



CITY OF UNIVERSITY CITY, MISSOURI

6801 Delmar Boulevard, University City, MO 63130

314-862-6767 www.ucitymo.org



ADOPTED BUDGET FISCAL YEAR 2023

July 1, 2022 to June 30, 2023



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of University City
Missouri**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morill

Executive Director



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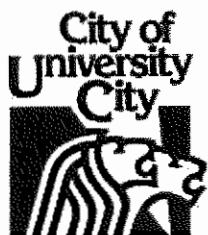
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Gregory Rose, City Manager

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

April 19, 2022

Honorable Terry Crow, Members of the City Council,
and Residents of University City, Missouri:

In accordance with Article III § 19(2) of the Charter of the City of University City, it is my honor to present the recommended balanced FY2023 Annual Operating Budget and Capital Improvement Program FY2023- FY2027. The proposed budget was prepared with the following priorities in mind:

- Economic Development
- Public Safety
- Improved Infrastructure
- Community Quality of Life and Amenities
- Encourage High Quality Growth
- Prudent Fiscal Management
- Employees

Although the coronavirus remains with us, inflation and the war between Ukraine and Russia are the dominant concerns for most Americans - both affecting us at the local level. Because of a still recovering economy; a tightening job market with increased competition for fewer workers; the increasing of our minimum wage for all workers to \$15.50; and the cost of good needed to provide our residents with quality services we will need to closely watch our revenues and expenses over the next few years. In the Proposed FY2023 Annual Operating Budget, our revenues are supplemented by the Federal government's American Rescue Plan Act (ARPA) funds. In FY2023 we will receive our second allotment of ARPA funding totaling \$3.4 million. These revenues are intended to be accepted based on a standard allowance for revenue reductions we have realized since the start of the pandemic. Cities receiving less than \$10 million can reduce their reporting requirements by accepting this option for reporting. This budget proposes to use these funds for revenue recovery and enable us to continue providing our public safety employees a competitive wage and benefits. In addition to keeping our wages and benefits competitive, I recommend using some funding for increased street maintenance.

During the next two years you will see dramatic changes in the University City landscape, with many of those changes occurring next fiscal year. Costco is expected to open in September; the high-end apartment complex at 8400 Delmar will be completed; the Market at Olive development will be built-out; Quick-Trip is expected to open; the high-end apartments at Avenir will be constructed; and Crescent Plumbing will relocate to University City. Not only will these developments have a positive impact on our budget, but they will provide new opportunities for our residents to live, work, and shop in University City.

Following are a few of the budget highlights:

Budget Highlights

- 1) Assumes the same tax rate of FY2022
- 2) Provides a 2 percent COLA
- 3) Creates a Debt Service Fund
- 4) Increases Street Maintenance Spending
- 5) Strengthens Code Enforcement Operations
- 6) Continues the Focus on Economic Development

Budget Overview:

General Fund

The General Fund budget is the largest operating budget for the City as it contains the bulk of the expenses and revenues associated with services we provide. The proposed budget estimates total revenues for General Fund at \$29,505,920 and expenses at \$29,689,750. The revenues include transfers in for loan repayments totaling \$850,090. Loan repayments are from Public Safety Fund \$538,700; Parking Garage Fund \$53,220; Golf Course Fund \$53,220; Parks and Storm Water Fund \$41,280; Sewer Lateral Fund \$57,240; and Solid Waste Fund \$106,430. In addition to the loan repayment, General Fund receives a transfer in from the Public Safety Fund of \$586,600 to fund the increased salary and benefits costs for public safety employees; \$312,000 from the Parks and Storm Water Fund to cover operation and maintenance of capital improvements; \$3,500,000 from American Rescue Fund for revenue recovery; \$624,000 from the Capital Fund to cover a portion of the capital equipment purchases; and \$75,000 from the Parking Garage fund to cover overhead costs. With regards to expenses, they include a transfer out from General Fund of \$1,475,340 to the Fleet Fund to cover the costs associated with maintenance and repair of our fleet; and \$200,000 to cover a portion of the debt service for the renovation of the Annex and Court builds. I am recommending a General Fund fund balance of 38 percent of expenditures, which is two percent higher than FY2022. Following are a few of the General Fund Budget highlights:

- Adds 1 code compliance officers
- Adds 1 Communications Manager
- Adds 1 Police I.T. Employee
- Establishes a Separate Dispatch for Fire
- Allocate \$200,000 towards Debt Service for Renovation Projects
- Reinstates H.R. Generalist Position
- Funds Federal Government Affairs Contract
- Establishes a 38 percent fund balance

Public Safety Sales Tax Fund

The Public Safety Sales Tax Fund was created as a separate fund in FY2019 so we could be transparent relative to the use of these funds. In FY2018 a loan of \$6 million was made to this Fund to cover the initial costs of the evaluation of the Annex, and the possible design and construction of a new police station or renovation of the Police Annex. Repayment of the loan began in FY2020 with an annual payment of (\$538,700), being established. In addition to the loan payment, the Public Safety Funds transfers (\$586,600) to General Fund to offset the

increase in public safety personnel salaries and benefits, due to the adjustments made because of the class and compensation study that was approved in FY2020, and subsequent annual salary adjustments. The total amount of transfer to General Fund is (\$1,125,300). A second transfer of (\$545,235) is recommended from this Fund to the Police and Fire Pension Fund to help strengthen the fund. Capital projects funded from this fund are the following: Police Vehicle Equipment Replacement Parts (\$70,000); Surveillance Cameras (\$45,000); Gun Shot Detection and Surveillance Equipment (\$100,000); SCBA Bottles Purchase (\$25,000); and an I Plan Table (\$15,065). The Capital Improvement Program projects total (\$255,065). All expenditures combined total (\$2,185,535), which includes the debt service of (\$115,000) for a fire truck and (\$400,000) to the Debt Service Fund for the renovation projects. The deficit of (\$185,535) will be absorbed by the fund balance.

Golf Course Fund

The Golf Course Fund was created in FY2019 because it meets the definition of an enterprise fund inasmuch that it operates as a private business. Total FY2023 revenues are an estimated \$900,000 with expenditures totaling (\$1,130,850). Expenses include a transfer to General Fund for repayment of a loan (\$53,220) and (\$20,000) for overhead costs. The deficit of (\$230,850) will be absorbed by the fund balance. Capital improvements funded include a Fairway Mower Replacement (\$45,000); Ruth Park Maintenance Shop Septic System (\$15,000); Utility Terrain Vehicle Replacement (\$28,000); and a Greens Mower Replacement (\$26,250).

Solid Waste Fund

The Solid Waste Fund is another enterprise fund. Revenues for FY2023 are estimated at \$3,172,700 with expenditures being (\$3,650,925). A rate analysis was completed in FY2021 that recommended several rate increases. However, due to the economic impacts of the pandemic on our economy, which has resulted in higher inflation than normal, I am not yet recommending a rate increase. A \$1 million loan from General Fund was approved for the Solid Waste Fund in FY2022. The Fund's expenditures include (\$106,430) for repayment of the loan and an (\$85,000) transfer to the Internal Services Fund for fleet maintenance. Capital purchases include (\$280,000) for an Automated Side Loading Truck; and (\$20,000) for Solid Waste Grant Projects.

Parking Garage Fund

The Parking Garage Fund represents our third enterprise fund. Estimated revenues for the Fund total \$194,100, with expenditures totaling (\$227,395). The deficit of (\$33,295) will be absorbed by fund balance. Both revenues and expenses for this Fund are closely tied to future economic activity in the University City Loop. This Fund transfers a total of (\$128,220) to General Funds, which includes a loan payment of (\$53,220) plus an additional (\$75,000) for overhead cost.

Park and Storm Water Capital Fund

The Parks and Storm Water Fund is used for costs such as construction, operation, and maintenance associated with capital improvements for parks and storm water. Revenues are estimated at \$1,321,000. Total expenses are estimated at (\$1,624,200) and includes (\$41,280) for a General Fund loan payment; a (\$312,000) transfer to General Fund for Park Operations; and (\$260,955) for salaries and maintenance costs. The deficit of (\$303,200) will be absorbed by the fund balance. Capital expenses total (\$1,009,965) and include, but are not limit to, (\$55,000) for Centennial Commons Painting; (\$100,000) for hazardous tree removal; (\$225,000) for Tree Pruning; and (\$55,000) for Flynn Park Tennis Court Improvements. Please see the FY2023-FY2027 Capital Improvement Program for a complete list of all the capital projects.

Economic Development Retail Sales Tax Fund

The Economic Development Retail Sales Tax (EDRST) Fund is used to promote economic development in University City. Like the Parks and Storm Water Fund, the EDRST receives revenues from economic activity in University City and is not a part of the pool tax system. Revenues are estimated for the Fund at \$752,000, with expenses totaling (\$394,760). Expenses include (\$150,000) for a façade program; (\$30,000) for a part-time employee to collect trash along Olive Boulevard; (\$40,000) transfer to General Fund for overhead costs and (\$174,760) for the Economic Development Director and associated budget. I anticipate amendments to this Fund once a decision is made on how the Economic Development Department will be structured to execute the City's economic development strategy.

Fleet Internal Services Fund

Funding for fleet services expenses is proposed as a transfer of \$1,475,340 from General Fund, a transfer of \$85,000 from the Solid Waste Fund, and \$750.00 in service charges for a total of \$1,561,090 in revenues. Expenses are estimated at (\$1,591,070) at the end of the fiscal year. The deficit (\$29,980) will be offset by the estimated fund balance at the end of FY2022. This fund is intended to have a zero balance at fiscal year-end.

Sewer Lateral Replacement Fund

The Sewer Lateral Fund helps residents with sewer lateral repairs. The Mayor and Council changed the amount of funding available to residents from this fund to a maximum of \$2,500 in FY2019 for sewer line replacement. A restructuring of the fund was required due to the limited resources coming into the fund. Revenues are estimated at \$580,000, with expenditures at (\$551,690). Included in the expenditures is a transfer of (\$57,220) to the General Fund for a loan payment. We are estimating \$353,340 as the ending fund balance.

Capital Sales Tax Fund

The Capital Sales Tax Fund is used to fund capital improvement - which includes the operation and maintenance of capital improvements. Revenues are estimated at \$2,501,200, with expenditures being (\$3,115,010). The bulk of the expenditures (\$1,881,000) cover the cost of the capital budget. A transfer of (\$624,000) to General Fund is proposed to cover some of the capital cost within the General Fund budgets. A second transfer of (\$300,000) is proposed to cover a portion of the debt service cost for the Annex and Court building renovations. The deficit of (\$613,810) will be offset by fund balance. A detailed description and cost of the capital projects proposed for funding is included in the Capital Improvement Program section of this proposed budget.

Non-Uniform and Uniform Pension Funds

The non-uniform and uniform pension plans are operating at approximately 88 percent and 76 percent respectively. These funding levels are as of December 31, 2021. I am recommending the pension funds be funded at an 80 percent funding level.

TIF Funds

This is the second year we are including in the budget TIF Funds RPA 1, RPA 2, and RPA 3, which started in the FY2022 Annual Operating Budget. These funds are being created to account for the additional funding we will receive because of the Market at Olive Development. I anticipate adjustments to this fund once more is known about anticipated revenues. We are working with St. Louis County to obtain revenue estimates. Expenditures

will initially be limited to resident relocation assistance funding. You have appointed a Task Force to assist in the creation of a housing strategy and revitalization program for the 3rd Ward. I anticipate expenses being amended in this fund as the aforementioned takes shape.

American Rescue Plan Fund

The American Rescue Plan Fund was created so we can easily track the funds received from the Federal Government because of the passage of the American Rescue Act of 2021. I am recommending the funding be used primarily for revenue recovery and enable us to continue paying our public safety employees a competitive wage with benefits. I am recommending a transfer of (\$3,500,000) to the General Fund. An expense of (\$300,000) is being recommended to increase our funding of street repairs. A fund balance of \$350,000 is being estimated. I intend to recommend the remainder of these funds be used for needed improvements to City Hall.

Debt Service Fund

A Debt Service Fund is proposed to be added to the budget to track debt service payments for the proposed \$20 million loan that will be used to cover the cost associated with renovation of the Police Annex and the Court Trinity buildings. A total of \$900,000 is proposed for the initial debt service payment. Funding for the debt service is as follows: 200,000 General Fund; \$300,000 Capital Fund; and \$400,000 Public Safety Fund.

Other Funds

The Library Fund, the LSBD Fund, and Parkview Gardens Fund, are all in a healthy financial condition. It is anticipated the Loop Special Business District Board will seek grants to cover the cost associated with the many events they have tentatively scheduled for FY2023.

CAPITAL IMPROVEMENT PROGRAM

The Proposed Capital Improvement Program FY2023 – FY2027 (CIP) is presented to the Mayor and Council as a part of this proposed annual operating budget. The CIP proposes a total of \$49,923,114 in capital spending over the next five years. The CIP recommends a total of 10 funding sources to cover capital expenses as follows: Certificates of Participation (\$20,000,000); Capital Improvement Sales Tax Fund (\$8,550,233); General Fund (\$450,000); Golf Course Fund (\$465,172); Grant Fund (\$6,3389,314); MSD (\$6,318,020); Parks and Storm Water Sales Tax (\$4,570,310); Public Safety Sales Tax (\$1,565,065); ARPA Fund (\$300,000) and Solid Waste Fund (\$,315,000). The first year of the CIP is considered the Capital Budget and totals \$24,884,280 in proposed expenditures. Following are the CIP highlights:

- \$20 million Project for Renovation Projects
- \$1,000,000 for Street Repairs
- \$500,000 for Curb and Sidewalk Repairs
- \$843,000 Canton Avenue Resurfacing Phase 1
- \$223,000 Street Sweeper Replacement
- \$100,000 Gun Shot Detection and Surveillance Expansion

Acknowledgements

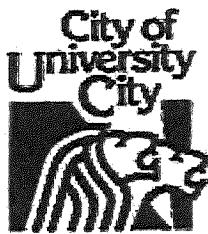
The preparation of the Proposed FY2023 Annual Operating Budget and the Proposed FY2023-FY2027 Capital Improvement Program could not have been accomplished without the work and support of the Department Directors and their respective staff. Many hours go into the preparation of this document. Finance Director Keith Cole and his staff receive a special commendation for their hard work.

I am confident the programs included in this budget document reflect the policies and direction of the Mayor and Council; and provide the financial plan for a successful year.

Respectfully submitted,



Gregory Rose
City Manager, MPA, ICMA-CM



Office of the City Manager

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

June 15, 2022

Council Letter: 0622-23

Honorable Terry Crow,
and Members of the City Council:

We have clarity since the submission of the Proposed FY23 Annual Operating Budget on a few items I would ask you to consider as amendments:

Economic Development Retail Sales Tax Fund:

- Add 2 Economic Development Specialist Positions (+\$180,000)
- Add .5 position for litter control on Olive Boulevard (+\$30,000 Salary; +\$80,000 dump truck = +\$110,000)

General Fund:

- Eliminate 1 Park Crew Leader Position (-\$48,787)
- Add Funding to Park Maintenance (+48,787)

The amendments highlighted above are the only changes being recommended to the Proposed FY23 Annual Operating Budget.

On behalf of the staff, I would like to express our appreciation for your leadership and participation in this process. We all look forward to a successful year!

Respectfully submitted,

Gregory Rose, ICMA-CM, MPA
City Manager



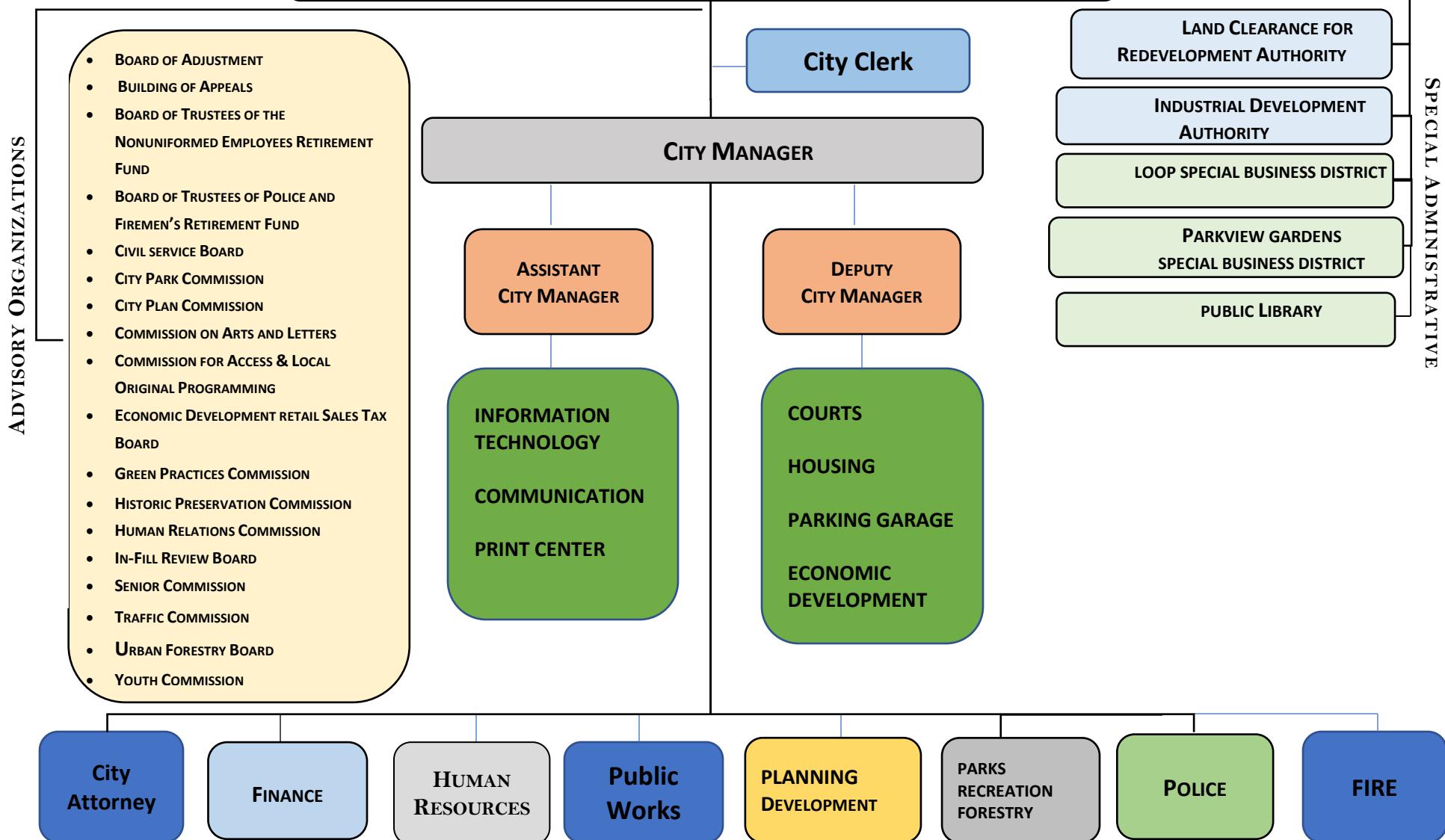
INTRODUCTION

Principal Officers

Mayor	Terry Crow	
City Council	Steve McMahon	Jeff Hales
	Ward One	Ward One
	Tim Cusick	Aleta Klein
	Ward Two	Ward Two
	Bwayne Smotherson	Stacy Clay
	Ward Three	Ward Three
City Manager	Gregory Rose	
Deputy City Manager	Brooke Smith	
Assistant City Manager	Dawn Beasley	
City Clerk	LaRette Reese	
City Attorney	John Mulligan, Jr.	
Director of Human Resources	Amy Williams	
Director of Finance	Keith Cole	
Director of Public Works	Sinan Alpaslan	
Police Chief	Larry Hampton	
Acting Director of Planning and Development	John Wagner	
Fire Chief	William Hinson	
Director of Parks Forestry & Recreation	Darren Dunkle	

CITIZENS OF UNIVERSITY CITY

MAYOR AND COUNCIL



BUDGET CALENDAR FY 2023

DATE	ACTION	PERFORMED BY
January 31, 2022	Budgeted salaries increases are provided to City Manager and Department Directors	Finance
February 7, 2022	Submit completed Capital Improvement Program (CIP) forms to City Manager and Finance Department	Department Directors
February 14-18, 2022	Entering Department budgets and submit program indicators to Finance	Department Directors
March 14-25, 2022	Conduct Department meeting with Director presenting Proposed Budget	City Manager Department Directors
April 11, 2022	Follow up budget meeting with Department Director	City Manager Department Directors
April 25, 2022	Submit Proposed Budget to City Council	City Manager
June 13, 2022 (Council Meeting)	Hold official public hearing on FY 2023 Budget	City Council
June 20, 2022	Hold Council Budget Study Sessions	City Council City Manager Department Directors
June 27, 2022 (Council Meeting)	Adopt FY 2023 Budget and CIPs	City Council
July 1, 2022	Begin New Fiscal Year 2023	All
August 8, 2022	Distribute final printed budget document	Finance

EXECUTIVE SUMMARY

The City is an inner-ring suburb on the western boundary of the City of St. Louis, Missouri. The City is located in St. Louis County. It ranks third and sixth with respect to total population and assessed valuation in St. Louis County. The City was founded by Edward Gardner Lewis and was incorporated in 1906.

The form of government established by Charter is Council-Manager. The City Council is the legislative and governing body of the City. It consists of six Council members and the Mayor, all of whom are elected by the residents of the City. Council members are elected from three wards to serve four-year staggered terms. The Mayor is elected at large and serves a four-year term. The City Council and Mayor appoint the City Manager and City Clerk, and enact legislation to protect the health, safety, and general welfare of the citizens of the City. The City Manager directly supervises all City government agencies and departments, except the Library, while also serving as chief advisor to the City Council. The City is considered a residential community with a diverse population. There are approximately 35,100 residents (U.S. Census Bureau 2020) and 18,000 housing units in the City. The population density is 6,000 inhabitants per square mile. The area of the City is approximately 6 square miles. The City provides a full range of municipal services for its citizens. These include public safety (police and fire), streets, sanitation (solid waste), culture and recreation, public improvements, community development, and general administrative services.

Economic Condition and Outlook

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment the City operates within.

- **Local economy.** Known for a diverse mix of retail and restaurant establishments and cultural activities, the City is a regional destination in the St. Louis region. It is located north of Washington University Saint Louis, west of the City of St. Louis, and near major transportation corridors making access to City attractions convenient. Most commercial development is located along two major thoroughfares; Olive Boulevard and Delmar Boulevard. These two roadways run parallel to each other, traversing the City from East to West. The City's economy is also supported by secondary business districts and neighborhood serving commercial districts. The City is fully landlocked and developed as a stable residential community with a large variety of housing types that contribute to growth in residential and commercial assessed values. The City's future growth continues to be in the development and redevelopment of business and residential areas.
- **Long-term Financial Planning.** Each year the City updates its five-year capital improvement plan. Projects totaling over \$49.9 million are planned for the fiscal years 2023 through 2027. The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required. The bonds are paid back within a period not to exceed the expected useful life of the project. Projects for which bonds have been issued include expansion and renovation of the city's recreational facility, renovation of City Hall and renovation of Fire Station #2. Started in September 2015, the remainder and majority of the debt are paid by capital improvement and park and storm water sales tax revenues. During FY2023, the City will be considering Certificates of Participation to fund the construction of the Annex and Trinity Building renovation project.

BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services provided by the City of University City and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the City puts into developing a budget.

Budget Message

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

Budget Document Changes

The City strives to simplify and enhance the budget document for readability and to enhance understanding of the information. Below is the listing of reorganization and informational items for the FY 2023 budget.

1. The City has separated the Parks division from Public Works and Recreation from Community Development; combined the two and created a new department as Parks, Recreation and Forestry.
2. The City has created a new special revenue fund, which started in FY 2019:
 - Public Safety Sales Tax – This fund is used to account for a revenue resource from one-half cents Public Safety Sales Tax passed by voters in April 2016.
3. The City has established two capital project funds, which started in FY 2016:
 - Capital Improvement Sales Tax – This fund is used to account for a revenue resource from the one-half cents Capital Improvement Sales Tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.
 - Parks Sales Tax – This fund is used to account for a revenue resource from the one-half cent Parks Sales Tax passed by voters in November 2001. All parks and recreation activity are tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012 is made from revenue generated within this fund.
4. In September 2015, the City started outsourcing ambulance services to Gateway Ambulance Service LLC. This transition decreased a significant amount of revenue and related expenditure in the Fire Department. During FY 2020, the City Council voted to reinstate the Fire Department Ambulance Services.



Account Changes

In FY 2022, Tax Increment Financing Funds, RPA 1, RPA 2, and RPA 3 were created to account for the additional funding the City will receive as a result of the Market at Olive Development.

In FY 2022, the American Rescue Plan Act Fund was created to keep track of funds that the City will receive from the Federal Government as a result of the passage of the American Rescue Act of 2021.

Started in FY 2019, the City changed the accounting for the Golf Course operation from a program in Governmental Fund to be a newly created Enterprise Fund. This operation is part of Parks, Recreation and Forestry Department.

University City Public Library was reclassified as discretely presented component units effective in FY 2014. For the fiscal year ended June 30, 2014, its statement of net position and activities are presented accordingly. The Board of Trustee approves its annual budget. The Library's budget is also included here as information only.

In FY 2012, Tax Increment Financing Fund for Olive Central was dissolved. The properties were transferred to the City and were being held for resale to the developers. These properties are worth \$570,000 at the end of FY 2017.

Started in FY 2011, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be allocated to all other departments within the General Fund via the Internal Service Fund (Fleet Fund). In addition, this enterprise fund also has its own bank account effective in December 2014.

READER'S GUIDE

The FY 2023 Budget Document represents the fiscal year observed by the City of University City, July 1, 2022 through June 30, 2023 (FY 2023). The document is prepared in a format that strives to reduce the level of difficulty for readers not familiar with municipal budgeting systems, yet still provides comprehensive information useful in communicating the overall financial direction and policies of the City of University City. The following pages provide additional narrative, graphics, and financial data at summary and detailed levels to assist the reader. The City's annual budget serves as a communication device, a policy document, a resource allocation and accountability tool, and a management tool. Each section of the document and its contents are described below:

Introduction – Provides a profile and brief history of the City including information regarding the local population, climate, and economy. In addition, this section describes the operating structure of the local government, identifies key municipal facilities, and provides a list of current city officials, as well as an organizational chart.

Budget Summary – Describes the budget process, fund structure, and basis of accounting used in the budget document. It also provides a budget message regarding the opportunities and challenges facing the organization, an assessment of the major revenues and expenditures, and various citywide budgetary statements. This section also includes analysis into how the budget relates to adopted key performance areas and goals.

Fund Summaries – The City operates several funds, each with its own appropriated budget. This section provides a statement of purpose and budget summary for each of the City's funds.

Personnel Summary – Full-Time, Part-Time and Full-Time Equivalency (FTE) by department and program.

Department Summaries – The City is organized by department, and as such each department has an authorized expenditure budget, which it must follow. Information for each department including goal statements, descriptive narratives, divisions thereof, and Full-Time Equivalency (FTE) levels are presented in this section. Capital outlay expenditures are shown in the **Capital Improvement Plan** section.

Budget Detail – This section provides a detailed line-item budget sheet for all City departments and/or divisions thereof.

Capital Improvement Plan – This section provides a detailed account of each capital improvement project proposal including descriptions, estimated costs, and anticipated operational impacts.

Appendix –Miscellaneous information that may be useful to readers such as financial policies, a personnel summary, and a glossary of terms and acronyms, are included in this section. The resolution adopting the budget is also included at the end of this section.



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1st and ends on June 30th of the following year. The proposed budget period will be from July 1, 2022 to June 30, 2023 or as referred to in this document, Fiscal Year 2023 (FY 2023).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director is responsible for the preparation of individualized program budget requests and some of the personnel services expenditures. The Director of Finance is responsible for preparation of revenue estimates. Budget requests are submitted to the City Manager who may request additional information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the City Council.

After receiving the draft budget, the City Council will hold a budget work session to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearing and meeting is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at www.icitymo.org.

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.

BUDGET SUMMARY

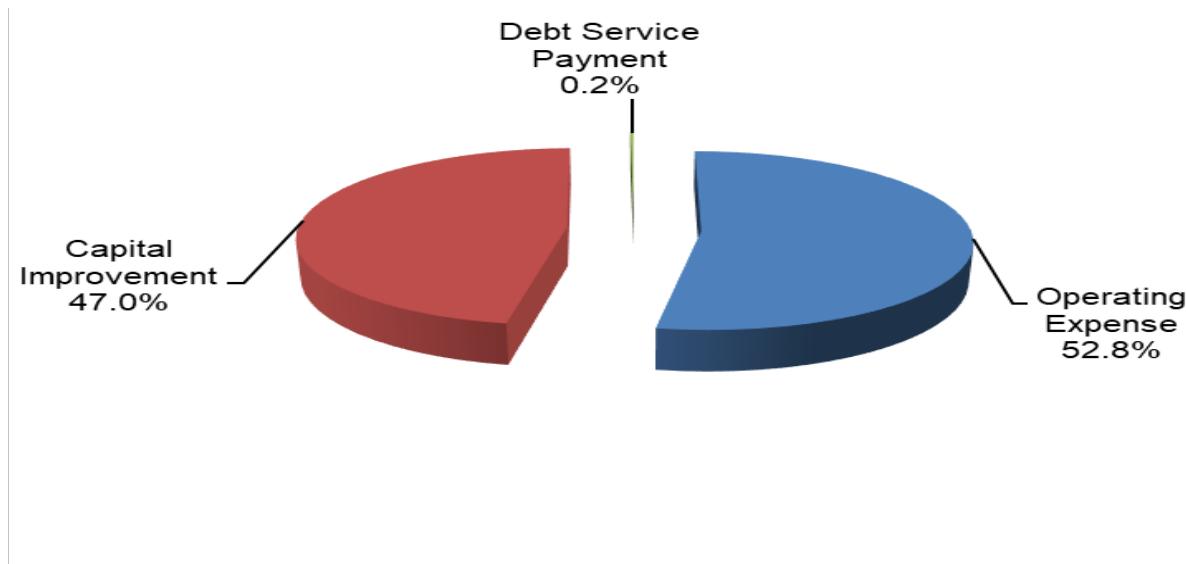
The annual budget for the City of University City is divided into four major components that include all appropriations for the City is explained below:

1. The *operating budget* finances the day-to-day provision of City services totaling \$28.0 million.
2. The *capital improvement budget* funds the construction of various city projects, such as construction of roads, public amenities, and other infrastructure throughout the City, in addition to vehicles and equipment. The program totals \$24.9 million, which includes \$1.0 million from grants.
3. The *debt service budget* is used to repay money borrowed by the City, primarily for capital improvements, and amounts to \$115 thousand. This total represents a total expenditure from the Public Safety Sales Tax Fund for repayment from a capital lease agreement to finance the purchase of a fire ladder truck.
4. The *operating transfer in and transfer out* between General Fund and other funds mostly for overhead cost. The details of transfers are presented in the Combined Statement of Revenues, Expenditures and Fund Balance. The transfers in is offset with transfers out, as such they will not have any impact to the total operating expenditures.

The total budget, including all four components, is \$53.0 million for FY 2023. This represents an increase of \$5.3 million from the FY 2022 total budget. This is primarily due to the increase in public safety operations, health care rates, street maintenance replacement programs, curb and sidewalk replacement programs, and transfers out to fund for overhead costs.

As you can see from the pie chart below, the operating (52.8%) and capital improvement (47.0%) appropriations account for 99.8% of the total appropriations. Debt Service is accountable for 0.2%. Operating budget is discussed on the following pages. The Capital Improvement Program can be found in the second to last section of this budget book.

**City of University City
Total FY 2023 Appropriation**



Operating Budget

The development of University City's FY 2023 budget was an open process designed to reflect the needs and desires of the community.

In January, the Finance Department initiated the budget input process for FY 2023, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issue to address in developing the FY 2023 budget has been the continuation of COVID-19 pandemic. The pandemic has had a significant impact on our revenues and expenditures, which then has an adverse effect to fund services to the community. Due to the Federal Government understanding of cities heavy reliance on sales tax and the negative impact the pandemic has had on this source of revenue, the Federal Government offered funding assistance. With that said, revenue resources have been moderately increased for the General Fund.

As part of the FY 2023 budget development process, departments proposed status quo or slight increases to their ongoing General Fund base operating budgets. Each Department Director reviewed their proposed budgets to ensure core services would continue to be provided, particularly those related to public safety services, as defined by City Council strategic goals.

The entire management team met in January through April to develop the City Manager's recommended budget.

Public Hearing on FY 2023 Budget

The official public hearing was held on June 13, 2022. The Council Study Session was held on June 20, 2022.

Short Term Factors and Budget Guidelines

The objectives of this budget are to preserve the current level of services with declining revenues while making progress towards and implementing the City's long-range plans. Significant assumptions include:

- Moderate, but realistic projection of revenues and expenditures. Moderate projections help ensure that adequate resources will be available to meet budgeted obligations.
- Increase in assessed value of the properties in the City has resulted in lower tax rates. However, the City has opted to assume the same tax rate as in FY2022.
- FY 2023 General Fund excess of expenditures over revenues is offset by transfers in from other funds such as Public Safety, Park and Storm Water, Golf Course, and Parking Garage.
- Employee benefits continue to increase specifically for medical insurance.

Budgetary Basis of Accounting

Basis of accounting refers to revenues and expenditures or expenses recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The City uses the current financial resources measurement focus and the modified accrual basis of accounting for financial reporting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term "available" is defined as collectible within the current period or soon enough thereafter to be used to pay liabilities for the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting.

Relationship between Budgetary and GAAP Basis

The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except for the fiscal year end. During the year, the departments monitored their budgets through reports generated by financial system which is maintained on the same basis as the adopted budget. The differences between the budgetary basis and GAAP are as follows:

- Some specific expenditures, such as compensated absences, are not recognized for budgetary purposes but are accrued.
- Principal payments on long-term debt within the Proprietary Funds are applied to the outstanding liability on a GAAP basis as opposed to being expended on a budget basis.

Amending the Budget

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation. However, the City Manager may approve the transfer of any unencumbered appropriation balance or portion thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line-item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City's financial system.

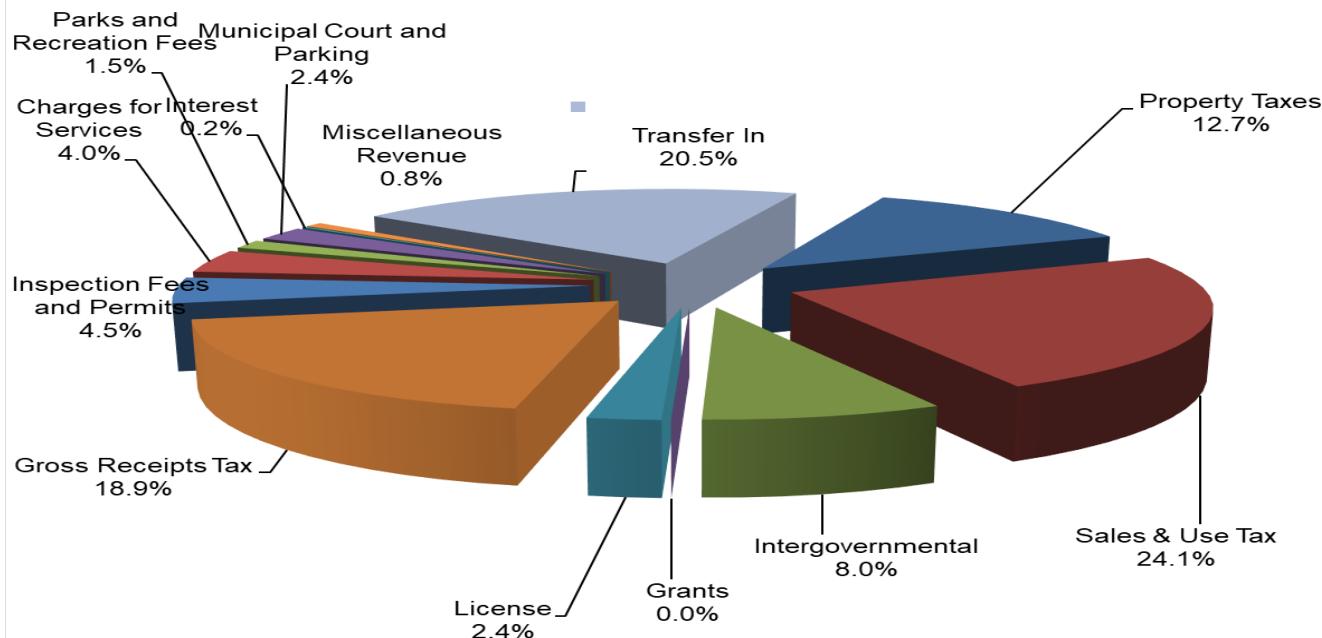
FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has five (5) main categories of funds: General Fund, Special Revenue Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of seventeen (18) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, parking fees, and golf course fees just like any other business would do.

The City also has the following funds which are not budgeted at this time: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund is a major fund that provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental, grants, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees, municipal court and parking, interest, and miscellaneous revenue.



The largest single source of revenue is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax and fire services, combined total is approximately 24.1%. The next largest single source is Gross Receipts Tax, or Utility tax, at 18.9%, followed by Property tax at 12.7%, Intergovernmental at 8.0%, Inspection Fees and Permits at 4.5%, Charges for Services at 4.0% and Municipal Court and Parking at 2.4%. The General Fund is projected to transfer in \$6.0 million, or 20.5% from other funds.

Special Revenue Fund Group: Sewer Lateral (Fund 05)

This fund provides assistance to residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 2023, this fund projects revenue, and expenditures in the amount of \$580,000 and \$551,690, respectively.

Economic Development and Sales Tax Fund (Fund 11)

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006, to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City. The FY 2023 projected revenue for this fund is \$752,700.

Public Safety Sales Tax Fund (Fund 15)

In April 2017, St. Louis County imposed a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. The City created the separate fund to track revenue distributed by State. The FY 2023 projected revenue, expenditures and transfer out for this fund are \$2,001,000, \$440,195, and \$2,070,535, respectively.

Grant Funds (Fund 22)

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to comply with the specific financial and reporting requirements of each grantor agency. For FY 2023, the City anticipates the total awards from all sources in the amount of \$1,024,000.

Capital Project Funds:

Capital Improvement Sales Tax Fund (Fund 12)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City's capital projects for annual infrastructure maintenance. The FY 2023 projected revenue, expenditures and transfer out for this fund are \$2,501,200, \$2,191,010, and \$924,000, respectively.

Park and Storm Water Sales Tax Fund (Fund 14)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Park and Storm Water sales tax passed by voters in November 2001. This revenue is used to pay for the capital projects for annual park and storm water maintenance. The FY 2023 projected revenue, expenditures and transfer out for this fund are \$1,321,000, \$1,270,920, and \$353,280, respectively.

Fiduciary Funds (For information only):

Police and Fire Pension Fund (Fund 03)

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from the property tax levy for 2021 at the rate of \$0.133, \$0.133, and \$0.195 for residential, commercial, and personal, respectively.

Non-Uniformed Pension Fund (Fund 10)

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.

Enterprise Funds:

Solid Waste (Fund 08)

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through the fees paid by sanitation customers (both residents and businesses). The City implemented the five (5) cycle billing in FY 2013. Revenues are collected on specific months based on the route of services. In 2016, the City increased these fees by 12%. The projected revenue, expenditures and transfer out for FY 2023 are \$3,172,700, \$3,459,495, and \$191,430, for operation and leaf collection, respectively.

Parking Garage (Fund 27)

This fund provides operations and administration of the 98-space University City Parking Garage in the Loop Special Business District. In FY 2018, the General Fund loaned the Parking Garage \$500,000 as an Interfund Loan. In FY 2023, the loan payment is scheduled to be \$53,220 for principle and interest. The revenue, expenditures and transfer out are projected to be \$194,100, \$99,175, and \$128,220, respectively. The source of revenue comes from the rental of ground floor retail space and parking revenues.

Golf Course (Fund 28)

The Golf Course Fund is a new enterprise fund created in FY 2019. This fund provides operations and administration for the municipal golf course at Ruth Park. In FY 2019, the General Fund loaned the Golf Course \$500,000 as an Interfund Loan. In FY 2023, the loan payment is scheduled to be \$53,220 for principle and interest. In FY 2023, the revenue, expenditures and transfer out are projected to be \$900,000, \$1,057,630, and \$73,220, respectively. The source of revenue comes from the green fees, driving range and Pro Shop.

Internal Service Fund:

Fleet Management (Fund 02)

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel purchased for City vehicles. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks, and other technology related equipment. In FY 2023, this fund anticipates total transfer in and expenditures of \$1,560,340 and \$1,591,070, respectively.

Component Units:

Library (Fund 06)

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2021 are \$0.350 for residential, \$0.345 for commercial and \$0.400 for personal. The FY 2023 projected revenue for the Library is \$2,950,840 and projected expenditure is \$2,950,840.

University City Loop Special Business District (Fund 18)

The City established this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City, referred to as the Loop. The projected revenue for FY 2023 is \$349,850. This is a combination of property taxes, business license fees, grants, and donations. The property tax rates for 2021 are \$0.372 and \$0.395 for residential and commercial, respectively.



INTRODUCTION

Parkview Gardens Special Business District (Fund 19)

The City established this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of an SBD of the City. The projected revenue for FY 2023 is \$92,800 which is mainly from property taxes. The projected expenditures are \$92,800. The property tax rate for 2021 are \$0.399 and \$0.850 for residential and commercial, respectively.

Other:

American Rescue Plan (Fund 29)

The City established this fund to account for funds being received from the Federal Government because of the passage of the American Rescue Act of 2021. The City anticipates receiving funds sometime during FY 2023.

Tax Increment Funds (Fund 30, 31, 32)

The City established these funds to account for the additional funding the City will receive as a result of the Market at Olive Development.

FUND BALANCE

Fund balance is net position of governmental fund, a difference between total assets and liabilities. The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitations, fund balance may be used to balance the subsequent year's budget.

The table below display the status of fund balance of each fund for FY 2023 Budget as percentage of the budgeted expenditures including transfers in and out:

Fund	FY 2023 Revenues	FY 2023 Expenditures	FY 2023 Transfer In (Out)	Surplus (Deficit)	Beginning Fund Balance	Ending Fund Balance	% of Ending Fund Balance to Expenditures
General	23,498	28,014	4,332	(184)	11,489	11,305	48%
Capital Improvement Sales Tax	2,501	2,191	(924)	(614)	1,264	650	21%
Park and Storm Water Sales Tax	1,321	1,271	(353)	(303)	1,563	1,260	78%
Public Safety Sales Tax	2,001	440	(2,071)	(510)	1,162	652	26%
Grants	1,024	1,024	-	-	-	-	0%
Library	2,951	2,951	-	-	2,718	2,718	92%
Internal Service	1	1,591	1,560	(30)	30	-	0%
Solid Waste	3,172	3,459	(191)	(478)	1,600	1,122	31%
Parking Garage	194	99	(128)	(33)	468	435	192%
Golf Course	900	1,058	(73)	(231)	647	416	37%
Loop Business District	350	350	-	-	34	34	10%
Parkview Gardens Special District	93	93	-	-	83	83	89%
Economic Development Sales Tax	753	645	(40)	68	1,912	1,980	289%
American Rescue Plan	3,400	300	(3,500)	(400)	750	350	9%
Olive I-170 RPA 2	-	-	-	-	2,988	2,988	0%
Debt Service	-	-	900	900	-	900	-100%
Sewer Lateral	580	495	(57)	28	325	353	64%
Total	\$ 42,739	\$ 43,981	\$ (545)	\$ (1,242)	\$ 27,033	\$ 25,246	57%

REVENUES AND EXPENDITURES MATRICES

Below is a table which illustrates all type of revenue sources generated in the City of University City and relationship to all funds including General Fund. For example, General Fund records 1% of County-wide sales taxes and local use tax. The City continues to receive a ½ % of County-wide sales tax for public safety in FY 2023. This source of revenue is recorded in a separate fund. Economic Development Sales Tax Fund records ¼ % sales tax, Capital Improvement and Park and Storm Water Sales Tax Funds record ½ % sales tax, respectively. Library, Loop Business and Parkview Garden levied the real and personal property taxes.

**ANNUAL OPERATING BUDGET
REVENUES MATRIX**

Revenues	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Solid Waste, Parking Garage and Golf Course	Library, SBD Loop, Parkview Garden	American Rescue Plan, TIFs
Sales Taxes	✓		✓	✓	✓	✓			✓
Local Use Tax	✓								
Property Taxes	✓	✓						✓	✓
Motor Fuel & Gasoline Tax	✓								
Gross Receipts Tax	✓								
Grant				✓	✓		✓	✓	
License	✓							✓	
Inspection Fees and Permits	✓								
Charges for Services	✓						✓		
Parks and Recreation Fees	✓						✓		
Municipal Court and Parking	✓								
Interest	✓		✓	✓	✓				
Miscellaneous	✓								✓

The following table illustrates the relationship between functional units, major funds, and non-major funds. For example, Finance Division allocates staff labor hours to Solid Waste Fund. Engineering Division in Public Works Department allocates staff labor hours to Sewer Lateral, Capital Improvement Sales Tax, Park and Storm Water Sales Tax and Solid Waste Funds.

**ANNUAL OPERATING BUDGET
EXPENDITURES MATRIX**

Expenditures	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Solid Waste, Parking Garage, Golf Course	Library, SBD Loop, Parkview Garden	American Rescue Plan, TIFs
Legislation	✓								
General Administration:									
City Manager's Office	✓		✓						
Human Resources	✓					✓			
Administrative Services:									
Finance	✓						✓		
Information Technology	✓								
Municipal Court	✓								
Police	✓								✓
Fire	✓								✓
Public Works :									
Engineering	✓	✓		✓			✓		
Facilities Maintenance	✓								
Street Maintenance	✓			✓			✓		
SW - Admin	✓				✓		✓		
SW - Operation							✓		
SW - Leaves Collection							✓		
Planning and Development:									
Administration	✓								
Parks, Forestry and Recreation:						✓			
Maintenance	✓					✓			
Golf							✓		
Recreation:									
Community Center	✓								
Aquatics	✓								
Centennial Commons	✓								
Economic Development			✓						
Public Parking Garage							✓		
Library								✓	
SBD Loop								✓	
SBD Parkview Garden								✓	

STRATEGIC GOALS AND OBJECTIVES

The Strategic Goals and Objectives are the main focus of all City's department during this time period. They highlight the City's challenges and some uncertain influences during the economic recovery times. Each goal may require multiple years to accomplish based on the limitation of the City's resources.

1. Focus on Commercial and Retail Development

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard and I-170.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop.
- Complete long-range planning efforts; implement where appropriate



2. Preserve and Stabilize Neighborhoods; Encourage Growth



- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
- Continue proactive efforts to ensure properties are well maintained.
- Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

3. Financial Stability and Long Term Vitality

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to "pay as you go"
- Maintain the level of the General Fund's fund reserve not only at the recommended level but also build up for the future spending if needed



4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.

5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century

City Council



- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.

6. Focus on Infrastructure

- Maintain and enhance transportation infrastructure to provide safely accessible and acceptable levels of service and accommodate all modes of travel.
- Provide responsible municipal services efficiently and cost effectively.
- Update and maintain park infrastructure to provide safely accessible places for recreation.
- Upgrade to and maintain compliance of all municipal operations with Federal, State, and local laws and regulations.
- Coordinate municipal operations with other jurisdictional public agencies and utilities for health, welfare and safety of the public.



7. Public Safety

- To prevent and repress crime.
- To detect criminal activity and apprehend offenders.
- To protect life and property.
- To facilitate the safe movement of people and vehicles.
- To assist those in danger, those who cannot care for themselves, and those in need of assistance.
- To protect individual constitutional rights.



FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to establish guidelines for the fiscal stability of the City. In addition, these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
 - a. A budget message describing the important features of the budget and major changes from the preceding year;
 - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
 - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure;
 - d. The amount required for the payment of interest, amortization, and debt service charges on any debt of the city;
 - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.

Revenue Policy

- 1) The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.

Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.
- 2) The City maintains its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e., measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports in accordance with GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the annual budget at the appropriate times.

Operating Budget Policy

- 1) When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The City will maintain a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The City will aggressively seek regional, state and federal grants to support capital and special projects.
- 5) The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The City will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to maintain a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.

Capital Budget Policy

- 1) The City will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long-life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) All projects included in the FY 23 annual budget should have: a) current condition and/or justification of the need of the project, b) a timeframe to determine various anticipated phases of the project, c) financial implication, d) increase or decrease ongoing maintenance cost that has impact to the operating budget.

Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The City will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.

Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The City limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

Reserve Policy

The City will maintain an unreserved fund balance in the General Fund which represents 50% of annual expenditures.

Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision-making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011 financial statements and all subsequent annual financial statements until superseded.



INTRODUCTION

The City of University City has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components are the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The portion of a governmental fund's net assets that are not in a spendable form (i.e., inventory and prepaid) or are required to be maintained intact.
- 3) Restricted fund balance - The portion of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e., grant revenue).
- 4) Committed fund balance - The portion of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e., encumbrances).
- 5) Assigned fund balance - The portion of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

Bonded Debt Schedule

The City of University City's Long-term debt includes Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness. The general obligation bonds are to be liquidated by the Debt Service Fund supported by a property tax levy, and the special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

General Obligation Bonds

The City currently does not have outstanding GO Bonds. However, the City may consider issuing one in the near future for the purpose of renovating the Annex for a new police facility. Limitations for bonding capacity are set by state statutes. The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2021, the City's assessed value is \$784 million. This would allow the City to borrow approximately \$78.4 million.

Special Obligation Bonds

These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The City paid off these bonds during FY 2020.

Capital Leases

During 2017, a capital lease agreement in the amount of \$726,101 was issued to finance the purchase of a fire ladder truck. The capital lease bears an interest of 2.51% and matures on September 1, 2023. The current outstanding debt on this lease is \$228,821.

Certificates of Participation

Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City's public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City's Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, furnish and equip the City's police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City's Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City's public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%. The City paid off the Certificates of Participation during FY 2020.

Fraud Policy

The City of University City is committed to protecting its revenues, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees, to gain by deceit, financial or other benefits. Examples of fraud and misuse of City assets include but are not limited to:

- 1) Embezzlement
- 2) Misappropriation, misapplication, destruction, removal, or concealment of City of University City property.
- 3) Alteration or falsification of documents (checks, time sheets, contractor agreements, purchase orders, other financial documents) or computer files
- 4) Misappropriation or misuse of City of University City resources, such as funds, supplies, or other assets such as inventory, furniture, fixtures, or equipment
- 5) Authorizing or receiving compensation for goods not received or services not performed.
- 6) Authorizing or receiving compensation for hours not worked.
- 7) Unauthorized use of City of University City logos and trademarks

Interfund Loan

In May 2018, City Council approved using of interfund loan as opposed to due to-from. Interfund loans will be properly accounted for. All interfund loans and repayments will be promptly recorded in the city's financial system. Interfund loans receivable and interfund loans payable will be reconciled on a quarterly basis. Payables and receivables should always be in balance .

Interfund loan payments do not affect revenues or expenditures. The original interfund loan and repayments of the loan are recorded as nonexpenditure disbursements and nonrevenue receipts. Revenues and expenditures are not affected by the payment or repayment of interfund loans. Loan

interest on an interfund loan will be recorded as revenue to the loaning fund and an expenditure of the fund receiving the loan. Loan interest payments are treated as quasi-external transactions.

At the end of FY 2018, the General Fund lend the specific amounts to Public Safety, Parking Garage, Golf Course and Park and Storm Water Sales Tax Fund as shown below.

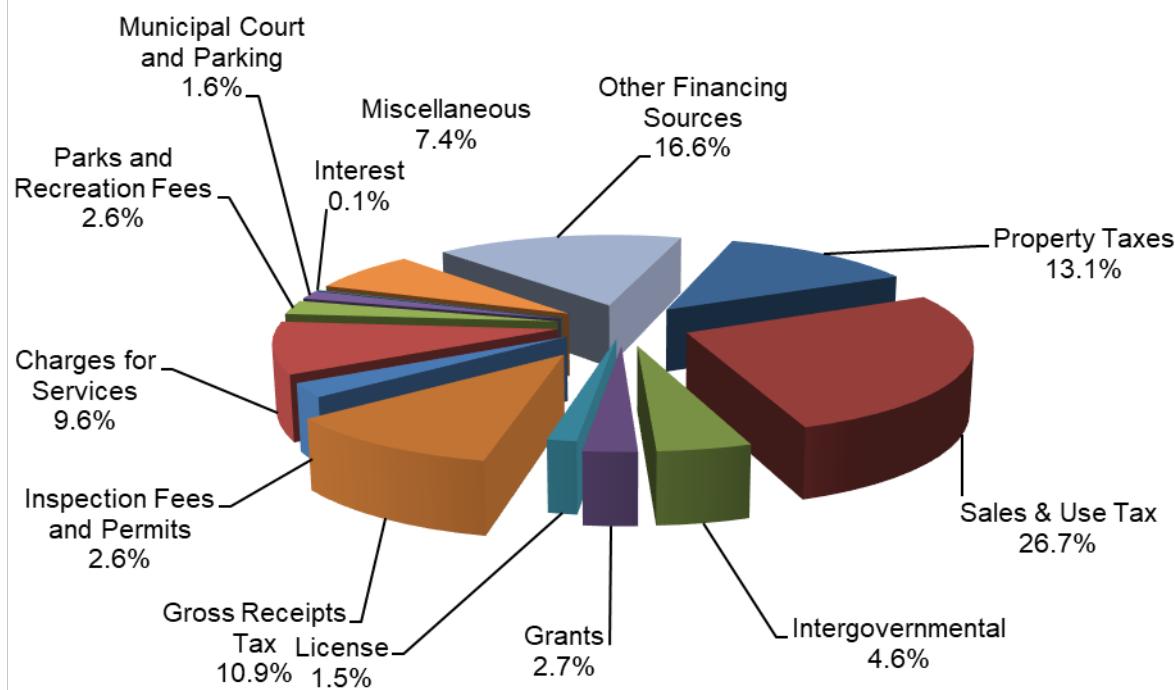
During FY2022, Council approved, the General Fund lend in the amount of \$1 million to the Solid Waste Fund.

Lending Fund	Borrowing Fund	Amount	Purpose	Interest Rate	Term (Year)
General Fund	Public Safety Sales Tax	\$6,000,000	Police Station Design and Construction	1.25%	12
General Fund	Parking Garage	\$500,000	Operations	1.25%	10
General Fund	Golf Course	\$500,000	Operations	1.25%	10
General Fund	Park and Storm Water Sales Tax	\$200,000	Projects in Progress	1.25%	5
General Fund	Solid Waste Fund	\$1,000,000	Operations	1.25%	10

REVENUES

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Fiduciary Funds are not included, because they do not represent resources received from outside sources, however, transfers in are included as revenues.

	Amount	Percentage
Property Taxes	\$ 6,724,705	13.1%
Sales & Use Tax	13,674,000	26.7%
Intergovernmental	2,372,985	4.6%
Grants	1,360,850	2.7%
License	749,500	1.5%
Gross Receipts Tax	5,590,000	10.9%
Inspection Fees and Permits	1,329,000	2.6%
Charges for Services	4,917,000	9.6%
Parks and Recreation Fees	1,345,000	2.6%
Municipal Court and Parking	807,400	1.6%
Interest	54,700	0.1%
Miscellaneous	3,774,050	7.4%
Other Financing Sources	8,508,010	16.6%
Total Revenue	\$ 51,207,200	100.0%



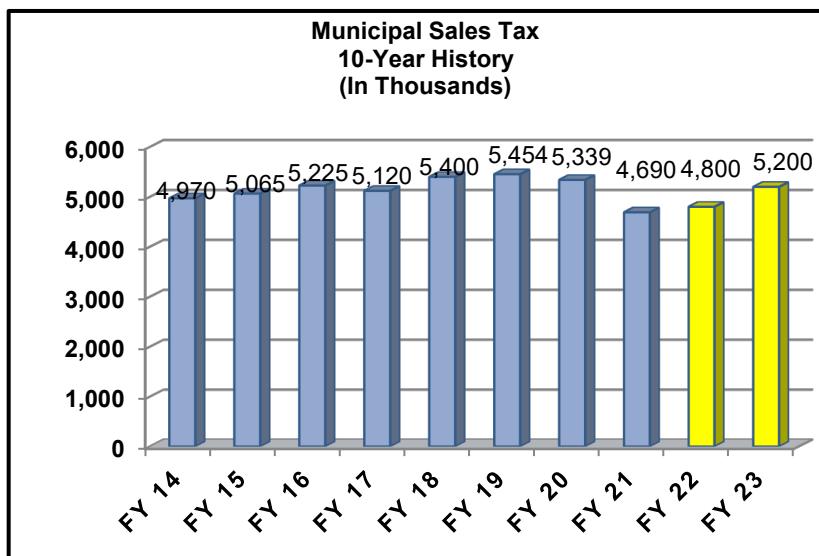
The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 2023 are based on estimates through the end of the fiscal year.

SALES TAX

Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the option of choosing either method on some types of sales taxes, and on other types the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

Municipal Sales Tax:

The City of University City receives a share of a county-wide one percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities in St. Louis County and the



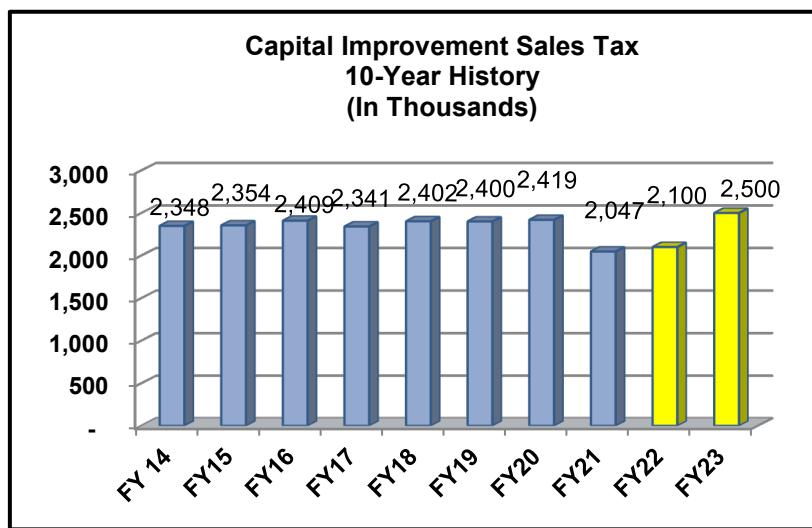
unincorporated areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 2012 due to the City faced a 5.0% decrease in population from 37.4 thousand to 35.4 thousand based on the 2010 census.

Some municipalities proposed to modify the formula in order to retain more sales tax revenue generated locally and share less with others through the pooled distribution. If the alteration to the pooled distribution formula is successful, the City's revenue would be directly affected in the future years. Due to the coronavirus pandemic and the outcome,

it had on the sales tax revenue in the prior year, we anticipate a small increase in revenue in hopes of the economy to slowly move forward in a positive direction.

Capital Improvement Sales Tax:

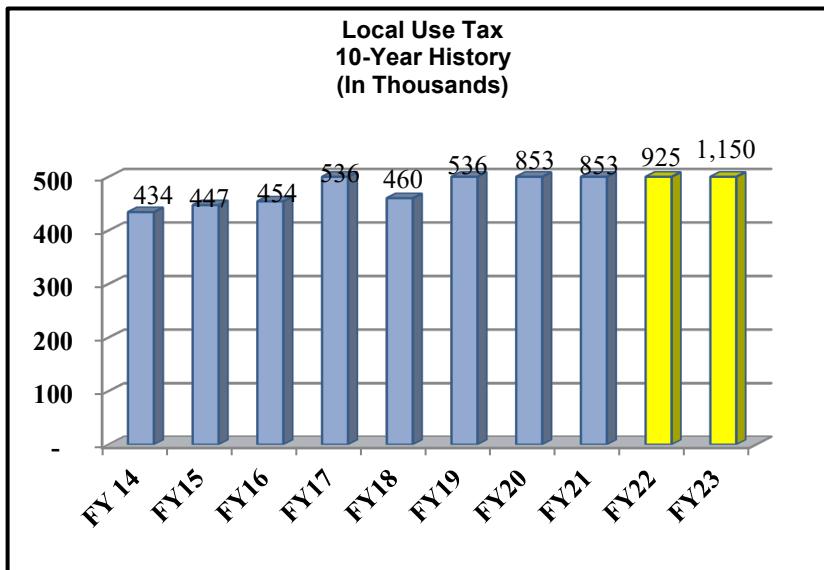
In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have an option as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The City shares 100% of the generated revenue with all other pooled cities and St. Louis County (Ordinance 6056 adopted in June 1996). The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. Started in FY 2016, this



revenue is recorded in Capital Improvement Sales Tax Fund. Growth in this revenue source had been small, but steady over the past few years. Due to the coronavirus pandemic and the outcome, it had on the sales tax revenue in the prior year, we anticipate a small increase in revenue in hopes of the economy to slowly move forward in a positive direction.

Local Use Tax:

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an additional of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City.



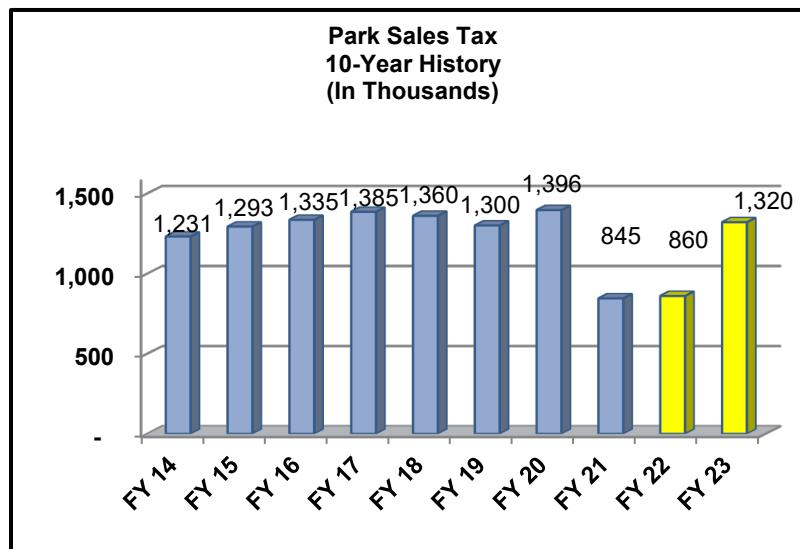
The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The City has designated this tax to be used for general operation purposes. Growth in this revenue source has been fluctuating over the past few years. However, due to the coronavirus pandemic, this revenue had a sizeable increase from the actual received in FY 2021 with the anticipation of a slight increase of what will be collected in FY 2022.

Park Sales Tax:

In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes.

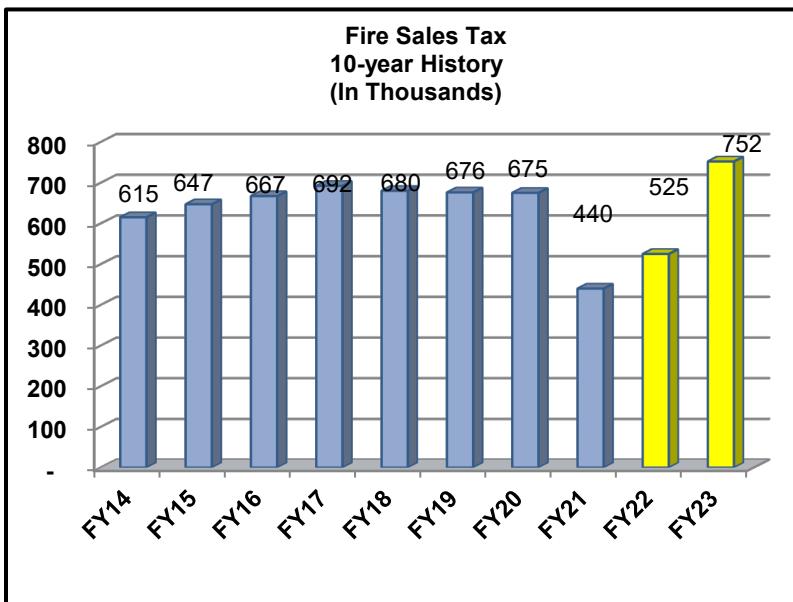
The City has designated this tax to be used solely for park and recreation improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the City limits.

Growth in this revenue source has been steady, with some fluctuations over the past few years. Started in FY 2016, this revenue is recorded in Park and Storm Water Sales Tax Fund. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 7% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates an increase in revenue of what will be collected in FY 2022.



Fire Service Sales Tax:

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

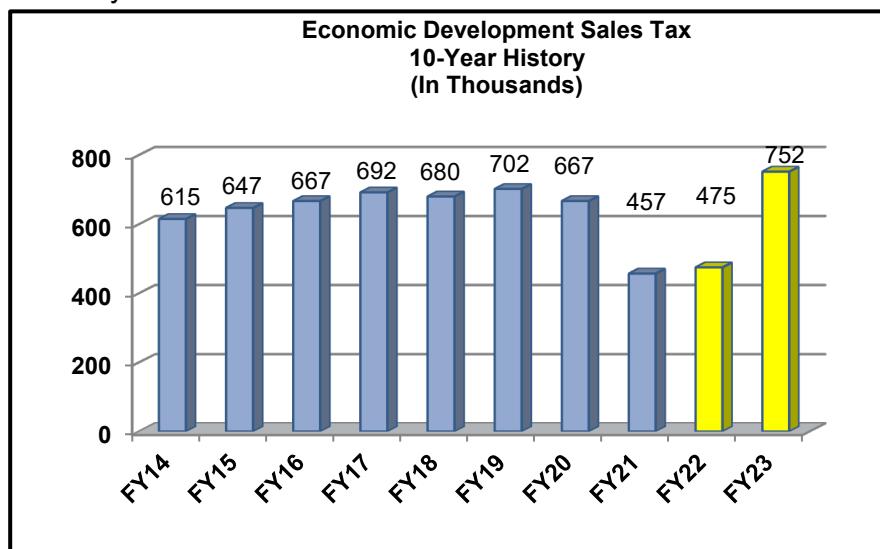


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 3% in FY 2020 when compared to budget ad actual. This is the result of point-of-sale within City limits. The City anticipates an increase in revenue of what will be collected in FY 2022.

