



CITY OF UNIVERSITY CITY, MISSOURI

6801 Delmar Boulevard, University City, MO 63130

314-862-6767

www.ucitymo.org



ADOPTED BUDGET FISCAL YEAR 2022

July 1, 2021 to June 30, 2022



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of University City
Missouri**

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director



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Gregory Rose, City Manager

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

April 19, 2021

Honorable Terry Crow, Members of the City Council,
and Residents of University City, Missouri:

In accordance with Article III § 19(2) of the Charter of the City of University City, it is my honor to present the recommended balanced FY2022 Annual Operating Budget and Capital Improvement Program FY2022- FY2026. The proposed budget was prepared with the following priorities in mind:

- Economic Development
- Public Safety
- Improved Infrastructure
- Community Quality of Life and Amenities
- Encourage High Quality Growth
- Prudent Fiscal Management
- Our Employees

The coronavirus pandemic has been with us for over a year and has had a significant impact on our revenues and expenses. Due in part to Federal assistance and quick financial actions taken by the Mayor and Council in 2020, we continue to be in a strong financial position. As of the preparation of the proposed annual operating budget and capital improvement program, our economy is showing signs of recovery. However, it is not the same economy that was in place before the pandemic. Today, many goods are purchased over the internet, which is hampering the ability of cities to return to pre-pandemic revenue levels. As of the drafting of this letter, the State legislature is considering the passage of legislation (Wayfair) that, if approved, will enable cities to capture these lost sales tax revenues. This is a major concern for us all as our annual operating and capital improvement budgets are reliant on sales tax revenues to provide critical services to our residents.

The Federal government demonstrated its understanding of cities heavy reliance on sales taxes and the negative impacts the pandemic has had on this source of revenues. As such, the American Rescue Plan carves out funding for local governments that can be used to recover the lost revenues from the downturn in our economy. This budget proposed to use these funds for revenue recovery and enable us to continue providing our public safety employees a competitive wage and benefits; and provide our full range of services to our citizens. This recommended budget presumes a full year of normal service delivery; the same property tax rate that was approved in FY21; revenues will remain flat, due to a \$1 million loss in SAFER grant funds; 5 percent increase in the health care rate; and a 17 percent increase in workers compensation rate. The objective of this budget is to increase capacity in code enforcement and planning and development; maintain service levels in all other operations; and continue to strengthen the Police and Fire Pension Fund.

Transmittal Letter FY2022 Annual Operating Budget

Following are a few of the budget highlights:

Budget Highlights

- 1) Assumes the same tax rate of FY21
- 2) Provides a targeted 2 percent COLA
- 3) Restores Services to Pre-Pandemic Levels
- 4) Creates TIF Funds
- 5) Creates an American Rescue Act Fund
- 6) Provides Funding for Citizen Satisfaction Survey

Budget Overview:

This section is intended to provide you with a summary and highlight significant recommendations for the funds included in this budget.

General Fund

The General Fund budget is the largest operating budget for the City as it contains the bulk of the expenses and revenues associated with the services we provide. The proposed budget estimates total revenues and expenses for General Fund at \$27,714,735. The revenues include transfers in for loan repayments totaling \$743,660. Loan repayments are from Public Safety Fund \$538,700; Parking Garage Fund \$53,220; Golf Course Fund \$53, 220; Parks and Storm Water Fund \$41,280; and Sewer Lateral Fund \$57,240. In addition to the loan repayment, General Fund receives a transfer in from the Public Safety Fund of 566,800 to fund the increased salary and benefits costs for public safety employees; \$300,000 from the Parks and Storm Water Fund to cover operation and maintenance of capital improvements; \$2,121,860 from American Rescue Fund for revenue recovery; \$600,000 from the Capital Fund to cover a portion of the capital equipment purchases; \$65,000 from Parking Garage to cover overhead costs; and \$75,000 from RPA 2 Fund to cover a portion of the administrative costs. With regards to expenses, they include a transfer out from General Fund of \$1,200,000 to the Fleet Fund to cover the costs associated with maintenance and repair of our fleet. I am recommending a General Fund fund balance of 36 percent of expenditures. Following are a few of the General Fund Budget highlights:

- Adds 2 code compliance officers
- Adds 1 Sr. Planner and 1 Building Inspector
- Restores Community Center, Pool, and Centennial Commons Operations
- Funds a Visioning Process and Comprehensive Plan Update
- Funds Demolition of Dilapidated Buildings
- Establishes a 36 percent fund balance

Public Safety Sales Tax Fund

The Public Safety Sales Tax Fund was created as a separate fund in FY2019 to be more transparent relative to the use of these funds. In FY2018 a loan of \$6 million was made to this Fund to cover the initial costs of the evaluation of the Annex, and the possible design and construction of a new police station or renovation of the Police Annex. Revenues in this fund are estimated at \$1,600,00 which will be up from FY21 levels, but still lower than FY2020 estimated revenue levels. As such, I am recommending a transfer into this fund of \$500,000 from

the American Rescue Fund for revenue recovery, which will be used to cover most of the salary contribution costs made from this fund to the General Fund. Repayment of the loan began in FY2020 with an annual payment of (\$538,700), being established. In addition to the loan payment, the Public Safety Funds transfers (\$566,800) to General Fund to offset the increase in public safety personnel salaries and benefits due to the adjustments made as a result of the class and compensation study approved in FY20 and related annual salary adjustments. The total amount of transfer to General Fund is (\$1,105,500). A second transfer of (\$524,259) is recommended from this Fund to the Police and Fire Pension Fund to help strengthen the fund. This represents a 4 percent increase from last year's contribution. Capital projects funded from this fund are the following: Police Vehicle Purchase (\$140,000); Surveillance Cameras (\$65,000); Training Officer Vehicle (\$36,000); Ambulance Replacement (\$150,000); SCBA Bottles Purchase (\$25,000); Capital Improvement Program projects total (\$416,720). These expenditures combined total (\$2,238,595), which includes the debt service of (\$115,000) for a fire truck. The deficit of (\$137,095) will be absorbed by the Fund's fund balance. It is worth noting I have removed the funds that were assigned to the police station project and other equipment purchases from the fund balance. As a result, there is a significant drop in the estimated fund balance to begin FY22.

Golf Course Fund

The Golf Course Fund was created in FY2019 because it meets the definition of an enterprise fund, inasmuch that it operates as a private business. Total revenues for the fund are an estimated \$750,000 with expenditures being (\$863,830). The deficit of \$(113,830) will be absorbed by the fund balance. Capital improvements needed at the golf course are recommended to be funded from the Parks and Storm Water Fund, which is discussed later in this transmittal letter.

Solid Waste Fund

The Solid Waste Fund is another enterprise fund. Revenues for FY2022 are estimated at \$3,410,700 with expenditures being (\$3,388,720). A rate analysis was completed in FY21 that recommended several rate increases. However, due to the impact of the pandemic on our economy which has resulted in higher unemployment than normal, I am not recommending a rate increase for FY22. I am proposing to continue to delay needed capital purchases to balance the budget. The Proposed FY2022 Solid Waste Fund Budget maintains current service levels. We are anticipating ending the FY2021 year with a fund balance of \$821,980, representing a 24 percent reserve when compared to expenses.

Parking Garage Fund

The Parking Garage Fund represents our third enterprise fund. Estimated revenues for the Fund total \$226,625, with expenditures totaling \$241,005. Both revenues and expenses for this Fund are closely tied to future economic activity in the University City Loop. This Fund transfers a total of (\$118,220) to General Funds, which includes a loan payment of (\$53,220) plus an additional (\$65,000) for overhead cost.

Park and Storm Water Capital Fund

The Parks and Storm Water Fund is used for costs such as construction, operation, and maintenance associated with capital improvements for parks and storm water. Revenues are estimated at \$861,000, still 61 percent short of FY20 revenue levels. Revenues are lowered at a higher percentage rate for this fund because revenues are generated from only economic activity in University City and are not a part of the pool tax system. Total expenses for this fund are estimated at (\$1,278,850) and includes (\$41,280) for a General Fund loan payment;

(\$300,000) transfer to General Fund for Park Operations and Capital; Capital Projects (\$727,385); and (\$210,185) for salaries and maintenance. Capital expenses includes (\$262,385) for driving range repair; (\$25,000) for a Golf Course Greens mower; (\$150,000) for indoor soccer field turf replacement; (\$75,000) for park tree replacement; and (\$190,000) for improvement at Centennial Commons.

Economic Development Retail Sales Tax Fund

The Economic Development Retail Sales Tax (EDRST) Fund is used to promote economic development in University City. Like the Parks and Storm Water Fund, the EDRST receives revenues from economic activity in University City and is not a part of the pool tax system. Revenues are estimated for the Fund at \$475,000, being an approximate 29 percent reduction from FY20 revenue estimates. We estimate \$98,370 for administrative expenses, which include half the salary and benefits of the Assistant City Manager – Economic Development and a professional services contract for marketing University City. Although not yet budgeted, \$376,630 remains available for economic development activity as outlined in our codes.

Fleet Internal Services Fund

Funding for fleet services expenses is proposed as a transfer of (\$1,400,000) from General Fund, instead of funds being taken from multiple departments. Vehicle purchases are proposed to be budgeted in the respective department so that the purchases are more easily tracked. Revenues for the Fleet Internal Services Fund are estimated at \$1,400,000, with expenditures being \$1,400,000. This fund will have an estimated ending fund balance of \$29,980.

Sewer Lateral Replacement Fund

The Sewer Lateral Fund helps residents with sewer lateral repairs. The Mayor and Council changed the amount of funding available to residents from this fund to a maximum of \$2,500 in FY2019. A restructuring of the fund was required due to the limited resources coming into the fund. Revenues are estimated at \$575,000, with expenditures at (\$549,970). Included in the expenditures is a transfer of (\$57,220) to the General Fund for a loan payment. We are estimating \$325,030 as the ending fund balance.

Capital Sales Tax Fund

The Capital Sales Tax Fund is used to fund capital improvement, including the operation and maintenance of capital improvement. Revenues for this fund are estimated at \$2,100,000, with expenditures being \$2,739,255. The bulk of the expenditures (\$1,825,000) cover the cost of the capital budget. A transfer of \$600,000 to General Fund is proposed to cover some of the capital cost within the General Fund budgets. The deficit of (\$637,255) will be offset by the Fund's fund balance. A detailed description and cost of the capital projects proposed for funding is included in the Capital Improvement Program section of this proposed budget.

Non-Uniform and Uniform Pension Funds

The non-uniform and uniform pension plans are operating at approximately 78 percent and 76 percent respective funding levels at the end of FY2020. I am recommending budgeting the pension funds to receive a 4 percent increase in contributions from the General Fund and the Public Safety Fund. I believe this funding level will meet or exceed the recommended levels of contribution you will receive from the Pension Boards in May.

TIF Funds

This is the first year we are including in the budget TIF Funds RPA 1, RPA 2, and RPA 3. These funds are being created to account for the additional funding we will receive as a result of the Market at Olive Development. Due to an advancement of sales tax that was provided to City of University City at the close of the Costco property, we have indicated \$3 million revenue in the RPA 2 fund. The (\$50,000) expenditure in the RPA 2 Fund reflects its portion of the administrative cost for the future housing, infrastructure, and safety programs.

American Rescue Plan Fund

The American Rescue Plan Fund was created so we can easily track the funds received from the Federal Government as a result of the passage of the American Rescue Act of 2021. We are taking a conservative approach and estimating the fund we will receive; being estimated at \$3 million. I am recommending the funding be used primarily for revenue recovery and enable us to continue paying our public safety employees a competitive wage. I am recommending this fund transfer (\$2,121,860) to the General Fund and (\$500,000) to the Public Safety Fund. An expense of (\$50,000) is being recommended to fund a study of our broadband preparedness. A fund balance of \$328,140 is being estimated. As of the drafting of this transmittal letter the U.S. Treasury Department has not provided guidelines on the use of these funds for capital expenses. The American Recovery Act legislation identifies funds can be used for water, sewer, and broadband infrastructure. It does not address any other capital uses. Once more information is provided, I intend to recommend an amendment to the proposed budget and use the remainder of the funds in this Fund.

Other Funds

The Library Fund, which is included under the Library section of this proposed budget, the LSBF Fund, and Parkview Gardens Fund, which are included under the Special District section of this budget are all in healthy financial condition.

CAPITAL IMPROVEMENT PROGRAM

The Proposed Capital Improvement Program FY2022 – FY2026 (CIP) is presented to the Mayor and Council as a part of this proposed annual operating budget. The CIP proposes a total of \$43,736,870 in capital spending over the next five years. The CIP recommends a total of 9 funding sources to cover capital expenses as follows: Bonds (\$20,000,000); Capital Improvement Sales Tax Fund (\$8,971,695); General Fund (\$450,000); Golf Course Fund (\$429,000); Grant Fund (\$3,329,000); MSD (\$6,318,020); Parks and Storm Water Sales Tax (\$2,137,435); Public Safety Sales Tax (\$1,726,720); and Solid Waste Fund (\$375,000). The first year of the CIP is considered the Capital Budget and totals to \$23,987,105 in proposed expenditures. Following are the CIP highlights:

- \$15.7 million Bond Project for Police Annex Renovation
- \$2.3 million Bond Project for Renovation of Old Library
- \$2 million Bond Project for City Hall Improvements
- \$800,000 for Street Repairs
- \$400,000 for Curb and Sidewalk Repairs
- \$150,000 to Complete Funding of New Ambulance
- \$140,000 for Police Car Replacements

Acknowledgements

The preparation of the Proposed FY22 Annual Operating Budget and the Proposed FY22-FY26 Capital Improvement Program could not have been accomplished without the work and support of the Department Directors and their respective staff. Many hours go into the preparation of this document. Finance Director Keith Cole and his staff receive a special commendation for their hard work.

I am confident the programs included in this budget document reflect the policies and direction of the Mayor and Council and provide the financial plan for a successful year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'G. Rose', with a long horizontal line extending to the left.

Gregory Rose
City Manager, MPA, ICMA-CM

Final Proposed Budget Amendments

6/25/21

Revenue Adjustment

RPA – 2 Fund:	Move \$3 million to fund balance; reduce by \$12,000	(\$12,000)
American Rec. Fund:	Increase revenue received by \$100,000	+\$100,000
GF Use Tax	Increase revenue received by \$25,000	+\$25,000
GF Fire Tax:	Increase by \$50,000	+\$50,000
GF Property Tax	Increase by \$105,000	+\$105,000
EDRST Fund:	Increase by \$50,000	+\$50,000

Expenditure Adjustments

General Fund:	COLA increase top end salary for all positions 1.7 percent	(\$11,000)
General Fund:	Establish Transfer to Uniform Pension Fund	(\$270,000)
GF – CM Budget	Increase by \$10,000 Emergency Notification System	(\$10,000)
RPA – 2 Fund	Eliminate \$75,000 Transfer Out to GF	+75,000
Golf Fund	Delete 2 part-time maintenance positions	+\$50,440
Golf Fund	Add 1 full-time maintenance position	(\$67,000)
ARF:	Increase transfer to General Fund	(\$75,000)



INTRODUCTION

Principal Officers

Mayor

Terry Crow

City Council

Steve McMahon
Ward One

Jeff Hales
Ward One

Tim Cusick
Ward Two

Aleta Klein
Ward Two

Bwayne Smotherson
Ward Three

Stacy Clay
Ward Three

City Manager

Gregory Rose

Assistant City Manager

Brooke Smith

Assistant City Manager

Gabrielle Macaluso

City Clerk

LaRette Reese

City Attorney

John Mulligan, Jr.

Director of Finance

Keith Cole

Director of Public Works

Sinan Alpaslan

Police Chief

Larry Hampton

Director of Planning and Development

Cliff Cross

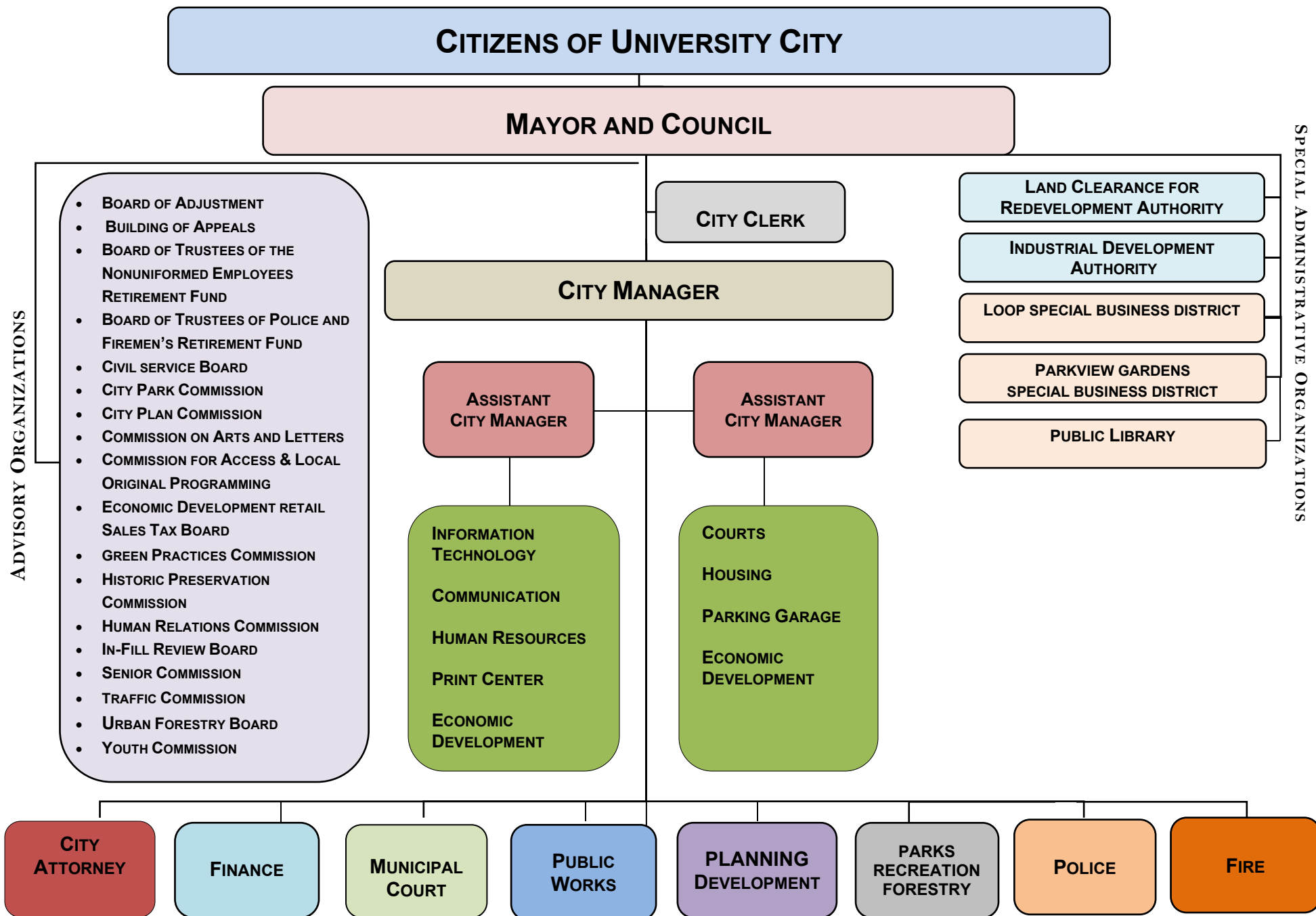
Fire Chief

William Hinson

Director of Parks Forestry & Recreation

Darren Dunkle

GOVERNMENT OF THE CITY OF UNIVERSITY CITY, MISSOURI



BUDGET CALENDAR FY 2022

DATE	ACTION	PERFORMED BY
February 1, 2021	Budgeted salaries increases are provided to City Manager and Department Directors	Finance
February 8, 2021	Submit completed Capital Improvement Program (CIP) forms to City Manager and Finance Department	Department Directors
February 15-19, 2021	Entering Department budgets and submit program indicators to Finance	Department Directors
March 15-26, 2021	Conduct Department meeting with Director presenting Proposed Budget	City Manager Department Directors
April 12, 2021	Follow up budget meeting with Department Director	City Manager Department Directors
April 19, 2021	Submit Proposed Budget to City Council	City Manager
June 14, 2021 (Council Meeting)	Hold official public hearing on FY 2022 Budget	City Council
June 21, 2021	Hold Council Budget Study Sessions	City Council City Manager Department Directors
June 28, 2021 (Council Meeting)	Adopt FY 2022 Budget and CIPs	City Council
July 1, 2021	Begin Fiscal Year 2022	All
August 2, 2021	Distribute final printed budget document	Finance



EXECUTIVE SUMMARY

The City is an inner-ring suburb on the western boundary of the City of St. Louis, Missouri. The City is located in St. Louis County. It ranks third and sixth with respect to total population and assessed valuation in St. Louis County. The City was founded by Edward Gardner Lewis and was incorporated in 1906.

The form of government established by Charter is Council-Manager. The City Council is the legislative and governing body of the City. It consists of six Council members and the Mayor, all of whom are elected by the residents of the City. Council members are elected from three wards to serve four-year staggered terms. The Mayor is elected at large and serves a four-year term. The City Council and Mayor appoint the City Manager and City Clerk, and enact legislation to protect the health, safety, and general welfare of the citizens of the City. The City Manager directly supervises all City government agencies and departments, except the Library, while also serving as chief advisor to the City Council. The City is considered a residential community with a diverse population. There are approximately 35,400 residents (U.S. Census Bureau 2010) and 18,000 housing units in the City. The population density is 6,000 inhabitants per square mile. The area of the City is approximately 6 square miles. The City provides a full range of municipal services for its citizens. These include public safety (police and fire), streets, sanitation (solid waste), culture and recreation, public improvements, community development, and general administrative services.

Economic Condition and Outlook

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment the City operates within.

- **Local economy.** Known for a diverse mix of retail and restaurant establishments and cultural activities, the City is a regional destination in the St. Louis region. It is located north of Washington University Saint Louis, west of the City of St. Louis, and near major transportation corridors making access to City attractions convenient. Most commercial development is located along two major thoroughfares; Olive Boulevard and Delmar Boulevard. These two roadways run parallel to each other, traversing the City from East to West. The City's economy is also supported by secondary business districts and neighborhood serving commercial districts. The City is fully landlocked and developed as a stable residential community with a large variety of housing types that contribute to growth in residential and commercial assessed values. The City's future growth continues to be in the development and redevelopment of business and residential areas.
- **Long-term Financial Planning.** Each year the City updates its five-year capital improvement plan. Projects totaling over \$43.7 million are planned for the fiscal years 2022 through 2026. The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required. The bonds are paid back within a period not to exceed the expected useful life of the project. Projects for which bonds have been issued include expansion and renovation of the city's recreational facility, renovation of City Hall and renovation of Fire Station #2. A general obligation property tax levy repays a small issuance of debt related to City Hall renovations. The City paid off general obligation bonds in March of 2015. Started in September 2015, the remainder and majority of the debt are paid by capital improvement and park and storm water sales tax revenues.



BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services provided by the City of University City and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the City puts into developing a budget.

Budget Message

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

Budget Document Changes

The City strives to simplify and enhance the budget document for readability and to enhance understanding of the information. Below is the listing of reorganization and informational items for the FY 2022 budget.

1. The City has separated the Parks division from Public Works and Recreation from Community Development; combined the two and created a new department as Parks, Recreation and Forestry.
2. The City has created a new special revenue fund, which started in FY 2019:
 - Public Safety Sales Tax – This fund is used to account for a revenue resource from one-half cents Public Safety Sales Tax passed by voters in April 2016.
3. The City has established two capital project funds, which started in FY 2016:
 - Capital Improvement Sales Tax – This fund is used to account for a revenue resource from the one-half cents Capital Improvement Sales Tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.
 - Parks Sales Tax – This fund is used to account for a revenue resource from the one-half cent Parks Sales Tax passed by voters in November 2001. All parks and recreation activity are tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012 is made from revenue generated within this fund.
4. In September 2015, the City started outsourcing ambulance services to Gateway Ambulance Service LLC. This transition decreased a significant amount of revenue and related expenditure in the Fire Department. During FY 2020, the City Council voted to reinstate the Fire Department Ambulance Services.



Account Changes

In FY 2022, Tax Increment Financing Funds, RPA 1, RPA 2, and RPA 3 were created to account for the additional funding the City will receive as a result of the Market at Olive Development.

In FY 2022, the American Rescue Plan Act Fund was created to keep track of funds that the City will receive from the Federal Government as a result of the passage of the American Rescue Act of 2021.

Started in FY 2019, the City changed the accounting for the Golf Course operation from a program in Governmental Fund to be a newly created Enterprise Fund. This operation is part of Parks, Recreation and Forestry Department.

University City Public Library was reclassified as discretely presented component units effective in FY 2014. For the fiscal year ended June 30, 2014, its statement of net position and activities are presented accordingly. The Board of Trustee approves its annual budget. The Library's budget is also included here as information only.

In FY 2012, Tax Increment Financing Fund for Olive Central was dissolved. The properties were transferred to the City and were being held for resale to the developers. These properties are worth \$570,000 at the end of FY 2017.

Started in FY 2011, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be allocated to all other departments within the General Fund via the Internal Service Fund (Fleet Fund). In addition, this enterprise fund also has its own bank account effective in December 2014.



READER'S GUIDE

The FY 2022 Budget Document represents the fiscal year observed by the City of University City, July 1, 2021 through June 30, 2022 (FY 2022). The document is prepared in a format that strives to reduce the level of difficulty for readers not familiar with municipal budgeting systems, yet still provides comprehensive information useful in communicating the overall financial direction and policies of the City of University City. The following pages provide additional narrative, graphics, and financial data at summary and detailed levels to assist the reader. The City's annual budget serves as a communication device, a policy document, a resource allocation and accountability tool, and a management tool. Each section of the document and its contents are described below:

Introduction – Provides a profile and brief history of the City including information regarding the local population, climate, and economy. In addition, this section describes the operating structure of the local government, identifies key municipal facilities, and provides a list of current city officials, as well as an organizational chart.

Budget Summary – Describes the budget process, fund structure, and basis of accounting used in the budget document. It also provides a budget message regarding the opportunities and challenges facing the organization, an assessment of the major revenues and expenditures, and various citywide budgetary statements. This section also includes analysis into how the budget relates to adopted key performance areas and goals.

Fund Summaries – The City operates several funds, each with its own appropriated budget. This section provides a statement of purpose and budget summary for each of the City's funds.

Personnel Summary – Full-Time, Part-Time and Full-Time Equivalency (FTE) by department and program.

Department Summaries – The City is organized by department, and as such each department has an authorized expenditure budget, which it must follow. Information for each department including goal statements, descriptive narratives, divisions thereof, and Full-Time Equivalency (FTE) levels are presented in this section. Capital outlay expenditures are shown in the **Capital Improvement Plan** section.

Budget Detail – This section provides a detailed line-item budget sheet for all City departments and/or divisions thereof.

Capital Improvement Plan – This section provides a detailed account of each capital improvement project proposal including descriptions, estimated costs, and anticipated operational impacts.

Appendix – Miscellaneous information that may be useful to readers such as financial policies, a personnel summary, and a glossary of terms and acronyms, are included in this section. The resolution adopting the budget is also included at the end of this section.



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1st and ends on June 30th of the following year. The proposed budget period will be from July 1, 2021 to June 30, 2022 or as referred to in this document, Fiscal Year 2022 (FY 2022).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director is responsible for the preparation of individualized program budget requests and some of the personnel services expenditures. The Director of Finance is responsible for preparation of revenue estimates. Budget requests are submitted to the City Manager who may request additional information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the City Council.

After receiving the draft budget, the City Council will hold a budget work session to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearing and meeting is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at www.ucitymo.org.

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.



BUDGET SUMMARY

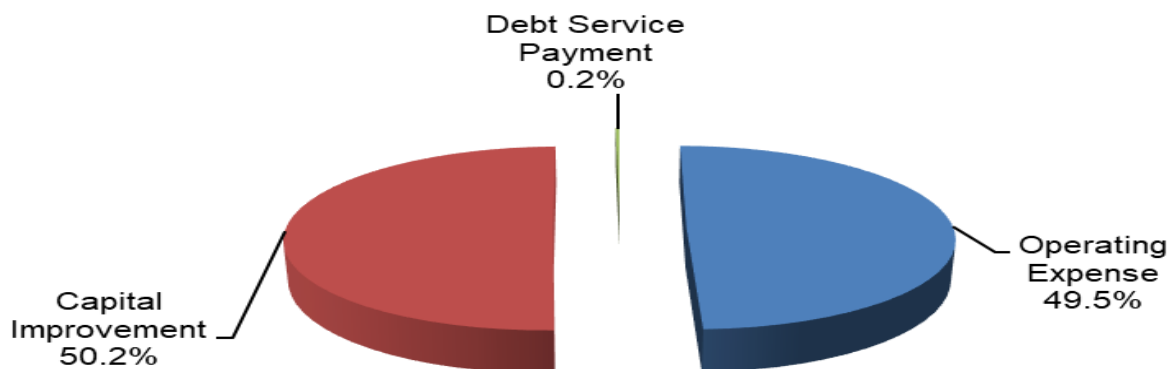
The annual budget for the City of University City is divided into four major components that include all appropriations for the City is explained below:

1. The *operating budget* finances the day-to-day provision of City services totaling \$23.6 million.
2. The *capital improvement budget* funds the construction of various city projects, such as construction of roads, public amenities, and other infrastructure throughout the City, in addition to vehicles and equipment. The program totals \$23.9 million, which includes \$998 thousand from grants.
3. The *debt service budget* is used to repay money borrowed by the City, primarily for capital improvements, and amounts to \$115 thousand. This total represents a total expenditure from the Public Safety Sales Tax Fund for repayment from a capital lease agreement to finance the purchase of a fire ladder truck.
4. The *operating transfer in and transfer out* between General Fund and other funds mostly for overhead cost. The details of transfers are presented in the Combined Statement of Revenues, Expenditures and Fund Balance. The transfers in is offset with transfers out, as such they will not have any impact to the total operating expenditures.

The total budget, including all four components, is \$47.7 million for FY 2022. This represents an increase of \$6.8 million from the FY 2021 total budget. This is primarily due to the increase in police and fire operations, health care rates, street maintenance replacement programs, curb and sidewalk replacement programs, and transfers out to fund for overhead costs.

As you can see from the pie chart below, the operating (49.5%) and capital improvement (50.2%) appropriations account for 99.7% of the total appropriations. Debt Service is accountable for 0.2%. Operating budget is discussed on the following pages. The Capital Improvement Program can be found in the second to last section of this budget book.

**City of University City
Total FY 2022 Appropriation**





Operating Budget

The development of University City's FY 2022 budget was an open process designed to reflect the needs and desires of the community.

In January, the Finance Department initiated the budget input process for FY 2022, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issue to address in developing the FY 2022 budget has been the continuation of COVID-19 pandemic. The pandemic has had a significant impact on our revenues and expenditures, which then has an adverse effect to fund services to the community. Due to the Federal Government understanding of cities heavy reliance on sales tax and the negative impact the pandemic has had on this source of revenue, the Federal Government offered funding assistance. With that said, revenue resources have been moderately increased for the General Fund.

As part of the FY 2022 budget development process, departments proposed reductions to their ongoing General Fund base operating budgets where they could, except for non-salary related items. Each Department Director reviewed all the proposed reductions to ensure core services would continue to be provided, particularly those related to public safety services, as defined by City Council strategic goals.

The entire management team met in January through April to develop the City Manager's recommended budget.

Public Hearing on FY 2022 Budget

The official public hearing was held on June 14, 2021. The Council Study Session was held on June 21, 2021.

Short Term Factors and Budget Guidelines

The objectives of this budget are to preserve the current level of services with declining revenues while making progress towards and implementing the City's long-range plans. Significant assumptions include:

- Moderate, but realistic projection of revenues and expenditures. Moderate projections help ensure that adequate resources will be available to meet budgeted obligations.
- Increase in assessed value of the properties in the City has resulted in lower tax rates.
- FY 2022 General Fund excess of expenditures over revenues is offset by transfers in from other funds such as Public Safety, Park and Storm Water, Golf Course, and Parking Garage.
- Employee benefits continue to increase specifically for medical insurance.



Budgetary Basis of Accounting

Basis of accounting refers to revenues and expenditures or expenses recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The City uses the current financial resources measurement focus and the modified accrual basis of accounting for financial reporting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term "available" is defined as collectible within the current period or soon enough thereafter to be used to pay liabilities for the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting.

Relationship between Budgetary and GAAP Basis

The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except for the fiscal year end. During the year, the departments monitored their budgets through reports generated by financial system which is maintained on the same basis as the adopted budget. The differences between the budgetary basis and GAAP are as follows:

- Some specific expenditures, such as compensated absences, are not recognized for budgetary purposes but are accrued.
- Principal payments on long-term debt within the Proprietary Funds are applied to the outstanding liability on a GAAP basis as opposed to being expended on a budget basis.

Amending the Budget

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation. However, the City Manager may approve the transfer of any unencumbered appropriation balance or portion thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City's financial system.

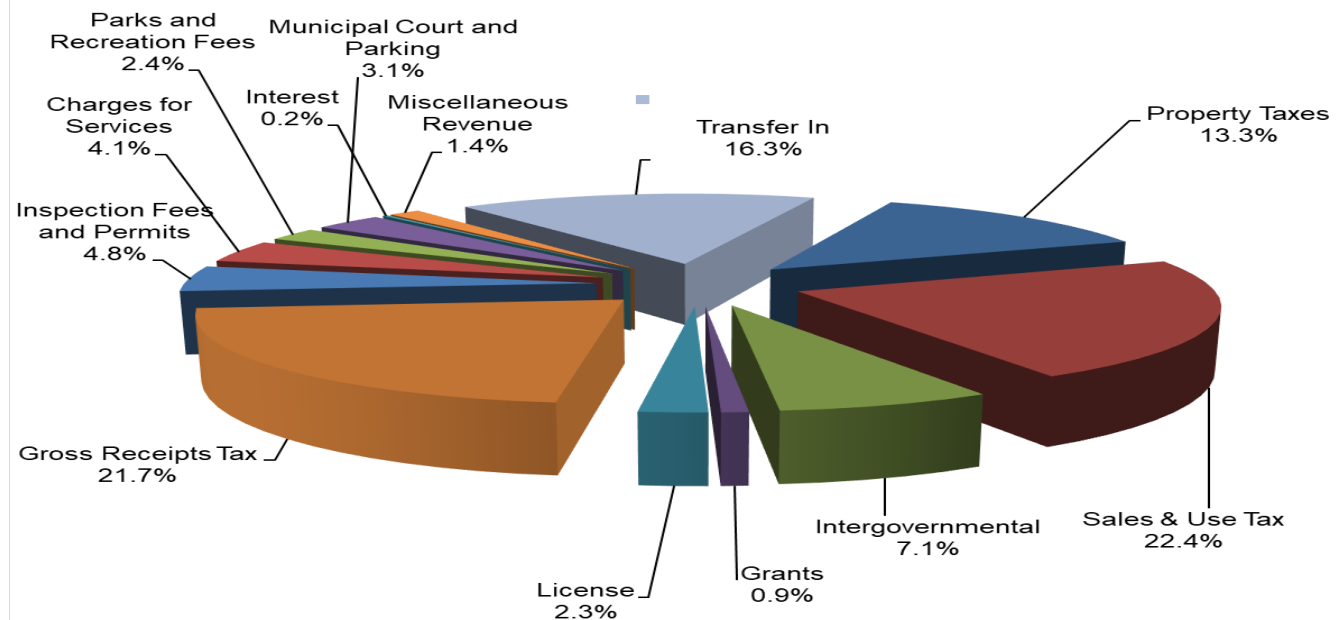
FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has five (5) main categories of funds: General Fund, Special Revenue Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of seventeen (17) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, parking fees, and golf course fees just like any other business would do.

The City also has the following funds which are not budgeted at this time: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund is a major fund that provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental, grants, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees, municipal court and parking, interest, and miscellaneous revenue.



The largest single source of revenue is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax and fire services, combined total is approximately 22.4%. The next largest single source is Gross Receipts Tax, or Utility tax, at 21.7%, followed by Property tax at 13.3%, Intergovernmental at 7.1%, Inspection Fees and Permits at 4.8%, Charges for Services at 4.1% and Municipal Court and Parking at 3.1%. The General Fund is projected to transfer in \$4.5 million, or 16.3% from other funds.



Special Revenue Fund Group: *Sewer Lateral (Fund 05)*

This fund provides assistance to residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 2022, this fund projects revenue and expenditures in the amount of \$575,000 and \$549,970, respectively.

Economic Development and Sales Tax Fund (Fund 11)

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006 to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City. The FY 2022 projected revenue for this fund is \$525,700.

Public Safety Sales Tax Fund (Fund 15)

In April 2017, St. Louis County imposed a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. The City created the separate fund to track revenue distributed by State. The FY 2022 projected revenue, expenditures and transfer out for this fund are \$1,601,500, \$608,835 and \$1,629,760, respectively.

Grant Funds (Fund 22)

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to comply with the specific financial and reporting requirements of each grantor agency. For FY 2022, the City anticipates the total awards from all sources in the amount of \$998,000.

Capital Project Funds:

Capital Improvement Sales Tax Fund (Fund 12)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City's capital projects for annual infrastructure maintenance. The FY 2022 projected revenue, expenditures and transfer out for this fund are \$2,102,000, \$2,139,255 and \$600,000, respectively. This fund was presented as a major fund in FY 2019 Comprehensive Annual Financial Report.

Park and Storm Water Sales Tax Fund (Fund 14)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Park and Storm Water sales tax passed by voters in November 2001. This revenue is used to pay for the capital projects for annual park and storm water maintenance. The FY 2022 projected revenue, expenditures and transfer out for this fund are \$861,000, \$937,570 and \$341,280, respectively. This fund was presented as a major fund in FY 2019 Comprehensive Annual Financial Report.

Fiduciary Funds (For information only):

Police and Fire Pension Fund (Fund 03)

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from the property tax levy for 2020 at the rate of \$0.139, \$0.133 and \$0.195 for residential, commercial and personal, respectively.



Non-Uniformed Pension Fund (Fund 10)

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.

Enterprise Funds:

Solid Waste (Fund 08)

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through the fees paid by sanitation customers (both residents and businesses). The City implemented the five (5) cycle billing in FY 2013. Revenues are collected on specific months based on the route of services. In 2016, the City increased these fees by 12%. The projected revenue, expenditures and transfer out for FY 2022 are \$3,410,700, \$3,318,720, and \$70,000, for operation and leaf collection, respectively.

Parking Garage (Fund 27)

This fund provides operations and administration of the 98-space University City Parking Garage in the Loop Special Business District. In FY 2018, the General Fund loaned the Parking Garage \$500,000 as an Interfund Loan. In FY 2022, the loan payment is scheduled to be \$53,220 for principle and interest. The revenue, expenditures and transfer out are projected to be \$226,625, \$122,785, and \$118,220, respectively. The source of revenue comes from the rental of ground floor retail space and parking revenues.

Golf Course (Fund 28)

The Golf Course Fund is a new enterprise fund created in FY 2019. This fund provides operations and administration for the municipal golf course at Ruth Park. In FY 2019, the General Fund loaned the Golf Course \$500,000 as an Interfund Loan. In FY 2022, the loan payment is scheduled to be \$53,220 for principle and interest. In FY 2022, the revenue, expenditures and transfer out are projected to be \$750,000, \$827,170 and \$53,220, respectively. The source of revenue comes from the green fees, driving range and Pro Shop.

Internal Service Fund:

Fleet Management (Fund 02)

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel purchased for City vehicles. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks and other technology related equipment. In FY 2022, this fund anticipates total transfer in and expenditures of \$1,270,000 and \$1,291,020, respectively.

Component Units:

Library (Fund 06)

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2020 are \$0.365 for residential, \$0.345 for commercial and \$0.408 for personal. The FY 2022 projected revenue for the Library is \$2,950,838 and projected expenditure is \$2,950,813.

University City Loop Special Business District (Fund 18)

The City established this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City,



INTRODUCTION

referred to as the Loop. The projected revenue for FY 2022 is \$77,050. This is a combination of property taxes, business license fees, and donations. The property tax rates for 2020 are \$0.445 and \$0.403 for residential and commercial, respectively.

Parkview Gardens Special Business District (Fund 19)

The City established this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of a SBD of the City. The projected revenue for FY 2022 is \$93,300 which is mainly from property taxes. The projected expenditures are \$93,300. The property tax rate for 2020 are \$0.431 and \$0.850 for residential and commercial, respectively.

Other:

American Rescue Plan (Fund 29)

The City established this fund to account for funds being received from the Federal Government because of the passage of the American Rescue Act of 2021. The City anticipates receiving funds sometime during FY 2022.

Tax Increment Funds (Fund 30, 31, 32)

The City established these funds to account for the additional funding the City will receive as a result of the Market at Olive Development.

FUND BALANCE

Fund balance is net position of governmental fund, a difference between total assets and liabilities. The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitations, fund balance may be used to balance the subsequent year's budget.

The table below display the status of fund balance of each fund for FY 2022 Budget as percentage of the budgeted expenditures including transfers in and out:

Fund	FY 2022 Revenues	FY 2022 Expenditures	FY 2022 Transfer In (Out)	Surplus (Deficit)	Beginning Fund Balance	Ending Fund Balance	% of Ending Fund Balance to Expenditures
General	23,422	26,535	3,002	(111)	9,691	9,580	41%
Capital Improvement Sales Tax	2,102	2,139	(600)	(637)	886	249	9%
Park and Storm Water Sales Tax	861	938	(341)	(418)	1,271	853	67%
Public Safety Sales Tax	1,601	608	(1,130)	(137)	185	48	3%
Grants	998	998	-	-	-	-	0%
Library	2,950	2,950	-	-	2,718	2,718	92%
Internal Service	1	1,291	1,270	(20)	50	30	0%
Solid Waste	3,410	3,318	(70)	22	800	822	24%
Parking Garage	226	123	(118)	(15)	350	335	139%
Golf Course	750	827	(53)	(130)	167	37	4%
Loop Business District	77	247	-	(170)	204	34	14%
Parkview Gardens Special District	93	93	-	-	83	83	89%
Economic Development Sales Tax	525	98	-	427	1,485	1,912	1951%
American Rescue Plan	3,100	50	(2,697)	353	-	353	13%
Olive I-170 RPA 2	-	-	-	-	2,988	2,988	0%
Sewer Lateral	575	493	(57)	25	300	325	59%
Total	\$ 40,691	\$ 40,708	\$ (794)	\$ (17)	\$ 21,178	\$ 20,367	49%



REVENUES AND EXPENDITURES MATRICES

Below is a table which illustrates all type of revenue sources generated in the City of University City and relationship to all funds including General Fund. For example, General Fund records 1% of County-wide sales taxes and local use tax. The City continues to receive a ½ % of County-wide sales tax for public safety in FY 2022. This source of revenue is recorded in a separate fund. Economic Development Sales Tax Fund records ¼ % sales tax, Capital Improvement and Park and Storm Water Sales Tax Funds record ½ % sales tax, respectively. Library, Loop Business and Parkview Garden levied the real and personal property taxes.

ANNUAL OPERATING BUDGET REVENUES MATRIX

Revenues	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Solid Waste, Parking Garage and Golf Course	Library, SBD Loop, Parkview Garden	American Rescue Plan, TIFs
Sales Taxes	✓		✓	✓	✓	✓			✓
Local Use Tax	✓								
Property Taxes	✓	✓						✓	✓
Motor Fuel & Gasoline Tax	✓								
Gross Receipts Tax	✓								
Grant				✓	✓		✓	✓	
License	✓							✓	
Inspection Fees and Permits	✓								
Charges for Services	✓						✓		
Parks and Recreation Fees	✓						✓		
Municipal Court and Parking	✓								
Interest	✓		✓	✓	✓				
Miscellaneous	✓								✓



INTRODUCTION

The following table illustrates the relationship between functional units, major funds, and non-major funds. For example, Finance Division allocates staff labor hours to Solid Waste Fund. Engineering Division in Public Works Department allocates staff labor hours to Sewer Lateral, Capital Improvement Sales Tax, Park and Storm Water Sales Tax and Solid Waste Funds.

ANNUAL OPERATING BUDGET EXPENDITURES MATRIX

Expenditures	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Solid Waste, Parking Garage, Golf Course	Library, SBD Loop, Parkview Garden	American Rescue Plan, TIFs
Legislation	✓								
General Administration:									
City Manager's Office	✓								
Human Resources	✓					✓			
Administrative Services:									
Finance	✓						✓		
Information Technology	✓								
Municipal Court	✓								
Police	✓								
Fire	✓								
Public Works :									
Engineering	✓	✓					✓		
Facilities Maintenance	✓								
Street Maintenance	✓			✓					
SW - Admin	✓				✓		✓		
SW - Operation							✓		
SW - Leaves Collection							✓		
Planning and Development:									
Administration	✓								
Parks, Forestry and Recreation:	✓								
Maintenance	✓				✓				
Golf	✓						✓		
Recreation:									
Community Center	✓								
Aquatics	✓								
Centennial Commons	✓								
Economic Development			✓						
Public Parking Garage							✓		
Library								✓	
SBD Loop									
SBD Parkview Garden									

STRATEGIC GOALS AND OBJECTIVES

The Strategic Goals and Objectives are the main focus of all City's department during this time period. They highlight the City's challenges and some uncertain influences during the economic recovery times. Each goal may require multiple years to accomplish based on the limitation of the City's resources.

1. Focus on Commercial and Retail Development

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard and I-170.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop.
- Complete long-range planning efforts; implement where appropriate



2. Preserve and Stabilize Neighborhoods; Encourage Growth



- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
- Continue proactive efforts to ensure properties are well maintained.
- Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

3. Financial Stability and Long Term Vitality

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to "pay as you go"
- Maintain the level of the General Fund's fund reserve not only at the recommended level but also build up for the future spending if needed



4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.

5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century



City Council

- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.

6. Focus on Infrastructure

- Maintain and enhance transportation infrastructure to provide safely accessible and acceptable levels of service and accommodate all modes of travel.
- Provide responsible municipal services efficiently and cost effectively.
- Update and maintain park infrastructure to provide safely accessible places for recreation.
- Upgrade to and maintain compliance of all municipal operations with Federal, State, and local laws and regulations.
- Coordinate municipal operations with other jurisdictional public agencies and utilities for health, welfare and safety of the public.



7. Public Safety

- To prevent and repress crime.
- To detect criminal activity and apprehend offenders.
- To protect life and property.
- To facilitate the safe movement of people and vehicles.
- To assist those in danger, those who cannot care for themselves, and those in need of assistance.
- To protect individual constitutional rights.





FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to establish guidelines for the fiscal stability of the City. In addition, these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
 - a. A budget message describing the important features of the budget and major changes from the preceding year;
 - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
 - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure;
 - d. The amount required for the payment of interest, amortization, and debt service charges on any debt of the city;
 - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.



Revenue Policy

- 1) The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.

Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.
- 2) The City maintains its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e., measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports in accordance with GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the annual budget at the appropriate times.

Operating Budget Policy

- 1) When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The City will maintain a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The City will aggressively seek regional, state and federal grants to support capital and special projects.
- 5) The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The City will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to maintain a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.



Capital Budget Policy

- 1) The City will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long-life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) All projects included in the FY 22 annual budget should have: a) current condition and/or justification of the need of the project, b) a timeframe to determine various anticipated phases of the project, c) financial implication, d) increase or decrease ongoing maintenance cost that has impact to the operating budget.

Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The City will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.

Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The City limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

Reserve Policy

The City will maintain an unreserved fund balance in the General Fund which represents 50% of annual expenditures.

Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision-making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011 financial statements and all subsequent annual financial statements until superseded.



The City of University City has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components are the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The portion of a governmental fund's net assets that are not in a spendable form (i.e., inventory and prepaid) or are required to be maintained intact.
- 3) Restricted fund balance - The portion of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e., grant revenue).
- 4) Committed fund balance - The portion of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e., encumbrances).
- 5) Assigned fund balance - The portion of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

Bonded Debt Schedule

The City of University City's Long-term debt includes Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness. The general obligation bonds are to be liquidated by the Debt Service Fund supported by a property tax levy, and the special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

General Obligation Bonds

The City currently does not have outstanding GO Bonds. However, the City may consider issuing one in the near future for the purpose of renovating the Annex for a new police facility. Limitations for bonding capacity are set by state statutes. The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2020, the City's assessed value is \$749 million. This would allow the City to borrow approximately \$74.9 million.

Special Obligation Bonds

These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The City paid off these bonds during FY 2020.



Capital Leases

During 2017, a capital lease agreement in the amount of \$726,101 was issued to finance the purchase of a fire ladder truck. The capital lease bears an interest of 2.51% and matures on September 1, 2023. The current outstanding debt on this lease is \$343,232.

Certificates of Participation

Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City's public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City's Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, furnish and equip the City's police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City's Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City's public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%. The City paid off the Certificates of Participation during FY 2020.

Fraud Policy

The City of University City is committed to protecting its revenues, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees, to gain by deceit, financial or other benefits. Examples of fraud and misuse of City assets include but are not limited to:

- 1) Embezzlement
- 2) Misappropriation, misapplication, destruction, removal, or concealment of City of University City property.
- 3) Alteration or falsification of documents (checks, time sheets, contractor agreements, purchase orders, other financial documents) or computer files
- 4) Misappropriation or misuse of City of University City resources, such as funds, supplies, or other assets such as inventory, furniture, fixtures, or equipment
- 5) Authorizing or receiving compensation for goods not received or services not performed.
- 6) Authorizing or receiving compensation for hours not worked.
- 7) Unauthorized use of City of University City logos and trademarks

Interfund Loan

In May 2018, City Council approved using of interfund loan as opposed to due to-from. Interfund loans will be properly accounted for. All interfund loans and repayments will be promptly recorded in the city's financial system. Interfund loans receivable and interfund loans payable will be reconciled on a quarterly basis. Payables and receivables should always be in balance .

Interfund loan payments do not affect revenues or expenditures. The original interfund loan and repayments of the loan are recorded as nonexpenditure disbursements and nonrevenue receipts. Revenues and expenditures are not affected by the payment or repayment of interfund loans. Loan



INTRODUCTION

interest on an interfund loan will be recorded as revenue to the loaning fund and an expenditure of the fund receiving the loan. Loan interest payments are treated as quasi-external transactions.

At the end of FY 2018, the General Fund lend the specific amounts to Public Safety, Parking Garage, Golf Course and Park and Storm Water Sales Tax Fund as shown below.

Lending Fund	Borrowing Fund	Amount	Purpose	Interest Rate	Term (Year)
General Fund	Public Safety Sales Tax	\$6,000,000	Police Station Design and Construction	1.25%	12
General Fund	Parking Garage	\$500,000	Operations	1.25%	10
General Fund	Golf Course	\$500,000	Operations	1.25%	10
General Fund	Park and Storm Water Sales Tax	\$200,000	Projects in Progress	1.25%	5

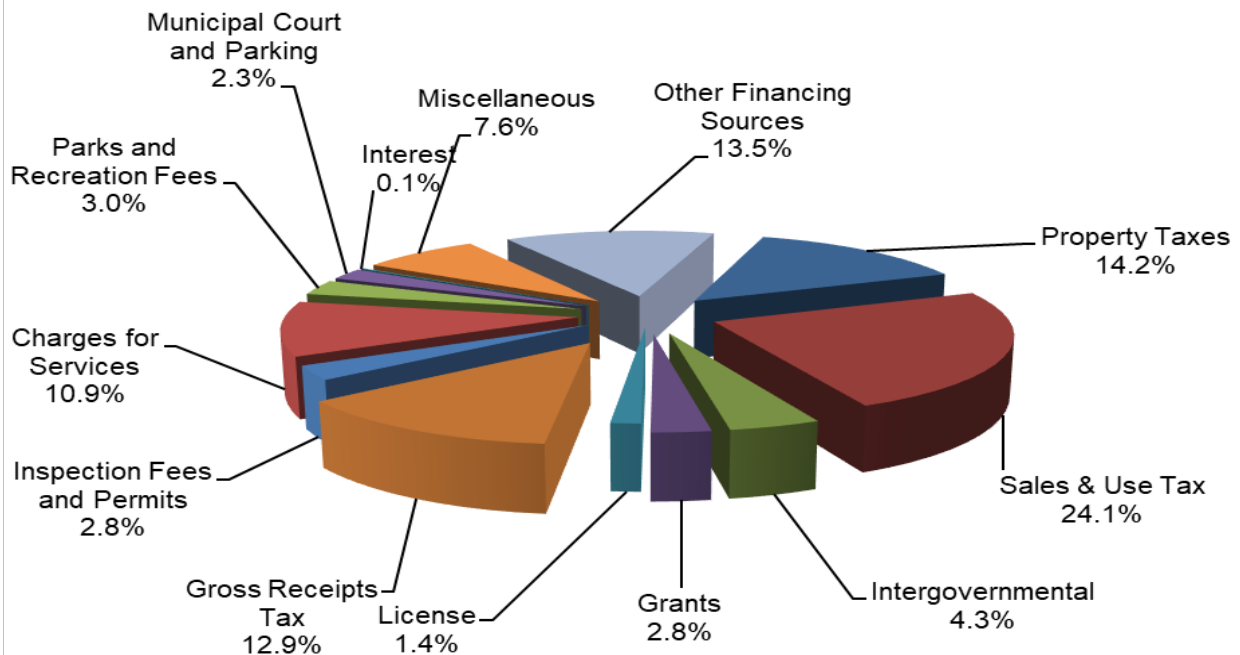


REVENUE SOURCES

REVENUES

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Fiduciary Funds are not included, because they do not represent resources received from outside sources, however, transfers in are included as revenues.

	Amount	Percentage
Property Taxes	\$ 6,678,205	14.2%
Sales & Use Tax	11,335,000	24.1%
Intergovernmental	2,007,983	4.3%
Grants	1,316,000	2.8%
License	665,000	1.4%
Gross Receipts Tax	6,051,000	12.9%
Inspection Fees and Permits	1,327,000	2.8%
Charges for Services	5,108,000	10.9%
Parks and Recreation Fees	1,417,090	3.0%
Municipal Court and Parking	1,068,725	2.3%
Interest	66,550	0.1%
Miscellaneous	3,579,575	7.6%
Other Financing Sources	6,317,320	13.5%
Total Revenue	\$ 46,937,448	100.0%



The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 2022 are based on estimates through the end of the fiscal year.

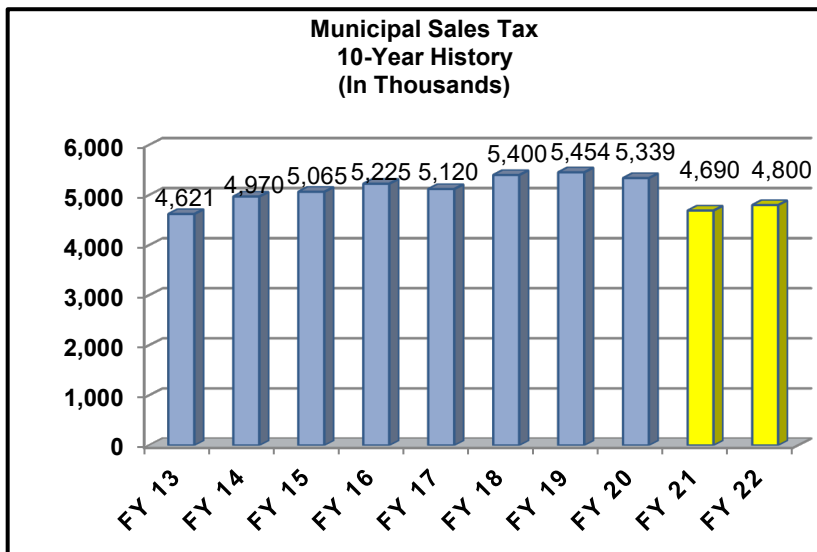


SALES TAX

Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the option of choosing either method on some types of sales taxes, and on other types the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

Municipal Sales Tax:

The City of University City receives a share of a county-wide one percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities in St. Louis County and the unincorporated areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 2012 due to the City faced a 5.0% decrease in population from 37.4 thousand to 35.4 thousand based on the 2010 census.

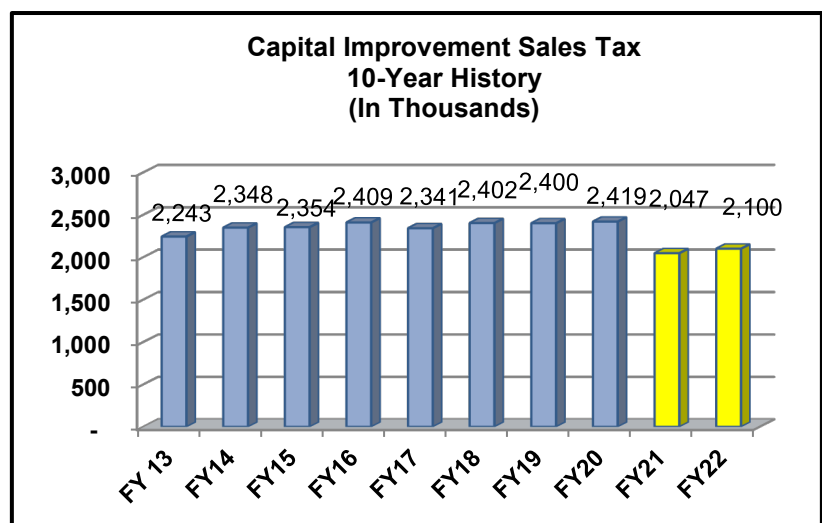


Some municipalities proposed to modify the formula in order to retain more sales tax revenue generated locally and share less with others through the pooled distribution. If the alteration to the pooled distribution formula is successful, the City's revenue would be directly affected in the future years. Due to the coronavirus pandemic and the outcome,

it had on the sales tax revenue in the prior year, we anticipate a small increase in revenue in hopes of the economy to slowly move forward in a positive direction.

Capital Improvement Sales Tax:

In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have an option as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The City shares 100% of the generated revenue with all other pooled cities and St. Louis County (Ordinance 6056 adopted in June 1996). The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. Started in FY 2016, this revenue is recorded in Capital Improvement Sales Tax Fund. Growth in this revenue source had been small, but steady over the past few



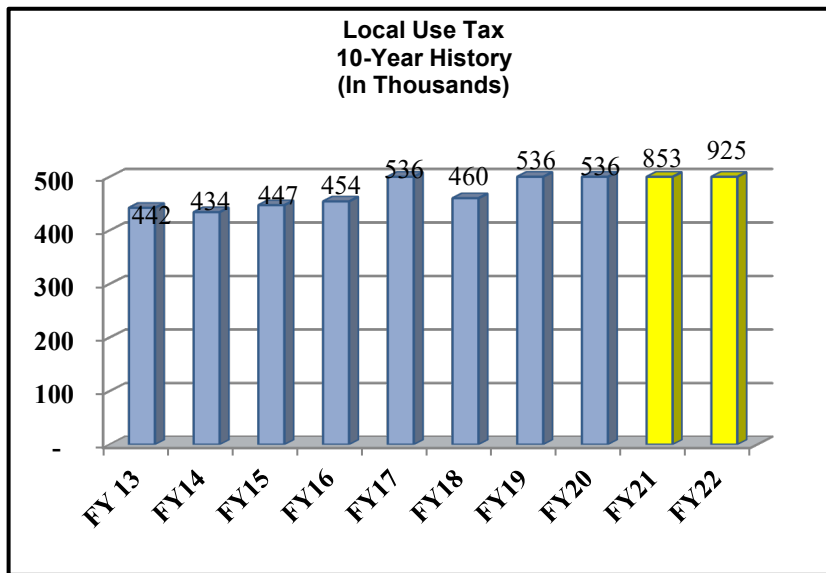


REVENUE SOURCES

years. Due to the coronavirus pandemic and the outcome, it had on the sales tax revenue in the prior year, we anticipate a small increase in revenue in hopes of the economy to slowly move forward in a positive direction.

Local Use Tax:

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an additional of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City.

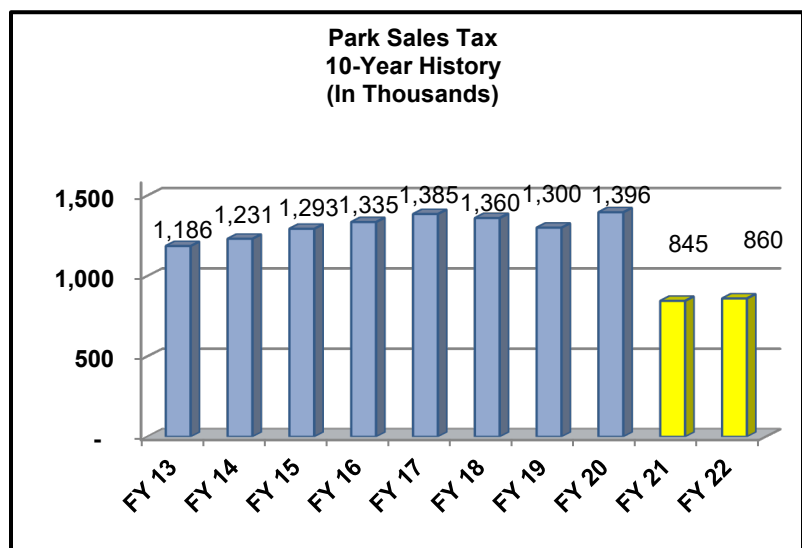


The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The City has designated this tax to be used for general operation purposes. Growth in this revenue source has been fluctuating over the past few years. However, due to the coronavirus pandemic, this revenue had a sizeable increase from the actual received in FY 2020 with the anticipation of a slight increase of what will be collected in FY 2021.

Park Sales Tax:

In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes. The City has designated this tax to be used solely for park and recreation improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the City limits.

Growth in this revenue source has been steady, with some fluctuations over the past few years. Started in FY 2016, this revenue is recorded in Park and Storm Water Sales Tax Fund. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 7% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates a slight increase in revenue of what will be collected in FY 2021.

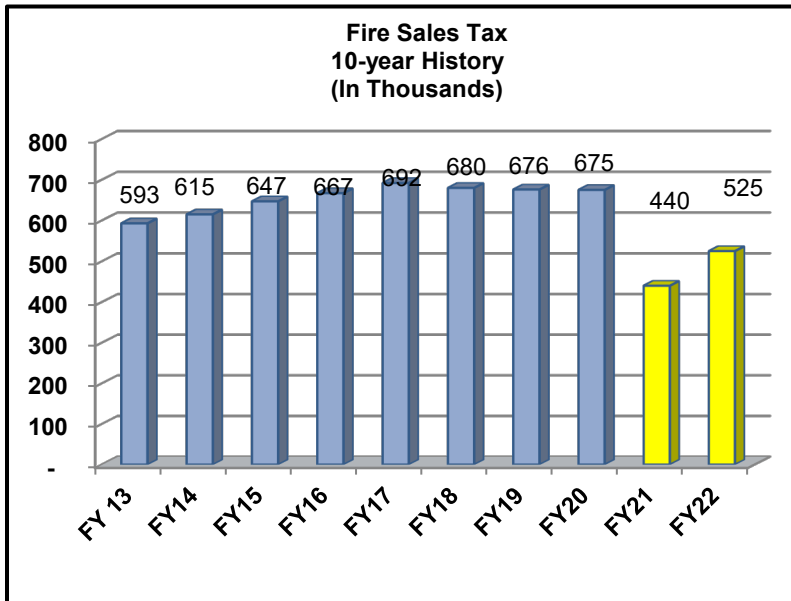




REVENUE SOURCES

Fire Service Sales Tax:

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

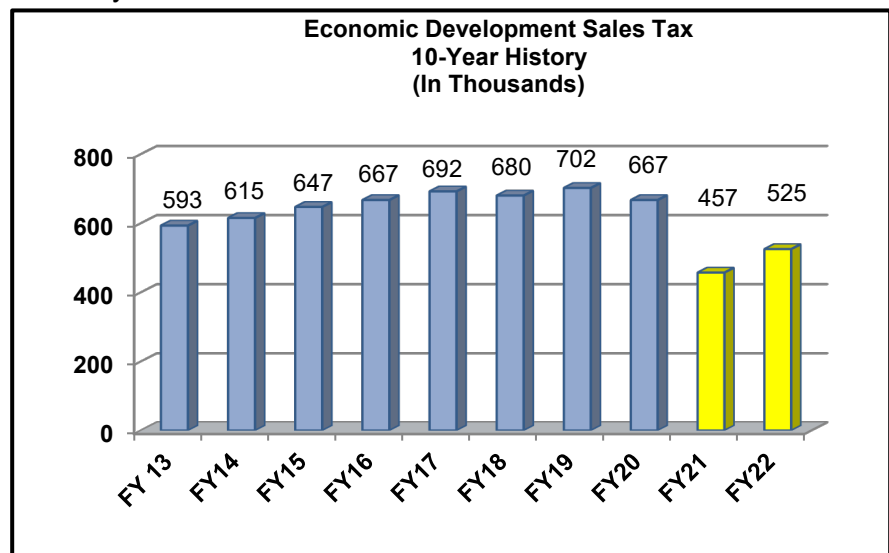


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 3% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates a slight increase in revenue of what will be collected in FY 2021..

Economic Development Sales Tax:

In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

The economic conditions are characterized by disappointed gross domestic product growth in FY15 and FY16, then started to pick up in the second half of FY17 with fluctuations through FY20. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 2% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates a slight increase in revenue of what will be collected in FY 2021.

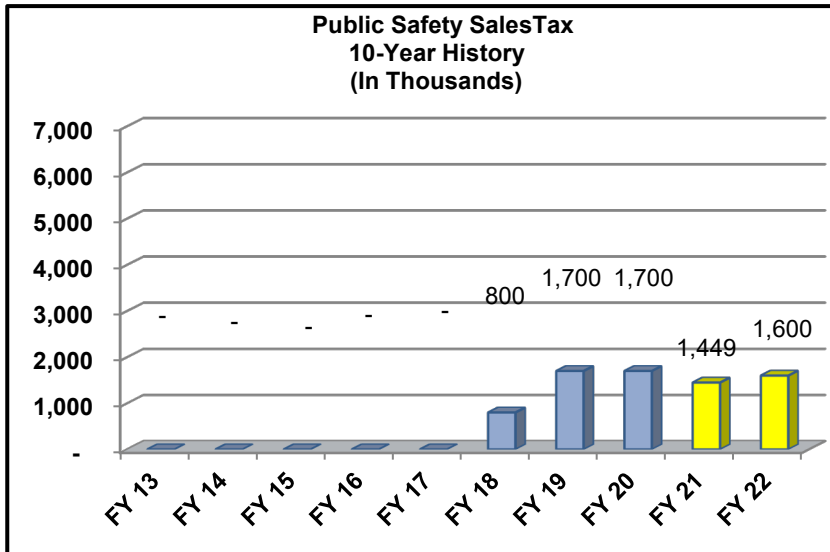




REVENUE SOURCES

Public Safety Sales Tax:

In April 2017, St. Louis County impose a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. This sales tax is estimated to generate \$80 million a year.

