



CITY OF UNIVERSITY CITY, MISSOURI

6801 Delmar Boulevard, University City, MO 63130

314-862-6767 www.ucitymo.org



ADOPTED BUDGET FISCAL YEAR 2023

July 1, 2022 to June 30, 2023



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of University City
Missouri**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morill

Executive Director



Table of Contents

| | Page Number |
|---|-------------|
| Transmittal Letter _____ | i |
| Introduction | |
| Principal Officers_____ | 1 |
| Organizational Chart_____ | 2 |
| Budget Calendar_____ | 3 |
| Executive Summary_____ | 4 |
| Budget Guidelines_____ | 5 |
| Reader's Guide_____ | 7 |
| Budget Process_____ | 8 |
| Budget Summary_____ | 9 |
| Fund Descriptions_____ | 12 |
| Revenue and Expenditures Matrices_____ | 16 |
| Strategic Goals and Objectives_____ | 18 |
| Financial Policies_____ | 21 |
| Revenue Sources | |
| Revenue Descriptions and Trends_____ | 27 |
| All Fund Summary | |
| All Fund Budget Summary Overview_____ | 39 |
| All Fund Budget Summary_____ | 41 |
| General Fund Budget Summary_____ | 42 |
| City-Wide Operating Budget by Department_____ | 43 |
| Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance | |
| • Governmental Fund_____ | 44 |
| • Proprietary Fund_____ | 46 |
| • Other Funds_____ | 47 |
| Budget Highlight – General Fund_____ | 48 |
| Five Year Projected General Fund Revenues and Expenditures_____ | 52 |
| Personnel Summary | |
| Full-Time Personnel by Department/Program_____ | 53 |
| Part-Time Personnel by Department/Program_____ | 57 |



Table of Contents

| | Page Number |
|--|-------------|
| Expenditure Detail | |
| Legislative Services | |
| Legislative Services Program Overview _____ | 59 |
| Legislative Services Expenditure Details _____ | 62 |
| General Administration | |
| General Administration Overview _____ | 63 |
| City Manager's Office Program Overview _____ | 66 |
| City Manager's Office Expenditure Details _____ | 68 |
| Human Resources Program Overview _____ | 69 |
| Human Resources Expenditure Details _____ | 71 |
| Communications Program Overview _____ | 72 |
| Communications Expenditure Details _____ | 74 |
| Information Technology Program Overview _____ | 75 |
| Information Technology Expenditure Details _____ | 77 |
| Economic Development Program Overview _____ | 78 |
| Economic Development Expenditure Details _____ | 81 |
| Economic Development Capital Improvement Expenditure Details _____ | 82 |
| Public Parking Garage Program Overview _____ | 83 |
| Public Parking Garage Expenditure Details _____ | 85 |
| Finance Department | |
| Finance Program Overview _____ | 87 |
| Finance Expenditure Details _____ | 93 |
| Municipal Court | |
| Municipal Court Program Overview _____ | 95 |
| Municipal Court Expenditure Details _____ | 98 |
| Police Department | |
| Police Operations Program Overview _____ | 99 |
| Police Operations Expenditure Details _____ | 109 |
| Police Temporary Facility Expenditure Details _____ | 110 |
| Fire Department | |
| Fire Operations Program Overview _____ | 111 |
| Fire Operations Expenditure Details _____ | 117 |



Table of Contents

| | Page Number |
|--|-------------|
| Public Safety Sales Tax | |
| Public Safety Sales Tax Overview _____ | 119 |
| Human Resources Expenditure Details _____ | 120 |
| Police Operations Expenditure Details _____ | 121 |
| Police Capital Improvement Expenditure Details _____ | 122 |
| Fire Operations Expenditure Details _____ | 123 |
| Fire Capital Improvement Expenditure Details _____ | 124 |
| Public Works Department | |
| Public Works Department Overview _____ | 125 |
| Administration & Engineering Program Overview _____ | 130 |
| Administration & Engineering Expenditure Details _____ | 132 |
| Streets Maintenance Program Overview _____ | 133 |
| Streets Maintenance Expenditure Details _____ | 134 |
| Facilities Maintenance Overview _____ | 135 |
| Facilities Maintenance Expenditure Details _____ | 136 |
| Public Works Grants Program Overview _____ | 137 |
| Public Works Grants Expenditure Details _____ | 138 |
| Solid Waste Program Overview _____ | 139 |
| Solid Waste Administration Expenditure Details _____ | 142 |
| Solid Waste Operations Expenditure Details _____ | 144 |
| Leaf Collection Expenditure Details _____ | 146 |
| Capital Improvement Expenditure Details _____ | 148 |
| Grants Expenditure Details _____ | 150 |
| Sewer Lateral Program Overview _____ | 151 |
| Sewer Lateral Expenditure Details _____ | 152 |
| Capital Improvement Sales Tax Fund Overview _____ | 153 |
| Capital Improvement Sales Tax Public Works Expenditure Details _____ | 154 |
| Park and Storm Water Sales Tax Fund Overview _____ | 155 |
| Park and Storm Water Sales Tax Public Works Expenditure Details _____ | 156 |
| Park and Storm Water Sales Tax Parks Forestry Recreation Expenditure Details _____ | 157 |
| Planning and Development Department | |
| Planning and Development Department Overview _____ | 159 |
| Administration Overview _____ | 162 |



Table of Contents

| | Page Number |
|--|-------------|
| Administration Expenditure Details_____ | 168 |
| Parks and Recreation Department | |
| Parks Recreation and Forestry Overview_____ | 169 |
| Parks Maintenance and Forestry Overview_____ | 174 |
| Parks Maintenance Expenditure Details_____ | 176 |
| Recreation Program Overview_____ | 178 |
| Community Center Expenditure Details_____ | 180 |
| Aquatics Expenditure Details_____ | 183 |
| Centennial Commons Expenditure Details_____ | 186 |
| Golf Course Overview_____ | 187 |
| Golf Course Expenditure Details_____ | 189 |
| Fleet Maintenance Program Overview_____ | 190 |
| Fleet Maintenance Program Expenditure Details_____ | 191 |
| Library | |
| Library Operations Program Overview_____ | 193 |
| Library Operations Expenditure Details_____ | 199 |
| Library Grants Overview_____ | 200 |
| Library Grants Expenditure Details_____ | 202 |
| Debt Service | |
| Debt Service Overview and Payment Schedule (Public Safety Sales Tax) _____ | 203 |
| Debt Service Expenditure Details_____ | 204 |
| Special Districts | |
| Loop Special Business District Overview_____ | 205 |
| Loop Special Business District Expenditure Details_____ | 208 |
| Parkview Gardens Special Business District Overview_____ | 209 |
| Parkview Gardens Special Business District Expenditure Details_____ | 211 |
| Other Funds | |
| American Rescue Plan Overview_____ | 213 |
| American Rescue Plan Expenditure Details_____ | 214 |
| Pension (For Information Only) | |
| Police and Fire Pension Administration Overview_____ | 215 |
| Police and Fire Pension Administration Expenditure Details_____ | 216 |



Table of Contents

| | Page Number |
|--|-------------|
| Police and Fire Pension Benefits Overview_____ | 217 |
| Police and Fire Pension Benefits Expenditures Details_____ | 218 |
| Non-Uniformed Employee Pension Administration Overview_____ | 219 |
| Non-Uniformed Employee Pension Administration Expenditure Details_____ | 220 |
| Non-Uniformed Employee Pension Benefits Overview_____ | 221 |
| Non-Uniformed Employee Pension Benefits Expenditure Details_____ | 222 |
| Capital Improvements Plan | |
| Introduction_____ | 223 |
| Summary of Capital Improvement Program_____ | 227 |
| All Projects Listing_____ | 228 |
| Projects by Fund_____ | 229 |
| Projects by Department_____ | 231 |
| Appendix | |
| History of City of University City_____ | 269 |
| Assessed Value and Estimated Actual Value of Taxable Property_____ | 270 |
| Demographic and Economic Statistics_____ | 271 |
| Principal Employers_____ | 271 |
| Glossary_____ | 272 |
| Acronyms_____ | 276 |



Gregory Rose, City Manager

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

April 19, 2022

Honorable Terry Crow, Members of the City Council,
and Residents of University City, Missouri:

In accordance with Article III § 19(2) of the Charter of the City of University City, it is my honor to present the recommended balanced FY2023 Annual Operating Budget and Capital Improvement Program FY2023- FY2027. The proposed budget was prepared with the following priorities in mind:

- Economic Development
- Public Safety
- Improved Infrastructure
- Community Quality of Life and Amenities
- Encourage High Quality Growth
- Prudent Fiscal Management
- Employees

Although the coronavirus remains with us, inflation and the war between Ukraine and Russia are the dominant concerns for most Americans - both affecting us at the local level. Because of a still recovering economy; a tightening job market with increased competition for fewer workers; the increasing of our minimum wage for all workers to \$15.50; and the cost of good needed to provide our residents with quality services we will need to closely watch our revenues and expenses over the next few years. In the Proposed FY2023 Annual Operating Budget, our revenues are supplemented by the Federal government's American Rescue Plan Act (ARPA) funds. In FY2023 we will receive our second allotment of ARPA funding totaling \$3.4 million. These revenues are intended to be accepted based on a standard allowance for revenue reductions we have realized since the start of the pandemic. Cities receiving less than \$10 million can reduce their reporting requirements by accepting this option for reporting. This budget proposes to use these funds for revenue recovery and enable us to continue providing our public safety employees a competitive wage and benefits. In addition to keeping our wages and benefits competitive, I recommend using some funding for increased street maintenance.

During the next two years you will see dramatic changes in the University City landscape, with many of those changes occurring next fiscal year. Costco is expected to open in September; the high-end apartment complex at 8400 Delmar will be completed; the Market at Olive development will be built-out; Quick-Trip is expected to open; the high-end apartments at Avenir will be constructed; and Crescent Plumbing will relocate to University City. Not only will these developments have a positive impact on our budget, but they will provide new opportunities for our residents to live, work, and shop in University City.

Following are a few of the budget highlights:

Budget Highlights

- 1) Assumes the same tax rate of FY2022
- 2) Provides a 2 percent COLA
- 3) Creates a Debt Service Fund
- 4) Increases Street Maintenance Spending
- 5) Strengthens Code Enforcement Operations
- 6) Continues the Focus on Economic Development

Budget Overview:

General Fund

The General Fund budget is the largest operating budget for the City as it contains the bulk of the expenses and revenues associated with services we provide. The proposed budget estimates total revenues for General Fund at \$29,505,920 and expenses at \$29,689,750. The revenues include transfers in for loan repayments totaling \$850,090. Loan repayments are from Public Safety Fund \$538,700; Parking Garage Fund \$53,220; Golf Course Fund \$53, 220; Parks and Storm Water Fund \$41,280; Sewer Lateral Fund \$57,240; and Solid Waste Fund \$106,430. In addition to the loan repayment, General Fund receives a transfer in from the Public Safety Fund of 586,600 to fund the increased salary and benefits costs for public safety employees; \$312,000 from the Parks and Storm Water Fund to cover operation and maintenance of capital improvements; \$3,500,000 from American Rescue Fund for revenue recovery; \$624,000 from the Capital Fund to cover a portion of the capital equipment purchases; and \$75,000 from the Parking Garage fund to cover overhead costs. With regards to expenses, they include a transfer out from General Fund of \$1,475,340 to the Fleet Fund to cover the costs associated with maintenance and repair of our fleet; and \$200,000 to cover a portion of the debt service for the renovation of the Annex and Court builds. I am recommending a General Fund fund balance of 38 percent of expenditures, which is two percent higher than FY2022. Following are a few of the General Fund Budget highlights:

- Adds 1 code compliance officers
- Adds 1 Communications Manager
- Adds 1 Police I.T. Employee
- Establishes a Separate Dispatch for Fire
- Allocate \$200,000 towards Debt Service for Renovation Projects
- Reinstates H.R. Generalist Position
- Funds Federal Government Affairs Contract
- Establishes a 38 percent fund balance

Public Safety Sales Tax Fund

The Public Safety Sales Tax Fund was created as a separate fund in FY2019 so we could be transparent relative to the use of these funds. In FY2018 a loan of \$6 million was made to this Fund to cover the initial costs of the evaluation of the Annex, and the possible design and construction of a new police station or renovation of the Police Annex. Repayment of the loan began in FY2020 with an annual payment of (\$538,700), being established. In addition to the loan payment, the Public Safety Funds transfers (\$586,600) to General Fund to offset the

increase in public safety personnel salaries and benefits, due to the adjustments made because of the class and compensation study that was approved in FY2020, and subsequent annual salary adjustments. The total amount of transfer to General Fund is (\$1,125,300). A second transfer of (\$545,235) is recommended from this Fund to the Police and Fire Pension Fund to help strengthen the fund. Capital projects funded from this fund are the following: Police Vehicle Equipment Replacement Parts (\$70,000); Surveillance Cameras (\$45,000); Gun Shot Detection and Surveillance Equipment (\$100,000); SCBA Bottles Purchase (\$25,000); and an I Plan Table (\$15,065). The Capital Improvement Program projects total (\$255,065). All expenditures combined total (\$2,185,535), which includes the debt service of (\$115,000) for a fire truck and (\$400,000) to the Debt Service Fund for the renovation projects. The deficit of (\$185,535) will be absorbed by the fund balance.

Golf Course Fund

The Golf Course Fund was created in FY2019 because it meets the definition of an enterprise fund inasmuch that it operates as a private business. Total FY2023 revenues are an estimated \$900,000 with expenditures totaling (\$1,130,850). Expenses include a transfer to General Fund for repayment of a loan (\$53,220) and (\$20,000) for overhead costs. The deficit of (\$230,850) will be absorbed by the fund balance. Capital improvements funded include a Fairway Mower Replacement (\$45,000); Ruth Park Maintenance Shop Septic System (\$15,000); Utility Terrain Vehicle Replacement (\$28,000); and a Greens Mower Replacement (\$26,250).

Solid Waste Fund

The Solid Waste Fund is another enterprise fund. Revenues for FY2023 are estimated at \$3,172,700 with expenditures being (\$3,650,925). A rate analysis was completed in FY2021 that recommended several rate increases. However, due to the economic impacts of the pandemic on our economy, which has resulted in higher inflation than normal, I am not yet recommending a rate increase. A \$1 million loan from General Fund was approved for the Solid Waste Fund in FY2022. The Fund's expenditures include (\$106,430) for repayment of the loan and an (\$85,000) transfer to the Internal Services Fund for fleet maintenance. Capital purchases include (\$280,000) for an Automated Side Loading Truck; and (\$20,000) for Solid Waste Grant Projects.

Parking Garage Fund

The Parking Garage Fund represents our third enterprise fund. Estimated revenues for the Fund total \$194,100, with expenditures totaling (\$227,395). The deficit of (\$33,295) will be absorbed by fund balance. Both revenues and expenses for this Fund are closely tied to future economic activity in the University City Loop. This Fund transfers a total of (\$128,220) to General Funds, which includes a loan payment of (\$53,220) plus an additional (\$75,000) for overhead cost.

Park and Storm Water Capital Fund

The Parks and Storm Water Fund is used for costs such as construction, operation, and maintenance associated with capital improvements for parks and storm water. Revenues are estimated at \$1,321,000. Total expenses are estimated at (\$1,624,200) and includes (\$41,280) for a General Fund loan payment; a (\$312,000) transfer to General Fund for Park Operations; and (\$260,955) for salaries and maintenance costs. The deficit of (\$303,200) will be absorbed by the fund balance. Capital expenses total (\$1,009,965) and include, but are not limit to, (\$55,000) for Centennial Commons Painting; (\$100,000) for hazardous tree removal; (\$225,000) for Tree Pruning; and (\$55,000) for Flynn Park Tennis Court Improvements. Please see the FY2023-FY2027 Capital Improvement Program for a complete list of all the capital projects.

Economic Development Retail Sales Tax Fund

The Economic Development Retail Sales Tax (EDRST) Fund is used to promote economic development in University City. Like the Parks and Storm Water Fund, the EDRST receives revenues from economic activity in University City and is not a part of the pool tax system. Revenues are estimated for the Fund at \$752,000, with expenses totaling (\$394,760). Expenses include (\$150,000) for a façade program; (\$30,000) for a part-time employee to collect trash along Olive Boulevard; (\$40,000) transfer to General Fund for overhead costs and (\$174,760) for the Economic Development Director and associated budget. I anticipate amendments to this Fund once a decision is made on how the Economic Development Department will be structured to execute the City's economic development strategy.

Fleet Internal Services Fund

Funding for fleet services expenses is proposed as a transfer of \$1,475,340 from General Fund, a transfer of \$85,000 from the Solid Waste Fund, and \$750.00 in service charges for a total of \$1,561,090 in revenues. Expenses are estimated at (\$1,591,070) at the end of the fiscal year. The deficit (\$29,980) will be offset by the estimated fund balance at the end of FY2022. This fund is intended to have a zero balance at fiscal year-end.

Sewer Lateral Replacement Fund

The Sewer Lateral Fund helps residents with sewer lateral repairs. The Mayor and Council changed the amount of funding available to residents from this fund to a maximum of \$2,500 in FY2019 for sewer line replacement. A restructuring of the fund was required due to the limited resources coming into the fund. Revenues are estimated at \$580,000, with expenditures at (\$551,690). Included in the expenditures is a transfer of (\$57,220) to the General Fund for a loan payment. We are estimating \$353,340 as the ending fund balance.

Capital Sales Tax Fund

The Capital Sales Tax Fund is used to fund capital improvement - which includes the operation and maintenance of capital improvements. Revenues are estimated at \$2,501,200, with expenditures being (\$3,115,010). The bulk of the expenditures (\$1,881,000) cover the cost of the capital budget. A transfer of (\$624,000) to General Fund is proposed to cover some of the capital cost within the General Fund budgets. A second transfer of (\$300,000) is proposed to cover a portion of the debt service cost for the Annex and Court building renovations. The deficit of (\$613,810) will be offset by fund balance. A detailed description and cost of the capital projects proposed for funding is included in the Capital Improvement Program section of this proposed budget.

Non-Uniform and Uniform Pension Funds

The non-uniform and uniform pension plans are operating at approximately 88 percent and 76 percent respectively. These funding levels are as of December 31, 2021. I am recommending the pension funds be funded at an 80 percent funding level.

TIF Funds

This is the second year we are including in the budget TIF Funds RPA 1, RPA 2, and RPA 3, which started in the FY2022 Annual Operating Budget. These funds are being created to account for the additional funding we will receive because of the Market at Olive Development. I anticipate adjustments to this fund once more is known about anticipated revenues. We are working with St. Louis County to obtain revenue estimates. Expenditures

will initially be limited to resident relocation assistance funding. You have appointed a Task Force to assist in the creation of a housing strategy and revitalization program for the 3rd Ward. I anticipate expenses being amended in this fund as the aforementioned takes shape.

American Rescue Plan Fund

The American Rescue Plan Fund was created so we can easily track the funds received from the Federal Government because of the passage of the American Rescue Act of 2021. I am recommending the funding be used primarily for revenue recovery and enable us to continue paying our public safety employees a competitive wage with benefits. I am recommending a transfer of (\$3,500,000) to the General Fund. An expense of (\$300,000) is being recommended to increase our funding of street repairs. A fund balance of \$350,000 is being estimated. I intend to recommend the remainder of these funds be used for needed improvements to City Hall.

Debt Service Fund

A Debt Service Fund is proposed to be added to the budget to track debt service payments for the proposed \$20 million loan that will be used to cover the cost associated with renovation of the Police Annex and the Court Trinity buildings. A total of \$900,000 is proposed for the initial debt service payment. Funding for the debt service is as follows: 200,000 General Fund; \$300,000 Capital Fund; and \$400,000 Public Safety Fund.

Other Funds

The Library Fund, the LSBF Fund, and Parkview Gardens Fund, are all in a healthy financial condition. It is anticipated the Loop Special Business District Board will seek grants to cover the cost associated with the many events they have tentatively scheduled for FY2023.

CAPITAL IMPROVEMENT PROGRAM

The Proposed Capital Improvement Program FY2023 – FY2027 (CIP) is presented to the Mayor and Council as a part of this proposed annual operating budget. The CIP proposes a total of \$49,923,114 in capital spending over the next five years. The CIP recommends a total of 10 funding sources to cover capital expenses as follows: Certificates of Participation (\$20,000,000); Capital Improvement Sales Tax Fund (\$8,550,233); General Fund (\$450,000); Golf Course Fund (\$465,172); Grant Fund (\$6,3389,314); MSD (\$6,318,020); Parks and Storm Water Sales Tax (\$4,570,310); Public Safety Sales Tax (\$1,565,065); ARPA Fund (\$300,000) and Solid Waste Fund (\$315,000). The first year of the CIP is considered the Capital Budget and totals \$24,884,280 in proposed expenditures. Following are the CIP highlights:

- \$20 million Project for Renovation Projects
- \$1,000,000 for Street Repairs
- \$500,000 for Curb and Sidewalk Repairs
- \$843,000 Canton Avenue Resurfacing Phase 1
- \$223,000 Street Sweeper Replacement
- \$100,000 Gun Shot Detection and Surveillance Expansion

Acknowledgements

The preparation of the Proposed FY2023 Annual Operating Budget and the Proposed FY2023-FY2027 Capital Improvement Program could not have been accomplished without the work and support of the Department Directors and their respective staff. Many hours go into the preparation of this document. Finance Director Keith Cole and his staff receive a special commendation for their hard work.

I am confident the programs included in this budget document reflect the policies and direction of the Mayor and Council; and provide the financial plan for a successful year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'G. Rose', with a long horizontal line extending to the left.

Gregory Rose
City Manager, MPA, ICMA-CM



Office of the City Manager

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

June 15, 2022

Council Letter: 0622-23

Honorable Terry Crow,
and Members of the City Council:

We have clarity since the submission of the Proposed FY23 Annual Operating Budget on a few items I would ask you to consider as amendments:

Economic Development Retail Sales Tax Fund:

- Add 2 Economic Development Specialist Positions (+\$180,000)
- Add .5 position for litter control on Olive Boulevard (+\$30,000 Salary; +\$80,000 dump truck = +\$110,000)

General Fund:

- Eliminate 1 Park Crew Leader Position (-\$48,787)
- Add Funding to Park Maintenance (+48,787)

The amendments highlighted above are the only changes being recommended to the Proposed FY23 Annual Operating Budget.

On behalf of the staff, I would like to express our appreciation for your leadership and participation in this process. We all look forward to a successful year!

Respectfully submitted,

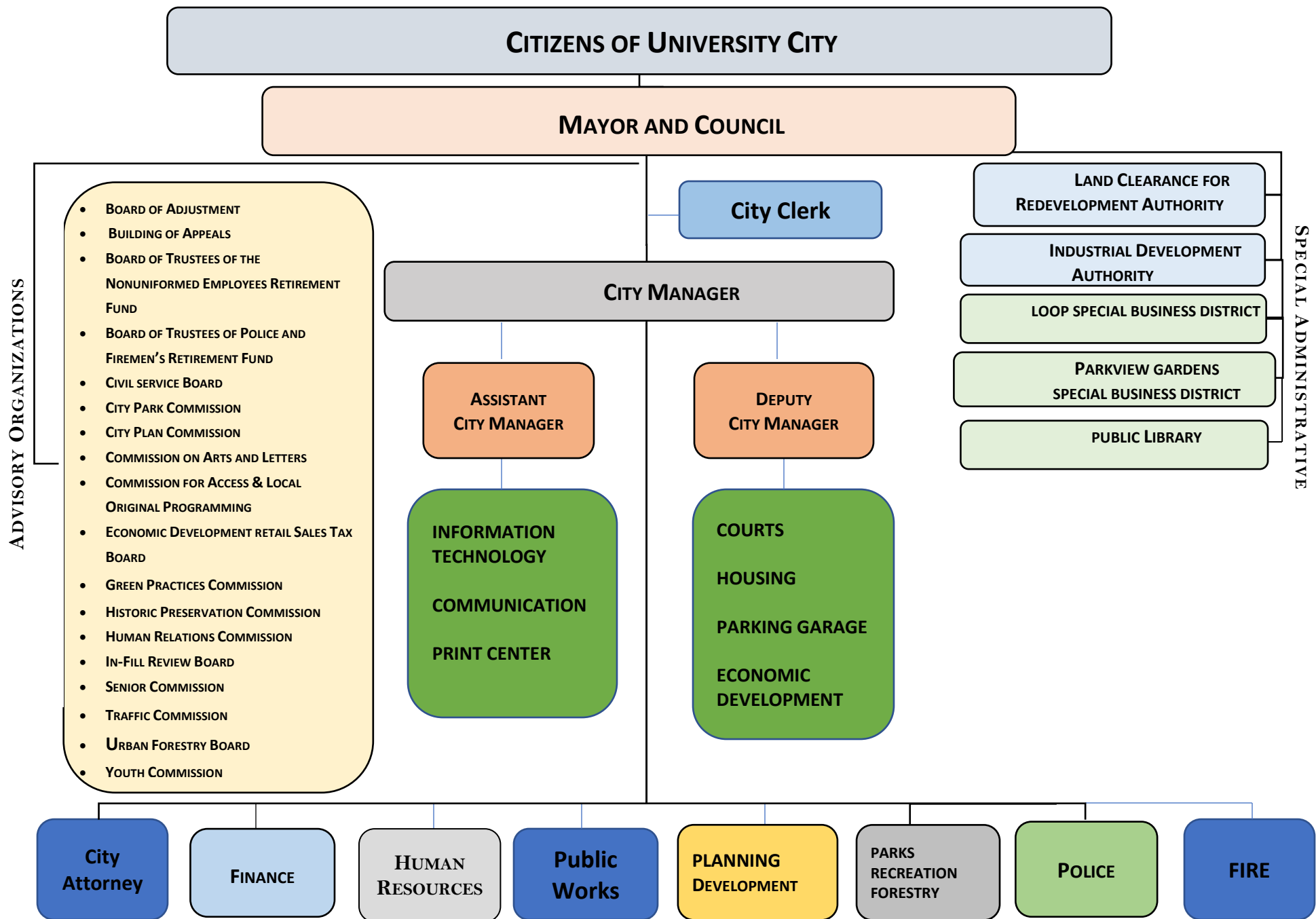
Gregory Rose, ICMA-CM, MPA
City Manager



INTRODUCTION

Principal Officers

| | | |
|--|---------------------------------|--------------------------|
| Mayor | Terry Crow | |
| City Council | Steve McMahon Ward One | Jeff Hales Ward One |
| | Tim Cusick Ward Two | Aleta Klein Ward Two |
| | Bwayne Smotherson Ward Three | Stacy Clay Ward Three |
| City Manager | Gregory Rose | |
| Deputy City Manager | Brooke Smith | |
| Assistant City Manager | Dawn Beasley | |
| City Clerk | LaRette Reese | |
| City Attorney | John Mulligan, Jr. | |
| Director of Human Resources | Amy Williams | |
| Director of Finance | Keith Cole | |
| Director of Public Works | Sinan Alpaslan | |
| Police Chief | Larry Hampton | |
| Acting Director of Planning and Development | John Wagner | |
| Fire Chief | William Hinson | |
| Director of Parks Forestry & Recreation | Darren Dunkle | |



BUDGET CALENDAR FY 2023

| DATE | ACTION | PERFORMED BY |
|---------------------------------|---|--|
| January 31, 2022 | Budgeted salaries increases are provided to City Manager and Department Directors | Finance |
| February 7, 2022 | Submit completed Capital Improvement Program (CIP) forms to City Manager and Finance Department | Department Directors |
| February 14-18, 2022 | Entering Department budgets and submit program indicators to Finance | Department Directors |
| March 14-25, 2022 | Conduct Department meeting with Director presenting Proposed Budget | City Manager Department Directors |
| April 11, 2022 | Follow up budget meeting with Department Director | City Manager Department Directors |
| April 25, 2022 | Submit Proposed Budget to City Council | City Manager |
| June 13, 2022 (Council Meeting) | Hold official public hearing on FY 2023 Budget | City Council |
| June 20, 2022 | Hold Council Budget Study Sessions | City Council City Manager Department Directors |
| June 27, 2022 (Council Meeting) | Adopt FY 2023 Budget and CIPs | City Council |
| July 1, 2022 | Begin New Fiscal Year 2023 | All |
| August 8, 2022 | Distribute final printed budget document | Finance |



EXECUTIVE SUMMARY

The City is an inner-ring suburb on the western boundary of the City of St. Louis, Missouri. The City is located in St. Louis County. It ranks third and sixth with respect to total population and assessed valuation in St. Louis County. The City was founded by Edward Gardner Lewis and was incorporated in 1906.

The form of government established by Charter is Council-Manager. The City Council is the legislative and governing body of the City. It consists of six Council members and the Mayor, all of whom are elected by the residents of the City. Council members are elected from three wards to serve four-year staggered terms. The Mayor is elected at large and serves a four-year term. The City Council and Mayor appoint the City Manager and City Clerk, and enact legislation to protect the health, safety, and general welfare of the citizens of the City. The City Manager directly supervises all City government agencies and departments, except the Library, while also serving as chief advisor to the City Council. The City is considered a residential community with a diverse population. There are approximately 35,100 residents (U.S. Census Bureau 2020) and 18,000 housing units in the City. The population density is 6,000 inhabitants per square mile. The area of the City is approximately 6 square miles. The City provides a full range of municipal services for its citizens. These include public safety (police and fire), streets, sanitation (solid waste), culture and recreation, public improvements, community development, and general administrative services.

Economic Condition and Outlook

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment the City operates within.

- **Local economy.** Known for a diverse mix of retail and restaurant establishments and cultural activities, the City is a regional destination in the St. Louis region. It is located north of Washington University Saint Louis, west of the City of St. Louis, and near major transportation corridors making access to City attractions convenient. Most commercial development is located along two major thoroughfares; Olive Boulevard and Delmar Boulevard. These two roadways run parallel to each other, traversing the City from East to West. The City's economy is also supported by secondary business districts and neighborhood serving commercial districts. The City is fully landlocked and developed as a stable residential community with a large variety of housing types that contribute to growth in residential and commercial assessed values. The City's future growth continues to be in the development and redevelopment of business and residential areas.
- **Long-term Financial Planning.** Each year the City updates its five-year capital improvement plan. Projects totaling over \$49.9 million are planned for the fiscal years 2023 through 2027. The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required. The bonds are paid back within a period not to exceed the expected useful life of the project. Projects for which bonds have been issued include expansion and renovation of the city's recreational facility, renovation of City Hall and renovation of Fire Station #2. Started in September 2015, the remainder and majority of the debt are paid by capital improvement and park and storm water sales tax revenues. During FY2023, the City will be considering Certificates of Participation to fund the construction of the Annex and Trinity Building renovation project.



BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services provided by the City of University City and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the City puts into developing a budget.

Budget Message

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

Budget Document Changes

The City strives to simplify and enhance the budget document for readability and to enhance understanding of the information. Below is the listing of reorganization and informational items for the FY 2023 budget.

1. The City has separated the Parks division from Public Works and Recreation from Community Development; combined the two and created a new department as Parks, Recreation and Forestry.
2. The City has created a new special revenue fund, which started in FY 2019:
 - Public Safety Sales Tax – This fund is used to account for a revenue resource from one-half cents Public Safety Sales Tax passed by voters in April 2016.
3. The City has established two capital project funds, which started in FY 2016:
 - Capital Improvement Sales Tax – This fund is used to account for a revenue resource from the one-half cents Capital Improvement Sales Tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.
 - Parks Sales Tax – This fund is used to account for a revenue resource from the one-half cent Parks Sales Tax passed by voters in November 2001. All parks and recreation activity are tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012 is made from revenue generated within this fund.
4. In September 2015, the City started outsourcing ambulance services to Gateway Ambulance Service LLC. This transition decreased a significant amount of revenue and related expenditure in the Fire Department. During FY 2020, the City Council voted to reinstate the Fire Department Ambulance Services.



Account Changes

In FY 2022, Tax Increment Financing Funds, RPA 1, RPA 2, and RPA 3 were created to account for the additional funding the City will receive as a result of the Market at Olive Development.

In FY 2022, the American Rescue Plan Act Fund was created to keep track of funds that the City will receive from the Federal Government as a result of the passage of the American Rescue Act of 2021.

Started in FY 2019, the City changed the accounting for the Golf Course operation from a program in Governmental Fund to be a newly created Enterprise Fund. This operation is part of Parks, Recreation and Forestry Department.

University City Public Library was reclassified as discretely presented component units effective in FY 2014. For the fiscal year ended June 30, 2014, its statement of net position and activities are presented accordingly. The Board of Trustee approves its annual budget. The Library's budget is also included here as information only.

In FY 2012, Tax Increment Financing Fund for Olive Central was dissolved. The properties were transferred to the City and were being held for resale to the developers. These properties are worth \$570,000 at the end of FY 2017.

Started in FY 2011, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be allocated to all other departments within the General Fund via the Internal Service Fund (Fleet Fund). In addition, this enterprise fund also has its own bank account effective in December 2014.



READER'S GUIDE

The FY 2023 Budget Document represents the fiscal year observed by the City of University City, July 1, 2022 through June 30, 2023 (FY 2023). The document is prepared in a format that strives to reduce the level of difficulty for readers not familiar with municipal budgeting systems, yet still provides comprehensive information useful in communicating the overall financial direction and policies of the City of University City. The following pages provide additional narrative, graphics, and financial data at summary and detailed levels to assist the reader. The City's annual budget serves as a communication device, a policy document, a resource allocation and accountability tool, and a management tool. Each section of the document and its contents are described below:

Introduction – Provides a profile and brief history of the City including information regarding the local population, climate, and economy. In addition, this section describes the operating structure of the local government, identifies key municipal facilities, and provides a list of current city officials, as well as an organizational chart.

Budget Summary – Describes the budget process, fund structure, and basis of accounting used in the budget document. It also provides a budget message regarding the opportunities and challenges facing the organization, an assessment of the major revenues and expenditures, and various citywide budgetary statements. This section also includes analysis into how the budget relates to adopted key performance areas and goals.

Fund Summaries – The City operates several funds, each with its own appropriated budget. This section provides a statement of purpose and budget summary for each of the City's funds.

Personnel Summary – Full-Time, Part-Time and Full-Time Equivalency (FTE) by department and program.

Department Summaries – The City is organized by department, and as such each department has an authorized expenditure budget, which it must follow. Information for each department including goal statements, descriptive narratives, divisions thereof, and Full-Time Equivalency (FTE) levels are presented in this section. Capital outlay expenditures are shown in the **Capital Improvement Plan** section.

Budget Detail – This section provides a detailed line-item budget sheet for all City departments and/or divisions thereof.

Capital Improvement Plan – This section provides a detailed account of each capital improvement project proposal including descriptions, estimated costs, and anticipated operational impacts.

Appendix – Miscellaneous information that may be useful to readers such as financial policies, a personnel summary, and a glossary of terms and acronyms, are included in this section. The resolution adopting the budget is also included at the end of this section.



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1st and ends on June 30th of the following year. The proposed budget period will be from July 1, 2022 to June 30, 2023 or as referred to in this document, Fiscal Year 2023 (FY 2023).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director is responsible for the preparation of individualized program budget requests and some of the personnel services expenditures. The Director of Finance is responsible for preparation of revenue estimates. Budget requests are submitted to the City Manager who may request additional information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the City Council.

After receiving the draft budget, the City Council will hold a budget work session to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearing and meeting is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at www.ucitymo.org.

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.



BUDGET SUMMARY

The annual budget for the City of University City is divided into four major components that include all appropriations for the City is explained below:

1. The *operating budget* finances the day-to-day provision of City services totaling \$28.0 million.
2. The *capital improvement budget* funds the construction of various city projects, such as construction of roads, public amenities, and other infrastructure throughout the City, in addition to vehicles and equipment. The program totals \$24.9 million, which includes \$1.0 million from grants.
3. The *debt service budget* is used to repay money borrowed by the City, primarily for capital improvements, and amounts to \$115 thousand. This total represents a total expenditure from the Public Safety Sales Tax Fund for repayment from a capital lease agreement to finance the purchase of a fire ladder truck.
4. The *operating transfer in and transfer out* between General Fund and other funds mostly for overhead cost. The details of transfers are presented in the Combined Statement of Revenues, Expenditures and Fund Balance. The transfers in is offset with transfers out, as such they will not have any impact to the total operating expenditures.

The total budget, including all four components, is \$53.0 million for FY 2023. This represents an increase of \$5.3 million from the FY 2022 total budget. This is primarily due to the increase in public safety operations, health care rates, street maintenance replacement programs, curb and sidewalk replacement programs, and transfers out to fund for overhead costs.

As you can see from the pie chart below, the operating (52.8%) and capital improvement (47.0%) appropriations account for 99.8% of the total appropriations. Debt Service is accountable for 0.2%. Operating budget is discussed on the following pages. The Capital Improvement Program can be found in the second to last section of this budget book.

**City of University City
Total FY 2023 Appropriation**





Operating Budget

The development of University City's FY 2023 budget was an open process designed to reflect the needs and desires of the community.

In January, the Finance Department initiated the budget input process for FY 2023, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issue to address in developing the FY 2023 budget has been the continuation of COVID-19 pandemic. The pandemic has had a significant impact on our revenues and expenditures, which then has an adverse effect to fund services to the community. Due to the Federal Government understanding of cities heavy reliance on sales tax and the negative impact the pandemic has had on this source of revenue, the Federal Government offered funding assistance. With that said, revenue resources have been moderately increased for the General Fund.

As part of the FY 2023 budget development process, departments proposed status quo or slight increases to their ongoing General Fund base operating budgets. Each Department Director reviewed their proposed budgets to ensure core services would continue to be provided, particularly those related to public safety services, as defined by City Council strategic goals.

The entire management team met in January through April to develop the City Manager's recommended budget.

Public Hearing on FY 2023 Budget

The official public hearing was held on June 13, 2022. The Council Study Session was held on June 20, 2022.

Short Term Factors and Budget Guidelines

The objectives of this budget are to preserve the current level of services with declining revenues while making progress towards and implementing the City's long-range plans. Significant assumptions include:

- Moderate, but realistic projection of revenues and expenditures. Moderate projections help ensure that adequate resources will be available to meet budgeted obligations.
- Increase in assessed value of the properties in the City has resulted in lower tax rates. However, the City has opted to assume the same tax rate as in FY2022.
- FY 2023 General Fund excess of expenditures over revenues is offset by transfers in from other funds such as Public Safety, Park and Storm Water, Golf Course, and Parking Garage.
- Employee benefits continue to increase specifically for medical insurance.

Budgetary Basis of Accounting

Basis of accounting refers to revenues and expenditures or expenses recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The City uses the current financial resources measurement focus and the modified accrual basis of accounting for financial reporting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term "available" is defined as collectible within the current period or soon enough thereafter to be used to pay liabilities for the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting.

Relationship between Budgetary and GAAP Basis

The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except for the fiscal year end. During the year, the departments monitored their budgets through reports generated by financial system which is maintained on the same basis as the adopted budget. The differences between the budgetary basis and GAAP are as follows:

- Some specific expenditures, such as compensated absences, are not recognized for budgetary purposes but are accrued.
- Principal payments on long-term debt within the Proprietary Funds are applied to the outstanding liability on a GAAP basis as opposed to being expended on a budget basis.

Amending the Budget

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation. However, the City Manager may approve the transfer of any unencumbered appropriation balance or portion thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line-item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City's financial system.

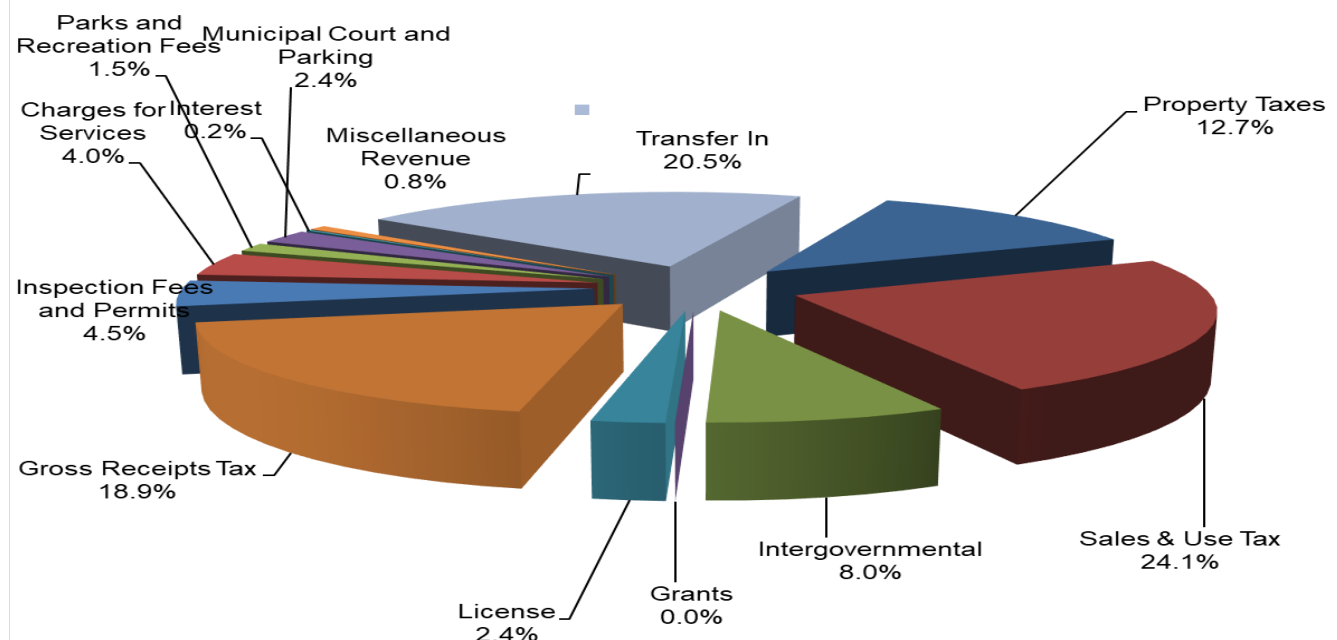
FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has five (5) main categories of funds: General Fund, Special Revenue Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of seventeen (18) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, parking fees, and golf course fees just like any other business would do.

The City also has the following funds which are not budgeted at this time: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund is a major fund that provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental, grants, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees, municipal court and parking, interest, and miscellaneous revenue.



The largest single source of revenue is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax and fire services, combined total is approximately 24.1%. The next largest single source is Gross Receipts Tax, or Utility tax, at 18.9%, followed by Property tax at 12.7%, Intergovernmental at 8.0%, Inspection Fees and Permits at 4.5%, Charges for Services at 4.0% and Municipal Court and Parking at 2.4%. The General Fund is projected to transfer in \$6.0 million, or 20.5% from other funds.



Special Revenue Fund Group:

Sewer Lateral (Fund 05)

This fund provides assistance to residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 2023, this fund projects revenue, and expenditures in the amount of \$580,000 and \$551,690, respectively.

Economic Development and Sales Tax Fund (Fund 11)

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006, to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City. The FY 2023 projected revenue for this fund is \$752,700.

Public Safety Sales Tax Fund (Fund 15)

In April 2017, St. Louis County imposed a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. The City created the separate fund to track revenue distributed by State. The FY 2023 projected revenue, expenditures and transfer out for this fund are \$2,001,000, \$440,195, and \$2,070,535, respectively.

Grant Funds (Fund 22)

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to comply with the specific financial and reporting requirements of each grantor agency. For FY 2023, the City anticipates the total awards from all sources in the amount of \$1,024,000.

Capital Project Funds:

Capital Improvement Sales Tax Fund (Fund 12)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City's capital projects for annual infrastructure maintenance. The FY 2023 projected revenue, expenditures and transfer out for this fund are \$2,501,200, \$2,191,010, and \$924,000, respectively.

Park and Storm Water Sales Tax Fund (Fund 14)

The City created this separate fund to be used to account for a revenue resource from the one-half cents Park and Storm Water sales tax passed by voters in November 2001. This revenue is used to pay for the capital projects for annual park and storm water maintenance. The FY 2023 projected revenue, expenditures and transfer out for this fund are \$1,321,000, \$1,270,920, and \$353,280, respectively.

Fiduciary Funds (For information only):

Police and Fire Pension Fund (Fund 03)

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from the property tax levy for 2021 at the rate of \$0.133, \$0.133, and \$0.195 for residential, commercial, and personal, respectively.

Non-Uniformed Pension Fund (Fund 10)

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.



Enterprise Funds:

Solid Waste (Fund 08)

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through the fees paid by sanitation customers (both residents and businesses). The City implemented the five (5) cycle billing in FY 2013. Revenues are collected on specific months based on the route of services. In 2016, the City increased these fees by 12%. The projected revenue, expenditures and transfer out for FY 2023 are \$3,172,700, \$3,459,495, and \$191,430, for operation and leaf collection, respectively.

Parking Garage (Fund 27)

This fund provides operations and administration of the 98-space University City Parking Garage in the Loop Special Business District. In FY 2018, the General Fund loaned the Parking Garage \$500,000 as an Interfund Loan. In FY 2023, the loan payment is scheduled to be \$53,220 for principle and interest. The revenue, expenditures and transfer out are projected to be \$194,100, \$99,175, and \$128,220, respectively. The source of revenue comes from the rental of ground floor retail space and parking revenues.

Golf Course (Fund 28)

The Golf Course Fund is a new enterprise fund created in FY 2019. This fund provides operations and administration for the municipal golf course at Ruth Park. In FY 2019, the General Fund loaned the Golf Course \$500,000 as an Interfund Loan. In FY 2023, the loan payment is scheduled to be \$53,220 for principle and interest. In FY 2023, the revenue, expenditures and transfer out are projected to be \$900,000, \$1,057,630, and \$73,220, respectively. The source of revenue comes from the green fees, driving range and Pro Shop.

Internal Service Fund:

Fleet Management (Fund 02)

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel purchased for City vehicles. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks, and other technology related equipment. In FY 2023, this fund anticipates total transfer in and expenditures of \$1,560,340 and \$1,591,070, respectively.

Component Units:

Library (Fund 06)

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2021 are \$0.350 for residential, \$0.345 for commercial and \$0.400 for personal. The FY 2023 projected revenue for the Library is \$2,950,840 and projected expenditure is \$2,950,840.

University City Loop Special Business District (Fund 18)

The City established this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City, referred to as the Loop. The projected revenue for FY 2023 is \$349,850. This is a combination of property taxes, business license fees, grants, and donations. The property tax rates for 2021 are \$0.372 and \$0.395 for residential and commercial, respectively.

***Parkview Gardens Special Business District (Fund 19)***

The City established this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of an SBD of the City. The projected revenue for FY 2023 is \$92,800 which is mainly from property taxes. The projected expenditures are \$92,800. The property tax rate for 2021 are \$0.399 and \$0.850 for residential and commercial, respectively.

Other:***American Rescue Plan (Fund 29)***

The City established this fund to account for funds being received from the Federal Government because of the passage of the American Rescue Act of 2021. The City anticipates receiving funds sometime during FY 2023.

Tax Increment Funds (Fund 30, 31, 32)

The City established these funds to account for the additional funding the City will receive as a result of the Market at Olive Development.

FUND BALANCE

Fund balance is net position of governmental fund, a difference between total assets and liabilities. The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitations, fund balance may be used to balance the subsequent year's budget.

The table below display the status of fund balance of each fund for FY 2023 Budget as percentage of the budgeted expenditures including transfers in and out:

| Fund | FY 2023 Revenues | FY 2023 Expenditures | FY 2023 Transfer In (Out) | Surplus (Deficit) | Beginning Fund Balance | Ending Fund Balance | % of Ending Fund Balance to Expenditures |
|-----------------------------------|-----------------------------|---------------------------------|--|------------------------------|---------------------------------------|------------------------------------|---|
| General | 23,498 | 28,014 | 4,332 | (184) | 11,489 | 11,305 | 48% |
| Capital Improvement Sales Tax | 2,501 | 2,191 | (924) | (614) | 1,264 | 650 | 21% |
| Park and Storm Water Sales Tax | 1,321 | 1,271 | (353) | (303) | 1,563 | 1,260 | 78% |
| Public Safety Sales Tax | 2,001 | 440 | (2,071) | (510) | 1,162 | 652 | 26% |
| Grants | 1,024 | 1,024 | - | - | - | - | 0% |
| Library | 2,951 | 2,951 | - | - | 2,718 | 2,718 | 92% |
| Internal Service | 1 | 1,591 | 1,560 | (30) | 30 | - | 0% |
| Solid Waste | 3,172 | 3,459 | (191) | (478) | 1,600 | 1,122 | 31% |
| Parking Garage | 194 | 99 | (128) | (33) | 468 | 435 | 192% |
| Golf Course | 900 | 1,058 | (73) | (231) | 647 | 416 | 37% |
| Loop Business District | 350 | 350 | - | - | 34 | 34 | 10% |
| Parkview Gardens Special District | 93 | 93 | - | - | 83 | 83 | 89% |
| Economic Development Sales Tax | 753 | 645 | (40) | 68 | 1,912 | 1,980 | 289% |
| American Rescue Plan | 3,400 | 300 | (3,500) | (400) | 750 | 350 | 9% |
| Olive I-170 RPA 2 | - | - | - | - | 2,988 | 2,988 | 0% |
| Debt Service | - | - | 900 | 900 | - | 900 | -100% |
| Sewer Lateral | 580 | 495 | (57) | 28 | 325 | 353 | 64% |
| Total | \$ 42,739 | \$ 43,981 | \$ (545) | \$ (1,242) | \$ 27,033 | \$ 25,246 | 57% |



REVENUES AND EXPENDITURES MATRICES

Below is a table which illustrates all type of revenue sources generated in the City of University City and relationship to all funds including General Fund. For example, General Fund records 1% of County-wide sales taxes and local use tax. The City continues to receive a ½ % of County-wide sales tax for public safety in FY 2023. This source of revenue is recorded in a separate fund. Economic Development Sales Tax Fund records ¼ % sales tax, Capital Improvement and Park and Storm Water Sales Tax Funds record ½ % sales tax, respectively. Library, Loop Business and Parkview Garden levied the real and personal property taxes.

ANNUAL OPERATING BUDGET
REVENUES MATRIX

| Revenues | General Fund | Sewer Lateral Fund | Economic Development Sales Tax | Capital Improvement Sales Tax | Park and Storm Water Sales Tax | Public Safety Sales Tax | Solid Waste, Parking Garage and Golf Course | Library, SBD Loop, Parkview Garden | American Rescue Plan, TIFs |
|-----------------------------|--------------|--------------------|--------------------------------|-------------------------------|--------------------------------|-------------------------|---|------------------------------------|----------------------------|
| Sales Taxes | ✓ | | ✓ | ✓ | ✓ | ✓ | | | ✓ |
| Local Use Tax | ✓ | | | | | | | | |
| Property Taxes | ✓ | ✓ | | | | | | ✓ | ✓ |
| Motor Fuel & Gasoline Tax | ✓ | | | | | | | | |
| Gross Receipts Tax | ✓ | | | | | | | | |
| Grant | | | | ✓ | ✓ | | ✓ | ✓ | |
| License | ✓ | | | | | | | ✓ | |
| Inspection Fees and Permits | ✓ | | | | | | | | |
| Charges for Services | ✓ | | | | | | ✓ | | |
| Parks and Recreation Fees | ✓ | | | | | | ✓ | | |
| Municipal Court and Parking | ✓ | | | | | | | | |
| Interest | ✓ | | ✓ | ✓ | ✓ | | | | |
| Miscellaneous | ✓ | | | | | | | | ✓ |



INTRODUCTION

The following table illustrates the relationship between functional units, major funds, and non-major funds. For example, Finance Division allocates staff labor hours to Solid Waste Fund. Engineering Division in Public Works Department allocates staff labor hours to Sewer Lateral, Capital Improvement Sales Tax, Park and Storm Water Sales Tax and Solid Waste Funds.

ANNUAL OPERATING BUDGET EXPENDITURES MATRIX

| Expenditures | General Fund | Sewer Lateral Fund | Economic Development Sales Tax | Capital Improvement Sales Tax | Park and Storm Water Sales Tax | Public Safety Sales Tax | Solid Waste, Parking Garage, Golf Course | Library, SBD Loop, Parkview Garden | American Rescue Plan, TIFs |
|---------------------------------|--------------|--------------------|--------------------------------|-------------------------------|--------------------------------|-------------------------|--|------------------------------------|----------------------------|
| Legislation | ✓ | | | | | | | | |
| General Administration: | | | | | | | | | |
| City Manager's Office | ✓ | | ✓ | | | | | | |
| Human Resources | ✓ | | | | | ✓ | | | |
| Administrative Services: | | | | | | | | | |
| Finance | ✓ | | | | | | ✓ | | |
| Information Technology | ✓ | | | | | | | | |
| Municipal Court | ✓ | | | | | | | | |
| Police | ✓ | | | | | | | | ✓ |
| Fire | ✓ | | | | | | | | ✓ |
| Public Works : | | | | | | | | | |
| Engineering | ✓ | ✓ | | ✓ | | | ✓ | | |
| Facilities Maintenance | ✓ | | | | | | | | |
| Street Maintenance | ✓ | | | ✓ | | | ✓ | | |
| SW - Admin | ✓ | | | | ✓ | | ✓ | | |
| SW - Operation | | | | | | | ✓ | | |
| SW - Leaves Collection | | | | | | | ✓ | | |
| Planning and Development: | | | | | | | | | |
| Administration | ✓ | | | | | | | | |
| Parks, Forestry and Recreation: | | | | | | | | | |
| Maintenance | ✓ | | | | ✓ | | | | |
| Golf | | | | | | | ✓ | | |
| Recreation: | | | | | | | | | |
| Community Center | ✓ | | | | | | | | |
| Aquatics | ✓ | | | | | | | | |
| Centennial Commons | ✓ | | | | | | | | |
| Economic Development | | | ✓ | | | | | | |
| Public Parking Garage | | | | | | | ✓ | | |
| Library | | | | | | | | | |
| SBD Loop | | | | | | | | ✓ | |
| SBD Parkview Garden | | | | | | | | ✓ | |

STRATEGIC GOALS AND OBJECTIVES

The Strategic Goals and Objectives are the main focus of all City's department during this time period. They highlight the City's challenges and some uncertain influences during the economic recovery times. Each goal may require multiple years to accomplish based on the limitation of the City's resources.