Economic Development Sales Tax:

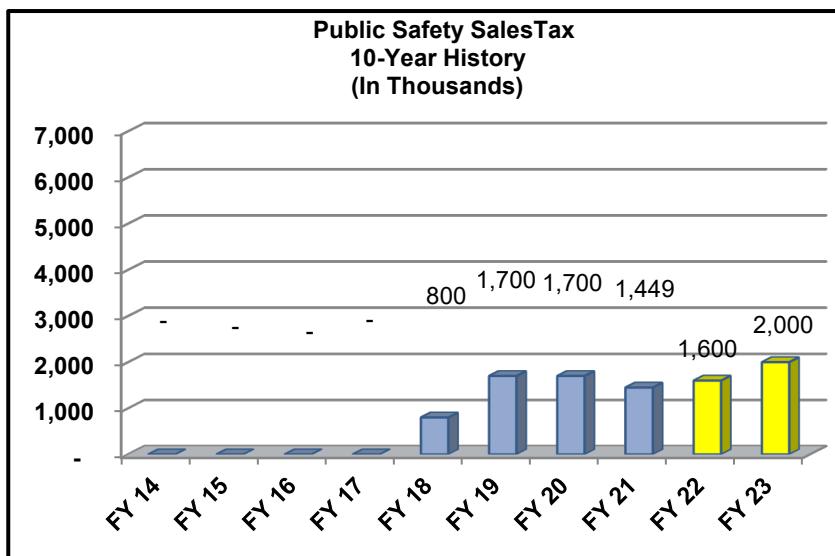
In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

The economic conditions are characterized by disappointed gross domestic product growth in FY15 and FY16, then started to pick up in the second half of FY17 with fluctuations through FY20. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 2% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates an increase in revenue of what will be collected in FY 2022.



Public Safety Sales Tax:

In April 2017, St. Louis County imposed a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. This sales tax is estimated to generate \$80 million a year.

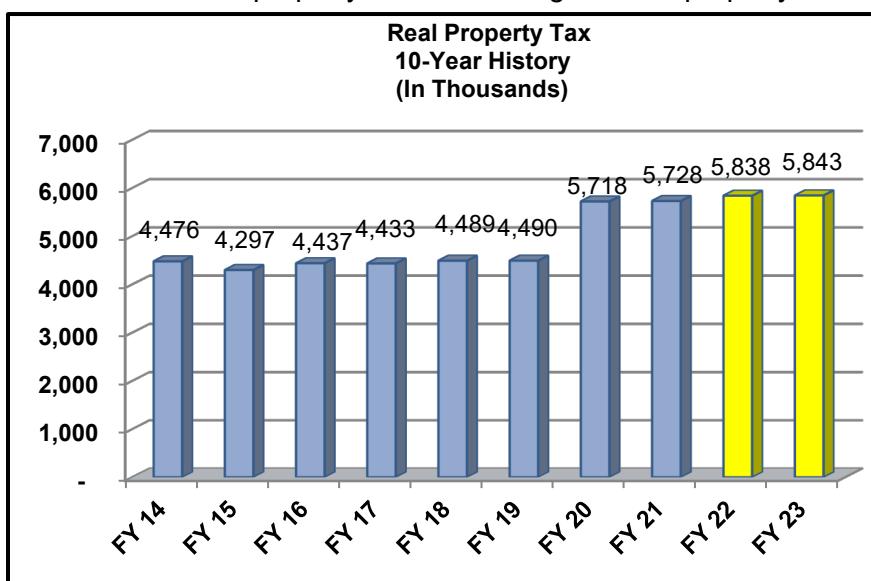


The City's revenue is based on the population size. City of University City expected to receive an approximately \$2.0 million in this budget year. In FY 2021, sales tax received was roughly \$1.9 million. The City anticipates an increase in revenue of what will be collected in FY 2022.

PROPERTY TAXES

Real Property Tax:

The City levies a tax on real property in accordance with Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property.



Taxes are collected by St. Louis County and distributed to the City. Properties are reassessed in odd-numbered years. The 2021 levy for real property was \$.451 for residential property and \$.487 for commercial property.

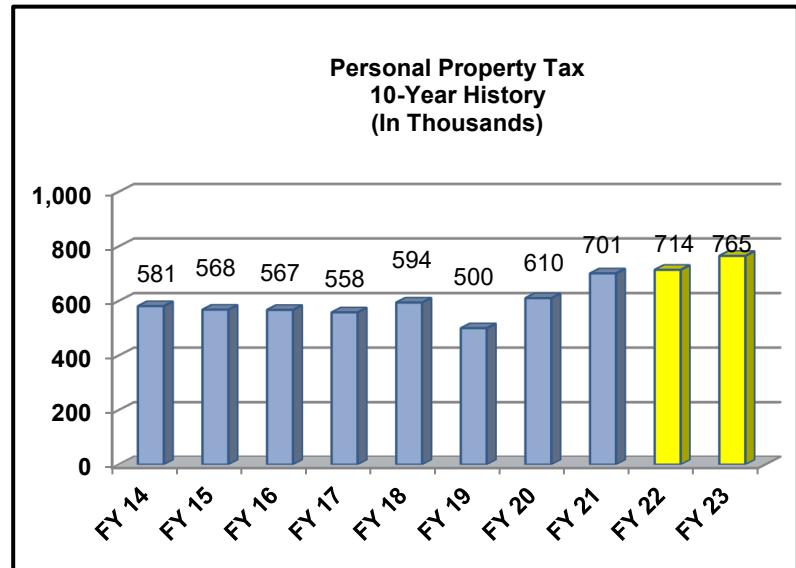
Real property tax revenues have increased from previous year. Cities in Missouri are required to rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and increase percentage of the Consumer Price Index (CPI).

In FY 2008 the City reinstated the levy for the Police & Firefighter Retirement Plan. In 2021, the assessed value of the properties increased. As a result, the property tax for FY 2022 anticipates being even to what was budgeted.

Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of property as established by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the City. The 2021 levy for personal property was \$680.

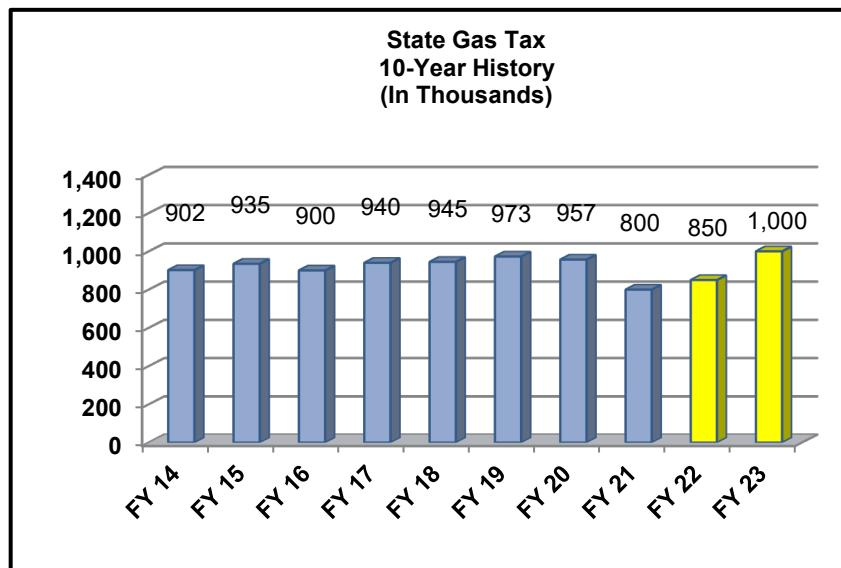
Personal Property tax revenue has been very steady for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. In FY 2022, this revenue is projected to have a small increase from previous year.



INTERGOVERNMENTAL TRANSFERS AND GRANTS

State Gas Tax:

The State of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.

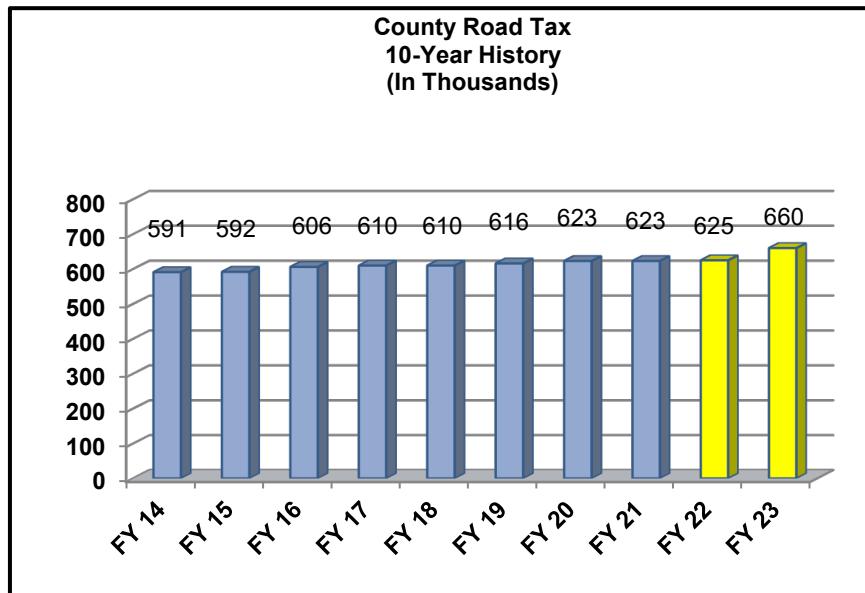


The tax is imposed on a per gallon rate, therefore usage alone, not price, determines the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 2023 revenue is estimated to be higher than the previous year's budget. In addition, the City will receive \$0.125 tax increase phased in over 5 years from the new gas tax which the state started to collect October 1, 2021.

County Road Tax:

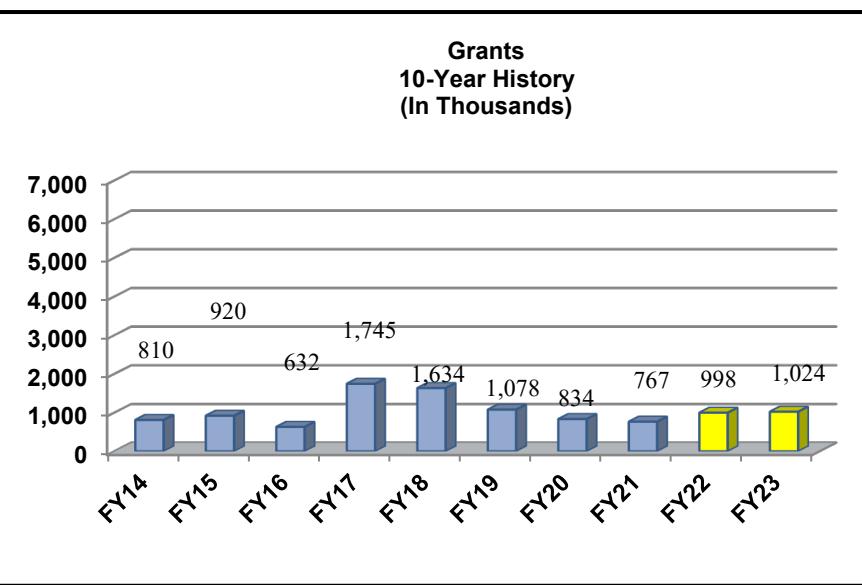
St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County allocates the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the City based on assessed value. The tax must be used for road and bridge maintenance.

This tax revenue has had consistent growth through FY 09 until assessed valuations across the county fell during the economic downturn. The FY 2014 and 2015 revenues started to drop below previous years. The FY 2017 through FY 2022 revenues had small fluctuations. The FY2023 revenue is projected to have a small increase from previous year actual and budget.



Grants:

Grants represent intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to assist in street and bridge rehabilitation, park improvements, recycling and police activity.



Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City is required to expend a local grant match of funds. The City had multiple large one-time projects which were grant-funded in FY 2011, with significantly lesser grants for FY 2012 for known grants at this time. In FY 2013 the City had a couple of large projects, namely constructing the new fire house, and Flood buyout. In FY 2014 and 2015, all grants awarded are related to capital improvement projects and Police over-time. In FY 2023, the City anticipates \$1.0 million award for

Solid Waste Grants Projects, Curb and Sidewalk Replacement Program, Canton Avenue Improvements and Resurfacing, and Pershing Street Resurfacing.

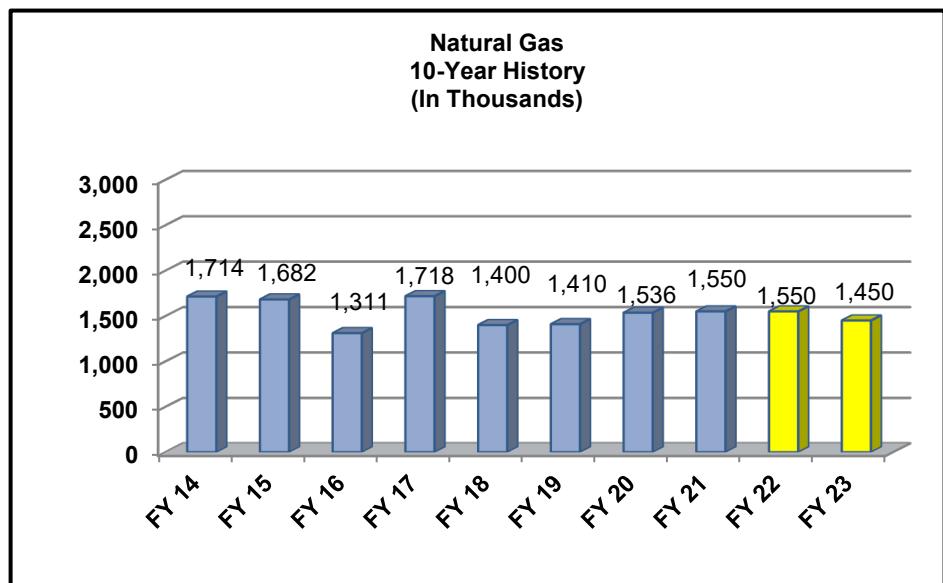
GROSS RECEIPTS TAX (UTILITY TAX)

Natural Gas Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing natural gas services in the City. Spire provides most gas utility services in the City, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

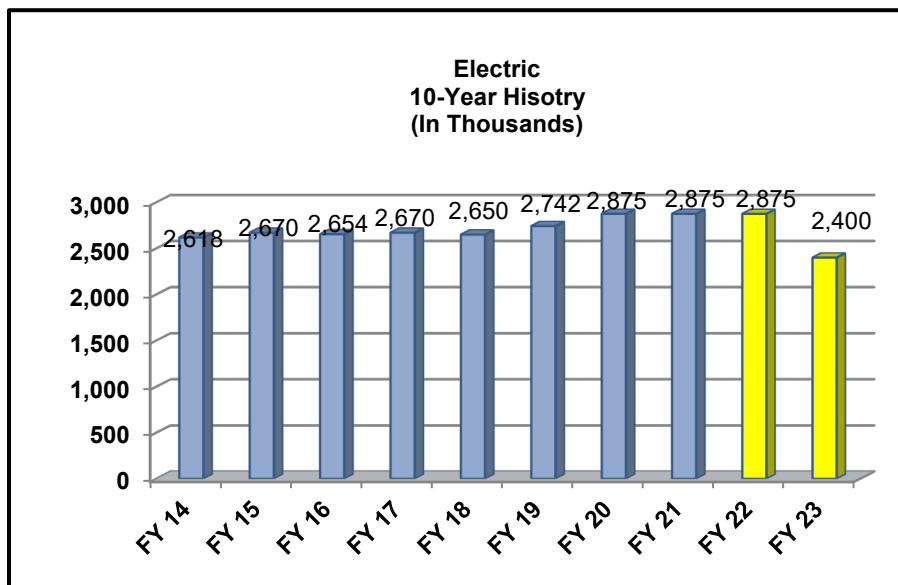
This revenue is based on the price of natural gas, as well as usage.

The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2021 was lower than estimated. In FY 2023, this revenue is projected to have a small decrease compared to previous FY 2022.



Electric Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing electric services in the City. AmerenUE provides the electric utility services in the City. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

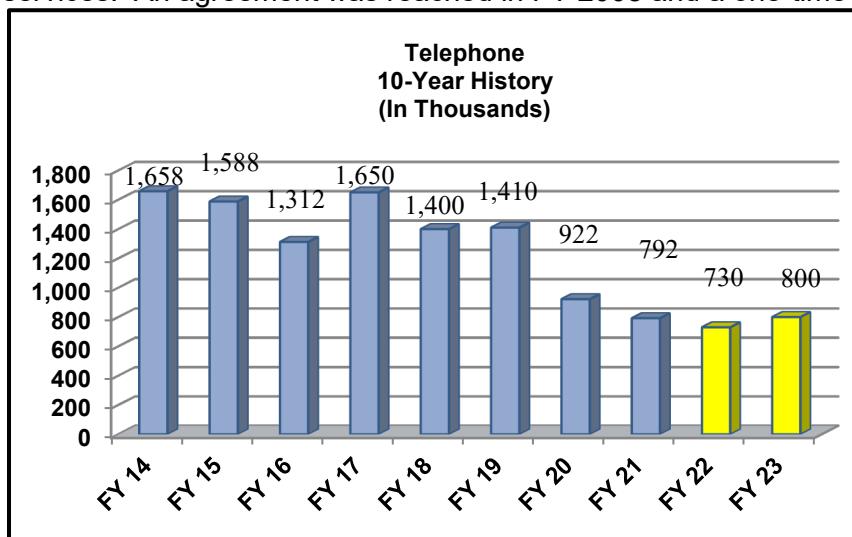


This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2021 was lower than estimated. In FY 2023, this revenue is projected to have a 17% decrease compared to previous FY 2022.

Telephone Gross Receipts:

The City levies a 9% gross receipts tax on telephone services in the City. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The City partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 2008 and a one-time settlement amount was paid at that time and another one was paid in FY 2011. In FY 2009 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 2010 included a one-time settlement amount for additional landline service with a small amount of additional on-going revenue. From FY 2012 through 2015, the revenues were considered normal without one-time settlement. In FY 2023, this revenue is projected to be higher from the projected in FY 2022.

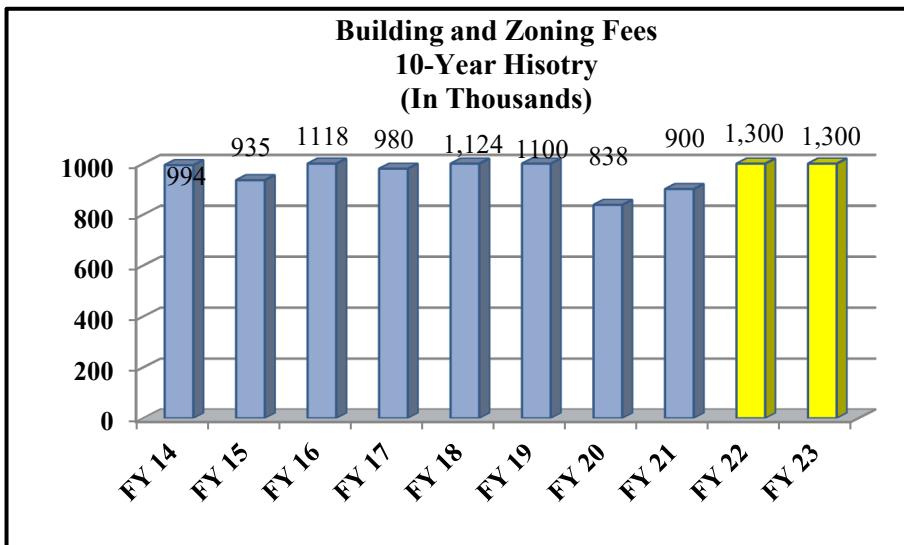


INSPECTION FEES AND CHARGES FOR CITY SERVICES

Building and Zoning Fees:

The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the City at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

Much of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY2009 revenue was the lowest during these ten years. FY 2013 was also an unusual year that Washington University in St. Louis had started the new



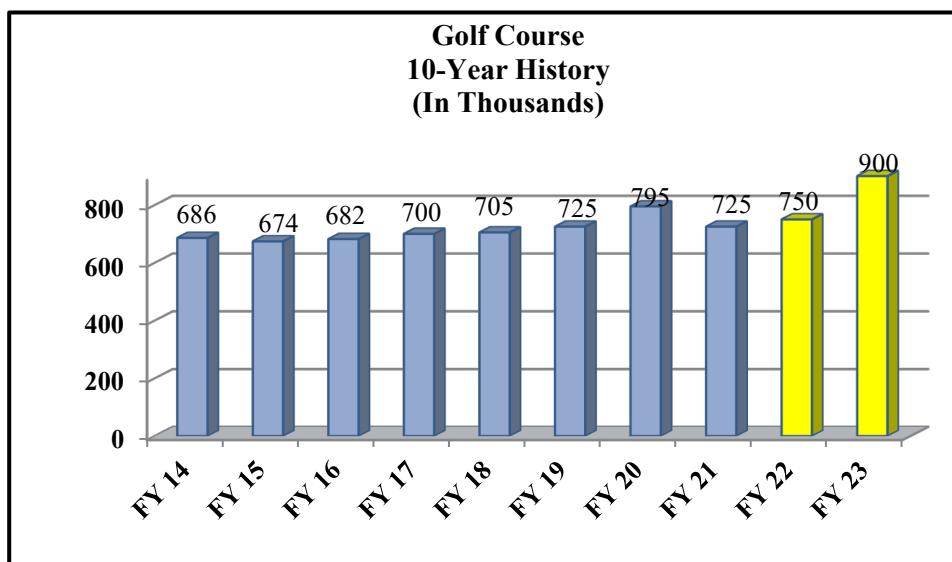
residential life. Since FY 2013, this revenue has fluctuated upward for the most part. In FY 2023, this revenue is projected to remain flat as the projected FY 2022 due to the anticipation of construction related to the new TIF project.

PARKS AND RECREATION FEES

Golf Course:

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

Prior to FY 2008, the City had contracted for the management of the golf course. Beginning in FY 2008 all the revenue and expenditures of the course were now included in the City's general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year in FY 2009 and

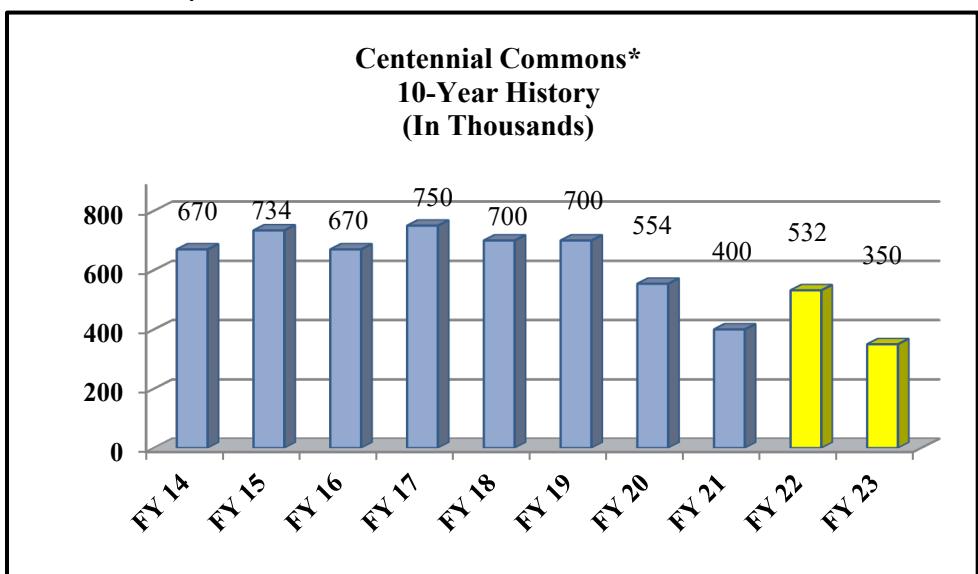


began operations which increased revenues for the year. FY 10 was the first full year. Since then, revenue has remained at a stable level. In FY 2021, there was a large increase in revenue compared to the projected amount. In FY 2023, revenues are projected to be higher than the projected amount in FY 2022.

Centennial Commons (Recreation Activities):

This revenue is comprised of various fees related to recreation opportunities at Centennial Commons, the City's recreation complex.

These fees include the fitness center, recreation and athletic programs. Centennial Commons opened in January 2005. Memberships and activities have grown to a stable level. The decrease in FY 2009 revenue was caused by less membership renewals during the economic downturn. In FY 2010, day camp revenue was moved to this program

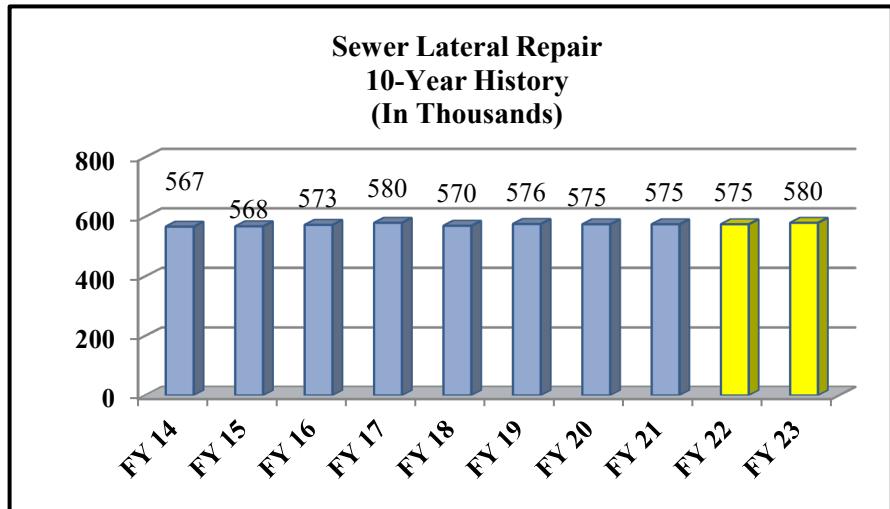


with no actual growth in revenue. The coronavirus pandemic had a negative impact on our recreational activities during FY 2020 and 2021. Revenue in FY 2023 is projected to have a small decrease compared to the projected amount in FY 2022.

Sewer Lateral Repair Fund:

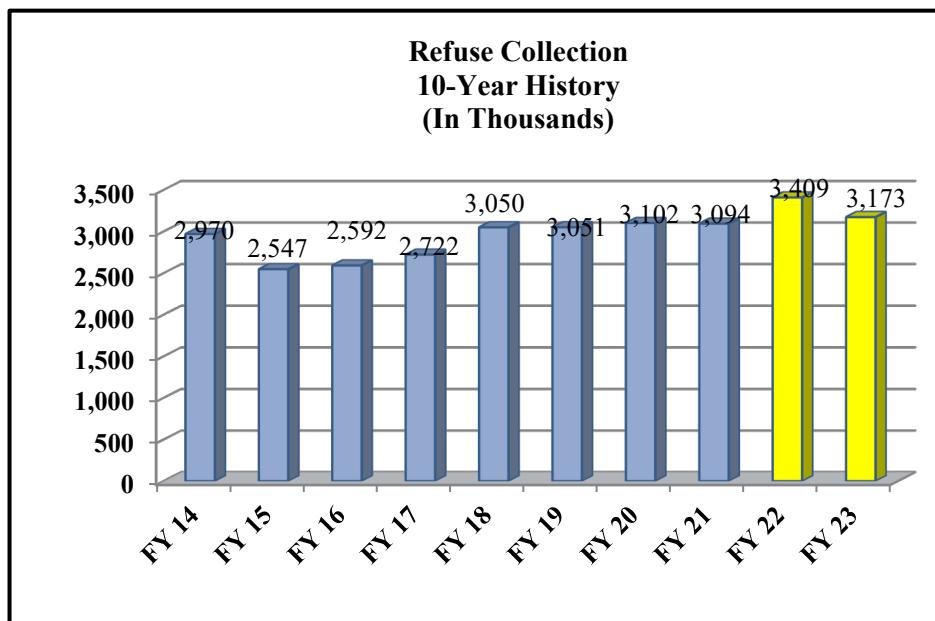
The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes the fund to the City.

This fee was \$28 per unit until FY 2005 when the fee was increased to \$50 per unit. In FY 2023, this revenue is projected to have a slight increase compared to what was budgeted in FY 2022.



Refuse Collection Fees:

The City performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The City charges for these services using a semi-annual billing process.



The revenues budgeted for FY 2022 were based on an anticipated rate increase, however, the rate increases were not effective for FY 2022. In FY 2023, this revenue is projected to have a small increase compared to actual received in FY 2021.



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ALL FUND SUMMARY

The following section displays three budget schedules and combined statement of governmental funds:

(I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for eighteen (18) separate funds including component units. They are listed below:

1. General Fund (1)
2. Special Revenue Fund (7)
3. Capital Project Fund (2)
4. Internal Service Fund (1)
5. Enterprise Fund (3)
6. Debt Service Fund (1)
7. Component Unit (3)

The revenues and expenditures in this schedule include Transfers In and Out.

(II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:

1. Legislative Services
2. General Administration
 - a. City Manager's Office
 - b. Human Resources
 - c. Communication
 - i. Information Technology
 - d. Economic Development
 - e. Public Parking Garage
3. Finance
4. Municipal Court
5. Police
6. Fire
7. Public Works
 - a. Administration and Engineering
 - b. Street Maintenance
 - c. Facilities Maintenance
 - d. Solid Waste
 - i. Solid Waste Administration
 - ii. Solid Waste Operations
 - iii. Leaf Collection
 - e. Sewer Lateral Repair
8. Planning & Development
 - a. Planning & Development Administration
 - b. Planning and Zoning
 - c. Construction Services
9. Parks, Recreation and Forestry
 - a. Park Maintenance
 - b. Recreation
 - i. Community Center
 - ii. Aquatics
 - iii. Centennial Commons
 - c. Golf Course
 - d. Fleet Maintenance

The revenues and expenditures in this schedule include Transfers In and Out.



ALL FUND SUMMARY

(III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Sewer Lateral Fund, Solid Waste Fund, Capital Improvement Sales Tax and Park and Storm Water Sales Tax are administered by Public Works and Parks, Recreation & Forestry; Economic Development Retail Sales Tax Fund is administered by City Manager's Office).

The revenues and expenditures in this schedule include Transfers In and Out.

(IV) Combined Statement of Revenues, Expenditures and Fund Balances

- a. Governmental Fund
- b. Internal Service and Enterprises Funds
- c. Other Funds



(I) All Funds Budget Summary

Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
General	23,812,592	26,144,527	27,894,735	27,894,735	27,894,735	29,505,920	6%
Capital Improvement	2,291,200	2,403,348	2,102,000	2,102,000	2,102,000	2,501,200	19%
Park and Stormwater	1,304,669	1,306,048	861,000	861,000	861,000	1,321,000	53%
Public Safety	1,876,761	1,961,214	2,101,500	2,101,500	2,101,500	2,001,000	-5%
Grants	1,527,937	109,213	998,000	998,000	998,000	1,024,000	3%
Golf Course	756,319	1,119,522	750,000	750,000	750,000	900,000	20%
Library	2,911,931	2,824,797	2,950,838	2,950,838	2,950,838	2,950,840	0%
Fleet Maintenance	1,031,350	1,456,863	1,271,000	1,271,000	1,271,000	1,561,090	23%
Solid Waste	3,120,493	3,063,058	3,410,700	3,410,700	3,410,700	3,172,700	-7%
Public Parking Garage	189,197	111,885	226,625	226,625	226,625	194,100	-14%
Debt Service	-	-	-	-	-	900,000	100%
Loop Business District	110,358	79,915	77,050	77,050	77,050	349,850	354%
Parkview Gardens Special District	94,585	93,694	93,300	93,300	93,300	92,800	-1%
Economic Development Sales Tax	652,335	653,722	525,700	525,700	525,700	752,700	43%
American Rescue Plan	-	-	3,100,000	3,100,000	3,100,000	3,400,000	10%
Olive I-170 TIF RPA-2	-	44,930,474	-	-	-	-	0%
CALOP	-	-	-	-	-	-	0%
Sewer Lateral	578,228	577,799	575,000	575,000	575,000	580,000	1%
Total Revenues include Transfers In	40,257,955	86,836,079	46,937,448	46,937,448	46,937,448	51,207,200	9%

Expenditures	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
General	25,124,587	24,792,749	28,005,735	28,005,735	28,005,735	29,689,750	6%
Capital Improvement	2,643,094	1,594,667	2,739,255	2,739,255	2,739,255	3,115,010	14%
Park and Stormwater	1,037,705	462,249	1,278,850	1,278,850	1,278,850	1,624,200	27%
Public Safety	2,176,927	2,929,593	2,238,595	2,238,595	2,238,595	2,510,730	12%
Grants	1,527,937	109,213	998,000	998,000	998,000	1,024,000	3%
Golf Course	766,025	769,151	880,390	880,390	880,390	1,130,850	28%
Library	2,148,322	1,736,765	2,950,813	2,950,813	2,950,813	2,950,840	0%
Fleet Maintenance	1,623,231	1,620,805	1,291,020	1,291,020	1,291,020	1,591,070	23%
Solid Waste	3,778,462	3,844,540	3,388,720	3,388,720	3,388,720	3,650,925	8%
Public Parking Garage	232,559	135,312	241,005	241,005	241,005	227,395	-6%
Loop Business District	124,068	100,628	247,750	247,750	247,750	349,850	41%
Parkview Gardens Special District	92,158	62,655	93,300	93,300	93,300	92,800	-1%
Economic Development Sales Tax	421,817	496,183	98,370	98,370	98,370	684,760	596%
American Rescue Plan	-	-	2,746,860	2,746,860	2,746,860	3,800,000	38%
Olive I-170 TIF RPA-2	-	41,051,334	-	-	-	-	0%
CALOP	10,000	25,000	-	-	-	-	0%
Sewer Lateral	433,236	506,381	549,970	549,970	549,970	551,690	0%
Total Expenditures include Transfers Out	42,140,128	80,237,225	47,748,633	47,748,633	47,748,633	52,993,870	11%



(II) General Fund Budget Summary

Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Property Taxes	3,718,213	3,668,921	3,702,350	3,702,350	3,702,350	3,748,350	1%
Sales & Use Tax	6,482,275	6,744,083	6,250,000	6,250,000	6,250,000	7,102,000	14%
Intergovernmental	2,157,881	2,271,414	1,985,000	1,985,000	1,985,000	2,350,000	18%
Grants	817,382	590,280	253,000	253,000	253,000	-	-100%
Licenses	631,732	716,191	636,000	636,000	636,000	719,500	13%
Gross Receipts Tax	5,639,612	5,516,675	6,051,000	6,051,000	6,051,000	5,590,000	-8%
Inspection Fees and Permits	798,675	1,039,214	1,327,000	1,327,000	1,327,000	1,329,000	0%
Service Charges	905,581	1,135,346	1,144,000	1,144,000	1,144,000	1,186,000	4%
Parks & Recreation Fees	427,717	34,135	667,090	667,090	667,090	445,000	-33%
Municipal Court and Parking	749,487	421,171	872,100	872,100	872,100	700,400	-20%
Interest	225,562	(20,127)	60,000	60,000	60,000	50,000	-17%
Miscellaneous Revenue	427,162	2,798,397	399,875	399,875	399,875	238,000	-40%
Other Financing Sources	831,313	1,228,827	4,547,320	4,547,320	4,547,320	6,047,670	33%
Total Revenues include Transfers In	23,812,592	26,144,527	27,894,735	27,894,735	27,894,735	29,505,920	6%

Expenditures	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Legislative	182,199	173,882	234,920	234,920	234,920	218,715	-7%
City Manager's Office	922,721	728,247	847,545	847,545	847,545	728,460	-14%
Communications	213,218	160,669	107,105	107,105	107,105	420,040	292%
Human Resources	282,963	213,844	227,810	227,810	227,810	313,370	38%
Information Technology	485,026	489,427	545,050	545,050	545,050	516,250	-5%
Finance	660,979	725,993	862,775	862,775	862,775	979,330	14%
Municipal Court	344,663	338,044	381,600	381,600	381,600	411,280	8%
Police	8,886,395	8,906,273	9,828,925	9,828,925	9,828,925	9,851,380	0%
Fire	5,485,515	5,665,135	5,716,335	5,716,335	5,716,335	6,313,975	10%
Planning & Development	1,545,246	1,386,786	1,794,875	1,794,875	1,794,875	1,830,325	2%
Parks Recreation & Forestry	2,529,055	2,663,490	3,652,095	3,652,095	3,652,095	3,950,925	8%
Public Works	2,831,241	2,482,073	2,336,700	2,336,700	2,336,700	2,480,360	6%
Debt Service	109,950	-	-	-	-	-	0%
Other Financing Sources	645,416	858,886	1,470,000	1,470,000	1,470,000	1,675,340	14%
Total Expenditures include Transfers Out	25,124,587	24,792,749	28,005,735	28,005,735	28,005,735	29,689,750	6%



(III) City-Wide Operating Budget by Department

Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Property Taxes	6,598,706	7,381,375	6,678,205	6,678,205	6,678,205	6,724,705	1%
Sales & Use Tax	12,600,179	13,021,207	11,335,000	11,335,000	11,335,000	13,674,000	21%
Intergovernmental	2,184,788	2,294,929	2,007,983	2,007,983	2,007,983	2,372,985	18%
Grants	2,421,532	809,509	1,316,000	1,316,000	1,316,000	1,360,850	3%
Licenses	650,274	748,213	665,000	665,000	665,000	749,500	13%
Gross Receipts Tax	5,639,612	5,516,676	6,051,000	6,051,000	6,051,000	5,590,000	-8%
Inspection Fees and Permits	798,675	1,039,214	1,327,000	1,327,000	1,327,000	1,329,000	0%
Service Charges	4,566,021	4,716,335	5,108,000	5,108,000	5,108,000	4,917,000	-4%
Parks & Recreation Fees	1,184,036	1,153,157	1,417,090	1,417,090	1,417,090	1,345,000	-5%
Municipal Court and Parking	926,294	520,428	1,068,725	1,068,725	1,068,725	807,400	-24%
Interest	86,527	57,658	66,550	66,550	66,550	54,700	-18%
Miscellaneous	597,427	5,902,335	3,579,575	3,579,575	3,579,575	3,774,050	5%
Other Financing Sources	2,250,395	43,757,263	6,317,320	6,317,320	6,317,320	8,508,010	35%
Total	40,504,466	86,918,299	46,937,448	46,937,448	46,937,448	51,207,200	9%
Revenues include Transfers In							

Expenditures	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Legislative	182,199	173,882	234,920	234,920	234,920	218,715	-7%
City Manager's Office	922,721	728,247	897,545	897,545	897,545	1,373,220	53%
Communications	213,218	160,669	107,105	107,105	107,105	420,040	292%
Human Resources	282,963	213,844	273,860	273,860	273,860	384,000	40%
Information Technology	485,026	489,427	545,050	545,050	545,050	516,250	-5%
Finance	660,979	725,993	862,775	862,775	862,775	979,330	14%
Municipal Court	344,663	338,044	381,600	381,600	381,600	411,280	8%
Police	10,601,112	8,906,273	10,050,925	10,050,925	10,050,925	10,066,380	0%
Fire	5,890,807	5,665,135	5,942,120	5,942,120	5,942,120	6,354,040	7%
Planning & Development	1,967,063	42,934,303	1,893,245	1,893,245	1,893,245	1,830,325	-3%
Park Recreation & Forestry	4,918,311	5,053,446	6,307,670	6,307,670	6,307,670	6,599,625	5%
Public Works	7,275,498	6,968,306	9,808,375	9,808,375	9,808,375	11,319,430	15%
Debt Service	109,950	-	115,000	115,000	115,000	114,500	0%
Transfer Out	2,234,626	1,386,331	7,036,580	7,036,580	7,036,580	9,013,245	28%
Component Units:							
Library	2,148,322	1,736,765	2,950,813	2,950,813	2,950,813	2,950,840	0%
Loop Business District	124,068	100,628	247,750	247,750	247,750	349,850	41%
Parkview Gardens	92,158	62,655	93,300	93,300	93,300	92,800	-1%
Total	38,453,684	75,643,948	47,748,633	47,748,633	47,748,633	52,993,870	11%
Expenditures include Transfers Out							

Governmental Funds**Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance**

	General	Capital Improvement	Park and Stormwater	Public Safety	Sewer Lateral
Revenues:					
Property Taxes	\$ 3,748,350	\$ -	\$ -	\$ -	\$ -
Sales Tax	7,102,000	2,500,000	1,320,000	2,000,000	-
Intergovernmental	2,350,000	-	-	-	-
Grants	-	-	-	-	-
Licenses	719,500	-	-	-	-
Gross Receipts Tax	5,590,000	-	-	-	-
Inspection Fees	1,329,000	-	-	-	-
Charges for City Services	1,186,000	-	-	-	580,000
Parks & Recreation Fees	445,000	-	-	-	-
Municipal Court & Parking	700,400	-	-	-	-
Interest	50,000	1,200	1,000	1,000	-
Miscellaneous Revenue	238,000	-	-	-	-
Total Revenues	23,458,250	2,501,200	1,321,000	2,001,000	580,000
Expenditures:					
Legislative	218,715	-	-	-	-
City Manager's Office	728,460	-	-	-	-
Communications	420,040	-	-	-	-
Human Resources	313,370	-	-	70,630	-
Information Technology	516,250	-	-	-	-
Finance	979,330	-	-	-	-
Municipal Court	411,280	-	-	-	-
Police	9,851,380	-	-	-	-
Fire	6,313,975	-	-	-	-
Planning & Development	1,830,325	-	-	-	-
Parks, Recreation & Forestry	3,950,925	-	-	-	-
Public Works	2,480,360	310,010	260,955	-	-
Debt Service	-	-	-	114,500	-
Other	-	-	-	-	494,470
Capital Improvement	-	1,881,000	1,009,965	255,065	-
Total Expenditures	28,014,410	2,191,010	1,270,920	440,195	494,470
Excess (deficiency) of revenues					
over (under) expenditures	(4,556,160)	310,190	50,080	1,560,805	85,530
Other Financing Sources (Uses):					
Insurance recoveries	40,000	-	-	-	-
Operating transfer in	6,007,670	-	-	-	-
Operating transfer out	1,675,340	924,000	353,280	2,070,535	57,220
Changes in Fund Balance FY 23	(183,830)	(613,810)	(303,200)	(509,730)	28,310
Fund Balance July 1, 2022 (Est.)	11,489,000	1,263,613	1,563,653	1,162,000	325,030
Fund Balance June 30, 2023	\$ 11,305,170	\$ 649,802	\$ 1,260,453	\$ 652,270	\$ 353,340

Governmental Funds**Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance**

	Economic Development Sales Tax	Loop Special Business	Parkview Garden	Grant	Total
Revenues:					
Property Taxes	\$ -	\$ 47,000	\$ 92,500	\$ -	\$ 3,887,850
Sales Tax	752,000	-	-	-	13,674,000
Intergovernmental	-	-	-	-	2,350,000
Grants	-	271,850	-	1,024,000	1,295,850
Licenses	-	30,000	-	-	749,500
Gross Receipts Tax	-	-	-	-	5,590,000
Inspection Fees	-	-	-	-	1,329,000
Charges for City Services	-	-	-	-	1,766,000
Parks & Recreation Fees	-	-	-	-	445,000
Municipal Court & Parking	-	-	-	-	700,400
Interest	700	-	300	-	54,200
Miscellaneous Revenue	-	1,000	-	-	239,000
Total Revenues	752,700	349,850	92,800	1,024,000	32,080,800
Expenditures:					
Legislative	-	-	-	-	218,715
City Manager's Office	-	-	-	-	728,460
Communications	-	-	-	-	420,040
Human Resources	-	-	-	-	384,000
Information Technology	-	-	-	-	516,250
Finance	-	-	-	-	979,330
Municipal Court	-	-	-	-	411,280
Police	-	-	-	-	9,851,380
Fire	-	-	-	-	6,313,975
Planning & Development	-	-	-	-	1,830,325
Parks, Recreation & Forestry	-	-	-	-	3,950,925
Public Works	-	-	-	-	3,051,325
Debt Service	-	-	-	-	114,500
Other	564,760	349,850	92,800	-	1,501,880
Capital Improvement	80,000	-	-	1,024,000	4,250,030
Total Expenditures	644,760	349,850	92,800	1,024,000	34,522,415
Excess (deficiency) of revenues					
over (under) expenditures	107,940				(2,441,615)
Other Financing Sources (Uses):					
Insurance recoveries	-	-	-	-	40,000
Operating transfer in	-	-	-	-	6,007,670
Operating transfer out	40,000	-	-	-	5,120,375
Changes in Fund Balance FY 23	67,940				(1,514,320)
Fund Balance July 1, 2022 (Est.)	1,912,392	33,607	82,791	-	17,832,086
Fund Balance June 30, 2023	\$ 1,980,332	\$ 33,607	\$ 82,791	\$ -	\$ 16,317,766

Proprietary Funds**Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance**

	Internal Services	Solid Waste	Parking Garage	Golf Course	Total
Revenues:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Grants	-	-	-	-	-
Licenses	-	-	-	-	-
Gross Receipts Tax	-	-	-	-	-
Inspection Fees	-	-	-	-	-
Charges for City Services	750	3,171,700	-	-	3,172,450
Parks & Recreation Fees	-	-	-	900,000	900,000
Municipal Court & Parking	-	-	194,100	-	194,100
Interest	-	1,000	-	-	1,000
Miscellaneous Revenue	-	-	-	-	-
Total Revenues	750	3,172,700	194,100	900,000	4,267,550
Expenditures:					
Legislative	-	-	-	-	-
City Manager's Office	-	-	-	-	-
Communications	-	-	-	-	-
Human Resources	-	-	-	-	-
Information Technology	-	-	-	-	-
Finance	-	-	-	-	-
Municipal Court	-	-	-	-	-
Police	-	-	-	-	-
Fire	-	-	-	-	-
Planning & Development	-	-	-	-	-
Parks, Recreation & Forestry	-	-	-	917,880	917,880
Public Works	1,591,070	3,159,495	-	-	4,750,565
Debt Service	-	-	-	-	-
Other	-	-	99,175	-	99,175
Capital Improvement	-	300,000	-	139,750	439,750
Total Expenditures	1,591,070	3,459,495	99,175	1,057,630	6,207,370
Excess (deficiency) of revenues					
over (under) expenditures	(1,590,320)	(286,795)	94,925	(157,630)	(1,939,820)
Other Financing Sources (Uses):					
Insurance recoveries	-	-	-	-	-
Operating transfer in	1,560,340	-	-	-	1,560,340
Operating transfer out	-	191,430	128,220	73,220	392,870
Changes in Fund Balance FY 23	(29,980)	(478,225)	(33,295)	(230,850)	(772,350)
Fund Balance July 1, 2022 (Est.)	29,980	1,600,000	468,620	646,743	2,745,343
Fund Balance June 30, 2023	\$ -	\$ 1,121,775	\$ 435,325	\$ 415,893	\$ 1,972,993

Other Funds**Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance**

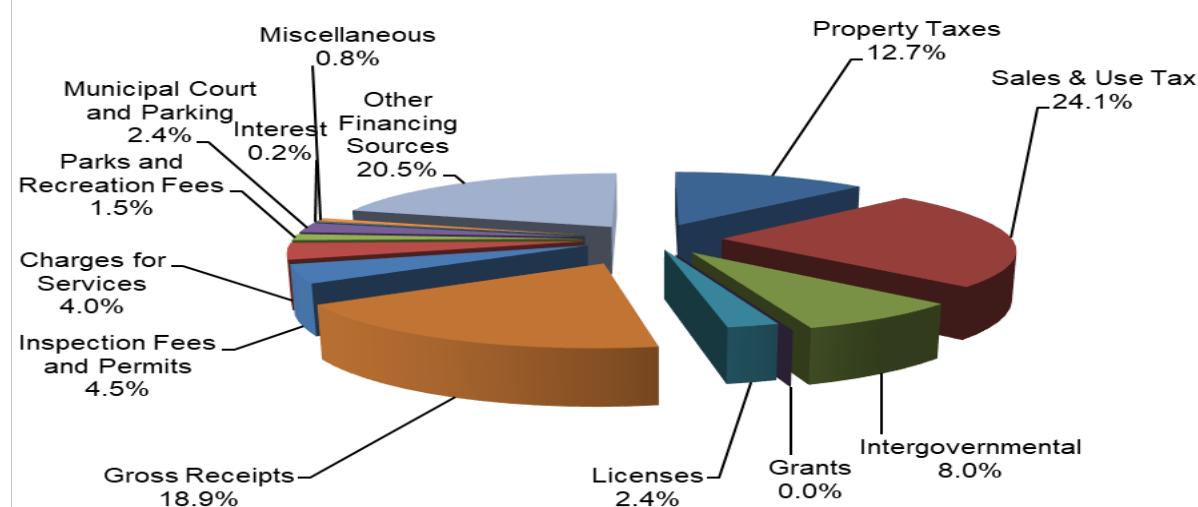
	RPA 2	American Rescue Plan	Debt Service	Total
Revenues:				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Intergovernmental	-	-	-	-
Grants	-	-	-	-
Licenses	-	-	-	-
Gross Receipts Tax	-	-	-	-
Inspection Fees	-	-	-	-
Charges for City Services	-	-	-	-
Parks & Recreation Fees	-	-	-	-
Municipal Court & Parking	-	-	-	-
Interest	-	-	-	-
Miscellaneous Revenue	-	3,400,000	-	3,400,000
Total Revenues	-	3,400,000	-	3,400,000
Expenditures:				
Legislative	-	-	-	-
City Manager's Office	-	-	-	-
Communications	-	-	-	-
Human Resources	-	-	-	-
Information Technology	-	-	-	-
Finance	-	-	-	-
Municipal Court	-	-	-	-
Police	-	-	-	-
Fire	-	-	-	-
Planning & Development	-	-	-	-
Parks, Recreation & Forestry	-	-	-	-
Public Works	-	-	-	-
Debt Service	-	-	-	-
Other	-	-	-	-
Capital Improvement	-	300,000	-	300,000
Total Expenditures	-	300,000	-	300,000
Excess (deficiency) of revenues				
over (under) expenditures	-	3,100,000	-	3,100,000
Other Financing Sources (Uses):				
Insurance recoveries	-	-	-	-
Operating transfer in	-	-	900,000	900,000
Operating transfer out	-	3,500,000	-	3,500,000
Changes in Fund Balance FY 23	-	(400,000)	900,000	500,000
Fund Balance July 1, 2022 (Est.)	2,988,000	750,000	-	3,738,000
Fund Balance June 30, 2023	\$ 2,988,000	\$ 350,000	\$ 900,000	\$ 4,238,000

BUDGET HIGHLIGHT – GENERAL FUND

Revenues

Total Revenue for the General Fund, the City's operating fund, will increase to \$29,505,920 from the prior year original budgeted amount of \$27,894,735 or 5.8%. This change is due to an increase in Sales & Use Tax and Other Financing Sources. The graph below illustrates General Fund revenue projections by type or category of revenue.

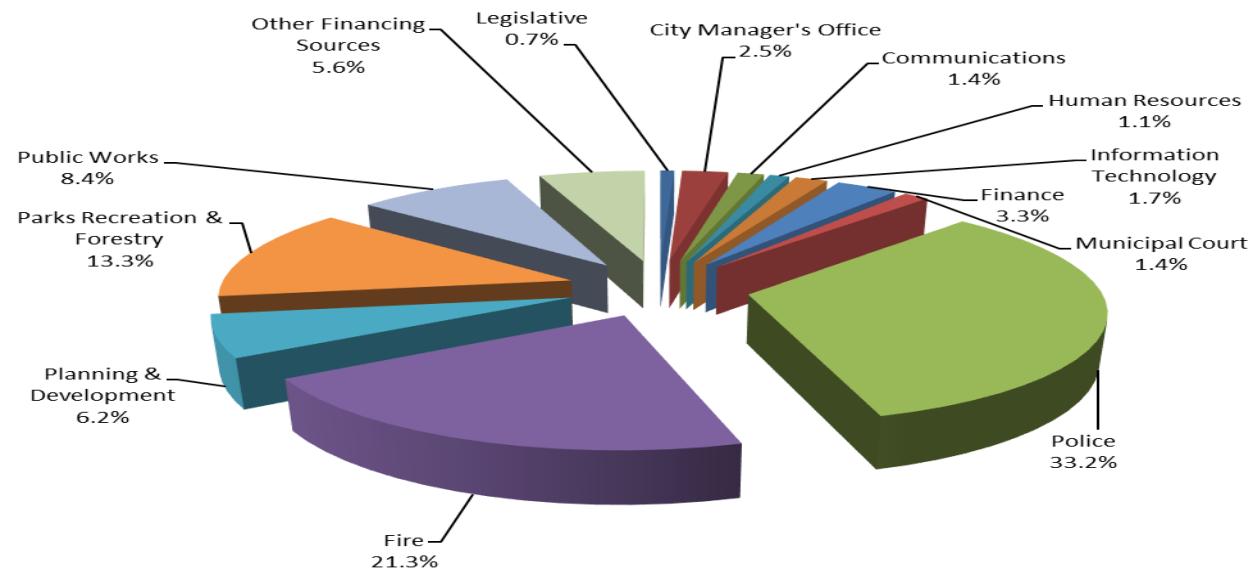
GENERAL FUND REVENUES BY TYPE



Expenditures

General Fund expenditures are projected to increase to \$29,689,750 from the prior year estimated amount of \$28,005,735 or 6.0%. These changes are a result of an increase in personnel in administration and recreational facilities, fire operations, and other financing sources. The graph below illustrates projected expenditures by department.

GENERAL FUND EXPENDITURES BY DEPARTMENT





GENERAL FUND REVENUES

	Actual Revenue FY 2020	Actual Revenue FY 2021	Projected Revenue FY 2022	Budget Revenue FY 2023	% Change to Projected FY 2022
Property Taxes					
4001 Real Property-Current	3,108,550	3,025,968	3,105,000	3,105,000	0.0%
4005 Real Property-Delinquent	95,889	89,365	85,000	90,000	5.9%
4010 Personal Property-Current	393,760	412,776	390,000	412,000	5.6%
4015 Personal Property-Delinquent	41,591	59,526	41,000	60,000	46.3%
4020 Intangible Property	1,780	-	750	750	0.0%
4025 Railroad & Other Utilities	76,107	81,197	80,000	80,000	0.0%
4030 Interest & Penalties on Del Tax	536	89	600	600	0.0%
Sub-Total Property Taxes	3,718,213	3,668,921	3,702,350	3,748,350	
Sales and Use Tax					
4101 Local Use Tax	920,425	1,049,020	925,000	1,150,000	24.3%
4105 County-wide Sales Tax (Pool)	4,910,308	5,042,428	4,800,000	5,200,000	8.3%
4115 Fire Sales Tax (Pt. of Sale)	651,542	652,635	525,000	752,000	43.2%
Sub-Total Sales & Use Taxes	6,482,275	6,744,083	6,250,000	7,102,000	
Inter Governmental					
4150 State Gas Tax	917,527	935,014	850,000	1,000,000	17.6%
4155 State Motor Vehicle Sales Tax	468,259	575,049	400,000	580,000	45.0%
4160 County Road Fund	662,618	651,871	625,000	660,000	5.6%
4165 Cigarette Tax	109,477	109,480	110,000	110,000	0.0%
Sub-Total Intergovernmental	2,157,881	2,271,414	1,985,000	2,350,000	
Grants					
4205.30 Grant Revenue - COVID-19	-	99,801	-	-	0.0%
4205.30 Grant Revenue - Police	18,063	67,187	-	-	0.0%
4205.50 Grant Revenue - Police	-	6,400	-	-	0.0%
4540.05 Safer Grant	799,319	416,892	253,000	-	-100.0%
Sub-Total Grants	817,382	590,280	253,000	-	
Licenses					
4301 Business Licenses	447,876	528,329	450,000	530,000	17.8%
4305 Motor Vehicle Fees	138,428	147,292	145,000	148,000	2.1%
4315 Dog Licenses & Redemption Fees	9,534	9,528	7,000	9,500	35.7%
4320 Liquor	35,894	31,042	34,000	32,000	-5.9%
Sub-Total License	631,732	716,191	636,000	719,500	
Gross Receipts Tax					
4401 Electric	2,552,120	2,389,598	2,875,000	2,400,000	-16.5%
4405 Natural Gas	1,451,988	1,398,711	1,550,000	1,450,000	-6.5%
4410 Water	625,927	683,918	630,000	690,000	9.5%
4415 Telephone	749,128	794,694	730,000	800,000	9.6%
4420 Cable-Television	260,449	249,754	266,000	250,000	-6.0%
4430 Right of Way Use	168,142	161,707	164,000	12,000	-92.7%
Sub-Total Gross Receipts Tax	5,807,754	5,678,382	6,215,000	5,602,000	
Inspection Fees and Permits					
4501 Excavation & Driveway	23,102	67,954	25,000	27,000	8.0%
4503 Rental Property	2,625	3,955	2,000	2,000	0.0%
4505 Building & Zoning	772,948	967,305	1,300,000	1,300,000	0.0%
Sub-Total Fees & Permits	798,675	1,039,214	1,327,000	1,329,000	



GENERAL FUND REVENUES (Continued)

	Actual Revenue FY 2020	Actual Revenue FY 2021	Projected Revenue FY 2022	Budget Revenue FY 2023	% Change to Projected FY 2022
Service Charges					
4540 Ambulance Services	704,242	935,243	900,000	950,000	5.6%
4545 Weed & Debris-Current	1,982	1,305	18,000	18,000	0.0%
4550 Weed & Debris-Delinquent	1,358	799	28,000	20,000	-28.6%
4565 Police Services Contributions	197,999	197,999	198,000	198,000	0.0%
Sub-Total Service Charges	905,581	1,135,346	1,144,000	1,186,000	
Parks and Recreation Fees					
4610 Aquatics	35,927	18,304	75,000	35,000	-53.3%
4615 Community Center	47,140	-	60,000	60,000	0.0%
4620 Centennial Commons	344,650	15,831	532,090	350,000	-34.2%
Sub-Total Parks & Rec. Fees	427,717	34,135	667,090	445,000	
Municipal Court and Parking					
4701 Parking Meter Collections	97,503	20,023	100,000	100,000	0.0%
4703 Parking Fines	358,724	237,594	200,000	200,000	0.0%
4705 Court Fines	262,216	123,979	445,000	325,000	-27.0%
4710 Court Costs	9,438	24,575	90,000	41,000	-54.4%
4715 Misc. Court Receipts	66	47	100	100	0.0%
4717 Biometric ID Fee	2,646	2,879	2,100	2,400	14.3%
4725 Bond Forfeiture	9,007	-	13,000	10,000	-23.1%
4730 Crime Victim Compensation	1,204	484	1,200	1,200	0.0%
4755 Monthly Parking Permits	-	6,000	12,000	12,000	0.0%
4815 Police Training Fees (Post)	2,804	2,725	2,600	2,600	0.0%
4816 Police Training Fees	5,785	2,865	6,000	6,000	0.0%
4819 Police Seizure & Impoundment	94	-	100	100	0.0%
Sub-Total Muni Court & Parking	749,487	421,171	872,100	700,400	
Interest					
4852 Interest-Investment	69,958	52,027	50,000	50,000	0.0%
4855 Interest-Sales Tax	11,496	1,701	10,000	-	-100.0%
4885 Unrealized Gain or Loss	144,108	(73,855)	-	-	0.0%
Sub-Total Interest	225,562	(20,127)	60,000	50,000	
Miscellaneous					
4804 Misc. Operating Revenue	221,962	184,451	211,875	200,000	-5.6%
4807 Non-Operating Income	3,713	2,432,499	5,000	5,000	0.0%
4808 Credit Card Fees	13,556	17,686	13,000	15,000	15.4%
4822 Rental of Property	600	-	1,000	1,000	0.0%
4837 Gain or Loss on Disposal	17,775	-	-	-	0.0%
4841 False Alarms	1,414	2,054	5,000	5,000	0.0%
Sub-Total Miscellaneous	259,020	2,636,690	235,875	226,000	
Other Financing Sources					
4805 Insurance Recoveries	105,313	55,573	75,000	40,000	-46.7%
4900 Transfer In*	726,000	1,173,254	4,472,320	6,007,670	34.3%
Sub-Total Other Financing Sources	831,313	1,228,827	4,547,320	6,047,670	
Total	\$ 23,812,592	\$ 26,144,527	\$ 27,894,735	\$ 29,505,920	

* Details of Transfer In:

1. From Public Safety Sales Tax Fund \$ 1,125,300
2. From Capital Improvement Sales Tax Fund 624,000
2. From Parks and Stormwater Fund 353,280
3. From Golf Course Fund 73,220
4. From Parking Garage Fund 128,220
5. From Sewer Lateral Fund 57,220
6. From Econ Development Retail Sales Tax Fund 40,000
7. From Solid Waste Fund 106,430
8. From American Rescue Plan 3,500,000

\$ 6,007,670



GENERAL FUND EXPENDITURES

BY MAJOR EXPENDITURE CATEGORY

	Personnel Services	Contractual Services	Commodities	Capital Outlay	Total
Legislative Services	125,705	87,770	5,240	-	218,715
City's Manager's Office	367,220	356,240	5,000	-	728,460
Communications	290,820	117,480	11,740	-	420,040
Human Resources	184,305	107,365	21,700	-	313,370
Finance	672,615	297,165	7,750	1,800	979,330
Information Technology	134,260	332,290	30,500	19,200	516,250
Municipal Court	344,240	62,540	4,500	-	411,280
Total General Government	2,119,165	1,360,850	86,430	21,000	3,587,445
Police	9,009,415	721,565	120,400	-	9,851,380
Fire	5,480,500	676,701	156,774	-	6,313,975
Total Public Safety	14,489,915	1,398,266	277,174	-	16,165,355
Admin. and Engineering	207,130	72,500	4,580	-	284,210
Street Maintenance	537,910	687,370	69,750	-	1,295,030
Facilities Maintenance	522,740	361,480	13,900	3,000	901,120
Total Public Works	1,267,780	1,121,350	88,230	3,000	2,480,360
Planning & Development	1,519,580	290,400	20,345	-	1,830,325
Total Planning & Development	1,519,580	290,400	20,345	-	1,830,325
Parks Maintenance	1,030,318	629,077	241,870	70,000	1,971,265
Recreations:					
Community Center	142,375	67,665	20,600	15,000	245,640
Aquatics	127,075	463,555	35,050	-	625,680
Centennial Commons	711,190	335,805	61,345	-	1,108,340
Total Parks, Recreation & Forestry	3,530,538	1,786,502	379,210	85,000	3,950,925
Sub Total	\$ 21,407,398	\$ 5,666,968	\$ 831,044	\$ 109,000	\$ 28,014,410
Transfer Out**					1,675,340
Total					\$ 29,689,750

** Details of Transfer Out:

1. To Fleet Internal Service Fund	\$ 1,475,340
2. To Debt Service Fund	200,000
	\$ 1,675,340



Five Year Projected General Fund Revenues and Expenditures
(Amount expressed in thousands)

Revenues	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY 2023 Budget	FY 2024 Projected	FY 2025 Projected	FY 2026 Projected	FY 2027 Projected
Property Taxes	\$ 3,718	\$ 3,669	\$ 3,702	\$ 3,748	\$ 3,767	\$ 3,786	\$ 3,805	\$ 3,824
Sales & Use Tax	6,482	6,744	6,250	7,102	7,209	7,317	7,426	7,538
Intergovernmental	2,157	2,272	1,985	2,350	2,385	2,421	2,457	2,494
Grants	817	590	253	-	-	-	-	-
Licenses	632	716	636	720	731	742	753	764
Gross Receipts Tax	5,640	5,517	6,051	5,590	5,674	5,759	5,845	5,933
Inspection Fees and Permits	799	1,039	1,327	1,329	1,349	1,369	1,390	1,411
Service Charges	906	1,135	1,144	1,186	1,204	1,222	1,240	1,259
Parks & Recreation Fees	428	34	667	445	452	458	465	472
Municipal Court and Parking	749	421	872	700	711	721	732	743
Interest	226	(20)	60	50	51	52	52	53
Miscellaneous Revenue	427	2,798	400	238	242	245	249	253
Other Financing Sources	831	1,229	4,547	6,048	6,108	6,170	6,231	6,294
Total Revenue	\$ 23,812	\$ 26,144	\$ 27,894	\$ 29,506	\$ 29,881	\$ 30,261	\$ 30,646	\$ 31,037

Expenditures	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY 2023 Budget	FY 2024 Projected	FY 2025 Projected	FY 2026 Projected	FY 2027 Projected
Legislative	\$ 182	\$ 174	\$ 235	\$ 219	\$ 221	\$ 223	\$ 227	\$ 231
City Manager's Office	923	728	848	728	735	743	754	769
Communications	213	161	107	420	424	428	435	444
Human Resources	283	214	227	313	316	319	324	331
Information Technology	485	489	545	516	521	526	534	545
Finance	661	726	863	979	989	999	1,014	1,034
Municipal Court	345	338	382	411	415	419	426	434
Police	8,886	8,940	9,829	9,852	9,951	10,050	10,201	10,405
Fire	5,486	5,632	5,716	6,314	6,377	6,441	6,538	6,668
Planning & Development	1,545	1,387	1,795	1,830	1,848	1,867	1,895	1,933
Park, Recreation & Forestry	2,529	2,662	3,652	3,951	3,991	4,030	4,091	4,173
Public Works	2,831	2,480	2,336	2,481	2,506	2,531	2,569	2,620
Debt Service	110	-	-	-	-	-	-	-
Other Financing Sources	645	859	1,470	1,675	1,675	1,692	1,709	1,726
Total	\$ 25,124	\$ 24,790	\$ 28,005	\$ 29,689	\$ 29,969	\$ 30,269	\$ 30,714	\$ 31,312
Change in FB	\$ (1,312)	\$ 1,354	\$ (111)	\$ (183)	\$ (88)	\$ (8)	\$ (68)	\$ (275)

Note: As COVID-19 Pandemic continues to linger, high inflation and the war between Ukraine and Russia, these are concerns that are affecting at the local level.