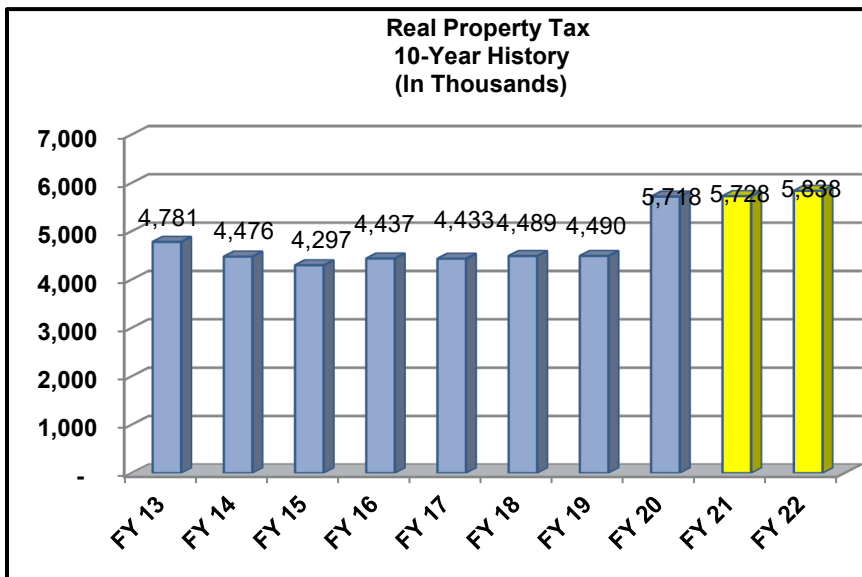


The City's revenue is based on the population size. City of University City expected to receive an approximately \$1.6 million in this budget year. In FY 2020, sales tax received was roughly \$175,000 over budget. The City anticipates a slight increase in revenue of what will be collected in FY 2021.

PROPERTY TAXES

Real Property Tax:

The City levies a tax on real property in accordance with Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property.



Taxes are collected by St. Louis County and distributed to the City. Properties are reassessed in odd-numbered years. The 2020 levy for real property was \$.471 for residential property and \$.487 for commercial property.

Real property tax revenues have increased from previous year. Cities in Missouri are required to rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and increase percentage of the Consumer Price Index (CPI).



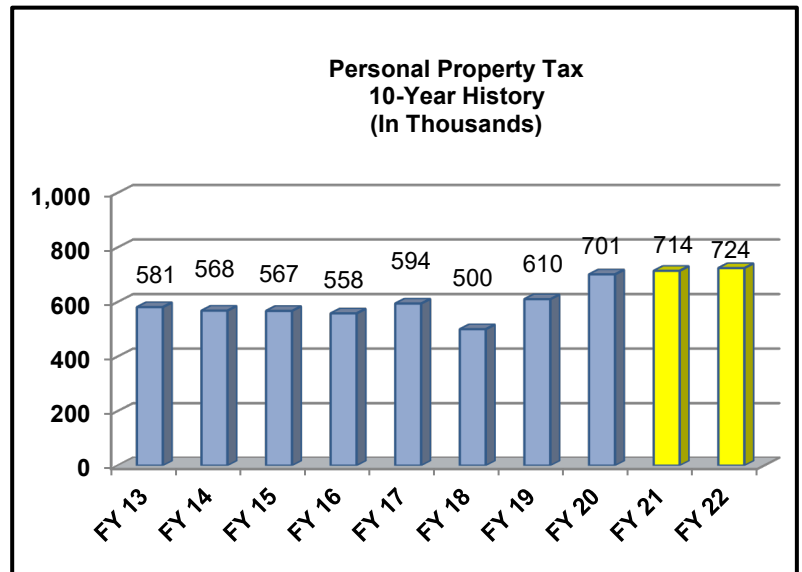
REVENUE SOURCES

In FY 2008 the City reinstituted the levy for the Police & Firefighter Retirement Plan. In 2020, the assessed value of the properties had declined. The City chose to maintain the same rates as in 2019. As a result, the property tax for FY 2021 anticipates being even to what was budgeted.

Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of property as established by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the City. The 2020 levy for personal property was \$.680.

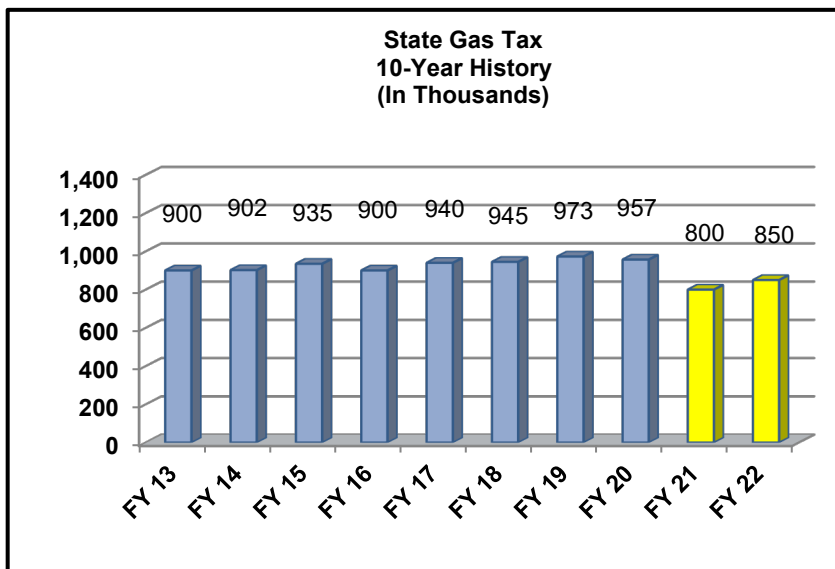
Personal Property tax revenue has been very steady for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. In FY 2022, this revenue is projected to have a small increase from previous year.



INTERGOVERNMENTAL TRANSFERS AND GRANTS

State Gas Tax:

The State of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.



The tax is imposed on a per gallon rate, therefore usage alone, not price, determines the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 2022 revenue is estimated to be slightly higher than the previous year budget.

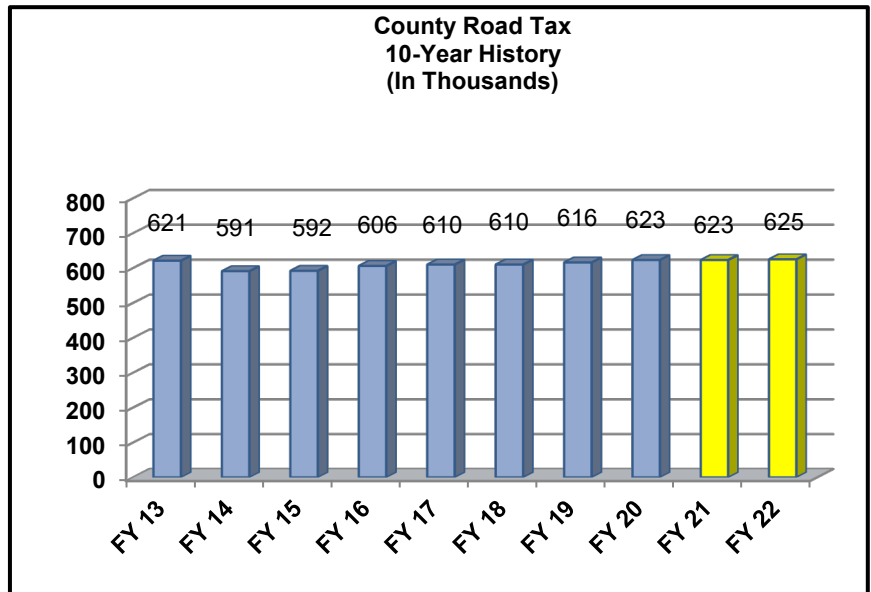


REVENUE SOURCES

County Road Tax:

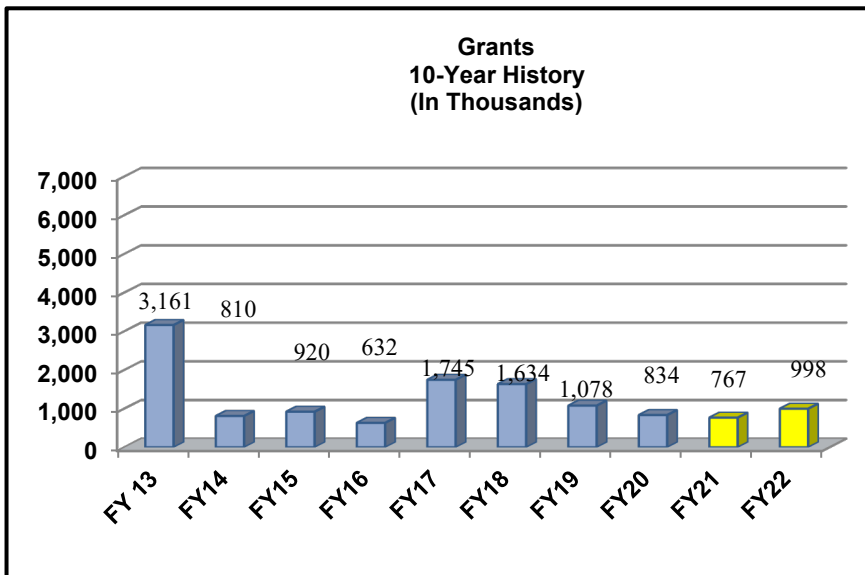
St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County allocates the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the City based on assessed value. The tax must be used for road and bridge maintenance.

This tax revenue has had consistent growth through FY 09 until assessed valuations across the county fell during the economic downturn. The FY 2014 and 2015 revenues started to drop below previous years. The FY 2017 through FY 2021 revenues had small fluctuations. The FY2022 revenue is projected to be flat with the previous year actual and budget.



Grants:

Grants represent intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to assist in street and bridge rehabilitation, park improvements, recycling and police activity.



Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City is required to expend a local grant match of funds. The City had multiple large one-time projects which were grant-funded in FY 2011, with significantly lesser grants for FY 2012 for known grants at this time. In FY 2013 the City had a couple of large projects, namely constructing the new fire house, and Flood buyout. In FY 2014 and 2015, all grants awarded are related to capital improvement projects and Police over-time. In FY 2022, the City anticipates \$.9 million award for

Solid Waste Grants Projects, Curb and Sidewalk Replacement Program, and Westgate Avenue Improvement.



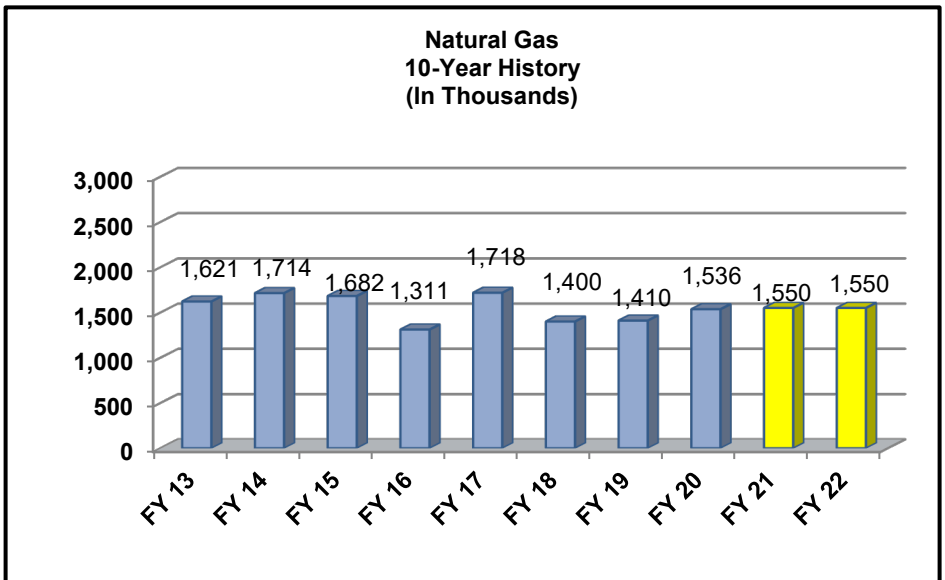
REVENUE SOURCES

GROSS RECEIPTS TAX (UTILITY TAX)

Natural Gas Gross Receipts:

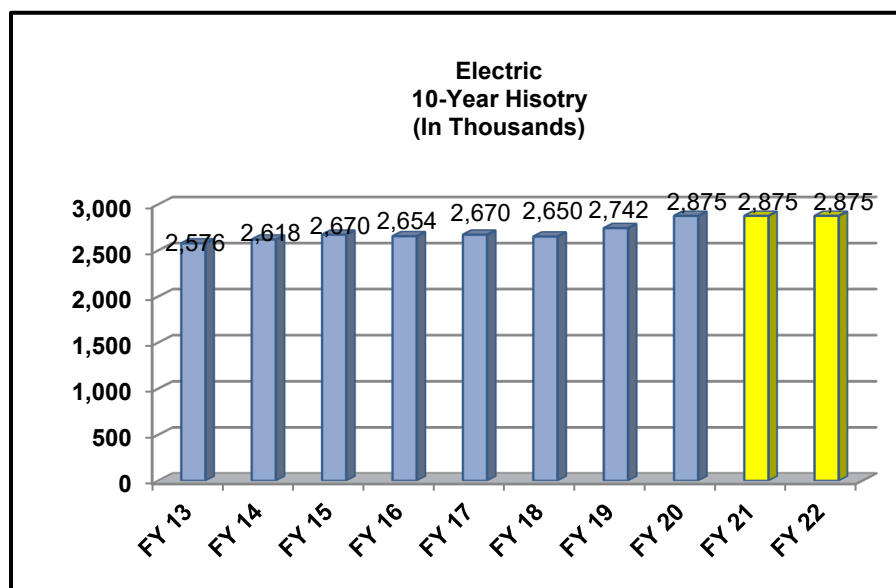
The City levies a 9% gross receipts tax on utilities providing natural gas services in the City. Spire provides most gas utility services in the City, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of natural gas, as well as usage. The revenue fluctuates based on weather, business activity and rates. Revenue projections are based on a significant rate decrease which occurred in FY 2010 and decreased even more for FY 2011. In FY 2012 this revenue dropped at the lowest level during the ten (10) years because of the combination of the lower rate and the mild winter. In FY 2022, this revenue is projected to remain flat with FY 2021.



Electric Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing electric services in the City. AmerenUE provides the electric utility services in the City. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.



This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2018 was higher than estimated. In FY 2022, this revenue is projected to remain flat with FY 2021.

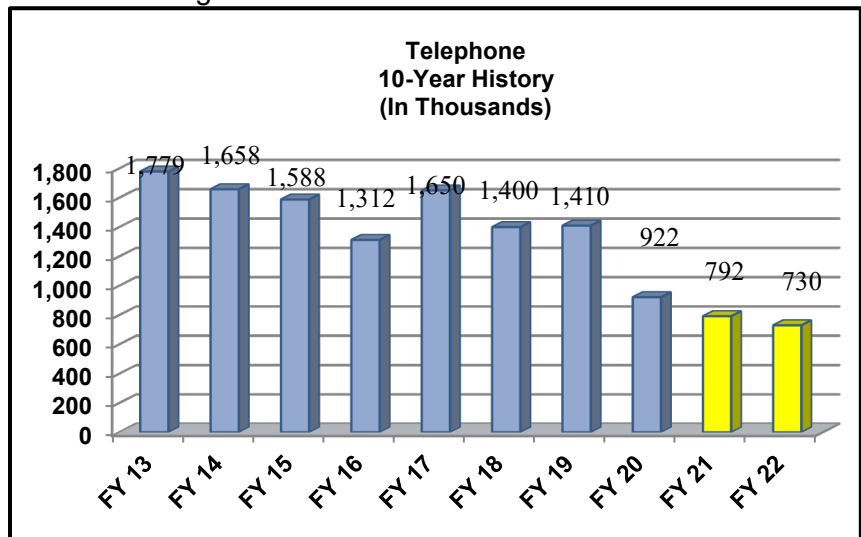


REVENUE SOURCES

Telephone Gross Receipts:

The City levies a 9% gross receipts tax on telephone services in the City. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The City partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 2008 and a one-time settlement amount was paid at that time and another one was paid in FY 2011. In FY 2009 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 2010 included a one-time settlement amount for additional landline service with a small amount of additional on-going revenue. From FY 2012 through 2015, the revenues were considered normal without one-time settlement. In FY 2022, this revenue is projected to be lower from the projected in FY 2021.

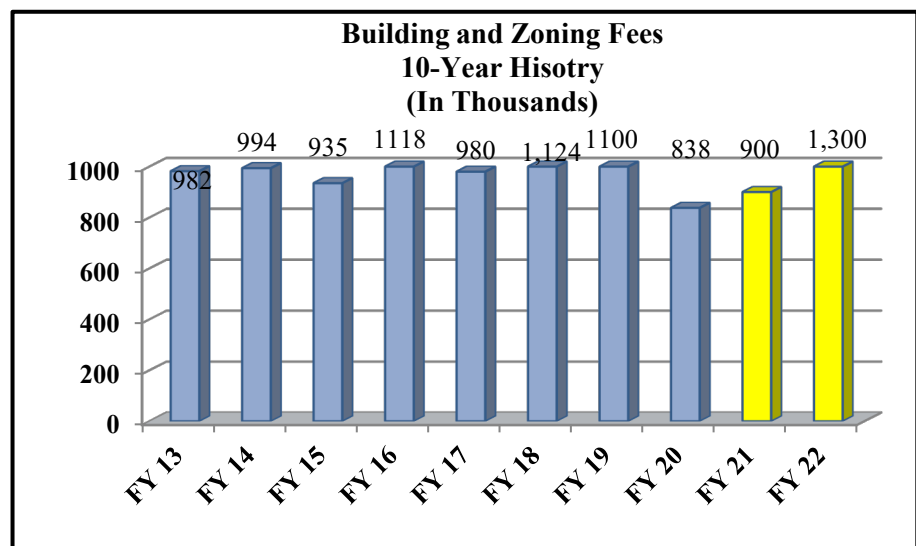


INSPECTION FEES AND CHARGES FOR CITY SERVICES

Building and Zoning Fees:

The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the City at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

Much of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY2009 revenue was the lowest during these ten years. FY 2013 was also an unusual year that Washington University in St. Louis had started the new





REVENUE SOURCES

residential life. Since FY 2013, this revenue has fluctuated upward for the most part. In FY 2022, this revenue is projected to be higher from the projected FY 2021 due to the anticipation of construction related to the new TIF project.

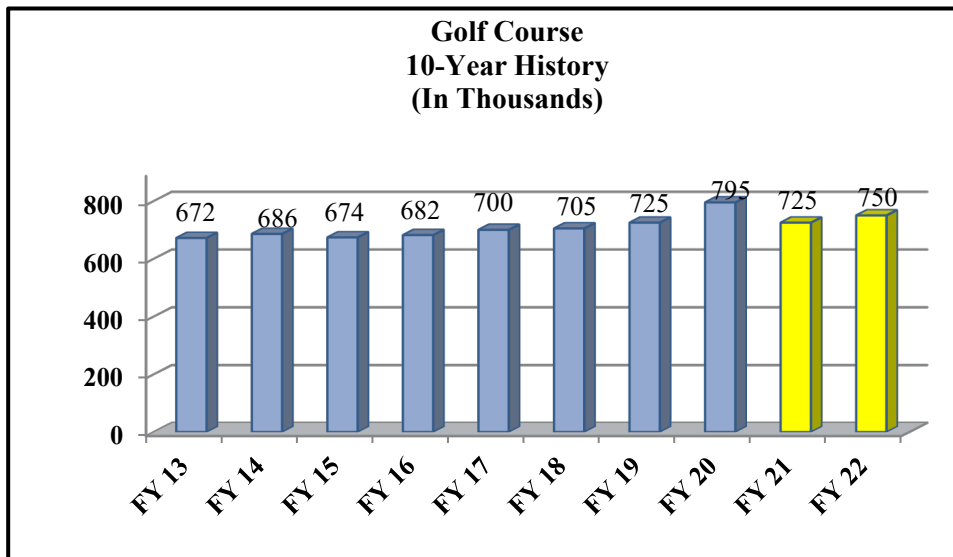
PARKS AND RECREATION FEES

Golf Course:

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

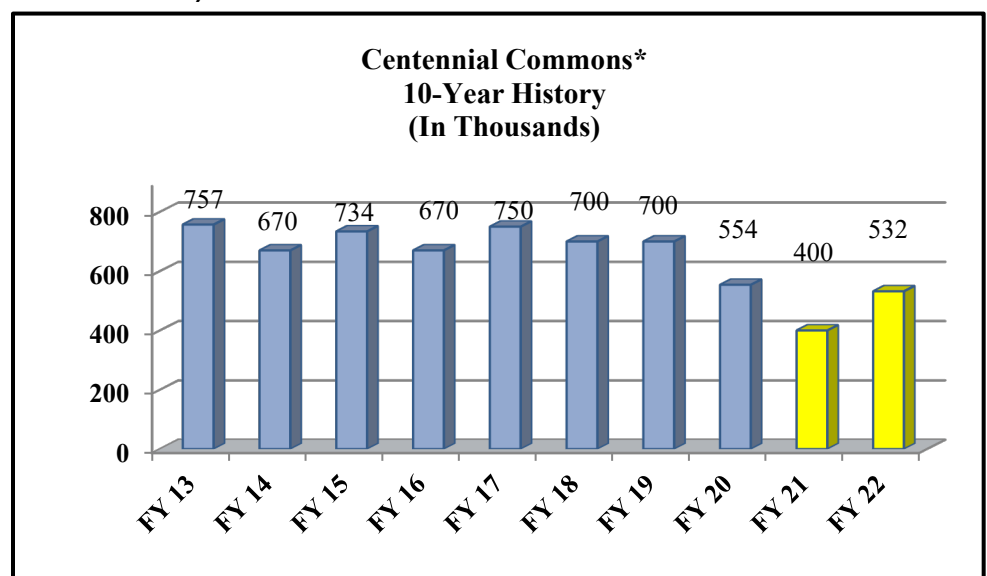
Prior to FY 2008, the City had contracted for the management of the golf course. Beginning in FY 2008 all the revenue and expenditures of the course were now included in the City's general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year in FY 2009 and

began operations which increased revenues for the year. FY 10 was the first full year. Since then, revenue has remained at a stable level. In FY 2022, revenues are projected to be slightly higher than the projected amount in FY 2021.



Centennial Commons (Recreation Activities):

This revenue is comprised of various fees related to recreation opportunities at Centennial Commons, the City's recreation complex. These fees include the fitness center, recreation and athletic programs. Centennial Commons opened in January 2005. Memberships and activities have grown to a stable level. The decrease in FY 2009 revenue was caused by less membership renewals during the economic downturn. In FY 2010, day camp revenue was moved to this program





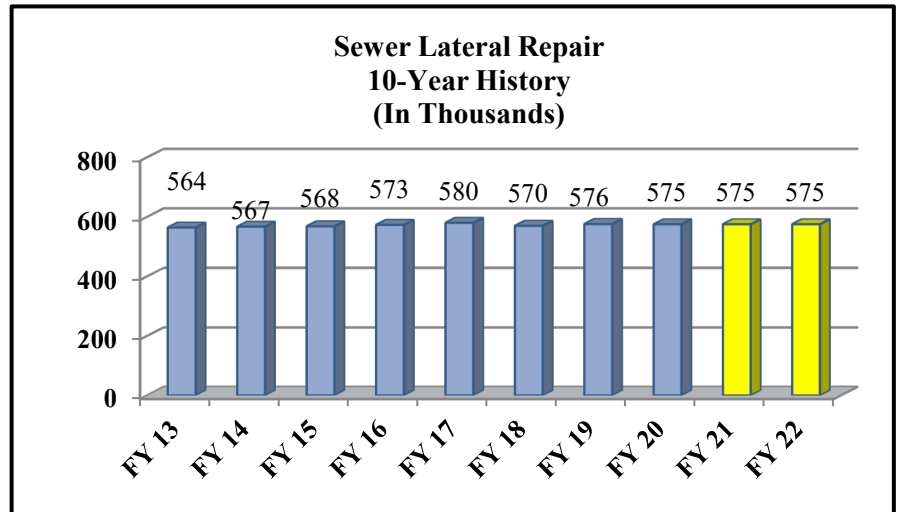
REVENUE SOURCES

with no actual growth in revenue. The coronavirus pandemic had a negative impact on our recreational activities during FY 2020 and 2021. However, revenue in FY 2022 is projected to be higher from actual revenue received in FY 2021.

Sewer Lateral Repair Fund:

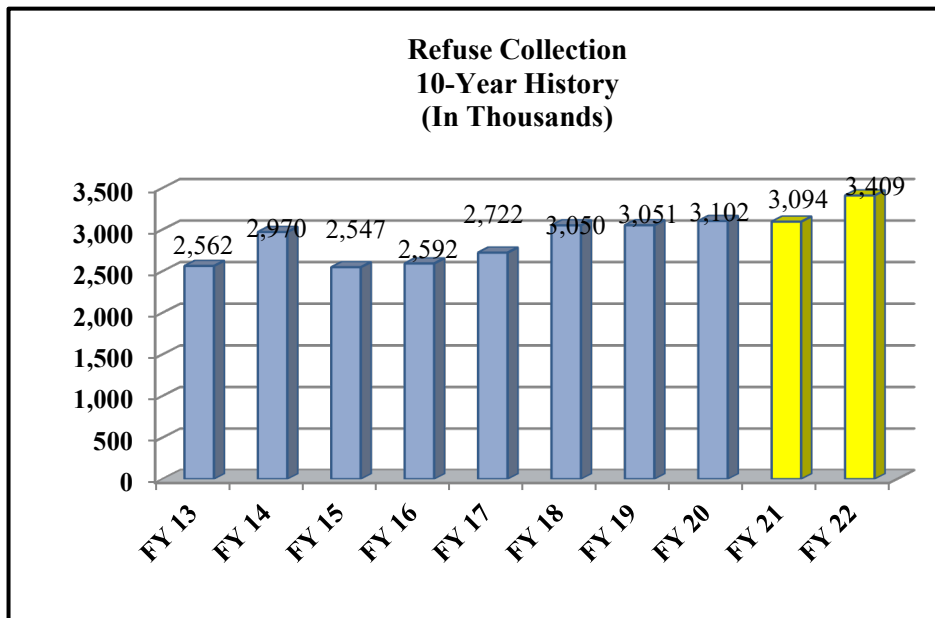
The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes the fund to the City.

This fee was \$28 per unit until FY 2005 when the fee was increased to \$50 per unit. In FY 2022, this revenue is projected to be flat compared to what was budgeted in FY 2021.



Refuse Collection Fees:

The City performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The City charges for these services using a semi-annual billing process.



The revenues budgeted for FY 2022 were based on an anticipated rate increase, however, the rate increases are not effective for FY 2022.



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ALL FUND SUMMARY

The following section displays three budget schedules and combined statement of governmental funds:

- (I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for seventeen (17) separate funds including component units. They are listed below:
1. General Fund (1)
 2. Special Revenue Fund (7)
 3. Capital Project Fund (2)
 4. Internal Service Fund (1)
 5. Enterprise Fund (3)
 6. Component Unit (3)

The revenues and expenditures in this schedule include Transfers In and Out.

- (II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:
1. Legislative Services
 2. General Administration
 - a. City Manager's Office
 - b. Human Resources
 - c. Communication
 - i. Information Technology
 3. Finance
 4. Municipal Court
 5. Police
 6. Fire
 7. Public Works
 - a. Administration and Engineering
 - b. Street Maintenance
 - c. Facilities Maintenance
 - d. Solid Waste
 - i. Solid Waste Administration
 - ii. Solid Waste Operations
 - iii. Leaf Collection
 - e. Sewer Lateral Repair
 - f. Public Parking Garage
 8. Planning & Development
 - a. Planning & Development Administration
 - b. Planning and Zoning
 - c. Construction Services
 - d. Economic Development
 9. Parks, Recreation and Forestry
 - a. Park Maintenance
 - b. Recreation
 - i. Community Center
 - ii. Aquatics
 - iii. Centennial Commons
 - c. Golf Course
 - d. Fleet Maintenance

The revenues and expenditures in this schedule include Transfers In and Out.



ALL FUND SUMMARY

- (III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Sewer Lateral Fund, Solid Waste Fund, Capital Improvement Sales Tax and Park and Storm Water Sales Tax are administered by Public Works and Parks, Recreation & Forestry; Economic Development Retail Sales Tax Fund is administered by Planning and Development).

The revenues and expenditures in this schedule include Transfers In and Out.

- (IV) Combined Statement of Revenues, Expenditures and Fund Balances
- a. Governmental Fund
 - b. Internal Service and Enterprises Funds
 - c. Other Funds



(I) All Funds Budget Summary

Revenues	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
General	24,446,301	23,016,898	24,982,655	24,982,655	24,982,655	27,894,735	12%
Capital Improvement	2,339,895	2,291,200	2,050,000	2,050,000	2,050,000	2,102,000	3%
Park and Stormwater	1,359,389	1,304,669	845,000	845,000	845,000	861,000	2%
Public Safety	1,930,929	1,876,761	1,448,500	1,448,500	1,448,500	2,101,500	45%
Grants	1,761,185	1,527,937	767,000	767,000	767,000	998,000	30%
Golf Course	839,303	756,319	725,000	725,000	725,000	750,000	3%
Library	1,653,424	2,911,931	2,944,857	2,944,857	2,944,857	2,950,838	0%
Fleet Maintenance	1,247,026	1,031,350	1,207,431	1,207,431	1,207,431	1,271,000	5%
Solid Waste	3,171,339	3,120,493	3,094,200	3,094,200	3,094,200	3,410,700	10%
Public Parking Garage	196,491	189,197	253,624	253,624	253,624	226,625	-11%
Loop Business District	154,039	110,358	77,500	77,500	77,500	77,050	-1%
Parkview Gardens Special District	101,656	94,585	92,300	92,300	92,300	93,300	1%
Economic Development Sales Tax	679,672	652,335	457,000	457,000	457,000	525,700	15%
American Rescue Plan	-	-	-	-	-	3,100,000	100%
Olive I-170 TIF RPA-2	-	-	-	-	-	-	0%
CALOP	-	-	-	-	-	-	0%
Sewer Lateral	576,021	578,228	575,000	575,000	575,000	575,000	0%
Total Revenues include Transfers In	40,456,670	39,462,261	39,520,067	39,520,067	39,520,067	46,937,448	19%

Expenditures	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
General	23,718,459	25,119,631	25,464,270	25,464,270	25,464,270	28,005,735	10%
Capital Improvement	3,372,287	2,643,094	1,935,467	1,935,467	1,935,467	2,739,255	42%
Park and Stormwater	795,299	1,037,705	713,542	713,542	713,542	1,278,850	79%
Public Safety	2,029,688	2,176,927	2,653,510	2,653,510	2,653,510	2,238,595	-16%
Grants	1,761,185	1,527,937	767,000	767,000	767,000	998,000	30%
Golf Course	751,389	766,025	859,660	859,660	859,660	880,390	2%
Library	1,446,320	2,148,322	2,944,857	2,944,857	2,944,857	2,950,813	0%
Fleet Maintenance	1,878,139	1,623,231	1,229,331	1,229,331	1,229,331	1,291,020	5%
Solid Waste	4,113,677	3,778,462	3,356,514	3,356,514	3,356,514	3,388,720	1%
Public Parking Garage	182,938	232,559	179,131	179,131	179,131	241,005	35%
Loop Business District	166,375	124,068	68,800	68,800	68,800	247,750	260%
Parkview Gardens Special District	123,955	92,158	92,300	92,300	92,300	93,300	1%
Economic Development Sales Tax	331,040	421,817	90,965	90,965	90,965	98,370	8%
American Rescue Plan	-	-	-	-	-	2,746,860	100%
Olive I-170 TIF RPA-2	-	-	-	-	-	-	0%
CALOP	-	10,000	-	-	-	-	0%
Sewer Lateral	524,056	433,236	545,827	545,827	545,827	549,970	1%
Total Expenditures include Transfers Out	41,194,807	42,135,172	40,901,174	40,901,174	40,901,174	47,748,633	17%



(II) General Fund Budget Summary

Revenues	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Property Taxes	3,567,153	3,718,213	3,574,700	3,574,700	3,574,700	3,702,350	4%
Sales & Use Tax	6,405,558	6,482,275	5,983,000	5,983,000	5,983,000	6,250,000	4%
Intergovernmental	2,152,227	2,975,263	3,158,300	3,158,300	3,158,300	2,238,000	-29%
Licenses	688,156	631,732	586,000	586,000	586,000	636,000	9%
Gross Receipts Tax	6,099,408	5,639,612	6,270,000	6,270,000	6,270,000	6,051,000	-3%
Inspection Fees and Permits	1,247,065	798,675	927,300	927,300	927,300	1,327,000	43%
Service Charges	232,131	905,581	1,135,000	1,135,000	1,135,000	1,144,000	1%
Parks & Recreation Fees	718,065	427,717	490,000	490,000	490,000	667,090	36%
Municipal Court and Parking	984,705	749,487	766,600	766,600	766,600	872,100	14%
Interest	244,187	225,562	135,000	135,000	135,000	60,000	-56%
Miscellaneous Revenue	908,329	427,162	113,100	113,100	113,100	399,875	254%
Other Financing Sources	1,199,316	831,313	1,843,655	1,843,655	1,843,655	4,547,320	147%
Total Revenues include Transfers In	24,446,300	23,812,592	24,982,655	24,982,655	24,982,655	27,894,735	12%

Expenditures	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Legislative	155,373	182,199	221,304	221,304	221,304	234,920	6%
City Manager's Office	1,113,952	922,721	453,397	453,397	453,397	847,545	87%
Communications	57,315	213,218	192,105	192,105	192,105	107,105	-44%
Human Resources	1,243,494	282,963	227,137	227,137	227,137	227,810	0%
Information Technology	558,299	485,026	620,862	620,862	620,862	545,050	-12%
Finance	623,333	660,979	623,217	623,217	623,217	862,775	38%
Municipal Court	306,077	344,663	363,479	363,479	363,479	381,600	5%
Police	9,189,974	8,886,395	9,310,177	9,310,177	9,310,177	9,828,925	6%
Fire	3,962,241	5,485,515	5,195,067	5,195,067	5,195,067	5,716,335	10%
Planning & Development	1,568,716	1,545,246	1,305,965	1,305,965	1,305,965	1,794,875	37%
Parks Recreation & Forestry	2,699,856	2,529,055	3,071,026	3,071,026	3,071,026	3,652,095	19%
Public Works	3,075,118	2,831,241	2,744,203	2,744,203	2,744,203	2,336,700	-15%
Debt Service	176,611	109,950	-	-	-	-	0%
Other Financing Sources	-	645,416	1,136,331	1,136,331	1,136,331	1,470,000	29%
Total Expenditures include Transfers Out	24,730,359	25,124,587	25,464,270	25,464,270	25,464,270	28,005,735	10%



(III) City-Wide Operating Budget by Department

Revenues	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Property Taxes	5,301,572	6,598,706	6,535,673	6,535,673	6,535,673	6,678,205	2%
Sales & Use Tax	12,707,145	12,600,179	10,775,100	10,775,100	10,775,100	11,335,000	5%
Intergovernmental	2,244,926	2,184,788	1,882,500	1,882,500	1,882,500	2,007,983	7%
Grants	1,878,797	2,421,532	2,109,684	2,109,684	2,109,684	1,316,000	-38%
Licenses	717,327	650,274	615,500	615,500	615,500	665,000	8%
Gross Receipts Tax	6,099,409	5,639,612	6,270,000	6,270,000	6,270,000	6,051,000	-3%
Inspection Fees and Permits	1,247,065	798,675	927,300	927,300	927,300	1,327,000	43%
Service Charges	3,888,659	4,566,021	4,783,500	4,783,500	4,783,500	5,108,000	7%
Parks & Recreation Fees	1,557,367	1,184,036	1,215,000	1,215,000	1,215,000	1,417,090	17%
Municipal Court and Parking	1,120,553	926,294	970,224	970,224	970,224	1,068,725	10%
Interest	249,356	86,527	151,700	151,700	151,700	66,550	-56%
Miscellaneous	905,420	597,427	233,900	233,900	233,900	3,579,575	1430%
Other Financing Sources	1,199,316	2,250,395	3,049,986	3,049,986	3,049,986	6,317,320	107%
Total Revenues include Transfers In	39,116,912	40,504,466	39,520,067	39,520,067	39,520,067	46,937,448	19%

Expenditures	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Legislative	155,373	182,199	221,304	221,304	221,304	234,920	6%
City Manager's Office	1,113,952	922,721	453,397	453,397	453,397	897,545	98%
Communications	57,315	213,218	192,105	192,105	192,105	107,105	-44%
Human Resources	1,243,494	282,963	227,137	227,137	227,137	273,860	21%
Information Technology	558,299	485,026	620,862	620,862	620,862	545,050	-12%
Finance	623,333	660,979	623,217	623,217	623,217	862,775	38%
Municipal Court	306,077	344,663	363,479	363,479	363,479	381,600	5%
Police	9,189,974	10,601,112	9,510,177	9,510,177	9,510,177	10,050,925	6%
Fire	3,962,241	5,890,807	5,690,782	5,690,782	5,690,782	5,942,120	4%
Planning & Development	1,568,716	1,967,063	1,396,930	1,396,930	1,396,930	1,893,245	36%
Park Recreation & Forestry	2,699,856	4,918,311	6,247,341	6,247,341	6,247,341	6,307,670	1%
Public Works	3,075,118	7,275,498	8,579,400	8,579,400	8,579,400	9,808,375	14%
Debt Service	176,611	109,950	115,000	115,000	115,000	115,000	0%
Transfer Out	1,058,000	2,234,626	3,554,086	3,554,086	3,554,086	7,036,580	98%
Component Units:							
Library	1,843,993	2,148,322	2,944,857	2,944,857	2,944,857	2,950,813	0%
Loop Business District	166,375	124,068	68,800	68,800	68,800	247,750	260%
Parkview Gardens	123,955	92,158	92,300	92,300	92,300	93,300	1%
Total Expenditures include Transfers Out	27,922,682	38,453,684	40,901,174	40,901,174	40,901,174	47,748,633	17%

Governmental Funds Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance

	General	Capital Improvement	Park and Stormwater	Public Safety	Sewer Lateral
Revenues:					
Property Taxes	\$ 3,702,350	\$ -	\$ -	\$ -	\$ -
Sales Tax	6,250,000	2,100,000	860,000	1,600,000	-
Intergovernmental	2,238,000	-	-	-	-
Grants	-	-	-	-	-
Licenses	636,000	-	-	-	-
Gross Receipts Tax	6,051,000	-	-	-	-
Inspection Fees	1,327,000	-	-	-	-
Charges for City Services	1,144,000	-	-	-	575,000
Parks & Recreation Fees	667,090	-	-	-	-
Municipal Court & Parking	872,100	-	-	-	-
Interest	60,000	2,000	1,000	1,500	-
Miscellaneous Revenue	399,875	-	-	-	-
Total Revenues	23,347,415	2,102,000	861,000	1,601,500	575,000
Expenditures:					
Legislative	234,920	-	-	-	-
City Manager's Office	847,545	-	-	-	-
Communications	107,105	-	-	-	-
Human Resources	227,810	-	-	46,050	-
Information Technology	545,050	-	-	-	-
Finance	862,775	-	-	-	-
Municipal Court	381,600	-	-	-	-
Police	9,828,925	-	-	17,000	-
Fire	5,716,335	-	-	14,065	-
Planning & Development	1,794,875	-	-	-	-
Parks, Recreation & Forestry	3,652,095	-	-	-	-
Public Works	2,336,700	314,255	210,185	-	-
Debt Service	-	-	-	115,000	-
Other	-	-	-	-	492,730
Capital Improvement	-	1,825,000	727,385	416,720	-
Total Expenditures	26,535,735	2,139,255	937,570	608,835	492,730
Excess (deficiency) of revenues					
over (under) expenditures	(3,188,320)	(37,255)	(76,570)	992,665	82,270
Other Financing Sources (Uses):					
Insurance recoveries	75,000	-	-	-	-
Operating transfer in	4,472,320	-	-	500,000	-
Operating transfer out	1,470,000	600,000	341,280	1,629,760	57,240
Changes in Fund Balance FY 22	(111,000)	(637,255)	(417,850)	(137,095)	25,030
Fund Balance July 1, 2021 (Est.)	9,691,146	886,408	1,271,183	185,559	300,000
Fund Balance June 30, 2022	\$ 9,580,146	\$ 249,152	\$ 853,333	\$ 48,464	\$ 325,030

Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance

	Economic Development Sales Tax	Loop Special Business	Parkview Garden	Grant	Total
Revenues:					
Property Taxes	\$ -	\$ 46,000	\$ 93,000	\$ -	\$ 3,841,350
Sales Tax	525,000	-	-	-	11,335,000
Intergovernmental	-	-	-	-	2,238,000
Grants	-	-	-	998,000	998,000
Licenses	-	29,000	-	-	665,000
Gross Receipts Tax	-	-	-	-	6,051,000
Inspection Fees	-	-	-	-	1,327,000
Charges for City Services	-	-	-	-	1,719,000
Parks & Recreation Fees	-	-	-	-	667,090
Municipal Court & Parking	-	-	-	-	872,100
Interest	700	50	300	-	65,550
Miscellaneous Revenue	-	2,000	-	-	401,875
Total Revenues	525,700	77,050	93,300	998,000	30,180,965
Expenditures:					
Legislative	-	-	-	-	234,920
City Manager's Office	-	-	-	-	847,545
Communications	-	-	-	-	107,105
Human Resources	-	-	-	-	273,860
Information Technology	-	-	-	-	545,050
Finance	-	-	-	-	862,775
Municipal Court	-	-	-	-	381,600
Police	-	-	-	-	9,845,925
Fire	-	-	-	-	5,730,400
Community Development	-	-	-	-	1,794,875
Parks, Recreation & Forestry	-	-	-	-	3,652,095
Public Works	-	-	-	-	2,861,140
Debt Service	-	-	-	-	115,000
Other	98,370	247,750	93,300	-	932,150
Capital Improvement	-	-	-	998,000	3,967,105
Total Expenditures	98,370	247,750	93,300	998,000	32,151,545
Excess (deficiency) of revenues over (under) expenditures	427,330	(170,700)	-	-	(1,970,580)
Other Financing Sources (Uses):					
Insurance recoveries	-	-	-	-	75,000
Operating transfer in	-	-	-	-	4,972,320
Operating transfer out	-	-	-	-	4,098,280
Changes in Fund Balance FY 22	427,330	(170,700)	-	-	(1,021,540)
Fund Balance July 1, 2021 (Est.)	1,485,062	204,307	82,791	-	14,106,456
Fund Balance June 30, 2022	\$ 1,912,392	\$ 33,607	\$ 82,791	\$ -	\$ 13,084,916

Proprietary Funds Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance

	Internal Services	Solid Waste	Parking Garage	Golf Course	Total
Revenues:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Grants	-	-	-	-	-
Licenses	-	-	-	-	-
Gross Receipts Tax	-	-	-	-	-
Inspection Fees	-	-	-	-	-
Charges for City Services	1,000	3,409,700	-	-	3,410,700
Parks & Recreation Fees	-	-	-	750,000	750,000
Municipal Court & Parking	-	-	226,625	-	226,625
Interest	-	1,000	-	-	1,000
Miscellaneous Revenue	-	-	-	-	-
Total Revenues	1,000	3,410,700	226,625	750,000	4,388,325
Expenditures:					
Legislative	-	-	-	-	-
City Manager's Office	-	-	-	-	-
Communications	-	-	-	-	-
Human Resources	-	-	-	-	-
Information Technology	-	-	-	-	-
Finance	-	-	-	-	-
Municipal Court	-	-	-	-	-
Police	-	-	-	-	-
Fire	-	-	-	-	-
Planning & Development	-	-	-	-	-
Parks, Recreation & Forestry	-	-	-	827,170	827,170
Public Works	1,291,020	3,298,720	-	-	4,589,740
Debt Service	-	-	-	-	-
Other	-	-	122,785	-	122,785
Capital Improvement	-	20,000	-	-	20,000
Total Expenditures	1,291,020	3,318,720	122,785	827,170	5,559,695
Excess (deficiency) of revenues					
over (under) expenditures	(1,290,020)	91,980	103,840	(77,170)	(1,171,370)
Other Financing Sources (Uses):					
Insurance recoveries	-	-	-	-	-
Operating transfer in	1,270,000	-	-	-	1,270,000
Operating transfer out	-	70,000	118,220	53,220	241,440
Changes in Fund Balance FY 22	(20,020)	21,980	(14,380)	(130,390)	(142,810)
Fund Balance July 1, 2021 (Est.)	50,000	800,000	350,000	167,558	1,367,558
Fund Balance June 30, 2022	\$ 29,980	\$ 821,980	\$ 335,620	\$ 37,168	\$ 1,224,748

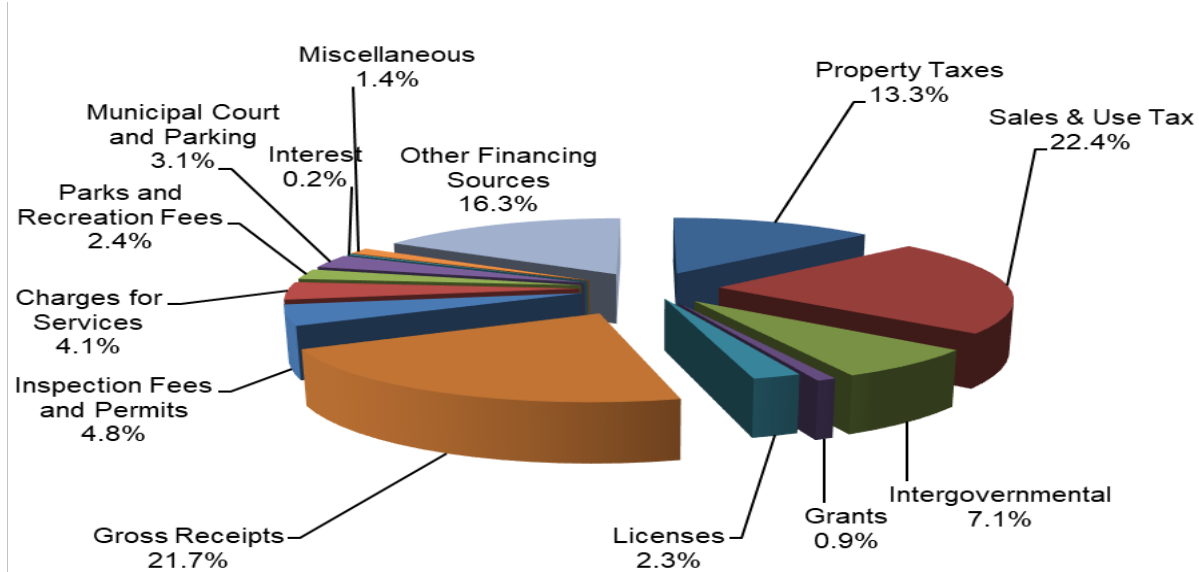
Other Funds				
Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance				
	RPA 2	American Rescue Plan	Total	
Revenues:				
Property Taxes	\$ -	\$ -	\$ -	
Sales Tax	-	-	-	
Intergovernmental	-	-	-	
Grants	-	-	-	
Licenses	-	-	-	
Gross Receipts Tax	-	-	-	
Inspection Fees	-	-	-	
Charges for City Services	-	-	-	
Parks & Recreation Fees	-	-	-	
Municipal Court & Parking	-	-	-	
Interest	-	-	-	
Miscellaneous Revenue	-	3,100,000	3,100,000	
Total Revenues	-	3,100,000	3,100,000	
Expenditures:				
Legislative	-	-	-	
City Manager's Office	-	-	-	
Communications	-	-	-	
Human Resources	-	-	-	
Information Technology	-	-	-	
Finance	-	-	-	
Municipal Court	-	-	-	
Police	-	-	-	
Fire	-	-	-	
Planning & Development	-	-	-	
Parks, Recreation & Forestry	-	-	-	
Public Works	-	-	-	
Debt Service	-	-	-	
Other	-	50,000	50,000	
Capital Improvement	-	-	-	
Total Expenditures	-	50,000	50,000	
Excess (deficiency) of revenues over (under) expenditures	-	3,050,000	3,050,000	
Other Financing Sources (Uses):				
Insurance recoveries	-	-	-	
Operating transfer in	-	-	-	
Operating transfer out	-	2,696,860	2,696,860	
Changes in Fund Balance FY 22	-	353,140	353,140	
Fund Balance July 1, 2021 (Est.)	2,988,000	-	2,988,000	
Fund Balance June 30, 2022	\$ 2,988,000	\$ 353,140	\$ 3,341,140	

BUDGET HIGHLIGHT – GENERAL FUND

Revenues

Total Revenue for the General Fund, the City's operating fund, will increase to \$27,894,735 from the prior year original budgeted amount of \$24,982,655 or 11.6%. This change is due to an increase in Inspection Fees and Permits and Other Financing Sources. The graph below illustrates General Fund revenue projections by type or category of revenue.

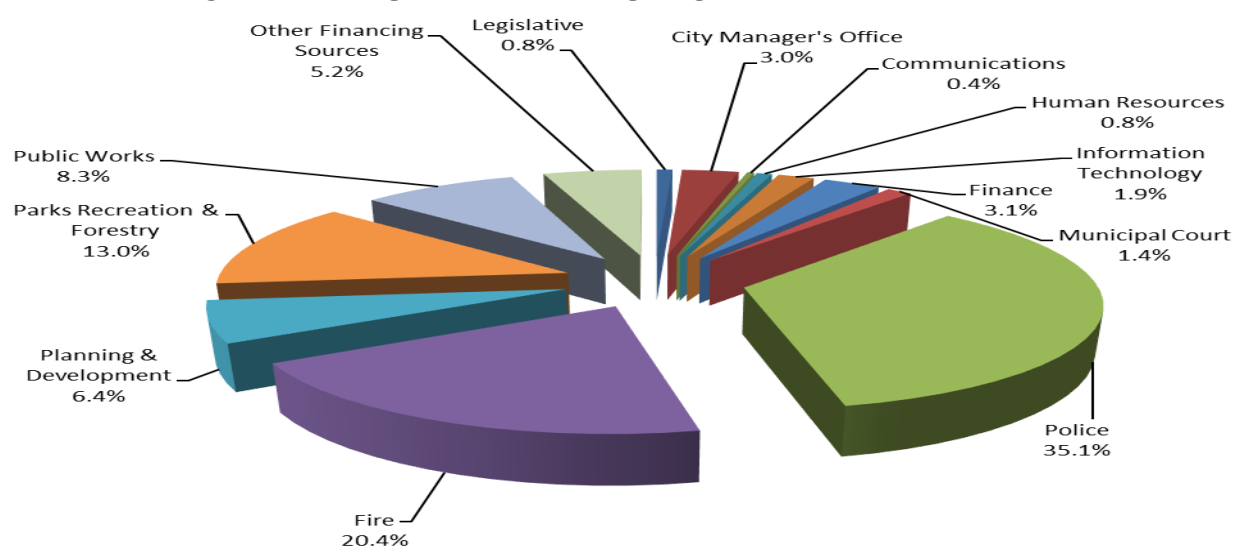
GENERAL FUND REVENUES BY TYPE



Expenditures

General Fund expenditures are projected to increase to \$28,005,735 from the prior year estimated amount of \$25,464,270 or 9.9%. These changes are a result of an increase in personnel due to reopening of recreational facilities, police and fire operations, and other financing sources. The graph below illustrates projected expenditures by department.

GENERAL FUND EXPENDITURES BY DEPARTMENT





GENERAL FUND REVENUES

	Actual Revenue FY 2019	Actual Revenue FY 2020	Projected Revenue FY 2021	Budget Revenue FY 2022	% Change to Projected FY 2021
Property Taxes					
4001 Real Property-Current	2,969,007	3,108,550	3,025,950	3,105,000	2.6%
4005 Real Property-Delinquent	95,251	95,889	89,343	85,000	-4.9%
4010 Personal Property-Current	377,462	393,760	412,776	390,000	-5.5%
4015 Personal Property-Delinquent	55,416	41,591	59,526	41,000	-31.1%
4020 Intangible Property	523	1,780	-	750	0.0%
4025 Railroad & Other Utilities	68,891	76,107	81,197	80,000	-1.5%
4030 Interest & Penalties on Del Tax	603	536	89	600	574.2%
Sub-Total Property Taxes	3,567,153	3,718,213	3,668,881	3,702,350	
Sales and Use Tax					
4101 Local Use Tax	692,261	920,425	957,759	925,000	-3.4%
4105 County-wide Sales Tax (Pool)	5,034,500	4,910,308	5,042,428	4,800,000	-4.8%
4115 Fire Sales Tax (Pt. of Sale)	678,797	651,542	436,179	525,000	20.4%
Sub-Total Sales & Use Taxes	6,405,558	6,482,275	6,436,366	6,250,000	
Inter Governmental					
4150 State Gas Tax	948,384	917,527	851,209	850,000	-0.1%
4155 State Motor Vehicle Sales Tax	465,560	468,259	575,049	400,000	-30.4%
4160 County Road Fund	628,685	662,618	651,871	625,000	-4.1%
4165 Cigarette Tax	109,598	109,477	109,480	110,000	0.5%
Sub-Total Intergovernmental	2,152,227	2,157,881	2,187,609	1,985,000	
Grants					
4205.30 Grant Revenue - Police	-	18,063	-	-	0.0%
4540.05 Safer Grant	-	799,319	416,892	253,000	-39.3%
Sub-Total Grants	-	817,382	416,892	253,000	
Licenses					
4301 Business Licenses	505,447	447,876	528,329	450,000	-14.8%
4305 Motor Vehicle Fees	144,206	138,428	147,292	145,000	-1.6%
4310 Registration Fees	-	-	180	-	-100.0%
4315 Dog Licenses & Redemption Fees	2,074	9,534	9,348	7,000	-25.1%
4320 Liquor	36,429	35,894	31,042	34,000	9.5%
Sub-Total License	688,156	631,732	716,191	636,000	
Gross Receipts Tax					
4401 Electric	2,710,531	2,552,120	2,389,598	2,875,000	20.3%
4405 Natural Gas	1,598,645	1,451,988	1,398,711	1,550,000	10.8%
4410 Water	630,576	625,927	683,918	630,000	-7.9%
4415 Telephone	892,859	749,128	823,077	730,000	-11.3%
4420 Cable-Television	266,797	260,449	249,399	266,000	6.7%
4430 Right of Way Use	643,254	168,142	161,707	164,000	1.4%
Sub-Total Gross Receipts Tax	6,742,662	5,807,754	5,706,410	6,215,000	
Inspection Fees and Permits					
4501 Excavation & Driveway	23,741	23,102	20,942	25,000	19.4%
4503 Rental Property	3,200	2,625	3,955	2,000	-49.4%
4505 Building & Zoning	1,220,124	772,948	712,519	1,300,000	82.5%
Sub-Total Fees & Permits	1,247,065	798,675	737,416	1,327,000	



GENERAL FUND REVENUES (Continued)

	Actual Revenue FY 2019	Actual Revenue FY 2020	Projected Revenue FY 2021	Budget Revenue FY 2022	% Change to Projected FY 2021
Service Charges					
4540 Ambulance Services	2,159	704,242	957,426	900,000	-6.0%
4545 Weed & Debris-Current	5,406	1,982	28,805	18,000	-37.5%
4550 Weed & Debris-Delinquent	26,567	1,358	4,314	28,000	549.0%
4565 Police Services Contributions	197,999	197,999	197,999	198,000	0.0%
Sub-Total Service Charges	232,131	905,581	1,188,544	1,144,000	
Parks and Recreation Fees					
4601 Golf Course	-	-	-	-	0.0%
4610 Aquatics	86,447	35,927	18,304	75,000	309.7%
4615 Community Center	89,139	47,140	-	60,000	0.0%
4620 Centennial Commons	542,479	344,650	19,101	532,090	2685.7%
Sub-Total Parks & Rec. Fees	718,065	427,717	37,405	667,090	
Municipal Court and Parking					
4701 Parking Meter Collections	140,560	97,503	19,949	100,000	401.3%
4703 Parking Fines	259,778	358,724	237,594	200,000	-15.8%
4705 Court Fines	439,794	262,216	122,277	445,000	263.9%
4710 Court Costs	120,715	9,438	19,723	90,000	356.3%
4715 Misc. Court Receipts	262	66	102	100	-2.0%
4717 Biometric ID Fee	-	2,646	2,879	2,100	-27.1%
4725 Bond Forfeiture	13,400	9,007	-	13,000	0.0%
4730 Crime Victim Compensation	1,274	1,204	485	1,200	147.4%
4755 Monthly Parking Permits	-	-	6,000	12,000	100.0%
4815 Police Training Fees (Post)	2,806	2,804	2,725	2,600	-4.6%
4816 Police Training Fees	6,116	5,785	2,865	6,000	109.4%
4819 Police Seizure & Impoundment	-	94	-	100	0.0%
Sub-Total Muni Court & Parking	984,705	749,487	414,599	872,100	
Interest					
4852 Interest-Investment	125,749	69,958	68,277	50,000	-26.8%
4855 Interest-Sales Tax	3,031	11,496	1,702	10,000	487.5%
4859 Interfund Loan-Interest	95,821	-	-	-	0.0%
4885 Unrealized Gain or Loss	19,586	144,108	-	-	100.0%
Sub-Total Interest	244,187	225,562	69,979	60,000	
Miscellaneous					
4180 Special Assessment	27,055	-	-	-	0.0%
4801 Salvage	-	-	-	-	0.0%
4804 Misc. Operating Revenue	209,265	221,962	126,966	211,875	66.9%
4807 Non-Operating Income	5,225	3,713	2,132,499	5,000	-99.8%
4808 Credit Card Fees	12,214	13,556	17,686	13,000	-26.5%
4822 Rental of Property	3,544	600	-	1,000	0.0%
4838 Impairment-Assets	-	-	-	-	0.0%
4837 Gain or Loss on Disposal	-	17,775	-	-	0.0%
4841 False Alarms	7,772	1,414	2,054	5,000	143.4%
Sub-Total Miscellaneous	265,075	259,020	2,279,205	235,875	
Other Financing Sources					
4805 Insurance Recoveries	141,316	105,313	77,009	75,000	-2.6%
4900 Transfer In*	1,058,000	726,000	1,173,254	4,472,320	281.2%
Sub-Total Other Financing Sources	1,199,316	831,313	1,250,263	4,547,320	
Total	\$ 24,446,300	\$ 23,812,592	\$ 25,109,760	\$ 27,894,735	

* Details of Transfer In:	
1. From Public Safety Sales Tax Fund	\$ 1,105,500
2. From Capital Improvement Sales Tax Fund	600,000
2. From Parks and Stormwater Fund	341,280
3. From Golf Course Fund	53,220
4. From Parking Garage Fund	118,220
5. From Sewer Lateral Fund	57,240
6. From American Rescue Plan	2,196,860
	<u>\$ 4,472,320</u>



GENERAL FUND EXPENDITURES
BY MAJOR EXPENDITURE CATEGORY

	Personnel Services	Contractual Services	Commodities	Capital Outlay	Total
Legislative Services	119,045	111,335	4,540	-	234,920
City's Manager's Office	479,045	363,500	5,000	-	847,545
Communications	-	106,865	240	-	107,105
Human Resources	120,495	79,415	27,900	-	227,810
Finance	540,590	313,535	7,150	1,500	862,775
Information Technology	131,380	334,170	24,500	55,000	545,050
Municipal Court	319,475	58,125	4,000	-	381,600
Total General Government	1,710,030	1,366,945	73,330	56,500	3,206,805
Police	9,019,465	689,560	119,900	-	9,828,925
Fire	5,269,755	309,056	137,524	-	5,716,335
Total Public Safety	14,289,220	998,616	257,424	-	15,545,260
Admin. and Engineering	225,095	80,930	4,610	-	310,635
Street Maintenance	475,167	701,988	84,750	19,600	1,281,505
Facilities Maintenance	419,280	300,330	21,950	3,000	744,560
Total Public Works	1,119,542	1,083,248	111,310	22,600	2,336,700
Planning & Development	1,394,185	388,845	11,845	-	1,794,875
Total Planning & Development					
Parks Maintenance	956,669	767,506	175,995	88,865	1,989,035
Recreations:					
Community Center	116,046	66,079	14,100	10,000	206,225
Aquatics	89,285	355,680	25,700	8,100	478,765
Centennial Commons	533,380	318,930	53,650	72,110	978,070
Total Parks, Recreation & Forestry	3,089,565	1,897,040	281,290	179,075	3,652,095
Sub Total	\$ 20,208,357	\$ 5,345,849	\$ 723,354	\$ 258,175	\$ 26,535,735
Transfer Out**					1,470,000
Total					\$ 28,005,735

** Details of Transfer Out:

1. To Fleet Internal Service Fund	\$ 1,200,000
2. To Police & Fire Uniform Pension Fund	270,000
	<u>\$ 1,470,000</u>



Five Year Projected General Fund Revenues and Expenditures
(Amount expressed in thousands)

Revenues	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	FY 2022 Budget	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected	FY 2026 Projected
Property Taxes	\$ 3,567	\$ 3,718	\$ 3,669	\$ 3,702	\$ 3,702	\$ 3,740	\$ 3,775	\$ 3,810
Sales & Use Tax	6,406	6,482	6,436	6,250	6,344	6,439	6,535	6,634
Intergovernmental	2,152	2,157	2,188	1,985	2,015	2,045	2,076	2,107
Grants	-	817	417	253	253	253	253	253
Licenses	688	632	716	636	646	655	665	675
Gross Receipts Tax	6,743	5,640	5,706	6,051	6,142	6,234	6,327	6,422
Inspection Fees and Permits	1,247	799	737	1,327	1,347	1,367	1,388	1,408
Service Charges	232	906	1,189	1,144	1,161	1,179	1,196	1,214
Parks & Recreation Fees	718	428	37	667	677	687	697	708
Municipal Court and Parking	976	749	415	872	885	898	912	926
Interest	225	226	70	60	61	62	63	64
Miscellaneous Revenue	434	427	2,279	400	406	412	418	425
Other Financing Sources	1,058	831	1,250	4,547	4,592	4,638	4,685	4,732
Total Revenue	\$ 24,446	\$ 23,812	\$ 25,109	\$ 27,894	\$ 28,230	\$ 28,610	\$ 28,991	\$ 29,377

Expenditures	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	FY 2022 Budget	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected	FY 2026 Projected
Legislative	\$ 155	\$ 182	\$ 173	\$ 235	\$ 237	\$ 240	\$ 243	\$ 248
City Manager's Office	1,114	923	699	848	856	865	878	896
Communications	57	213	161	107	108	109	111	113
Human Resources	1,243	283	212	227	229	232	235	240
Information Technology	558	485	471	545	550	556	564	576
Finance	623	661	725	863	872	880	894	911
Municipal Court	306	345	337	382	386	390	396	403
Police	9,190	8,886	8,764	9,829	9,927	10,027	10,177	10,381
Fire	3,962	5,486	5,440	5,716	5,773	5,831	5,918	6,037
Planning & Development	1,569	1,545	1,363	1,795	1,813	1,831	1,859	1,896
Park, Recreation & Forestry	2,700	2,529	2,640	3,652	3,689	3,725	3,781	3,857
Public Works	3,075	2,831	2,344	2,336	2,359	2,383	2,419	2,467
Debt Service	177	110	-	-	-	-	-	-
Other Financing Sources	-	645	1,386	1,470	1,470	1,485	1,500	1,515
Capital Improvement/Outlay	-	-	-	-	-	-	-	-
Total	\$ 24,729	\$ 25,124	\$ 24,715	\$ 28,005	\$ 28,270	\$ 28,553	\$ 28,974	\$ 29,538
Change in FB	\$ (283)	\$ (1,312)	\$ 394	\$ (111)	\$ (40)	\$ 56	\$ 17	\$ (162)

Note: Due to the COVID-19 Pandemic, and the economic fallout as a result of this, budgeting for Fiscal Year 2022 and projecting for future fiscal years currently, continues to be a challenge, due to not having a clear understanding of the full impact on sources of revenue, for example, sales tax. Even though our economy is showing some signs of recovery, it is not the same economy pre COVID-19. With that said, the City continues to evaluate revenue streams and monitors expenditures so that the City can continue to maintain service levels in all operations.