1. Focus on Commercial and Retail Development

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard and I-170.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop.
- Complete long-range planning efforts; implement where appropriate



2. Preserve and Stabilize Neighborhoods; Encourage Growth



- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
- Continue proactive efforts to ensure properties are well maintained.
- Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

3. Financial Stability and Long Term Vitality

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to "pay as you go"
- Maintain the level of the General Fund's fund reserve not only at the recommended level but also build up for the future spending if needed



4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.

5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century



City Council

- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.

6. Focus on Infrastructure

- Maintain and enhance transportation infrastructure to provide safely accessible and acceptable levels of service and accommodate all modes of travel.
- Provide responsible municipal services efficiently and cost effectively.
- Update and maintain park infrastructure to provide safely accessible places for recreation.
- Upgrade to and maintain compliance of all municipal operations with Federal, State, and local laws and regulations.
- Coordinate municipal operations with other jurisdictional public agencies and utilities for health, welfare and safety of the public.



7. Public Safety

- To prevent and repress crime.
- To detect criminal activity and apprehend offenders.
- To protect life and property.
- To facilitate the safe movement of people and vehicles.
- To assist those in danger, those who cannot care for themselves, and those in need of assistance.
- To protect individual constitutional rights.





FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to establish guidelines for the fiscal stability of the City. In addition, these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
 - a. A budget message describing the important features of the budget and major changes from the preceding year;
 - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
 - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure;
 - d. The amount required for the payment of interest, amortization, and debt service charges on any debt of the city;
 - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.



Revenue Policy

- 1) The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.

Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.
- 2) The City maintains its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e., measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports in accordance with GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the annual budget at the appropriate times.

Operating Budget Policy

- 1) When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The City will maintain a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The City will aggressively seek regional, state and federal grants to support capital and special projects.
- 5) The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The City will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to maintain a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.



Capital Budget Policy

- 1) The City will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long-life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) All projects included in the FY 23 annual budget should have: a) current condition and/or justification of the need of the project, b) a timeframe to determine various anticipated phases of the project, c) financial implication, d) increase or decrease ongoing maintenance cost that has impact to the operating budget.

Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The City will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.

Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The City limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

Reserve Policy

The City will maintain an unreserved fund balance in the General Fund which represents 50% of annual expenditures.

Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision-making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011 financial statements and all subsequent annual financial statements until superseded.



The City of University City has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components are the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The portion of a governmental fund's net assets that are not in a spendable form (i.e., inventory and prepaid) or are required to be maintained intact.
- 3) Restricted fund balance - The portion of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e., grant revenue).
- 4) Committed fund balance - The portion of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e., encumbrances).
- 5) Assigned fund balance - The portion of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

Bonded Debt Schedule

The City of University City's Long-term debt includes Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness. The general obligation bonds are to be liquidated by the Debt Service Fund supported by a property tax levy, and the special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

General Obligation Bonds

The City currently does not have outstanding GO Bonds. However, the City may consider issuing one in the near future for the purpose of renovating the Annex for a new police facility. Limitations for bonding capacity are set by state statutes. The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2021, the City's assessed value is \$784 million. This would allow the City to borrow approximately \$78.4 million.

Special Obligation Bonds

These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The City paid off these bonds during FY 2020.



Capital Leases

During 2017, a capital lease agreement in the amount of \$726,101 was issued to finance the purchase of a fire ladder truck. The capital lease bears an interest of 2.51% and matures on September 1, 2023. The current outstanding debt on this lease is \$228,821.

Certificates of Participation

Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City's public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City's Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, furnish and equip the City's police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City's Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City's public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%. The City paid off the Certificates of Participation during FY 2020.

Fraud Policy

The City of University City is committed to protecting its revenues, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees, to gain by deceit, financial or other benefits. Examples of fraud and misuse of City assets include but are not limited to:

- 1) Embezzlement
- 2) Misappropriation, misapplication, destruction, removal, or concealment of City of University City property.
- 3) Alteration or falsification of documents (checks, time sheets, contractor agreements, purchase orders, other financial documents) or computer files
- 4) Misappropriation or misuse of City of University City resources, such as funds, supplies, or other assets such as inventory, furniture, fixtures, or equipment
- 5) Authorizing or receiving compensation for goods not received or services not performed.
- 6) Authorizing or receiving compensation for hours not worked.
- 7) Unauthorized use of City of University City logos and trademarks

Interfund Loan

In May 2018, City Council approved using of interfund loan as opposed to due to-from. Interfund loans will be properly accounted for. All interfund loans and repayments will be promptly recorded in the city's financial system. Interfund loans receivable and interfund loans payable will be reconciled on a quarterly basis. Payables and receivables should always be in balance .

Interfund loan payments do not affect revenues or expenditures. The original interfund loan and repayments of the loan are recorded as nonexpenditure disbursements and nonrevenue receipts. Revenues and expenditures are not affected by the payment or repayment of interfund loans. Loan



INTRODUCTION

interest on an interfund loan will be recorded as revenue to the loaning fund and an expenditure of the fund receiving the loan. Loan interest payments are treated as quasi-external transactions.

At the end of FY 2018, the General Fund lend the specific amounts to Public Safety, Parking Garage, Golf Course and Park and Storm Water Sales Tax Fund as shown below.

During FY2022, Council approved, the General Fund lend in the amount of \$1 million to the Solid Waste Fund.

| Lending Fund | Borrowing Fund | Amount | Purpose | Interest Rate | Term (Year) |
|--------------|--------------------------------|-------------|--|---------------|-------------|
| General Fund | Public Safety Sales Tax | \$6,000,000 | Police Station Design and Construction | 1.25% | 12 |
| General Fund | Parking Garage | \$500,000 | Operations | 1.25% | 10 |
| General Fund | Golf Course | \$500,000 | Operations | 1.25% | 10 |
| General Fund | Park and Storm Water Sales Tax | \$200,000 | Projects in Progress | 1.25% | 5 |
| General Fund | Solid Waste Fund | \$1,000,000 | Operations | 1.25% | 10 |

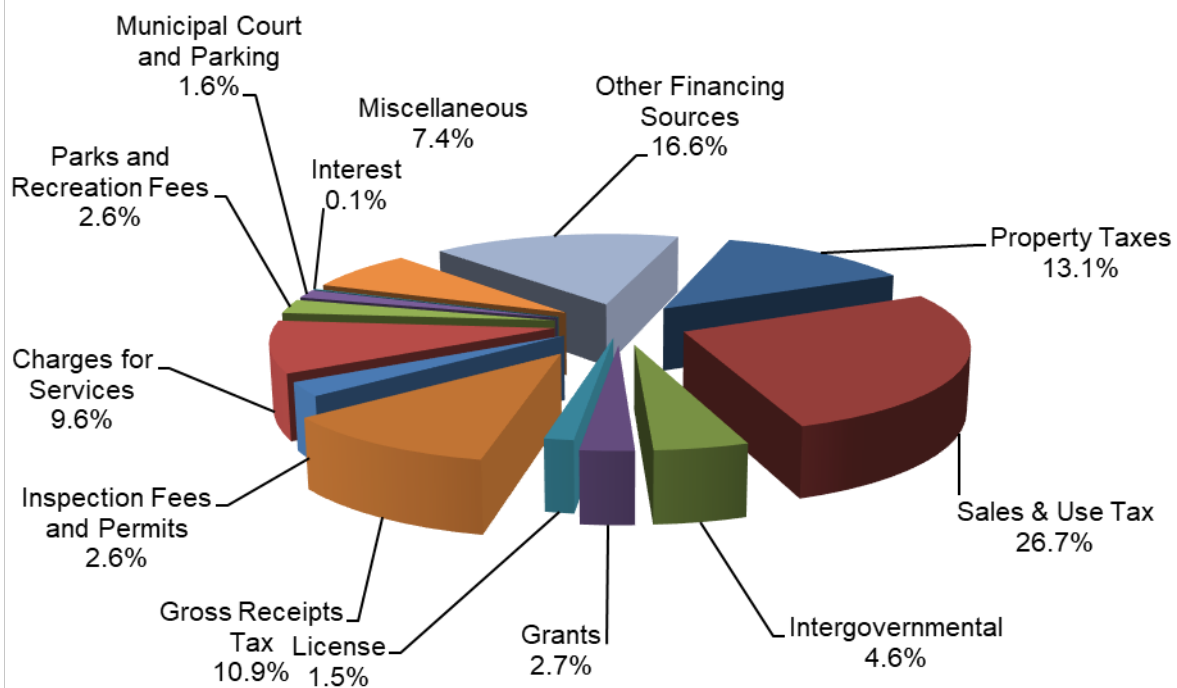


REVENUE SOURCES

REVENUES

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Fiduciary Funds are not included, because they do not represent resources received from outside sources, however, transfers in are included as revenues.

| | Amount | Percentage |
|-----------------------------|----------------------|---------------|
| Property Taxes | \$ 6,724,705 | 13.1% |
| Sales & Use Tax | 13,674,000 | 26.7% |
| Intergovernmental | 2,372,985 | 4.6% |
| Grants | 1,360,850 | 2.7% |
| License | 749,500 | 1.5% |
| Gross Receipts Tax | 5,590,000 | 10.9% |
| Inspection Fees and Permits | 1,329,000 | 2.6% |
| Charges for Services | 4,917,000 | 9.6% |
| Parks and Recreation Fees | 1,345,000 | 2.6% |
| Municipal Court and Parking | 807,400 | 1.6% |
| Interest | 54,700 | 0.1% |
| Miscellaneous | 3,774,050 | 7.4% |
| Other Financing Sources | 8,508,010 | 16.6% |
| Total Revenue | \$ 51,207,200 | 100.0% |



The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 2023 are based on estimates through the end of the fiscal year.

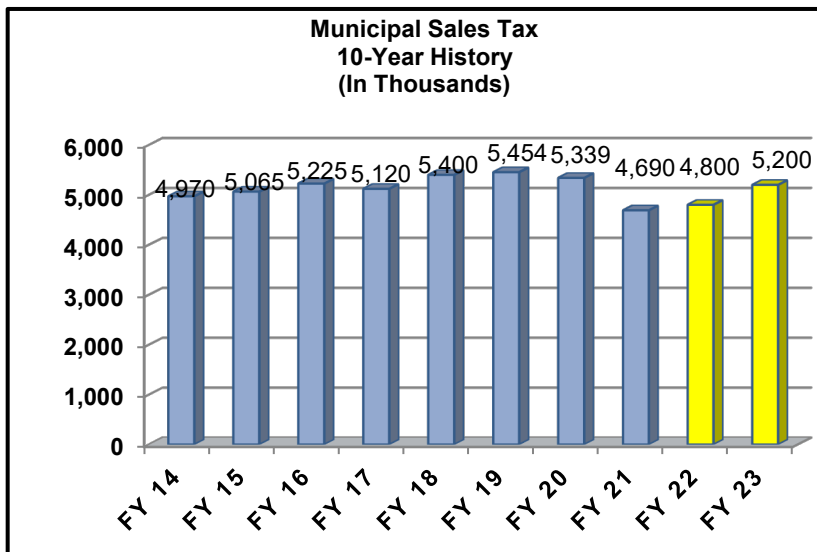


SALES TAX

Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the option of choosing either method on some types of sales taxes, and on other types the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

Municipal Sales Tax:

The City of University City receives a share of a county-wide one percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities in St. Louis County and the unincorporated areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 2012 due to the City faced a 5.0% decrease in population from 37.4 thousand to 35.4 thousand based on the 2010 census.

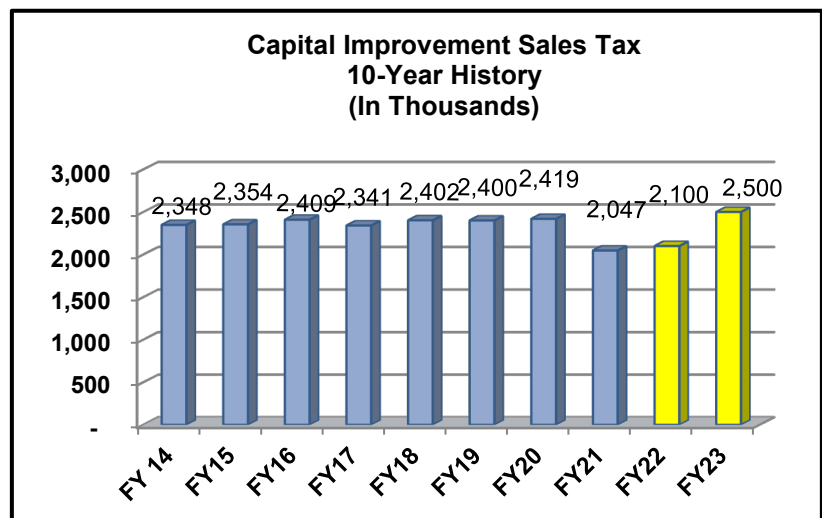


Some municipalities proposed to modify the formula in order to retain more sales tax revenue generated locally and share less with others through the pooled distribution. If the alteration to the pooled distribution formula is successful, the City's revenue would be directly affected in the future years. Due to the coronavirus pandemic and the outcome,

it had on the sales tax revenue in the prior year, we anticipate a small increase in revenue in hopes of the economy to slowly move forward in a positive direction.

Capital Improvement Sales Tax:

In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have an option as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The City shares 100% of the generated revenue with all other pooled cities and St. Louis County (Ordinance 6056 adopted in June 1996). The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. Started in FY 2016, this



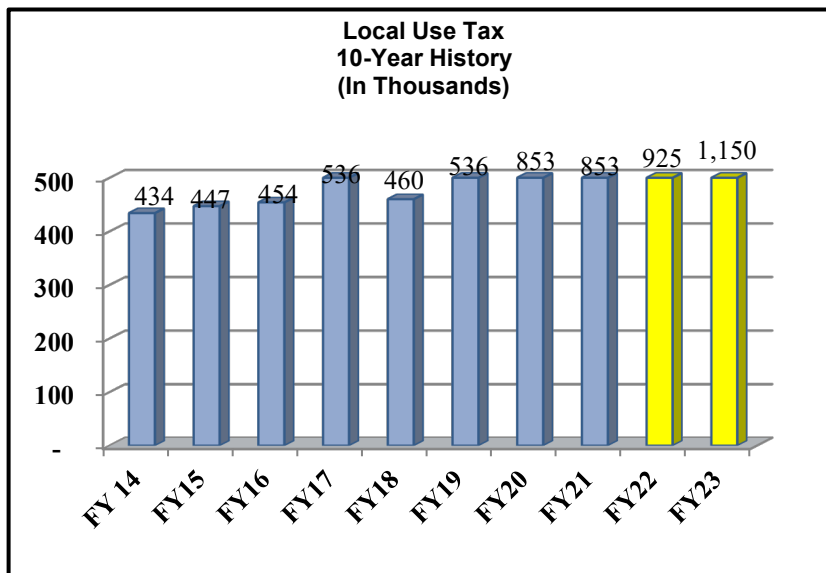


REVENUE SOURCES

revenue is recorded in Capital Improvement Sales Tax Fund. Growth in this revenue source had been small, but steady over the past few years. Due to the coronavirus pandemic and the outcome, it had on the sales tax revenue in the prior year, we anticipate a small increase in revenue in hopes of the economy to slowly move forward in a positive direction.

Local Use Tax:

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an additional of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City.

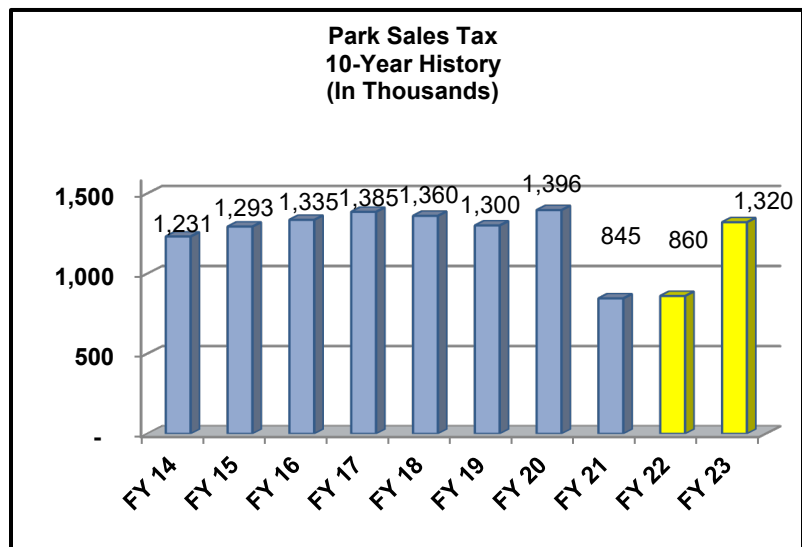


The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The City has designated this tax to be used for general operation purposes. Growth in this revenue source has been fluctuating over the past few years. However, due to the coronavirus pandemic, this revenue had a sizeable increase from the actual received in FY 2021 with the anticipation of a slight increase of what will be collected in FY 2022.

Park Sales Tax:

In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes. The City has designated this tax to be used solely for park and recreation improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the City limits.

Growth in this revenue source has been steady, with some fluctuations over the past few years. Started in FY 2016, this revenue is recorded in Park and Storm Water Sales Tax Fund. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 7% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates an increase in revenue of what will be collected in FY 2022.

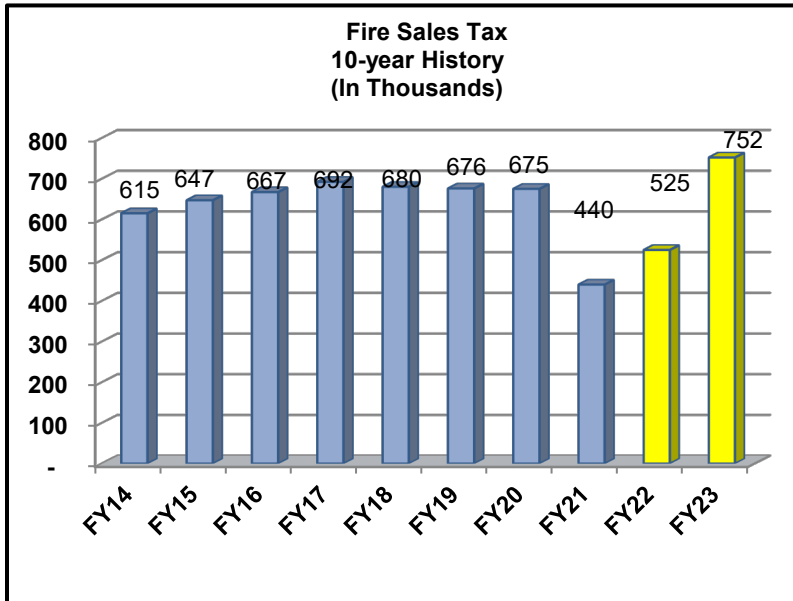




REVENUE SOURCES

Fire Service Sales Tax:

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

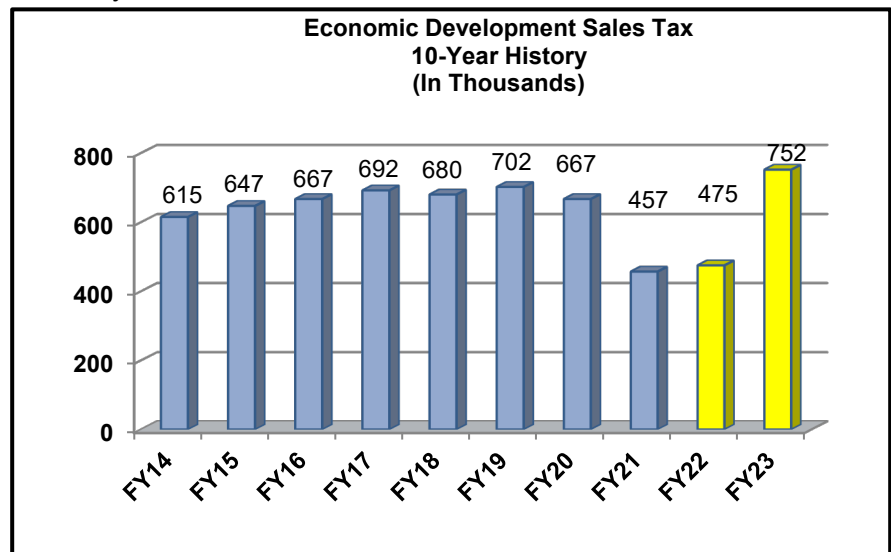


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 3% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates an increase in revenue of what will be collected in FY 2022.

Economic Development Sales Tax:

In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

The economic conditions are characterized by disappointed gross domestic product growth in FY15 and FY16, then started to pick up in the second half of FY17 with fluctuations through FY20. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 2% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates an increase in revenue of what will be collected in FY 2022.

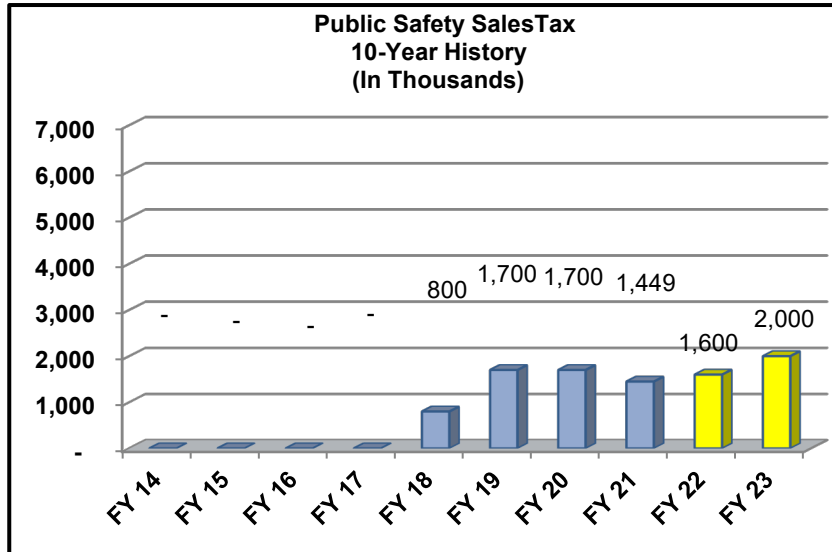




REVENUE SOURCES

Public Safety Sales Tax:

In April 2017, St. Louis County impose a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. This sales tax is estimated to generate \$80 million a year.

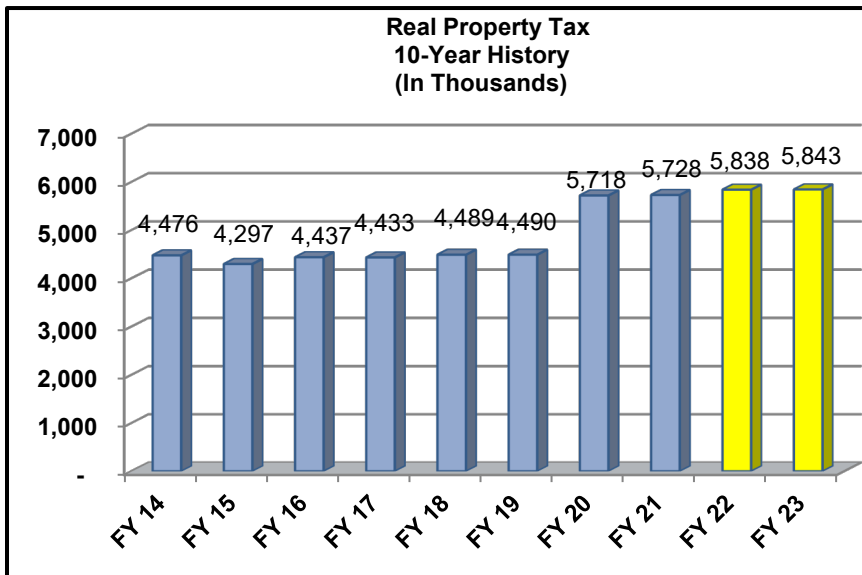


The City's revenue is based on the population size. City of University City expected to receive an approximately \$2.0 million in this budget year. In FY 2021, sales tax received was roughly \$1.9 million. The City anticipates an increase in revenue of what will be collected in FY 2022.

PROPERTY TAXES

Real Property Tax:

The City levies a tax on real property in accordance with Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property.



Taxes are collected by St. Louis County and distributed to the City. Properties are reassessed in odd-numbered years. The 2021 levy for real property was \$.451 for residential property and \$.487 for commercial property.

Real property tax revenues have increased from previous year. Cities in Missouri are required to rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and increase percentage of the Consumer Price Index (CPI).



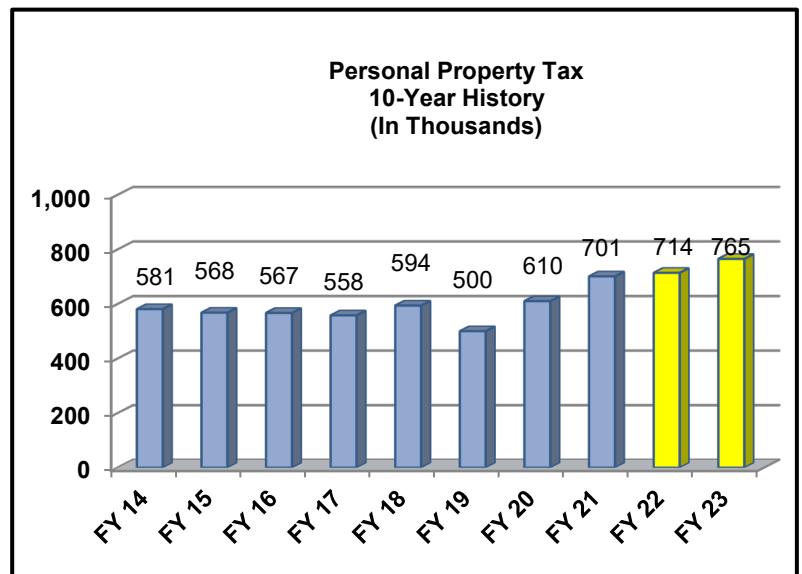
REVENUE SOURCES

In FY 2008 the City reinstituted the levy for the Police & Firefighter Retirement Plan. In 2021, the assessed value of the properties increased. As a result, the property tax for FY 2022 anticipates being even to what was budgeted.

Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of property as established by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the City. The 2021 levy for personal property was \$.680.

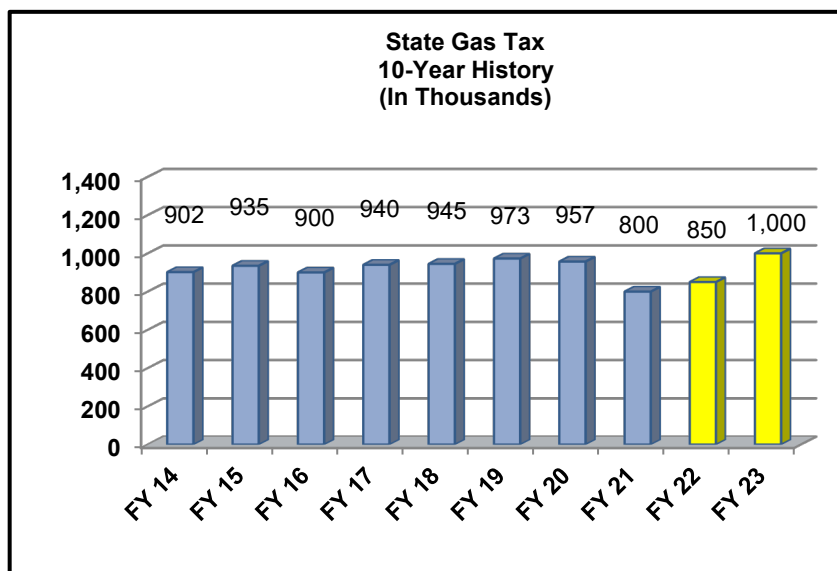
Personal Property tax revenue has been very steady for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. In FY 2022, this revenue is projected to have a small increase from previous year.



INTERGOVERNMENTAL TRANSFERS AND GRANTS

State Gas Tax:

The State of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.



The tax is imposed on a per gallon rate, therefore usage alone, not price, determines the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 2023 revenue is estimated to be higher than the previous year's budget. In addition, the City will receive \$0.125 tax increase phased in over 5 years from the new gas tax which the state started to collect October 1, 2021.

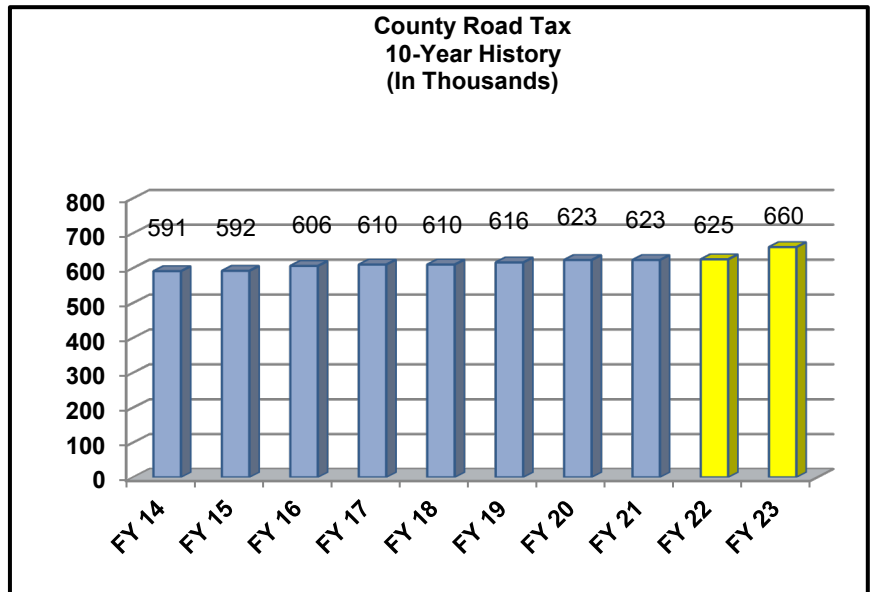


REVENUE SOURCES

County Road Tax:

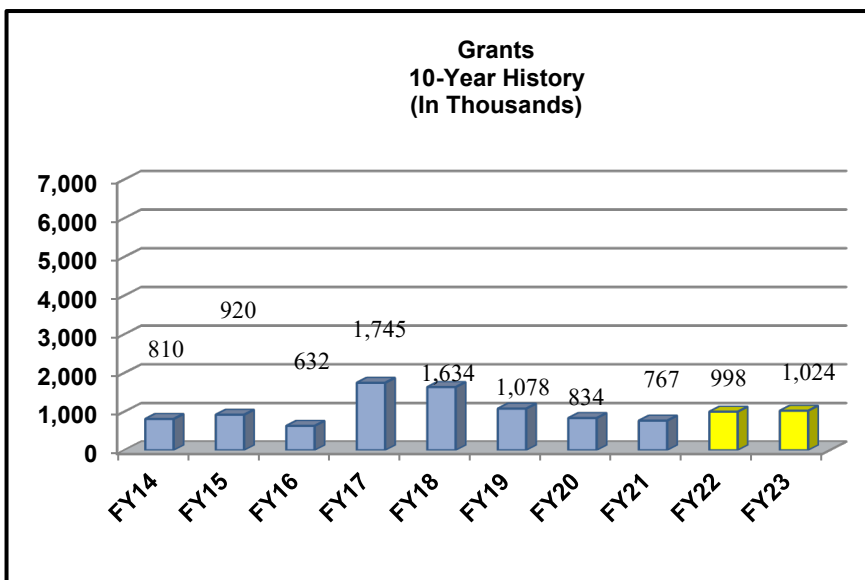
St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County allocates the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the City based on assessed value. The tax must be used for road and bridge maintenance.

This tax revenue has had consistent growth through FY 09 until assessed valuations across the county fell during the economic downturn. The FY 2014 and 2015 revenues started to drop below previous years. The FY 2017 through FY 2022 revenues had small fluctuations. The FY2023 revenue is projected to have a small increase from previous year actual and budget.



Grants:

Grants represent intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to assist in street and bridge rehabilitation, park improvements, recycling and police activity.



Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City is required to expend a local grant match of funds. The City had multiple large one-time projects which were grant-funded in FY 2011, with significantly lesser grants for FY 2012 for known grants at this time. In FY 2013 the City had a couple of large projects, namely constructing the new fire house, and Flood buyout. In FY 2014 and 2015, all grants awarded are related to capital improvement projects and Police over-time. In FY 2023, the City anticipates \$1.0 million award for



REVENUE SOURCES

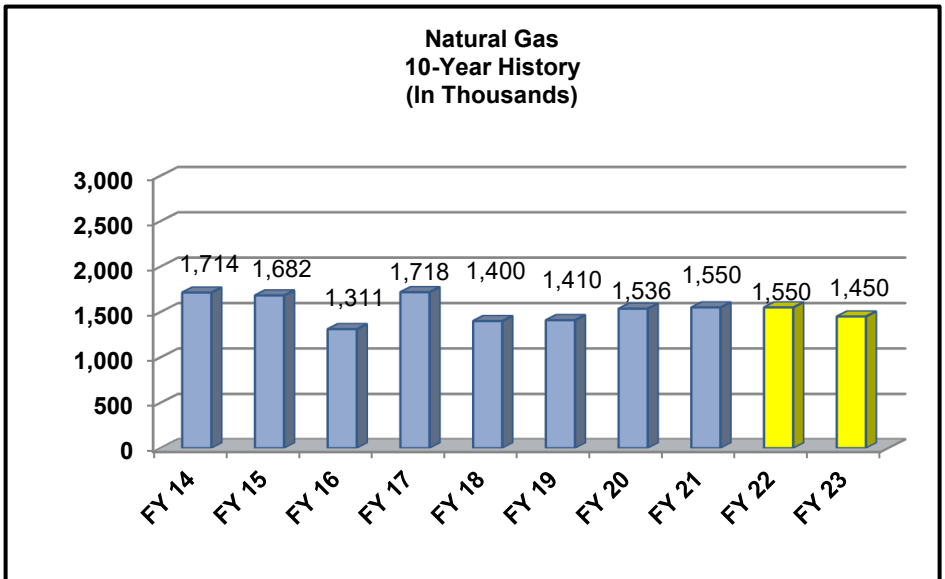
Solid Waste Grants Projects, Curb and Sidewalk Replacement Program, Canton Avenue Improvements and Resurfacing, and Pershing Street Resurfacing.

GROSS RECEIPTS TAX (UTILITY TAX)

Natural Gas Gross Receipts:

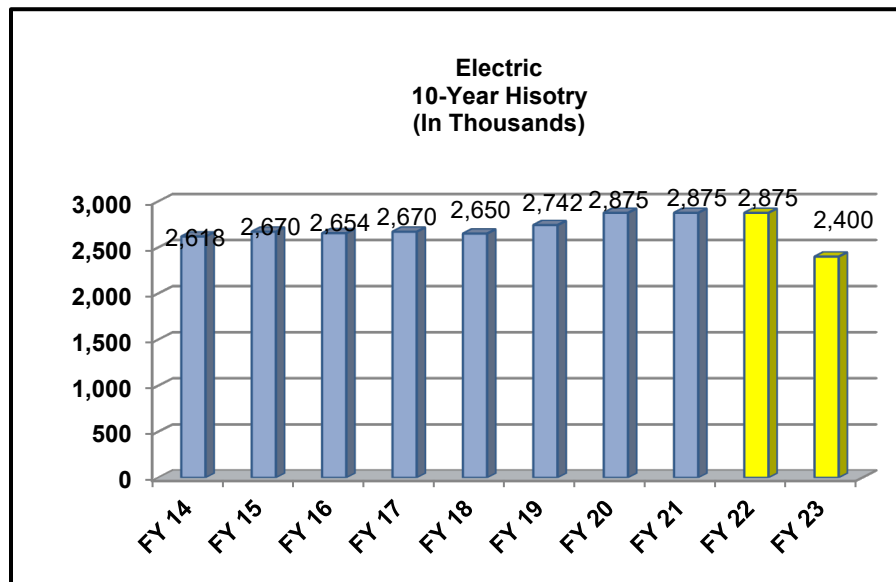
The City levies a 9% gross receipts tax on utilities providing natural gas services in the City. Spire provides most gas utility services in the City, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of natural gas, as well as usage. The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2021 was lower than estimated. In FY 2023, this revenue is projected to have a small decrease compared to previous FY 2022.



Electric Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing electric services in the City. AmerenUE provides the electric utility services in the City. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.



This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2021 was lower than estimated. In FY 2023, this revenue is projected to have a 17% decrease compared to previous FY 2022.

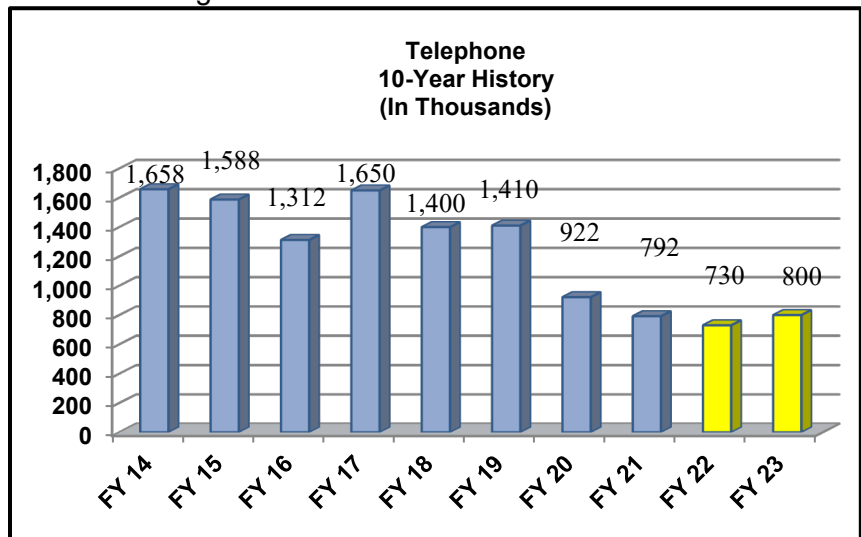


REVENUE SOURCES

Telephone Gross Receipts:

The City levies a 9% gross receipts tax on telephone services in the City. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The City partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 2008 and a one-time settlement amount was paid at that time and another one was paid in FY 2011. In FY 2009 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 2010 included a one-time settlement amount for additional landline service with a small amount of additional on-going revenue. From FY 2012 through 2015, the revenues were considered normal without one-time settlement. In FY 2023, this revenue is projected to be higher from the projected in FY 2022.

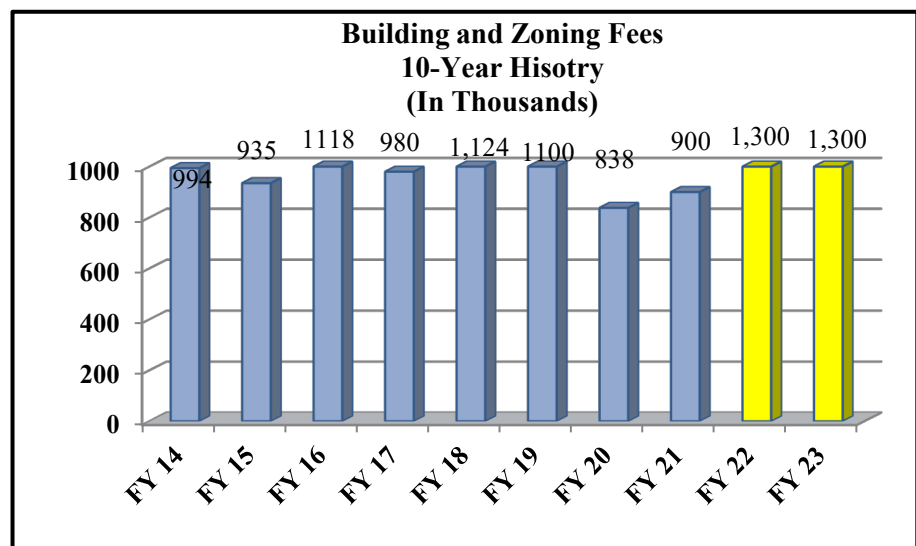


INSPECTION FEES AND CHARGES FOR CITY SERVICES

Building and Zoning Fees:

The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the City at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

Much of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY2009 revenue was the lowest during these ten years. FY 2013 was also an unusual year that Washington University in St. Louis had started the new





REVENUE SOURCES

residential life. Since FY 2013, this revenue has fluctuated upward for the most part. In FY 2023, this revenue is projected to remain flat as the projected FY 2022 due to the anticipation of construction related to the new TIF project.

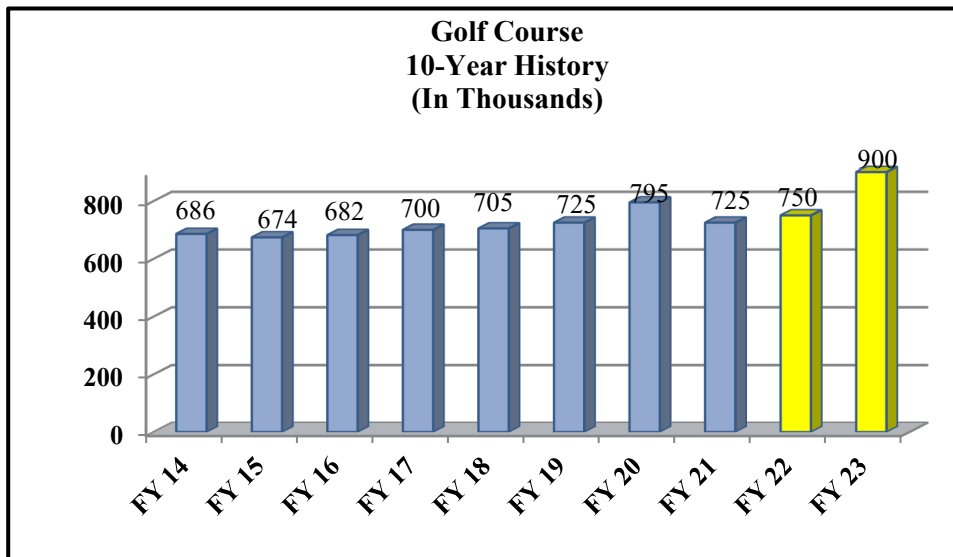
PARKS AND RECREATION FEES

Golf Course:

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

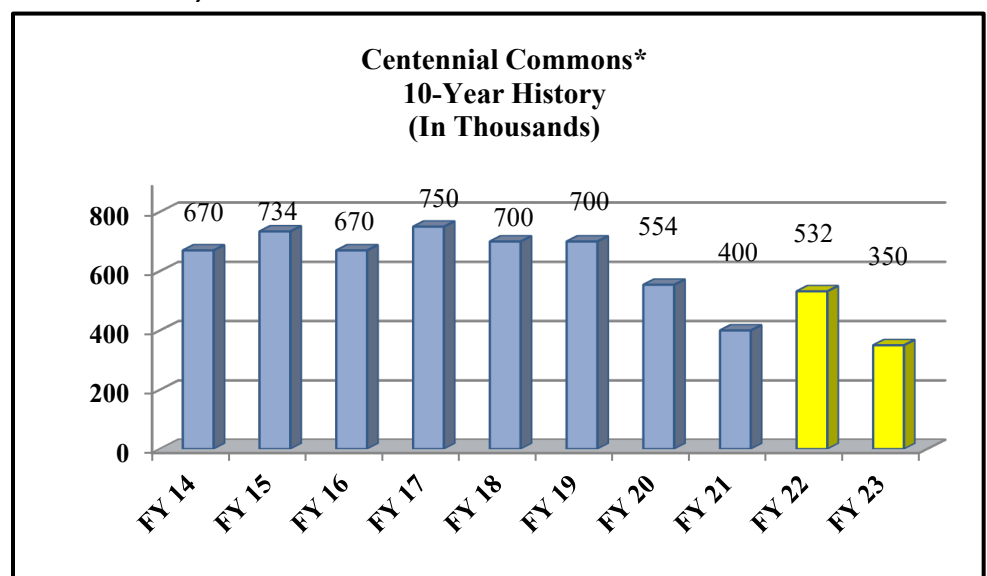
Prior to FY 2008, the City had contracted for the management of the golf course. Beginning in FY 2008 all the revenue and expenditures of the course were now included in the City's general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year in FY 2009 and

began operations which increased revenues for the year. FY 10 was the first full year. Since then, revenue has remained at a stable level. In FY 2021, there was a large increase in revenue compared to the projected amount. In FY 2023, revenues are projected to be higher than the projected amount in FY 2022.



Centennial Commons (Recreation Activities):

This revenue is comprised of various fees related to recreation opportunities at Centennial Commons, the City's recreation complex. These fees include the fitness center, recreation and athletic programs. Centennial Commons opened in January 2005. Memberships and activities have grown to a stable level. The decrease in FY 2009 revenue was caused by less membership renewals during the economic downturn. In FY 2010, day camp revenue was moved to this program





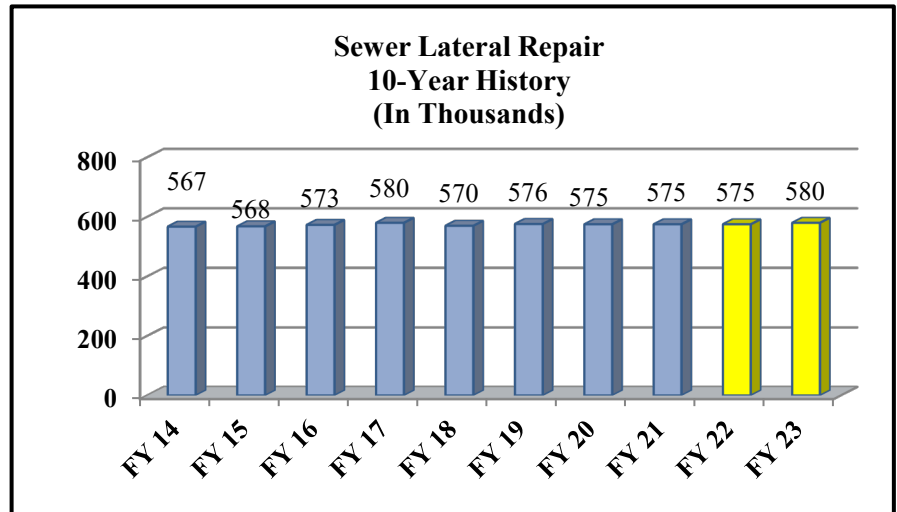
REVENUE SOURCES

with no actual growth in revenue. The coronavirus pandemic had a negative impact on our recreational activities during FY 2020 and 2021. Revenue in FY 2023 is projected to have a small decrease compared to the projected amount in FY 2022.

Sewer Lateral Repair Fund:

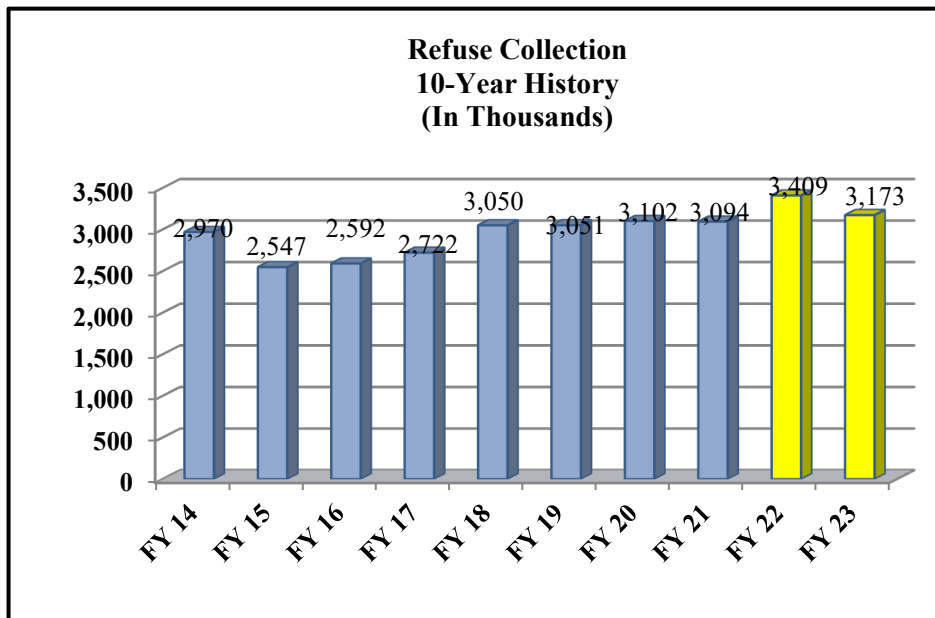
The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes the fund to the City.

This fee was \$28 per unit until FY 2005 when the fee was increased to \$50 per unit. In FY 2023, this revenue is projected to have a slight increase compared to what was budgeted in FY 2022.



Refuse Collection Fees:

The City performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The City charges for these services using a semi-annual billing process.



The revenues budgeted for FY 2022 were based on an anticipated rate increase, however, the rate increases were not effective for FY 2022. In FY 2023, this revenue is projected to have a small increase compared to actual received in FY 2021.



This page intentionally left blank



ALL FUND SUMMARY

The following section displays three budget schedules and combined statement of governmental funds:

- (I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for eighteen (18) separate funds including component units. They are listed below:
1. General Fund (1)
 2. Special Revenue Fund (7)
 3. Capital Project Fund (2)
 4. Internal Service Fund (1)
 5. Enterprise Fund (3)
 6. Debt Service Fund (1)
 7. Component Unit (3)

The revenues and expenditures in this schedule include Transfers In and Out.

- (II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:
1. Legislative Services
 2. General Administration
 - a. City Manager's Office
 - b. Human Resources
 - c. Communication
 - i. Information Technology
 - d. Economic Development
 - e. Public Parking Garage
 3. Finance
 4. Municipal Court
 5. Police
 6. Fire
 7. Public Works
 - a. Administration and Engineering
 - b. Street Maintenance
 - c. Facilities Maintenance
 - d. Solid Waste
 - i. Solid Waste Administration
 - ii. Solid Waste Operations
 - iii. Leaf Collection
 - e. Sewer Lateral Repair
 8. Planning & Development
 - a. Planning & Development Administration
 - b. Planning and Zoning
 - c. Construction Services
 9. Parks, Recreation and Forestry
 - a. Park Maintenance
 - b. Recreation
 - i. Community Center
 - ii. Aquatics
 - iii. Centennial Commons
 - c. Golf Course
 - d. Fleet Maintenance

The revenues and expenditures in this schedule include Transfers In and Out.



ALL FUND SUMMARY

- (III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Sewer Lateral Fund, Solid Waste Fund, Capital Improvement Sales Tax and Park and Storm Water Sales Tax are administered by Public Works and Parks, Recreation & Forestry; Economic Development Retail Sales Tax Fund is administered by City Manager's Office).

The revenues and expenditures in this schedule include Transfers In and Out.