Budgeting for Fiscal Year 2023 and projecting for future fiscal years currently, continues to be a challenge. With the job market tightening, increase in minimum wage for all workers, and the increase in cost of goods, the City will need to closely watch the revenues and expenses over the next few years. With that said, the City will continue to evaluate revenue streams and monitor expenditures so that the City can continue to maintain service levels in all operations.



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2021 Authorized	FY2022 Authorized	FY2023 Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0
General Administration			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Economic Development Specialist	-	-	2.0
Deputy City Manager/Director of Economic Development**	-	-	1.0
Assistant City Manager*	-	2.0	1.0
Secretary to City Manager	1.0	1.0	1.0
Asst. to City Mgr/Director of Communications	1.0	-	-
Communications Manager			1.0
Print Shop Operator			1.0
City Manager's Office Personnel Total	3.0	4.0	8.0
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	-	-
Mechanic	4.0	-	-
Fleet Maintenance Personnel Total	5.0	-	-
Human Resources			
<i>Director of Human Resources</i>			
Human Resources Generalist	-	-	1.0
Human Resources Manager	1.0	-	1.0
Print Shop Operator	-	1.0	-
Human Resources Personnel Total	2.0	2.0	2.0
Municipal Court			
<i>Court Administrator</i>			
Court Clerk II	1.0	1.0	1.0
Municipal Court Personnel Total	2.0	2.0	2.0
Information Technology			
<i>Information Technology Coordinator</i>			
Information Technology Specialist	-	-	-
Information Technology Manager	1.0	0.5	-
Information Technology Personnel Total	1.0	1.0	1.0
General Administration Personnel Total	15.0	10.5	14.0
Finance			
<i>Director of Finance</i>			
Assistant Director of Finance	1.0	1.0	1.0
Budget/Financial Analyst	-	-	1.0
Financial Analyst	1.0	1.0	-
Senior Accountant	1.0	1.0	-
Accountant	-	-	2.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Account Clerk II	1.0	1.0	1.0
Purchasing Specialist	1.0	1.0	1.0
Finance Personnel Total	8.0	8.0	9.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2021 Authorized	FY2022 Authorized	FY2023 Authorized
Police			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Analyst	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
IT Specialist	-	-	1.0
Assistant to the Prosecutor	1.0	1.0	1.0
Parking Attendant	1.0	1.0	1.0
Police Personnel Total	99.0	99.0	100.0
Fire			
Fire Chief	1.0	1.0	1.0
Deputy Chief/Medical Officer	1.0	1.0	1.0
Deputy Chief/Fire Marshal	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	36.0	36.0	36.0
Fire Personnel Total	48.0	48.0	48.0
Public Works			
<i>Administration & Engineering</i>			
Director of Public Works	1.0	1.0	1.0
Assistant Director of Public Works**	-	-	1.0
Senior Public Works Manager	1.0	1.0	-
Project Manager II	1.0	1.0	1.0
Project Manager I	1.0	1.0	1.0
Executive Secretary to Department Director	1.0	1.0	-
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	<i>6.0</i>	<i>6.0</i>	<i>5.0</i>
<i>Streets Maintenance</i>			
Streets Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	3.0	2.0	3.0
Equipment Operator	4.0	4.0	3.0
Laborer-Light Equipment Operator	-	-	-
<i>Streets Maintenance Personnel Total</i>	<i>9.0</i>	<i>8.0</i>	<i>8.0</i>
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	-	-	-
Custodian	4.0	4.0	5.0
General Maintenance Worker	2.0	2.0	2.0
<i>Facilities Maintenance Personnel Total</i>	<i>6.0</i>	<i>6.0</i>	<i>7.0</i>



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2021 Authorized	FY2022 Authorized	FY2023 Authorized
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	1.0	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	14.0	14.0	14.0
<i>Public Works Department Personnel Total</i>	35.0	34.0	34.0
<i>Planning and Development</i>			
Director of Planning and Development	1.0	1.0	1.0
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	-	1.0	-
Senior Planner	-	-	1.0
Multi-Discipline Inspector	4.0	4.0	4.0
Lead Inspector	1.0	1.0	1.0
Compliance Officer	-	2.0	2.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	2.0	2.0
<i>Planning and Development Personnel Total</i>	16.0	18.0	18.0
<i>Parks, Recreation and Forestry</i>			
<i>Parks and Forestry Maintenance</i>			
Parks Maintenance Superintendent	1.0	-	-
Deputy Director of Parks Maintenance	-	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Parks Supervisor	-	1.0	1.0
Forestry Crew Leader	2.0	1.0	1.0
General Maintenance Worker	3.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	1.0	1.0	1.0
Equipment Operator	5.0	5.0	4.0
Forestry Technician I	2.0	2.0	-
<i>Parks and Forestry Maintenance Personnel Total</i>	16.0	16.0	13.0
<i>Golf Course Maintenance and Recreation</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Heavy Equipment Operator	-	-	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance and Recreation Personnel Total</i>	3.0	3.0	4.0
<i>Recreation</i>			
Director of Parks, Recreation & Forestry	1.0	1.0	1.0
Deputy Director of Recreation	1.0	1.0	1.0
Executive Secretary to Department Director	-	-	1.0
Recreation Supervisor II	2.0	2.0	3.0
Recreation Supervisor I	1.0	1.0	-
<i>Recreation Personnel Total</i>	5.0	5.0	6.0
<i>Fleet Maintenance</i>			
Fleet Manager	-	1.0	1.0
Lead Mechanic	-	-	-
Mechanic	-	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	-	5.0	5.0
<i>Parks, Recreation and Forestry Personnel Total</i>	24.0	29.0	28.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2021 Authorized	FY2022 Authorized	FY2023 Authorized
Library			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Office Manager	-	-	1.0
IT Project Manager	-	-	1.0
Youth Services Librarian	1.0	1.0	-
MLC System Administrator	1.0	1.0	-
Librarian II	3.0	3.0	4.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	2.0	2.0	-
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	-	2.0
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	-
Library Personnel Total	16.0	16.0	16.0
All Full-Time Personnel Total	262.0	263.5	268.0

* FY22 New Position

Asst. to City Mgr.

** FY22 Position Title Change/Reclassification



PERSONNEL SUMMARY

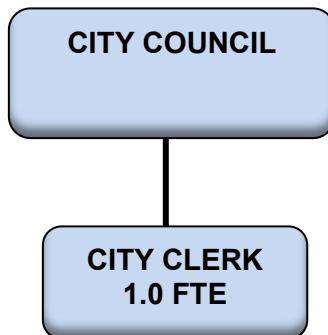
Part-Time Personnel Summary by Department/Program	FY2021 Authorized	FY2022 Authorized	FY2023 Authorized
Police			
Dispatcher	1.3	1.3	1.3
Parking Attendant	0.7	0.7	0.7
Traffic Escort	0.6	0.6	0.6
Police Personnel Total	2.6	2.6	2.6
Fire			
Executive Secretary to the Chief	-	-	-
Fire Personnel Total	-	-	-
General Administration			
Economic Development	-	-	0.5
Liter Control	-	-	0.5
General Administration Total	-	-	0.5
Public Works			
<i>Administration & Engineering</i>			
Advanced Clerk Typist	-	-	-
Public Works Inspector	-	-	0.7
<i>Administration & Engineering Personnel Total</i>	<i>-</i>	<i>-</i>	<i>0.7</i>
<i>Streets Maintenance</i>			
Laborer	-	-	-
<i>Streets Maintenance Personnel Total</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Facilities Maintenance</i>			
Custodian	-	-	-
<i>Facilities Maintenance Personnel Total</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Fleet Maintenance</i>			
Laborer	-	-	-
<i>Fleet Maintenance Personnel Total</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Solid Waste Management</i>			
Laborer	1.4	1.4	1.4
<i>Solid Waste Management Personnel Total</i>	<i>1.4</i>	<i>1.4</i>	<i>1.4</i>
Public Works Department Personnel Total	1.4	1.4	2.1
Planning and Development			
<i>Planning and Development</i>			
Senior Services Coordinator	-	-	-
Clerk Typist	-	0.6	0.6
Planning and Development Personnel Total	-	0.6	0.6
Parks, Recreation and Forestry			
<i>Parks Maintenance</i>			
Laborer	-	0.3	0.3
Park Attendant	-	-	-
<i>Parks Maintenance Personnel Total</i>	<i>-</i>	<i>0.3</i>	<i>0.3</i>



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY2021 Authorized	FY2022 Authorized	FY2023 Authorized
<i>Golf Course Maintenance & Recreation</i>			
Golf Course Attendant	3.6	4.9	4.9
Laborer	0.5	-	-
<i>Golf Course Maintenance & Recreation Personnel Total</i>	4.1	4.9	4.9
<i>Recreation</i>			
Custodian	-	-	-
Senior Services Coordinator	0.5	0.61	0.61
Recreation Program Supervisor	-	0.46	0.46
Recreation Program Leader	-	0.3	0.3
Camp Director	-	-	-
Assistant Camp Director	-	-	-
Inclusion Counselor	-	-	-
Camp Counselor	-	-	-
Fitness Instructor	-	0.3	0.3
Facility Monitor	-	0.25	0.25
Recreation Specialist I	-	-	-
Facility Attendant	2.5	2.4	2.4
Facility Attendant II	0.8	2.7	2.7
Child Care Assistant	0.8	-	-
Control Desk Associate	2.5	2.9	2.9
<i>Recreation Personnel Total</i>	7.1	9.9	9.9
<i>Aquatics</i>			
Pool Manager	0.3	-	-
Assistant Pool Manager	0.5	-	-
Pool Technician	0.1	-	-
Head Lifeguard	0.6	-	-
Lifeguards	4.9	-	-
Swim Instructors	0.4	-	-
Cashiers	2.7	1.88	1.88
<i>Aquatics Personnel Total</i>	9.5	1.88	1.88
Parks, Recreation and Forestry Personnel Total	20.7	17.0	17.0
All Part-Time Personnel Total	24.7	21.6	22.8

LEGISLATIVE SERVICES



The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk is responsible for the following duties:

- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Updating legislative news on website

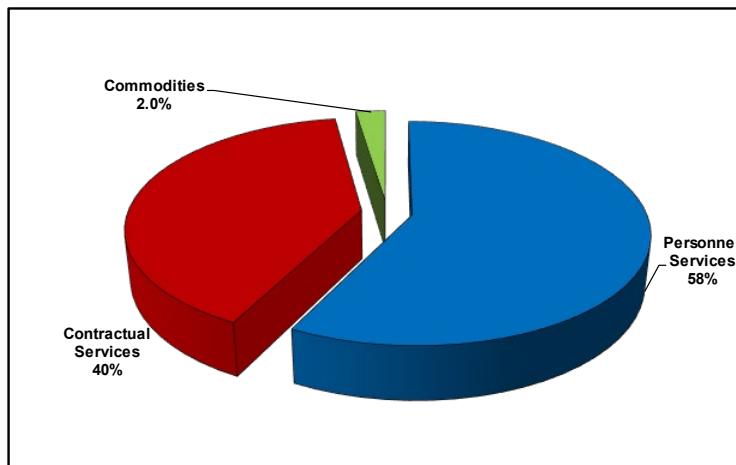
PERSONNEL SUMMARY

	FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Legislative Services			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel			
Total	1.0	1.0	1.0

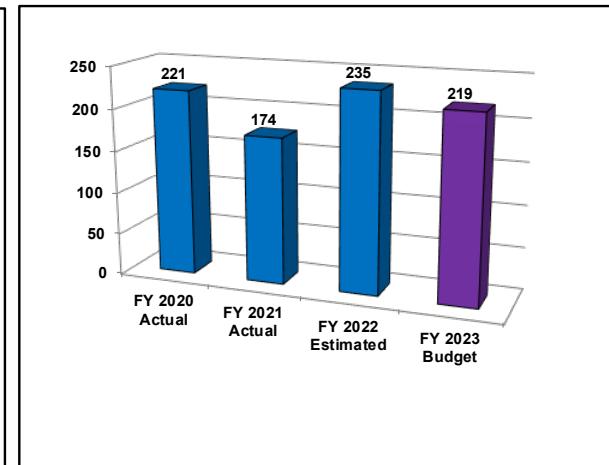
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	111,816	114,972	119,045	119,045	119,045	125,705	6%
Contractual Services	105,305	58,603	111,335	111,335	111,335	87,770	-21%
Commodities	4,340	308	4,540	4,540	4,540	5,240	15%
Total	221,461	173,883	234,920	234,920	234,920	218,715	-7%

FY 2023 BUDGET



TOTAL EXPENDITURES ('000)



GOALS

1. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
2. Continue to streamline the Board of Commission appointment process.
3. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
4. Continue to archive older public records in electronic media. Work with other staff to develop formal records retention policy.
5. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

PERFORMANCE MEASUREMENTS

City Council held a number of meetings, including regular and special meetings (both open and closed) along with several study sessions. There were 50 plus meetings during FY 2022. The number of meetings projected to occur in FY2023 will be slightly higher than FY2022 .

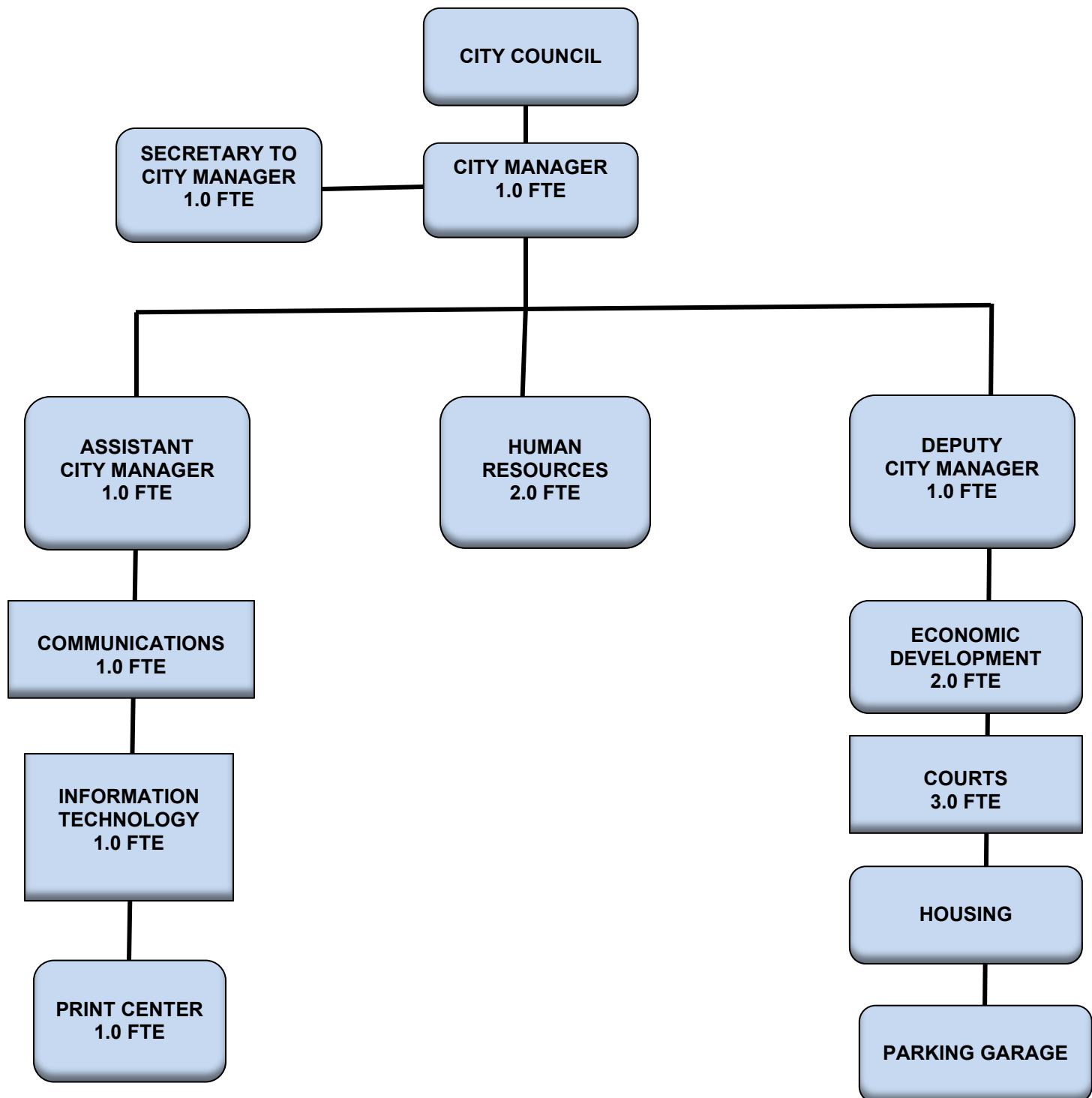
	FY2020 Actual	FY2021 Actual	FY2022 Estimated	FY2023 Projected
Council Meetings	63	42	50	50
Ordinances & Resolutions Processed	48	55	45	50



Department	Legislative Services	Fund	General
Program	Legislative	Account Number	01-10-02

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	69,170	70,374	75,050	75,050	75,050	82,385	10%
5001.01 Salaries - Full-Time COVID 19	-	1,375	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	18,750	20,000	19,200	19,200	19,200	19,200	0%
5420 Workers Compensation	1,500	436	805	805	805	990	23%
5460 Medical Insurance	5,943	6,068	6,355	6,355	6,355	6,960	10%
5660 Social Security Contributions	5,376	5,876	5,845	5,845	5,845	6,300	8%
5740 Pension Contribution Nonunif.	8,400	9,549	10,425	10,425	10,425	8,395	-19%
5900 Medicare	1,257	1,294	1,365	1,365	1,365	1,475	8%
Sub-Total Personnel Services	110,396	114,972	119,045	119,045	119,045	125,705	6%
Contractual Services							
6010 Professional Services	14,465	8,327	17,000	17,000	17,000	18,200	7%
6011 Settlement	-	-	-	-	-	-	0%
6040 Events & Receptions	86	-	600	600	600	600	0%
6110 Mileage Reimbursement	-	-	270	270	270	380	41%
6112 Travel Reimbursement	-	-	1,700	1,700	1,700	2,200	29%
6115 Mayor & City Council Travel	-	446	1,600	1,600	1,600	1,600	0%
6120 Professional Development	2,210	1,401	3,360	3,360	3,360	3,360	0%
6130 Advertising & Public Notices	245	-	600	600	600	600	0%
6150 Printing Services	-	-	-	-	-	-	-
6170 Insurance - Liability	4,024	6,097	6,345	6,345	6,345	7,140	13%
6220 Insurance - Public Officials	8,750	9,657	10,625	10,625	10,625	10,505	-1%
6270 Telephone & Mobile Devices	702	702	705	705	705	705	0%
6400 Office Equipment Maintenance	-	-	1,000	1,000	1,000	1,000	0%
6560 Technology Services	-	18,590	2,000	2,000	2,000	2,000	0%
6610 Staff Training	1,246	-	700	700	700	700	0%
6650 Membership & Certification	18,632	17,575	18,830	18,830	18,830	18,780	0%
6720 Election Costs	20,777	(4,193)	46,000	46,000	46,000	20,000	-57%
Sub-Total Contractual Services	71,137	58,602	111,335	111,335	111,335	87,770	-21%
Commodities							
7001 Office Supplies	130	-	1,500	1,500	1,500	1,500	0%
7050 Publications	240	240	840	840	840	840	0%
7090 Office & Computer Equip.	-	18	1,000	1,000	1,000	1,000	0%
7330 Food	246	-	600	600	600	1,300	117%
7335 Business Meeting	12	50	-	-	-	-	0%
7850 Awards & Gifts	35	-	600	600	600	600	0%
Sub-Total Commodities	663	308	4,540	4,540	4,540	5,240	15%
Total	182,196	173,882	234,920	234,920	234,920	218,715	-7%

GENERAL ADMINISTRATION





GENERAL ADMINISTRATION

General Administration consists of the City Manager's Office, Human Resources, Communications, Information Technology, Economic Development, and the Parking Garage, which provide internal services to other City departments.

PERSONNEL SUMMARY

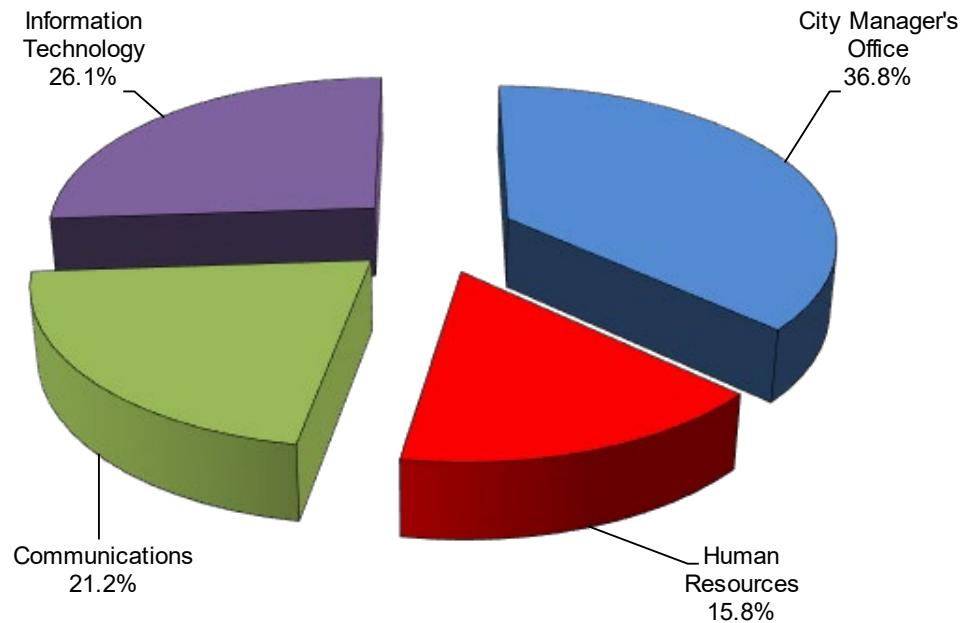
Full-Time

	FY2021 Authorized	FY2022 Authorized	FY2023 Authorized
General Administration Personnel			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
Assistant City Manager	1.0	2.0	1.0
Deputy City Mgr./Economic Development	-	-	1.0
Economic Development Specialist	-	-	2.0
<i>City Manager's Office Personnel Total</i>	<u>3.0</u>	<u>4.0</u>	<u>6.0</u>
<i>Human Resources</i>			
Director of Human Resources	-	-	1.0
Human Resources Generalist	-	-	1.0
Human Resources Manager	1.0	1.0	-
<i>Human Resources Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	<u>2.0</u>
<i>Communications</i>			
Communications Manager	-	-	1.0
Print Shop Operator	1.0	1.0	1.0
<i>Communications Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	<u>2.0</u>
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
<i>Information Technology</i>			
Information Technology Specialist	1.0	0.5	-
Information Technology Manager	1.0	1.0	1.0
<i>Information Technology Personnel Total</i>	<u>2.0</u>	<u>1.5</u>	<u>1.0</u>
<i>General Administration Personnel Total</i>	<u>10.0</u>	<u>10.5</u>	<u>14.0</u>

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Other	Total
City Manager's Office	367,220	356,240	5,000	-	728,460
Human Resources	184,305	107,365	21,700	-	313,370
Communications	290,820	117,480	11,740	-	420,040
Information Technology	134,260	332,290	30,500	19,200	516,250
Total	976,605	913,375	68,940	19,200	1,978,120

Expenditures Pie Chart



CITY MANAGER'S OFFICE

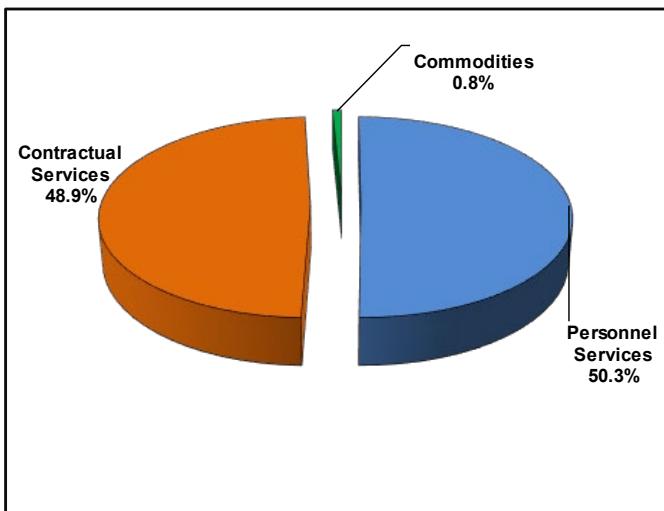
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

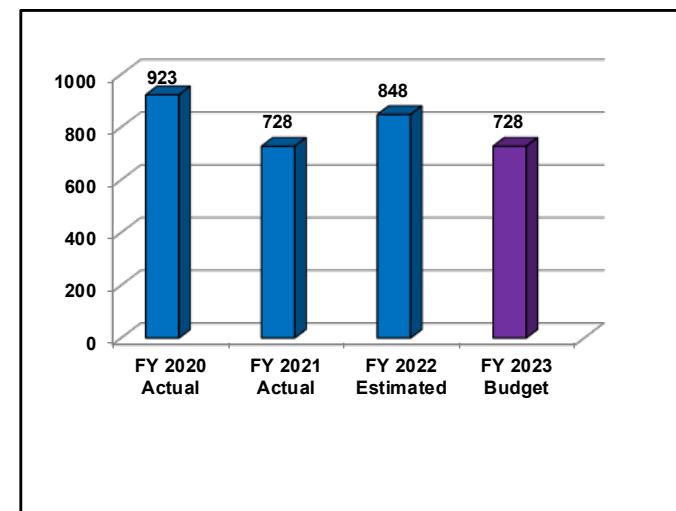
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	over FY 2022
Personnel Services	306,911	335,378	479,045	479,045	479,045	367,220	-23%
Contractual Services	611,132	388,109	363,500	363,500	363,500	356,240	-2%
Commodities	4,677	4,759	5,000	5,000	5,000	5,000	0%
Total	922,720	728,246	847,545	847,545	847,545	728,460	-14%

FY 2023 Budget



Total Expenditures ('000)





GOALS

- Continue to work toward maintaining University City as a place for people to enjoy the cultural activities.
- Ensure that University City is a welcoming place for people of all races and backgrounds.
- Continue to ensure that our customers receive the highest level of service possible.
- Continue to communicate with the residents and businesses through the newsletters and other media outlets.
- Continue to provide the residents and businesses the City annual calendar.

SIGNIFICANT CHANGES OVER FY 2022

1. Advance University Place Development.
2. Continue to Navigate in Providing City Services.



Department	General Administration
Program	City Manager's Office

Fund	General
Account Number	01-12-05

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	237,644	254,288	361,455	361,455	361,455	281,605	-22%
5001.01 Salaries - Full-Time COVID-19	-	3,335	-	-	-	-	0%
5300 Car Allowance	4,200	4,200	4,200	4,200	4,200	4,200	0%
5380 Overtime	71	242	100	100	100	-	-100%
5420 Workers Compensation	2,002	995	940	940	940	875	-7%
5460 Medical Insurance	21,149	23,446	40,280	40,280	40,280	30,300	-25%
5660 Social Security Contributions	11,367	14,110	22,410	22,410	22,410	17,460	-22%
5740 Pension Contribution Nonunif.	27,300	31,227	44,415	44,415	44,415	28,695	-35%
5900 Medicare	3,178	3,535	5,245	5,245	5,245	4,085	-22%
Sub-Total Personnel Services	306,911	335,378	479,045	479,045	479,045	367,220	-23%
Contractual Services							
6010 Professional Services	107,140	25,489	135,000	135,000	135,000	105,000	-22%
6011 Settlement	162,500	-	-	-	-	-	0%
6020 Legal Services	305,632	318,245	180,000	180,000	180,000	200,000	11%
6040 Events & Receptions	1,915	1,320	700	700	700	700	0%
6050 Maintenance Contracts	750	-	-	-	-	-	0%
6070 Temporary Labor	-	3,016	-	-	-	-	0%
6110 Mileage Reimbursement	-	-	-	-	-	1,000	100%
6120 Professional Development	2,739	99	1,500	1,500	1,500	1,400	-7%
6130 Advertising & Public Notices	-	-	300	300	300	300	0%
6170 Insurance - Liability	4,025	6,184	6,345	6,345	6,345	7,140	13%
6220 Insurance - Public Officials	22,288	27,778	30,555	30,555	30,555	30,200	-1%
6270 Telephone & Mobile Devices	1,078	1,321	1,400	1,400	1,400	2,800	100%
6400 Office Equipment Maintenance	1,200	-	2,000	2,000	2,000	2,000	0%
6610 Staff Training	-	-	3,000	3,000	3,000	3,000	0%
6650 Membership & Certification	1,865	3,907	2,700	2,700	2,700	2,700	0%
Sub-Total Contractual Services	611,132	388,109	363,500	363,500	363,500	356,240	-2%
Commodities							
7001 Office Supplies	3,370	3,209	2,500	2,500	2,500	2,500	0%
7050 Publications	240	368	1,000	1,000	1,000	1,000	0%
7335 Business Meeting	1,067	1,182	1,500	1,500	1,500	1,500	0%
Sub-Total Commodities	4,677	4,759	5,000	5,000	5,000	5,000	0%
Total	922,720	728,246	847,545	847,545	847,545	728,460	-14%

HUMAN RESOURCES

The Human Resources Office administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness. Base level services include:

1. Talent Management/Full Cycle Recruiting – solicitation, acquisition, onboarding, performance, employee relations and retention, internal and external transitions, and retention
2. Total Compensation – salary and benefits administration
3. Risk Management – workers' compensation, safety, liability, wellness, drug and alcohol testing
4. Labor Relations
5. Training and Development
6. Leave Administration
7. Compliance – Federal, state, local, civil service and administrative regulations
8. Employee Recognition – events, awards, programs and activities
9. Oversight of internal Printing, Mail Services and Parking Meters collection and maintenance
10. Support for the City's two Pension Boards, Civil Service Board and Human Relations Board

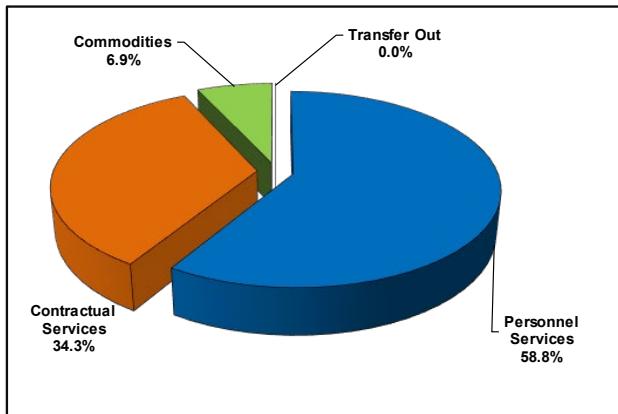
Mission Statement

The Human Resources Department supports the City of University City's total operation in meeting its goals through its most valuable resource—PEOPLE. Human Resources serves as a strategic partner to develop, implement and support programs, processes and outcomes that add value to the City of University City and its employees, leading to improved welfare, morale, safety, empowerment, growth and retention, while committed to the City's management and prosperity for its citizens, employees, and stakeholders, and in support of the City's values: Integrity, Customer Services, Collaboration, Accountability, Respect, and Empowerment.

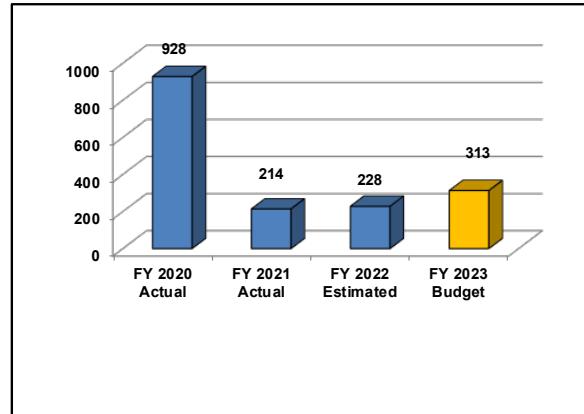
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	193,079	133,312	120,495	120,495	120,495	184,305	53.0%
Contractual Services	70,098	72,955	79,415	79,415	79,415	107,365	35.2%
Commodities	19,788	7,578	27,900	27,900	27,900	21,700	-22.2%
Transfer Out	645,416	-	-	-	-	-	0.0%
Total	928,381	213,845	227,810	227,810	227,810	313,370	37.6%

FY 2023 Budget



Total Expenditures ('000)



GOALS

1. Maintain Productivity and Workforce Planning
2. Continue to develop Evaluation Processes and Training Programs
3. Increase Employee Engagement
4. Ensure our compensation and performance management processes are designed and executed to align and maximize our employee's performance with the goals and mission of the organization.
5. Evaluate and implement human resource management technology modules- applicant tracking onboarding, and time and attendance.
6. Streamline Processes for Efficiency
7. Continue to build an effective Safety Team to review and evaluate incidents and make policy, procedure, and training recommendations to improve safety and mitigate risk
8. Broaden the Wellness Program to help increase the holistic health of employees
9. Recruit and retain a diverse workforce to meet the needs of the City.
10. Inspire and encourage employee engagement through recognition, effective communication, growth opportunities, and constant feedback

These services are achieved through a teamwork philosophy that is inspired through effective organizational skills, proactive efforts, and a balance between professionalism and the ability to have an excellent work environment!

FISCAL YEAR 2022 PERFORMANCE SUMMARY

The Human Resources department is an internal services department providing support and leadership throughout the organization through human resources and administrative programs and systems and active communication. Below are some of the accomplishments in FY 2022:

- Continued process of moving HR from Transactional to Transformational
- Established Cross-Department Employee Safety Committee to review and evaluate incidents and make policy, procedure, and training recommendations to improve safety and mitigate risk
- Continued to work through Citywide Employee Evaluation Process



Department	General Administrative
Program	Human Resources

Fund	General
Account Number	01-14-07

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	140,291	86,721	80,755	80,755	80,755	120,105	49%
5001.01 Salaries - Full-Time COVID-19	-	1,608	-	-	-	-	0%
5230 Injury Leave - Taxable	1,836	1,836	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	-	-	-	26,740	100%
5420 Workers Compensation	3,116	3,107	2,500	2,500	2,500	455	-82%
5460 Medical Insurance	16,043	12,028	12,600	12,600	12,600	5,530	-56%
5540 EAP	5,013	8,600	7,255	7,255	7,255	7,500	3%
5660 Social Security Contributions	6,905	4,870	5,005	5,005	5,005	9,105	82%
5740 Pension Contribution Nonunif.	17,800	13,449	11,210	11,210	11,210	12,240	9%
5860 Unemployment	475	-	-	-	-	500	100%
5900 Medicare	1,600	1,091	1,170	1,170	1,170	2,130	82%
Sub-Total Personnel Services	193,079	133,310	120,495	120,495	120,495	184,305	53%
Contractual Services							
6010 Professional Services	7,985	4,589	3,800	3,800	3,800	33,850	791%
6030 Medical Service	9,379	2,486	7,350	7,350	7,350	7,350	0%
6035 Disability Benefits	7,065	5,715	4,960	4,960	4,960	3,349	-32%
6050 Maintenance Contracts	16,733	20,211	18,650	18,650	18,650	10,400	-44%
6070 Temporary Labor	590	845	1,000	1,000	1,000	-	-100%
6090 Postage	3,918	4,094	5,000	5,000	5,000	700	-86%
6110 Mileage Reimbursement	-	-	-	-	-	600	100%
6120 Professional Development	-	245	5,800	5,800	5,800	2,650	-54%
6130 Advertising & Public Notices	-	612	3,000	3,000	3,000	3,000	0%
6150 Printing Service	720	-	700	700	700	750	7%
6170 Insurance - Liability	4,025	6,097	6,345	6,345	6,345	7,140	13%
6220 Insurance - Public Officials	13,384	14,947	16,440	16,440	16,440	16,250	-1%
6270 Telephone & Mobile Devices	655	1,125	700	700	700	660	-6%
6400 Office Equipment Maintenance	-	-	-	-	-	766	100%
6600 Tuition Reimbursement	750	-	750	750	750	1,500	100%
6610 Staff Training	1,971	1,208	2,000	2,000	2,000	7,500	275%
6650 Membership & Certification	1,280	1,339	1,420	1,420	1,420	2,000	41%
6660 Laundry Services	725	616	500	500	500	-	-100%
6700 Misc. Operating Services	918	8,828	1,000	1,000	1,000	8,900	790%
Sub-Total Contractual Services	70,098	72,957	79,415	79,415	79,415	107,365	35%
Commodities							
7001 Office Supplies	7,100	7,476	7,000	7,000	7,000	1,500	-79%
7090 Office & Computer Equip.	289	-	1,000	1,000	1,000	1,000	0%
7330 Food	3,362	101	6,000	6,000	6,000	9,800	63%
7650 Parking Meter Parts	300	-	4,500	4,500	4,500	-	-100%
7770 Uniform & Safety Gear	246	-	-	-	-	-	0%
7850 Awards & Gifts	8,491	-	9,400	9,400	9,400	9,400	0%
Sub-Total Commodities	19,788	7,577	27,900	27,900	27,900	21,700	-22%
Transfer Out							
9950 Operating Transfer Out to Fleet	645,416	-	-	-	-	-	0%
	645,416	-	-	-	-	-	0%
Total	928,381	213,844	227,810	227,810	227,810	313,370	38%

Communications

Communications responsible for communicating with internal and external stakeholders. It promotes transparency, engages the public with their governing body, provides necessary information for the delivery of services, and enhances the quality of life of constituents through increased access to information and services.

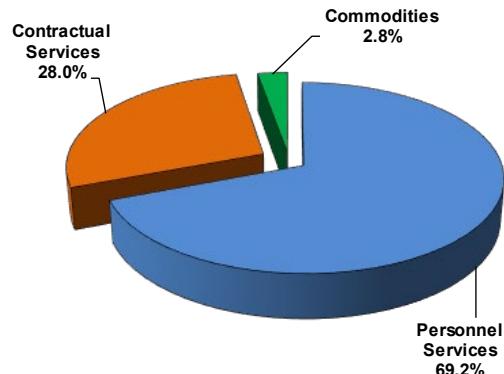
Mission Statement

To build trust with timely, honest, and transparent communications that will increase public awareness of initiatives, programs, projects, and events in University City.

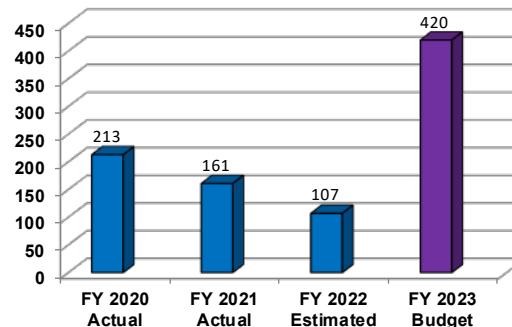
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	134,856	48,157	-	-	-	290,820	100%
Contractual Services	78,257	112,510	106,865	106,865	106,865	117,480	10%
Commodities	105	-	240	240	240	11,740	4792%
Total	213,218	160,667	107,105	107,105	107,105	420,040	292%

FY 2023 Budget



Total Expenditures ('000)



2022-2023 GOALS

1. Update Website.
2. Continue to publish ROARS bi-monthly.
3. Continue to publish weekly email bulletin.
4. Employee communications training.
5. Successfully onboard Communications Manager.

2021 Performance Summary

1. Averaged 10 posts on social media weekly, including Nextdoor, Instagram, Facebook and Twitter.
2. Continued making videos to promote University City, including director interviews and videos highlighting important government services, as well as live streams of press conferences.
3. Improved community outreach including the University City School District, Washington University, the business community and others.
4. Ensured transparency by overseeing video recordings of council meetings, study sessions and the state of the city address.



Department	General Administration
Program	Communications

Fund	General
Account Number	01-12-04

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	102,653	29,724	-	-	-	225,270	100%
5230 Injury Leave - Taxable	801	-	-	-	-	-	0%
5420 Workers Compensation	336	49	-	-	-	3,980	100%
5460 Medical Insurance	11,011	1,402	-	-	-	21,375	100%
5660 Social Security Contributions	6,159	1,910	-	-	-	13,970	100%
5740 Pension Contribution Nonunif.	12,470	14,608	-	-	-	22,955	100%
5900 Medicare	1,426	465	-	-	-	3,270	100%
Sub-Total Personnel Services	134,856	48,158	-	-	-	290,820	100%
Contractual Services							
6010 Professional Services	21,379	51,123	33,000	33,000	33,000	33,000	0%
6050 Maintenance Contracts	-	-	-	-	-	8,250	100%
6090 Postage	22,117	19,513	30,000	30,000	30,000	30,000	0%
6110 Mileage Reimbursement	-	-	1,000	1,000	1,000	-	-100%
6120 Professional Development	-	-	3,000	3,000	3,000	4,800	60%
6130 Advertising & Public Notices	-	-	4,000	4,000	4,000	4,000	0%
6150 Printing Services	34,107	41,811	35,000	35,000	35,000	35,700	2%
6270 Telephone & Mobile Devices	654	64	720	720	720	120	-83%
6650 Membership & Certification	-	-	145	145	145	1,110	666%
6660 Laundry Services	-	-	-	-	-	500	100%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
Sub-Total Contractual Services	78,257	112,511	106,865	106,865	106,865	117,480	10%
Commodities							
7001 Office Supplies	-	-	-	-	-	7,000	100%
7050 Publications	105	-	240	240	240	240	0%
7650 Parking Meter Parts	-	-	-	-	-	4,500	100%
Sub-Total Commodities	105	-	240	240	240	11,740	4792%
Total	213,218	160,669	107,105	107,105	107,105	420,040	292%

INFORMATION TECHNOLOGY (IT)

This program area is responsible for maintaining the City's centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

The IT program supports the City's network which has five (5) physical servers, twenty-four (24) virtual servers, two hundred (200) workstations, eight (8) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

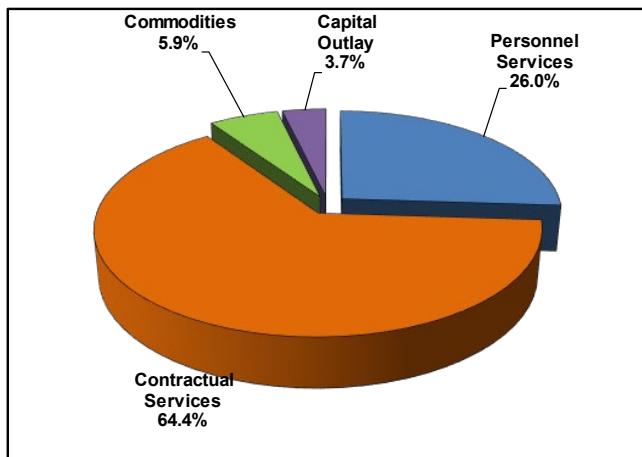
Mission Statement

Information Technology is a vital component in every department's service delivery methods. As strategic plans are developed for each facet of the City, Information Technology plays a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology is driven by the organizational need and the necessity to provide public service that is significantly more effective.

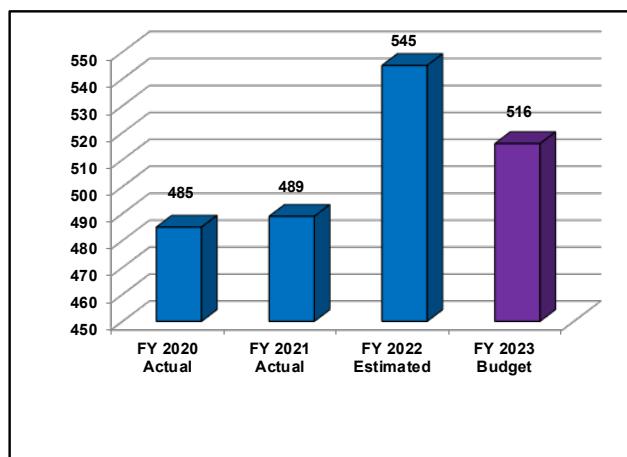
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	165,441	160,035	131,380	131,380	131,380	134,260	2%
Contractual Services	282,716	287,551	334,170	334,170	334,170	332,290	-1%
Commodities	9,075	17,156	24,500	24,500	24,500	30,500	24%
Capital Outlay	27,794	24,685	55,000	55,000	55,000	19,200	-65%
Total	485,026	489,427	545,050	545,050	545,050	516,250	-5.3%

FY 2023 Budget



Total Expenditures ('000)



FY2023 GOALS

1. Continued progress of SharePoint sites for departments
2. Replacing aging network infrastructure at remote locations
3. Assist with migrating RecTrac to new system
4. Replace aging phone system components

FISCAL YEAR 2022 PEFORMANCE SUMMARY

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2022:

- **Printer and Maintenance Contract** – Completed the printer and maintenance contract which saw significant cost savings to previous contract while provide the same services
- **ESXi Host Upgrade** – Successfully migrated existing aging virtual network to more robust equipment
- **MS SharePoint** – Continued process of migrating departmental information to SharePoint
- **Help Desk Support** – Provided efficient response times on support requests to resolve issues in a timely fashion



Department	General Administration	Fund	General
Program	Information Technology	Account Number	01-18-11

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	113,174	104,877	84,760	84,760	84,760	93,050	10%
5001.01 Salaries - Full-Time COVID-19	-	2,468	-	-	-	-	0%
5230 Injury Leave - Taxable	3,160	-	-	-	-	-	0%
5420 Workers Compensation	5,429	7,950	5,160	5,160	5,160	6,800	32%
5460 Medical Insurance	19,666	18,552	16,260	16,260	16,260	17,810	10%
5660 Social Security Contributions	6,921	6,683	5,255	5,255	5,255	5,770	10%
5740 Pension Contribution Nonunif.	15,500	18,002	18,715	18,715	18,715	9,480	-49%
5900 Medicare	1,591	1,503	1,230	1,230	1,230	1,350	10%
Sub-Total Personnel Services	165,441	160,035	131,380	131,380	131,380	134,260	2%
Contractual Services							
6010 Professional Services	27,619	1,088	20,000	20,000	20,000	-	-100%
6050 Maintenance Contracts	56,980	106,548	88,500	88,500	88,500	78,300	-12%
6120 Professional Development	-	-	500	500	500	500	0%
6170 Insurance - Liability	-	6,097	6,345	6,345	6,345	7,140	13%
6175 Privacy Liability & Network Security	5,232	5,755	8,055	8,055	8,055	15,550	93%
6270 Telephone & Mobile Devices	40,261	38,878	36,540	36,540	36,540	56,940	56%
6320 Internet Services	17,050	16,193	18,000	18,000	18,000	19,800	10%
6400 Office Equipment Maintenance	68,544	58,966	58,000	58,000	58,000	58,000	0%
6560 Technology Services	66,610	53,726	97,980	97,980	97,980	95,810	-2%
6650 Membership & Certification	420	300	250	250	250	250	0%
Sub-Total Contractual Services	282,716	287,551	334,170	334,170	334,170	332,290	-1%
Commodities							
7001 Office Supplies	363	413	2,000	2,000	2,000	4,000	100%
7090 Office & Computer Equip.	8,712	16,743	22,500	22,500	22,500	26,500	18%
Sub-Total Commodities	9,075	17,156	24,500	24,500	24,500	30,500	24%
Capital Outlay							
8120 Computer Equipment	27,794	24,650	43,000	43,000	43,000	19,200	-55%
8140 Software Systems	-	35	12,000	12,000	12,000	-	-100%
8180 Office Furniture & Equip.	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	27,794	24,685	55,000	55,000	55,000	19,200	-65%
Total	485,026	489,427	545,050	545,050	545,050	516,250	-5.3%

ECONOMIC DEVELOPMENT

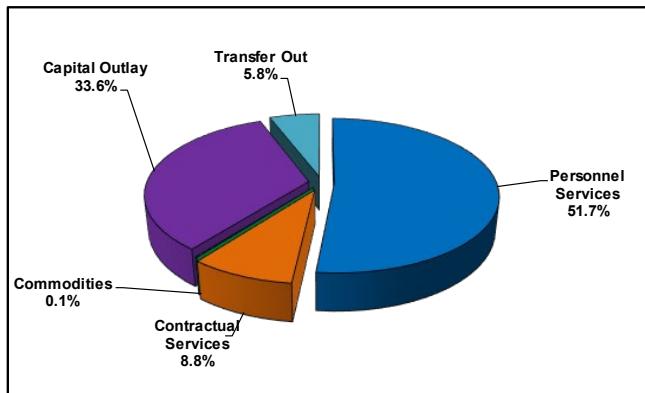
This Division works in partnership with the community and other city departments to grow the city's economic base by facilitating efforts in business retention, expansion and attraction efforts as well as being a resource for entrepreneurial growth. Specific tasks include the creation and adherence to a strategic plan for economic development, being a liaison to the business community, connecting and providing resources for businesses including connections to financing resources, venture capital, physical space needs and business planning. This division is also responsible for managing the City's four-story parking garage on Delmar Blvd and the street-level retail spaces.

This Division also helps administer the City's one quarter ($\frac{1}{4}$) percent sales tax on retail sales to be used for economic development purposes ("Economic Development Retail Sales Tax – EDRST"). The budget expenditures detailed below represent projects and programs using EDRST funds.

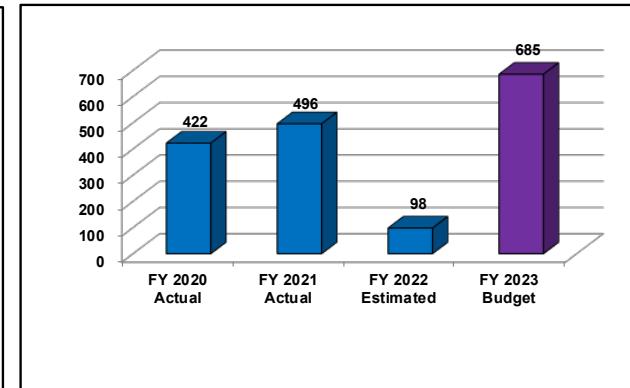
BUDGET EXPENDITURES (ECONOMIC DEVELOPMENT RETAIL SALES TAX FUND)

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	127,765	76,757	58,830	58,830	58,830	354,260	502%
Contractual Service	292,573	292,864	39,540	39,540	39,540	59,500	50%
Commodities	192	-	-	-	-	1,000	100%
Capital Outlay	1,288	126,563	-	-	-	230,000	100%
Transfer Out	-	-	-	-	-	40,000	100%
Total	421,818	496,184	98,370	98,370	98,370	684,760	596%

FY 2023 Budget



Total Expenditures ('000)





GOALS

1. Implement the Economic Development Strategy adopted by the City Council.
2. Continue to assist businesses with economic recovery by being a resource and partner in their efforts.
3. Continue to identify highest and best use of city-owned properties available for redevelopment.
4. Ensure that the parking garage operates at an optimal level and monitor income and expenses as an enterprise fund.
5. Partner with various economic development agencies such as the STL Economic Development Alliance, the St. Louis Economic Development Partnership, and the State Department of Economic Development to promote economic growth and recovery.
6. Continue to identify and process improvements and tracking mechanisms for the Economic Development Retail Sales Tax (EDRST) and ensure projects meet the criteria outlined by state statute. Assist the EDRST Board in adhering to these criteria.
7. Create new economic development marketing materials, including print and digital.
8. Regularly meet with business owners in the community as part of business retention and recovery efforts.

2023 BUDGET DETAILS - EDRST

Budget details for the 2023 EDRST budget include funds to cover seventy-five percent of the salary and benefits for the Deputy City Manager/Director of Economic Development position to carry out city-wide economic development activities and administer the use of the EDRST. Criteria for other uses for the funds must meet the following criteria:

- Alignment with the City's Comprehensive Plan
- Ability to leverage additional resources
- Ability to be long-lasting and value added
- Ability to redevelop vacant properties
- Potential to act as a catalyst for additional development
- Potential to provide employment opportunity
- Appropriate alignment of business fit in the target area.

Additionally, the use of EDRST funds must be in accordance with Section 120.520 of the municipal code. Funds are allocated to City departments, organizations or toward projects that assist the City in attaining economic development goals.



GENERAL ADMINISTRATION

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Completed and adopted the University City Economic Development Strategy
- Kingsland Walk Senior Living Community completed
- Secured tenants for two of the three city-owned retail spaces located at the Delmar Boulevard Parking Garage.
- Provided financial assistance to cover the Free Parking Initiative in the Delmar Loop
- Provide support to the Economic Development Retail Sales Tax Board, including closing out projects funded during previous fiscal years.
- Provided financial assistance for individuals and businesses displaced by the Markets at Olive Project.
- Sold property at Midland and Olive to QuikTrip for development
- Sold Property at Olive and I-170 for development
- Lewis Center renovated on Kingsland Avenue

PERFORMANCE MEASUREMENTS

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Existing Business Outreach Visits	21	16	16	40
Prospect Interactions	29	30	30	50
Total Business Licenses *(May 1 Renewal)	800	800	652	683
New Business Licenses	85	85	70	70
Business License Revenues	\$529,612	\$529,612	\$528,329	\$450,000



Department	City Manager
Program	Economic Dev Sales Tax Operation

Fund	Econ Dev
Account Number	11-45-78

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	98,158	32,529	41,715	41,715	41,715	270,005	547%
5340 Salaries- Part-Time & Temp	-	30,000	-	-	-	60,000	100%
5420 Workers Compensation	253	3,071	110	110	110	375	241%
5460 Medical Insurance	8,245	1,773	5,890	5,890	5,890	5,530	-6%
5660 Social Security Contributions	5,898	2,020	2,590	2,590	2,590	7,440	187%
5740 Pension Contribution Nonunif.	11,216	6,915	7,920	7,920	7,920	9,170	16%
5860 Unemployment	2,592	-	-	-	-	-	0%
5900 Medicare	1,403	449	605	605	605	1,740	188%
Sub-Total Personnel Services	127,765	76,757	58,830	58,830	58,830	354,260	502%
Contractual Services							
6010 Professional Services	118,771	79,749	36,000	36,000	36,000	41,000	14%
6040 Events and Receptions	65,274	60,512	-	-	-	-	0%
6050 Maintenance Contracts	50,573	50,573	-	-	-	-	0%
6120 Professional Development	1,458	-	-	-	-	3,000	100%
6130 Advertising & Public Notices	(2,404)	535	3,540	3,540	3,540	4,000	13%
6136 Marketing and Promotional	-	-	-	-	-	5,000	100%
6150 Printing Services	(2,638)	-	-	-	-	2,500	100%
6270 Telephone & Pagers	658	-	-	-	-	-	0%
6400 Office Equipment Maintenance	1,202	-	-	-	-	1,000	100%
6650 Memberships and Certifications	1,130	-	-	-	-	3,000	100%
6805 Forgivable Loan - Small Business Assistance	58,549	101,495	-	-	-	-	0%
Sub-Total Contractual Services	292,573	292,864	39,540	39,540	39,540	59,500	50%
Commodities							
7001 Office Supplies	-	-	-	-	-	1,000	100%
7855 Promotional Supplies	192	-	-	-	-	-	0%
Sub-Total Commodities	192	-	-	-	-	1,000	100%
Capital Outlay							
8170 Façade Improvement Program	1,288	126,563	-	-	-	150,000	100%
Sub-Total Capital Outlay	1,288	126,563	-	-	-	150,000	100%
Other							
9950 Transfer Out	-	-	-	-	-	40,000	100%
Sub-Total Transfer Out	-	-	-	-	-	40,000	100%
Total	421,818	496,184	98,370	98,370	98,370	604,760	515%



Department	City Manager
Program	Capital Improvement

Fund	Econ Dev
Account Number	11-45-90

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Capital Outlay							
8200 Vehicles & Equipment	-	-	-	-	-	80,000	100%
Sub-Total Capital Outlay	-	-	-	-	-	80,000	100%
Total	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	80,000	100%

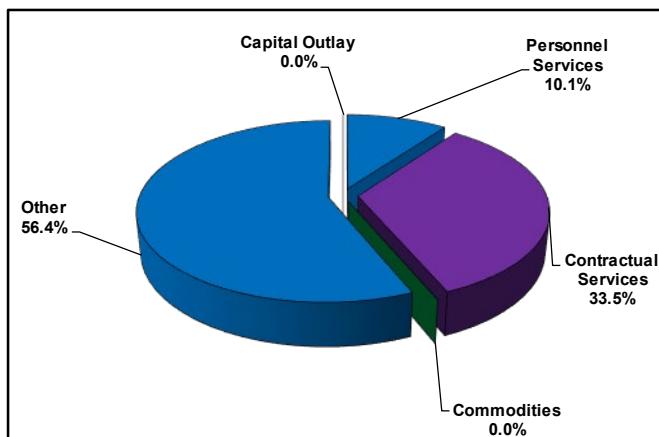
PUBLIC PARKING GARAGE FUND

The City operates a three-level, 113-space parking garage at 6319 Delmar Boulevard. Revenue sources are parking meter revenue, transient evening parking, monthly parking agreements and lease revenues from approximately 6500 SF of retail space on the street-level. Operations had been outsourced since inception of the facility to St. Louis parking. In the fall of 2019, all operations were successfully brought in-house to include accounting, cleaning, safety, maintenance, billing, and revenue collections. This resulted in a cleaner, safer facility that operates more efficiently. Staff has proposed utilizing an app-and-text-pay system including an option for a pay station to further enhance customer experience, streamline monthly parking, and improve revenues.

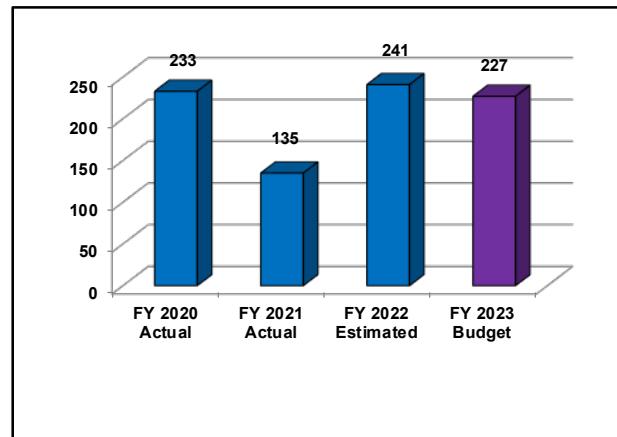
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	30,111	(7,017)	22,590	22,590	22,590	22,900	1%
Contractual Services	166,769	137,277	100,195	100,195	100,195	76,275	-24%
Commodities	617	318	-	-	-	-	0%
Other	5,336	4,731	118,220	118,220	118,220	128,220	8%
Capital Outlay	29,725	-	-	-	-	-	0%
Total	232,558	135,309	241,005	241,005	241,005	227,395	-6%

FY 2023 Budget



Total Expenditures ('000)



GOALS

1. To continue to maintain the Garage; identify short and long-term facility maintenance, repair and capital needs.
2. To fully tenant the street-level retail space.
3. To ensure the facility is safe and secure.
4. To identify additional rental income through parking space rentals.
5. To move to an APP-based payment platform.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Contracted with a cleaning company to ensure a clean, welcoming facility.
- Installed new LED lighting to improve safety and efficiency.
- Installed new security cameras that offer a real-time feed to the police department.
- Repairs were made to the upper northeast wall.
- Continued to rent a portion of the parking spaces on a long-term basis to nearby businesses.



Department	Non Departmental
Program	Public Parking Garage

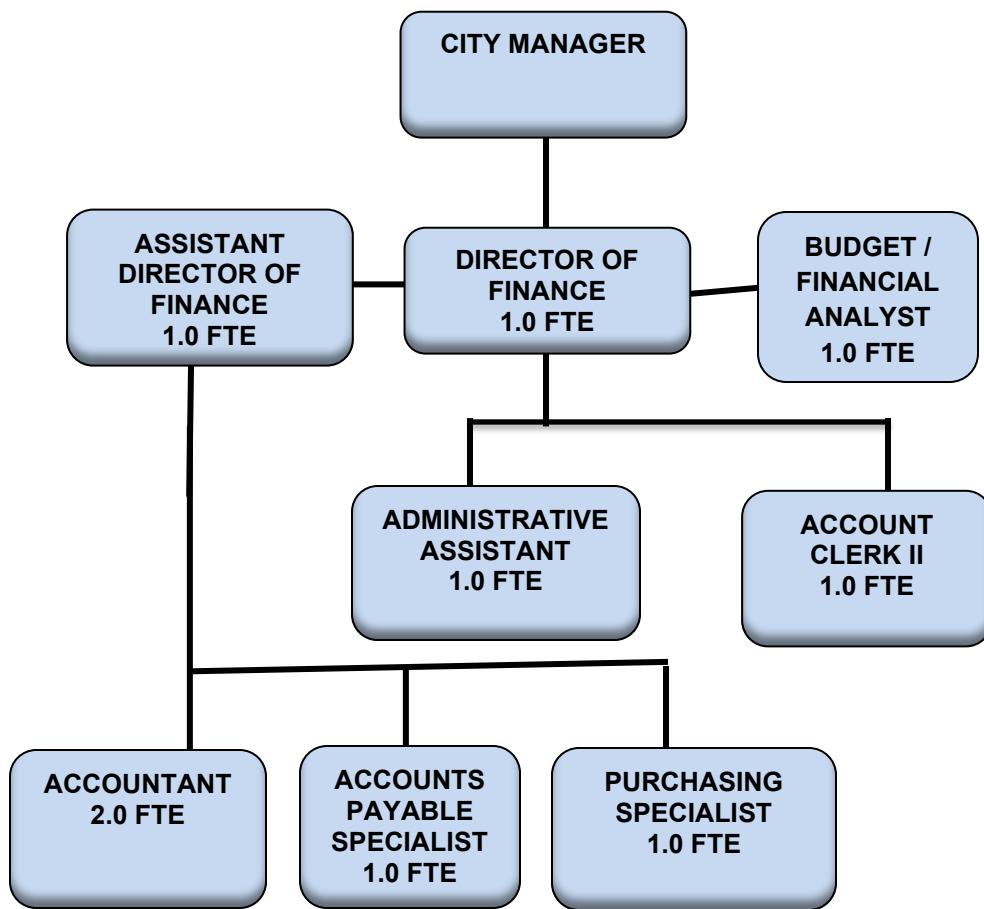
Fund	Parking Garage
Account Number	27-70-81

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	10,906	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	8,212	-	20,000	20,000	20,000	20,000	0%
5420 Workers Compensation	315	-	1,060	1,060	1,060	1,370	29%
5460 Medical Insurance	916	-	-	-	-	-	0%
5461 OPEB Expenses	403	(403)	-	-	-	-	0%
5660 Social Security Contributions	1,179	-	1,240	1,240	1,240	1,240	0%
5740 Pension Contribution Nonunif.	7,614	(6,614)	-	-	-	-	0%
5860 Unemployment	288	-	-	-	-	-	0%
5900 Medicare	278	-	290	290	290	290	0%
Sub-Total Personnel Services	30,111	(7,017)	22,590	22,590	22,590	22,900	1%
Contractual Services							
6001 Accounting & Auditing	-	993	1,000	1,000	1,000	1,000	0%
6010 Professional Services	159	10,049	20,000	20,000	20,000	-	-100%
6050 Maintenance Contracts	16,259	4,981	7,000	7,000	7,000	7,500	7%
6080 Accounting Fees	1,500	-	-	-	-	-	0%
6160 Insurance-Property & Auto	16,032	11,678	14,015	14,015	14,015	12,990	-7%
6170 Insurance-Liability	8,968	13,355	13,890	13,890	13,890	15,285	10%
6270 Telephone & Pagers	1,106	-	-	-	-	-	0%
6310 Utilities	10,276	7,045	11,700	11,700	11,700	7,500	-36%
6340 Safety/Security Services	2,913	-	-	-	-	-	0%
6430 Misc Maintenance & Repairs	28,448	7,304	6,800	6,800	6,800	6,500	-4%
6440 Maintenance & Repairs	49	-	-	-	-	500	100%
6490 Depreciation Equipment	60,907	60,084	-	-	-	-	0%
6670 Cashier's Over/Under	1,248	-	-	-	-	-	0%
6700 Misc Operating Services	949	74	-	-	-	-	0%
6740 Payroll Taxes	1,057	-	-	-	-	-	0%
6810 Lot Cleaning	16,898	21,715	25,790	25,790	25,790	25,000	-3%
Sub-Total Contractual Services	166,769	137,278	100,195	100,195	100,195	76,275	-24%
Commodities							
7001 Office Supplies	358	-	-	-	-	-	0%
7810 Sign Supplies	259	318	-	-	-	-	0%
Sub-Total Commodities	617	318	-	-	-	-	0%
Capital Outlay							
8001 Building Improvements	29,725	-	-	-	-	-	0%
Sub-Total Capital Outlay	29,725	-	-	-	-	-	0%
Transfer Out							
9950 Operating Transfer Out	5,336	4,731	118,220	118,220	118,220	128,220	8%
Sub-Total Transfer Out	5,336	4,731	118,220	118,220	118,220	128,220	8%
Total	232,558	135,310	241,005	241,005	241,005	227,395	-6%



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FINANCE



The Finance Department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the City includes several components:

Cashiering and Collections Services

- Annually received over 26,000 payments by customers for City collection services, of which, 21,900 payments were from refuse collections, and over 3,000 payments were from on-line bill pay
- Process annually over \$10.0 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank
- Process and collect miscellaneous receivables for weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions
- Process payments for gross receipts taxes in the amount of approximately \$6.7 million
- Provide overall supervision of Cashiering and Collections staff

Fiscal Services

- Provide billing services for approximately 11,200 accounts for trash collection for five (5) route billing cycle and miscellaneous billing for approximately 300 throughout the year
- Process delinquent trash collection notices for five (5) route billing cycle
- Manage the refuse on-line bill pay and paperless billing to our residents
- Establish property tax levies and coordinate tax collection
- Assist HR with administering City insurance programs
- Manage the delivery of the Municipal Services billing statement
- Provide quality customer service to both internal and external customers
- Provide property record requests and filings for title searches and lien recordings and releases
- Maintain over 700 business license records and 60 liquor license records
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 400 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs

Administration

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while complying with federal, state, local and other requirements
- Oversee and coordinate long-term financial plan
- Promote sound fiscal policies and protect local revenues
- Ensure competent use of financial, human, and material resources

Accounting Services

- Prepare the Comprehensive Annual Financial Report and coordinate the annual audit with independent auditors
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines
- Prepare the Administrative Annual Report
- Maintain the general ledger and various reconciliations
- Maintain inventory of capital assets of the City and establish depreciation schedules

- Process nearly 8,200 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks
- Maintain accounts payable records and respond to departmental and vendor inquiries
- Process supplemental retirement payments and subsidies according to the required timelines
- Process over 13,000 payroll advices and checks annually
- Produce and distribute W-2's, 1099R's and 1099Misc's annually
- Assist IT with updates for New World Systems (accounting software) user security and training to other departments
- Maintain and trouble shoot problems in New World Systems

Budget Management Division

- Manage and co-ordinate the annual budget preparation process
- Maintain the budget manual and coordinate the budget development process with departments by preparing consolidated budget requests for review by the City Manager
- Conduct budgetary analysis as needed
- Assist departments with budget monitoring and control

PERSONNEL SUMMARY

Full-Time

	FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Finance Personnel			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Financial/Business Analyst	1.0	1.0	1.0
Accountant	1.0	1.0	1.0
Accountant	-	1.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Account Clerk II	1.0	1.0	1.0
Purchasing Specialist	1.0	1.0	1.0
Finance Personnel Total	8.0	9.0	9.0

FINANCE

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; property tax levies oversight; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; assist HR in administering City insurance programs; risk management; fixed asset management; project accounting management; and coordinating Federal, State, Local, and Community Development Block Grants. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

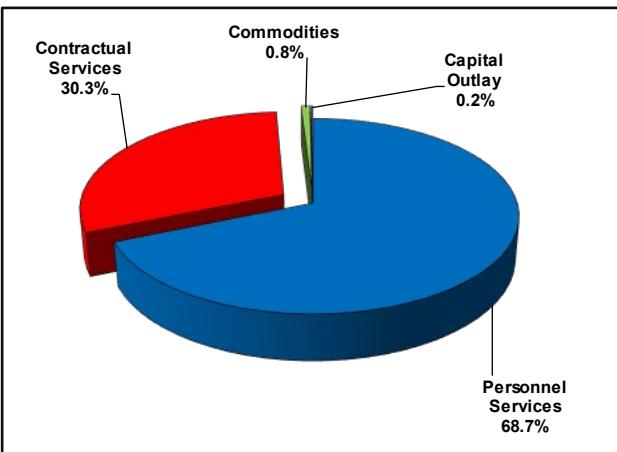
Mission Statement

Finance strives for long-term financial stability and health of University City; protects the City's financial integrity and credibility and maintains AA+ or improve to AAA bond rating; and strengthens the department for continued excellence. Finance leads and coordinates the development and execution of the City's annual Budget and five-year Capital Improvement Program (CIP) Plan, including development, monitoring and reporting. Prepare financial projection, long-range planning and financial reporting.