PERSONNEL SUMMARY

	FY2020	FY2021	FY2022
Full-Time Personnel Summary by Department/Program	Authorized	Authorized	Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0
General Administration			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Assistant City Manager*	-	-	2.0
Secretary to City Manager	1.0	1.0	1.0
Asst. to City Mgr./Director of Communications	1.0	1.0	-
Asst. to City Mgr./Director of Economic Dev.	1.0	-	-
<i>City Manager's Office Personnel Total</i>	4.0	3.0	4.0
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	-
Lead Mechanic	1.0	-	-
Mechanic	4.0	4.0	-
<i>Fleet Maintenance Personnel Total</i>	6.0	5.0	-
<i>Human Resources</i>			
Director of Human Resources	-	-	-
Asst. to City Mgr./Director of Human Resources	1.0	-	-
Human Resources Generalist	1.0	1.0	-
Human Resources Manager	-	-	1.0
Print Shop Operator	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	3.0	2.0	2.0
<i>Information Technology</i>			
Information Technology Coordinator	-	-	-
Information Technology Specialist	1.0	1.0	0.5
Information Technology Manager	1.0	1.0	1.0
<i>Information Technology Personnel Total</i>	2.0	2.0	1.5
General Administration Personnel Total	15.0	12.0	7.5
Finance			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Financial Analyst	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0
Accountant	1.0	-	-
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Account Clerk II	1.0	1.0	1.0
Purchasing Specialist	1.0	1.0	1.0
Print Shop Operator	-	-	-
<i>Information Technology</i>			
Information Technology Coordinator	-	-	-
Finance Personnel Total	9.0	8.0	8.0
Municipal Court			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
Municipal Court Personnel Total	3.0	3.0	3.0



PERSONNEL SUMMARY

	FY2020	FY2021	FY2022
Full-Time Personnel Summary by Department/Program	Authorized	Authorized	Authorized
Police			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Analyst	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Assistant to the Prosecutor	1.0	1.0	1.0
Parking Attendant	1.0	1.0	1.0
Police Personnel Total	99.0	99.0	99.0
Fire			
Fire Chief	1.0	1.0	1.0
Deputy Chief/Medical Officer	-	1.0	1.0
Deputy Chief/Fire Marshal	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	37.0	36.0	36.0
Fire Personnel Total	48.0	48.0	48.0
Public Works			
<i>Administration & Engineering</i>			
Director of Public Works	1.0	1.0	1.0
Senior Public Works Manager	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0
Project Manager I	2.0	1.0	1.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	7.0	6.0	6.0
<i>Streets Maintenance</i>			
Streets Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	4.0	3.0	3.0
Equipment Operator	4.0	4.0	4.0
Laborer-Light Equipment Operator	2.0	-	-
<i>Streets Maintenance Personnel Total</i>	12.0	9.0	9.0
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	-	-
Custodian	6.0	4.0	4.0
General Maintenance Worker	2.0	2.0	2.0
<i>Facilities Maintenance Personnel Total</i>	9.0	6.0	6.0



PERSONNEL SUMMARY

	FY2020	FY2021	FY2022
Full-Time Personnel Summary by Department/Program	Authorized	Authorized	Authorized
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	1.0	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	<u>14.0</u>	<u>14.0</u>	<u>14.0</u>
Public Works Department Personnel Total	<u>42.0</u>	<u>35.0</u>	<u>35.0</u>
Planning and Development			
Director of Planning and Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities Maint/Bldg. Commissioner	-	-	-
Deputy Director of Economic & Community Development	-	-	-
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	-	1.0
Multi-Discipline Inspector	5.0	4.0	4.0
Lead Inspector	1.0	1.0	1.0
Compliance Officer	-	-	2.0
Inspector II	-	-	-
Inspector I	5.0	5.0	5.0
Executive Secretary to Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	2.0
<i>Economic Development</i>			
Economic Development Manager	-	-	-
Planning and Development Personnel Total	<u>18.0</u>	<u>16.0</u>	<u>18.0</u>
Parks, Recreation and Forestry			
<i>Parks and Forestry Maintenance</i>			
Parks Maintenance Superintendent	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
General Maintenance Worker	3.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	2.0	1.0	1.0
Equipment Operator	5.0	5.0	5.0
Laborer-Light Equipment Operator	2.0	2.0	2.0
<i>Parks and Forestry Maintenance Personnel Total</i>	<u>17.0</u>	<u>16.0</u>	<u>16.0</u>
<i>Golf Course Maintenance and Recreation</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance and Recreation Personnel Total</i>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
<i>Recreation</i>			
Director of Parks, Recreation & Forestry	1.0	1.0	1.0
Deputy Director of Recreation	1.0	1.0	1.0
Recreation Supervisor II	2.0	2.0	2.0
Recreation Supervisor I	1.0	1.0	1.0
<i>Recreation Personnel Total</i>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
<i>Fleet Maintenance</i>			
Fleet Manager	-	-	1.0
Lead Mechanic	-	-	-
Mechanic	-	-	4.0
<i>Fleet Maintenance Personnel Total</i>	<u>-</u>	<u>-</u>	<u>5.0</u>
Parks, Recreation and Forestry Personnel Total	<u>25.0</u>	<u>24.0</u>	<u>29.0</u>



PERSONNEL SUMMARY

	FY2020	FY2021	FY2022
Full-Time Personnel Summary by Department/Program	Authorized	Authorized	Authorized
Library			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
MLC System Administrator	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	2.0	2.0	2.0
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	-	-
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
Library Personnel Total	16.0	16.0	16.0
All Full-Time Personnel Total	276.0	262.0	264.5

* FY22 New Position
Asst. to City Mgr.

** FY22 Position Title Change/Reclassification



PERSONNEL SUMMARY

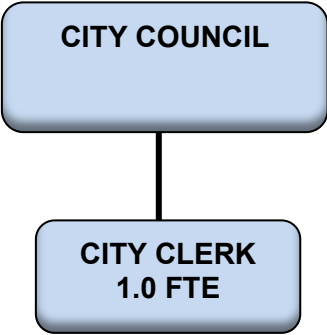
Part-Time Personnel Summary by Department/Program	FY2020 Authorized	FY2021 Authorized	FY2022 Authorized
Police			
Dispatcher	1.3	1.3	1.3
Parking Attendant	0.7	0.7	0.7
Traffic Escort	0.6	0.6	0.6
Police Personnel Total	2.6	2.6	2.6
Fire			
Executive Secretary to the Chief	0.7	-	-
Fire Personnel Total	0.7	-	-
Public Works			
<i>Administration & Engineering</i>			
Advanced Clerk Typist	0.7	-	-
Public Works Inspector	0.7	-	-
<i>Administration & Engineering Personnel Total</i>	1.4	-	-
<i>Streets Maintenance</i>			
Laborer	0.7	-	-
<i>Streets Maintenance Personnel Total</i>	0.7	-	-
<i>Facilities Maintenance</i>			
Custodian	1.4	-	-
<i>Facilities Maintenance Personnel Total</i>	1.4	-	-
<i>Fleet Maintenance</i>			
Laborer	-	-	-
<i>Fleet Maintenance Personnel Total</i>	-	-	-
<i>Solid Waste Management</i>			
Laborer	2.8	-	-
<i>Solid Waste Management Personnel Total</i>	2.8	-	-
Public Works Department Personnel Total	6.3	-	-
Planning and Development			
<i>Planning and Development</i>			
Senior Services Coordinator	-	-	-
Clerk Typist	0.6	-	0.6
Planning and Development Personnel Total	0.6	-	0.6
Parks, Recreation and Forestry			
<i>Parks Maintenance</i>			
Laborer	0.8	-	0.3
Park Attendant	-	-	-
<i>Parks Maintenance Personnel Total</i>	0.8	-	0.3



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY2020 Authorized	FY2021 Authorized	FY2022 Authorized
<i>Golf Course Maintenance & Recreation</i>			
Golf Course Attendant	3.6	3.6	4.9
Laborer	0.5	0.5	-
<i>Golf Course Maintenance & Recreation Personnel Total</i>	<u>4.1</u>	<u>4.1</u>	<u>4.9</u>
<i>Recreation</i>			
Custodian	-	-	-
Senior Services Coordinator	0.5	0.5	0.61
Recreation Program Supervisor	-	-	0.46
Recreation Program Leader	-	-	0.3
Camp Director	0.2	-	-
Assistant Camp Director	0.4	-	-
Inclusion Counselor	0.5	-	-
Camp Counselor	2.0	-	-
Fitness Instructor	-	-	0.3
Facility Monitor	-	-	0.25
Recreation Specialist I	-	-	-
Facility Attendant	2.5	2.5	2.4
Facility Attendant II	0.8	0.8	2.7
Child Care Assistant	0.8	0.8	-
Control Desk Associate	2.5	2.5	2.9
<i>Recreation Personnel Total</i>	<u>10.2</u>	<u>7.1</u>	<u>15.1</u>
<i>Aquatics</i>			
Pool Manager	0.3	0.3	-
Assistant Pool Manager	0.5	0.5	-
Pool Technician	0.1	0.1	-
Head Lifeguard	0.6	0.6	-
Lifeguards	4.9	4.9	-
Swim Instructors	0.4	0.4	-
Cashiers	2.7	2.7	1.88
<i>Aquatics Personnel Total</i>	<u>9.5</u>	<u>9.5</u>	<u>1.88</u>
Parks, Recreation and Forestry Personnel Total	<u>24.6</u>	<u>20.7</u>	<u>17.0</u>
All Part-Time Personnel Total	34.8	23.3	40.5

LEGISLATIVE SERVICES





The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk is responsible for the following duties:

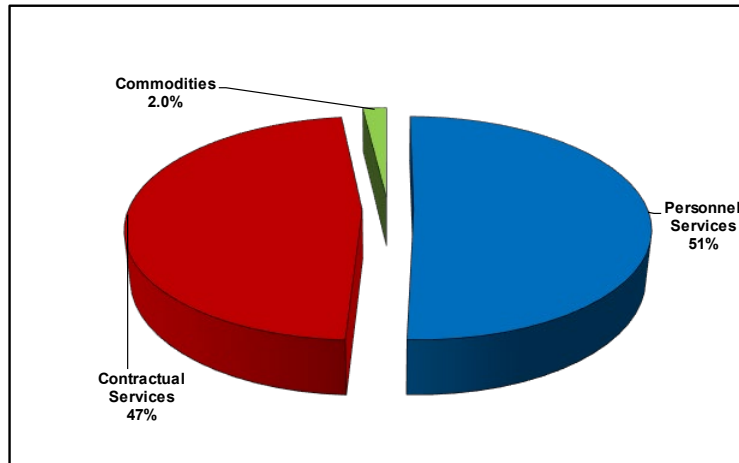
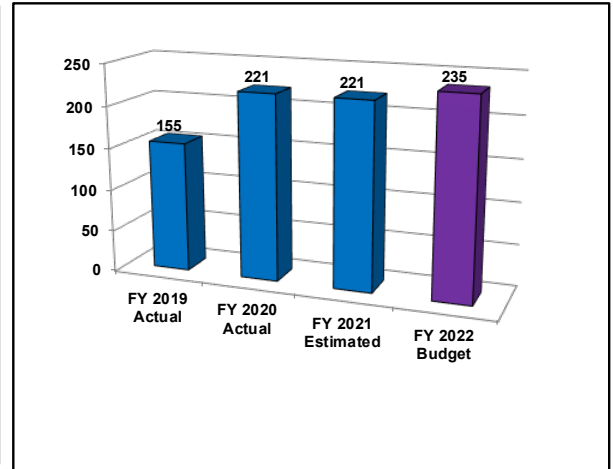
- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Updating legislative news on website

PERSONNEL SUMMARY

	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Legislative Services			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel			
Total	1.0	1.0	1.0

BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	109,088	111,816	110,204	110,204	110,204	119,045	8%
Contractual Services	45,688	105,305	106,660	106,660	106,660	111,335	4%
Commodities	597	4,340	4,440	4,440	4,440	4,540	2%
Total	155,373	221,461	221,304	221,304	221,304	234,920	6%

FY 2022 BUDGET

TOTAL EXPENDITURES ('000)

GOALS

1. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
2. Continue to streamline the Board of Commission appointment process.
3. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
4. Continue to archive older public records in electronic media. Work with other staff to develop formal records retention policy.
5. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

PERFORMANCE MEASUREMENTS

City Council and City Clerk held number of meetings, including regular, special both closed and open, and Council study session. There were 50 meetings during FY 2021, which was slightly lower due to the Coronavirus Pandemic Health Emergency and the Stay-at-Home Executive Order by Governor Parson in March 2020. The number of meetings projected to occur in FY2022 will be slightly higher than FY2021.

	FY2019 Actual	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Council Meetings	63	63	50	50
Ordinances & Resolutions Processed	48	48	45	45

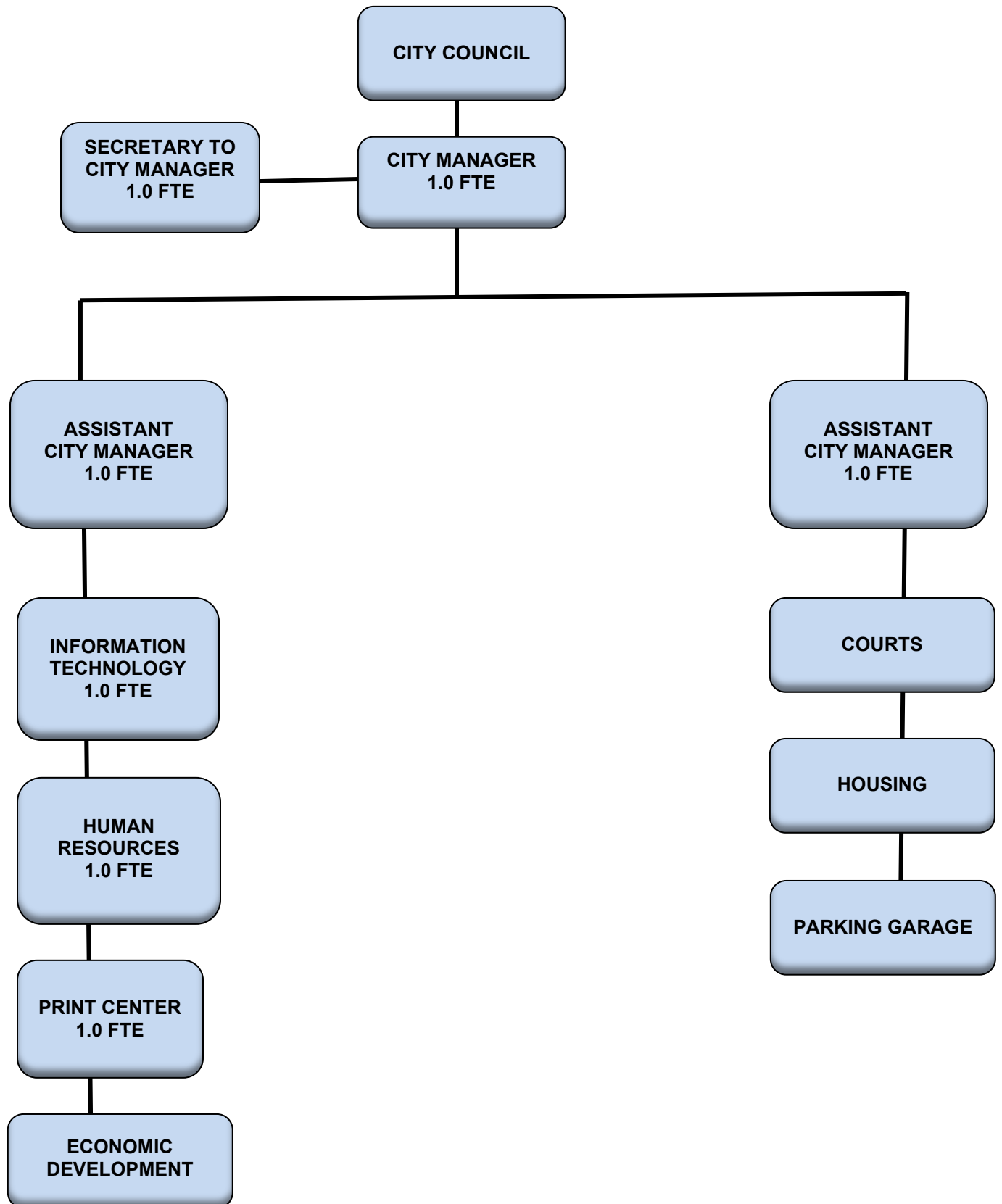


Department	Legislative Services
Program	Legislative

Fund	General
Account Number	01-10-02

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	68,070	69,170	68,070	68,070	68,070	75,050	10%
5340 Salaries - Part-Time & Temp	19,800	18,750	19,200	19,200	19,200	19,200	0%
5420 Workers Compensation	271	1,500	655	655	655	805	23%
5460 Medical Insurance	5,826	5,943	6,055	6,055	6,055	6,355	5%
5660 Social Security Contributions	5,349	5,376	5,410	5,410	5,410	5,845	8%
5740 Pension Contribution Nonunif.	8,531	8,400	9,549	9,549	9,549	10,425	9%
5900 Medicare	1,240	1,257	1,265	1,265	1,265	1,365	8%
Sub-Total Personnel Services	109,088	110,396	110,204	110,204	110,204	119,045	8%
Contractual Services							
6010 Professional Services	14,903	14,465	17,000	17,000	17,000	17,000	0%
6011 Settlement	-	-	-	-	-	-	0%
6040 Events & Receptions	332	86	600	600	600	600	0%
6110 Mileage Reimbursement	-	-	420	420	420	270	-36%
6112 Travel Reimbursement	-	-	2,400	2,400	2,400	1,700	-29%
6115 Mayor & City Council Travel	-	-	1,600	1,600	1,600	1,600	0%
6120 Professional Development	2,404	2,210	3,230	3,230	3,230	3,360	4%
6130 Advertising & Public Notices	85	245	600	600	600	600	0%
6150 Printing Services	23	-	-	-	-	-	
6170 Insurance - Liability	4,500	4,024	5,175	5,175	5,175	6,345	23%
6220 Insurance - Public Officials	7,300	8,750	8,030	8,030	8,030	10,625	32%
6270 Telephone & Mobile Devices	189	702	325	325	325	705	117%
6400 Office Equipment Maintenance	-	-	1,000	1,000	1,000	1,000	0%
6560 Technology Services	-	-	20,500	20,500	20,500	2,000	-90%
6610 Staff Training	-	1,246	950	950	950	700	-26%
6650 Membership & Certification	11,654	18,632	18,830	18,830	18,830	18,830	0%
6720 Election Costs	4,298	20,777	26,000	26,000	26,000	46,000	77%
Sub-Total Contractual Services	45,688	71,137	106,660	106,660	106,660	111,335	4%
Commodities							
7001 Office Supplies	-	130	1,500	1,500	1,500	1,500	0%
7050 Publications	240	240	240	240	240	840	250%
7090 Office & Computer Equip.	-	-	1,000	1,000	1,000	1,000	0%
7330 Food	-	246	600	600	600	600	0%
7335 Business Meeting	-	12	500	500	500	-	-100%
7850 Awards & Gifts	357	35	600	600	600	600	0%
Sub-Total Commodities	597	663	4,440	4,440	4,440	4,540	2%
Total	155,372	182,196	221,304	221,304	221,304	234,920	6%

GENERAL ADMINISTRATION





GENERAL ADMINISTRATION

General Administration consists of the City Manager's Office, Human Resources, Communications and Information Technology which provide internal services to other City departments.

PERSONNEL SUMMARY

Full-Time

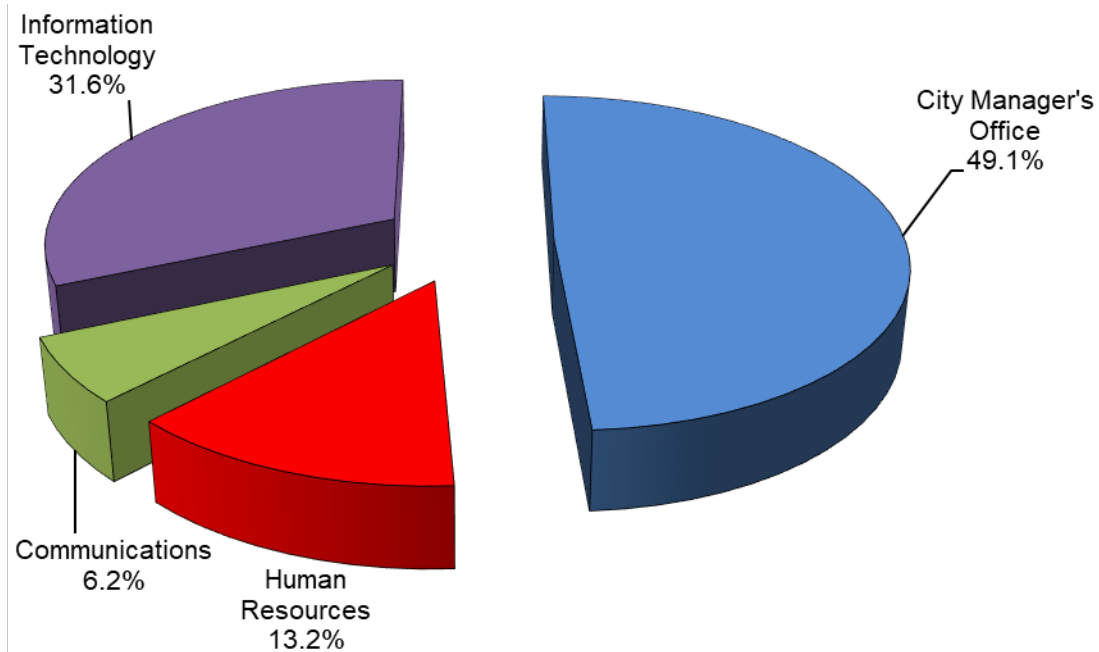
	FY2020 Authorized	FY2021 Authorized	FY2022 Authorized
General Administration Personnel			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
Assistant City Manager		1.0	2.0
Asst. to City Mgr./Director of Communications	1.0	-	-
Asst. to City Mgr./Director of Economic Dev.	1.0	-	-
<i>City Manager's Office Personnel Total</i>	<u>4.0</u>	<u>3.0</u>	<u>4.0</u>
<i>Human Resources</i>			
Director of Human Resources	-	-	-
Asst. to City Mgr./Director of Human Resources	1.0	-	-
Human Resources Generalist	1.0	-	-
Human Resources Manager	-	1.0	1.0
Print Shop Operator	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	<u>3.0</u>	<u>2.0</u>	<u>2.0</u>
<i>Information Technology</i>			
Information Technology Coordinator	-	-	-
Information Technology Specialist	1.0	0.5	0.5
Information Technology Manager	1.0	1.0	1.0
<i>Information Technology Personnel Total</i>	<u>2.0</u>	<u>1.5</u>	<u>1.5</u>
General Administration Personnel Total	<u>9.0</u>	<u>6.5</u>	<u>7.5</u>



PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Other	Total
City Manager's Office	479,045	363,500	5,000	-	847,545
Human Resources	120,495	79,415	27,900	-	227,810
Communications	-	106,865	240	-	107,105
Information Technology	131,380	334,170	24,500	55,000	545,050
Total	730,920	883,950	57,640	55,000	1,727,510

Expenditures Pie Chart





CITY MANAGER'S OFFICE

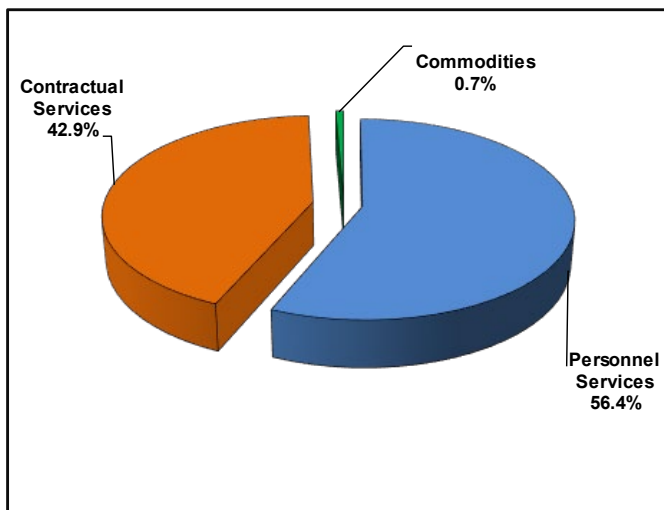
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

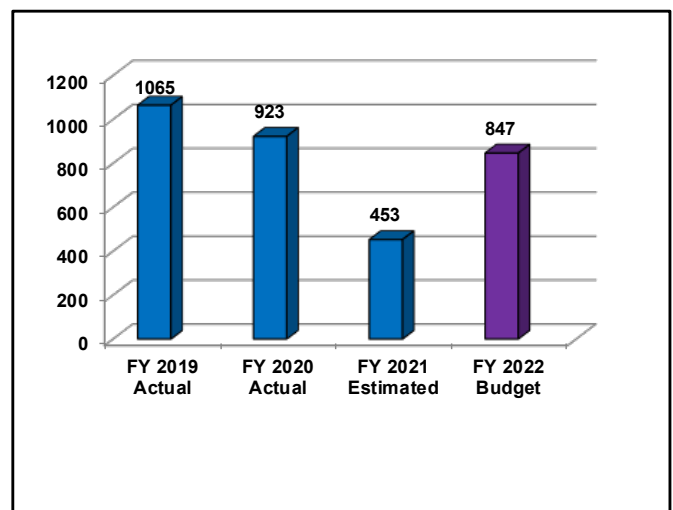
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	over FY 2021
Personnel Services	324,844	306,911	297,822	297,822	297,822	479,045	61%
Contractual Services	731,722	611,132	150,575	150,575	150,575	363,500	141%
Commodities	8,584	4,677	5,000	5,000	5,000	5,000	0%
Total	1,065,150	922,720	453,397	453,397	453,397	847,545	87%

FY 2022 Budget



Total Expenditures ('000)





GOALS

- Continue to work toward maintaining University City as a place for people to enjoy the cultural activities.
- Ensure that University City is a welcoming place for people of all races and backgrounds.
- Continue to ensure that our customers receive the highest level of service possible.
- Continue to communicate with the residents and businesses through the newsletters and other media outlets.
- Continue to provide the residents and businesses the City annual calendar.

SIGNIFICANT CHANGES OVER FY 2021

1. Advance University Place Development.
2. Navigating to Provide City Services During Pandemic.
3. Improved Tree Pruning Operation.



Department	General Administration
Program	City Manager's Office

Fund	General
Account Number	01-12-05

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	245,514	237,644	222,600	222,600	222,600	361,455	62%
5300 Car Allowance	4,200	4,200	4,800	4,800	4,800	4,200	-13%
5340 Salaries - Part-Time & Temp	6,720	-	-	-	-	-	0%
5380 Overtime	-	71	-	-	-	100	100%
5420 Workers Compensation	986	2,002	625	625	625	940	50%
5460 Medical Insurance	22,430	21,149	21,540	21,540	21,540	40,280	87%
5660 Social Security Contributions	11,531	11,367	13,800	13,800	13,800	22,410	62%
5740 Pension Contribution Nonunif.	30,229	27,300	31,227	31,227	31,227	44,415	42%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	3,232	3,178	3,230	3,230	3,230	5,245	62%
Sub-Total Personnel Services	324,844	306,911	297,822	297,822	297,822	479,045	61%
Contractual Services							
6010 Professional Services	191,701	107,140	5,000	5,000	5,000	135,000	2600%
6010.01 Professional Services - A & L	-	-	-	-	-	-	0%
6011 Settlement	(7,149)	162,500	-	-	-	-	0%
6020 Legal Services	416,854	305,632	104,000	104,000	104,000	180,000	73%
6020.02 Legal Services-County-Wide Sales Tax	10,054	-	-	-	-	-	0%
6040 Events & Receptions	803	1,915	1,400	1,400	1,400	700	-50%
6040.01 Events & Receptions - A & L	-	-	-	-	-	-	0%
6050 Maintenance Contracts	8,725	750	-	-	-	-	0%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	17,246	-	-	-	-	-	0%
6105 Relocation Expense	-	-	-	-	-	-	0%
6110 Mileage Reimbursement	-	-	1,000	1,000	1,000	-	-100%
6120 Professional Development	4,933	2,739	1,500	1,500	1,500	1,500	0%
6130 Advertising & Public Notices	253	-	300	300	300	300	0%
6130.01 Advertising & Public Notices - A & L	-	-	-	-	-	-	0%
6135 Public Relations Programs	2,840	-	-	-	-	-	0%
6150 Printing Services	48,092	-	-	-	-	-	0%
6150.01 Printing Services A & L	-	-	-	-	-	-	0%
6170 Insurance - Liability	4,500	4,025	5,175	5,175	5,175	6,345	23%
6190 Insurance - Miscellaneous	-	-	-	-	-	-	0%
6220 Insurance - Public Officials	21,000	22,288	23,100	23,100	23,100	30,555	32%
6270 Telephone & Mobile Devices	1,268	1,078	1,400	1,400	1,400	1,400	0%
6400 Office Equipment Maintenance	523	1,200	2,000	2,000	2,000	2,000	0%
6560 Technology Services	-	-	-	-	-	-	0%
6610 Staff Training	17	-	3,000	3,000	3,000	3,000	0%
6650 Membership & Certification	10,062	1,865	2,700	2,700	2,700	2,700	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
Sub-Total Contractual Services	731,722	611,132	150,575	150,575	150,575	363,500	141%
Commodities							
7001 Office Supplies	4,223	3,370	2,500	2,500	2,500	2,500	0%
7050 Publications	240	240	1,000	1,000	1,000	1,000	0%
7051 Senior Commission Expense	-	-	-	-	-	-	0%
7090 Office & Computer Expense	2,888	-	-	-	-	-	0%
7130.01 Agricultural Supplies - A & L	-	-	-	-	-	-	0%
7330 Food	-	-	-	-	-	-	0%
7335 Business Meeting	783	1,067	1,500	1,500	1,500	1,500	0%
7810.01 Sign Supplies - A & L	-	-	-	-	-	-	0%
7850 Awards & Gifts	450	-	-	-	-	-	0%
7855 Promotional Items	-	-	-	-	-	-	0%
Sub-Total Commodities	8,584	4,677	5,000	5,000	5,000	5,000	0%
Total	1,065,150	922,720	453,397	453,397	453,397	847,545	87%

**HUMAN RESOURCES**

The Human Resources Office administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness. Base level services include:

1. Talent Management/Full Cycle Recruiting – solicitation, acquisition, onboarding, performance, employee relations and retention, internal and external transitions, and retention
2. Total Compensation – salary and benefits administration
3. Risk Management – workers' compensation, safety, liability, wellness, drug and alcohol testing
4. Labor Relations
5. Training and Development
6. Leave Administration
7. Compliance – Federal, state, local, civil service and administrative regulations
8. Employee Recognition – events, awards, programs and activities
9. Oversight of internal Printing, Mail Services and Parking Meters collection and maintenance
10. Support for the City's two Pension Boards, Civil Service Board and Human Relations Board

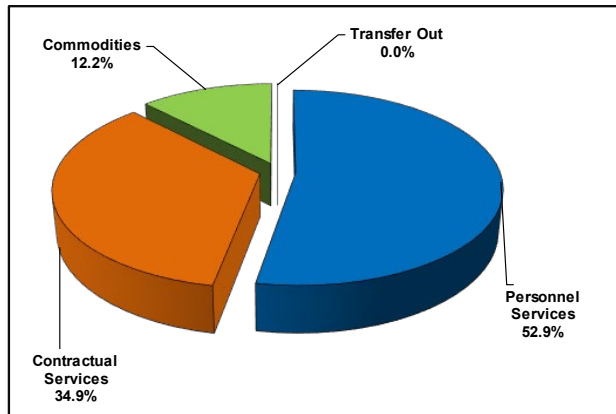
Mission Statement

The Human Resources Department supports the City of University City's total operation in meeting its goals through its most valuable resource—PEOPLE. Human Resources serves as a strategic partner to develop, implement and support programs, processes and outcomes that add value to the City of University City and its employees, leading to improved welfare, morale, safety, empowerment, growth and retention, while committed to the City's management and prosperity for its citizens, employees, and stakeholders, and in support of the City's values: Integrity, Customer Services, Collaboration, Accountability, Respect, and Empowerment.

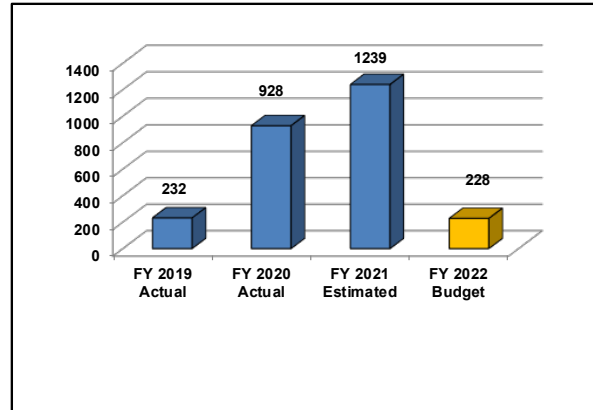
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	132,288	193,079	119,902	119,902	119,902	120,495	0.5%
Contractual Services	75,470	70,098	88,695	88,695	88,695	79,415	-10.5%
Commodities	23,836	19,788	18,540	18,540	18,540	27,900	50.5%
Transfer Out	-	645,416	1,011,900	1,011,900	1,011,900	-	-100.0%
Total	231,594	928,381	1,239,037	1,239,037	1,239,037	227,810	-81.6%

FY 2022 Budget



Total Expenditures ('000)



GOALS

1. Maintain Productivity and Workforce Planning
2. Continue to develop Evaluation Processes and Training Programs
3. Increase Employee Engagement
4. Ensure our compensation and performance management processes are designed and executed to align and maximize our employee's performance with the goals and mission of the organization.
5. Evaluate and implement human resource management technology modules- applicant tracking onboarding, and time and attendance.
6. Streamline Processes for Efficiency
7. Continue to build an effective Safety Team to review and evaluate incidents and make policy, procedure, and training recommendations to improve safety and mitigate risk
8. Broaden the Wellness Program to help increase the holistic health of employees
9. Recruit and retain a diverse workforce to meet the needs of the City.
10. Inspire and encourage employee engagement through recognition, effective communication, growth opportunities, and constant feedback

These services are achieved through a teamwork philosophy that is inspired through effective organizational skills, proactive efforts, and a balance between professionalism and the ability to have an excellent work environment!



FISCAL YEAR 2022 PERFORMANCE SUMMARY

The Human Resources department is an internal services department providing support and leadership throughout the organization through human resources and administrative programs and systems and active communication. Below are the accomplishments in FY 2021:

- Continued process of moving HR from Transactional to Transformational
- Established Cross-Department Employee Safety Committee to review and evaluate incidents and make policy, procedure, and training recommendations to improve safety and mitigate risk
- Continued to work through Citywide Employee Evaluation Process
- Updated Employee Handbook
- Managed Personnel Related COVID-19 Pandemic Response



Department	General Administrative
Program	Human Resources

Fund	General
Account Number	01-14-07

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	99,133	140,291	95,870	95,870	95,870	80,755	-16%
5230 Injury Leave - Taxable	-	1,836	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	-	-	-	-	0%
5420 Workers Compensation	400	3,116	1,670	1,670	1,670	2,500	50%
5460 Medical Insurance	7,649	16,043	15,027	15,027	15,027	12,600	-16%
5465 Medical Insurance - Retirees	-	-	-	-	-	-	0%
5540 EAP	6,683	5,013	-	-	-	7,255	100%
5660 Social Security Contributions	4,863	6,905	5,945	5,945	5,945	5,005	-16%
5740 Pension Contribution Nonunif.	12,434	17,800	-	-	-	11,210	100%
5860 Unemployment	-	475	-	-	-	-	0%
5900 Medicare	1,126	1,600	1,390	1,390	1,390	1,170	-16%
Sub-Total Personnel Services	132,287	193,079	119,902	119,902	119,902	120,495	0%
Contractual Services							
6010 Professional Services	32,079	7,985	2,000	2,000	2,000	3,800	90%
6030 Medical Service	4,962	9,379	7,350	7,350	7,350	7,350	0%
6035 Disability Benefits	-	7,065	-	-	-	4,960	100%
6050 Maintenance Contracts	12,099	16,733	18,650	18,650	18,650	18,650	0%
6070 Temporary Labor	-	590	-	-	-	1,000	100%
6090 Postage	780	3,918	30,900	30,900	30,900	5,000	-84%
6105 Relocation Expense	5,000	-	-	-	-	-	0%
6110 Mileage Reimbursement	-	-	300	300	300	-	-100%
6120 Professional Development	894	-	1,100	1,100	1,100	5,800	427%
6130 Advertising & Public Notices	1,869	-	3,000	3,000	3,000	3,000	0%
6150 Printing Service	-	720	1,122	1,122	1,122	700	-38%
6170 Insurance - Liability	4,500	4,025	5,175	5,175	5,175	6,345	23%
6190 Insurance - Miscellaneous	-	-	-	-	-	-	0%
6220 Insurance - Public Officials	11,300	13,384	12,430	12,430	12,430	16,440	32%
6270 Telephone & Pagers	509	655	698	698	698	700	0%
6400 Office Equipment Maintenance	-	-	1,000	1,000	1,000	-	-100%
6600 Tuition Reimbursement	-	750	750	750	750	750	0%
6610 Staff Training	411	1,971	2,000	2,000	2,000	2,000	0%
6650 Membership & Certification	896	1,280	720	720	720	1,420	97%
6660 Laundry Services	172	725	500	500	500	500	0%
6700 Misc. Operating Services	-	918	1,000	1,000	1,000	1,000	0%
Sub-Total Contractual Services	75,470	70,098	88,695	88,695	88,695	79,415	-10%
Commodities							
7001 Office Supplies	6,076	7,100	7,000	7,000	7,000	7,000	0%
7050 Publications	512	-	500	500	500	-	-100%
7090 Office & Computer Equip.	1,446	289	1,000	1,000	1,000	1,000	0%
7330 Food	5,381	3,362	5,000	5,000	5,000	6,000	20%
7650 Parking Meter Parts	4,504	300	4,500	4,500	4,500	4,500	0%
7770 Uniform & Safety Gear	-	246	540	540	540	-	-100%
7850 Awards & Gifts	5,917	8,491	-	-	-	9,400	100%
Sub-Total Commodities	23,837	19,788	18,540	18,540	18,540	27,900	50%
Transfer Out							
9950 Operating Transfer Out to Fleet	-	645,416	-	-	-	-	0%
	-	645,416	-	-	-	-	0%
Total	231,594	928,381	227,137	227,137	227,137	227,810	0%



Communications

This program area is responsible for communicating with internal and external stakeholders. This is accomplished through the use of traditional earned media such as print articles or television interviews, direct mailing of ROARS and other flyers, an online weekly email bulletin, social media and the website.

Communications is an essential piece of good, effective government because it promotes transparency,; engages the public with their governing body; and provides necessary information for the delivery of services. It also enhances the quality of life of constituents through increased access to information and services.

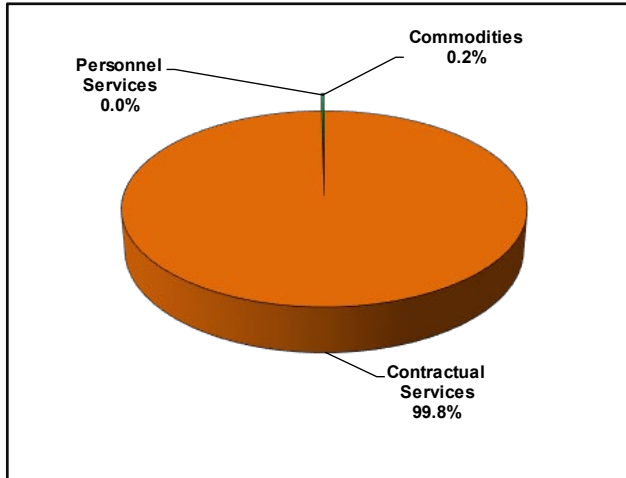
Mission Statement

Communications strives to provide timely, honest and transparent communications to residents and other stakeholders, as well as the media and increasing public awareness of initiatives, programs and events in University City. Communications seeks to build trust with the community through consistent updates on projects and programs.

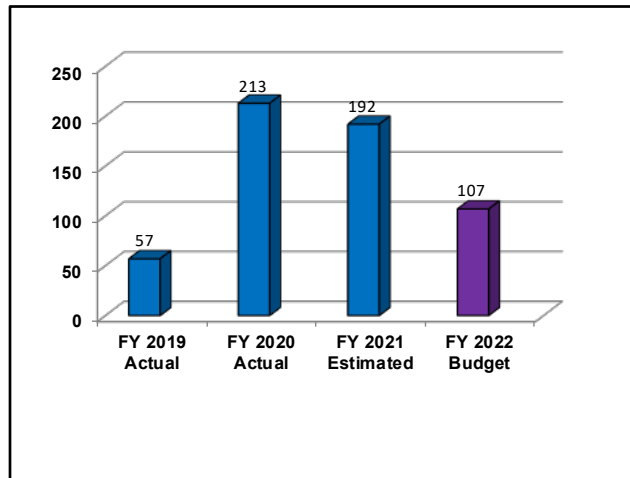
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	56,620	134,856	138,210	138,210	138,210	-	-100%
Contractual Services	395	78,257	53,655	53,655	53,655	106,865	99%
Commodities	300	105	240	240	240	240	0%
Total	57,315	213,218	192,105	192,105	192,105	107,105	-44%

FY 2022 Budget



Total Expenditures ('000)



GOALS

1. Create Video content for distribution on the website and social media
2. Continue to publish ROARS bi-monthly
3. Continue to publish weekly email bulletin
4. Employee communications training

2021 Performance Summary

1. Averaged 10 posts on social media weekly, including Nextdoor, Instagram, Facebook and Twitter.
2. Continued making videos to promote University City, including director interviews and videos highlighting important government services, as well as live streams of press conferences.
3. Improved community outreach including the University City School District, Washington University, the business community and others.
4. Ensured transparency by overseeing video recordings of council meetings, study sessions and the state of the city address.



Department	General Administration
Program	Communications

Fund	General
Account Number	01-12-04

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	43,007	102,653	104,129	104,129	104,129	-	-100%
5230 Injury Leave - Taxable	-	801	-	-	-	-	0%
5420 Workers Compensation	171	336	292	292	292	-	-100%
5460 Medical Insurance	4,958	11,011	11,215	11,215	11,215	-	-100%
5660 Social Security Contributions	2,528	6,159	6,456	6,456	6,456	-	-100%
5740 Pension Contribution Nonunif.	5,390	12,470	14,608	14,608	14,608	-	-100%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	567	1,426	1,510	1,510	1,510	-	-100%
Sub-Total Personnel Services	56,620	134,856	138,210	138,210	138,210	-	-100%
Contractual Services							
6010 Professional Services	-	21,379	3,000	3,000	3,000	33,000	1000%
6040 Events & Receptions	-	-	-	-	-	-	0%
6050 Maintenance Contracts	-	-	-	-	-	-	0%
6090 Postage	-	22,117	24,790	24,790	24,790	30,000	21%
6110 Mileage Reimbursement	-	-	-	-	-	1,000	100%
6120 Professional Development	-	-	-	-	-	3,000	100%
6130 Advertising & Public Notices	-	-	-	-	-	4,000	100%
6135 Public Relations Programs	-	-	-	-	-	-	0%
6150 Printing Services	-	34,107	25,000	25,000	25,000	35,000	40%
6170 Insurance - Liability	-	-	-	-	-	-	0%
6190 Insurance - Miscellaneous	-	-	-	-	-	-	0%
6220 Insurance - Public Officials	-	-	-	-	-	-	0%
6270 Telephone & Mobile Devices	395	654	720	720	720	720	0%
6400 Office Equipment Maintenance	-	-	-	-	-	-	0%
6560 Technology Services	-	-	-	-	-	-	0%
6610 Staff Training	-	-	-	-	-	-	0%
6650 Membership & Certification	-	-	145	145	145	145	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
Sub-Total Contractual Services	395	78,257	53,655	53,655	53,655	106,865	99%
Commodities							
7001 Office Supplies	15	-	-	-	-	-	0%
7050 Publications	-	105	240	240	240	240	0%
7051 Senior Commission Expense	-	-	-	-	-	-	0%
7090 Office & Computer Expense	285	-	-	-	-	-	0%
7130.01 Agricultural Supplies - A & L	-	-	-	-	-	-	0%
7330 Food	-	-	-	-	-	-	0%
7335 Business Meeting	-	-	-	-	-	-	0%
7810.01 Sign Supplies - A & L	-	-	-	-	-	-	0%
7850 Awards & Gifts	-	-	-	-	-	-	0%
7855 Promotional Items	-	-	-	-	-	-	0%
Sub-Total Commodities	300	105	240	240	240	240	0%
Total	57,315	213,218	192,105	192,105	192,105	107,105	-44%

**INFORMATION TECHNOLOGY (IT)**

This program area is responsible for maintaining the City's centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

The IT program supports the City's network which has five (5) physical servers, twenty-four (24) virtual servers, two hundred (200) workstations, eight (8) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

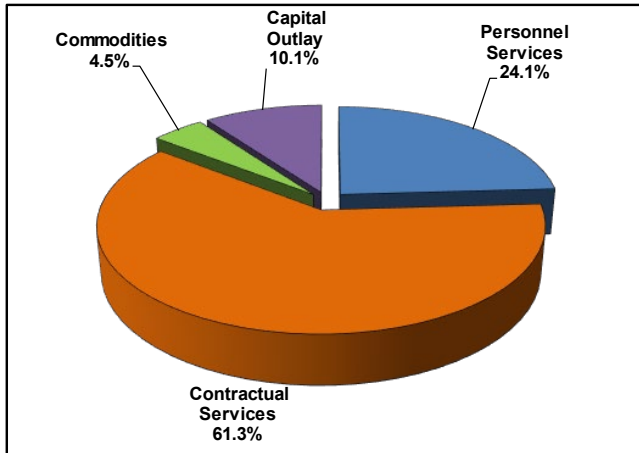
Mission Statement

Information Technology is a vital component in every department's service delivery methods. As strategic plans are developed for each facet of the City, Information Technology plays a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology is driven by the organizational need and the necessity to provide public service that is significantly more effective.

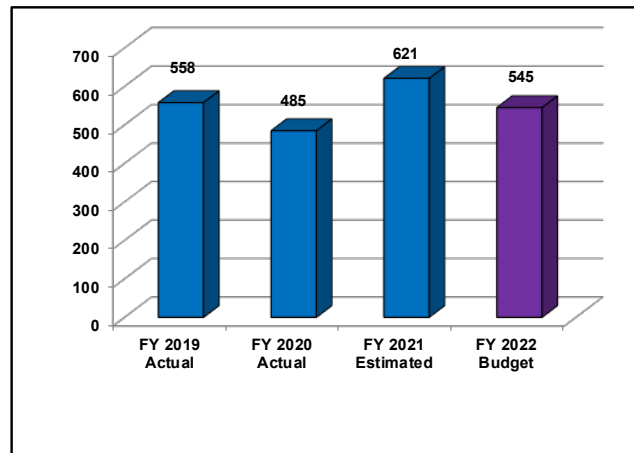
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	113,207	165,441	183,542	183,542	183,542	131,380	-28%
Contractual Services	350,088	282,716	347,320	347,320	347,320	334,170	-4%
Commodities	34,286	9,075	26,000	26,000	26,000	24,500	-6%
Capital Outlay	60,719	27,794	64,000	64,000	64,000	55,000	-14%
Total	558,300	485,026	620,862	620,862	620,862	545,050	-12.2%

FY 2022 Budget



Total Expenditures ('000)



FY2022 GOALS

1. Continued progress of SharePoint sites for departments
2. Replacing aging network infrastructure at remote locations
3. Assist with migrating RecTrac to new system
4. Replace aging phone system components

FISCAL YEAR 2021 PERFORMANCE SUMMARY

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2021:

- **Printer and Maintenance Contract** – Completed the printer and maintenance contract which saw significant cost savings to previous contract while provide the same services
- **ESXi Host Upgrade** – Successfully migrated existing aging virtual network to more robust equipment
- **MS SharePoint** – Continued process of migrating departmental information to SharePoint
- **Help Desk Support** – Provided efficient response times on support requests to resolve issues in a timely fashion

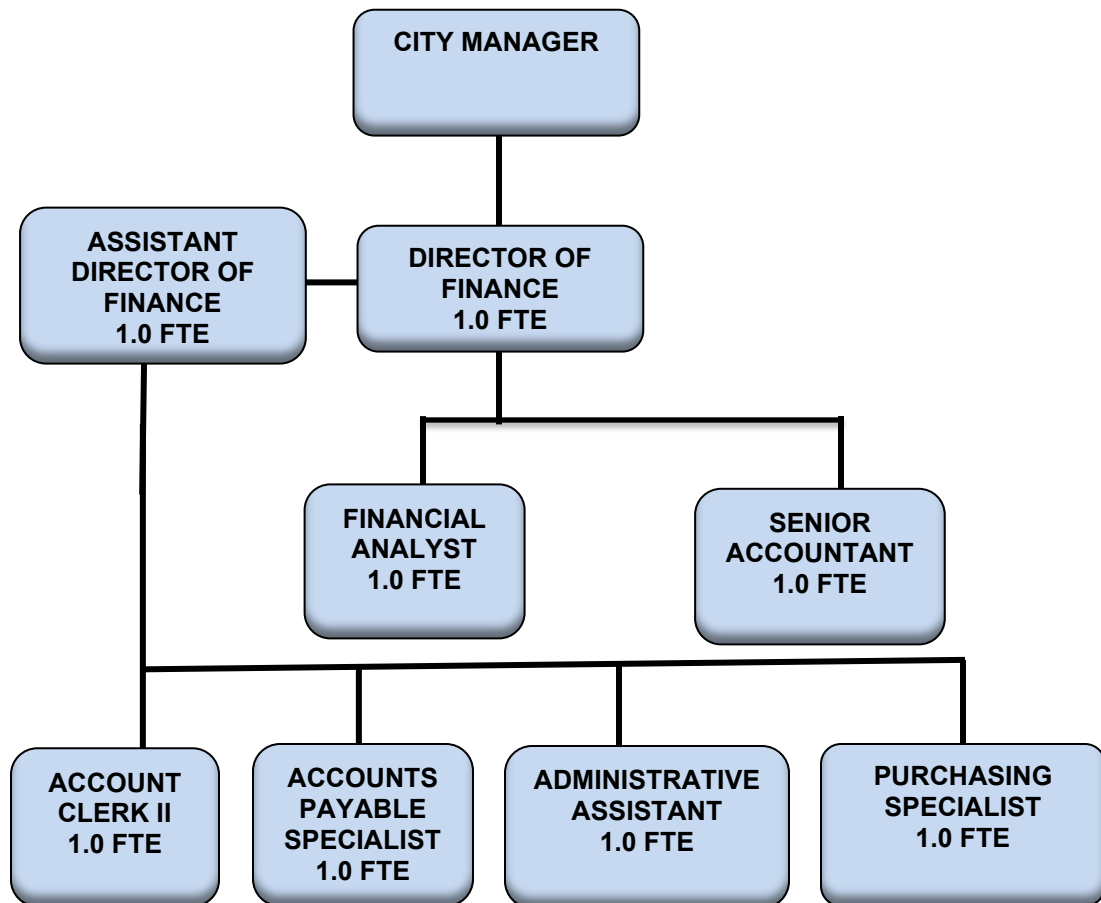


Department	General Administration
Program	Information Technology

Fund	General
Account Number	01-18-11

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	76,882	113,174	128,325	128,325	128,325	84,760	-34%
5230 Injury Leave - Taxable	-	3,160				-	
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	6,276	5,429	5,855	5,855	5,855	5,160	-12%
5460 Medical Insurance	14,908	19,666	21,540	21,540	21,540	16,260	-25%
5660 Social Security Contributions	4,462	6,921	7,960	7,960	7,960	5,255	-34%
5740 Pension Contribution Nonunif.	9,635	15,500	18,002	18,002	18,002	18,715	4%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	1,043	1,591	1,860	1,860	1,860	1,230	-34%
Sub-Total Personnel Services	113,207	165,441	183,542	183,542	183,542	131,380	-28%
Contractual Services							
6010 Professional Services	86,298	27,619	-	-	-	20,000	100%
6050 Maintenance Contracts	59,287	56,980	103,500	103,500	103,500	88,500	-14%
6070 Temporary Labor	-	-	-	-	-	-	0%
6120 Professional Development	-	-	500	500	500	500	0%
6130 Advertising & Public Notices	-	-	-	-	-	-	0%
6170 Insurance - Liability	-	-	5,175	5,175	5,175	6,345	23%
6175 Privacy Liability & Network Security	5,232	5,232	13,255	13,255	13,255	8,055	-39%
6270 Telephone & Mobile Devices	38,838	40,261	41,340	41,340	41,340	36,540	-12%
6320 Internet Services	21,032	17,050	21,000	21,000	21,000	18,000	-14%
6400 Office Equipment Maintenance	64,118	68,544	64,800	64,800	64,800	58,000	-10%
6560 Technology Services	74,322	66,610	93,500	93,500	93,500	97,980	5%
6610 Staff Training	625	-	4,000	4,000	4,000	-	-100%
6650 Membership & Certification	336	420	250	250	250	250	0%
Sub-Total Contractual Services	350,088	282,716	347,320	347,320	347,320	334,170	-4%
Commodities							
7001 Office Supplies	-	363	2,000	2,000	2,000	2,000	0%
7050 Publications	-	-	-	-	-	-	0%
7090 Office & Computer Equip.	34,286	8,712	24,000	24,000	24,000	22,500	-6%
Sub-Total Commodities	34,286	9,075	26,000	26,000	26,000	24,500	-6%
Capital Outlay							
8120 Computer Equipment	15,841	27,794	40,000	40,000	40,000	43,000	8%
8140 Software Systems	44,878	-	24,000	24,000	24,000	12,000	-50%
8180 Office Furniture & Equip.	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	60,719	27,794	64,000	64,000	64,000	55,000	-14%
Total	558,298	485,026	620,862	620,862	620,862	545,050	-12.2%

FINANCE





The Finance Department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the City includes several components:

Cashiering and Collections Services

- Annually received over 26,000 payments by customers for City collection services, of which, 21,900 payments were from refuse collections, and over 3,000 payments were from on-line bill pay
- Process annually over \$10.0 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank
- Process and collect miscellaneous receivables for weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions
- Process payments for gross receipts taxes in the amount of approximately \$6.7 million
- Provide overall supervision of Cashiering and Collections staff

Fiscal Services

- Provide billing services for approximately 11,200 accounts for trash collection for five (5) route billing cycle and miscellaneous billing for approximately 300 throughout the year
- Process delinquent trash collection notices for five (5) route billing cycle
- Manage the refuse on-line bill pay and paperless billing to our residents
- Establish property tax levies and coordinate tax collection
- Assist HR with administering City insurance programs
- Manage the delivery of the Municipal Services billing statement
- Provide quality customer service to both internal and external customers
- Provide property record requests and filings for title searches and lien recordings and releases
- Maintain over 700 business license records and 60 liquor license records
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 400 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs

Administration

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while complying with federal, state, local and other requirements
- Oversee and coordinate long-term financial plan
- Promote sound fiscal policies and protect local revenues
- Ensure competent use of financial, human, and material resources

Accounting Services

- Prepare the Comprehensive Annual Financial Report and coordinate the annual audit with independent auditors
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines
- Prepare the Administrative Annual Report
- Maintain the general ledger and various reconciliations
- Maintain inventory of capital assets of the City and establish depreciation schedules



- Process nearly 8,200 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks
- Maintain accounts payable records and respond to departmental and vendor inquiries
- Process supplemental retirement payments and subsidies according to the required timelines
- Process over 13,000 payroll advices and checks annually
- Produce and distribute W-2's, 1099R's and 1099Misc's annually
- Assist IT with updates for New World Systems (accounting software) user security and training to other departments
- Maintain and trouble shoot problems in New World Systems

Budget Management Division

- Manage and co-ordinate the annual budget preparation process
- Maintain the budget manual and coordinate the budget development process with departments by preparing consolidated budget requests for review by the City Manager
- Conduct budgetary analysis as needed
- Assist departments with budget monitoring and control

PERSONNEL SUMMARY**Full-Time**

	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Finance Personnel			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Financial Analyst	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0
Accountant	1.0	-	-
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Account Clerk II	1.0	1.0	1.0
Purchasing Specialist	1.0	1.0	1.0
Print Shop Operator	-	-	-
Finance Personnel Total	9.0	8.0	8.0

**FINANCE**

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; property tax levies oversight; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; assist HR in administering City insurance programs; risk management; fixed asset management; project accounting management; and coordinating Federal, State, Local, and Community Development Block Grants. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

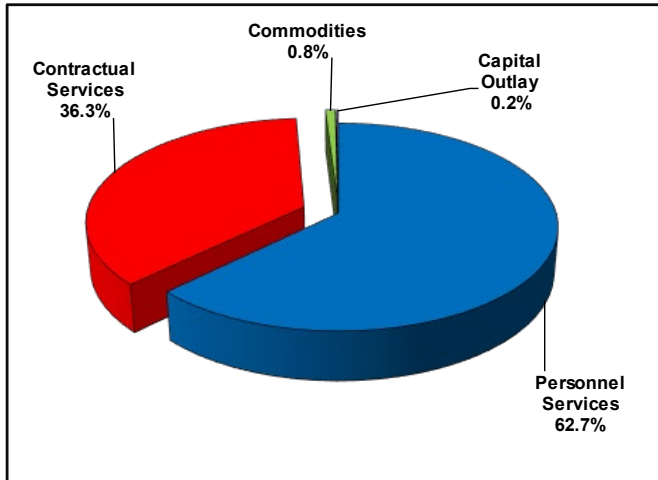
Mission Statement

Finance strives for long-term financial stability and health of University City; protects the City's financial integrity and credibility and maintains AA+ or improve to AAA bond rating; and strengthens the department for continued excellence. Finance leads and coordinates the development and execution of the City's annual Budget and five-year Capital Improvement Program (CIP) Plan, including development, monitoring and reporting. Prepare financial projection, long-range planning and financial reporting.

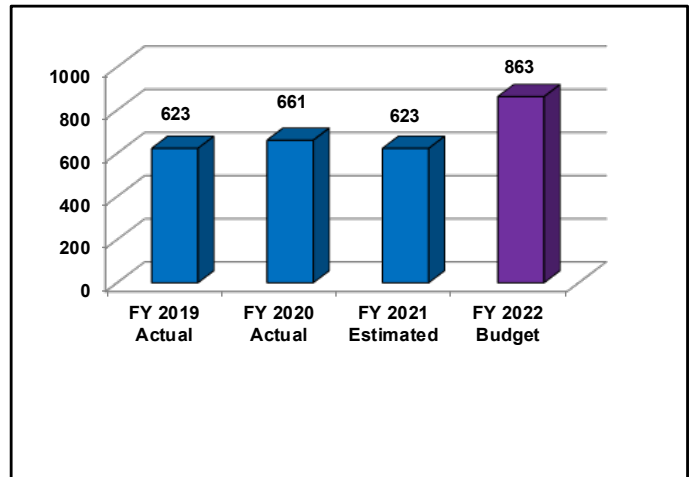
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	356,756	361,006	386,652	386,652	386,652	540,590	40%
Contractual Services	249,528	291,357	225,615	225,615	225,615	313,535	39%
Commodities	17,049	8,616	7,350	7,350	7,350	7,150	-3%
Capital Outlay	-	-	3,600	3,600	3,600	1,500	-58%
Total	623,333	660,979	623,217	623,217	623,217	862,775	38%

FY 2022 Budget



Total Expenditures ('000)



GOALS

1. Provide timely quarterly financial reporting to post on the City's website for the public.
2. Continue to improve workflow, timeliness and accuracy both within Finance and other departments.
3. Continue to perform internal audits focus on "cash", to assist in fraud assessment control.
4. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
5. Complete the FY 2021 Comprehensive Annual Financial Report by December 31, 2021 and submit for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
6. Complete the FY 2022 Budget and submit for the Distinguish Budget Presentation Award.
7. Maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
8. Continue to encourage professional development of Finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
9. Continue to promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
10. Develop additional strategies for revenue collections on delinquent accounts.
11. Continue to pursue delinquent refuse and miscellaneous billing accounts owed to the City.
12. Continue to audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, locating businesses operating without licenses for the purpose of licensing them properly and bringing them into compliance with City code.
13. Continue to review and analyze current policies and procedures, data, and performance indicators within the department in order to improve the efficiency and effectiveness of the department.
14. To adopt a "paperless" concept by stop printing payroll checks, W-2, etc.
15. Monitor the budget in order to maintain the level of the General Fund's fund balance.

**FISCAL YEAR 2021 PERFORMANCE SUMMARY**

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2020.
- Received the Distinguish Budget Presentation Award for Budget FY 2021.
- Continued collecting delinquent refuse and miscellaneous bills owed to the City. Continue to work with collection agencies Valley Collection Services, LLC and Account Resolution Corporation, to collect on unpaid refuse and ambulance bills.
- Continued to coordinate a calendar basis delinquent refuse account shut-off cycle with the Public Works Department, Sanitation Division. The shut-off cycles continue to be encouraging, resulting in a nominal number of accounts paid in full and/or signing up for payment agreements.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Continued to convert paper records to electronic records.

PERFORMANCE MEASUREMENTS

	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	FY 2022 Projected
Checks Issued	5,594	5,819	5,600	5,600
Refuse unit bills generated	22,464	22,724	22,500	22,725
Purchase Orders	352	282	350	350
Invoices (processed and paid)	8,206	8,006	8,200	8,200
Business Licenses Issued	776	804	790	798
Liquor Licenses Issued	59	65	70	71



Department	Finance
Program	Finance Administration

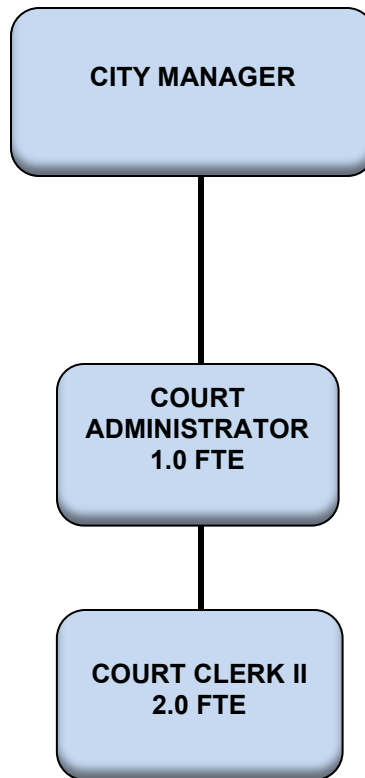
Fund	General
Account Number	01-16-08

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	270,488	263,451	280,518	280,518	280,518	427,640	52%
5230 Injury Leave - Taxable	-	2,629	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	-	-	-	-	0%
5380 Overtime	217	49	1,000	1,000	1,000	1,000	0%
5420 Workers Compensation	3,623	2,130	930	930	930	1,115	20%
5460 Medical Insurance	28,923	28,964	32,250	32,250	32,250	34,655	7%
5660 Social Security Contributions	15,778	15,989	20,580	20,580	20,580	26,515	29%
5740 Pension Contribution Nonunif.	33,927	44,100	46,559	46,559	46,559	43,465	-7%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	3,799	3,694	4,815	4,815	4,815	6,200	29%
Sub-Total Personnel Services	356,756	361,006	386,652	386,652	386,652	540,590	40%
Contractual Services							
6001 Auditing & Accounting	67,081	72,076	54,600	54,600	54,600	55,965	2%
6010 Professional Services	13,077	11,293	3,700	3,700	3,700	42,500	1049%
6111 Settlement	12,500	-	-	-	-	-	0%
6040 Events & Receptions	-	-	-	-	-	-	0%
6050 Maintenance Contracts	33,666	91,424	80,000	80,000	80,000	88,800	11%
6070 Temporary Labor	41,506	901	-	-	-	-	0%
6090 Postage	34,428	32,550	30,000	30,000	30,000	30,000	0%
6110 Mileage Reimbursement	-	-	-	-	-	-	0%
6120 Professional Development	(785)	17	2,600	2,600	2,600	2,600	0%
6130 Advertising & Public Notices	158	2,185	2,500	2,500	2,500	3,000	20%
6150 Printing Services	4,490	5,386	2,300	2,300	2,300	5,600	143%
6170 Insurance - Liability	4,500	4,025	5,175	5,175	5,175	6,345	23%
6190 Insurance - Miscellaneous	-	500	-	-	-	-	0%
6220 Insurance - Public Officials	25,617	25,910	28,180	28,180	28,180	38,775	38%
6270 Telephone & Mobile Devices	86	554	660	660	660	670	2%
6400 Office Equipment Maintenance	-	669	3,000	3,000	3,000	2,000	-33%
6560 Technology Services	4,509	5,875	6,000	6,000	6,000	13,880	131%
6650 Membership & Certification	965	1,518	1,900	1,900	1,900	1,900	0%
6660 Laundry Services	396	-	-	-	-	-	0%
6670 Cashier's Over/Under	20	-	-	-	-	-	0%
6680 Subdivision Fees and Taxes	-	30,644	-	-	-	-	0%
6700 Misc. Operating Services	354	39	2,000	2,000	2,000	1,500	-25%
6730 Lien Recording Fees	-	-	-	-	-	-	0%
6770 Bank & Credit Card Fees	6,961	5,791	3,000	3,000	3,000	20,000	567%
Sub-Total Contractual Services	249,528	291,357	225,615	225,615	225,615	313,535	39%
Commodities							
7001 Office Supplies	10,964	7,479	7,000	7,000	7,000	6,800	-3%
7050 Publications	-	-	-	-	-	-	0%
7090 Office & Computer Equip.	-	832	-	-	-	-	0%
7330 Food	-	81	-	-	-	-	0%
7410 License Plates & Badges	231	224	350	350	350	350	0%
7570 Hardware & Hand Tools	217	-	-	-	-	-	0%
7650 Parking Meter Parts	5,637	-	-	-	-	-	0%
7770 Uniform and Safety Gear	-	-	-	-	-	-	0%
Sub-Total Commodities	17,049	8,616	7,350	7,350	7,350	7,150	-3%
Capitol Outlay							
8180 Office Furniture & Equip	-	-	3,600	3,600	3,600	1,500	-58%
	-	-	3,600	3,600	3,600	1,500	-58%
Total	623,334	660,979	623,217	623,217	623,217	862,775	38%



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MUNICIPAL COURT





MUNICIPAL DIVISION

The Municipal Division staff processes violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

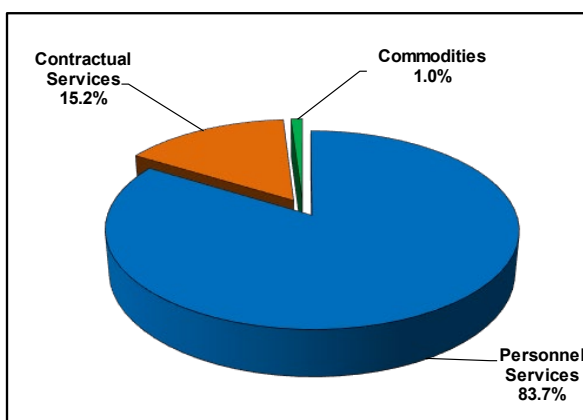
Mission Statement

University City Municipal Court implements the policies and procedures established by the Judiciary and the State Legislature in a professional and dedicated manner. The Clerks of the Court's office accurately maintain, safeguard and store all Court documents as well as collect and disburse all monies as directed by legal mandates. This is accomplished through a knowledgeable and certified staff that strives to serve all who use this office to ensure accessibility, fairness and courtesy.

