

CITY OF UNIVERSITY CITY

Public Works Department

Sanitary Sewer Lateral Repair Program (SSLRP) Q&A

The City of University City SSLRP covers the first \$2,500 of the cost of the repair; this includes replacement of sidewalks, driveway, and street pavement removed to accomplish the sewer lateral repair. Damage or defects of the sewer lateral line underneath any structure, including the front porch, yard sheds, garages, etc. are not eligible for funding through this program.

Property owners are responsible for submitting all required documentation and following all of the procedures for the program, including:

- (1) SUBMIT AN APPLICATION AND CAMERA WORK:** The property owner must submit an application and camera work of the sewer lateral, a sketch which indicates the damage/defect, and any other available documentation to demonstrate the severity of the problem to the Public Works Department. Incomplete application packages will not be accepted. An application can be obtained online at <http://www.ucitymo.org/109/Sanitary-Sewer-Lateral-Repair-Program> or from the Public Works Department, 6801 Delmar Blvd., 3rd floor of City Hall or call 314-505-8560.
- (2) CITY REVIEWS THE APPLICATION PACKAGE:** The City will approve/disapprove the repair request in writing to the property owner within ten (10) business days of receiving the application. Approval will not be given if any part of the application does not meet the program standards. The costs incurred for cabling, camera work, etc. will not be applied towards the repair cost, and are the responsibility of the property owner. The SSLRP qualifies significant damage between the MSD main and the transition with the house (where the clay meets the cast iron).
- (3) CITY WILL WRITE THE SCOPE OF WORK (SOW) AND SOLICIT BIDS (A MINIMUM OF THREE (3) CONTRACTORS WILL BE SENT THE BID PACKAGE):** Once the application is approved, the City will write the scope of work (SOW) for the repair and solicit bids from a minimum of three (3) participating City SSLRP licensed drain-layers. Once bids have been received, the City will review and approve the lowest responsible bid and forward all necessary documents to the property owner for review and signature.

** The exception to this is in the case of an emergency repair (complete collapse); the City reserves the right to send the SOW to any number of contractors to provide a bid proposal.*
- (4) SCHEDULING OF THE LATERAL REPAIR:** After the City receives the signed approval package back from the property owner, the City will generate a purchase order number, typically within five (5) business days. Then the City will forward the documents to the contractor who will contact the property owner within five (5) business days to schedule a repair date. Any copay for the work is paid by the property owner directly to the contractor. Most contractors require the copayment prior to starting the work.
- (5) CONTRACTOR SUBMITS DOCUMENTATION PACKAGE FOR PAYMENT:** The City will only pay up to \$2,500 of the cost of the approved repair upon completion and inspection of the approved work and submittal of an itemized bill from the contractor. Once the final inspection is completed and passed, the City will process the contractor invoice.
- (6) PAYMENT OF APPROVED DOCUMENTATION PACKAGES:** Effective September 25, 2018, the City will pay the first \$2,500 of the approved corrective work. Payment will be made directly to the approved contractor. The \$2,500 goes toward the cost of approved corrective work, backfilling, seed and straw, sidewalks, driveway, and street repairs. ***It is the homeowner's responsibility to water and maintain the seeded area.***

Note: The City may periodically amend the program in the best interest of the City and its homeowners, except as may be restricted by state law or City ordinance. Expenses incurred prior to January 1, 2000 are ineligible for the program.

Public Works Department

Sanitary Sewer Lateral Repair Program (SSLRP)

About the Program

The Sanitary Sewer Lateral Repair Program (SSLRP) was established in January 2000 to provide property owners assistance in paying for sewer lateral repairs. Effective September 25, 2018, the City's program provides funding toward the first \$2,500 of the expenses related to the approved repair. The program does not cover restoration of any landscape or hardscape. Only expenses approved by the City are covered under this program. The program is limited to available funds.

What Is a Sewer Lateral?

A sewer lateral carries wastes from the property to the Metropolitan Sewer District (MSD) main sewer. The sewer lateral extends from structure to MSD's main connection. The sewer lateral is owned by the property owner who is responsible for repairs or maintenance to the sewer lateral line.

What Is a Defective Sewer Lateral?

A defective sewer lateral line is:

- (1) A complete collapse or blockages of the sewer lateral line so that waste material cannot move to the MSD main.
- (2) A broken or offset sewer lateral line that may impede the flow of waste material to the MSD main and/or allow waste material to leave the sewer lateral line prior to the MSD main causing a sinkhole or other infrastructure or public health damage.
- (3) A sewer lateral line obstructed by roots where it cannot be cleared by regular means of cabling or hydro-jetting the lateral line.

Doesn't University City or MSD Cover Sewer Repairs?

The City of University City does not own or maintain any part of the sanitary sewer lateral system. The Metropolitan Sewer District (MSD) is responsible for repairs the sewer main. The sanitary sewer lateral line from the MSD main into the structure is the property owner's responsibility.

Who Is Eligible to Participate In the Program?

The Sanitary Sewer Lateral Repair Program applies only to residential buildings of six (6) units or less. The program is not available to residential structures with more than six (6) units, commercial, or industrial property.

How Do I Apply?

Fill out an application and submit the application with the camera work to the Public Works Department for review.

Who Should I Contact?

If you have questions regarding the City's Sanitary Sewer Lateral Repair Program contact the Public Works Department at 314-505-8560. Applications are found online at: <http://www.ucitymo.org/109/Sanitary-Sewer-Lateral-Repair-Program>. You may also request an application in person at the Public Works Department, 6801 Delmar Blvd., 3rd Floor, University City, MO 63130.