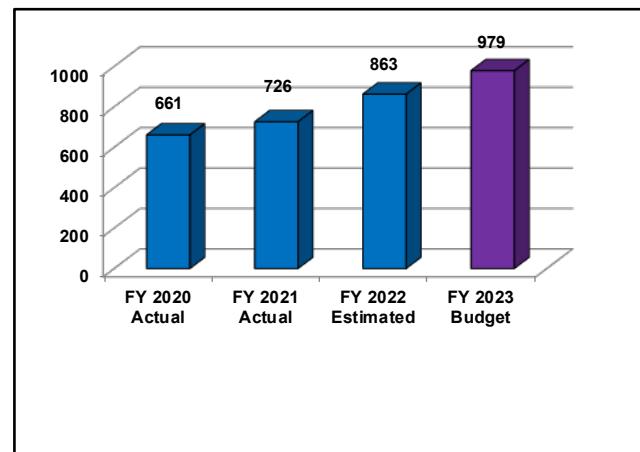
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	361,006	385,659	540,590	540,590	540,590	672,615	24%
Contractual Services	291,357	330,378	313,535	313,535	313,535	297,165	-5%
Commodities	8,616	8,037	7,150	7,150	7,150	7,750	8%
Capital Outlay	-	1,918	1,500	1,500	1,500	1,800	20%
Total	660,979	725,992	862,775	862,775	862,775	979,330	14%

FY 2023 Budget



Total Expenditures ('000)



GOALS

1. Provide timely quarterly financial reporting to post on the City's website for the public.
2. Continue to improve workflow, timeliness and accuracy both within Finance and other departments.
3. Continue to perform internal audits focus on "cash", to assist in fraud assessment control.
4. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
5. Complete the FY 2022 Annual Comprehensive Financial Report by December 31, 2022 and submit for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
6. Complete the FY 2023 Budget and submit for the Distinguish Budget Presentation Award.
7. Maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
8. Continue to encourage professional development of Finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
9. Continue to promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
10. Develop additional strategies for revenue collections on delinquent accounts.
11. Continue to pursue delinquent refuse and miscellaneous billing accounts owed to the City.
12. Continue to audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, locating businesses operating without licenses for the purpose of licensing them properly and bringing them into compliance with City code.
13. Continue to review and analyze current policies and procedures, data, and performance indicators within the department in order to improve the efficiency and effectiveness of the department.
14. To adopt a "paperless" concept by stop printing payroll checks, W-2, etc.
15. Monitor the budget in order to maintain the level of the General Fund's fund balance.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2021.
- Received the Distinguish Budget Presentation Award for Budget FY 2022.
- Continued collecting delinquent refuse and miscellaneous bills owed to the City. Continue to work with collection agencies Valley Collection Services, LLC and Account Resolution Corporation, to collect on unpaid refuse and ambulance bills.
- Continued to coordinate a calendar basis delinquent refuse account shut-off cycle with the Public Works Department, Sanitation Division. The shut-off cycles continue to be encouraging, resulting in a nominal number of accounts paid in full and/or signing up for payment agreements.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Continued to convert paper records to electronic records.

PERFORMANCE MEASUREMENTS

	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY 2023 Projected
Checks Issued	5,819	5,280	5,180	5,200
Refuse unit bills generated	22,724	22,763	22,770	22,780
Purchase Orders	282	351	300	310
Invoices (processed and paid)	8,006	7,336	6,900	6,930
Business Licenses Issued	804	652	683	683
Liquor Licenses Issued	65	60	54	60



Department	Finance
Program	Finance Administration

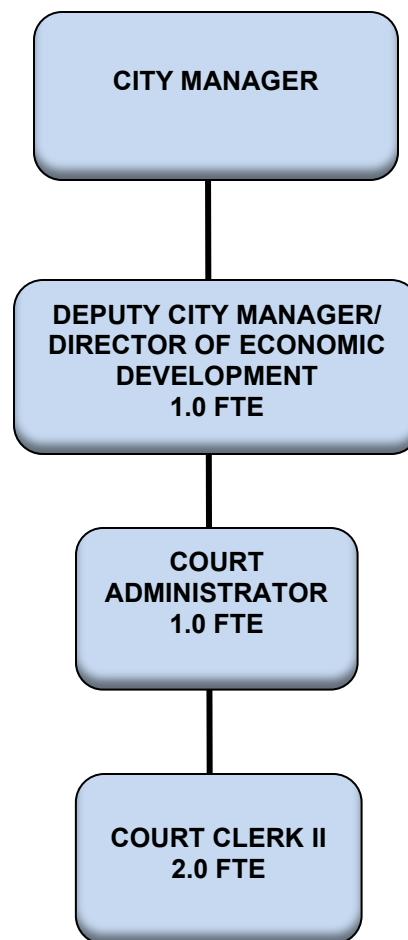
Fund	General
Account Number	01-16-08

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	263,451	282,675	427,640	427,640	427,640	527,805	23%
5001.01 Salaries - Full-Time COVID-19	-	5,423	-	-	-	-	0%
5230 Injury Leave - Taxable	2,629	668	-	-	-	-	0%
5380 Overtime	49	-	1,000	1,000	1,000	-	-100%
5420 Workers Compensation	2,130	1,215	1,115	1,115	1,115	1,635	47%
5460 Medical Insurance	28,964	26,837	34,655	34,655	34,655	49,015	41%
5660 Social Security Contributions	15,989	18,165	26,515	26,515	26,515	32,725	23%
5740 Pension Contribution Nonunif.	44,100	46,559	43,465	43,465	43,465	53,780	24%
5860 Unemployment	-	89	-	-	-	-	0%
5900 Medicare	3,694	4,027	6,200	6,200	6,200	7,655	23%
Sub-Total Personnel Services	361,006	385,658	540,590	540,590	540,590	672,615	24%
Contractual Services							
6001 Auditing & Accounting	72,076	54,193	55,965	55,965	55,965	51,600	-8%
6010 Professional Services	11,293	7,790	42,500	42,500	42,500	22,500	-47%
6050 Maintenance Contracts	91,424	74,506	88,800	88,800	88,800	87,000	-2%
6070 Temporary Labor	901	70,021	-	-	-	-	0%
6090 Postage	32,550	35,050	30,000	30,000	30,000	35,000	17%
6120 Professional Development	17	449	2,600	2,600	2,600	2,600	0%
6130 Advertising & Public Notices	2,185	2,200	3,000	3,000	3,000	2,000	-33%
6150 Printing Services	5,386	1,305	5,600	5,600	5,600	5,600	0%
6170 Insurance - Liability	4,025	6,097	6,345	6,345	6,345	7,140	13%
6190 Insurance - Miscellaneous	500	-	-	-	-	-	0%
6220 Insurance - Public Officials	25,910	35,250	38,775	38,775	38,775	39,825	3%
6270 Telephone & Mobile Devices	554	622	670	670	670	670	0%
6400 Office Equipment Maintenance	669	381	2,000	2,000	2,000	2,000	0%
6560 Technology Services	5,875	13,877	13,880	13,880	13,880	14,280	3%
6650 Membership & Certification	1,518	1,765	1,900	1,900	1,900	1,950	3%
6680 Subdivision Fees and Taxes	30,644	3,613	-	-	-	-	0%
6700 Misc. Operating Services	39	-	1,500	1,500	1,500	-	-100%
6730 Lien Recording Fees	-	54	-	-	-	-	0%
6770 Bank & Credit Card Fees	5,791	23,206	20,000	20,000	20,000	25,000	25%
Sub-Total Contractual Services	291,357	330,379	313,535	313,535	313,535	297,165	-5%
Commodities							
7001 Office Supplies	7,479	7,826	6,800	6,800	6,800	7,400	9%
7090 Office & Computer Equip.	832	-	-	-	-	-	0%
7330 Food	81	-	-	-	-	-	0%
7410 License Plates & Badges	224	212	350	350	350	350	0%
7770 Uniform and Safety Gear	-	-	-	-	-	-	0%
Sub-Total Commodities	8,616	8,038	7,150	7,150	7,150	7,750	8%
Capital Outlay							
8180 Office Furniture & Equip	-	1,918	1,500	1,500	1,500	1,800	20%
	-	1,918	1,500	1,500	1,500	1,800	20%
Total	660,979	725,993	862,775	862,775	862,775	979,330	14%



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MUNICIPAL COURT



MUNICIPAL DIVISION

The Municipal Division staff processes violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

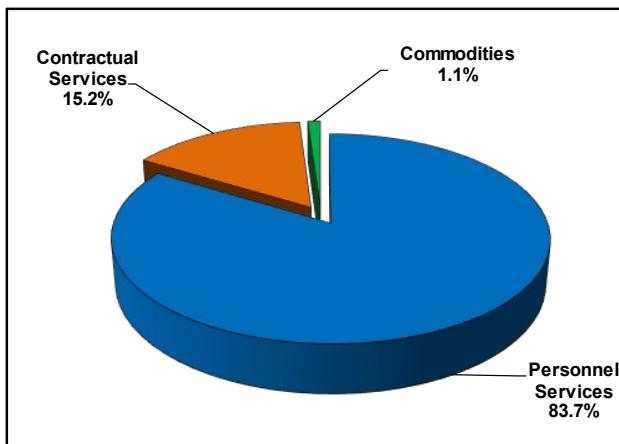
Mission Statement

University City Municipal Court implements the policies and procedures established by the Judiciary and the State Legislature in a professional and dedicated manner. The Clerks of the Court's office accurately maintain, safeguard and store all Court documents as well as collect and disburse all monies as directed by legal mandates. This is accomplished through a knowledgeable and certified staff that strives to serve all who use this office to ensure accessibility, fairness and courtesy.

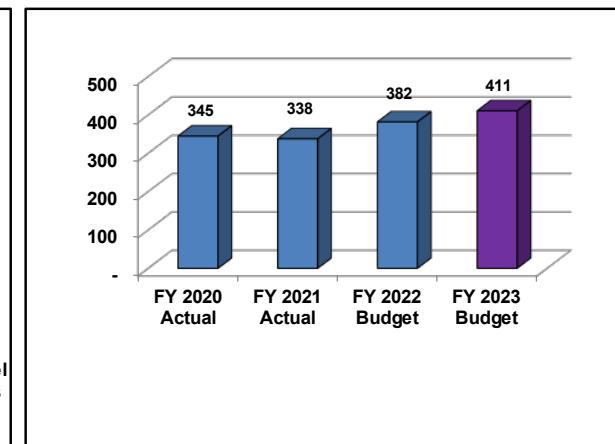
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	296,114	289,224	319,475	319,475	319,475	344,240	8%
Contractual Services	45,158	46,289	58,125	58,125	58,125	62,540	8%
Commodities	3,514	2,532	4,000	4,000	4,000	4,500	13%
Total	344,786	338,045	381,600	381,600	381,600	411,280	8%

FY 2023 Budget



Total Expenditures ('000)



PERFORMANCE MEASUREMENTS

	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY2023 Projected
Fines & Court costs	\$783,437	\$477,575	640,000	700,000
Parking Tickets issued	12,303	6,852	6,900	7,000
Moving violations (filed)	5,273	8,044	6,500	6,800
Housing & Environmental violations (filed)	953	548	900	1,000
Other violations (filed)	1,368	1,659	2,200	2,500
Total number of new court cases (filed)	19,897	17,083	16,500	17,300
Total number of trials set	350	150	200	400
Total number of trials heard	116	62	75	175

The Fines and Court costs are considered pre-disbursement.

As of March 2020, the in person Court Sessions have been halted due to the Coronavirus Pandemic. At the time of the budget process, it is unclear when in person contact or in person court sessions will resume.

In person Court Sessions resumed in June 2021. Parking tickets decreased due to the reprieve from violations on Delmar Blvd. Court is currently in compliance with the order that all courts will use the same court docketing system known as Show Me Courts.

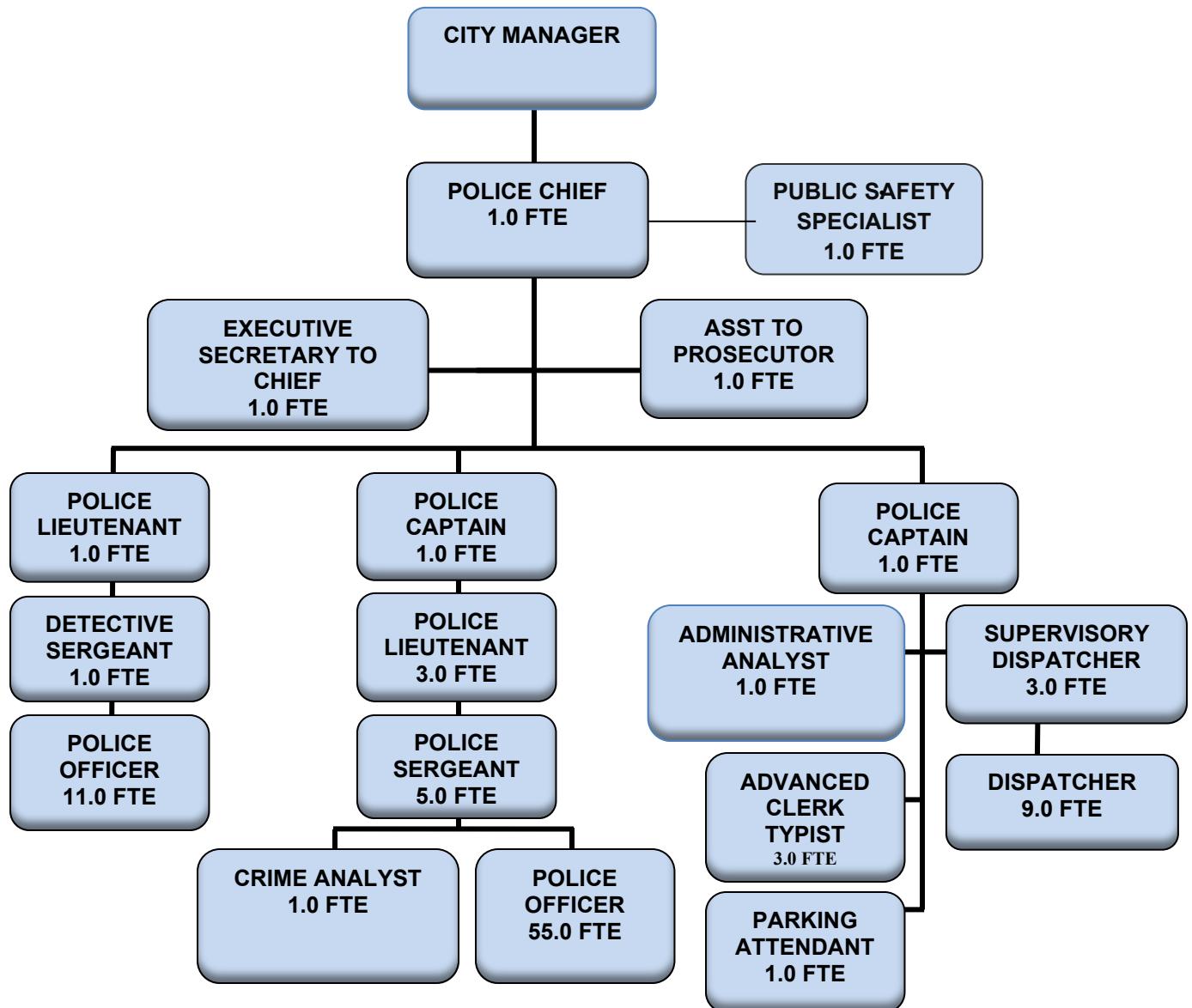


Department	Municipal Court
Program	Municipal Court

Fund	General
Account Number	01-20-14

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	154,659	137,354	161,650	161,650	161,650	180,520	12%
5001.01 Salaries - Full-Time COVID 19	-	2,961	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	67,420	80,256	84,265	84,265	84,265	88,105	5%
5380 Overtime	3,854	634	5,300	5,300	5,300	-	-100%
5420 Workers Compensation	2,043	966	640	640	640	835	30%
5460 Medical Insurance	34,083	28,757	26,355	26,355	26,355	35,825	36%
5660 Social Security Contributions	13,108	13,665	15,245	15,245	15,245	16,660	9%
5740 Pension Contribution Nonunif.	17,900	21,598	22,455	22,455	22,455	18,395	-18%
5900 Medicare	3,047	3,032	3,565	3,565	3,565	3,900	9%
Sub-Total Personnel Services	296,114	289,223	319,475	319,475	319,475	344,240	8%
Contractual Services							
6010 Professional Services	8,865	-	1,035	1,035	1,035	2,253	118%
6110 Mileage Reimbursement	-	-	200	200	200	200	0%
6120 Professional Development	(255)	1,410	4,590	4,590	4,590	6,590	44%
6150 Printing Services	6,514	6,184	7,375	7,375	7,375	7,875	7%
6170 Insurance - Liability	4,025	6,097	6,345	6,345	6,345	7,140	13%
6400 Office Equipment Maintenance	-	-	2,000	2,000	2,000	2,000	0%
6560 Technology Services	19,645	30,488	30,540	30,540	30,540	30,398	0%
6650 Membership & Certification	365	350	960	960	960	960	0%
6700 Misc. Operating Services	2,905	1,480	1,380	1,380	1,380	1,424	3%
6770 Bank & Credit Card Fees	3,094	279	3,700	3,700	3,700	3,700	0%
Sub-Total Contractual Services	45,158	46,288	58,125	58,125	58,125	62,540	8%
Commodities							
7001 Office Supplies	1,804	2,533	1,500	1,500	1,500	2,000	33%
7090 Office & Computer Equip.	1,710	-	2,500	2,500	2,500	2,500	0%
Sub-Total Commodities	3,514	2,533	4,000	4,000	4,000	4,500	13%
Total	344,786	338,044	381,600	381,600	381,600	411,280	8%

POLICE DEPARTMENT



The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

Mission

The Police Department has embraced the “community policing philosophy” in its efforts to provide the highest level of service to all its citizens and those it is sworn to serve. By reaching out to partner with the community in our everyday pursuits, this agency can move forward with a vision and purpose. Professionalism and competence are barometers in determining our success. In changing times and demands, the Department must continue to be versatile and mindful of the feelings and attitudes of our citizens as we answer the calls for service. With increased training needs and demands, the Department will be including the opportunities for all staff to continually enhancing their skills and attributes.

Administration

The Chief of Police, as executive officer and Director of the Department is responsible for all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall be responsible for the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a civilian Executive Secretary assigned to his/her office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO);
- (2) Bureau of Investigation (BOI); and
- (3) Bureau of Services (BOS);

Which are further subdivided into areas of expertise, manned by specially trained personnel.

Bureau of Field Operations (BFO):

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners;
- Enforce traffic ordinances and laws;
- Investigate incidents, criminal and non-criminal, and make reports where necessary;
- Preserve the public peace;
- Prevent crime and arrest offenders;
- Assist other governmental agencies when required; and
- Enforce all laws and ordinances.

The Police Department does not currently support a dedicated Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are the responsibility of all patrol units. Patrol Units may be assigned to special traffic details when needed. The BFO Commander/Inspector shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel;
- Initiate investigations into areas of possible internal deficiencies in order to avoid or remedy adverse situations;
- Control and coordinate the Department's disciplinary procedures; and
- Serve as the Department Safety Officer/Inspector.

The BFO is commanded by a Commander, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. (2) Lieutenants (Platoon Commanders)
2. (6) Sergeants (Platoon Supervisors)
3. (54) Patrol Officers
4. (2) Community Action Team Officers
5. (3) Police Canine Officers
6. (1) Crime Analyst/Grant Writer
7. (3) Resource/D.A.R.E. Police Officers
8. (1)Parking Controller
9. (3) Police Chaplains

The Juvenile Division is responsible for both general and juvenile investigations. D.A.R.E. and/or School Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach the Drug Abuse Resistance Education programs, as well as other programs.

The BFO is a 24-hour operation, divided into two 12-hour shifts. Additional shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol Commander is responsible for the police work therein and shall have control over all personnel attached to his/her command.

- Platoon Commanders (Lieutenants) are responsible for the operation of their platoon and the actions of their officers. They report directly to Bureau Commander.
- Attendance of monthly meetings of the city Neighborhood Watch Focus Group.

Patrol Supervisors (Sergeants) are responsible for the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Patrol Supervisors and/or Platoon Commanders.

The University City Police Department's Canine Unit (2 man) is a treasured resource utilized by UCPD personnel. A canine team consists of an on-duty canine police officer and his assigned Department canine dog. The team is available for assignments 24-hours per day. Canine team duties include conducting building searches for hidden offenders, locating missing persons, tracking suspects who have fled the scene of a crime, performing article searches, detecting narcotics or explosives, and conducting public service canine demonstrations.

The Police Chaplain Program creates a partnership with various faith-based leaders of a community to respond and assist police and other law enforcement agencies providing an overall better quality to the citizens of cities and communities. The goal is that by having the Police and Clergy working together during times of crisis or incidents, that a more comprehensive response will be given to those in need.

The Community Action Team (CAT) uses a two-pronged approach in responding to the concerns of citizens in the City. The first approach is directed patrol which uses uniformed CAT officers to respond in the high crime areas or "Hot Spots" of the City or areas that are experiencing specific problems. This gives a greater police presence in these areas, which helps prevent crime and increases the chances of catching criminals perpetrating these crimes. This approach gives the platoon commander more flexibility in responding to crime trends in the precinct ranging from speeding cars, burglaries in a neighborhood, and drug dealing on a street corner, without disturbing services to the community.

The second approach uses the expertise of the CAT Team's "plain clothes"/ undercover to respond to neighborhood drug problems. The approach can be very effective because officers work closely with the community receiving complaints about drug houses and drug dealing. The CAT Team also investigates disorderly houses and illegal liquor and cigarette sales. This two-pronged approach creates a highly responsive and effective team for the citizens.

The Crime Analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the Department by researching and writing grants that will assist the mission of the agency. The Crime Analyst is tasked with collecting crime statistics and submitting those monthly statistics to the State and the Federal authorities for uniformed crime reporting purposes.

The philosophy of the University City Police Department is to promote the safe operation of motor vehicles throughout the city through its traffic enforcement program. This is accomplished through traffic enforcement at locations determined to be high crash locations by crash surveys, by monitoring data from collection units, and citizen complaints.

Office of the Inspector:

The Bureau of Professional Standards Inspector is responsible for evaluating and overseeing all aspects of officer accountability; evaluating training protocols relative to officer performance; and ensuring the fairness and effectiveness of the disciplinary process. The Bureau of Professional Standards consists of the Inspector.

The Bureau of Professional Standards reports directly to the Office of the Chief of Police. It is charged with the responsibility to monitor and maintain members' compliance with Department rules and procedures.



The Internal Affairs Division is responsible for investigating alleged or suspected violations of statutes, ordinances, and Department rules and directives, and for detecting corrupt practices involving Department members.

It is the policy of the University City Police Department to appropriately investigate and record all complaints and information against Department personnel, regardless of the source of such complaints or information and promptly adjudicate. Investigation of these complaints or information through standardized procedures will demonstrate the Department's desire to provide honest, efficient police service and will inspire public confidence in its personnel and ensure the integrity of the Department and its personnel. The Bureau of Field Operations Commander (Internal Affairs Inspector) will conduct these investigations in an effort to gain a full understanding of the issue and bring it to an appropriate conclusion.

Bureau of Investigation (BOI):

The Bureau of Investigation is responsible for the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigation of offenses which require advanced skills and training;
- Providing specialized, technical investigative services in specific areas of criminal activity;
- Assisting with matters involving juveniles;
- Identifying and investigating specific crimes, such as white-collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents.
- Providing home and business security audits;
- Assistance with safety concerns and crime statistics for neighborhoods and businesses;

The BOI is co-commanded by two (2) Lieutenants, who report to the Chief of Police and the Inspector. The Lieutenants have supervisory responsibility over the Detectives. The Lieutenants shall have command over:

1. (8) Detectives
 - a. A possible detective detached to the St. Louis County Multi-Jurisdictional Drug Task Force or a Federal agency here in the St. Louis area.

Bureau of Services (BOS)

The Bureau of Services is under the direct command of a Commander. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items;
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties;
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service;
- Maintain an efficient record system, providing security and effortless retrieval;
- Staff a communications system, which will receive information, assess it, then determine the need for police service based on that assessment and dispatch accordingly; and
- Maintaining a secure storage space for property and evidence and keeps records to assure the integrity and accessibility of the property and/or evidence.
- Accreditation Coordinator preparing for the accreditation process through the Missouri Police Chiefs Association.



The BOS Commander shall have direct control over:

1. (3) Advanced Clerk Typists
2. (9) Dispatchers
3. (3) Lead Dispatchers
4. (1) Administrative Support Assistant
5. (1) Assistant to the Prosecutor

Advanced Clerk Typists are responsible for all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations;
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens;
- Processing and forwarding State-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO;
- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics;
- Providing professional and courteous service to all customers at the Department information window.

Dispatchers will be under the command of Supervisory Dispatchers, who shall be responsible for the proper operation of the Communications Section, and report to the Commander of the BOS. The Administrative Support Assistant serves as the IT coordinator, evidence custodian, and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the City and assist with school crossings.

The BOS Commander is also the City's Neighborhood Watch and Accreditation/Certification Manager. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings;
- National Night Out Against Crime coordination;
- Providing crime statistics to Neighborhood Watch Units.

Accreditation

Accreditation is a process by which an independent certifying organization will inspect a police department's site, policies, records, and actions to verify compliance with a given set of established standards for conduct. The two agencies generally used in this geographic area are CALEA and the Missouri Police Chiefs Association. UCPD is currently Certified and Accredited under the Missouri Police Chiefs' Association for the next 3+ years.

**PERSONNEL SUMMARY****Full-Time**

		FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Police				
<i>Police Operations</i>				
Police Chief		1.0	1.0	1.0
Police Captain		2.0	2.0	2.0
Police Lieutenant		4.0	4.0	4.0
Police Sergeant		6.0	6.0	6.0
Police Officer		66.0	66.0	66.0
Supervisory Dispatcher		3.0	3.0	3.0
Administrative Analyst		1.0	1.0	1.0
Executive Secretary to Chief		1.0	1.0	1.0
Dispatcher		9.0	9.0	9.0
Crime Analyst		1.0	1.0	1.0
Advanced Clerk Typist		3.0	3.0	3.0
Assistant to the Prosecutor		1.0	1.0	1.0
Public Safety Specialist		-	-	1.0
Parking Attendant		1.0	1.0	1.0
<i>Police Operations Personnel</i>	<i>Total</i>	<i>99.0</i>	<i>99.0</i>	<i>100.0</i>
Police Personnel Total		99.0	99.0	100.0

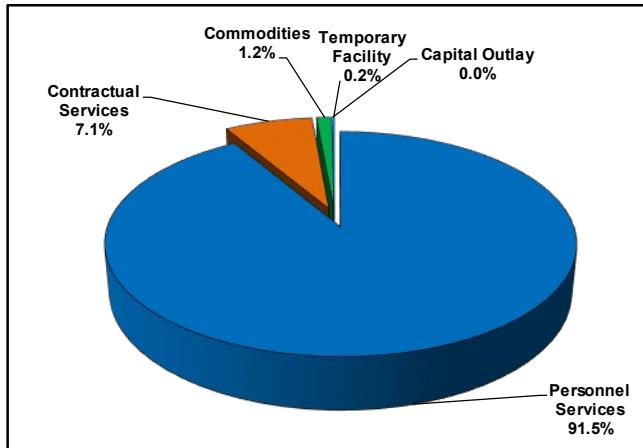
Part-Time

		FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Police				
<i>Police Operations</i>				
Dispatcher		1.3	1.3	1.3
Parking Attendant		0.7	0.7	0.7
Traffic Escort		0.6	1.6	0.6
<i>Police Operations Part-Time Personnel Total</i>		<i>2.6</i>	<i>2.6</i>	<i>2.6</i>
Police Personnel Total		2.6	2.6	2.6

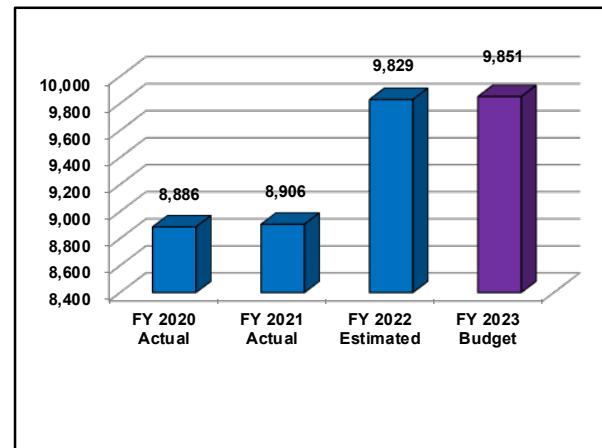
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	8,210,279	8,160,820	9,019,465	9,019,465	9,019,465	9,009,415	0%
Contractual Services	567,515	627,247	672,750	672,750	672,750	702,600	4%
Commodities	96,424	98,929	119,900	119,900	119,900	120,400	0%
Capital Outlay	-	5,270	-	-	-	-	0%
Temporary Facility	12,179	14,006	16,810	16,810	16,810	18,965	13%
Total	8,886,397	8,906,272	9,828,925	9,828,925	9,828,925	9,851,380	0.2%

FY 2023 Budget



Total Expenditures ('000)



GOALS

A. Continued Improvement of Services to the Citizens

This Goal can be accomplished by achieving the following objectives:

1. Develop programs that include education and interdiction strategies, as well as arrest strategies. These programs should reach various groups within the community to include the elderly, the young, the business community, the property owner, and all residents.
2. Continue finding new opportunities for Community Engagement.
3. The department will continue to find new opportunities to engage with our community. We want the people we serve to know and trust their police department. During this year, we will find new ways to communicate and collaborate.
4. Focus on Community Quality of Life.

5. We will focus on ways in which we can improve the quality of life in our community. As examples, our officers will continue to improve the sense of safety while our community shops, assist our homeless population to connect with services, and intervene to stop crimes of violence.
6. UCPD will continue to utilize the free home and business audit for citizens and business within University City. The audit assists citizens in protecting themselves and their property in an effort to reduce victimization.

B. Continue with an Effective and Fair Evaluation System for the Police Department

This goal can be accomplished by achieving the following objectives:

1. Bi-annual staff reviews are utilized to ensure personnel are in adherence to the mission statement, goals, and objectives for the department, understanding all policies, programs, and direction of U.C. evaluation system to evaluate personnel on conduct, proficiency, and behavior. These criteria are established by selecting outstanding officers to develop conduct proficiency, and behavior standards for the department.
2. Focus on employee Wellness and Development
 - a. Employees should find satisfaction, enjoyment, growth and health in their work. This year, we will create more opportunities in each of these categories. We will focus on employee training, opportunity and fitness.

C. Reduce Exposure to Liability

This goal can be accomplished by achieving the following objectives:

1. Continue with the mandated accreditation process with the Missouri Police Chiefs Association.
2. Review and update the pursuit and emergency driving policies.
3. Continue development of a training program for officers that assure that firearms qualifications, emergency driving, self-defense, first aid, department policy review, emergency fire suppression techniques, arrest, detention, stops, searches and seizures, and reviews of interview and interrogation techniques are taught and reviewed yearly.
4. Develop and implement an individual training and development program for each officer.

D. Reinforce Communication and Collaboration

This goal can be accomplished by achieving the following objectives:

1. Our agency works best when we share the same vision and innovate when the policing environment demands it. In particular, we will focus on bringing ideas forward in the organization and sharing the decision making.
2. Embrace Emerging (and Existing) Technology

The current state of technology allows for greater flexibility and freedom from traditional workspaces. This year, the department will focus on ways to enable officers to work from their location of choice, improve our ability to connect with community members, and increase our department's accountability.

E. Increase Amount of Revenue Generated by UCPD through Grants

This goal can be accomplished by achieving the following objectives:

1. Finding corporate sponsors for crime prevention and substance abuse programs.
2. Apply for applicable federal government, state government, local government, and private grants.

Fiscal Year 2022 Performance Summary

- Hired (14) new UCPD employees.
- Promotion of (1) Patrol Sergeant.
- Added two (2) new neighborhood watch units to the existing thirty-eight (38).
- Conducted (35) security audits of residences and businesses.
- Added 8 new members to the University City Focus Group.
- UCPD conducted two (2) University City Police Department Hiring Events.
- Graduated six (6) recruits from the St. Louis County Municipal Police Academy.
- X-Mas Gift Giveaway to children and their families in University City.
- UCPD hosted one (1) class of the University City Citizens Police Academy.
- UCPD hosted School Resource Officer event “Pizza with the Police”.
- University City Police Department Employee of the Month continued.
- Added 1 new School Resource Officer.
- Female Officer Support Group entitled “Ladies Encouraging Others”, prom sponsorship of (2) students.
- Crime Prevention material was provided to the following:
 - Participants at safety meetings, training sessions, and security audits.
 - Attendees of the annual National Crime Night Out Against Crime/Back to School Rally Event, Fair U. City, and Washington University.
 - Participants at Focus Group Meetings.
 - Residents of University City.
- Continued implementation of security camera project as well as RING Neighbors Network.
- Participated with the University City School District and the Police Athletics League Summer program.
- Continued Active Shooter Training &/ MACTAC Training with police personnel at University City High School & Brittany Woods Middle School.
- Enhancement of University City Police UAS (Drone) Program.
- Continued training of departmental personnel:
 - Computer aided automated records and report writing system.
 - Uniformed Crime Reporting System.
 - Missouri Incident Based Reporting.



Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	6,000,351	5,814,513	6,775,280	6,775,280	6,775,280	6,772,050	0%
5001.01 Salaries - Full-Time COVID-19	661	92,913	-	-	-	-	0%
5220 Injury Leave	2,359	19,099	-	-	-	-	0%
5230 Injury Leave - Taxable	429	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	97,183	44,160	100,000	100,000	100,000	50,000	-50%
5380 Overtime	626,171	579,599	650,000	650,000	650,000	600,000	-8%
5420 Workers Compensation	384,039	446,835	303,475	303,475	303,475	410,960	35%
5460 Medical Insurance	803,049	821,545	836,610	836,610	836,610	867,170	4%
5660 Social Security Contributions	83,356	102,007	72,815	72,815	72,815	74,460	2%
5700 Clothing Allowance	2,954	3,647	5,000	5,000	5,000	5,000	0%
5740 Pension Contribution Nonunif.	112,370	128,865	163,135	163,135	163,135	116,580	-29%
5780 Residency Allowance	12,738	10,578	15,000	15,000	15,000	15,000	0%
5860 Unemployment	(7,360)	5,278	-	-	-	-	0%
5900 Medicare	91,979	91,781	98,150	98,150	98,150	98,195	0%
Sub-Total Personnel Services	8,210,279	8,160,820	9,019,465	9,019,465	9,019,465	9,009,415	0%
Contractual Services							
6010 Professional Services	17,780	13,748	27,705	27,705	27,705	31,175	13%
6030 Medical Service	36	885	3,500	3,500	3,500	3,500	0%
6050 Maintenance Contracts	95,160	123,620	89,975	89,975	89,975	141,275	57%
6120 Professional Development	2,477	5,425	3,800	3,800	3,800	3,800	0%
6130 Advertising & Public Notices	306	-	500	500	500	500	0%
6150 Printing Services	9,330	1,920	6,500	6,500	6,500	6,500	0%
6160 Insurance-Property & Auto	19,221	22,706	13,460	13,460	13,460	12,475	-7%
6170 Insurance - Liability	14,415	22,182	20,500	20,500	20,500	23,500	15%
6190 Insurance - Miscellaneous	409	345	380	380	380	380	0%
6230 Insurance - Police Liability	26,146	43,231	44,960	44,960	44,960	47,195	5%
6260 Electricity	34,266	32,872	43,735	43,735	43,735	-	-100%
6270 Telephone & Mobile Devices	14,130	17,054	18,000	18,000	18,000	18,000	0%
6280 Water	1,641	1,745	690	690	690	9,120	1222%
6290 Sewer	1,714	150	3,500	3,500	3,500	8,000	129%
6380 Equipment Maintenance	2,122	3,199	3,000	3,000	3,000	3,000	0%
6400 Office Equipment Maintenance	14,384	26,339	45,000	45,000	45,000	45,100	0%
6545 Property Rental	138,000	138,000	144,000	144,000	144,000	144,000	0%
6560 Technology Services	147,508	146,630	150,000	150,000	150,000	150,000	0%
6570 Miscellaneous Rentals	248	-	2,000	2,000	2,000	2,000	0%
6600 Tuition Reimbursement	3,000	1,500	3,000	3,000	3,000	3,000	0%
6610 Staff Training	19,972	16,853	36,915	36,915	36,915	37,765	2%
6650 Membership & Certification	3,091	7,014	4,130	4,130	4,130	4,515	9%
6680 Subdivision Fees & Taxes	-	-	3,500	3,500	3,500	3,500	0%
6700 Misc. Operating Services	1,944	1,619	1,500	1,500	1,500	1,800	20%
6780 Investigation Expenses	215	209	2,500	2,500	2,500	2,500	0%
Sub-Total Contractual Services	567,515	627,246	672,750	672,750	672,750	702,600	4%
Commodities							
7001 Office Supplies	8,649	7,377	10,000	10,000	10,000	10,000	0%
7050 Publications	233	-	1,500	1,500	1,500	1,500	0%
7090 Office & Computer Equip.	4,817	8,737	10,500	10,500	10,500	10,500	0%
7210 Chemicals	246	195	600	600	600	600	0%
7330 Food	8,263	6,830	9,000	9,000	9,000	9,000	0%
7370 Institutional Supplies	8,197	8,326	5,500	5,500	5,500	6,000	9%
7410 License Plates & Badges	2,802	2,311	3,800	3,800	3,800	3,800	0%
7450 Photographic Supplies	-	-	1,000	1,000	1,000	1,000	0%
7490 Building Materials	1,345	4,797	2,300	2,300	2,300	2,300	0%
7530 Medical Supplies	(923)	3,387	2,500	2,500	2,500	2,500	0%
7570 Hardware & Hand Tools	17,509	24,123	30,000	30,000	30,000	30,000	0%
7770 Uniforms & Safety Gear	44,315	32,847	42,000	42,000	42,000	42,000	0%
7850 Awards & Gifts	971	-	1,200	1,200	1,200	1,200	0%
Sub-Total Commodities	96,424	98,930	119,900	119,900	119,900	120,400	0%
Total	8,874,218	8,886,996	9,812,115	9,812,115	9,812,115	9,832,415	0%

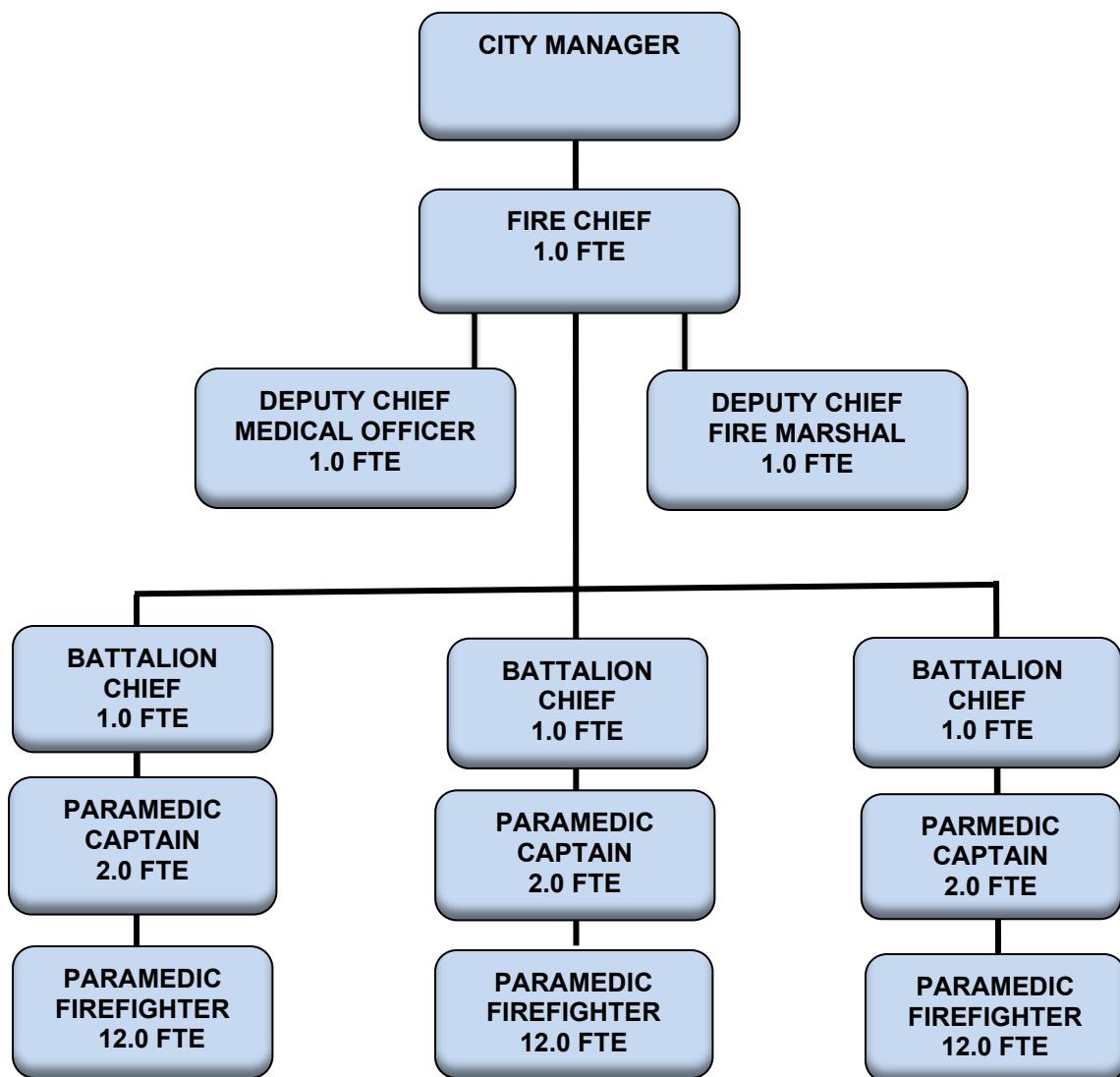


Department	Police
Program	Police Temporary Facility

Fund	General
Account Number	01-30-21

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
6160 Insurance-Property & Auto	12,179	14,006	16,810	16,810	16,810	18,965	13%
Sub-Total Contractual Services	12,179	14,006	16,810	16,810	16,810	18,965	13%
Total	12,179	14,006	16,810	16,810	16,810	18,965	13%

FIRE DEPARTMENT





The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve.

Mission Statement

The University City Fire Department is a team of dedicated professionals who strive to provide quality emergency services, emergency medical care, fire prevention, and safety education in a professional and economical manner to the citizens and visitors we serve.

Slogan

“Let’s Roll!” (in honor of Todd Beamer and others who were aboard Flight 93 on 9/11/2001.

Capability

The City of University City, under the statewide mutual aid agreement, operates as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County areas, as well as statewide if requested.

By staffing and maintaining the fire apparatus, emergency medical and firefighting equipment, the department members are equipped with the tools, competency, and skills necessary to provide the citizens and visitors to the community with a high level of emergency services expected of a high-quality department.

The firefighters specialize training by attending advanced level certifications as rescue technicians, hazard material Technicians, Instructors, Investigators, and Inspectors. All of which provide the citizens with a high level of service. We are proud to be able to incorporate these specializations into the daily safety of the community.

Objective

The Fire Department protects the citizens and property of University City against the hazards of fire, natural and man-made disasters, as well as provides Emergency Medical Service response. Planning, developing, and implementing the procedures, practices, and guidelines outlining safety and welfare concerns of the citizens is our top priority.

Department Goals

Encourage further Missouri Division of Fire Safety certification's in areas of interest or necessity (for promotion) of fire department employees. Examples are Fire Instructor, Officer I or II, Inspector, Investigator, Technical Rescue, Driver/Operator, and Hazardous Materials Technician. These certifications will prove have a positive impact on not only the department itself, but to the community.

EMS service provided by the firefighter/paramedics of the department to ensure high quality care given to all citizens and visitors to our community.

Fire Marshal position to greater ensure the safety of the citizens as well as the firefighters, through public education, pre plan development and a greatly enhanced safety inspection program.

Fire Prevention

While fire departments are known for the obvious, fighting fires, the University City Fire Department also conducts fire prevention activities throughout the year, with the intent of preventing fires before they start.

In addition to the safety and fire prevention talks performed at each school, public and private, during *Fire Prevention Week*, conducting fire safety talks, fire evacuation drills, and fire extinguisher classes for several businesses and multi-resident buildings within the City is routine for the fire crews.

The free smoke detector program for City residents, established several years ago, provides for the installation of smoke detectors, as well as replacement batteries at no costs to City residents and has become a very popular and effective fire prevention tactic. Working smoke detectors in residential occupancies has proven, world-wide, to alert occupants to the presence of a dangerous condition which may have gone undetected without such devices. We are now a partner with Red Cross to provide ten-year battery life smoke detectors as well as modified (bed shaker) smoke detectors used for the hearing impaired. Along with installing these detectors, the fire department is evaluating the residence and designing an escape (fire) plan for these homes.

Community Involvement

The Fire Department participates in numerous ongoing public relations events throughout the year. Among these are the serious CPR and First Aid classes, evacuation drills, safety talks to a multitude of community groups and an EMT class taught as part of the high school curriculum.

The firefighters also have the honor and privilege of more lighthearted events throughout the year such as leading a number of parades, attending block parties and children's birthday parties, as well as other community events in which the public is given the opportunity to interact, ask questions to the paramedics and firefighters, and view the tools and equipment used daily.

We will soon begin releasing "how to" videos pertaining to CPR, smoke detector placement, fire extinguisher use and disaster preparedness etc. These have become a necessity due to Covid limiting public contact.

Significant Changes in FY 23 Budget

Contracted EMS teaching services for surrounding agencies

EMT high school class continuing

Instructional videos for public preparedness and safety

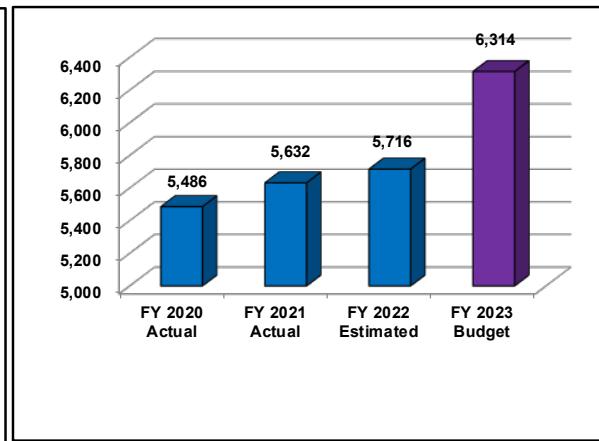
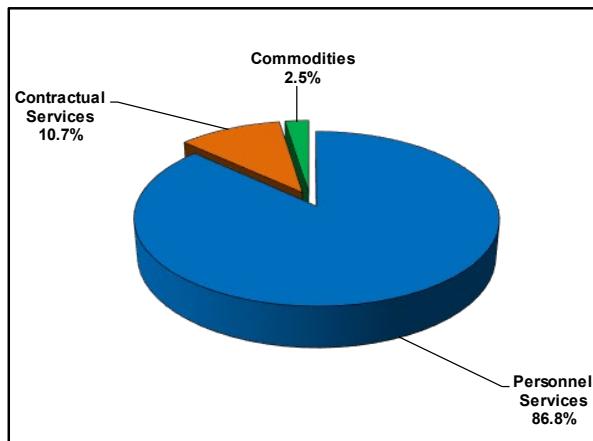
Aggressive preplanning of apartments and older buildings

PERSONNEL SUMMARY

	FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Fire Fire Operations			
Fire Chief	1.0	1.0	1.0
Deputy Chief/ Medical Officer	-	-	1.0
Deputy Chief/ Fire Marshal	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	37.0	37.0	36.0
Executive Secretary to Chief	-	-	-
Fire Personnel Total	48.0	48.0	48.0

BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	4,875,265	5,112,234	5,269,755	5,269,755	5,269,755	5,480,500	4%
Contractual Services	275,704	334,203	309,056	309,056	309,056	676,701	119%
Commodities	228,251	161,148	137,524	137,524	137,524	156,774	14%
Capital Outlay	106,295	24,000	-	-	-	-	0%
Total	5,485,515	5,631,585	5,716,335	5,716,335	5,716,335	6,313,975	10%

FY 2023 Budget
Total Expenditures ('000)


MOBILE EQUIPMENT

Quantity	Year	Make	Model	Description	Replacement Schedule in Years
1	2016	Chevrolet	Suburba	Command Vehicle	8
1	2020	Dodge	Pickup	Chief/Com	8
1	2015	Chevrolet	Suburba	Drone unit	10
				Chief Med Officer	
1	2014	Chevrolet	Tahoe	Fire Marshal	8
1	2021	Chevrolet	Suburba	Rescue	5
1	2014	Sutphen	SL75	Ladder Platform	15
1	2007	Sutphen	SP 95	Ladder ALS	15
1	2019	Freightliner	Osage	Ambulance ALS	8
1	2009	Chevrolet	MedTech	Ambulance Utility Pick-up	8
1	2018	Chevrolet	2500	Truck ALS	10
1	2019	Freightliner	Osage	Ambulance 1500 GPM	8
				Rescue	
1	1999	Saulsbury	Spartan	Pumper	10
1	2013	Kubota	UTV	Mobile Medical Unit	10

**PERFORMANCE MEASUREMENTS**

	FY2021 Actual	FY 2022 Projected	FY 2023 Estimated
Fires:			
Residential	40	35	38
Commercial	10	10	8
Vehicle	18	20	22
Rubbish	8	10	12
Outside, Other	8	5	7
Natural Vegetation	2	2	2
All other fires	47	45	45
Total Fires	133	127	134
Classification of All Fire Calls:			
Fires	133	127	130
Rescue & Emergency Medical Assist	850	850	825
Hazardous Conditions (no fire)	150	160	140
All Other Responses	539	539	500
False Alarms & False Calls	294	300	300
Assist to Other Departments	164	160	162
Assist from Other Departments	172	172	112
Total Classification of All Fire Calls	2,302	2,308	2,169
EMS Calls-----	4,086	4,713	4,864
Total Calls-----	6,388	7,021	7,033
Fire with Estimated Dollar Loss:			
Fire/Explosion	\$ -	\$ -	\$ -
Structure Fire	305,300	609,500	575,500
Outside of Structure Fire	30,550	30,550	35,000
Vehicle Fire	33,500	30,000	55,000
Natural Vegetation	-	-	-
Rubbish	-	-	-
Cooking	25,800	35,000	47,000
Fire, Other	7,750	7,750	18,235
Total Estimated Loss Value	\$ 402,900	\$ 712,800	\$ 730,735



Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	3,604,860	3,638,060	3,941,655	3,941,655	3,941,655	4,125,390	5%
5001.01 Salaries - Full-Time COVID-19	4,518	49,248	-	-	-	-	0%
5022 Education Leave	-	2,536	-	-	-	-	0%
5220 Injury Leave	17,480	59,950	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	29,750	29,750	29,750	-	-100%
5380 Overtime	343,480	335,137	300,000	300,000	300,000	335,000	12%
5420 Workers Compensation	409,007	486,748	425,365	425,365	425,365	457,920	8%
5460 Medical Insurance	410,726	456,042	487,450	487,450	487,450	502,370	3%
5660 Social Security Contributions	2,391	-	-	-	-	-	0%
5700 Clothing Allowance	28,200	28,800	28,000	28,000	28,000	-	-100%
5900 Medicare	54,603	55,713	57,535	57,535	57,535	59,820	4%
Sub-Total Personnel Services	4,875,265	5,112,234	5,269,755	5,269,755	5,269,755	5,480,500	4%
Contractual Services							
6005 Administration, Collection Fees	-	72,217	-	-	-	70,000	100%
6010 Professional Services	22,265	19,730	32,690	32,690	32,690	33,780	3%
6030 Medical Service	180	-	300	300	300	400	33%
6040 Events & Receptions	72	-	1,000	1,000	1,000	1,000	0%
6050 Maintenance Contract	14,418	66,567	38,635	38,635	38,635	43,357	12%
6120 Professional Development	5,077	233	3,600	3,600	3,600	6,900	92%
6150 Printing Services	641	243	350	350	350	350	0%
6160 Insurance - Property & Auto	84,812	34,548	80,000	80,000	80,000	74,135	-7%
6170 Insurance - Liability	4,971	7,167	7,195	7,195	7,195	8,055	12%
6210 Insurance - Flood	1,263	1,305	1,500	1,500	1,500	1,500	0%
6250 Natural Gas	4,964	5,021	6,000	6,000	6,000	6,000	0%
6260 Electricity	38,794	39,051	55,000	55,000	55,000	55,000	0%
6270 Telephone & Mobile Devices	15,914	12,860	7,120	7,120	7,120	7,120	0%
6280 Water	4,171	4,562	4,500	4,500	4,500	4,500	0%
6290 Sewer	2,848	3,403	3,000	3,000	3,000	3,000	0%
6360 Building Maintenance	16,223	15,673	15,000	15,000	15,000	19,000	27%
6380 Equipment Maintenance	23,348	16,307	16,500	16,500	16,500	17,800	8%
6400 Office Equipment Maintenance	2,247	2,070	3,000	3,000	3,000	3,000	0%
6560 Technology Services	6,201	10,412	10,500	10,500	10,500	296,198	2721%
6600 Tuition Reimbursement	100	325	6,000	6,000	6,000	6,000	0%
6610 Staff Training	19,174	18,408	5,900	5,900	5,900	8,100	37%
6640 Exterminations	602	-	678	678	678	678	0%
6650 Membership & Certification	6,284	2,700	8,588	8,588	8,588	8,828	3%
6700 Misc. Operating Services	1,135	1,400	2,000	2,000	2,000	2,000	0%
Sub-Total Contractual Services	275,704	334,202	309,056	309,056	309,056	676,701	119%
Commodities							
7001 Office Supplies	1,022	731	1,000	1,000	1,000	1,000	0%
7050 Publications	7,953	6,905	11,867	11,867	11,867	11,867	0%
7090 Office & Computer Equip.	4,501	980	2,500	2,500	2,500	3,000	20%
7210 Chemicals	2,862	5,743	7,000	7,000	7,000	7,000	0%
7330 Food	181	624	1,000	1,000	1,000	1,000	0%
7370 Institutional Supplies	25,586	10,398	10,800	10,800	10,800	10,800	0%
7450 Photographic Supplies	-	-	500	500	500	750	50%
7530 Medical Supplies	115,450	75,976	66,000	66,000	66,000	78,700	19%
7570 Hardware & Hand Tools	33,676	14,832	15,257	15,257	15,257	15,257	0%
7770 Uniforms & Safety Gear	36,828	26,391	20,600	20,600	20,600	26,400	28%
7850 Awards & Gifts	192	-	1,000	1,000	1,000	1,000	0%
7960 Vaccine Clinic	-	18,569	1,000	1,000	1,000	-	-100%
Sub-Total Commodities	228,251	161,149	138,524	138,524	138,524	156,774	13%
Capital Outlay							
8200 Vehicles & Equipment	106,295	24,000	-	-	-	-	0%
Sub-Total Capital Outlay	106,295	24,000	-	-	-	-	0%
Total	5,485,515	5,631,585	5,717,335	5,717,335	5,717,335	6,313,975	10%



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POLICE AND FIRE

PUBLIC SAFETY SALES TAX FUND

In 2017, a one-half cent public safety sales tax was approved by St. Louis County voters. In FY 2018, this sales tax is recorded in the General Fund. In FY 2019, the City created a new special revenue fund and records the sales tax revenue to this fund.

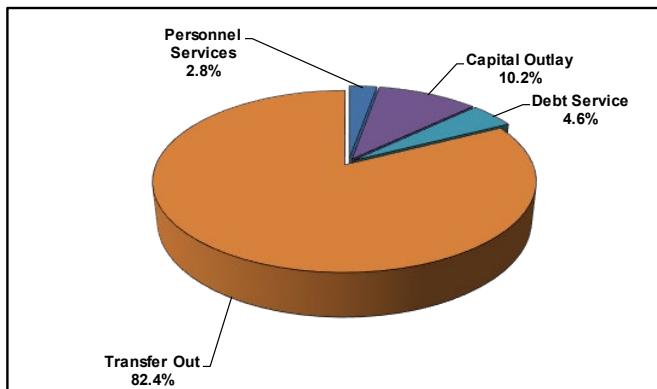
PERSONNEL SUMMARY

	FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Human Resources			
Human Resources Manager	0.5	0.5	0.5
Police			
Victim Advocate	1.0	1.0	0.0
Public Safety Sales Tax Personnel Total	<u>1.5</u>	<u>1.5</u>	<u>0.5</u>

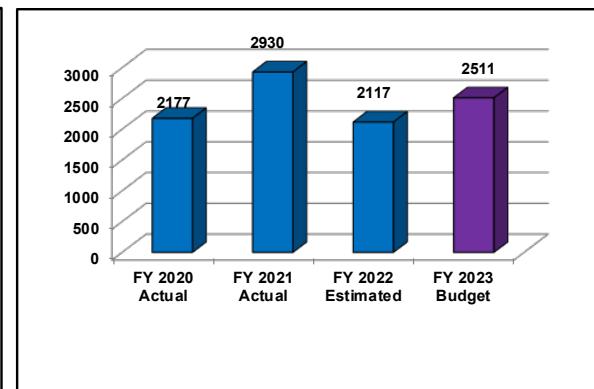
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	56,917	41,632	46,050	46,050	46,050	70,630	53%
Contractual Services	111,900	-	10,000	10,000	10,000	-	-100%
Commodities	29,494	(1,020)	-	-	-	-	0%
Capital Outlay	657,224	1,410,429	430,785	430,785	430,785	255,065	-41%
Debt Service	114,411	114,411	-	-	-	114,500	100%
Transfer Out	1,206,980	1,364,140	1,629,760	1,629,760	1,629,760	2,070,535	27%
Total	2,176,926	2,929,592	2,116,595	2,116,595	2,116,595	2,510,730	19%

FY 2023 Budget



Total Expenditures





Department	Human Resources
Program	Human Resources

Fund	Public Safety
Account Number	15-14-07

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries- Full Time	45,257	36,094	35,195	35,195	35,195	55,105	57%
5001.01 Salaries- Full Time COVID 19	-	516	-	-	-	-	0%
5420 Workers Compensations	131	70	90	90	90	170	89%
5460 Medical Insurance	1,967	3,034	3,180	3,180	3,180	5,530	74%
5660 Social Security Contributions	2,717	1,543	2,185	2,185	2,185	3,415	56%
5740 Pension Contribution Nonunif	6,200	-	4,890	4,890	4,890	5,610	15%
5900 Medicare	645	375	510	510	510	800	57%
Sub-Total Personnel Services	56,917	41,632	46,050	46,050	46,050	70,630	53%
Total	56,917	41,632	46,050	46,050	46,050	70,630	53%



Department	Police
Program	Police Operations

Fund	Public Safety
Account Number	15-30-20

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
6010 Professional Services	111,900	-	-	-	-	-	0%
6610 Staff Training	-	-	10,000	10,000	10,000	-	-100%
Sub-Total Contractual Services	111,900	-	10,000	10,000	10,000	-	-100%
Commodities							
7370 Institutional Supplies	1,373	-	-	-	-	-	0%
7530 Medical Supplies	1,762	-	-	-	-	-	0%
Sub-Total Commodities	3,135	-	-	-	-	-	0%
Capital Outlay							
8200 Vehicles & Equipment	-	-	7,000	7,000	7,000	-	-100%
Sub-Total Vehicles & Equipment	-	-	7,000	7,000	7,000	-	-100%
Other							
9950 Operating Transfer Out	1,206,980	764,840	1,129,770	1,129,770	1,129,770	1,553,500	38%
Sub-Total Other	1,206,980	764,840	1,129,770	1,129,770	1,129,770	1,553,500	38%
Total	1,322,015	764,840	1,146,770	1,146,770	1,146,770	1,553,500	35%



Department	Police
Program	Capital Improvement

Fund	Public Safety
Account Number	15-30-90

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Capital Outlay							
8200 Vehicles & Equipment	392,702	583,694	205,000	205,000	205,000	215,000	5%
Sub-Total Capital Outlay	392,702	583,694	205,000	205,000	205,000	215,000	5%
Total	392,702	583,694	205,000	205,000	205,000	215,000	5%



Department	Fire
Program	Fire Operations

Fund	Public Safety
Account Number	15-35-25

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Commodities							
7530 Medical Supplies	25,087	(1,020)	-	-	-	-	0%
7770 Uniforms & Safety Gear	1,272	-	-	-	-	-	0%
Sub-Total Commodities	26,359	(1,020)	-	-	-	-	0%
Other							
9950 Operating Transfer Out	-	599,300	499,990	499,990	499,990	517,035	3%
Sub-Total Other	-	599,300	499,990	499,990	499,990	517,035	3%
Total	26,359	598,280	499,990	499,990	499,990	517,035	3%

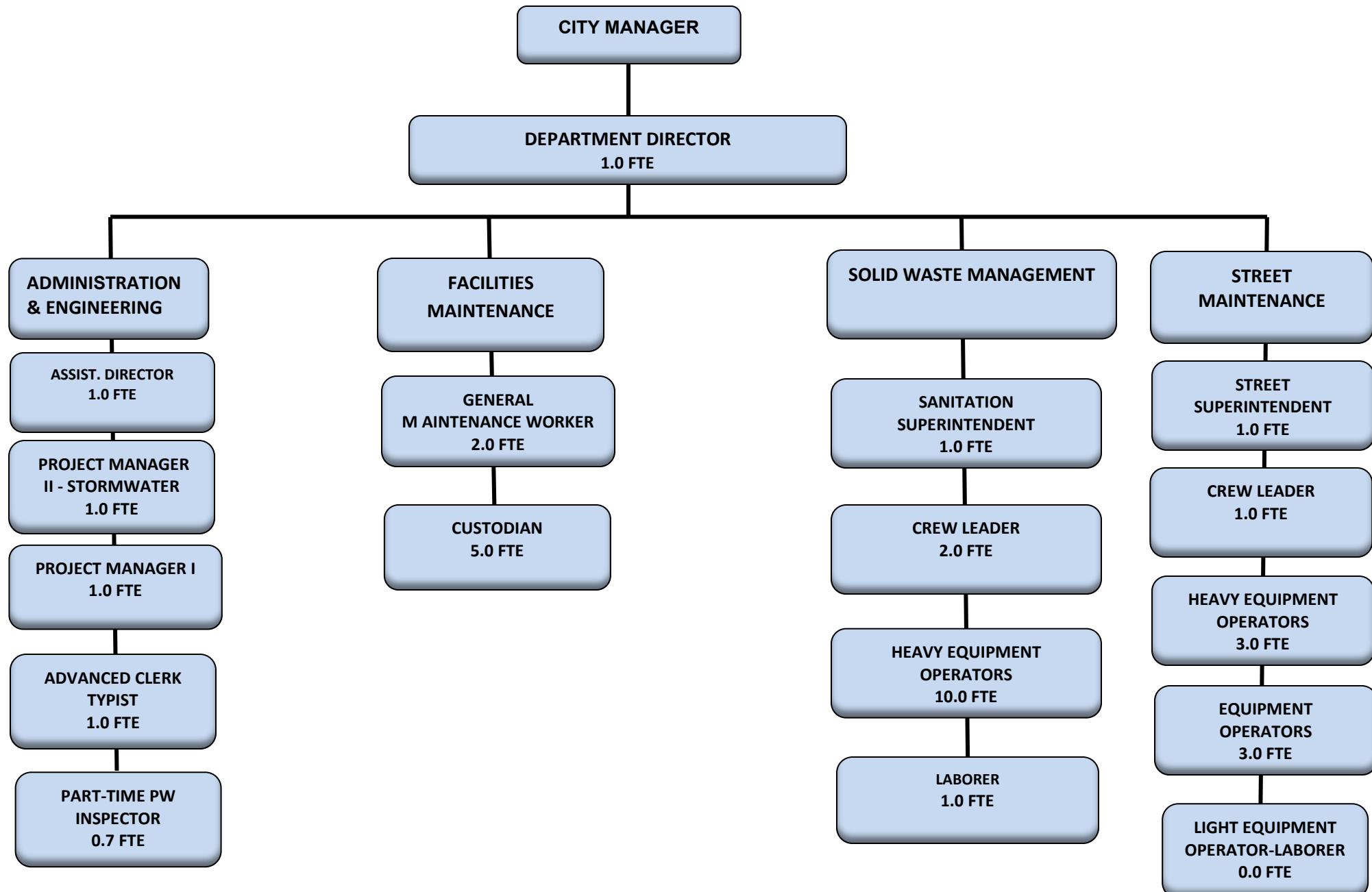


Department	Fire
Program	Capital Improvement

Fund	Public Safety
Account Number	15-35-90

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Capital Outlay							
8120 Computer Equipment	-	-	14,065	14,065	14,065	15,065	7%
8200 Vehicles & Equipment	264,522	826,735	211,720	211,720	211,720	25,000	-88%
Sub-Total Capital Outlay	264,522	826,735	225,785	225,785	225,785	40,065	-82%
Other							
9150 Debt Service - Principal	101,062	103,601	106,700	106,700	106,700	108,900	2%
9200 Debt Service - Interest	13,349	10,810	8,300	8,300	8,300	5,600	-33%
Sub-Total Other	114,411	114,411	115,000	115,000	115,000	114,500	0%
Total	378,933	941,146	340,785	340,785	340,785	154,565	-55%

PUBLIC WORKS



The Public Works Department provides the physical facilities (infrastructure) and services that serve public needs.