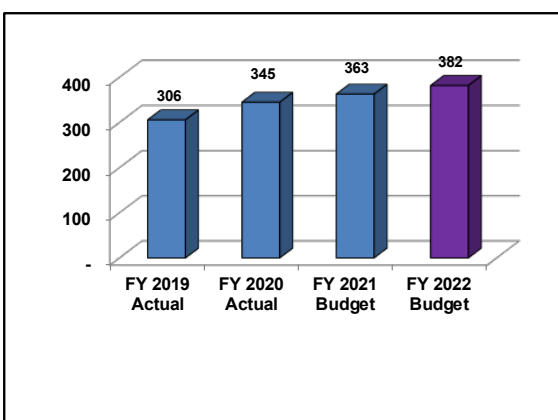
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	239,028	296,114	314,400	314,400	314,400	319,475	2%
Contractual Services	65,177	45,158	45,079	45,079	45,079	58,125	29%
Commodities	1,871	3,514	4,000	4,000	4,000	4,000	0%
Total	306,076	344,786	363,479	363,479	363,479	381,600	5%

FY 2022 Budget



Total Expenditures ('000)



**PERFORMANCE MEASUREMENTS**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	FY2022 Projected
Fines & Court costs	\$818,300	\$783,437	790,000	454,650
Parking Tickets issued	10,241	12303	13,000	7,200
Moving violations (filed)	3,675	5273	5,500	8,500
Housing & Environmental violations (filed)	517	953	1,200	700
Other violations (filed)	1,200	1368	1,500	1,015
Total number of new court cased (filed)	15,633	19,897	21,200	17,415
Total number of trials set	475	350	300	150
Total number of trials heard	425	116	150	75

The Fines and Court costs are considered pre-disbursement.

As of March 2020, the in person Court Sessions have been halted due to the Coronavirus Pandemic. At the time of the budget process, it is unclear when in person contact or in person court sessions will resume.

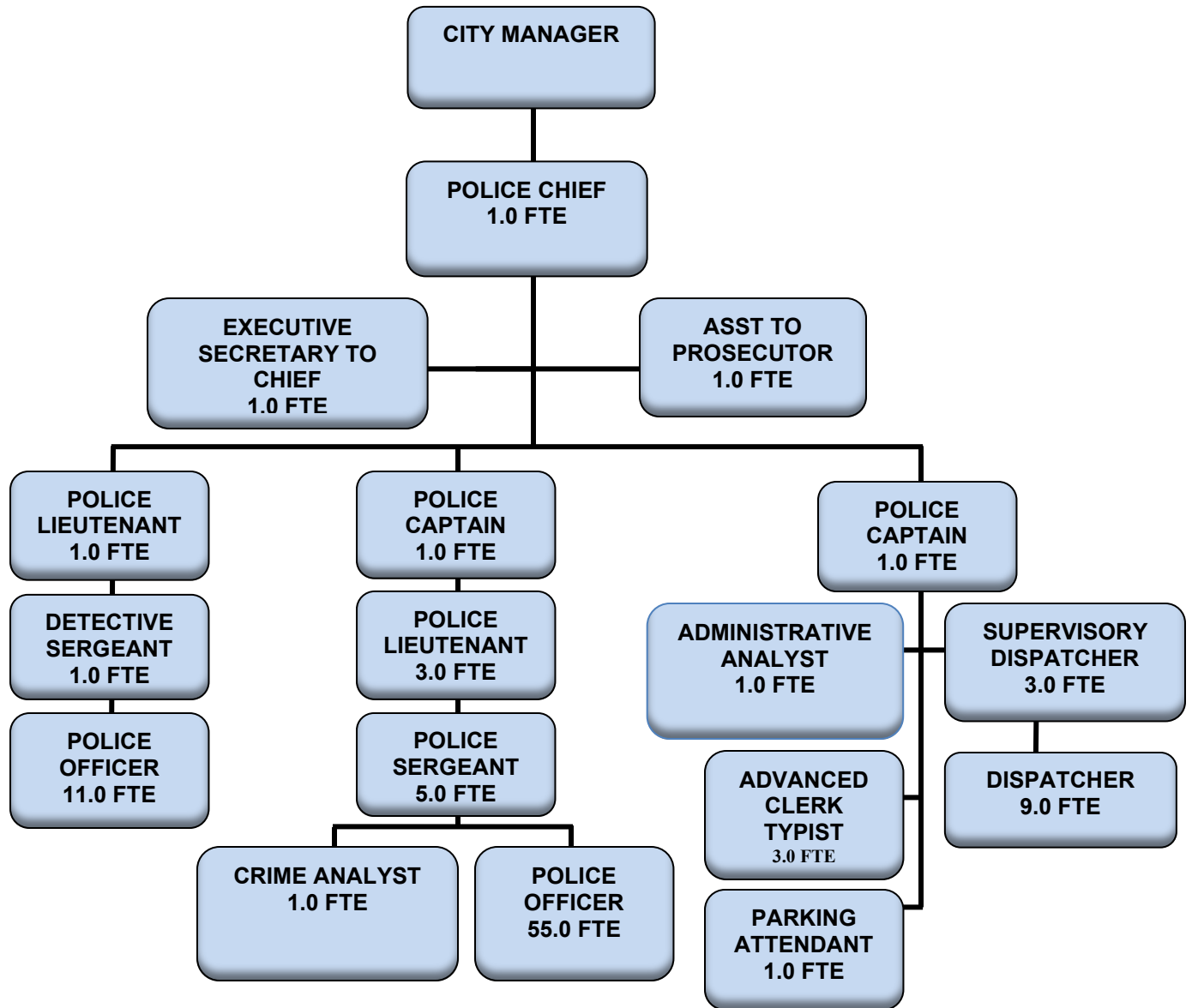


Department	Municipal Court
Program	Municipal Court

Fund	General
Account Number	01-20-14

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	152,500	154,659	153,954	153,954	153,954	161,650	5%
5220 Injury Leave	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	15,530	67,420	80,260	80,260	80,260	84,265	5%
5380 Overtime	5,028	3,854	5,300	5,300	5,300	5,300	0%
5420 Workers Compensation	757	2,043	656	656	656	640	-2%
5460 Medical Insurance	33,414	34,083	34,715	34,715	34,715	26,355	-24%
5660 Social Security Contributions	9,772	13,108	14,521	14,521	14,521	15,245	5%
5740 Pension Contribution Nonunif.	19,743	17,900	21,598	21,598	21,598	22,455	4%
5900 Medicare	2,284	3,047	3,396	3,396	3,396	3,565	5%
Sub-Total Personnel Services	239,028	296,114	314,400	314,400	314,400	319,475	2%
Contractual Services							
6010 Professional Services	34,655	8,865	1,000	1,000	1,000	1,035	3%
6050 Maintenance Contracts	-	-	-	-	-	-	0%
6110 Mileage Reimbursement	-	-	250	250	250	200	0%
6120 Professional Development	2,268	(255)	4,590	4,590	4,590	4,590	0%
6150 Printing Services	1,892	6,514	8,750	8,750	8,750	7,375	-16%
6170 Insurance - Liability	4,500	4,025	5,175	5,175	5,175	6,345	23%
6400 Office Equipment Maintenance	-	-	2,000	2,000	2,000	2,000	0%
6560 Technology Services	16,969	19,645	18,854	18,854	18,854	30,540	62%
6600 Tuition Reimbursement	-	-	-	-	-	-	0%
6650 Membership & Certification	300	365	960	960	960	960	0%
6670 Cashier's Over/Under	1	-	-	-	-	-	0%
6700 Misc. Operating Services	1,300	2,905	-	-	-	1,380	100%
6770 Bank & Credit Card Fees	3,293	3,094	3,500	3,500	3,500	3,700	6%
Sub-Total Contractual Services	65,177	45,158	45,079	45,079	45,079	58,125	29%
Commodities							
7001 Office Supplies	1,871	1,804	1,500	1,500	1,500	1,500	0%
7090 Office & Computer Equip.	-	1,710	2,500	2,500	2,500	2,500	0%
Sub-Total Commodities	1,871	3,514	4,000	4,000	4,000	4,000	0%
Total	306,076	344,786	363,479	363,479	363,479	381,600	5%

POLICE DEPARTMENT





The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

Mission

The Police Department has embraced the “community policing philosophy” in its efforts to provide the highest level of service to all its citizens and those it is sworn to serve. By reaching out to partner with the community in our everyday pursuits, this agency can move forward with a vision and purpose. Professionalism and competence are barometers in determining our success. In changing times and demands, the Department must continue to be versatile and mindful of the feelings and attitudes of our citizens as we answer the calls for service. With increased training needs and demands, the Department will be including the opportunities for all staff to continually enhancing their skills and attributes.

Administration

The Chief of Police, as executive officer and Director of the Department is responsible for all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall be responsible for the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a civilian Executive Secretary assigned to his/her office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO);
- (2) Bureau of Investigation (BOI); and
- (3) Bureau of Services (BOS);

Which are further subdivided into areas of expertise, manned by specially trained personnel.

Bureau of Field Operations (BFO):

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners;
- Enforce traffic ordinances and laws;
- Investigate incidents, criminal and non-criminal, and make reports where necessary;
- Preserve the public peace;
- Prevent crime and arrest offenders;
- Assist other governmental agencies when required; and
- Enforce all laws and ordinances.



The Police Department does not currently support a dedicated Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are the responsibility of all patrol units. Patrol Units may be assigned to special traffic details when needed. The BFO Commander/Inspector shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel;
- Initiate investigations into areas of possible internal deficiencies in order to avoid or remedy adverse situations;
- Control and coordinate the Department's disciplinary procedures; and
- Serve as the Department Safety Officer/Inspector.

The BFO is commanded by a Commander, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. (2) Lieutenants (Platoon Commanders)
2. (6) Sergeants (Platoon Supervisors)
3. (51) Patrol Officers
4. (2) Community Action Team Officers
5. (3) Police Canine Officers
6. (1) Crime Analyst/Grant Writer
7. (3) Resource/D.A.R.E. Police Officers
8. (1) Parking Controller
9. (3) Police Chaplains

The Juvenile Division is responsible for both general and juvenile investigations. D.A.R.E. and/or School Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach the Drug Abuse Resistance Education programs, as well as other programs.

The BFO is a 24-hour operation, divided into two 12-hour shifts. Additional shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol Commander is responsible for the police work therein and shall have control over all personnel attached to his/her command.

- Platoon Commanders (Lieutenants) are responsible for the operation of their platoon and the actions of their officers. They report directly to Bureau Commander.
- Attendance of monthly meetings of the city Neighborhood Watch Focus Group.

Patrol Supervisors (Sergeants) are responsible for the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Patrol Supervisors and/or Platoon Commanders.

The University City Police Department's Canine Unit (3 man) is a treasured resource utilized by UCPD personnel. A canine team consists of an on-duty canine police officer and his assigned Department canine dog. The team is available for assignments 24-hours per day. Canine team duties include conducting building searches for hidden offenders, locating missing persons, tracking suspects who have fled the scene



of a crime, performing article searches, detecting narcotics or explosives, and conducting public service canine demonstrations.

The Police Chaplain Program creates a partnership with various faith-based leaders of a community to respond and assist police and other law enforcement agencies providing an overall better quality to the citizens of cities and communities. The goal is that by having the Police and Clergy working together during times of crisis or incidents, that a more comprehensive response will be given to those in need.

The Community Action Team (CAT) uses a two-pronged approach in responding to the concerns of citizens in the City. The first approach is directed patrol which uses uniformed CAT officers to respond in the high crime areas or "Hot Spots" of the City or areas that are experiencing specific problems. This gives a greater police presence in these areas, which helps prevent crime and increases the chances of catching criminals perpetrating these crimes. This approach gives the platoon commander more flexibility in responding to crime trends in the precinct ranging from speeding cars, burglaries in a neighborhood, and drug dealing on a street corner, without disturbing services to the community.

The second approach uses the expertise of the CAT Team's "plain clothes"/ undercover to respond to neighborhood drug problems. The approach can be very effective because officers work closely with the community receiving complaints about drug houses and drug dealing. The CAT Team also investigates disorderly houses and illegal liquor and cigarette sales. This two-pronged approach creates a highly responsive and effective team for the citizens.

The Crime Analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the Department by researching and writing grants that will assist the mission of the agency. The Crime Analyst is tasked with collecting crime statistics and submitting those monthly statistics to the State and the Federal authorities for uniformed crime reporting purposes.

The philosophy of the University City Police Department is to promote the safe operation of motor vehicles throughout the city through its traffic enforcement program. This is accomplished through traffic enforcement at locations determined to be high crash locations by crash surveys, by monitoring data from collection units, and citizen complaints.

Office of the Inspector:

The Bureau of Professional Standards Inspector is responsible for evaluating and overseeing all aspects of officer accountability; evaluating training protocols relative to officer performance; and ensuring the fairness and effectiveness of the disciplinary process. The Bureau of Professional Standards consists of the Inspector.

The Bureau of Professional Standards reports directly to the Office of the Chief of Police. It is charged with the responsibility to monitor and maintain members' compliance with Department rules and procedures.



The Internal Affairs Division is responsible for investigating alleged or suspected violations of statutes, ordinances, and Department rules and directives, and for detecting corrupt practices involving Department members.

It is the policy of the University City Police Department to appropriately investigate and record all complaints and information against Department personnel, regardless of the source of such complaints or information and promptly adjudicate. Investigation of these complaints or information through standardized procedures will demonstrate the Department's desire to provide honest, efficient police service, and will inspire public confidence in its personnel and ensure the integrity of the Department and its personnel. The Bureau of Field Operations Commander (Internal Affairs Inspector) will conduct these investigations to gain a full understanding of the issue and bring it to an appropriate conclusion.

Bureau of Investigation (BOI):

The Bureau of Investigation is responsible for the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigation of offenses which require advanced skills and training;
- Providing specialized, technical investigative serves in specific areas of criminal activity;
- Assisting with matters involving juveniles;
- Identifying and investigating specific crimes, such as white-collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents.
- Providing home and business security audits;
- Assistance with safety concerns and crime statistics for neighborhoods and businesses;

The BOI is co-commanded by two (2) Lieutenants, who report to the Chief of Police and the Inspector. The Lieutenants have supervisory responsibility over the Detectives. The Lieutenants shall have command over:

1. (8) Detectives
 - a. Detective detached to the St. Louis County Multi-Jurisdictional Drug Task Force or a Federal agency here in the St. Louis area.

Bureau of Services (BOS)

The Bureau of Services is under the direct command of a Commander. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items;
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties;
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service;
- Maintain an efficient record system, providing security and effortless retrieval;
- Staff a communications system, which will receive information, assess it, then determine the need for police service based on that assessment and dispatch; accordingly,
- Maintaining a secure storage space for property and evidence and keeps records to assure the integrity and accessibility of the property and/or evidence.
- Accreditation Coordinator preparing for the accreditation process through the Missouri Police Chiefs Association.



The BOS Commander shall have direct control over:

1. (3) Advanced Clerk Typists
2. (9) Dispatchers
3. (3) Lead Dispatchers
4. (1) Administrative Support Assistant
5. (1) Assistant to the Prosecutor

Advanced Clerk Typists are responsible for all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations;
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens;
- Processing and forwarding State-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO;
- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics;
- Providing professional and courteous service to all customers at the Department information window.

Dispatchers will be under the command of Supervisory Dispatchers, who shall be responsible for the proper operation of the Communications Section, and report to the Commander of the BOS. The Administrative Support Assistant serves as the IT coordinator, evidence custodian, and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the City and assist with school crossings.

The BOS Commander is also the City's Neighborhood Watch and Accreditation/Certification Manager. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings;
- National Night Out Against Crime coordination;
- Providing crime statistics to Neighborhood Watch Units.

Accreditation

Accreditation is a process by which an independent certifying organization will inspect a police department's site, policies, records, and actions to verify compliance with a given set of established standards for conduct. The two agencies generally used in this geographic area are CALEA and the Missouri Police Chiefs Association. UCPD is currently Certified and Accredited under the Missouri Police Chiefs' Association for the next 3+ years.



PERSONNEL SUMMARY

Full-Time

	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Analyst	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Assistant to the Prosecutor	1.0	1.0	1.0
Parking Attendant	1.0	1.0	1.0
<i>Police Operations Personnel Total</i>	<u>99.0</u>	<u>99.0</u>	<u>99.0</u>
Police Personnel Total	<u>99.0</u>	<u>99.0</u>	<u>99.0</u>

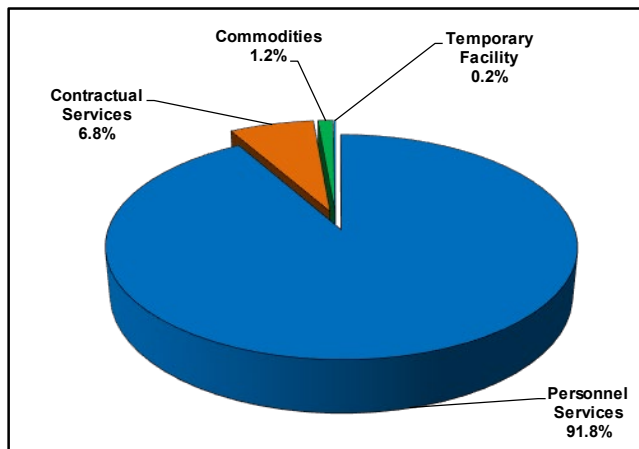
Part-Time

	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Police			
<i>Police Operations</i>			
Dispatcher	1.3	1.3	1.3
Parking Attendant	0.7	0.7	0.7
Traffic Escort	1.6	1.6	0.6
<i>Police Operations Part-Time Personnel Total</i>	<u>2.6</u>	<u>2.6</u>	<u>2.6</u>
Police Personnel Total	<u>2.6</u>	<u>2.6</u>	<u>2.6</u>

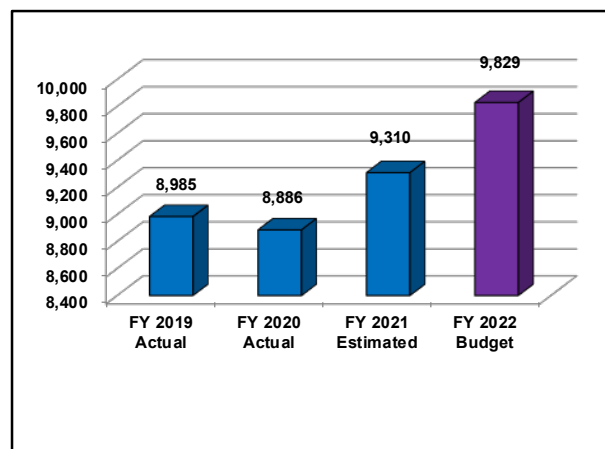
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	7,648,053	8,210,279	8,565,770	8,565,770	8,565,770	9,019,465	5%
Contractual Services	1,223,554	567,515	612,907	612,907	612,907	672,750	10%
Commodities	113,309	96,424	116,800	116,800	116,800	119,900	3%
Temporary Facility	-	12,179	14,700	14,700	14,700	16,810	14%
Total	8,984,917	8,886,397	9,310,177	9,310,177	9,310,177	9,828,925	6%

FY 2022 Budget



Total Expenditures ('000)



GOALS

A. Continued Improvement of Services to the Citizens

This Goal can be accomplished by achieving the following objectives:

1. Develop programs that include education and interdiction strategies, as well as arrest strategies. These programs should reach various groups within the community to include the elderly, the young, the business community, the property owner, and all residents.
2. Continue finding new opportunities for Community Engagement.
3. The department will continue to find new opportunities to engage with our community. We want the people we serve to know and trust their police department. During this year, we will find new ways to communicate and collaborate.
4. Focus on Community Quality of Life.



5. We will focus on ways in which we can improve the quality of life in our community. As examples, our officers will continue to improve the sense of safety while our community shops, assist our homeless population to connect with services, and intervene to stop crimes of violence.
6. UCPD will continue to utilize the free home and business audit for citizens and business within University City. The audit assists citizens in protecting themselves and their property to reduce victimization.

B. Continue with an Effective and Fair Evaluation System for the Police Department

This goal can be accomplished by achieving the following objectives:

1. Bi-annual staff reviews are utilized to ensure personnel are in adherence to the mission statement, goals, and objectives for the department, understanding all policies, programs, and direction of U.C. evaluation system to evaluate personnel on conduct, proficiency, and behavior. These criteria are established by selecting outstanding officers to develop conduct proficiency, and behavior standards for the department.
2. Focus on employee Wellness and Development.
 - a. Employees should find satisfaction, enjoyment, growth, and health in their work. This year, we will create more opportunities in each of these categories. We will focus on employee training, opportunity, and fitness.

C. Reduce Exposure to Liability

This goal can be accomplished by achieving the following objectives:

1. Continue with the mandated accreditation process with the Missouri Police Chiefs Association.
2. Review and update the pursuit and emergency driving policies.
3. Continue development of a training program for officers that assure that firearms qualifications, emergency driving, self-defense, first aid, department policy review, emergency fire suppression techniques, arrest, detention, stops, searches and seizures, and reviews of interview and interrogation techniques are taught and reviewed yearly.
4. Develop and implement an individual training and development program for each officer.

D. Reinforce Communication and Collaboration

This goal can be accomplished by achieving the following objectives:

1. Our agency works best when we share the same vision and innovate when the policing environment demands it. In particular, we will focus on bringing ideas forward in the organization and sharing the decision making.
2. Embrace Emerging (and Existing) Technology

The current state of technology allows for greater flexibility and freedom from traditional workspaces. This year, the department will focus on ways to enable officers to work from their location of choice, improve our ability to connect with community members, and increase our department's accountability.



E. Increase Amount of Revenue Generated by UCPD through Grants

This goal can be accomplished by achieving the following objectives:

1. Finding corporate sponsors for crime prevention and substance abuse programs.
2. Apply for applicable federal government, state government, local government, and private grants.

Fiscal Year 2021 Performance Summary

- Hired (9) new UCPD employees.
- Promotion of (1) Patrol Sergeant.
- Added two (2) new neighborhood watch units to the existing thirty-eight (38).
- Conducted (10) security audits of residences and businesses.
- Added 4 new members to the University City Focus Group.
- UCPD conducted two (2) University City Police Department Hiring Events.
- Graduated two (2) recruits from the St. Louis County Municipal Police Academy.
- X-Mas Gift Giveaway to children and their families in University City.
- UCPD participated in several community forums.
- UCPD hosted Univ. City H.S. “Beyond the Badge” event and participated in Men of Valor events.
- University City Police Department Employee of the Month continued.
- Female Officer Support Group entitled “Ladies Encouraging Others”, graduation sponsorship of (2) students.
- Crime Prevention material was provided to the following:
 - Participants at safety meetings, training sessions, and security audits.
 - Attendees of the annual National Crime Night Out Against Crime/Back to School Rally Event, Fair U. City, and Washington University.
 - Participants at Focus Group Meetings.
 - Residents of University City.
- Continued implementation of security camera project as well as RING Neighbors Network.
- Participated with the University City School District and the Police Athletics League Summer program.
- Continued Active Shooter Training &/ MACTAC Training with police personnel at University City High School & Brittany Woods Middle School.
- Enhancement of University City Police UAS (Drone) Program with new equipment and new operators.
- Continued training of departmental personnel:
 - Computer aided automated records and report writing system.
 - Uniformed Crime Reporting System.
 - Missouri Incident Based Reporting.



Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	5,622,259	6,000,351	6,676,765	6,676,765	6,676,765	6,775,280	1%
5001.01 Salaries - Full-Time COVID-19	-	661	-	-	-	-	0%
5220 Injury Leave	(330)	2,359	-	-	-	-	0%
5230 Injury Leave - Taxable	3,877	429	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	44,965	97,183	-	-	-	100,000	100%
5380 Overtime	551,712	626,171	500,000	500,000	500,000	650,000	30%
5420 Workers Compensation	393,098	384,039	261,425	261,425	261,425	303,475	16%
5460 Medical Insurance	758,603	803,049	844,945	844,945	844,945	836,610	-1%
5620 Educational Incentive Pay	-	-	-	-	-	-	0%
5660 Social Security Contributions	64,561	83,356	56,955	56,955	56,955	72,815	28%
5700 Clothing Allowance	3,277	2,954	-	-	-	5,000	100%
5740 Pension Contribution Nonunif.	111,306	112,370	128,865	128,865	128,865	163,135	27%
5745 Pension Contribution P&F	-	-	-	-	-	-	0%
5780 Residency Allowance	10,965	12,738	-	-	-	15,000	100%
5860 Unemployment	-	(7,360)	-	-	-	-	0%
5900 Medicare	83,758	91,979	96,815	96,815	96,815	98,150	1%
Sub-Total Personnel Services	7,648,053	8,210,279	8,565,770	8,565,770	8,565,770	9,019,465	5%
Contractual Services							
6010 Professional Services	37,723	17,780	24,365	24,365	24,365	27,705	14%
6030 Medical Service	3,323	36	3,000	3,000	3,000	3,500	17%
6050 Maintenance Contracts	40,860	95,160	74,023	74,023	74,023	89,975	22%
6110 Mileage Reimbursement	-	-	-	-	-	-	0%
6120 Professional Development	2,181	2,477	3,800	3,800	3,800	3,800	0%
6130 Advertising & Public Notices	830	306	500	500	500	500	0%
6150 Printing Services	6,039	9,330	6,500	6,500	6,500	6,500	0%
6160 Insurance-Property & Auto	11,523	19,221	14,980	14,980	14,980	13,460	-10%
6170 Insurance - Liability	17,017	14,415	19,570	19,570	19,570	20,500	5%
6190 Insurance - Miscellaneous	243	409	280	280	280	380	36%
6230 Insurance - Police Liability	33,344	26,146	38,346	38,346	38,346	44,960	17%
6260 Electricity	36,092	34,266	39,540	39,540	39,540	43,735	11%
6270 Telephone & Mobile Devices	14,404	14,130	18,000	18,000	18,000	18,000	0%
6280 Water	1,795	1,641	2,534	2,534	2,534	690	-73%
6290 Sewer	935	1,714	3,395	3,395	3,395	3,500	3%
6380 Equipment Maintenance	3,758	2,122	3,000	3,000	3,000	3,000	0%
6390 Radio Equipment Maintenance	-	-	-	-	-	-	0%
6400 Office Equipment Maintenance	45,306	14,384	45,000	45,000	45,000	45,000	0%
6530 Fleet Service & Replacement ¹	351,008	-	-	-	-	-	0%
6545 Property Rental	432,048	138,000	138,000	138,000	138,000	144,000	4%
6560 Technology Services	137,318	147,508	133,338	133,338	133,338	150,000	12%
6570 Miscellaneous Rentals	1,975	248	2,000	2,000	2,000	2,000	0%
6600 Tuition Reimbursement	1,500	3,000	4,931	4,931	4,931	3,000	-39%
6610 Staff Training	26,136	19,972	27,305	27,305	27,305	36,915	35%
6650 Membership & Certification	2,306	3,091	3,000	3,000	3,000	4,130	38%
6680 Subdivision Fees & Taxes	12,872	-	3,500	3,500	3,500	3,500	0%
6700 Misc. Operating Services	928	1,944	1,500	1,500	1,500	1,500	0%
6780 Investigation Expenses	2,092	215	2,500	2,500	2,500	2,500	0%
Sub-Total Contractual Services	1,223,554	567,515	612,907	612,907	612,907	672,750	10%
Commodities							
7001 Office Supplies	7,267	8,649	10,000	10,000	10,000	10,000	0%
7050 Publications	842	233	1,500	1,500	1,500	1,500	0%
7090 Office & Computer Equip.	9,237	4,817	10,500	10,500	10,500	10,500	0%
7210 Chemicals	25	246	600	600	600	600	0%
7330 Food	8,450	8,263	8,000	8,000	8,000	9,000	13%
7370 Institutional Supplies	5,812	8,197	5,000	5,000	5,000	5,500	10%
7410 License Plates & Badges	1,588	2,802	3,000	3,000	3,000	3,800	27%
7450 Photographic Supplies	-	-	1,000	1,000	1,000	1,000	0%
7490 Building Materials	1,331	1,345	1,500	1,500	1,500	2,300	53%
7530 Medical Supplies	2,269	(923)	2,500	2,500	2,500	2,500	0%
7570 Hardware & Hand Tools	33,021	17,509	30,000	30,000	30,000	30,000	0%
7610 Fuel, Oil & Lubricants	-	-	-	-	-	-	0%
7770 Uniforms & Safety Gear	42,695	44,315	42,000	42,000	42,000	42,000	0%
7810 Sign Supplies	-	-	-	-	-	-	0%
7850 Awards & Gifts	774	971	1,200	1,200	1,200	1,200	0%
Sub-Total Commodities	113,309	96,424	116,800	116,800	116,800	119,900	3%
Total	8,984,917	8,874,218	9,295,477	9,295,477	9,295,477	9,812,115	6%

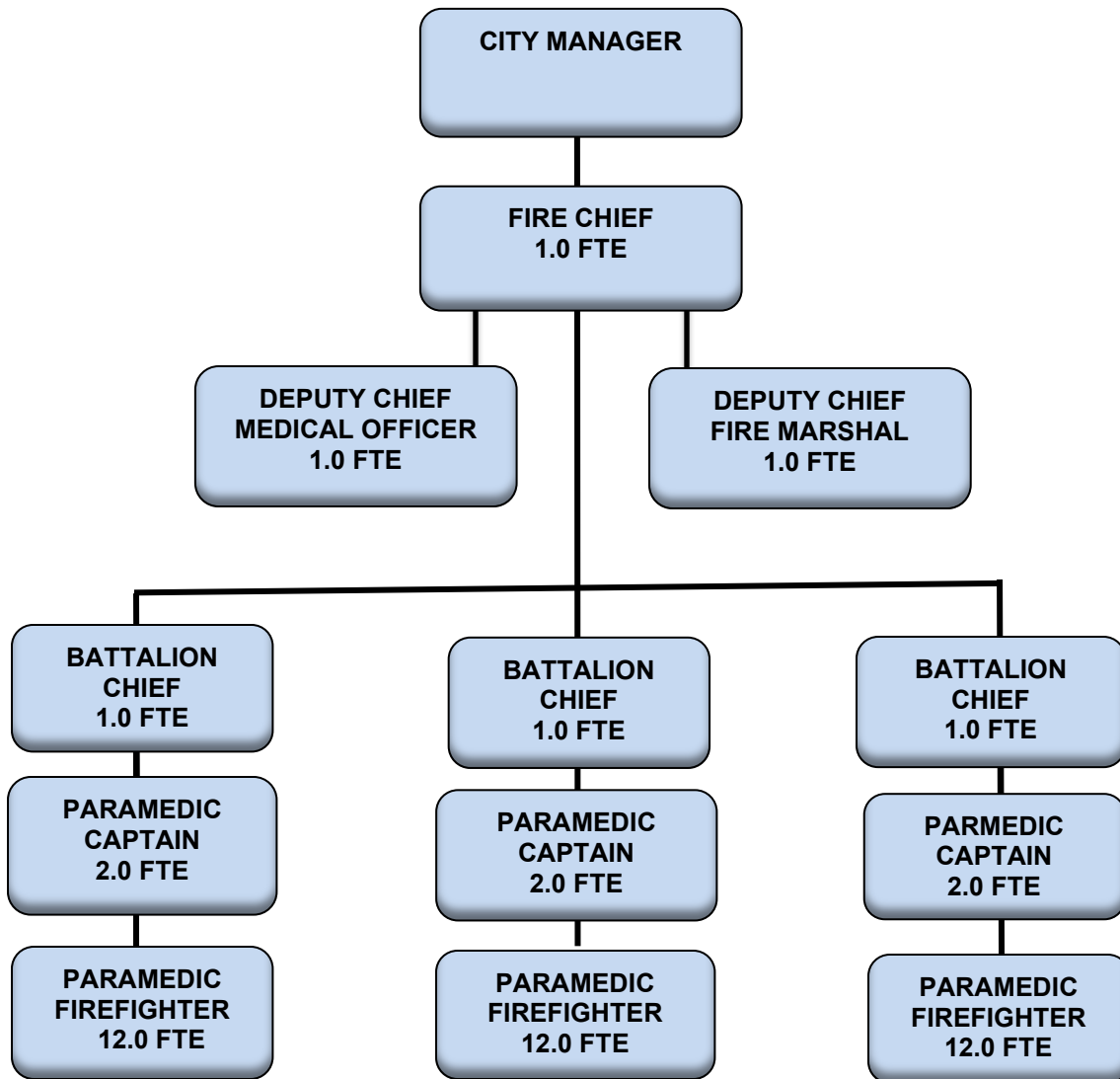


Department	Police
Program	Police Temporary Faciltiy

Fund	General
Account Number	01-30-21

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6050 Maintenance Contracts	-	-	-	-	-	-	0%
6160 Insurance-Property & Auto	-	12,179	14,700	14,700	14,700	16,810	14%
Sub-Total Contractual Services	-	12,179	14,700	14,700	14,700	16,810	14%
Total	-	12,179	14,700	14,700	14,700	16,810	14%

FIRE DEPARTMENT





The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve.

Mission Statement

The University City Fire Department is a team of dedicated professionals who strive to provide quality emergency services, emergency medical care, fire prevention, and safety education in a professional and economical manner to the citizens and visitors we serve.

Slogan

“Let’s Roll!” (in honor of Todd Beamer and others who were aboard Flight 93 on 9/11/2001.

Capability

The City of University City, under the statewide mutual aid agreement, operates as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County areas, as well as statewide if requested.

By staffing and maintaining the fire apparatus, emergency medical and firefighting equipment, the department members are equipped with the tools, competency, and skills necessary to provide the citizens and visitors to the community with a high level of emergency services expected of a high-quality department.

The firefighters specialize training by attending advanced level certifications as rescue technicians, hazard material Technicians, Instructors, Investigators, and Inspectors. All of which provide the citizens with a high level of service. We are proud to be able to incorporate these specializations into the daily safety of the community.

Objective

The Fire Department protects the citizens and property of University City against the hazards of fire, natural and man-made disasters, as well as provides Emergency Medical Service response. Planning, developing, and implementing the procedures, practices, and guidelines outlining safety and welfare concerns of the citizens is our top priority.

Department Goals

Encourage further Missouri Division of Fire Safety certification’s in areas of interest or necessity (for promotion) of fire department employees. Examples are Fire Instructor, Officer I or II, Inspector, Investigator, Technical Rescue, Driver/Operator, and Hazardous Materials Technician. These certifications will prove have a positive impact on not only the department itself, but to the community.

EMS service provided by the firefighter/paramedics of the department to ensure high quality care given to all citizens and visitors to our community.

Fire Marshal position to greater ensure the safety of the citizens as well as the firefighters, through public education, pre plan development and a greatly enhanced safety inspection program.

**Fire Prevention**

While fire departments are known for the obvious, fighting fires, the University City Fire Department also conducts fire prevention activities throughout the year, with the intent of preventing fires before they start.

In addition to the safety and fire prevention talks performed at each school, public and private, during *Fire Prevention Week*, conducting fire safety talks, fire evacuation drills, and fire extinguisher classes for several businesses and multi-resident buildings within the City is routine for the fire crews.

The free smoke detector program for City residents, established several years ago, provides for the installation of smoke detectors, as well as replacement batteries at no costs to City residents and has become a very popular and effective fire prevention tactic. Working smoke detectors in residential occupancies has proven, world-wide, to alert occupants to the presence of a dangerous condition which may have gone undetected without such devices. We are now a partner with Red Cross to provide ten-year battery life smoke detectors as well as modified (bed shaker) smoke detectors used for the hearing impaired. Along with installing these detectors, the fire department is evaluating the residence and designing an escape (fire) plan for these homes.

Community Involvement

The Fire Department participates in numerous ongoing public relations events throughout the year. Among these are the serious CPR and First Aid classes, evacuation drills, safety talks to a multitude of community groups and an EMT class taught as part of the high school curriculum.

The firefighters also have the honor and privilege of more lighthearted events throughout the year such as leading a number of parades, attending block parties and children's birthday parties, as well as other community events in which the public is given the opportunity to interact, ask questions to the paramedics and firefighters, and view the tools and equipment used daily.

We will soon begin releasing "how to" videos pertaining to CPR, smoke detector placement, fire extinguisher use and disaster preparedness etc. These have become a necessity due to Covid limiting public contact.

Significant Changes in FY 22 Budget

Working on setting up a Community Paramedic home visit program.
Homebound Covid vaccination project.



FIRE

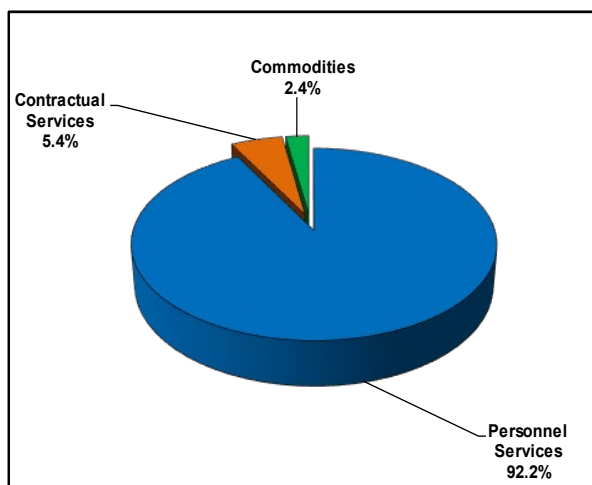
PERSONNEL SUMMARY

	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Fire <i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Deputy Chief/ Medical Officer	-	-	1.0
Deputy Chief/ Fire Marshal	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	37.0	37.0	36.0
Executive Secretary to Chief	-	-	-
Fire Personnel Total	48.0	48.0	48.0

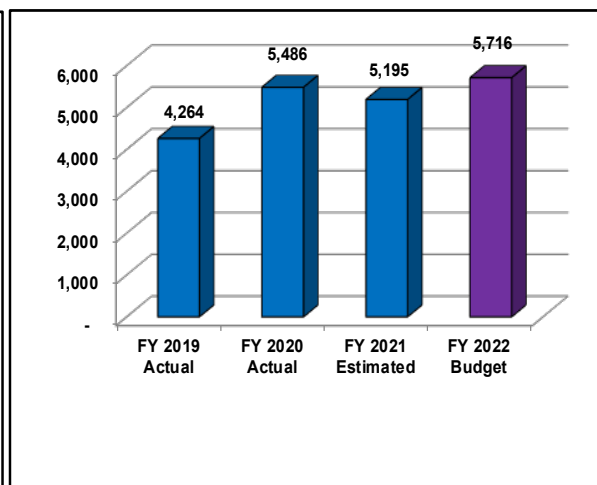
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	3,739,360	4,875,265	4,744,278	4,744,278	4,744,278	5,269,755	11%
Contractual Services	397,010	275,704	315,265	315,265	315,265	309,056	-2%
Commodities	113,564	228,251	135,524	135,524	135,524	137,524	1%
Capital Outlay	14,301	106,295	-	-	-	-	0%
Total	4,264,234	5,485,515	5,195,067	5,195,067	5,195,067	5,716,335	10%

FY 2022 Budget



Total Expenditures ('000)





MOBILE EQUIPMENT

Quantity	Year	Make	Model	Description	Replacement Schedule in Years
1	2016	Chevrolet	Suburba	Command Vehicle	8
1	2020	Dodge	Pickup	Chief/Com	8
1	2015	Chevrolet	Suburba	Drone unit	10
1	2014	Chevrolet	Tahoe	Chief Med Officer	8
1	2021	Chevrolet	Suburba	Fire Marshal	5
1	2014	Sutphen	SL75	Rescue Ladder Platform	15
1	2007	Sutphen	SP 95	Ladder	15
1	2019	Freightliner	Osage	ALS Ambulance	8
1	2009	Chevrolet	MedTech	ALS Ambulance	8
1	2018	Chevrolet	2500	Utility Pick-up Truck	10
1	2019	Freightliner	Osage	ALS Ambulance	8
1	1999	Saulsbury	Spartan	1500 GPM Rescue Pumper	10
1	2013	Kubota	UTV	Mobile Medical Unit	15



FIRE

PERFORMANCE MEASUREMENTS

	FY2020 Actual	FY 2021 Projected	FY 2022 Estimated
Fires:			
Residential	29	40	35
Commercial	15	10	10
Vehicle	6	18	20
Rubbish	10	8	10
Outside, Other	8	8	5
Natural Vegetation	2	2	2
All other fires	35	47	45
Total Fires	105	133	127
Classification of All Fire Calls:			
Fires	135	133	127
Rescue & Emergency Medical Assist	478	850	850
Hazardous Conditions (no fire)	125	150	160
All Other Responses	539	539	539
False Alarms & False Calls	294	294	300
Assist to Other Departments	132	164	160
Assist from Other Departments	145	172	172
Total Classification of All Fire Calls	1,848	2,302	2,308
EMS Calls-----	3,980	4,086	4,200
Total Calls-----	5,828	6,388	6,508
Fire with Estimated Dollar Loss:			
Fire/Explosion	\$ -	\$ -	\$ -
Structure Fire	181,300	305,300	250,300
Outside of Structure Fire	24,550	30,550	30,550
Vehicle Fire	47,500	33,500	30,000
Natural Vegetation	-	-	-
Rubbish	-	-	-
Cooking	17,800	25,800	35,000
Fire, Other	6,750	7,750	7,750
Total Estimated Loss Value	\$ 277,900	\$ 402,900	\$ 353,600



Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	2,841,871	3,604,860	3,766,170	3,766,170	3,766,170	3,941,655	5%
5001.01 Salaries - Full-Time COVID-19	-	4,518	-	-	-	-	0%
5022 Education Leave	1,771	-	-	-	-	-	0%
5220 Injury Leave	1,008	17,480	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	30,940	30,940	30,940	29,750	-4%
5380 Overtime	106,726	343,480	200,000	200,000	200,000	300,000	50%
5420 Workers Compensation	389,300	409,007	246,755	246,755	246,755	425,365	72%
5460 Medical Insurance	340,629	410,726	414,635	414,635	414,635	487,450	18%
5660 Social Security Contributions	1,880	2,391	1,918	1,918	1,918	-	-100%
5700 Clothing Allowance	15,378	28,200	28,800	28,800	28,800	28,000	-3%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	40,796	54,603	55,060	55,060	55,060	57,535	4%
Sub-Total Personnel Services	3,739,360	4,875,265	4,744,278	4,744,278	4,744,278	5,269,755	11%
Contractual Services							
6010 Professional Services	17,640	22,265	32,690	32,690	32,690	32,690	0%
6011 Settlement	-	-	-	-	-	-	0%
6030 Medical Service	539	180	300	300	300	300	0%
6040 Events & Receptions	410	72	1,000	1,000	1,000	1,000	0%
6050 Maintenance Contract	15,863	14,418	75,421	75,421	75,421	38,635	-49%
6120 Professional Development	6,529	5,077	7,900	7,900	7,900	3,600	-54%
6150 Printing Services	515	641	600	600	600	350	-42%
6160 Insurance - Property & Auto	34,987	84,812	45,500	45,500	45,500	80,000	76%
6170 Insurance - Liability	5,932	4,971	6,822	6,822	6,822	7,195	5%
6210 Insurance - Flood	1,243	1,263	1,500	1,500	1,500	1,500	0%
6250 Natural Gas	5,717	4,964	6,000	6,000	6,000	6,000	0%
6260 Electricity	41,340	38,794	55,000	55,000	55,000	55,000	0%
6270 Telephone & Mobile Devices	10,854	15,914	11,560	11,560	11,560	7,120	-38%
6280 Water	4,003	4,171	4,080	4,080	4,080	4,500	10%
6290 Sewer	2,335	2,848	1,800	1,800	1,800	3,000	67%
6360 Building Maintenance	13,023	16,223	15,000	15,000	15,000	15,000	0%
6380 Equipment Maintenance	19,589	23,348	16,500	16,500	16,500	16,500	0%
6400 Office Equipment Maintenance	625	2,247	3,000	3,000	3,000	3,000	0%
6530 Fleet Service & Replacement	63,321	-	-	-	-	-	0%
6545 Property Rental	114,411	-	-	-	-	-	0%
6560 Technology Services	6,334	6,201	10,500	10,500	10,500	10,500	0%
6600 Tuition Reimbursement	224	100	6,000	6,000	6,000	6,000	0%
6610 Staff Training	26,877	19,174	6,400	6,400	6,400	5,900	-8%
6640 Exterminations	578	602	609	609	609	678	11%
6650 Membership & Certification	3,308	6,284	5,083	5,083	5,083	8,588	69%
6700 Misc. Operating Services	815	1,135	2,000	2,000	2,000	2,000	0%
Sub-Total Contractual Service	397,010	275,704	315,265	315,265	315,265	309,056	-2%
Commodities							
7001 Office Supplies	1,075	1,022	1,000	1,000	1,000	1,000	0%
7050 Publications	4,875	7,953	9,867	9,867	9,867	11,867	20%
7090 Office & Computer Equip.	1,926	4,501	2,500	2,500	2,500	2,500	0%
7210 Chemicals	6,655	2,862	7,000	7,000	7,000	7,000	0%
7330 Food	472	181	1,000	1,000	1,000	1,000	0%
7370 Institutional Supplies	9,735	25,586	10,800	10,800	10,800	10,800	0%
7410 License Plates & Badges	-	-	-	-	-	-	0%
7450 Photographic Supplies	-	-	500	500	500	500	0%
7530 Medical Supplies	36,498	115,450	66,000	66,000	66,000	66,000	0%
7570 Hardware & Hand Tools	13,402	33,676	15,257	15,257	15,257	15,257	0%
7770 Uniforms & Safety Gear	38,926	36,828	20,600	20,600	20,600	20,600	0%
7850 Awards & Gifts	-	192	1,000	1,000	1,000	1,000	0%
Sub-Total Commodities	113,564	228,251	135,524	135,524	135,524	137,524	1%
Capital Outlay							
8140 Software Systems	14,301	-	-	-	-	-	0%
8200 Vehicles & Equipment	-	106,295	-	-	-	-	0%
Sub-Total Capital Outlay	14,301	106,295	-	-	-	-	0%
Total	4,264,234	5,485,515	5,195,067	5,195,067	5,195,067	5,716,335	10%



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POLICE AND FIRE

PUBLIC SAFETY SALES TAX FUND

In 2017, a one-half cent public safety sales tax was approved by St. Louis County voters. In FY 2018, this sales tax is recorded in the General Fund. In FY 2019, the City created a new special revenue fund and records the sales tax revenue to this fund.

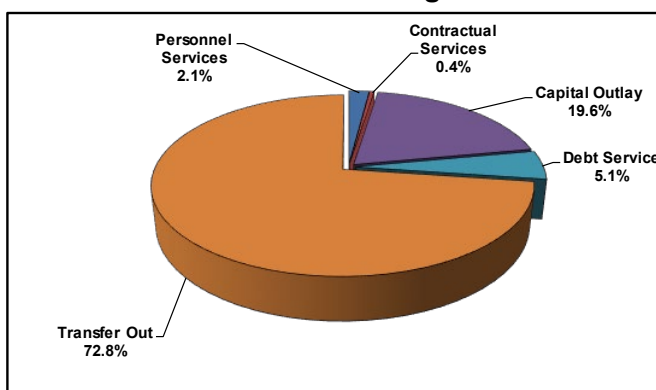
PERSONNEL SUMMARY

	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Human Resources			
Human Resources Manager	0.5	0.5	0.5
Police			
Victim Advocate	1.0	1.0	0.0
Public Safety Sales Tax Personnel Total	<u>1.5</u>	<u>1.5</u>	<u>0.0</u>

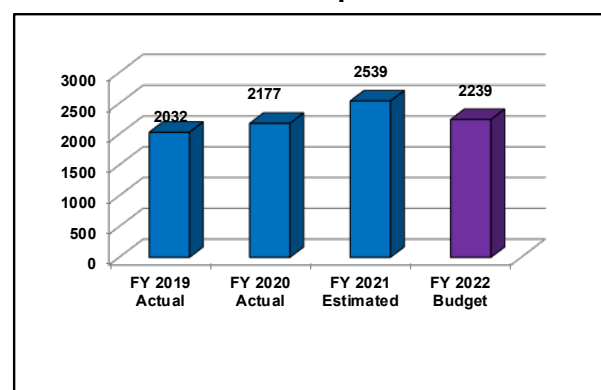
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	24,162	56,917	-	-	-	46,050	100%
Contractual Services	190,519	111,900	-	-	-	10,000	100%
Commodities	50,013	29,494	-	-	-	-	0%
Capital Outlay	1,389,356	657,224	695,715	695,715	695,715	437,785	-37%
Debt Service	78,098	114,411	-	-	-	115,000	100%
Transfer Out	300,000	1,206,980	1,842,795	1,842,795	1,842,795	1,629,760	-12%
Total	2,032,148	2,176,926	2,538,510	2,538,510	2,538,510	2,238,595	-12%

FY 2022 Budget



Total Expenditures





Department	Human Resources
Program	Human Resources

Fund	Public Safety
Account Number	15-14-07

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salries- Full Time	24,162	45,257	-	-	-	35,195	100%
5420 Workers Compensations	81	131	-	-	-	90	100%
5460 Medical Insurance	1,095	1,967	-	-	-	3,180	100%
5660 Social Security Contributions	1,358	2,717	-	-	-	2,185	100%
5740 Pension Contribution Nonunif	-	6,200	-	-	-	4,890	100%
5900 Medicare	304	645	-	-	-	510	100%
Sub-Total Personnel Services	24,162	56,917	-	-	-	46,050	100%
Total	24,162	56,917	-	-	-	46,050	100%



Department	Police
Program	Police Operations

Fund	Public Safety
Account Number	15-30-20

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6010 Professional Services	-	111,900	-	-	-	-	0%
6610 Staff Training	-	-	-	-	-	10,000	100%
Sub-Total Contractual Services	-	111,900	-	-	-	10,000	100%
Commodities							
7370 Institutional Supplies	-	1,373	-	-	-	-	0%
7530 Medical Supplies	-	1,762	-	-	-	-	0%
Sub-Total Commodities	-	3,135	-	-	-	-	0%
Capital Outlay							
8200 Vehicles & Equipment	-	-	-	-	-	7,000	100%
Sub-Total Vehicles & Equipment	-	-	-	-	-	7,000	100%
Other							
9201 Interfund Loan - Interest	78,098	-	-	-	-	-	0%
9950 Operating Transfer Out	-	1,206,980	-	-	-	1,129,770	100%
Sub-Total Other	78,098	1,206,980	-	-	-	1,129,770	100%
Total	78,098	1,322,015	-	-	-	1,146,770	100%



Department	Police
Program	Capital Improvement

Fund	Public Safety
Account Number	15-30-90

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5380 Overtime	-	-	-	-	-	-	0%
Sub-Total Personnel Services	-	-	-	-	-	-	0%
Contractual Services							
6010 Professional Services	127,400	-	-	-	-	-	0%
Sub-Total Contractual Services	127,400	-	-	-	-	-	0%
Capital Outlay							
8000 Building	-	-	-	-	-	-	0%
8100 Misc Improvements	-	-	-	-	-	-	0%
8120 Computer Equipment	162,875	-	-	-	-	-	0%
8200 Vehicles & Equipment	-	392,702	200,000	200,000	200,000	205,000	2%
8270 Land Purchase	858,983	-	-	-	-	-	0%
Sub-Total Capital Outlay	1,021,858	392,702	200,000	200,000	200,000	205,000	2%
Other							
9950 Transfer Out	300,000	-	1,243,495	1,243,495	1,243,495	-	-100%
Sub-Total Other	300,000	-	1,243,495	1,243,495	1,243,495	-	-100%
Total	1,449,258	392,702	1,443,495	1,443,495	1,443,495	205,000	-86%



Department	Fire
Program	Fire Operations

Fund	Public Safety
Account Number	15-35-25

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6010 Professional Services	21,119	-	-	-	-	-	0%
6610 Staff Training	12,000	-	-	-	-	-	0%
Sub-Total Contractual Services	33,119	-	-	-	-	-	0%
Commodities							
7370 Institutional Supplies	2,792	-	-	-	-	-	0%
7530 Medical Supplies	-	25,087	-	-	-	-	0%
7770 Uniforms & Safety Gear	47,221	1,272	-	-	-	-	0%
Sub-Total Commodities	50,013	26,359	-	-	-	-	0%
Other							
9950 Operating Transfer Out	-	-	-	-	-	499,990	100%
Sub-Total Other	-	-	-	-	-	499,990	100%
Total	83,132	26,359	-	-	-	499,990	100%

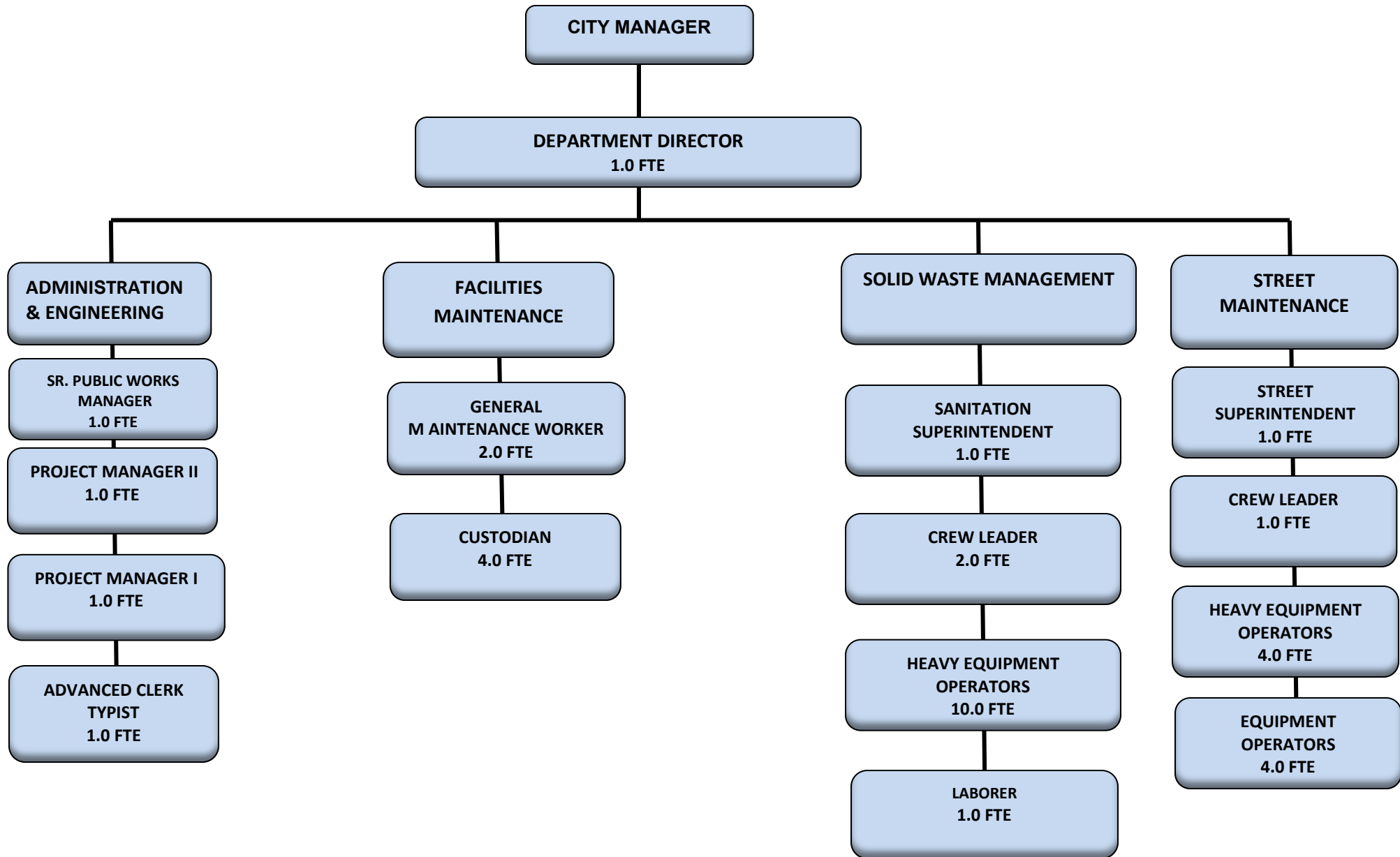


Department	Fire
Program	Capital Improvement

Fund	Public Safety
Account Number	15-35-90

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6010 Professional Services	30,000	-	-	-	-	-	0%
Sub-Total Contractual Services	30,000	-	-	-	-	-	
Capital Outlay							
8000 Building	-	-	-	-	-	-	0%
8001 Building Improvements	-	-	-	-	-	-	0%
8100 Misc. Improvements	85,980	-	-	-	-	-	0%
8120 Computer Equipment	31,308	-	-	-	-	14,065	100%
8180 Office Furniture & Equip	-	-	-	-	-	-	0%
8200 Vehicles & Equipment	250,210	264,522	495,715	495,715	495,715	211,720	-57%
8260 Grant Expense	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	367,498	264,522	495,715	495,715	495,715	225,785	-54%
Other							
9150 Debt Service - Principal	-	101,062	-	-	-	106,700	100%
9200 Debt Service - Interest	-	13,349	-	-	-	8,300	100%
9950 Transfer Out	-	-	599,300	599,300	599,300	-	-100%
Sub-Total Other	-	114,411	599,300	599,300	599,300	115,000	-81%
Total	397,498	378,933	1,095,015	1,095,015	1,095,015	340,785	-69%

PUBLIC WORKS



The Public Works Department provides the physical facilities (infrastructure) and services that serve public needs.

Mission Statement

The Public Works Department maintains the integrity of all public systems and services vital to the health, safety, and quality of life of our community.

The Department is organized into four divisions:

1. Administration & Engineering
2. Streets Maintenance
3. Facilities Maintenance
4. Solid Waste Management

Many traditional city services are provided by the Public Works Department. These services include: design, construction management, permits and inspections, snow and ice control, leaf collection, street maintenance, street lighting and traffic control, solid waste and recycling services, and maintenance of city facilities.

The major infrastructure facilities and properties include:

- 81 centerline miles of streets
- 7 miles of alleys
- 24 bridges
- 4 parking lots
- 5 miles of bike trails
- 115 miles of sidewalks
- 513 city-owned street lights
- 5,400 regulatory/street name signs
- 8 traffic signals
- 1 community center
- 1 recreation facility including gymnasium
- 1 indoor soccer field
- 1 pool house
- 1 police temporary station
- 2 fire engine houses
- 1 golf pro shop
- 1 golf maintenance building
- 1 fleet shop
- 1 solid waste transfer station
- 1 municipal operations building
- 1 park maintenance building
- 1 sign shop
- 1 city hall
- 1 Trinity Building
- 1 City Hall and Annex



PERSONNEL SUMMARY

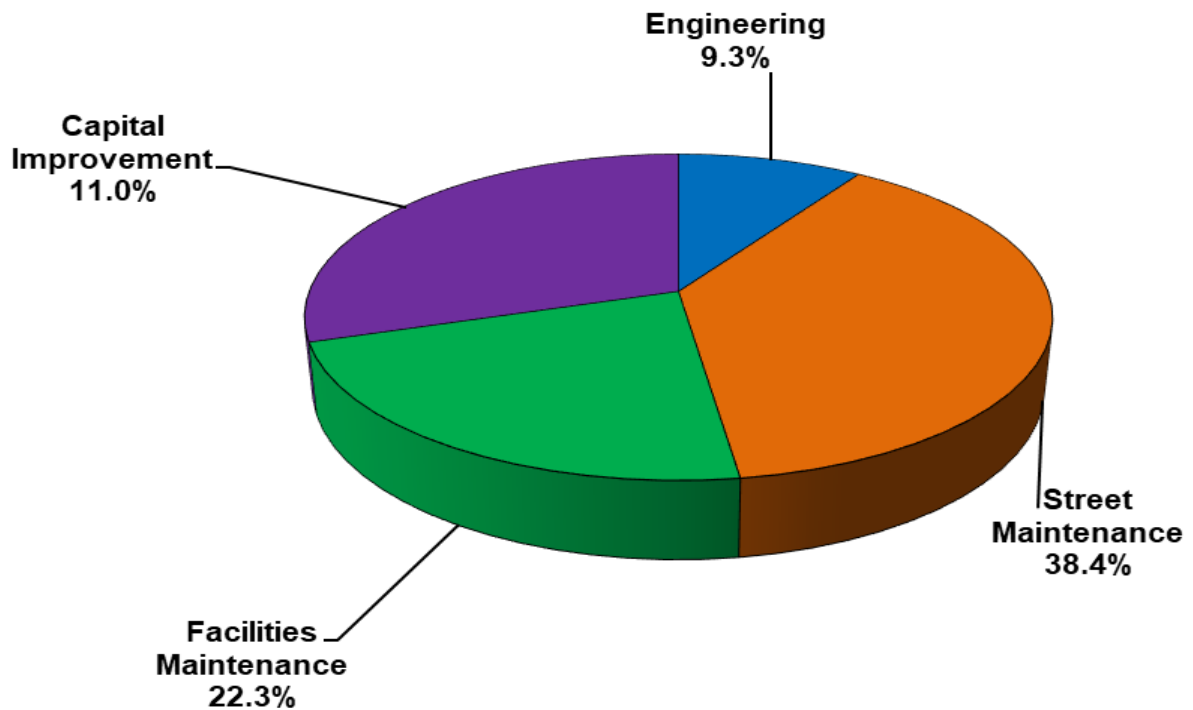
Full-Time Personnel Summary by Department/Program	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Public Works Department			
<i>Administration & Engineering</i>			
Director of Public Works	1.0	1.0	1.0
Senior Public Works Manager	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0
Project Manager I	2.0	1.0	1.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	7.0	6.0	6.0
<i>Streets Maintenance</i>			
Streets Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	4.0	3.0	3.0
Equipment Operator	4.0	4.0	4.0
Laborer/Light Equipment Operator	2.0	0.0	0.0
<i>Streets Maintenance Personnel Total</i>	12.0	9.0	9.0
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	0.0	0.0
Custodian	6.0	4.0	4.0
General Maintenance Worker	2.0	2.0	2.0
<i>Facilities Maintenance Personnel Total</i>	9.0	6.0	6.0
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	1.0	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	14.0	14.0	14.0
Public Works Department Personnel Total	42.0	35.0	35.0



Part-Time Personnel Summary by Department/Program	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Public Works Department			
<i>Administration & Engineering</i>			
Advance Clerk Typist	0.7	-	-
Public Works Inspector	0.7	-	-
<i>Administration & Engineering Personnel Total</i>	1.4	-	-
<i>Streets Maintenance</i>			
Streets Laborer	0.7	-	-
<i>Streets Maintenance Personnel Total</i>	0.7	-	-
<i>Facilities Maintenance</i>			
Custodian	1.4	-	-
<i>Facilities Maintenance Personnel Total</i>	1.4	-	-
<i>Solid Waste Management</i>			
Laborer	2.8	1.4	1.4
<i>Solid Waste Management Personnel Total</i>	2.8	1.4	1.4
Public Work Department Personnel Total	6.3	1.4	1.4

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Engineering	225,095	80,930	4,610	-	310,635
Street Maintenance	475,167	701,988	84,750	19,600	1,281,505
Facilities Maintenance	419,280	300,330	21,950	3,000	744,560
Grants	-	-	-	998,000	998,000
Total	1,119,542	1,083,248	111,310	22,600	3,334,700





ADMINISTRATION & ENGINEERING

The Administration/Engineering Division of the Public Works Department is divided into two areas: Administration and Engineering.

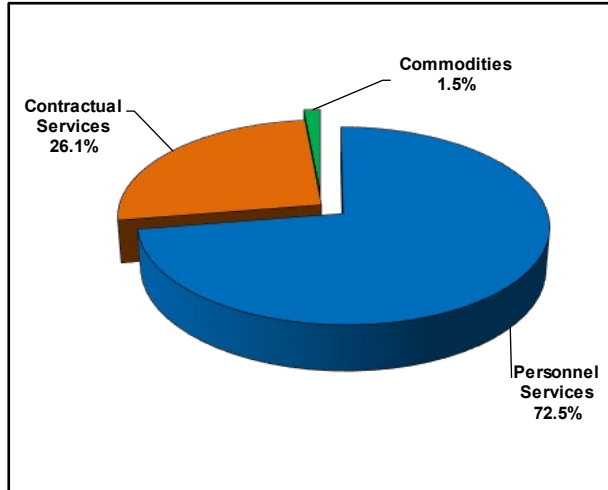
Administration manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, overall strategic planning, and department budget proposal development. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and City Council.

Engineering includes management, design, construction, and review of all projects containing public infrastructure and involving City right-of-way. Engineering oversees long-range planning of infrastructure improvements, plan review for development projects, and coordination with utilities and negotiation of easements.

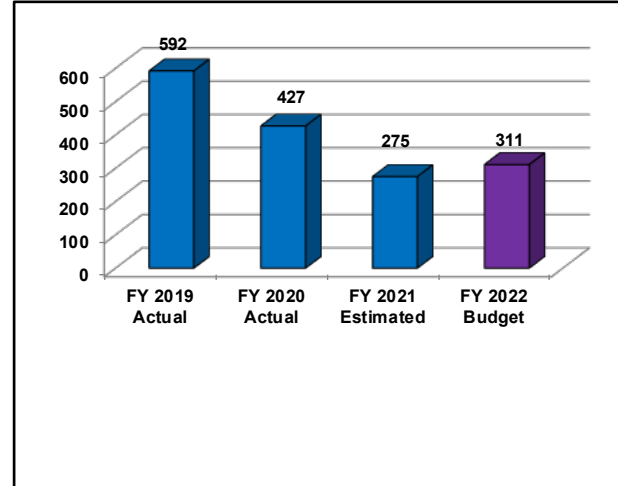
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	506,651	313,601	214,731	214,731	214,731	225,095	5%
Contractual Services	79,688	110,475	54,939	54,939	54,939	80,930	47%
Commodities	5,738	2,555	5,585	5,585	5,585	4,610	-17%
Total	592,077	426,631	275,255	275,255	275,255	310,635	13%

FY 2022 Budget



Total Expenditures



SIGNIFICANT BUDGETARY ISSUES

1. Manual on Uniform Traffic Control Devices (MUTCD) requires upgrade on all city signs.
2. Aging infrastructure requires additional work on the road and bridge network and upgrading of sidewalk facilities to compliance with Americans with Disabilities Act.
3. Increased need for stormwater management, flood mitigation and investment into capital projects with newly available MSD Operations, Maintenance and Construction Improvements (OMCI) funding and implementation/management resources for projects.
4. Clean Water Act and Metropolitan St. Louis Sewer District Storm Water Phase II permit compliance requires more resources for monitoring and regulating land disturbance sites, and municipal operations & maintenance upgrades.
5. An increased number of public utility improvement projects due to the aging infrastructure remain beneficial to University City community while requiring an increased usage of personnel hours for project coordination and right-of-way work oversight/inspections.