- (IV) Combined Statement of Revenues, Expenditures and Fund Balances
- a. Governmental Fund
 - b. Internal Service and Enterprises Funds
 - c. Other Funds



(I) All Funds Budget Summary

| Revenues | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| General | 23,812,592 | 26,144,527 | 27,894,735 | 27,894,735 | 27,894,735 | 29,505,920 | 6% |
| Capital Improvement | 2,291,200 | 2,403,348 | 2,102,000 | 2,102,000 | 2,102,000 | 2,501,200 | 19% |
| Park and Stormwater | 1,304,669 | 1,306,048 | 861,000 | 861,000 | 861,000 | 1,321,000 | 53% |
| Public Safety | 1,876,761 | 1,961,214 | 2,101,500 | 2,101,500 | 2,101,500 | 2,001,000 | -5% |
| Grants | 1,527,937 | 109,213 | 998,000 | 998,000 | 998,000 | 1,024,000 | 3% |
| Golf Course | 756,319 | 1,119,522 | 750,000 | 750,000 | 750,000 | 900,000 | 20% |
| Library | 2,911,931 | 2,824,797 | 2,950,838 | 2,950,838 | 2,950,838 | 2,950,840 | 0% |
| Fleet Maintenance | 1,031,350 | 1,456,863 | 1,271,000 | 1,271,000 | 1,271,000 | 1,561,090 | 23% |
| Solid Waste | 3,120,493 | 3,063,058 | 3,410,700 | 3,410,700 | 3,410,700 | 3,172,700 | -7% |
| Public Parking Garage | 189,197 | 111,885 | 226,625 | 226,625 | 226,625 | 194,100 | -14% |
| Debt Service | - | - | - | - | - | 900,000 | 100% |
| Loop Business District | 110,358 | 79,915 | 77,050 | 77,050 | 77,050 | 349,850 | 354% |
| Parkview Gardens Special District | 94,585 | 93,694 | 93,300 | 93,300 | 93,300 | 92,800 | -1% |
| Economic Development Sales Tax | 652,335 | 653,722 | 525,700 | 525,700 | 525,700 | 752,700 | 43% |
| American Rescue Plan | - | - | 3,100,000 | 3,100,000 | 3,100,000 | 3,400,000 | 10% |
| Olive I-170 TIF RPA-2 | - | 44,930,474 | - | - | - | - | 0% |
| CALOP | - | - | - | - | - | - | 0% |
| Sewer Lateral | 578,228 | 577,799 | 575,000 | 575,000 | 575,000 | 580,000 | 1% |
| Total Revenues include Transfers In | 40,257,955 | 86,836,079 | 46,937,448 | 46,937,448 | 46,937,448 | 51,207,200 | 9% |

| Expenditures | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|--|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| General | 25,124,587 | 24,792,749 | 28,005,735 | 28,005,735 | 28,005,735 | 29,689,750 | 6% |
| Capital Improvement | 2,643,094 | 1,594,667 | 2,739,255 | 2,739,255 | 2,739,255 | 3,115,010 | 14% |
| Park and Stormwater | 1,037,705 | 462,249 | 1,278,850 | 1,278,850 | 1,278,850 | 1,624,200 | 27% |
| Public Safety | 2,176,927 | 2,929,593 | 2,238,595 | 2,238,595 | 2,238,595 | 2,510,730 | 12% |
| Grants | 1,527,937 | 109,213 | 998,000 | 998,000 | 998,000 | 1,024,000 | 3% |
| Golf Course | 766,025 | 769,151 | 880,390 | 880,390 | 880,390 | 1,130,850 | 28% |
| Library | 2,148,322 | 1,736,765 | 2,950,813 | 2,950,813 | 2,950,813 | 2,950,840 | 0% |
| Fleet Maintenance | 1,623,231 | 1,620,805 | 1,291,020 | 1,291,020 | 1,291,020 | 1,591,070 | 23% |
| Solid Waste | 3,778,462 | 3,844,540 | 3,388,720 | 3,388,720 | 3,388,720 | 3,650,925 | 8% |
| Public Parking Garage | 232,559 | 135,312 | 241,005 | 241,005 | 241,005 | 227,395 | -6% |
| Loop Business District | 124,068 | 100,628 | 247,750 | 247,750 | 247,750 | 349,850 | 41% |
| Parkview Gardens Special District | 92,158 | 62,655 | 93,300 | 93,300 | 93,300 | 92,800 | -1% |
| Economic Development Sales Tax | 421,817 | 496,183 | 98,370 | 98,370 | 98,370 | 684,760 | 596% |
| American Rescue Plan | - | - | 2,746,860 | 2,746,860 | 2,746,860 | 3,800,000 | 38% |
| Olive I-170 TIF RPA-2 | - | 41,051,334 | - | - | - | - | 0% |
| CALOP | 10,000 | 25,000 | - | - | - | - | 0% |
| Sewer Lateral | 433,236 | 506,381 | 549,970 | 549,970 | 549,970 | 551,690 | 0% |
| Total Expenditures include Transfers Out | 42,140,128 | 80,237,225 | 47,748,633 | 47,748,633 | 47,748,633 | 52,993,870 | 11% |



(II) General Fund Budget Summary

| Revenues | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Property Taxes | 3,718,213 | 3,668,921 | 3,702,350 | 3,702,350 | 3,702,350 | 3,748,350 | 1% |
| Sales & Use Tax | 6,482,275 | 6,744,083 | 6,250,000 | 6,250,000 | 6,250,000 | 7,102,000 | 14% |
| Intergovernmental | 2,157,881 | 2,271,414 | 1,985,000 | 1,985,000 | 1,985,000 | 2,350,000 | 18% |
| Grants | 817,382 | 590,280 | 253,000 | 253,000 | 253,000 | - | -100% |
| Licenses | 631,732 | 716,191 | 636,000 | 636,000 | 636,000 | 719,500 | 13% |
| Gross Receipts Tax | 5,639,612 | 5,516,675 | 6,051,000 | 6,051,000 | 6,051,000 | 5,590,000 | -8% |
| Inspection Fees and Permits | 798,675 | 1,039,214 | 1,327,000 | 1,327,000 | 1,327,000 | 1,329,000 | 0% |
| Service Charges | 905,581 | 1,135,346 | 1,144,000 | 1,144,000 | 1,144,000 | 1,186,000 | 4% |
| Parks & Recreation Fees | 427,717 | 34,135 | 667,090 | 667,090 | 667,090 | 445,000 | -33% |
| Municipal Court and Parking | 749,487 | 421,171 | 872,100 | 872,100 | 872,100 | 700,400 | -20% |
| Interest | 225,562 | (20,127) | 60,000 | 60,000 | 60,000 | 50,000 | -17% |
| Miscellaneous Revenue | 427,162 | 2,798,397 | 399,875 | 399,875 | 399,875 | 238,000 | -40% |
| Other Financing Sources | 831,313 | 1,228,827 | 4,547,320 | 4,547,320 | 4,547,320 | 6,047,670 | 33% |
| Total Revenues include Transfers In | 23,812,592 | 26,144,527 | 27,894,735 | 27,894,735 | 27,894,735 | 29,505,920 | 6% |

| Expenditures | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|--|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Legislative | 182,199 | 173,882 | 234,920 | 234,920 | 234,920 | 218,715 | -7% |
| City Manager's Office | 922,721 | 728,247 | 847,545 | 847,545 | 847,545 | 728,460 | -14% |
| Communications | 213,218 | 160,669 | 107,105 | 107,105 | 107,105 | 420,040 | 292% |
| Human Resources | 282,963 | 213,844 | 227,810 | 227,810 | 227,810 | 313,370 | 38% |
| Information Technology | 485,026 | 489,427 | 545,050 | 545,050 | 545,050 | 516,250 | -5% |
| Finance | 660,979 | 725,993 | 862,775 | 862,775 | 862,775 | 979,330 | 14% |
| Municipal Court | 344,663 | 338,044 | 381,600 | 381,600 | 381,600 | 411,280 | 8% |
| Police | 8,886,395 | 8,906,273 | 9,828,925 | 9,828,925 | 9,828,925 | 9,851,380 | 0% |
| Fire | 5,485,515 | 5,665,135 | 5,716,335 | 5,716,335 | 5,716,335 | 6,313,975 | 10% |
| Planning & Development | 1,545,246 | 1,386,786 | 1,794,875 | 1,794,875 | 1,794,875 | 1,830,325 | 2% |
| Parks Recreation & Forestry | 2,529,055 | 2,663,490 | 3,652,095 | 3,652,095 | 3,652,095 | 3,950,925 | 8% |
| Public Works | 2,831,241 | 2,482,073 | 2,336,700 | 2,336,700 | 2,336,700 | 2,480,360 | 6% |
| Debt Service | 109,950 | - | - | - | - | - | 0% |
| Other Financing Sources | 645,416 | 858,886 | 1,470,000 | 1,470,000 | 1,470,000 | 1,675,340 | 14% |
| Total Expenditures include Transfers Out | 25,124,587 | 24,792,749 | 28,005,735 | 28,005,735 | 28,005,735 | 29,689,750 | 6% |



(III) City-Wide Operating Budget by Department

| Revenues | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|-------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Property Taxes | 6,598,706 | 7,381,375 | 6,678,205 | 6,678,205 | 6,678,205 | 6,724,705 | 1% |
| Sales & Use Tax | 12,600,179 | 13,021,207 | 11,335,000 | 11,335,000 | 11,335,000 | 13,674,000 | 21% |
| Intergovernmental | 2,184,788 | 2,294,929 | 2,007,983 | 2,007,983 | 2,007,983 | 2,372,985 | 18% |
| Grants | 2,421,532 | 809,509 | 1,316,000 | 1,316,000 | 1,316,000 | 1,360,850 | 3% |
| Licenses | 650,274 | 748,213 | 665,000 | 665,000 | 665,000 | 749,500 | 13% |
| Gross Receipts Tax | 5,639,612 | 5,516,676 | 6,051,000 | 6,051,000 | 6,051,000 | 5,590,000 | -8% |
| Inspection Fees and Permits | 798,675 | 1,039,214 | 1,327,000 | 1,327,000 | 1,327,000 | 1,329,000 | 0% |
| Service Charges | 4,566,021 | 4,716,335 | 5,108,000 | 5,108,000 | 5,108,000 | 4,917,000 | -4% |
| Parks & Recreation Fees | 1,184,036 | 1,153,157 | 1,417,090 | 1,417,090 | 1,417,090 | 1,345,000 | -5% |
| Municipal Court and Parking | 926,294 | 520,428 | 1,068,725 | 1,068,725 | 1,068,725 | 807,400 | -24% |
| Interest | 86,527 | 57,658 | 66,550 | 66,550 | 66,550 | 54,700 | -18% |
| Miscellaneous | 597,427 | 5,902,335 | 3,579,575 | 3,579,575 | 3,579,575 | 3,774,050 | 5% |
| Other Financing Sources | 2,250,395 | 43,757,263 | 6,317,320 | 6,317,320 | 6,317,320 | 8,508,010 | 35% |
| Total | 40,504,466 | 86,918,299 | 46,937,448 | 46,937,448 | 46,937,448 | 51,207,200 | 9% |
| Revenues include Transfers In | | | | | | | |

| Expenditures | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Legislative | 182,199 | 173,882 | 234,920 | 234,920 | 234,920 | 218,715 | -7% |
| City Manager's Office | 922,721 | 728,247 | 897,545 | 897,545 | 897,545 | 1,373,220 | 53% |
| Communications | 213,218 | 160,669 | 107,105 | 107,105 | 107,105 | 420,040 | 292% |
| Human Resources | 282,963 | 213,844 | 273,860 | 273,860 | 273,860 | 384,000 | 40% |
| Information Technology | 485,026 | 489,427 | 545,050 | 545,050 | 545,050 | 516,250 | -5% |
| Finance | 660,979 | 725,993 | 862,775 | 862,775 | 862,775 | 979,330 | 14% |
| Municipal Court | 344,663 | 338,044 | 381,600 | 381,600 | 381,600 | 411,280 | 8% |
| Police | 10,601,112 | 8,906,273 | 10,050,925 | 10,050,925 | 10,050,925 | 10,066,380 | 0% |
| Fire | 5,890,807 | 5,665,135 | 5,942,120 | 5,942,120 | 5,942,120 | 6,354,040 | 7% |
| Planning & Development | 1,967,063 | 42,934,303 | 1,893,245 | 1,893,245 | 1,893,245 | 1,830,325 | -3% |
| Park Recreation & Forestry | 4,918,311 | 5,053,446 | 6,307,670 | 6,307,670 | 6,307,670 | 6,599,625 | 5% |
| Public Works | 7,275,498 | 6,968,306 | 9,808,375 | 9,808,375 | 9,808,375 | 11,319,430 | 15% |
| Debt Service | 109,950 | - | 115,000 | 115,000 | 115,000 | 114,500 | 0% |
| Transfer Out | 2,234,626 | 1,386,331 | 7,036,580 | 7,036,580 | 7,036,580 | 9,013,245 | 28% |
| Component Units: | | | | | | | |
| Library | 2,148,322 | 1,736,765 | 2,950,813 | 2,950,813 | 2,950,813 | 2,950,840 | 0% |
| Loop Business District | 124,068 | 100,628 | 247,750 | 247,750 | 247,750 | 349,850 | 41% |
| Parkview Gardens | 92,158 | 62,655 | 93,300 | 93,300 | 93,300 | 92,800 | -1% |
| Total | 38,453,684 | 75,643,948 | 47,748,633 | 47,748,633 | 47,748,633 | 52,993,870 | 11% |
| Expenditures include Transfers Out | | | | | | | |

| |
|--|
| Governmental Funds Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance |
|--|

| | General | Capital Improvement | Park and Stormwater | Public Safety | Sewer Lateral |
|---|----------------------|------------------------|------------------------|-------------------|-------------------|
| Revenues: | | | | | |
| Property Taxes | \$ 3,748,350 | \$ - | \$ - | \$ - | \$ - |
| Sales Tax | 7,102,000 | 2,500,000 | 1,320,000 | 2,000,000 | - |
| Intergovernmental | 2,350,000 | - | - | - | - |
| Grants | - | - | - | - | - |
| Licenses | 719,500 | - | - | - | - |
| Gross Receipts Tax | 5,590,000 | - | - | - | - |
| Inspection Fees | 1,329,000 | - | - | - | - |
| Charges for City Services | 1,186,000 | - | - | - | 580,000 |
| Parks & Recreation Fees | 445,000 | - | - | - | - |
| Municipal Court & Parking | 700,400 | - | - | - | - |
| Interest | 50,000 | 1,200 | 1,000 | 1,000 | - |
| Miscellaneous Revenue | 238,000 | - | - | - | - |
| Total Revenues | 23,458,250 | 2,501,200 | 1,321,000 | 2,001,000 | 580,000 |
| Expenditures: | | | | | |
| Legislative | 218,715 | - | - | - | - |
| City Manager's Office | 728,460 | - | - | - | - |
| Communications | 420,040 | - | - | - | - |
| Human Resources | 313,370 | - | - | 70,630 | - |
| Information Technology | 516,250 | - | - | - | - |
| Finance | 979,330 | - | - | - | - |
| Municipal Court | 411,280 | - | - | - | - |
| Police | 9,851,380 | - | - | - | - |
| Fire | 6,313,975 | - | - | - | - |
| Planning & Development | 1,830,325 | - | - | - | - |
| Parks, Recreation & Forestry | 3,950,925 | - | - | - | - |
| Public Works | 2,480,360 | 310,010 | 260,955 | - | - |
| Debt Service | - | - | - | 114,500 | - |
| Other | - | - | - | - | 494,470 |
| Capital Improvement | - | 1,881,000 | 1,009,965 | 255,065 | - |
| Total Expenditures | 28,014,410 | 2,191,010 | 1,270,920 | 440,195 | 494,470 |
| Excess (deficiency) of revenues | | | | | |
| over (under) expenditures | (4,556,160) | 310,190 | 50,080 | 1,560,805 | 85,530 |
| Other Financing Sources (Uses): | | | | | |
| Insurance recoveries | 40,000 | - | - | - | - |
| Operating transfer in | 6,007,670 | - | - | - | - |
| Operating transfer out | 1,675,340 | 924,000 | 353,280 | 2,070,535 | 57,220 |
| Changes in Fund Balance FY 23 | (183,830) | (613,810) | (303,200) | (509,730) | 28,310 |
| Fund Balance July 1, 2022 (Est.) | 11,489,000 | 1,263,613 | 1,563,653 | 1,162,000 | 325,030 |
| Fund Balance June 30, 2023 | \$ 11,305,170 | \$ 649,802 | \$ 1,260,453 | \$ 652,270 | \$ 353,340 |

| |
|--|
| Governmental Funds Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance |
|--|

| | Economic Development Sales Tax | Loop Special Business | Parkview Garden | Grant | Total |
|---|--------------------------------------|-----------------------------|--------------------|------------------|----------------------|
| Revenues: | | | | | |
| Property Taxes | \$ - | \$ 47,000 | \$ 92,500 | \$ - | \$ 3,887,850 |
| Sales Tax | 752,000 | - | - | - | 13,674,000 |
| Intergovernmental | - | - | - | - | 2,350,000 |
| Grants | - | 271,850 | - | 1,024,000 | 1,295,850 |
| Licenses | - | 30,000 | - | - | 749,500 |
| Gross Receipts Tax | - | - | - | - | 5,590,000 |
| Inspection Fees | - | - | - | - | 1,329,000 |
| Charges for City Services | - | - | - | - | 1,766,000 |
| Parks & Recreation Fees | - | - | - | - | 445,000 |
| Municipal Court & Parking | - | - | - | - | 700,400 |
| Interest | 700 | - | 300 | - | 54,200 |
| Miscellaneous Revenue | - | 1,000 | - | - | 239,000 |
| Total Revenues | 752,700 | 349,850 | 92,800 | 1,024,000 | 32,080,800 |
| Expenditures: | | | | | |
| Legislative | - | - | - | - | 218,715 |
| City Manager's Office | - | - | - | - | 728,460 |
| Communications | - | - | - | - | 420,040 |
| Human Resources | - | - | - | - | 384,000 |
| Information Technology | - | - | - | - | 516,250 |
| Finance | - | - | - | - | 979,330 |
| Municipal Court | - | - | - | - | 411,280 |
| Police | - | - | - | - | 9,851,380 |
| Fire | - | - | - | - | 6,313,975 |
| Planning & Development | - | - | - | - | 1,830,325 |
| Parks, Recreation & Forestry | - | - | - | - | 3,950,925 |
| Public Works | - | - | - | - | 3,051,325 |
| Debt Service | - | - | - | - | 114,500 |
| Other | 564,760 | 349,850 | 92,800 | - | 1,501,880 |
| Capital Improvement | 80,000 | - | - | 1,024,000 | 4,250,030 |
| Total Expenditures | 644,760 | 349,850 | 92,800 | 1,024,000 | 34,522,415 |
| Excess (deficiency) of revenues | | | | | |
| over (under) expenditures | 107,940 | - | - | - | (2,441,615) |
| Other Financing Sources (Uses): | | | | | |
| Insurance recoveries | - | - | - | - | 40,000 |
| Operating transfer in | - | - | - | - | 6,007,670 |
| Operating transfer out | 40,000 | - | - | - | 5,120,375 |
| Changes in Fund Balance FY 23 | 67,940 | - | - | - | (1,514,320) |
| Fund Balance July 1, 2022 (Est.) | 1,912,392 | 33,607 | 82,791 | - | 17,832,086 |
| Fund Balance June 30, 2023 | \$ 1,980,332 | \$ 33,607 | \$ 82,791 | \$ - | \$ 16,317,766 |

| |
|---|
| Proprietary Funds Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance |
|---|

| | Internal Services | Solid Waste | Parking Garage | Golf Course | Total |
|---|----------------------|---------------------|-------------------|-------------------|---------------------|
| Revenues: | | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - | \$ - |
| Sales Tax | - | - | - | - | - |
| Intergovernmental | - | - | - | - | - |
| Grants | - | - | - | - | - |
| Licenses | - | - | - | - | - |
| Gross Receipts Tax | - | - | - | - | - |
| Inspection Fees | - | - | - | - | - |
| Charges for City Services | 750 | 3,171,700 | - | - | 3,172,450 |
| Parks & Recreation Fees | - | - | - | 900,000 | 900,000 |
| Municipal Court & Parking | - | - | 194,100 | - | 194,100 |
| Interest | - | 1,000 | - | - | 1,000 |
| Miscellaneous Revenue | - | - | - | - | - |
| Total Revenues | 750 | 3,172,700 | 194,100 | 900,000 | 4,267,550 |
| Expenditures: | | | | | |
| Legislative | - | - | - | - | - |
| City Manager's Office | - | - | - | - | - |
| Communications | - | - | - | - | - |
| Human Resources | - | - | - | - | - |
| Information Technology | - | - | - | - | - |
| Finance | - | - | - | - | - |
| Municipal Court | - | - | - | - | - |
| Police | - | - | - | - | - |
| Fire | - | - | - | - | - |
| Planning & Development | - | - | - | - | - |
| Parks, Recreation & Forestry | - | - | - | 917,880 | 917,880 |
| Public Works | 1,591,070 | 3,159,495 | - | - | 4,750,565 |
| Debt Service | - | - | - | - | - |
| Other | - | - | 99,175 | - | 99,175 |
| Capital Improvement | - | 300,000 | - | 139,750 | 439,750 |
| Total Expenditures | 1,591,070 | 3,459,495 | 99,175 | 1,057,630 | 6,207,370 |
| Excess (deficiency) of revenues | | | | | |
| over (under) expenditures | (1,590,320) | (286,795) | 94,925 | (157,630) | (1,939,820) |
| Other Financing Sources (Uses): | | | | | |
| Insurance recoveries | - | - | - | - | - |
| Operating transfer in | 1,560,340 | - | - | - | 1,560,340 |
| Operating transfer out | - | 191,430 | 128,220 | 73,220 | 392,870 |
| Changes in Fund Balance FY 23 | (29,980) | (478,225) | (33,295) | (230,850) | (772,350) |
| Fund Balance July 1, 2022 (Est.) | 29,980 | 1,600,000 | 468,620 | 646,743 | 2,745,343 |
| Fund Balance June 30, 2023 | \$ - | \$ 1,121,775 | \$ 435,325 | \$ 415,893 | \$ 1,972,993 |

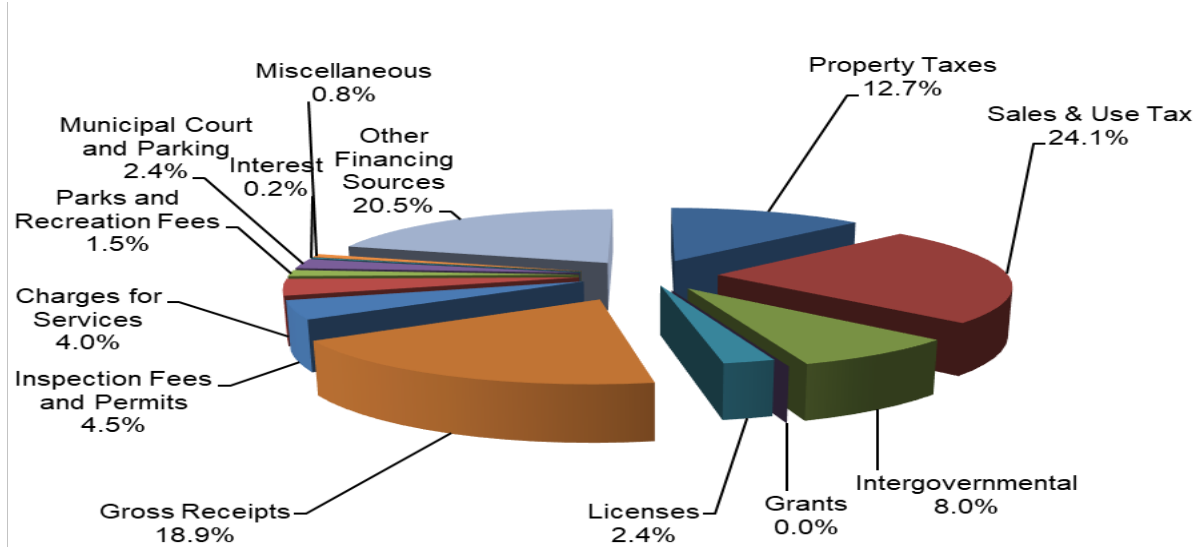
| Other Funds | | | | |
|---|---------------------|-------------------------|-------------------|---------------------|
| Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance | | | | |
| | RPA 2 | American Rescue Plan | Debt Service | Total |
| Revenues: | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - |
| Sales Tax | - | - | - | - |
| Intergovernmental | - | - | - | - |
| Grants | - | - | - | - |
| Licenses | - | - | - | - |
| Gross Receipts Tax | - | - | - | - |
| Inspection Fees | - | - | - | - |
| Charges for City Services | - | - | - | - |
| Parks & Recreation Fees | - | - | - | - |
| Municipal Court & Parking | - | - | - | - |
| Interest | - | - | - | - |
| Miscellaneous Revenue | - | 3,400,000 | | 3,400,000 |
| Total Revenues | - | 3,400,000 | - | 3,400,000 |
| Expenditures: | | | | |
| Legislative | - | - | - | - |
| City Manager's Office | - | - | - | - |
| Communications | - | - | - | - |
| Human Resources | - | - | - | - |
| Information Technology | - | - | - | - |
| Finance | - | - | - | - |
| Municipal Court | - | - | - | - |
| Police | - | - | - | - |
| Fire | - | - | - | - |
| Planning & Development | - | - | - | - |
| Parks, Recreation & Forestry | - | - | - | - |
| Public Works | - | - | - | - |
| Debt Service | - | - | - | - |
| Other | - | - | - | - |
| Capital Improvement | - | 300,000 | - | 300,000 |
| Total Expenditures | - | 300,000 | - | 300,000 |
| Excess (deficiency) of revenues over (under) expenditures | - | 3,100,000 | - | 3,100,000 |
| Other Financing Sources (Uses): | | | | |
| Insurance recoveries | - | - | - | - |
| Operating transfer in | - | - | 900,000 | 900,000 |
| Operating transfer out | - | 3,500,000 | - | 3,500,000 |
| Changes in Fund Balance FY 23 | - | (400,000) | 900,000 | 500,000 |
| Fund Balance July 1, 2022 (Est.) | 2,988,000 | 750,000 | - | 3,738,000 |
| Fund Balance June 30, 2023 | \$ 2,988,000 | \$ 350,000 | \$ 900,000 | \$ 4,238,000 |

BUDGET HIGHLIGHT – GENERAL FUND

Revenues

Total Revenue for the General Fund, the City's operating fund, will increase to \$29,505,920 from the prior year original budgeted amount of \$27,894,735 or 5.8%. This change is due to an increase in Sales & Use Tax and Other Financing Sources. The graph below illustrates General Fund revenue projections by type or category of revenue.

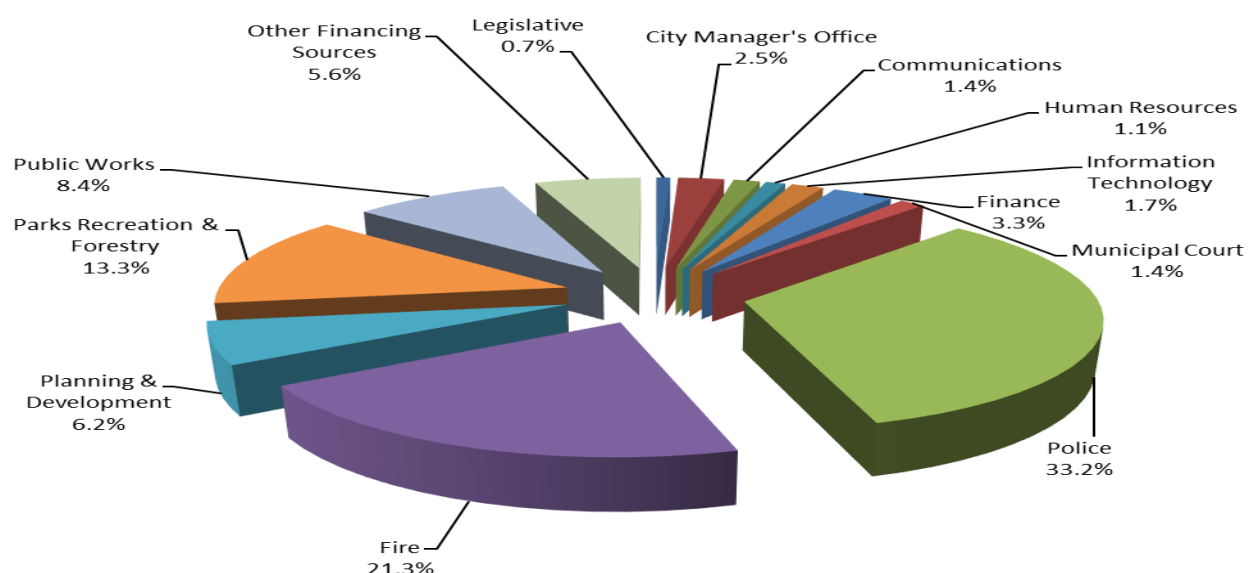
GENERAL FUND REVENUES BY TYPE



Expenditures

General Fund expenditures are projected to increase to \$29,689,750 from the prior year estimated amount of \$28,005,735 or 6.0%. These changes are a result of an increase in personnel in administration and recreational facilities, fire operations, and other financing sources. The graph below illustrates projected expenditures by department.

GENERAL FUND EXPENDITURES BY DEPARTMENT





GENERAL FUND REVENUES

| | Actual Revenue FY 2020 | Actual Revenue FY 2021 | Projected Revenue FY 2022 | Budget Revenue FY 2023 | % Change to Projected FY 2022 |
|--|------------------------------|------------------------------|---------------------------------|------------------------------|-------------------------------------|
| Property Taxes | | | | | |
| 4001 Real Property-Current | 3,108,550 | 3,025,968 | 3,105,000 | 3,105,000 | 0.0% |
| 4005 Real Property-Delinquent | 95,889 | 89,365 | 85,000 | 90,000 | 5.9% |
| 4010 Personal Property-Current | 393,760 | 412,776 | 390,000 | 412,000 | 5.6% |
| 4015 Personal Property-Delinquent | 41,591 | 59,526 | 41,000 | 60,000 | 46.3% |
| 4020 Intangible Property | 1,780 | - | 750 | 750 | 0.0% |
| 4025 Railroad & Other Utilities | 76,107 | 81,197 | 80,000 | 80,000 | 0.0% |
| 4030 Interest & Penalties on Del Tax | 536 | 89 | 600 | 600 | 0.0% |
| Sub-Total Property Taxes | 3,718,213 | 3,668,921 | 3,702,350 | 3,748,350 | |
| Sales and Use Tax | | | | | |
| 4101 Local Use Tax | 920,425 | 1,049,020 | 925,000 | 1,150,000 | 24.3% |
| 4105 County-wide Sales Tax (Pool) | 4,910,308 | 5,042,428 | 4,800,000 | 5,200,000 | 8.3% |
| 4115 Fire Sales Tax (Pt. of Sale) | 651,542 | 652,635 | 525,000 | 752,000 | 43.2% |
| Sub-Total Sales & Use Taxes | 6,482,275 | 6,744,083 | 6,250,000 | 7,102,000 | |
| Inter Governmental | | | | | |
| 4150 State Gas Tax | 917,527 | 935,014 | 850,000 | 1,000,000 | 17.6% |
| 4155 State Motor Vehicle Sales Tax | 468,259 | 575,049 | 400,000 | 580,000 | 45.0% |
| 4160 County Road Fund | 662,618 | 651,871 | 625,000 | 660,000 | 5.6% |
| 4165 Cigarette Tax | 109,477 | 109,480 | 110,000 | 110,000 | 0.0% |
| Sub-Total Intergovernmental | 2,157,881 | 2,271,414 | 1,985,000 | 2,350,000 | |
| Grants | | | | | |
| 4205.30 Grant Revenue - COVID-19 | - | 99,801 | - | - | 0.0% |
| 4205.30 Grant Revenue - Police | 18,063 | 67,187 | - | - | 0.0% |
| 4205.50 Grant Revenue - Police | - | 6,400 | - | - | 0.0% |
| 4540.05 Safer Grant | 799,319 | 416,892 | 253,000 | - | -100.0% |
| Sub-Total Grants | 817,382 | 590,280 | 253,000 | - | |
| Licenses | | | | | |
| 4301 Business Licenses | 447,876 | 528,329 | 450,000 | 530,000 | 17.8% |
| 4305 Motor Vehicle Fees | 138,428 | 147,292 | 145,000 | 148,000 | 2.1% |
| 4315 Dog Licenses & Redemption Fees | 9,534 | 9,528 | 7,000 | 9,500 | 35.7% |
| 4320 Liquor | 35,894 | 31,042 | 34,000 | 32,000 | -5.9% |
| Sub-Total License | 631,732 | 716,191 | 636,000 | 719,500 | |
| Gross Receipts Tax | | | | | |
| 4401 Electric | 2,552,120 | 2,389,598 | 2,875,000 | 2,400,000 | -16.5% |
| 4405 Natural Gas | 1,451,988 | 1,398,711 | 1,550,000 | 1,450,000 | -6.5% |
| 4410 Water | 625,927 | 683,918 | 630,000 | 690,000 | 9.5% |
| 4415 Telephone | 749,128 | 794,694 | 730,000 | 800,000 | 9.6% |
| 4420 Cable-Television | 260,449 | 249,754 | 266,000 | 250,000 | -6.0% |
| 4430 Right of Way Use | 168,142 | 161,707 | 164,000 | 12,000 | -92.7% |
| Sub-Total Gross Receipts Tax | 5,807,754 | 5,678,382 | 6,215,000 | 5,602,000 | |
| Inspection Fees and Permits | | | | | |
| 4501 Excavation & Driveway | 23,102 | 67,954 | 25,000 | 27,000 | 8.0% |
| 4503 Rental Property | 2,625 | 3,955 | 2,000 | 2,000 | 0.0% |
| 4505 Building & Zoning | 772,948 | 967,305 | 1,300,000 | 1,300,000 | 0.0% |
| Sub-Total Fees & Permits | 798,675 | 1,039,214 | 1,327,000 | 1,329,000 | |



GENERAL FUND REVENUES (Continued)

| | Actual Revenue FY 2020 | Actual Revenue FY 2021 | Projected Revenue FY 2022 | Budget Revenue FY 2023 | % Change to Projected FY 2022 |
|---|------------------------------|------------------------------|---------------------------------|------------------------------|-------------------------------------|
| Service Charges | | | | | |
| 4540 Ambulance Services | 704,242 | 935,243 | 900,000 | 950,000 | 5.6% |
| 4545 Weed & Debris-Current | 1,982 | 1,305 | 18,000 | 18,000 | 0.0% |
| 4550 Weed & Debris-Delinquent | 1,358 | 799 | 28,000 | 20,000 | -28.6% |
| 4565 Police Services Contributions | 197,999 | 197,999 | 198,000 | 198,000 | 0.0% |
| Sub-Total Service Charges | 905,581 | 1,135,346 | 1,144,000 | 1,186,000 | |
| Parks and Recreation Fees | | | | | |
| 4610 Aquatics | 35,927 | 18,304 | 75,000 | 35,000 | -53.3% |
| 4615 Community Center | 47,140 | - | 60,000 | 60,000 | 0.0% |
| 4620 Centennial Commons | 344,650 | 15,831 | 532,090 | 350,000 | -34.2% |
| Sub-Total Parks & Rec. Fees | 427,717 | 34,135 | 667,090 | 445,000 | |
| Municipal Court and Parking | | | | | |
| 4701 Parking Meter Collections | 97,503 | 20,023 | 100,000 | 100,000 | 0.0% |
| 4703 Parking Fines | 358,724 | 237,594 | 200,000 | 200,000 | 0.0% |
| 4705 Court Fines | 262,216 | 123,979 | 445,000 | 325,000 | -27.0% |
| 4710 Court Costs | 9,438 | 24,575 | 90,000 | 41,000 | -54.4% |
| 4715 Misc. Court Receipts | 66 | 47 | 100 | 100 | 0.0% |
| 4717 Biometric ID Fee | 2,646 | 2,879 | 2,100 | 2,400 | 14.3% |
| 4725 Bond Forfeiture | 9,007 | - | 13,000 | 10,000 | -23.1% |
| 4730 Crime Victim Compensation | 1,204 | 484 | 1,200 | 1,200 | 0.0% |
| 4755 Monthly Parking Permits | - | 6,000 | 12,000 | 12,000 | 0.0% |
| 4815 Police Training Fees (Post) | 2,804 | 2,725 | 2,600 | 2,600 | 0.0% |
| 4816 Police Training Fees | 5,785 | 2,865 | 6,000 | 6,000 | 0.0% |
| 4819 Police Seizure & Impoundment | 94 | - | 100 | 100 | 0.0% |
| Sub-Total Muni Court & Parking | 749,487 | 421,171 | 872,100 | 700,400 | |
| Interest | | | | | |
| 4852 Interest-Investment | 69,958 | 52,027 | 50,000 | 50,000 | 0.0% |
| 4855 Interest-Sales Tax | 11,496 | 1,701 | 10,000 | - | -100.0% |
| 4885 Unrealized Gain or Loss | 144,108 | (73,855) | - | - | 0.0% |
| Sub-Total Interest | 225,562 | (20,127) | 60,000 | 50,000 | |
| Miscellaneous | | | | | |
| 4804 Misc. Operating Revenue | 221,962 | 184,451 | 211,875 | 200,000 | -5.6% |
| 4807 Non-Operating Income | 3,713 | 2,432,499 | 5,000 | 5,000 | 0.0% |
| 4808 Credit Card Fees | 13,556 | 17,686 | 13,000 | 15,000 | 15.4% |
| 4822 Rental of Property | 600 | - | 1,000 | 1,000 | 0.0% |
| 4837 Gain or Loss on Disposal | 17,775 | - | - | - | 0.0% |
| 4841 False Alarms | 1,414 | 2,054 | 5,000 | 5,000 | 0.0% |
| Sub-Total Miscellaneous | 259,020 | 2,636,690 | 235,875 | 226,000 | |
| Other Financing Sources | | | | | |
| 4805 Insurance Recoveries | 105,313 | 55,573 | 75,000 | 40,000 | -46.7% |
| 4900 Transfer In* | 726,000 | 1,173,254 | 4,472,320 | 6,007,670 | 34.3% |
| Sub-Total Other Financing Sources | 831,313 | 1,228,827 | 4,547,320 | 6,047,670 | |
| Total | \$ 23,812,592 | \$ 26,144,527 | \$ 27,894,735 | \$ 29,505,920 | |

| | |
|--|---------------------|
| * Details of Transfer In: | |
| 1. From Public Safety Sales Tax Fund | \$ 1,125,300 |
| 2. From Capital Improvement Sales Tax Fund | 624,000 |
| 2. From Parks and Stormwater Fund | 353,280 |
| 3. From Golf Course Fund | 73,220 |
| 4. From Parking Garage Fund | 128,220 |
| 5. From Sewer Lateral Fund | 57,220 |
| 6. From Econ Development Retail Sales Tax Fund | 40,000 |
| 7. From Solid Waste Fund | 106,430 |
| 8. From American Rescue Plan | 3,500,000 |
| | <u>\$ 6,007,670</u> |



GENERAL FUND EXPENDITURES
BY MAJOR EXPENDITURE CATEGORY

| | Personnel Services | Contractual Services | Commodities | Capital Outlay | Total |
|---|-----------------------|-------------------------|-------------------|-------------------|----------------------|
| Legislative Services | 125,705 | 87,770 | 5,240 | - | 218,715 |
| City's Manager's Office | 367,220 | 356,240 | 5,000 | - | 728,460 |
| Communications | 290,820 | 117,480 | 11,740 | - | 420,040 |
| Human Resources | 184,305 | 107,365 | 21,700 | - | 313,370 |
| Finance | 672,615 | 297,165 | 7,750 | 1,800 | 979,330 |
| Information Technology | 134,260 | 332,290 | 30,500 | 19,200 | 516,250 |
| Municipal Court | 344,240 | 62,540 | 4,500 | - | 411,280 |
| Total General Government | 2,119,165 | 1,360,850 | 86,430 | 21,000 | 3,587,445 |
| Police | 9,009,415 | 721,565 | 120,400 | - | 9,851,380 |
| Fire | 5,480,500 | 676,701 | 156,774 | - | 6,313,975 |
| Total Public Safety | 14,489,915 | 1,398,266 | 277,174 | - | 16,165,355 |
| Admin. and Engineering | 207,130 | 72,500 | 4,580 | - | 284,210 |
| Street Maintenance | 537,910 | 687,370 | 69,750 | - | 1,295,030 |
| Facilities Maintenance | 522,740 | 361,480 | 13,900 | 3,000 | 901,120 |
| Total Public Works | 1,267,780 | 1,121,350 | 88,230 | 3,000 | 2,480,360 |
| Planning & Development | 1,519,580 | 290,400 | 20,345 | - | 1,830,325 |
| Total Planning & Development | | | | | |
| Parks Maintenance | 1,030,318 | 629,077 | 241,870 | 70,000 | 1,971,265 |
| Recreations: | | | | | |
| Community Center | 142,375 | 67,665 | 20,600 | 15,000 | 245,640 |
| Aquatics | 127,075 | 463,555 | 35,050 | - | 625,680 |
| Centennial Commons | 711,190 | 335,805 | 61,345 | - | 1,108,340 |
| Total Parks, Recreation & Forestry | 3,530,538 | 1,786,502 | 379,210 | 85,000 | 3,950,925 |
| Sub Total | \$ 21,407,398 | \$ 5,666,968 | \$ 831,044 | \$ 109,000 | \$ 28,014,410 |
| Transfer Out** | | | | | 1,675,340 |
| Total | | | | | \$ 29,689,750 |

** Details of Transfer Out:

| | |
|-----------------------------------|---------------------|
| 1. To Fleet Internal Service Fund | \$ 1,475,340 |
| 2. To Debt Service Fund | 200,000 |
| | <u>\$ 1,675,340</u> |



Five Year Projected General Fund Revenues and Expenditures
(Amount expressed in thousands)

| Revenues | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Budget | FY 2024 Projected | FY 2025 Projected | FY 2026 Projected | FY 2027 Projected |
|-----------------------------|-------------------|-------------------|----------------------|-------------------|----------------------|----------------------|----------------------|----------------------|
| Property Taxes | \$ 3,718 | \$ 3,669 | \$ 3,702 | \$ 3,748 | \$ 3,767 | \$ 3,786 | \$ 3,805 | \$ 3,824 |
| Sales & Use Tax | 6,482 | 6,744 | 6,250 | 7,102 | 7,209 | 7,317 | 7,426 | 7,538 |
| Intergovernmental | 2,157 | 2,272 | 1,985 | 2,350 | 2,385 | 2,421 | 2,457 | 2,494 |
| Grants | 817 | 590 | 253 | - | - | - | - | - |
| Licenses | 632 | 716 | 636 | 720 | 731 | 742 | 753 | 764 |
| Gross Receipts Tax | 5,640 | 5,517 | 6,051 | 5,590 | 5,674 | 5,759 | 5,845 | 5,933 |
| Inspection Fees and Permits | 799 | 1,039 | 1,327 | 1,329 | 1,349 | 1,369 | 1,390 | 1,411 |
| Service Charges | 906 | 1,135 | 1,144 | 1,186 | 1,204 | 1,222 | 1,240 | 1,259 |
| Parks & Recreation Fees | 428 | 34 | 667 | 445 | 452 | 458 | 465 | 472 |
| Municipal Court and Parking | 749 | 421 | 872 | 700 | 711 | 721 | 732 | 743 |
| Interest | 226 | (20) | 60 | 50 | 51 | 52 | 52 | 53 |
| Miscellaneous Revenue | 427 | 2,798 | 400 | 238 | 242 | 245 | 249 | 253 |
| Other Financing Sources | 831 | 1,229 | 4,547 | 6,048 | 6,108 | 6,170 | 6,231 | 6,294 |
| Total Revenue | \$ 23,812 | \$ 26,144 | \$ 27,894 | \$ 29,506 | \$ 29,881 | \$ 30,261 | \$ 30,646 | \$ 31,037 |

| Expenditures | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Budget | FY 2024 Projected | FY 2025 Projected | FY 2026 Projected | FY 2027 Projected |
|-----------------------------|-------------------|-------------------|----------------------|-------------------|----------------------|----------------------|----------------------|----------------------|
| Legislative | \$ 182 | \$ 174 | \$ 235 | \$ 219 | \$ 221 | \$ 223 | \$ 227 | \$ 231 |
| City Manager's Office | 923 | 728 | 848 | 728 | 735 | 743 | 754 | 769 |
| Communications | 213 | 161 | 107 | 420 | 424 | 428 | 435 | 444 |
| Human Resources | 283 | 214 | 227 | 313 | 316 | 319 | 324 | 331 |
| Information Technology | 485 | 489 | 545 | 516 | 521 | 526 | 534 | 545 |
| Finance | 661 | 726 | 863 | 979 | 989 | 999 | 1,014 | 1,034 |
| Municipal Court | 345 | 338 | 382 | 411 | 415 | 419 | 426 | 434 |
| Police | 8,886 | 8,940 | 9,829 | 9,852 | 9,951 | 10,050 | 10,201 | 10,405 |
| Fire | 5,486 | 5,632 | 5,716 | 6,314 | 6,377 | 6,441 | 6,538 | 6,668 |
| Planning & Development | 1,545 | 1,387 | 1,795 | 1,830 | 1,848 | 1,867 | 1,895 | 1,933 |
| Park, Recreation & Forestry | 2,529 | 2,662 | 3,652 | 3,951 | 3,991 | 4,030 | 4,091 | 4,173 |
| Public Works | 2,831 | 2,480 | 2,336 | 2,481 | 2,506 | 2,531 | 2,569 | 2,620 |
| Debt Service | 110 | - | - | - | - | - | - | - |
| Other Financing Sources | 645 | 859 | 1,470 | 1,675 | 1,675 | 1,692 | 1,709 | 1,726 |
| Total | \$ 25,124 | \$ 24,790 | \$ 28,005 | \$ 29,689 | \$ 29,969 | \$ 30,269 | \$ 30,714 | \$ 31,312 |
| Change in FB | \$ (1,312) | \$ 1,354 | \$ (111) | \$ (183) | \$ (88) | \$ (8) | \$ (68) | \$ (275) |

Note: As COVID-19 Pandemic continues to linger, high inflation and the war between Ukraine and Russia, these are concerns that are affecting at the local level. Budgeting for Fiscal Year 2023 and projecting for future fiscal years currently, continues to be a challenge. With the job market tightening, increase in minimum wage for all workers, and the increase in cost of goods, the City will need to closely watch the revenues and expenses over the next few years. With that said, the City will continue to evaluate revenue streams and monitor expenditures so that the City can continue to maintain service levels in all operations.



PERSONNEL SUMMARY

| Full-Time Personnel Summary by Department/Program | FY2021 Authorized | FY2022 Authorized | FY2023 Authorized |
|--|----------------------|----------------------|----------------------|
| Legislative Services | | | |
| <i>Legislative Services</i> | | | |
| City Clerk | 1.0 | 1.0 | 1.0 |
| Legislative Services Personnel Total | 1.0 | 1.0 | 1.0 |
| General Administration | | | |
| <i>City Manager's Office</i> | | | |
| City Manager | 1.0 | 1.0 | 1.0 |
| Economic Development Specialist | - | - | 2.0 |
| Deputy City Manager/Director of Economic Development** | - | - | 1.0 |
| Assistant City Manager* | - | 2.0 | 1.0 |
| Secretary to City Manager | 1.0 | 1.0 | 1.0 |
| Asst. to City Mgr/Director of Communications | 1.0 | - | - |
| Communications Manager | | | 1.0 |
| Print Shop Operator | | | 1.0 |
| <i>City Manager's Office Personnel Total</i> | 3.0 | 4.0 | 8.0 |
| <i>Fleet Maintenance</i> | | | |
| Fleet Manager | 1.0 | - | - |
| Mechanic | 4.0 | - | - |
| <i>Fleet Maintenance Personnel Total</i> | 5.0 | - | - |
| <i>Human Resources</i> | | | |
| Director of Human Resources | - | - | 1.0 |
| Human Resources Generalist | 1.0 | - | 1.0 |
| Human Resources Manager | - | 1.0 | - |
| Print Shop Operator | 1.0 | 1.0 | - |
| <i>Human Resources Personnel Total</i> | 2.0 | 2.0 | 2.0 |
| <i>Municipal Court</i> | | | |
| Court Administrator | 1.0 | 1.0 | 1.0 |
| Court Clerk II | 2.0 | 2.0 | 2.0 |
| <i>Municipal Court Personnel Total</i> | 3.0 | 3.0 | 3.0 |
| <i>Information Technology</i> | | | |
| Information Technology Coordinator | - | - | - |
| Information Technology Specialist | 1.0 | 0.5 | - |
| Information Technology Manager | 1.0 | 1.0 | 1.0 |
| <i>Information Technology Personnel Total</i> | 2.0 | 1.5 | 1.0 |
| General Administration Personnel Total | 15.0 | 10.5 | 14.0 |
| Finance | | | |
| Director of Finance | 1.0 | 1.0 | 1.0 |
| Assistant Director of Finance | 1.0 | 1.0 | 1.0 |
| Budget/Financial Analyst | - | - | 1.0 |
| Financial Analyst | 1.0 | 1.0 | - |
| Senior Accountant | 1.0 | 1.0 | - |
| Accountant | - | - | 2.0 |
| Accounts Payable Specialist | 1.0 | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | 1.0 |
| Account Clerk II | 1.0 | 1.0 | 1.0 |
| Purchasing Specialist | 1.0 | 1.0 | 1.0 |
| Finance Personnel Total | 8.0 | 8.0 | 9.0 |



PERSONNEL SUMMARY

| Full-Time Personnel Summary by Department/Program | FY2021 Authorized | FY2022 Authorized | FY2023 Authorized |
|---|----------------------|----------------------|----------------------|
| Police | | | |
| Police Chief | 1.0 | 1.0 | 1.0 |
| Police Captain | 2.0 | 2.0 | 2.0 |
| Police Lieutenant | 4.0 | 4.0 | 4.0 |
| Police Sergeant | 6.0 | 6.0 | 6.0 |
| Police Officer | 66.0 | 66.0 | 66.0 |
| Supervisory Dispatcher | 3.0 | 3.0 | 3.0 |
| Administrative Analyst | 1.0 | 1.0 | 1.0 |
| Executive Secretary to Chief | 1.0 | 1.0 | 1.0 |
| Dispatcher | 9.0 | 9.0 | 9.0 |
| Crime Analyst | 1.0 | 1.0 | 1.0 |
| Advanced Clerk Typist | 3.0 | 3.0 | 3.0 |
| IT Specialist | - | - | 1.0 |
| Assistant to the Prosecutor | 1.0 | 1.0 | 1.0 |
| Parking Attendant | 1.0 | 1.0 | 1.0 |
| Police Personnel Total | 99.0 | 99.0 | 100.0 |
| Fire | | | |
| Fire Chief | 1.0 | 1.0 | 1.0 |
| Deputy Chief/Medical Officer | 1.0 | 1.0 | 1.0 |
| Deputy Chief/Fire Marshal | 1.0 | 1.0 | 1.0 |
| Battalion Chief | 3.0 | 3.0 | 3.0 |
| Paramedic Fire Captain | 6.0 | 6.0 | 6.0 |
| Paramedic Firefighter | 36.0 | 36.0 | 36.0 |
| Fire Personnel Total | 48.0 | 48.0 | 48.0 |
| Public Works | | | |
| <i>Administration & Engineering</i> | | | |
| Director of Public Works | 1.0 | 1.0 | 1.0 |
| Assistant Director of Public Works** | - | - | 1.0 |
| Senior Public Works Manager | 1.0 | 1.0 | - |
| Project Manager II | 1.0 | 1.0 | 1.0 |
| Project Manager I | 1.0 | 1.0 | 1.0 |
| Executive Secretary to Department Director | 1.0 | 1.0 | - |
| Advanced Clerk Typist | 1.0 | 1.0 | 1.0 |
| <i>Administration & Engineering Personnel Total</i> | 6.0 | 6.0 | 5.0 |
| <i>Streets Maintenance</i> | | | |
| Streets Superintendent | 1.0 | 1.0 | 1.0 |
| Crew Leader | 1.0 | 1.0 | 1.0 |
| Heavy Equipment Operator | 3.0 | 2.0 | 3.0 |
| Equipment Operator | 4.0 | 4.0 | 3.0 |
| Laborer-Light Equipment Operator | - | - | - |
| <i>Streets Maintenance Personnel Total</i> | 9.0 | 8.0 | 8.0 |
| <i>Facilities Maintenance</i> | | | |
| Facilities Maintenance Supervisor | - | - | - |
| Custodian | 4.0 | 4.0 | 5.0 |
| General Maintenance Worker | 2.0 | 2.0 | 2.0 |
| <i>Facilities Maintenance Personnel Total</i> | 6.0 | 6.0 | 7.0 |



PERSONNEL SUMMARY

| Full-Time Personnel Summary by Department/Program | FY2021 Authorized | FY2022 Authorized | FY2023 Authorized |
|---|----------------------|----------------------|----------------------|
| <i>Solid Waste Management</i> | | | |
| Sanitation Superintendent | 1.0 | 1.0 | 1.0 |
| Crew Leader | 2.0 | 2.0 | 2.0 |
| Heavy Equipment Operator | 10.0 | 10.0 | 10.0 |
| Laborer | 1.0 | 1.0 | 1.0 |
| <i>Solid Waste Management Personnel Total</i> | <u>14.0</u> | <u>14.0</u> | <u>14.0</u> |
| <i>Public Works Department Personnel Total</i> | <u>35.0</u> | <u>34.0</u> | <u>34.0</u> |
| Planning and Development | | | |
| Director of Planning and Development | 1.0 | 1.0 | 1.0 |
| Senior Plans Examiner/Deputy Building Commissioner | 1.0 | 1.0 | 1.0 |
| Planner | - | 1.0 | - |
| Senior Planner | - | - | 1.0 |
| Multi-Discipline Inspector | 4.0 | 4.0 | 4.0 |
| Lead Inspector | 1.0 | 1.0 | 1.0 |
| Compliance Officer | - | 2.0 | 2.0 |
| Inspector I | 5.0 | 5.0 | 5.0 |
| Executive Secretary to Director | 1.0 | 1.0 | 1.0 |
| Advanced Clerk Typist | 3.0 | 2.0 | 2.0 |
| <i>Planning and Development Personnel Total</i> | <u>16.0</u> | <u>18.0</u> | <u>18.0</u> |
| Parks, Recreation and Forestry | | | |
| <i>Parks and Forestry Maintenance</i> | | | |
| Parks Maintenance Superintendent | 1.0 | - | - |
| Deputy Director of Parks Maintenance | - | 1.0 | 1.0 |
| Forestry Supervisor | 1.0 | 1.0 | 1.0 |
| Parks Supervisor | - | 1.0 | 1.0 |
| Forestry Crew Leader | 2.0 | 1.0 | 1.0 |
| General Maintenance Worker | 3.0 | 3.0 | 3.0 |
| Heavy Equipment Operator | 1.0 | 1.0 | 1.0 |
| Tree Trimmer | 1.0 | 1.0 | 1.0 |
| Equipment Operator | 5.0 | 5.0 | 4.0 |
| Forestry Technician I | 2.0 | 2.0 | - |
| <i>Parks and Forestry Maintenance Personnel Total</i> | <u>16.0</u> | <u>16.0</u> | <u>13.0</u> |
| <i>Golf Course Maintenance and Recreation</i> | | | |
| Golf Maintenance Superintendent | 1.0 | 1.0 | 1.0 |
| Golf Manager | 1.0 | 1.0 | 1.0 |
| Heavy Equipment Operator | - | - | 1.0 |
| Equipment Operator | 1.0 | 1.0 | 1.0 |
| <i>Golf Course Maintenance and Recreation Personnel Total</i> | <u>3.0</u> | <u>3.0</u> | <u>4.0</u> |
| <i>Recreation</i> | | | |
| Director of Parks, Recreation & Forestry | 1.0 | 1.0 | 1.0 |
| Deputy Director of Recreation | 1.0 | 1.0 | 1.0 |
| Executive Secretary to Department Director | - | - | 1.0 |
| Recreation Supervisor II | 2.0 | 2.0 | 3.0 |
| Recreation Supervisor I | 1.0 | 1.0 | - |
| <i>Recreation Personnel Total</i> | <u>5.0</u> | <u>5.0</u> | <u>6.0</u> |
| <i>Fleet Maintenance</i> | | | |
| Fleet Manager | - | 1.0 | 1.0 |
| Lead Mechanic | - | - | - |
| Mechanic | - | 4.0 | 4.0 |
| <i>Fleet Maintenance Personnel Total</i> | <u>-</u> | <u>5.0</u> | <u>5.0</u> |
| <i>Parks, Recreation and Forestry Personnel Total</i> | <u>24.0</u> | <u>29.0</u> | <u>28.0</u> |



PERSONNEL SUMMARY

| Full-Time Personnel Summary by Department/Program | FY2021 Authorized | FY2022 Authorized | FY2023 Authorized |
|---|----------------------|----------------------|----------------------|
| Library | | | |
| Library Director | 1.0 | 1.0 | 1.0 |
| Assistant Library Director | 1.0 | 1.0 | 1.0 |
| Office Manager | - | - | 1.0 |
| IT Project Manager | - | - | 1.0 |
| Youth Services Librarian | 1.0 | 1.0 | - |
| MLC System Administrator | 1.0 | 1.0 | - |
| Librarian II | 3.0 | 3.0 | 4.0 |
| Librarian I | 2.0 | 2.0 | 2.0 |
| Paraprofessional Librarian | 2.0 | 2.0 | - |
| Library Assistant II | 2.0 | 2.0 | 2.0 |
| Library Assistant I | - | - | 2.0 |
| Building Supervisor | 2.0 | 2.0 | 2.0 |
| Administrative Assistant | 1.0 | 1.0 | - |
| Library Personnel Total | 16.0 | 16.0 | 16.0 |
| All Full-Time Personnel Total | 262.0 | 263.5 | 268.0 |

* FY22 New Position
Asst. to City Mgr.