Mission Statement

The Public Works Department maintains the integrity of all public systems and services vital to the health, safety, and quality of life of our community.

The Department is organized into four divisions:

1. Administration & Engineering
2. Streets Maintenance
3. Facilities Maintenance
4. Solid Waste Management

Many traditional city services are provided by the Public Works Department. These services include: design, construction management, permits and inspections, snow and ice control, leaf collection, street maintenance, street lighting and traffic control, solid waste and recycling services, and maintenance of city facilities.

The major infrastructure facilities and properties include:

- 81 centerline miles of streets
- 7 miles of alleys
- 19 bridges
- 4 parking lots
- 5 miles of bike trails
- 115 miles of sidewalks
- 513 city-owned street lights
- 5,400 regulatory/street name signs
- 8 traffic signals
- 1 community center
- 1 recreation facility including gymnasium
- 1 indoor soccer field
- 1 pool house
- 1 police temporary station
- 2 fire engine houses
- 1 golf pro shop
- 1 golf maintenance building
- 1 fleet shop
- 1 solid waste transfer station
- 1 municipal operations building
- 1 park maintenance building
- 1 sign shop
- 1 Trinity Building
- 1 City Hall and Annex

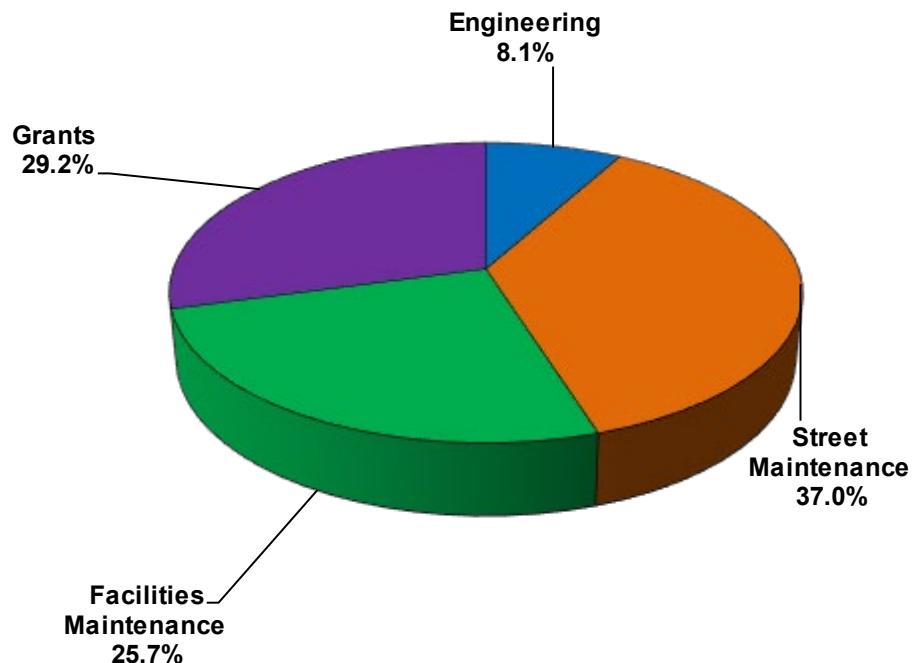
PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Public Works Department			
<i>Administration & Engineering</i>			
Director of Public Works	1.0	1.0	1.0
Asst. Director of Public Works	0.0	0.0	1.0
Senior Public Works Manager	1.0	1.0	-
Project Manager II	1.0	1.0	1.0
Project Manager I	1.0	1.0	1.0
Executive Secretary to Department Director	1.0	1.0	-
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	6.0	6.0	5.0
<i>Streets Maintenance</i>			
Streets Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	3.0	2.0	3.0
Equipment Operator	4.0	4.0	3.0
Laborer/Light Equipment Operator	-	-	-
<i>Streets Maintenance Personnel Total</i>	9.0	8.0	8.0
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	-	-	-
Custodian	4.0	4.0	5.0
General Maintenance Worker	2.0	2.0	2.0
<i>Facilities Maintenance Personnel Total</i>	6.0	6.0	7.0
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	1.0	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	14.0	14.0	14.0
Public Works Department Personnel Total	42.0	35.0	34.0

Part-Time Personnel Summary by Department/Program	FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Public Works Department			
<i>Administration & Engineering</i>			
Advance Clerk Typist	-	-	-
Public Works Inspector	-	-	0.7
<i>Administration & Engineering Personnel Total</i>	-	-	0.7
<i>Streets Maintenance</i>			
Streets Laborer	-	-	-
<i>Streets Maintenance Personnel Total</i>	-	-	-
<i>Facilities Maintenance</i>			
Custodian	-	-	-
<i>Facilities Maintenance Personnel Total</i>	-	-	-
<i>Solid Waste Management</i>			
Laborer	1.4	1.4	1.4
<i>Solid Waste Management Personnel Total</i>	1.4	1.4	1.4
Public Work Department Personnel Total	1.4	1.4	2.1

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)

Program	Personnel	Contractual Commodities	Capital Outlay	Total
Engineering	207,130	72,500	4,580	- 284,210
Street Maintenance	537,910	687,370	69,750	- 1,295,030
Facilities Maintenance	522,740	361,480	13,900	3,000 901,120
Grants	-	-	-	1,024,000 1,024,000
Total	1,267,780	1,121,350	88,230	3,000 3,504,360



ADMINISTRATION & ENGINEERING

The Administration/Engineering Division of the Public Works Department is divided into two areas: Administration and Engineering.

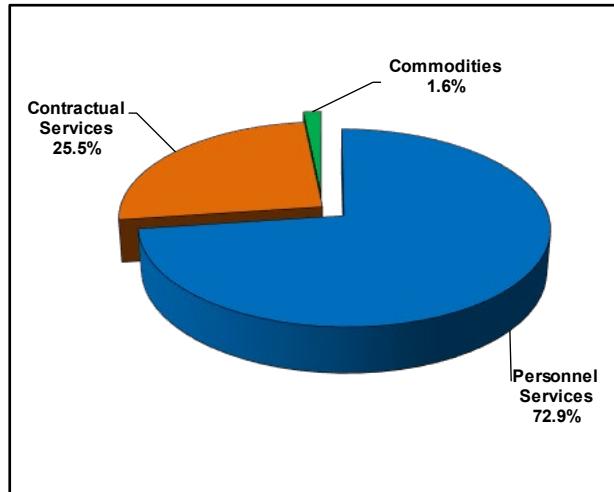
Administration manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, overall strategic planning, and department budget proposal development. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and City Council.

Engineering includes management, design, construction, and review of all projects containing public infrastructure and involving City right-of-way. Engineering oversees long-range planning of infrastructure improvements, plan review for development projects, and coordination with utilities and negotiation of easements.

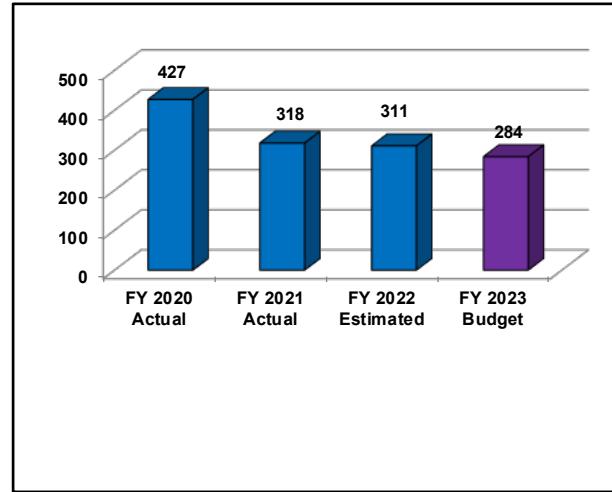
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	313,601	270,125	225,095	225,095	225,095	207,130	-8%
Contractual Services	110,475	43,706	80,930	80,930	80,930	72,500	-10%
Commodities	2,555	4,369	4,610	4,610	4,610	4,580	-1%
Total	426,631	318,200	310,635	310,635	310,635	284,210	-9%

FY 2023 Budget



Total Expenditures



SIGNIFICANT BUDGETARY ISSUES

1. Employee recruitment into skilled and unskilled positions requires high-quality efforts and teamwork across the organization.
2. Manual on Uniform Traffic Control Devices (MUTCD) requires upgrade of all city signs.
3. Aging infrastructure requires additional work on the road and bridge network and upgrading of sidewalk facilities to compliance with Americans with Disabilities Act.
4. Increased need for stormwater management, flood mitigation and investment into capital projects with MSD Operations, Maintenance and Construction Improvements (OMCI) funding and plan selection under the US Army Corps Flood Risk Management Study for Upper River Des Peres.
5. Clean Water Act and Metropolitan St. Louis Sewer District Storm Water Phase II permit compliance requires more resources for monitoring and regulating land disturbance sites, and municipal operations & maintenance upgrades.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

Right-of-Way Permits Issued: 402

Special Use Permits Issued: 16

ADA Placards Issued: 7 new (50 renewals)

ADA Ramps Improved: 49

Number of Street Blocks (Sidewalk and Pavement) Improved: 15



Department	Public Works	Fund	General
Program	Admin & Engineering	Account Number	01-40-30

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	215,866	194,486	166,835	166,835	166,835	119,740	-28%
5001.01 Salaries - Full-Time COVID 19	-	1,060	-	-	-	-	0%
5230 Injury Leave - Taxable	7,954	5,553	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	18,217	2,714	-	-	-	37,000	100%
5380 Overtime	-	259	-	-	-	-	0%
5420 Workers Compensation	5,467	5,721	1,365	1,365	1,365	3,250	138%
5460 Medical Insurance	21,772	22,445	20,955	20,955	20,955	22,950	10%
5660 Social Security Contributions	14,629	12,957	10,345	10,345	10,345	9,720	-6%
5740 Pension Contribution Nonunif.	24,000	22,064	23,175	23,175	23,175	12,200	-47%
5860 Unemployment	2,301	-	-	-	-	-	0%
5900 Medicare	3,395	2,865	2,420	2,420	2,420	2,270	-6%
Sub-Total Personnel Services	313,601	270,124	225,095	225,095	225,095	207,130	-8%
Contractual Services							
6010 Professional Services	63,225	18,789	30,000	30,000	30,000	33,000	10%
6050 Maintenance Contracts	9,073	540	4,000	4,000	4,000	4,000	0%
6070 Temporary Labor	1,725	2,934	6,000	6,000	6,000	6,000	0%
6090 Postage	-	-	500	500	500	-	-100%
6110 Mileage Reimbursement	352	260	300	300	300	-	-100%
6120 Professional Development	6,211	(45)	5,500	5,500	5,500	3,000	-45%
6130 Advertising & Public Notices	2,103	59	2,400	2,400	2,400	2,400	0%
6140 Photo - Blueprinting Services	217	-	800	800	800	800	0%
6150 Printing Services	1,592	-	200	200	200	500	150%
6170 Insurance - Liability	5,795	6,732	7,000	7,000	7,000	7,845	12%
6270 Telephone & Mobile Devices	3,585	2,603	4,090	4,090	4,090	4,000	-2%
6400 Office Equipment Maintenance	-	-	2,600	2,600	2,600	1,400	-46%
6610 Staff Training	865	724	1,500	1,500	1,500	1,500	0%
6650 Membership & Certification	1,935	-	2,685	2,685	2,685	2,500	-7%
6660 Laundry Services	-	242	555	555	555	555	0%
6700 Misc. Operating Services	13,797	10,870	12,800	12,800	12,800	5,000	-61%
6730 Lien Recording Fees	-	-	-	-	-	-	0%
Sub-Total Contractual Services	110,475	43,708	80,930	80,930	80,930	72,500	-10%
Commodities							
7001 Office Supplies	1,557	1,434	1,500	1,500	1,500	1,500	0%
7050 Publications	-	-	500	500	500	-	-100%
7090 Office & Computer Equip.	-	2,530	1,350	1,350	1,350	1,500	11%
7330 Food	38	-	60	60	60	-	-100%
7570 Hardware & Hand Tools	-	94	-	-	-	500	100%
7770 Uniforms & Safety Gear	960	310	900	900	900	780	-13%
7850 Awards & Gifts	-	-	300	300	300	300	0%
Sub-Total Commodities	2,555	4,368	4,610	4,610	4,610	4,580	-1%
Total	426,631	318,200	310,635	310,635	310,635	284,210	-9%

STREETS MAINTENANCE

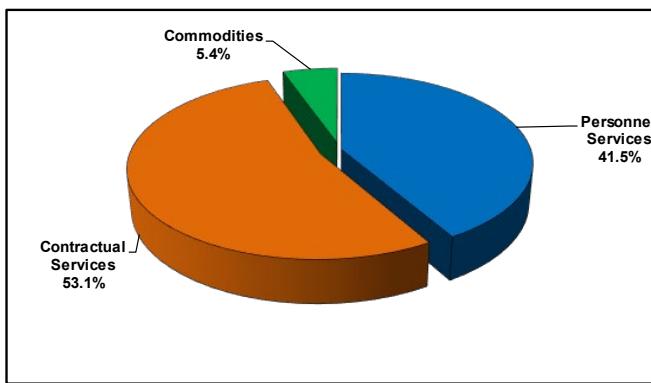
The Street Maintenance Division focuses on public infrastructure, including streets, sidewalks and alleys throughout the City.

Streets' major emphasis is on street maintenance and the preservation of streets, sidewalks, bridges, streetlights and traffic signs and signals throughout the City. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping and snow removal.

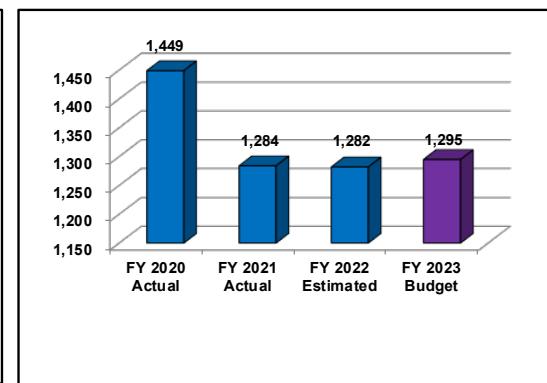
BUDGET EXPENDITURES

Street Maintenance	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	763,346	543,761	475,167	475,167	475,167	537,910	13%
Contractual Services	670,227	661,938	701,988	701,988	701,988	687,370	-2%
Commodities	15,292	76,619	84,750	84,750	84,750	69,750	-18%
Capital Outlay	-	1,849	19,600	19,600	19,600	-	-100%
Total	1,448,865	1,284,167	1,281,505	1,281,505	1,281,505	1,295,030	1%

FY 2023 Budget



Total Expenditures



FISCAL YEAR 2022 PERFORMANCE SUMMARY

Potholes repaired: 6,025

Signs install, posts removed: 400 ea. installed, 125 removed/recycled.

Snow events, salt used, brine used: 500 tons salt, 1,200 gallons brine in 10 events

Ameren light inspection: 300

Special event sign display: 8

Street pavement cave-in requests: 300

Sewer inlet/drains cleaned: 525



Department	Public Works
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	492,319	331,620	319,440	319,440	319,440	374,020	17%
5001.01 Salaries - Full-Time COVID 19	-	7,019	-	-	-	-	0%
5220 Injury Leave	2,880	254	-	-	-	-	0%
5230 Injury Leave - Taxable	1,517	5,187	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	12,237	-	-	-	-	-	0%
5380 Overtime	16,951	16,018	-	-	-	-	0%
5420 Workers Compensation	65,222	50,427	36,740	36,740	36,740	42,200	15%
5460 Medical Insurance	73,660	57,510	50,180	50,180	50,180	54,965	10%
5660 Social Security Contributions	30,811	22,357	19,805	19,805	19,805	23,190	17%
5740 Pension Contribution Nonunif.	51,600	48,108	44,372	44,372	44,372	38,110	-14%
5860 Unemployment	8,960	266	-	-	-	-	0%
5900 Medicare	7,189	4,994	4,630	4,630	4,630	5,425	17%
Sub-Total Personnel Services	763,346	543,760	475,167	475,167	475,167	537,910	13%
Contractual Services							
6010 Professional Services	-	-	15,000	15,000	15,000	-	-100%
6050 Maintenance Contracts	-	4,634	1,000	1,000	1,000	-	-100%
6070 Temporary Labor	23,355	23,988	25,935	25,935	25,935	27,005	4%
6120 Professional Development	568	-	1,000	1,000	1,000	1,000	0%
6170 Insurance - Liability	11,049	10,983	11,500	11,500	11,500	13,245	15%
6250 Natural Gas	2,371	2,090	3,000	3,000	3,000	3,500	17%
6260 Electricity	586,845	575,958	616,800	616,800	616,800	600,000	-3%
6270 Telephone & Mobile Devices	2,207	2,208	3,593	3,593	3,593	3,020	-16%
6290 Sewer	1,899	3,124	1,000	1,000	1,000	2,400	140%
6380 Equipment Maintenance	17,389	30,549	-	-	-	15,000	100%
6410 Traffic Signal Maintenance	11,023	540	12,000	12,000	12,000	12,000	0%
6540 Equipment Rental	920	80	2,000	2,000	2,000	2,000	0%
6610 Staff Training	1,790	589	3,200	3,200	3,200	2,000	-38%
6650 Membership & Certification	170	-	400	400	400	400	0%
6660 Laundry Services	10,476	7,195	5,200	5,200	5,200	5,500	6%
6710 Waste Dumping Fees	165	-	360	360	360	300	-17%
Sub-Total Contractual Services	670,227	661,938	701,988	701,988	701,988	687,370	-2%
Commodities							
7001 Office Supplies	190	-	700	700	700	500	-29%
7090 Office and Computer Equipment	-	-	-	-	-	750	100%
7130 Agriculture Supplies	1,935	-	600	600	600	500	-17%
7170 Asphalt Products	-	1,277	-	-	-	-	0%
7210 Chemicals	-	52,067	50,000	50,000	50,000	50,000	0%
7290 Concrete & Clay Products	-	-	5,000	5,000	5,000	2,000	-60%
7330 Foods	841	207	300	300	300	300	0%
7370 Institutional Supplies	1,288	783	1,200	1,200	1,200	1,200	0%
7490 Building Materials	-	2,521	-	-	-	-	0%
7530 Medical Supplies	727	329	450	450	450	500	11%
7570 Hardware & Hand Tools	4,737	5,106	6,400	6,400	6,400	3,500	-45%
7730 Metal Supplies	998	-	2,700	2,700	2,700	2,000	-26%
7770 Uniforms & Safety Gear	4,576	1,552	2,400	2,400	2,400	3,000	25%
7810 Sign Supplies	-	12,777	15,000	15,000	15,000	5,500	-63%
7850 Awards & Gifts	-	-	-	-	-	-	0%
Sub-Total Commodities	15,292	76,619	84,750	84,750	84,750	69,750	-18%
Capital Outlay							
8040 Bridge Construction	-	-	10,000	10,000	10,000	-	-100%
8100 Misc Improvements	-	369	-	-	-	-	0%
8200 Vehicles & Equipment	-	1,481	9,600	9,600	9,600	-	-100%
Total	1,448,865	1,284,167	1,281,505	1,281,505	1,281,505	1,295,030	1%

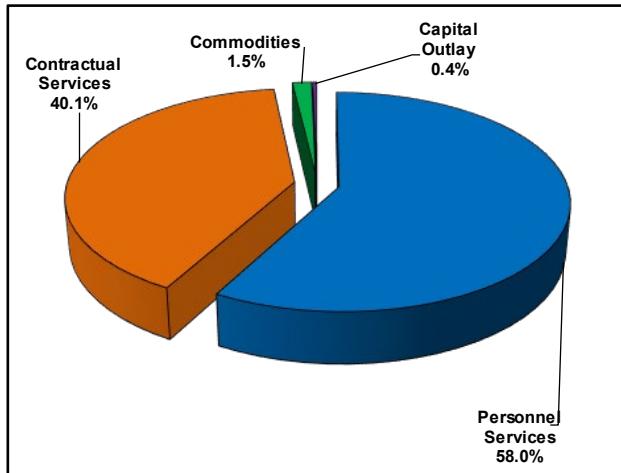
FACILITIES MAINTENANCE

The Facilities Maintenance Division ensures the proper maintenance, operation and custodial services for City-owned buildings and facilities. This division identifies, investigates, and responds to complaints concerning the buildings. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

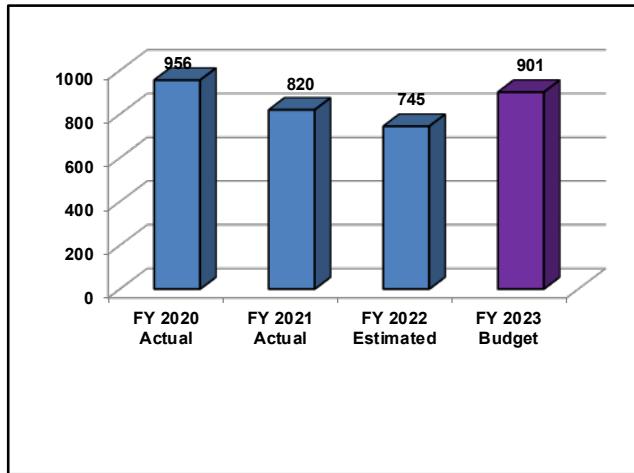
BUDGET EXPENDITURES

Services and Facilities Maintenance	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	583,705	408,361	419,280	419,280	419,280	522,740	25%
Contractual Services	347,339	340,938	300,330	300,330	300,330	361,480	20%
Commodities	21,202	19,459	21,950	21,950	21,950	13,900	-37%
Capital Outlay	3,495	50,755	3,000	3,000	3,000	3,000	0%
Total	955,741	819,513	744,560	744,560	744,560	901,120	21%

FY 2023 Budget



Total Expenditures



FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Staff responded to routine and long-term repair work needs at City facilities.
- Staff evaluated HVAC maintenance and selection of a cost-effective work scope for an annual contract.
- Staff coordinated major repairs to the City Hall roof and building envelope.



Department	Public Works
Program	Facilities Maintenance

Fund	General
Account Number	01-40-36

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	394,440	258,410	284,820	284,820	284,820	376,070	32%
5001.01 Salaries - Full-Time COVID 19	-	5,267	-	-	-	-	0%
5220 Injury Leave	1,591	626	-	-	-	-	0%
5230 Injury Leave-Taxable	4,768	10,655	-	-	-	-	0%
5340 Salaries - Part-time & Temp	15,184	-	-	-	-	-	0%
5380 Overtime	5,512	4,847	4,000	4,000	4,000	3,000	-25%
5420 Workers Compensation	25,306	21,984	20,375	20,375	20,375	22,940	13%
5460 Medical Insurance	59,636	46,757	48,970	48,970	48,970	53,640	10%
5660 Social Security Contributions	23,905	17,304	17,590	17,590	17,590	23,315	33%
5740 Pension Contribution Nonunif.	40,100	38,424	39,410	39,410	39,410	38,320	-3%
5860 Unemployment	7,664	266	-	-	-	-	0%
5900 Medicare	5,599	3,820	4,115	4,115	4,115	5,455	33%
Sub-Total Personnel Services	583,705	408,360	419,280	419,280	419,280	522,740	25%
Contractual Services							
6010 Professional Services	37,517	1,343	10,000	10,000	10,000	-	-100%
6050 Maintenance Contracts	18,670	20,616	20,000	20,000	20,000	35,000	75%
6070 Temporary Labor	31,091	58,976	30,000	30,000	30,000	50,000	67%
6160 Insurance - Property & Auto	87,863	68,122	81,745	81,745	81,745	75,750	-7%
6170 Insurance - Liability	4,471	6,811	7,085	7,085	7,085	7,940	12%
6250 Natural Gas	17,185	14,965	18,000	18,000	18,000	20,000	11%
6260 Electricity	49,900	47,963	50,000	50,000	50,000	55,000	10%
6270 Telephone & Mobile Devices	3,319	1,324	1,000	1,000	1,000	2,000	100%
6280 Water	21,660	30,716	20,000	20,000	20,000	30,000	50%
6290 Sewer	22,176	27,048	20,000	20,000	20,000	25,000	25%
6360 Building Maintenance	21,932	30,199	15,000	15,000	15,000	20,000	33%
6380 Equipment Maintenance	28,074	28,927	20,000	20,000	20,000	30,000	50%
6610 Staff Training	811	-	2,000	2,000	2,000	-	-100%
6640 Exterminations	1,045	815	4,000	4,000	4,000	2,000	-50%
6650 Membership & Certification	-	36	500	500	500	250	-50%
6660 Laundry Services	1,625	3,076	1,000	1,000	1,000	8,540	754%
Sub-Total Contractual Services	347,339	340,937	300,330	300,330	300,330	361,480	20%
Commodities							
7001 Office Supplies	116	140	250	250	250	250	0%
7210 Chemicals	-	-	500	500	500	150	-70%
7370 Institutional Supplies	9,362	14,407	15,000	15,000	15,000	7,500	-50%
7490 Building Materials	6,163	352	2,000	2,000	2,000	3,000	50%
7530 Medical Supplies	40	-	200	200	200	200	0%
7570 Hardware & Hand Tools	5,146	4,386	3,000	3,000	3,000	2,000	-33%
7610 Fuel	-	174	500	500	500	300	-40%
7810 Sign Supplies	375	-	500	500	500	500	0%
Sub-Total Commodities	21,202	19,459	21,950	21,950	21,950	13,900	-37%
Capital Outlay							
8001 Building Improvements	3,495	50,755	3,000	3,000	3,000	3,000	0%
Sub-Total Capital Outlay	3,495	50,755	3,000	3,000	3,000	3,000	0%
Total	955,741	819,511	744,560	744,560	744,560	901,120	21%

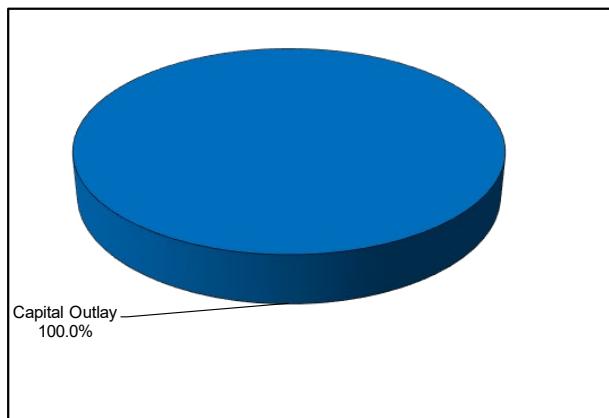
PUBLIC WORKS GRANTS

This program provides for various Public Works Grants. The number and amount of grants will fluctuate from year to year.

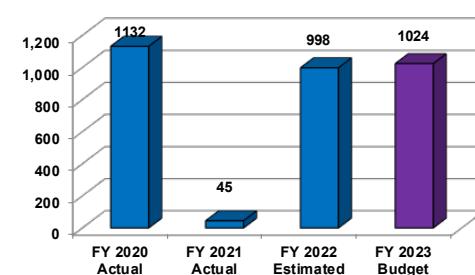
BUDGET EXPENDITURES

Public Works Grants	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services	-	9,070	-	-	-	-	0%
Capital Outlay	1,132,128	35,547	998,000	998,000	998,000	1,024,000	3%
Total	1,132,128	44,617	998,000	998,000	998,000	1,024,000	3%

FY 2023 Budget



Total Expenditures





Department	Public Works
Program	Grants

Fund	Grants
Account Number	22-40-95

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Capital Outlay							
8010 Parks Improvement	246,298	-	-	-	-	-	0%
8060 Curbs, Sidewalk & Alleys	-	-	78,000	78,000	78,000	78,000	0%
8080 Street Construction	885,030	9,405	820,000	820,000	820,000	846,000	3%
8100 Misc Improvements	800	-	100,000	100,000	100,000	100,000	0%
Sub-Total Capital Outlay	1,132,128	9,405	998,000	998,000	998,000	1,024,000	3%
Total	1,132,128	9,405	998,000	998,000	998,000	1,024,000	3%

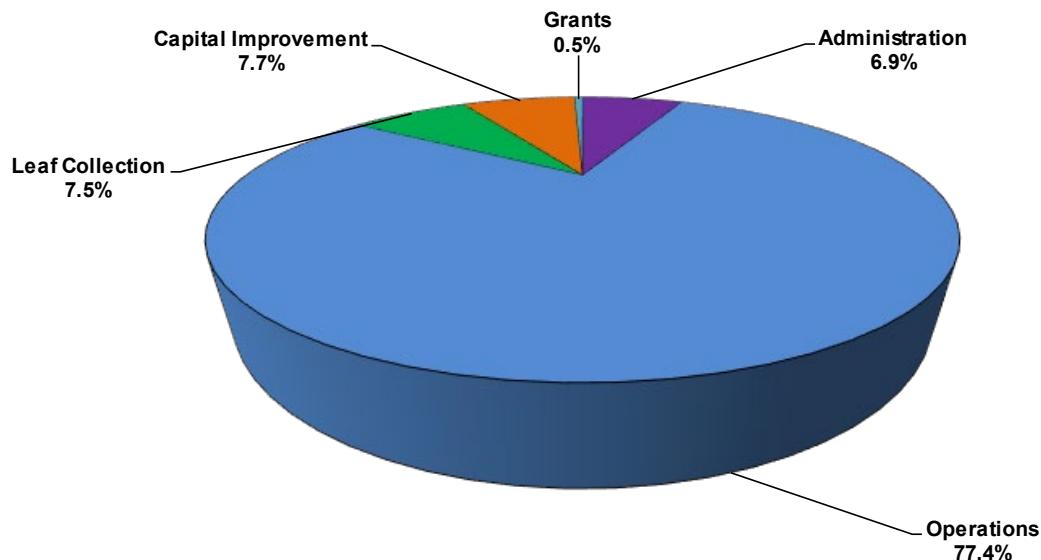
SOLID WASTE FUND

The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulk items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Coordination with the Finance Department and removal and replacement of trash and recycling containers for shut-off accounts as a part of the Delinquent Trash Program;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- City wide leaf collection twice per year;
- City wide residential street sweeping three times per year.
- City wide Special street sweeping nine times per year.
- City wide Christmas tree pick-up.
- Community outreach on trash and waste diversion programs.
- City wide electronics recycling event.

BUDGET EXPENDITURES

Program	Personnel	Contractual	Commodities	Capital Outlay	Other	Total
Administration	187,315	62,920	-	-	-	250,235
Operations	1,367,745	1,142,330	125,400	-	191,430	2,826,905
Leaf Collection	50,090	222,195	1,500	-	-	273,785
Capital Improvement	-	-	-	280,000	-	280,000
Grants	-	-	-	20,000	-	20,000
Total	1,605,150	1,427,445	126,900	300,000	191,430	3,650,925



GOALS

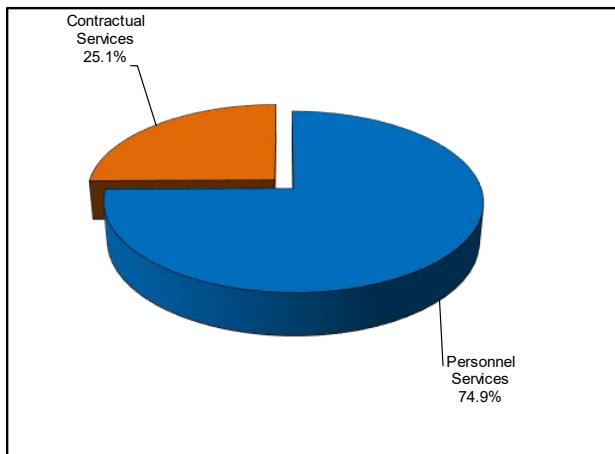
1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections.
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health.
3. Complete evaluation and implement accepted recommendations from the analysis of the former Materials Recovery Facility for processing recycling.
4. Complete update to Solid Waste Rate Study and examine recycling service costs for viability.
5. Increase recycling education to reduce contamination in the recycling waste stream.

Solid Waste Administration

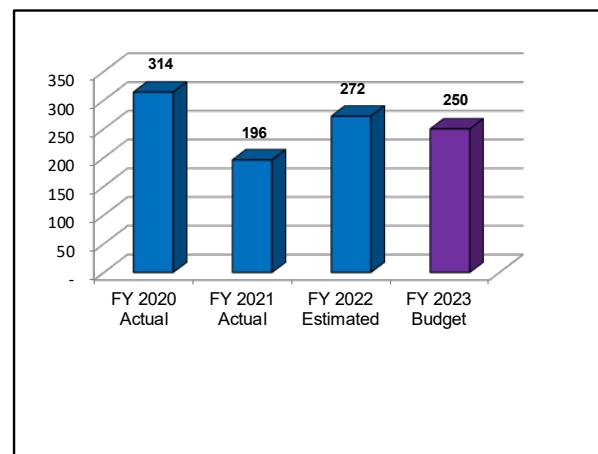
BUDGET EXPENDITURES

Administration	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	265,739	119,468	212,645	212,645	212,645	187,315	-12%
Contractual Service	48,542	76,032	59,535	59,535	59,535	62,920	6%
Commodities	-	-	-	-	-	-	0%
Total	314,281	195,500	272,180	272,180	272,180	250,235	-8%

FY 2023 Budget



Total Expenditures





Department	Public Works - Solid Waste
Program	Solid Waste Administration

Fund	Solid Waste
Account Number	08-40-64

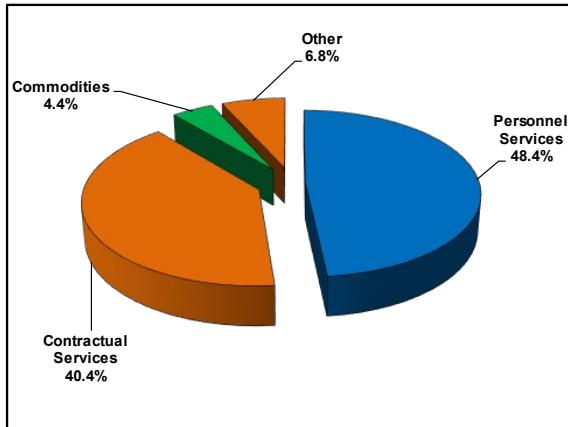
	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	173,546	158,508	153,300	153,300	153,300	134,495	-12%
5001.01 Salaries - Full-Time COVID 19	-	2,141	-	-	-	-	0%
5230 Injury Leave - Taxable	2,457	744	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	8,611	-	-	-	-	-	0%
5380 Overtime	16	29	-	-	-	-	0%
5420 Workers Compensation	3,287	1,510	975	975	975	1,260	29%
5460 Medical Insurance	28,910	24,985	25,350	25,350	25,350	27,065	7%
5660 Social Security Contributions	10,432	8,799	9,505	9,505	9,505	8,745	-8%
5740 Pension Contribution Nonunif.	36,054	22,227	21,290	21,290	21,290	13,705	-36%
5741 Pension Expense	-	(101,311)	-	-	-	-	0%
5900 Medicare	2,426	1,836	2,225	2,225	2,225	2,045	-8%
Sub-Total Personnel Services	265,739	119,468	212,645	212,645	212,645	187,315	-12%
Contractual Services							
6001 Auditing & Accounting	-	2,481	2,500	2,500	2,500	1,045	-58%
6005 Administration/Commission/Collection Fees	4,445	3,992	6,500	6,500	6,500	6,500	0%
6010 Professional Services	-	18,585	-	-	-	-	0%
6090 Postage	10,369	10,471	10,000	10,000	10,000	11,200	12%
6150 Printing Services	4,438	4,772	5,000	5,000	5,000	5,000	0%
6170 Insurance - Liability	6,366	11,186	11,630	11,630	11,630	12,845	10%
6270 Telephone & Mobile Devices	117	5	500	500	500	-	-100%
6730 Lien Recording Fees	(1,206)	(2,194)	-	-	-	2,925	100%
6770 Bank & Credit Card Fees	24,013	26,734	23,405	23,405	23,405	23,405	0%
Sub-Total Contractual Services	48,542	76,032	59,535	59,535	59,535	62,920	6%
Total	314,281	195,500	272,180	272,180	272,180	250,235	-8%

Solid Waste Operations

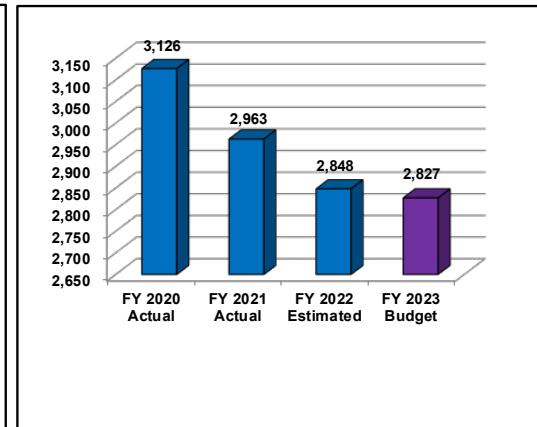
BUDGET EXPENDITURES

Operations	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	1,226,727	1,308,488	1,402,205	1,402,205	1,402,205	1,367,745	-2%
Contractual Services	1,516,412	1,489,066	1,261,110	1,261,110	1,261,110	1,142,330	-9%
Commodities	120,401	87,920	113,450	113,450	113,450	125,400	11%
Capital Outlay	850	7,500	1,000	1,000	1,000	-	-100%
Other	261,240	70,000	70,000	70,000	70,000	191,430	173%
Total	3,125,630	2,962,974	2,847,765	2,847,765	2,847,765	2,826,905	-1%

FY 2023 Budget



Total Expenditures





Department	Public Works- Solid Waste
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

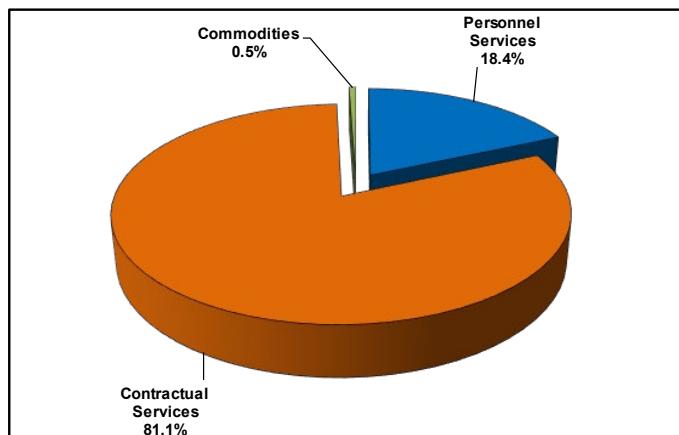
	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	743,966	763,524	891,480	891,480	891,480	842,105	-6%
5001.01 Salaries - Full-Time COVID 19	-	14,504	-	-	-	-	0%
5220 Injury Leave	311	193	-	-	-	-	0%
5230 Injury Leave - Taxable	1,182	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	34,890	-	30,000	30,000	30,000	30,000	0%
5380 Overtime	60,527	78,659	40,000	40,000	40,000	50,000	25%
5420 Workers Compensation	127,925	158,616	120,210	120,210	120,210	151,240	26%
5460 Medical Insurance	103,923	111,878	128,485	128,485	128,485	144,205	12%
5461 OPEB Expense	(2,656)	7,098	-	-	-	-	0%
5660 Social Security Contributions	49,870	51,339	55,275	55,275	55,275	52,210	-6%
5740 Pension Contribution Nonunif.	95,220	110,092	123,830	123,830	123,830	85,775	-31%
5860 Unemployment	-	600	-	-	-	-	0%
5900 Medicare	11,569	11,986	12,925	12,925	12,925	12,210	-6%
Sub-Total Personnel Services	1,226,727	1,308,489	1,402,205	1,402,205	1,402,205	1,367,745	-2%
Contractual Services							
6010 Professional Services	6,216	(1,913)	3,000	3,000	3,000	2,000	-33%
6050 Maintenance Contracts	101,514	115,512	145,000	145,000	145,000	95,000	-34%
6070 Temporary Labor	108,331	161,597	70,000	70,000	70,000	100,000	43%
6090 Postage	2,869	-	3,000	3,000	3,000	1,000	-67%
6120 Professional Development	770	-	5,000	5,000	5,000	1,500	-70%
6130 Advertising & Public Notices	28	51	500	500	500	250	-50%
6150 Printing Services	9,491	1,039	10,000	10,000	10,000	2,000	-80%
6160 Insurance - Property & Auto	79,924	76,297	91,555	91,555	91,555	84,840	-7%
6170 Insurance - Liability	8,940	15,545	15,735	15,735	15,735	18,595	18%
6210 Insurance - Flood	7,480	8,040	9,245	9,245	9,245	9,935	7%
6260 Electricity	3,860	3,478	4,500	4,500	4,500	3,500	-22%
6270 Telephone & Mobile Devices	2,817	2,749	3,000	3,000	3,000	4,010	34%
6360 Building Maintenance	9,530	4,327	5,000	5,000	5,000	10,000	100%
6380 Equipment Maintenance	7,920	5,185	10,000	10,000	10,000	25,000	150%
6400 Office Equipment Maintenance	-	-	500	500	500	1,000	100%
6460 Vehicle Maintenance	-	1,500	-	-	-	-	0%
6490 Depreciation - Rental Equipment	330,301	251,898	-	-	-	-	0%
6610 Staff Training	162	-	1,500	1,500	1,500	500	-67%
6650 Membership & Certification	1,350	573	1,275	1,275	1,275	1,200	-6%
6660 Laundry Services	24,311	21,327	20,000	20,000	20,000	20,000	0%
6700 Misc. Operating Services	1,188	3,334	5,300	5,300	5,300	5,000	-6%
6710 Waste Dumping Fees	809,410	818,526	857,000	857,000	857,000	757,000	-12%
Sub-Total Contractual Services	1,516,412	1,489,065	1,261,110	1,261,110	1,261,110	1,142,330	-9%
Commodities							
7001 Office Supplies	837	482	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equipment	-	-	1,000	1,000	1,000	1,000	0%
7210 Chemicals	2,935	18,344	4,500	4,500	4,500	9,000	100%
7250 Solid Waste Supplies	99,732	56,513	91,550	91,550	91,550	100,000	9%
7370 Institutional Supplies	2,926	2,480	500	500	500	500	0%
7490 Building Materials	486	-	500	500	500	500	0%
7530 Medical Supplies	2,615	850	900	900	900	900	0%
7570 Hardware & Hand Tools	3,488	2,425	5,500	5,500	5,500	4,500	-18%
7770 Uniform & Safety Gear	7,382	6,826	8,000	8,000	8,000	8,000	0%
Sub-Total Commodities	120,401	87,920	113,450	113,450	113,450	125,400	11%
Capital Outlay							
8100 Misc. Improvement	850	7,500	1,000	1,000	1,000	-	-100%
8200 Vehicles & Equipment	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	850	7,500	1,000	1,000	1,000	-	-100%
Other							
9950 Operating Transfer Out	261,240	70,000	70,000	70,000	70,000	191,430	173%
Total	3,125,630	2,962,974	2,847,765	2,847,765	2,847,765	2,826,905	-1%

Leaf Collection

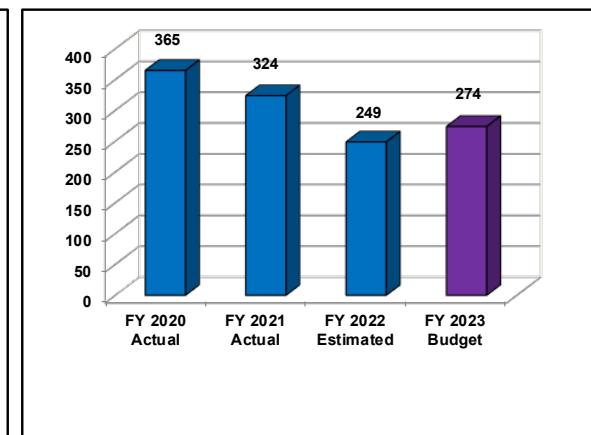
BUDGET EXPENDITURES

Leaf Collection	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	123,351	114,834	47,580	47,580	47,580	50,090	5%
Contractual Services	238,942	205,749	200,195	200,195	200,195	222,195	11%
Commodities	2,785	3,299	1,000	1,000	1,000	1,500	50%
Total	365,078	323,882	248,775	248,775	248,775	273,785	10%

FY 2023 Budget



Total Expenditures



FISCAL YEAR 2022 PERFORMANCE SUMMARY

Waste Tonnage:

12,861	Tons of solid waste (landfill)
2,485	Tons of residential single stream (mixed) materials recycled



Department	Public Works- Solid Waste	Fund	Solid Waste
Program	Solid Waste Leaf Collection	Account Number	08-40-68

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries	79,570	70,474	29,085	29,085	29,085	31,615	9%
5001.01 Salaries-Full-Time COVID-19	74	1,396	-	-	-	-	0%
5220 Injury Leave	472	221	-	-	-	-	0%
5230 Injury Leave - Taxable	378	130	-	-	-	-	0%
5380 Overtime	2,249	3,236	2,500	2,500	2,500	2,500	0%
5420 Workers Compensation	7,339	8,204	3,880	3,880	3,880	3,930	1%
5460 Medical Insurance	17,149	16,092	5,850	5,850	5,850	6,405	9%
5660 Social Security Contributions	4,502	4,334	1,805	1,805	1,805	1,960	9%
5740 Pension Contribution Nonunif	10,570	9,735	4,040	4,040	4,040	3,220	-20%
5900 Medicare	1,048	1,013	420	420	420	460	10%
Sub-Total Personnel Services	123,351	114,835	47,580	47,580	47,580	50,090	5%
Contractual Services							
6050 Maintenance Contracts	207,875	184,473	180,000	180,000	180,000	200,000	11%
6070 Temporary Labor	30,832	21,036	20,000	20,000	20,000	22,000	10%
6260 Electricity	147	152	120	120	120	120	0%
6270 Telephone & Mobile Devices	88	88	75	75	75	75	0%
Sub-Total Contractual Services	238,942	205,749	200,195	200,195	200,195	222,195	11%
Commodities							
7570 Hardware & Hand Tools	2,785	3,299	1,000	1,000	1,000	1,500	50%
Sub-Total Commodities	2,785	3,299	1,000	1,000	1,000	1,500	50%
Total	365,078	323,883	248,775	248,775	248,775	273,785	10%

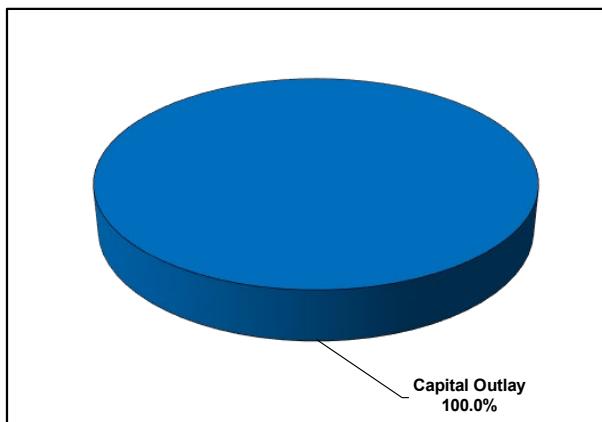
SOLID WASTE CAPITAL IMPROVEMENT

This program provides for various Solid Waste projects. The number and amounts of projects will fluctuate from year to year.

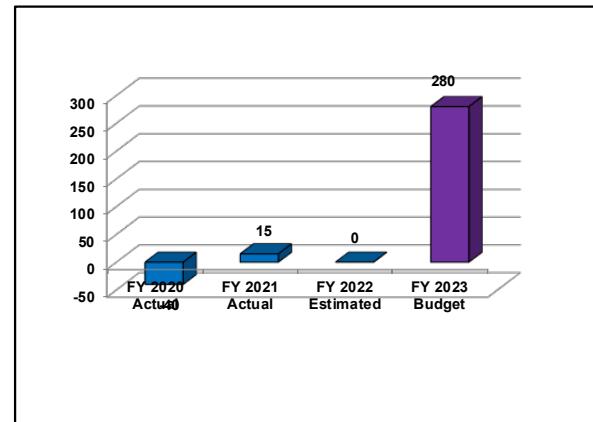
BUDGET EXPENDITURES

Solid Waste Capital Improvement	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services	30	-	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	(40,225)	14,685	-	-	-	280,000	100%
Total	(40,195)	14,685	-	-	-	280,000	100%

FY 2023 Budget



Total Expenditures





Department	Public Works - Solid Waste
Program	Capital Improvement

Fund	Solid Waste
Account Number	08-40-90

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
6010 Professional Services	30	-	-	-	-	-	0%
Sub-Total Contractul Services	30	-	-	-	-	-	0%
Capital Outlay							
8080 Street Construction	9,755	-	-	-	-	-	0%
8100 Misc. Improvements	(49,980)	14,685	-	-	-	-	0%
8200 Vehicles & Equipment	-	-	-	-	-	280,000	100%
Sub-Total Capital Outlay	(40,225)	14,685	-	-	-	280,000	100%
Total	(40,195)	14,685	-	-	-	280,000	100%

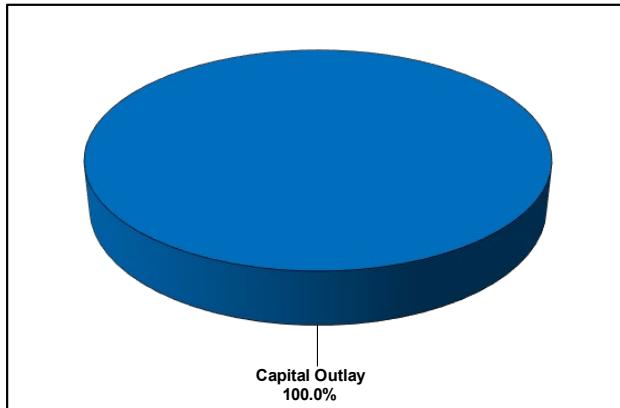
SOLID WASTE GRANTS

This program provides for various Solid Waste grants. The number and amount of projects will fluctuate from year to year.

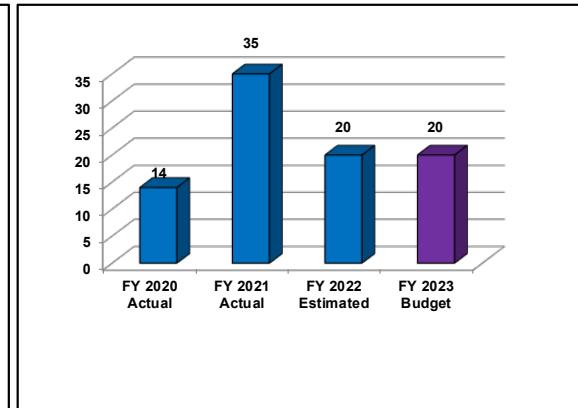
BUDGET EXPENDITURES

Solid Waste Grants	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services	13,667	34,929	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	-	-	20,000	20,000	20,000	20,000	0%
Total	13,667	34,929	20,000	20,000	20,000	20,000	0%

FY 2023 Budget



Total Expenditures





Department	Public Works - Solid Waste
Program	Grants

Fund	Grants
Account Number	08-40-95

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
6010 Professional Services	-	28,775	-	-	-	-	0%
6090 Postage	2,854	2,886	-	-	-	-	0%
6150 Printing Services	10,813	3,268	-	-	-	-	0%
Sub-Total Contractual Services	13,667	34,929	-	-	-	-	0%
Capital Outlay							
8100 Misc. Improvements	-	-	20,000	20,000	20,000	20,000	0%
Sub-Total Capital Outlay	-	-	20,000	20,000	20,000	20,000	0%
Total	13,667	34,929	20,000	20,000	20,000	20,000	0%

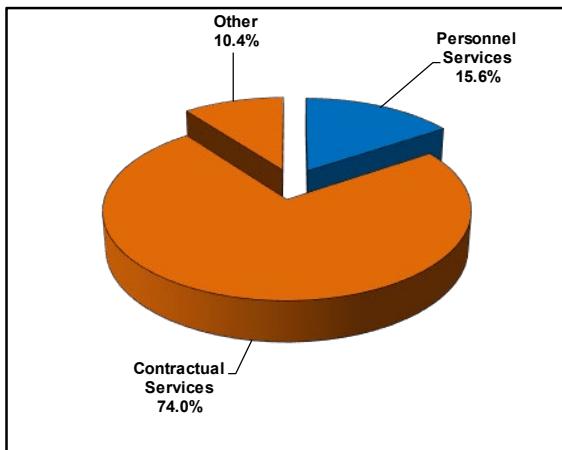
SEWER LATERAL REPAIR FUND

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

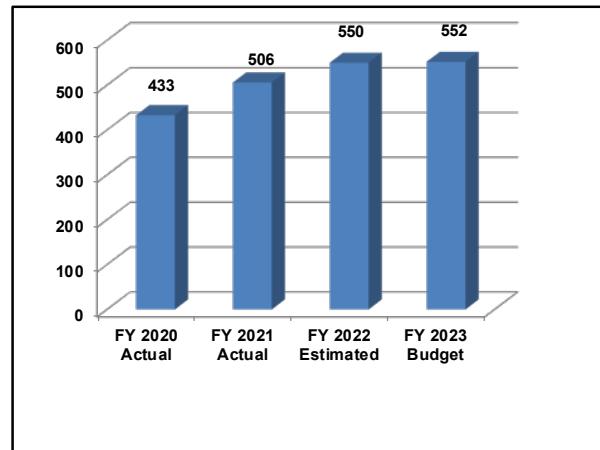
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	21,168	19,829	60,360	60,360	60,360	86,495	43%
Contractual Services	408,739	484,047	432,390	432,390	432,390	407,975	-6%
Other	3,329	2,504	57,220	57,220	57,220	57,220	0%
Total	433,236	506,380	549,970	549,970	549,970	551,690	0.3%

FY 2023 Budget



Total Expenditures



FISCAL YEAR 2022 PERFORMANCE SUMMARY

Number of repairs completed: 180



Department	Publick Works
Program	Sewer Lateral Repair

Fund	Repair
Account Number	05-40-82

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	13,598	10,855	45,595	45,595	45,595	68,725	51%
5001.01 Salaries - Full-Time COVID 19	-	212	-	-	-	-	0%
5420 Workers Compensation	83	361	145	145	145	250	72%
5460 Medical Insurance	1,891	1,553	4,805	4,805	4,805	5,260	9%
5660 Social Security Contributions	801	650	2,825	2,825	2,825	4,260	51%
5740 Pension Contribution Nonunif.	4,600	6,047	6,330	6,330	6,330	7,005	11%
5900 Medicare	195	151	660	660	660	995	51%
Sub-Total Personnel Services	21,168	19,829	60,360	60,360	60,360	86,495	43%
Contractual Services							
6170 Insurance - Liability	4,025	6,624	6,890	6,890	6,890	7,725	12%
6270 Telephone & Mobile Devices	84	70	500	500	500	250	-50%
6450 Sewer Lateral Expenses	404,630	477,353	425,000	425,000	425,000	400,000	-6%
6610 Staff Training	-	-	-	-	-	-	0%
Sub-Total Contractual Services	408,739	484,047	432,390	432,390	432,390	407,975	-6%
Transfer Out							
9950 To GF- Interfund Loan	3,329	2,504	57,220	57,220	57,220	57,220	0%
Sub-Total Transfer Out	3,329	2,504	57,220	57,220	57,220	57,220	0%
Total	433,236	506,380	549,970	549,970	549,970	551,690	0%

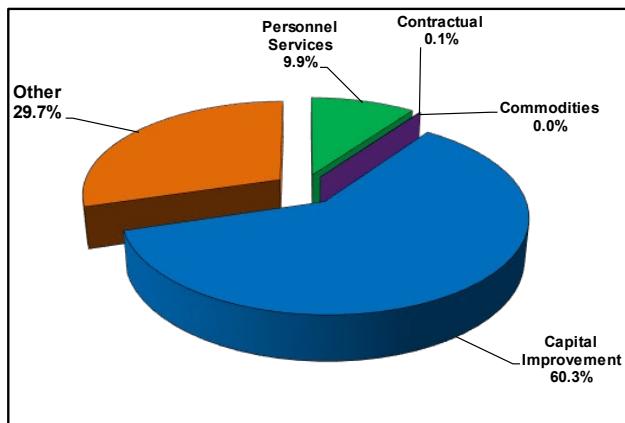
CAPITAL IMPROVEMENT SALES TAX FUND

Capital Improvement Sales Tax Fund is used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City's capital projects for annual infrastructure maintenance.

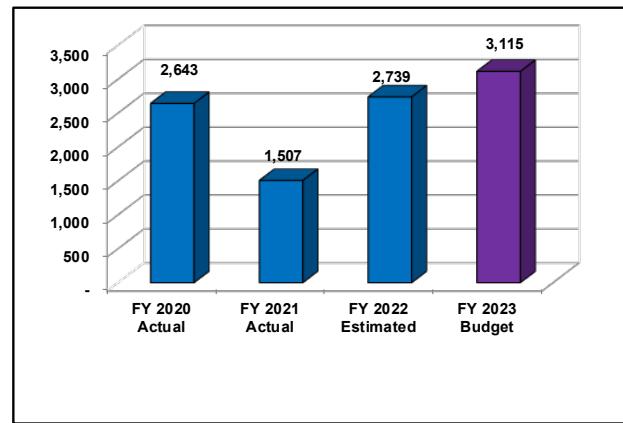
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	271,192	265,238	292,905	292,905	292,905	308,750	5%
Contractual Services	8,040	(3,577)	1,350	1,350	1,350	1,260	-7%
Commodities	-	-	20,000	20,000	20,000	-	-100%
Capital Improvement	1,576,207	945,024	1,825,000	1,825,000	1,825,000	1,881,000	3%
Other	787,655	300,000	600,000	600,000	600,000	924,000	54%
Total	2,643,094	1,506,685	2,739,255	2,739,255	2,739,255	3,115,010	14%

FY 2023 Budget



Total Expenditures ('000)





Department	Public Works
Program	Capital Improvement

Fund	Capital Impr Sales Tax
Account Number	12-40-90

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	169,745	179,124	205,995	205,995	205,995	217,720	6%
5001.01 Salaries - Full-Time COVID 19	-	3,140	-	-	-	-	0%
5220 Injury Leave	311	193	-	-	-	-	0%
5230 Injury Leave - Taxable	3,443	-	-	-	-	-	0%
5340 Salaries- Part-time & Temp	16,298	-	-	-	-	-	0%
5380 Overtime	2,970	4,028	-	-	-	-	0%
5420 Workers Compensation	10,612	11,358	10,635	10,635	10,635	17,255	62%
5460 Medical Insurance	27,443	27,274	31,905	31,905	31,905	34,935	9%
5660 Social Security Contributions	11,054	11,011	12,770	12,770	12,770	13,500	6%
5740 Pension Contribution Nonunif.	24,500	26,539	28,615	28,615	28,615	22,185	-22%
5860 Unemployment	2,240	-	-	-	-	-	0%
5900 Medicare	2,576	2,572	2,985	2,985	2,985	3,155	6%
Sub-Total Personnel Services	271,192	265,239	292,905	292,905	292,905	308,750	5%
Contractual Services							
6010 Professional Services	6,950	(4,392)	-	-	-	-	0%
6270 Telephone & Mobile Devices	1,090	815	1,350	1,350	1,350	1,260	-7%
Sub-Total Contractual Services	8,040	(3,577)	1,350	1,350	1,350	1,260	-7%
Commodities							
7170 Asphalt Products	-	-	20,000	20,000	20,000	-	-100%
Sub-Total Commodities	-	-	20,000	20,000	20,000	-	-100%
Capital Outlay							
8001 Building Improvement	133,072	36,039	-	-	-	-	0%
8040 Bridge Construction	-	-	-	-	-	25,000	100%
8060 Curbs, Sidewalk & Alleys	454,403	418,476	400,000	400,000	400,000	422,000	5%
8080 Street Construction	840,319	448,124	1,180,000	1,180,000	1,180,000	919,000	-22%
8100 Misc. Improvement	4,224	(39,483)	120,000	120,000	120,000	290,000	142%
8200 Vehicles and Equipment	144,189	-	125,000	125,000	125,000	225,000	80%
Sub-Total Capital Outlay	1,576,207	863,156	1,825,000	1,825,000	1,825,000	1,881,000	3%
Other							
9100 Debt Service - Expense	1,250	-	-	-	-	-	0%
9150 Debt Service - Principal	711,750	-	-	-	-	-	0%
9200 Debt Service - Interest	13,523	-	-	-	-	-	0%
Sub-Total Other	726,523	-	-	-	-	-	0%
Transfer Out							
9950 Operating Transfer Out	61,132	300,000	600,000	600,000	600,000	924,000	54%
Sub-Total Transfer Out	61,132	300,000	600,000	600,000	600,000	924,000	54%
Total	2,643,094	1,424,818	2,739,255	2,739,255	2,739,255	3,115,010	14%

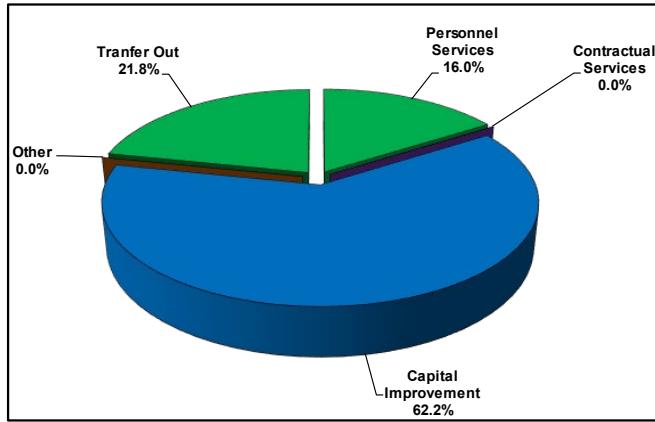
PARK AND STORM WATER SALES TAX FUND

Parks Sales Tax Fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. Stormwater projects (both for planning, design and construction) are also funded from this program. All parks and recreation construction activity are also tracked in this fund.