FISCAL YEAR 2021 PERFORMANCE SUMMARY

Right-of-Way Permits Issued: 220

Special Use Permits Issued: 18

ADA Placards Issued: 6

ADA Ramps Improved: 18

Number of Street Blocks (Sidewalk and Pavement) Improved: 9



Department	Public Works
Program	Admin & Engineering

Fund	General
Account Number	01-40-30

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	330,041	215,866	157,285	157,285	157,285	166,835	6%
5220 Injury Leave	34	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	7,954	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	61,532	18,217	-	-	-	-	0%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	8,186	5,467	1,100	1,100	1,100	1,365	24%
5460 Medical Insurance	36,888	21,772	19,247	19,247	19,247	20,955	9%
5660 Social Security Contributions	23,130	14,629	9,755	9,755	9,755	10,345	6%
5740 Pension Contribution Nonunif.	41,363	24,000	22,064	22,064	22,064	23,175	5%
5860 Unemployment	-	2,301	3,000	3,000	3,000	-	-100%
5900 Medicare	5,477	3,395	2,280	2,280	2,280	2,420	6%
Sub-Total Personnel Services	506,651	313,601	214,731	214,731	214,731	225,095	5%
Contractual Services							
6010 Professional Services	41,655	63,225	7,000	7,000	7,000	30,000	329%
6040 Events & Receptions	-	-	-	-	-	-	0%
6050 Maintenance Contracts	2,135	9,073	4,000	4,000	4,000	4,000	0%
6070 Temporary Labor	18,859	1,725	2,000	2,000	2,000	6,000	200%
6090 Postage	-	-	500	500	500	500	0%
6110 Mileage Reimbursement	1,107	352	500	500	500	300	-40%
6120 Professional Development	4,293	6,211	4,300	4,300	4,300	5,500	28%
6130 Advertising & Public Notices	1,305	2,103	2,400	2,400	2,400	2,400	0%
6140 Photo - Blueprinting Services	-	217	1,550	1,550	1,550	800	-48%
6150 Printing Services	74	1,592	500	500	500	200	-60%
6170 Insurance - Liability	5,860	5,795	6,740	6,740	6,740	7,000	4%
6260 Electricity	-	-	-	-	-	-	0%
6270 Telephone & Mobile Devices	6,400	3,585	5,274	5,274	5,274	4,090	-22%
6380 Equipment Maintenance	-	-	-	-	-	-	0%
6400 Office Equipment Maintenance	-	-	3,600	3,600	3,600	2,600	-28%
6560 Technology Services	-	-	-	-	-	-	0%
6610 Staff Training	1,306	865	3,750	3,750	3,750	1,500	-60%
6650 Membership & Certification	2,178	1,935	3,525	3,525	3,525	2,685	-24%
6660 Laundry Services	-	-	-	-	-	555	100%
6700 Misc. Operating Services	(5,484)	13,797	9,300	9,300	9,300	12,800	38%
6730 Lien Recording Fees	-	-	-	-	-	-	0%
Sub-Total Contractual Services	79,688	110,475	54,939	54,939	54,939	80,930	47%
Commodities							
7001 Office Supplies	1,785	1,557	2,000	2,000	2,000	1,500	-25%
7050 Publications	746	-	500	500	500	500	0%
7090 Office & Computer Equip.	2,809	-	1,725	1,725	1,725	1,350	-22%
7330 Food	-	38	60	60	60	60	0%
7450 Photographic Supplies	-	-	-	-	-	-	0%
7530 Medical Supplies	-	-	-	-	-	-	0%
7570 Hardware & Hand Tools	-	-	-	-	-	-	0%
7770 Uniforms & Safety Gear	364	960	1,000	1,000	1,000	900	-10%
7850 Awards & Gifts	35	-	300	300	300	300	0%
Sub-Total Commodities	5,738	2,555	5,585	5,585	5,585	4,610	-17%
Total	592,077	426,631	275,255	275,255	275,255	310,635	13%



STREETS MAINTENANCE

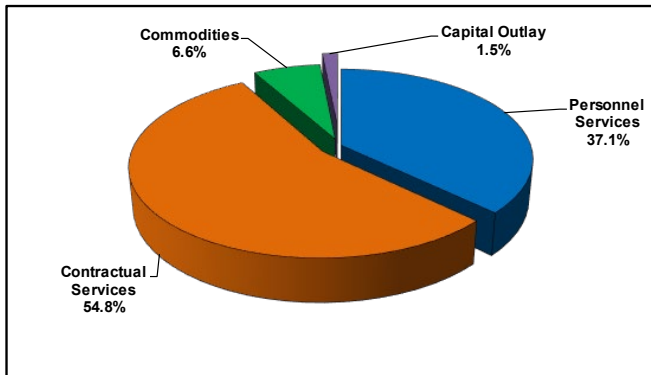
The Street Maintenance Division focuses on public infrastructure, including streets, sidewalks and alleys throughout the City.

Streets' major emphasis is on street maintenance and the preservation of streets, sidewalks, bridges, streetlights and traffic signs and signals throughout the City. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping and snow removal.

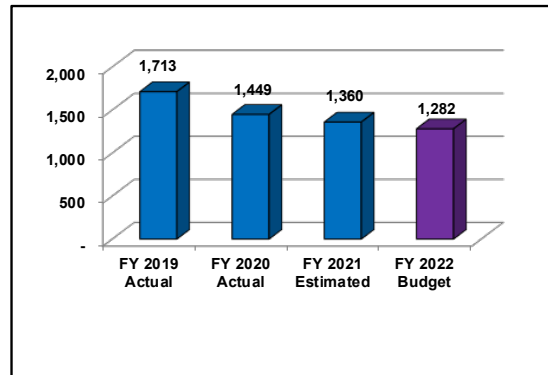
BUDGET EXPENDITURES

Street Maintenance	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	622,751	763,346	511,793	511,793	511,793	475,167	-7%
Contractual Services	1,035,798	670,227	692,091	692,091	692,091	701,988	1%
Commodities	54,091	15,292	112,095	112,095	112,095	84,750	-24%
Capital Outlay	-	-	43,600	43,600	43,600	19,600	-55%
Total	1,712,640	1,448,865	1,359,579	1,359,579	1,359,579	1,281,505	-6%

FY 2022 Budget



Total Expenditures



FISCAL YEAR 2021 PERFORMANCE SUMMARY

Potholes repaired: 5,500
 Signs install, posts removed: 500 ea. installed, 150 removed/recycled.
 Snow events, salt used, brine used: 750 tons salt, 2,750 gallons brine in 15 snow events
 Ameren light inspection: 250
 Special event sign display: 10
 Street pavement cave-in requests: 200
 Sewer inlet/drains cleaned: 500



Department	Public Works
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	398,493	492,319	342,930	342,930	342,930	319,440	-7%
5220 Injury Leave	6,427	2,880	-	-	-	-	0%
5230 Injury Leave - Taxable	-	1,517	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	5,623	12,237	-	-	-	-	0%
5380 Overtime	13,383	16,951	15,000	15,000	15,000	-	-100%
5420 Workers Compensation	55,998	65,222	24,325	24,325	24,325	36,740	51%
5460 Medical Insurance	61,806	73,660	55,195	55,195	55,195	50,180	-9%
5660 Social Security Contributions	23,852	30,811	21,260	21,260	21,260	19,805	-7%
5740 Pension Contribution Nonunif.	51,620	51,600	48,108	48,108	48,108	44,372	-8%
5860 Unemployment	-	8,960	-	-	-	-	0%
5900 Medicare	5,550	7,189	4,975	4,975	4,975	4,630	-7%
Sub-Total Personnel Serv	622,751	763,346	511,793	511,793	511,793	475,167	-7%
Contractual Services							
6010 Professional Services	-	-	-	-	-	15,000	100%
6050 Maintenance Contracts	129,659	-	1,280	1,280	1,280	1,000	-22%
6070 Temporary Labor	19,803	23,355	19,950	19,950	19,950	25,935	30%
6120 Professional Development	631	568	1,000	1,000	1,000	1,000	0%
6150 Printing Services	98	-	-	-	-	-	0%
6170 Insurance - Liability	10,000	11,049	11,500	11,500	11,500	11,500	0%
6250 Natural Gas	2,309	2,371	3,000	3,000	3,000	3,000	0%
6260 Electricity	596,560	586,845	616,800	616,800	616,800	616,800	0%
6270 Telephone & Mobile Devices	1,810	2,207	2,400	2,400	2,400	3,593	50%
6290 Sewer	1,596	1,899	1,000	1,000	1,000	1,000	0%
6370 Street & Sidewalk Repairs	-	-	2,000	2,000	2,000	-	-100%
6380 Equipment Maintenance	21,024	17,389	9,600	9,600	9,600	-	-100%
6410 Traffic Signal Maintenance	25,262	11,023	10,000	10,000	10,000	12,000	20%
6530 Fleet Service & Replacement ¹	218,196	-	-	-	-	-	0%
6540 Equipment Rental	195	920	2,000	2,000	2,000	2,000	0%
6570 Miscellaneous Rentals	-	-	-	-	-	-	0%
6610 Staff Training	315	1,790	3,800	3,800	3,800	3,200	-16%
6650 Membership & Certification	28	170	400	400	400	400	0%
6660 Laundry Services	8,292	10,476	7,001	7,001	7,001	5,200	-26%
6710 Waste Dumping Fees	20	165	360	360	360	360	0%
Sub-Total Contractual Sc	1,035,798	670,227	692,091	692,091	692,091	701,988	1%
Commodities							
7001 Office Supplies	57	190	700	700	700	700	0%
7090 Office and Computer Equipment	-	-	400	400	400	-	-100%
7130 Agriculture Supplies	177	1,935	500	500	500	600	20%
7170 Asphalt Products	-	-	25,375	25,375	25,375	-	-100%
7210 Chemicals	33,192	-	44,000	44,000	44,000	50,000	14%
7290 Concrete & Clay Products	311	-	-	-	-	5,000	100%
7330 Foods	400	841	300	300	300	300	0%
7370 Institutional Supplies	957	1,288	1,200	1,200	1,200	1,200	0%
7490 Building Materials	-	-	5,900	5,900	5,900	-	-100%
7530 Medical Supplies	369	727	450	450	450	450	0%
7570 Hardware & Hand Tools	3,097	4,737	7,500	7,500	7,500	6,400	-15%
7730 Metal Supplies	906	998	2,000	2,000	2,000	2,700	35%
7770 Uniforms & Safety Gear	2,685	4,576	3,020	3,020	3,020	2,400	-21%
7810 Sign Supplies	11,941	-	20,750	20,750	20,750	15,000	-28%
7850 Awards & Gifts	-	-	-	-	-	-	0%
Sub-Total Commodities	54,091	15,292	112,095	112,095	112,095	84,750	-24%
Capitall Outlay							
8040 Bridge Construction	-	-	10,000	10,000	10,000	10,000	0%
8100 Misc Improvements	-	-	15,600	15,600	15,600	-	-100%
8200 Vehicles & Equipment	-	-	18,000	18,000	18,000	9,600	-47%
	-	-	43,600	43,600	43,600	19,600	-55%
Total	1,712,640	1,448,865	1,359,579	1,359,579	1,359,579	1,281,505	-6%

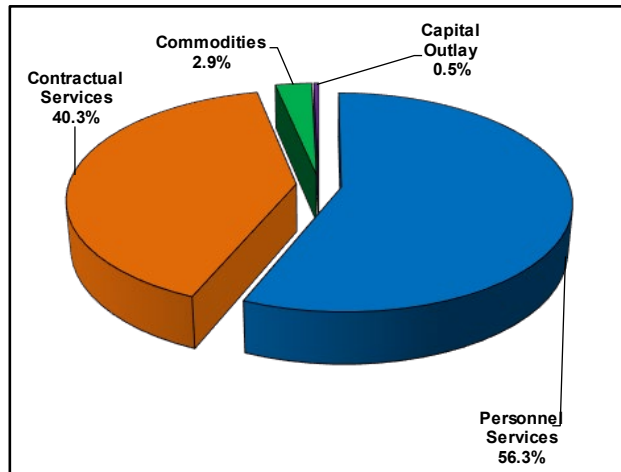
FACILITIES MAINTENANCE

The Facilities Maintenance Division ensures the proper maintenance, operation and custodial services for City-owned buildings and facilities. This division identifies, investigates, and responds to complaints concerning the buildings. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

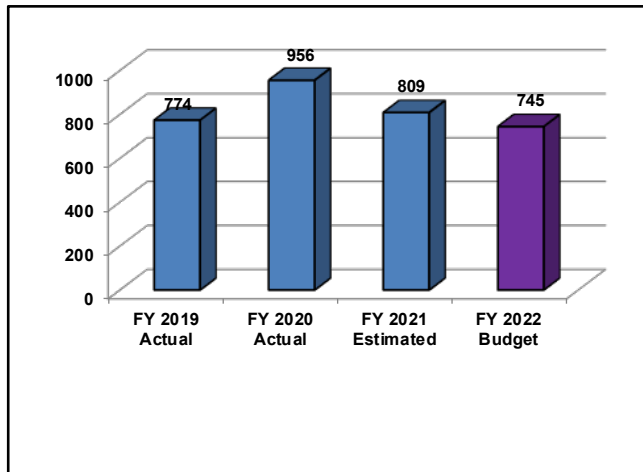
BUDGET EXPENDITURES

Services and Facilities Maintenance	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	482,545	583,705	392,869	392,869	392,869	419,280	7%
Contractual Services	282,810	347,339	312,000	312,000	312,000	300,330	-4%
Commodities	7,577	21,202	101,500	101,500	101,500	21,950	-78%
Capital Outlay	1,495	3,495	3,000	3,000	3,000	3,000	0%
Total	774,428	955,741	809,369	809,369	809,369	744,560	-8%

FY 2022 Budget



Total Expenditures



FISCAL YEAR 2021 PERFORMANCE SUMMARY

- Staff responded to routine and long-term repair work needs at City facilities.
- Staff has evaluated HVAC maintenance and incorporation of work scope most cost effective for an annual contract.
- Staff coordinated major repairs to the City Hall roof and building envelope.



Department	Public Works
Program	Facilities Maintenance

Fund	General
Account Number	01-40-36

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	314,823	394,440	273,900	273,900	273,900	284,820	4%
5220 Injury Leave	(75)	1,591	-	-	-	-	0%
5230 Injury Leave-Taxable	341	4,768	-	-	-	-	0%
5340 Salaries - Part-time & Temp	14,688	15,184	-	-	-	-	0%
5380 Overtime	7,211	5,512	3,000	3,000	3,000	4,000	33%
5420 Workers Compensation	26,199	25,306	9,945	9,945	9,945	20,375	105%
5460 Medical Insurance	56,547	59,636	46,650	46,650	46,650	48,970	5%
5660 Social Security Contributions	18,196	23,905	16,980	16,980	16,980	17,590	4%
5740 Pension Contribution Nonunif.	40,360	40,100	38,424	38,424	38,424	39,410	3%
5860 Unemployment	-	7,664	-	-	-	-	0%
5900 Medicare	4,256	5,599	3,970	3,970	3,970	4,115	4%
Sub-Total Personnel Services	482,545	583,705	392,869	392,869	392,869	419,280	7%
Contractual Services							
6010 Professional Services	-	37,517	25,000	25,000	25,000	10,000	-60%
6050 Maintenance Contracts	16,027	18,670	15,000	15,000	15,000	20,000	33%
6070 Temporary Labor	38,462	31,091	30,000	30,000	30,000	30,000	0%
6160 Insurance - Property & Auto	70,000	87,863	91,000	91,000	91,000	81,745	-10%
6170 Insurance - Liability	5,883	4,471	6,800	6,800	6,800	7,085	4%
6250 Natural Gas	26,217	17,185	15,000	15,000	15,000	18,000	20%
6260 Electricity	51,446	49,900	50,000	50,000	50,000	50,000	0%
6270 Telephone & Mobile Devices	1,225	3,319	1,000	1,000	1,000	1,000	0%
6280 Water	20,257	21,660	20,000	20,000	20,000	20,000	0%
6290 Sewer	25,355	22,176	20,000	20,000	20,000	20,000	0%
6360 Building Maintenance	7,817	21,932	15,000	15,000	15,000	15,000	0%
6380 Equipment Maintenance	19,144	28,074	15,000	15,000	15,000	20,000	33%
6610 Staff Training	-	811	2,200	2,200	2,200	2,000	-9%
6640 Exterminations	977	1,045	4,000	4,000	4,000	4,000	0%
6650 Membership & Certification	-	-	-	-	-	500	100%
6660 Laundry Services	-	1,625	2,000	2,000	2,000	1,000	-50%
Sub-Total Contractual Services	282,810	347,339	312,000	312,000	312,000	300,330	-4%
Commodities							
7001 Office Supplies	-	116	1,200	1,200	1,200	250	-79%
7210 Chemicals	-	-	500	500	500	500	0%
7370 Institutional Supplies	5,668	9,362	90,000	90,000	90,000	15,000	-83%
7490 Building Materials	16	6,163	2,000	2,000	2,000	2,000	0%
7530 Medical Supplies	84	40	200	200	200	200	0%
7570 Hardware & Hand Tools	1,771	5,146	5,000	5,000	5,000	3,000	-40%
7610 Fuel, Oil, & Lubricants	37	-	600	600	600	500	-17%
7810 Sign Supplies	-	375	2,000	2,000	2,000	500	-75%
Sub-Total Commodities	7,577	21,202	101,500	101,500	101,500	21,950	-78%
Capital Outlay							
8001 Building Improvements	1,495	3,495	3,000	3,000	3,000	3,000	0%
8100 Misc. Improvements	-	-	-	-	-	-	0%
8180 Office Furniture & Equip.	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	1,495	3,495	3,000	3,000	3,000	3,000	0%
Total	774,428	955,741	809,369	809,369	809,369	744,560	-8%

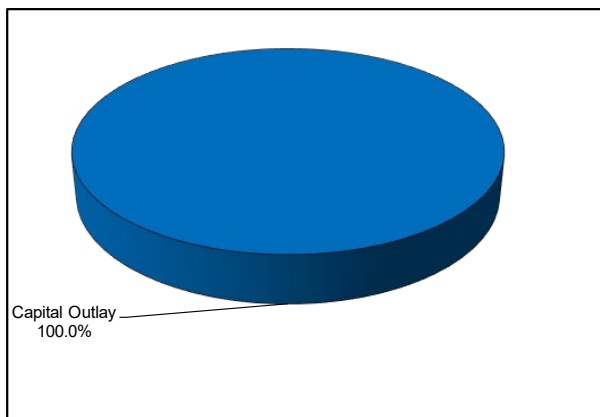
PUBLIC WORKS GRANTS

This program provides for various Public Works Grants. The number and amount of grants will fluctuate from year to year.

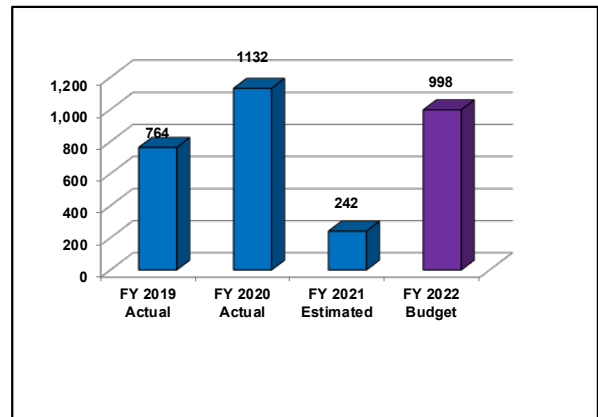
BUDGET EXPENDITURES

Public Works Grants	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services	19,766	-	-	-	-	-	0%
Capital Outlay	744,314	1,132,128	242,000	242,000	242,000	998,000	312%
Total	764,080	1,132,128	242,000	242,000	242,000	998,000	312%

FY 2022 Budget



Total Expenditures





Department	Public Works
Program	Grants

Fund	Grants
Account Number	22-40-95

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6010 Professional Services	19,766	-	-	-	-	-	0%
Sub-Total Contractual Services	19,766	-	-	-	-	-	0%
Capital Outlay							
8010 Parks Improvement	644,999	246,298	-	-	-	-	0%
8040 Bridge Construction	(123)	-	-	-	-	-	0%
8060 Curbs, Sidewalk & Alleys	-	-	78,000	78,000	78,000	78,000	0%
8080 Street Construction	112,000	885,030	64,000	64,000	64,000	820,000	1181%
8100 Misc Improvements	-	800	100,000	100,000	100,000	100,000	0%
8110 Bicycle Facilities Improvement	(12,562)	-	-	-	-	-	0%
Sub-Total Capital Outlay	744,314	1,132,128	242,000	242,000	242,000	998,000	312%
Total	764,080	1,132,128	242,000	242,000	242,000	998,000	312%

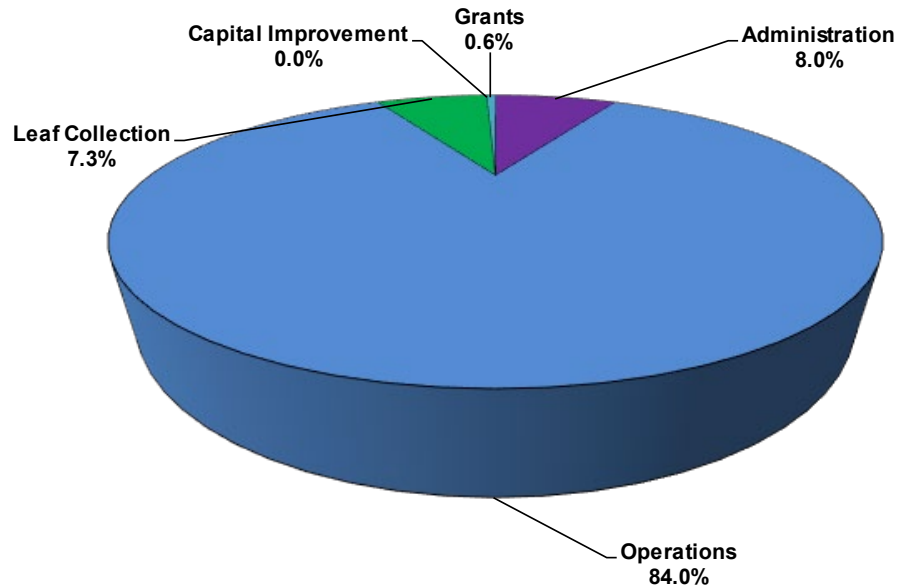
**SOLID WASTE FUND**

The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulk items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Coordination with the Finance Department and removal and replacement of trash and recycling containers for shut-off accounts as a part of the Delinquent Trash Program;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- City wide leaf collection twice per year;
- City wide residential street sweeping three times per year.
- City wide Special street sweeping nine times per year.
- City wide Christmas tree pick-up.
- Community outreach on trash and waste diversion programs.
- City wide electronics recycling event.

BUDGET EXPENDITURES

Program	Personnel	Contractual	Commodities	Capital Outlay	Other	Total
Administration	212,645	59,535	-	-	-	272,180
Operations	1,402,205	1,261,110	113,450	1,000	70,000	2,847,765
Leaf Collection	47,580	200,195	1,000	-	-	248,775
Capital Improvement	-	-	-	-	-	-
Grants	-	-	-	20,000	-	20,000
Total	1,662,430	1,520,840	114,450	21,000	70,000	3,388,720



GOALS

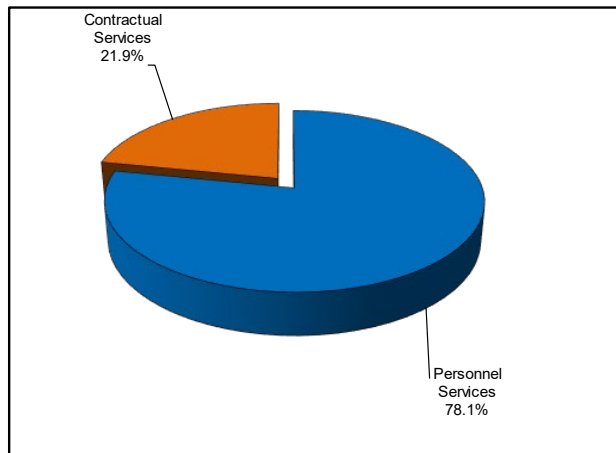
1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections.
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health.
3. Commission into use a new truck scale at Transfer Station including a new access road.
4. Complete evaluation and implement accepted recommendations from the analysis of the former Materials Recovery Facility for processing recycling.
5. Increase recycling education and a St. Louis County Department of Health-sponsored Oops Program to reduce contamination in the recycling waste stream.

Solid Waste Administration

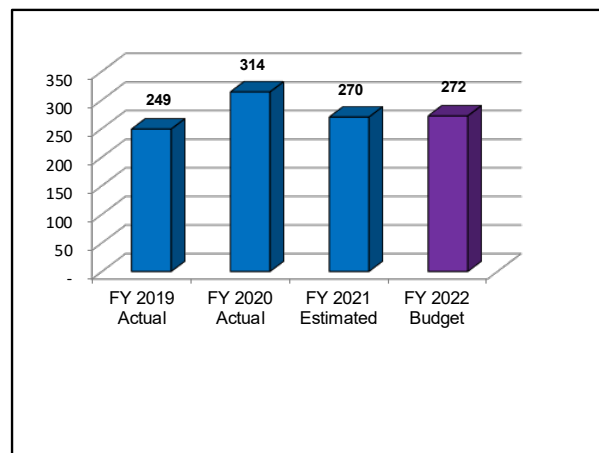
BUDGET EXPENDITURES

Adminstration	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	194,972	265,739	219,199	219,199	219,199	212,645	-3%
Contractual Service	54,001	48,542	50,700	50,700	50,700	59,535	17%
Commodities	-	-	-	-	-	-	0%
Total	248,972	314,281	269,899	269,899	269,899	272,180	1%

FY 2022 Budget



Total Expenditures





Department	Public Works - Solid Waste
Program	Solid Waste Administration

Fund	Solid Waste
Account Number	08-40-64

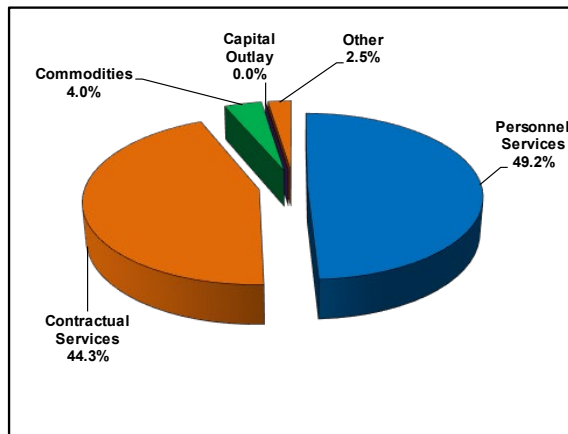
	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	141,062	173,546	158,445	158,445	158,445	153,300	-3%
5230 Injury Leave - Taxable	4	2,457	-	-	-	-	
5340 Salaries - Part-Time & Temp	233	8,611	-	-	-	-	0%
5380 Overtime	131	16	-	-	-	-	0%
5420 Workers Compensation	3,249	3,287	790	790	790	975	23%
5460 Medical Insurance	24,885	28,910	25,612	25,612	25,612	25,350	-1%
5660 Social Security Contributions	7,364	10,432	9,825	9,825	9,825	9,505	-3%
5740 Pension Contribution Nonunif.	16,324	36,054	22,227	22,227	22,227	21,290	-4%
5900 Medicare	1,720	2,426	2,300	2,300	2,300	2,225	-3%
Sub-Total Personnel Services	194,972	265,739	219,199	219,199	219,199	212,645	-3%
Contractual Services							
6001 Auditing & Accounting	-	-	2,500	2,500	2,500	2,500	0%
6005 Administration/Commission/Collection Fees	4,394	4,445	6,500	6,500	6,500	6,500	0%
6010 Professional Services	7,658	-	-	-	-	-	0%
6040 Events and Receptions	-	-	-	-	-	-	0%
6050 Maintenance Contracts	-	-	-	-	-	-	0%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	10,298	10,369	10,000	10,000	10,000	10,000	0%
6130 Advertising & Public Notices	-	-	-	-	-	-	0%
6150 Printing Services	3,605	4,438	5,000	5,000	5,000	5,000	0%
6160 Insurance - Property & Auto	-	-	-	-	-	-	0%
6170 Insurance - Liability	8,338	6,366	9,600	9,600	9,600	11,630	21%
6270 Telephone & Mobile Devices	123	117	500	500	500	500	0%
6650 Memberships & Certifications	-	-	600	600	600	-	-100%
6730 Lien Recording Fees	44	(1,206)	-	-	-	-	0%
6770 Bank & Credit Card Fees	19,541	24,013	16,000	16,000	16,000	23,405	46%
Sub-Total Contractual Services	54,001	48,542	50,700	50,700	50,700	59,535	17%
Commodities							
7001 Office Supplies	-	-	-	-	-	-	0%
7090 Office & Computer Equip.	-	-	-	-	-	-	0%
Sub-Total Commodities	-	-	-	-	-	-	0%
Total	248,972	314,281	269,899	269,899	269,899	272,180	1%

Solid Waste Operations

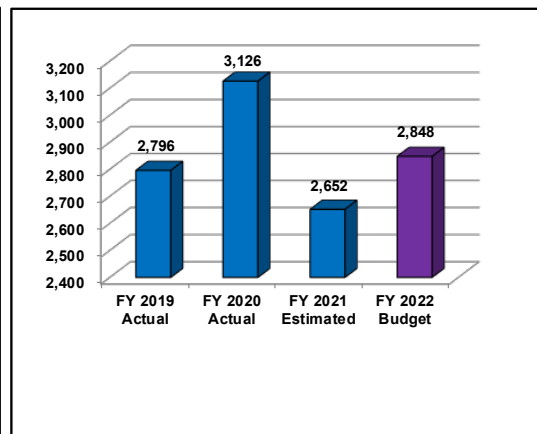
BUDGET EXPENDITURES

Operations	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	1,202,187	1,226,727	1,199,497	1,199,497	1,199,497	1,402,205	17%
Contractual Services	1,672,391	1,516,412	1,275,221	1,275,221	1,275,221	1,261,110	-1%
Commodities	89,587	120,401	107,719	107,719	107,719	113,450	5%
Capital Outlay	(243,339)	850	-	-	-	1,000	100%
Other	75,000	261,240	70,000	70,000	70,000	70,000	0%
Total	2,795,826	3,125,630	2,652,437	2,652,437	2,652,437	2,847,765	7%

FY 2022 Budget



Total Expenditures





Department	Public Works- Solid Waste
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	732,906	743,966	784,780	784,780	784,780	891,480	14%
5220 Injury Leave	1,008	311	-	-	-	-	0%
5230 Injury Leave - Taxable	-	1,182	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	34,764	34,890	19,250	19,250	19,250	30,000	56%
5380 Overtime	46,355	60,527	40,000	40,000	40,000	40,000	0%
5420 Workers Compensation	124,333	127,925	81,095	81,095	81,095	120,210	48%
5460 Medical Insurance	106,763	103,923	102,765	102,765	102,765	128,485	25%
5461 OPEB Expense	-	(2,656)	-	-	-	-	0%
5660 Social Security Contributions	47,342	49,870	49,855	49,855	49,855	55,275	11%
5740 Pension Contribution Nonunif.	97,663	95,220	110,092	110,092	110,092	123,830	12%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	11,052	11,569	11,660	11,660	11,660	12,925	11%
Sub-Total Personnel Services	1,202,187	1,226,727	1,199,497	1,199,497	1,199,497	1,402,205	17%
Contractual Services							
6010 Professional Services	711	6,216	3,000	3,000	3,000	3,000	0%
6050 Maintenance Contracts	(2,833)	101,514	145,000	145,000	145,000	145,000	0%
6070 Temporary Labor	160,301	108,331	50,000	50,000	50,000	70,000	40%
6090 Postage	-	2,869	10,000	10,000	10,000	3,000	-70%
6120 Professional Development	1,562	770	3,000	3,000	3,000	5,000	67%
6130 Advertising & Public Notices	-	28	500	500	500	500	0%
6150 Printing Services	10,877	9,491	2,500	2,500	2,500	10,000	300%
6160 Insurance - Property & Auto	78,400	79,924	101,920	101,920	101,920	91,555	-10%
6170 Insurance - Liability	12,000	8,940	13,800	13,800	13,800	15,735	14%
6210 Insurance - Flood	6,969	7,480	8,400	8,400	8,400	9,245	10%
6260 Electricity	4,142	3,860	4,500	4,500	4,500	4,500	0%
6270 Telephone & Mobile Devices	3,031	2,817	2,956	2,956	2,956	3,000	1%
6360 Building Maintenance	1,976	9,530	5,000	5,000	5,000	5,000	0%
6380 Equipment Maintenance	6,987	7,920	7,000	7,000	7,000	10,000	43%
6400 Office Equipment Maintenance	-	-	500	500	500	500	0%
6490 Depreciation - Rental Equipment	358,323	330,301	-	-	-	-	0%
6530 Fleet Service & Replacement	311,580	-	-	-	-	-	0%
6610 Staff Training	-	162	800	800	800	1,500	88%
6650 Membership & Certification	1,272	1,350	1,045	1,045	1,045	1,275	22%
6660 Laundry Services	16,311	24,311	15,000	15,000	15,000	20,000	33%
6700 Misc. Operating Services	1,117	1,188	3,300	3,300	3,300	5,300	61%
6710 Waste Dumping Fees	699,666	809,410	897,000	897,000	897,000	857,000	-4%
Sub-Total Contractual Services	1,672,391	1,516,412	1,275,221	1,275,221	1,275,221	1,261,110	-1%
Commodities							
7001 Office Supplies	797	837	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equipment	-	-	500	500	500	1,000	100%
7210 Chemicals	1,002	2,935	2,500	2,500	2,500	4,500	80%
7250 Solid Waste Supplies	74,559	99,732	89,375	89,375	89,375	91,550	2%
7370 Institutional Supplies	958	2,926	1,944	1,944	1,944	500	-74%
7490 Building Materials	-	486	500	500	500	500	0%
7530 Medical Supplies	577	2,615	900	900	900	900	0%
7570 Hardware & Hand Tools	4,386	3,488	5,500	5,500	5,500	5,500	0%
7770 Uniform & Safety Gear	7,308	7,382	5,500	5,500	5,500	8,000	45%
Sub-Total Commodities	89,587	120,401	107,719	107,719	107,719	113,450	5%
Capital Outlay							
8001 Building Improvements	-	-	-	-	-	-	0%
8100 Misc. Improvement	9,775	850	-	-	-	1,000	100%
8120 Computer Equipment	-	-	-	-	-	-	
8200 Vehicles & Equipment	(253,114)	-	-	-	-	-	0%
Sub-Total Capital Outlay	(243,339)	850	-	-	-	1,000	100%
Other							
9950 Operating Transfer Out	75,000	261,240	70,000	70,000	70,000	70,000	0%
Total	2,795,826	3,125,630	2,652,437	2,652,437	2,652,437	2,847,765	7%

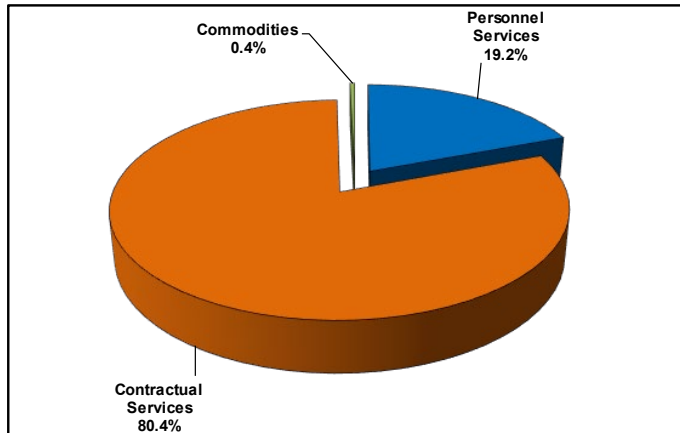


Leaf Collection

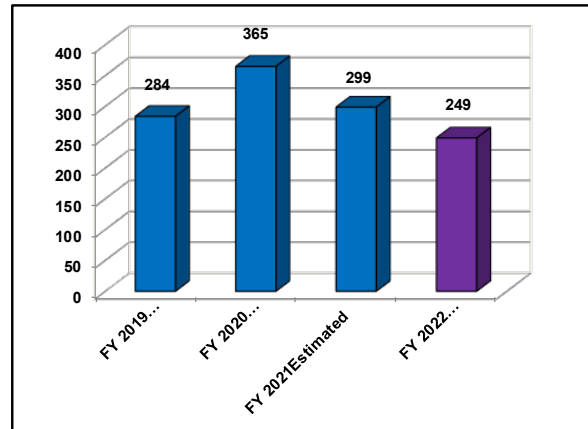
BUDGET EXPENDITURES

Leaf Collection	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	133,653	123,351	107,991	107,991	107,991	47,580	-56%
Contractual Services	148,257	238,942	190,187	190,187	190,187	200,195	5%
Commodities	2,351	2,785	1,000	1,000	1,000	1,000	0%
Total	284,260	365,078	299,178	299,178	299,178	248,775	-17%

FY 2022 Budget



Total Expenditures



FISCAL YEAR 2021 PERFORMANCE SUMMARY

Waste Tonnage:

12,964	Tons of solid waste (landfill)
2,517	Tons of residential single stream (mixed) materials recycled



Department	Public Works- Solid Waste
Program	Solid Waste Leaf Collection

Fund	Solid Waste
Account Number	08-40-68

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries	83,294	79,570	69,395	69,395	69,395	29,085	-58%
5001.01 Salaries-Full-Time COVID-19	-	74	-	-	-	-	0%
5220 Injury Leave	686	472	-	-	-	-	0%
5230 Injury Leave - Taxable	-	378	-	-	-	-	0%
5340 Salaries - Part-time & Temp	838	-	-	-	-	-	0%
5380 Overtime	4,147	2,249	5,000	5,000	5,000	2,500	-50%
5420 Workers Compensation	9,420	7,339	4,025	4,025	4,025	3,880	-4%
5460 Medical Insurance	18,421	17,149	14,526	14,526	14,526	5,850	-60%
5660 Social Security Contributions	4,772	4,502	9,735	9,735	9,735	1,805	-81%
5740 Pension Contribution Nonunif	10,959	10,570	4,305	4,305	4,305	4,040	-6%
5900 Medicare	1,116	1,048	1,005	1,005	1,005	420	-58%
Sub-Total Personnel Services	133,653	123,351	107,991	107,991	107,991	47,580	-56%
Contractual Services							
6050 Maintenance Contracts	114,869	207,875	155,000	155,000	155,000	180,000	16%
6070 Temporary Labor	33,154	30,832	35,000	35,000	35,000	20,000	-43%
6260 Electricity	143	147	119	119	119	120	1%
6270 Telephone & Pagers	91	88	68	68	68	75	10%
Sub-Total Contractual Services	148,257	238,942	190,187	190,187	190,187	200,195	5%
Commodities							
7570 Hardware & Hand Tools	2,351	2,785	1,000	1,000	1,000	1,000	0%
Sub-Total Commodities	2,351	2,785	1,000	1,000	1,000	1,000	0%
Total	284,260	365,078	299,178	299,178	299,178	248,775	-17%

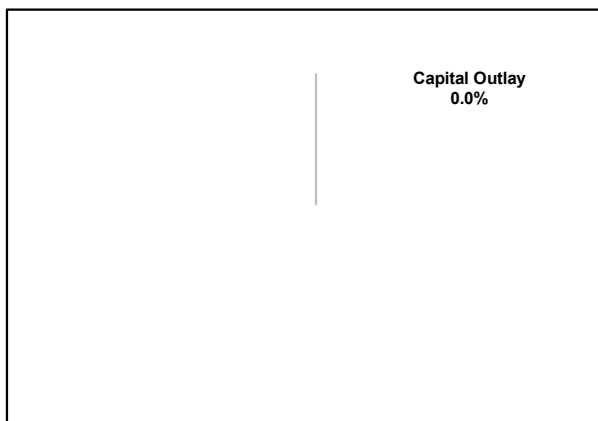
SOLID WASTE CAPITAL IMPROVEMENT

This program provides for various Solid Waste projects. The number and amounts of projects will fluctuate from year to year.

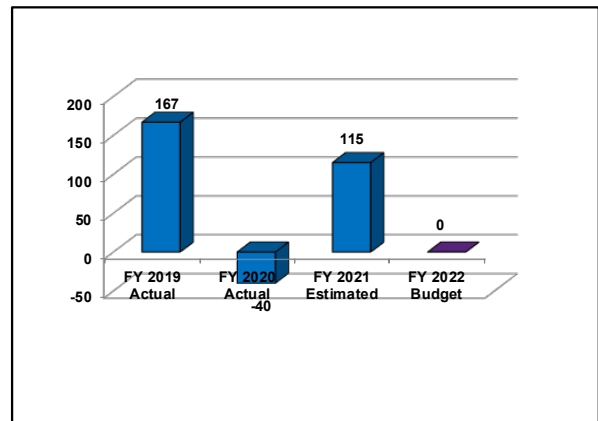
BUDGET EXPENDITURES

Solid Waste Capital Improvement	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services	55,253	30	-	-	-	-	0%
Commodities	3,019	-	-	-	-	-	0%
Capital Outlay	108,592	(40,225)	115,000	115,000	115,000	-	-100%
Total	166,864	(40,195)	115,000	115,000	115,000	-	-100%

FY 2022 Budget



Total Expenditures





Department	Public Works - Solid Waste
Program	Capital Improvement

Fund	Solid Waste
Account Number	08-40-90

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6010 Professional Services	54,582	30	-	-	-	-	0%
6090 Postage	124	-	-	-	-	-	0%
6150 Printing Services	546	-	-	-	-	-	0%
Sub-Total Contractul Services	55,253	30	-	-	-	-	0%
Commodities							
7250 Solid Waste Supplies	3,019	-	-	-	-	-	0%
Sub-Total Commodities	3,019	-	-	-	-	-	0%
Capital Outlay							
8001 Building Improvements	63,743	-	-	-	-	-	0%
8080 Street Construction	-	9,755	-	-	-	-	0%
8100 Misc. Improvements	44,849	(49,980)	25,000	25,000	25,000	-	-100%
8200 Vehicles & Equipment	-	-	90,000	90,000	90,000	-	-100%
Sub-Total Capital Outlay	108,592	(40,225)	115,000	115,000	115,000	-	-100%
Total	166,864	(40,195)	115,000	115,000	115,000	-	-100%

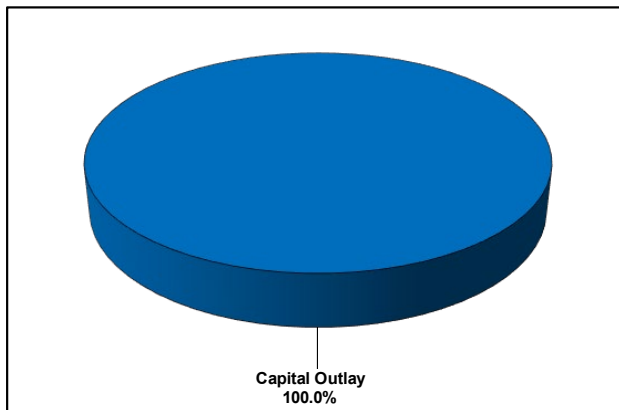
SOLID WASTE GRANTS

This program provides for various Solid Waste grants. The number and amount of projects will fluctuate from year to year.

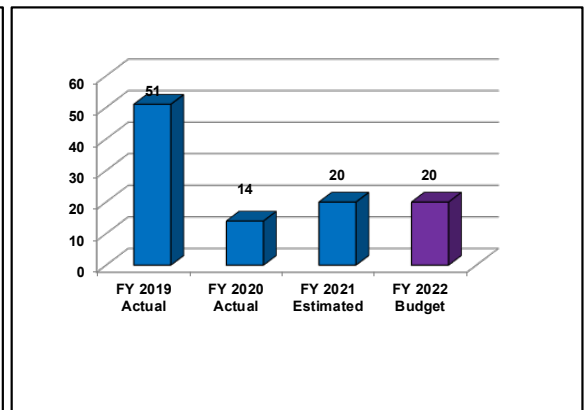
BUDGET EXPENDITURES

Solid Waste Grants	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services	25,936	13,667	-	-	-	-	0%
Commodities	25,127	-	-	-	-	-	0%
Capital Outlay	-	-	20,000	20,000	20,000	20,000	0%
Total	51,063	13,667	20,000	20,000	20,000	20,000	0%

FY 2022 Budget



Total Expenditures





Department	Public Works - Solid Waste
Program	Grants

Fund	Grants
Account Number	08-40-95

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6010 Professional Services	18,436	-	-	-	-	-	0%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	5,500	2,854	-	-	-	-	0%
6110 Mileage Reimbursement	-	-	-	-	-	-	0%
6130 Advertising & Public Notices	-	-	-	-	-	-	0%
6150 Printing Services	2,000	10,813	-	-	-	-	0%
Sub-Total Contractual Service	25,936	13,667	-	-	-	-	0%
Commodities							
7090 Office & Computer Equip.	-	-	-	-	-	-	0%
7250 Solid Waste Supplies	25,127	-	-	-	-	-	0%
7570 Hardware & Hand Tools	-	-	-	-	-	-	0%
Sub-Total Commodities	25,127	-	-	-	-	-	0%
Capitla Outlay							
8100 Misc. Improvements	-	-	20,000	20,000	20,000	20,000	0%
Sub-Total Capital Outlay	-	-	20,000	20,000	20,000	20,000	0%
Total	51,063	13,667	20,000	20,000	20,000	20,000	0%



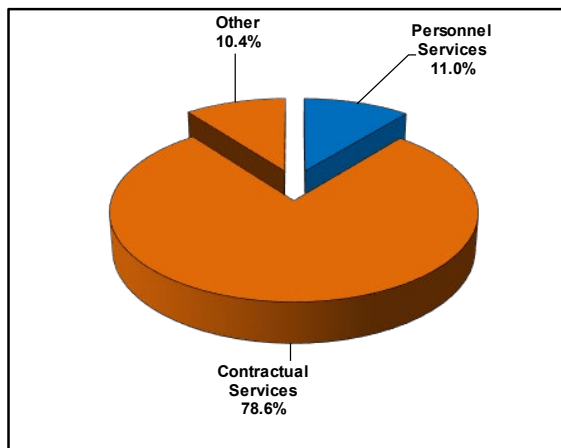
SEWER LATERAL REPAIR FUND

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

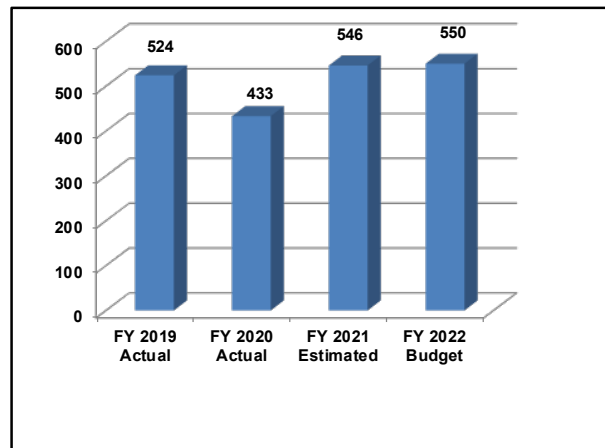
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	45,725	21,168	57,912	57,912	57,912	60,360	4%
Contractual Services	475,438	408,739	430,675	430,675	430,675	432,390	0%
Other	2,893	3,329	57,240	57,240	57,240	57,220	0%
Total	524,056	433,236	545,827	545,827	545,827	549,970	1%

FY 2022 Budget



Total Expenditures



FISCAL YEAR 2021 PERFORMANCE SUMMARY

Number of repairs completed: 220



Department	Publick Works
Program	Sewer Lateral Repair

Fund	Repair
Account Number	05-40-82

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	41,938	13,598	43,105	43,105	43,105	45,595	6%
5220 Injury Leave	-	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	73	-	-	-	-	-	0%
5420 Workers Compensation	289	83	885	885	885	145	-84%
5460 Medical Insurance	236	1,891	4,575	4,575	4,575	4,805	5%
5660 Social Security Contributions	2,585	801	2,675	2,675	2,675	2,825	6%
5740 Pension Contribution Nonunif.	604	4,600	6,047	6,047	6,047	6,330	5%
5900 Medicare	-	195	625	625	625	660	6%
Sub-Total Personnel Services	45,725	21,168	57,912	57,912	57,912	60,360	4%
Contractual Services							
6090 Postage	4,500	-	-	-	-	-	0%
6110 Mileage Reimbursement	-	-	-	-	-	-	0%
6150 Printing Services	-	-	-	-	-	-	0%
6170 Insurance - Liability	-	4,025	5,175	5,175	5,175	6,890	33%
6270 Telephone & Pagers	435	84	500	500	500	500	0%
6450 Sewer Lateral Expenses	470,503	404,630	425,000	425,000	425,000	425,000	0%
6610 Staff Training	-	-	-	-	-	-	0%
Sub-Total Contractual Services	475,438	408,739	430,675	430,675	430,675	432,390	0%
Transfer Out							
9950 To GF- Interfund Loan	2,893	3,329	57,240	57,240	57,240	57,220	0%
Sub-Total Transfer Out	2,893	3,329	57,240	57,240	57,240	57,220	0%
Total	524,056	433,236	545,827	545,827	545,827	549,970	1%

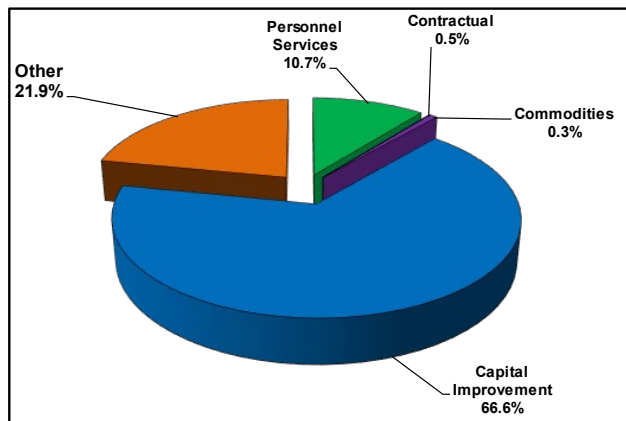
CAPITAL IMPROVEMENT SALES TAX FUND

Capital Improvement Sales Tax Fund is used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City's capital projects for annual infrastructure maintenance.

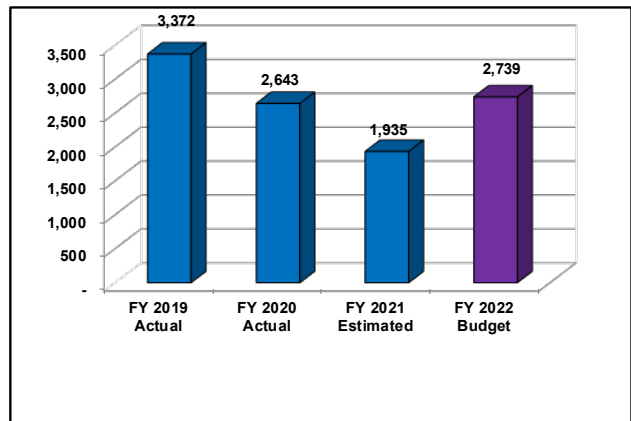
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	110,263	271,192	263,204	263,204	263,204	292,905	11%
Contractual Services	93,679	8,040	2,072	2,072	2,072	1,350	-35%
Commodities	43,769	-	156	156	156	20,000	12721%
Capital Improvement	2,236,012	1,576,207	1,370,035	1,370,035	1,370,035	1,825,000	33%
Other	888,566	787,655	300,000	300,000	300,000	600,000	100%
Total	3,372,289	2,643,094	1,935,467	1,935,467	1,935,467	2,739,255	42%

FY 2022 Budget



Total Expenditures ('000)





Department	Public Works
Program	Capital Improvement

Fund	Capital Impr Sales Tax
Account Number	12-40-90

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	74,730	169,745	189,185	189,185	189,185	205,995	9%
5220 Injury Leave	1,008	311	-	-	-	-	0%
5230 Injury Leave - Taxable	-	3,443	-	-	-	-	0%
5340 Salaries- Part-time & Temp	3,783	16,298	-	-	-	-	0%
5380 Overtime	2,320	2,970	-	-	-	-	0%
5420 Workers Compensation	10,444	10,612	6,050	6,050	6,050	10,635	76%
5460 Medical Insurance	12,613	27,443	26,955	26,955	26,955	31,905	18%
5660 Social Security Contributions	4,376	11,054	11,730	11,730	11,730	12,770	9%
5740 Pension Contribution Nonunif.	-	24,500	26,539	26,539	26,539	28,615	8%
5860 Unemployment	-	2,240	-	-	-	-	0%
5900 Medicare	988	2,576	2,745	2,745	2,745	2,985	9%
Sub-Total Personnel Services	110,263	271,192	263,204	263,204	263,204	292,905	11%
Contractual Services							
6001 Auditing & Accounting	-	-	-	-	-	-	0%
6010 Professional Services	20,600	6,950	-	-	-	-	0%
6270 Telephone & Pagers	167	1,090	2,072	2,072	2,072	1,350	-35%
6530 Fleet Service & Replacement	72,912	-	-	-	-	-	0%
Sub-Total Contractual Services	93,679	8,040	2,072	2,072	2,072	1,350	-35%
Commodities							
7170 Asphalt Products	24,125	-	156	156	156	20,000	12721%
7290 Concrete & Clay Products	3,882	-	-	-	-	-	0%
7490 Building Materials	-	-	-	-	-	-	0%
7810 Sign Supplies	15,762	-	-	-	-	-	0%
Sub-Total Commodities	43,769	-	156	156	156	20,000	12721%
Capital Outlay							
8001 Building Improvement	89,439	133,072	100,000	100,000	100,000	-	-100%
8040 Bridge Construction	556,576	-	-	-	-	-	0%
8060 Curbs, Sidewalk & Alleys	464,248	454,403	300,000	300,000	300,000	400,000	33%
8080 Street Construction	940,435	840,319	616,000	616,000	616,000	1,180,000	92%
8100 Misc. Improvement	185,314	4,224	15,000	15,000	15,000	120,000	700%
8200 Vehicles and Equipment	-	144,189	157,000	157,000	157,000	125,000	-20%
8220 Computer Equipment	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	2,236,012	1,576,207	1,188,000	1,188,000	1,188,000	1,825,000	54%
Other							
9100 Debt Service - Expense	650	1,250	-	-	-	-	0%
9150 Debt Service - Principal	466,700	711,750	-	-	-	-	0%
9200 Debt Service - Interest	21,216	13,523	-	-	-	-	0%
Sub-Total Other	488,566	726,523	-	-	-	-	0%
Transfer Out							
9950 To General Funds - Public Works Project	400,000	61,132	300,000	300,000	300,000	600,000	100%
Sub-Total Transfer Out	400,000	61,132	300,000	300,000	300,000	600,000	100%
Total	3,372,289	2,643,094	1,753,432	1,753,432	1,753,432	2,739,255	56%



Department	Parks Forestry Recreation
Program	Capital Improvement

Fund	Capital Impr Sales Tax
Account Number	12-50-90

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Capital Outlay							
8010 Parks Improvement	-	-	127,535	127,535	127,535	-	-100%
8100 Misc. Improvement	-	-	40,000	40,000	40,000	-	-100%
8200 Vehicles and Equipment	-	-	14,500	14,500	14,500	-	-100%
Total	-	-	182,035	182,035	182,035	-	-100%

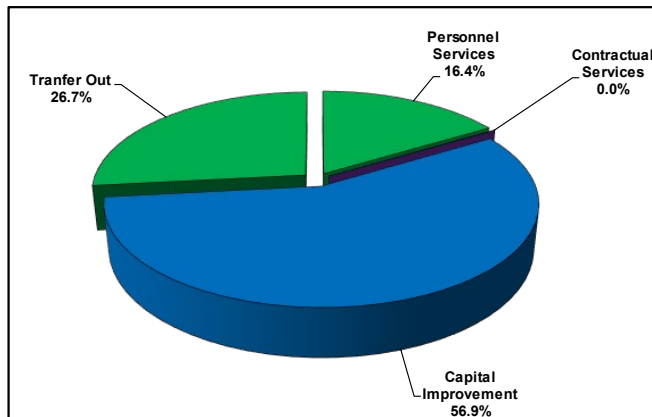
PARK AND STORM WATER SALES TAX FUND

Parks Sales Tax Fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. Stormwater projects (both for planning, design and construction) are also funded from this program. All parks and recreation construction activity are also tracked in this fund.

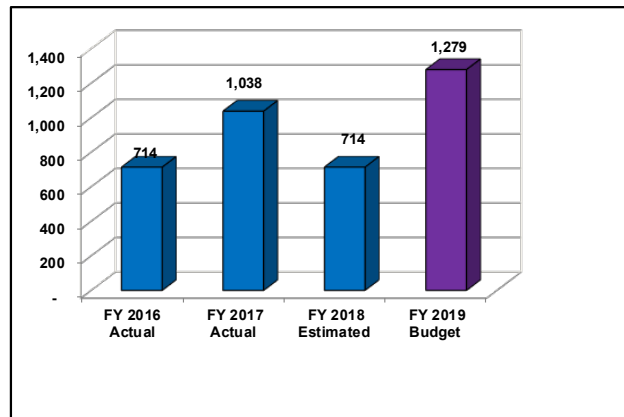
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	258,209	248,316	238,229	238,229	238,229	209,585	-12%
Contractual Services	40,645	412	524	524	524	600	15%
Capital Improvement	150,062	359,583	433,509	433,509	433,509	727,385	68%
Other	265,519	391,781	-	-	-	-	0%
Transfer Out	-	37,612	41,280	41,280	41,280	341,280	727%
	714,435	1,037,704	713,542	713,542	713,542	1,278,850	79%

FY 2022 Budget



Total Expenditures





Department	Public Works
Program	Capital Improvement

Fund	Park and Strm Sales Tax
Account Number	14-40-90

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	178,687	165,154	164,050	164,050	164,050	141,915	-13%
5001.01 Salaries - Full-Time COVID-19	-	1,256	-	-	-	-	0%
5220 Injury Leave	715	525	-	-	-	-	0%
5230 Injury Leave - Taxable	-	468	-	-	-	-	0%
5340 Salaries- Part-time & Temp	3,382	-	-	-	-	-	0%
5380 Overtime	8,479	3,132	-	-	-	-	0%
5420 Workers Compensation	16,128	11,151	7,550	7,550	7,550	11,725	55%
5460 Medical Insurance	37,033	31,016	31,065	31,065	31,065	25,375	-18%
5660 Social Security Contributions	11,176	9,905	10,170	10,170	10,170	8,800	-13%
5740 Pension Contribution Nonunif.	-	23,400	23,014	23,014	23,014	19,710	-14%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	2,609	2,309	2,380	2,380	2,380	2,060	-13%
Sub-Total Personnel Services	258,209	248,316	238,229	238,229	238,229	209,585	-12%
Contractual Services							
6001 Auditing & Accounting	9,877	-	-	-	-	-	0%
6010 Professional Services	421	-	-	-	-	-	0%
6050 Maintenance Contracts	(12,431)	-	-	-	-	-	0%
6270 Telephone & Pagers	42,778	412	524	524	524	600	15%
6530 Fleet Service & Replacement	-	-	-	-	-	-	0%
Sub-Total Contractual Services	40,645	412	524	524	524	600	15%
Capital Outlay							
8001 Building Improvements	-	502	-	-	-	190,000	100%
8020 Golf Improvement	-	-	-	-	-	-	0%
8100 Misc. Improvement	-	-	-	-	-	-	0%
8120 Computer Equipment	-	-	-	-	-	-	0%
8130 Flood Mitigation Assistance	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	-	502	-	-	-	190,000	100%
Other							
9100 Debt Service - Expense	350	1,250	-	-	-	-	0%
9150 Debt Service - Principal	251,300	383,250	-	-	-	-	0%
9200 Debt Service - Interest	11,424	7,281	-	-	-	-	0%
9201 Interfund Loan- Interest	2,445	-	-	-	-	-	0%
Sub-Total Other	265,519	391,781	-	-	-	-	0%
Transfer Out							
9950 To GF - Interfund Loan	-	37,612	41,280	41,280	41,280	341,280	727%
Sub - Total Transfer Out	-	37,612	41,280	41,280	41,280	341,280	
Total	564,373	678,623	280,033	280,033	280,033	741,465	165%



Department	Parks, Rec & Forestry
Program	Capital Improvement

Fund	Park and Strm Sales Tax
Account Number	14-50-90

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Capital Outlay							
8001 Building Improvements	-	-	-	-	-	150,000	100%
8010 Parks Improvement	15,085	-	344,050	344,050	344,050	-	-100%
8020 Golf Improvement	-	-	50,000	50,000	50,000	-	-100%
8100 Misc. Improvement	134,977	359,081	39,459	39,459	39,459	362,385	818%
8200 Vehicles & Equipment	-	-	-	-	-	25,000	100%
Sub-Total Capital Outlay	150,062	359,081	433,509	433,509	433,509	537,385	24%
Total	150,062	359,081	433,509	433,509	433,509	537,385	24%

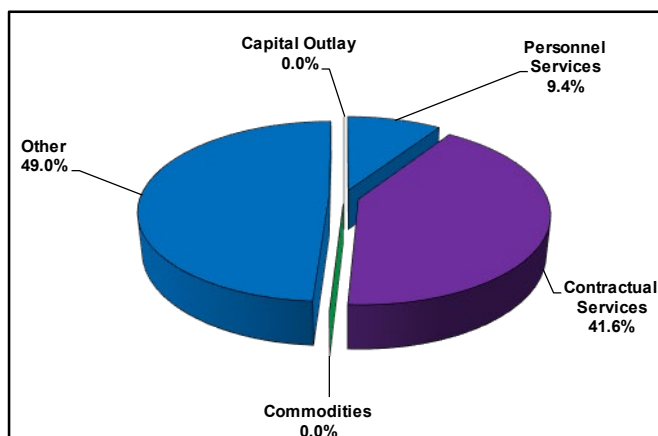
PUBLIC PARKING GARAGE FUND

The City operates a three-level, 113-space parking garage at 6319 Delmar Boulevard. Revenue sources are parking meter revenue, transient evening parking, monthly parking agreements and lease revenues from approximately 6500 SF of retail space on the street-level. Operations had been outsourced since inception of the facility to St. Louis parking. In the fall of 2019, all operations were successfully brought in-house to include accounting, cleaning, safety, maintenance, billing, and revenue collections. This resulted in a cleaner, safer facility that operates more efficiently. Staff has proposed utilizing an app-and text-pay system including an option for a pay station to further enhance customer experience, streamline monthly parking, and improve revenues.

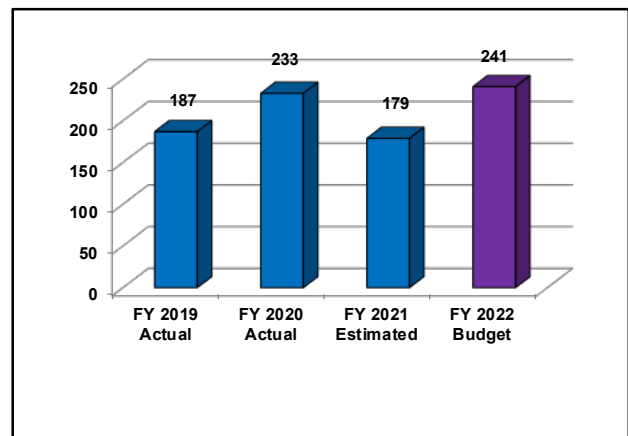
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	201	30,111	1,290	1,290	1,290	22,590	1651%
Contractual Services	177,727	166,769	118,194	118,194	118,194	100,195	-15%
Commodities	2,585	617	800	800	800	-	-100%
Other	6,686	5,336	53,220	53,220	53,220	118,220	122%
Capital Outlay	-	29,725	5,627	5,627	5,627	-	-100%
Total	187,199	232,558	179,131	179,131	179,131	241,005	35%

FY 2022 Budget



Total Expenditures ('000)



GOALS

1. To continue to maintain the Garage; identify short and long-term facility maintenance, repair and capital needs.
2. To fully tenant the street-level retail space.
3. To ensure the facility is safe and secure.
4. To identify additional rental income through parking space rentals.
5. To move to an APP-based payment platform.

2022 BUDGET DETAILS

The 2021 Budget includes funds for moving to an APP- and Text-based payment system as well as the installation of a pay station in the interior entryway as an additional option.

FISCAL YEAR 2021 PERFORMANCE SUMMARY

- Successfully transferred the garage operations from St. Louis Parking to in-house operations within the Economic Development Department that began in October 2019.
- Contracted with a cleaning company to ensure a clean, welcoming facility.
- Installed new LED lighting to improve safety and efficiency.
- Installed new security cameras that offer a real-time feed to the police department.
- Repairs were made to the upper northeast wall.
- In partnership with STL Artworks, installed a mural at the entrance.
- Continued to rent a portion of the parking spaces on a long-term basis to nearby businesses.