** FY22 Position Title Change/Reclassification



PERSONNEL SUMMARY

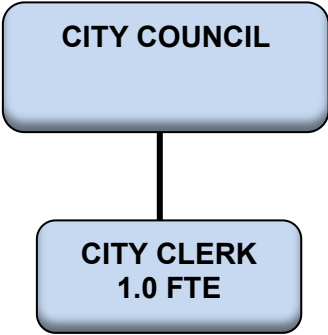
| Part-Time Personnel Summary by Department/Program | FY2021 Authorized | FY2022 Authorized | FY2023 Authorized |
|---|----------------------|----------------------|----------------------|
| Police | | | |
| Dispatcher | 1.3 | 1.3 | 1.3 |
| Parking Attendant | 0.7 | 0.7 | 0.7 |
| Traffic Escort | 0.6 | 0.6 | 0.6 |
| Police Personnel Total | 2.6 | 2.6 | 2.6 |
| Fire | | | |
| Executive Secretary to the Chief | - | - | - |
| Fire Personnel Total | - | - | - |
| General Administration | | | |
| Economic Development | | | |
| Liter Control | - | - | 0.5 |
| General Administration Total | - | - | 0.5 |
| Public Works | | | |
| <i>Administration & Engineering</i> | | | |
| Advanced Clerk Typist | - | - | - |
| Public Works Inspector | - | - | 0.7 |
| <i>Administration & Engineering Personnel Total</i> | - | - | 0.7 |
| <i>Streets Maintenance</i> | | | |
| Laborer | - | - | - |
| <i>Streets Maintenance Personnel Total</i> | - | - | - |
| <i>Facilities Maintenance</i> | | | |
| Custodian | - | - | - |
| <i>Facilities Maintenance Personnel Total</i> | - | - | - |
| <i>Fleet Maintenance</i> | | | |
| Laborer | - | - | - |
| <i>Fleet Maintenance Personnel Total</i> | - | - | - |
| <i>Solid Waste Management</i> | | | |
| Laborer | 1.4 | 1.4 | 1.4 |
| <i>Solid Waste Management Personnel Total</i> | 1.4 | 1.4 | 1.4 |
| Public Works Department Personnel Total | 1.4 | 1.4 | 2.1 |
| Planning and Development | | | |
| <i>Planning and Development</i> | | | |
| Senior Services Coordinator | - | - | - |
| Clerk Typist | - | 0.6 | 0.6 |
| Planning and Development Personnel Total | - | 0.6 | 0.6 |
| Parks, Recreation and Forestry | | | |
| <i>Parks Maintenance</i> | | | |
| Laborer | - | 0.3 | 0.3 |
| Park Attendant | - | - | - |
| <i>Parks Maintenance Personnel Total</i> | - | 0.3 | 0.3 |



PERSONNEL SUMMARY

| Part-Time Personnel Summary by Department/Program | FY2021 Authorized | FY2022 Authorized | FY2023 Authorized |
|---|----------------------|----------------------|----------------------|
| <i>Golf Course Maintenance & Recreation</i> | | | |
| Golf Course Attendant | 3.6 | 4.9 | 4.9 |
| Laborer | 0.5 | - | - |
| <i>Golf Course Maintenance & Recreation Personnel Total</i> | <u>4.1</u> | <u>4.9</u> | <u>4.9</u> |
| <i>Recreation</i> | | | |
| Custodian | - | - | - |
| Senior Services Coordinator | 0.5 | 0.61 | 0.61 |
| Recreation Program Supervisor | - | 0.46 | 0.46 |
| Recreation Program Leader | - | 0.3 | 0.3 |
| Camp Director | - | - | - |
| Assistant Camp Director | - | - | - |
| Inclusion Counselor | - | - | - |
| Camp Counselor | - | - | - |
| Fitness Instructor | - | 0.3 | 0.3 |
| Facility Monitor | - | 0.25 | 0.25 |
| Recreation Specialist I | - | - | - |
| Facility Attendant | 2.5 | 2.4 | 2.4 |
| Facility Attendant II | 0.8 | 2.7 | 2.7 |
| Child Care Assistant | 0.8 | - | - |
| Control Desk Associate | 2.5 | 2.9 | 2.9 |
| <i>Recreation Personnel Total</i> | <u>7.1</u> | <u>9.9</u> | <u>9.9</u> |
| <i>Aquatics</i> | | | |
| Pool Manager | 0.3 | - | - |
| Assistant Pool Manager | 0.5 | - | - |
| Pool Technician | 0.1 | - | - |
| Head Lifeguard | 0.6 | - | - |
| Lifeguards | 4.9 | - | - |
| Swim Instructors | 0.4 | - | - |
| Cashiers | 2.7 | 1.88 | 1.88 |
| <i>Aquatics Personnel Total</i> | <u>9.5</u> | <u>1.88</u> | <u>1.88</u> |
| Parks, Recreation and Forestry Personnel Total | <u>20.7</u> | <u>17.0</u> | <u>17.0</u> |
| All Part-Time Personnel Total | 24.7 | 21.6 | 22.8 |

LEGISLATIVE SERVICES





The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk is responsible for the following duties:

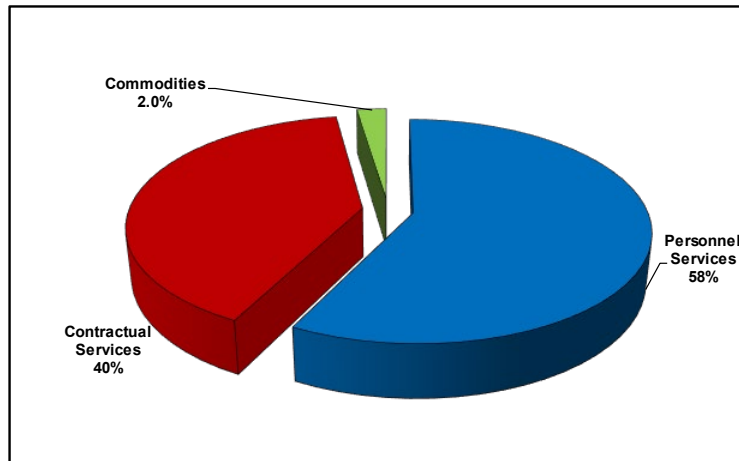
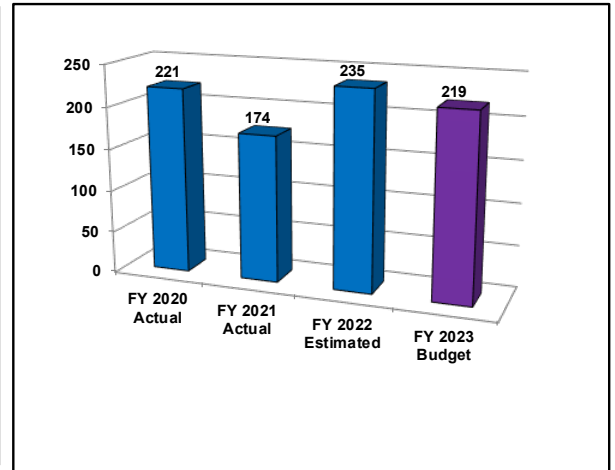
- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Updating legislative news on website

PERSONNEL SUMMARY

| | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|--------------------------------|-----------------------|-----------------------|-----------------------|
| Legislative Services | | | |
| City Clerk | 1.0 | 1.0 | 1.0 |
| Legislative Services Personnel | | | |
| Total | 1.0 | 1.0 | 1.0 |

BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | 111,816 | 114,972 | 119,045 | 119,045 | 119,045 | 125,705 | 6% |
| Contractual Services | 105,305 | 58,603 | 111,335 | 111,335 | 111,335 | 87,770 | -21% |
| Commodities | 4,340 | 308 | 4,540 | 4,540 | 4,540 | 5,240 | 15% |
| Total | 221,461 | 173,883 | 234,920 | 234,920 | 234,920 | 218,715 | -7% |

FY 2023 BUDGET

TOTAL EXPENDITURES ('000)

GOALS

1. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
2. Continue to streamline the Board of Commission appointment process.
3. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
4. Continue to archive older public records in electronic media. Work with other staff to develop formal records retention policy.
5. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

PERFORMANCE MEASUREMENTS

City Council held a number of meetings, including regular and special meetings (both open and closed) along with several study sessions. There were 50 plus meetings during FY 2022. The number of meetings projected to occur in FY2023 will be slightly higher than FY2022 .

| | FY2020 Actual | FY2021 Actual | FY2022 Estimated | FY2023 Projected |
|------------------------------------|------------------|------------------|---------------------|-----------------------------|
| Council Meetings | 63 | 42 | 50 | 50 |
| Ordinances & Resolutions Processed | 48 | 55 | 45 | 50 |

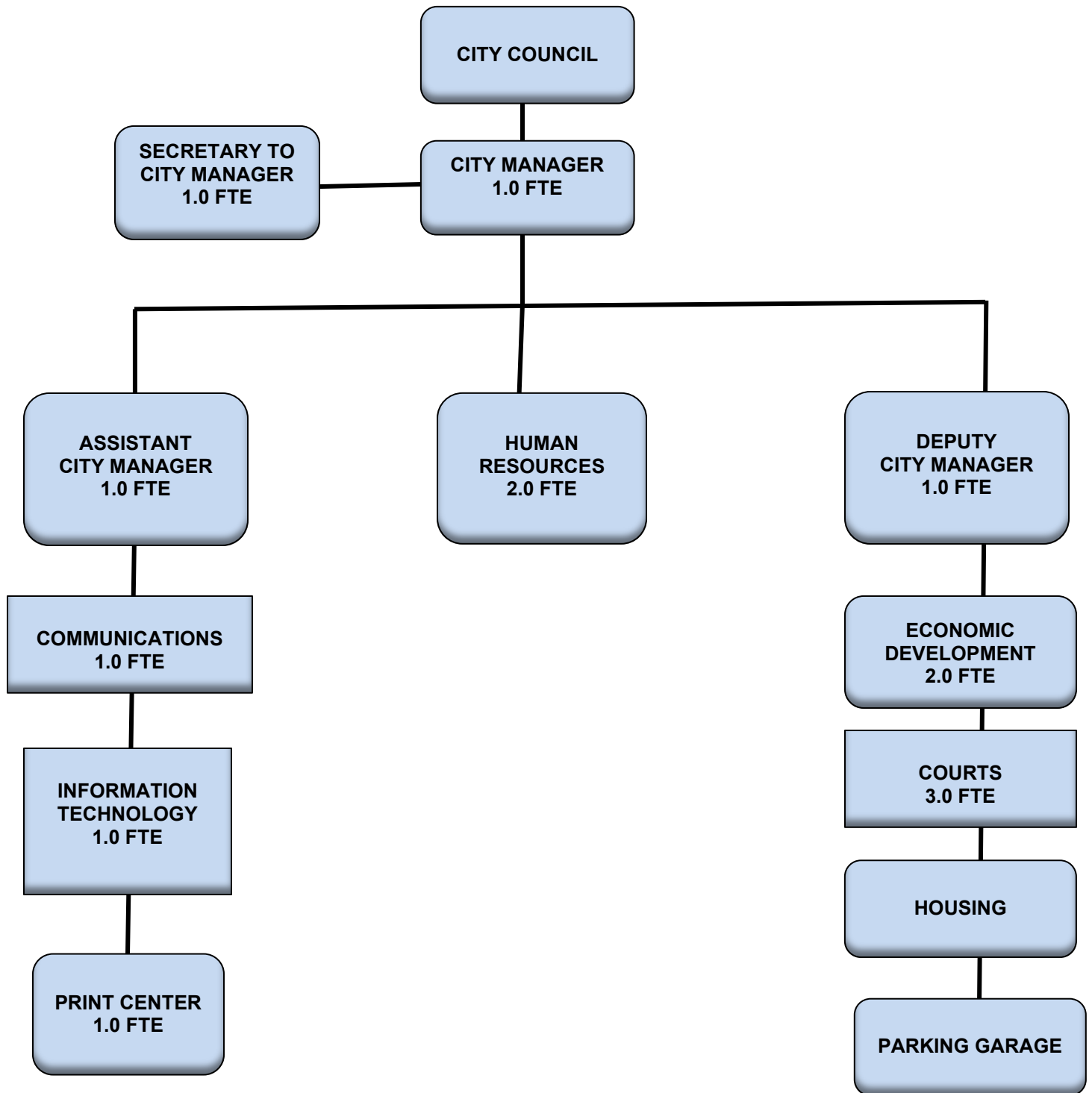


| | |
|------------|----------------------|
| Department | Legislative Services |
| Program | Legislative |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-10-02 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 69,170 | 70,374 | 75,050 | 75,050 | 75,050 | 82,385 | 10% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 1,375 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 18,750 | 20,000 | 19,200 | 19,200 | 19,200 | 19,200 | 0% |
| 5420 Workers Compensation | 1,500 | 436 | 805 | 805 | 805 | 990 | 23% |
| 5460 Medical Insurance | 5,943 | 6,068 | 6,355 | 6,355 | 6,355 | 6,960 | 10% |
| 5660 Social Security Contributions | 5,376 | 5,876 | 5,845 | 5,845 | 5,845 | 6,300 | 8% |
| 5740 Pension Contribution Nonunif. | 8,400 | 9,549 | 10,425 | 10,425 | 10,425 | 8,395 | -19% |
| 5900 Medicare | 1,257 | 1,294 | 1,365 | 1,365 | 1,365 | 1,475 | 8% |
| Sub-Total Personnel Services | 110,396 | 114,972 | 119,045 | 119,045 | 119,045 | 125,705 | 6% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 14,465 | 8,327 | 17,000 | 17,000 | 17,000 | 18,200 | 7% |
| 6011 Settlement | - | - | - | - | - | - | 0% |
| 6040 Events & Receptions | 86 | - | 600 | 600 | 600 | 600 | 0% |
| 6110 Mileage Reimbursement | - | - | 270 | 270 | 270 | 380 | 41% |
| 6112 Travel Reimbursement | - | - | 1,700 | 1,700 | 1,700 | 2,200 | 29% |
| 6115 Mayor & City Council Travel | - | 446 | 1,600 | 1,600 | 1,600 | 1,600 | 0% |
| 6120 Professional Development | 2,210 | 1,401 | 3,360 | 3,360 | 3,360 | 3,360 | 0% |
| 6130 Advertising & Public Notices | 245 | - | 600 | 600 | 600 | 600 | 0% |
| 6150 Printing Services | - | - | - | - | - | - | - |
| 6170 Insurance - Liability | 4,024 | 6,097 | 6,345 | 6,345 | 6,345 | 7,140 | 13% |
| 6220 Insurance - Public Officials | 8,750 | 9,657 | 10,625 | 10,625 | 10,625 | 10,505 | -1% |
| 6270 Telephone & Mobile Devices | 702 | 702 | 705 | 705 | 705 | 705 | 0% |
| 6400 Office Equipment Maintenance | - | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6560 Technology Services | - | 18,590 | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 6610 Staff Training | 1,246 | - | 700 | 700 | 700 | 700 | 0% |
| 6650 Membership & Certification | 18,632 | 17,575 | 18,830 | 18,830 | 18,830 | 18,780 | 0% |
| 6720 Election Costs | 20,777 | (4,193) | 46,000 | 46,000 | 46,000 | 20,000 | -57% |
| Sub-Total Contractual Services | 71,137 | 58,602 | 111,335 | 111,335 | 111,335 | 87,770 | -21% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 130 | - | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| 7050 Publications | 240 | 240 | 840 | 840 | 840 | 840 | 0% |
| 7090 Office & Computer Equip. | - | 18 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7330 Food | 246 | - | 600 | 600 | 600 | 1,300 | 117% |
| 7335 Business Meeting | 12 | 50 | - | - | - | - | 0% |
| 7850 Awards & Gifts | 35 | - | 600 | 600 | 600 | 600 | 0% |
| Sub-Total Commodities | 663 | 308 | 4,540 | 4,540 | 4,540 | 5,240 | 15% |
| Total | 182,196 | 173,882 | 234,920 | 234,920 | 234,920 | 218,715 | -7% |

GENERAL ADMINISTRATION





GENERAL ADMINISTRATION

General Administration consists of the City Manager's Office, Human Resources, Communications, Information Technology, Economic Development, and the Parking Garage, which provide internal services to other City departments.

PERSONNEL SUMMARY

Full-Time

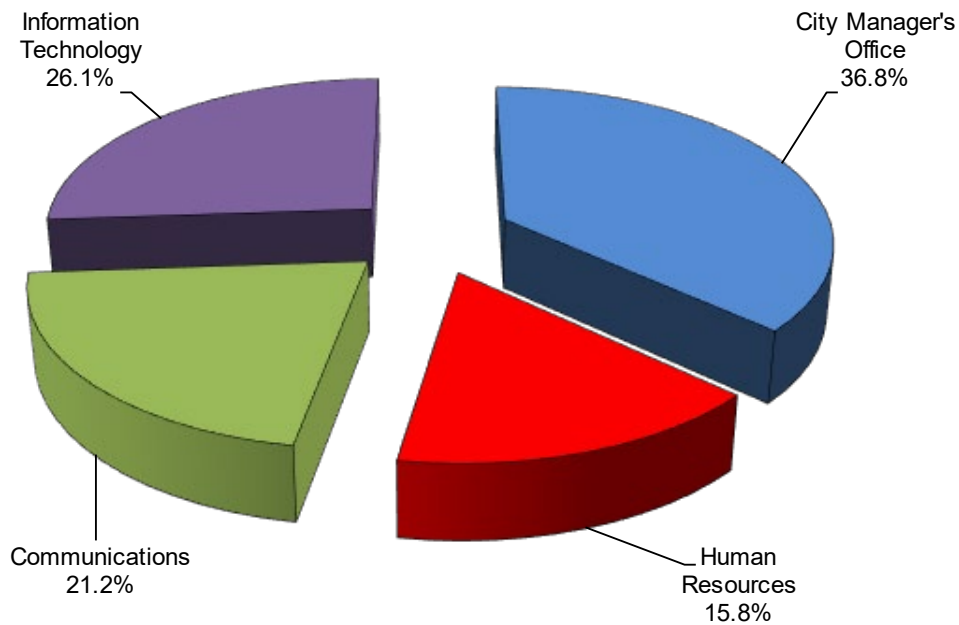
| | FY2021 Authorized | FY2022 Authorized | FY2023 Authorized |
|---|----------------------|----------------------|----------------------|
| General Administration Personnel | | | |
| <i>City Manager's Office</i> | | | |
| City Manager | 1.0 | 1.0 | 1.0 |
| Secretary to City Manager | 1.0 | 1.0 | 1.0 |
| Assistant City Manager | 1.0 | 2.0 | 1.0 |
| Deputy City Mgr./Economic Development | - | - | 1.0 |
| Economic Development Specialist | - | - | 2.0 |
| <i>City Manager's Office Personnel Total</i> | <u>3.0</u> | <u>4.0</u> | <u>6.0</u> |
| <i>Human Resources</i> | | | |
| Director of Human Resources | - | - | 1.0 |
| Human Resources Generalist | - | - | 1.0 |
| Human Resources Manager | 1.0 | 1.0 | - |
| <i>Human Resources Personnel Total</i> | <u>1.0</u> | <u>1.0</u> | <u>2.0</u> |
| <i>Communications</i> | | | |
| Communications Manager | - | - | 1.0 |
| Print Shop Operator | 1.0 | 1.0 | 1.0 |
| <i>Communications Personnel Total</i> | <u>1.0</u> | <u>1.0</u> | <u>2.0</u> |
| <i>Municipal Court</i> | | | |
| Court Administrator | 1.0 | 1.0 | 1.0 |
| Court Clerk II | 2.0 | 2.0 | 2.0 |
| <i>Municipal Court Personnel Total</i> | <u>3.0</u> | <u>3.0</u> | <u>3.0</u> |
| <i>Information Technology</i> | | | |
| Information Technology Specialist | 1.0 | 0.5 | - |
| Information Technology Manager | 1.0 | 1.0 | 1.0 |
| <i>Information Technology Personnel Total</i> | <u>2.0</u> | <u>1.5</u> | <u>1.0</u> |
| General Administration Personnel Total | <u>10.0</u> | <u>10.5</u> | <u>14.0</u> |



PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

| Program | Personnel | Contractual | Commodities | Other | Total |
|------------------------|----------------|----------------|---------------|---------------|------------------|
| City Manager's Office | 367,220 | 356,240 | 5,000 | - | 728,460 |
| Human Resources | 184,305 | 107,365 | 21,700 | - | 313,370 |
| Communications | 290,820 | 117,480 | 11,740 | - | 420,040 |
| Information Technology | 134,260 | 332,290 | 30,500 | 19,200 | 516,250 |
| Total | 976,605 | 913,375 | 68,940 | 19,200 | 1,978,120 |

Expenditures Pie Chart





CITY MANAGER'S OFFICE

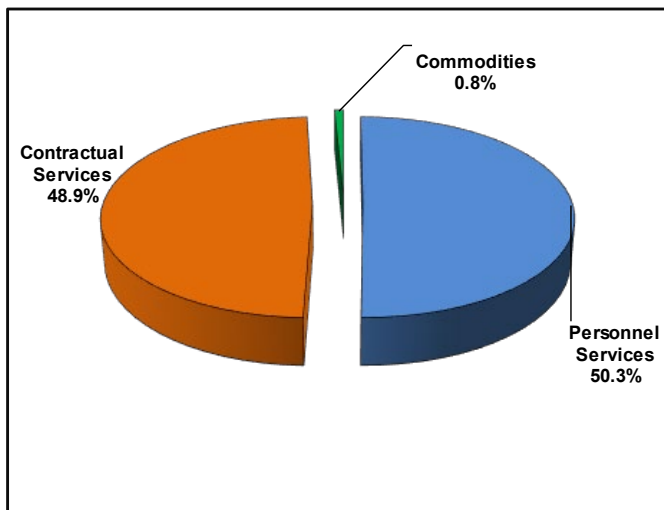
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

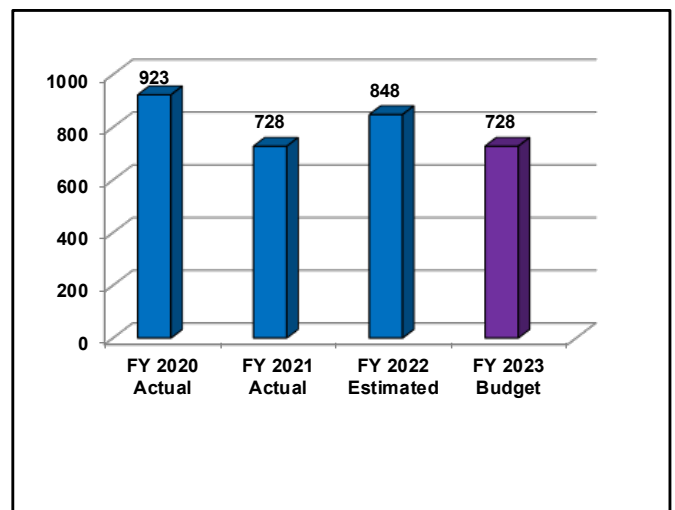
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|--------------------|
| Personnel Services | 306,911 | 335,378 | 479,045 | 479,045 | 479,045 | 367,220 | -23% |
| Contractual Services | 611,132 | 388,109 | 363,500 | 363,500 | 363,500 | 356,240 | -2% |
| Commodities | 4,677 | 4,759 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| Total | 922,720 | 728,246 | 847,545 | 847,545 | 847,545 | 728,460 | -14% |

FY 2023 Budget



Total Expenditures ('000)





GOALS

- Continue to work toward maintaining University City as a place for people to enjoy the cultural activities.
- Ensure that University City is a welcoming place for people of all races and backgrounds.
- Continue to ensure that our customers receive the highest level of service possible.
- Continue to communicate with the residents and businesses through the newsletters and other media outlets.
- Continue to provide the residents and businesses the City annual calendar.

SIGNIFICANT CHANGES OVER FY 2022

1. Advance University Place Development.
2. Continue to Navigate in Providing City Services.



| | |
|------------|------------------------|
| Department | General Administration |
| Program | City Manager's Office |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-12-05 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 237,644 | 254,288 | 361,455 | 361,455 | 361,455 | 281,605 | -22% |
| 5001.01 Salaries - Full-Time COVID-19 | - | 3,335 | - | - | - | - | 0% |
| 5300 Car Allowance | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | 0% |
| 5380 Overtime | 71 | 242 | 100 | 100 | 100 | - | -100% |
| 5420 Workers Compensation | 2,002 | 995 | 940 | 940 | 940 | 875 | -7% |
| 5460 Medical Insurance | 21,149 | 23,446 | 40,280 | 40,280 | 40,280 | 30,300 | -25% |
| 5660 Social Security Contributions | 11,367 | 14,110 | 22,410 | 22,410 | 22,410 | 17,460 | -22% |
| 5740 Pension Contribution Nonunif. | 27,300 | 31,227 | 44,415 | 44,415 | 44,415 | 28,695 | -35% |
| 5900 Medicare | 3,178 | 3,535 | 5,245 | 5,245 | 5,245 | 4,085 | -22% |
| Sub-Total Personnel Services | 306,911 | 335,378 | 479,045 | 479,045 | 479,045 | 367,220 | -23% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 107,140 | 25,489 | 135,000 | 135,000 | 135,000 | 105,000 | -22% |
| 6011 Settlement | 162,500 | - | - | - | - | - | 0% |
| 6020 Legal Services | 305,632 | 318,245 | 180,000 | 180,000 | 180,000 | 200,000 | 11% |
| 6040 Events & Receptions | 1,915 | 1,320 | 700 | 700 | 700 | 700 | 0% |
| 6050 Maintenance Contracts | 750 | - | - | - | - | - | 0% |
| 6070 Temporary Labor | - | 3,016 | - | - | - | - | 0% |
| 6110 Mileage Reimbursement | - | - | - | - | - | 1,000 | 100% |
| 6120 Professional Development | 2,739 | 99 | 1,500 | 1,500 | 1,500 | 1,400 | -7% |
| 6130 Advertising & Public Notices | - | - | 300 | 300 | 300 | 300 | 0% |
| 6170 Insurance - Liability | 4,025 | 6,184 | 6,345 | 6,345 | 6,345 | 7,140 | 13% |
| 6220 Insurance - Public Officials | 22,288 | 27,778 | 30,555 | 30,555 | 30,555 | 30,200 | -1% |
| 6270 Telephone & Mobile Devices | 1,078 | 1,321 | 1,400 | 1,400 | 1,400 | 2,800 | 100% |
| 6400 Office Equipment Maintenance | 1,200 | - | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 6610 Staff Training | - | - | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 6650 Membership & Certification | 1,865 | 3,907 | 2,700 | 2,700 | 2,700 | 2,700 | 0% |
| 6700 Misc. Operating Services | - | 750 | - | - | - | - | 0% |
| Sub-Total Contractual Services | 611,132 | 388,109 | 363,500 | 363,500 | 363,500 | 356,240 | -2% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 3,370 | 3,209 | 2,500 | 2,500 | 2,500 | 2,500 | 0% |
| 7050 Publications | 240 | 368 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7335 Business Meeting | 1,067 | 1,182 | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| 7855 Promotional Items | - | - | - | - | - | - | 0% |
| Sub-Total Commodities | 4,677 | 4,759 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| Total | 922,720 | 728,246 | 847,545 | 847,545 | 847,545 | 728,460 | -14% |

**HUMAN RESOURCES**

The Human Resources Office administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness. Base level services include:

1. Talent Management/Full Cycle Recruiting – solicitation, acquisition, onboarding, performance, employee relations and retention, internal and external transitions, and retention
2. Total Compensation – salary and benefits administration
3. Risk Management – workers' compensation, safety, liability, wellness, drug and alcohol testing
4. Labor Relations
5. Training and Development
6. Leave Administration
7. Compliance – Federal, state, local, civil service and administrative regulations
8. Employee Recognition – events, awards, programs and activities
9. Oversight of internal Printing, Mail Services and Parking Meters collection and maintenance
10. Support for the City's two Pension Boards, Civil Service Board and Human Relations Board

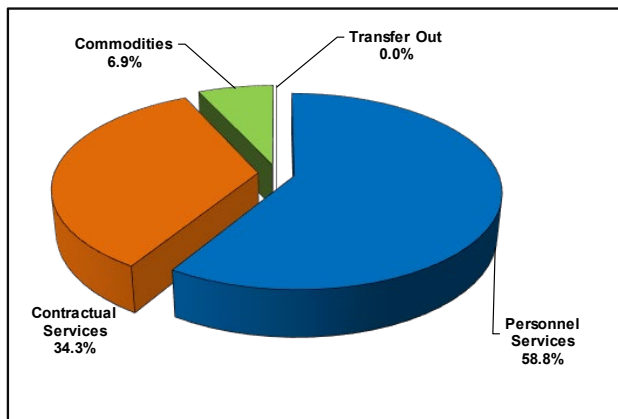
Mission Statement

The Human Resources Department supports the City of University City's total operation in meeting its goals through its most valuable resource—PEOPLE. Human Resources serves as a strategic partner to develop, implement and support programs, processes and outcomes that add value to the City of University City and its employees, leading to improved welfare, morale, safety, empowerment, growth and retention, while committed to the City's management and prosperity for its citizens, employees, and stakeholders, and in support of the City's values: Integrity, Customer Services, Collaboration, Accountability, Respect, and Empowerment.

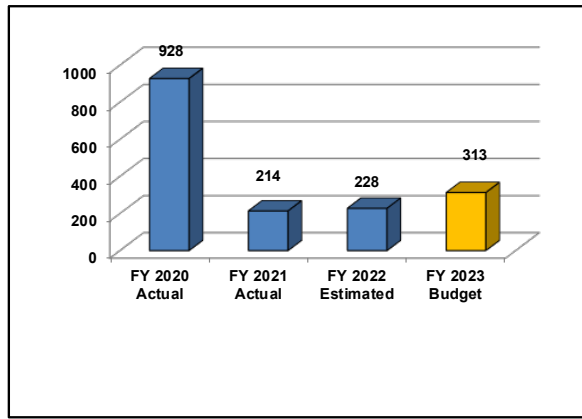
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 193,079 | 133,312 | 120,495 | 120,495 | 120,495 | 184,305 | 53.0% |
| Contractual Services | 70,098 | 72,955 | 79,415 | 79,415 | 79,415 | 107,365 | 35.2% |
| Commodities | 19,788 | 7,578 | 27,900 | 27,900 | 27,900 | 21,700 | -22.2% |
| Transfer Out | 645,416 | - | - | - | - | - | 0.0% |
| Total | 928,381 | 213,845 | 227,810 | 227,810 | 227,810 | 313,370 | 37.6% |

FY 2023 Budget



Total Expenditures ('000)



GOALS

1. Maintain Productivity and Workforce Planning
2. Continue to develop Evaluation Processes and Training Programs
3. Increase Employee Engagement
4. Ensure our compensation and performance management processes are designed and executed to align and maximize our employee's performance with the goals and mission of the organization.
5. Evaluate and implement human resource management technology modules- applicant tracking onboarding, and time and attendance.
6. Streamline Processes for Efficiency
7. Continue to build an effective Safety Team to review and evaluate incidents and make policy, procedure, and training recommendations to improve safety and mitigate risk
8. Broaden the Wellness Program to help increase the holistic health of employees
9. Recruit and retain a diverse workforce to meet the needs of the City.
10. Inspire and encourage employee engagement through recognition, effective communication, growth opportunities, and constant feedback

These services are achieved through a teamwork philosophy that is inspired through effective organizational skills, proactive efforts, and a balance between professionalism and the ability to have an excellent work environment!

FISCAL YEAR 2022 PERFORMANCE SUMMARY

The Human Resources department is an internal services department providing support and leadership throughout the organization through human resources and administrative programs and systems and active communication. Below are some of the accomplishments in FY 2022:

- Continued process of moving HR from Transactional to Transformational
- Established Cross-Department Employee Safety Committee to review and evaluate incidents and make policy, procedure, and training recommendations to improve safety and mitigate risk
- Continued to work through Citywide Employee Evaluation Process



| | |
|------------|------------------------|
| Department | General Administrative |
| Program | Human Resources |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-14-07 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 140,291 | 86,721 | 80,755 | 80,755 | 80,755 | 120,105 | 49% |
| 5001.01 Salaries - Full-Time COVID-19 | - | 1,608 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 1,836 | 1,836 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | - | - | - | - | - | 26,740 | 100% |
| 5420 Workers Compensation | 3,116 | 3,107 | 2,500 | 2,500 | 2,500 | 455 | -82% |
| 5460 Medical Insurance | 16,043 | 12,028 | 12,600 | 12,600 | 12,600 | 5,530 | -56% |
| 5540 EAP | 5,013 | 8,600 | 7,255 | 7,255 | 7,255 | 7,500 | 3% |
| 5660 Social Security Contributions | 6,905 | 4,870 | 5,005 | 5,005 | 5,005 | 9,105 | 82% |
| 5740 Pension Contribution Nonunif. | 17,800 | 13,449 | 11,210 | 11,210 | 11,210 | 12,240 | 9% |
| 5860 Unemployment | 475 | - | - | - | - | 500 | 100% |
| 5900 Medicare | 1,600 | 1,091 | 1,170 | 1,170 | 1,170 | 2,130 | 82% |
| Sub-Total Personnel Services | 193,079 | 133,310 | 120,495 | 120,495 | 120,495 | 184,305 | 53% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 7,985 | 4,589 | 3,800 | 3,800 | 3,800 | 33,850 | 791% |
| 6030 Medical Service | 9,379 | 2,486 | 7,350 | 7,350 | 7,350 | 7,350 | 0% |
| 6035 Disability Benefits | 7,065 | 5,715 | 4,960 | 4,960 | 4,960 | 3,349 | -32% |
| 6050 Maintenance Contracts | 16,733 | 20,211 | 18,650 | 18,650 | 18,650 | 10,400 | -44% |
| 6070 Temporary Labor | 590 | 845 | 1,000 | 1,000 | 1,000 | - | -100% |
| 6090 Postage | 3,918 | 4,094 | 5,000 | 5,000 | 5,000 | 700 | -86% |
| 6110 Mileage Reimbursement | - | - | - | - | - | 600 | 100% |
| 6120 Professional Development | - | 245 | 5,800 | 5,800 | 5,800 | 2,650 | -54% |
| 6130 Advertising & Public Notices | - | 612 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 6150 Printing Service | 720 | - | 700 | 700 | 700 | 750 | 7% |
| 6170 Insurance - Liability | 4,025 | 6,097 | 6,345 | 6,345 | 6,345 | 7,140 | 13% |
| 6220 Insurance - Public Officials | 13,384 | 14,947 | 16,440 | 16,440 | 16,440 | 16,250 | -1% |
| 6270 Telephone & Mobile Devices | 655 | 1,125 | 700 | 700 | 700 | 660 | -6% |
| 6400 Office Equipment Maintenance | - | - | - | - | - | 766 | 100% |
| 6600 Tuition Reimbursement | 750 | - | 750 | 750 | 750 | 1,500 | 100% |
| 6610 Staff Training | 1,971 | 1,208 | 2,000 | 2,000 | 2,000 | 7,500 | 275% |
| 6650 Membership & Certification | 1,280 | 1,339 | 1,420 | 1,420 | 1,420 | 2,000 | 41% |
| 6660 Laundry Services | 725 | 616 | 500 | 500 | 500 | - | -100% |
| 6700 Misc. Operating Services | 918 | 8,828 | 1,000 | 1,000 | 1,000 | 8,900 | 790% |
| Sub-Total Contractual Services | 70,098 | 72,957 | 79,415 | 79,415 | 79,415 | 107,365 | 35% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 7,100 | 7,476 | 7,000 | 7,000 | 7,000 | 1,500 | -79% |
| 7090 Office & Computer Equip. | 289 | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7330 Food | 3,362 | 101 | 6,000 | 6,000 | 6,000 | 9,800 | 63% |
| 7650 Parking Meter Parts | 300 | - | 4,500 | 4,500 | 4,500 | - | -100% |
| 7770 Uniform & Safety Gear | 246 | - | - | - | - | - | 0% |
| 7850 Awards & Gifts | 8,491 | - | 9,400 | 9,400 | 9,400 | 9,400 | 0% |
| Sub-Total Commodities | 19,788 | 7,577 | 27,900 | 27,900 | 27,900 | 21,700 | -22% |
| Transfer Out | | | | | | | |
| 9950 Operating Transfer Out to Fleet | 645,416 | - | - | - | - | - | 0% |
| | 645,416 | - | - | - | - | - | 0% |
| Total | 928,381 | 213,844 | 227,810 | 227,810 | 227,810 | 313,370 | 38% |



Communications

Communications responsible for communicating with internal and external stakeholders. It promotes transparency, engages the public with their governing body, provides necessary information for the delivery of services, and enhances the quality of life of constituents through increased access to information and services.

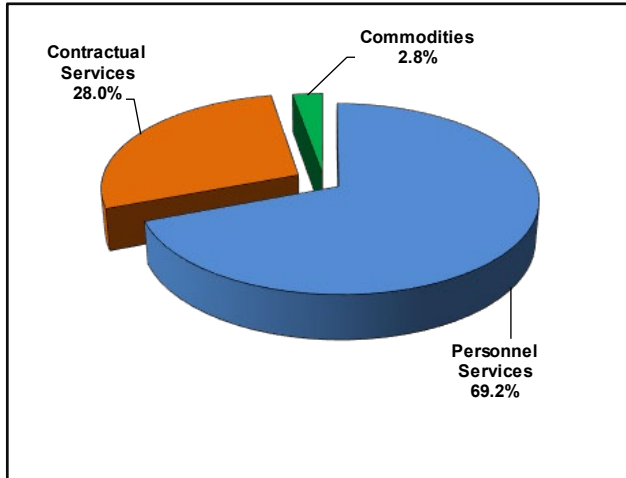
Mission Statement

To build trust with timely, honest, and transparent communications that will increase public awareness of initiatives, programs, projects, and events in University City.

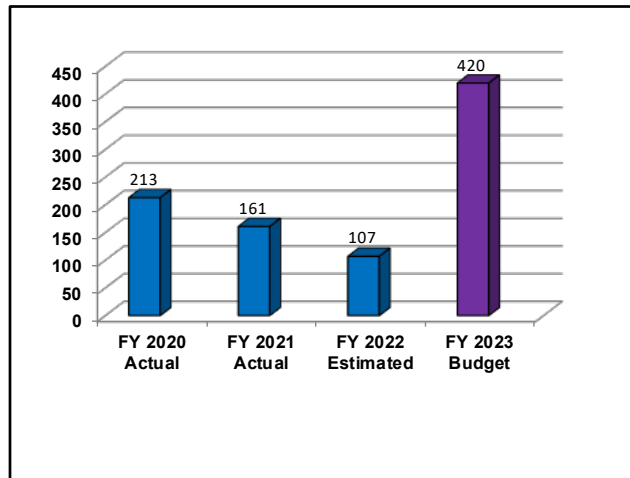
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 134,856 | 48,157 | - | - | - | 290,820 | 100% |
| Contractual Services | 78,257 | 112,510 | 106,865 | 106,865 | 106,865 | 117,480 | 10% |
| Commodities | 105 | - | 240 | 240 | 240 | 11,740 | 4792% |
| Total | 213,218 | 160,667 | 107,105 | 107,105 | 107,105 | 420,040 | 292% |

FY 2023 Budget



Total Expenditures ('000)



2022-2023 GOALS

1. Update Website.
2. Continue to publish ROARS bi-monthly.
3. Continue to publish weekly email bulletin.
4. Employee communications training.
5. Successfully onboard Communications Manager.

2021 Performance Summary

1. Averaged 10 posts on social media weekly, including Nextdoor, Instagram, Facebook and Twitter.
2. Continued making videos to promote University City, including director interviews and videos highlighting important government services, as well as live streams of press conferences.
3. Improved community outreach including the University City School District, Washington University, the business community and others.
4. Ensured transparency by overseeing video recordings of council meetings, study sessions and the state of the city address.



| | |
|------------|------------------------|
| Department | General Administration |
| Program | Communications |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-12-04 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 102,653 | 29,724 | - | - | - | 225,270 | 100% |
| 5230 Injury Leave - Taxable | 801 | - | - | - | - | - | 0% |
| 5420 Workers Compensation | 336 | 49 | - | - | - | 3,980 | 100% |
| 5460 Medical Insurance | 11,011 | 1,402 | - | - | - | 21,375 | 100% |
| 5660 Social Security Contributions | 6,159 | 1,910 | - | - | - | 13,970 | 100% |
| 5740 Pension Contribution Nonunif. | 12,470 | 14,608 | - | - | - | 22,955 | 100% |
| 5900 Medicare | 1,426 | 465 | - | - | - | 3,270 | 100% |
| Sub-Total Personnel Services | 134,856 | 48,158 | - | - | - | 290,820 | 100% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 21,379 | 51,123 | 33,000 | 33,000 | 33,000 | 33,000 | 0% |
| 6050 Maintenance Contracts | - | - | - | - | - | 8,250 | 100% |
| 6090 Postage | 22,117 | 19,513 | 30,000 | 30,000 | 30,000 | 30,000 | 0% |
| 6110 Mileage Reimbursement | - | - | 1,000 | 1,000 | 1,000 | - | -100% |
| 6120 Professional Development | - | - | 3,000 | 3,000 | 3,000 | 4,800 | 60% |
| 6130 Advertising & Public Notices | - | - | 4,000 | 4,000 | 4,000 | 4,000 | 0% |
| 6150 Printing Services | 34,107 | 41,811 | 35,000 | 35,000 | 35,000 | 35,700 | 2% |
| 6270 Telephone & Mobile Devices | 654 | 64 | 720 | 720 | 720 | 120 | -83% |
| 6650 Membership & Certification | - | - | 145 | 145 | 145 | 1,110 | 666% |
| 6660 Laundry Services | - | - | - | - | - | 500 | 100% |
| 6700 Misc. Operating Services | - | - | - | - | - | - | 0% |
| Sub-Total Contractual Services | 78,257 | 112,511 | 106,865 | 106,865 | 106,865 | 117,480 | 10% |
| Commodities | | | | | | | |
| 7001 Office Supplies | - | - | - | - | - | 7,000 | 100% |
| 7050 Publications | 105 | - | 240 | 240 | 240 | 240 | 0% |
| 7650 Parking Meter Parts | - | - | - | - | - | 4,500 | 100% |
| Sub-Total Commodities | 105 | - | 240 | 240 | 240 | 11,740 | 4792% |
| Total | 213,218 | 160,669 | 107,105 | 107,105 | 107,105 | 420,040 | 292% |

**INFORMATION TECHNOLOGY (IT)**

This program area is responsible for maintaining the City's centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

The IT program supports the City's network which has five (5) physical servers, twenty-four (24) virtual servers, two hundred (200) workstations, eight (8) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

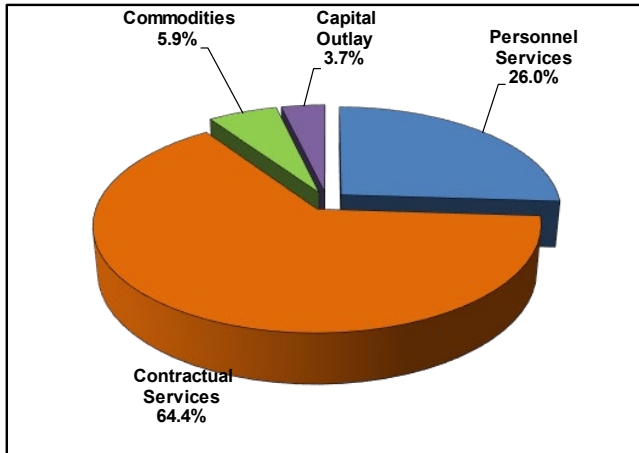
Mission Statement

Information Technology is a vital component in every department's service delivery methods. As strategic plans are developed for each facet of the City, Information Technology plays a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology is driven by the organizational need and the necessity to provide public service that is significantly more effective.

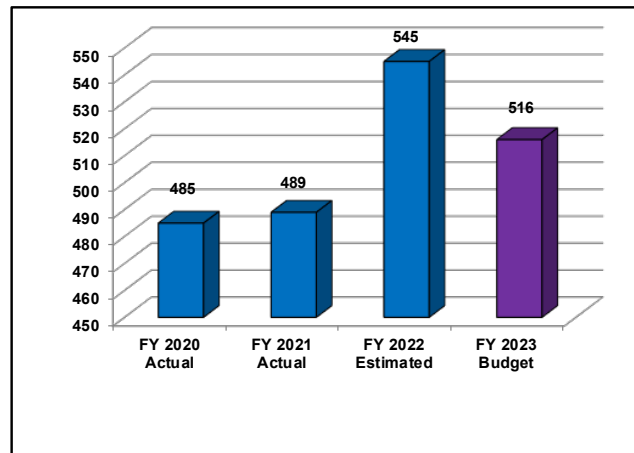
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 165,441 | 160,035 | 131,380 | 131,380 | 131,380 | 134,260 | 2% |
| Contractual Services | 282,716 | 287,551 | 334,170 | 334,170 | 334,170 | 332,290 | -1% |
| Commodities | 9,075 | 17,156 | 24,500 | 24,500 | 24,500 | 30,500 | 24% |
| Capital Outlay | 27,794 | 24,685 | 55,000 | 55,000 | 55,000 | 19,200 | -65% |
| Total | 485,026 | 489,427 | 545,050 | 545,050 | 545,050 | 516,250 | -5.3% |

FY 2023 Budget



Total Expenditures ('000)



FY2023 GOALS

1. Continued progress of SharePoint sites for departments
2. Replacing aging network infrastructure at remote locations
3. Assist with migrating RecTrac to new system
4. Replace aging phone system components

FISCAL YEAR 2022 PERFORMANCE SUMMARY

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2022:

- **Printer and Maintenance Contract** – Completed the printer and maintenance contract which saw significant cost savings to previous contract while provide the same services
- **ESXi Host Upgrade** – Successfully migrated existing aging virtual network to more robust equipment
- **MS SharePoint** – Continued process of migrating departmental information to SharePoint
- **Help Desk Support** – Provided efficient response times on support requests to resolve issues in a timely fashion



| | |
|------------|------------------------|
| Department | General Administration |
| Program | Information Technology |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-18-11 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 113,174 | 104,877 | 84,760 | 84,760 | 84,760 | 93,050 | 10% |
| 5001.01 Salaries - Full-Time COVID-19 | - | 2,468 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 3,160 | - | - | - | - | - | 0% |
| 5420 Workers Compensation | 5,429 | 7,950 | 5,160 | 5,160 | 5,160 | 6,800 | 32% |
| 5460 Medical Insurance | 19,666 | 18,552 | 16,260 | 16,260 | 16,260 | 17,810 | 10% |
| 5660 Social Security Contributions | 6,921 | 6,683 | 5,255 | 5,255 | 5,255 | 5,770 | 10% |
| 5740 Pension Contribution Nonunif. | 15,500 | 18,002 | 18,715 | 18,715 | 18,715 | 9,480 | -49% |
| 5900 Medicare | 1,591 | 1,503 | 1,230 | 1,230 | 1,230 | 1,350 | 10% |
| Sub-Total Personnel Services | 165,441 | 160,035 | 131,380 | 131,380 | 131,380 | 134,260 | 2% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 27,619 | 1,088 | 20,000 | 20,000 | 20,000 | - | -100% |
| 6050 Maintenance Contracts | 56,980 | 106,548 | 88,500 | 88,500 | 88,500 | 78,300 | -12% |
| 6120 Professional Development | - | - | 500 | 500 | 500 | 500 | 0% |
| 6170 Insurance - Liability | - | 6,097 | 6,345 | 6,345 | 6,345 | 7,140 | 13% |
| 6175 Privacy Liability & Network Security | 5,232 | 5,755 | 8,055 | 8,055 | 8,055 | 15,550 | 93% |
| 6270 Telephone & Mobile Devices | 40,261 | 38,878 | 36,540 | 36,540 | 36,540 | 56,940 | 56% |
| 6320 Internet Services | 17,050 | 16,193 | 18,000 | 18,000 | 18,000 | 19,800 | 10% |
| 6400 Office Equipment Maintenance | 68,544 | 58,966 | 58,000 | 58,000 | 58,000 | 58,000 | 0% |
| 6560 Technology Services | 66,610 | 53,726 | 97,980 | 97,980 | 97,980 | 95,810 | -2% |
| 6650 Membership & Certification | 420 | 300 | 250 | 250 | 250 | 250 | 0% |
| Sub-Total Contractual Services | 282,716 | 287,551 | 334,170 | 334,170 | 334,170 | 332,290 | -1% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 363 | 413 | 2,000 | 2,000 | 2,000 | 4,000 | 100% |
| 7090 Office & Computer Equip. | 8,712 | 16,743 | 22,500 | 22,500 | 22,500 | 26,500 | 18% |
| Sub-Total Commodities | 9,075 | 17,156 | 24,500 | 24,500 | 24,500 | 30,500 | 24% |
| Capital Outlay | | | | | | | |
| 8120 Computer Equipment | 27,794 | 24,650 | 43,000 | 43,000 | 43,000 | 19,200 | -55% |
| 8140 Software Systems | - | 35 | 12,000 | 12,000 | 12,000 | - | -100% |
| 8180 Office Furniture & Equip. | - | - | - | - | - | - | 0% |
| Sub-Total Capital Outlay | 27,794 | 24,685 | 55,000 | 55,000 | 55,000 | 19,200 | -65% |
| Total | 485,026 | 489,427 | 545,050 | 545,050 | 545,050 | 516,250 | -5.3% |

ECONOMIC DEVELOPMENT

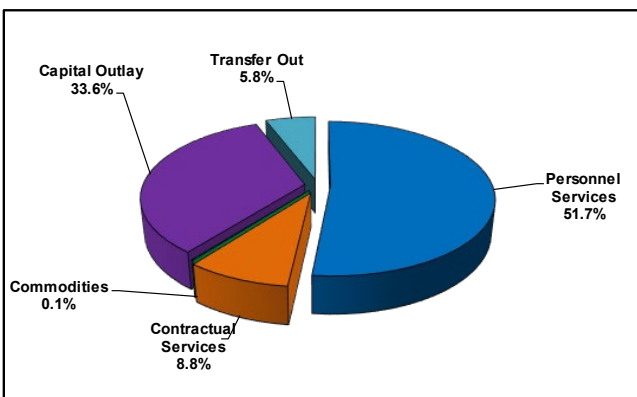
This Division works in partnership with the community and other city departments to grow the city's economic base by facilitating efforts in business retention, expansion and attraction efforts as well as being a resource for entrepreneurial growth. Specific tasks include the creation and adherence to a strategic plan for economic development, being a liaison to the business community, connecting and providing resources for businesses including connections to financing resources, venture capital, physical space needs and business planning. This division is also responsible for managing the City's four-story parking garage on Delmar Blvd and the street-level retail spaces.

