ³
2008	37,428	1,006,850,628	26,901	35.4	87.4%	45.0%	3,262	5.4%
2009	37,428	1,006,850,628	26,901	35.4	87.4%	45.0%	3,135	7.1%
2010	37,428	1,006,850,628	26,901	35.4	87.4%	45.0%	3,141	8.4%
2011	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	8.6%
2012	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	7.2%
2013	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,155	6.0%
2014	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	6.2%
2015	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,067	5.3%
2016	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	4,943	4.0%
2017	35,371	1,609,981,807	45,517	38.5	93.5%	55.6%	4,900	3.3%

Sources:

¹U.S. Census Bureau 2010

²City of University City School District, 2016-2017

³Missouri Economic Research and Information Center (MERIC) as of August 2018; St. Louis County was 3.2% and the U. S. was 3.9%

Principal Property Tax Payers - Fiscal Year 2018

Rank	Taxpayer	Type of Business	Taxable Assessed Value	Percentage of Total Taxable Assessed Value ¹
1	McKnight Place Partnership I LLLP	Apartments	\$ 6,254	0.97%
2	Wyncrest St Louis L P	Apartments	5,071	0.78%
3	District St. Louis LP	Apartments	4,572	0.71%
4	Mansions on the Plaza LP	Apartments	4,275	0.66%
5	Missouri American Water Company	Utilities	2,131	0.33%
6	Bobb LLC	Property Investment	2,038	0.32%
7	MCW Rd University City Square LLC	Retail Outlet	1,965	0.30%
8	1800 Highland CDC LLC Etal	Commercial Property	1,850	0.29%
9	Parkview Place Apartments LP	Apartments	1,600	0.25%
10	Laclede Gas Company	Utilities	1,465	0.23%
Total			\$ 31,221	5.48%

Sources:

St. Louis County Department of Revenue Collection Division.

Principal Employers

Employer	Employees¹	Rank	Type of Business	Percentage of Total City Employment²
University City School District	609	1	School District	9.26%
City of University City ³	426	2	Local Government	6.48%
McKnight Place Partnership I LLP DBA Gatesworth	246	3	Retirement/Independent Living/Nursing Community	3.74%
Victor's Home Care LLC	201	4	Home Care Services	3.06%
McKnight Place Extended Care	154	5	Retirement/Independent Living/Nursing Community	2.34%
Wiese USA Inc	144	6	Industrial Truck Sales and Leasing	2.19%
Cintas	139	7	Uniform Supply	2.11%
Answer Corporation	137	8	Technological Services	2.08%
Winco Window Company Inc	133	9	Manufacturer - Commercial Aluminum Windows	2.02%
Aging Well Healthcare LLC	131	10	Medical/Non-Medical Services	1.99%

Sources:

¹Results of survey conducted by University City staff.

²Total City Employment Source: 6,578, U.S. Census Bureau, 2012 Survey of Business Owners

³City of University City total represents full-time, part-time and seasonal staff.

Glossary

Account: A record used in the general ledger to document related revenues and expenditures.

Accounts Payable: A Liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

Appropriation: The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

Assessed Valuation: Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

Assigned Fund Balance: The portion of the net position of a governmental fund that represents resources set aside ("earmarked") by the government for a particular purpose.

Balanced Budget: The principle of financing current expenditures with current revenues and the accumulated unrestricted fund balance.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Basis of Budgeting: Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bonded Debt: That portion of City debt represented by outstanding bonds.

Budget: A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

Budget Amendment: A legal procedure utilized by the City staff and City Council to revise a budget appropriation during the fiscal year.

Budget Calendar: The schedule of key dates that the City follows in the preparation and adoption of the budget.

Budget Message: A general discussion of the proposed budget presented in writing as part of the budget document. The budget message explains principal budget issues against the background of the present economy and financial experience in recent years.

Capital Improvement Program (CIP): A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City's Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long life expectancy, a fixed nature and a unit value of \$25,000 or more.

Capital Expenditures: Capital Expenditure accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year that adds a fixed asset to a business or increase the value of an existing fixed asset.

Cash Basis: Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

Certificates of Participation (COP): A form of financing in which investors purchase a share of a lease agreement made by the city. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically assigns the lease and lease payments to a trustee, which then distribute the lease payments to the certificate holders.

Committed Fund Balance: The portion of net position of governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remain legally binding unless removed in the same manner.

Commodities: Supplies and products purchased by the City.

Community Development Block Grant: Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

Contingency: An appropriation of funds used to cover unexpected or extraordinary events.

Contractual Services: Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

Department: A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

Enterprise Fund: A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditure: A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fees: A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: Net position of governmental fund (difference between assets, liabilities). The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitation, fund balance may be used to balance the subsequent year's budget.

Fund Balance Policy: Policy to maintain fund balance at a predetermined target level.

General Fund: The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bond (GO Bond): The Missouri Constitution provides that, subject to voter approval, cities may issue general obligation bonds in an amount not exceeding 10% of the total assessed valuation of the taxable property of the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Funds: This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Gross Receipts Tax: Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

Intergovernmental Revenue: Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

Internal Service Fund: This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

Levy: The total amount of taxes, special assessments or service charges imposed by a government.

Modified Accrual Basis: Basis of accounting recommended for use by governmental funds. Revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Nonspendable Fund Balance: The portion of the net position of a governmental fund that cannot be spent either because the underlying resources are not in spendable form or because the government is legally or contractually required to maintain the resources intact.

Object Code: An accounting classification which identifies the type of expenditure incurred.

Pay-as-you-go: A governmental unit that finances all of its capital outlays from current revenues rather than by borrowing.

Per Capita: For each person.

Personal Services: Payment of salaries, wages and fringe benefits to and for City employees.

Pooled City: St. Louis County known as County with "Pooled Sales Tax System". Municipalities are divided into two camps: point-of-sales, or "A" cities ; and pool, or "B" cities. Under this system all cities are required to share a portion of their one cent countywide sales tax revenues. St. Louis County distributes this tax on per capita basis.

Program: A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

Proposed Budget: The recommended budget presented to City Council by the City Manager.

Restricted Fund Balance: The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

Revenue: An increase in fund balance caused by an inflow of assets, usually cash.

Special Obligation Bond: The obligation typically carry higher interest than GO Bond and lease obligations.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Transfer: A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

Unassigned Fund Balance: The difference between total fund balance in a governmental fund and its nonspendable, restricted, committed, and assigned components.

Acronyms

CALOP	Commission for Access and Local Original Programming
CDBG	Community Development Block Grant
CID	Community Improvement District
CIP	Capital Improvement Program
EAP	Employee Assistance Program
EDRST	Economic Development Retail Sales Tax
EMS	Emergency Management Services
FED	Federal
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
HEO	Heavy Equipment Operator
LSBD	University City Loop Special Business District
LSV	Life Saving Vehicle
MLC	Municipal Library Consortium of St. Louis County
MSD	Metropolitan St. Louis Sewer District
NID	Neighborhood Improvement District
PGSD	Parkview Gardens Special District
SBD	Special Business District
SEMA	State Emergency Management Agency
SLAIT	St. Louis Area Insurance Trust Pool
TDD	Transportation Development District
U CITY	University City



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