Department	Non Departmental
Program	Public Parking Garage

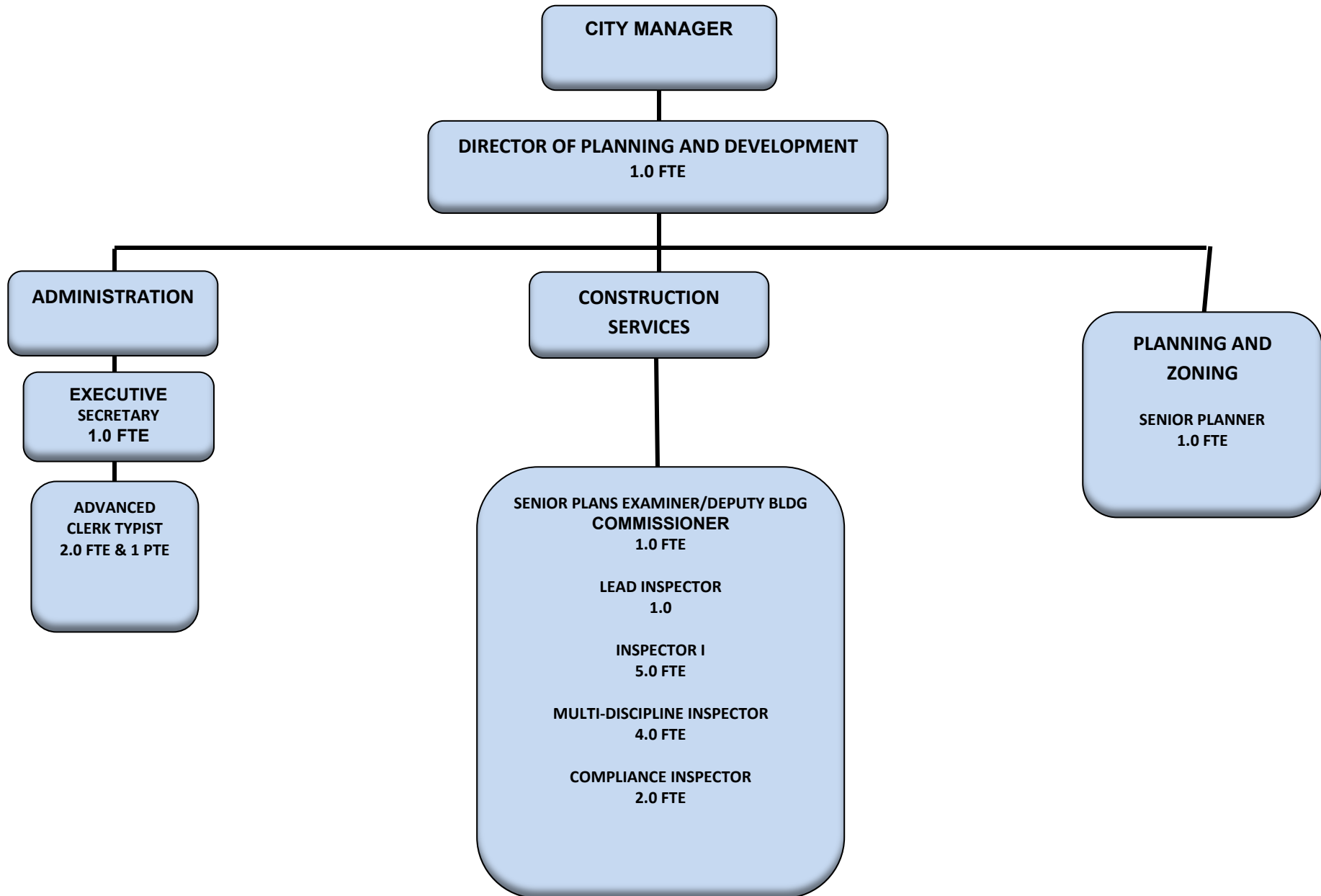
Fund	Parking Garage
Account Number	27-70-81

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	189	10,906	-	-	-	-	0%
5220 Injury Leave	-	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	8,212	-	-	-	20,000	100%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	-	315	-	-	-	1,060	100%
5460 Medical Insurance	-	916	-	-	-	-	0%
5461 OPEB Expenses	-	403	-	-	-	-	0%
5660 Social Security Contributions	11	1,179	-	-	-	1,240	100%
5740 Pension Contribution Nonunif.	-	7,614	1,290	1,290	1,290	-	-100%
5860 Unemployment	-	288	-	-	-	-	0%
5900 Medicare	-	278	-	-	-	290	100%
Sub-Total Personnel Services	201	30,111	1,290	1,290	1,290	22,590	1651%
Contractual Services							
6001 Accounting & Auditing	-	-	1,000	1,000	1,000	1,000	0%
6010 Professional Services	960	159	35,764	35,764	35,764	20,000	-44%
6050 Maintenance Contracts	40,143	16,259	7,000	7,000	7,000	7,000	0%
6080 Accounting Fees	6,194	1,500	-	-	-	-	0%
6160 Insurance-Property & Auto	12,000	16,032	15,600	15,600	15,600	14,015	-10%
6170 Insurance-Liability	12,043	8,968	13,900	13,900	13,900	13,890	0%
6270 Telephone & Pagers	2,654	1,106	520	520	520	-	-100%
6310 Utilities	8,076	10,276	11,700	11,700	11,700	11,700	0%
6340 Safety/Security Services	13,161	2,913	-	-	-	-	0%
6430 Misc Maintenance & Repairs	5,861	28,448	6,800	6,800	6,800	6,800	0%
6440 Maintenance & Repairs	1,493	49	-	-	-	-	0%
6490 Depreciation Equipment	61,889	60,907	-	-	-	-	0%
6540 Equipment Rental	-	-	-	-	-	-	0%
6670 Cashier's Over/Under	(2,511)	1,248	-	-	-	-	0%
6700 Misc Operating Services	541	949	120	120	120	-	-100%
6740 Payroll Taxes	3,787	1,057	-	-	-	-	0%
6810 Lot Cleaning	11,435	16,898	25,790	25,790	25,790	25,790	0%
Sub-Total Contractual Services	177,727	166,769	118,194	118,194	118,194	100,195	-15%
Commodities							
7001 Office Supplies	2,499	358	300	300	300	-	-100%
7770 Uniforms & Safety Gear	36	-	-	-	-	-	0%
7810 Sign Supplies	50	259	500	500	500	-	-100%
Sub-Total Commodities	2,585	617	800	800	800	-	-100%
Capital Outlay							
8001 Building Improvements	-	29,725	5,627	5,627	5,627	-	-100%
Sub-Total Capital Outlay	-	29,725	5,627	5,627	5,627	-	-100%
Other							
9200 Debt Service - Interest	754	-	-	-	-	-	0%
9201 Interfund Loan - Interest	5,932	-	-	-	-	-	0%
9202 Interfund Loan- Principal	-	-	-	-	-	-	0%
9250 Amortization Expense	-	-	-	-	-	-	0%
Sub-Total Other	6,686	-	-	-	-	-	0%
Transfer Out							
9950 To GF- Interfund Loan	-	5,336	53,220	53,220	53,220	118,220	122%
Sub-Total Transfer Out	-	5,336	53,220	53,220	53,220	118,220	122%
Total	187,199	232,558	179,131	179,131	179,131	241,005	35%



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PLANNING AND DEVELOPMENT





The Planning and Development Department is responsible for a wide range of functions related to community change, enhancement and preservation. Areas of responsibility include planning and zoning, housing and community development, building inspection and plan review services.

The Department provides staff support for a number of boards, commissions, and authorities that serve in an advisory capacity to City Council or City staff. These bodies are comprised of citizens who participate in University City processes as per the enabling Charter or ordinance, and help shape public policy. The Department coordinates short range and long range planning efforts of the City thru its partnership with the appointed Planning Commission and Historic Preservation Commission. Together, these interrelated functions help ensure that University City is a strategically planned and sustainable community that provides its citizens a high quality of life.

The Planning and Development Department Services are offered in 3 Divisions:

- (1) Administration
 - a. Occupancy Permits
 - b. Customer Service
- (2) Construction & Housing Services
 - a. Plan Review
 - b. Building Permits & Inspections
 - c. Property Maintenance & Housing
- (3) Planning and Zoning Division
 - a. Short Range Planning Functions
 - b. Long Range Planning Functions
 - c. Zoning Administration

Mission Statement

The Planning and Development Department is committed to providing high quality, equitable and efficient services to enhance University City's livability, in keeping with community values and vision.



PLANNING AND DEVELOPMENT

PERSONNEL SUMMARY

Full-Time

	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Planning and Development Personnel			
<i>Community Development Operations</i>			
Director of Planning & Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities Maintenance/Building Commissioner	-	-	-
Deputy Director of Economic & Community Development	-	-	-
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	-	-
Senior Planner	-	-	1.0
Multi-Discipline Inspector	5.0	4.0	4.0
Lead Inspector	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Compliance Inspector	-	-	2.0
Executive Secretary to Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	2.0
<i>Economic Development</i>			
Economic Development Manager	-	-	-
Planning & Development Operations Personnel Total	18.0	16.0	18.0

Part-Time

	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Planning and Development Personnel			
<i>Planning & Development Operations</i>			
Senior Services Coordinator	-	-	-
Clerk Typist	0.6	-	0.6
Planning and Development Personnel Total	0.6	-	0.6



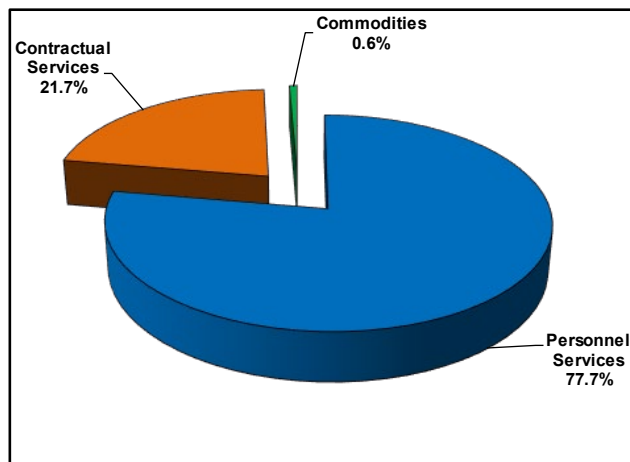
ADMINISTRATION DIVISION

The Administrative Division directs the Department's work plan to ensure that it achieves community goals and objectives. Specific task areas include support services for construction services, customer service activities, and general clerical and office management work. The Planning & Development Director supervises the day-to-day activities of the department, and reports to the City Manager.

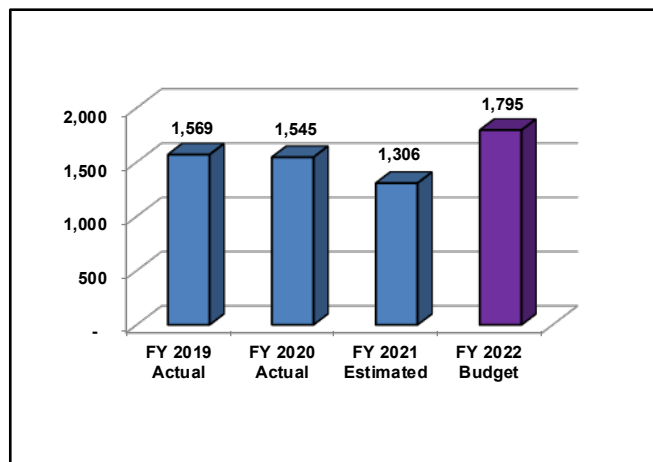
BUDGET EXPENDITURES

Administration	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	1,396,526	1,370,804	1,105,590	1,105,590	1,105,590	1,394,185	26%
Contractual Services	164,272	170,049	192,125	192,125	192,125	388,845	102%
Commodities	7,921	4,391	8,250	8,250	8,250	11,845	44%
Total	1,568,719	1,545,244	1,305,965	1,305,965	1,305,965	1,794,875	37%

FY 2022 Budget



Total Expenditures



GOALS

1. To maintain excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.
2. To maintain expedient permit processing and inspection scheduling time.
3. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.
4. To continue to improve reporting systems for finance and inspections.
5. To improve clerical support for professional staff.
6. To update our Policy and Procedures manual.
7. To evaluate position descriptions and Civil Service classifications; propose adjustments as necessary.
8. To increase training of software (Tyler Technologies/New World/SmartGov/ESRI GIS)
9. To prepare a Department specific new employee manual and training schedule.

2022 BUDGET DETAILS

Budget details for the 2021 Planning and Development Administrative Division program accounts include contractual services to continue the SmartGov permitting system, continued training to improve customer service, evaluation and updates to forms and applications.

FISCAL YEAR 2021 PERFORMANCE SUMMARY

- Staff processed over several thousand permit applications and collected over \$901,000 thousand in permit and inspection fees.
- Staff increased level of administrative support for Boards and Commissions.
- Staff improved Board and Commission orientation materials.
- Staff worked with City Departments to improve enforcement policy.
- Staff Reinstated the Nescience and Demolition Process
- Staff Implemented the new SmartGov Software System
- Staff Rewrote and obtained adoption of 2018 Codes
- Staff standardized some Department administrative procedures and forms.



CONSTRUCTION SERVICES DIVISION

Construction Services

The Construction Services Division facilitates the construction of development projects and ensures compliance with building, mechanical, plumbing, electrical and property maintenance codes. Specific task areas include building plan review, permitting and inspections and occupancy permitting and inspections. The division also identifies, investigates and responds to complaints concerning property maintenance, storm water, environmental and animal control issues. The Construction Services personnel and operational functions are included in the Planning and Development Department division budget.

GOALS

1. To continue to administer standards and codes in a balanced, consistent, efficient, professional and timely manner.
2. To continue to educate the public and contractors about codes through regular attendance at Focus Group meetings, individual project meetings and enhanced publications.
3. To continue to increase the number of professional certifications held by property maintenance and construction inspectors.
4. To continue to review national and international codes and recommend new processes for ensuring compliance.
5. To continue to cross-train staff on plans review.
6. To continue regular, proactive exterior inspections, particularly along Olive Boulevard.
7. To continue to maintain the problem properties list; focus enforcement as needed.
8. To continue to implement technology initiatives to provide better access to project information and permits.

2022 BUDGET DETAILS

Budget details for the 2022 Construction Division program accounts include updated building codes and improved utilization of fleet vehicles and technology. An additional focus will be on staff training and updating of policies and procedures to improve departmental efficiency and service.

FISCAL YEAR 2021 PERFORMANCE SUMMARY

- Staff performed over 20,000 construction and property maintenance inspections and re-inspections.
- Continued education and understanding of Codes.
- Staff enhanced the problem properties inspection and monitoring system.
- Staff continued to conduct exterior inspections, perform animal control duties, tow derelict vehicles from private property, and administer the building and property maintenance codes, including permitting and inspections. Environmental inspections (i.e. excessive vegetation, tall grass, litter, etc.) were also conducted.
- Assistance in Zoning Regulations.
- Staff continued to increase the number of professional certifications in the building and property maintenance industries. These certifications assist in the City's Insurance Services Office (ISO) rating.



PLANNING AND DEVELOPMENT

PERFORMANCE MEASUREMENTS

	FY 2016	FY 2017	FY 2018	FY 2019
	Actual	Actual	Estimated	Projected
Inspections:				
Property Maintenance Inspections/Re-inspection	12,909	13,000	12,000	13,000
Commercial inspections	150	150	100	200
Inspection of building exteriors	1,200	1,200	1,000	1,200
Construction inspections	12,900	13,000	12,400	13,500
Building and Occupancy Permits:				
Building/Plumbing/Mechanical Permits	3,825	3,850	3,200	3,900
Electrical permits issued	1,210	1,250	1,000	1,500
Residential occupancy permits/amendments	4,225	4,225	4,200	4,500
Commercial occupancy permits issued	110	110	100	100
Vacant building registrations	115	115	110	150
Environmental inspections	9,080	9,000	8,500	9,500
Facilities Maintenance Calls (minor, custodial, heating, air conditioning, plumbing and electrical	4,500	4,500	4,000	4,500



PLANNING AND ZONING DIVISION

Planning and Zoning

This Division facilitates land use planning efforts for the City consistent with local, state and federal ordinances and statutes. Specific tasks include the administration and enforcement of the zoning code, preparation and implementation of the City's Comprehensive Plan, Neighborhood Revitalization Plans and grant acquisition and administration.

GOALS

1. To update and adopt a new 2040 Comprehensive Plan.
2. To initiate adjustments to the Zoning Code to address the most pressing issues.
3. To continue to work with Economic Development Department to attract, retain and expand business and industry.
4. To partner with organizations to promote infill development.
5. To identify priority sites for redevelopment and issue Requests For Proposals when appropriate.
6. To provide education and training to Boards and Commissions on various topics associated with state laws and ethical practices.
7. To obtain and administer state and federal grant opportunities.
8. To streamline regulations to improve the City's systems and business climate.
9. To continue to improve technology resources such as GIS, NewWorld, etc.
10. To expand upon the City's community development, housing and neighborhood revitalization and redevelopment programs through a comprehensive planning process and efforts.

2022 BUDGET DETAILS

Budget details for the 2022 Planning and Zoning Division program accounts include the adoption of a new 2040 Comprehensive Plan, completion of a Neighborhood Revitalization Plan and completion of an Olive Corridor Plan. Additional departmental projects will include text amendments and updates to the zoning ordinance and land development regulations along with continued administration of the current codes.

FISCAL YEAR 2021 PERFORMANCE SUMMARY

- Continuing to work on material and RFP for 2040 Comprehensive Plan & Visioning Process.
- Text Amendments to Zoning Ordinance.
- Identified potential locations for land use associated with state legislation.
- Continued Community Outreach concerning projects.
- Identified potential land banking program.
- Coordinated Plan Review within Department and Neighborhood Associations.
- Identified potential funding sources such as CDBG, HUD, EDA, etc.



PERFORMANCE MEASUREMENTS

	FY 2019 Actual	FY 2020 Actual	FY 2021 Year to Date
Zoning and Land Use Permits			
Site Plan Review	0	1	6
Conditional Use Permit	2	11	8
Variance	0	0	2
Appeal	0	0	0
Rezoning	6	2	8
Subdivisions	1	3	2
Text Amendments	1	3	1

Note: Cases addressed by staff and commissions but not necessarily adopted or acted on.



Department	Planning & Development
Program	Planning & Development

Fund	General
Account Number	01-45-40

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	993,179	994,609	779,035	779,035	779,035	1,021,655	31%
5001.01 Salaries - Full-Time COVID-19	-	2,717	-	-	-	-	0%
5220 Injury Leave	428	-	20,000	20,000	20,000	-	-100%
5340 Salaries - Part-time & Temp	28,008	4,674	-	-	-	23,800	100%
5380 Overtime	366	65	2,000	2,000	2,000	-	-100%
5420 Workers Compensation	64,852	56,153	27,590	27,590	27,590	53,225	93%
5460 Medical Insurance	113,033	117,022	108,080	108,080	108,080	107,100	-1%
5660 Social Security Contributions	58,487	58,800	48,300	48,300	48,300	64,805	34%
5740 Pension Contribution Nonunif.	124,519	115,100	109,290	109,290	109,290	108,445	-1%
5860 Unemployment	-	8,000	-	-	-	-	0%
5900 Medicare	13,652	13,664	11,295	11,295	11,295	15,155	34%
Sub-Total Personnel Services	1,396,526	1,370,804	1,105,590	1,105,590	1,105,590	1,394,185	26%
Contractual Services							
6010 Professional Services	15,545	210	-	-	-	100,000	100%
6010.01 Professional Services -NOVUS Project	(5,923)	-	-	-	-	-	0%
6020 Legal Services	-	-	4,000	4,000	4,000	4,000	0%
6050 Maintenance Contracts	66,046	88,524	73,000	73,000	73,000	73,000	0%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	-	-	-	-	-	-	0%
6110 Mileage Reimbursement	27,535	26,236	9,000	9,000	9,000	9,000	0%
6120 Professional Development	2,005	918	1,000	1,000	1,000	1,000	0%
6130 Advertising & Public Notices	636	948	1,000	1,000	1,000	1,500	50%
6140 Photo & Blueprinting Services	-	-	-	-	-	-	0%
6150 Printing Services	366	565	3,000	3,000	3,000	1,000	-67%
6170 Insurance - Liability	4,500	4,025	5,175	5,175	5,175	6,495	26%
6270 Telephone & Pagers	15,234	11,814	14,000	14,000	14,000	14,000	0%
6400 Office Equipment Maintenance	-	-	-	-	-	-	0%
6510 Demolition & Board Up	-	7,422	50,000	50,000	50,000	150,000	200%
6530 Fleet Service & Replacement ¹	8,386	-	2,500	2,500	2,500	-	-100%
6560 Technology Services	-	-	-	-	-	-	0%
6600 Tuition Reimbursement	750	1,772	750	750	750	750	0%
6610 Staff Training	5,289	1,920	2,000	2,000	2,000	2,000	0%
6650 Membership & Certification	3,347	2,324	3,200	3,200	3,200	2,600	-19%
6670 Cashier's Over/Under	(50)	-	-	-	-	-	0%
6680 Subdivision Fees & Taxes	-	-	-	-	-	-	0%
6700 Misc. Operating Services	(1,249)	989	3,000	3,000	3,000	3,000	0%
6730 Lien Recording Fees	-	27	500	500	500	500	0%
6770 Bank & Credit Card Fees	21,854	22,355	20,000	20,000	20,000	20,000	0%
Sub-Total Contractual Services	164,272	170,049	192,125	192,125	192,125	388,845	102%
Commodities							
7001 Office Supplies	2,436	1,948	3,000	3,000	3,000	2,000	-33%
7050 Publications	2,763	546	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	470	410	500	500	500	1,500	200%
7330 Food	591	-	-	-	-	-	0%
7450 Photographic Supplies	175	-	250	250	250	-	-100%
7570 Hardware & Hand Tools	758	287	1,000	1,000	1,000	-	-100%
7770 Uniform & Safety Gear	728	1,200	2,500	2,500	2,500	7,345	194%
7851 Home Rehabilitation Grants	-	-	-	-	-	-	0%
Sub-Total Commodities	7,921	4,391	8,250	8,250	8,250	11,845	44%
Total	1,568,719	1,545,244	1,305,965	1,305,965	1,305,965	1,794,875	37%

ECONOMIC DEVELOPMENT

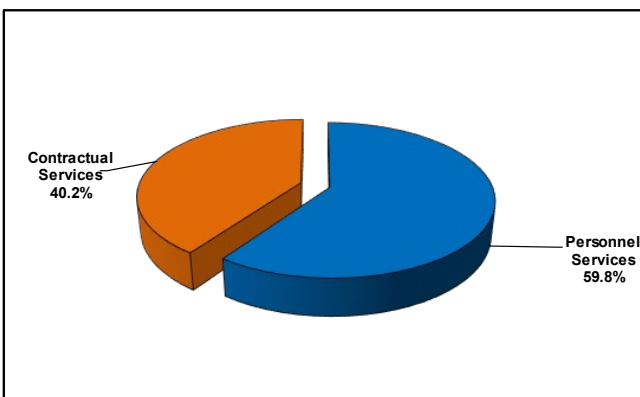
This Division works in partnership with the community and other city departments to grow the city's economic base by facilitating efforts in business retention, expansion and attraction efforts as well as being a resource for entrepreneurial growth. Specific tasks include the creation and adherence to a strategic plan for economic development, being a liaison to the business community, connecting and providing resources for businesses including connections to financing resources, venture capital, physical space needs and business planning. This division is also responsible for managing the City's four-story parking garage on Delmar Blvd and the street-level retail spaces.

This Division also helps administer the City's one quarter (¼) percent sales tax on retail sales to be used for economic development purposes ("Economic Development Retail Sales Tax – EDRST"). The budget expenditures detailed below represent projects and programs using EDRST funds.

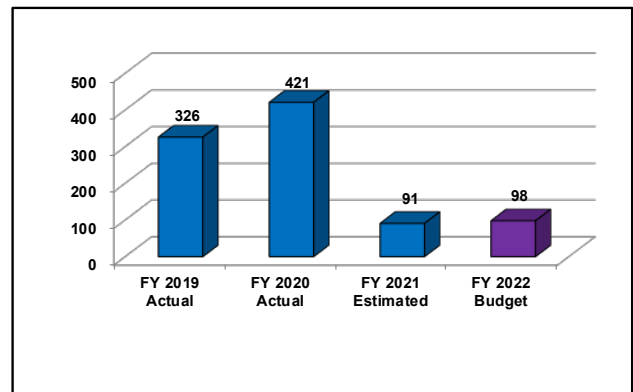
BUDGET EXPENDITURES (ECONOMIC DEVELOPMENT RETAIL SALES TAX FUND)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	1,806	127,765	90,965	90,965	90,965	58,830	-35%
Contractual Service	172,184	292,573	-	-	-	39,540	100%
Commodities	2,265	192	-	-	-	-	0%
Capital Outlay	16,586	1,288	-	-	-	-	0%
Transfer Out	133,000	-	-	-	-	-	0%
Total	325,841	421,818	90,965	90,965	90,965	98,370	8%

FY 2022 Budget



Total Expenditures ('000)



GOALS

1. Completion and Implementation of the Strategic Plan for Economic Development prepared by The i5 Group.
2. Assist businesses during the economic recovery by being a resource and partner in their efforts.
3. Continue to identify highest and best use of city-owned properties available for redevelopment.
4. Ensure that the parking garage operates at an optimal level and monitor income and expenses as an enterprise fund.
5. Fill all street-level retail spaces at 6321-6325 Delmar and maintain tenant relations. Closely monitor revenues associated with these spaces.
6. Partner with various economic development agencies such as the STL Economic Development Alliance, the St. Louis Economic Development Partnership and the State Department of Economic Development to promote economic growth and recovery.
7. Continue to identify process improvements and tracking mechanisms for the Economic Development Retail Sales Tax (EDRST) and ensure projects meet the criteria outlined by state statute. Assist the EDRST Board in adhering to these criteria.
8. Create new economic development marketing materials, including print and digital.
9. Regularly meet with business owners in the community as part of business retention and recovery efforts.

2020 BUDGET DETAILS - EDRST

Budget details for the 2022 EDRST budget include funds to cover half of the salary and benefits for the Assistant City Manager position to carry out city-wide economic development activities and administer the use of the EDRST. Criteria for other uses for the funds must meet the following criteria:

- Alignment with the City's Comprehensive Plan
- Ability to leverage additional resources
- Ability to be long-lasting and value added
- Ability to redevelop vacant properties
- Potential to act as a catalyst for additional development
- Potential to provide employment opportunity
- Appropriate alignment of business fit in the target area.

Additionally, the use of EDRST funds must be in accordance with Section 120.520 of the municipal code. Funds are allocated to City departments, organizations or toward projects that assist the City in attaining economic development goals.

FISCAL YEAR 2021 PERFORMANCE SUMMARY

- Obtained a Hotel Feasibility Study, conducted by HVS (Hospitality Valuation Services).
- Relaunched the Façade Improvement Program with \$150,000 allocated by EDRST Board. 16 project requests were received (as of 4/15/20) in the amount of \$100,255 with \$79,268 awarded.
- The i5 Group was chosen as the consultant to prepare an Economic Development Strategic Plan. The process began in late 2019 and will finalize in the fall of 2020.
- Successfully transferred management of the Delmar Blvd. parking garage from St. Louis Parking to in-house, including staffing, maintenance, security & safety, and revenue management.
- Staff provided support for the Economic Development Retail Sales Tax Board and administration of sales tax funds awarding \$627,973 to local organizations and businesses.
- Updated economic development web page to include a sites and properties database and a COVID19 Resource page.
- Provided administrative support to the Loop Special Business District.
- Business retention visits were conducted to assist current businesses with needs and concerns.
- Business recruitment included targeted canvassing efforts and strategic retail recruitment based on data from the firm Retail Strategies.
- Engaged commercial real estate firm CBRE to assist with leasing city-owned spaces in the Delmar Loop.
- Issued an RFP for city-owned property at Olive Blvd & Midland Blvd., resulting in one proposal for an apartment complex.

PERFORMANCE MEASUREMENTS

	FY 2018 Actual	FY 2019 Actual	FY 2020 Through 4/15/20	FY 2021 Projected
Existing Business Outreach Visits	-	21	16	40
Prospect Interactions	-	29	30	50
Total Business Licenses *(May 1 Renewal)	805	800	N/A* 757 Projected	780
New Business Licenses	88	85	*70 Projected	70
Business License Revenues	\$506,395	\$529,612	\$500,000	\$500,000

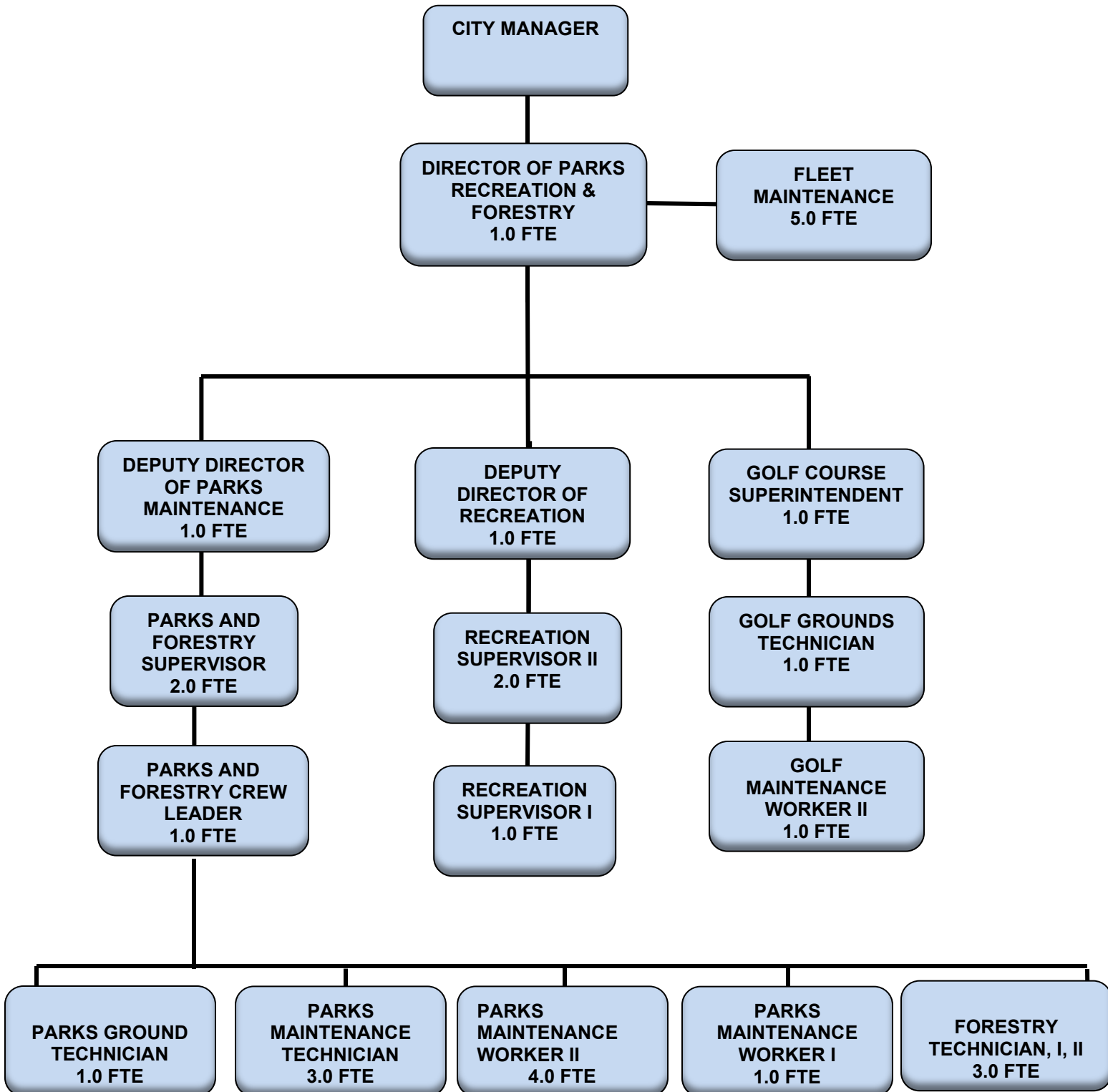


Department	City Manager
Program	Economic Dev Sales Tax Operation

Fund	Econ Dev
Account Number	11-45-78

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	1,705	98,158	49,265	49,265	49,265	41,715	-15%
5340 Salaries- Part-Time & Temp	-	-	26,655	26,655	26,655	-	-100%
5420 Workers Compensation	-	253	2,320	2,320	2,320	110	-95%
5460 Medical Insurance	-	8,245	-	-	-	5,890	100%
5660 Social Security Contributions	101	5,898	4,710	4,710	4,710	2,590	-45%
5740 Pension Contribution Nonunif.	-	11,216	6,915	6,915	6,915	7,920	15%
5860 Unemployment	-	2,592	-	-	-	-	0%
5900 Medicare	-	1,403	1,100	1,100	1,100	605	-45%
Sub-Total Personnel Services	1,806	127,765	90,965	90,965	90,965	58,830	-35%
Contractual Services							
6001 Auditing & Accounting	-	-	-	-	-	-	0%
6010 Professional Services	300	118,771	-	-	-	36,000	100%
6040 Events and Receptions	73,195	65,274	-	-	-	-	0%
6050 Maintenance Contracts	74,055	50,573	-	-	-	-	0%
6120 Professional Development	-	1,458	-	-	-	-	0%
6130 Advertising & Public Notices	19,359	(2,404)	-	-	-	3,540	100%
6150 Printing Services	5,275	(2,638)	-	-	-	-	0%
6270 Telephone & Pagers	-	658	-	-	-	-	0%
6400 Office Equipent Maintenance	-	1,202	-	-	-	-	0%
6650 Memberships and Certifications	-	1,130	-	-	-	-	0%
6805 Forgivable Loan - Small Business Assistance	-	58,549	-	-	-	-	0%
Sub-Total Contractual Services	172,184	292,573	-	-	-	39,540	100%
Commodities							
7855 Promotional Supplies	2,265	192	-	-	-	-	0%
Sub-Total Commodities	2,265	192	-	-	-	-	0%
Capital Outlay							
8100 Misc. Improvements	16,586	-	-	-	-	-	0%
8170 Façade Improvement Program	-	1,288	-	-	-	-	0%
Sub-Total Capital Outlay	16,586	1,288	-	-	-	-	0%
Transfer Out							
9950 To GF - Economic Development Position	133,000	-	-	-	-	-	0%
Sub-Total Transfer Out	133,000	-	-	-	-	-	0%
Total	325,841	421,818	90,965	90,965	90,965	98,370	8%

PARKS, RECREATION AND FORESTRY





PARKS RECREATION AND FORESTRY

PARKS, RECREATION AND FORESTRY

The Parks, Recreation and Forestry Department provides programs and facilities to support citizens' diverse interest in parks, recreation, and culture. The department's core services are dispersed throughout the City to enable access to all residents of the community, ranging from toddler to senior adult. The core service areas are Administration, Recreation Services, Park Maintenance, Forestry, Golf Course

PERSONNEL SUMMARY

Full-Time Personnel Summary	FY2020 Authorized	FY2021 Authorized	FY2022 Authorized
<i>Parks and Forestry Maintenance</i>			
Parks Maintenance Superintendent	1.0	1.0	-
Deputy Director of Parks Maintenance	-	-	1.0
Parks Supervisor	-	-	1.0
Forestry Supervisor	1.0	1.0	1.0
Parks Crew Leader	2.0	2.0	1.0
Forestry Crew Leader	1.0	1.0	-
Forestry Technician II	-	-	1.0
General Maintenance Worker	3.0	2.0	-
Parks Grounds Technician	-	-	1.0
Parks Maintenance Technician	-	-	3.0
Tree Trimmer	2.0	1.0	-
Forestry Technician I	-	-	1.0
Equipment Operator	5.0	5.0	-
Parks Maintenance Worker II	-	-	4.0
Laborer-Light Equipment Operator	2.0	2.0	-
Parks Maintenance Worker I	-	-	1.0
<i>Parks and Forestry Maintenance Personnel Total</i>	17.0	17.0	15.0
<i>Fleet Maintenance</i>			
Fleet Manager	-	1.0	1.0
Lead Mechanic	-	1.0	-
Mechanic	-	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	-	6.0	5.0
<i>Golf Course Maintenance & Recreation</i>			
Golf Course Superintendent	1.0	1.0	1.0
Golf Course Manager	1.0	1.0	1.0
Equipment Operator	1.0	1.0	-
Golf Grounds Technician	-	-	1.0
Golf Maintenance Worker II	-	-	1.0
<i>Golf Course Maintenance & Recreation Personnel Total</i>	3.0	3.0	4.0



PARKS RECREATION AND FORESTRY

Recreation

Director of Parks, Recreation & Forestry	1.0	1.0	1.0
Executive Secretary	-	-	1.0
Deputy Director of Recreation	1.0	1.0	1.0
Recreation Supervisor	2.0	2.0	3.0
Recreation Supervisor I	1.0	1.0	0.0
Recreation Personnel Total	5.0	5.0	5.0
Parks, Recreation and Forestry Full-Time Total	26.0	31.0	30.0

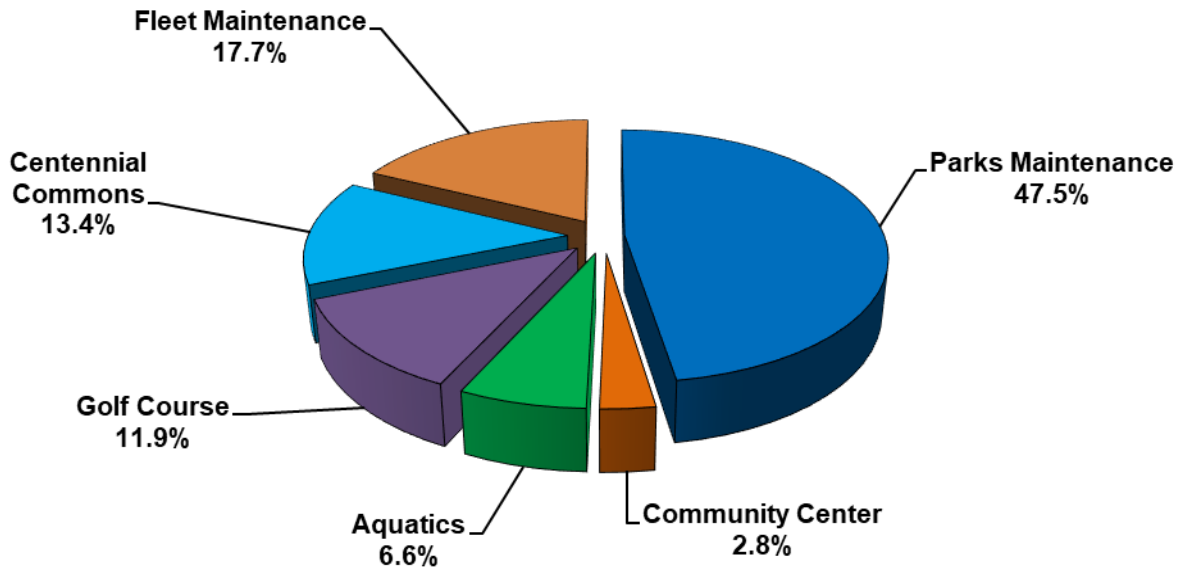
Part-Time Personnel Summary	FY2020 Authorize d	FY2021 Authorize d	FY2022 Authorized
<i>Park Maintenance</i>			
Laborer	0.8	-	0.3
Park Attendant	-	-	-
Park Maintenance Personnel Total	0.8	-	-
<i>Golf Course Maintenance & Recreation</i>			
Golf Course Attendant	3.6	3.6	-
Golf Course Attendant – Golf Shop	-	-	2.5
Golf Course Attendant – Driving Range	-	-	1.4
Laborer	0.5	0.5	-
Golf Maintenance Laborer	-	-	0.3
Golf Shop Supervisor	-	-	0.7
Golf Course Maintenance & Recreation Total	4.1	4.1	4.9
<i>Recreation</i>			
Custodian	-	-	-
Senior Services Coordinator	0.5	-	0.61
Recreation Program Supervisor	1.3	-	-
Recreation Program Leader	0.4	-	-
Camp Director	0.2	-	-
Assistant Camp Director	0.4	-	-
Inclusion Counselor	0.5	-	-
Camp Counselor	1.8	-	-
Recreation Specialist III	-	-	-
Recreation Program Supervisor	-	-	.3
Recreation Program Supervisor - Seniors	-	-	.43
Recreation Specialist II	-	-	-
Recreation Program Leader	-	-	.3
Recreation Specialist I	-	-	-
Fitness Instructor	-	-	.3
Facility Monitor	-	-	.25
Facility Attendant	2.5	-	2.4
Facility Attendant II	0.8	-	2.7



PARKS RECREATION AND FORESTRY

Child Care Assistant	0.8	-	-
Control Desk Associate	2.5	-	2.9
Recreation Personnel Total	23.2	-	15.09
Aquatics			
Pool Manager	0.3	-	-
Assistance Pool Manager	0.5	-	-
Pool Technician	0.1	-	-
Head Lifeguard	0.6	-	-
Life Guards	4.9	-	-
Swim Instructors	0.4	-	-
Cashiers	2.7	-	1.08
Concession Worker	-	-	.40
Lead Concession Worker	-	-	.40
	9.5	-	1.88
Parks, Recreation and Forestry Part-Time Total	38.6	35.1	45.97

Program	Personnel	Contractual	Commodities	Capital Outlay	Other	Total
Parks Maintenance	956,669	767,506	175,995	88,865	1,470,000	3,459,035
Community Center	116,046	66,079	14,100	10,000	-	206,225
Aquatics	89,285	355,680	25,700	8,100	-	478,765
Golf Course	428,230	228,280	150,600	3,500	53,220	863,830
Centennial Commons	533,380	318,930	53,650	72,110	-	978,070
Fleet Maintenance	507,275	237,995	545,750	-	-	1,291,020
Total	2,630,885	1,974,470	965,795	182,575	1,523,220	7,276,945



GOALS

1. Institute efficient and effective overall management of park facilities
2. Improve Heman Park Facility
3. Identify events that would enhance resident quality of life
4. Continue tree replacement program

SIGNIFICANT CHANGES OVER FY 2021

1. Reopening of Centennial Commons
2. Reopening of Heman Park Pool
3. Reopening of Athletic Fields
4. Reopening of Restrooms
5. Outsourcing of select mowing operations



PARKS RECREATION AND FORESTRY

PARKS MAINTENANCE AND FORESTRY

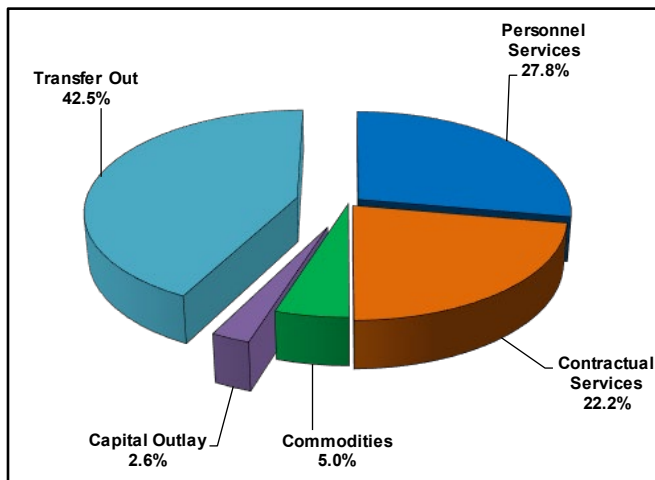
Park Maintenance and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising 232 acres) which require grass trimming, snow removal, trash/litter collection; fixtures repaired and painted, trees and shrubs trimmed; buildings/facilities, roads, trails and bridges maintained; tennis and basketball courts, ball diamonds, soccer and football fields maintained and marked for play.

This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

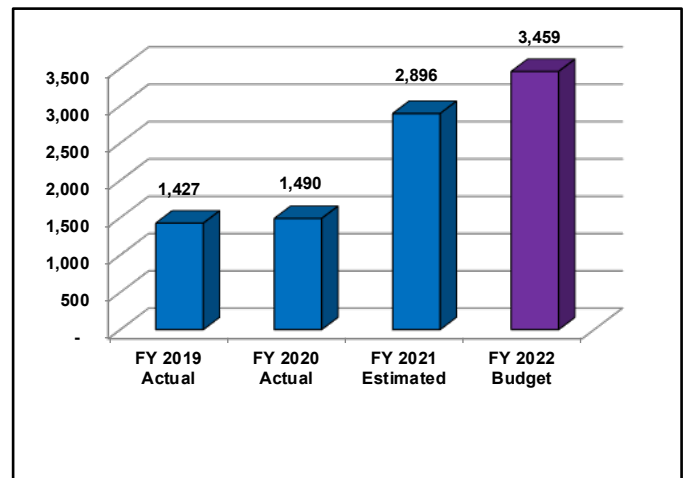
BUDGET EXPENDITURES

Parks & Forestry	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	953,428	993,951	930,327	930,327	930,327	956,669	3%
Contractual Services	472,452	438,449	639,239	639,239	639,239	767,506	20%
Commodities	45,438	57,181	136,245	136,245	136,245	175,995	29%
Capital Outlay	715	-	54,000	54,000	54,000	88,865	65%
Transfer Out	-	-	1,136,331	1,136,331	1,136,331	1,470,000	29%
Total	1,472,032	1,489,581	2,896,142	2,896,142	2,896,142	3,459,035	19%

FY 2022 Budget



Total Expenditures





GOALS

1. Redevelopment of Ackert Park
2. Resurfacing of Flynn Park Tennis Courts
3. Crack sealing, sealing and striping of Fogerty Park parking lot
4. Sealing of Fogerty, Heman, and Majerus Trails
5. Painting of the Heman Park Pool
6. Driving Range drainage repair and replacement project
7. Continue ash tree removal and replacement plan
8. Continue tree trimming program
9. Continue hazard tree removal
10. Upgrade athletic fields

SIGNIFICANT BUDGETARY ISSUES

1. A recent inventory of our trees in the third ward indicated that over 100 trees needed to be removed.
2. With an aging park system, there are several infrastructure and maintenance items that need to be considered.

FISCAL YEAR 2021 PERFORMANCE SUMMARY

1. Completed phase II improvements at Fogerty Park.
2. Completed Phase I renovations at Majerus Park, which included playground replacement and trail improvements.



Department	Parks, Forestry & Recreation
Program	Park Maintenance

Fund	General
Account Number	01-50-45

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	607,333	653,865	606,460	606,460	606,460	646,205	7%
5001.01 Salaries - Full-Time COVID 19	-	3,695	-	-	-	-	0%
5220 Injury Leave	2,287	1,959	-	-	-	-	0%
5230 Injury Leave - Taxable	-	2,358	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	21,455	22,127	25,180	25,180	25,180	9,475	-62%
5380 Overtime	25,127	10,085	10,000	10,000	10,000	10,000	0%
5420 Workers Compensation	51,779	55,140	29,210	29,210	29,210	51,640	77%
5460 Medical Insurance	118,924	116,593	117,817	117,817	117,817	106,700	-9%
5660 Social Security Contributions	37,702	40,180	40,515	40,515	40,515	40,065	-1%
5740 Pension Contribution Nonunif.	79,265	75,250	91,670	91,670	91,670	83,214	-9%
5860 Unemployment	794	3,328	-	-	-	-	0%
5900 Medicare	8,763	9,371	9,475	9,475	9,475	9,370	-1%
Sub-Total Personnel Services	953,428	993,951	930,327	930,327	930,327	956,669	3%
Contractual Services							
6010 Professional Services	6,000	2,549	5,000	5,000	5,000	5,000	0%
6030 Medical Service	-	-	192	192	192	195	2%
6050 Maintenance Contracts	128,388	205,896	365,100	365,100	365,100	474,465	30%
6070 Temporary Labor	7,977	-	-	-	-	5,000	100%
6090 Postage	-	-	16,000	16,000	16,000	200	-99%
6110 Mileage Reimbursement	187	68	1,000	1,000	1,000	1,000	0%
6120 Professional Development	1,475	2,583	4,400	4,400	4,400	12,560	185%
6130 Advertising & Public Notices	-	181	282	282	282	282	0%
6150 Printing Services	-	125	197	197	197	195	-1%
6160 Insurance- Property & Auto	43,000	58,428	60,000	60,000	60,000	50,215	-16%
6170 Insurance - Liability	8,000	13,216	12,000	12,000	12,000	10,455	-13%
6210 Insurance - Flood	11,716	12,564	10,000	10,000	10,000	15,525	55%
6250 Natural Gas	3,737	3,090	3,800	3,800	3,800	3,800	0%
6260 Electricity	41,076	40,417	40,000	40,000	40,000	40,000	0%
6270 Telephone & Pagers	2,852	4,509	3,264	3,264	3,264	3,264	0%
6280 Water	39,145	39,069	50,900	50,900	50,900	50,900	0%
6290 Sewer	12,479	11,400	15,300	15,300	15,300	15,300	0%
6360 Building Maintenance	-	-	1,000	1,000	1,000	2,500	150%
6380 Equipment Maintenance	1,819	8,019	5,000	5,000	5,000	9,000	80%
6400 Office Equipment Maintenance	-	-	500	500	500	500	0%
6430 Misc. Repairs & Maintenance	-	-	-	-	-	-	0%
6530 Fleet Service & Replacement ¹	128,874	-	-	-	-	-	0%
6540 Equipment Rental	120	175	900	900	900	2,200	144%
6560 Technology Services	-	-	-	-	-	9,500	100%
6570 Miscellaneous Rentals	-	-	1,000	1,000	1,000	1,000	0%
6610 Staff Training	20	1,637	2,790	2,790	2,790	4,000	43%
6640 Exterminations	-	-	1,000	1,000	1,000	1,000	0%
6650 Membership & Certification	465	1,613	1,210	1,210	1,210	6,250	417%
6660 Laundry Services	10,035	14,579	8,004	8,004	8,004	12,800	60%
6680 Subdivision Fees & Taxes	25,046	18,248	30,000	30,000	30,000	30,000	0%
6700 Misc. Operating Services	-	63	-	-	-	-	0%
6710 Waste Dumping Fees	40	20	400	400	400	400	0%
6770 Bank & Credit Card Fees	-	-	-	-	-	-	0%
Sub-Total Contractual Services	472,452	438,449	639,239	639,239	639,239	767,506	20%
Commodities							
7001 Office Supplies	730	389	1,000	1,000	1,000	1,000	0%
7130 Agriculture Supplies	9,781	11,481	52,995	52,995	52,995	52,995	0%
7210 Chemicals	1,494	3,684	11,700	11,700	11,700	11,700	0%
7290 Concrete & Clay Products	2,522	657	17,000	17,000	17,000	28,175	66%
7330 Food	31	269	50	50	50	50	0%
7370 Institutional Supplies	4,702	3,688	4,000	4,000	4,000	7,325	83%
7490 Building Materials	6,424	7,127	8,000	8,000	8,000	20,500	156%
7530 Medical Supplies	361	584	400	400	400	400	0%
7570 Hardware & Hand Tools	9,996	11,473	15,000	15,000	15,000	17,400	16%
7610 Fuel, Oil, and Lubricants	88	153	10,000	10,000	10,000	10,000	0%
7690 Recreational Supplies	6,102	14,529	10,000	10,000	10,000	16,625	66%
7730 Metal Supplies	140	-	450	450	450	450	0%
7770 Uniform & Safety Gear	2,999	2,850	5,000	5,000	5,000	8,725	75%
7810 Sign Supplies	52	297	500	500	500	500	0%
7850 Awards & Gifts	16	-	150	150	150	150	0%
Sub-Total Commodities	45,438	57,181	136,245	136,245	136,245	175,995	29%



Department	Parks, Forestry & Recreation
Program	Park Maintenance

Fund	General
Account Number	01-50-45

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Capital Outlay							
8100 Misc. Improvements	715	-	20,000	20,000	20,000	27,000	35%
8140 Software Systems	-	-	-	-	-	15,000	100%
8200 Vehicles & Equipment	-	-	34,000	34,000	34,000	46,865	38%
Sub-Total Capital Outlay	715	-	54,000	54,000	54,000	88,865	65%
Transfer Out							
9950 Transfer Out	-	-	1,136,331	1,136,331	1,136,331	1,470,000	29%
Sub-Total Transfer Out	-	-	1,136,331	1,136,331	1,136,331	1,470,000	29%
Total	1,472,032	1,489,581	2,896,142	2,896,142	2,896,142	3,459,035	19%



PARKS RECREATION AND FORESTRY

RECREATION

The Recreation Division includes:

- (1) Heman Park Community Center
- (2) Heman Park Pool
- (3) Centennial Commons Recreation Center

Heman Park Community Center

The Heman Park Community Center provides space for meetings and activities for City Boards and Commissions and other organizations and private rentals. Weekend rentals are primarily for special occasions such as birthday, graduation, retirement, and wedding receptions. In 2016, Mid-East Area Agency on Aging relocated from Centennial Commons to Heman Park Community Center and utilizes the facility weekdays to provide lunch and activities for our area's older adult population.

2022 BUDGET DETAILS

Building improvements and cosmetic enhancements are needed to ensure the facility continues to be an attractive meeting and private event venue.

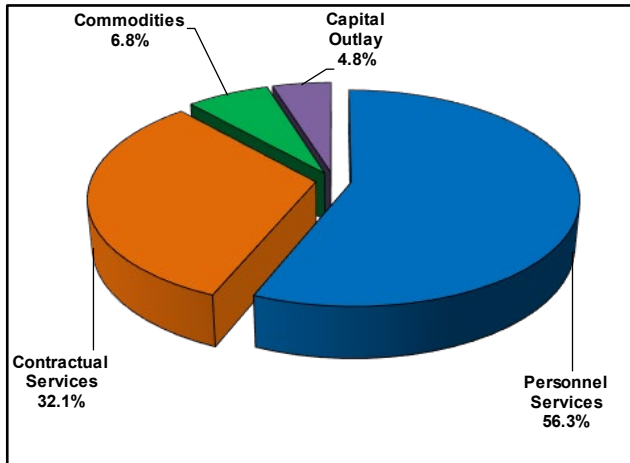
BUDGET EXPENDITURES

Community Center	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	40,164	77,028	113,453	113,453	113,453	116,046	2%
Contractual Services	39,903	47,681	64,509	64,509	64,509	66,079	2%
Commodities	(243)	13,772	12,000	12,000	12,000	14,100	18%
Capital Outlay	4,149	-	3,000	3,000	3,000	10,000	233%
Total	83,973	138,481	192,962	192,962	192,962	206,225	7%

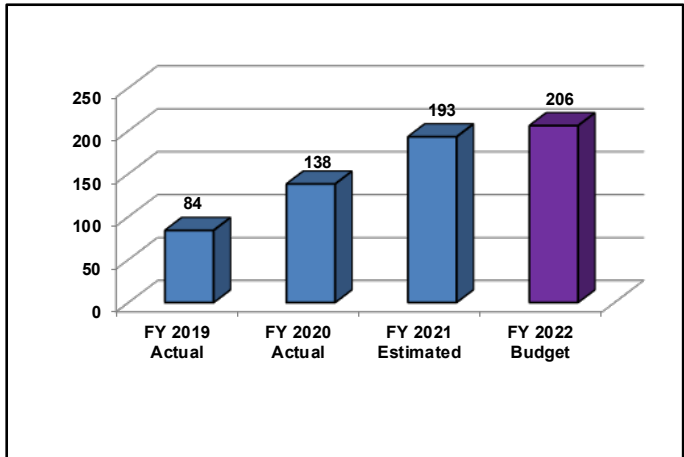


PARKS RECREATION AND FORESTRY

FY 2022 Budget



Total Expenditures



GOALS

1. To increase paid facility rentals for Heman Park Community Center.
2. To increase marketing and promotion efforts to increase membership.
3. To improve the physical appearance of the facility; improve maintenance.
4. To develop a plan for the long-term use of the facility.



Department	Parks, Forestry & Recreation
Program	Community Center

Fund	General
Account Number	01-50-49

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	24,678	41,187	45,220	45,220	45,220	48,515	7%
5230 Injury Leave - Taxable	-	955	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	4,434	14,165	51,110	51,110	51,110	45,632	-11%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	2,229	3,284	1,230	1,230	1,230	5,050	311%
5460 Medical Insurance	3,672	5,657	6,089	6,089	6,089	6,395	5%
5660 Social Security Contributions	1,678	3,363	2,805	2,805	2,805	3,010	7%
5740 Pension Contribution Nonunif.	3,093	5,500	6,344	6,344	6,344	6,739	6%
5860 Unemployment	-	2,120	-	-	-	-	0%
5900 Medicare	380	797	655	655	655	705	8%
Sub-Total Personnel Services	40,164	77,028	113,453	113,453	113,453	116,046	2%
Contractual Services							
6010 Professional Services	-	2,200	19,000	19,000	19,000	22,000	16%
6030 Medical Services	-	-	150	150	150	150	0%
6050 Maintenance Contracts	1,090	1,106	3,475	3,475	3,475	2,475	-29%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	-	12	-	-	-	-	0%
6110 Mileage Reimbursement	48	118	-	-	-	-	0%
6170 Insurance - Liability	4,000	3,578	4,600	4,600	4,600	4,725	3%
6210 Insurance - Flood	5,275	5,462	6,300	6,300	6,300	6,495	3%
6250 Natural Gas	7,363	5,898	6,200	6,200	6,200	6,200	0%
6260 Electricity	13,514	11,343	13,500	13,500	13,500	13,500	0%
6270 Telephone & Pagers	192	168	159	159	159	159	0%
6280 Water	134	1,460	1,100	1,100	1,100	1,100	0%
6290 Sewer	1,640	1,909	2,100	2,100	2,100	2,100	0%
6360 Building Maintenance	3,358	4,953	2,100	2,100	2,100	2,100	0%
6380 Equipment Maintenance	2,121	8,522	2,000	2,000	2,000	1,200	-40%
6430 Misc. Repairs & Maintenance	368	-	3,000	3,000	3,000	3,000	0%
6640 Exterminations	799	922	825	825	825	825	0%
6650 Memberships & Certifications	-	30	-	-	-	50	100%
Sub-Total Contractual Services	39,903	47,681	64,509	64,509	64,509	66,079	2%
Commodities							
7001 Office Supplies	-	94	250	250	250	250	0%
7050 Publications	-	-	-	-	-	100	100%
7330 Food	-	1,886	2,000	2,000	2,000	2,000	0%
7370 Institutional Supplies	(610)	6,800	6,000	6,000	6,000	6,000	0%
7490 Building Materials	-	22	-	-	-	250	100%
7530 Medical Supplies	-	-	550	550	550	550	0%
7570 Hardware & Hand Tools	367	1,053	500	500	500	500	0%
7690 Recreational Supplies	-	3,136	2,500	2,500	2,500	4,000	60%
7770 Uniforms & safety Gear	-	781	200	200	200	200	0%
7810 Sign Supplies	-	-	-	-	-	250	100%
Sub-Total Commodities	(243)	13,772	12,000	12,000	12,000	14,100	18%
Capital Outlay							
8090 Building Improvements	-	-	-	-	-	-	0%
8100 Misc. Improvements	4,149	-	3,000	3,000	3,000	10,000	233%
Sub-Total Capital Outlay	4,149	-	3,000	3,000	3,000	10,000	233%
Total	83,974	138,481	192,962	192,962	192,962	206,225	7%



PARKS RECREATION AND FORESTRY

Aquatics

The Recreation division operates the Heman Park municipal swimming pool during the summer months. Heman Park municipal pool offers public swim, concessions, and other aquatic recreational programs.

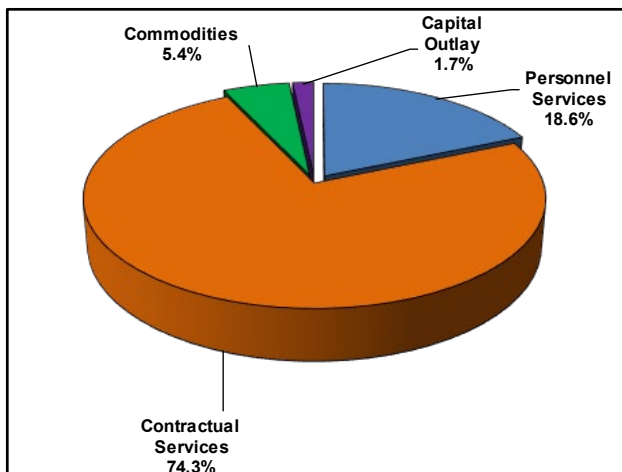
2022 BUDGET DETAILS

Budget details for the 2022 Heman Park Community Center and Aquatics program accounts include outsourcing of pool operations: addressing building improvements at Centennial Commons (tile repairs, painting) and at Heman Park pool house.

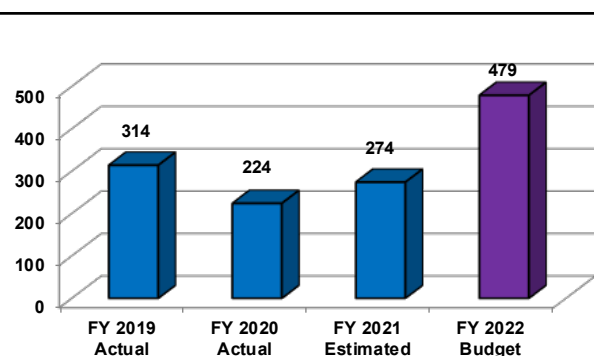
BUDGET EXPENDITURES

Aquatics	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	102,893	155,218	132,441	132,441	132,441	89,285	-33%
Contractual Services	166,253	49,495	87,467	87,467	87,467	355,680	307%
Commodities	35,952	19,261	46,150	46,150	46,150	25,700	-44%
Capital Outlay	9,200	-	8,100	8,100	8,100	8,100	0%
Total	314,298	223,974	274,158	274,158	274,158	478,765	75%

FY 2022 Budget



Total Expenditures ('000)





PARKS RECREATION AND FORESTRY

GOALS

1. To increase programs offerings.
2. To increase marketing efforts for Centennial Commons and Heman Park pool and its programming.
3. To improve the structural integrity, appearance and modernization of the Heman pool bathhouse.
4. To identify opportunities to develop partnerships with other communities for reciprocal pool use.



Department	Parks, Recreation & Forestry
Program	Aquatics

Fund	General
Account Number	01-50-51

	FY 2019 Actual	FY 2020 Actual	FY 2020 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	1,293	40,834	45,945	45,945	45,945	30,595	-33%
5230 Injury Leave - Taxable	-	955	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	92,794	82,871	70,000	70,000	70,000	43,170	-38%
5380 Overtime	22	541	-	-	-	-	0%
5420 Workers Compensation	1,787	9,896	1,265	1,265	1,265	1,995	58%
5460 Medical Insurance	-	4,798	5,271	5,271	5,271	5,535	5%
5660 Social Security Contributions	5,756	7,680	2,850	2,850	2,850	4,030	41%
5740 Pension Contribution Nonunif.	165	5,500	6,445	6,445	6,445	3,020	-53%
5860 Unemployment	45	-	-	-	-	-	0%
5900 Medicare	1,032	2,143	665	665	665	940	41%
Sub-Total Personnel Services	102,893	155,218	132,441	132,441	132,441	89,285	-33%
Contractual Services							
6010 Professional Services	-	-	2,150	2,150	2,150	284,000	13109%
6030 Medical Services	-	-	4,000	4,000	4,000	1,000	-75%
6040 Events & Receptions	-	-	400	400	400	400	0%
6050 Maintenance Contracts	103,174	3,241	4,300	4,300	4,300	4,300	0%
6060 Instructors & Sports Officials	1,550	-	5,000	5,000	5,000	2,000	-60%
6120 Professional Development	-	-	650	650	650	650	0%
6170 Insurance - Liability	4,500	4,025	5,175	5,175	5,175	6,485	25%
6250 Natural Gas	608	617	725	725	725	725	0%
6260 Electricity	26,543	23,803	26,000	26,000	26,000	26,000	0%
6270 Telephone & Pagers	-	210	492	492	492	495	1%
6280 Water	8,402	8,586	10,500	10,500	10,500	10,500	0%
6290 Sewer	9,792	7,592	12,500	12,500	12,500	12,000	-4%
6360 Building Maintenance	619	352	1,500	1,500	1,500	1,500	0%
6380 Equipment Maintenance	6,587	374	5,000	5,000	5,000	1,000	-80%
6430 Misc. Repairs & Maintenance	2,766	133	4,000	4,000	4,000	4,000	0%
6560 Technology Services	-	-	500	500	500	500	0%
6610 Staff Training	1,307	411	2,225	2,225	2,225	-	-100%
6640 Exterminations	144	151	125	125	125	125	0%
6650 Memberships & Certification	-	-	2,225	2,225	2,225	-	-100%
6700 Misc. Operating Services	262	-	-	-	-	-	0%
Sub-Total Contractual Services	166,253	49,495	87,467	87,467	87,467	355,680	307%
Commodities							
7001 Office Supplies	98	161	350	350	350	350	0%
7090 Office & Computer Equip.	-	-	2,800	2,800	2,800	-	-100%
7210 Chemicals	14,269	9,420	7,000	7,000	7,000	-	-100%
7330 Food	12,671	5,894	14,500	14,500	14,500	14,500	0%
7370 Institutional Supplies	9,429	545	4,400	4,400	4,400	4,000	-9%
7490 Building Materials	7,223	1,968	4,000	4,000	4,000	4,000	0%
7530 Medical Supplies	336	882	2,550	2,550	2,550	-	-100%
7570 Hardware & Hand Tools	1,847	142	1,600	1,600	1,600	1,600	0%
7690 Recreational Supplies	(11,900)	139	3,500	3,500	3,500	500	-86%
7770 Uniform & Safety Gear	1,794	110	4,950	4,950	4,950	250	-95%
7810 Sign Supplies	185	-	250	250	250	250	0%
7850 Awards & Gifts	-	-	250	250	250	250	0%
Sub-Total Commodities	35,952	19,261	46,150	46,150	46,150	25,700	-44%
Capital Outlay							
8100 Misc. Improvements	9,200	-	8,100	8,100	8,100	8,100	0%
Sub-Total Capital Outlay	9,200	-	8,100	8,100	8,100	8,100	0%
Total	314,298	223,974	274,158	274,158	274,158	478,765	75%



PARKS RECREATION AND FORESTRY

Centennial Commons Recreation Center

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weight area, two full size gymnasiums, meeting rooms, an indoor track, a teen room and a child care area. The Division is responsible for the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage.

The Division also maintains fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties, special events and other recreational programs.

2022 BUDGET DETAILS

Budget details for the 2022 include continuing contracted fitness programs and classes; replacing fitness equipment, as well as addressing building improvements such as painting, floors, and restroom updates.