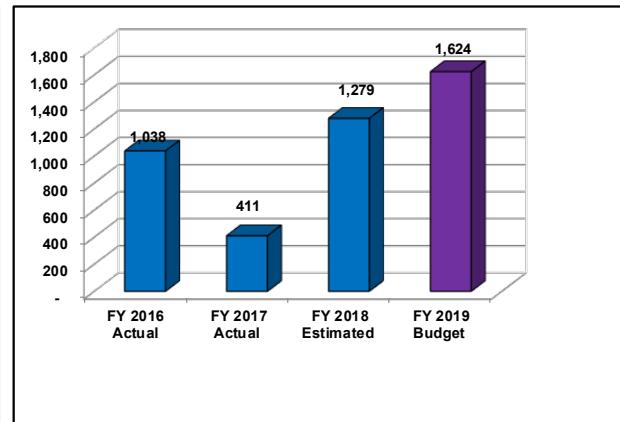
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	248,316	216,557	209,585	209,585	209,585	260,355	24%
Contractual Services	412	254	600	600	600	600	0%
Capital Improvement	359,583	192,569	727,385	727,385	727,385	1,009,965	39%
Other	391,781	-	-	-	-	-	0%
Transfer Out	37,612	1,248	341,280	341,280	341,280	353,280	4%
	1,037,704	410,628	1,278,850	1,278,850	1,278,850	1,624,200	27%

FY 2023 Budget



Total Expenditures





Department	Public Works	Fund	Park and Strm Sales Tax
Program	Capital Improvement	Account Number	14-40-90

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	165,154	138,144	141,915	141,915	141,915	186,535	31%
5001.01 Salaries - Full-Time COVID-19	1,256	3,017	-	-	-	-	0%
5220 Injury Leave	525	132	-	-	-	-	0%
5230 Injury Leave - Taxable	468	329	-	-	-	-	0%
5380 Overtime	3,132	2,886	-	-	-	-	0%
5420 Workers Compensation	11,151	12,559	11,725	11,725	11,725	12,755	9%
5460 Medical Insurance	31,016	26,060	25,375	25,375	25,375	27,790	10%
5660 Social Security Contributions	9,905	8,438	8,800	8,800	8,800	11,565	31%
5740 Pension Contribution Nonunif.	23,400	23,014	19,710	19,710	19,710	19,005	-4%
5900 Medicare	2,309	1,979	2,060	2,060	2,060	2,705	31%
Sub-Total Personnel Services	248,316	216,558	209,585	209,585	209,585	260,355	24%
Contractual Services							
6270 Telephone & Mobile Devices	412	254	600	600	600	600	0%
Sub-Total Contractual Services	412	254	600	600	600	600	0%
Capital Outlay							
8001 Building Improvements	502	-	190,000	190,000	190,000	75,000	-61%
8130 Flood Mitigation Assistance	-	18,534	-	-	-	-	0%
Sub-Total Capital Outlay	502	18,534	190,000	190,000	190,000	75,000	-61%
Other							
9100 Debt Service - Expense	1,250	-	-	-	-	-	0%
9150 Debt Service - Principal	383,250	-	-	-	-	-	0%
9200 Debt Service - Interest	7,281	-	-	-	-	-	0%
Sub-Total Other	391,781	-	-	-	-	-	0%
Transfer Out							
9950 Operating Transfer Out	37,612	1,248	341,280	341,280	341,280	353,280	4%
Sub - Total Transfer Out	37,612	1,248	341,280	341,280	341,280	353,280	
Total	678,623	236,594	741,465	741,465	741,465	689,235	-7%



Department	Parks, Rec & Forestry
Program	Capital Improvement

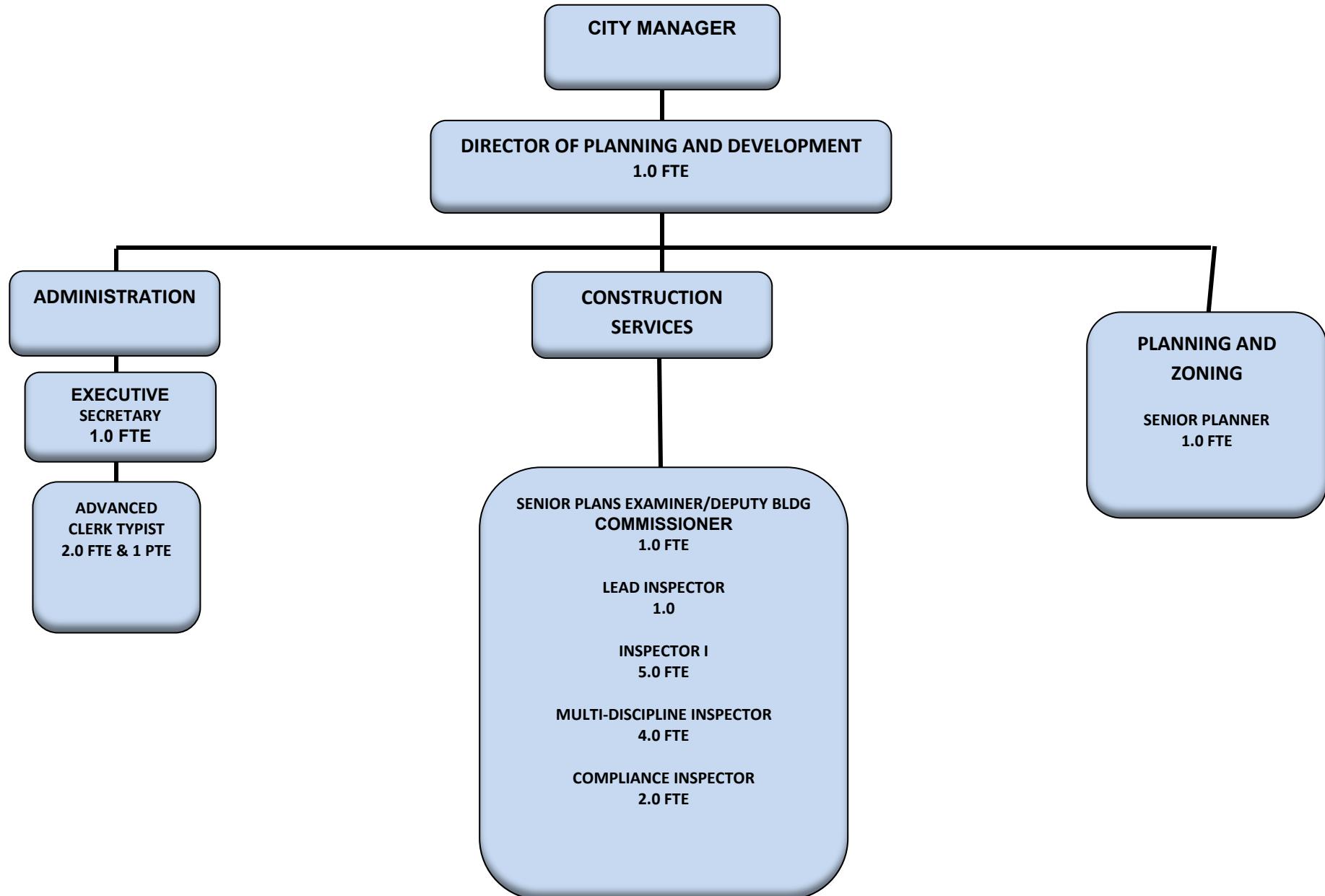
Fund	Park and Strm Sales Tax
Account Number	14-50-90

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Capital Outlay							
8001 Building Improvements	-	(9,835)	150,000	150,000	150,000	55,000	-63%
8010 Parks Improvement	-	125,028	-	-	-	-	0%
8100 Misc. Improvement	359,081	19,383	362,385	362,385	362,385	650,000	79%
8200 Vehicles & Equipment	-	39,459	25,000	25,000	25,000	229,965	820%
Sub-Total Capital Outlay	359,081	174,035	537,385	537,385	537,385	934,965	74%
Total	359,081	174,035	537,385	537,385	537,385	934,965	74%



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PLANNING AND DEVELOPMENT



The Planning and Development Department is responsible for a wide range of functions related to community change, enhancement and preservation. Areas of responsibility include planning and zoning, housing and community development, building inspection and plan review services.

The Department provides staff support for a number of boards, commissions, and authorities that serve in an advisory capacity to City Council or City staff. These bodies are comprised of citizens who participate in University City processes as per the enabling Charter or ordinance, and help shape public policy. The Department coordinates short range and long range planning efforts of the City thru its partnership with the appointed Planning Commission and Historic Preservation Commission. Together, these interrelated functions help ensure that University City is a strategically planned and sustainable community that provides its citizens a high quality of life.

The Planning and Development Department Services are offered in 3 Divisions:

- (1) Administration
 - a. Occupancy Permits
 - b. Customer Service
- (2) Construction & Housing Services
 - a. Plan Review
 - b. Building Permits & Inspections
 - c. Property Maintenance & Housing
- (3) Planning and Zoning Division
 - a. Short Range Planning Functions
 - b. Long Range Planning Functions
 - c. Zoning Administration

Mission Statement

The Planning and Development Department is committed to providing high quality, equitable and efficient services to enhance University City's livability, in keeping with community values and vision.



PLANNING AND DEVELOPMENT

PERSONNEL SUMMARY

Full-Time

	FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Planning and Development Personnel			
<i>Community Development Operations</i>			
Director of Planning & Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities Maintenance/Building Commissioner	-	-	-
Deputy Director of Economic & Community Development	-	-	-
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	-	-	-
Senior Planner	-	1.0	1.0
Multi-Discipline Inspector	4.0	4.0	4.0
Lead Inspector	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Compliance Inspector	-	2.0	2.0
Executive Secretary to Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	2.0	2.0
<i>Economic Development</i>			
Economic Development Manager	-	-	-
<i>Planning & Development Operations Personnel Total</i>	16.0	18.0	18.0

Part-Time

	FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Planning and Development Personnel			
<i>Planning & Development Operations</i>			
Senior Services Coordinator	-	-	-
Clerk Typist	-	0.6	0.6
<i>Planning and Development Personnel Total</i>	-	0.6	0.6

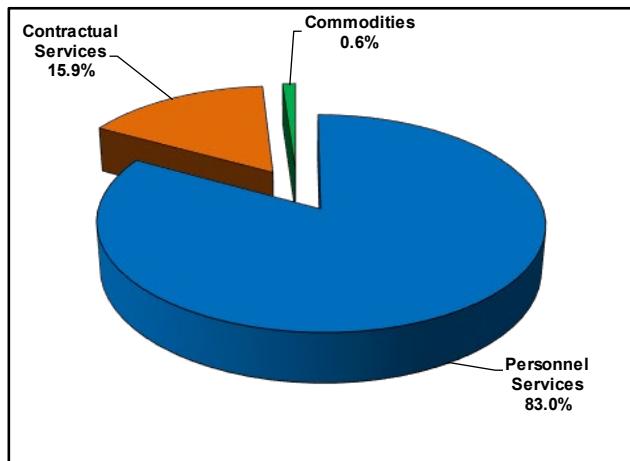
ADMINISTRATION DIVISION

The Administration Division directs the Department's work plan to ensure that it achieves community goals and objectives. Specific task areas include support services for construction services, customer service activities, and general clerical and office management work. The Planning & Development Director supervises the day-to-day activities of the department, and reports to the City Manager.

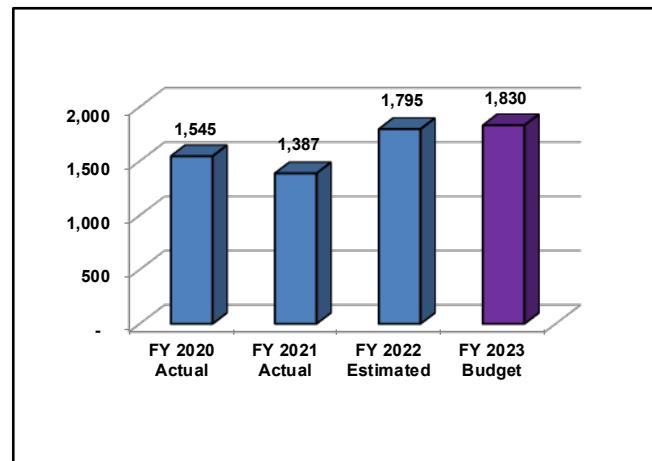
BUDGET EXPENDITURES

Administration	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	1,370,804	1,119,879	1,394,185	1,394,185	1,394,185	1,519,580	9%
Contractual Services	170,049	264,310	388,845	388,845	388,845	290,400	-25%
Commodities	4,391	2,598	11,845	11,845	11,845	20,345	72%
Total	1,545,244	1,386,787	1,794,875	1,794,875	1,794,875	1,830,325	2%

FY 2023 Budget



Total Expenditures



GOALS

1. To maintain excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.
2. To maintain expedient permit processing and inspection scheduling time.
3. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.
4. To continue to improve reporting systems for finance and inspections.
5. To improve clerical support for professional staff.
6. To update our Policy and Procedures manual.
7. To evaluate position descriptions and Civil Service classifications; propose adjustments as necessary.
8. To increase training of software (Tyler Technologies/New World/SmartGov/ESRI GIS)
9. To prepare a Department specific new employee manual and training schedule.

2023 BUDGET DETAILS

Budget details for the 2023 Planning and Development Administrative Division program accounts include contractual services to continue the SmartGov permitting system, continued training to improve customer service, evaluation and updates to forms and applications.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Staff processed over several thousand permit applications and collected over \$901,000 thousand in permit and inspection fees.
- Staff increased level of administrative support for Boards and Commissions.
- Staff improved Board and Commission orientation materials.
- Staff worked with City Departments to improve enforcement policy.
- Staff Reinstated the Nescience and Demolition Process
- Staff Implemented the new SmartGov Software System
- Staff Rewrote and obtained adoption of 2018 Codes
- Staff standardized some Department administrative procedures and forms.

CONSTRUCTION SERVICES DIVISION

Construction Services

The Construction Services Division facilitates the construction of development projects and ensures compliance with building, mechanical, plumbing, electrical and property maintenance codes. Specific task areas include building plan review, permitting and inspections and occupancy permitting and inspections. The division also identifies, investigates and responds to complaints concerning property maintenance, storm water, environmental and animal control issues. The Construction Services personnel and operational functions are included in the Planning and Development Department division budget.

GOALS

1. To continue to administer standards and codes in a balanced, consistent, efficient, professional and timely manner.
2. To continue to educate the public and contractors about codes through regular attendance at Focus Group meetings, individual project meetings and enhanced publications.
3. To continue to increase the number of professional certifications held by property maintenance and construction inspectors.
4. To continue to review national and international codes and recommend new processes for ensuring compliance.
5. To continue to cross-train staff on plans review.
6. To continue regular, proactive exterior inspections, particularly along Olive Boulevard.
7. To continue to maintain the problem properties list; focus enforcement as needed.
8. To continue to implement technology initiatives to provide better access to project information and permits.

2023 BUDGET DETAILS

Budget details for the 2023 Construction Division program accounts include updated building codes and improved utilization of fleet vehicles and technology. An additional focus will be on staff training and updating of policies and procedures to improve departmental efficiency and service.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Staff performed over 20,000 construction and property maintenance inspections and re-inspections.
- Continued education and understanding of Codes.
- Staff enhanced the problem properties inspection and monitoring system.
- Staff continued to conduct exterior inspections, perform animal control duties, tow derelict vehicles from private property, and administer the building and property maintenance codes, including permitting and inspections. Environmental inspections (i.e. excessive vegetation, tall grass, litter, etc.) were also conducted.
- Assistance in Zoning Regulations.
- Staff continued to increase the number of professional certifications in the building and property maintenance industries. These certifications assist in the City's Insurance Services Office (ISO) rating.

PERFORMANCE MEASUREMENTS

	FY 2016	FY 2017	FY 2018	FY 2019
	Actual	Actual	Estimated	Projected
Inspections:				
Property Maintenance Inspections/Re-inspection	12,909	13,000	12,000	13,000
Commercial inspections	150	150	100	200
Inspection of building exteriors	1,200	1,200	1,000	1,200
Construction inspections	12,900	13,000	12,400	13,500
Building and Occupancy Permits:				
Building/Plumbing/Mechanical Permits	3,825	3,850	3,200	3,900
Electrical permits issued	1,210	1,250	1,000	1,500
Residential occupancy permits/amendments	4,225	4,225	4,200	4,500
Commercial occupancy permits issued	110	110	100	100
Vacant building registrations	115	115	110	150
Environmental inspections	9,080	9,000	8,500	9,500
Facilities Maintenance Calls (minor, custodial, heating, air conditioning, plumbing and electrical)	4,500	4,500	4,000	4,500

PLANNING AND ZONING DIVISION

Planning and Zoning

This Division facilitates land use planning efforts for the City consistent with local, state and federal ordinances and statutes. Specific tasks include the administration and enforcement of the zoning code, preparation and implementation of the City's Comprehensive Plan, Neighborhood Revitalization Plans and grant acquisition and administration.

GOALS

1. To update and adopt a new 2040 Comprehensive Plan.
2. To initiate adjustments to the Zoning Code to address the most pressing issues.
3. To continue to work with Economic Development Department to attract, retain and expand business and industry.
4. To partner with organizations to promote infill development.
5. To identify priority sites for redevelopment and issue Requests For Proposals when appropriate.
6. To provide education and training to Boards and Commissions on various topics associated with state laws and ethical practices.
7. To obtain and administer state and federal grant opportunities.
8. To streamline regulations to improve the City's systems and business climate.
9. To continue to improve technology resources such as GIS, NewWorld, etc.
10. To expand upon the City's community development, housing and neighborhood revitalization and redevelopment programs through a comprehensive planning process and efforts.

2023 BUDGET DETAILS

Budget details for the 2023 Planning and Zoning Division program accounts include the adoption of a new 2040 Comprehensive Plan, completion of a Neighborhood Revitalization Plan and completion of an Olive Corridor Plan. Additional departmental projects will include text amendments and updates to the zoning ordinance and land development regulations along with continued administration of the current codes.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Continuing to work on material and RFP for 2040 Comprehensive Plan & Visioning Process.
- Text Amendments to Zoning Ordinance.
- Identified potential locations for land use associated with state legislation.
- Continued Community Outreach concerning projects.
- Identified potential land banking program.
- Coordinated Plan Review within Department and Neighborhood Associations.
- Identified potential funding sources such as CDBG, HUD, EDA, etc.



PLANNING AND DEVELOPMENT

PERFORMANCE MEASUREMENTS

	FY 2019 Actual	FY 2020 Actual	FY 2021 Year to Date
Zoning and Land Use Permits			
Site Plan Review	0	1	6
Conditional Use Permit	2	11	8
Variance	0	0	2
Appeal	0	0	0
Rezoning	6	2	8
Subdivisions	1	3	2
Text Amendments	1	3	1

Note: Cases addressed by staff and commissions but not necessarily adopted or acted on.

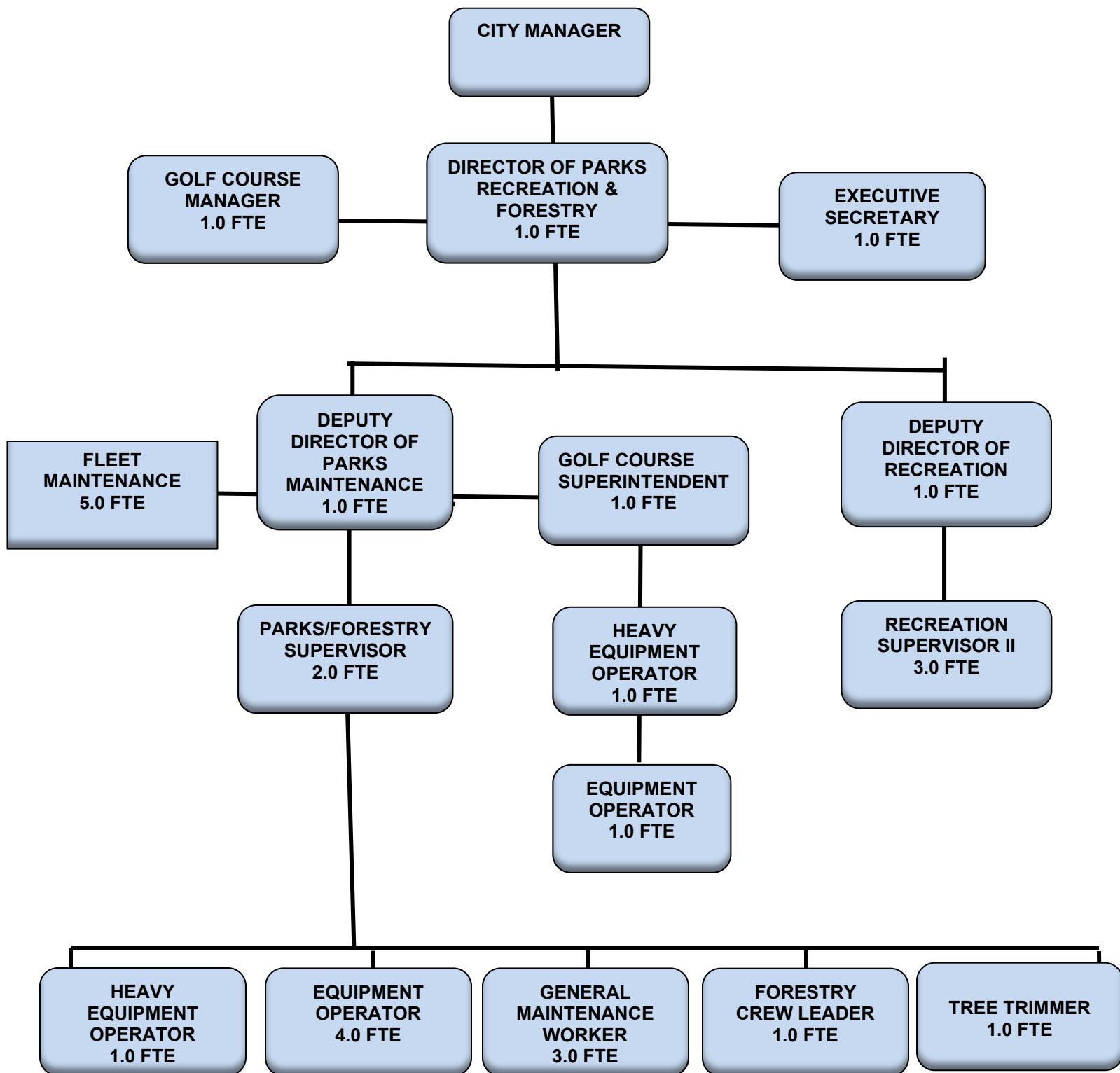


Department	Planning & Development
Program	Planning & Development

Fund	General
Account Number	01-45-40

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	994,609	747,784	1,021,655	1,021,655	1,021,655	1,092,495	7%
5001.01 Salaries - Full-Time COVID-19	2,717	13,754	-	-	-	-	0%
5220 Injury Leave	-	4,451	-	-	-	-	0%
5340 Salaries - Part-time & Temp	4,674	20,941	23,800	23,800	23,800	26,225	10%
5380 Overtime	65	-	-	-	-	-	0%
5420 Workers Compensation	56,153	58,016	53,225	53,225	53,225	68,635	29%
5460 Medical Insurance	117,022	104,975	107,100	107,100	107,100	135,320	26%
5660 Social Security Contributions	58,800	49,432	64,805	64,805	64,805	69,360	7%
5740 Pension Contribution Nonunif.	115,100	109,290	108,445	108,445	108,445	111,325	3%
5860 Unemployment	8,000	177	-	-	-	-	0%
5900 Medicare	13,664	11,059	15,155	15,155	15,155	16,220	7%
Sub-Total Personnel Services	1,370,804	1,119,879	1,394,185	1,394,185	1,394,185	1,519,580	9%
Contractual Services							
6010 Professional Services	210	12,395	100,000	100,000	100,000	-	-100%
6020 Legal Services	-	670	4,000	4,000	4,000	4,000	0%
6050 Maintenance Contracts	88,524	127,116	73,000	73,000	73,000	73,000	0%
6070 Temporary Labor	-	18,713	-	-	-	-	0%
6110 Mileage Reimbursement	26,236	11,477	9,000	9,000	9,000	9,000	0%
6120 Professional Development	918	-	1,000	1,000	1,000	1,000	0%
6130 Advertising & Public Notices	948	1,312	1,500	1,500	1,500	1,000	-33%
6150 Printing Services	565	-	1,000	1,000	1,000	3,000	200%
6170 Insurance - Liability	4,025	6,245	6,495	6,495	6,495	7,300	12%
6270 Telephone & Mobile Devices	11,814	11,079	14,000	14,000	14,000	14,000	0%
6510 Demolition & Board Up	7,422	43,555	150,000	150,000	150,000	150,000	0%
6600 Tuition Reimbursement	1,772	-	750	750	750	-	-100%
6610 Staff Training	1,920	680	2,000	2,000	2,000	2,000	0%
6650 Membership & Certification	2,324	1,452	2,600	2,600	2,600	2,600	0%
6660 Laundry Services	-	1,644	-	-	-	-	0%
6700 Misc. Operating Services	989	2,532	3,000	3,000	3,000	3,000	0%
6730 Lien Recording Fees	27	-	500	500	500	500	0%
6770 Bank & Credit Card Fees	22,355	25,439	20,000	20,000	20,000	20,000	0%
Sub-Total Contractual Services	170,049	264,309	388,845	388,845	388,845	290,400	-25%
Commodities							
7001 Office Supplies	1,948	2,376	2,000	2,000	2,000	2,000	0%
7050 Publications	546	126	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	410	-	1,500	1,500	1,500	10,000	567%
7570 Hardware & Hand Tools	287	96	-	-	-	-	0%
7770 Uniform & Safety Gear	1,200	-	7,345	7,345	7,345	7,345	0%
7851 Home Rehabilitation Grants	-	-	-	-	-	-	0%
Sub-Total Commodities	4,391	2,598	11,845	11,845	11,845	20,345	72%
Total	1,545,244	1,386,786	1,794,875	1,794,875	1,794,875	1,830,325	2%

PARKS, RECREATION AND FORESTRY





PARKS RECREATION AND FORESTRY

PARKS, RECREATION AND FORESTRY

The Parks, Recreation and Forestry Department provides programs and facilities to support citizens' diverse interest in parks, recreation, and culture. The department's core services are dispersed throughout the City to enable access to all residents of the community, ranging from toddler to senior adult. The core service areas are Administration, Recreation Services, Park Maintenance, Forestry, Golf Course

PERSONNEL SUMMARY

Full-Time Personnel Summary	FY2021 Authorized	FY2022 Authorized	FY2023 Authorized
<i>Parks and Forestry Maintenance</i>			
Parks Maintenance Superintendent	1.0	-	-
Deputy Director of Parks Maintenance	-	1.0	1.0
Parks Supervisor	-	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Parks Crew Leader	2.0	1.0	-
Forestry Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	-	-	1.0
General Maintenance Worker	3.0	2.0	3.0
Tree Trimmer	1.0	1.0	1.0
Equipment Operator	5.0	5.0	4.0
Laborer-Light Equipment Operator	2.0	2.0	-
<i>Parks and Forestry Maintenance Personnel Total</i>	16.0	15.0	13.0
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	-	-
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	6.0	5.0	5.0
<i>Golf Course Maintenance & Recreation</i>			
Golf Course Superintendent	1.0	1.0	1.0
Golf Course Manager	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
Heavy Equipment Operator	-	1.0	1.0
<i>Golf Course Maintenance & Recreation Personnel Total</i>	3.0	4.0	4.0



PARKS RECREATION AND FORESTRY

Recreation

Director of Parks, Recreation & Forestry	1.0	1.0	1.0
Executive Secretary	-	-	1.0
Deputy Director of Recreation	1.0	1.0	1.0
Recreation Supervisor II	-	2.0	3.0
Recreation Supervisor I	-	1.0	-
Recreation Personnel Total	2.0	5.0	6.0
Parks, Recreation and Forestry Full-Time Total	27.0	29.0	28.0

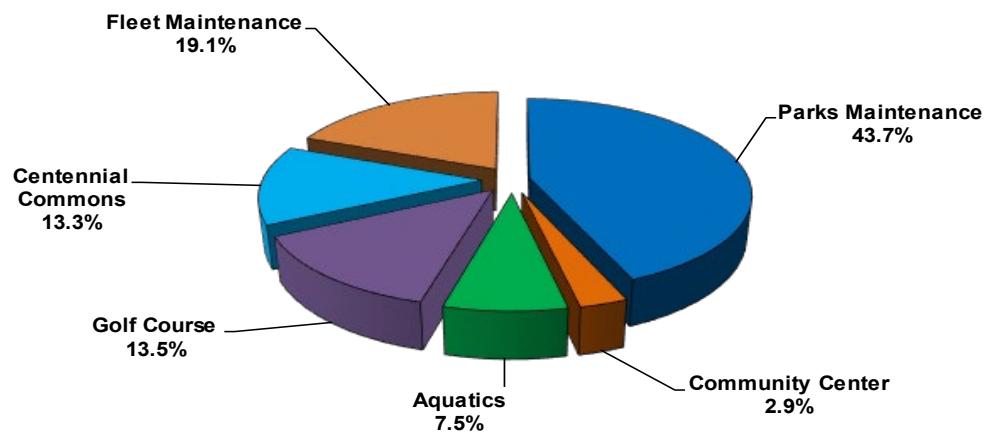
Part-Time Personnel Summary	FY2021 Authorized	FY2022 Authorized	FY2023 Authorized
<i>Park Maintenance</i>			
Laborer	-	.3	.3
Park Attendant	-	-	-
Park Maintenance Personnel Total	-	.3	.3
<i>Golf Course Maintenance & Recreation</i>			
Golf Course Attendant	3.6	-	-
Golf Course Attendant – Golf Shop	-	2.2	2.2
Golf Course Attendant – Driving Range	-	1.3	1.3
Golf Maintenance Laborer	.7	.7	.7
Golf Shop Supervisor	.7	.7	.7
Golf Course Maintenance & Recreation Total	5.0	4.9	4.9
<i>Recreation</i>			
Intern	-	-	.2
Senior Services Coordinator	-	.7	.7
Recreation Program Supervisor	-	.4	.4
Recreation Program Leader	-	.4	.4
Camp Director	-	-	-
Assistant Camp Director	-	-	-
Inclusion Counselor	-	-	.1
Camp Counselor	-	-	-
Recreation Specialist III	-	-	-
Youth Lead Sports Official	-	-	.2
Recreation Program Leader - Seniors	-	-	.4
Youth Sports Official	-	-	.2
Adult Lead Sports Official	-	-	.2
Adult Sports Official	-	-	.2
Fitness Instructor	-	-	.2
Facility Monitor	-	-	.3
Facility Attendant	-	-	-
Facility Attendant II	-	2.7	2.7



PARKS RECREATION AND FORESTRY

Child Care Assistant	-	-	.7
Control Desk Associate	-	3.3	3.3
<i>Recreation Personnel Total</i>	5.0	12.7	15.7
 <i>Aquatics</i>			
Pool Manager	-	-	-
Assistance Pool Manager	-	-	-
 Pool Technician	-	-	-
Head Lifeguard	-	-	-
Life Guards	-	-	-
Swim Instructors	-	-	-
 Cashiers	1.3	1.3	1.3
Concession Worker	.7	.7	.7
Lead Concession Worker	-	-	-
	2.0	9.5	2.0
 Parks, Recreation and Forestry Part-Time Total	34.0	48.9	50.9

Program	Personnel	Contractual	Commodities	Capital Outlay	Other	Total
Parks Maintenance	1,030,318	629,077	241,870	70,000	1,675,340	3,646,605
Community Center	142,375	67,665	20,600	15,000	-	245,640
Aquatics	127,075	463,555	35,050	-	-	625,680
Golf Course	540,905	216,875	160,100	139,750	73,220	1,130,850
Centennial Commons	711,190	335,805	61,345	-	-	1,108,340
Fleet Maintenance	525,280	364,390	676,800	24,600	-	1,591,070
Total	3,077,143	2,077,367	1,195,765	249,350	1,748,560	8,348,185



GOALS

1. Institute efficient and effective overall management of park facilities
2. Improve Park Facilities
3. Improve Athletic Fields
3. Identify programs and events that would enhance resident quality of life
4. Continue tree replacement program

SIGNIFICANT CHANGES OVER FY 2022

1. Addition of Administrative Assistant in Fleet
2. Addition of Service Technician in Fleet
3. Addition of part-time positions for recreation programs



PARKS RECREATION AND FORESTRY

PARKS MAINTENANCE AND FORESTRY

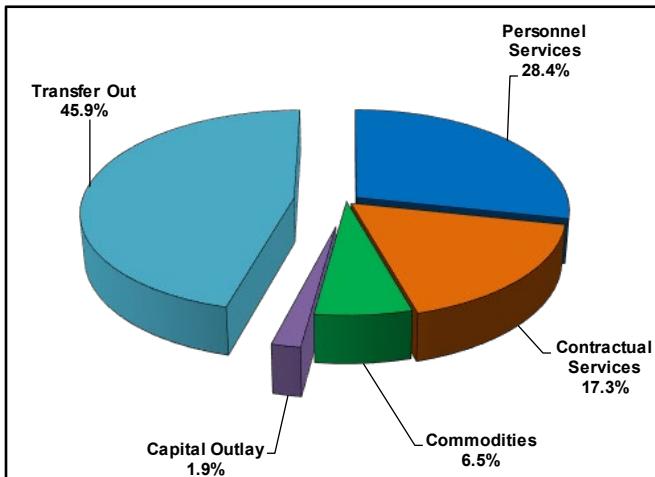
Park Maintenance and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising 300 acres) which require grass trimming, snow removal, trash/litter collection; fixtures repaired and painted, trees and shrubs trimmed; buildings/facilities, roads, trails and bridges maintained; tennis and basketball courts, ball diamonds, soccer and football fields maintained and marked for play.

This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

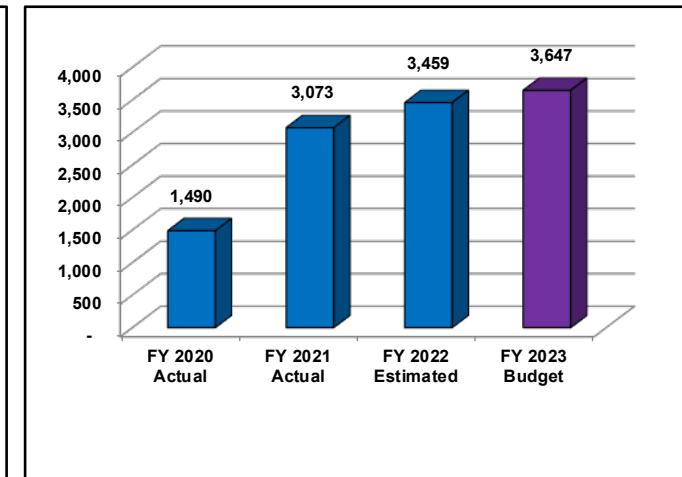
BUDGET EXPENDITURES

Parks & Forestry	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	993,951	900,609	956,669	956,669	956,669	1,030,318	8%
Contractual Services	438,449	636,473	767,506	767,506	767,506	629,077	-18%
Commodities	57,181	107,419	175,995	175,995	175,995	241,870	37%
Capital Outlay	-	42,666	88,865	88,865	88,865	70,000	-21%
Transfer Out	-	1,386,331	1,470,000	1,470,000	1,470,000	1,675,340	14%
Total	1,489,581	3,073,498	3,459,035	3,459,035	3,459,035	3,646,605	5%

FY 2023 Budget



Total Expenditures





GOALS

1. Resurfacing of Flynn Park Tennis Courts
2. Crack sealing, sealing and striping of Fogerty Park parking lot
3. Sealing of Fogerty, Heman, and Majerus Trails
4. Driving Range drainage repair and replacement project
5. Continue ash tree removal and replacement plan
6. Continue tree trimming program
7. Continue hazard tree removal
8. Upgrade athletic fields

SIGNIFICANT BUDGETARY ISSUES

1. A recent inventory of 8,768 public trees in wards 1 & 2 which indicate that over 556 trees needed to be removed.
2. With an aging park system, there are several infrastructure and maintenance items that need to be considered.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

1. Completed improvements at Ackert Park.
2. Completed crack sealing, sealing and striping of Fogerty Park parking lot
3. Completed sealing of Fogerty, Heman, and Majerus Trails
4. Completed trail improvements at Heman Park.
5. Completed annual tree trimming
6. Completed annual tree removals
7. Completed annual tree planting
8. Completed tree inventory



Department	Parks, Forestry & Recreation	Fund	General
Program	Park Maintenance	Account Number	01-50-45

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	653,865	577,779	646,205	646,205	646,205	707,563	9%
5001.01 Salaries - Full-Time COVID 19	3,695	11,828	-	-	-	-	0%
5220 Injury Leave	1,959	6,173	-	-	-	-	0%
5230 Injury Leave - Taxable	2,358	1,412	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	22,127	-	9,475	9,475	9,475	9,485	0%
5380 Overtime	10,085	10,477	10,000	10,000	10,000	16,000	60%
5420 Workers Compensation	55,140	49,857	51,640	51,640	51,640	48,170	-7%
5460 Medical Insurance	116,593	106,159	106,700	106,700	106,700	114,165	7%
5660 Social Security Contributions	40,180	36,933	40,065	40,065	40,065	46,895	17%
5740 Pension Contribution Nonunif.	75,250	91,670	83,214	83,214	83,214	77,070	-7%
5860 Unemployment	3,328	89	-	-	-	-	0%
5900 Medicare	9,371	8,230	9,370	9,370	9,370	10,970	17%
Sub-Total Personnel Services	993,951	900,607	956,669	956,669	956,669	1,030,318	8%
Contractual Services							
6010 Professional Services	2,549	2,451	5,000	5,000	5,000	5,000	0%
6030 Medical Service	-	-	195	195	195	195	0%
6050 Maintenance Contracts	205,896	381,064	474,465	474,465	474,465	314,027	-34%
6070 Temporary Labor	-	-	5,000	5,000	5,000	5,000	0%
6090 Postage	-	-	200	200	200	200	0%
6110 Mileage Reimbursement	68	-	1,000	1,000	1,000	1,000	0%
6120 Professional Development	2,583	1,084	12,560	12,560	12,560	12,560	0%
6130 Advertising & Public Notices	181	100	282	282	282	300	6%
6150 Printing Services	125	-	195	195	195	200	3%
6160 Insurance- Property & Auto	58,428	41,847	50,215	50,215	50,215	46,535	-7%
6170 Insurance - Liability	13,216	10,552	10,455	10,455	10,455	13,195	26%
6210 Insurance - Flood	12,564	13,502	15,525	15,525	15,525	16,685	7%
6250 Natural Gas	3,090	3,356	3,800	3,800	3,800	3,800	0%
6260 Electricity	40,417	42,194	40,000	40,000	40,000	40,000	0%
6270 Telephone & Mobile Devices	4,509	4,306	3,264	3,264	3,264	3,720	14%
6280 Water	39,069	47,673	50,900	50,900	50,900	51,000	0%
6290 Sewer	11,400	17,671	15,300	15,300	15,300	32,110	110%
6360 Building Maintenance	-	771	2,500	2,500	2,500	2,750	10%
6380 Equipment Maintenance	8,019	6,985	9,000	9,000	9,000	10,000	11%
6400 Office Equipment Maintenance	-	-	500	500	500	500	0%
6540 Equipment Rental	175	1,007	2,200	2,200	2,200	2,750	25%
6560 Technology Services	-	15,191	9,500	9,500	9,500	9,500	0%
6570 Miscellaneous Rentals	-	-	1,000	1,000	1,000	1,000	0%
6610 Staff Training	1,637	588	4,000	4,000	4,000	4,000	0%
6640 Exterminations	-	240	1,000	1,000	1,000	1,000	0%
6650 Membership & Certification	1,613	1,469	6,250	6,250	6,250	6,250	0%
6660 Laundry Services	14,579	14,457	12,800	12,800	12,800	15,240	19%
6680 Subdivision Fees & Taxes	18,248	29,925	30,000	30,000	30,000	30,000	0%
6700 Misc. Operating Services	63	-	-	-	-	-	0%
6710 Waste Dumping Fees	20	40	400	400	400	500	25%
6770 Bank & Credit Card Fees	-	-	-	-	-	60	100%
Sub-Total Contractual Services	438,449	636,473	767,506	767,506	767,506	629,077	-18%
Commodities							
7001 Office Supplies	389	538	1,000	1,000	1,000	1,000	0%
7130 Agriculture Supplies	11,481	51,481	52,995	52,995	52,995	57,780	9%
7210 Chemicals	3,684	7,878	11,700	11,700	11,700	11,700	0%
7290 Concrete & Clay Products	657	13,483	28,175	28,175	28,175	30,000	6%
7330 Food	269	-	50	50	50	50	0%
7370 Institutional Supplies	3,688	1,893	7,325	7,325	7,325	8,825	20%
7490 Building Materials	7,127	4,876	20,500	20,500	20,500	20,500	0%
7530 Medical Supplies	584	489	400	400	400	700	75%
7570 Hardware & Hand Tools	11,473	10,782	17,400	17,400	17,400	39,940	130%
7610 Fuel	153	293	10,000	10,000	10,000	10,000	0%
7690 Recreational Supplies	14,529	11,732	16,625	16,625	16,625	51,550	210%
7730 Metal Supplies	-	414	450	450	450	450	0%
7770 Uniform & Safety Gear	2,850	2,808	8,725	8,725	8,725	8,725	0%
7810 Sign Supplies	297	750	500	500	500	500	0%
7850 Awards & Gifts	-	-	150	150	150	150	0%
Sub-Total Commodities	57,181	107,417	175,995	175,995	175,995	241,870	37%



Department	Parks, Forestry & Recreation
Program	Park Maintenance

Fund	General
Account Number	01-50-45

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Capital Outlay							
8100 Misc. Improvements	-	19,103	27,000	27,000	27,000	70,000	159%
8140 Software Systems	-	-	15,000	15,000	15,000	-	-100%
8200 Vehicles & Equipment	-	23,563	46,865	46,865	46,865	-	-100%
Sub-Total Capital Outlay	-	42,666	88,865	88,865	88,865	70,000	-21%
Transfer Out							
9950 Transfer Out	-	1,386,331	1,470,000	1,470,000	1,470,000	1,675,340	14%
Sub-Total Transfer Out	-	1,386,331	1,470,000	1,470,000	1,470,000	1,675,340	14%
Total	1,489,581	3,073,494	3,459,035	3,459,035	3,459,035	3,646,605	5%



PARKS RECREATION AND FORESTRY

RECREATION

The Recreation Division includes:

- (1) Heman Park Community Center, Pool, Athletic Fields, Tennis Courts, Shelters
- (2) Centennial Commons Recreation Center
- (3) Millar Park Shelter and Athletic Fields
- (4) Kaufman Park Tennis Courts
- (5) Flynn Park Tennis Courts
- (6) Fogerty Park Shelter

Heman Park Community Center

The Heman Park Community Center provides space for meetings and activities for City Boards and Commissions and other organizations and private rentals. Weekend rentals are primarily for special occasions such as birthday, graduation, retirement, and wedding receptions.

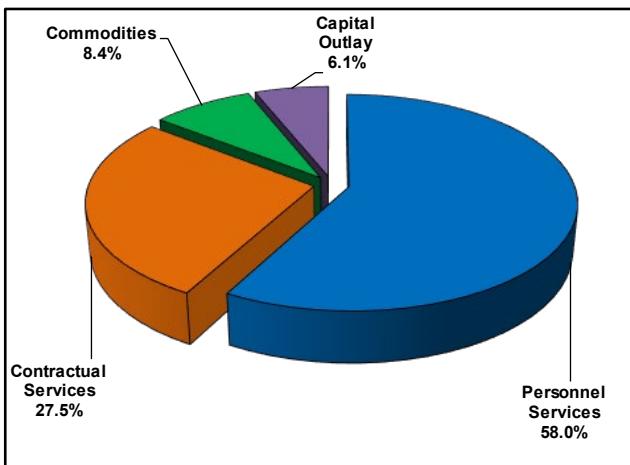
2023 BUDGET DETAILS

Building improvements and cosmetic enhancements are needed to ensure the facility continues to be an attractive meeting and private event venue.

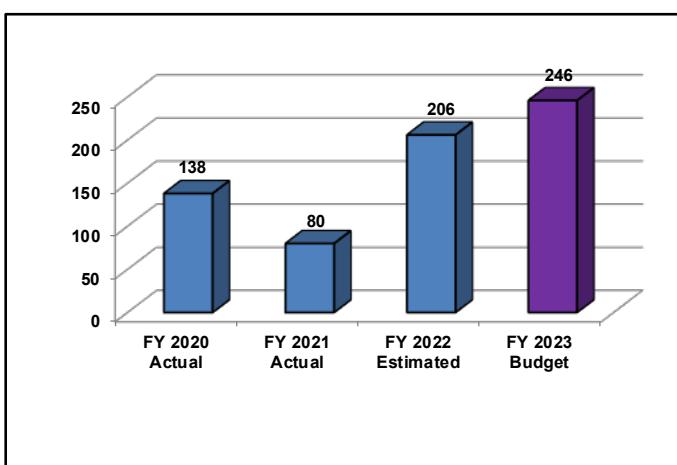
BUDGET EXPENDITURES

Community Center	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	77,028	40,824	116,046	116,046	116,046	142,375	23%
Contractual Services	47,681	33,066	66,079	66,079	66,079	67,665	2%
Commodities	13,772	466	14,100	14,100	14,100	20,600	46%
Capital Outlay	-	5,147	10,000	10,000	10,000	15,000	50%
Total	138,481	79,503	206,225	206,225	206,225	245,640	19%

FY 2023 Budget



Total Expenditures



GOALS

1. To increase paid facility rentals for Heman Park Community Center.
2. To increase marketing and promotion efforts to increase membership.
3. To improve the physical appearance of the facility; improve maintenance.
4. To develop a plan for the long-term use of the facility.



Department	Parks, Forestry & Recreation	Fund	General
Program	Community Center	Account Number	01-50-49

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	41,187	27,729	48,515	48,515	48,515	63,855	32%
5001.01 Salaries - Full-Time COVID 19	-	139	-	-	-	-	0%
5230 Injury Leave - Taxable	955	557	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	14,165	-	45,632	45,632	45,632	53,975	18%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	3,284	683	5,050	5,050	5,050	4,760	-6%
5460 Medical Insurance	5,657	3,220	6,395	6,395	6,395	8,395	31%
5660 Social Security Contributions	3,363	1,769	3,010	3,010	3,010	3,960	32%
5740 Pension Contribution Nonunif.	5,500	6,344	6,739	6,739	6,739	6,505	-3%
5860 Unemployment	2,120	-	-	-	-	-	0%
5900 Medicare	797	383	705	705	705	925	31%
Sub-Total Personnel Services	77,028	40,824	116,046	116,046	116,046	142,375	23%
Contractual Services							
6010 Professional Services	2,200	-	22,000	22,000	22,000	22,000	0%
6030 Medical Services	-	-	150	150	150	150	0%
6050 Maintenance Contracts	1,106	858	2,475	2,475	2,475	2,550	3%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	12	-	-	-	-	50	100%
6110 Mileage Reimbursement	118	-	-	-	-	-	0%
6170 Insurance - Liability	3,578	4,541	4,725	4,725	4,725	5,390	14%
6210 Insurance - Flood	5,462	5,647	6,495	6,495	6,495	6,525	0%
6250 Natural Gas	5,898	5,588	6,200	6,200	6,200	6,200	0%
6260 Electricity	11,343	8,159	13,500	13,500	13,500	13,500	0%
6270 Telephone & Mobile Devices	168	56	159	159	159	210	32%
6280 Water	1,460	317	1,100	1,100	1,100	1,770	61%
6290 Sewer	1,909	114	2,100	2,100	2,100	2,100	0%
6360 Building Maintenance	4,953	3,572	2,100	2,100	2,100	4,600	119%
6380 Equipment Maintenance	8,522	3,332	1,200	1,200	1,200	1,210	1%
6430 Misc. Repairs & Maintenance	-	-	3,000	3,000	3,000	500	-83%
6640 Exterminations	922	883	825	825	825	910	10%
6650 Memberships & Certifications	30	-	50	50	50	-	-100%
Sub-Total Contractual Services	47,681	33,067	66,079	66,079	66,079	67,665	2%
Commodities							
7001 Office Supplies	94	-	250	250	250	250	0%
7050 Publications	-	-	100	100	100	100	0%
7090 Office & Computer Equipment	-	-	-	-	-	6,000	100%
7210 Chemicals	-	-	-	-	-	500	100%
7330 Food	1,886	-	2,000	2,000	2,000	2,000	0%
7370 Institutional Supplies	6,800	170	6,000	6,000	6,000	6,000	0%
7490 Building Materials	22	(140)	250	250	250	250	0%
7530 Medical Supplies	-	-	550	550	550	550	0%
7570 Hardware & Hand Tools	1,053	-	500	500	500	500	0%
7690 Recreational Supplies	3,136	406	4,000	4,000	4,000	4,000	0%
7770 Uniforms & safety Gear	781	31	200	200	200	200	0%
7810 Sign Supplies	-	-	250	250	250	250	0%
Sub-Total Commodities	13,772	467	14,100	14,100	14,100	20,600	46%
Capital Outlay							
8100 Misc. Improvements	-	5,147	10,000	10,000	10,000	5,000	-50%
8200 Vehicles & Equipment	-	-	-	-	-	10,000	100%
Sub-Total Capital Outlay	-	5,147	10,000	10,000	10,000	15,000	50%
Total	138,481	79,505	206,225	206,225	206,225	245,640	19%



PARKS RECREATION AND FORESTRY

Aquatics

The Recreation division operates the Heman Park municipal swimming pool during the summer months. Heman Park municipal pool offers public swim, concessions, and other aquatic recreational programs.

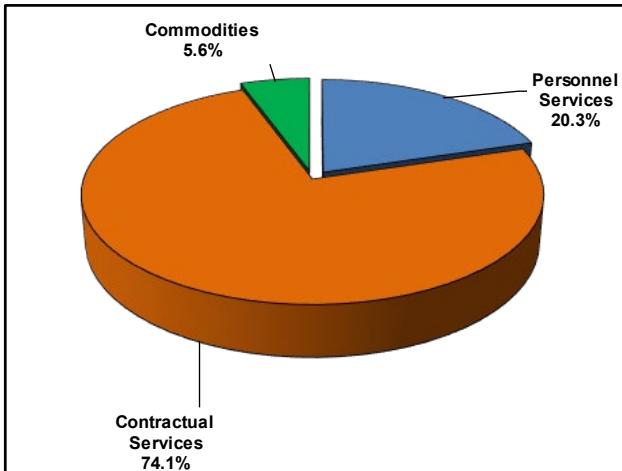
2023 BUDGET DETAILS

Budget details for the 2023 Heman Park Community Center and Aquatics program accounts include outsourcing of pool operations: providing more aquatic programming.

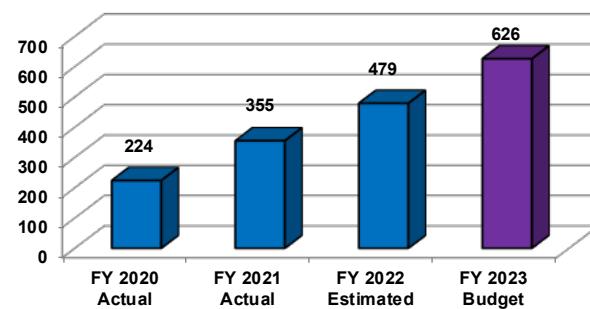
BUDGET EXPENDITURES

Aquatics	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	155,218	39,222	89,285	89,285	89,285	127,075	42%
Contractual Services	49,495	295,300	355,680	355,680	355,680	463,555	30%
Commodities	19,261	10,626	25,700	25,700	25,700	35,050	36%
Capital Outlay	-	9,449	8,100	8,100	8,100	-	-100%
Total	223,974	354,597	478,765	478,765	478,765	625,680	31%

FY 2023 Budget



Total Expenditures ('000)





GOALS

1. To increase programs offerings.
2. To increase marketing efforts for Centennial Commons and Heman Park pool and its programming.
3. To improve the structural integrity, appearance and modernization of the facilities
4. To identify opportunities to develop partnerships with other communities for reciprocal pool use.



Department	Parks, Recreation & Forestry
Program	Aquatics

Fund	General
Account Number	01-50-51

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	40,834	21,116	30,595	30,595	30,595	44,715	46%
5001.01 Salaries - Full-Time COVID 19	-	139	-	-	-	-	0%
5230 Injury Leave - Taxable	955	557	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	82,871	5,756	43,170	43,170	43,170	63,170	46%
5380 Overtime	541	-	-	-	-	-	0%
5420 Workers Compensation	9,896	597	1,995	1,995	1,995	2,045	3%
5460 Medical Insurance	4,798	2,249	5,535	5,535	5,535	7,450	35%
5660 Social Security Contributions	7,680	1,742	4,030	4,030	4,030	4,900	22%
5740 Pension Contribution Nonunif.	5,500	6,445	3,020	3,020	3,020	3,650	21%
5860 Unemployment	-	260	-	-	-	-	0%
5900 Medicare	2,143	362	940	940	940	1,145	22%
Sub-Total Personnel Services	155,218	39,223	89,285	89,285	89,285	127,075	42%
Contractual Services							
6010 Professional Services	-	254,332	284,000	284,000	284,000	384,140	35%
6030 Medical Services	-	-	1,000	1,000	1,000	1,000	0%
6040 Events & Receptions	-	-	400	400	400	400	0%
6050 Maintenance Contracts	3,241	-	4,300	4,300	4,300	5,700	33%
6060 Instructors & Sports Officials	-	-	2,000	2,000	2,000	5,000	150%
6120 Professional Development	-	-	650	650	650	650	0%
6170 Insurance - Liability	4,025	6,236	6,485	6,485	6,485	7,290	12%
6250 Natural Gas	617	798	725	725	725	730	1%
6260 Electricity	23,803	18,435	26,000	26,000	26,000	25,000	-4%
6270 Telephone & Mobile Devices	210	-	495	495	495	500	1%
6280 Water	8,586	8,760	10,500	10,500	10,500	10,500	0%
6290 Sewer	7,592	3,619	12,000	12,000	12,000	13,020	9%
6360 Building Maintenance	352	1,059	1,500	1,500	1,500	1,500	0%
6380 Equipment Maintenance	374	1,546	1,000	1,000	1,000	3,500	250%
6430 Misc. Repairs & Maintenance	133	-	4,000	4,000	4,000	4,000	0%
6560 Technology Services	-	281	500	500	500	500	0%
6610 Staff Training	411	-	-	-	-	-	0%
6640 Exterminations	151	158	125	125	125	125	0%
6650 Memberships & Certification	-	75	-	-	-	-	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
Sub-Total Contractual Services	49,495	295,299	355,680	355,680	355,680	463,555	30%
Commodities							
7001 Office Supplies	161	19	350	350	350	350	0%
7090 Office & Computer Equip.	-	3,181	-	-	-	3,000	100%
7210 Chemicals	9,420	97	-	-	-	-	0%
7330 Food	5,894	3,007	14,500	14,500	14,500	14,500	0%
7370 Institutional Supplies	545	865	4,000	4,000	4,000	4,000	0%
7490 Building Materials	1,968	985	4,000	4,000	4,000	4,000	0%
7530 Medical Supplies	882	-	-	-	-	-	0%
7570 Hardware & Hand Tools	142	1,287	1,600	1,600	1,600	1,600	0%
7690 Recreational Supplies	139	643	500	500	500	6,100	1120%
7770 Uniform & Safety Gear	110	388	250	250	250	250	0%
7810 Sign Supplies	-	155	250	250	250	1,000	300%
7850 Awards & Gifts	-	-	250	250	250	250	0%
Sub-Total Commodities	19,261	10,627	25,700	25,700	25,700	35,050	36%
Capital Outlay							
8100 Misc. Improvements	-	9,449	8,100	8,100	8,100	-	-100%
Sub-Total Capital Outlay	-	9,449	8,100	8,100	8,100	-	-100%
Total	223,974	354,598	478,765	478,765	478,765	625,680	31%



PARKS RECREATION AND FORESTRY

Centennial Commons Recreation Center

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weight area, two full size gymnasiums, meeting rooms, an indoor track, a teen room and a child care area. The Division is responsible for the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage.

The Division also maintains fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties, special events and other recreational programs.

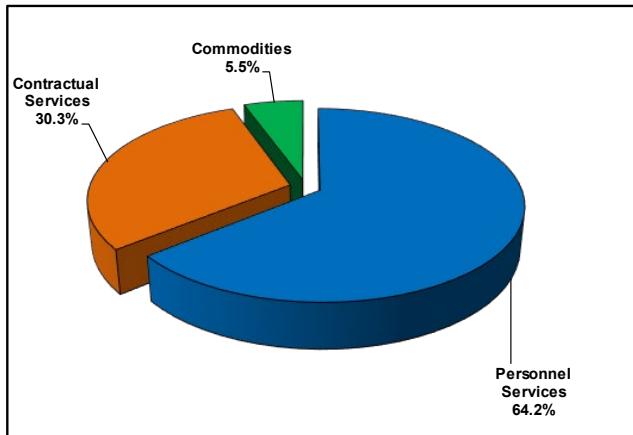
2023 BUDGET DETAILS

Budget details for the 2023 include continuing contracted fitness programs and classes; replacing fitness equipment, as well as addressing building improvements such as painting, floors, and restroom updates.

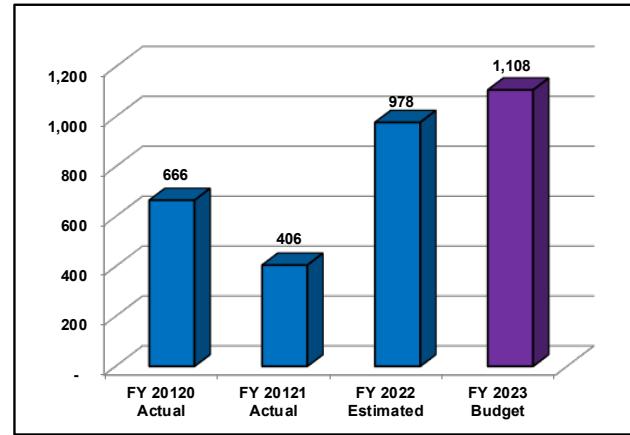
BUDGET EXPENDITURES

Centennial Commons	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	409,435	223,981	533,380	533,380	533,380	711,190	33%
Contractual Services	223,751	133,080	318,930	318,930	318,930	335,805	5%
Commodities	32,607	20,791	53,650	53,650	53,650	61,345	14%
Capital Outlay	-	27,787	72,110	72,110	72,110	-	-100%
Total	665,793	405,639	978,070	978,070	978,070	1,108,340	100%

FY 2023 Budget



Total Expenditures



GOALS

1. To identify new incentives to increase facility usage.
2. To expand programs, course offerings
3. To increase marketing and promotion efforts. Identify target populations not currently utilizing the facility, such as surrounding municipalities with few or recreational facilities available.
4. To continue to upgrade/maintenance of fitness and cardio equipment.

PERFORMANCE MEASUREMENTS

	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected	FY 2023 Projected
Community Center Bookings	150	-	50	50
Citizens attending community center activities	25,000	-	8000	15,000
Attendance at Heman Park Pool	52,000	-	26000	35,000
Attendance at Natatorium	1,200	-	0	0
Attendance at Centennial Commons	160,000	-	75,000	75,000
Hours of field rentals	1,400	-	1000	1,000
Daily users	12,000	-	5500	5,500
Day camp attendance	6,500	-	0	0



Department	Parks, Recreation & Forestry	Fund	General
Program	Centennial Commons	Account Number	01-50-53

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	196,582	145,130	209,965	209,965	209,965	277,730	32%
5001.01 Salaries - Full-Time COVID 19	1,665	139	-	-	-	-	0%
5220 Injury Leave	915	-	-	-	-	-	0%
5230 Injury Leave - Taxable	955	557	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	111,103	14,252	205,860	205,860	205,860	307,330	49%
5380 Overtime	613	59	5,000	5,000	5,000	5,000	0%
5420 Workers Compensation	14,655	5,641	28,305	28,305	28,305	28,945	2%
5460 Medical Insurance	20,992	14,949	25,630	25,630	25,630	29,250	14%
5660 Social Security Contributions	18,455	9,823	23,870	23,870	23,870	28,070	18%
5740 Pension Contribution Nonunif.	26,100	31,014	29,165	29,165	29,165	28,300	-3%
5860 Unemployment	12,868	358	-	-	-	-	0%
5900 Medicare	4,532	2,058	5,585	5,585	5,585	6,565	18%
Sub-Total Personnel Services	409,435	223,980	533,380	533,380	533,380	711,190	33%
Contractual Services							
6010 Professional Services	26,106	-	14,000	14,000	14,000	14,000	0%
6030 Medical Service	-	-	1,200	1,200	1,200	1,200	0%
6040 Events & Receptions	1,781	-	8,000	8,000	8,000	10,000	25%
6040.01 Events for Arts & Letters	10,775	3,664	20,000	20,000	20,000	20,000	0%
6050 Maintenance Contracts	16,156	17,049	20,190	20,190	20,190	22,190	10%
6060 Instructors & Sports Officials	45,080	390	80,000	80,000	80,000	80,000	0%
6090 Postage	-	-	1,000	1,000	1,000	1,000	0%
6110 Mileage reimbursement	-	-	600	600	600	600	0%
6120 Professional Development	699	1,785	4,400	4,400	4,400	7,600	73%
6130 Advertising & Public Notices	144	125	5,000	5,000	5,000	5,000	0%
6150 Printing Services	54	540	15,000	15,000	15,000	17,000	13%
6170 Insurance - Liability	4,026	6,236	6,485	6,485	6,485	7,290	12%
6210 Insurance - Flood	16,569	17,816	20,490	20,490	20,490	22,020	7%
6250 Natural Gas	9,492	10,419	13,000	13,000	13,000	13,400	3%
6260 Electricity	55,514	42,996	62,000	62,000	62,000	63,860	3%
6270 Telephone & Mobile Devices	2,297	1,867	2,160	2,160	2,160	2,695	25%
6360 Building Maintenance	7,306	9,086	10,500	10,500	10,500	10,500	0%
6380 Equipment Maintenance	8,905	6,239	7,700	7,700	7,700	7,930	3%
6400 Office Equipment Maintenance	-	-	500	500	500	515	3%
6430 Misc. Repairs & Maintenance	2,574	-	2,500	2,500	2,500	2,575	3%
6560 Technology Services	3,718	3,601	3,600	3,600	3,600	4,140	15%
6610 Staff Training	-	-	3,450	3,450	3,450	3,715	8%
6640 Exterminations	1,318	1,615	1,500	1,500	1,500	1,320	-12%
6650 Membership & Certification	1,973	1,538	4,955	4,955	4,955	5,595	13%
6700 Misc. Operating Services	2,193	2,487	2,700	2,700	2,700	2,780	3%
6770 Bank & Credit Card Fees	7,071	5,627	8,000	8,000	8,000	8,880	11%
Sub-Total Contractual Services	223,751	133,080	318,930	318,930	318,930	335,805	5%
Commodities							
7001 Office Supplies	4,217	137	5,500	5,500	5,500	10,550	92%
7050 Publications	-	22	200	200	200	200	0%
7090 Office & Computer Equip.	-	10,065	475	475	475	2,560	439%
7330 Food	833	85	4,000	4,000	4,000	4,000	0%
7370 Institutional Supplies	17,541	4,204	25,000	25,000	25,000	25,000	0%
7490 Building Materials	501	190	1,800	1,800	1,800	1,855	3%
7530 Medical Supplies	765	1,400	675	675	675	695	3%
7570 Hardware & Hand Tools	2,137	334	2,000	2,000	2,000	2,060	3%
7610 Fuel	391	405	-	-	-	-	0%
7690 Recreational Supplies	4,783	428	6,500	6,500	6,500	6,695	3%
7690.01 Recreational Supplies- DAC	912	189	4,000	4,000	4,000	4,120	3%
7770 Uniform & Safety Gear	527	1,401	3,000	3,000	3,000	3,090	3%
7810 Sign Supplies	-	1,932	250	250	250	260	4%
7850 Awards & Gifts	-	-	250	250	250	260	4%
Sub-Total Commodities	32,607	20,792	53,650	53,650	53,650	61,345	14%
Capital Outlay							
8001 Building Improvements	-	17,887	27,110	27,110	27,110	-	-100%
8100 Misc. Improvements	-	-	20,000	20,000	20,000	-	-100%
8180 Office Furniture & Equip	-	-	2,000	2,000	2,000	-	0%
8200 Vehicle & Equipment	-	9,900	23,000	23,000	23,000	-	-100%
Sub-Total Capital Outlay	-	27,787	72,110	72,110	72,110	-	-100%
Total	665,793	405,639	978,070	978,070	978,070	1,108,340	13%



PARKS RECREATION AND FORESTRY

GOLF COURSE MAINTENANCE AND RECREATION

Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

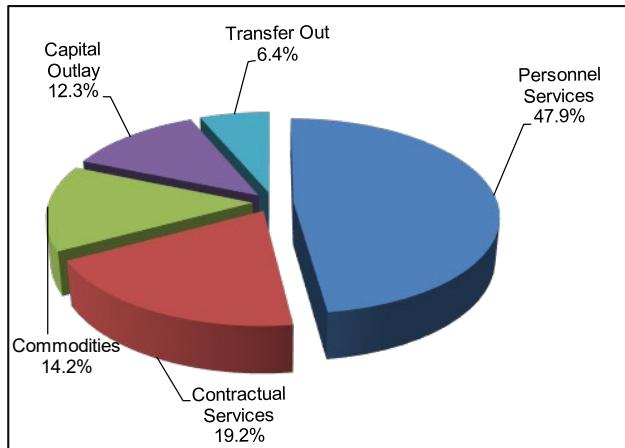
The golf course maintenance division is responsible for the development, and maintenance of the golf course grounds. The maintenance crew carries out a comprehensive maintenance program which includes: mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

The golf course recreation is responsible for coordinating all league and individual play times as well as hosting tournaments and providing instructional classes.