This Division also helps administer the City's one quarter (¼) percent sales tax on retail sales to be used for economic development purposes ("Economic Development Retail Sales Tax – EDRST"). The budget expenditures detailed below represent projects and programs using EDRST funds.

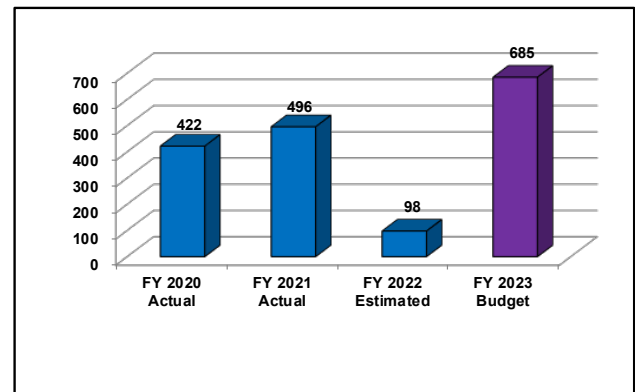
BUDGET EXPENDITURES (ECONOMIC DEVELOPMENT RETAIL SALES TAX FUND)

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 127,765 | 76,757 | 58,830 | 58,830 | 58,830 | 354,260 | 502% |
| Contractual Service | 292,573 | 292,864 | 39,540 | 39,540 | 39,540 | 59,500 | 50% |
| Commodities | 192 | - | - | - | - | 1,000 | 100% |
| Capital Outlay | 1,288 | 126,563 | - | - | - | 230,000 | 100% |
| Transfer Out | - | - | - | - | - | 40,000 | 100% |
| Total | 421,818 | 496,184 | 98,370 | 98,370 | 98,370 | 684,760 | 596% |

FY 2023 Budget



Total Expenditures ('000)





GOALS

1. Implement the Economic Development Strategy adopted by the City Council.
2. Continue to assist businesses with economic recovery by being a resource and partner in their efforts.
3. Continue to identify highest and best use of city-owned properties available for redevelopment.
4. Ensure that the parking garage operates at an optimal level and monitor income and expenses as an enterprise fund.
5. Partner with various economic development agencies such as the STL Economic Development Alliance, the St. Louis Economic Development Partnership, and the State Department of Economic Development to promote economic growth and recovery.
6. Continue to identify and process improvements and tracking mechanisms for the Economic Development Retail Sales Tax (EDRST) and ensure projects meet the criteria outlined by state statute. Assist the EDRST Board in adhering to these criteria.
7. Create new economic development marketing materials, including print and digital.
8. Regularly meet with business owners in the community as part of business retention and recovery efforts.

2023 BUDGET DETAILS - EDRST

Budget details for the 2023 EDRST budget include funds to cover seventy-five percent of the salary and benefits for the Deputy City Manager/Director of Economic Development position to carry out city-wide economic development activities and administer the use of the EDRST. Criteria for other uses for the funds must meet the following criteria:

- Alignment with the City's Comprehensive Plan
- Ability to leverage additional resources
- Ability to be long-lasting and value added
- Ability to redevelop vacant properties
- Potential to act as a catalyst for additional development
- Potential to provide employment opportunity
- Appropriate alignment of business fit in the target area.

Additionally, the use of EDRST funds must be in accordance with Section 120.520 of the municipal code. Funds are allocated to City departments, organizations or toward projects that assist the City in attaining economic development goals.

**FISCAL YEAR 2022 PERFORMANCE SUMMARY**

- Completed and adopted the University City Economic Development Strategy
- Kingsland Walk Senior Living Community completed
- Secured tenants for two of the three city-owned retail spaces located at the Delmar Boulevard Parking Garage.
- Provided financial assistance to cover the Free Parking Initiative in the Delmar Loop
- Provide support to the Economic Development Retail Sales Tax Board, including closing out projects funded during previous fiscal years.
- Provided financial assistance for individuals and businesses displaced by the Markets at Olive Project.
- Sold property at Midland and Olive to QuikTrip for development
- Sold Property at Olive and I-170 for development
- Lewis Center renovated on Kingsland Avenue

PERFORMANCE MEASUREMENTS

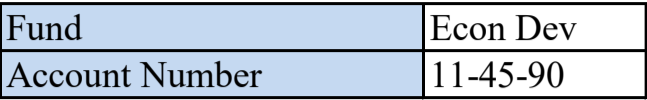
| | FY 2019 Actual | FY 2020 Actual | FY 2021 Actual | FY 2022 Projected |
|---|---------------------------|---------------------------|---------------------------|------------------------------|
| Existing Business Outreach Visits | 21 | 16 | 16 | 40 |
| Prospect Interactions | 29 | 30 | 30 | 50 |
| Total Business Licenses *(May 1 Renewal) | 800 | 800 | 652 | 683 |
| New Business Licenses | 85 | 85 | 70 | 70 |
| Business License Revenues | \$529,612 | \$529,612 | \$528,329 | \$450,000 |



| | |
|------------|----------------------------------|
| Department | City Manager |
| Program | Economic Dev Sales Tax Operation |

| | |
|----------------|----------|
| Fund | Econ Dev |
| Account Number | 11-45-78 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|--|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 98,158 | 32,529 | 41,715 | 41,715 | 41,715 | 270,005 | 547% |
| 5340 Salaries- Part-Time & Temp | - | 30,000 | - | - | - | 60,000 | 100% |
| 5420 Workers Compensation | 253 | 3,071 | 110 | 110 | 110 | 375 | 241% |
| 5460 Medical Insurance | 8,245 | 1,773 | 5,890 | 5,890 | 5,890 | 5,530 | -6% |
| 5660 Social Security Contributions | 5,898 | 2,020 | 2,590 | 2,590 | 2,590 | 7,440 | 187% |
| 5740 Pension Contribution Nonunif. | 11,216 | 6,915 | 7,920 | 7,920 | 7,920 | 9,170 | 16% |
| 5860 Unemployment | 2,592 | - | - | - | - | - | 0% |
| 5900 Medicare | 1,403 | 449 | 605 | 605 | 605 | 1,740 | 188% |
| Sub-Total Personnel Services | 127,765 | 76,757 | 58,830 | 58,830 | 58,830 | 354,260 | 502% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 118,771 | 79,749 | 36,000 | 36,000 | 36,000 | 41,000 | 14% |
| 6040 Events and Receptions | 65,274 | 60,512 | - | - | - | - | 0% |
| 6050 Maintenance Contracts | 50,573 | 50,573 | - | - | - | - | 0% |
| 6120 Professional Development | 1,458 | - | - | - | - | 3,000 | 100% |
| 6130 Advertising & Public Notices | (2,404) | 535 | 3,540 | 3,540 | 3,540 | 4,000 | 13% |
| 6136 Marketing and Promotional | - | - | - | - | - | 5,000 | 100% |
| 6150 Printing Services | (2,638) | - | - | - | - | 2,500 | 100% |
| 6270 Telephone & Pagers | 658 | - | - | - | - | - | 0% |
| 6400 Office Equipent Maintenance | 1,202 | - | - | - | - | 1,000 | 100% |
| 6650 Memberships and Certifications | 1,130 | - | - | - | - | 3,000 | 100% |
| 6805 Forgivable Loan - Small Business Assistance | 58,549 | 101,495 | - | - | - | - | 0% |
| Sub-Total Contractual Services | 292,573 | 292,864 | 39,540 | 39,540 | 39,540 | 59,500 | 50% |
| Commodities | | | | | | | |
| 7001 Office Supplies | - | - | - | - | - | 1,000 | 100% |
| 7855 Promotional Supplies | 192 | - | - | - | - | - | 0% |
| Sub-Total Commodities | 192 | - | - | - | - | 1,000 | 100% |
| Capital Outlay | | | | | | | |
| 8170 Façade Improvement Program | 1,288 | 126,563 | - | - | - | 150,000 | 100% |
| Sub-Total Capital Outlay | 1,288 | 126,563 | - | - | - | 150,000 | 100% |
| Other | | | | | | | |
| 9950 Transfer Out | - | - | - | - | - | 40,000 | 100% |
| Sub-Total Transfer Out | - | - | - | - | - | 40,000 | 100% |
| Total | 421,818 | 496,184 | 98,370 | 98,370 | 98,370 | 604,760 | 515% |



| | | | | | | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------|--|--|--|--|--|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Capital Outlay | | | | | | | | | | | | |
| 8200 Vehicles & Equipment | | | | | | | | | | | 80,000 | 100% |
| Sub-Total Capital Outlay | | | | | | | | | | | 80,000 | 100% |
| Total | | | | | | | | | | | 80,000 | 100% |
| | | | | | | | | | | | | |

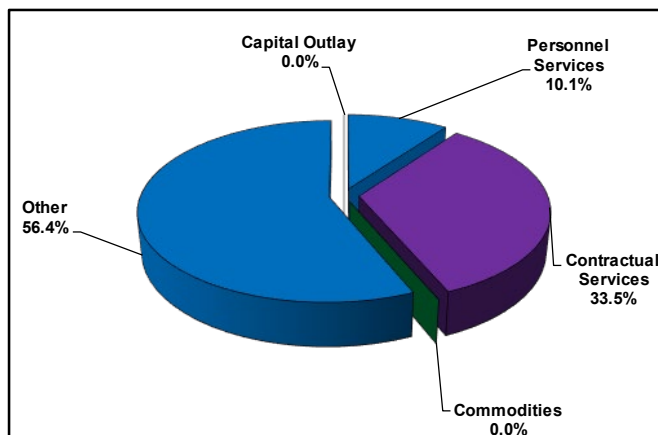
PUBLIC PARKING GARAGE FUND

The City operates a three-level, 113-space parking garage at 6319 Delmar Boulevard. Revenue sources are parking meter revenue, transient evening parking, monthly parking agreements and lease revenues from approximately 6500 SF of retail space on the street-level. Operations had been outsourced since inception of the facility to St. Louis parking. In the fall of 2019, all operations were successfully brought in-house to include accounting, cleaning, safety, maintenance, billing, and revenue collections. This resulted in a cleaner, safer facility that operates more efficiently. Staff has proposed utilizing an app-and text-pay system including an option for a pay station to further enhance customer experience, streamline monthly parking, and improve revenues.

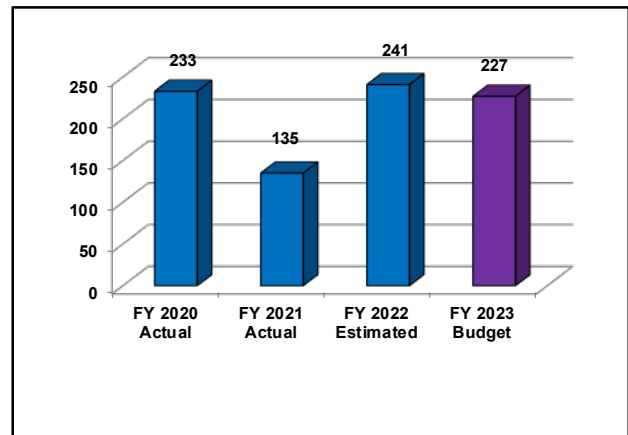
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 30,111 | (7,017) | 22,590 | 22,590 | 22,590 | 22,900 | 1% |
| Contractual Services | 166,769 | 137,277 | 100,195 | 100,195 | 100,195 | 76,275 | -24% |
| Commodities | 617 | 318 | - | - | - | - | 0% |
| Other | 5,336 | 4,731 | 118,220 | 118,220 | 118,220 | 128,220 | 8% |
| Capital Outlay | 29,725 | - | - | - | - | - | 0% |
| Total | 232,558 | 135,309 | 241,005 | 241,005 | 241,005 | 227,395 | -6% |

FY 2023 Budget



Total Expenditures ('000)



GOALS

1. To continue to maintain the Garage; identify short and long-term facility maintenance, repair and capital needs.
2. To fully tenant the street-level retail space.
3. To ensure the facility is safe and secure.
4. To identify additional rental income through parking space rentals.
5. To move to an APP-based payment platform.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Contracted with a cleaning company to ensure a clean, welcoming facility.
- Installed new LED lighting to improve safety and efficiency.
- Installed new security cameras that offer a real-time feed to the police department.
- Repairs were made to the upper northeast wall.
- Continued to rent a portion of the parking spaces on a long-term basis to nearby businesses.



| | |
|------------|-----------------------|
| Department | Non Departmental |
| Program | Public Parking Garage |

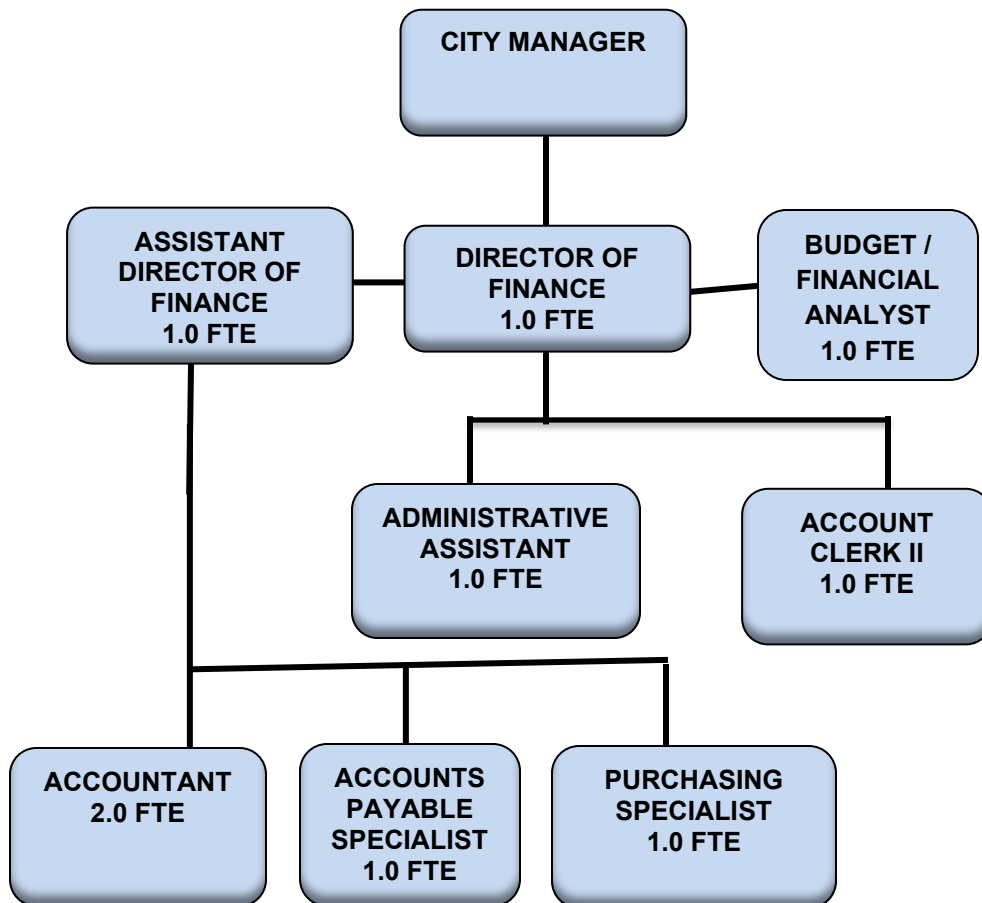
| | |
|----------------|----------------|
| Fund | Parking Garage |
| Account Number | 27-70-81 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 10,906 | - | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 8,212 | - | 20,000 | 20,000 | 20,000 | 20,000 | 0% |
| 5420 Workers Compensation | 315 | - | 1,060 | 1,060 | 1,060 | 1,370 | 29% |
| 5460 Medical Insurance | 916 | - | - | - | - | - | 0% |
| 5461 OPEB Expenses | 403 | (403) | - | - | - | - | 0% |
| 5660 Social Security Contributions | 1,179 | - | 1,240 | 1,240 | 1,240 | 1,240 | 0% |
| 5740 Pension Contribution Nonunif. | 7,614 | (6,614) | - | - | - | - | 0% |
| 5860 Unemployment | 288 | - | - | - | - | - | 0% |
| 5900 Medicare | 278 | - | 290 | 290 | 290 | 290 | 0% |
| Sub-Total Personnel Services | 30,111 | (7,017) | 22,590 | 22,590 | 22,590 | 22,900 | 1% |
| Contractual Services | | | | | | | |
| 6001 Accounting & Auditing | - | 993 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6010 Professional Services | 159 | 10,049 | 20,000 | 20,000 | 20,000 | - | -100% |
| 6050 Maintenance Contracts | 16,259 | 4,981 | 7,000 | 7,000 | 7,000 | 7,500 | 7% |
| 6080 Accounting Fees | 1,500 | - | - | - | - | - | 0% |
| 6160 Insurance-Property & Auto | 16,032 | 11,678 | 14,015 | 14,015 | 14,015 | 12,990 | -7% |
| 6170 Insurance-Liability | 8,968 | 13,355 | 13,890 | 13,890 | 13,890 | 15,285 | 10% |
| 6270 Telephone & Pagers | 1,106 | - | - | - | - | - | 0% |
| 6310 Utilities | 10,276 | 7,045 | 11,700 | 11,700 | 11,700 | 7,500 | -36% |
| 6340 Safety/Security Services | 2,913 | - | - | - | - | - | 0% |
| 6430 Misc Maintenance & Repairs | 28,448 | 7,304 | 6,800 | 6,800 | 6,800 | 6,500 | -4% |
| 6440 Maintenance & Repairs | 49 | - | - | - | - | 500 | 100% |
| 6490 Depreciation Equipment | 60,907 | 60,084 | - | - | - | - | 0% |
| 6670 Cashier's Over/Under | 1,248 | - | - | - | - | - | 0% |
| 6700 Misc Operating Services | 949 | 74 | - | - | - | - | 0% |
| 6740 Payroll Taxes | 1,057 | - | - | - | - | - | 0% |
| 6810 Lot Cleaning | 16,898 | 21,715 | 25,790 | 25,790 | 25,790 | 25,000 | -3% |
| Sub-Total Contractual Services | 166,769 | 137,278 | 100,195 | 100,195 | 100,195 | 76,275 | -24% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 358 | - | - | - | - | - | 0% |
| 7810 Sign Supplies | 259 | 318 | - | - | - | - | 0% |
| Sub-Total Commodities | 617 | 318 | - | - | - | - | 0% |
| Capital Outlay | | | | | | | |
| 8001 Building Improvements | 29,725 | - | - | - | - | - | 0% |
| Sub-Total Capital Outlay | 29,725 | - | - | - | - | - | 0% |
| Transfer Out | | | | | | | |
| 9950 Operating Transfer Out | 5,336 | 4,731 | 118,220 | 118,220 | 118,220 | 128,220 | 8% |
| Sub-Total Transfer Out | 5,336 | 4,731 | 118,220 | 118,220 | 118,220 | 128,220 | 8% |
| Total | 232,558 | 135,310 | 241,005 | 241,005 | 241,005 | 227,395 | -6% |
| | | | | | | | |



This page intentionally left blank

FINANCE





The Finance Department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the City includes several components:

Cashiering and Collections Services

- Annually received over 26,000 payments by customers for City collection services, of which, 21,900 payments were from refuse collections, and over 3,000 payments were from on-line bill pay
- Process annually over \$10.0 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank
- Process and collect miscellaneous receivables for weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions
- Process payments for gross receipts taxes in the amount of approximately \$6.7 million
- Provide overall supervision of Cashiering and Collections staff

Fiscal Services

- Provide billing services for approximately 11,200 accounts for trash collection for five (5) route billing cycle and miscellaneous billing for approximately 300 throughout the year
- Process delinquent trash collection notices for five (5) route billing cycle
- Manage the refuse on-line bill pay and paperless billing to our residents
- Establish property tax levies and coordinate tax collection
- Assist HR with administering City insurance programs
- Manage the delivery of the Municipal Services billing statement
- Provide quality customer service to both internal and external customers
- Provide property record requests and filings for title searches and lien recordings and releases
- Maintain over 700 business license records and 60 liquor license records
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 400 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs

Administration

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while complying with federal, state, local and other requirements
- Oversee and coordinate long-term financial plan
- Promote sound fiscal policies and protect local revenues
- Ensure competent use of financial, human, and material resources

Accounting Services

- Prepare the Comprehensive Annual Financial Report and coordinate the annual audit with independent auditors
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines
- Prepare the Administrative Annual Report
- Maintain the general ledger and various reconciliations
- Maintain inventory of capital assets of the City and establish depreciation schedules



- Process nearly 8,200 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks
- Maintain accounts payable records and respond to departmental and vendor inquiries
- Process supplemental retirement payments and subsidies according to the required timelines
- Process over 13,000 payroll advices and checks annually
- Produce and distribute W-2's, 1099R's and 1099Misc's annually
- Assist IT with updates for New World Systems (accounting software) user security and training to other departments
- Maintain and trouble shoot problems in New World Systems

Budget Management Division

- Manage and co-ordinate the annual budget preparation process
- Maintain the budget manual and coordinate the budget development process with departments by preparing consolidated budget requests for review by the City Manager
- Conduct budgetary analysis as needed
- Assist departments with budget monitoring and control

PERSONNEL SUMMARY**Full-Time**

| | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|--------------------------------|-----------------------|-----------------------|-----------------------|
| Finance Personnel | | | |
| Director of Finance | 1.0 | 1.0 | 1.0 |
| Assistant Director of Finance | 1.0 | 1.0 | 1.0 |
| Financial/Business Analyst | 1.0 | 1.0 | 1.0 |
| Accountant | 1.0 | 1.0 | 1.0 |
| Accountant | - | 1.0 | 1.0 |
| Accounts Payable Specialist | 1.0 | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | 1.0 |
| Account Clerk II | 1.0 | 1.0 | 1.0 |
| Purchasing Specialist | 1.0 | 1.0 | 1.0 |
| Finance Personnel Total | 8.0 | 9.0 | 9.0 |

**FINANCE**

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; property tax levies oversight; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; assist HR in administering City insurance programs; risk management; fixed asset management; project accounting management; and coordinating Federal, State, Local, and Community Development Block Grants. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

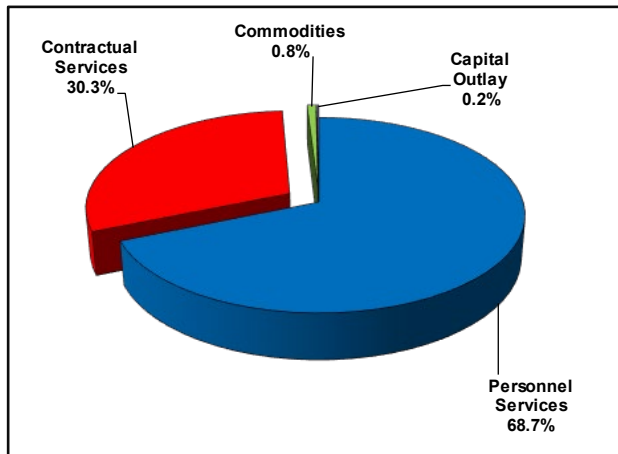
Mission Statement

Finance strives for long-term financial stability and health of University City; protects the City's financial integrity and credibility and maintains AA+ or improve to AAA bond rating; and strengthens the department for continued excellence. Finance leads and coordinates the development and execution of the City's annual Budget and five-year Capital Improvement Program (CIP) Plan, including development, monitoring and reporting. Prepare financial projection, long-range planning and financial reporting.

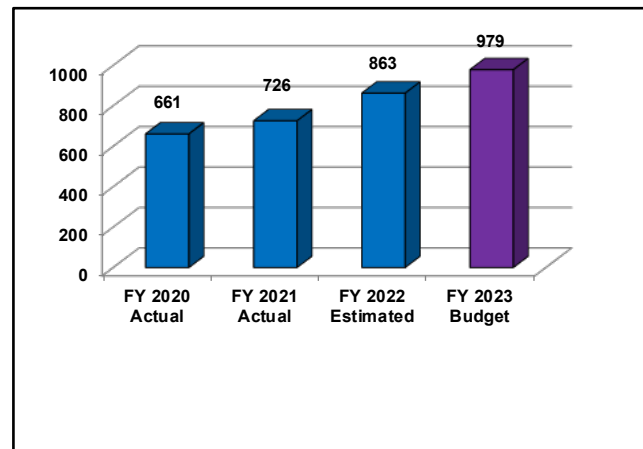
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------------|----------------------|
| Personnel Services | 361,006 | 385,659 | 540,590 | 540,590 | 540,590 | 672,615 | 24% |
| Contractual Services | 291,357 | 330,378 | 313,535 | 313,535 | 313,535 | 297,165 | -5% |
| Commodities | 8,616 | 8,037 | 7,150 | 7,150 | 7,150 | 7,750 | 8% |
| Capital Outlay | - | 1,918 | 1,500 | 1,500 | 1,500 | 1,800 | 20% |
| Total | 660,979 | 725,992 | 862,775 | 862,775 | 862,775 | 979,330 | 14% |

FY 2023 Budget



Total Expenditures ('000)



GOALS

1. Provide timely quarterly financial reporting to post on the City's website for the public.
2. Continue to improve workflow, timeliness and accuracy both within Finance and other departments.
3. Continue to perform internal audits focus on "cash", to assist in fraud assessment control.
4. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
5. Complete the FY 2022 Annual Comprehensive Financial Report by December 31, 2022 and submit for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
6. Complete the FY 2023 Budget and submit for the Distinguish Budget Presentation Award.
7. Maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
8. Continue to encourage professional development of Finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
9. Continue to promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
10. Develop additional strategies for revenue collections on delinquent accounts.
11. Continue to pursue delinquent refuse and miscellaneous billing accounts owed to the City.
12. Continue to audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, locating businesses operating without licenses for the purpose of licensing them properly and bringing them into compliance with City code.
13. Continue to review and analyze current policies and procedures, data, and performance indicators within the department in order to improve the efficiency and effectiveness of the department.
14. To adopt a "paperless" concept by stop printing payroll checks, W-2, etc.
15. Monitor the budget in order to maintain the level of the General Fund's fund balance.

**FISCAL YEAR 2022 PERFORMANCE SUMMARY**

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2021.
- Received the Distinguish Budget Presentation Award for Budget FY 2022.
- Continued collecting delinquent refuse and miscellaneous bills owed to the City. Continue to work with collection agencies Valley Collection Services, LLC and Account Resolution Corporation, to collect on unpaid refuse and ambulance bills.
- Continued to coordinate a calendar basis delinquent refuse account shut-off cycle with the Public Works Department, Sanitation Division. The shut-off cycles continue to be encouraging, resulting in a nominal number of accounts paid in full and/or signing up for payment agreements.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Continued to convert paper records to electronic records.

PERFORMANCE MEASUREMENTS

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Projected |
|-------------------------------|-------------------|-------------------|----------------------|----------------------|
| Checks Issued | 5,819 | 5,280 | 5,180 | 5,200 |
| Refuse unit bills generated | 22,724 | 22,763 | 22,770 | 22,780 |
| Purchase Orders | 282 | 351 | 300 | 310 |
| Invoices (processed and paid) | 8,006 | 7,336 | 6,900 | 6,930 |
| Business Licenses Issued | 804 | 652 | 683 | 683 |
| Liquor Licenses Issued | 65 | 60 | 54 | 60 |



| | |
|------------|------------------------|
| Department | Finance |
| Program | Finance Administration |

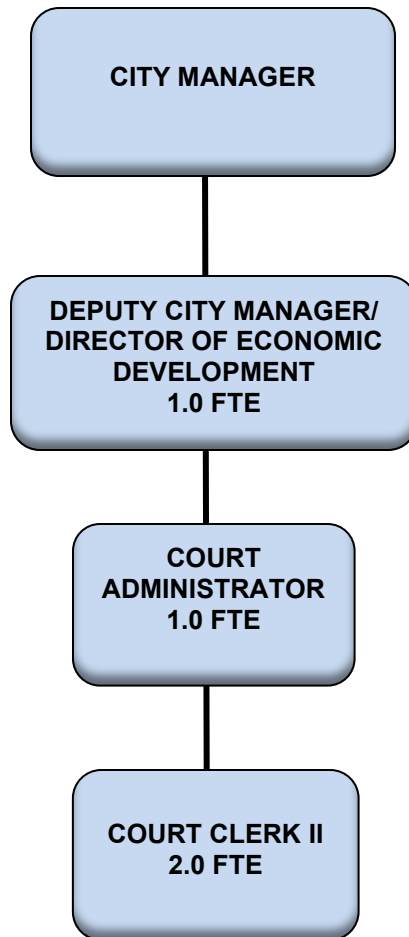
| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-16-08 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 263,451 | 282,675 | 427,640 | 427,640 | 427,640 | 527,805 | 23% |
| 5001.01 Salaries - Full-Time COVID-19 | - | 5,423 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 2,629 | 668 | - | - | - | - | 0% |
| 5380 Overtime | 49 | - | 1,000 | 1,000 | 1,000 | - | -100% |
| 5420 Workers Compensation | 2,130 | 1,215 | 1,115 | 1,115 | 1,115 | 1,635 | 47% |
| 5460 Medical Insurance | 28,964 | 26,837 | 34,655 | 34,655 | 34,655 | 49,015 | 41% |
| 5660 Social Security Contributions | 15,989 | 18,165 | 26,515 | 26,515 | 26,515 | 32,725 | 23% |
| 5740 Pension Contribution Nonunif. | 44,100 | 46,559 | 43,465 | 43,465 | 43,465 | 53,780 | 24% |
| 5860 Unemployment | - | 89 | - | - | - | - | 0% |
| 5900 Medicare | 3,694 | 4,027 | 6,200 | 6,200 | 6,200 | 7,655 | 23% |
| Sub-Total Personnel Services | 361,006 | 385,658 | 540,590 | 540,590 | 540,590 | 672,615 | 24% |
| Contractual Services | | | | | | | |
| 6001 Auditing & Accounting | 72,076 | 54,193 | 55,965 | 55,965 | 55,965 | 51,600 | -8% |
| 6010 Professional Services | 11,293 | 7,790 | 42,500 | 42,500 | 42,500 | 22,500 | -47% |
| 6050 Maintenance Contracts | 91,424 | 74,506 | 88,800 | 88,800 | 88,800 | 87,000 | -2% |
| 6070 Temporary Labor | 901 | 70,021 | - | - | - | - | 0% |
| 6090 Postage | 32,550 | 35,050 | 30,000 | 30,000 | 30,000 | 35,000 | 17% |
| 6120 Professional Development | 17 | 449 | 2,600 | 2,600 | 2,600 | 2,600 | 0% |
| 6130 Advertising & Public Notices | 2,185 | 2,200 | 3,000 | 3,000 | 3,000 | 2,000 | -33% |
| 6150 Printing Services | 5,386 | 1,305 | 5,600 | 5,600 | 5,600 | 5,600 | 0% |
| 6170 Insurance - Liability | 4,025 | 6,097 | 6,345 | 6,345 | 6,345 | 7,140 | 13% |
| 6190 Insurance - Miscellaneous | 500 | - | - | - | - | - | 0% |
| 6220 Insurance - Public Officials | 25,910 | 35,250 | 38,775 | 38,775 | 38,775 | 39,825 | 3% |
| 6270 Telephone & Mobile Devices | 554 | 622 | 670 | 670 | 670 | 670 | 0% |
| 6400 Office Equipment Maintenance | 669 | 381 | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 6560 Technology Services | 5,875 | 13,877 | 13,880 | 13,880 | 13,880 | 14,280 | 3% |
| 6650 Membership & Certification | 1,518 | 1,765 | 1,900 | 1,900 | 1,900 | 1,950 | 3% |
| 6680 Subdivision Fees and Taxes | 30,644 | 3,613 | - | - | - | - | 0% |
| 6700 Misc. Operating Services | 39 | - | 1,500 | 1,500 | 1,500 | - | -100% |
| 6730 Lien Recording Fees | - | 54 | - | - | - | - | 0% |
| 6770 Bank & Credit Card Fees | 5,791 | 23,206 | 20,000 | 20,000 | 20,000 | 25,000 | 25% |
| Sub-Total Contractual Services | 291,357 | 330,379 | 313,535 | 313,535 | 313,535 | 297,165 | -5% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 7,479 | 7,826 | 6,800 | 6,800 | 6,800 | 7,400 | 9% |
| 7090 Office & Computer Equip. | 832 | - | - | - | - | - | 0% |
| 7330 Food | 81 | - | - | - | - | - | 0% |
| 7410 License Plates & Badges | 224 | 212 | 350 | 350 | 350 | 350 | 0% |
| 7770 Uniform and Safety Gear | - | - | - | - | - | - | 0% |
| Sub-Total Commodities | 8,616 | 8,038 | 7,150 | 7,150 | 7,150 | 7,750 | 8% |
| Capital Outlay | | | | | | | |
| 8180 Office Furniture & Equip | - | 1,918 | 1,500 | 1,500 | 1,500 | 1,800 | 20% |
| | - | 1,918 | 1,500 | 1,500 | 1,500 | 1,800 | 20% |
| Total | 660,979 | 725,993 | 862,775 | 862,775 | 862,775 | 979,330 | 14% |



This page intentionally left blank

MUNICIPAL COURT





MUNICIPAL DIVISION

The Municipal Division staff processes violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

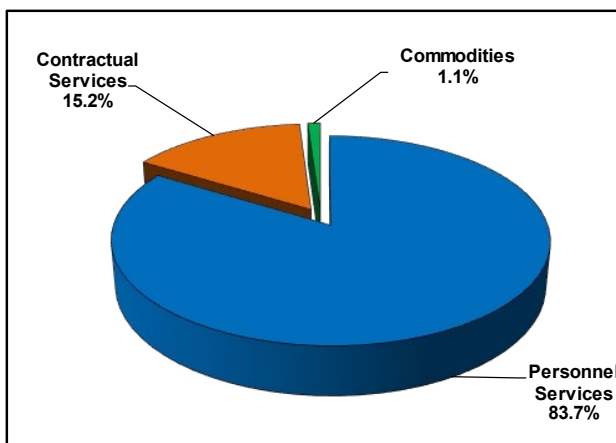
Mission Statement

University City Municipal Court implements the policies and procedures established by the Judiciary and the State Legislature in a professional and dedicated manner. The Clerks of the Court's office accurately maintain, safeguard and store all Court documents as well as collect and disburse all monies as directed by legal mandates. This is accomplished through a knowledgeable and certified staff that strives to serve all who use this office to ensure accessibility, fairness and courtesy.

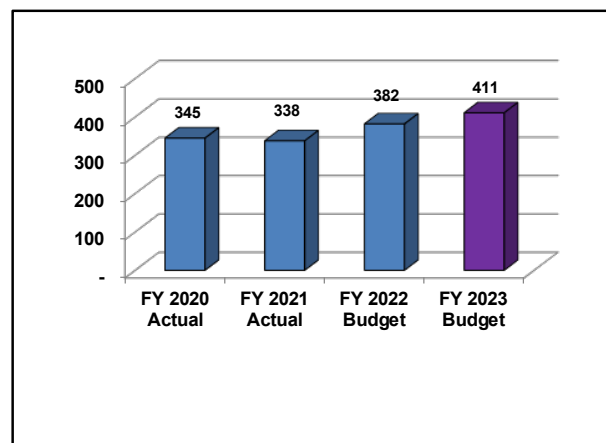
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------------|----------------------|
| Personnel Services | 296,114 | 289,224 | 319,475 | 319,475 | 319,475 | 344,240 | 8% |
| Contractual Services | 45,158 | 46,289 | 58,125 | 58,125 | 58,125 | 62,540 | 8% |
| Commodities | 3,514 | 2,532 | 4,000 | 4,000 | 4,000 | 4,500 | 13% |
| Total | 344,786 | 338,045 | 381,600 | 381,600 | 381,600 | 411,280 | 8% |

FY 2023 Budget



Total Expenditures ('000)



**PERFORMANCE MEASUREMENTS**

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY2023 Projected |
|--|-------------------|-------------------|----------------------|---------------------|
| Fines & Court costs | \$783,437 | \$477,575 | 640,000 | 700,000 |
| Parking Tickets issued | 12,303 | 6,852 | 6,900 | 7,000 |
| Moving violations (filed) | 5,273 | 8,044 | 6,500 | 6,800 |
| Housing & Environmental violations (filed) | 953 | 548 | 900 | 1,000 |
| Other violations (filed) | 1,368 | 1,659 | 2,200 | 2,500 |
| Total number of new court cased (filed) | 19,897 | 17,083 | 16,500 | 17,300 |
| Total number of trials set | 350 | 150 | 200 | 400 |
| Total number of trials heard | 116 | 62 | 75 | 175 |

The Fines and Court costs are considered pre-disbursement.

As of March 2020, the in person Court Sessions have been halted due to the Coronavirus Pandemic. At the time of the budget process, it is unclear when in person contact or in person court sessions will resume.

In person Court Sessions resumed in June 2021. Parking tickets decreased due to the reprieve from violations on Delmar Blvd. Court is currently in compliance with the order that all courts will use the same court docketing system known as Show Me Courts.

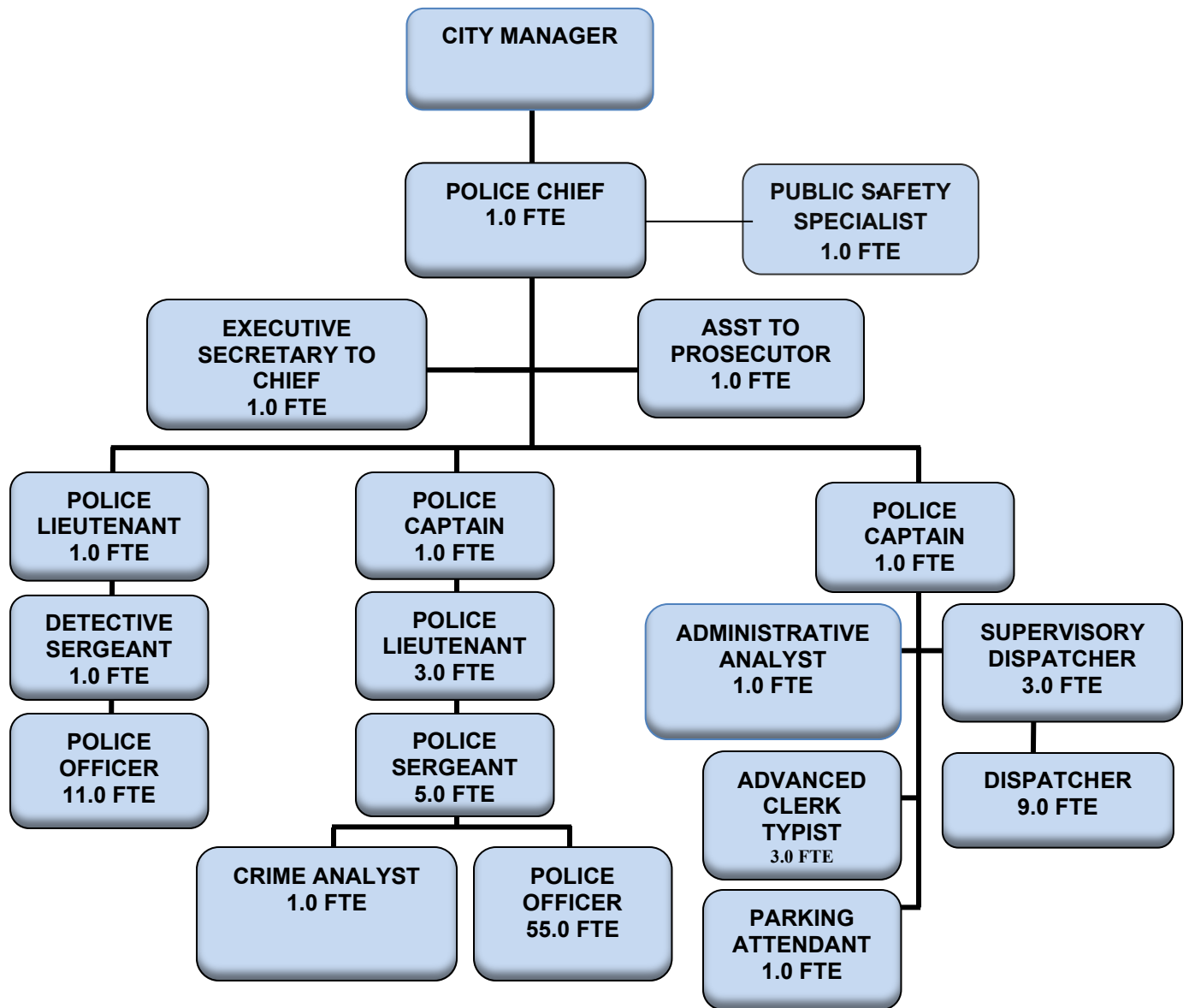


| | |
|------------|-----------------|
| Department | Municipal Court |
| Program | Municipal Court |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-20-14 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 154,659 | 137,354 | 161,650 | 161,650 | 161,650 | 180,520 | 12% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 2,961 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 67,420 | 80,256 | 84,265 | 84,265 | 84,265 | 88,105 | 5% |
| 5380 Overtime | 3,854 | 634 | 5,300 | 5,300 | 5,300 | - | -100% |
| 5420 Workers Compensation | 2,043 | 966 | 640 | 640 | 640 | 835 | 30% |
| 5460 Medical Insurance | 34,083 | 28,757 | 26,355 | 26,355 | 26,355 | 35,825 | 36% |
| 5660 Social Security Contributions | 13,108 | 13,665 | 15,245 | 15,245 | 15,245 | 16,660 | 9% |
| 5740 Pension Contribution Nonunif. | 17,900 | 21,598 | 22,455 | 22,455 | 22,455 | 18,395 | -18% |
| 5900 Medicare | 3,047 | 3,032 | 3,565 | 3,565 | 3,565 | 3,900 | 9% |
| Sub-Total Personnel Services | 296,114 | 289,223 | 319,475 | 319,475 | 319,475 | 344,240 | 8% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 8,865 | - | 1,035 | 1,035 | 1,035 | 2,253 | 118% |
| 6110 Mileage Reimbursement | - | - | 200 | 200 | 200 | 200 | 0% |
| 6120 Professional Development | (255) | 1,410 | 4,590 | 4,590 | 4,590 | 6,590 | 44% |
| 6150 Printing Services | 6,514 | 6,184 | 7,375 | 7,375 | 7,375 | 7,875 | 7% |
| 6170 Insurance - Liability | 4,025 | 6,097 | 6,345 | 6,345 | 6,345 | 7,140 | 13% |
| 6400 Office Equipment Maintenance | - | - | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 6560 Technology Services | 19,645 | 30,488 | 30,540 | 30,540 | 30,540 | 30,398 | 0% |
| 6650 Membership & Certification | 365 | 350 | 960 | 960 | 960 | 960 | 0% |
| 6700 Misc. Operating Services | 2,905 | 1,480 | 1,380 | 1,380 | 1,380 | 1,424 | 3% |
| 6770 Bank & Credit Card Fees | 3,094 | 279 | 3,700 | 3,700 | 3,700 | 3,700 | 0% |
| Sub-Total Contractual Services | 45,158 | 46,288 | 58,125 | 58,125 | 58,125 | 62,540 | 8% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 1,804 | 2,533 | 1,500 | 1,500 | 1,500 | 2,000 | 33% |
| 7090 Office & Computer Equip. | 1,710 | - | 2,500 | 2,500 | 2,500 | 2,500 | 0% |
| Sub-Total Commodities | 3,514 | 2,533 | 4,000 | 4,000 | 4,000 | 4,500 | 13% |
| Total | 344,786 | 338,044 | 381,600 | 381,600 | 381,600 | 411,280 | 8% |

POLICE DEPARTMENT





The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

Mission

The Police Department has embraced the “community policing philosophy” in its efforts to provide the highest level of service to all its citizens and those it is sworn to serve. By reaching out to partner with the community in our everyday pursuits, this agency can move forward with a vision and purpose. Professionalism and competence are barometers in determining our success. In changing times and demands, the Department must continue to be versatile and mindful of the feelings and attitudes of our citizens as we answer the calls for service. With increased training needs and demands, the Department will be including the opportunities for all staff to continually enhancing their skills and attributes.

Administration

The Chief of Police, as executive officer and Director of the Department is responsible for all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall be responsible for the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a civilian Executive Secretary assigned to his/her office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO);
- (2) Bureau of Investigation (BOI); and
- (3) Bureau of Services (BOS);

Which are further subdivided into areas of expertise, manned by specially trained personnel.

Bureau of Field Operations (BFO):

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners;
- Enforce traffic ordinances and laws;
- Investigate incidents, criminal and non-criminal, and make reports where necessary;
- Preserve the public peace;
- Prevent crime and arrest offenders;
- Assist other governmental agencies when required; and
- Enforce all laws and ordinances.



The Police Department does not currently support a dedicated Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are the responsibility of all patrol units. Patrol Units may be assigned to special traffic details when needed. The BFO Commander/Inspector shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel;
- Initiate investigations into areas of possible internal deficiencies in order to avoid or remedy adverse situations;
- Control and coordinate the Department's disciplinary procedures; and
- Serve as the Department Safety Officer/Inspector.

The BFO is commanded by a Commander, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. (2) Lieutenants (Platoon Commanders)
2. (6) Sergeants (Platoon Supervisors)
3. (54) Patrol Officers
4. (2) Community Action Team Officers
5. (3) Police Canine Officers
6. (1) Crime Analyst/Grant Writer
7. (3) Resource/D.A.R.E. Police Officers
8. (1) Parking Controller
9. (3) Police Chaplains

The Juvenile Division is responsible for both general and juvenile investigations. D.A.R.E. and/or School Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach the Drug Abuse Resistance Education programs, as well as other programs.

The BFO is a 24-hour operation, divided into two 12-hour shifts. Additional shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol Commander is responsible for the police work therein and shall have control over all personnel attached to his/her command.

- Platoon Commanders (Lieutenants) are responsible for the operation of their platoon and the actions of their officers. They report directly to Bureau Commander.
- Attendance of monthly meetings of the city Neighborhood Watch Focus Group.

Patrol Supervisors (Sergeants) are responsible for the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Patrol Supervisors and/or Platoon Commanders.

The University City Police Department's Canine Unit (2 man) is a treasured resource utilized by UCPD personnel. A canine team consists of an on-duty canine police officer and his assigned Department canine dog. The team is available for assignments 24-hours per day. Canine team duties include conducting building searches for hidden offenders, locating missing persons, tracking suspects who have fled the scene of a crime, performing article searches, detecting narcotics or explosives, and conducting public service canine demonstrations.



The Police Chaplain Program creates a partnership with various faith-based leaders of a community to respond and assist police and other law enforcement agencies providing an overall better quality to the citizens of cities and communities. The goal is that by having the Police and Clergy working together during times of crisis or incidents, that a more comprehensive response will be given to those in need.

The Community Action Team (CAT) uses a two-pronged approach in responding to the concerns of citizens in the City. The first approach is directed patrol which uses uniformed CAT officers to respond in the high crime areas or "Hot Spots" of the City or areas that are experiencing specific problems. This gives a greater police presence in these areas, which helps prevent crime and increases the chances of catching criminals perpetrating these crimes. This approach gives the platoon commander more flexibility in responding to crime trends in the precinct ranging from speeding cars, burglaries in a neighborhood, and drug dealing on a street corner, without disturbing services to the community.

The second approach uses the expertise of the CAT Team's "plain clothes"/ undercover to respond to neighborhood drug problems. The approach can be very effective because officers work closely with the community receiving complaints about drug houses and drug dealing. The CAT Team also investigates disorderly houses and illegal liquor and cigarette sales. This two-pronged approach creates a highly responsive and effective team for the citizens.

The Crime Analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the Department by researching and writing grants that will assist the mission of the agency. The Crime Analyst is tasked with collecting crime statistics and submitting those monthly statistics to the State and the Federal authorities for uniformed crime reporting purposes.

The philosophy of the University City Police Department is to promote the safe operation of motor vehicles throughout the city through its traffic enforcement program. This is accomplished through traffic enforcement at locations determined to be high crash locations by crash surveys, by monitoring data from collection units, and citizen complaints.

Office of the Inspector:

The Bureau of Professional Standards Inspector is responsible for evaluating and overseeing all aspects of officer accountability; evaluating training protocols relative to officer performance; and ensuring the fairness and effectiveness of the disciplinary process. The Bureau of Professional Standards consists of the Inspector.

The Bureau of Professional Standards reports directly to the Office of the Chief of Police. It is charged with the responsibility to monitor and maintain members' compliance with Department rules and procedures.



The Internal Affairs Division is responsible for investigating alleged or suspected violations of statutes, ordinances, and Department rules and directives, and for detecting corrupt practices involving Department members.

It is the policy of the University City Police Department to appropriately investigate and record all complaints and information against Department personnel, regardless of the source of such complaints or information and promptly adjudicate. Investigation of these complaints or information through standardized procedures will demonstrate the Department's desire to provide honest, efficient police service and will inspire public confidence in its personnel and ensure the integrity of the Department and its personnel. The Bureau of Field Operations Commander (Internal Affairs Inspector) will conduct these investigations in an effort to gain a full understanding of the issue and bring it to an appropriate conclusion.

Bureau of Investigation (BOI):

The Bureau of Investigation is responsible for the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigation of offenses which require advanced skills and training;
- Providing specialized, technical investigative serves in specific areas of criminal activity;
- Assisting with matters involving juveniles;
- Identifying and investigating specific crimes, such as white-collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents.
- Providing home and business security audits;
- Assistance with safety concerns and crime statistics for neighborhoods and businesses;

The BOI is co-commanded by two (2) Lieutenants, who report to the Chief of Police and the Inspector. The Lieutenants have supervisory responsibility over the Detectives. The Lieutenants shall have command over:

1. (8) Detectives
 - a. A possible detective detached to the St. Louis County Multi-Jurisdictional Drug Task Force or a Federal agency here in the St. Louis area.

Bureau of Services (BOS)

The Bureau of Services is under the direct command of a Commander. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items;
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties;
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service;
- Maintain an efficient record system, providing security and effortless retrieval;
- Staff a communications system, which will receive information, assess it, then determine the need for police service based on that assessment and dispatch accordingly; and
- Maintaining a secure storage space for property and evidence and keeps records to assure the integrity and accessibility of the property and/or evidence.
- Accreditation Coordinator preparing for the accreditation process through the Missouri Police Chiefs Association.



The BOS Commander shall have direct control over:

1. (3) Advanced Clerk Typists
2. (9) Dispatchers
3. (3) Lead Dispatchers
4. (1) Administrative Support Assistant
5. (1) Assistant to the Prosecutor

Advanced Clerk Typists are responsible for all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations;
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens;
- Processing and forwarding State-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO;
- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics;
- Providing professional and courteous service to all customers at the Department information window.

Dispatchers will be under the command of Supervisory Dispatchers, who shall be responsible for the proper operation of the Communications Section, and report to the Commander of the BOS. The Administrative Support Assistant serves as the IT coordinator, evidence custodian, and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the City and assist with school crossings.

The BOS Commander is also the City's Neighborhood Watch and Accreditation/Certification Manager. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings;
- National Night Out Against Crime coordination;
- Providing crime statistics to Neighborhood Watch Units.

Accreditation

Accreditation is a process by which an independent certifying organization will inspect a police department's site, policies, records, and actions to verify compliance with a given set of established standards for conduct. The two agencies generally used in this geographic area are CALEA and the Missouri Police Chiefs Association. UCPD is currently Certified and Accredited under the Missouri Police Chiefs' Association for the next 3+ years.