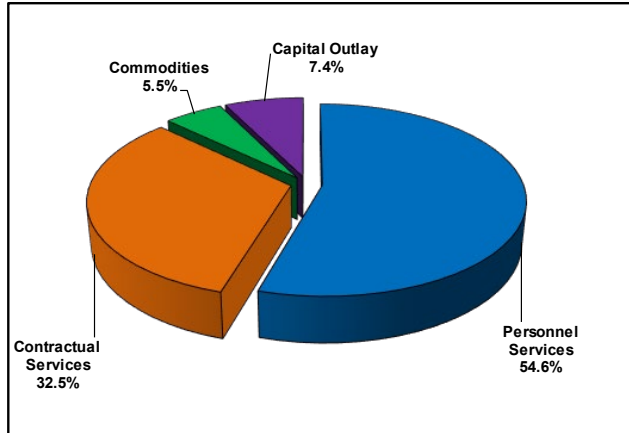
BUDGET EXPENDITURES

Centennial Commons	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	525,466	409,435	360,584	360,584	360,584	533,380	48%
Contractual Services	290,613	223,751	272,779	272,779	272,779	318,930	17%
Commodities	40,162	32,607	41,450	41,450	41,450	53,650	29%
Capital Outlay	(26,689)	-	6,002	6,002	6,002	72,110	1101%
Total	829,552	665,793	680,815	680,815	680,815	978,070	100%

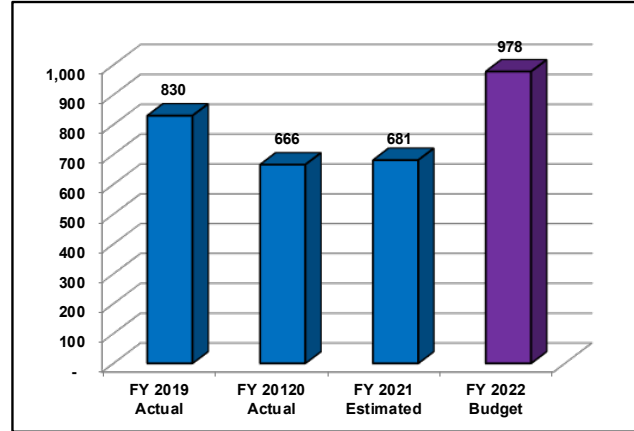


PARKS RECREATION AND FORESTRY

FY 2022 Budget



Total Expenditures



GOALS

1. To identify new incentives to increase facility usage.
2. To expand programs, course offerings
3. To increase marketing and promotion efforts. Identify target populations not currently utilizing the facility, such as surrounding municipalities with few or recreational facilities available.
4. To continue to upgrade/maintenance of fitness and cardio equipment.

PERFORMANCE MEASUREMENTS

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Community Center Bookings	150	150	-	50
Citizens attending community center activities	25,000	25,000	-	8,000
Attendance at Heman Park Pool	52,000	52,200	-	26,000
Attendance at Natatorium	1,200	1,200	-	0
Attendance at Centennial Commons	160,000	160,000	-	75,000
Hours of field rentals	1,400	1,400	-	1,000
Daily users	12,000	12,000	-	5,500
Day camp attendance	6,500	6,500	-	0



Department	Parks, Recreation & Forestry
Program	Centennial Commons

Fund	General
Account Number	01-50-53

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	219,987	196,582	221,080	221,080	221,080	209,965	-5%
5001.01 Salaries - Full-Time COVID 19	-	1,665	-	-	-	-	0%
5220 Injury Leave	2,478	915	-	-	-	-	0%
5230 Injury Leave - Taxable	-	955	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	194,199	111,103	60,000	60,000	60,000	205,860	243%
5380 Overtime	4,570	613	-	-	-	5,000	100%
5420 Workers Compensation	23,181	14,655	9,320	9,320	9,320	28,305	204%
5460 Medical Insurance	22,202	20,992	22,255	22,255	22,255	25,630	15%
5660 Social Security Contributions	25,099	18,455	13,710	13,710	13,710	23,870	74%
5740 Pension Contribution Nonunif.	27,969	26,100	31,014	31,014	31,014	29,165	-6%
5860 Unemployment	-	12,868	-	-	-	-	0%
5900 Medicare	5,780	4,532	3,205	3,205	3,205	5,585	74%
Sub-Total Personnel Services	525,466	409,435	360,584	360,584	360,584	533,380	48%
Contractual Services							
6010 Professional Services	28,332	26,106	7,100	7,100	7,100	14,000	97%
6030 Medical Service	-	-	1,200	1,200	1,200	1,200	0%
6040 Events & Receptions	1,685	1,781	4,200	4,200	4,200	8,000	90%
6040.01 Events for Arts & Letters	25,724	10,775	20,000	20,000	20,000	20,000	0%
6050 Maintenance Contracts	31,881	16,156	18,290	18,290	18,290	20,190	10%
6060 Instructors & Sports Officials	67,540	45,080	59,700	59,700	59,700	80,000	34%
6090 Postage	-	-	1,000	1,000	1,000	1,000	0%
6110 Mileage reimbursement	-	-	600	600	600	600	0%
6120 Professional Development	1,305	699	6,600	6,600	6,600	4,400	-33%
6130 Advertising & Public Notices	650	144	1,000	1,000	1,000	5,000	400%
6150 Printing Services	147	54	15,000	15,000	15,000	15,000	0%
6170 Insurance - Liability	4,500	4,026	5,175	5,175	5,175	6,485	25%
6210 Insurance - Flood	15,435	16,569	18,500	18,500	18,500	20,490	11%
6250 Natural Gas	12,778	9,492	8,250	8,250	8,250	13,000	58%
6260 Electricity	61,915	55,514	62,000	62,000	62,000	62,000	0%
6270 Telephone & Pagers	1,443	2,297	2,160	2,160	2,160	2,160	0%
6290 Sewer	-	-	-	-	-	-	0%
6360 Building Maintenance	10,545	7,306	15,500	15,500	15,500	10,500	-32%
6380 Equipment Maintenance	7,946	8,905	9,000	9,000	9,000	7,700	-14%
6400 Office Equipment Maintenance	-	-	500	500	500	500	0%
6430 Misc. Repairs & Maintenance	2,042	2,574	500	500	500	2,500	400%
6560 Technology Services	3,418	3,718	3,600	3,600	3,600	3,600	0%
6610 Staff Training	30	-	3,100	3,100	3,100	3,450	11%
6640 Exterminations	1,309	1,318	1,104	1,104	1,104	1,500	36%
6650 Membership & Certification	2,229	1,973	3,000	3,000	3,000	4,955	65%
6700 Misc. Operating Services	2,046	2,193	2,700	2,700	2,700	2,700	0%
6770 Bank & Credit Card Fees	7,713	7,071	3,000	3,000	3,000	8,000	167%
Sub-Total Contractual Services	290,613	223,751	272,779	272,779	272,779	318,930	17%
Commodities							
7001 Office Supplies	5,309	4,217	4,200	4,200	4,200	5,500	31%
7050 Publications	-	-	200	200	200	200	0%
7090 Office & Computer Equip.	171	-	5,475	5,475	5,475	475	-91%
7330 Food	1,878	833	500	500	500	4,000	700%
7370 Institutional Supplies	19,973	17,541	18,500	18,500	18,500	25,000	35%
7490 Building Materials	1,749	501	600	600	600	1,800	200%
7530 Medical Supplies	989	765	675	675	675	675	0%
7570 Hardware & Hand Tools	1,830	2,137	2,000	2,000	2,000	2,000	0%
7610 Fuel, Oil & Lubricants	367	391	300	300	300	-	-100%
7690 Recreational Supplies	3,441	4,783	4,500	4,500	4,500	6,500	44%
7690.01 Recreational Supplies- DAC	-	912	2,500	2,500	2,500	4,000	60%
7770 Uniform & Safety Gear	4,225	527	1,500	1,500	1,500	3,000	100%
7810 Sign Supplies	231	-	250	250	250	250	0%
7850 Awards & Gifts	-	-	250	250	250	250	0%
Sub-Total Commodities	40,162	32,607	41,450	41,450	41,450	53,650	29%
Capital Outlay							
8001 Building Improvements	-	-	-	-	-	27,110	100%
8100 Misc. Improvements	-	-	-	-	-	20,000	100%
8180 Office Furniture & Equip	(26,689)	-	-	-	-	2,000	0%
8200 Vehicle & Equipment	-	-	6,002	6,002	6,002	23,000	283%
Sub-Total Capital Outlay	(26,689)	-	6,002	6,002	6,002	72,110	1101%
Total	829,552	665,793	680,815	680,815	680,815	978,070	44%



PARKS RECREATION AND FORESTRY

GOLF COURSE MAINTENANCE AND RECREATION

Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

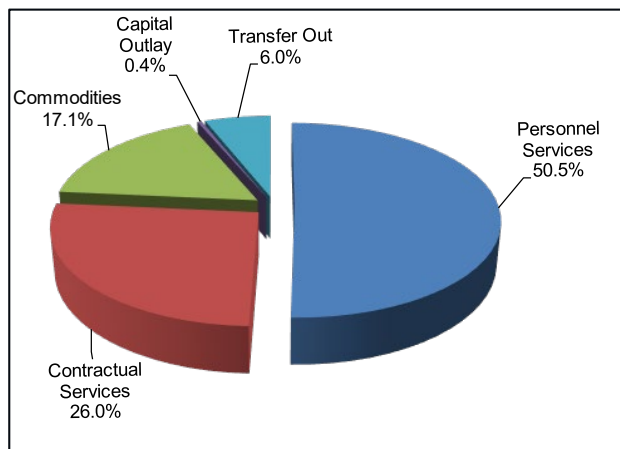
The golf course maintenance division is responsible for the development, and maintenance of the golf course grounds. The maintenance crew carries out a comprehensive maintenance program which includes: mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

The golf course recreation is responsible for coordinating all league and individual play times as well as hosting tournaments and providing instructional classes.

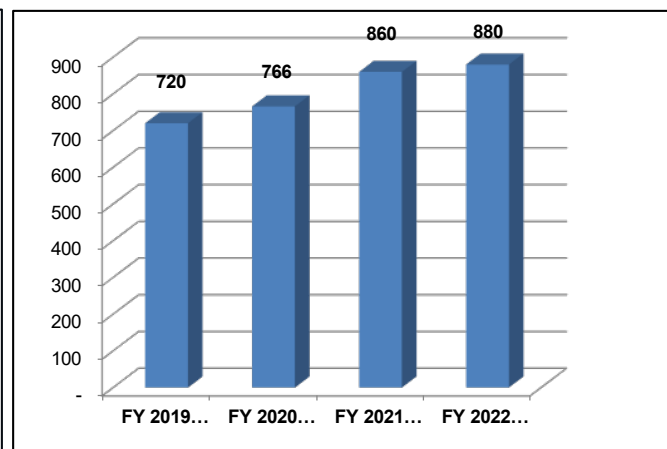
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2020
Personnel Services	330,105	361,982	363,059	363,059	363,059	444,790	23%
Contractual Services	238,773	259,279	192,781	192,781	192,781	228,280	18%
Commodities	144,803	114,441	150,600	150,600	150,600	150,600	0%
Capital Outlay	6,056	16,740	100,000	100,000	100,000	3,500	-97%
Transfer Out	-	13,581	53,220	53,220	53,220	53,220	0%
Total	719,737	766,023	859,660	859,660	859,660	880,390	2%

FY 2022 Budget



Total Expenditures





GOALS

1. Continue long range plan to make Ruth Park the premiere public practice facility
2. Redevelop and improve the driving range drainage
3. Continue native area reestablishment project phase III
4. Plant trees in mulched area south of #3 tee
5. Continue wet pond improvements
6. Develop a reforestation plan for the course

SIGNIFICANT BUDGETARY ISSUES

1. Future necessary improvements and renovations of the golf club house
2. The addition of new golf amenities needed to increase revenues

FISCAL YEAR 2021 PERFORMANCE SUMMARY

1. Resurfaced guest parking lot
2. Repaired and replaced netting at the driving range



Department	Parks, Forestry & Recreation
Program	Golf Course

Fund	Golf Course
Account Number	28-50-47

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	175,576	196,506	194,080	194,080	194,080	277,400	43%
5001.01 Salaries - Full-Time COVID-19	-	3,747	-	-	-	-	0%
5230 Injury Leave - Taxable	-	955	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	66,088	81,859	85,000	85,000	85,000	64,850	-24%
5380 Overtime	5,207	5,652	5,500	5,500	5,500	6,500	18%
5420 Workers Compensation	11,887	8,480	3,005	3,005	3,005	6,835	127%
5460 Medical Insurance	29,866	32,789	33,398	33,398	33,398	35,065	5%
5461 OPEB Expense	-	711	-	-	-	-	0%
5660 Social Security Contributions	13,887	16,679	12,035	12,035	12,035	20,195	68%
5740 Pension Contribution Nonunif.	24,364	9,985	27,226	27,226	27,226	29,225	7%
5860 Unemployment	-	760	-	-	-	-	0%
5900 Medicare	3,230	3,859	2,815	2,815	2,815	4,720	68%
Sub-Total Personnel Services	330,105	361,982	363,059	363,059	363,059	444,790	23%
Contractual Services							
6010 Professional Services	193	193	700	700	700	-	-100%
6030 Medical Service	-	-	960	960	960	1,660	73%
6050 Maintenance Contracts	3,804	10,488	11,300	11,300	11,300	11,300	0%
6060 Instructors & Sports Officials	12,119	4,552	9,000	9,000	9,000	12,000	33%
6110 Mileage Reimbursement	821	733	800	800	800	800	0%
6120 Professional Development	2,054	2,116	250	250	250	3,560	1324%
6130 Advertising & Public Notices	11,259	4,750	4,900	4,900	4,900	3,500	-29%
6150 Printing Services	46	1,270	400	400	400	400	0%
6160 Insurance - Property & Auto	-	-	26,000	26,000	26,000	23,355	-10%
6165 Insurance - Liquor	1,030	772	1,200	1,200	1,200	840	-30%
6170 Insurance - Liability	5,000	4,060	5,750	5,750	5,750	6,745	17%
6250 Natural Gas	3,083	3,014	2,380	2,380	2,380	2,380	0%
6260 Electricity	6,853	6,913	7,200	7,200	7,200	7,200	0%
6270 Telephone & Pagers	1,050	1,000	1,040	1,040	1,040	1,040	0%
6280 Water	20,653	23,371	20,000	20,000	20,000	42,000	110%
6290 Sewer	1,143	643	1,200	1,200	1,200	1,200	0%
6360 Building Maintenance	2,952	(7,873)	8,000	8,000	8,000	10,500	31%
6380 Equipment Maintenance	9,420	13,613	13,000	13,000	13,000	13,000	0%
6430 Misc. Repairs & Maintenance	2,513	4,903	5,000	5,000	5,000	5,000	0%
6490 Depreciation - Equipment	89,076	137,816	-	-	-	-	0%
6530 Fleet Service & Replacement ¹	9,834	-	20,000	20,000	20,000	20,000	0%
6540 Equipment Rental	18,976	18,551	21,500	21,500	21,500	19,600	-9%
6560 Technology Services	8,821	3,114	15,420	15,420	15,420	9,420	-39%
6570 Miscellaneous Rentals	1,401	1,871	1,476	1,476	1,476	1,475	0%
6610 Staff Training	30	-	2,000	2,000	2,000	3,000	50%
6650 Membership & Certification	2,581	1,613	2,305	2,305	2,305	2,305	0%
6660 Laundry Services	-	-	-	-	-	-	0%
6670 Cashier's Over/Under	-	-	-	-	-	-	0%
6700 Misc. Operating Services	534	99	-	-	-	-	0%
6710 Waste Dumping Fees	-	-	1,000	1,000	1,000	1,000	0%
6770 Bank & Credit Card Fees	23,527	21,697	10,000	10,000	10,000	25,000	150%
Sub-Total Contractual Services	238,773	259,279	192,781	192,781	192,781	228,280	18%
Commodities							
7001 Office Supplies	317	1,121	1,200	1,200	1,200	1,200	0%
7130 Agriculture Supplies	18,340	23,970	32,000	32,000	32,000	32,000	0%
7210 Chemicals	8,604	13,551	15,000	15,000	15,000	15,000	0%
7290 Concrete & Clay Products	3,104	2,873	3,600	3,600	3,600	3,600	0%
7330 Food	24,182	17,906	30,000	30,000	30,000	30,000	0%
7370 Institutional Supplies	2,719	3,839	3,000	3,000	3,000	3,000	0%
7490 Building Materials	322	250	1,000	1,000	1,000	1,000	0%
7530 Medical Supplies	50	82	300	300	300	300	0%
7570 Hardware & Hand Tools	4,778	2,945	3,000	3,000	3,000	3,000	0%
7610 Fuel, Oil, and Lubricants	9,363	6,088	9,500	9,500	9,500	9,500	0%
7690 Recreational Supplies	71,342	40,014	48,400	48,400	48,400	48,400	0%
7730 Metal Supplies	-	-	100	100	100	100	0%
7770 Uniform & Safety Gear	1,395	1,625	3,000	3,000	3,000	3,000	0%
7810 Sign Supplies	288	177	500	500	500	500	0%
Sub-Total Commodities	144,803	114,441	150,600	150,600	150,600	150,600	0%
Capital Outlay							
8020 Golf Improvements	-	16,740	100,000	100,000	100,000	-	-100%
8100 Misc. Improvements	6,056	-	-	-	-	3,500	100%
8200 Vehicles & Equipment	-	-	-	-	-	-	0%
8240 Recreational Equipment	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	6,056	16,740	100,000	100,000	100,000	3,500	-97%
Transfer Out							
9950 To GF- Interfund Loan	-	13,581	53,220	53,220	53,220	53,220	0%
Sub-Total Transfer Out	-	13,581	53,220	53,220	53,220	53,220	0%
Total	719,736	766,023	859,660	859,660	859,660	880,390	2%



PARKS RECREATION & FORESTRY

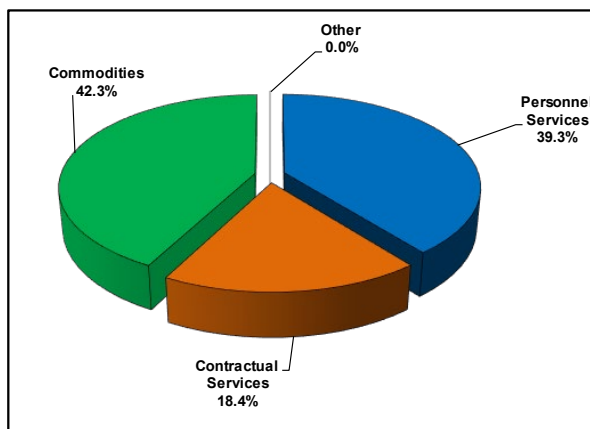
FLEET MAINTENANCE

The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on an Internal Service Fund basis.

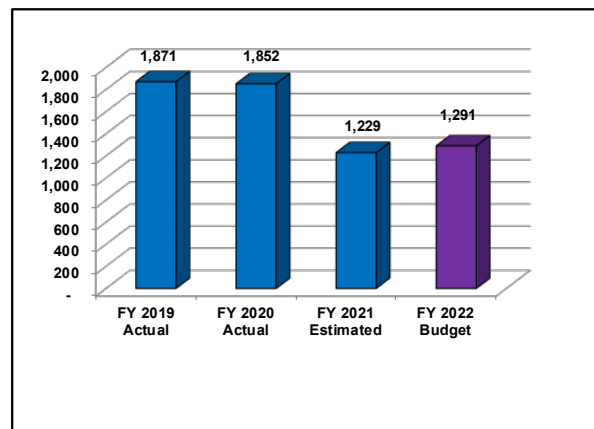
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	558,358	555,716	477,406	477,406	477,406	507,275	6%
Contractual Services	639,933	707,036	357,525	357,525	357,525	237,995	-33%
Commodities	593,309	589,590	394,400	394,400	394,400	545,750	38%
Other	79,297	-	-	-	-	-	0%
Total	1,870,897	1,852,342	1,229,331	1,229,331	1,229,331	1,291,020	5%

FY 2022 Budget



Total Expenditures ('000)



FISCAL YEAR 2021 PERFORMANCE SUMMARY

Vehicles/Equipment: 173
 Units Serviced: 1784
 Preventive Maintenance: 236
 Tire Replacement: 205
 Service Calls: 22



Department	Parks, Recreation & Forestry
Program	Fleet Services

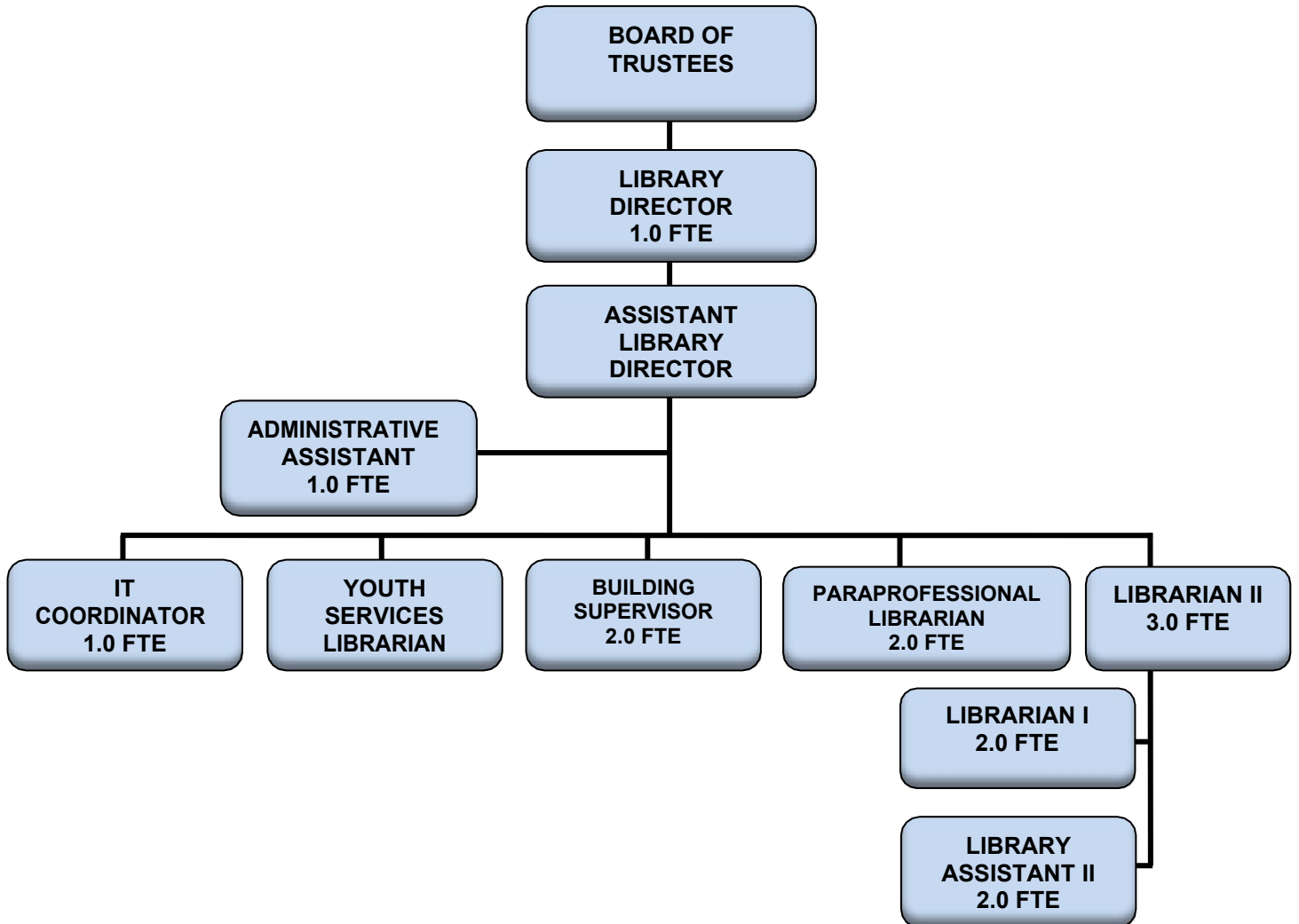
Fund	Internal Service Fund
Account Number	02-40-62

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	375,375	397,065	326,165	326,165	326,165	342,475	5%
5220 Injury Leave	-	241	-	-	-	-	0%
5230 Injury Leave - Taxable	-	724	-	-	-	-	0%
5380 Overtime	3,709	2,985	-	-	-	3,800	100%
5420 Workers Compensation	23,777	22,447	11,645	11,645	11,645	14,900	28%
5460 Medical Insurance	81,531	78,652	68,885	68,885	68,885	72,330	5%
5461 OPEB Expense	-	(2,642)	-	-	-	-	0%
5660 Social Security Contributions	21,566	23,063	20,225	20,225	20,225	21,235	5%
5740 Pension Contribution Nonunif.	47,362	27,833	45,756	45,756	45,756	47,570	4%
5900 Medicare	5,038	5,348	4,730	4,730	4,730	4,965	5%
Sub-Total Personnel Services	558,358	555,716	477,406	477,406	477,406	507,275	6%
Contractual Services							
6001 Auditing & Accounting	-	-	2,500	2,500	2,500	2,500	0%
6010 Professional Services	-	-	23,000	23,000	23,000	-	-100%
6050 Maintenance Contract	172	115	-	-	-	-	0%
6120 Professional Development	-	-	-	-	-	-	0%
6130 Advertising & Public Notices	-	-	500	500	500	500	0%
6160 Insurance - Property & Auto	58,474	15,289	92,300	92,300	92,300	86,580	-6%
6170 Insurance - Liability	4,500	4,025	5,175	5,175	5,175	6,720	30%
6210 Insurance - Flood	6,969	7,480	8,400	8,400	8,400	9,245	10%
6250 Natural Gas	2,229	4,582	3,000	3,000	3,000	3,000	0%
6260 Electricity	8,818	9,685	12,000	12,000	12,000	12,000	0%
6270 Telephone & Pagers	702	702	700	700	700	700	0%
6280 Water	4,466	9,397	5,000	5,000	5,000	5,000	0%
6290 Sewer	3,712	8,437	4,000	4,000	4,000	4,000	0%
6360 Building Maintenance	1,252	1,958	2,000	2,000	2,000	2,000	0%
6380 Equipment Maintenance	6,408	5,537	5,000	5,000	5,000	5,000	0%
6400 Office Equipment Maintenance	-	-	200	200	200	400	100%
6430 Misc. Repairs & Maintenance	-	297	500	500	500	1,000	100%
6460 Vehicle Maintenance	59,311	136,477	180,000	180,000	180,000	80,000	-56%
6490 Depreciation - Equipment	465,745	477,184	-	-	-	-	0%
6500 Depreciation - Building	4,673	4,673	-	-	-	-	0%
6560 Technology Services	4,390	4,500	5,000	5,000	5,000	10,000	100%
6610 Staff Training	-	-	500	500	500	1,000	100%
6640 Exterminations	-	-	-	-	-	600	100%
6650 Membership & Certification	10	345	500	500	500	500	0%
6660 Laundry Services	6,604	8,808	5,250	5,250	5,250	5,250	0%
6700 Misc. Operating Services	1,499	7,545	2,000	2,000	2,000	2,000	0%
Sub-Total Contractual Services	639,933	707,036	357,525	357,525	357,525	237,995	-33%
Commodities							
7001 Office Supplies	-	-	100	100	100	100	0%
7090 Office & Computer Equip.	-	-	-	-	-	350	100%
7210 Chemicals	4,881	5,432	5,000	5,000	5,000	6,000	20%
7370 Institutional Supplies	4,273	4,987	4,000	4,000	4,000	4,000	0%
7530 Medical Supplies	293	152	300	300	300	300	0%
7570 Hardware & Hand Tools	8,393	9,836	9,000	9,000	9,000	9,000	0%
7610 Fuel, Oil, and Lubricants	330,953	298,914	275,000	275,000	275,000	275,000	0%
7770 Uniforms & Safety Gear	985	990	1,000	1,000	1,000	1,000	0%
7930 Vehicle Parts	243,530	269,279	100,000	100,000	100,000	250,000	150%
Sub-Total Commodities	593,309	589,590	394,400	394,400	394,400	545,750	38%
Capital Outlay							
8200 Vehicles & Equipment	-	(229,110)	-	-	-	-	0%
Sub-Total Capital Outlay	-	(229,110)	-	-	-	-	0%
Other							
5741 Pension Expense	79,297	-	-	-	-	-	0%
9950 Operating Transfer Out	-	-	-	-	-	-	0%
Sub-Total Other	79,297	-	-	-	-	-	0%
Total	1,870,897	1,623,232	1,229,331	1,229,331	1,229,331	1,291,020	5%



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LIBRARY





The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The Library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference and Adult Services Staff provides information that is quick and accurate, utilizing print and electronic resources effectively. They deliver the information in the format preferred by the patron. They offer a wide variety of technology-related classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a timely manner so that new materials are constantly available to our patrons.

The Information Technology Department maintains the computer networks the library depends upon. They are responsible for implementing our technology grant projects with new equipment and software. They help the rest of the library staff keep abreast of new technology and new ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk, helping patrons find and check out the books, movies, music and other items they require.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including story times, gaming nights, and our fantastic Summer Reading Program.

The Home Services staff, along with our volunteers, provides library materials to University City residents who, due to health reasons, are not able to come to the Library in person.

The Building Supervisor maintains the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The Library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and seek to engage in partnerships with other community groups and organizations.



PERSONNEL SUMMARY

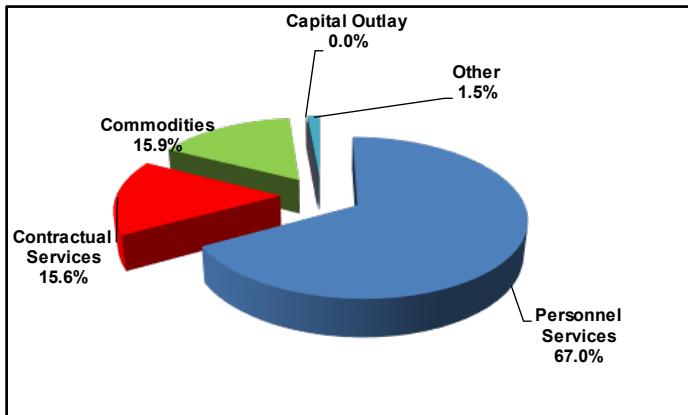
Full-Time

	FY 2020 Authorized	FY 2021 Authorized	FY 2022 Authorized
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
IT Project Manager	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	-	2.0
Library Clerk II	-	-	1.0
Custodian	-	-	1.0
Building Supervisor	2.0	2.0	1.0
Office Manager	1.0	1.0	1.0
Library Personnel	16	16	16
Total	-	-	-

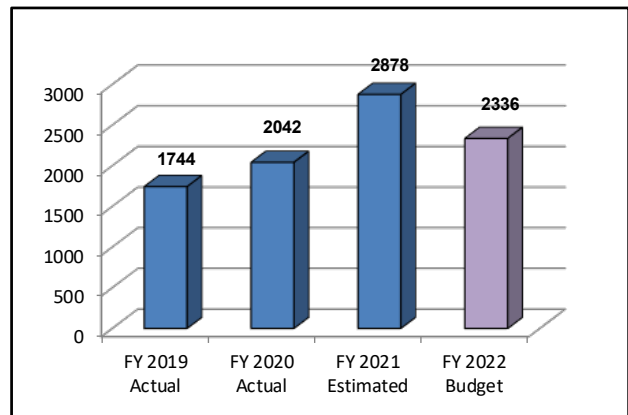
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	1,209,803	1,382,607	1,478,884	1,478,884	1,478,884	1,565,064	6%
Contractual Services	301,513	384,567	377,635	377,635	377,635	364,680	-3%
Commodities	232,228	274,571	398,685	398,685	398,685	372,285	-7%
Capital Outlay	-	-	604,961	604,961	604,961	-	-100%
Other	-	-	18,308	18,308	18,308	34,116	86%
Total	1,743,543	2,041,745	2,878,473	2,878,473	2,878,473	2,336,145	-19%

FY 2022 Budget



Total Expenditures



GOALS

1. Overall
 - Work with the Library Board and the community on planned building renovations.
 - Work with the Library Board and the community on planned service improvements
 - Conduct customer satisfaction survey of University City residents regarding the Library and its services-
 - Begin strategic planning process.
 - Continue to improve circulating collection.
2. Building and Grounds
 - Upgrade electrical, phone, alarm, and lighting systems.
 - Improve sealing at large window and waterproofing of building exterior.
 - Complete exterior renovations.
 - Begin planned interior renovations.
 - Investigate options for solar power for UCPL.
 - Upgrade HVAC and mechanical systems.
3. Community Relations and Marketing
 - Improve the promotion of library collections, programs, and services.
 - Continue to improve the library's social media presence.
4. Technology
 - Improve technology available in all meeting rooms.
 - Increase technology resources available for University City Public Library.
 - Complete RFID tagging of circulating collections
5. Customer Service
 - Through increased and more effective staff training, increase our patrons' satisfaction with the Library.
 - Emphasize, through all we do, that our patrons are the Library's first priority.

6. Programming
 - Increase literacy outreach to day care and preschools in University City.
 - Increase library outreach to senior living facilities.
 - Continue to improve Big Book Summer Reading and Youth Summer Reading.
 - Improve Summer Reading software experience to allow at-home access to Summer Reading Programs.
 - Increase the number of programs that promote lifelong learning.
 - Continue to work with community groups on cooperative programs.
 - Increase outreach to residential facilities in University City.
7. Resource Sharing
 - Work with the Municipal Library Consortium to offer our users the best catalog system possible.
 - Work with the Municipal Library Consortium and other Library organizations to offer the widest array of resources possible to our residents and library users.

SIGNIFICANT CHANGES SINCE FY 20

In the past fiscal year, the University City Public Library has made the following improvements:

- The Library has gone fine-free, removing a barrier to access for patrons who need the Library most.
- An LSTA grant allowed the Library to purchase new Chromebooks, a new printer, and new computers for Youth Services patrons.
- Bond Architects has continued begun work on building renovation plans.
- Thanks to the Friends of the Library we were able to purchase supplies to allow the Library to adapt to the pandemic and provide curbside services.
- The Library continues our Classics book discussion group, the Fourth Wednesday Book Group and our Middle School book discussions.
- The Library continued its popular Science Fiction book discussion, the Orcs and Aliens Book Group,.
- The AARP Tax volunteers worked with residents to complete their income taxes during the pandemic.
- The Washington University chapter of the National Society of Black Engineers continued to provide tutoring in our Youth Services department.
- A DED CARES grant provided the Library with improved WiFi and connectivity, allowing patrons to access the Library's WiFi in the parking lot.
- An LSTA CARES grant provided the MLC with an improved ebook and downloadable audiobook collection to improve remote services during the pandemic.
- An LSTA CARES grant provided UCPL with WiFi hotspots and chromebooks to loan to residents, providing home internet access during the pandemic.

SIGNIFICANT BUDGETARY ISSUES

- The Library was successful in passing a ballot measure allowing for a new tax rate in April 2019.
- The Library will adjust its budget to improve services, repair and renovate the facilities and build enough reserves for operations, on-going maintenance and repairs, and other long-term obligations.



PERFORMANCE SUMMARY

In the 2019-2020 fiscal year the Library loaned 260,350 traditional materials, 44,874 eBooks and downloadable audio, had over 36,421 uses of our databases, 24,844 computers sessions and 34,993 wifi sessions. The Library had 2,124 children and young adults attend 115 programs in the library and at other locations. Adult programs such as book clubs, author events, gallery openings, and discussions were attended by 2,293 people. During the pandemic the library hosted 66 virtual programs with 6,377 attendees. As of June 30, 2020, UCPL had 37,744 active cardholders. The library loaned 25,627 items to other libraries through direct borrowing and interlibrary loan and borrowed 20,437 items from other libraries including those in our consortium. These requested materials are delivered by a contracted service five days a week, often arriving within a day of the patron's placing the hold.

The Summer Reading Program kept the Youth Services staff on the go during much of June and July. 137 children finished our online summer reading program with at least 12 hours read. Due to the pandemic we were unable to enlist our wonderful teen volunteers. During the school year, virtual story times, "Tales from the Tub", and other online activities engaged youngsters. The Friends of the Library were unable to present programs for adults in their normal fashion, but did host a very successful Zoom Trivia night. They also make an annual financial contribution to the library at their April Annual meeting. This last year, they gave the library \$14,000 to support this past year's *Imagine Your Story* summer reading program and to help with the adult summer reading program. The library also presented a wide variety of programs for adults, including our 10th annual summer reading program for adults, the *Infinite Jest* and *Earthseed* book discussion series; our *Wednesday Night* and *Classics* book groups; movie nights; our Orcs and Aliens book club meetings; as well as several cooperative programs with other organizations.

The library continues to receive generous donations from patrons to help support our materials and service budgets. This past year through the generous support from our Friends organization, University City residents and local businesses, the Library raised over \$33,000 in donations. UCPL received many donations in memory or in honor of a friend or loved one, and these gifts have allowed us to add many new titles to our collection. The library also supplements its income by applying for competitive grants. In 2020 we were not able to host the annual University City Memorial Day Run due to the pandemic. The library hopes to cooperate with the Green Center, and U. City in Bloom to coordinate this popular annual event, again in some form for 2021.



Department	Library
Program	Library Operations

Fund	Library
Account Number	06-65-60

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries - Full-Time	640,537	751,616	800,000	800,000	800,000	844,032	6%
5340 Salaries - Part-Time & Temp	297,831	302,851	325,932	325,932	325,932	342,423	5%
5380 Overtime	27,934	25,651	30,308	30,308	30,308	28,961	-4%
5420 Workers Compensation	5,519	3,558	5,000	5,000	5,000	5,000	0%
5460 Medical Insurance	75,555	87,042	89,998	89,998	89,998	110,888	23%
5540 EAP	455	341	500	500	500	500	0%
5660 Social Security Contributions	54,484	63,727	70,993	70,993	70,993	75,355	6%
5740 Pension Contribution Nonunif.	83,778	120,985	130,000	130,000	130,000	125,000	-4%
5820 Defined Contribution Plan	9,379	10,590	8,550	8,550	8,550	14,282	67%
5860 Unemployment	1,591	1,501	1,000	1,000	1,000	1,000	0%
5900 Medicare	12,738	14,745	16,603	16,603	16,603	17,623	6%
Sub-Total Personnel Services	1,209,803	1,382,607	1,478,884	1,478,884	1,478,884	1,565,064	6%
Contractual Services							
6001 Auditing & Accounting	5,781	-	3,500	3,500	3,500	3,500	0%
6010 Professional Services	68,686	168,719	129,312	129,312	129,312	35,000	-73%
6020 Legal Services	15,236	10,369	12,000	12,000	12,000	15,000	25%
6040 Events & Receptions	1,787	2,570	4,050	4,050	4,050	3,500	-14%
6050 Maintenance Contracts	30,814	29,581	36,797	36,797	36,797	27,525	-25%
6090 Postage	2,189	515	1,500	1,500	1,500	1,500	0%
6120 Professional Development	9,136	3,718	6,850	6,850	6,850	6,850	0%
6130 Advertising & Public Notices	616	940	1,300	1,300	1,300	1,300	0%
6150 Printing Services	768	2,446	2,500	2,500	2,500	2,500	0%
6160 Insurance - Property & Auto	20,000	31,006	31,100	31,100	31,100	35,355	14%
6170 Insurance - Liability	6,140	4,614	4,750	4,750	4,750	7,535	59%
6250 Natural Gas	9,212	8,712	9,660	9,660	9,660	9,660	0%
6260 Electricity	51,383	44,978	46,788	46,788	46,788	45,000	-4%
6270 Telephone & Mobile Devices	9,406	9,682	7,655	7,655	7,655	7,655	0%
6280 Water	3,574	4,581	3,500	3,500	3,500	5,000	43%
6290 Sewer	2,580	2,760	2,640	2,640	2,640	2,800	6%
6320 Internet Service	14,573	15,209	4,053	4,053	4,053	5,000	23%
6360 Building Maintenance	17,923	15,638	12,550	12,550	12,550	17,000	35%
6420 MLC Repairs & Maintenance	14,189	13,230	20,850	20,850	20,850	18,000	-14%
6545 Property Rental	-	-	-	-	-	73,920	100%
6550 Office Equipment Rental	4,890	4,262	5,330	5,330	5,330	5,330	0%
6560 Technology Services	8,868	7,845	26,360	26,360	26,360	26,360	0%
6570 Miscellaneous Rentals	-	-	-	-	-	4,800	100%
6610 Staff Training	59	-	1,400	1,400	1,400	1,400	0%
6640 Exterminations	390	394	400	400	400	400	0%
6650 Membership & Certification	1,583	1,836	1,890	1,890	1,890	1,890	0%
6770 Bank and Credit Card Fees	1,728	962	900	900	900	900	0%
Sub-Total Contractual Services	301,513	384,567	377,635	377,635	377,635	364,680	-3%
Commodities							
7001 Office Supplies	13,917	12,580	12,000	12,000	12,000	12,000	0%
7050 Publications	203,559	230,720	326,400	326,400	326,400	300,000	-8%
7090 Office & Computer Equip.	3,673	5,820	34,000	34,000	34,000	34,000	0%
7130 Agriculture Supplies	-	4,000	5,000	5,000	5,000	5,000	0%
7330 Food	1,803	1,372	1,485	1,485	1,485	1,485	0%
7370 Institutional Supplies	6,175	12,898	12,000	12,000	12,000	12,000	0%
7570 Hardware & Hand Tools	3,100	6,431	7,000	7,000	7,000	7,000	0%
7850 Awards & Gifts	-	750	800	800	800	800	0%
Sub-Total Commodities	232,228	274,571	398,685	398,685	398,685	372,285	-7%
Capital Outlay							
8001 Building Improvements	-	-	604,961	604,961	604,961	-	-100%
Sub-Total Capital Outlay	-	-	604,961	604,961	604,961	-	-100%
Other							
9050 Contingency	-	-	18,308	18,308	18,308	34,116	86%
Sub-Total Other	-	-	18,308	18,308	18,308	34,116	86%
Total	1,743,543	2,041,745	2,878,473	2,878,473	2,878,473	2,336,145	-19%



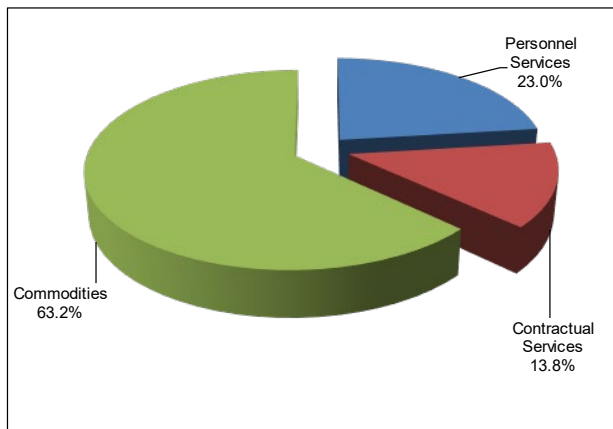
LIBRARY GRANTS

The number of grants will fluctuate from year to year. The Library will continue to seek Library Services and Technology Act (LSTA) grants through the Missouri State Library, programming grants from the American Library Association (ALA) and the Regional Arts Commission (RAC), and grants from other agencies.

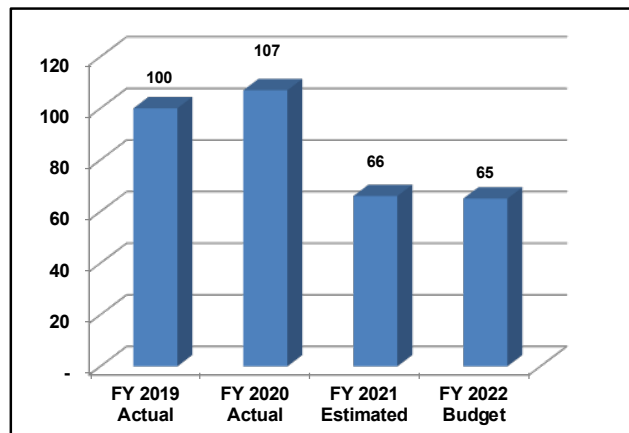
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services	54,389	56,373	24,339	24,339	24,339	15,000	-38%
Contractual Services	-	-	5,955	5,955	5,955	8,950	50%
Commodities	-	-	36,090	36,090	36,090	41,050	14%
Capital Outlay	46,061	50,199	-	-	-	-	0%
Total	100,450	106,572	66,384	66,384	66,384	65,000	-2%

FY 2022 Budget



Total Expenditures





For fiscal year 2019-2020, the library completed the following grants:

LSTA Summer Reading Program 2019	\$13,000
Summer Reading Promotional	\$290
LSTA Workforce Development Grant	\$1,500
LSTA Edge Action Plan Grant	\$14,119.00
ALA Libraries Connecting You to Coverage	\$500.00
Science Fiction Writers of America Collection Grant	\$1,600.00
LSTA Reading Challenge Software Grant	\$2,100.00
American Creed Community Conversations	\$300
LSTA Spotlight on Literacy	\$18,634

And in fiscal year 2019-2020 we have received the following:

ALA Libraries Connecting You to Coverage	\$500.00
Summer Reading Promotional 2021	\$296.47
LSTA Tech Mini Grant (Launchpads, Laptops, etc.)	\$16,459
LOA Lift Every Voice Grant	\$1,200
LSTA Tech Ladder Grant	\$35,382
LSTA Spotlight on Literacy Emerging Tech	\$10,013
LSTA Spotlight on Literacy Early Childhood	\$12,106
CARES Act Grant	\$17,728
Summer Reading 2020	\$8,900
Reading Challenge Software	\$2,100



Department	Library Grants
Program	Library Grants

Fund	Library
Account Number	06-65-95

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Personnel Services							
5001 Salaries Full time	43,777	47,065	-	-	-	-	0%
5340 Salaries- Part Time & Temp	-	-	24,339	24,339	24,339	15,000	-38%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	193	155	-	-	-	-	0%
5460 Medical Insurance	7,580	5,731	-	-	-	-	0%
5660 Social Security Contributions	2,302	2,778	-	-	-	-	0%
5900 Medicare	537	644	-	-	-	-	0%
Sub-Total Personnel Services	54,389	56,373	24,339	24,339	24,339	15,000	-38%
Contractual Services							
6010 Professional Services	-	-	2,000	2,000	2,000	2,000	0%
6090 Postage	-	-	1,705	1,705	1,705	1,500	-12%
6130 Advertising & Public Notice	-	-	-	-	-	500	100%
6150 Printing Services	-	-	800	800	800	1,500	88%
6560 Technology Services	-	-	-	-	-	2,000	100%
6610 Staff Training	-	-	1,450	1,450	1,450	1,450	0%
Sub-Total Contractual Services	-	-	5,955	5,955	5,955	8,950	50%
Commodities							
7001 Office Supplies	-	-	5,540	5,540	5,540	5,500	-1%
7050 Publications	-	-	5,000	5,000	5,000	5,000	0%
7090 Office & Computer Equip.	-	-	25,550	25,550	25,550	30,550	20%
Sub-Total Commodities	-	-	36,090	36,090	36,090	41,050	14%
Capital Outlay							
8260 Grant Expenses	46,061	50,199	-	-	-	-	0%
Sub-Total Capital Outlay	46,061	50,199	-	-	-	-	0%
Total	100,450	106,572	66,384	66,384	66,384	65,000	-2%



DEBT SERVICE

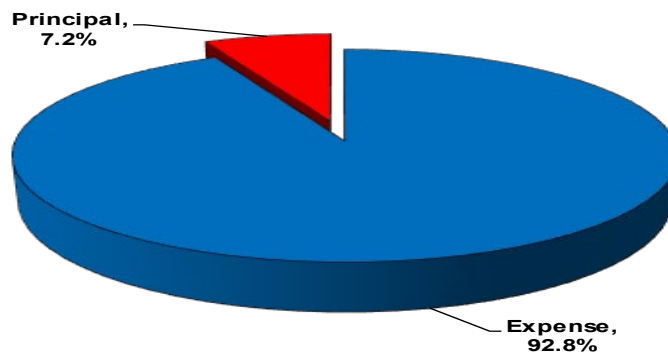
DEBT SERVICE (Public Safety Sales Tax Fund)

In accordance with provisions from the City Manager, this account provides for the repayment of debt from a capital lease agreement to finance the purchase of a fire ladder truck.

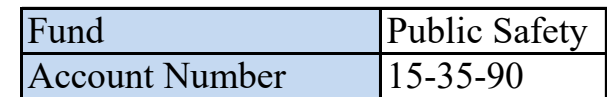
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Principal	-	101,062	106,750	106,750	106,750	106,700	0%
Interest	-	13,349	8,250	8,250	8,250	8,300	1%
Total	-	114,411	115,000	115,000	115,000	115,000	0%

EXPENDITURE PIE CHART



Capital Lease Payment Made from Public Safety Sales Tax Fund					
Date	Principal	Interest	Total P & I	Fiscal Interest	Fiscal Total
9/1/2021	106,204	8,207	114,411	8,207	114,411
9/1/2022	108,872	5,539	114,411		
9/1/2023	111,607	2,804	114,411		
	\$ 326,683	\$ 16,550	\$ 343,233	\$ 8,207	\$ 114,411

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ARTICLE XVII – UNIVERSITY CITY LOOP SPECIAL BUSINESS DISTRICT

It is the intention of the City Council to establish a University City Loop Special business district as a mechanism whereby local merchants and property owners can collectively enhance their environment and promote retail trade activities, as provided by Chapter 71, Sections 71.790 through 71.808 inclusive, RSMo.

SPECIAL BUSINESS DISTRICT: A body corporate and politic, and a political subdivision of the State of Missouri, whose main purpose is the improvement of the environment and the promotion of business in the area it encompasses.

REVENUES

For the purpose of paying for all costs and expenses incurred in the operation of the district, and/or the provision of services and improvement authorized in Section 120.960:

1. The business and individuals licensed by the City to do business within the district, except vendors at the Market in the Loop, shall be subject to additional business license tax of fifty percent (50%) over any other business license taxes levied by the City; and
2. The real property in the district shall be subject to an additional tax of eighty-five cents (\$0.85) per one hundred dollar (\$100.00) assessed valuation; and
3. The special assessment provided for by this Chapter shall be collected by the City and held in a special account for dispersal to the district with the approval by the City Council.

TAX ABATEMENT

No real property within the district subject to partial tax abatement under the provision of the Urban Redevelopment Ordinance No. 5085, and/or the Urban Redevelopment Corporations Law of Missouri, shall be exempt from the taxes levied in Section 120.910.

BONDS

For the purpose of paying all costs and expenses to be incurred in the acquisition, construction improvement and/or expansion of any of the facilities of the district, the district may incur indebtedness and issue general obligation and/or revenue bonds, or notes for the payment thereof, subject to the requirements for such instruments found in the RSMo 2011, 2.56.060.

ALLOWABLE IMPROVEMENTS AND ACTIVITIES

The funds of the district may be used for any of the following improvements and activities with the approval of the City Council:

1. To close existing streets or alleys or to open new streets and alleys to widen or narrow existing streets and alleys in whole or in part;
2. To construct or install pedestrian or shopping malls, plazas, sidewalks or moving sidewalks, parks, meeting and display facilities convention centers, arena, bus stop shelters, lighting benches or other seating furniture, sculptures, telephone booths, traffic signs, fire hydrants, kiosks, trash receptacles, marquees, awnings, canopies, walls and barriers, paintings, murals, alleys, shelters, display cases, fountains, restrooms, information booths, aquariums, aviaries, tunnels and ramps,



SPECIAL DISTRICTS

3. pedestrian and vehicular overpasses and underpasses, and each and every other useful or necessary or desired improvement;
4. To landscape and plant trees, bushes and shrubbery, flowers and each and every other kind of decorative planting;
5. To install and operate, or to lease, public music and news facilities;
6. To purchase and operate buses, minibuses, mobile benches, and other modes of transportation;
7. To construct and operate child care facilities;
8. To lease space within the district for sidewalk café tables and chairs;
9. To construct lakes, dams and waterways of whatever size;
10. To provide special police or cleaning facilities and personnel for the protection and enjoyment of the property owners and the general public using the facilities of such business district;
11. To maintain, as hereinafter provided, all City-owned streets, alleys, malls, bridges, ramps, tunnels, lawns, trees and decorative plantings of each and every nature, and every structure or object of any nature whatsoever constructed or operated by the said municipality;
12. To grant permits for newsstands, sidewalk cafes, and each and every other useful or necessary or desired private usage of public or private property;
13. To prohibit or restrict vehicular traffic on such streets within the business district as the Governing Body may deem necessary and to provide the means for access by emergency vehicles to or in such areas;
14. To lease, acquire, construct, reconstruct, extend, maintain or repair parking lots or parking garages, both above and below ground, or other facilities for the parking of vehicles, including the power to install such facilities in public area, whether such areas are owned in fee or by easement;
15. To promote business activity in the district by, but not limited to, advertising, decoration of any public place in the area, promotion of public events which are to take place on or in public places, furnishing of music in any public place, and the general promotion of trade activities in the district.

For FY 2020, the district set the tax rate at \$0.445 per \$100.00 for residential properties and \$0.403 per \$100.00 for commercial property. The district projected the property tax to be \$46,000 and business license of \$29,000.

BUDGET REVENUES

Property Tax	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Real Property	43,765	45,782	48,000	48,000	48,000	46,000	-4%
Intergovernmental	74,469	-	-	-	-	-	0%
Business License	29,171	18,542	29,500	29,500	29,500	29,000	-2%
Miscellaneous	6,634	5,456	-	-	-	2,000	100%
Interest	-	12	-	-	-	50	100%
Donation/Transfer In	-	40,566	-	-	-	-	0%
Total	154,039	110,358	77,500	77,500	77,500	77,050	-1%



LOOP SPECIAL BUSINESS DISTRICT

The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

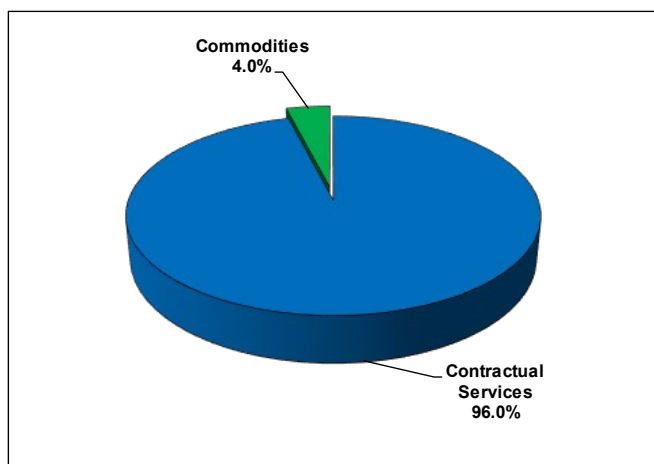
The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

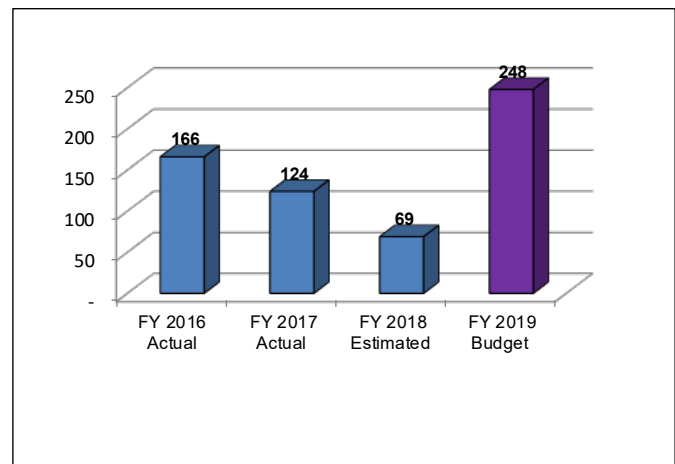
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services	163,757	123,311	57,100	57,100	57,100	237,750	316%
Commodities	2,619	758	11,700	11,700	11,700	10,000	-15%
Total	166,375	124,069	68,800	68,800	68,800	247,750	260%

FY 2022 Budget



Total Expenditures





Department	Non-Department
Program	Loop Business District

Fund	Loop Business District
Account Number	18-70-74

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6001 Auditing & Accounting	-	1,728	3,000	3,000	3,000	1,750	-42%
6010 Professional Services	506	3,525	-	-	-	90,000	100%
6040 Events & Receptions	70,896	55,570	35,800	35,800	35,800	100,000	179%
6050 Maintenance Contracts	15,078	11,970	9,900	9,900	9,900	15,000	52%
6070 Temporary Labor	555	-	-	-	-	-	0%
6090 Postage	-	-	500	500	500	-	-100%
6130 Advertising & Public Notices	16,294	-	-	-	-	17,500	100%
6136 Marketing and Promotional	58,133	27,217	-	-	-	3,000	100%
6150 Printing Services	-	17,992	1,800	1,800	1,800	3,000	67%
6190 Insurance Misc	-	5,176	3,000	3,000	3,000	5,000	67%
6260 Electricity	-	-	-	-	-	-	0%
6270 Telephone & Pagers	782	133	100	100	100	1,000	900%
6320 Internet Services	-	-	2,000	2,000	2,000	-	-100%
6650 Membership & Certification	-	-	1,000	1,000	1,000	-	-100%
6700 Misc. Operating Services	1,512	-	-	-	-	1,500	100%
6705 Misc. Non-Operating Services	-	-	-	-	-	-	0%
Sub-Total Contractual Services	163,757	123,311	57,100	57,100	57,100	237,750	316%
Commodities							
7001 Office Supplies	2,062	758	700	700	700	-	-100%
7130 Agriculture Supplies	-	-	3,000	3,000	3,000	-	-100%
7690 Recreational Supplies	-	-	-	-	-	-	0%
7850 Awards & Gifts	-	-	-	-	-	10,000	100%
7890 Miscellaneous	557	-	8,000	8,000	8,000	-	-100%
Sub-Total Commodities	2,619	758	11,700	11,700	11,700	10,000	-15%
Total	166,375	124,069	68,800	68,800	68,800	247,750	260%

**ARTICLE XVI - PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT**

The City Council of the City of University City makes the following finds, determinations and statements:

1. The City Council adopted a resolution on January 9, 1996, as the resolution of intention to establish a Parkview Gardens special business district pursuant to which the ordinance codified in this Chapter is adopted; and
2. The City Council held a hearing on January 22, 1996, in the Council Chambers, City Hall, 6801 Delmar Boulevard, University City, Missouri to consider the formation of the Parkview Gardens special business district; and
3. The Parkview Gardens special business district shall have a boundary as described on file in the City Offices.

RATE OF PROPERTY LEVY

The initial rate of levy to be imposed upon property lying within the Parkview Gardens special business district shall be eighty-five (\$0.85) on the one hundred dollar (\$100.00) assessed valuation and there is imposed, subject to the requisite majority of the qualified voters of the Parkview Gardens voting thereon, upon all real property lying within the district.

USE OF REVENUE

The uses to which the additional revenue shall be put shall be:

1. Marketing and promotion;
2. Neighborhood/district beautification;
3. Youth recreation programs; and
4. Crime prevention programs

For FY 2020, the district set the tax rate at \$0.431 per \$100.00 for residential properties and \$0.850 per \$100.00 for commercial property. The district projected the revenue to be \$92,300.

BUDGET REVENUE

Property Tax	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Real Property	101,656	94,585	92,300	92,300	92,300	93,300	1%
Total	101,656	94,585	92,300	92,300	92,300	93,300	1%



PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

As mentioned in the previously, the Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

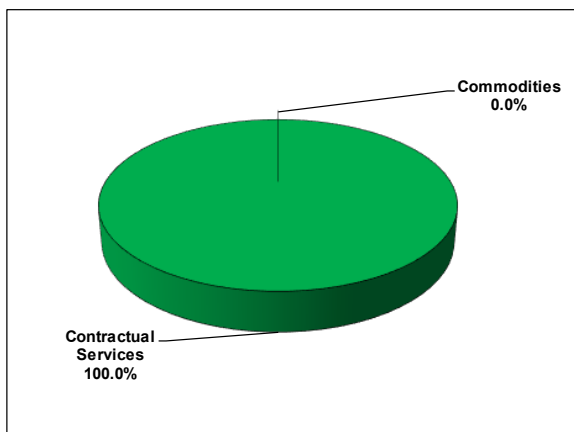
The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

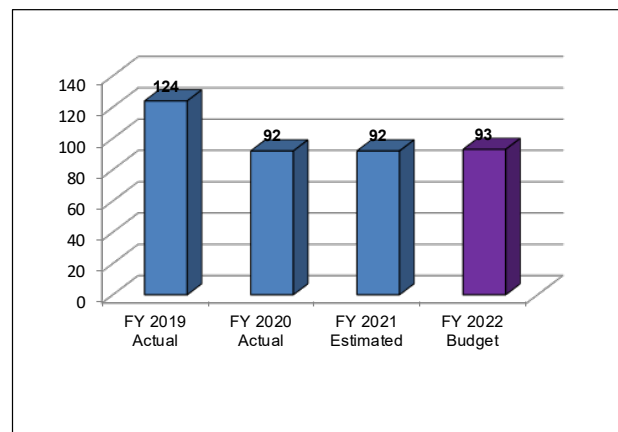
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services	59,958	92,158	92,300	92,300	92,300	93,300	1%
Commodities	63,995	-	-	-	-	-	0%
Total	123,953	92,158	92,300	92,300	92,300	93,300	1%

FY 2022 Budget



Total Expenditures





Department	Non- Departmental
Program	Parkview Garden Special District

Fund	Parkview Gardens
Account Number	19-70-76

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6001 Auditing & Accounting	-	-	500	500	500	500	0%
6010 Professional Services	9,621	3,830	5,000	5,000	5,000	5,000	0%
6050 Maintenance Contracts	21,070	21,938	21,500	21,500	21,500	21,500	0%
6090 Postage	4,300	-	-	-	-	-	0%
6130 Advertising & Public Notices	16,552	21,406	23,400	23,400	23,400	23,400	0%
6150 Printing Services	4,258	-	-	-	-	-	0%
6360 Building Maintenance	4,148	-	-	-	-	-	0%
6700 Misc Operating Services	-	44,984	41,900	41,900	41,900	42,900	2%
6770 Bank & Credit Card Fees	9	-	-	-	-	-	0%
Sub-Total Contractual Services	59,958	92,158	92,300	92,300	92,300	93,300	1%
Commodities							
7850 Awards & Gifts	63,995	-	-	-	-	-	
Sub-Total Commodities	63,995	-	-	-	-	-	0%
Total	123,953	92,158	92,300	92,300	92,300	93,300	1%



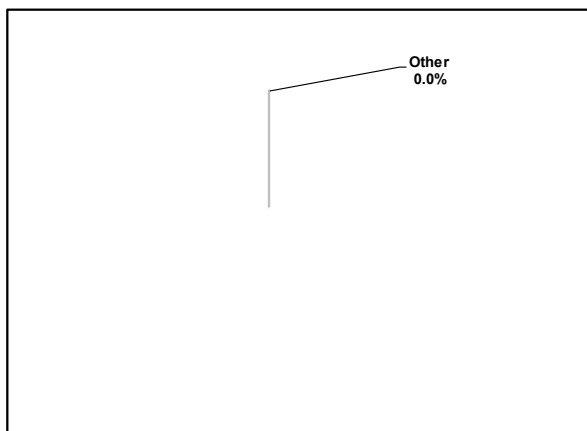
OLIVE I-170 TIF RPA 2 FUND

The City of University City established the Olive Boulevard I-170 Tax Increment District RPA 2 to maintain and strengthen the Olive Boulevard corridor to improve public improvement necessary for the area's existing and future development.

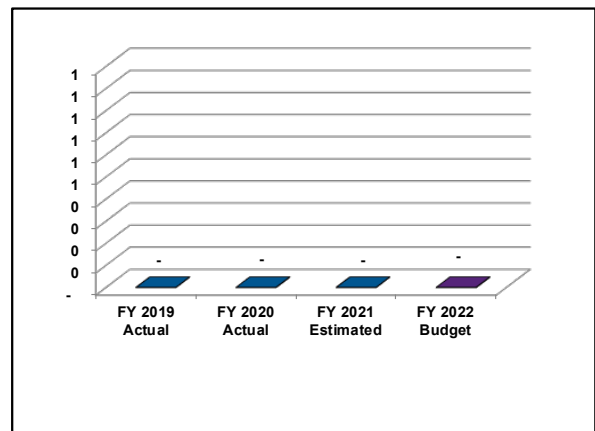
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Other	-	-	-	-	-	-	0%
Total	-	-	-	-	-	-	0%

FY 2022 Budget



Total Expenditures ('000)





Department	City Manager
Program	Olive I-170 TIF RPA 2

Fund	Olive I-170 TIF RPA 2
Account Number	31-45-73

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Other							
9950 Operating Transfer Out	-	-	-	-	-	-	0%
Sub-Total Other	-	-	-	-	-	-	0%
Total	-	-	-	-	-	-	0%



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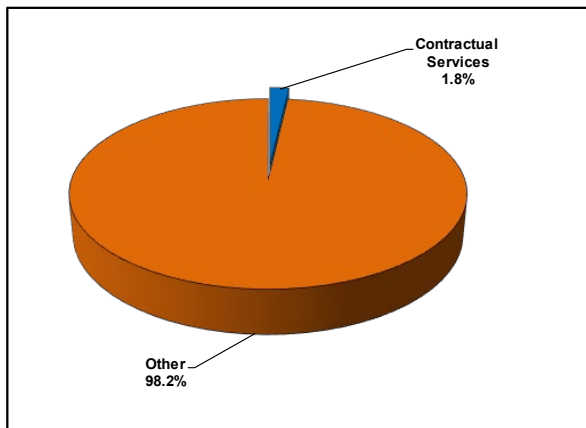
AMERICAN RESCUE PLAN

The American Rescue Plan Act was signed by President Biden on March 11, 2021. The American Rescue Plan will provide federal investments to defeat the COVID-19 virus and provide municipalities with resources needed to survive the pandemic.