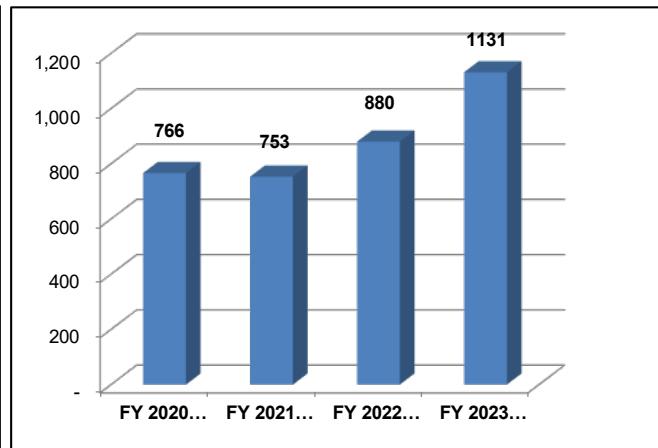
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	361,982	319,935	444,790	444,790	444,790	540,905	22%
Contractual Services	259,279	253,075	228,280	228,280	228,280	216,875	-5%
Commodities	114,441	175,038	150,600	150,600	150,600	160,100	6%
Capital Outlay	16,740	-	3,500	3,500	3,500	139,750	3893%
Transfer Out	13,581	4,731	53,220	53,220	53,220	73,220	38%
Total	766,023	752,779	880,390	880,390	880,390	1,130,850	28%

FY 2023 Budget



Total Expenditures





GOALS

1. Continue long range plan to make Ruth Park the premiere public practice facility
2. Redevelop and improve the driving range drainage
3. Continue native area reestablishment project phase III
4. Plant trees
5. Continue wet pond improvements
6. Develop a reforesting plan for the course

SIGNIFICANT BUDGETARY ISSUES

1. Future necessary improvements and renovations of the golf club house
2. The addition of new golf amenities needed to increase revenues
3. Driving Range repairs
4. Wet Pond Renovation

FISCAL YEAR 2022 PERFORMANCE SUMMARY

1. Improved Security Camera Operations
2. Replaced Maintenance Equipment
3. Replaced Shelter Roof
4. Replaced Driving Range Shack Roof



Department	Parks, Forestry & Recreation			Fund	Golf Course
Program	Golf Course			Account Number	28-50-47

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	196,506	156,445	277,400	277,400	277,400	276,640	0%
5001.01 Salaries - Full-Time COVID-19	3,747	2,286	-	-	-	-	0%
5230 Injury Leave - Taxable	955	557	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	81,859	73,394	64,850	64,850	64,850	167,000	158%
5380 Overtime	5,652	5,271	6,500	6,500	6,500	6,500	0%
5420 Workers Compensation	8,480	8,411	6,835	6,835	6,835	5,720	-16%
5460 Medical Insurance	32,789	31,275	35,065	35,065	35,065	35,700	2%
5461 OPEB Expense	711	517	-	-	-	-	0%
5660 Social Security Contributions	16,679	16,317	20,195	20,195	20,195	17,150	-15%
5740 Pension Contribution Nonunif.	9,985	20,262	29,225	29,225	29,225	28,185	-4%
5860 Unemployment	760	1,420	-	-	-	-	0%
5900 Medicare	3,859	3,778	4,720	4,720	4,720	4,010	-15%
Sub-Total Personnel Services	361,982	319,933	444,790	444,790	444,790	540,905	22%
Contractual Services							
6010 Professional Services	193	193	-	-	-	-	0%
6030 Medical Service	-	-	1,660	1,660	1,660	1,660	0%
6050 Maintenance Contracts	10,488	9,455	11,300	11,300	11,300	12,200	8%
6060 Instructors & Sports Officials	4,552	744	12,000	12,000	12,000	-	-100%
6110 Mileage Reimbursement	733	238	800	800	800	800	0%
6120 Professional Development	2,116	-	3,560	3,560	3,560	4,000	12%
6130 Advertising & Public Notices	4,750	5,575	3,500	3,500	3,500	3,500	0%
6150 Printing Services	1,270	-	400	400	400	2,000	400%
6160 Insurance - Property & Auto	-	19,463	23,355	23,355	23,355	21,645	-7%
6165 Insurance - Liquor	772	872	840	840	840	975	16%
6170 Insurance - Liability	4,060	6,485	6,745	6,745	6,745	7,570	12%
6250 Natural Gas	3,014	3,023	2,380	2,380	2,380	2,675	12%
6260 Electricity	6,913	5,518	7,200	7,200	7,200	7,200	0%
6270 Telephone & Mobile Devices	1,000	840	1,040	1,040	1,040	1,120	8%
6280 Water	23,371	41,839	42,000	42,000	42,000	30,000	-29%
6290 Sewer	643	639	1,200	1,200	1,200	1,200	0%
6360 Building Maintenance	(7,873)	1,767	10,500	10,500	10,500	12,000	14%
6380 Equipment Maintenance	13,613	13,454	13,000	13,000	13,000	13,000	0%
6430 Misc. Repairs & Maintenance	4,903	3,401	5,000	5,000	5,000	5,000	0%
6490 Depreciation - Equipment	137,816	89,115	-	-	-	-	0%
6530 Fleet Service & Replacement ¹	-	-	20,000	20,000	20,000	20,000	0%
6540 Equipment Rental	18,551	17,658	19,600	19,600	19,600	22,800	16%
6560 Technology Services	3,114	4,050	9,420	9,420	9,420	10,000	6%
6570 Miscellaneous Rentals	1,871	2,607	1,475	1,475	1,475	4,980	238%
6610 Staff Training	-	600	3,000	3,000	3,000	3,000	0%
6650 Membership & Certification	1,613	1,876	2,305	2,305	2,305	2,350	2%
6660 Laundry Services	-	713	-	-	-	1,200	100%
6670 Cashier's Over/Under	-	-	-	-	-	-	0%
6700 Misc. Operating Services	99	35	-	-	-	-	0%
6710 Waste Dumping Fees	-	-	1,000	1,000	1,000	1,000	0%
6770 Bank & Credit Card Fees	21,697	22,914	25,000	25,000	25,000	25,000	0%
Sub-Total Contractual Services	259,279	253,074	228,280	228,280	228,280	216,875	-5%
Commodities							
7001 Office Supplies	1,121	1,230	1,200	1,200	1,200	1,200	0%
7130 Agriculture Supplies	23,970	19,447	32,000	32,000	32,000	32,000	0%
7210 Chemicals	13,551	12,170	15,000	15,000	15,000	15,000	0%
7290 Concrete & Clay Products	2,873	1,799	3,600	3,600	3,600	5,000	39%
7330 Food	17,906	21,307	30,000	30,000	30,000	30,000	0%
7370 Institutional Supplies	3,839	2,481	3,000	3,000	3,000	3,000	0%
7490 Building Materials	250	1,040	1,000	1,000	1,000	1,000	0%
7530 Medical Supplies	82	132	300	300	300	300	0%
7570 Hardware & Hand Tools	2,945	3,468	3,000	3,000	3,000	3,000	0%
7610 Fuel	6,088	7,574	9,500	9,500	9,500	14,000	47%
7690 Recreational Supplies	40,014	103,253	48,400	48,400	48,400	50,000	3%
7730 Metal Supplies	-	130	100	100	100	100	0%
7770 Uniform & Safety Gear	1,625	860	3,000	3,000	3,000	5,000	67%
7810 Sign Supplies	177	146	500	500	500	500	0%
Sub-Total Commodities	114,441	175,037	150,600	150,600	150,600	160,100	6%
Capital Outlay							
8020 Golf Improvements	16,740	-	-	-	-	15,000	100%
8100 Misc. Improvements	-	-	3,500	3,500	3,500	-	-100%
8200 Vehicles & Equipment	-	-	-	-	-	124,750	100%
8240 Recreational Equipment	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	16,740	-	3,500	3,500	3,500	139,750	3893%
Transfer Out							
9950 Operating Transfer Out	13,581	4,731	53,220	53,220	53,220	73,220	38%
Sub-Total Transfer Out	13,581	4,731	53,220	53,220	53,220	73,220	38%
Total	766,023	752,775	880,390	880,390	880,390	1,130,850	28%

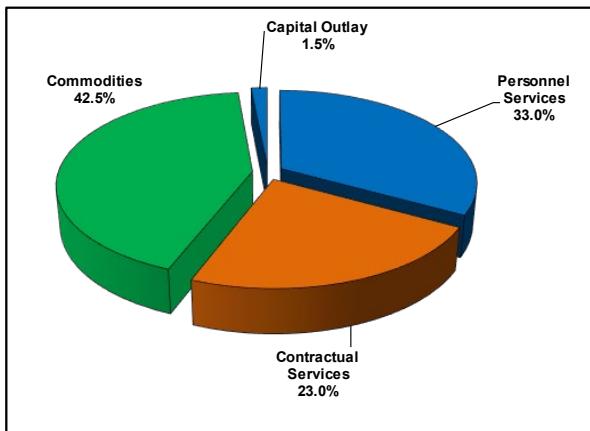
FLEET MAINTENANCE

The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on an Internal Service Fund basis.

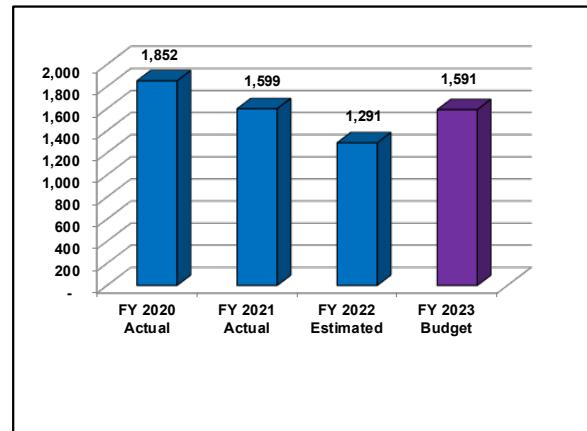
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	555,716	435,669	507,275	507,275	507,275	525,280	4%
Contractual Services	707,036	718,038	237,995	237,995	237,995	364,390	53%
Commodities	589,590	435,188	545,750	545,750	545,750	676,800	24%
Capital Outlay	-	10,279	-	-	-	24,600	100%
Total	1,852,342	1,599,174	1,291,020	1,291,020	1,291,020	1,591,070	23%

FY 2023 Budget



Total Expenditures ('000)



FISCAL YEAR 2022 PERFORMANCE SUMMARY

Vehicles/Equipment: 176
 Units Serviced: 2032
 Preventive Maintenance: 205
 Tire Replacement: 244
 Service Calls: 36



Department	Parks, Recreation & Forestry
Program	Fleet Services

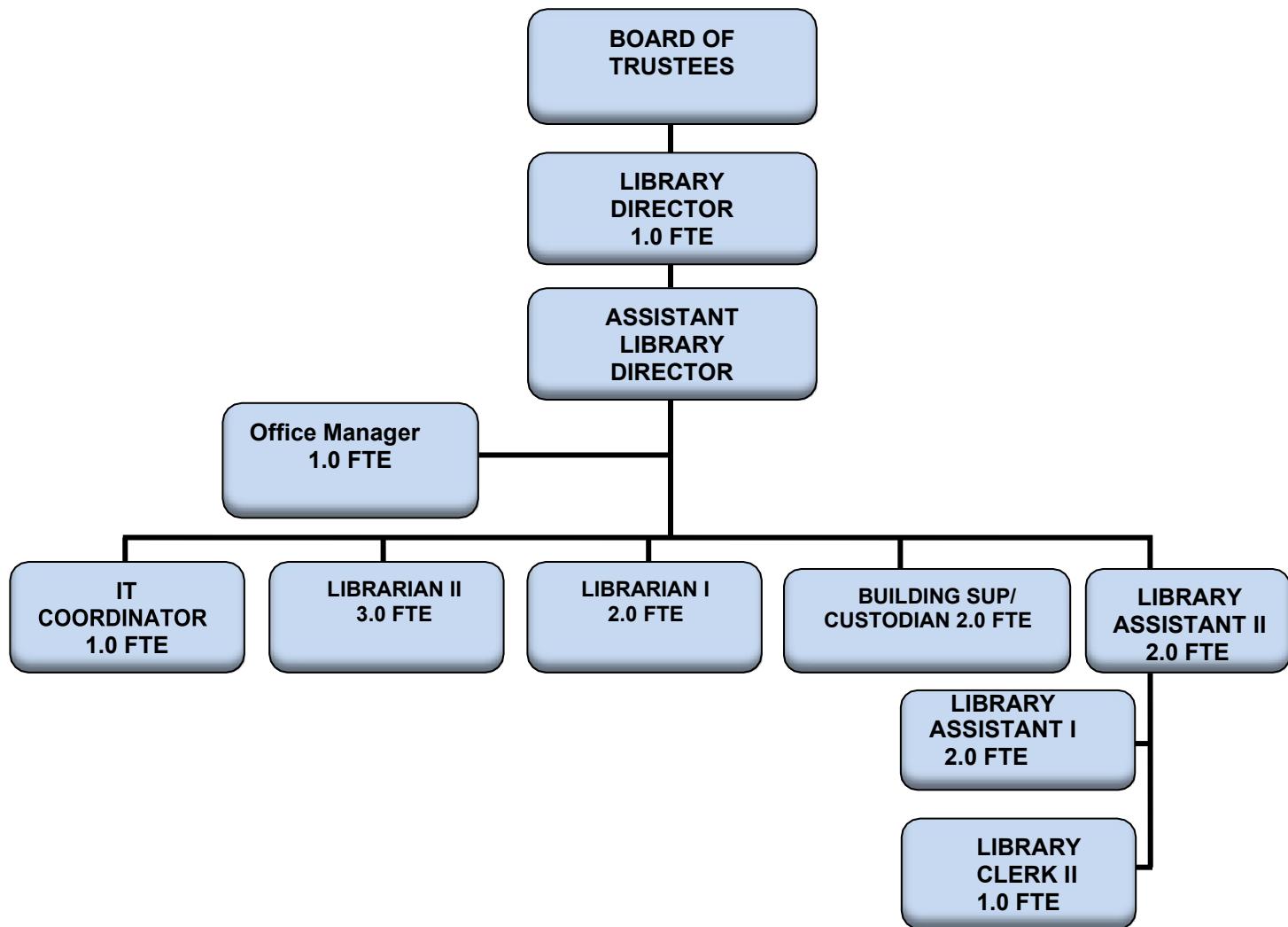
Fund	Internal Service Fund
Account Number	02-40-62

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	397,065	329,403	342,475	342,475	342,475	358,070	5%
5220 Injury Leave	241	(2,012)	-	-	-	-	0%
5230 Injury Leave - Taxable	724	4,830	-	-	-	-	0%
5380 Overtime	2,985	3,622	3,800	3,800	3,800	4,000	5%
5420 Workers Compensation	22,447	20,907	14,900	14,900	14,900	19,700	32%
5460 Medical Insurance	78,652	70,000	72,330	72,330	72,330	79,230	10%
5461 OPEB Expense	(2,642)	(1,158)	-	-	-	-	0%
5660 Social Security Contributions	23,063	19,123	21,235	21,235	21,235	22,525	6%
5740 Pension Contribution Nonunif.	27,833	(13,846)	47,570	47,570	47,570	36,485	-23%
5860 Unemployment	-	320	-	-	-	-	0%
5900 Medicare	5,348	4,481	4,965	4,965	4,965	5,270	6%
Sub-Total Personnel Services	555,716	435,670	507,275	507,275	507,275	525,280	4%
Contractual Services							
6001 Auditing & Accounting	-	2,481	2,500	2,500	2,500	2,500	0%
6010 Professional Services	-	31,451	-	-	-	-	0%
6050 Maintenance Contract	115	415	-	-	-	-	0%
6130 Advertising & Public Notices	-	-	500	500	500	500	0%
6160 Insurance - Property & Auto	15,289	83,250	86,580	86,580	86,580	91,720	6%
6170 Insurance - Liability	4,025	6,462	6,720	6,720	6,720	7,540	12%
6210 Insurance - Flood	7,480	8,040	9,245	9,245	9,245	9,935	7%
6250 Natural Gas	4,582	14,493	3,000	3,000	3,000	15,000	400%
6260 Electricity	9,685	9,432	12,000	12,000	12,000	10,000	-17%
6270 Telephone & Pagers	702	702	700	700	700	720	3%
6280 Water	9,397	6,335	5,000	5,000	5,000	4,000	-20%
6290 Sewer	8,437	3,167	4,000	4,000	4,000	2,220	-45%
6360 Building Maintenance	1,958	5,277	2,000	2,000	2,000	3,000	50%
6380 Equipment Maintenance	5,537	4,599	5,000	5,000	5,000	5,000	0%
6400 Office Equipment Maintenance	-	-	400	400	400	400	0%
6430 Misc. Repairs & Maintenance	297	-	1,000	1,000	1,000	1,000	0%
6460 Vehicle Maintenance	136,477	236,860	80,000	80,000	80,000	180,000	125%
6490 Depreciation - Equipment	477,184	290,896	-	-	-	-	0%
6500 Depreciation - Building	4,673	4,673	-	-	-	-	0%
6560 Technology Services	4,500	-	10,000	10,000	10,000	16,005	60%
6610 Staff Training	-	-	1,000	1,000	1,000	6,000	500%
6640 Exterminations	-	-	600	600	600	600	0%
6650 Membership & Certification	345	-	500	500	500	500	0%
6660 Laundry Services	8,808	6,761	5,250	5,250	5,250	5,250	0%
6700 Misc. Operating Services	7,545	2,745	2,000	2,000	2,000	2,500	25%
Sub-Total Contractual Services	707,036	718,039	237,995	237,995	237,995	364,390	53%
Commodities							
7001 Office Supplies	-	93	100	100	100	100	0%
7090 Office & Computer Equip.	-	-	350	350	350	400	14%
7210 Chemicals	5,432	3,589	6,000	6,000	6,000	6,000	0%
7370 Institutional Supplies	4,987	1,376	4,000	4,000	4,000	5,000	25%
7530 Medical Supplies	152	296	300	300	300	300	0%
7570 Hardware & Hand Tools	9,836	4,242	9,000	9,000	9,000	9,000	0%
7610 Fuel	298,914	296,116	275,000	275,000	275,000	345,000	25%
7620 Oil	-	-	-	-	-	25,000	100%
7630 Lubricants	-	-	-	-	-	5,000	100%
7770 Uniforms & Safety Gear	990	1,115	1,000	1,000	1,000	1,000	0%
7930 Vehicle Parts	269,279	128,360	250,000	250,000	250,000	280,000	12%
Sub-Total Commodities	589,590	435,187	545,750	545,750	545,750	676,800	24%
Capital Outlay							
8140 Software Systems	-	-	-	-	-	15,000	100%
8200 Vehicles & Equipment	(229,110)	10,278	-	-	-	9,600	100%
Sub-Total Capital Outlay	(229,110)	10,278	-	-	-	24,600	100%
Total	1,623,232	1,599,174	1,291,020	1,291,020	1,291,020	1,591,070	23%



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LIBRARY



The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The Library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference and Adult Services Staff provides information that is quick and accurate, utilizing print and electronic resources effectively. They deliver the information in the format preferred by the patron. They offer a wide variety of technology-related classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a timely manner so that new materials are constantly available to our patrons.

The Information Technology Department maintains the computer networks the library depends upon. They are responsible for implementing our technology grant projects with new equipment and software. They help the rest of the library staff keep abreast of new technology and new ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk, helping patrons find and check out the books, movies, music and other items they require.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including story times, gaming nights, and our fantastic Summer Reading Program.

The Home Services and Outreach staff, along with our volunteers, provide library materials to University City residents who, due to health reasons, are not able to come to the Library in person. They provide programs and coordinate events in the Library and throughout the community.

The Building Supervisor maintains the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The Library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and seek to engage in partnerships with other community groups and organizations.

PERSONNEL SUMMARY

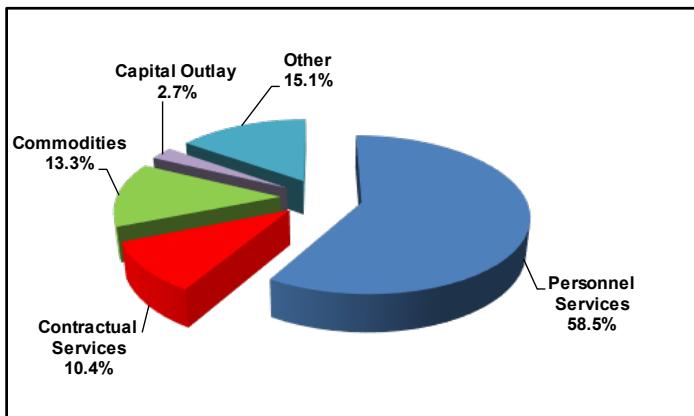
Full-Time

	FY 2021 Authorized	FY 2022 Authorized	FY 2023 Authorized
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
IT Project Manager	1.0	1.0	1.0
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	-	2.0
Library Clerk II		-	1.0
Custodian	-	-	1.0
Building Supervisor	2.0	2.0	1.0
Office Manager	1.0	1.0	1.0
Library Personnel	16	16	16
Total			

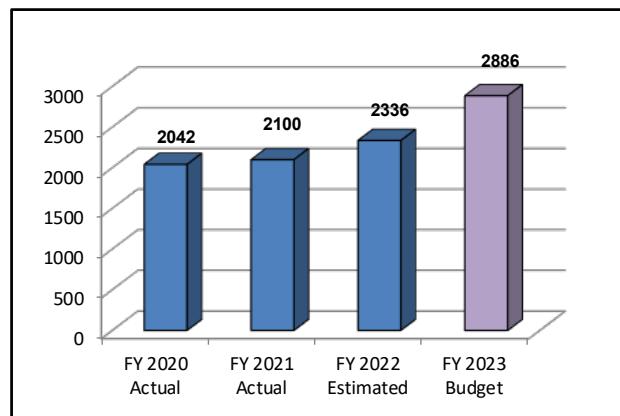
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	1,382,607	1,397,446	1,565,064	1,565,064	1,565,064	1,688,955	8%
Contractual Services	384,567	269,352	364,680	364,680	364,680	298,710	-18%
Commodities	274,571	307,789	372,285	372,285	372,285	384,900	3%
Capital Outlay	-	125,044	-	-	-	76,705	100%
Other	-	-	34,116	34,116	34,116	436,570	1180%
Total	2,041,745	2,099,631	2,336,145	2,336,145	2,336,145	2,885,840	24%

FY 2023 Budget



Total Expenditures



GOALS

1. Overall
 - Work with the Library Board and the community on completing building renovations.
 - Work with the Library Board and the community on continued service improvements
 - Conduct customer satisfaction survey of University City residents regarding the Library and its services.
 - Continue strategic planning process.
 - Continue to improve circulating collection.
2. Building and Grounds
 - Move collections back into newly renovated facilities in an efficient and timely manner.
 - Celebrate reopening the building with the community.
3. Community Relations and Marketing
 - Continue to improve the promotion of library collections, programs, and services.
 - Continue to improve the library's social media presence.
 - The Library will
4. Technology
 - Promote the technology available in all renovated meeting rooms.
 - Promote and improve technology resources available to the community.
 - Promote new databases available to University City residents from the Library's collection.
5. Customer Service
 - Through increased and more effective staff training, increase our patrons' satisfaction with the Library.
 - Emphasize, through all we do, that our patrons are the Library's first priority.
 - Explore online meeting room reservation.
6. Programming
 - Increase literacy outreach to schools, day-care facilities, and preschools in University City.

- Increase library outreach to senior living facilities in University City.
- Continue to improve Big Book Summer Reading and Youth Summer Reading.
- Improve Summer Reading software experience to allow at-home access to Summer Reading Programs.
- Increase the number of programs that promote lifelong learning.
- Continue to work with community groups on cooperative programs.

7. Resource Sharing

- Promote reciprocal agreement with the Scenic Regional Library system and the Jefferson County Library.
- Work with the Municipal Library Consortium to offer our users the best catalog system possible.
- Work with the Municipal Library Consortium and other Library organizations to offer the widest array of resources possible to our residents and library users.

SIGNIFICANT CHANGES SINCE FY 21

In the past fiscal year, the University City Public Library has made the following improvements:

- The Library launched its redesigned webpage.
- The Library has instituted online Library registration.
- An LSTA grant allowed the Library to purchase new Chromebooks, new hotspots, a replacement server, and a tricycle book mobile.
- The Library has completed exterior renovations and begun interior demolition, and hazardous material abatement.
- Thanks to the Friends of the Library we will be able to purchase new furniture for our renovated building.
- The Library continues our Classics book discussion group, the Fourth Wednesday Book Group and our Orcs and Aliens book discussions.
- An LSTA ARPA grant provided the MLC with a vastly improved ebook and downloadable audiobook collection to improve remote services during the pandemic.
- The Library received its third annual SFWA Science Fiction collection grant.

SIGNIFICANT BUDGETARY ISSUES

- The Library was successful in securing funding for the building renovations.
- The Library will adjust its budget to improve services, repair and renovate the facilities and build enough reserves for operations, on-going maintenance and repairs, and other long-term obligations.

PERFORMANCE SUMMARY

In the 2020-2021 fiscal year the Library operated with curbside-only service for several weeks during the pandemic, and hosted almost all programs remotely. The Library still loaned 244,710 traditional materials, 49,594 eBooks and downloadable audio, had over 36,421 uses of our databases, 4,823 computers sessions and 12,406 wifi sessions. The Library had 2,124 children and young adults attend 115 programs in the library and at other locations. Adult programs such as book clubs, author events, gallery openings, and discussions

were attended by 2,293 people. During the pandemic the library hosted 66 virtual programs with 6,377 attendees. As of June 30, 2020, UCPL had 37,744 active cardholders. The library loaned 38,744 items to other libraries through direct borrowing and interlibrary loan and borrowed 32,298 items from other libraries including those in our consortium. These requested materials are delivered by a contracted service five days a week, often arriving within a day of the patron's placing the hold.

The Summer Reading Program kept the Youth Services staff on the go during much of June and July. 137 children finished our online summer reading program with at least 12 hours read. Due to the pandemic we were unable to enlist our wonderful teen volunteers. During the school year, virtual story times, "Tales from the Tub", and other online activities engaged youngsters. The Friends of the Library were unable to present programs for adults in their normal fashion, but did host a very successful Zoom Trivia night. They also make an annual financial contribution to the library at their April Annual meeting. This last year, they gave the library \$14,000 to support this past year's *Oceans of Possibility* summer reading program and to help with the adult summer reading program. The library also presented a wide variety of programs for adults, including our 10th annual summer reading program for adults, the *Good Lord Bird* and *The Portable Frederick Douglass* book discussion series; our *Wednesday Night* and *Classics* book groups; our Orcs and Aliens book club meetings; as well as several cooperative programs with other organizations.

The library continues to receive generous donations from patrons to help support our materials and service budgets. This past year through the generous support from our Friends organization, University City residents and local businesses, the Library raised over \$26,000 in donations. UCPL received many donations in memory or in honor of a friend or loved one, and these gifts have allowed us to add many new titles to our collection. The library also supplements its income by applying for competitive grants. In 2021 the annual University City Memorial Day Run was scaled down to a 5K due to the pandemic. The library hopes to cooperate with the Green Center, and U. City in Bloom to coordinate this popular annual event, again with the 5K, 10K, and Fun-Run for 2022.



Department	Library
Program	Library Operations

Fund	Library
Account Number	06-65-60

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	751,616	791,425	844,032	844,032	844,032	911,555	8%
5001.01 Salaries - Full-Time COVID 19	-	14,042	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	302,851	261,306	342,423	342,423	342,423	369,020	8%
5380 Overtime	25,651	6,503	28,961	28,961	28,961	30,310	5%
5420 Workers Compensation	3,558	5,293	5,000	5,000	5,000	5,000	0%
5460 Medical Insurance	87,042	97,772	110,888	110,888	110,888	122,000	10%
5540 EAP	341	586	500	500	500	500	0%
5660 Social Security Contributions	63,727	65,309	75,355	75,355	75,355	81,275	8%
5740 Pension Contribution Nonunif.	120,985	130,000	125,000	125,000	125,000	135,000	8%
5820 Defined Contribution Plan	10,590	10,084	14,282	14,282	14,282	14,285	0%
5860 Unemployment	1,501	942	1,000	1,000	1,000	1,000	0%
5900 Medicare	14,745	14,184	17,623	17,623	17,623	19,010	8%
Sub-Total Personnel Services	1,382,607	1,397,446	1,565,064	1,565,064	1,565,064	1,688,955	8%
Contractual Services							
6001 Auditing & Accounting	-	3,474	3,500	3,500	3,500	4,000	14%
6010 Professional Services	168,719	39,959	35,000	35,000	35,000	25,000	-29%
6020 Legal Services	10,369	8,263	15,000	15,000	15,000	10,000	-33%
6040 Events & Receptions	2,570	3,466	3,500	3,500	3,500	7,000	100%
6050 Maintenance Contracts	29,581	32,202	27,525	27,525	27,525	22,000	-20%
6090 Postage	515	364	1,500	1,500	1,500	1,500	0%
6120 Professional Development	3,718	616	6,850	6,850	6,850	7,000	2%
6130 Advertising & Public Notices	940	52	1,300	1,300	1,300	1,300	0%
6150 Printing Services	2,446	560	2,500	2,500	2,500	2,500	0%
6160 Insurance - Property & Auto	31,006	29,463	35,355	35,355	35,355	32,000	-9%
6170 Insurance - Liability	4,614	7,398	7,535	7,535	7,535	12,000	59%
6250 Natural Gas	8,712	10,948	9,660	9,660	9,660	7,500	-22%
6260 Electricity	44,978	42,855	45,000	45,000	45,000	30,000	-33%
6270 Telephone & Mobile Devices	9,682	7,306	7,655	7,655	7,655	6,900	-10%
6280 Water	4,581	4,411	5,000	5,000	5,000	2,500	-50%
6290 Sewer	2,760	2,552	2,800	2,800	2,800	1,400	-50%
6320 Internet Service	15,209	15,386	5,000	5,000	5,000	5,000	0%
6360 Building Maintenance	15,638	21,058	17,000	17,000	17,000	5,000	-71%
6420 MLC Repairs & Maintenance	13,230	17,484	18,000	18,000	18,000	23,000	28%
6545 Property Rental	-	-	73,920	73,920	73,920	57,360	-22%
6550 Office Equipment Rental	4,262	4,425	5,330	5,330	5,330	5,000	-6%
6560 Technology Services	7,845	13,813	26,360	26,360	26,360	26,360	0%
6570 Miscellaneous Rentals	-	-	4,800	4,800	4,800	-	-100%
6610 Staff Training	-	442	1,400	1,400	1,400	1,400	0%
6640 Exterminations	394	396	400	400	400	200	-50%
6650 Membership & Certification	1,836	1,774	1,890	1,890	1,890	1,890	0%
6700 Misc. Operating Services	-	393	-	-	-	-	0%
6770 Bank and Credit Card Fees	962	293	900	900	900	900	0%
Sub-Total Contractual Services	384,567	269,353	364,680	364,680	364,680	298,710	-18%
Commodities							
7001 Office Supplies	12,580	15,618	12,000	12,000	12,000	12,000	0%
7050 Publications	230,720	225,664	300,000	300,000	300,000	326,400	9%
7090 Office & Computer Equip.	5,820	52,721	34,000	34,000	34,000	20,000	-41%
7130 Agriculture Supplies	4,000	-	5,000	5,000	5,000	5,000	0%
7330 Food	1,372	5	1,485	1,485	1,485	1,500	1%
7370 Institutional Supplies	12,898	7,444	12,000	12,000	12,000	12,000	0%
7570 Hardware & Hand Tools	6,431	6,336	7,000	7,000	7,000	7,000	0%
7850 Awards & Gifts	750	-	800	800	800	1,000	25%
Sub-Total Commodities	274,571	307,788	372,285	372,285	372,285	384,900	3%
Capital Outlay							
8001 Building Improvements	-	125,044	-	-	-	76,705	100%
Sub-Total Capital Outlay	-	125,044	-	-	-	76,705	100%
Other							
9050 Contingency	-	-	34,116	34,116	34,116	29,115	-15%
9150 Debt Service - Principal	-	-	-	-	-	185,000	100%
9200 Debt Service - Interest	-	-	-	-	-	222,455	100%
Sub-Total Other	-	-	34,116	34,116	34,116	436,570	1180%
Total	2,041,745	2,099,631	2,336,145	2,336,145	2,336,145	2,885,840	24%

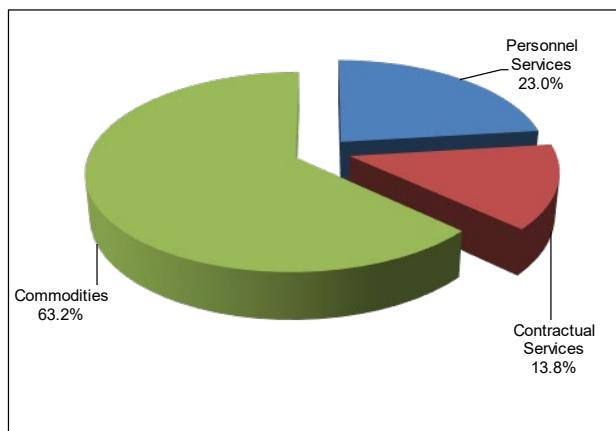
LIBRARY GRANTS

The number of grants will fluctuate from year to year. The Library will continue to seek Library Services and Technology Act (LSTA) grants through the Missouri State Library, programming grants from the American Library Association (ALA) and the Public Library Association (PLA), and grants from other agencies.

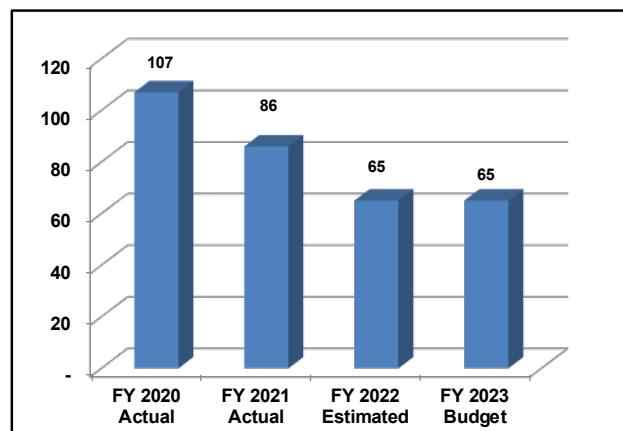
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services	56,373	-	15,000	15,000	15,000	15,000	0%
Contractual Services	-	8,380	8,950	8,950	8,950	8,950	0%
Commodities	-	77,226	41,050	41,050	41,050	41,050	0%
Capital Outlay	50,199	-	-	-	-	-	0%
Total	106,572	85,606	65,000	65,000	65,000	65,000	0%

FY 2023 Budget



Total Expenditures



For fiscal year 2020-2021, the library completed the following grants:

LOA Lift Every Voice Grant	\$1,200
LSTA Spotlight on Literacy Emerging Tech	\$10,013
LSTA Spotlight on Literacy Early Childhood	\$12,106
LSTA Tech Ladder Grant	\$35,382
CARES Act Grant	\$17,728
Summer Reading 2020	\$8,900
Reading Challenge Software	\$2,100
ALA Libraries Connecting You to Coverage	\$500.00
LSTA Tech Mini Grant (Launchpads, Laptops, etc.)	\$16,459

And in fiscal year 2020-2021 we have received the following:

Libraries Connecting You to Coverage	\$2,000
Summer Reading Promotional 2021	\$296.47
CARES Act Broadband Funding for Distance Learning & Telehealth in Libraries	\$28,057.00
SFWA grant	\$2,233.00
Summer Reading Program 2021 Promotional	\$296.47
Tech Mini Grant: Launchpads, Laptops, & Streaming for COVID-19	\$16,459.00
Summer Library Program	\$8,000.00
Spotlight on Literacy	\$14,912.00
Pandemic Response Grant	\$20,144.90



Department	Library Grants
Program	Library Grants

Fund	Library
Account Number	06-65-95

		FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Personnel Services								
5001	Salaries Full time	47,065	-	-	-	-	-	0%
5340	Salaries- Part Time & Temp	-	-	15,000	15,000	15,000	15,000	0%
5380	Overtime	-	-	-	-	-	-	0%
5420	Workers Compensation	155	-	-	-	-	-	0%
5460	Medical Insurance	5,731	-	-	-	-	-	0%
5660	Social Security Contributions	2,778	-	-	-	-	-	0%
5900	Medicare	644	-	-	-	-	-	0%
	Sub-Total Personnel Services	56,373	-	15,000	15,000	15,000	15,000	0%
Contractual Services								
6010	Professional Services	-	-	2,000	2,000	2,000	2,000	0%
6040	Events & Receptions	-	3,675	-	-	-	-	0%
6090	Postage	-	1,000	1,500	1,500	1,500	-	-100%
6120	Professional Development	-	-	-	-	-	1,500	100%
6130	Advertising & Public Notice	-	1,311	500	500	500	500	0%
6150	Printing Services	-	1,500	1,500	1,500	1,500	1,500	0%
6320	Internet Services	-	671	-	-	-	-	0%
6560	Technology Services	-	224	2,000	2,000	2,000	2,000	0%
6610	Staff Training	-	-	1,450	1,450	1,450	1,450	0%
	Sub-Total Contractual Services	-	8,381	8,950	8,950	8,950	8,950	0%
Commodities								
7001	Office Supplies	-	1,335	5,500	5,500	5,500	5,500	0%
7050	Publications	-	5,007	5,000	5,000	5,000	5,000	0%
7090	Office & Computer Equip.	-	70,884	30,550	30,550	30,550	30,550	0%
	Sub-Total Commodities	-	77,226	41,050	41,050	41,050	41,050	0%
Capital Outlay								
8260	Grant Expenses	50,199	-	-	-	-	-	0%
	Sub-Total Capital Outlay	50,199	-	-	-	-	-	0%
	Total	106,572	85,607	65,000	65,000	65,000	65,000	0%



DEBT SERVICE

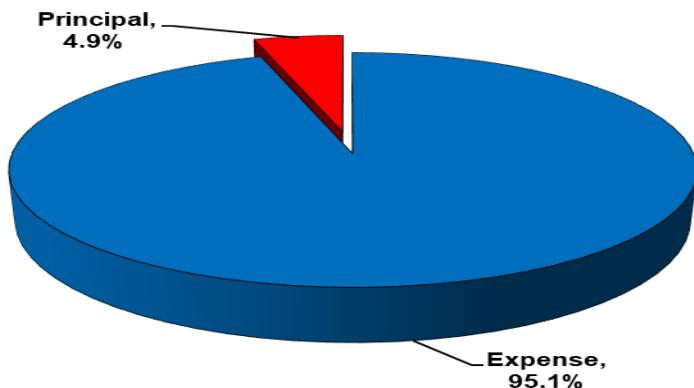
DEBT SERVICE (Public Safety Sales Tax Fund)

In accordance with provisions from the City Manager, this account provides for the repayment of debt from a capital lease agreement to finance the purchase of a fire ladder truck.

BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Principal	101,062	101,062	106,700	106,700	106,700	108,900	2%
Interest	13,349	13,349	8,300	8,300	8,300	5,600	-33%
Total	114,411	114,411	115,000	115,000	115,000	114,500	0%

EXPENDITURE PIE CHART



Capital Lease Payment Made from Public Safety Sales Tax Fund

Date	Principal	Interest	Total P & I	Fiscal Interest	Fiscal Total
9/1/2022	108,872	5,539	114,411	5,539	114,411
9/1/2023	111,607	2,804	114,411		
	\$ 220,479	\$ 8,343	\$ 228,822	\$ 5,539	\$ 114,411



Department	Public Safety Sales Tax
Program	Capital Lease

Fund	Public Safety
Account Number	15-35-90

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Other							
9150 Debt Service - Principal	101,062	103,601	106,700	106,700	106,700	108,900	2%
9200 Debt Service - Interest	13,349	10,810	8,300	8,300	8,300	5,600	-33%
Sub-Total Other	114,411	114,411	115,000	115,000	115,000	114,500	0%
Total	114,411	114,411	115,000	115,000	115,000	114,500	0%

ARTICLE XVII – UNIVERSITY CITY LOOP SPECIAL BUSINESS DISTRICT

It is the intention of the City Council to establish a University City Loop Special business district as a mechanism whereby local merchants and property owners can collectively enhance their environment and promote retail trade activities, as provided by Chapter 71, Sections 71.790 through 71.808 inclusive, RSMo.

SPECIAL BUSINESS DISTRICT: A body corporate and politic, and a political subdivision of the State of Missouri, whose main purpose is the improvement of the environment and the promotion of business in the area it encompasses.

REVENUES

For the purpose of paying for all costs and expenses incurred in the operation of the district, and/or the provision of services and improvement authorized in Section 120.960:

1. The business and individuals licensed by the City to do business within the district, except vendors at the Market in the Loop, shall be subject to additional business license tax of fifty percent (50%) over any other business license taxes levied by the City; and
2. The real property in the district shall be subject to an additional tax of eighty-five cents (\$0.85) per one hundred dollar (\$100.00) assessed valuation; and
3. The special assessment provided for by this Chapter shall be collected by the City and held in a special account for dispersal to the district with the approval by the City Council.

TAX ABATEMENT

No real property within the district subject to partial tax abatement under the provision of the Urban Redevelopment Ordinance No. 5085, and/or the Urban Redevelopment Corporations Law of Missouri, shall be exempt from the taxes levied in Section 120.910.

BONDS

For the purpose of paying all costs and expenses to be incurred in the acquisition, construction improvement and/or expansion of any of the facilities of the district, the district may incur indebtedness and issue general obligation and/or revenue bonds, or notes for the payment thereof, subject to the requirements for such instruments found in the RSMo 2011, 2.56.060.

ALLOWABLE IMPROVEMENTS AND ACTIVITIES

The funds of the district may be used for any of the following improvements and activities with the approval of the City Council:

1. To close existing streets or alleys or to open new streets and alleys to widen or narrow existing streets and alleys in whole or in part;
2. To construct or install pedestrian or shopping malls, plazas, sidewalks or moving sidewalks, parks, meeting and display facilities convention centers, arena, bus stop shelters, lighting benches or other seating furniture, sculptures, telephone booths, traffic signs, fire hydrants, kiosks, trash receptacles, marquees, awnings, canopies, walls and barriers, paintings, murals, alleys, shelters, display cases, fountains, restrooms, information booths, aquariums, aviaries, tunnels and ramps,



SPECIAL DISTRICTS

3. pedestrian and vehicular overpasses and underpasses, and each and every other useful or necessary or desired improvement;
4. To landscape and plant trees, bushes and shrubbery, flowers and each and every kind of decorative planting;
5. To install and operate, or to lease, public music and news facilities;
6. To purchase and operate buses, minibuses, mobile benches, and other modes of transportation;
7. To construct and operate child care facilities;
8. To lease space within the district for sidewalk café tables and chairs;
9. To construct lakes, dams and waterways of whatever size;
10. To provide special police or cleaning facilities and personnel for the protection and enjoyment of the property owners and the general public using the facilities of such business district;
11. To maintain, as hereinafter provided, all City-owned streets, alleys, malls, bridges, ramps, tunnels, lawns, trees and decorative plantings of each and every nature, and every structure or object of any nature whatsoever constructed or operated by the said municipality;
12. To grant permits for newsstands, sidewalk cafes, and each and every other useful or necessary or desired private usage of public or private property;
13. To prohibit or restrict vehicular traffic on such streets within the business district as the Governing Body may deem necessary and to provide the means for access by emergency vehicles to or in such areas;
14. To lease, acquire, construct, reconstruct, extend, maintain or repair parking lots or parking garages, both above and below ground, or other facilities for the parking of vehicles, including the power to install such facilities in public area, whether such areas are owned in fee or by easement;
15. To promote business activity in the district by, but not limited to, advertising, decoration of any public place in the area, promotion of public events which are to take place on or in public places, furnishing of music in any public place, and the general promotion of trade activities in the district.

For FY 2021, the district set the tax rate at \$0.372 per \$100.00 for residential properties and \$0.395 per \$100.00 for commercial property. The district projected the property tax to be \$47,000, business license \$30,000 and grant revenue of \$271,850.

BUDGET REVENUES

Property Tax	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Real Property	45,782	45,562	46,000	46,000	46,000	47,000	2%
Intergovernmental	-	-	-	-	-	271,850	100%
Business License	18,542	32,022	29,000	29,000	29,000	30,000	3%
Miscellaneous	5,456	2,321	2,000	2,000	2,000	1,000	-50%
Interest	12	10	50	50	50	-	-100%
Donation/Transfer In	40,566	-	-	-	-	-	0%
Total	110,358	79,915	77,050	77,050	77,050	349,850	354%

LOOP SPECIAL BUSINESS DISTRICT

The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

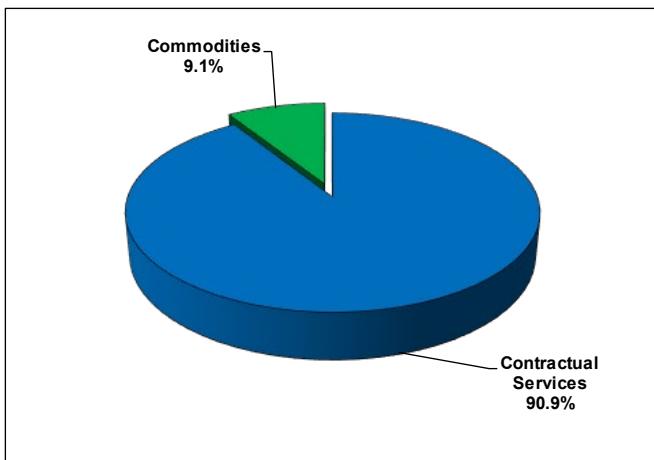
The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

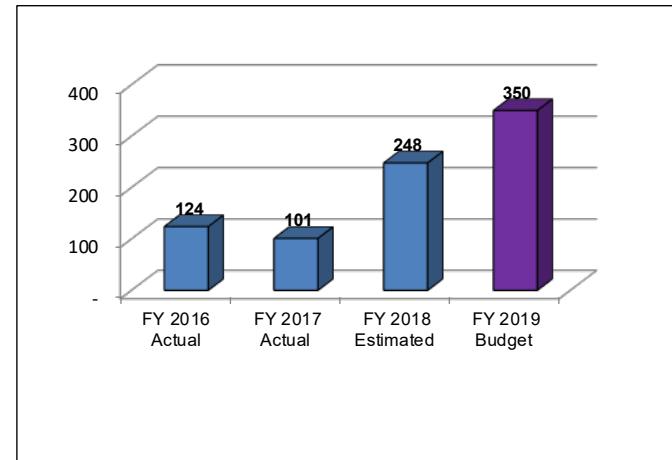
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services	123,311	98,681	237,750	237,750	237,750	318,050	34%
Commodities	758	1,947	10,000	10,000	10,000	31,800	218%
Total	124,069	100,628	247,750	247,750	247,750	349,850	41%

FY 2023 Budget



Total Expenditures





Department	Non-Department
Program	Loop Business District

Fund	Loop Business District
Account Number	18-70-74

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
6001 Auditing & Accounting	1,728	3,215	1,750	1,750	1,750	1,750	0%
6010 Professional Services	3,525	41,250	90,000	90,000	90,000	96,300	7%
6040 Events & Receptions	55,570	14,376	100,000	100,000	100,000	100,000	0%
6050 Maintenance Contracts	11,970	13,105	15,000	15,000	15,000	15,000	0%
6070 Temporary Labor	-	-	-	-	-	5,000	100%
6090 Postage	-	175	-	-	-	500	100%
6130 Advertising & Public Notices	-	3,891	17,500	17,500	17,500	17,500	0%
6136 Marketing and Promotional	27,217	9,494	3,000	3,000	3,000	66,000	2100%
6150 Printing Services	17,992	7,259	3,000	3,000	3,000	3,000	0%
6190 Insurance Misc	5,176	2,195	5,000	5,000	5,000	6,100	22%
6260 Electricity	-	-	-	-	-	5,400	100%
6270 Telephone & Pagers	133	-	1,000	1,000	1,000	-	-100%
6320 Internet Services	-	358	-	-	-	-	0%
6650 Membership & Certification	-	3,364	-	-	-	-	0%
6700 Misc. Operating Services	-	-	1,500	1,500	1,500	1,500	0%
Sub-Total Contractual Services	123,311	98,682	237,750	237,750	237,750	318,050	34%
Commodities							
7001 Office Supplies	758	-	-	-	-	-	0%
7690 Recreational Supplies	-	1,946	-	-	-	-	0%
7850 Awards & Gifts	-	-	10,000	10,000	10,000	10,000	0%
7890 Miscellaneous	-	-	-	-	-	21,800	100%
Sub-Total Commodities	758	1,946	10,000	10,000	10,000	31,800	218%
Total	124,069	100,628	247,750	247,750	247,750	349,850	41%

**ARTICLE XVI - PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT**

The City Council of the City of University City makes the following finds, determinations and statements:

1. The City Council adopted a resolution on January 9, 1996, as the resolution of intention to establish a Parkview Gardens special business district pursuant to which the ordinance codified in this Chapter is adopted; and
2. The City Council held a hearing on January 22, 1996, in the Council Chambers, City Hall, 6801 Delmar Boulevard, University City, Missouri to consider the formation of the Parkview Gardens special business district; and
3. The Parkview Gardens special business district shall have a boundary as described on file in the City Offices.

RATE OF PROPERTY LEVY

The initial rate of levy to be imposed upon property lying within the Parkview Gardens special business district shall be eighty-five (\$0.85) on the one hundred dollar (\$100.00) assessed valuation and there is imposed, subject to the requisite majority of the qualified voters of the Parkview Gardens voting thereon, upon all real property lying within the district.

USE OF REVENUE

The uses to which the additional revenue shall be put shall be:

1. Marketing and promotion;
2. Neighborhood/district beautification;
3. Youth recreation programs; and
4. Crime prevention programs

For FY 2021, the district set the tax rate at \$0.399 per \$100.00 for residential properties and \$0.850 per \$100.00 for commercial property. The district projected the revenue to be \$92,800.

BUDGET REVENUE

Property Tax	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Real Property	94,585	93,693	93,300	93,300	93,300	92,800	-1%
Total	94,585	93,693	93,300	93,300	93,300	92,800	-1%



SPECIAL DISTRICTS

PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

As mentioned in the previously, the Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

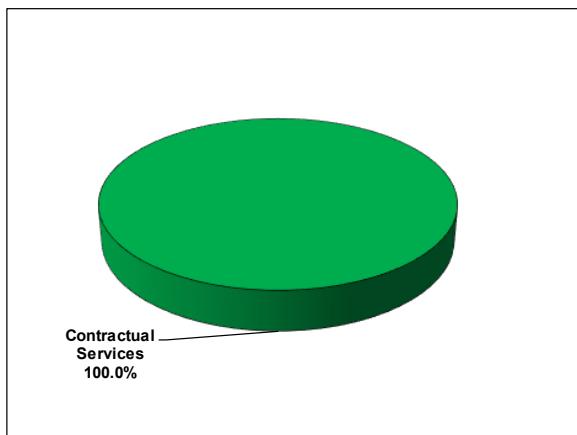
The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

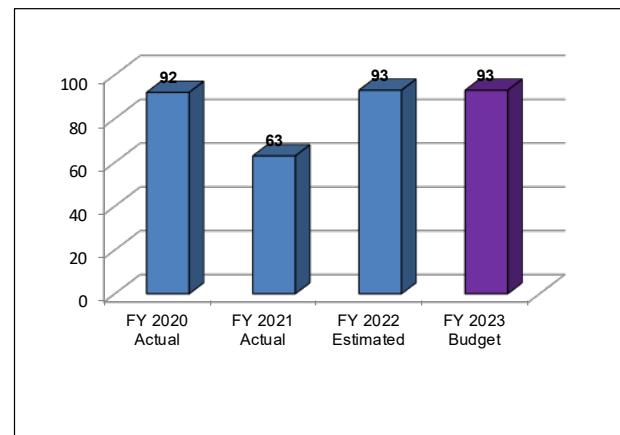
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services	92,158	62,654	93,300	93,300	93,300	92,800	-1%
Commodities	-	-	-	-	-	-	0%
Total	92,158	62,654	93,300	93,300	93,300	92,800	-1%

FY 2023 Budget



Total Expenditures





Department	Non- Departmental
Program	Parkview Garden Special District

Fund	Parkview Gardens
Account Number	19-70-76

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
6001 Auditing & Accounting	-	-	500	500	500	300	-40%
6010 Professional Services	3,830	1,260	5,000	5,000	5,000	4,500	-10%
6050 Maintenance Contracts	21,938	23,593	21,500	21,500	21,500	20,500	-5%
6130 Advertising & Public Notices	21,406	26,446	23,400	23,400	23,400	23,400	0%
6700 Misc Operating Services	44,984	11,355	42,900	42,900	42,900	44,100	3%
6770 Bank & Credit Card Fees	-	-	-	-	-	-	0%
Sub-Total Contractual Services	92,158	62,654	93,300	93,300	93,300	92,800	-1%
Total	92,158	62,654	93,300	93,300	93,300	92,800	-1%



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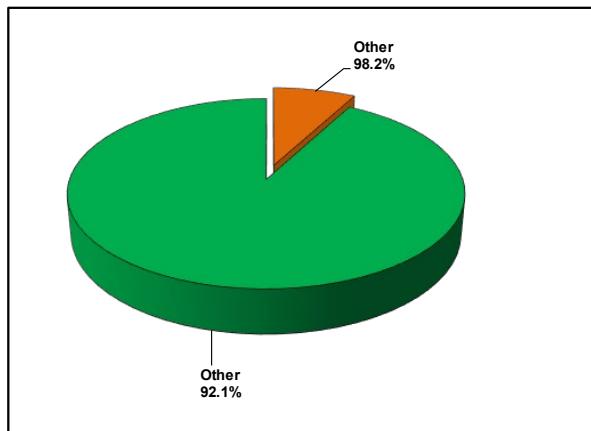
AMERICAN RESCUE PLAN

The American Rescue Plan Act was signed by President Biden on March 11, 2021. The American Rescue Plan will provide federal investments to defeat the COVID-19 virus and provide municipalities with resources needed to survive the pandemic.

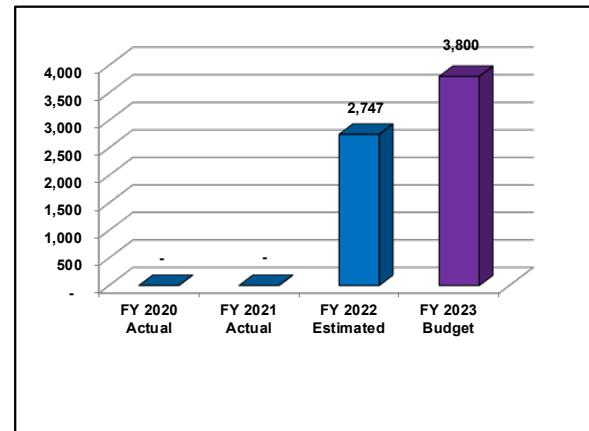
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services	-	-	50,000	50,000	50,000	-	-100%
Capital Outlay	-	-	-	-	-	300,000	100%
Other	-	-	2,696,860	2,696,860	2,696,860	3,500,000	30%
Total	-	-	2,746,860	2,746,860	2,746,860	3,800,000	38%

FY 2023 Budget



Total Expenditures ('000)





Department	Non-Departmental
Program	American Rescue Plan

Fund	American Rescue Plan
Account Number	29-70-91

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
6010 Professional Services	-	-	50,000	50,000	50,000	-	-100%
Sub-Total Contractual Services	-	-	50,000	50,000	50,000	-	-100%
Capital Outlay							
8080 Street Construction	-	-	-	-	-	300,000	100%
Sub-Total Capital Outlay	-	-	-	-	-	300,000	100%
Other							
9950 Operating Transfer Out	-	-	2,696,860	2,696,860	2,696,860	3,500,000	30%
Sub-Total Other	-	-	2,696,860	2,696,860	2,696,860	3,500,000	30%
Total	-	-	2,746,860	2,746,860	2,746,860	3,800,000	38%



PENSION (For Information Only)

POLICE AND FIRE PENSION

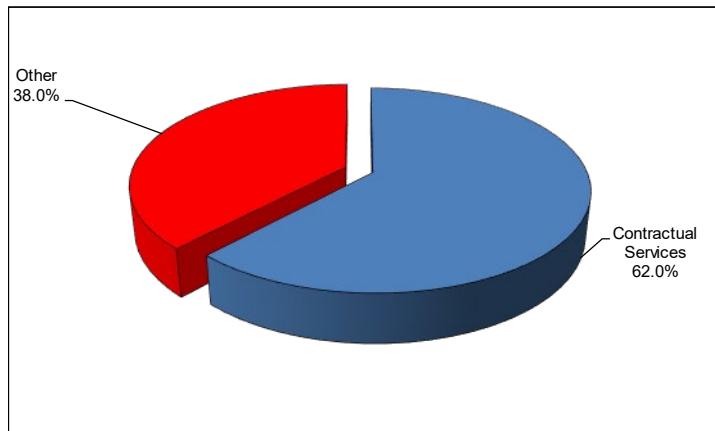
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

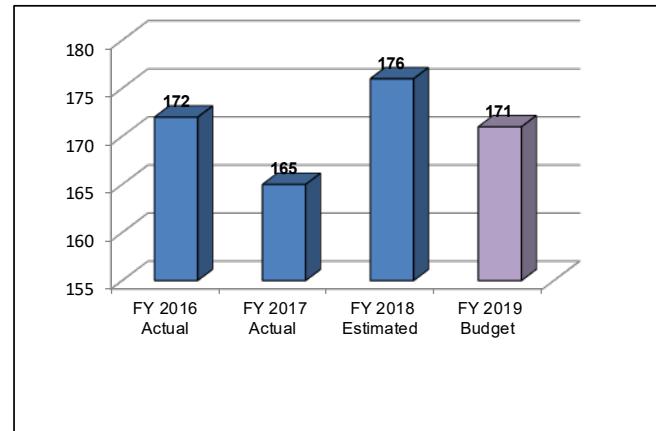
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services	113,614	106,649	106,000	106,000	106,000	106,100	0%
Other	58,858	57,868	70,000	70,000	70,000	65,000	-7%
Total	172,472	164,517	176,000	176,000	176,000	171,100	-3%

FY 2023 Budget



Total Expenditures



During FY 2023, the Police and Fire Pension Fund has budgeted a Transfer In from the Public Safety Sales Tax Fund in the amount of \$545,235, respectively.



Department	Uniformed Pension
Program	Pension Administration

Fund	Police & Fire Pension
Account Number	03-73-85

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
6001 Auditing & Accounting	-	2,481	2,500	2,500	2,500	2,500	0%
6010 Professional Services	30,097	35,938	30,000	30,000	30,000	35,000	17%
6020 Legal Services	860	-	2,500	2,500	2,500	3,000	20%
6240 Insurance - Disability	48,508	35,590	40,000	40,000	40,000	37,000	-8%
6245 Insurance - Group Life	30,616	29,104	27,000	27,000	27,000	25,000	-7%
6580 Insurance - Fiduciary	3,533	3,536	4,000	4,000	4,000	3,600	-10%
6770 Bank & Credit Card Fees	-	-	-	-	-	-	0%
Sub-Total Contractual Services	113,614	106,649	106,000	106,000	106,000	106,100	0%
Other							
9500 Administrative Expenses	58,858	57,868	70,000	70,000	70,000	65,000	-7%
Sub-Total Other	58,858	57,868	70,000	70,000	70,000	65,000	-7%
Total	172,472	164,517	176,000	176,000	176,000	171,100	-3%



PENSION (For Information Only)

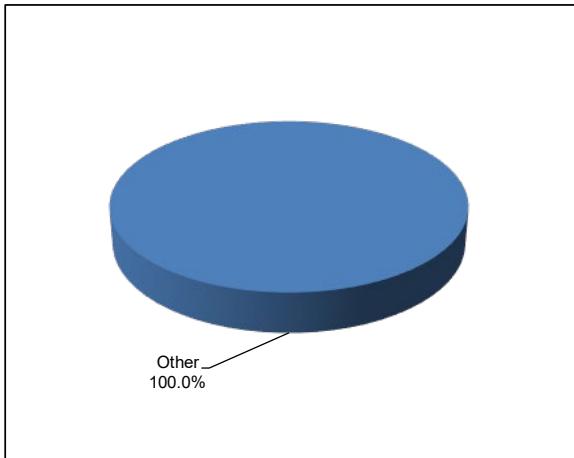
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and also provides benefits for the survivors of uniformed employees.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

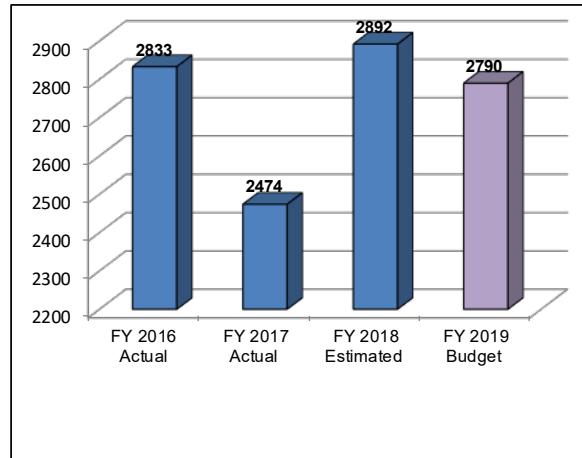
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Other	2,832,901	2,473,785	2,892,000	2,892,000	2,892,000	2,790,000	-4%
Tot	2,832,901	2,473,785	2,892,000	2,892,000	2,892,000	2,790,000	-4%

FY 2023 Budget



Total Expenditures





Department	Uniformed Pension
Program	Pension Benefits

Fund	Police & Fire Pension
Account Number	03-73-86

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Other							
9300 Retirement Benefits	2,124,441	2,057,476	2,400,000	2,400,000	2,400,000	2,400,000	0%
9350 Disability Benefits	120,533	106,146	122,000	122,000	122,000	110,000	-10%
9400 Survivor's Benefits	100,471	112,436	105,000	105,000	105,000	115,000	10%
9450 Death Benefits	8,215	21,834	15,000	15,000	15,000	15,000	0%
9750 10-Year City Contribution	479,241	175,893	250,000	250,000	250,000	150,000	-40%
Sub-Total Other	2,832,901	2,473,785	2,892,000	2,892,000	2,892,000	2,790,000	-4%
Total	2,832,901	2,473,785	2,892,000	2,892,000	2,892,000	2,790,000	-4%



PENSION (For Information Only)

NON-UNIFORMED EMPLOYEE PENSION

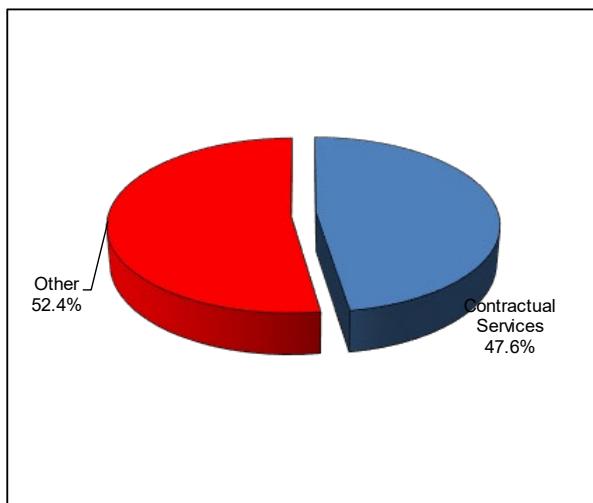
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

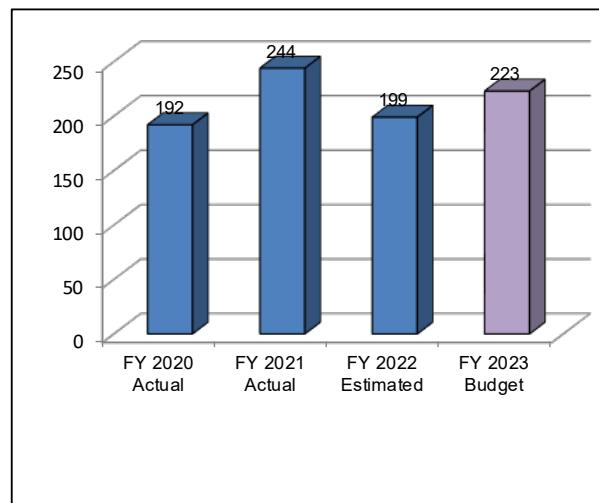
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services	102,925	95,157	102,200	102,200	102,200	106,100	4%
Other	89,013	149,313	97,000	97,000	97,000	117,000	21%
Total	191,938	244,470	199,200	199,200	199,200	223,100	12%

FY 2023 Budget



Total Expenditures





Department	Non-Uniformed Pension
Program	Pension Administration

Fund	Non-Uniformed Pension
Account Number	10-74-85

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
6001 Auditing & Accounting	-	2,481	2,500	2,500	2,500	2,500	0%
6010 Professional Services	31,217	34,663	27,000	27,000	27,000	35,000	30%
6020 Legal Services	1,195	1,540	2,000	2,000	2,000	3,000	50%
6240 Insurance - Disability	41,076	29,121	42,000	42,000	42,000	37,000	-12%
6245 Insurance - Group Life	25,904	23,816	25,000	25,000	25,000	25,000	0%
6580 Insurance - Fiduciary	3,533	3,536	3,700	3,700	3,700	3,600	-3%
Sub-Total Contractual Services	102,925	95,157	102,200	102,200	102,200	106,100	4%
Other							
9500 Administrative Expenses	64,166	70,307	67,000	67,000	67,000	65,000	-3%
9600 Refund of Contributions	24,847	79,005	30,000	30,000	30,000	52,000	73%
Sub-Total Other	89,013	149,312	97,000	97,000	97,000	117,000	21%
Total	191,938	244,469	199,200	199,200	199,200	223,100	12%



PENSION (For Information Only)

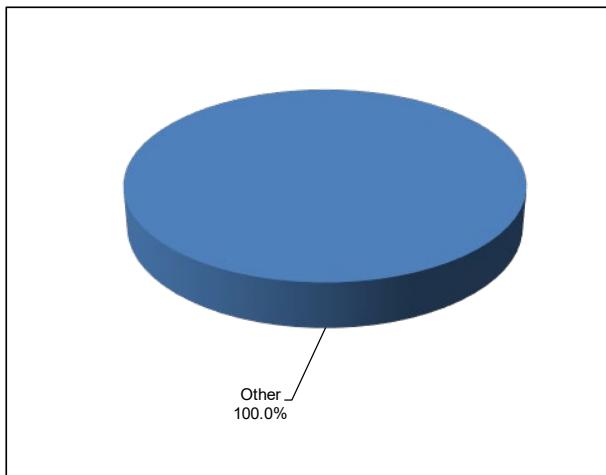
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

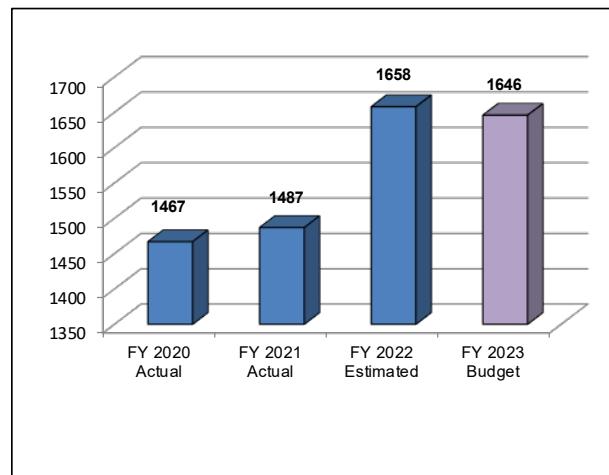
BUDGET EXPENDITURES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2023 Budget	% over FY 2022
Other	1,467,377	1,486,563	1,657,500	1,657,500	1,657,500	1,646,000	-1%
	1,467,377	1,486,563	1,657,500	1,657,500	1,657,500	1,646,000	-1%

FY 2023 Budget



Total Expenditures





Department	Non-Uniformed Pension
Program	Pension Benefits

Fund	Non-Uniformed Pension
Account Number	10-74-86

	FY 2020 Actual	FY 2021 Actual	FY2022 Original	FY2022 Amended	FY2022 Estimated	FY 2023 Budget	% over FY 2022
Contractual Services							
5465 Medical Insurance Retiree	87	-	500	500	500	-	-100%
Sub-Total Other	87	-	500	500	500	-	-100%
Other							
9300 Retirement Benefits	1,355,036	1,377,093	1,536,000	1,536,000	1,536,000	1,536,000	0%
9350 Disability Benefits	-	-	6,000	6,000	6,000	-	-100%
9400 Survivor's Benefits	112,254	109,470	115,000	115,000	115,000	110,000	-4%
9600 Refund of Contributions	-	-	-	-	-	-	0%
Sub-Total Other	1,467,290	1,486,563	1,657,000	1,657,000	1,657,000	1,646,000	-1%
Total	1,467,377	1,486,563	1,657,500	1,657,500	1,657,500	1,646,000	-1%



**Capital Improvement Plan
Adopted Budget
Fiscal Year 2023**

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining and paying for University City's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the city will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets, or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

- Fire and police stations;
- Libraries, court facilities and office buildings;
- Parks, trails, open space, pools, recreation centers and other related facilities;
- Roads, bridges, traffic signals and other traffic control devices including fiber optic infrastructure needed for the operation of intelligent transportation systems;
- Landscape beautification projects;
- Computer software and hardware systems other than personal computers and printers;
- Flood control drainage channels, storm drains and retention basins; and
- Major equipment purchases such as landfill compactors, street sweepers and sanitation trucks.