PERSONNEL SUMMARY

Full-Time

| | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|--|-----------------------|-----------------------|-----------------------|
| Police | | | |
| <i>Police Operations</i> | | | |
| Police Chief | 1.0 | 1.0 | 1.0 |
| Police Captain | 2.0 | 2.0 | 2.0 |
| Police Lieutenant | 4.0 | 4.0 | 4.0 |
| Police Sergeant | 6.0 | 6.0 | 6.0 |
| Police Officer | 66.0 | 66.0 | 66.0 |
| Supervisory Dispatcher | 3.0 | 3.0 | 3.0 |
| Administrative Analyst | 1.0 | 1.0 | 1.0 |
| Executive Secretary to Chief | 1.0 | 1.0 | 1.0 |
| Dispatcher | 9.0 | 9.0 | 9.0 |
| Crime Analyst | 1.0 | 1.0 | 1.0 |
| Advanced Clerk Typist | 3.0 | 3.0 | 3.0 |
| Assistant to the Prosecutor | 1.0 | 1.0 | 1.0 |
| Public Safety Specialist | - | - | 1.0 |
| Parking Attendant | 1.0 | 1.0 | 1.0 |
| <i>Police Operations Personnel Total</i> | <u>99.0</u> | <u>99.0</u> | 100.0 |
| Police Personnel Total | <u>99.0</u> | <u>99.0</u> | 100.0 |

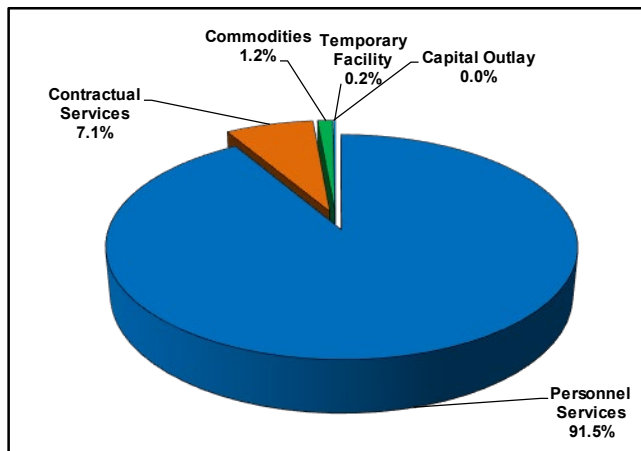
Part-Time

| | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|--|-----------------------|-----------------------|-----------------------|
| Police | | | |
| <i>Police Operations</i> | | | |
| Dispatcher | 1.3 | 1.3 | 1.3 |
| Parking Attendant | 0.7 | 0.7 | 0.7 |
| Traffic Escort | 0.6 | 1.6 | 0.6 |
| <i>Police Operations Part-Time Personnel Total</i> | <u>2.6</u> | <u>2.6</u> | 2.6 |
| Police Personnel Total | <u>2.6</u> | <u>2.6</u> | 2.6 |

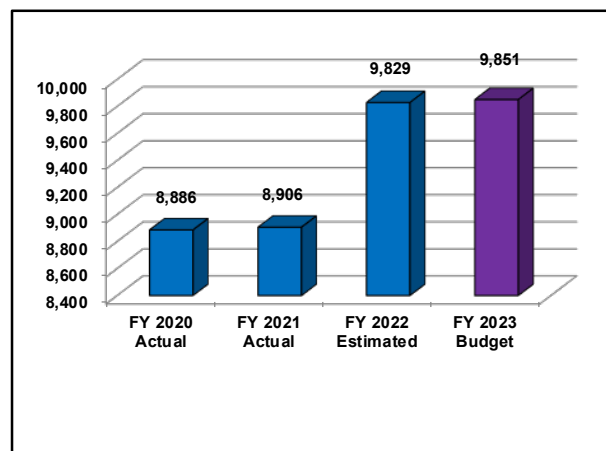
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 8,210,279 | 8,160,820 | 9,019,465 | 9,019,465 | 9,019,465 | 9,009,415 | 0% |
| Contractual Services | 567,515 | 627,247 | 672,750 | 672,750 | 672,750 | 702,600 | 4% |
| Commodities | 96,424 | 98,929 | 119,900 | 119,900 | 119,900 | 120,400 | 0% |
| Capital Outlay | - | 5,270 | - | - | - | - | 0% |
| Temporary Facility | 12,179 | 14,006 | 16,810 | 16,810 | 16,810 | 18,965 | 13% |
| Total | 8,886,397 | 8,906,272 | 9,828,925 | 9,828,925 | 9,828,925 | 9,851,380 | 0.2% |

FY 2023 Budget



Total Expenditures ('000)



GOALS

A. Continued Improvement of Services to the Citizens

This Goal can be accomplished by achieving the following objectives:

1. Develop programs that include education and interdiction strategies, as well as arrest strategies. These programs should reach various groups within the community to include the elderly, the young, the business community, the property owner, and all residents.
2. Continue finding new opportunities for Community Engagement.
3. The department will continue to find new opportunities to engage with our community. We want the people we serve to know and trust their police department. During this year, we will find new ways to communicate and collaborate.
4. Focus on Community Quality of Life.



5. We will focus on ways in which we can improve the quality of life in our community. As examples, our officers will continue to improve the sense of safety while our community shops, assist our homeless population to connect with services, and intervene to stop crimes of violence.
6. UCPD will continue to utilize the free home and business audit for citizens and business within University City. The audit assists citizens in protecting themselves and their property in an effort to reduce victimization.

B. Continue with an Effective and Fair Evaluation System for the Police Department

This goal can be accomplished by achieving the following objectives:

1. Bi-annual staff reviews are utilized to ensure personnel are in adherence to the mission statement, goals, and objectives for the department, understanding all policies, programs, and direction of U.C. evaluation system to evaluate personnel on conduct, proficiency, and behavior. These criteria are established by selecting outstanding officers to develop conduct proficiency, and behavior standards for the department.
2. Focus on employee Wellness and Development
 - a. Employees should find satisfaction, enjoyment, growth and health in their work. This year, we will create more opportunities in each of these categories. We will focus on employee training, opportunity and fitness.

C. Reduce Exposure to Liability

This goal can be accomplished by achieving the following objectives:

1. Continue with the mandated accreditation process with the Missouri Police Chiefs Association.
2. Review and update the pursuit and emergency driving policies.
3. Continue development of a training program for officers that assure that firearms qualifications, emergency driving, self-defense, first aid, department policy review, emergency fire suppression techniques, arrest, detention, stops, searches and seizures, and reviews of interview and interrogation techniques are taught and reviewed yearly.
4. Develop and implement an individual training and development program for each officer.

D. Reinforce Communication and Collaboration

This goal can be accomplished by achieving the following objectives:

1. Our agency works best when we share the same vision and innovate when the policing environment demands it. In particular, we will focus on bringing ideas forward in the organization and sharing the decision making.
2. Embrace Emerging (and Existing) Technology

The current state of technology allows for greater flexibility and freedom from traditional workspaces. This year, the department will focus on ways to enable officers to work from their location of choice, improve our ability to connect with community members, and increase our department's accountability.



E. Increase Amount of Revenue Generated by UCPD through Grants

This goal can be accomplished by achieving the following objectives:

1. Finding corporate sponsors for crime prevention and substance abuse programs.
2. Apply for applicable federal government, state government, local government, and private grants.

Fiscal Year 2022 Performance Summary

- Hired (14) new UCPD employees.
- Promotion of (1) Patrol Sergeant.
- Added two (2) new neighborhood watch units to the existing thirty-eight (38).
- Conducted (35) security audits of residences and businesses.
- Added 8 new members to the University City Focus Group.
- UCPD conducted two (2) University City Police Department Hiring Events.
- Graduated six (6) recruits from the St. Louis County Municipal Police Academy.
- X-Mas Gift Giveaway to children and their families in University City.
- UCPD hosted one (1) class of the University City Citizens Police Academy.
- UCPD hosted School Resource Officer event “Pizza with the Police”.
- University City Police Department Employee of the Month continued.
- Added 1 new School Resource Officer.
- Female Officer Support Group entitled “Ladies Encouraging Others”, prom sponsorship of (2) students.
- Crime Prevention material was provided to the following:
 - Participants at safety meetings, training sessions, and security audits.
 - Attendees of the annual National Crime Night Out Against Crime/Back to School Rally Event, Fair U. City, and Washington University.
 - Participants at Focus Group Meetings.
 - Residents of University City.
- Continued implementation of security camera project as well as RING Neighbors Network.
- Participated with the University City School District and the Police Athletics League Summer program.
- Continued Active Shooter Training &/ MACTAC Training with police personnel at University City High School & Brittany Woods Middle School.
- Enhancement of University City Police UAS (Drone) Program.
- Continued training of departmental personnel:
 - Computer aided automated records and report writing system.
 - Uniformed Crime Reporting System.
 - Missouri Incident Based Reporting.



| | |
|------------|-------------------|
| Department | Police |
| Program | Police Operations |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-30-20 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 6,000,351 | 5,814,513 | 6,775,280 | 6,775,280 | 6,775,280 | 6,772,050 | 0% |
| 5001.01 Salaries - Full-Time COVID-19 | 661 | 92,913 | - | - | - | - | 0% |
| 5220 Injury Leave | 2,359 | 19,099 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 429 | - | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 97,183 | 44,160 | 100,000 | 100,000 | 100,000 | 50,000 | -50% |
| 5380 Overtime | 626,171 | 579,599 | 650,000 | 650,000 | 650,000 | 600,000 | -8% |
| 5420 Workers Compensation | 384,039 | 446,835 | 303,475 | 303,475 | 303,475 | 410,960 | 35% |
| 5460 Medical Insurance | 803,049 | 821,545 | 836,610 | 836,610 | 836,610 | 867,170 | 4% |
| 5660 Social Security Contributions | 83,356 | 102,007 | 72,815 | 72,815 | 72,815 | 74,460 | 2% |
| 5700 Clothing Allowance | 2,954 | 3,647 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 5740 Pension Contribution Nonunif. | 112,370 | 128,865 | 163,135 | 163,135 | 163,135 | 116,580 | -29% |
| 5780 Residency Allowance | 12,738 | 10,578 | 15,000 | 15,000 | 15,000 | 15,000 | 0% |
| 5860 Unemployment | (7,360) | 5,278 | - | - | - | - | 0% |
| 5900 Medicare | 91,979 | 91,781 | 98,150 | 98,150 | 98,150 | 98,195 | 0% |
| Sub-Total Personnel Services | 8,210,279 | 8,160,820 | 9,019,465 | 9,019,465 | 9,019,465 | 9,009,415 | 0% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 17,780 | 13,748 | 27,705 | 27,705 | 27,705 | 31,175 | 13% |
| 6030 Medical Service | 36 | 885 | 3,500 | 3,500 | 3,500 | 3,500 | 0% |
| 6050 Maintenance Contracts | 95,160 | 123,620 | 89,975 | 89,975 | 89,975 | 141,275 | 57% |
| 6120 Professional Development | 2,477 | 5,425 | 3,800 | 3,800 | 3,800 | 3,800 | 0% |
| 6130 Advertising & Public Notices | 306 | - | 500 | 500 | 500 | 500 | 0% |
| 6150 Printing Services | 9,330 | 1,920 | 6,500 | 6,500 | 6,500 | 6,500 | 0% |
| 6160 Insurance-Property & Auto | 19,221 | 22,706 | 13,460 | 13,460 | 13,460 | 12,475 | -7% |
| 6170 Insurance - Liability | 14,415 | 22,182 | 20,500 | 20,500 | 20,500 | 23,500 | 15% |
| 6190 Insurance - Miscellaneous | 409 | 345 | 380 | 380 | 380 | 380 | 0% |
| 6230 Insurance - Police Liability | 26,146 | 43,231 | 44,960 | 44,960 | 44,960 | 47,195 | 5% |
| 6260 Electricity | 34,266 | 32,872 | 43,735 | 43,735 | 43,735 | - | -100% |
| 6270 Telephone & Mobile Devices | 14,130 | 17,054 | 18,000 | 18,000 | 18,000 | 18,000 | 0% |
| 6280 Water | 1,641 | 1,745 | 690 | 690 | 690 | 9,120 | 1222% |
| 6290 Sewer | 1,714 | 150 | 3,500 | 3,500 | 3,500 | 8,000 | 129% |
| 6380 Equipment Maintenance | 2,122 | 3,199 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 6400 Office Equipment Maintenance | 14,384 | 26,339 | 45,000 | 45,000 | 45,000 | 45,100 | 0% |
| 6545 Property Rental | 138,000 | 138,000 | 144,000 | 144,000 | 144,000 | 144,000 | 0% |
| 6560 Technology Services | 147,508 | 146,630 | 150,000 | 150,000 | 150,000 | 150,000 | 0% |
| 6570 Miscellaneous Rentals | 248 | - | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 6600 Tuition Reimbursement | 3,000 | 1,500 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 6610 Staff Training | 19,972 | 16,853 | 36,915 | 36,915 | 36,915 | 37,765 | 2% |
| 6650 Membership & Certification | 3,091 | 7,014 | 4,130 | 4,130 | 4,130 | 4,515 | 9% |
| 6680 Subdivision Fees & Taxes | - | - | 3,500 | 3,500 | 3,500 | 3,500 | 0% |
| 6700 Misc. Operating Services | 1,944 | 1,619 | 1,500 | 1,500 | 1,500 | 1,800 | 20% |
| 6780 Investigation Expenses | 215 | 209 | 2,500 | 2,500 | 2,500 | 2,500 | 0% |
| Sub-Total Contractual Services | 567,515 | 627,246 | 672,750 | 672,750 | 672,750 | 702,600 | 4% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 8,649 | 7,377 | 10,000 | 10,000 | 10,000 | 10,000 | 0% |
| 7050 Publications | 233 | - | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| 7090 Office & Computer Equip. | 4,817 | 8,737 | 10,500 | 10,500 | 10,500 | 10,500 | 0% |
| 7210 Chemicals | 246 | 195 | 600 | 600 | 600 | 600 | 0% |
| 7330 Food | 8,263 | 6,830 | 9,000 | 9,000 | 9,000 | 9,000 | 0% |
| 7370 Institutional Supplies | 8,197 | 8,326 | 5,500 | 5,500 | 5,500 | 6,000 | 9% |
| 7410 License Plates & Badges | 2,802 | 2,311 | 3,800 | 3,800 | 3,800 | 3,800 | 0% |
| 7450 Photographic Supplies | - | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7490 Building Materials | 1,345 | 4,797 | 2,300 | 2,300 | 2,300 | 2,300 | 0% |
| 7530 Medical Supplies | (923) | 3,387 | 2,500 | 2,500 | 2,500 | 2,500 | 0% |
| 7570 Hardware & Hand Tools | 17,509 | 24,123 | 30,000 | 30,000 | 30,000 | 30,000 | 0% |
| 7770 Uniforms & Safety Gear | 44,315 | 32,847 | 42,000 | 42,000 | 42,000 | 42,000 | 0% |
| 7850 Awards & Gifts | 971 | - | 1,200 | 1,200 | 1,200 | 1,200 | 0% |
| Sub-Total Commodities | 96,424 | 98,930 | 119,900 | 119,900 | 119,900 | 120,400 | 0% |
| Total | 8,874,218 | 8,886,996 | 9,812,115 | 9,812,115 | 9,812,115 | 9,832,415 | 0% |

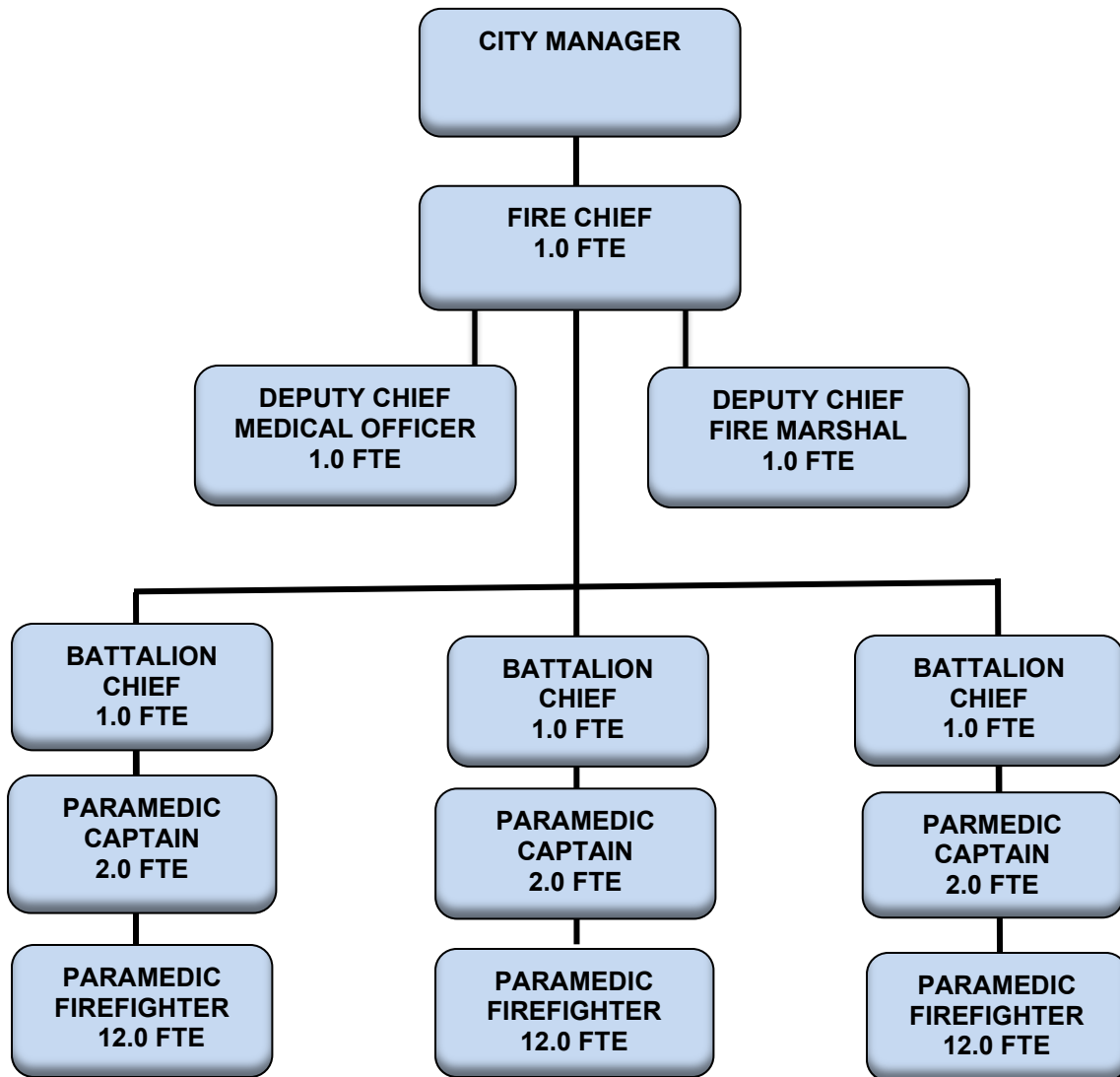


| | |
|------------|---------------------------|
| Department | Police |
| Program | Police Temporary Faciltiy |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-30-21 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Contractual Services | | | | | | | |
| 6160 Insurance-Property & Auto | 12,179 | 14,006 | 16,810 | 16,810 | 16,810 | 18,965 | 13% |
| Sub-Total Contractual Services | 12,179 | 14,006 | 16,810 | 16,810 | 16,810 | 18,965 | 13% |
| | | | | | | | |
| Total | 12,179 | 14,006 | 16,810 | 16,810 | 16,810 | 18,965 | 13% |
| | | | | | | | |

FIRE DEPARTMENT





The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve.

Mission Statement

The University City Fire Department is a team of dedicated professionals who strive to provide quality emergency services, emergency medical care, fire prevention, and safety education in a professional and economical manner to the citizens and visitors we serve.

Slogan

“Let’s Roll!” (in honor of Todd Beamer and others who were aboard Flight 93 on 9/11/2001.

Capability

The City of University City, under the statewide mutual aid agreement, operates as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County areas, as well as statewide if requested.

By staffing and maintaining the fire apparatus, emergency medical and firefighting equipment, the department members are equipped with the tools, competency, and skills necessary to provide the citizens and visitors to the community with a high level of emergency services expected of a high-quality department.

The firefighters specialize training by attending advanced level certifications as rescue technicians, hazard material Technicians, Instructors, Investigators, and Inspectors. All of which provide the citizens with a high level of service. We are proud to be able to incorporate these specializations into the daily safety of the community.

Objective

The Fire Department protects the citizens and property of University City against the hazards of fire, natural and man-made disasters, as well as provides Emergency Medical Service response. Planning, developing, and implementing the procedures, practices, and guidelines outlining safety and welfare concerns of the citizens is our top priority.

Department Goals

Encourage further Missouri Division of Fire Safety certification’s in areas of interest or necessity (for promotion) of fire department employees. Examples are Fire Instructor, Officer I or II, Inspector, Investigator, Technical Rescue, Driver/Operator, and Hazardous Materials Technician. These certifications will prove have a positive impact on not only the department itself, but to the community.

EMS service provided by the firefighter/paramedics of the department to ensure high quality care given to all citizens and visitors to our community.

Fire Marshal position to greater ensure the safety of the citizens as well as the firefighters, through public education, pre plan development and a greatly enhanced safety inspection program.



Fire Prevention

While fire departments are known for the obvious, fighting fires, the University City Fire Department also conducts fire prevention activities throughout the year, with the intent of preventing fires before they start.

In addition to the safety and fire prevention talks performed at each school, public and private, during *Fire Prevention Week*, conducting fire safety talks, fire evacuation drills, and fire extinguisher classes for several businesses and multi-resident buildings within the City is routine for the fire crews.

The free smoke detector program for City residents, established several years ago, provides for the installation of smoke detectors, as well as replacement batteries at no costs to City residents and has become a very popular and effective fire prevention tactic. Working smoke detectors in residential occupancies has proven, world-wide, to alert occupants to the presence of a dangerous condition which may have gone undetected without such devices. We are now a partner with Red Cross to provide ten-year battery life smoke detectors as well as modified (bed shaker) smoke detectors used for the hearing impaired. Along with installing these detectors, the fire department is evaluating the residence and designing an escape (fire) plan for these homes.

Community Involvement

The Fire Department participates in numerous ongoing public relations events throughout the year. Among these are the serious CPR and First Aid classes, evacuation drills, safety talks to a multitude of community groups and an EMT class taught as part of the high school curriculum.

The firefighters also have the honor and privilege of more lighthearted events throughout the year such as leading a number of parades, attending block parties and children's birthday parties, as well as other community events in which the public is given the opportunity to interact, ask questions to the paramedics and firefighters, and view the tools and equipment used daily.

We will soon begin releasing "how to" videos pertaining to CPR, smoke detector placement, fire extinguisher use and disaster preparedness etc. These have become a necessity due to Covid limiting public contact.

Significant Changes in FY 23 Budget

Contracted EMS teaching services for surrounding agencies
EMT high school class continuing
Instructional videos for public preparedness and safety
Aggressive preplanning of apartments and older buildings



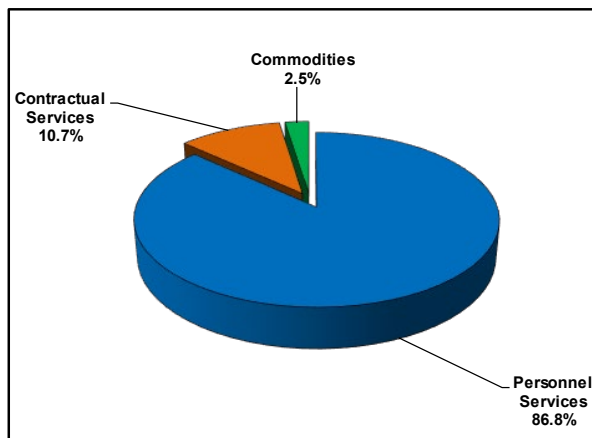
PERSONNEL SUMMARY

| | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|-------------------------------|-----------------------|-----------------------|-----------------------|
| Fire Fire Operations | | | |
| Fire Chief | 1.0 | 1.0 | 1.0 |
| Deputy Chief/ Medical Officer | - | - | 1.0 |
| Deputy Chief/ Fire Marshal | 1.0 | 1.0 | 1.0 |
| Battalion Chief | 3.0 | 3.0 | 3.0 |
| Paramedic Fire Captain | 6.0 | 6.0 | 6.0 |
| Paramedic Firefighter | 37.0 | 37.0 | 36.0 |
| Executive Secretary to Chief | - | - | - |
| Fire Personnel Total | 48.0 | 48.0 | 48.0 |

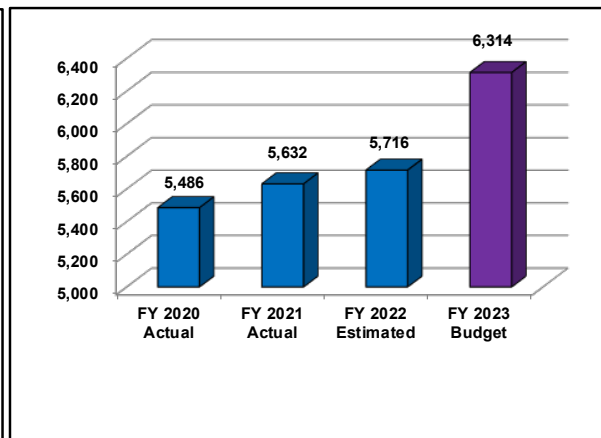
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 4,875,265 | 5,112,234 | 5,269,755 | 5,269,755 | 5,269,755 | 5,480,500 | 4% |
| Contractual Services | 275,704 | 334,203 | 309,056 | 309,056 | 309,056 | 676,701 | 119% |
| Commodities | 228,251 | 161,148 | 137,524 | 137,524 | 137,524 | 156,774 | 14% |
| Capital Outlay | 106,295 | 24,000 | - | - | - | - | 0% |
| Total | 5,485,515 | 5,631,585 | 5,716,335 | 5,716,335 | 5,716,335 | 6,313,975 | 10% |

FY 2023 Budget



Total Expenditures ('000)





MOBILE EQUIPMENT

| Quantity | Year | Make | Model | Description | Replacement Schedule in Years |
|----------|------|--------------|---------|------------------------|-------------------------------|
| 1 | 2016 | Chevrolet | Suburba | Command Vehicle | 8 |
| 1 | 2020 | Dodge | Pickup | Chief/Com | 8 |
| 1 | 2015 | Chevrolet | Suburba | Drone unit | 10 |
| 1 | 2014 | Chevrolet | Tahoe | Chief Med Officer | 8 |
| 1 | 2021 | Chevrolet | Suburba | Fire Marshal | 5 |
| 1 | 2014 | Sutphen | SL75 | Rescue Ladder Platform | 15 |
| 1 | 2007 | Sutphen | SP 95 | Ladder | 15 |
| 1 | 2019 | Freightliner | Osage | ALS Ambulance | 8 |
| 1 | 2009 | Chevrolet | MedTech | ALS Ambulance | 8 |
| 1 | 2018 | Chevrolet | 2500 | Utility Pick-up Truck | 10 |
| 1 | 2019 | Freightliner | Osage | ALS Ambulance | 8 |
| 1 | 1999 | Saulsbury | Spartan | 1500 GPM Rescue Pumper | 10 |
| 1 | 2013 | Kubota | UTV | Mobile Medical Unit | 15 |



FIRE

PERFORMANCE MEASUREMENTS

| | FY2021 Actual | FY 2022 Projected | FY 2023 Estimated |
|---|-------------------|----------------------|----------------------|
| Fires: | | | |
| Residential | 40 | 35 | 38 |
| Commercial | 10 | 10 | 8 |
| Vehicle | 18 | 20 | 22 |
| Rubbish | 8 | 10 | 12 |
| Outside, Other | 8 | 5 | 7 |
| Natural Vegetation | 2 | 2 | 2 |
| All other fires | 47 | 45 | 45 |
| Total Fires | 133 | 127 | 134 |
| Classification of All Fire Calls: | | | |
| Fires | 133 | 127 | 130 |
| Rescue & Emergency Medical Assist | 850 | 850 | 825 |
| Hazardous Conditions (no fire) | 150 | 160 | 140 |
| All Other Responses | 539 | 539 | 500 |
| False Alarms & False Calls | 294 | 300 | 300 |
| Assist to Other Departments | 164 | 160 | 162 |
| Assist from Other Departments | 172 | 172 | 112 |
| Total Classification of All Fire Calls | 2,302 | 2,308 | 2,169 |
| EMS Calls----- | 4,086 | 4,713 | 4,864 |
| Total Calls----- | 6,388 | 7,021 | 7,033 |
| Fire with Estimated Dollar Loss: | | | |
| Fire/Explosion | \$ - | \$ - | \$ - |
| Structure Fire | 305,300 | 609,500 | 575,500 |
| Outside of Structure Fire | 30,550 | 30,550 | 35,000 |
| Vehicle Fire | 33,500 | 30,000 | 55,000 |
| Natural Vegetation | - | - | - |
| Rubbish | - | - | - |
| Cooking | 25,800 | 35,000 | 47,000 |
| Fire, Other | 7,750 | 7,750 | 18,235 |
| Total Estimated Loss Value | \$ 402,900 | \$ 712,800 | \$ 730,735 |



| | |
|------------|-----------------|
| Department | Fire |
| Program | Fire Operations |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-35-25 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 3,604,860 | 3,638,060 | 3,941,655 | 3,941,655 | 3,941,655 | 4,125,390 | 5% |
| 5001.01 Salaries - Full-Time COVID-19 | 4,518 | 49,248 | - | - | - | - | 0% |
| 5022 Education Leave | - | 2,536 | - | - | - | - | 0% |
| 5220 Injury Leave | 17,480 | 59,950 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | - | - | 29,750 | 29,750 | 29,750 | - | -100% |
| 5380 Overtime | 343,480 | 335,137 | 300,000 | 300,000 | 300,000 | 335,000 | 12% |
| 5420 Workers Compensation | 409,007 | 486,748 | 425,365 | 425,365 | 425,365 | 457,920 | 8% |
| 5460 Medical Insurance | 410,726 | 456,042 | 487,450 | 487,450 | 487,450 | 502,370 | 3% |
| 5660 Social Security Contributions | 2,391 | - | - | - | - | - | 0% |
| 5700 Clothing Allowance | 28,200 | 28,800 | 28,000 | 28,000 | 28,000 | - | -100% |
| 5900 Medicare | 54,603 | 55,713 | 57,535 | 57,535 | 57,535 | 59,820 | 4% |
| Sub-Total Personnel Services | 4,875,265 | 5,112,234 | 5,269,755 | 5,269,755 | 5,269,755 | 5,480,500 | 4% |
| Contractual Services | | | | | | | |
| 6005 Administration, Collection Fees | - | 72,217 | - | - | - | 70,000 | 100% |
| 6010 Professional Services | 22,265 | 19,730 | 32,690 | 32,690 | 32,690 | 33,780 | 3% |
| 6030 Medical Service | 180 | - | 300 | 300 | 300 | 400 | 33% |
| 6040 Events & Receptions | 72 | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6050 Maintenance Contract | 14,418 | 66,567 | 38,635 | 38,635 | 38,635 | 43,357 | 12% |
| 6120 Professional Development | 5,077 | 233 | 3,600 | 3,600 | 3,600 | 6,900 | 92% |
| 6150 Printing Services | 641 | 243 | 350 | 350 | 350 | 350 | 0% |
| 6160 Insurance - Property & Auto | 84,812 | 34,548 | 80,000 | 80,000 | 80,000 | 74,135 | -7% |
| 6170 Insurance - Liability | 4,971 | 7,167 | 7,195 | 7,195 | 7,195 | 8,055 | 12% |
| 6210 Insurance - Flood | 1,263 | 1,305 | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| 6250 Natural Gas | 4,964 | 5,021 | 6,000 | 6,000 | 6,000 | 6,000 | 0% |
| 6260 Electricity | 38,794 | 39,051 | 55,000 | 55,000 | 55,000 | 55,000 | 0% |
| 6270 Telephone & Mobile Devices | 15,914 | 12,860 | 7,120 | 7,120 | 7,120 | 7,120 | 0% |
| 6280 Water | 4,171 | 4,562 | 4,500 | 4,500 | 4,500 | 4,500 | 0% |
| 6290 Sewer | 2,848 | 3,403 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 6360 Building Maintenance | 16,223 | 15,673 | 15,000 | 15,000 | 15,000 | 19,000 | 27% |
| 6380 Equipment Maintenance | 23,348 | 16,307 | 16,500 | 16,500 | 16,500 | 17,800 | 8% |
| 6400 Office Equipment Maintenance | 2,247 | 2,070 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 6560 Technology Services | 6,201 | 10,412 | 10,500 | 10,500 | 10,500 | 296,198 | 2721% |
| 6600 Tuition Reimbursement | 100 | 325 | 6,000 | 6,000 | 6,000 | 6,000 | 0% |
| 6610 Staff Training | 19,174 | 18,408 | 5,900 | 5,900 | 5,900 | 8,100 | 37% |
| 6640 Exterminations | 602 | - | 678 | 678 | 678 | 678 | 0% |
| 6650 Membership & Certification | 6,284 | 2,700 | 8,588 | 8,588 | 8,588 | 8,828 | 3% |
| 6700 Misc. Operating Services | 1,135 | 1,400 | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| Sub-Total Contractual Services | 275,704 | 334,202 | 309,056 | 309,056 | 309,056 | 676,701 | 119% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 1,022 | 731 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7050 Publications | 7,953 | 6,905 | 11,867 | 11,867 | 11,867 | 11,867 | 0% |
| 7090 Office & Computer Equip. | 4,501 | 980 | 2,500 | 2,500 | 2,500 | 3,000 | 20% |
| 7210 Chemicals | 2,862 | 5,743 | 7,000 | 7,000 | 7,000 | 7,000 | 0% |
| 7330 Food | 181 | 624 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7370 Institutional Supplies | 25,586 | 10,398 | 10,800 | 10,800 | 10,800 | 10,800 | 0% |
| 7450 Photographic Supplies | - | - | 500 | 500 | 500 | 750 | 50% |
| 7530 Medical Supplies | 115,450 | 75,976 | 66,000 | 66,000 | 66,000 | 78,700 | 19% |
| 7570 Hardware & Hand Tools | 33,676 | 14,832 | 15,257 | 15,257 | 15,257 | 15,257 | 0% |
| 7770 Uniforms & Safety Gear | 36,828 | 26,391 | 20,600 | 20,600 | 20,600 | 26,400 | 28% |
| 7850 Awards & Gifts | 192 | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7960 Vaccine Clinic | - | 18,569 | 1,000 | 1,000 | 1,000 | - | -100% |
| Sub-Total Commodities | 228,251 | 161,149 | 138,524 | 138,524 | 138,524 | 156,774 | 13% |
| Capital Outlay | | | | | | | |
| 8200 Vehicles & Equipment | 106,295 | 24,000 | - | - | - | - | 0% |
| Sub-Total Capital Outlay | 106,295 | 24,000 | - | - | - | - | 0% |
| Total | 5,485,515 | 5,631,585 | 5,717,335 | 5,717,335 | 5,717,335 | 6,313,975 | 10% |



This page intentionally left blank



POLICE AND FIRE

PUBLIC SAFETY SALES TAX FUND

In 2017, a one-half cent public safety sales tax was approved by St. Louis County voters. In FY 2018, this sales tax is recorded in the General Fund. In FY 2019, the City created a new special revenue fund and records the sales tax revenue to this fund.

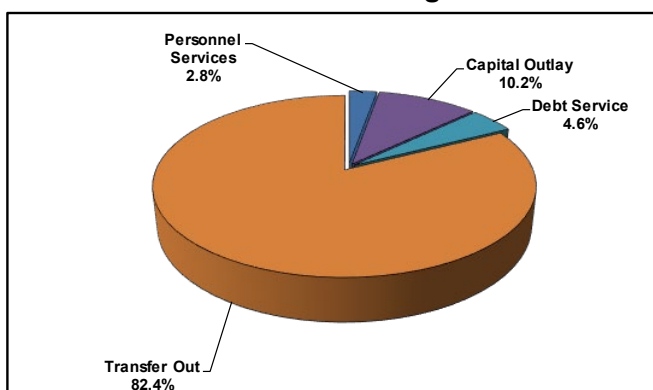
PERSONNEL SUMMARY

| | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|---|-----------------------|-----------------------|-----------------------|
| Human Resources | | | |
| Human Resources Manager | 0.5 | 0.5 | 0.5 |
| Police | | | |
| Victim Advocate | 1.0 | 1.0 | 0.0 |
| Public Safety Sales Tax Personnel Total | <u>1.5</u> | <u>1.5</u> | <u>0.5</u> |

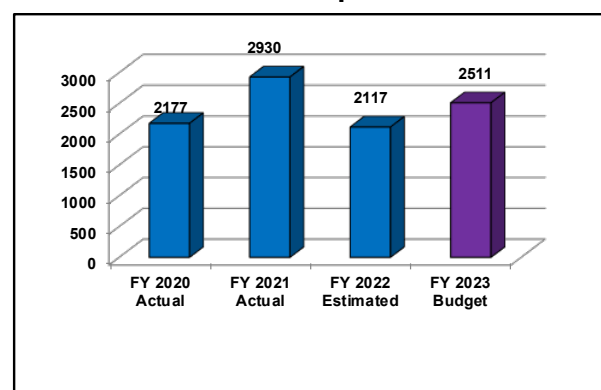
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 56,917 | 41,632 | 46,050 | 46,050 | 46,050 | 70,630 | 53% |
| Contractual Services | 111,900 | - | 10,000 | 10,000 | 10,000 | - | -100% |
| Commodities | 29,494 | (1,020) | - | - | - | - | 0% |
| Capital Outlay | 657,224 | 1,410,429 | 430,785 | 430,785 | 430,785 | 255,065 | -41% |
| Debt Service | 114,411 | 114,411 | - | - | - | 114,500 | 100% |
| Transfer Out | 1,206,980 | 1,364,140 | 1,629,760 | 1,629,760 | 1,629,760 | 2,070,535 | 27% |
| Total | 2,176,926 | 2,929,592 | 2,116,595 | 2,116,595 | 2,116,595 | 2,510,730 | 19% |

FY 2023 Budget



Total Expenditures





| | |
|------------|-----------------|
| Department | Human Resources |
| Program | Human Resources |

| | |
|----------------|---------------|
| Fund | Public Safety |
| Account Number | 15-14-07 |

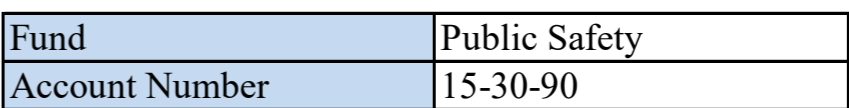
| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|-------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salries- Full Time | 45,257 | 36,094 | 35,195 | 35,195 | 35,195 | 55,105 | 57% |
| 5001.01 Salries- Full Time COVID 19 | - | 516 | - | - | - | - | 0% |
| 5420 Workers Compensations | 131 | 70 | 90 | 90 | 90 | 170 | 89% |
| 5460 Medical Insurance | 1,967 | 3,034 | 3,180 | 3,180 | 3,180 | 5,530 | 74% |
| 5660 Social Security Contributions | 2,717 | 1,543 | 2,185 | 2,185 | 2,185 | 3,415 | 56% |
| 5740 Pension Contribution Nonunif | 6,200 | - | 4,890 | 4,890 | 4,890 | 5,610 | 15% |
| 5900 Medicare | 645 | 375 | 510 | 510 | 510 | 800 | 57% |
| Sub-Total Personnel Services | 56,917 | 41,632 | 46,050 | 46,050 | 46,050 | 70,630 | 53% |
| Total | 56,917 | 41,632 | 46,050 | 46,050 | 46,050 | 70,630 | 53% |
| | | | | | | | |



| | |
|------------|-------------------|
| Department | Police |
| Program | Police Operations |

| | |
|----------------|---------------|
| Fund | Public Safety |
| Account Number | 15-30-20 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Contractual Services | | | | | | | |
| 6010 Professional Services | 111,900 | - | - | - | - | - | 0% |
| 6610 Staff Training | - | - | 10,000 | 10,000 | 10,000 | - | -100% |
| Sub-Total Contractual Services | 111,900 | - | 10,000 | 10,000 | 10,000 | - | -100% |
| Commodities | | | | | | | |
| 7370 Institutional Supplies | 1,373 | - | - | - | - | - | 0% |
| 7530 Medical Supplies | 1,762 | - | - | - | - | - | 0% |
| Sub-Total Commodities | 3,135 | - | - | - | - | - | 0% |
| Capital Outlay | | | | | | | |
| 8200 Vehicles & Equipment | - | - | 7,000 | 7,000 | 7,000 | - | -100% |
| Sub-Total Vehicles & Equipment | - | - | 7,000 | 7,000 | 7,000 | - | -100% |
| Other | | | | | | | |
| 9950 Operating Transfer Out | 1,206,980 | 764,840 | 1,129,770 | 1,129,770 | 1,129,770 | 1,553,500 | 38% |
| Sub-Total Other | 1,206,980 | 764,840 | 1,129,770 | 1,129,770 | 1,129,770 | 1,553,500 | 38% |
| Total | 1,322,015 | 764,840 | 1,146,770 | 1,146,770 | 1,146,770 | 1,553,500 | 35% |
| | | | | | | | |

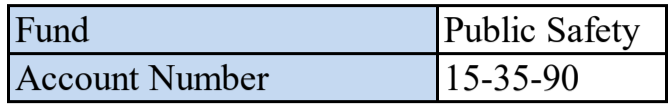




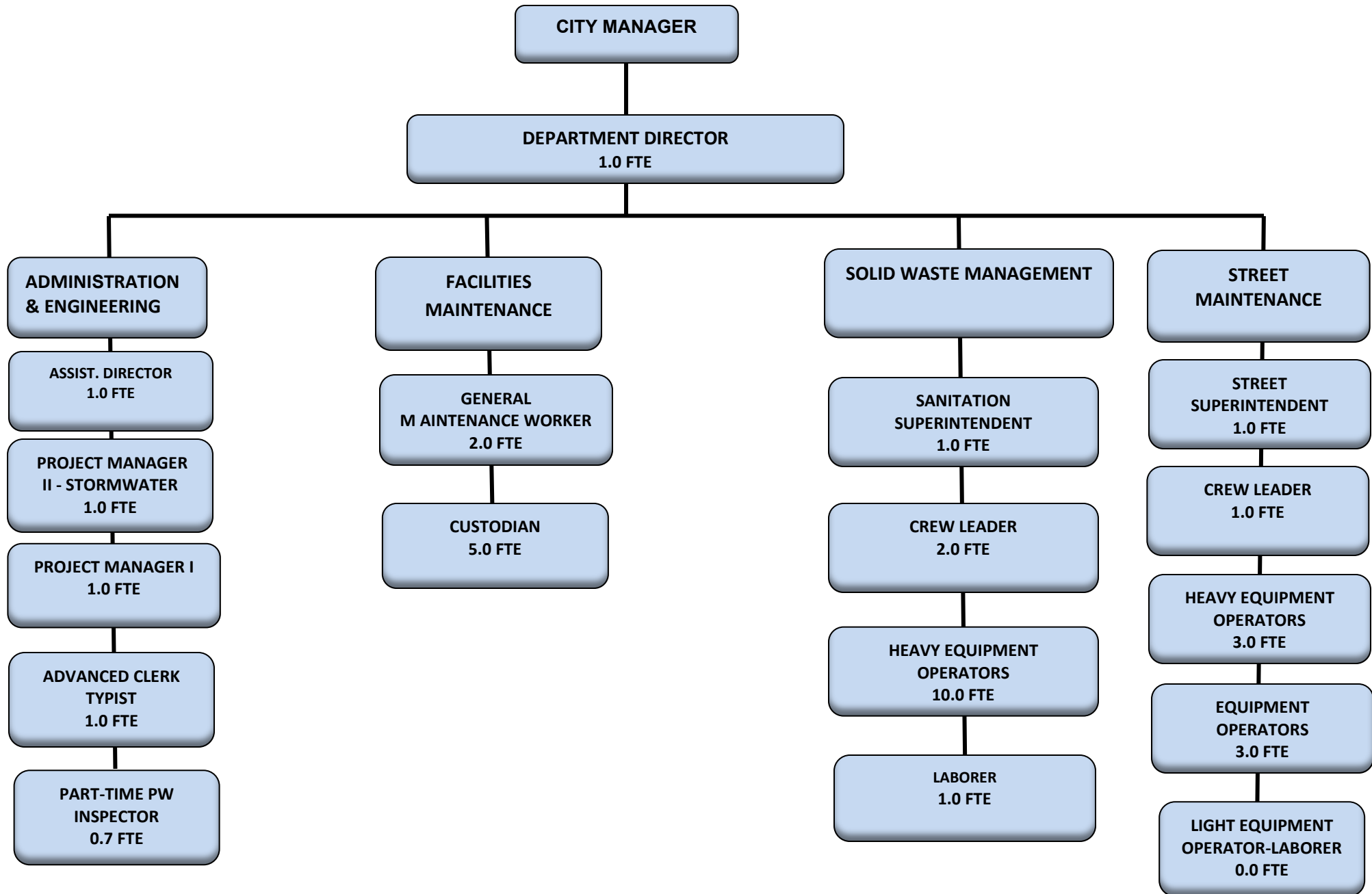
| | |
|------------|-----------------|
| Department | Fire |
| Program | Fire Operations |

| | |
|----------------|---------------|
| Fund | Public Safety |
| Account Number | 15-35-25 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Commodities | | | | | | | |
| 7530 Medical Supplies | 25,087 | (1,020) | - | - | - | - | 0% |
| 7770 Uniforms & Safety Gear | 1,272 | - | - | - | - | - | 0% |
| Sub-Total Commodities | 26,359 | (1,020) | - | - | - | - | 0% |
| Other | | | | | | | |
| 9950 Operating Transfer Out | - | 599,300 | 499,990 | 499,990 | 499,990 | 517,035 | 3% |
| Sub-Total Other | - | 599,300 | 499,990 | 499,990 | 499,990 | 517,035 | 3% |
| Total | 26,359 | 598,280 | 499,990 | 499,990 | 499,990 | 517,035 | 3% |
| | | | | | | | |

124

PUBLIC WORKS





The Public Works Department provides the physical facilities (infrastructure) and services that serve public needs.

Mission Statement

The Public Works Department maintains the integrity of all public systems and services vital to the health, safety, and quality of life of our community.

The Department is organized into four divisions:

1. Administration & Engineering
2. Streets Maintenance
3. Facilities Maintenance
4. Solid Waste Management

Many traditional city services are provided by the Public Works Department. These services include: design, construction management, permits and inspections, snow and ice control, leaf collection, street maintenance, street lighting and traffic control, solid waste and recycling services, and maintenance of city facilities.

The major infrastructure facilities and properties include:

- 81 centerline miles of streets
- 7 miles of alleys
- 19 bridges
- 4 parking lots
- 5 miles of bike trails
- 115 miles of sidewalks
- 513 city-owned street lights
- 5,400 regulatory/street name signs
- 8 traffic signals
- 1 community center
- 1 recreation facility including gymnasium
- 1 indoor soccer field
- 1 pool house
- 1 police temporary station
- 2 fire engine houses
- 1 golf pro shop
- 1 golf maintenance building
- 1 fleet shop
- 1 solid waste transfer station
- 1 municipal operations building
- 1 park maintenance building
- 1 sign shop
- 1 Trinity Building
- 1 City Hall and Annex



PERSONNEL SUMMARY

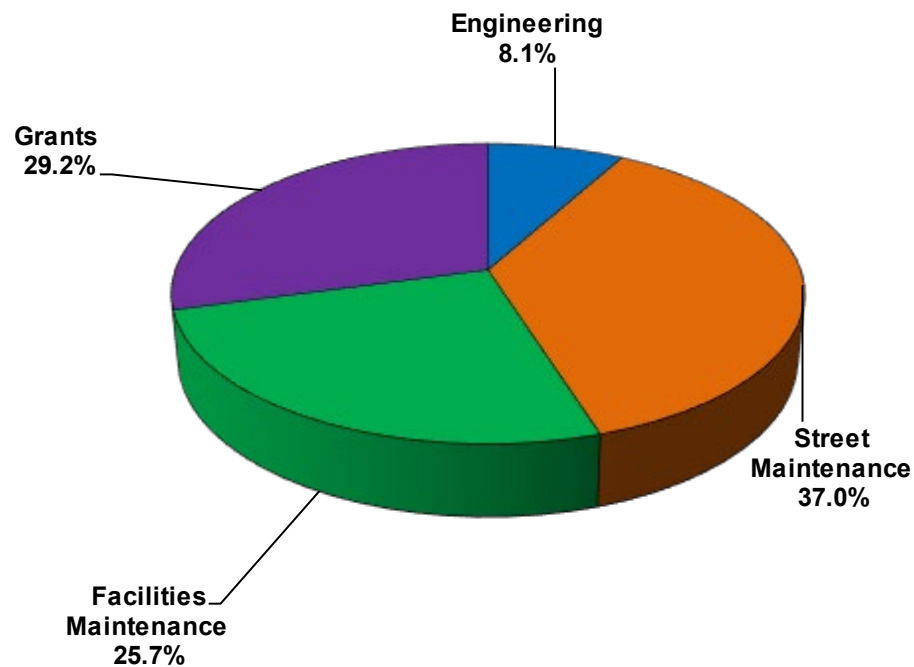
| Full-Time Personnel Summary by Department/Program | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|---|-----------------------|-----------------------|-----------------------|
| Public Works Department | | | |
| <i>Administration & Engineering</i> | | | |
| Director of Public Works | 1.0 | 1.0 | 1.0 |
| Asst. Director of Public Works | 0.0 | 0.0 | 1.0 |
| Senior Public Works Manager | 1.0 | 1.0 | - |
| Project Manager II | 1.0 | 1.0 | 1.0 |
| Project Manager I | 1.0 | 1.0 | 1.0 |
| Executive Secretary to Department Director | 1.0 | 1.0 | - |
| Advanced Clerk Typist | 1.0 | 1.0 | 1.0 |
| <i>Administration & Engineering Personnel Total</i> | 6.0 | 6.0 | 5.0 |
| <i>Streets Maintenance</i> | | | |
| Streets Superintendent | 1.0 | 1.0 | 1.0 |
| Crew Leader | 1.0 | 1.0 | 1.0 |
| Heavy Equipment Operator | 3.0 | 2.0 | 3.0 |
| Equipment Operator | 4.0 | 4.0 | 3.0 |
| Laborer/Light Equipment Operator | - | - | - |
| <i>Streets Maintenance Personnel Total</i> | 9.0 | 8.0 | 8.0 |
| <i>Facilities Maintenance</i> | | | |
| Facilities Maintenance Supervisor | - | - | - |
| Custodian | 4.0 | 4.0 | 5.0 |
| General Maintenance Worker | 2.0 | 2.0 | 2.0 |
| <i>Facilities Maintenance Personnel Total</i> | 6.0 | 6.0 | 7.0 |
| <i>Solid Waste Management</i> | | | |
| Sanitation Superintendent | 1.0 | 1.0 | 1.0 |
| Crew Leader | 2.0 | 2.0 | 2.0 |
| Heavy Equipment Operator | 10.0 | 10.0 | 10.0 |
| Laborer | 1.0 | 1.0 | 1.0 |
| <i>Solid Waste Management Personnel Total</i> | 14.0 | 14.0 | 14.0 |
| Public Works Department Personnel Total | 42.0 | 35.0 | 34.0 |



| Part-Time Personnel Summary by Department/Program | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|--|-------------------------------|-------------------------------|-------------------------------|
| Public Works Department | | | |
| <i>Administration & Engineering</i> | | | |
| Advance Clerk Typist | - | - | - |
| Public Works Inspector | - | - | 0.7 |
| <i>Administration & Engineering Personnel Total</i> | - | - | 0.7 |
| <i>Streets Maintenance</i> | | | |
| Streets Laborer | - | - | - |
| <i>Streets Maintenance Personnel Total</i> | - | - | - |
| <i>Facilities Maintenance</i> | | | |
| Custodian | - | - | - |
| <i>Facilities Maintenance Personnel Total</i> | - | - | - |
| <i>Solid Waste Management</i> | | | |
| Laborer | 1.4 | 1.4 | 1.4 |
| <i>Solid Waste Management Personnel Total</i> | 1.4 | 1.4 | 1.4 |
| Public Work Department Personnel Total | 1.4 | 1.4 | 2.1 |

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)

| Program | Personnel | Contractual | Commodities | Capital Outlay | Total |
|------------------------|------------------|------------------|---------------|----------------|------------------|
| Engineering | 207,130 | 72,500 | 4,580 | - | 284,210 |
| Street Maintenance | 537,910 | 687,370 | 69,750 | - | 1,295,030 |
| Facilities Maintenance | 522,740 | 361,480 | 13,900 | 3,000 | 901,120 |
| Grants | - | - | - | 1,024,000 | 1,024,000 |
| Total | 1,267,780 | 1,121,350 | 88,230 | 3,000 | 3,504,360 |





ADMINISTRATION & ENGINEERING

The Administration/Engineering Division of the Public Works Department is divided into two areas: Administration and Engineering.

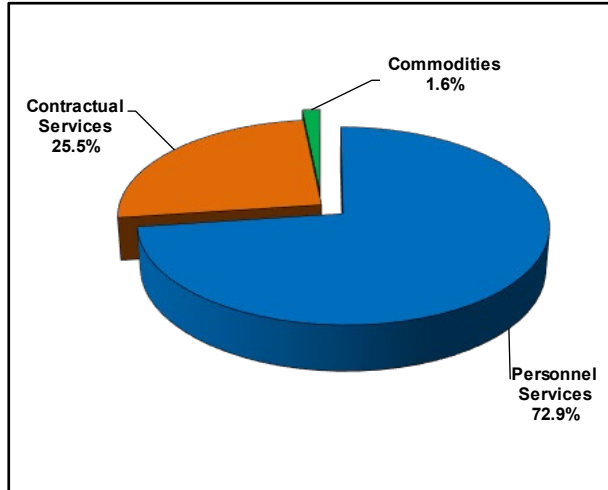
Administration manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, overall strategic planning, and department budget proposal development. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and City Council.

