



**CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
VIA VIDEOCONFERENCE**

**Thursday, June 9, 2022 . Virtual Zoom Meeting
7:00 pm**

1. Call to Order / Roll Call
2. Approval of Minutes
3. Citizens' comments: General comments may be made prior to agenda beginning. Citizens must make written request to speak on specific agenda items as items are addressed (Note: Comments are limited to 5 minutes).
4. Presentation: Arnold Nadler of Washington University - History of Washington University Public Art Program and its direction for the academic year 22-23.
5. Treasurer Report
6. Staff Liaison Report
7. Council Liaison Report
8. Committee Reports
 - Starlight Concerts
 - Returning Artists
 - Public Art
 - Marketing
 - Literary
 - Finance
 - Calendar Art
9. New Business
 - Commissioner's overview of University City City Hall Tour – June 29, 2022
9. Old Business
 - Update - Delmar Entrance Sign and Garden Concept
 - Update – Murals on Olive
10. Announcements
11. Adjournment

Please Note: An attempt will be made to keep all agenda items and presentations to no longer than 10 minutes.

Enclosures: Draft of Minutes – June 9, 2022; Washington University Public Art Brochure

Please note: If you are unable to attend, please contact Staff Liaison, Lynda Euell-Taylor
314.505.8525 or 314.505.8625 or email: letaylor@ucitymo.org



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Thursday, July 14, 2022 – 7:00 PM**

**IMPOTANT NOTICE REGARDING
PUBLIC ACCESS TO THE MUNICIPAL COMMISSION ON ARTS & LETTERS MEETING &
PARTICIPATION**

Municipal Commission on Arts & Letters will Meet Electronically on July 14, 2022

On March 20, 2020, City Manager Gregory Rose declared a State of Emergency for the City of University City due to the COVID-19 Pandemic. Due to the ongoing efforts to limit the spread of the COVID-19 virus, the July 14, 2022 meeting will be conducted via videoconference.”

Observe and/or Listen to the Meeting (your options to join the meeting are below):

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84114451150?pwd=aDlpNDZxQ3NWUEIRUURYancybkFXUT09>

Passcode: 443020

Or One tap mobile :

US: +16469313860,,84114451150#,,,,*443020# or +19292056099,,84114451150#,,,,*443020#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 444 9171 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 841 1445 1150

Passcode: 443020

International numbers available: <https://us02web.zoom.us/j/84114451150?pwd=aDlpNDZxQ3NWUEIRUURYancybkFXUT09>

Citizen Participation

Those who wish to provide a comment during the “Public Comments” portion as indicated on the Municipal Commission on Arts & Letters agenda: may provide written comments to the Deputy Director of Recreation Services ahead of the meeting.

ALL written comments must be received **no later than 12:00 p.m. the day of the meeting**. Comments may be sent via email to: letaylor@ucitymo.org or mailed to the City Hall – 6801 Delmar Blvd. – Attention Lynda Euell-Taylor, Deputy Director/Recreation Services. Such comments will be provided to the Municipal Commission on Arts & Letters prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.

Please note, when submitting your comments, a **name and address must be provided**. Please also note if your comment is on an agenda or non-agenda item, and a name and address are not provided, the provided comment will not be recorded in the official record.

The City apologizes for any inconvenience the meeting format change may pose to individuals, but it is extremely important that extra measures be taken to protect employees, residents board/commission members and elected officials during these challenging times.



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Members Participating:

Sophia Allen, Karla Brown, Marcie Dear, Cherise Harris, A'isha Hedges, Carol Jackson, Linda Jones, Richard Massey, Eleanor Mullin, Winnie Sullivan, Nicole Thomas, Wilmetta Tolliver- Diallo, Meg Zelenovich

Excused: Marian Reed, John Tieman,

Also participating: Staff Liaison, Lynda Euell-Taylor, City Councilman, Bwayne Smotherson

The meeting called to order at 7:00p.m. by Commission Vice President, Eleanor Mullen.

Minutes: Ms. Brown moved to approve of May 12, 2022 minutes; Seconded by Ms. Dear; approved by the acclimation

Citizens Comments: None

Treasurer Report: Ms. Sullivan presented report for May 2022

General Account (#290049999)

Beginning Balance (5/1/2022)	\$17,397.16
Deposits	+0.00
Checks	-1,600.00
<u>Withdrawals/Debits</u>	<u>-5.00</u>
Ending Balance (5/31/2022)	\$15,792.16

Marvin Levy Fund (#293028706)

Beginning Balance (5/1/2022)	\$ 15,890.20
Deposits	+0.69
<u>Withdrawals/Checks</u>	<u>- 0.00</u>
Ending Balance (5/31/2022)	\$15,890.89

Total in All Accounts **\$31,683.05**

Ms. Dear moved to approve Treasurer's report; Seconded by Ms. Jackson; approved by acclimation

Staff Liaison Report: None

Council Liaison Report: None

Committee Reports:

- **Starlight Concert:** Mr. Massey
 - Committee working with School District of University City to design and print fliers for upcoming concerts and Zumbathon events.
 - Zumbathon! Juneteenth event June 18, 2022 at Jackson Park Elementary School \$5.00 Donation
 - Commission discussion regarding updates on new sound provider for summer concerts as information has not been shared/updated with the commission nor executive board as previously requested. The Commission again requested an update on new sound provider before payment is rendered for services.
 - Starlight Committee reminded of protocol of maintaining timely and updated information regarding committee programs, concerts, events, etc. All commission committees have the fiscal responsibility to submit all monies raised during events to the commission's treasurer to be processed and deposited in the A&L Commissions general fund. Committee(s) may submit payment request or submit receipts for materials pending approval of the commission or executive board.
 - Starlight Committee policies and procedures update needed – specifically Artists contracts (emergency cancellation clause, proper procedures for artists contracts, etc.)
- **Returning Artist:** Ms. Brown
 - Returning artist: Scott Black
 - Committee drafting official document to share with potential returning artists to be honored.
- **Public Art:** No Report
- **Calendar:** No Report
- **Marketing:** Mrs. Tolliver-Diallo & Ms. Harris
 - Continue emailing fliers for social media and website updates
- **Literary:** Ms. Sullivan
 - Mrs. Mullin to join literary committee as Ms. Sullivan's term has ended
- **Finance:** Ms. Sullivan
 - No new developments to report
- **New Business:**
 - Washington University Public Art collaboration announcement shared on A&L social media and website prior to installation reception.
- **Old Business:**
 - No update on Delmar/McKnight garden sign
 - Continued conversation regarding future A&L Commission meeting held in City Hall.

Announcements: None

Adjournment: at 8:47 pm - Moved by Ms. Thomas, second by Mr. Massey; approved by acclamation