Municipalities, like University City, face a special set of complex problems. The cities need to maintain roads, repair public amenities such as parks, and expand public safety services to accommodate both residential and non-residential citizens. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, and buildings. University City also has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings.

Paying for Capital Improvements

In many respects, the city's planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes.

If the purchase plan moves forward, a decision must be made about the down payment. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable, a negative event, such as a flood or unanticipated medical expense, might delay the plan.



Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses.

Guidelines and Policies Used in Developing the CIP

City Council's strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

- Does a project support City Council's strategic goals?
- Does a project qualify as a capital project, i.e., cost more than \$25,000 and have an expected useful life of at least five years?
- Does a project satisfactorily address all federal, state and city legal and financial requirements?
- Does a project support the city's favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city's existing infrastructure?
- Does a project respond to and, if possible, anticipate future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints of reasonable taxes and fees?
- Does a project leverage funds provided by other units of government where appropriate?

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population loss, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

University City's Annual CIP Development Process

In conjunction with the annual budgeting process, the Finance Department coordinates the citywide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Council's commitment to the needs and desires of University City's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Council. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. City Council makes the final decision about whether and when to fund a project. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Council's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time or emergency services when needed. The City Council reviews the recommended CIP. Council also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.



Citizen Involvement in the CIP Process

The CIP is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's long-term direction for capital improvements and a better understanding of the city's ongoing needs for stable revenue sources to fund large or multi-year capital projects. Input into the annual CIP updating process is obtained from citizens who serve on many different city boards and commissions, as well from individual citizens through the public hearing and comment process. Through these public input venues, residents and businesses have alerted staff about infrastructure development and renovation needs, important quality-of-life enhancements, and environmental and historic preservation issues that should be addressed in the capital plan. Citizens have additional opportunities for input when participating in committees that consider voter authorization proposals.

Capital Improvement Plan Budget

The City annually updates the *Five-Year Capital Improvement Program (CIP)* plan, which is now based on FY 2023 through FY 2027 and includes \$49.9 million in projects. **The first year of the plan is the only year appropriated by City Council.** The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The final decision to fund a project is made by City Council. Projects include street, sidewalk and curb improvements including pavement preservation, and police and fire department vehicle replacements.

Fiscal Constraints and Debt

For the last several years, the City has not been able to use current revenues to fund all the capital projects needed. In early 2016, the City had tempted to issue general obligation bonds for street and parks, but the bonds did not pass by the voters. City Council had approved the using of General Fund reserves not only for matching portion to federal and municipal park grants but also for building and renovation of the Police Facilities. Therefore, these types of projects do affect the operating budget.

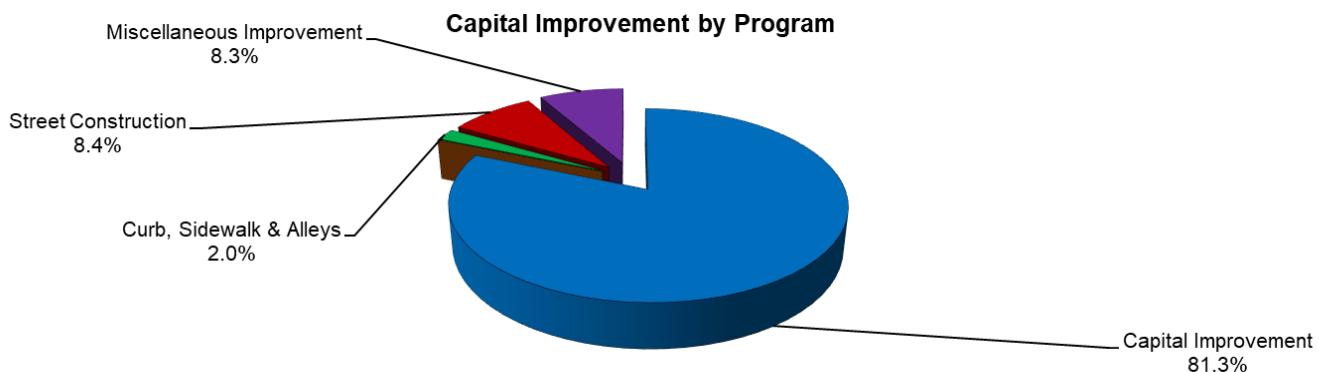
Impact of the CIP on the Operating Budget

University City's operating budget is directly affected by the CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair and maintenance upon completion or acquisition that must be incorporated into the operating budget. Older facilities usually involve higher maintenance and repair costs as well. Grant matching funds also come directly from the operating budget. The cost of future operations and maintenance for new CIP projects are estimated by each department based on a detailed set of cost guidelines that is provided to all departments each year. These guidelines are updated annually in conjunction with the various departments that are experts on different types of operating costs. For fiscal year 2023 - 2027 CIP the following pages reflects the estimated operating cost for capital projects:



CAPITAL IMPROVEMENT

	PROGRAM	CAPITAL IMPROVEMENT SALES TAX	CERTIFICATE OF PARTICIPATION	ARPA	GOLF COURSE	GRANT	PARK SALES TAX	PUBLIC SAFETY SALES TAX	SOLID WASTE	TOTAL
	Capital Improvement									
1	Annex and Trinity Bld Renovations-Construction	\$ -	\$ 20,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000,000
2	City Facilities Improvements	150,000	-	-	-	-	75,000	-	-	225,000
	Curbs, Sidewalk & Alleys									
3	Curb and Sidewalk Replacement	422,000	-	-	-	78,000	-	-	-	500,000
	Street Construction									
4	Canton Avenue Improvements P2	14,000	-	-	-	36,000	-	-	-	50,000
5	Pershing Street Resurfacing and ADA Upgrades	35,000	-	-	-	137,000	-	-	-	172,000
6	Street Maintenance Program	700,000	-	300,000	-	-	-	-	-	1,000,000
7	Canton Avenue Resurfacing and Upgrades P1	170,000	-	-	-	673,000	-	-	-	843,000
8	Bridge Maintenance	25,000	-	-	-	-	-	-	-	25,000
	Miscellaneous Improvement									
9	Parking Meter Replacement Program	50,000	-	-	-	-	-	-	-	50,000
10	Street Sweeper Replacement	225,000	-	-	-	-	-	-	-	225,000
11	Leaf Box Replacements	40,000	-	-	-	-	-	-	-	40,000
12	Enchanted Street Lighting	50,000	-	-	-	-	-	-	-	50,000
13	Fairway Mower Replacement	-	-	-	45,000	-	-	-	-	45,000
14	Solid Waste Grant Projects	-	-	-	-	100,000	-	-	20,000	120,000
15	Utility Terrain Vehicle Replacement	-	-	-	28,000	-	-	-	-	28,000
16	Ruth Park Maintenance Shop Septic System	-	-	-	15,000	-	-	-	-	15,000
17	Greens Mower Replacement	-	-	-	26,250	-	-	-	-	26,250
18	Hazardous Tree Removal and Replacement	-	-	-	-	-	100,000	-	-	100,000
19	EAB Tree Replacement Program	-	-	-	-	-	75,000	-	-	75,000
20	Centennial Commons EIFS Painting and Caulking	-	-	-	-	-	55,000	-	-	55,000
21	Street Tree Pruning	-	-	-	-	-	225,000	-	-	225,000
22	Heman Park Pool Pump Replacement	-	-	-	-	-	100,000	-	-	100,000
23	Heman Park Pool Secondary Sanitation Unit	-	-	-	-	-	75,000	-	-	75,000
24	Heman Park Security and Ballfield Lighting	-	-	-	-	-	20,000	-	-	20,000
25	Out Front Mower Replacement 2011	-	-	-	-	-	48,000	-	-	48,000
26	Refuse Truck Replacement	-	-	-	-	-	106,965	-	-	106,965
27	3/4 Ton Pickup Replacement	-	-	-	-	-	50,000	-	-	50,000
28	Boom Arm Attachment for Ventrac	-	-	-	-	-	25,000	-	-	25,000
29	Flynn Park Tennis Court Improvements	-	-	-	-	-	55,000	-	-	55,000
30	I Plan Table	-	-	-	-	-	-	15,065	-	15,065
31	SCBA Bottles Purchase	-	-	-	-	-	-	25,000	-	25,000
32	Surveillance Camera	-	-	-	-	-	-	45,000	-	45,000
33	Vehicle Equipment Replacement Parts	-	-	-	-	-	-	70,000	-	70,000
34	Gun Shot Detection and Surveillance Equipment	-	-	-	-	-	-	100,000	-	100,000
35	Automated Side Loading Truck Replacement	-	-	-	-	-	-	-	280,000	280,000
		\$ 1,881,000	\$ 20,000,000	\$ 300,000	\$ 114,250	\$ 1,024,000	\$ 1,009,965	\$ 255,065	\$ 300,000	\$ 24,884,280



**Summary of Capital Improvement Program**

	Project #	Priority	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
ALL CIP PROJECTS								
Aerial Bucket Truck Replacement	PRF24/25-01	1	-	200,000	250,000	-	-	450,000
Curb and Sidewalk Replacement Program	PWST23/27-02	1	500,000	500,000	500,000	500,000	500,000	2,500,000
Dump Truck Replacements	PWST24/25-05	1	-	125,000	125,000	-	-	250,000
One 3/4 Ton Pickup Replacement	PRP26-03	2	-	-	-	44,000	-	44,000
Pershing Street Resurfacing and ADA Upgrades	PWST23/25-02	1	172,000	39,000	1,278,000	-	-	1,489,000
Rabe Park Playground Replacement	PRP24-06	1	-	551,250	-	-	-	551,250
Refuse Truck Replacement	PRP23-02	1	106,965	-	-	-	-	106,965
Street Tree Pruning	PRF23/27-04	1	225,000	225,000	225,000	225,000	225,000	1,125,000
Two 3/4 Ton Pick Replacements	PRP27-02	2	-	-	-	-	85,000	85,000
Two 3/4 Ton Pickup Trucks Replacement	PRP25-03	2	-	-	82,500	-	-	82,500
3/4 Ton Pickup Replacement	PRP23-03	2	50,000	-	-	-	-	50,000
Annex and Trinity Bld Renovations - Construction	PWA23-01	1	20,000,000	-	-	-	-	20,000,000
Automated Side Loading Truck Replacement	PWS23-01	1	280,000	-	-	-	-	280,000
Automated Side Loading Truck Replacement	PWS24-01	1	-	330,000	-	-	-	330,000
Automated Solid Waste Truck Replacement	PWS24-03	1	-	330,000	-	-	-	330,000
Boom Arm Attachment for Ventrac	PRP23-04	4	25,000	-	-	-	-	25,000
Bridge Maintenance	PWA23/25-01	1	25,000	50,000	25,000	-	-	100,000
Canton Ave Improvements P2	PWST23/24-02	1	50,000	1,286,547	-	-	-	1,336,547
Canton Ave Resurfacing and Upgrades P1	PWST23-02	1	843,000	-	-	-	-	843,000
Centennial Commons EIFS Painting and Caulking	PRCEN23-01	1	55,000	-	-	-	-	55,000
Center Drive Reconstruction	PWST25-01	1	-	-	120,000	-	-	120,000
City Facilities Improvements	PWA23/27-01	1	225,000	200,000	225,000	-	-	650,000
Crane Truck Replacement	PRF26-05	1	-	-	-	120,000	-	120,000
Delmar Roundabout Safety Improvements	PWST24/25-03	2	-	35,000	195,000	-	-	230,000
Dump Truck Replacement	PRP25-01	3	-	-	208,970	-	-	208,970
Dump Truck Replacement #50	PRP24-02	1	-	140,695	-	-	-	140,695
EAB Tree Replacement Program	PRF23/27-03	3	75,000	75,000	75,000	75,000	75,000	375,000
Enhanced Street Lighting	PWST23/26-04	2	50,000	75,000	75,000	75,000	-	275,000
Fairway Mower Replacement	GLF23-01	2	45,000	-	-	-	-	45,000
Flynn Park Tennis Court Improvements	PRP23-05	2	55,000	-	-	-	-	55,000
Greens Mower Replacement	GLF23-04	1	26,250	-	-	-	-	26,250
Gun Shot Detection and Surveillance Equipment	PD23-03	1	100,000	-	-	-	-	100,000
Hazardous Tree Removal and Replacement Program	PRF23/27-02	1	100,000	100,000	100,000	100,000	100,000	500,000
Heman Park Improvements	PRP24-01	3	-	6,318,020	-	-	-	6,318,020
Heman Park Pavilion and Band Stage Replacement	PRP24-03	2	-	200,000	-	-	-	200,000
Heman Park Pool Pump Replacement	PRHEM23-01	1	100,000	-	-	-	-	100,000
Heman Park Pool Secondary Sanitation Unit	PRHEM23-03	1	75,000	-	-	-	-	75,000
Heman Park Security and Ballfield Lighting	PRHEM23-04	1	20,000	-	-	-	-	20,000
I Plan Table	FIRE23-01	2	15,065	-	-	-	-	15,065
Kaufman Park Tennis Court Improvements	PRP25-05	2	-	-	40,000	-	-	40,000
Kempland Bridge Reconstruction	PWST24/25-02	2	-	97,000	869,000	-	-	966,000
Ladder Truck Replacement	FIRE24/28-01	2	-	250,000	250,000	250,000	-	750,000
Leaf Box Replacements	PWST23/25-06	1	40,000	40,000	40,000	-	-	120,000
Leaf Vacuum Replacement	PRP24-04	4	-	30,430	-	-	-	30,430
Lewis Park Playground Replacement	PRP26-01	2	-	-	-	551,250	-	551,250
Metcalfe Park Improvements	PRP26-04	1	-	-	-	551,250	-	551,250
Mobile Stage Replacement	PRP26-05	1	-	-	-	50,000	-	50,000
Out Front Mower Replacement 2011	PRP23-01	3	48,000	-	-	-	-	48,000
Out Front Mower Replacement 2017	PRP24-05	3	-	50,000	-	-	-	50,000
Parking Lot #3 Resurface	PWST25-02	3	-	-	100,000	-	-	100,000
Parking Lot 4 Expansion	PWST24-03	1	-	450,000	-	-	-	450,000
Parking Meter Replacement Program	PWA23/27-02	3	50,000	-	-	-	-	50,000
Pickup Trucks Replacement	PRP24-07	3	-	80,000	-	-	-	80,000
Police Vehicle Purchase	PD24/27-01	1	-	140,000	140,000	140,000	140,000	560,000
Road Tractor and Trailer Replacement	PWS25-04	1	-	-	275,000	-	-	275,000
Ruth Golf Course Maintenance Facility	GLF24-03	2	-	100,000	-	-	-	100,000
Ruth Park Golf Course Short Game Practice Area	GLF24-01	3	-	80,000	-	-	-	80,000
Ruth Park Maintenance Shop Septic System	GLF23-02	2	15,000	-	-	-	-	15,000
SCBA Bottles Purchase	FIRE23-02	2	25,000	-	-	-	-	25,000
Solid Waste Grant Projects	PWS23/27-04	2	120,000	120,000	120,000	120,000	120,000	600,000
Spray Boom Replacement	PRP25-02	2	-	-	35,000	-	-	35,000
Street Maintenance Program	PWST23/27-01	1	1,000,000	700,000	700,000	800,000	800,000	4,000,000
Street Sweeper Replacement	PWST23/24-03	1	225,000	225,000	-	-	-	450,000
Surveillance Cameras	PD23-01	1	45,000	-	-	-	-	45,000
Tee Mower Replacement	GLF24-02	2	-	36,000	-	-	-	36,000
Utility Terrain Vehicle Replacement	GLF23-03	2	28,000	-	-	-	-	28,000
Vehicle Equipment Replacement Parts	PD23-02	1	70,000	-	-	-	-	70,000
Wide Area Mower Replacement	GLF26-01	2	-	-	-	134,922	-	134,922
Zero Turn Mower Replacement	PRP25-04	3	-	-	25,000	-	-	25,000
GRAND TOTAL OF CIP PROGRAM								
\$ 24,884,280 \$ 13,178,942 \$ 6,078,470 \$ 3,736,422 \$ 2,045,000 \$ 49,923,114								

 City of University City									
Summary of Capital Improvement Program By Fund		Project #	Priority	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
ARPA FUND									
Street Maintenance Program	PWST23/27-01	1		300,000	-	-	-	-	300,000
Total ARPA Fund				300,000	-	-	-	-	300,000
CAPITAL IMPROVEMENT SALES TAX FUND									
Bridge Maintenance	PWA23/25-01	1		25,000	50,000	25,000	-	-	100,000
City Facilities Improvements	PWA23/27-01	1		150,000	25,000	160,000	-	-	335,000
Parking Meter Replacement Program	PWA23/27-02	3		50,000	-	-	-	-	50,000
Canion Avenue Improvements P2	PWST23/24-02	1		14,000	360,233	-	-	-	374,233
Street Sweeper Replacement	PWST23/24-03	1		225,000	225,000	-	-	-	450,000
Pershing Street Resurfacing and ADA Upgrades	PWST23/25-02	1		35,000	8,000	256,000	-	-	299,000
Leaf Box Replacements	PWST23/25-06	1		40,000	40,000	40,000	-	-	120,000
Enhanced Street Lighting	PWST23/26-04	2		50,000	75,000	75,000	75,000	-	275,000
Street Maintenance Program	PWST23/27-01	1		700,000	700,000	700,000	800,000	800,000	3,700,000
Curb and Sidewalk Replacement Program	PWST23/27-02	1		422,000	422,000	422,000	422,000	422,000	2,110,000
Canion Ave Resurfacing and Upgrades P1	PWST23-02	1		170,000	-	-	-	-	170,000
Kempland Bridge Reconstruction	PWST24/25-02	2		-	97,000	-	-	-	97,000
Dump Truck Replacements	PWST24/25-05	1		-	125,000	125,000	-	-	250,000
Center Drive Reconstruction	PWST25-01	1		-	-	120,000	-	-	120,000
Parking Lot #3 Resurface	PWST25-02	3		-	-	100,000	-	-	100,000
Total Capital Improvement Sales Tax Fund				1,881,000	2,127,233	2,023,000	1,297,000	1,222,000	8,550,233
CERTIFICATES OF PARTICIPATION									
Annex and Trinity Bld Renovations - Construction	PWA23-01	1		20,000,000	-	-	-	-	20,000,000
Total Certificates of Participation				20,000,000	-	-	-	-	20,000,000
GENERAL FUND									
Parking Lot 4 Expansion	PWST24-03	1		-	450,000	-	-	-	450,000
Total General Fund				-	450,000	-	-	-	450,000
GOLF COURSE FUND									
Fairway Mower Replacement	GLF23-01	2		45,000	-	-	-	-	45,000
Ruth Park Maintenance Shop Septic System	GLF23-02	2		15,000	-	-	-	-	15,000
Utility Terrain Vehicle Replacement	GLF23-03	2		28,000	-	-	-	-	28,000
Greens Mower Replacement	GLF23-04	1		26,250	-	-	-	-	26,250
Ruth Park Golf Course Short Game Practice Area	GLF24-01	3		-	80,000	-	-	-	80,000
Tee Mower Replacement	GLF24-02	2		-	36,000	-	-	-	36,000
Ruth Golf Course Maintenance Facility	GLF24-03	2		-	100,000	-	-	-	100,000
Wide Area Mower Replacement	GLF26-01	2		-	-	-	134,922	-	134,922
Total Golf Course Fund				114,250	216,000	-	134,922	-	465,172
GRANT FUND									
Rabe Park Playground Replacement	PRP24-06	1		-	525,000	-	-	-	525,000
Lewis Park Playground Replacement	PRP26-01	2		-	-	-	525,000	-	525,000
Metcalfe Park Improvements	PRP26-04	1		-	-	-	525,000	-	525,000
Solid Waste Grant Projects	PWS23/27-04	2		100,000	100,000	100,000	100,000	100,000	500,000
Canion Ave Improvements P2	PWST23/24-02	1		36,000	926,314	-	-	-	962,314
Pershing Street Resurfacing and ADA Upgrades	PWST23/25-02	1		137,000	31,000	1,022,000	-	-	1,190,000
Curb and Sidewalk Replacement Program	PWST23/27-02	1		78,000	78,000	78,000	78,000	78,000	390,000
Canion Ave Resurfacing and Upgrades P1	PWST23-02	1		673,000	-	-	-	-	673,000
Kempland Bridge Reconstruction	PWST24/25-02	2		-	-	869,000	-	-	869,000
Delmar Roundabout Safety Improvements	PWST24/25-03	2		-	35,000	195,000	-	-	230,000
Total Grant Fund				1,024,000	1,695,314	2,264,000	1,228,000	178,000	6,389,314
METROPOLITAN SEWER DISTRICT									
Heman Park Improvements	PRP24-01	3		-	6,318,020	-	-	-	6,318,020
Total Metropolitan Sewer District				-	6,318,020	-	-	-	6,318,020
PARK AND STORM WATER SALES TAX FUND									
Centennial Commons EIFS Painting and Caulking	PRCEN23-01	1		55,000	-	-	-	-	55,000
Hazardous Tree Removal and Replacement Program	PRF23/27-02	1		100,000	100,000	100,000	100,000	100,000	500,000
EAB Tree Replacement Program	PRF23/27-03	3		75,000	75,000	75,000	75,000	75,000	375,000
Street Tree Pruning	PRF23/27-04	1		225,000	225,000	225,000	225,000	225,000	1,125,000
Aerial Bucket Truck Replacement	PRF24/25-01	1		-	200,000	250,000	-	-	450,000
Crane Truck Replacement	PRF26-05	1		-	-	-	120,000	-	120,000
Heman Park Pool Pump Replacement	PRHEM23-01	1		100,000	-	-	-	-	100,000
Heman Park Pool Secondary Sanitation Unit	PRHEM23-03	1		75,000	-	-	-	-	75,000
Heman Park Security and Ballfield Lighting	PRHEM23-04	1		20,000	-	-	-	-	20,000
Out Front Mower Replacement 2011	PRP23-01	3		48,000	-	-	-	-	48,000
Refuse Truck Replacement	PRP23-02	1		106,965	-	-	-	-	106,965
3/4 Ton Pickup Replacement	PRP23-03	2		50,000	-	-	-	-	50,000
Boom Arm Attachment for Ventrac	PRP23-04	4		25,000	-	-	-	-	25,000

Summary of Capital Improvement Program By Fund	Project #	Priority	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Flynn Park Tennis Court Improvements	PRP23-05	2	55,000	-	-	-	-	55,000
Dump Truck Replacement #50	PRP24-02	1	-	140,695	-	-	-	140,695
Heman Park Pavilion and Band Stage Replacement	PRP24-03	2	-	200,000	-	-	-	200,000
Leaf Vacuum Replacement	PRP24-04	4	-	30,430	-	-	-	30,430
Out Front Mower Replacement 2017	PRP24-05	3	-	50,000	-	-	-	50,000
Rabe Park Playground Replacement	PRP24-06	1	-	26,250	-	-	-	26,250
Pickup Trucks Replacement	PRP24-07	3	-	80,000	-	-	-	80,000
Dump Truck Replacement	PRP25-01	3	-	-	208,970	-	-	208,970
Spray Boom Replacement	PRP25-02	2	-	-	35,000	-	-	35,000
Two 3/4 Ton Pickup Trucks Replacement	PRP25-03	2	-	-	82,500	-	-	82,500
Zero Turn Mower Replacement	PRP25-04	3	-	-	25,000	-	-	25,000
Kaufman Park Tennis Court Improvements	PRP25-05	2	-	-	40,000	-	-	40,000
Lewis Park Playground Replacement	PRP26-01	2	-	-	-	26,250	-	26,250
One 3/4 Ton Pickup Replacement	PRP26-03	2	-	-	-	44,000	-	44,000
Metcalfe Park Improvements	PRP26-04	1	-	-	-	26,250	-	26,250
Mobile Stage Replacement	PRP26-05	1	-	-	-	50,000	-	50,000
Two 3/4 Ton Pick Replacements	PRP27-02	2	-	-	-	-	85,000	85,000
City Facilities Improvements	PWA23/27-01	1	75,000	175,000	65,000	-	-	315,000
Total Park and Storm Water Sales Tax Fund			1,009,965	1,302,375	1,106,470	666,500	485,000	4,570,310
PUBLIC SAFETY SALES TAX FUND								
I Plan Table	FIRE23-01	2	15,065	-	-	-	-	15,065
SCBA Bottles Purchase	FIRE23-02	2	25,000	-	-	-	-	25,000
Ladder Truck Replacement	FIRE24/28-01	2	-	250,000	250,000	250,000	-	750,000
Surveillance Cameras	PD23-01	1	45,000	-	-	-	-	45,000
Vehicle Equipment Replacement Parts	PD23-02	1	70,000	-	-	-	-	70,000
Gun Shot Detection and Surveillance Equipment	PD23-03	1	100,000	-	-	-	-	100,000
Police Vehicle Purchase	PD24/27-01	1	-	140,000	140,000	140,000	140,000	560,000
Total Public Safety Sales Tax Fund			255,065	390,000	390,000	390,000	140,000	1,565,065
SOLID WASTE FUND								
Solid Waste Grant Projects	PWS23/27-04	2	20,000	20,000	20,000	20,000	20,000	100,000
Automated Side Loading Truck Replacement	PWS23-01	1	280,000	-	-	-	-	280,000
Automated Side Loading Truck Replacement	PWS24-01	1	-	330,000	-	-	-	330,000
Automated Solid Waste Truck Replacement	PWS24-03	1	-	330,000	-	-	-	330,000
Road Tractor and Trailer Replacement	PWS25-04	1	-	-	275,000	-	-	275,000
Total Solid Waste Fund			300,000	680,000	295,000	20,000	20,000	1,315,000
GRAND TOTAL OF CIP PROGRAM								
			\$ 24,884,280	\$ 13,178,942	\$ 6,078,470	\$ 3,736,422	\$ 2,045,000	\$ 49,923,114

Summary of Capital Improvement Program by Department		Project #	Priority	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
FIRE DEPARTMENT									
SCBA Bottles Purchase	FIRE23-02	2		25,000	-	-	-	-	25,000
Ladder Truck Replacement	FIRE24/28-01	2		-	250,000	250,000	250,000	-	750,000
I Plan Table	FIRE23-01	2		15,065	-	-	-	-	15,065
Total Fire Department				40,065	250,000	250,000	250,000	-	790,065
GOLF COURSE									
Wide Area Mower Replacement	GLF26-01	2		-	-	-	134,922		134,922
Fairway Mower Replacement	GLF23-01	2		45,000	-	-	-		45,000
Ruth Park Maintenance Shop Septic System	GLF23-02	2		15,000	-	-	-		15,000
Utility Terrain Vehicle Replacement	GLF23-03	2		28,000	-	-	-		28,000
Greens Mower Replacement	GLF23-04	1		26,250	-	-	-		26,250
Ruth Park Golf Course Short Game Practice Area	GLF24-01	3		-	80,000	-	-		80,000
Tee Mower Replacement	GLF24-02	2		-	36,000	-	-		36,000
Ruth Golf Course Maintenance Facility	GLF24-03	2		-	100,000	-	-		100,000
Total Golf Course				114,250	216,000	-	134,922	-	465,172
PARKS AND RECREATION									
Flynn Park Tennis Court Improvements	PRP23-05	2		55,000	-	-	-	-	55,000
Heman Park Improvements	PRP24-01	3			6,318,020				6,318,020
Dump Truck Replacement #50	PRP24-02	1		-	140,695	-	-	-	140,695
Heman Park Pavilion and Band Stage Replacement	PRP24-03	2		-	200,000	-	-	-	200,000
Leaf Vacuum Replacement	PRP24-04	4		-	30,430	-	-	-	30,430
Out Front Mower Replacement 2017	PRP24-05	3		-	50,000	-	-	-	50,000
Rabe Park Playground Replacement	PRP24-06	1		-	551,250	-	-	-	551,250
Boom Arm Attachment for Ventrac	PRP23-04	4		25,000	-	-	-	-	25,000
Dump Truck Replacement	PRP25-01	3		-	-	208,970	-	-	208,970
Crane Truck Replacement	PRF26-05	1		-	-	-	120,000	-	120,000
Pickup Trucks Replacement	PRP24-07	3		-	80,000	-	-	-	80,000
3/4 Ton Pickup Replacement	PRP23-03	2		50,000	-	-	-	-	50,000
Refuse Truck Replacement	PRP23-02	1		106,965	-	-	-	-	106,965
Out Front Mower Replacement 2011	PRP23-01	3		48,000	-	-	-	-	48,000
Heman Park Security and Ballfield Lighting	PRHEM23-04	1		20,000	-	-	-	-	20,000
Heman Park Pool Pump Replacement	PRHEM23-01	1		100,000	-	-	-	-	100,000
Zero Turn Mower Replacement	PRP25-04	3		-	-	25,000	-	-	25,000
Aerial Bucket Truck Replacement	PRF24/25-01	1		-	200,000	250,000	225,000	225,000	450,000
Street Tree Pruning	PRF23/27-04	1		225,000	225,000	225,000	225,000	225,000	1,125,000
EAB Tree Replacement Program	PRF23/27-03	3		75,000	75,000	75,000	75,000	75,000	375,000
Hazardous Tree Removal and Replacement Program	PRF23/27-02	1		100,000	100,000	100,000	100,000	100,000	500,000
Centennial Commons EIFS Painting and Caulking	PRCEN23-01	1		55,000	-	-	-	-	55,000
Heman Park Pool Secondary Sanitation Unit	PRHEM23-03	1		75,000	-	-	-	-	75,000
Spray Boom Replacement	PRP25-02	2		-	-	35,000	-	-	35,000
Kaufman Park Tennis Court Improvements	PRP25-05	2		-	-	40,000	-	-	40,000
Lewis Park Playground Replacement	PRP26-01	2		-	-	-	551,250	-	551,250
One 3/4 Ton Pickup Replacement	PRP26-03	2		-	-	-	44,000	-	44,000
Metealfe Park Improvements	PRP26-04	1		-	-	-	551,250	-	551,250
Mobile Stage Replacement	PRP26-05	1		-	-	-	50,000	-	50,000
Two 3/4 Ton Pick Replacements	PRP27-02	2		-	-	-	-	85,000	85,000
Two 3/4 Ton Pickup Trucks Replacement	PRP25-03	2		-	-	82,500	-	-	82,500
Total Parks and Recreation Department				934,965	7,970,395	1,041,470	1,716,500	485,000	12,148,330
POLICE DEPARTMENT									
Gun Shot Detection and Surveillance Equipment	PD23-03	1		100,000	-	-	-	-	100,000
Police Vehicle Purchase	PD24/27-01	1		-	140,000	140,000	140,000	140,000	560,000
Vehicle Equipment Replacement Parts	PD23-02	1		70,000	-	-	-	-	70,000
Surveillance Cameras	PD23-01	1		45,000	-	-	-	-	45,000
Total Police Department				215,000	140,000	140,000	140,000	140,000	775,000



**Summary of
Capital Improvement Program by Department**

	Project #	Priority	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
PUBLIC WORK DEPARTMENT								
Solid Waste Grant Projects	PWS23/27-04	2	120,000	120,000	120,000	120,000	120,000	600,000
Leaf Box Replacements	PWST23/25-06	1	40,000	40,000	40,000	-	-	120,000
Dump Truck Replacements	PWST24/25-05	1	-	125,000	125,000	-	-	250,000
Delmar Roundabout Safety Improvements	PWST24/25-03	2	-	35,000	195,000	-	-	230,000
Kempland Bridge Reconstruction	PWST24/25-02	2	-	97,000	869,000	-	-	966,000
Canton Ave Resurfacing and Upgrades P1	PWST23-02	1	843,000	-	-	-	-	843,000
Center Drive Reconstruction	PWST25-01	1	-	-	120,000	-	-	120,000
Curb and Sidewalk Replacement Program	PWST23/27-02	1	500,000	500,000	500,000	500,000	500,000	2,500,000
Street Maintenance Program	PWST23/27-01	1	1,000,000	700,000	700,000	800,000	800,000	4,000,000
Enhanced Street Lighting	PWST23/26-04	2	50,000	75,000	75,000	75,000	-	275,000
Parking Lot 4 Expansion	PWST24-03	1	-	450,000	-	-	-	450,000
Pershing Street Resurfacing and ADA Upgrades	PWST23/25-02	1	172,000	39,000	1,278,000	-	-	1,489,000
Street Sweeper Replacement	PWST23/24-03	1	225,000	225,000	-	-	-	450,000
Canton Ave Improvements P2	PWST23/24-02	1	50,000	1,286,547	-	-	-	1,336,547
Road Tractor and Trailer Replacement	PWS25-04	1	-	-	275,000	-	-	275,000
Automated Solid Waste Truck Replacement	PWS24-03	1	-	330,000	-	-	-	330,000
Automated Side Loading Truck Replacement	PWS23-01	1	280,000	-	-	-	-	280,000
Annex and Trinity Bld Renovations - Construction	PWA23-01	1	20,000,000	-	-	-	-	20,000,000
Parking Meter Replacement Program	PWA23/27-02	3	50,000	-	-	-	-	50,000
City Facilities Improvements	PWA23/27-01	1	225,000	200,000	225,000	-	-	650,000
Bridge Maintenance	PWA23/25-01	1	25,000	50,000	25,000	-	-	100,000
Parking Lot #3 Resurface	PWST25-02	3	-	-	100,000	-	-	100,000
Automated Side Loading Truck Replacement	PWS24-01	1	-	330,000	-	-	-	330,000
Total Public Work Department			23,580,000	4,602,547	4,647,000	1,495,000	1,420,000	35,744,547
GRAND TOTAL OF CIP PROGRAM			\$ 24,884,280	\$ 13,178,942	\$ 6,078,470	\$ 3,736,422	\$ 2,045,000	\$ 49,923,114

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **FIRE23-01**Project Name **I Plan Table**Department **Fire Department**Contact **Fire Chief**Type **Equipment**Useful Life **20 years**Category **Equipment: Miscellaneous**Priority **2 Very Important****Description****Total Project Cost: \$15,065**

The I Plan is an electronic plan review table with the blue beam capability that allows the Fire Marshall to review plans in real time with the architect and or the project manager. This capability can take days or weeks off the plans review, reducing the time for plans review by eliminating the back and forth.

Justification

Save time and money by eliminating back and forth for plans review by the Fire Marshall.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	15,065					15,065
Total	15,065					15,065

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Public Safety Sales Tax Fund	15,065					15,065
Total	15,065					15,065

Budget Impact/Other

No additional personnel require. One time capital cost for table.

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **GLF23-02**Project Name **Ruth Park Maintenance Shop Septic System**Department **Golf Course**Contact **Parks and Recreation Director**Type **Improvement**Useful Life **40 years**Category **Golf Course Improvement**Priority **2 Very Important****Description****Total Project Cost: \$15,000**

Replacement of existing septic system at maintenance shop.

Justification

Septic system at Ruth Park is not environmentally friendly. Recommend connecting to MSD sewer system.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Construction/Maintenance	15,000					15,000
Total	15,000					15,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Golf Course Fund	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Golf Course
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # **GLF23-04**
 Project Name **Greens Mower Replacement**

Description Total Project Cost: \$26,250

Proposed replacement of 2006 Toro Greensmaster 3100 and trade in current equipment.

Justification

Mower has exceed user life.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	26,250					26,250
Total	26,250					26,250

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Golf Course Fund	26,250					26,250
Total	26,250					26,250

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PRF23/27-02**Project Name **Hazardous Tree Removal and Replacement Program**

Department Parks and Recreation

Contact Parks and Recreation Director

Type Improvement

Useful Life 25 years

Category Park Improvements

Priority 1 Critical

Description**Total Project Cost: \$500,000**

Removal and replacement of hazardous trees throughout the City.

Justification

Due to the age and condition of the trees within our inventory, it is necessary to remove and replace hazardous trees on an annual basis.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Tree Replacement	100,000	100,000	100,000	100,000	100,000	500,000
Total	100,000	100,000	100,000	100,000	100,000	500,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	100,000	100,000	100,000	100,000	100,000	500,000
Tax Fund						
Total	100,000	100,000	100,000	100,000	100,000	500,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PRF23/27-04**Project Name **Street Tree Pruning**

Department Parks and Recreation

Contact Parks and Recreation Director

Type Maintenance

Useful Life 10 years

Category Maintenance

Priority 1 Critical

Description**Total Project Cost: \$1,125,000**

This item proposes to set aside \$225,000 each year for street tree pruning. This project enable us to maintain this capital asset.

Justification

Maintenance of capital asset.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Construction/Maintenance	225,000	225,000	225,000	225,000	225,000	1,125,000
Total	225,000	225,000	225,000	225,000	225,000	1,125,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	225,000	225,000	225,000	225,000	225,000	1,125,000
Tax Fund						
Total	225,000	225,000	225,000	225,000	225,000	1,125,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation

Contact Parks and Recreation Director

Type Equipment

Useful Life 10 years

Category Pool Improvement

Priority 1 Critical

Project # **PRHEM23-03**

Project Name **Heman Park Pool Secondary Sanitation Unit**

Description

Total Project Cost: \$75,000

Add a UV system to the existing filtration system to further disinfect the pool.

Justification

System is needed to fight chlorine-resistant micro-organisms. This system will meet or exceed COVID-19 protocols.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	75,000					75,000
Total	75,000					75,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	75,000					75,000
Tax Fund						
Total	75,000					75,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PRP23-01**Project Name **Out Front Mower Replacement 2011**

Department Parks and Recreation

Contact Parks and Recreation Director

Type Equipment

Useful Life 7 years

Category Equipment: Miscellaneous

Priority 3 Important

Description**Total Project Cost: \$48,000**

Replacement of out front mower.

Justification

In 2024 the mower will have exceeded its user life.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	48,000					48,000
Total	48,000					48,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	48,000					48,000
Tax Fund						
Total	48,000					48,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation

Contact Parks and Recreation Director

Project # **PRP23-03**

Project Name **3/4 Ton Pickup Replacement**

Type Equipment

Useful Life 10 years

Category Vehicles

Priority 2 Very Important

Description

Total Project Cost: \$50,000

Replacement of 2006 Chevrolet Silverado 3/4 Ton 2500 HD with a 1-ton dump bed, snowplow and spreader.

Justification

2006 vehicle has exceeded user life

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	50,000					50,000
Tax Fund						
Total	50,000					50,000

Budget Impact/Other

Capital Improvement Plan

FY '23 thru FY '27

City of University City, Missouri

Project # PRP23-05

Project Name Flynn Park Tennis Court Improvements

Department Parks and Recreation

Contact Parks and Recreation Director

Type Improvement

Useful Life 10 years

Category Park Improvements

Priority 2 Very Important

Description

Total Project Cost: \$55,000

Paint, Chip, and Seal Flynn Park Tennis Courts.

Justification

Tennis court needs maintenance due to high usage.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Other	55,000					55,000
Total	55,000					55,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	55,000					55,000
Tax Fund						
Total	55,000					55,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PD23-01**Project Name **Surveillance Camera**Department **Police Department**Contact **Police Chief**Type **Equipment**Useful Life **10 years**Category **Equipment: Miscellaneous**Priority **1 Critical****Description****Total Project Cost: \$45,000**

Crime prevention surveillance camera to purchased, and installed in selected Parks.

Justification

Surveillance tool needed to facilitate crime reduction and the fear of crime in parks throughout the City.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	45,000					45,000
Total	45,000					45,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Public Safety Sales Tax Fund	45,000					45,000
Total	45,000					45,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**

Department Police Department

Contact

Project # **PD23-03**

Type Equipment

Project Name **Gun Shot Detection and Surveillance Equipment**

Useful Life 20 years

Category Unassigned

Priority 1 Critical

Description**Total Project Cost: \$100,000**

The project recommends the expansion of the gun shot detection system for a estimated cost of \$100,000.

Justification

The resident satisfaction survey revealed strong community support for a system that would detect gun shots in University City. This system is intend to facilitate the capture of individuals that unlawfully discharge a gun in our city limits.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	100,000					100,000
Total	100,000					100,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Public Safety Sales Tax Fund	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**

Project #	PWA23/25-01
Project Name	Bridge Maintenance

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 20 years

Category Bridge Maintenance

Priority 1 Critical

Description

Total Project Cost: \$100,000

Bridge maintenance that will include painting, sealing, and minor repairs.

Justification

Maintenance is required to preserve bridge and retain in a safe condition.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Construction/Maintenance	25,000	50,000	25,000			100,000
Total	25,000	50,000	25,000			100,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	25,000	50,000	25,000			100,000
Total	25,000	50,000	25,000			100,000

Budget Impact/Other

Capital Improvement Plan

FY '23 thru FY '27

City of University City, Missouri

Project # PWA23/27-02

Project Name Parking Meter Replacement Program

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 25 years

Category Equipment: Miscellaneous

Priority 3 Important

Description

Total Project Cost: \$50,000

This project includes the installation of state of the art pay station units around the City where currently have out dated parking meters. This project also includes the implementation of pay station units in areas that are source of revenue generators.

Justification

This project proposes to increase revenue from parking meters by introducing new-age technology that makes it more convenient for patrons to pay the meter. We currently have outdated meters in the City that require coin payment and does not allow for debit, credit card, pay pal, or other alternative forms of payment.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Additional snowplow, patching and sweeping costs ongoing. Further community involvement should be sought regarding streetscaping aspects (at additional cost).

Prior	Budget Items	FY '23	FY '24	FY '25	FY '26	FY '27	Total
4,400	Staff Cost	2,000	2,000				4,000
	Supplies/Materials	200	200				400
Total		2,200	2,200				4,400

**Capital Improvement Plan
City of University City, Missouri**

FY '23 thru FY '27

Department Public Works Department

Contact Public Works Director

Type Equipment

Useful Life 10 years

Category Equipment: Miscellaneous

Priority 2 Very Important

Project # PWS23/27-04

Project Name Solid Waste Grant Projects

Description

Total Project Cost: \$600,000

Annually staff applies for two solid waste grants to pay for capital items such as carts, dumpsters, hiring of interns, recycling educational materials, etc.

Justification

The goals of the grants are to reduce landfill tonage, resulting in reduced landfill costs. The City paid approximately \$500,000 in cost in FY2017.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Trash Carts and Dumpsters	120,000	120,000	120,000	120,000	120,000	600,000
Total	120,000	120,000	120,000	120,000	120,000	600,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Grant Fund	100,000	100,000	100,000	100,000	100,000	500,000
Solid Waste Fund	20,000	20,000	20,000	20,000	20,000	100,000
Total	120,000	120,000	120,000	120,000	120,000	600,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PWST23/24-03**Project Name **Street Sweeper Replacement**Department **Public Works Department**Contact **Public Works Director**Type **Equipment**Useful Life **20 years**Category **Vehicles**Priority **1 Critical****Description****Total Project Cost: \$450,000**

Purchase of a street sweeper for \$225,000

Justification

Replacement of a street sweeper in FY23 and a street sweeper in FY24. Both street sweepers are in poor condition with high maintenance and downtime.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	225,000	225,000				450,000
Total	225,000	225,000				450,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	225,000	225,000				450,000
Total	225,000	225,000				450,000

Budget Impact/Other

**Capital Improvement Plan
City of University City, Missouri**

FY '23 thru FY '27

Department Public Works Department

Contact Public Works Director

Type Equipment

Useful Life 10 years

Category Equipment: PW Equip

Priority 1 Critical

Project # PWST23/25-06

Project Name Leaf Box Replacements

Description

Total Project Cost: \$120,000

Leaf boxes replacement.

Justification

Leaf boxes are aged and not functioning.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	40,000	40,000	40,000			120,000
Total	40,000	40,000	40,000			120,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	40,000	40,000	40,000			120,000
Total	40,000	40,000	40,000			120,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PWST23/27-01**Project Name **Street Maintenance Program**Department **Public Works Department**Contact **Public Works Director**Type **Improvement**Useful Life **25 years**Category **Street Paving**Priority **1 Critical****Description****Total Project Cost: \$4,000,000**

More than 95 percent of the City street are constructed of asphalt. Each year, the City performs street resurfacing to improve the condition of the pavement. This program include street resurfacing, crack sealing, and rejuvenating agent.

Justification

Routine maintenance is required to extend street life and prevent costly reconstruction projects.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Construction/Maintenance	1,000,000	700,000	700,000	800,000	800,000	4,000,000
Total	1,000,000	700,000	700,000	800,000	800,000	4,000,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
ARPA Fund	300,000					300,000
Capital Improvement Sales Tax Fund	700,000	700,000	700,000	800,000	800,000	3,700,000
Total	1,000,000	700,000	700,000	800,000	800,000	4,000,000

Budget Impact/Other

Unknown at this time.

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PWST23-02**Project Name **Canton Ave Resurfacing and Upgrades P1**Department **Public Works Department**Contact **Public Works Director**Type **Improvement**Useful Life **25 years**Category **Street Reconstruction**Priority **1 Critical****Description****Total Project Cost: \$843,000**

This project calls for the resurfacing of Canton Blvd - North and South to Hanley; and includes ADA improvements such as curbs, curb ramps, and sidewalks.

Justification

Canton has been rated as a 5 condition street, which means that it is beginning to fail. Resurfacing enables staff to improve the street without funding a costly full reconstruction.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Construction/Maintenance	843,000					843,000
Total	843,000					843,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	170,000					170,000
Grant Fund	673,000					673,000
Total	843,000					843,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PWST23/27-02**Project Name **Curb and Sidewalk Replacement Program**Department **Public Works Department**Contact **Public Works Director**Type **Improvement**Useful Life **20 years**Category **Curb and Sidewalk Improvement**Priority **1 Critical****Description****Total Project Cost: \$2,500,000**

Each year the City performs concrete sidewalk, curb, and alley repairs. The amount of maintenance that can be performed is based on funding levels.

Justification

Every two years all sidewalks and curbs are inspected and rated. The priority given to the replacement of the sidewalks and curbs are based on the rating received. Rating range on a scale of one (Poor) to ten (Excellent).

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Construction/Maintenance	500,000	500,000	500,000	500,000	500,000	2,500,000
Total	500,000	500,000	500,000	500,000	500,000	2,500,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	422,000	422,000	422,000	422,000	422,000	2,110,000
Grant Fund	78,000	78,000	78,000	78,000	78,000	390,000
Total	500,000	500,000	500,000	500,000	500,000	2,500,000

Budget Impact/Other

None.

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**

Department Public Works Department

Contact Public Works Director

Type Equipment

Useful Life 40 years

Category Street Lighting Improvements

Priority 2 Very Important

Project # PWST23/26-4

Project Name Enhanced Street Lighting

Description**Total Project Cost: \$275,000**

The City provides street lighting on residential and non-residential streets. The street lighting policy dictates a maximum spacing of 300 feet between lights on residential streets, and 250 feet between street lights on non-residential streets.

Justification

Currently 140 segments do not meet street lighting standards.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Street Lighting Improvement	50,000	75,000	75,000	75,000		275,000
Total	50,000	75,000	75,000	75,000		275,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	50,000	75,000	75,000	75,000		275,000
Total	50,000	75,000	75,000	75,000		275,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PWST23/25-02**Project Name **Pershing Street Resurfacing and ADA Upgrades**Department **Public Works Department**Contact **Public Works Director**Type **Improvement**Useful Life **25 years**Category **Street Reconstruction**Priority **I Critical****Description****Total Project Cost: \$1,489,000**

Improvements will include resurfacing of the road, and ADA improvements.

Justification

Street condition rating indicates improvements are required.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Planning/Design	172,000	39,000				211,000
Construction/Maintenance			1,278,000			1,278,000
Total	172,000	39,000	1,278,000			1,489,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	35,000	8,000	256,000			299,000
Grant Fund	137,000	31,000	1,022,000			1,190,000
Total	172,000	39,000	1,278,000			1,489,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PWST23/24-02**Project Name **Canton Avenue Improvements P2**Department **Public Works Department**Contact **Public Works Director**Type **Improvement**Useful Life **40 years**Category **Street Reconstruction**Priority **1 Critical****Description****Total Project Cost: \$1,336,547**

Proposed improvements of Canton Avenue from xxx to Pennsylvania Ave. Improvements include street pavement, sidewalk, curbs, and ramps.

Justification

Conditional of streets needs improvement.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Planning/Design	50,000					50,000
Construction/Maintenance		1,286,547				1,286,547
Total	50,000	1,286,547				1,336,547

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	14,000	360,233				374,233
Grant Fund	36,000	926,314				962,314
Total	50,000	1,286,547				1,336,547

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PWS23-01**Project Name **Automated Side Loading Truck Replacement**Department **Public Works Department**Contact **Public Works Director**Type **Equipment**Useful Life **10 years**Category **Equipment: PW Equip**Priority **1 Critical****Description****Total Project Cost: \$280,000**

Replacement of automated side loading truck.

Justification

2003 truck has exceeded its useful life.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	280,000					280,000
Total	280,000					280,000
Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Solid Waste Fund	280,000					280,000
Total	280,000					280,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PWA23-01**Project Name **Annex and Trinity Bld Renovations - Construction**Department **Public Works Department**Contact **Public Works Director**Type **Improvement**Useful Life **40 years**Category **City Facility Improvements**Priority **1 Critical****Description****Total Project Cost: \$20,000,000**

This proposed project would renovate the Annex for police operations and renovated the old Trinity library to a multi-purpose building that would be used for our Court operations and could house our Council Chambers. The cost identified in this project represents the estimated cost for the renovations.

Justification

The Police Department and Court Division need permanent homes and should not be required to operate out of modular facilities.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Construction/Maintenance	20,000,000					20,000,000
Total	20,000,000					20,000,000
Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Certificates of Participation	20,000,000					20,000,000
Total	20,000,000					20,000,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PWA23/27-01**Project Name **City Facilities Improvements**Department **Public Works Department**Contact **Public Works Director**Type **Improvement**Useful Life **40 years**Category **Building Renovation**Priority **1 Critical****Description****Total Project Cost: \$650,000**

This proposes to fund HVAC replacement at Centennial Common (\$75,000); City Hall Basement and Staircase Remediation (\$75,000); City Hall Elevator Repair and Upgrades (\$50,000); and City Hall 4th Floor Upgrades (\$25,000) in FY23. In FY24 the item proposes to fund the remainder of HVAC Centennial Commons (\$50,000); Centennial Commons Soccer Field Roof Sealing (\$150,000); and Centennial Commons EIFS (\$65,000).

Justification

City facilities will continue to erode if they are not maintained.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Construction/Maintenance	225,000	200,000	225,000			650,000
Total	225,000	200,000	225,000			650,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Capital Improvement Sales Tax Fund	150,000	25,000	160,000			335,000
Park and Stormwater Sales Tax Fund	75,000	175,000	65,000			315,000
Total	225,000	200,000	225,000			650,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PD23-02**Project Name **Vehicle Equipment Replacement Parts**Department **Police Department**Contact **Police Chief**Type **Equipment**Useful Life **10 years**Category **Vehicles**Priority **1 Critical****Description****Total Project Cost: \$70,000**

UCPD fleet vehicle replacement equipment for parts and upgrades.

Justification

To maintain properly outfitted vehicles.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	70,000					70,000
Total	70,000					70,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Public Safety Sales Tax Fund	70,000					70,000
Total	70,000					70,000

Budget Impact/Other

Capital Improvement Plan**FY 23 thru FY 27****City of University City, Missouri**Project # **PRP23-04**Project Name **Boom Arm Attachment for Ventrac**

Department Parks and Recreation

Contact Parks and Recreation Director

Type Equipment

Useful Life 25 years

Category Vehicles

Priority 4 Less Important

Description**Total Project Cost: \$25,000**

Purchase of a Boom Arm attachment for the Ventrac Tractor

Justification

Purchase of this equipment will enable staff to remove vegetative growth along ROW's, River, and Stream Banks and hard to reach areas. Equipment would be used by both Parks and Public Works.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	25,000					25,000
Tax Fund						
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 20 years
 Category Vehicles
 Priority 1 Critical

Project # **PRP23-02**
 Project Name **Refuse Truck Replacement**

Total Project Cost: \$106,965

Description
 Replace 2003 refuse truck.

Justification
 Equipment is 18 years old with a 15 year suggested user life.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	106,965					106,965
Total	106,965					106,965

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	106,965					106,965
Tax Fund						
Total	106,965					106,965

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**

Department Parks and Recreation

Contact Parks and Recreation Director

Project # **PRHEM23-04**Project Name **Heman Park Security and Ballfield Lighting**

Type Equipment

Useful Life 25 years

Category Unassigned

Priority 1 Critical

Description**Total Project Cost: \$20,000**

Add MUSCO lighting controls to existing athletic fields and additonal lighting for parking lots.

Justification

Heman Park is host to many programs, events, and activities that take place after dark. Lighting upgrades will enhance security in the area.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	20,000					20,000
Total	20,000					20,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	20,000					20,000
Tax Fund						
Total	20,000					20,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PRHEM23-01**Project Name **Heman Park Pool Pump Replacement**

Department Parks and Recreation

Contact Parks and Recreation Director

Type Equipment

Useful Life 10 years

Category Pool Improvement

Priority 1 Critical

Description**Total Project Cost: \$100,000**

Replacement of existing pool pumps.

Justification

Recommended that pumps be replaced every 10 years.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	100,000					100,000
Total	100,000					100,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	100,000					100,000
Tax Fund						
Total	100,000					100,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PRF23/27-03**Project Name **EAB Tree Replacement Program**

Department Parks and Recreation

Contact Parks and Recreation Director

Type Improvement

Useful Life 40 years

Category Tree Replacement

Priority 3 Important

Description**Total Project Cost: \$375,000**

This project will provide a beginning to the systematic removal of Ash trees subject to the Emerald Ash Borer, and offer the residents a replacement tree.

Justification

Emerald Ash Borer has been discovered in St. Louis County and should impact the University City area within five to seven years. Mortality from this insect will be 100 percent.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Tree Replacement	75,000	75,000	75,000	75,000	75,000	375,000
Total	75,000	75,000	75,000	75,000	75,000	375,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	75,000	75,000	75,000	75,000	75,000	375,000
Tax Fund						
Total	75,000	75,000	75,000	75,000	75,000	375,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **PRCEN23-01**Project Name **Centennial Commons EIFS Painting and Caulking**

Department Parks and Recreation

Contact Parks and Recreation Director

Type Improvement

Useful Life 25 years

Category City Facility Improvements

Priority 1 Critical

Description**Total Project Cost: \$55,000**

Consists of pressure washing with a light-medium duty and restoration cleaner as required to remove existing stains and any loose coating followed by application of new elastomeric coating.

Justification

New coating required for routine maintenance of Centennial Commons and to extend user life of facility.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Construction/Maintenance	55,000					55,000
Total	55,000					55,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Park and Stormwater Sales	55,000					55,000
Tax Fund						
Total	55,000					55,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **GLF23-03**Project Name **Utility Terrain Vehicle Replacement**Department **Golf Course**Contact **Parks and Recreation Director**Type **Equipment**Useful Life **10 years**Category **Golf Course Equipment**Priority **2 Very Important****Description****Total Project Cost: \$28,000**

Replacement of existing 1997 vehicle.

Justification

Suggested user life of vehicle is 15 years and existing vehicle is 23 years old.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	28,000					28,000
Total	28,000					28,000
Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Golf Course Fund	28,000					28,000
Total	28,000					28,000

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**Project # **GLF23-01**Project Name **Fairway Mower Replacement**Department **Golf Course**Contact **Parks and Recreation Director**Type **Equipment**Useful Life **10 years**Category **Equipment: Miscellaneous**Priority **2 Very Important****Description****Total Project Cost: \$45,000**

Replacement of existing 2005 John Deere 3235C Fairway Mower.

Justification

Existing mower is 18 years old and has exceeded its user life by 8 years.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	45,000					45,000
Total	45,000					45,000
Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Golf Course Fund	45,000					45,000
Total	45,000					45,000

Budget Impact/Other

**Capital Improvement Plan
City of University City, Missouri**

FY 23 thru FY 27

Project # **FIRE23-02**
Project Name **SCBA Bottles Purchase**

Department **Fire Department**
Contact **Fire Chief**
Type **Equipment**
Useful Life **10 years**
Category **Equipment: Miscellaneous**
Priority **2 Very Important**

Description Total Project Cost: **\$25,000**
Air bottles for breathing apparatus worn by fire fighters.

Justification
Current air bottles approaching end of life. They will no longer be able to be used in FY23.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Public Safety Sales Tax Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other



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History of University City, Missouri

The Early Years

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

A City Realized

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, and banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the City, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the City has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to *Legacy of the Lions* wrote the following:

How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...



APPENDIX

Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years (amounts expressed in thousands)

Fiscal Year Ended June 30	Real Property ¹	Personal Property	Railroad and Utilities ²	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Estimated Actual Taxable Value
2012	532,495	53,577	9,129	595,201	(see table below)	2,886,720	20.62%
2013	530,263	57,676	8,993	596,932	(see table below)	2,887,085	20.68%
2014	497,822	57,629	9,332	564,783	(see table below)	2,718,366	20.78%
2015	500,437	59,837	9,608	569,882	(see table below)	2,734,643	20.84%
2016	519,947	60,764	10,616	591,327	(see table below)	3,087,680	19.15%
2017	523,841	62,139	9,770	595,750	(see table below)	3,189,787	18.68%
2018	575,383	61,830	9,658	646,871	(see table below)	3,112,448	20.78%
2019	580,505	63,547	7,549	651,601	(see table below)	3,145,473	20.72%
2020	672,337	67,084	8,994	748,415	(see table below)	3,629,832	20.62%
2021	673,476	65,700	10,927	750,103	(see table below)	4,027,992	18.62%

Total Direct Tax Rate

Fiscal Year Ended June 30	Residential	Commercial	Personal Property	Agricultural
2012	0.753	0.892	0.909	0.000
2013	0.753	0.776	0.909	0.000
2014	0.753	0.776	0.909	0.000
2015	0.753	0.731	0.879	0.000
2016	0.734	0.694	0.875	0.000
2017	0.690	0.647	0.875	0.000
2018	0.690	0.647	0.875	0.000
2019	0.689	0.662	0.875	0.000
2020	0.610	0.620	0.875	0.000
2021	0.610	0.620	0.875	0.000

¹ Assessments are based on January 1st valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

² Railroad and Utilities are State Assessed. Locally assessed are included in Commercial Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

Sources:
St. Louis County Assessor



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Demographic and Economic Statistics - Last Ten Years

Fiscal Year	Population ¹	Personal Income ¹	Per Capita		Education		Bachelor's Degree or Higher Age 25+ ¹	Enrollment ²	Unemployment Rate ³
			Personal Income ¹	Median Age ¹	Education Level %	High School Graduate			
			Age 25+ ¹	25+ ¹	Public School				
2012	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	5.5%	
2013	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,155	6.2%	
2014	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	6.2%	
2015	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,067	5.7%	
2016	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	4,943	5.2%	
2017	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,709	5.3%	
2018	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,647	3.6%	
2019	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,537	3.3%	
2020	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,567	9.2%	
2021	35,065	1,836,108,595	52,363	35.2	94.2%	57.7%	2,561	5.2%	

Sources:

¹U.S. Census Bureau 2020

²City of University City School District

³Missouri Economic Research and Information Center (MERIC)

Principal Employers

Employer	Employees ¹	Rank	Type of Business	Percentage of Total City Employment ²
University City School District	436	1	School District	6.63%
City of University City ³	327	2	Local Government	4.97%
Wiese USA Inc	215	3	Industrial Truck Sales and Leasing	3.27%
Aging Well Healthcare LLC	180	4	Medical/Non-Medical Services	2.74%
WinCo Window Company LLC	175	5	Manufacturer - Windows	2.66%
Gatesworth Community	175	6	Retirement/Independent Living/Nursing Community	2.66%
Cintas	152	7	Uniform Supply	2.31%
Private Home Care	150	8	Retirement/Independent Living/Nursing Community	2.28%
MPAL Real Estate	141	9	Residential Care/Assisted Living Facility	2.14%
McKnight Place Extended Care	134	10	Retirement/Independent Living/Nursing Community	2.04%

Sources:

¹Results of survey conducted by University City staff, June 2021

²Total City Employment Source: 6,578, U.S. Census Bureau, 2012 Survey of Business Owners

³City of University City total represents full-time, part-time and seasonal staff employed at fiscal year-end June 30, 2021.



Glossary

Account: A record used in the general ledger to document related revenues and expenditures.

Accounts Payable: A Liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

Appropriation: The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

Assessed Valuation: Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

Assigned Fund Balance: The portion of the net position of a governmental fund that represents resources set aside ("earmarked") by the government for a particular purpose.

Balanced Budget: The principle of financing current expenditures with current revenues and the accumulated unrestricted fund balance.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Basis of Budgeting: Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bonded Debt: That portion of City debt represented by outstanding bonds.

Budget: A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

Budget Amendment: A legal procedure utilized by the City staff and City Council to revise a budget appropriation during the fiscal year.

Budget Calendar: The schedule of key dates that the City follows in the preparation and adoption of the budget.

Budget Message: A general discussion of the proposed budget presented in writing as part of the budget document. The budget message explains principal budget issues against the background of the present economy and financial experience in recent years.

Capital Improvement Program (CIP): A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City's Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long life expectancy, a fixed nature and a unit value of \$25,000 or more.



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Capital Expenditures: Capital Expenditure accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year that adds a fixed asset to a business or increase the value of an existing fixed asset.

Cash Basis: Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

Certificates of Participation (COP): A form of financing in which investors purchase a share of a lease agreement made by the city. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically assigns the lease and lease payments to a trustee, which then distribute the lease payments to the certificate holders.

Committed Fund Balance: The portion of net position of governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remain legally binding unless removed in the same manner.

Commodities: Supplies and products purchased by the City.

Community Development Block Grant: Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

Contingency: An appropriation of funds used to cover unexpected or extraordinary events.

Contractual Services: Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

Department: A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

Enterprise Fund: A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditure: A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fees: A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.



Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: Net position of governmental fund (difference between assets, liabilities). The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitation, fund balance may be used to balance the subsequent year's budget.

Fund Balance Policy: Policy to maintain fund balance at a predetermined target level.

General Fund: The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bond (GO Bond): The Missouri Constitution provides that, subject to voter approval, cities may issue general obligation bonds in an amount not exceeding 10% of the total assessed valuation of the taxable property of the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Funds: This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Gross Receipts Tax: Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

Intergovernmental Revenue: Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

Internal Service Fund: This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

Levy: The total amount of taxes, special assessments or service charges imposed by a government.

Modified Accrual Basis: Basis of accounting recommended for use by governmental funds. Revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Nonspendable Fund Balance: The portion of the net position of a governmental fund that cannot be spent either because the underlying resources are not in spendable form or because the government is legally or



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contractually required to maintain the resources intact.

Object Code: An accounting classification which identifies the type of expenditure incurred.

Pay-as-you-go: A governmental unit that finances all of its capital outlays from current revenues rather than by borrowing.

Per Capita: For each person.

Personal Services: Payment of salaries, wages and fringe benefits to and for City employees.

Pooled City: St. Louis County known as County with "Pooled Sales Tax System". Municipalities are divided into two camps: point-of-sales, or "A" cities; and pool, or "B" cities. Under this system all cities are required to share a portion of their one cent countywide sales tax revenues. St. Louis County distributes this tax on per capita basis.

Program: A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

Proposed Budget: The recommended budget presented to City Council by the City Manager.

Restricted Fund Balance: The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

Revenue: An increase in fund balance caused by an inflow of assets, usually cash.

Special Obligation Bond: The obligation typically carry higher interest than GO Bond and lease obligations.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Transfer: A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

Unassigned Fund Balance: The difference between total fund balance in a governmental fund and its nonspendable, restricted, committed, and assigned components.

Acronyms

CALOP	Commission for Access and Local Original Programming
CDBG	Community Development Block Grant
CID	Community Improvement District
CIP	Capital Improvement Program
EAP	Employee Assistance Program
EDRST	Economic Development Retail Sales Tax
EMS	Emergency Management Services
FED	Federal
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
HEO	Heavy Equipment Operator
LSBD	University City Loop Special Business District
LSV	Life Saving Vehicle
MLC	Municipal Library Consortium of St. Louis County
MSD	Metropolitan St. Louis Sewer District
NID	Neighborhood Improvement District
PGSD	Parkview Gardens Special District
SBD	Special Business District
SEMA	State Emergency Management Agency
SLAIT	St. Louis Area Insurance Trust Pool
TDD	Transportation Development District
U CITY	University City



**6801 Delmar Blvd
University City, MO 63130**

www.ucitymo.org