Engineering includes management, design, construction, and review of all projects containing public infrastructure and involving City right-of-way. Engineering oversees long-range planning of infrastructure improvements, plan review for development projects, and coordination with utilities and negotiation of easements.

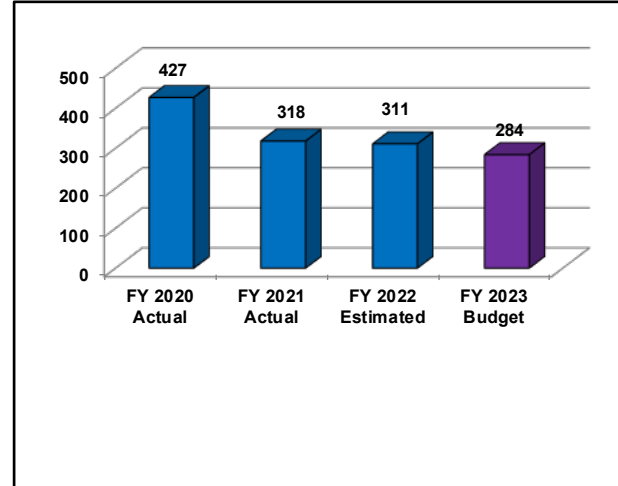
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------------|----------------------|
| Personnel Services | 313,601 | 270,125 | 225,095 | 225,095 | 225,095 | 207,130 | -8% |
| Contractual Services | 110,475 | 43,706 | 80,930 | 80,930 | 80,930 | 72,500 | -10% |
| Commodities | 2,555 | 4,369 | 4,610 | 4,610 | 4,610 | 4,580 | -1% |
| Total | 426,631 | 318,200 | 310,635 | 310,635 | 310,635 | 284,210 | -9% |

FY 2023 Budget



Total Expenditures



SIGNIFICANT BUDGETARY ISSUES

1. Employee recruitment into skilled and unskilled positions requires high-quality efforts and teamwork across the organization.
2. Manual on Uniform Traffic Control Devices (MUTCD) requires upgrade of all city signs.
3. Aging infrastructure requires additional work on the road and bridge network and upgrading of sidewalk facilities to compliance with Americans with Disabilities Act.
4. Increased need for stormwater management, flood mitigation and investment into capital projects with MSD Operations, Maintenance and Construction Improvements (OMCI) funding and plan selection under the US Army Corps Flood Risk Management Study for Upper River Des Peres.
5. Clean Water Act and Metropolitan St. Louis Sewer District Storm Water Phase II permit compliance requires more resources for monitoring and regulating land disturbance sites, and municipal operations & maintenance upgrades.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

Right-of-Way Permits Issued: 402
 Special Use Permits Issued: 16
 ADA Placards Issued: 7 new (50 renewals)
 ADA Ramps Improved: 49
 Number of Street Blocks (Sidewalk and Pavement) Improved: 15



| | |
|------------|---------------------|
| Department | Public Works |
| Program | Admin & Engineering |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-40-30 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 215,866 | 194,486 | 166,835 | 166,835 | 166,835 | 119,740 | -28% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 1,060 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 7,954 | 5,553 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 18,217 | 2,714 | - | - | - | 37,000 | 100% |
| 5380 Overtime | - | 259 | - | - | - | - | 0% |
| 5420 Workers Compensation | 5,467 | 5,721 | 1,365 | 1,365 | 1,365 | 3,250 | 138% |
| 5460 Medical Insurance | 21,772 | 22,445 | 20,955 | 20,955 | 20,955 | 22,950 | 10% |
| 5660 Social Security Contributions | 14,629 | 12,957 | 10,345 | 10,345 | 10,345 | 9,720 | -6% |
| 5740 Pension Contribution Nonunif. | 24,000 | 22,064 | 23,175 | 23,175 | 23,175 | 12,200 | -47% |
| 5860 Unemployment | 2,301 | - | - | - | - | - | 0% |
| 5900 Medicare | 3,395 | 2,865 | 2,420 | 2,420 | 2,420 | 2,270 | -6% |
| Sub-Total Personnel Services | 313,601 | 270,124 | 225,095 | 225,095 | 225,095 | 207,130 | -8% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 63,225 | 18,789 | 30,000 | 30,000 | 30,000 | 33,000 | 10% |
| 6050 Maintenance Contracts | 9,073 | 540 | 4,000 | 4,000 | 4,000 | 4,000 | 0% |
| 6070 Temporary Labor | 1,725 | 2,934 | 6,000 | 6,000 | 6,000 | 6,000 | 0% |
| 6090 Postage | - | - | 500 | 500 | 500 | - | -100% |
| 6110 Mileage Reimbursement | 352 | 260 | 300 | 300 | 300 | - | -100% |
| 6120 Professional Development | 6,211 | (45) | 5,500 | 5,500 | 5,500 | 3,000 | -45% |
| 6130 Advertising & Public Notices | 2,103 | 59 | 2,400 | 2,400 | 2,400 | 2,400 | 0% |
| 6140 Photo - Blueprinting Services | 217 | - | 800 | 800 | 800 | 800 | 0% |
| 6150 Printing Services | 1,592 | - | 200 | 200 | 200 | 500 | 150% |
| 6170 Insurance - Liability | 5,795 | 6,732 | 7,000 | 7,000 | 7,000 | 7,845 | 12% |
| 6270 Telephone & Mobile Devices | 3,585 | 2,603 | 4,090 | 4,090 | 4,090 | 4,000 | -2% |
| 6400 Office Equipment Maintenance | - | - | 2,600 | 2,600 | 2,600 | 1,400 | -46% |
| 6610 Staff Training | 865 | 724 | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| 6650 Membership & Certification | 1,935 | - | 2,685 | 2,685 | 2,685 | 2,500 | -7% |
| 6660 Laundry Services | - | 242 | 555 | 555 | 555 | 555 | 0% |
| 6700 Misc. Operating Services | 13,797 | 10,870 | 12,800 | 12,800 | 12,800 | 5,000 | -61% |
| 6730 Lien Recording Fees | - | - | - | - | - | - | 0% |
| Sub-Total Contractual Services | 110,475 | 43,708 | 80,930 | 80,930 | 80,930 | 72,500 | -10% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 1,557 | 1,434 | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| 7050 Publications | - | - | 500 | 500 | 500 | - | -100% |
| 7090 Office & Computer Equip. | - | 2,530 | 1,350 | 1,350 | 1,350 | 1,500 | 11% |
| 7330 Food | 38 | - | 60 | 60 | 60 | - | -100% |
| 7570 Hardware & Hand Tools | - | 94 | - | - | - | 500 | 100% |
| 7770 Uniforms & Safety Gear | 960 | 310 | 900 | 900 | 900 | 780 | -13% |
| 7850 Awards & Gifts | - | - | 300 | 300 | 300 | 300 | 0% |
| Sub-Total Commodities | 2,555 | 4,368 | 4,610 | 4,610 | 4,610 | 4,580 | -1% |
| Total | 426,631 | 318,200 | 310,635 | 310,635 | 310,635 | 284,210 | -9% |

STREETS MAINTENANCE

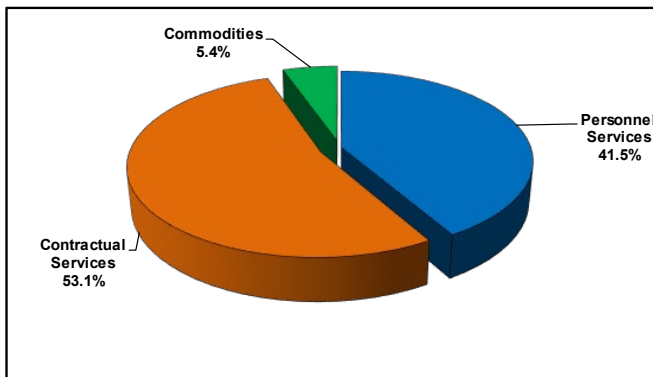
The Street Maintenance Division focuses on public infrastructure, including streets, sidewalks and alleys throughout the City.

Streets' major emphasis is on street maintenance and the preservation of streets, sidewalks, bridges, streetlights and traffic signs and signals throughout the City. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping and snow removal.

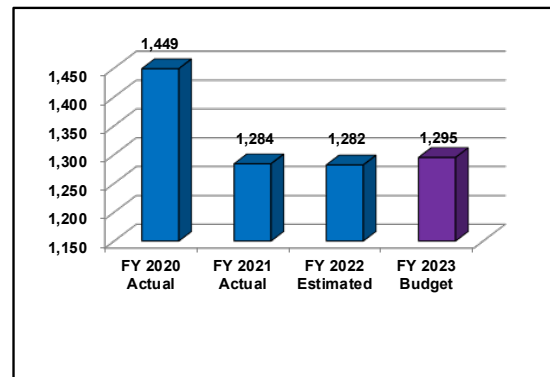
BUDGET EXPENDITURES

| Street Maintenance | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 763,346 | 543,761 | 475,167 | 475,167 | 475,167 | 537,910 | 13% |
| Contractual Services | 670,227 | 661,938 | 701,988 | 701,988 | 701,988 | 687,370 | -2% |
| Commodities | 15,292 | 76,619 | 84,750 | 84,750 | 84,750 | 69,750 | -18% |
| Capital Outlay | - | 1,849 | 19,600 | 19,600 | 19,600 | - | -100% |
| Total | 1,448,865 | 1,284,167 | 1,281,505 | 1,281,505 | 1,281,505 | 1,295,030 | 1% |

FY 2023 Budget



Total Expenditures



FISCAL YEAR 2022 PERFORMANCE SUMMARY

Potholes repaired: 6,025
 Signs install, posts removed: 400 ea. installed, 125 removed/recycled.
 Snow events, salt used, brine used: 500 tons salt, 1,200 gallons brine in 10 events
 Ameren light inspection: 300
 Special event sign display: 8
 Street pavement cave-in requests: 300
 Sewer inlet/drains cleaned: 525



| | |
|------------|--------------------|
| Department | Public Works |
| Program | Street Maintenance |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-40-32 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 492,319 | 331,620 | 319,440 | 319,440 | 319,440 | 374,020 | 17% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 7,019 | - | - | - | - | 0% |
| 5220 Injury Leave | 2,880 | 254 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 1,517 | 5,187 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 12,237 | - | - | - | - | - | 0% |
| 5380 Overtime | 16,951 | 16,018 | - | - | - | - | 0% |
| 5420 Workers Compensation | 65,222 | 50,427 | 36,740 | 36,740 | 36,740 | 42,200 | 15% |
| 5460 Medical Insurance | 73,660 | 57,510 | 50,180 | 50,180 | 50,180 | 54,965 | 10% |
| 5660 Social Security Contributions | 30,811 | 22,357 | 19,805 | 19,805 | 19,805 | 23,190 | 17% |
| 5740 Pension Contribution Nonunif. | 51,600 | 48,108 | 44,372 | 44,372 | 44,372 | 38,110 | -14% |
| 5860 Unemployment | 8,960 | 266 | - | - | - | - | 0% |
| 5900 Medicare | 7,189 | 4,994 | 4,630 | 4,630 | 4,630 | 5,425 | 17% |
| Sub-Total Personnel Services | 763,346 | 543,760 | 475,167 | 475,167 | 475,167 | 537,910 | 13% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | - | - | 15,000 | 15,000 | 15,000 | - | -100% |
| 6050 Maintenance Contracts | - | 4,634 | 1,000 | 1,000 | 1,000 | - | -100% |
| 6070 Temporary Labor | 23,355 | 23,988 | 25,935 | 25,935 | 25,935 | 27,005 | 4% |
| 6120 Professional Development | 568 | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6170 Insurance - Liability | 11,049 | 10,983 | 11,500 | 11,500 | 11,500 | 13,245 | 15% |
| 6250 Natural Gas | 2,371 | 2,090 | 3,000 | 3,000 | 3,000 | 3,500 | 17% |
| 6260 Electricity | 586,845 | 575,958 | 616,800 | 616,800 | 616,800 | 600,000 | -3% |
| 6270 Telephone & Mobile Devices | 2,207 | 2,208 | 3,593 | 3,593 | 3,593 | 3,020 | -16% |
| 6290 Sewer | 1,899 | 3,124 | 1,000 | 1,000 | 1,000 | 2,400 | 140% |
| 6380 Equipment Maintenance | 17,389 | 30,549 | - | - | - | 15,000 | 100% |
| 6410 Traffic Signal Maintenance | 11,023 | 540 | 12,000 | 12,000 | 12,000 | 12,000 | 0% |
| 6540 Equipment Rental | 920 | 80 | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 6610 Staff Training | 1,790 | 589 | 3,200 | 3,200 | 3,200 | 2,000 | -38% |
| 6650 Membership & Certification | 170 | - | 400 | 400 | 400 | 400 | 0% |
| 6660 Laundry Services | 10,476 | 7,195 | 5,200 | 5,200 | 5,200 | 5,500 | 6% |
| 6710 Waste Dumping Fees | 165 | - | 360 | 360 | 360 | 300 | -17% |
| Sub-Total Contractual Services | 670,227 | 661,938 | 701,988 | 701,988 | 701,988 | 687,370 | -2% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 190 | - | 700 | 700 | 700 | 500 | -29% |
| 7090 Office and Computer Equipment | - | - | - | - | - | 750 | 100% |
| 7130 Agriculture Supplies | 1,935 | - | 600 | 600 | 600 | 500 | -17% |
| 7170 Asphalt Products | - | 1,277 | - | - | - | - | 0% |
| 7210 Chemicals | - | 52,067 | 50,000 | 50,000 | 50,000 | 50,000 | 0% |
| 7290 Concrete & Clay Products | - | - | 5,000 | 5,000 | 5,000 | 2,000 | -60% |
| 7330 Foods | 841 | 207 | 300 | 300 | 300 | 300 | 0% |
| 7370 Institutional Supplies | 1,288 | 783 | 1,200 | 1,200 | 1,200 | 1,200 | 0% |
| 7490 Building Materials | - | 2,521 | - | - | - | - | 0% |
| 7530 Medical Supplies | 727 | 329 | 450 | 450 | 450 | 500 | 11% |
| 7570 Hardware & Hand Tools | 4,737 | 5,106 | 6,400 | 6,400 | 6,400 | 3,500 | -45% |
| 7730 Metal Supplies | 998 | - | 2,700 | 2,700 | 2,700 | 2,000 | -26% |
| 7770 Uniforms & Safety Gear | 4,576 | 1,552 | 2,400 | 2,400 | 2,400 | 3,000 | 25% |
| 7810 Sign Supplies | - | 12,777 | 15,000 | 15,000 | 15,000 | 5,500 | -63% |
| 7850 Awards & Gifts | - | - | - | - | - | - | 0% |
| Sub-Total Commodities | 15,292 | 76,619 | 84,750 | 84,750 | 84,750 | 69,750 | -18% |
| Capitol Outlay | | | | | | | |
| 8040 Bridge Construction | - | - | 10,000 | 10,000 | 10,000 | - | -100% |
| 8100 Misc Improvements | - | 369 | - | - | - | - | 0% |
| 8200 Vehicles & Equipment | - | 1,481 | 9,600 | 9,600 | 9,600 | - | -100% |
| | - | 1,850 | 19,600 | 19,600 | 19,600 | - | -100% |
| Total | 1,448,865 | 1,284,167 | 1,281,505 | 1,281,505 | 1,281,505 | 1,295,030 | 1% |

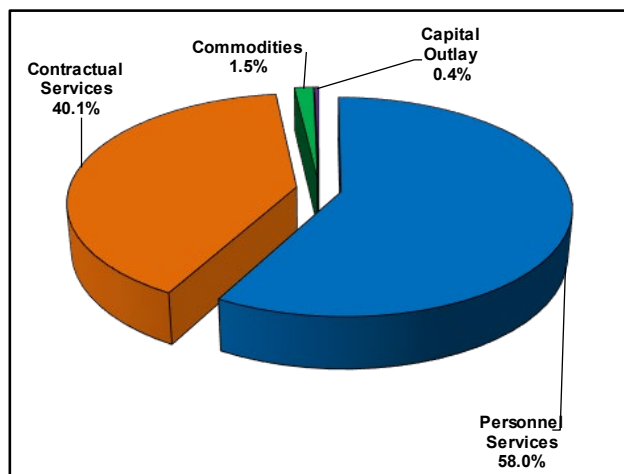
FACILITIES MAINTENANCE

The Facilities Maintenance Division ensures the proper maintenance, operation and custodial services for City-owned buildings and facilities. This division identifies, investigates, and responds to complaints concerning the buildings. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

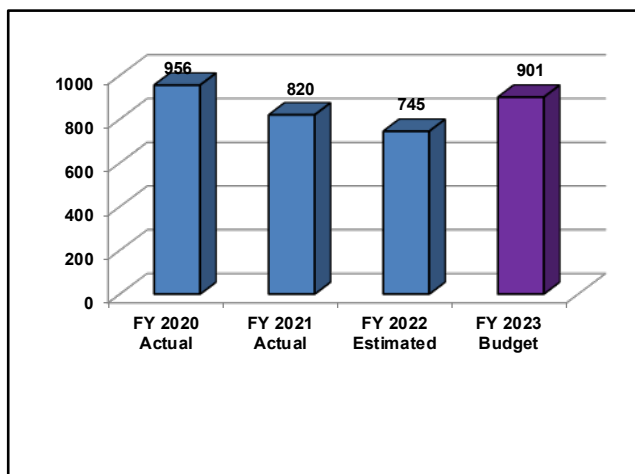
BUDGET EXPENDITURES

| Services and Facilities Maintenance | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|-------------------------------------|----------------|----------------|------------------|-----------------|-------------------|----------------|----------------|
| Personnel Services | 583,705 | 408,361 | 419,280 | 419,280 | 419,280 | 522,740 | 25% |
| Contractual Services | 347,339 | 340,938 | 300,330 | 300,330 | 300,330 | 361,480 | 20% |
| Commodities | 21,202 | 19,459 | 21,950 | 21,950 | 21,950 | 13,900 | -37% |
| Capital Outlay | 3,495 | 50,755 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| Total | 955,741 | 819,513 | 744,560 | 744,560 | 744,560 | 901,120 | 21% |

FY 2023 Budget



Total Expenditures



FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Staff responded to routine and long-term repair work needs at City facilities.
- Staff evaluated HVAC maintenance and selection of a cost-effective work scope for an annual contract.
- Staff coordinated major repairs to the City Hall roof and building envelope.



| | |
|------------|------------------------|
| Department | Public Works |
| Program | Facilities Maintenance |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-40-36 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 394,440 | 258,410 | 284,820 | 284,820 | 284,820 | 376,070 | 32% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 5,267 | - | - | - | - | 0% |
| 5220 Injury Leave | 1,591 | 626 | - | - | - | - | 0% |
| 5230 Injury Leave-Taxable | 4,768 | 10,655 | - | - | - | - | 0% |
| 5340 Salaries - Part-time & Temp | 15,184 | - | - | - | - | - | 0% |
| 5380 Overtime | 5,512 | 4,847 | 4,000 | 4,000 | 4,000 | 3,000 | -25% |
| 5420 Workers Compensation | 25,306 | 21,984 | 20,375 | 20,375 | 20,375 | 22,940 | 13% |
| 5460 Medical Insurance | 59,636 | 46,757 | 48,970 | 48,970 | 48,970 | 53,640 | 10% |
| 5660 Social Security Contributions | 23,905 | 17,304 | 17,590 | 17,590 | 17,590 | 23,315 | 33% |
| 5740 Pension Contribution Nonunif. | 40,100 | 38,424 | 39,410 | 39,410 | 39,410 | 38,320 | -3% |
| 5860 Unemployment | 7,664 | 266 | - | - | - | - | 0% |
| 5900 Medicare | 5,599 | 3,820 | 4,115 | 4,115 | 4,115 | 5,455 | 33% |
| Sub-Total Personnel Services | 583,705 | 408,360 | 419,280 | 419,280 | 419,280 | 522,740 | 25% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 37,517 | 1,343 | 10,000 | 10,000 | 10,000 | - | -100% |
| 6050 Maintenance Contracts | 18,670 | 20,616 | 20,000 | 20,000 | 20,000 | 35,000 | 75% |
| 6070 Temporary Labor | 31,091 | 58,976 | 30,000 | 30,000 | 30,000 | 50,000 | 67% |
| 6160 Insurance - Property & Auto | 87,863 | 68,122 | 81,745 | 81,745 | 81,745 | 75,750 | -7% |
| 6170 Insurance - Liability | 4,471 | 6,811 | 7,085 | 7,085 | 7,085 | 7,940 | 12% |
| 6250 Natural Gas | 17,185 | 14,965 | 18,000 | 18,000 | 18,000 | 20,000 | 11% |
| 6260 Electricity | 49,900 | 47,963 | 50,000 | 50,000 | 50,000 | 55,000 | 10% |
| 6270 Telephone & Mobile Devices | 3,319 | 1,324 | 1,000 | 1,000 | 1,000 | 2,000 | 100% |
| 6280 Water | 21,660 | 30,716 | 20,000 | 20,000 | 20,000 | 30,000 | 50% |
| 6290 Sewer | 22,176 | 27,048 | 20,000 | 20,000 | 20,000 | 25,000 | 25% |
| 6360 Building Maintenance | 21,932 | 30,199 | 15,000 | 15,000 | 15,000 | 20,000 | 33% |
| 6380 Equipment Maintenance | 28,074 | 28,927 | 20,000 | 20,000 | 20,000 | 30,000 | 50% |
| 6610 Staff Training | 811 | - | 2,000 | 2,000 | 2,000 | - | -100% |
| 6640 Exterminations | 1,045 | 815 | 4,000 | 4,000 | 4,000 | 2,000 | -50% |
| 6650 Membership & Certification | - | 36 | 500 | 500 | 500 | 250 | -50% |
| 6660 Laundry Services | 1,625 | 3,076 | 1,000 | 1,000 | 1,000 | 8,540 | 754% |
| Sub-Total Contractual Services | 347,339 | 340,937 | 300,330 | 300,330 | 300,330 | 361,480 | 20% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 116 | 140 | 250 | 250 | 250 | 250 | 0% |
| 7210 Chemicals | - | - | 500 | 500 | 500 | 150 | -70% |
| 7370 Institutional Supplies | 9,362 | 14,407 | 15,000 | 15,000 | 15,000 | 7,500 | -50% |
| 7490 Building Materials | 6,163 | 352 | 2,000 | 2,000 | 2,000 | 3,000 | 50% |
| 7530 Medical Supplies | 40 | - | 200 | 200 | 200 | 200 | 0% |
| 7570 Hardware & Hand Tools | 5,146 | 4,386 | 3,000 | 3,000 | 3,000 | 2,000 | -33% |
| 7610 Fuel | - | 174 | 500 | 500 | 500 | 300 | -40% |
| 7810 Sign Supplies | 375 | - | 500 | 500 | 500 | 500 | 0% |
| Sub-Total Commodities | 21,202 | 19,459 | 21,950 | 21,950 | 21,950 | 13,900 | -37% |
| Capital Outlay | | | | | | | |
| 8001 Building Improvements | 3,495 | 50,755 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| Sub-Total Capital Outlay | 3,495 | 50,755 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| Total | 955,741 | 819,511 | 744,560 | 744,560 | 744,560 | 901,120 | 21% |

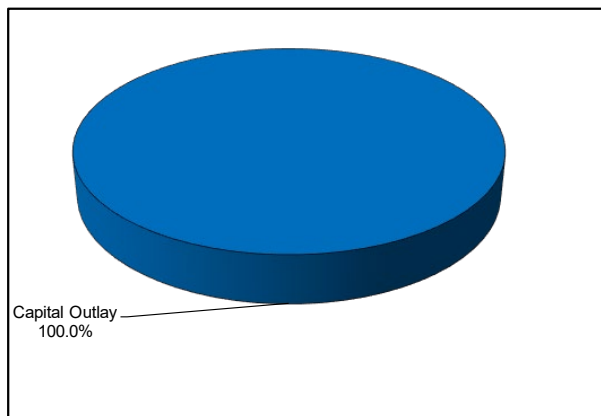
PUBLIC WORKS GRANTS

This program provides for various Public Works Grants. The number and amount of grants will fluctuate from year to year.

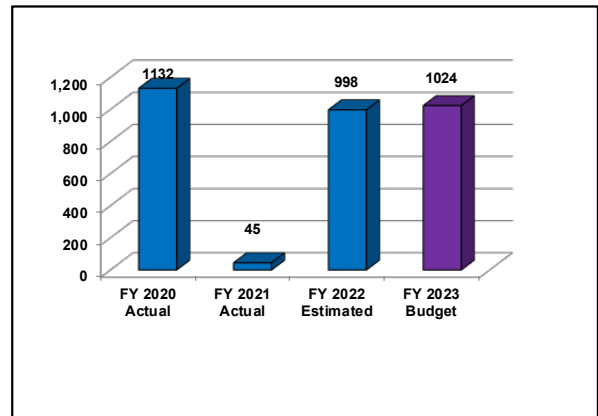
BUDGET EXPENDITURES

| Public Works Grants | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Contractual Services | - | 9,070 | - | - | - | - | 0% |
| Capital Outlay | 1,132,128 | 35,547 | 998,000 | 998,000 | 998,000 | 1,024,000 | 3% |
| Total | 1,132,128 | 44,617 | 998,000 | 998,000 | 998,000 | 1,024,000 | 3% |

FY 2023 Budget



Total Expenditures





| | |
|------------|--------------|
| Department | Public Works |
| Program | Grants |

| | |
|----------------|----------|
| Fund | Grants |
| Account Number | 22-40-95 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Capital Outlay | | | | | | | |
| 8010 Parks Improvement | 246,298 | - | - | - | - | - | 0% |
| 8060 Curbs, Sidewalk & Alleys | - | - | 78,000 | 78,000 | 78,000 | 78,000 | 0% |
| 8080 Street Construction | 885,030 | 9,405 | 820,000 | 820,000 | 820,000 | 846,000 | 3% |
| 8100 Misc Improvements | 800 | - | 100,000 | 100,000 | 100,000 | 100,000 | 0% |
| Sub-Total Capital Outlay | 1,132,128 | 9,405 | 998,000 | 998,000 | 998,000 | 1,024,000 | 3% |
| Total | 1,132,128 | 9,405 | 998,000 | 998,000 | 998,000 | 1,024,000 | 3% |

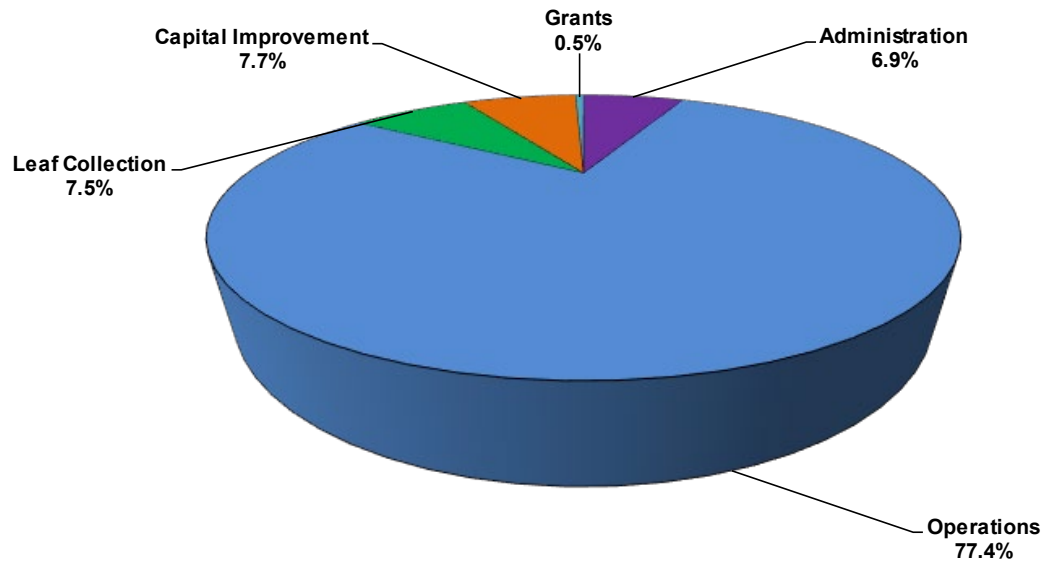
**SOLID WASTE FUND**

The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulk items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Coordination with the Finance Department and removal and replacement of trash and recycling containers for shut-off accounts as a part of the Delinquent Trash Program;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- City wide leaf collection twice per year;
- City wide residential street sweeping three times per year.
- City wide Special street sweeping nine times per year.
- City wide Christmas tree pick-up.
- Community outreach on trash and waste diversion programs.
- City wide electronics recycling event.

BUDGET EXPENDITURES

| Program | Personnel | Contractual | Commodities | Capital Outlay | Other | Total |
|---------------------|------------------|------------------|----------------|----------------|----------------|------------------|
| Administration | 187,315 | 62,920 | - | - | - | 250,235 |
| Operations | 1,367,745 | 1,142,330 | 125,400 | - | 191,430 | 2,826,905 |
| Leaf Collection | 50,090 | 222,195 | 1,500 | - | - | 273,785 |
| Capital Improvement | - | - | - | 280,000 | - | 280,000 |
| Grants | - | - | - | 20,000 | - | 20,000 |
| Total | 1,605,150 | 1,427,445 | 126,900 | 300,000 | 191,430 | 3,650,925 |



GOALS

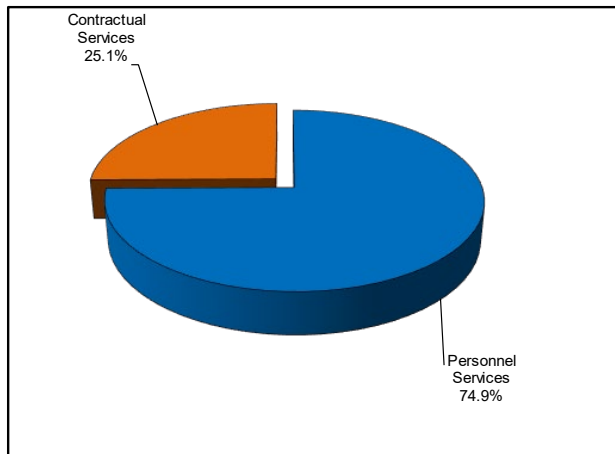
1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections.
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health.
3. Complete evaluation and implement accepted recommendations from the analysis of the former Materials Recovery Facility for processing recycling.
4. Complete update to Solid Waste Rate Study and examine recycling service costs for viability.
5. Increase recycling education to reduce contamination in the recycling waste stream.

Solid Waste Administration

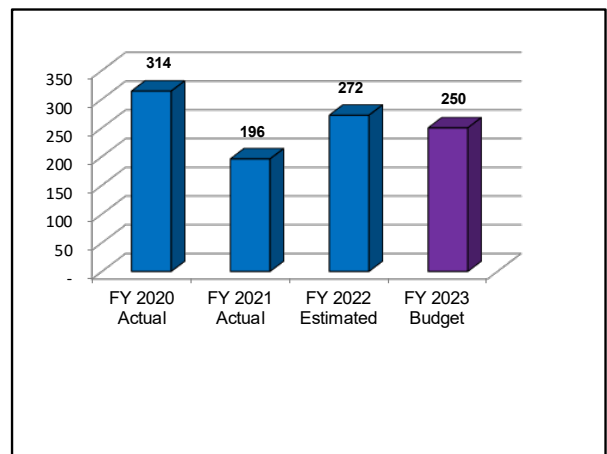
BUDGET EXPENDITURES

| Adminstration | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|---------------------------|-------------------------------|
| Personnel Services | 265,739 | 119,468 | 212,645 | 212,645 | 212,645 | 187,315 | -12% |
| Contractual Service | 48,542 | 76,032 | 59,535 | 59,535 | 59,535 | 62,920 | 6% |
| Commodities | - | - | - | - | - | - | 0% |
| Total | 314,281 | 195,500 | 272,180 | 272,180 | 272,180 | 250,235 | -8% |

FY 2023 Budget



Total Expenditures





| | |
|------------|----------------------------|
| Department | Public Works - Solid Waste |
| Program | Solid Waste Administration |

| | |
|----------------|-------------|
| Fund | Solid Waste |
| Account Number | 08-40-64 |

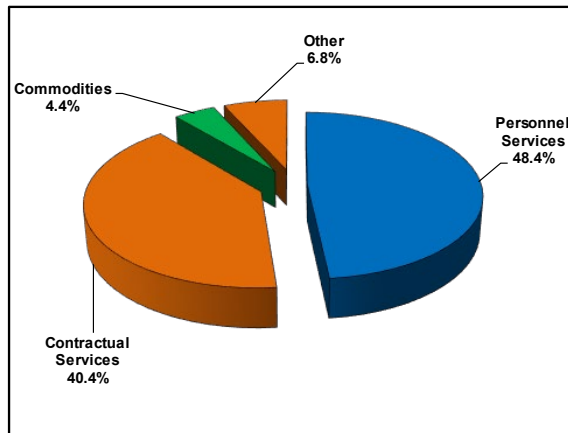
| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|--|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 173,546 | 158,508 | 153,300 | 153,300 | 153,300 | 134,495 | -12% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 2,141 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 2,457 | 744 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 8,611 | - | - | - | - | - | 0% |
| 5380 Overtime | 16 | 29 | - | - | - | - | 0% |
| 5420 Workers Compensation | 3,287 | 1,510 | 975 | 975 | 975 | 1,260 | 29% |
| 5460 Medical Insurance | 28,910 | 24,985 | 25,350 | 25,350 | 25,350 | 27,065 | 7% |
| 5660 Social Security Contributions | 10,432 | 8,799 | 9,505 | 9,505 | 9,505 | 8,745 | -8% |
| 5740 Pension Contribution Nonunif. | 36,054 | 22,227 | 21,290 | 21,290 | 21,290 | 13,705 | -36% |
| 5741 Pension Expense | - | (101,311) | - | - | - | - | 0% |
| 5900 Medicare | 2,426 | 1,836 | 2,225 | 2,225 | 2,225 | 2,045 | -8% |
| Sub-Total Personnel Services | 265,739 | 119,468 | 212,645 | 212,645 | 212,645 | 187,315 | -12% |
| Contractual Services | | | | | | | |
| 6001 Auditing & Accounting | - | 2,481 | 2,500 | 2,500 | 2,500 | 1,045 | -58% |
| 6005 Administration/Commission/Collection Fees | 4,445 | 3,992 | 6,500 | 6,500 | 6,500 | 6,500 | 0% |
| 6010 Professional Services | - | 18,585 | - | - | - | - | 0% |
| 6090 Postage | 10,369 | 10,471 | 10,000 | 10,000 | 10,000 | 11,200 | 12% |
| 6150 Printing Services | 4,438 | 4,772 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 6170 Insurance - Liability | 6,366 | 11,186 | 11,630 | 11,630 | 11,630 | 12,845 | 10% |
| 6270 Telephone & Mobile Devices | 117 | 5 | 500 | 500 | 500 | - | -100% |
| 6730 Lien Recording Fees | (1,206) | (2,194) | - | - | - | 2,925 | 100% |
| 6770 Bank & Credit Card Fees | 24,013 | 26,734 | 23,405 | 23,405 | 23,405 | 23,405 | 0% |
| Sub-Total Contractual Services | 48,542 | 76,032 | 59,535 | 59,535 | 59,535 | 62,920 | 6% |
| Total | 314,281 | 195,500 | 272,180 | 272,180 | 272,180 | 250,235 | -8% |

Solid Waste Operations

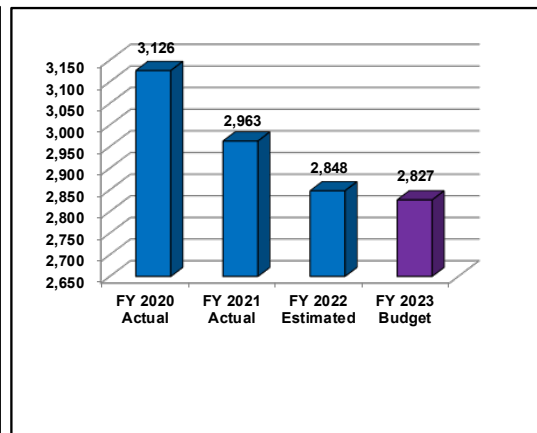
BUDGET EXPENDITURES

| Operations | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 1,226,727 | 1,308,488 | 1,402,205 | 1,402,205 | 1,402,205 | 1,367,745 | -2% |
| Contractual Services | 1,516,412 | 1,489,066 | 1,261,110 | 1,261,110 | 1,261,110 | 1,142,330 | -9% |
| Commodities | 120,401 | 87,920 | 113,450 | 113,450 | 113,450 | 125,400 | 11% |
| Capital Outlay | 850 | 7,500 | 1,000 | 1,000 | 1,000 | - | -100% |
| Other | 261,240 | 70,000 | 70,000 | 70,000 | 70,000 | 191,430 | 173% |
| Total | 3,125,630 | 2,962,974 | 2,847,765 | 2,847,765 | 2,847,765 | 2,826,905 | -1% |

FY 2023 Budget



Total Expenditures





| | |
|------------|---------------------------|
| Department | Public Works- Solid Waste |
| Program | Solid Waste Operations |

| | |
|----------------|-------------|
| Fund | Solid Waste |
| Account Number | 08-40-66 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 743,966 | 763,524 | 891,480 | 891,480 | 891,480 | 842,105 | -6% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 14,504 | - | - | - | - | 0% |
| 5220 Injury Leave | 311 | 193 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 1,182 | - | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 34,890 | - | 30,000 | 30,000 | 30,000 | 30,000 | 0% |
| 5380 Overtime | 60,527 | 78,659 | 40,000 | 40,000 | 40,000 | 50,000 | 25% |
| 5420 Workers Compensation | 127,925 | 158,616 | 120,210 | 120,210 | 120,210 | 151,240 | 26% |
| 5460 Medical Insurance | 103,923 | 111,878 | 128,485 | 128,485 | 128,485 | 144,205 | 12% |
| 5461 OPEB Expense | (2,656) | 7,098 | - | - | - | - | 0% |
| 5660 Social Security Contributions | 49,870 | 51,339 | 55,275 | 55,275 | 55,275 | 52,210 | -6% |
| 5740 Pension Contribution Nonunif. | 95,220 | 110,092 | 123,830 | 123,830 | 123,830 | 85,775 | -31% |
| 5860 Unemployment | - | 600 | - | - | - | - | 0% |
| 5900 Medicare | 11,569 | 11,986 | 12,925 | 12,925 | 12,925 | 12,210 | -6% |
| Sub-Total Personnel Services | 1,226,727 | 1,308,489 | 1,402,205 | 1,402,205 | 1,402,205 | 1,367,745 | -2% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 6,216 | (1,913) | 3,000 | 3,000 | 3,000 | 2,000 | -33% |
| 6050 Maintenance Contracts | 101,514 | 115,512 | 145,000 | 145,000 | 145,000 | 95,000 | -34% |
| 6070 Temporary Labor | 108,331 | 161,597 | 70,000 | 70,000 | 70,000 | 100,000 | 43% |
| 6090 Postage | 2,869 | - | 3,000 | 3,000 | 3,000 | 1,000 | -67% |
| 6120 Professional Development | 770 | - | 5,000 | 5,000 | 5,000 | 1,500 | -70% |
| 6130 Advertising & Public Notices | 28 | 51 | 500 | 500 | 500 | 250 | -50% |
| 6150 Printing Services | 9,491 | 1,039 | 10,000 | 10,000 | 10,000 | 2,000 | -80% |
| 6160 Insurance - Property & Auto | 79,924 | 76,297 | 91,555 | 91,555 | 91,555 | 84,840 | -7% |
| 6170 Insurance - Liability | 8,940 | 15,545 | 15,735 | 15,735 | 15,735 | 18,595 | 18% |
| 6210 Insurance - Flood | 7,480 | 8,040 | 9,245 | 9,245 | 9,245 | 9,935 | 7% |
| 6260 Electricity | 3,860 | 3,478 | 4,500 | 4,500 | 4,500 | 3,500 | -22% |
| 6270 Telephone & Mobile Devices | 2,817 | 2,749 | 3,000 | 3,000 | 3,000 | 4,010 | 34% |
| 6360 Building Maintenance | 9,530 | 4,327 | 5,000 | 5,000 | 5,000 | 10,000 | 100% |
| 6380 Equipment Maintenance | 7,920 | 5,185 | 10,000 | 10,000 | 10,000 | 25,000 | 150% |
| 6400 Office Equipment Maintenance | - | - | 500 | 500 | 500 | 1,000 | 100% |
| 6460 Vehicle Maintenance | - | 1,500 | - | - | - | - | 0% |
| 6490 Depreciation - Rental Equipment | 330,301 | 251,898 | - | - | - | - | 0% |
| 6610 Staff Training | 162 | - | 1,500 | 1,500 | 1,500 | 500 | -67% |
| 6650 Membership & Certification | 1,350 | 573 | 1,275 | 1,275 | 1,275 | 1,200 | -6% |
| 6660 Laundry Services | 24,311 | 21,327 | 20,000 | 20,000 | 20,000 | 20,000 | 0% |
| 6700 Misc. Operating Services | 1,188 | 3,334 | 5,300 | 5,300 | 5,300 | 5,000 | -6% |
| 6710 Waste Dumping Fees | 809,410 | 818,526 | 857,000 | 857,000 | 857,000 | 757,000 | -12% |
| Sub-Total Contractual Services | 1,516,412 | 1,489,065 | 1,261,110 | 1,261,110 | 1,261,110 | 1,142,330 | -9% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 837 | 482 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7090 Office & Computer Equipment | - | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7210 Chemicals | 2,935 | 18,344 | 4,500 | 4,500 | 4,500 | 9,000 | 100% |
| 7250 Solid Waste Supplies | 99,732 | 56,513 | 91,550 | 91,550 | 91,550 | 100,000 | 9% |
| 7370 Institutional Supplies | 2,926 | 2,480 | 500 | 500 | 500 | 500 | 0% |
| 7490 Building Materials | 486 | - | 500 | 500 | 500 | 500 | 0% |
| 7530 Medical Supplies | 2,615 | 850 | 900 | 900 | 900 | 900 | 0% |
| 7570 Hardware & Hand Tools | 3,488 | 2,425 | 5,500 | 5,500 | 5,500 | 4,500 | -18% |
| 7770 Uniform & Safety Gear | 7,382 | 6,826 | 8,000 | 8,000 | 8,000 | 8,000 | 0% |
| Sub-Total Commodities | 120,401 | 87,920 | 113,450 | 113,450 | 113,450 | 125,400 | 11% |
| Capital Outlay | | | | | | | |
| 8100 Misc. Improvement | 850 | 7,500 | 1,000 | 1,000 | 1,000 | - | -100% |
| 8200 Vehicles & Equipment | - | - | - | - | - | - | 0% |
| Sub-Total Capital Outlay | 850 | 7,500 | 1,000 | 1,000 | 1,000 | - | -100% |
| Other | | | | | | | |
| 9950 Operating Transfer Out | 261,240 | 70,000 | 70,000 | 70,000 | 70,000 | 191,430 | 173% |
| Total | 3,125,630 | 2,962,974 | 2,847,765 | 2,847,765 | 2,847,765 | 2,826,905 | -1% |
| | | | | | | | |

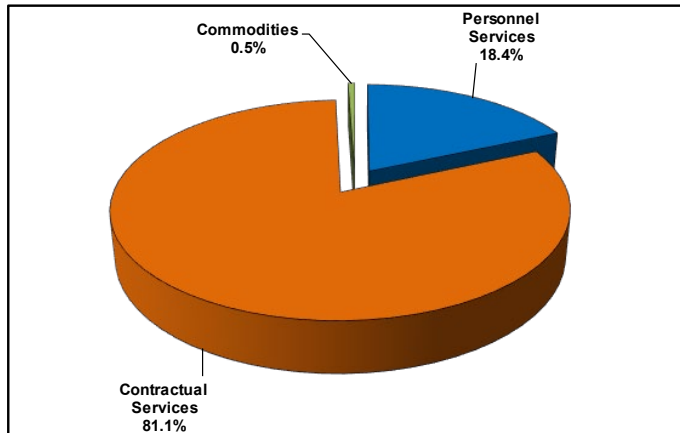


Leaf Collection

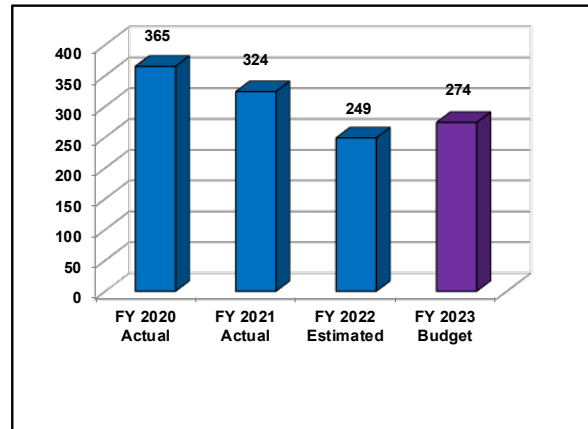
BUDGET EXPENDITURES

| Leaf Collection | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|---------------------------|-------------------------------|
| Personnel Services | 123,351 | 114,834 | 47,580 | 47,580 | 47,580 | 50,090 | 5% |
| Contractual Services | 238,942 | 205,749 | 200,195 | 200,195 | 200,195 | 222,195 | 11% |
| Commodities | 2,785 | 3,299 | 1,000 | 1,000 | 1,000 | 1,500 | 50% |
| Total | 365,078 | 323,882 | 248,775 | 248,775 | 248,775 | 273,785 | 10% |

FY 2023 Budget



Total Expenditures



FISCAL YEAR 2022 PERFORMANCE SUMMARY

Waste Tonnage:

| | |
|--------|--|
| 12,861 | Tons of solid waste (landfill) |
| 2,485 | Tons of residential single stream (mixed) materials recycled |

146

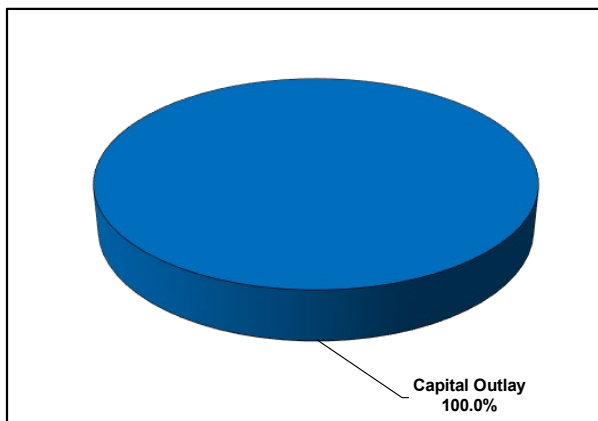
SOLID WASTE CAPITAL IMPROVEMENT

This program provides for various Solid Waste projects. The number and amounts of projects will fluctuate from year to year.

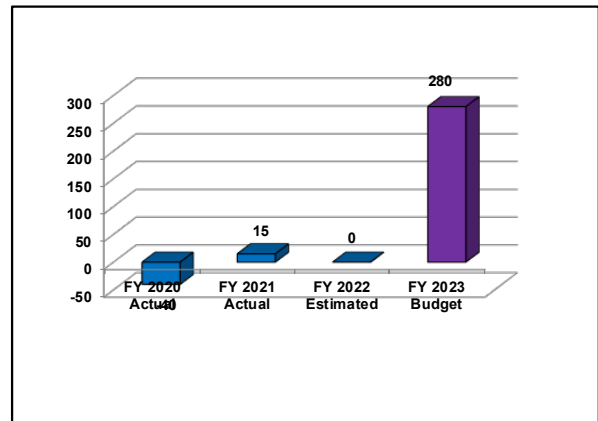
BUDGET EXPENDITURES

| Solid Waste Capital Improvement | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|--|-----------------------|-----------------------|-------------------------|------------------------|--------------------------|-----------------------|-----------------------|
| Contractual Services | 30 | - | - | - | - | - | 0% |
| Commodities | - | - | - | - | - | - | 0% |
| Capital Outlay | (40,225) | 14,685 | - | - | - | 280,000 | 100% |
| Total | (40,195) | 14,685 | - | - | - | 280,000 | 100% |

FY 2023 Budget



Total Expenditures





| | |
|------------|----------------------------|
| Department | Public Works - Solid Waste |
| Program | Capital Improvement |

| | |
|----------------|-------------|
| Fund | Solid Waste |
| Account Number | 08-40-90 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|--------------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Contractual Services | | | | | | | |
| 6010 Professional Services | 30 | - | - | - | - | - | 0% |
| Sub-Total Contractul Services | 30 | - | - | - | - | - | 0% |
| Capital Outlay | | | | | | | |
| 8080 Street Construction | 9,755 | - | - | - | - | - | 0% |
| 8100 Misc. Improvements | (49,980) | 14,685 | - | - | - | - | 0% |
| 8200 Vehicles & Equipment | - | - | - | - | - | 280,000 | 100% |
| Sub-Total Capital Outlay | (40,225) | 14,685 | - | - | - | 280,000 | 100% |
| Total | (40,195) | 14,685 | - | - | - | 280,000 | 100% |

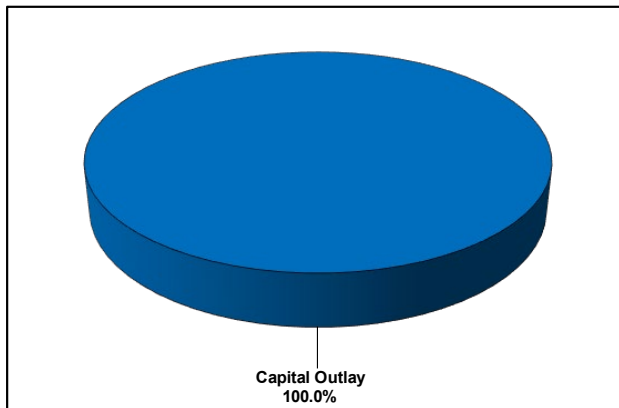
SOLID WASTE GRANTS

This program provides for various Solid Waste grants. The number and amount of projects will fluctuate from year to year.