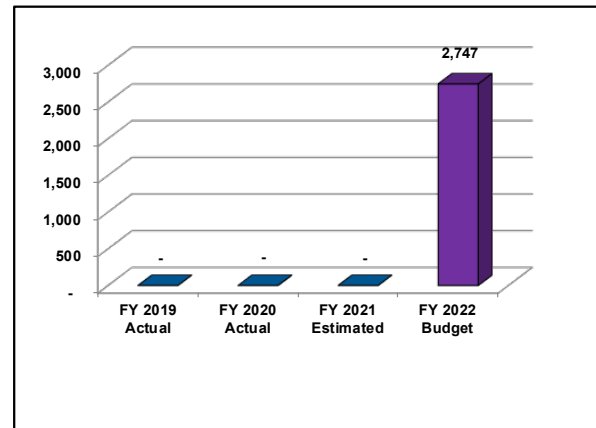
BUDGET EXPENDITURES

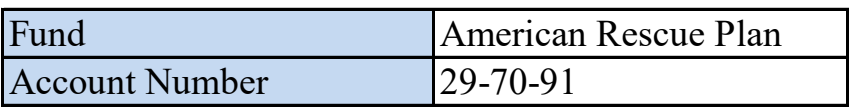
	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services	-	-	-	-	-	50,000	100%
Other	-	-	-	-	-	2,696,860	100%
Total	-	-	-	-	-	2,746,860	100%

FY 2022 Budget



Total Expenditures ('000)



216



PENSION (For Information Only)

POLICE AND FIRE PENSION

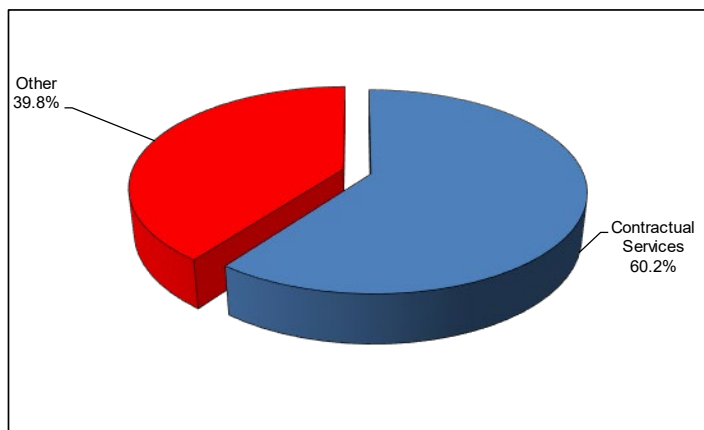
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

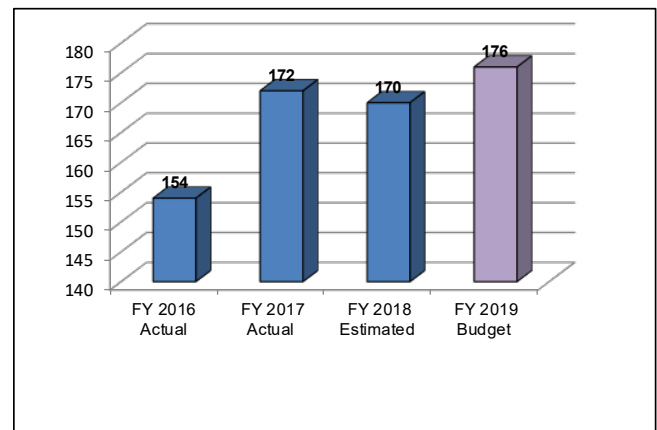
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services	91,763	113,614	94,500	94,500	94,500	106,000	12%
Other	62,148	58,858	75,000	75,000	75,000	70,000	-7%
Total	153,912	172,472	169,500	169,500	169,500	176,000	4%

FY 2022 Budget



Total Expenditures



During FY 2022, the Police and Fire Pension Fund has budgeted a Transfer In from the General Fund and Public Safety Sales Tax Fund in the amounts of \$270,000 and \$524,260, respectively.



Department	Uniformed Pension
Program	Pension Administration

Fund	Police & Fire Pension
Account Number	03-73-85

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6001 Auditing & Accounting	-	-	2,500	2,500	2,500	2,500	0%
6010 Professional Services	28,464	30,097	25,000	25,000	25,000	30,000	20%
6020 Legal Services	226	860	1,000	1,000	1,000	2,500	150%
6130 Advertising & Public Notices	-	-	-	-	-	-	0%
6240 Insurance - Disability	36,370	48,508	37,000	37,000	37,000	40,000	8%
6245 Group Life	23,138	30,616	25,000	25,000	25,000	27,000	8%
6580 Insurance - Fiduciary	3,565	3,533	4,000	4,000	4,000	4,000	0%
6770 Bank & Credit Card Fees	-	-	-	-	-	-	0%
Sub-Total Contractual Services	91,763	113,614	94,500	94,500	94,500	106,000	12%
Other							
9500 Administrative Expenses	62,148	58,858	75,000	75,000	75,000	70,000	-7%
Sub-Total Other	62,148	58,858	75,000	75,000	75,000	70,000	-7%
Total	153,911	172,472	169,500	169,500	169,500	176,000	4%



PENSION (For Information Only)

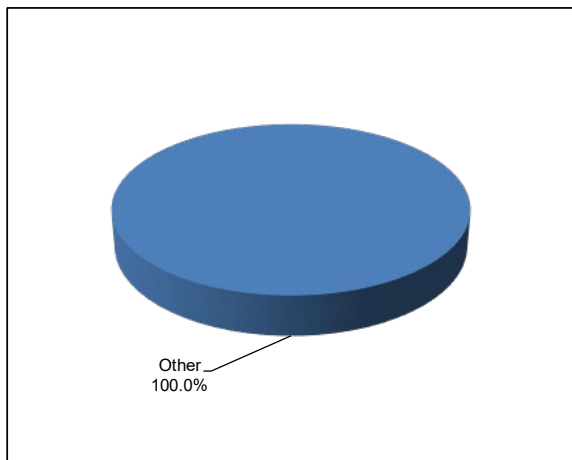
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and also provides benefits for the survivors of uniformed employees.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

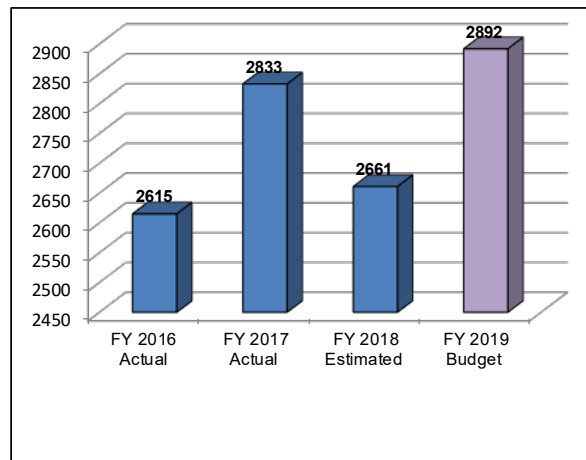
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Other	2,615,088	2,832,901	2,661,000	2,661,000	2,661,000	2,892,000	9%
Tot	2,615,088	2,832,901	2,661,000	2,661,000	2,661,000	2,892,000	9%

FY 2022 Budget



Total Expenditures





Department	Uniformed Pension
Program	Pension Benefits

Fund	Police & Fire Pension
Account Number	03-73-86

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Other							
9300 Retirement Benefits	2,158,746	2,124,441	2,172,000	2,172,000	2,172,000	2,400,000	10%
9350 Disability Benefits	120,533	120,533	122,000	122,000	122,000	122,000	0%
9400 Survivor's Benefits	92,832	100,471	105,000	105,000	105,000	105,000	0%
9450 Death Benefits		8,215	12,000	12,000	12,000	15,000	25%
9750 10-Year City Contribution	242,977	479,241	250,000	250,000	250,000	250,000	0%
Sub-Total Other	2,615,088	2,832,901	2,661,000	2,661,000	2,661,000	2,892,000	9%
Total	2,615,088	2,832,901	2,661,000	2,661,000	2,661,000	2,892,000	9%



PENSION (For Information Only)

NON-UNIFORMED EMPLOYEE PENSION

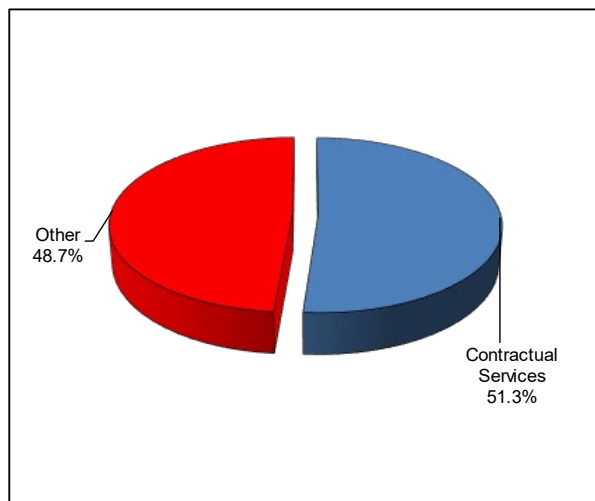
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

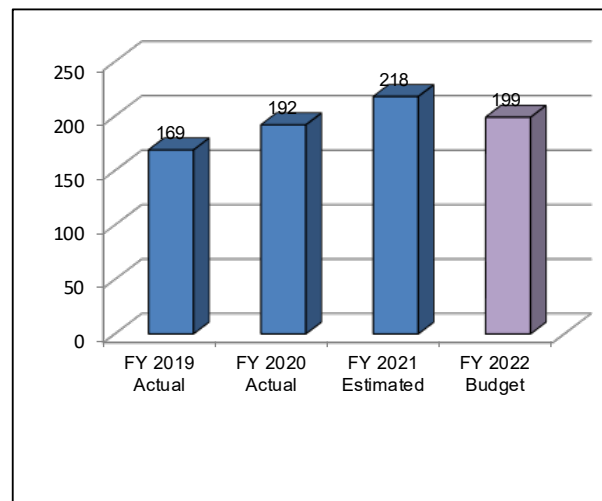
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services	102,981	102,925	97,978	97,978	97,978	102,200	4%
Other	65,992	89,013	120,000	120,000	120,000	97,000	-19%
Total	168,972	191,938	217,978	217,978	217,978	199,200	-9%

FY 2022 Budget



Total Expenditures





Department	Non-Uniformed Pension
Program	Pension Administration

Fund	Non-Uniformed Pension
Account Number	10-74-85

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
6001 Auditing & Accounting	-	-	2,500	2,500	2,500	2,500	0%
6010 Professional Services	26,469	31,217	26,000	26,000	26,000	27,000	4%
6020 Legal Services	226	1,195	1,000	1,000	1,000	2,000	100%
6240 Insurance - Disability	44,451	41,076	42,000	42,000	42,000	42,000	0%
6245 Group Life	28,270	25,904	22,778	22,778	22,778	25,000	10%
6580 Insurance - Fiduciary	3,565	3,533	3,700	3,700	3,700	3,700	0%
Sub-Total Contractual Services	102,981	102,925	97,978	97,978	97,978	102,200	4%
Other							
9500 Administrative Expenses	65,992	64,166	70,000	70,000	70,000	67,000	-4%
9600 Refund of Contributions	-	24,847	50,000	50,000	50,000	30,000	-40%
Sub-Total Other	65,992	89,013	120,000	120,000	120,000	97,000	-19%
Total	168,973	191,938	217,978	217,978	217,978	199,200	-9%



PENSION (For Information Only)

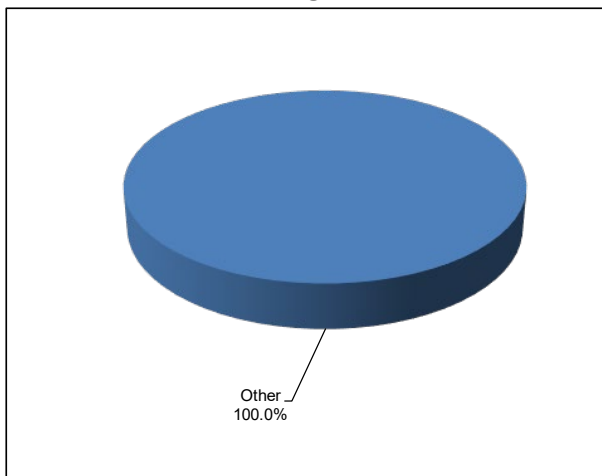
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

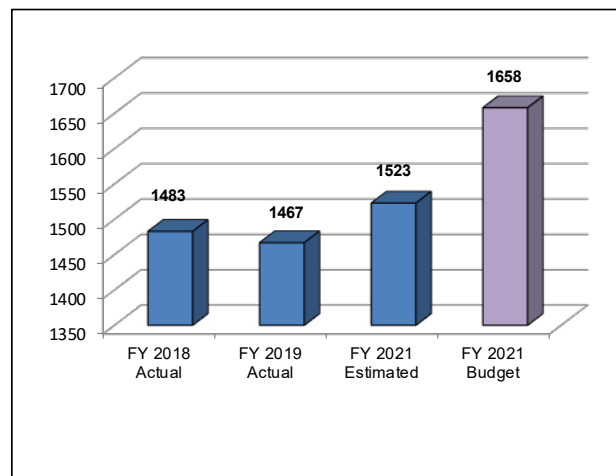
BUDGET EXPENDITURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2021 Estimated	FY 2022 Budget	% over FY 2021
Other	1,483,454	1,467,377	1,523,000	1,523,000	1,523,000	1,657,500	9%
	1,483,454	1,467,377	1,523,000	1,523,000	1,523,000	1,657,500	9%

FY 2022 Budget



Total Expenditures





Department	Non-Uniformed Pension
Program	Pension Benefits

Fund	Non-Uniformed Pension
Account Number	10-74-86

	FY 2019 Actual	FY 2020 Actual	FY2021 Original	FY2021 Amended	FY2021 Estimated	FY 2022 Budget	% over FY 2021
Contractual Services							
5465 Medical Insurance Retiree	-	87	-	-	-	500	100%
Sub-Total Other	-	87	-	-	-	500	100%
Other							
9300 Retirement Benefits	1,325,411	1,355,036	1,392,000	1,392,000	1,392,000	1,536,000	10%
9350 Disability Benefits	1,488	-	6,000	6,000	6,000	6,000	0%
9400 Survivor's Benefits	112,254	112,254	115,000	115,000	115,000	115,000	0%
9600 Refund of Contributions	44,301	-	10,000	10,000	10,000	-	-100%
Sub-Total Other	1,483,454	1,467,290	1,523,000	1,523,000	1,523,000	1,657,000	9%
Total	1,483,454	1,467,377	1,523,000	1,523,000	1,523,000	1,657,500	9%



Capital Improvement Plan
Adopted Budget
Fiscal Year 2022

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining and paying for University City's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the city will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets, or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

- Fire and police stations;
- Libraries, court facilities and office buildings;
- Parks, trails, open space, pools, recreation centers and other related facilities;
- Roads, bridges, traffic signals and other traffic control devices including fiber optic infrastructure needed for the operation of intelligent transportation systems;
- Landscape beautification projects;
- Computer software and hardware systems other than personal computers and printers;
- Flood control drainage channels, storm drains and retention basins; and
- Major equipment purchases such as landfill compactors, street sweepers and sanitation trucks.

Municipalities, like University City, face a special set of complex problems. The cities need to maintain roads, repair public amenities such as parks, and expand public safety services to accommodate both residential and non-residential citizens. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, and buildings. University City also has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings.

Paying for Capital Improvements

In many respects, the city's planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes.

If the purchase plan moves forward, a decision must be made about the down payment. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable, a negative event, such as a flood or unanticipated medical expense, might delay the plan.



Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses.

Guidelines and Policies Used in Developing the CIP

City Council's strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

- Does a project support City Council's strategic goals?
- Does a project qualify as a capital project, i.e., cost more than \$25,000 and have an expected useful life of at least five years?
- Does a project satisfactorily address all federal, state and city legal and financial requirements?
- Does a project support the city's favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city's existing infrastructure?
- Does a project respond to and, if possible, anticipate future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints of reasonable taxes and fees?
- Does a project leverage funds provided by other units of government where appropriate?

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population loss, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

University City's Annual CIP Development Process

In conjunction with the annual budgeting process, the Finance Department coordinates the citywide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Council's commitment to the needs and desires of University City's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Council. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. City Council makes the final decision about whether and when to fund a project. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Council's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time or emergency services when needed. The City Council reviews the recommended CIP. Council also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.



Citizen Involvement in the CIP Process

The CIP is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's long-term direction for capital improvements and a better understanding of the city's ongoing needs for stable revenue sources to fund large or multi-year capital projects. Input into the annual CIP updating process is obtained from citizens who serve on many different city boards and commissions, as well from individual citizens through the public hearing and comment process. Through these public input venues, residents and businesses have alerted staff about infrastructure development and renovation needs, important quality-of-life enhancements, and environmental and historic preservation issues that should be addressed in the capital plan. Citizens have additional opportunities for input when participating in committees that consider voter authorization proposals.

Capital Improvement Plan Budget

The City annually updates the *Five-Year Capital Improvement Program (CIP)* plan, which is now based on FY 2022 through FY 2026 and includes \$43.7 million in projects. **The first year of the plan is the only year appropriated by City Council.** The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The final decision to fund a project is made by City Council. Projects include street, sidewalk and curb improvements including pavement preservation, and police and fire department vehicle replacements.

Fiscal Constraints and Debt

For the last several years, the City has not been able to use current revenues to fund all the capital projects needed. In early 2016, the City had tempted to issue general obligation bonds for street and parks, but the bonds did not pass by the voters. City Council had approved the using of General Fund reserves not only for matching portion to federal and municipal park grants but also for building and renovation of the Police Facilities. Therefore, these types of projects do affect the operating budget.

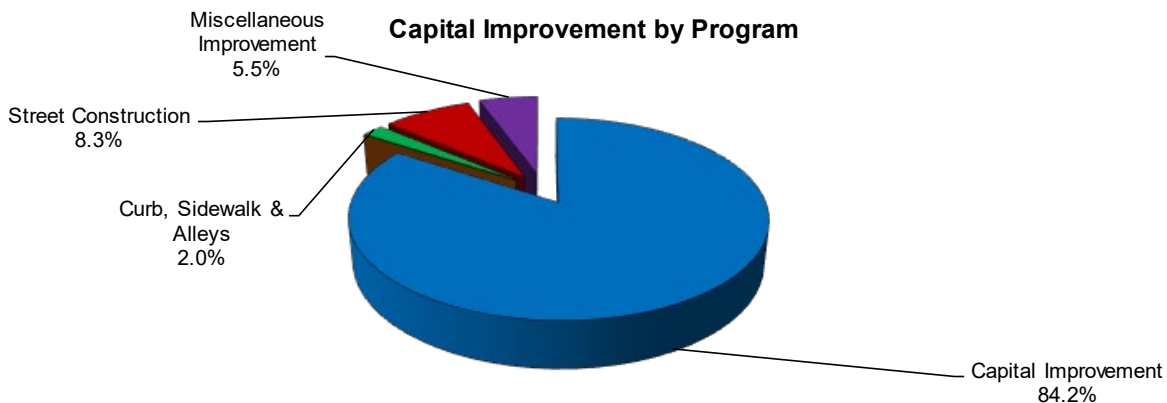
Impact of the CIP on the Operating Budget


University City's operating budget is directly affected by the CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair and maintenance upon completion or acquisition that must be incorporated into the operating budget. Older facilities usually involve higher maintenance and repair costs as well. Grant matching funds also come directly from the operating budget. The cost of future operations and maintenance for new CIP projects are estimated by each department based on a detailed set of cost guidelines that is provided to all departments each year. These guidelines are updated annually in conjunction with the various departments that are experts on different types of operating costs. For fiscal year 2022 - 2026 CIP the following pages reflects the estimated operating cost for capital projects:




CAPITAL IMPROVEMENT

	PROGRAM	CAPITAL IMPROVEMENT SALES TAX	BOND	GRANT	PARK SALES TAX	PUBLIC SAFETY SALES TAX	SOLID WASTE	TOTAL
	Capital Improvement							
1	Renovation of Police Annex Station	\$ -	\$ 15,700,000	\$ -	\$ -	\$ -	\$ -	\$ 15,700,000
2	Construction of Multipurpose Bldg	-	2,300,000	-	-	-	-	2,300,000
3	City Hall Improvements	-	2,000,000	-	-	-	-	2,000,000
4	City Facilities Improvements	-	-	-	190,000.00	-	-	190,000
	Curbs, Sidewalk & Alleys							
5	Curb and Sidewalk Replacement	400,000	-	78,000	-	-	-	478,000
	Street Construction							
6	Street Maintenance Program	800,000	-	-	-	-	-	800,000
7	STP-Westgate Ave Improvement	205,000	-	820,000	-	-	-	1,025,000
8	Drexel Ave Reconstruction	175,000	-	-	-	-	-	175,000
	Miscellaneous Improvement							
9	Parking Meter Replacement Program	25,000	-	-	-	-	-	25,000
10	Two Dump Truck Replacements	125,000	-	-	-	-	-	125,000
11	Enhanced Street Lighting	50,000	-	-	-	-	-	50,000
12	Sign Shop Maintenance	25,000	-	-	-	-	-	25,000
13	Storage Door for Salt Bin	20,000	-	-	-	-	-	20,000
14	Solid Waste Grant Projects	-	-	100,000	-	-	20,000	120,000
15	Driving Range Repair	-	-	-	262,385	-	-	262,385
16	Greens Mower Replacement	-	-	-	25,000	-	-	25,000
17	Centennial Commons Indoor Turf Replacement	-	-	-	150,000	-	-	150,000
18	Hazardous Tree Removal and Replacement	-	-	-	25,000	-	-	25,000
19	Tree Replacement Program	-	-	-	75,000	-	-	75,000
20	Training Officer Vehicle	-	-	-	-	36,720	-	36,720
21	Ambulance Replacement	-	-	-	-	150,000	-	150,000
22	SCBA Bottles Purchase	-	-	-	-	25,000	-	25,000
23	Police Vehicle Purchase	-	-	-	-	140,000	-	140,000
24	Surveillance Cameras	-	-	-	-	65,000	-	65,000
		\$ 1,825,000	\$ 20,000,000	\$ 998,000	\$ 727,385	\$ 416,720	\$ 20,000	\$ 23,987,105





	Summary of Capital Improvement Program		Project #	Priority	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
	ALL CIP PROJECTS									
Aerial Bucket Truck Replacement	PRF24/25-01	1	-	-	200,000	250,000	-	450,000		
Ambulance Replacement	FIRE22-04	1	150,000	-	-	-	-	150,000		
Automated Side Loading Truck Replacement	PWS24-01	1	-	-	275,000	-	-	275,000		
Canton Ave Resurfacing and Upgrades	PWST23-02	1	-	186,000	-	-	-	186,000		
Canton Ave Resurfacing Sidewalk Upgrades	PWST23-02	1	-	744,000	-	-	-	744,000		
Centennial Commons Indoor Turf Replacement	PRCEN22-01	1	150,000	-	-	-	-	150,000		
Center Drive Reconstruction	PWST23-01	1	-	120,000	-	-	-	120,000		
City Facilities Improvements	PWA22/26-01	1	190,000	-	-	-	-	190,000		
City Facilities Improvements	PWA22/26-01	1	-	200,000	200,000	200,000	200,000	200,000	800,000	
City Hall Improvements	PWA22-04	1	2,000,000	-	-	-	-	2,000,000		
Construction of Multipurpose Building	PWA22-03	1	2,300,000	-	-	-	-	2,300,000		
Crane Truck Replacement	PRF22-01	1	-	120,000	-	-	-	120,000		
Curb and Sidewalk Replacement Program	PWST22/26-02	1	400,000	400,000	400,000	400,000	400,000	400,000	2,000,000	
Curb and Sidewalk Replacement Program	PWST22/26-02	1	78,000	78,000	78,000	78,000	78,000	78,000	390,000	
Drexel Ave Reconstruction	PWST22-03	1	175,000	-	-	-	-	175,000		
Driving Range Repair	GLF22-01	1	262,385	-	-	-	-	262,385		
Dump Truck - Replacement	PRP25-01	3	-	-	-	280,970	-	280,970		
Dump Truck Replacement #50	PRP23-02	1	-	140,695	-	-	-	140,695		
EMS / Training Officer's Vehicle	FIRE22-03	1	36,720	-	-	-	-	36,720		
Enhanced Street Lighting	PWST22/25-4	2	50,000	75,000	75,000	75,000	-	275,000		
Fairway Mower Replacement	GLF23-01	2	-	45,000	-	-	-	45,000		
Green Mower Replacement	GLF22-02	1	25,000	-	-	-	-	25,000		
Hazardous Tree Removal and Replacement Program	PRF22/26-02	1	25,000	25,000	25,000	25,000	25,000	125,000		
Heman Park - Pavilion & Band Stage Replacement	PRP24-03	2	-	-	200,000	-	-	200,000		
Heman Park Improvements	PRP24-01	3	-	-	6,318,020	-	-	6,318,020		
Heman Park Master Plan Update	PRHEM23-02	2	-	25,000	-	-	-	25,000		
Heman Park Pool Pump Replacement	PRHEM23-01	1	-	100,000	-	-	-	100,000		
Ladder Truck Replacement	FIRE24/28-01	2	-	-	250,000	250,000	250,000	750,000		
Leaf Vacuum Replacement	PRP24-04	4	-	-	30,430	-	-	30,430		
Lewis Park Playground Replacement	PRP26-01	2	-	-	-	-	26,250	26,250		
Lewis Park Playground Replacement	PRP26-01	2					525,000	525,000		
Out Front Mower Replacement 2011	PRP23-01	3	-	48,000	-	-	-	48,000		
Out Front Mower Replacement 2017	PRP24-05	3	-	-	50,000	-	-	50,000		
Parking Lot #3 Resurface	PWST24-01	3	-	-	80,000	-	-	80,000		
Parking Lot 4 Expansion	PWST23-03	1	-	450,000	-	-	-	450,000		
Parking Meter Replacement Program	PWA22/26-02	3	25,000	50,000	-	-	-	75,000		
Pickup Trucks - Replacement	PRP24-07	3	-	-	80,000	-	-	80,000		
Police Vehicle Purchase	PD22/26-02	1	140,000	140,000	140,000	140,000	140,000	700,000		
Rabe Park Playground Replacement	PRP24-06	1	-	-	350,000	-	-	350,000		
Rabe Park Playground Replacement	PRP24-06	1	-	-	35,000	-	-	35,000		
Refuse Truck Replacement	PRP26-02	1	-	-	-	-	106,965	106,965		
Renovation of Police Annex Station	PD22-01	1	15,700,000	-	-	-	-	15,700,000		
Ruth Park Maintenance Facility	GLF24-03	2	-	-	100,000	-	-	100,000		
Ruth Park Maintenance Shop Septic System	GLF23-02	2	-	15,000	-	-	-	15,000		
Ruth Park Short Game Practice Area	GLF24-01	3	-	-	80,000	-	-	80,000		
SCBA Bottles Purchase	FIRE22-05	2	25,000	-	-	-	-	25,000		
Sign Shop Maintenance	PWST22-05	1	25,000	-	-	-	-	25,000		
Solid Waste Grant Projects	PWS22/26-03	1	20,000	20,000	20,000	20,000	20,000	100,000		
Solid Waste Grant Projects	PWS22/26-03	2	100,000	100,000	100,000	100,000	100,000	500,000		
Spray Boom - Replacement	PRP25-02	2	-	-	-	35,000	-	35,000		
Storage Door for Salt Bin	PWST22-06	1	20,000	-	-	-	-	20,000		
STP-Westgate Ave Improvement	PWST22-02	2	205,000	-	-	-	-	205,000		
STP-Westgate Ave Improvement	PWST22-02	2	820,000	-	-	-	-	820,000		
Street Maintenance Program	PWST22/26-01	1	800,000	700,000	700,000	700,000	700,000	3,600,000		
Street Sweeper Replacement	PWST23/24-04	1	-	225,000	225,000	-	-	450,000		
Surveillance Cameras	PD22-02	1	65,000	-	-	-	-	65,000		
Two 3/4 Ton Pickup Replacement	PRP25-03	3	-	-	-	42,435	-	42,435		
Two Dump Truck Replacement	PWST22/23-07	1	125,000	125,000	-	-	-	250,000		
Tee Mower Replacement	GLF24-02	2	-	-	36,000	-	-	36,000		
Tree Replacement Program	PRF22/26-03	3	75,000	75,000	75,000	75,000	-	300,000		
Utility Terrain Vehicle Replacement	GLF23-03	2	-	28,000	-	-	-	28,000		
Wide Area Mower Replacement	GLF26-01	2	-	-	-	-	125,000	125,000		
Zero Turn Mower Replacement	PRP25-04	3	-	-	-	25,000	-	25,000		
GRAND TOTAL OF CIP PROGRAM					\$ 23,987,105	\$ 4,234,695	\$ 10,122,450	\$ 2,696,405	\$ 2,696,215	\$ 43,736,870

<div><div><div>City of University City</div><div></div></div></div> <div>Summary of Capital Improvement Program By Fund</div>	Project #	Priority	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
CAPITAL IMPROVEMENT SALES TAX FUND								
Crane Truck Replacement	PRF22-01	1	-	120,000	-	-	-	120,000
Aerial Bucket Truck Replacement	PRF24/25-01	1	-	-	200,000	250,000	-	450,000
Dump Truck Replacement #50	PRP23-02	1	-	140,695	-	-	-	140,695
City Facilities Improvements	PWA22/26-01	1	-	200,000	200,000	200,000	200,000	800,000
Parking Meter Replacement Program	PWA22/26-02	3	25,000	50,000	-	-	-	75,000
Two Dump Truck Replacement	PWST22/23-07	1	125,000	125,000	-	-	-	250,000
Enhanced Street Lighting	PWST22/25-4	2	50,000	75,000	75,000	75,000	-	275,000
Street Maintenance Program	PWST22/26-01	1	800,000	700,000	700,000	700,000	700,000	3,600,000
Curb and Sidewalk Replacement Program	PWST22/26-02	1	400,000	400,000	400,000	400,000	400,000	2,000,000
STP-Westgate Ave Improvement	PWST22-02	2	205,000	-	-	-	-	205,000
Drexel Ave Reconstruction	PWST22-03	1	175,000	-	-	-	-	175,000
Sign Shop Maintenance	PWST22-05	1	25,000	-	-	-	-	25,000
Storage Door for Salt Bin	PWST22-06	1	20,000	-	-	-	-	20,000
Street Sweeper Replacement	PWST23/24-04	1	-	225,000	225,000	-	-	450,000
Center Drive Reconstruction	PWST23-01	1	-	120,000	-	-	-	120,000
Canton Ave Resurfacing and Upgrades	PWST23-02	1	-	186,000	-	-	-	186,000
Parking Lot #3 Resurface	PWST24-01	3	-	-	80,000	-	-	80,000
Total Capital Imp. Sales Tax Fund			1,825,000	2,341,695	1,880,000	1,625,000	1,300,000	8,971,695
GENERAL FUND								
Parking Lot 4 Expansion	PWST23-03	1	-	450,000	-	-	-	450,000
Total General Fund			-	450,000	-	-	-	450,000
GOLF COURSE FUND								
Fairway Mower Replacement	GLF23-01	2	-	45,000	-	-	-	45,000
Ruth Park Maintenance Shop Septic System	GLF23-02	2	-	15,000	-	-	-	15,000
Utility Terrain Vehicle Replacement	GLF23-03	2	-	28,000	-	-	-	28,000
Ruth Park Short Game Practice Area	GLF24-01	3	-	-	80,000	-	-	80,000
Tee Mower Replacement	GLF24-02	2	-	-	36,000	-	-	36,000
Ruth Park Maintenance Facility	GLF24-03	2	-	-	100,000	-	-	100,000
Wide Area Mower Replacement	GLF26-01	2	-	-	-	-	125,000	125,000
Total Golf Course Fund			-	88,000	216,000	-	125,000	429,000
GRANT FUND								
Rabe Park Playground Replacement	PRP24-06	1	-	-	350,000	-	-	350,000
Lewsi Park Playground Replacement	PRP26-01	2					525,000	525,000
Solid Waste Grant Projects	PWS22/26-03	2	100,000	100,000	100,000	100,000	100,000	500,000
Curb and Sidewalk Replacement Program	PWST22/26-02	1	78,000	78,000	78,000	78,000	78,000	390,000
STP-Westgate Ave Improvement	PWST22-02	2	820,000	-	-	-	-	820,000
Canton Ave Resurfacing Sidewalk Upgrades	PWST23-02	1	-	744,000	-	-	-	744,000
Total Grant Fund			998,000	922,000	528,000	178,000	703,000	3,329,000
PARK AND STORM WATER SALES TAX FUND								
Driving Range Repair	GLF22-01	1	262,385	-	-	-	-	262,385
Green Mower Replacement	GLF22-02	1	25,000	-	-	-	-	25,000
Centennial Commons Indoor Turf Replacement	PRCEN22-01	1	150,000	-	-	-	-	150,000
Hazardous Tree Removal and Replacement Program	PRF22/26-02	1	25,000	25,000	25,000	25,000	25,000	125,000
Tree Replacement Program	PRF22/26-03	3	75,000	75,000	75,000	75,000	-	300,000
Heman Park Pool Pump Replacement	PRHEM23-01	1	-	100,000	-	-	-	100,000
Heman Park Master Plan Update	PRHEM23-02	2	-	25,000	-	-	-	25,000
Out Front Mower Replacement 2011	PRP23-01	3	-	48,000	-	-	-	48,000
Heman Park - Pavilion & Band Stage Replacement	PRP24-03	2	-	-	200,000	-	-	200,000
Leaf Vacuum Replacement	PRP24-04	4	-	-	30,430	-	-	30,430
Out Front Mower Replacement 2017	PRP24-05	3	-	-	50,000	-	-	50,000
Rabe Park Playground Replacement	PRP24-06	1	-	-	35,000	-	-	35,000
Pickup Trucks - Replacement	PRP24-07	3	-	-	80,000	-	-	80,000
Dump Truck - Replacement	PRP25-01	3	-	-	-	280,970	-	280,970
Spray Boom - Replacement	PRP25-02	2	-	-	-	35,000	-	35,000
Two 3/4 Ton Pickup Replacement	PRP25-03	3	-	-	-	42,435	-	42,435
Zero Turn Mower Replacement	PRP25-04	3	-	-	-	25,000	-	25,000
Lewis Park Playground Replacement	PRP26-01	2	-	-	-	-	26,250	26,250
Refuse Truck Replacement	PRP26-02	1	-	-	-	-	106,965	106,965
City Facilities Improvements	PWA22/26-01	1	190,000	-	-	-	-	190,000
Total Park and Storm Water Sales Tx Fund			727,385	273,000	495,430	483,405	158,215	2,137,435

City of University City

Summary of Capital Improvement Program By Fund	Project #	Priority	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
PUBLIC SAFETY SALES TAX FUND								
EMS / Training Officer's Vehicle	FIRE22-03	1	36,720	-	-	-	-	36,720
Ambulance Replacement	FIRE22-04	1	150,000	-	-	-	-	150,000
SCBA Bottles Purchase	FIRE22-05	2	25,000	-	-	-	-	25,000
Ladder Truck Replacement	FIRE24/28-01	2	-	-	250,000	250,000	250,000	750,000
Police Vehicle Purchase	PD22/26-02	1	140,000	140,000	140,000	140,000	140,000	700,000
Surveillance Cameras	PD22-02	1	65,000	-	-	-	-	65,000
Total Public Safety Sales Tax Fund			416,720	140,000	390,000	390,000	390,000	1,726,720
SOLID WASTE FUND								
Solid Waste Grant Projects	PWS22/26-03	1	20,000	20,000	20,000	20,000	20,000	100,000
Automated Side Loading Truck Replacement	PWS24-01	1	-	-	275,000	-	-	275,000
Total Solid Waste Fund			20,000	20,000	295,000	20,000	20,000	375,000
BOND								
Renovation of Police Annex Station	PD22-01	1	15,700,000	-	-	-	-	15,700,000
Construction of Multipurpose Building	PWA22-03	1	2,300,000	-	-	-	-	2,300,000
City Hall Improvements	PWA22-04	1	2,000,000	-	-	-	-	2,000,000
Total Bond			20,000,000	-	-	-	-	20,000,000
METROPOLITAN SEWER DISTRICT								
Heman Park Improvements	PRP24-01	3	-	-	6,318,020	-	-	6,318,020
Total Metropolitan Sewer District			-	-	6,318,020	-	-	6,318,020
GRAND TOTAL OF CIP PROGRAM			\$ 23,987,105	\$ 4,234,695	\$ 10,122,450	\$ 2,696,405	\$ 2,696,215	\$ 43,736,870

	Summary of Capital Improvement Program by Department		Project #	Priority	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total		
FIRE DEPARTMENT												
EMS / Training Officer's Vehicle	FIRE22-03	1	\$	36,720	\$	-	\$	-	\$	-	\$	36,720
Ambulance Replacement	FIRE22-04	1		150,000		-		-		-		150,000
SCBA Bottles Purchase	FIRE22-05	2		25,000		-		-		-		25,000
Ladder Truck Replacement	FIRE24/28-01	2		-		-	250,000	250,000	250,000			750,000
Total Fire Department					211,720		-	250,000	250,000	250,000		961,720
GOLF COURSE												
Driving Range Repair	GLF22-01	1		262,385		-		-		-		262,385
Green Mower Replacement	GLF22-02	1		25,000		-		-		-		25,000
Fairway Mower Replacement	GLF23-01	2		-		45,000		-		-		45,000
Ruth Park Maintenance Shop Septic System	GLF23-02	2		-		15,000		-		-		15,000
Utility Terrain Vehicle Replacement	GLF23-03	2		-		28,000		-		-		28,000
Ruth Park Short Game Practice Area	GLF24-01	3		-		-	80,000			-		80,000
Tee Mower Replacement	GLF24-02	2		-		-	36,000			-		36,000
Ruth Park Maintenance Facility	GLF24-03	2		-		-	100,000			-		100,000
Wide Area Mower Replacement	GLF26-01	2		-		-				-	125,000	125,000
Total Golf Course					287,385		88,000	216,000		-	125,000	716,385
PARKS AND RECREATION												
Centennial Commons Indoor Turf Replacement	PRCEN22-01	1		150,000		-		-		-		150,000
Hazardous Tree Removal and Replacement Program	PRF22/26-02	1		25,000		25,000	25,000	25,000	25,000	25,000		125,000
Tree Replacement Program	PRF22/26-03	3		75,000		75,000	75,000	75,000		-		300,000
Crane Truck Replacement	PRF22-01	1		-		120,000		-		-		120,000
Aerial Bucket Truck Replacement	PRF24/25-01	1		-		-	200,000	250,000		-		450,000
Heman Park Pool Pump Replacement	PRHEM23-01	1		-		100,000		-		-		100,000
Heman Park Master Plan Update	PRHEM23-02	2		-		25,000		-		-		25,000
Out Front Mower Replacement 2011	PRP23-01	3		-		48,000		-		-		48,000
Dump Truck Replacement #50	PRP23-02	1		-		140,695		-		-		140,695
Heman Park Improvements	PRP24-01	3		-		-	6,318,020					6,318,020
Heman Park - Pavilion & Band Stage Replacement	PRP24-03	2		-		-	200,000			-		200,000
Leaf Vacuum Replacement	PRP24-04	4		-		-	30,430			-		30,430
Out Front Mower Replacement 2017	PRP24-05	3		-		-	50,000			-		50,000
Rabe Park Playground Replacement	PRP24-06	1		-		-	385,000			-		385,000
Pickup Trucks - Replacement	PRP24-07	3		-		-	80,000			-		80,000
Dump Truck - Replacement	PRP25-01	3		-		-		280,970		-		280,970
Spray Boom - Replacement	PRP25-02	2		-		-		35,000		-		35,000
Two 3/4 Ton Pickup Replacement	PRP25-03	3		-		-		42,435		-		42,435
Zero Turn Mower Replacement	PRP25-04	3		-		-		25,000		-		25,000
Lewis Park Playground Replacement	PRP26-01	2		-		-				551,250		551,250
Refuse Truck Replacement	PRP26-02	1		-		-				106,965		106,965
Total Parks and Recreation Department					250,000		533,695	7,363,450	733,405	683,215		9,563,765
POLICE DEPARTMENT												
Police Vehicle Purchase	PD22/26-02	1		140,000		140,000	140,000	140,000	140,000			700,000
Renovation of Police Annex Station	PD22-01	1		15,700,000		-		-		-		15,700,000
Surveillance Cameras	PD22-02	1		65,000		-		-		-		65,000
Total Police Department					15,905,000		140,000	140,000	140,000	140,000		16,465,000

	Summary of		Project #	Priority	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
	Capital Improvement Program by Department									
PUBLIC WORK DEPARTMENT										
City Facilities Improvements	PWA22/26-01	1	190,000	200,000	200,000	200,000	200,000	200,000	990,000	
Parking Meter Replacement Program	PWA22/26-02	3	25,000	50,000	-	-	-	-	75,000	
Construction of Multipurpose Building	PWA22-03	1	2,300,000	-	-	-	-	-	2,300,000	
City Hall Improvements	PWA22-04	1	2,000,000	-	-	-	-	-	2,000,000	
Solid Waste Grant Projects	PWS22/26-03	1	120,000	120,000	120,000	120,000	120,000	120,000	600,000	
Automated Side Loading Truck Replacement	PWS24-01	1	-	-	275,000	-	-	-	275,000	
Two Dump Truck Replacement	PWST22/23-07	1	125,000	125,000	-	-	-	-	250,000	
Enhanced Street Lighting	PWST22/25-4	2	50,000	75,000	75,000	75,000	-	-	275,000	
Street Maintenance Program	PWST22/26-01	1	800,000	700,000	700,000	700,000	700,000	700,000	3,600,000	
Curb and Sidewalk Replacement Program	PWST22/26-02	1	478,000	478,000	478,000	478,000	478,000	478,000	2,390,000	
STP-Westgate Ave Improvement	PWST22-02	2	1,025,000	-	-	-	-	-	1,025,000	
Drexel Ave Reconstruction	PWST22-03	1	175,000	-	-	-	-	-	175,000	
Sign Shop Maintenance	PWST22-05	1	25,000	-	-	-	-	-	25,000	
Storage Door for Salt Bin	PWST22-06	1	20,000	-	-	-	-	-	20,000	
Street Sweeper Replacement	PWST23/24-04	1	-	225,000	225,000	-	-	-	450,000	
Center Drive Reconstruction	PWST23-01	1	-	120,000	-	-	-	-	120,000	
Canton Ave Resurfacing and Upgrades	PWST23-02	1	-	930,000	-	-	-	-	930,000	
Parking Lot 4 Expansion	PWST23-03	1	-	450,000	-	-	-	-	450,000	
Parking Lot #3 Resurface	PWST24-01	3	-	-	80,000	-	-	-	80,000	
Total Public Work Department					7,333,000	3,473,000	2,153,000	1,573,000	1,498,000	16,030,000
GRAND TOTAL OF CIP PROGRAM					\$ 23,987,105	\$ 4,234,695	\$ 10,122,450	\$ 2,696,405	\$ 2,696,215	\$ 43,736,870

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 1 Critical

Project # FIRE22-03
Project Name Training Officer Vehicle

Total Project Cost: \$36,720

Description

Purchase of a 2022 vehicle for training officer.

Justification

Purchase of a vehicle for training officer.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	36,720					36,720
Total	36,720					36,720

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Public Safety Sales Tax Fund	36,720					36,720
Total	36,720					36,720

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 10 years
Category Vehicles
Priority 1 Critical

Project # FIRE22-04
Project Name Ambulance Replacement

Total Project Cost: \$150,000

Description

This project allocated \$150,000 for two years (FY21-22) to replace the oldest ambulance in the fleet. Currently the Fire Department has three ALS ambulances in service.

Justification

General wear and tear to the ambulance is anticipated. Replacement of these ambulances is mandatory if we are going to ensure our ability to provide high quality service to the community. Funding would be used to replace our 12 year old ambulance in 2022.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	150,000					150,000
Total	150,000					150,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Public Safety Sales Tax Fund	150,000					150,000
Total	150,000					150,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Fire Department
Contact Fire Chief
Type Equipment
Useful Life 10 years
Category Equipment: Miscellaneous
Priority 2 Very Important

Project #	FIRE22-05
Project Name	SCBA Bottles Purchase

Description	Total Project Cost: \$25,000
Air bottles for breathing apparatus worn by fire fighters.	

Justification
Current air bottles approaching end of life. They will no longer be able to be used in FY23.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Public Safety Sales Tax Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Golf Course
Contact Parks and Recreation Director
Type Improvement
Useful Life 40 years
Category Golf Course Improvement
Priority 1 Critical

Project # GLF22-01
Project Name Driving Range Repair

Description

Total Project Cost: \$262,385

The driving range at the Ruth Park Golf Course over the past few years has experienced rutting due to poor drainage; which has become an impediment to staffs ability to recover driving range ball with the ball picker.

Justification

The installation of additional drainage inlets, piping, and the regrading and sodding of the driving range will improve efficiency in collecting range ball and enhance players experience in using the driving range.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	262,385					262,385
Total	262,385					262,385

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Park and Stormwater Sales	262,385					262,385
Tax Fund						
Total	262,385					262,385

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Golf Course
Contact Parks and Recreation Director
Type Equipment
Useful Life 10 years
Category Equipment: Miscellaneous
Priority 1 Critical

Project # GLF22-02
Project Name Greens Mower Replacement

Description

Total Project Cost: \$25,000

Proposed replacement of 2006 Toro Greensmaster 3100 and trade in current equipment.

Justification

Mowe has exceed user life.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Park and Stormwater Sales Tax Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Parks and Recreation
Contact Parks and Recreation Director
Type Improvement
Useful Life 10 years
Category City Facility Improvements
Priority 1 Critical

Project #	PRCEN22-01
Project Name	Centennial Commons Indoor Turf Replacement

Description	Total Project Cost: \$150,000
Replacement of existing indoor artificial turf.	

Justification
Existing turf has exceeded its useful life.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	150,000					150,000
Total	150,000					150,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Park and Stormwater Sales	150,000					150,000
Tax Fund						
Total	150,000					150,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Parks and Recreation
Contact Parks and Recreation Director
Type Improvement
Useful Life 25 years
Category Park Improvements
Priority 1 Critical

Project # PRF22/26-02
Project Name Hazardous Tree Removal and Replacement Program

Total Project Cost: \$125,000

Description

Removal and replacement of hazardous trees throughout the City.

Justification

Due to the age and condition of the trees within our inventory, it is necessary to remove and replace hazardous trees on an annual basis.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Tree Replacement	25,000	25,000	25,000	25,000	25,000	125,000
Total	25,000	25,000	25,000	25,000	25,000	125,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Park and Stormwater Sales Tax Fund	25,000	25,000	25,000	25,000	25,000	125,000
Total	25,000	25,000	25,000	25,000	25,000	125,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Parks and Recreation
Contact Parks and Recreation Director
Type Improvement
Useful Life 40 years
Category Tree Replacement
Priority 3 Important

Project #	PRF22/26-03
Project Name	Tree Replacement Program

Description	Total Project Cost: \$300,000
This project will provide a beginning to the systematic removal of Ash trees subject to the Emerald Ash Borer, and offer the residents a replacement tree.	

Justification
Emerald Ash Borer has been discovered in St. Louis County and should impact the University City area within five to seven years. Mortality from this insect will be 100 percent.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Tree Replacement	75,000	75,000	75,000	75,000		300,000
Total	75,000	75,000	75,000	75,000		300,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Park and Stormwater Sales	75,000	75,000	75,000	75,000		300,000
Tax Fund						
Total	75,000	75,000	75,000	75,000		300,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Police Department
Contact Police Chief
Type Equipment
Useful Life 7 years
Category Equipment: Miscellaneous
Priority 1 Critical

Project #	PD22/26-02
Project Name	Police Vehicle Purchase

Description	Total Project Cost: \$700,000
<p>This item requests funding for the purchase of replacement police vehicles so that the fleet is effective in the field. The vehicles being replaced have exceeded the user life.</p>	

Justification
<p>New police vehicles are needed to ensure an effective operation. Equipment breakdown in the field could result in significant harm to our officers and residents.</p>

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	140,000	140,000	140,000	140,000	140,000	700,000
Total	140,000	140,000	140,000	140,000	140,000	700,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Public Safety Sales Tax Fund	140,000	140,000	140,000	140,000	140,000	700,000
Total	140,000	140,000	140,000	140,000	140,000	700,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Police Department
Contact Police Chief
Type Improvement
Useful Life 40 years
Category City Facility Improvements
Priority 1 Critical

Project # PD22-01
Project Name Renovation of Police Annex Station

Description

Total Project Cost: \$15,700,000

Design and Construction of a Police Station.

Justification

The design and construction of a police station is required to locate our police in a permanent facility. The space needs study is scheduled to be completed in 2020, which will help determine if new construction is required or renovation of the existing facility is possible.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	15,700,000					15,700,000
Total	15,700,000					15,700,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Bond	15,700,000					15,700,000
Total	15,700,000					15,700,000

Budget Impact/Other

None.

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Police Department
Contact Police Chief
Type Equipment
Useful Life 10 years
Category Equipment: Miscellaneous
Priority 1 Critical

Project # PD22-02
Project Name Surveillance Camera

Total Project Cost: \$65,000

Description

Crime prevention surveillance camera to be purchased, and installed.

Justification

Surveillance tool needed to facilitate crime reduction and the fear of crime in areas throughout the City.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	65,000					65,000
Total	65,000					65,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Public Safety Sales Tax Fund	65,000					65,000
Total	65,000					65,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 40 years

Category Building Renovation

Priority 1 Critical

Project # PWA22/26-01

Project Name City Facilities Improvements

Total Project Cost: \$990,000

Description

This item starts to set aside funding for repairs to our City facilities. Projects included for FY22 include Centennial Commons HVAC System Replacements - \$130,000; and \$60,000 for the replacement of the roof on the indoor soccer field.

Justification

City facilities will continue to erode if they are not maintained.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	190,000	200,000	200,000	200,000	200,000	990,000
Total	190,000	200,000	200,000	200,000	200,000	990,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund		200,000	200,000	200,000	200,000	800,000
Park and Stormwater Sales Tax Fund	190,000					190,000
Total	190,000	200,000	200,000	200,000	200,000	990,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department
Contact Public Works Director
Type Improvement
Useful Life 25 years
Category Equipment: Miscellaneous
Priority 3 Important

Project # PWA22/26-02
Project Name Parking Meter Replacement Program

Total Project Cost: \$75,000

Description

This project includes the installation of state of the art pay station units around the City where currently have out dated parking meters. This project also includes the implementation of pay station units in areas that are source of revenue generators.

Justification

This project proposes to increase revenue from parking meters by introducing new-age technology that makes it more convenient for patrons to pay the meter. We currently have outdated meters in the City that require coin payment and does not allow for debit, credit card, pay pal, or other alternative forms of payment.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	25,000	50,000				75,000
Total	25,000	50,000				75,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund	25,000	50,000				75,000
Total	25,000	50,000				75,000

Budget Impact/Other

Additional snowplow, patching and sweeping costs ongoing. Further community involvement should be sought regarding streetscaping aspects (at additional cost).

Prior	Budget Items	FY '22	FY '23	FY '24	FY '25	FY '26	Total
2,200	Staff Cost	2,000	2,000	2,000			6,000
	Supplies/Materials	200	200	200			600
Total	Total	2,200	2,200	2,200			6,600

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department
Contact Public Works Director
Type Improvement
Useful Life 40 years
Category City Facility Improvements
Priority 1 Critical

Project # PWA22-03
Project Name Construction of Multipurpose Bld

Description

Total Project Cost: \$2,300,000

The old Trinity Library would be converted into a multi-purpose building that would be used for our Court operations and house our Council Chambers.

Justification

The Court operations is currently in modular buildings and should be placed in a permanent facility. And the Council Chambers is not accessible for the disabled when the elevator is down.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	2,300,000					2,300,000
Total	2,300,000					2,300,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Bond	2,300,000					2,300,000
Total	2,300,000					2,300,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 40 years

Category City Facility Improvements

Priority 1 Critical

Project # PWA22-04

Project Name City Hall Improvements

Description

Total Project Cost: \$2,000,000

This project proposes to water tighten City Hall and improve the functionality of the elevator.

Justification

Failure to water tighten City Hall will result in the further decay of the building. And when the elevator is not functioning it makes the upper level of City Hall not accessible to the disabled.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	2,000,000					2,000,000
Total	2,000,000					2,000,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Bond	2,000,000					2,000,000
Total	2,000,000					2,000,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department
Contact Public Works Director
Type Equipment
Useful Life 10 years
Category Equipment: Miscellaneous
Priority 2 Very Important

Project # PWS22/26-03
Project Name Solid Waste Grant Projects

Description

Total Project Cost: \$600,000

Annually staff applies for two solid waste grants to pay for capital items such as carts, dumpsters, hiring of interns, recycling educational materials, ect.

Justification

The goals of the grants are to reduce landfill tonage, resulting in reduced landfill costs. The City paid approximately \$500,000 in cost in FY2017.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Trash Carts and Dumpsters	120,000	120,000	120,000	120,000	120,000	600,000
Total	120,000	120,000	120,000	120,000	120,000	600,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Grant Fund	100,000	100,000	100,000	100,000	100,000	500,000
Solid Waste Fund	20,000	20,000	20,000	20,000	20,000	100,000
Total	120,000	120,000	120,000	120,000	120,000	600,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department

Contact Public Works Director

Type Equipment

Useful Life 10 years

Category Equipment: PW Equip

Priority 1 Critical

Project #	PWST22/23-07
Project Name	Two Dump Truck Replacements

Description	Total Project Cost: \$250,000
Replacement of a dump truck with 9 foot hydraulic salt spreader and stainless steel dump bodies.	

Justification
Equipment and dump trucks are 15 years old and have exceeding their useful life. Maintenance and breakdown of equipment reduces staff efficiency.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Equip/Vehicles/Furnishings	125,000	125,000				250,000
Total	125,000	125,000				250,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund	125,000	125,000				250,000
Total	125,000	125,000				250,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department
Contact Public Works Director
Type Equipment
Useful Life 40 years
Category Street Lighting Improvements
Priority 2 Very Important

Project # PWST22/25-4
Project Name Enhanced Street Lighting

Description

Total Project Cost: \$275,000

The City provides street lighting on residential and non-residential streets. The street lighting policy dictates as maximum spacing of 300 feet between lights on residential streets, and 250 feet between street lights on non-residential streets.

Justification

Currently 140 segments do not meet street lighting standards.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Street Lighting Improvement	50,000	75,000	75,000	75,000		275,000
Total	50,000	75,000	75,000	75,000		275,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund	50,000	75,000	75,000	75,000		275,000
Total	50,000	75,000	75,000	75,000		275,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department
Contact Public Works Director
Type Improvement
Useful Life 25 years
Category Street Paving
Priority 1 Critical

Project # PWST22/26-01
Project Name Street Maintenance Program

Total Project Cost: \$3,600,000

Description

More than 95 percent of the City street are constructed of asphalt. Each year, the City performs street resurfacing to improve the condition of the pavement. This program include street resurfacing, crack sealing, and rejuvenating agent.

Justification

Routine maintenance is required to extend street life and prevent costly reconstruction projects.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	800,000	700,000	700,000	700,000	700,000	3,600,000
Total	800,000	700,000	700,000	700,000	700,000	3,600,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund	800,000	700,000	700,000	700,000	700,000	3,600,000
Total	800,000	700,000	700,000	700,000	700,000	3,600,000

Budget Impact/Other

Unknown at this time.

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 20 years

Category Curb and Sidewalk Improvement

Priority 1 Critical

Project # PWST22/26-02

Project Name Curb and Sidewalk Replacement Program

Description

Total Project Cost: \$2,390,000

Each year the City performs concrete sidewalk, curb, and alley repairs. The amount of maintenance that can be performed is based on funding levels.

Justification

Every two years all sidewalks and curbs are inspected and rated. The priority given to the replacement of the sidewalks and curbs are based on the rating received. Rating range on a scale of one (Poor) to ten (Excellent).

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	478,000	478,000	478,000	478,000	478,000	2,390,000
Total	478,000	478,000	478,000	478,000	478,000	2,390,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund	400,000	400,000	400,000	400,000	400,000	2,000,000
Grant Fund	78,000	78,000	78,000	78,000	78,000	390,000
Total	478,000	478,000	478,000	478,000	478,000	2,390,000

Budget Impact/Other

None.

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 40 years

Category Street Construction

Priority 2 Very Important

Project # PWST22-02

Project Name STP-Westgate Ave Improvement

Description

Total Project Cost: \$1,025,000

The proposed improvement includes milling and resurfacing of existing asphalt pavement, installation of permeable paving system for parking area, and sidewalks improved to meet ADA standards.

Justification

Westgate Ave is a City owned and maintained street connecting Delmar and Olive Blvd. The current pavement conditions are deteriorated, and sidewalks need to be made ADA accessible.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Planning/Design	205,000					205,000
Construction/Maintenance	820,000					820,000
Total	1,025,000					1,025,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund	205,000					205,000
Grant Fund	820,000					820,000
Total	1,025,000					1,025,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 40 years

Category Street Construction

Priority 1 Critical

Project # PWST22-03

Project Name Drexel Ave Reconstruction

Description

Total Project Cost: \$175,000

Resolve ADA and road condition problems.

Justification

Reconstruction of Drexel Ave from Hanley Rd. to North and South Rd. The project will adjust elevation to correct storm water runoff problems and address ADA standards.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	175,000					175,000
Total	175,000					175,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund	175,000					175,000
Total	175,000					175,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department
Contact Public Works Director
Type Improvement
Useful Life 25 years
Category City Facility Improvements
Priority 1 Critical

Project #	PWST22-05
Project Name	Sign Shop Maintenance

Description	Total Project Cost: \$25,000
Build interior wall, drop ceiling with insulation, heating and cooling for climate control.	

Justification
Improve work environment.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	25,000					25,000
Total	25,000					25,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '22 thru FY '26

Department Public Works Department
Contact Public Works Director
Type Improvement
Useful Life 40 years
Category City Facility Improvements
Priority 1 Critical

Project # PWST22-06
Project Name Storage Door For Salt Bin

Description

Total Project Cost: \$20,000

Installation of full size door to stop water from leaking into and out of salt.

Justification

Door required to reduce contaminated water runoff into river.

Expenditures	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Construction/Maintenance	20,000					20,000
Total	20,000					20,000

Funding Sources	FY '22	FY '23	FY '24	FY '25	FY '26	Total
Capital Improvement Sales Tax Fund	20,000					20,000
Total	20,000					20,000

Budget Impact/Other



History of University City, Missouri

The Early Years

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

A City Realized

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, and banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the City, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the City has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to Legacy of the Lions wrote the following:

How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...



APPENDIX

Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years (amounts expressed in thousands)

Fiscal Year Ended June 30	Real Property ¹	Personal Property	Railroad and Utilities ²	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Estimated Actual Taxable Value
2011	537,029	53,033	8,474	598,536	(see table below)	2,885,607	20.74%
2012	532,495	53,577	9,129	595,201	(see table below)	2,886,720	20.62%
2013	530,263	57,676	8,993	596,932	(see table below)	2,887,085	20.68%
2014	497,822	57,629	9,332	564,783	(see table below)	2,718,366	20.78%
2015	500,437	59,837	9,608	569,882	(see table below)	2,734,643	20.84%
2016	519,947	60,764	10,616	591,327	(see table below)	3,087,680	19.15%
2017	523,841	62,139	9,770	595,750	(see table below)	3,189,787	18.68%
2018	575,383	61,830	9,658	646,871	(see table below)	3,112,448	20.78%
2019	580,505	63,547	7,549	651,601	(see table below)	3,145,473	20.72%
2020	672,337	67,084	8,994	748,415	(see table below)	3,629,832	20.62%

Total Direct Tax Rate

Fiscal Year Ended June 30	Residential	Commercial	Personal Property	Agricultural
2011	0.461	0.866	0.923	0.000
2012	0.753	0.892	0.909	0.000
2013	0.753	0.776	0.909	0.000
2014	0.753	0.776	0.909	0.000
2015	0.753	0.731	0.879	0.000
2016	0.734	0.694	0.875	0.000
2017	0.690	0.647	0.875	0.000
2018	0.690	0.647	0.875	0.000
2019	0.689	0.662	0.875	0.000
2020	0.610	0.620	0.875	0.000

¹ Assessments are based on January 1st valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

² Railroad and Utilities are State Assessed. Locally assessed are included in Commercial Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

Sources:
St. Louis County Assessor



APPENDIX

Demographic and Economic Statistics - Last Ten Years

Fiscal Year	Population ¹	Personal Income ¹	Per Capita Personal Income ¹	Median Age ¹	Education Level % High School Graduate Age 25+ ¹	Education Level % Bachelor's Degree or Higher Age 25+ ¹	Public School Enrollment ²	Unemployment Rate ³
2011	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	4.3%
2012	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	5.5%
2013	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,155	6.2%
2014	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	6.2%
2015	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,067	5.7%
2016	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	4,943	5.2%
2017	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,709	5.3%
2018	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,647	3.6%
2019	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,537	3.3%
2020	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,567	9.2%

Sources:

¹U.S. Census Bureau 2010

²City of University City School District, 2019-2020

³Missouri Economic Research and Information Center (MERIC)

Principal Employers

Employer	Employees ¹	Rank	Type of Business	Percentage of Total City Employment ²
University City School District	450	1	School District	6.84%
City of University City ³	393	2	Local Government	5.97%
Wiese USA Inc	225	3	Retirement/Independent Living/Nursing Community	3.42%
MPAL Real Estate (Gatesworth)	189	4	Industrial Truck Sales and Leasing	2.87%
WinCo Window Company LLC	185	5	Residential Care/Assisted Living Facility	2.81%
Aging Well Healthcare LLC	180	6	WinCo Window Company LLC	2.74%
Gatesworth Community	175	7	Uniform Supply	2.66%
Cintas	143	8	Medical/Non-Medical Services	2.17%
McKnight Place Extended Care	134	9	Supermarket/Grocer	2.04%
Private Home Care	90	10	Retirement/Independent Living/Nursing Community	1.37%

Sources:

¹Results of survey conducted by University City staff, June 2020.

²Total City Employment Source: 6,578, U.S. Census Bureau, 2012 Survey of Business Owners

³City of University City total represents full-time, part-time and seasonal staff employed at fiscal year-end June 30, 2020.



Glossary

Account: A record used in the general ledger to document related revenues and expenditures.

Accounts Payable: A Liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

Appropriation: The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

Assessed Valuation: Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

Assigned Fund Balance: The portion of the net position of a governmental fund that represents resources set aside ("earmarked") by the government for a particular purpose.

Balanced Budget: The principle of financing current expenditures with current revenues and the accumulated unrestricted fund balance.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Basis of Budgeting: Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bonded Debt: That portion of City debt represented by outstanding bonds.

Budget: A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

Budget Amendment: A legal procedure utilized by the City staff and City Council to revise a budget appropriation during the fiscal year.

Budget Calendar: The schedule of key dates that the City follows in the preparation and adoption of the budget.

Budget Message: A general discussion of the proposed budget presented in writing as part of the budget document. The budget message explains principal budget issues against the background of the present economy and financial experience in recent years.

Capital Improvement Program (CIP): A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City's Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long life expectancy, a fixed nature and a unit value of \$25,000 or more.



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Capital Expenditures: Capital Expenditure accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year that adds a fixed asset to a business or increase the value of an existing fixed asset.

Cash Basis: Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

Certificates of Participation (COP): A form of financing in which investors purchase a share of a lease agreement made by the city. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically assigns the lease and lease payments to a trustee, which then distribute the lease payments to the certificate holders.

Committed Fund Balance: The portion of net position of governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remain legally binding unless removed in the same manner.

Commodities: Supplies and products purchased by the City.

Community Development Block Grant: Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

Contingency: An appropriation of funds used to cover unexpected or extraordinary events.

Contractual Services: Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

Department: A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

Enterprise Fund: A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditure: A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fees: A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.



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Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: Net position of governmental fund (difference between assets, liabilities). The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitation, fund balance may be used to balance the subsequent year's budget.

Fund Balance Policy: Policy to maintain fund balance at a predetermined target level.

General Fund: The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bond (GO Bond): The Missouri Constitution provides that, subject to voter approval, cities may issue general obligation bonds in an amount not exceeding 10% of the total assessed valuation of the taxable property of the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Funds: This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Gross Receipts Tax: Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

Intergovernmental Revenue: Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

Internal Service Fund: This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

Levy: The total amount of taxes, special assessments or service charges imposed by a government.

Modified Accrual Basis: Basis of accounting recommended for use by governmental funds. Revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Nonspendable Fund Balance: The portion of the net position of a governmental fund that cannot be spent either because the underlying resources are not in spendable form or because the government is legally or



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contractually required to maintain the resources intact.

Object Code: An accounting classification which identifies the type of expenditure incurred.

Pay-as-you-go: A governmental unit that finances all of its capital outlays from current revenues rather than by borrowing.

Per Capita: For each person.

Personal Services: Payment of salaries, wages and fringe benefits to and for City employees.

Pooled City: St. Louis County known as County with "Pooled Sales Tax System". Municipalities are divided into two camps: point-of-sales, or "A" cities; and pool, or "B" cities. Under this system all cities are required to share a portion of their one cent countywide sales tax revenues. St. Louis County distributes this tax on per capita basis.

Program: A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

Proposed Budget: The recommended budget presented to City Council by the City Manager.

Restricted Fund Balance: The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

Revenue: An increase in fund balance caused by an inflow of assets, usually cash.

Special Obligation Bond: The obligation typically carry higher interest than GO Bond and lease obligations.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Transfer: A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

Unassigned Fund Balance: The difference between total fund balance in a governmental fund and its nonspendable, restricted, committed, and assigned components.



Acronyms

CALOP	Commission for Access and Local Original Programming
CDBG	Community Development Block Grant
CID	Community Improvement District
CIP	Capital Improvement Program
EAP	Employee Assistance Program
EDRST	Economic Development Retail Sales Tax
EMS	Emergency Management Services
FED	Federal
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
HEO	Heavy Equipment Operator
LSBD	University City Loop Special Business District
LSV	Life Saving Vehicle
MLC	Municipal Library Consortium of St. Louis County
MSD	Metropolitan St. Louis Sewer District
NID	Neighborhood Improvement District
PGSD	Parkview Gardens Special District
SBD	Special Business District
SEMA	State Emergency Management Agency
SLAIT	St. Louis Area Insurance Trust Pool
TDD	Transportation Development District
U CITY	University City



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