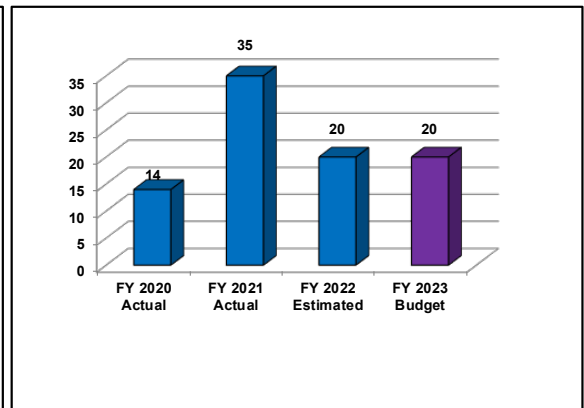
BUDGET EXPENDITURES

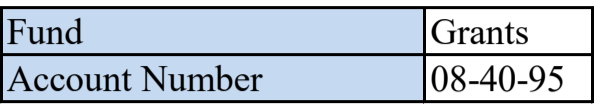
| Solid Waste Grants | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|---------------------------|---------------------------|
| Contractual Services | 13,667 | 34,929 | - | - | - | - | 0% |
| Commodities | - | - | - | - | - | - | 0% |
| Capital Outlay | - | - | 20,000 | 20,000 | 20,000 | 20,000 | 0% |
| Total | 13,667 | 34,929 | 20,000 | 20,000 | 20,000 | 20,000 | 0% |

FY 2023 Budget



Total Expenditures



150

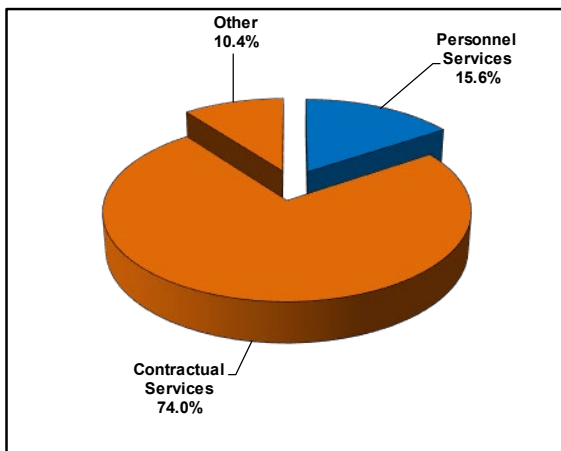
SEWER LATERAL REPAIR FUND

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

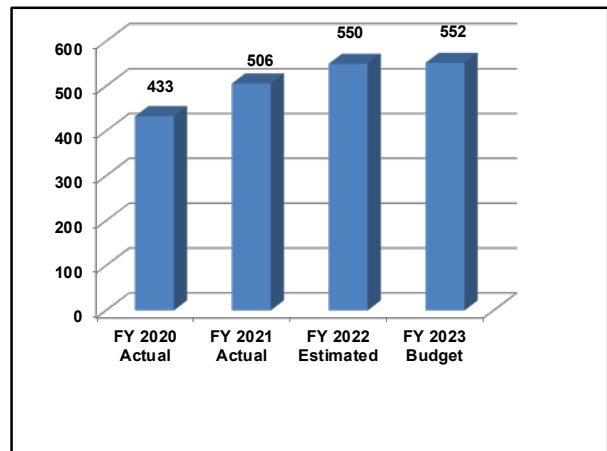
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------------|----------------------|
| Personnel Services | 21,168 | 19,829 | 60,360 | 60,360 | 60,360 | 86,495 | 43% |
| Contractual Services | 408,739 | 484,047 | 432,390 | 432,390 | 432,390 | 407,975 | -6% |
| Other | 3,329 | 2,504 | 57,220 | 57,220 | 57,220 | 57,220 | 0% |
| Total | 433,236 | 506,380 | 549,970 | 549,970 | 549,970 | 551,690 | 0.3% |

FY 2023 Budget



Total Expenditures



FISCAL YEAR 2022 PERFORMANCE SUMMARY

Number of repairs completed: 180



| | |
|------------|----------------------|
| Department | Publick Works |
| Program | Sewer Lateral Repair |

| | |
|----------------|----------|
| Fund | Repair |
| Account Number | 05-40-82 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 13,598 | 10,855 | 45,595 | 45,595 | 45,595 | 68,725 | 51% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 212 | - | - | - | - | 0% |
| 5420 Workers Compensation | 83 | 361 | 145 | 145 | 145 | 250 | 72% |
| 5460 Medical Insurance | 1,891 | 1,553 | 4,805 | 4,805 | 4,805 | 5,260 | 9% |
| 5660 Social Security Contributions | 801 | 650 | 2,825 | 2,825 | 2,825 | 4,260 | 51% |
| 5740 Pension Contribution Nonunif. | 4,600 | 6,047 | 6,330 | 6,330 | 6,330 | 7,005 | 11% |
| 5900 Medicare | 195 | 151 | 660 | 660 | 660 | 995 | 51% |
| Sub-Total Personnel Services | 21,168 | 19,829 | 60,360 | 60,360 | 60,360 | 86,495 | 43% |
| Contractual Services | | | | | | | |
| 6170 Insurance - Liability | 4,025 | 6,624 | 6,890 | 6,890 | 6,890 | 7,725 | 12% |
| 6270 Telephone & Mobile Devices | 84 | 70 | 500 | 500 | 500 | 250 | -50% |
| 6450 Sewer Lateral Expenses | 404,630 | 477,353 | 425,000 | 425,000 | 425,000 | 400,000 | -6% |
| 6610 Staff Training | - | - | - | - | - | - | 0% |
| Sub-Total Contractual Services | 408,739 | 484,047 | 432,390 | 432,390 | 432,390 | 407,975 | -6% |
| Transfer Out | | | | | | | |
| 9950 To GF- Interfund Loan | 3,329 | 2,504 | 57,220 | 57,220 | 57,220 | 57,220 | 0% |
| Sub-Total Transfer Out | 3,329 | 2,504 | 57,220 | 57,220 | 57,220 | 57,220 | 0% |
| Total | 433,236 | 506,380 | 549,970 | 549,970 | 549,970 | 551,690 | 0% |
| | | | | | | | |

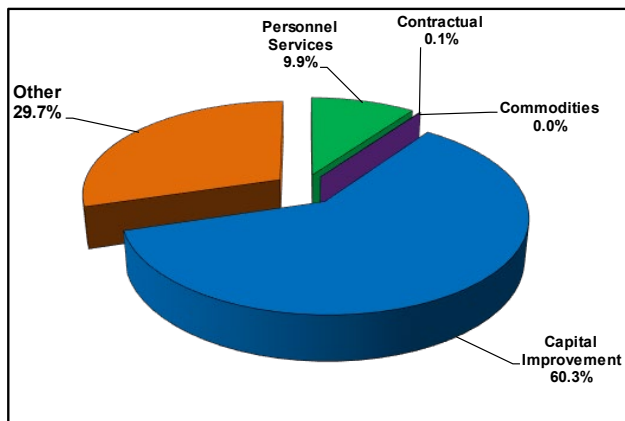
CAPITAL IMPROVEMENT SALES TAX FUND

Capital Improvement Sales Tax Fund is used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City's capital projects for annual infrastructure maintenance.

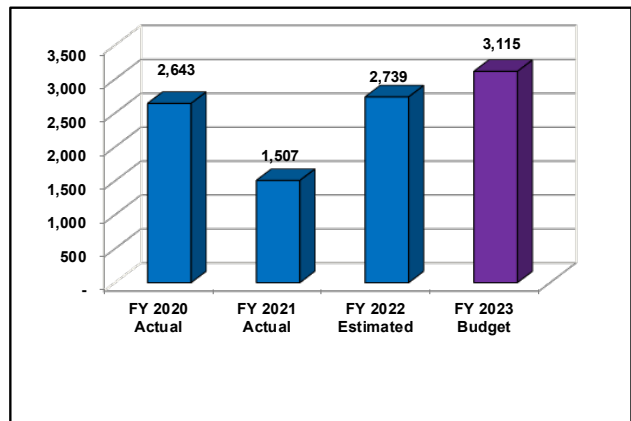
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------------|----------------------|
| Personnel Services | 271,192 | 265,238 | 292,905 | 292,905 | 292,905 | 308,750 | 5% |
| Contractual Services | 8,040 | (3,577) | 1,350 | 1,350 | 1,350 | 1,260 | -7% |
| Commodities | - | - | 20,000 | 20,000 | 20,000 | - | -100% |
| Capital Improvement | 1,576,207 | 945,024 | 1,825,000 | 1,825,000 | 1,825,000 | 1,881,000 | 3% |
| Other | 787,655 | 300,000 | 600,000 | 600,000 | 600,000 | 924,000 | 54% |
| Total | 2,643,094 | 1,506,685 | 2,739,255 | 2,739,255 | 2,739,255 | 3,115,010 | 14% |

FY 2023 Budget



Total Expenditures ('000)





| | |
|------------|---------------------|
| Department | Public Works |
| Program | Capital Improvement |

| | |
|----------------|------------------------|
| Fund | Capital Impr Sales Tax |
| Account Number | 12-40-90 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 169,745 | 179,124 | 205,995 | 205,995 | 205,995 | 217,720 | 6% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 3,140 | - | - | - | - | 0% |
| 5220 Injury Leave | 311 | 193 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 3,443 | - | - | - | - | - | 0% |
| 5340 Salaries- Part-time & Temp | 16,298 | - | - | - | - | - | 0% |
| 5380 Overtime | 2,970 | 4,028 | - | - | - | - | 0% |
| 5420 Workers Compensation | 10,612 | 11,358 | 10,635 | 10,635 | 10,635 | 17,255 | 62% |
| 5460 Medical Insurance | 27,443 | 27,274 | 31,905 | 31,905 | 31,905 | 34,935 | 9% |
| 5660 Social Security Contributions | 11,054 | 11,011 | 12,770 | 12,770 | 12,770 | 13,500 | 6% |
| 5740 Pension Contribution Nonunif. | 24,500 | 26,539 | 28,615 | 28,615 | 28,615 | 22,185 | -22% |
| 5860 Unemployment | 2,240 | - | - | - | - | - | 0% |
| 5900 Medicare | 2,576 | 2,572 | 2,985 | 2,985 | 2,985 | 3,155 | 6% |
| Sub-Total Personnel Services | 271,192 | 265,239 | 292,905 | 292,905 | 292,905 | 308,750 | 5% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 6,950 | (4,392) | - | - | - | - | 0% |
| 6270 Telephone & Mobile Devices | 1,090 | 815 | 1,350 | 1,350 | 1,350 | 1,260 | -7% |
| Sub-Total Contractual Services | 8,040 | (3,577) | 1,350 | 1,350 | 1,350 | 1,260 | -7% |
| Commodities | | | | | | | |
| 7170 Asphalt Products | - | - | 20,000 | 20,000 | 20,000 | - | -100% |
| Sub-Total Commodities | - | - | 20,000 | 20,000 | 20,000 | - | -100% |
| Capital Outlay | | | | | | | |
| 8001 Building Improvement | 133,072 | 36,039 | - | - | - | - | 0% |
| 8040 Bridge Construction | - | - | - | - | - | 25,000 | 100% |
| 8060 Curbs, Sidewalk & Alleys | 454,403 | 418,476 | 400,000 | 400,000 | 400,000 | 422,000 | 5% |
| 8080 Street Construction | 840,319 | 448,124 | 1,180,000 | 1,180,000 | 1,180,000 | 919,000 | -22% |
| 8100 Misc. Improvement | 4,224 | (39,483) | 120,000 | 120,000 | 120,000 | 290,000 | 142% |
| 8200 Vehicles and Equipment | 144,189 | - | 125,000 | 125,000 | 125,000 | 225,000 | 80% |
| Sub-Total Capital Outlay | 1,576,207 | 863,156 | 1,825,000 | 1,825,000 | 1,825,000 | 1,881,000 | 3% |
| Other | | | | | | | |
| 9100 Debt Service - Expense | 1,250 | - | - | - | - | - | 0% |
| 9150 Debt Service - Principal | 711,750 | - | - | - | - | - | 0% |
| 9200 Debt Service - Interest | 13,523 | - | - | - | - | - | 0% |
| Sub-Total Other | 726,523 | - | - | - | - | - | 0% |
| Transfer Out | | | | | | | |
| 9950 Operating Transfer Out | 61,132 | 300,000 | 600,000 | 600,000 | 600,000 | 924,000 | 54% |
| Sub-Total Transfer Out | 61,132 | 300,000 | 600,000 | 600,000 | 600,000 | 924,000 | 54% |
| Total | 2,643,094 | 1,424,818 | 2,739,255 | 2,739,255 | 2,739,255 | 3,115,010 | 14% |
| | | | | | | | |

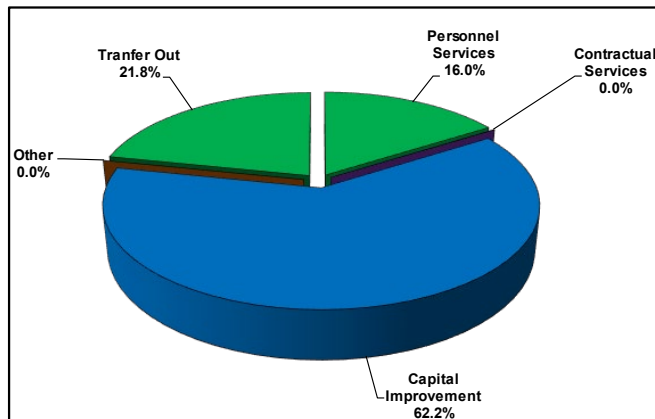
PARK AND STORM WATER SALES TAX FUND

Parks Sales Tax Fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. Stormwater projects (both for planning, design and construction) are also funded from this program. All parks and recreation construction activity are also tracked in this fund.

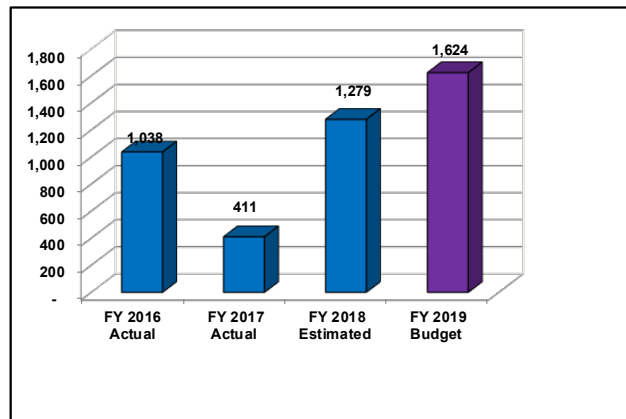
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 248,316 | 216,557 | 209,585 | 209,585 | 209,585 | 260,355 | 24% |
| Contractual Services | 412 | 254 | 600 | 600 | 600 | 600 | 0% |
| Capital Improvement | 359,583 | 192,569 | 727,385 | 727,385 | 727,385 | 1,009,965 | 39% |
| Other | 391,781 | - | - | - | - | - | 0% |
| Transfer Out | 37,612 | 1,248 | 341,280 | 341,280 | 341,280 | 353,280 | 4% |
| | 1,037,704 | 410,628 | 1,278,850 | 1,278,850 | 1,278,850 | 1,624,200 | 27% |

FY 2023 Budget



Total Expenditures





| | |
|------------|---------------------|
| Department | Public Works |
| Program | Capital Improvement |

| | |
|----------------|-------------------------|
| Fund | Park and Strm Sales Tax |
| Account Number | 14-40-90 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 165,154 | 138,144 | 141,915 | 141,915 | 141,915 | 186,535 | 31% |
| 5001.01 Salaries - Full-Time COVID-19 | 1,256 | 3,017 | - | - | - | - | 0% |
| 5220 Injury Leave | 525 | 132 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 468 | 329 | - | - | - | - | 0% |
| 5380 Overtime | 3,132 | 2,886 | - | - | - | - | 0% |
| 5420 Workers Compensation | 11,151 | 12,559 | 11,725 | 11,725 | 11,725 | 12,755 | 9% |
| 5460 Medical Insurance | 31,016 | 26,060 | 25,375 | 25,375 | 25,375 | 27,790 | 10% |
| 5660 Social Security Contributions | 9,905 | 8,438 | 8,800 | 8,800 | 8,800 | 11,565 | 31% |
| 5740 Pension Contribution Nonunif. | 23,400 | 23,014 | 19,710 | 19,710 | 19,710 | 19,005 | -4% |
| 5900 Medicare | 2,309 | 1,979 | 2,060 | 2,060 | 2,060 | 2,705 | 31% |
| Sub-Total Personnel Services | 248,316 | 216,558 | 209,585 | 209,585 | 209,585 | 260,355 | 24% |
| Contractual Services | | | | | | | |
| 6270 Telephone & Mobile Devices | 412 | 254 | 600 | 600 | 600 | 600 | 0% |
| Sub-Total Contractual Services | 412 | 254 | 600 | 600 | 600 | 600 | 0% |
| Capital Outlay | | | | | | | |
| 8001 Building Improvements | 502 | - | 190,000 | 190,000 | 190,000 | 75,000 | -61% |
| 8130 Flood Mitigation Assistance | - | 18,534 | - | - | - | - | 0% |
| Sub-Total Capital Outlay | 502 | 18,534 | 190,000 | 190,000 | 190,000 | 75,000 | -61% |
| Other | | | | | | | |
| 9100 Debt Service - Expense | 1,250 | - | - | - | - | - | 0% |
| 9150 Debt Service - Principal | 383,250 | - | - | - | - | - | 0% |
| 9200 Debt Service - Interest | 7,281 | - | - | - | - | - | 0% |
| Sub-Total Other | 391,781 | - | - | - | - | - | 0% |
| Transfer Out | | | | | | | |
| 9950 Operating Transfer Out | 37,612 | 1,248 | 341,280 | 341,280 | 341,280 | 353,280 | 4% |
| Sub - Total Transfer Out | 37,612 | 1,248 | 341,280 | 341,280 | 341,280 | 353,280 | |
| Total | 678,623 | 236,594 | 741,465 | 741,465 | 741,465 | 689,235 | -7% |



| | |
|------------|-----------------------|
| Department | Parks, Rec & Forestry |
| Program | Capital Improvement |

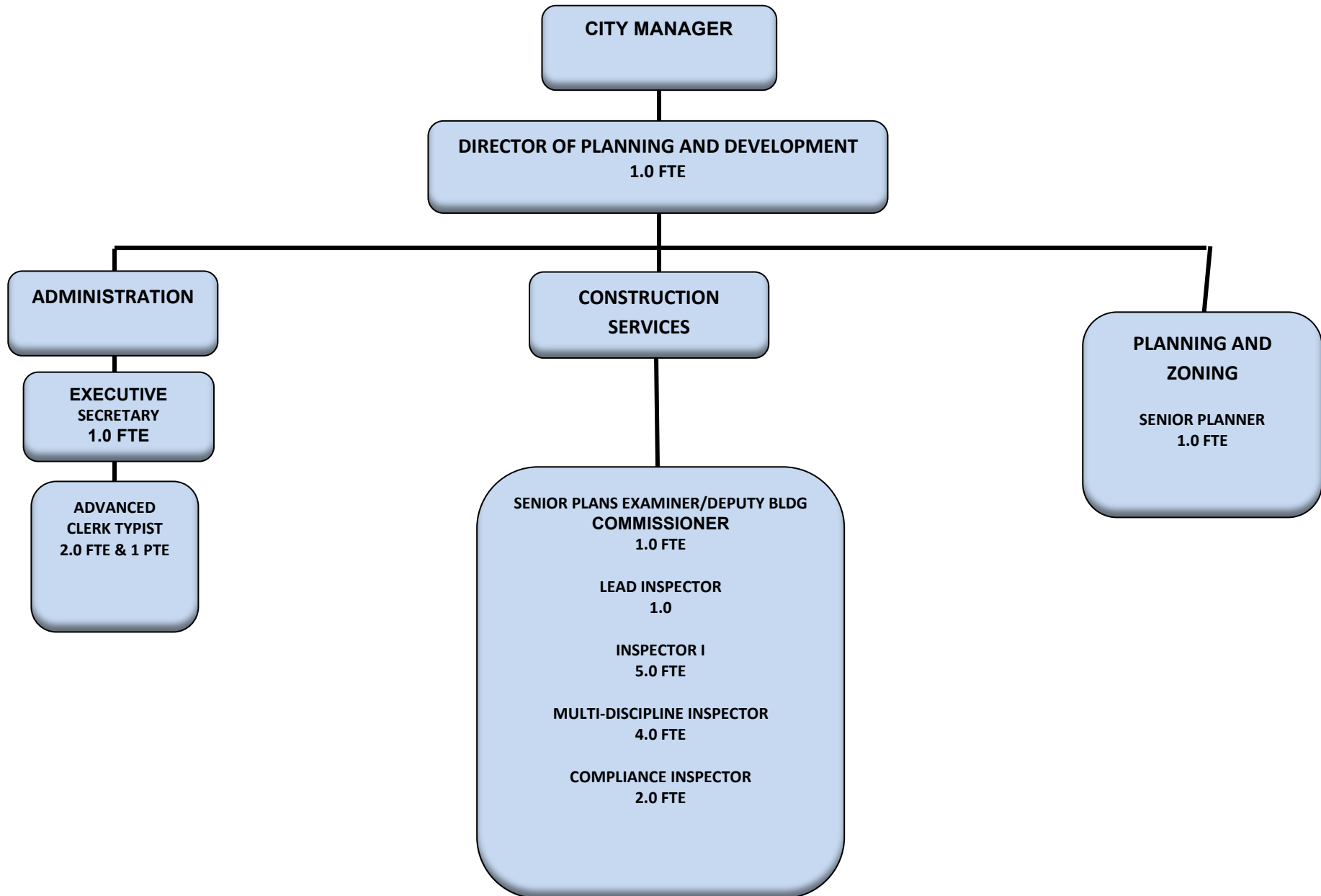
| | |
|----------------|-------------------------|
| Fund | Park and Strm Sales Tax |
| Account Number | 14-50-90 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Capital Outlay | | | | | | | |
| 8001 Building Improvements | - | (9,835) | 150,000 | 150,000 | 150,000 | 55,000 | -63% |
| 8010 Parks Improvement | - | 125,028 | - | - | - | - | 0% |
| 8100 Misc. Improvement | 359,081 | 19,383 | 362,385 | 362,385 | 362,385 | 650,000 | 79% |
| 8200 Vehicles & Equipment | - | 39,459 | 25,000 | 25,000 | 25,000 | 229,965 | 820% |
| Sub-Total Capital Outlay | 359,081 | 174,035 | 537,385 | 537,385 | 537,385 | 934,965 | 74% |
| Total | 359,081 | 174,035 | 537,385 | 537,385 | 537,385 | 934,965 | 74% |
| | | | | | | | |



This page intentionally left blank

PLANNING AND DEVELOPMENT





The Planning and Development Department is responsible for a wide range of functions related to community change, enhancement and preservation. Areas of responsibility include planning and zoning, housing and community development, building inspection and plan review services.

The Department provides staff support for a number of boards, commissions, and authorities that serve in an advisory capacity to City Council or City staff. These bodies are comprised of citizens who participate in University City processes as per the enabling Charter or ordinance, and help shape public policy. The Department coordinates short range and long range planning efforts of the City thru its partnership with the appointed Planning Commission and Historic Preservation Commission. Together, these interrelated functions help ensure that University City is a strategically planned and sustainable community that provides its citizens a high quality of life.

The Planning and Development Department Services are offered in 3 Divisions:

- (1) Administration
 - a. Occupancy Permits
 - b. Customer Service
- (2) Construction & Housing Services
 - a. Plan Review
 - b. Building Permits & Inspections
 - c. Property Maintenance & Housing
- (3) Planning and Zoning Division
 - a. Short Range Planning Functions
 - b. Long Range Planning Functions
 - c. Zoning Administration

Mission Statement

The Planning and Development Department is committed to providing high quality, equitable and efficient services to enhance University City's livability, in keeping with community values and vision.



PLANNING AND DEVELOPMENT

PERSONNEL SUMMARY

Full-Time

| | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|--|-----------------------|-----------------------|-----------------------|
| Planning and Development Personnel | | | |
| <i>Community Development Operations</i> | | | |
| Director of Planning & Development | 1.0 | 1.0 | 1.0 |
| Deputy Director of Construction & Facilities Maintenance/Building Commissioner | - | - | - |
| Deputy Director of Economic & Community Development | - | - | - |
| Senior Plans Examiner/Deputy Building Commissioner | 1.0 | 1.0 | 1.0 |
| Planner | - | - | - |
| Senior Planner | - | 1.0 | 1.0 |
| Multi-Discipline Inspector | 4.0 | 4.0 | 4.0 |
| Lead Inspector | 1.0 | 1.0 | 1.0 |
| Inspector I | 5.0 | 5.0 | 5.0 |
| Compliance Inspector | - | 2.0 | 2.0 |
| Executive Secretary to Director | 1.0 | 1.0 | 1.0 |
| Advanced Clerk Typist | 3.0 | 2.0 | 2.0 |
| <i>Economic Development</i> | | | |
| Economic Development Manager | - | - | - |
| Planning & Development Operations Personnel Total | 16.0 | 18.0 | 18.0 |

Part-Time

| | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|---|-----------------------|-----------------------|-----------------------|
| Planning and Development Personnel | | | |
| <i>Planning & Development Operations</i> | | | |
| Senior Services Coordinator | - | - | - |
| Clerk Typist | - | 0.6 | 0.6 |
| Planning and Development Personnel Total | - | 0.6 | 0.6 |



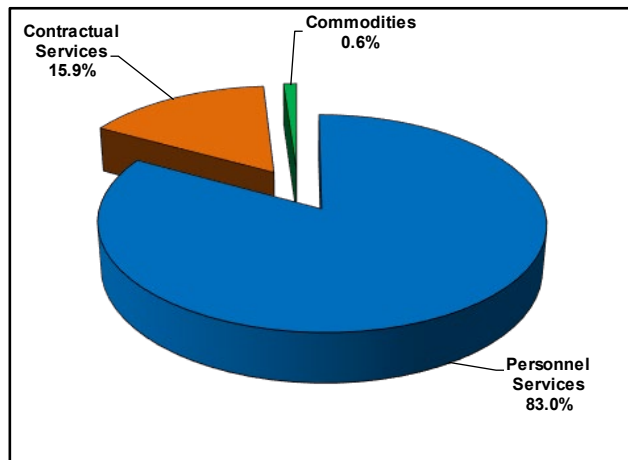
ADMINISTRATION DIVISION

The Administrative Division directs the Department's work plan to ensure that it achieves community goals and objectives. Specific task areas include support services for construction services, customer service activities, and general clerical and office management work. The Planning & Development Director supervises the day-to-day activities of the department, and reports to the City Manager.

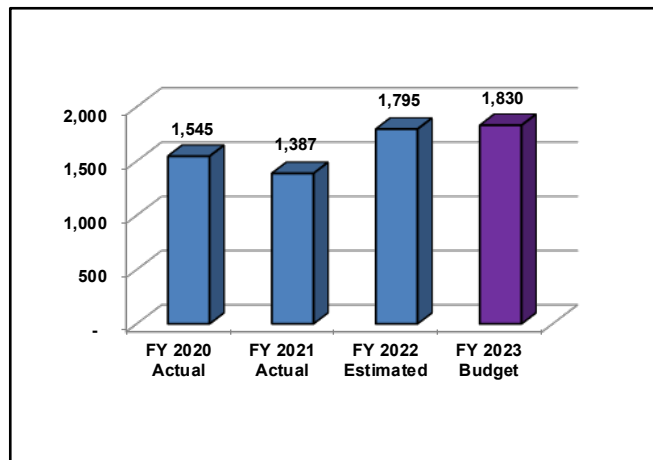
BUDGET EXPENDITURES

| Administration | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|-----------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|---------------------------|-------------------------------|
| Personnel Services | 1,370,804 | 1,119,879 | 1,394,185 | 1,394,185 | 1,394,185 | 1,519,580 | 9% |
| Contractual Services | 170,049 | 264,310 | 388,845 | 388,845 | 388,845 | 290,400 | -25% |
| Commodities | 4,391 | 2,598 | 11,845 | 11,845 | 11,845 | 20,345 | 72% |
| Total | 1,545,244 | 1,386,787 | 1,794,875 | 1,794,875 | 1,794,875 | 1,830,325 | 2% |

FY 2023 Budget



Total Expenditures



GOALS

1. To maintain excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.
2. To maintain expedient permit processing and inspection scheduling time.
3. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.
4. To continue to improve reporting systems for finance and inspections.
5. To improve clerical support for professional staff.
6. To update our Policy and Procedures manual.
7. To evaluate position descriptions and Civil Service classifications; propose adjustments as necessary.
8. To increase training of software (Tyler Technologies/New World/SmartGov/ESRI GIS)
9. To prepare a Department specific new employee manual and training schedule.

2023 BUDGET DETAILS

Budget details for the 2023 Planning and Development Administrative Division program accounts include contractual services to continue the SmartGov permitting system, continued training to improve customer service, evaluation and updates to forms and applications.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Staff processed over several thousand permit applications and collected over \$901,000 thousand in permit and inspection fees.
- Staff increased level of administrative support for Boards and Commissions.
- Staff improved Board and Commission orientation materials.
- Staff worked with City Departments to improve enforcement policy.
- Staff Reinstated the Nescience and Demolition Process
- Staff Implemented the new SmartGov Software System
- Staff Rewrote and obtained adoption of 2018 Codes
- Staff standardized some Department administrative procedures and forms.



CONSTRUCTION SERVICES DIVISION

Construction Services

The Construction Services Division facilitates the construction of development projects and ensures compliance with building, mechanical, plumbing, electrical and property maintenance codes. Specific task areas include building plan review, permitting and inspections and occupancy permitting and inspections. The division also identifies, investigates and responds to complaints concerning property maintenance, storm water, environmental and animal control issues. The Construction Services personnel and operational functions are included in the Planning and Development Department division budget.

GOALS

1. To continue to administer standards and codes in a balanced, consistent, efficient, professional and timely manner.
2. To continue to educate the public and contractors about codes through regular attendance at Focus Group meetings, individual project meetings and enhanced publications.
3. To continue to increase the number of professional certifications held by property maintenance and construction inspectors.
4. To continue to review national and international codes and recommend new processes for ensuring compliance.
5. To continue to cross-train staff on plans review.
6. To continue regular, proactive exterior inspections, particularly along Olive Boulevard.
7. To continue to maintain the problem properties list; focus enforcement as needed.
8. To continue to implement technology initiatives to provide better access to project information and permits.

2023 BUDGET DETAILS

Budget details for the 2023 Construction Division program accounts include updated building codes and improved utilization of fleet vehicles and technology. An additional focus will be on staff training and updating of policies and procedures to improve departmental efficiency and service.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Staff performed over 20,000 construction and property maintenance inspections and re-inspections.
- Continued education and understanding of Codes.
- Staff enhanced the problem properties inspection and monitoring system.
- Staff continued to conduct exterior inspections, perform animal control duties, tow derelict vehicles from private property, and administer the building and property maintenance codes, including permitting and inspections. Environmental inspections (i.e. excessive vegetation, tall grass, litter, etc.) were also conducted.
- Assistance in Zoning Regulations.
- Staff continued to increase the number of professional certifications in the building and property maintenance industries. These certifications assist in the City's Insurance Services Office (ISO) rating.



PLANNING AND DEVELOPMENT

PERFORMANCE MEASUREMENTS

| | FY 2016 | FY 2017 | FY 2018 | FY 2019 |
|---|---------|---------|-----------|-----------|
| | Actual | Actual | Estimated | Projected |
| Inspections: | | | | |
| Property Maintenance Inspections/Re-inspection | 12,909 | 13,000 | 12,000 | 13,000 |
| Commercial inspections | 150 | 150 | 100 | 200 |
| Inspection of building exteriors | 1,200 | 1,200 | 1,000 | 1,200 |
| Construction inspections | 12,900 | 13,000 | 12,400 | 13,500 |
| Building and Occupancy Permits: | | | | |
| Building/Plumbing/Mechanical Permits | 3,825 | 3,850 | 3,200 | 3,900 |
| Electrical permits issued | 1,210 | 1,250 | 1,000 | 1,500 |
| Residential occupancy permits/amendments | 4,225 | 4,225 | 4,200 | 4,500 |
| Commercial occupancy permits issued | 110 | 110 | 100 | 100 |
| Vacant building registrations | 115 | 115 | 110 | 150 |
| Environmental inspections | 9,080 | 9,000 | 8,500 | 9,500 |
| Facilities Maintenance Calls (minor, custodial, heating, air conditioning, plumbing and electrical | 4,500 | 4,500 | 4,000 | 4,500 |



PLANNING AND ZONING DIVISION

Planning and Zoning

This Division facilitates land use planning efforts for the City consistent with local, state and federal ordinances and statutes. Specific tasks include the administration and enforcement of the zoning code, preparation and implementation of the City's Comprehensive Plan, Neighborhood Revitalization Plans and grant acquisition and administration.

GOALS

1. To update and adopt a new 2040 Comprehensive Plan.
2. To initiate adjustments to the Zoning Code to address the most pressing issues.
3. To continue to work with Economic Development Department to attract, retain and expand business and industry.
4. To partner with organizations to promote infill development.
5. To identify priority sites for redevelopment and issue Requests For Proposals when appropriate.
6. To provide education and training to Boards and Commissions on various topics associated with state laws and ethical practices.
7. To obtain and administer state and federal grant opportunities.
8. To streamline regulations to improve the City's systems and business climate.
9. To continue to improve technology resources such as GIS, NewWorld, etc.
10. To expand upon the City's community development, housing and neighborhood revitalization and redevelopment programs through a comprehensive planning process and efforts.

2023 BUDGET DETAILS

Budget details for the 2023 Planning and Zoning Division program accounts include the adoption of a new 2040 Comprehensive Plan, completion of a Neighborhood Revitalization Plan and completion of an Olive Corridor Plan. Additional departmental projects will include text amendments and updates to the zoning ordinance and land development regulations along with continued administration of the current codes.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

- Continuing to work on material and RFP for 2040 Comprehensive Plan & Visioning Process.
- Text Amendments to Zoning Ordinance.
- Identified potential locations for land use associated with state legislation.
- Continued Community Outreach concerning projects.
- Identified potential land banking program.
- Coordinated Plan Review within Department and Neighborhood Associations.
- Identified potential funding sources such as CDBG, HUD, EDA, etc.



PERFORMANCE MEASUREMENTS

| | FY 2019 Actual | FY 2020 Actual | FY 2021 Year to Date |
|------------------------------------|---------------------------|---------------------------|-------------------------------------|
| Zoning and Land Use Permits | | | |
| Site Plan Review | 0 | 1 | 6 |
| Conditional Use Permit | 2 | 11 | 8 |
| Variance | 0 | 0 | 2 |
| Appeal | 0 | 0 | 0 |
| Rezoning | 6 | 2 | 8 |
| Subdivisions | 1 | 3 | 2 |
| Text Amendments | 1 | 3 | 1 |

Note: Cases addressed by staff and commissions but not necessarily adopted or acted on.

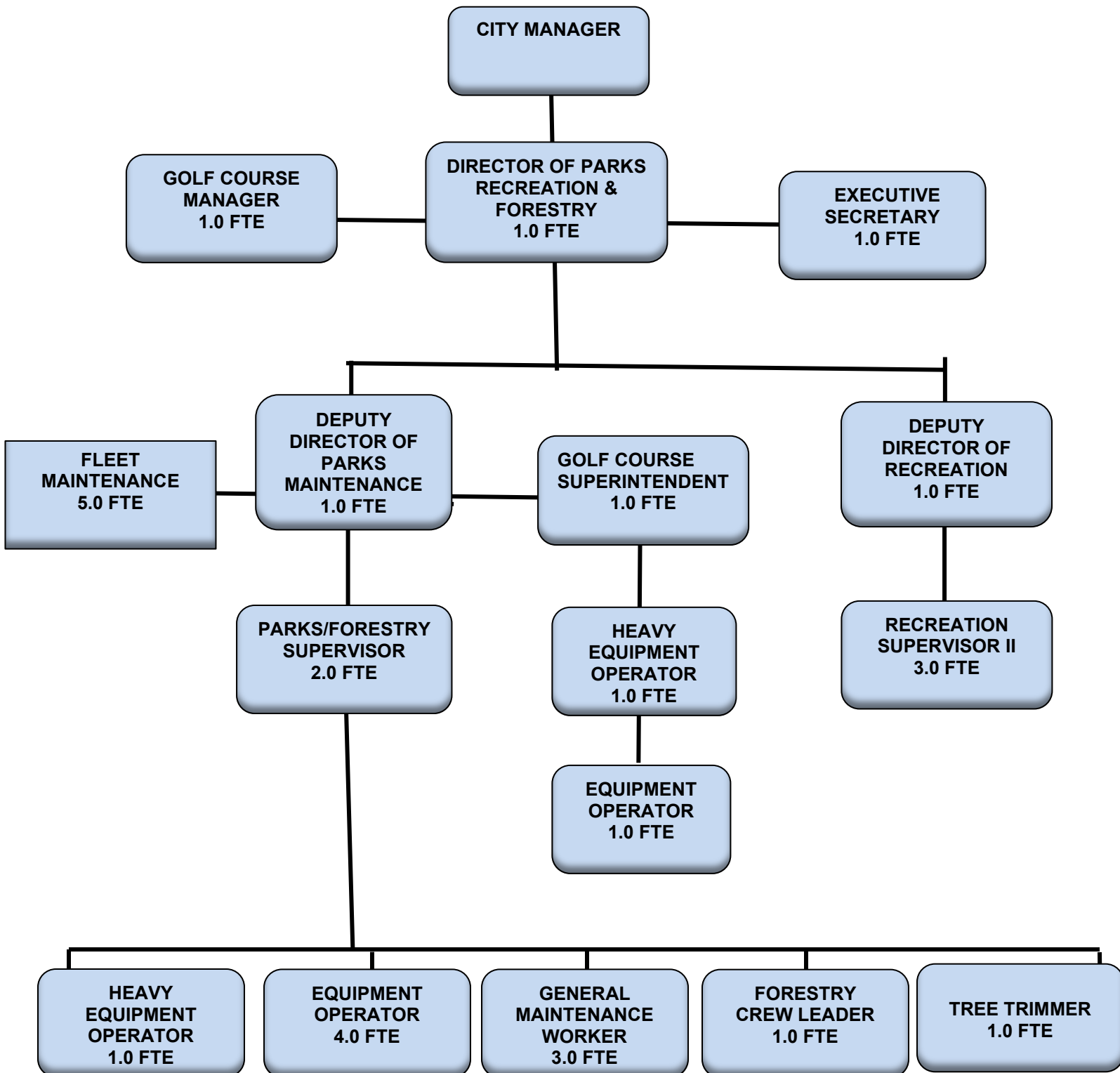


| | |
|------------|------------------------|
| Department | Planning & Development |
| Program | Planning & Development |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-45-40 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 994,609 | 747,784 | 1,021,655 | 1,021,655 | 1,021,655 | 1,092,495 | 7% |
| 5001.01 Salaries - Full-Time COVID-19 | 2,717 | 13,754 | - | - | - | - | 0% |
| 5220 Injury Leave | - | 4,451 | - | - | - | - | 0% |
| 5340 Salaries - Part-time & Temp | 4,674 | 20,941 | 23,800 | 23,800 | 23,800 | 26,225 | 10% |
| 5380 Overtime | 65 | - | - | - | - | - | 0% |
| 5420 Workers Compensation | 56,153 | 58,016 | 53,225 | 53,225 | 53,225 | 68,635 | 29% |
| 5460 Medical Insurance | 117,022 | 104,975 | 107,100 | 107,100 | 107,100 | 135,320 | 26% |
| 5660 Social Security Contributions | 58,800 | 49,432 | 64,805 | 64,805 | 64,805 | 69,360 | 7% |
| 5740 Pension Contribution Nonunif. | 115,100 | 109,290 | 108,445 | 108,445 | 108,445 | 111,325 | 3% |
| 5860 Unemployment | 8,000 | 177 | - | - | - | - | 0% |
| 5900 Medicare | 13,664 | 11,059 | 15,155 | 15,155 | 15,155 | 16,220 | 7% |
| Sub-Total Personnel Services | 1,370,804 | 1,119,879 | 1,394,185 | 1,394,185 | 1,394,185 | 1,519,580 | 9% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 210 | 12,395 | 100,000 | 100,000 | 100,000 | - | -100% |
| 6020 Legal Services | - | 670 | 4,000 | 4,000 | 4,000 | 4,000 | 0% |
| 6050 Maintenance Contracts | 88,524 | 127,116 | 73,000 | 73,000 | 73,000 | 73,000 | 0% |
| 6070 Temporary Labor | - | 18,713 | - | - | - | - | 0% |
| 6110 Mileage Reimbursement | 26,236 | 11,477 | 9,000 | 9,000 | 9,000 | 9,000 | 0% |
| 6120 Professional Development | 918 | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6130 Advertising & Public Notices | 948 | 1,312 | 1,500 | 1,500 | 1,500 | 1,000 | -33% |
| 6150 Printing Services | 565 | - | 1,000 | 1,000 | 1,000 | 3,000 | 200% |
| 6170 Insurance - Liability | 4,025 | 6,245 | 6,495 | 6,495 | 6,495 | 7,300 | 12% |
| 6270 Telephone & Mobile Devices | 11,814 | 11,079 | 14,000 | 14,000 | 14,000 | 14,000 | 0% |
| 6510 Demolition & Board Up | 7,422 | 43,555 | 150,000 | 150,000 | 150,000 | 150,000 | 0% |
| 6600 Tuition Reimbursement | 1,772 | - | 750 | 750 | 750 | - | -100% |
| 6610 Staff Training | 1,920 | 680 | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 6650 Membership & Certification | 2,324 | 1,452 | 2,600 | 2,600 | 2,600 | 2,600 | 0% |
| 6660 Laundry Services | - | 1,644 | - | - | - | - | 0% |
| 6700 Misc. Operating Services | 989 | 2,532 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 6730 Lien Recording Fees | 27 | - | 500 | 500 | 500 | 500 | 0% |
| 6770 Bank & Credit Card Fees | 22,355 | 25,439 | 20,000 | 20,000 | 20,000 | 20,000 | 0% |
| Sub-Total Contractual Services | 170,049 | 264,309 | 388,845 | 388,845 | 388,845 | 290,400 | -25% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 1,948 | 2,376 | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 7050 Publications | 546 | 126 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7090 Office & Computer Equip. | 410 | - | 1,500 | 1,500 | 1,500 | 10,000 | 567% |
| 7570 Hardware & Hand Tools | 287 | 96 | - | - | - | - | 0% |
| 7770 Uniform & Safety Gear | 1,200 | - | 7,345 | 7,345 | 7,345 | 7,345 | 0% |
| 7851 Home Rehabilitation Grants | - | - | - | - | - | - | 0% |
| Sub-Total Commodities | 4,391 | 2,598 | 11,845 | 11,845 | 11,845 | 20,345 | 72% |
| Total | 1,545,244 | 1,386,786 | 1,794,875 | 1,794,875 | 1,794,875 | 1,830,325 | 2% |

PARKS, RECREATION AND FORESTRY





PARKS RECREATION AND FORESTRY

PARKS, RECREATION AND FORESTRY

The Parks, Recreation and Forestry Department provides programs and facilities to support citizens' diverse interest in parks, recreation, and culture. The department's core services are dispersed throughout the City to enable access to all residents of the community, ranging from toddler to senior adult. The core service areas are Administration, Recreation Services, Park Maintenance, Forestry, Golf Course

PERSONNEL SUMMARY

| Full-Time Personnel Summary | FY2021 Authorized | FY2022 Authorized | FY2023 Authorized |
|---|----------------------|----------------------|----------------------|
| <i>Parks and Forestry Maintenance</i> | | | |
| Parks Maintenance Superintendent | 1.0 | - | - |
| Deputy Director of Parks Maintenance | - | 1.0 | 1.0 |
| Parks Supervisor | - | 1.0 | 1.0 |
| Forestry Supervisor | 1.0 | 1.0 | 1.0 |
| Parks Crew Leader | 2.0 | 1.0 | - |
| Forestry Crew Leader | 1.0 | 1.0 | 1.0 |
| Heavy Equipment Operator | - | - | 1.0 |
| General Maintenance Worker | 3.0 | 2.0 | 3.0 |
| Tree Trimmer | 1.0 | 1.0 | 1.0 |
| Equipment Operator | 5.0 | 5.0 | 4.0 |
| Laborer-Light Equipment Operator | 2.0 | 2.0 | - |
| <i>Parks and Forestry Maintenance Personnel Total</i> | 16.0 | 15.0 | 13.0 |
| <i>Fleet Maintenance</i> | | | |
| Fleet Manager | 1.0 | 1.0 | 1.0 |
| Lead Mechanic | 1.0 | - | - |
| Mechanic | 4.0 | 4.0 | 4.0 |
| <i>Fleet Maintenance Personnel Total</i> | 6.0 | 5.0 | 5.0 |
| <i>Golf Course Maintenance & Recreation</i> | | | |
| Golf Course Superintendent | 1.0 | 1.0 | 1.0 |
| Golf Course Manager | 1.0 | 1.0 | 1.0 |
| Equipment Operator | 1.0 | 1.0 | 1.0 |
| Heavy Equipment Operator | - | 1.0 | 1.0 |
| <i>Golf Course Maintenance & Recreation Personnel Total</i> | 3.0 | 4.0 | 4.0 |



PARKS RECREATION AND FORESTRY

Recreation

| | | | |
|---|-------------|-------------|-------------|
| Director of Parks, Recreation & Forestry | 1.0 | 1.0 | 1.0 |
| Executive Secretary | - | - | 1.0 |
| Deputy Director of Recreation | 1.0 | 1.0 | 1.0 |
| Recreation Supervisor II | - | 2.0 | 3.0 |
| Recreation Supervisor I | - | 1.0 | - |
| Recreation Personnel Total | 2.0 | 5.0 | 6.0 |
| Parks, Recreation and Forestry Full-Time Total | 27.0 | 29.0 | 28.0 |

| Part-Time Personnel Summary | FY2021 Authorized | FY2022 Authorized | FY2023 Authorized |
|---|------------------------------|------------------------------|------------------------------|
| <i>Park Maintenance</i> | | | |
| Laborer | - | .3 | .3 |
| Park Attendant | - | - | - |
| Park Maintenance Personnel Total | - | .3 | .3 |
| <i>Golf Course Maintenance & Recreation</i> | | | |
| Golf Course Attendant | 3.6 | - | - |
| Golf Course Attendant – Golf Shop | - | 2.2 | 2.2 |
| Golf Course Attendant – Driving Range | - | 1.3 | 1.3 |
| Golf Maintenance Laborer | .7 | .7 | .7 |
| Golf Shop Supervisor | .7 | .7 | .7 |
| Golf Course Maintenance & Recreation Total | 5.0 | 4.9 | 4.9 |
| <i>Recreation</i> | | | |
| Intern | - | - | .2 |
| Senior Services Coordinator | - | .7 | .7 |
| Recreation Program Supervisor | - | .4 | .4 |
| Recreation Program Leader | - | .4 | .4 |
| Camp Director | - | - | - |
| Assistant Camp Director | - | - | - |
| Inclusion Counselor | - | - | .1 |
| Camp Counselor | - | - | - |
| Recreation Specialist III | - | - | - |
| Youth Lead Sports Official | - | - | .2 |
| Recreation Program Leader - Seniors | - | - | .4 |
| Youth Sports Official | - | - | .2 |
| Adult Lead Sports Official | - | - | .2 |
| Adult Sports Official | - | - | .2 |
| Fitness Instructor | - | - | .2 |
| Facility Monitor | - | - | .3 |
| Facility Attendant | - | - | - |
| Facility Attendant II | - | 2.7 | 2.7 |



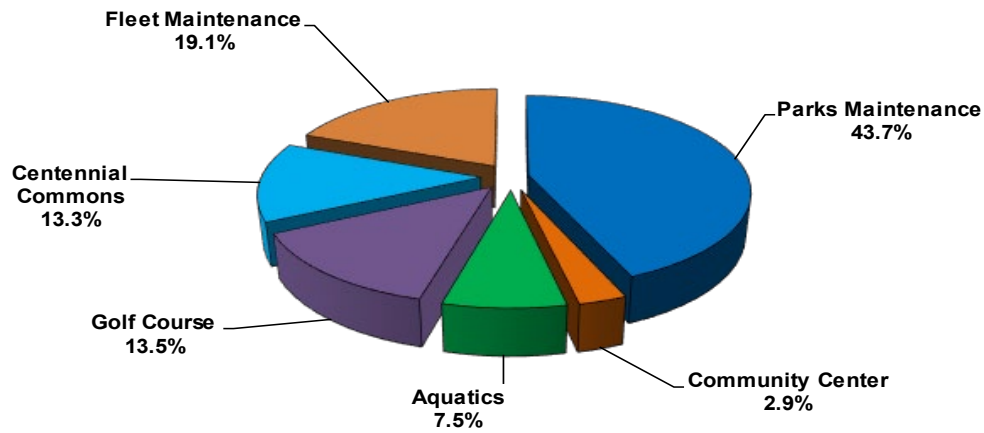
PARKS RECREATION AND FORESTRY

| | | | |
|---|-------------|-------------|-------------|
| Child Care Assistant | - | - | .7 |
| Control Desk Associate | - | 3.3 | 3.3 |
| Recreation Personnel Total | 5.0 | 12.7 | 15.7 |
| Aquatics | | | |
| Pool Manager | - | - | - |
| Assistance Pool Manager | - | - | - |
| Pool Technician | - | - | - |
| Head Lifeguard | - | - | - |
| Life Guards | - | - | - |
| Swim Instructors | - | - | - |
| Cashiers | 1.3 | 1.3 | 1.3 |
| Concession Worker | .7 | .7 | .7 |
| Lead Concession Worker | - | - | - |
| | 2.0 | 9.5 | 2.0 |
| Parks, Recreation and Forestry Part-Time Total | 34.0 | 48.9 | 50.9 |

| Program | Personnel | Contractual | Commodities | Capital Outlay | Other | Total |
|--------------------|------------------|------------------|------------------|----------------|------------------|------------------|
| Parks Maintenance | 1,030,318 | 629,077 | 241,870 | 70,000 | 1,675,340 | 3,646,605 |
| Community Center | 142,375 | 67,665 | 20,600 | 15,000 | - | 245,640 |
| Aquatics | 127,075 | 463,555 | 35,050 | - | - | 625,680 |
| Golf Course | 540,905 | 216,875 | 160,100 | 139,750 | 73,220 | 1,130,850 |
| Centennial Commons | 711,190 | 335,805 | 61,345 | - | - | 1,108,340 |
| Fleet Maintenance | 525,280 | 364,390 | 676,800 | 24,600 | - | 1,591,070 |
| Total | 3,077,143 | 2,077,367 | 1,195,765 | 249,350 | 1,748,560 | 8,348,185 |



PARKS RECREATION AND FORESTRY



GOALS

1. Institute efficient and effective overall management of park facilities
2. Improve Park Facilities
3. Improve Athletic Fields
3. Identify programs and events that would enhance resident quality of life
4. Continue tree replacement program

SIGNIFICANT CHANGES OVER FY 2022

1. Addition of Administrative Assistant in Fleet
2. Addition of Service Technician in Fleet
3. Addition of part-time positions for recreation programs



PARKS RECREATION AND FORESTRY

PARKS MAINTENANCE AND FORESTRY

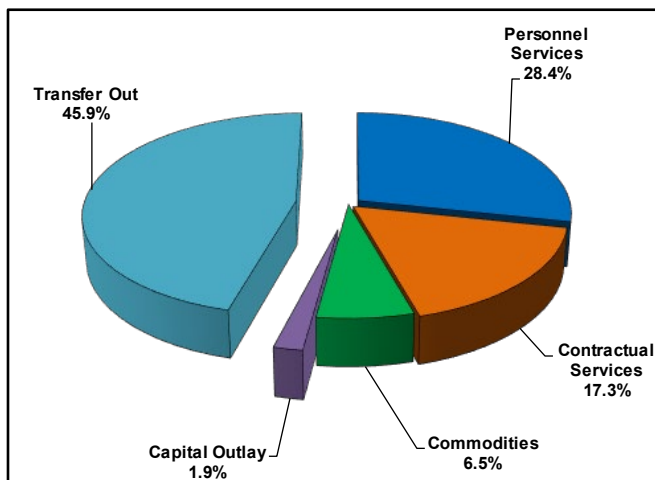
Park Maintenance and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising 300 acres) which require grass trimming, snow removal, trash/litter collection; fixtures repaired and painted, trees and shrubs trimmed; buildings/facilities, roads, trails and bridges maintained; tennis and basketball courts, ball diamonds, soccer and football fields maintained and marked for play.

This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

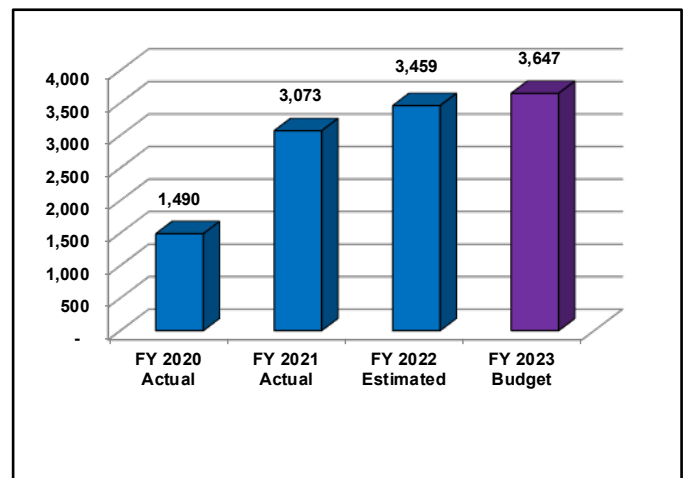
BUDGET EXPENDITURES

| Parks & Forestry | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 993,951 | 900,609 | 956,669 | 956,669 | 956,669 | 1,030,318 | 8% |
| Contractual Services | 438,449 | 636,473 | 767,506 | 767,506 | 767,506 | 629,077 | -18% |
| Commodities | 57,181 | 107,419 | 175,995 | 175,995 | 175,995 | 241,870 | 37% |
| Capital Outlay | - | 42,666 | 88,865 | 88,865 | 88,865 | 70,000 | -21% |
| Transfer Out | - | 1,386,331 | 1,470,000 | 1,470,000 | 1,470,000 | 1,675,340 | 14% |
| Total | 1,489,581 | 3,073,498 | 3,459,035 | 3,459,035 | 3,459,035 | 3,646,605 | 5% |

FY 2023 Budget



Total Expenditures



GOALS

1. Resurfacing of Flynn Park Tennis Courts
2. Crack sealing, sealing and striping of Fogerty Park parking lot
3. Sealing of Fogerty, Heman, and Majerus Trails
4. Driving Range drainage repair and replacement project
5. Continue ash tree removal and replacement plan
6. Continue tree trimming program
7. Continue hazard tree removal
8. Upgrade athletic fields

SIGNIFICANT BUDGETARY ISSUES

1. A recent inventory of 8,768 public trees in wards 1 & 2 which indicate that over 556 trees needed to be removed.
2. With an aging park system, there are several infrastructure and maintenance items that need to be considered.

FISCAL YEAR 2022 PERFORMANCE SUMMARY

1. Completed improvements at Ackert Park.
2. Completed crack sealing, sealing and striping of Fogerty Park parking lot
3. Completed sealing of Fogerty, Heman, and Majerus Trails
4. Completed trail improvements at Heman Park.
5. Completed annual tree trimming
6. Completed annual tree removals
7. Completed annual tree planting
8. Completed tree inventory



| | |
|------------|------------------------------|
| Department | Parks, Forestry & Recreation |
| Program | Park Maintenance |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-50-45 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 653,865 | 577,779 | 646,205 | 646,205 | 646,205 | 707,563 | 9% |
| 5001.01 Salaries - Full-Time COVID 19 | 3,695 | 11,828 | - | - | - | - | 0% |
| 5220 Injury Leave | 1,959 | 6,173 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 2,358 | 1,412 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 22,127 | - | 9,475 | 9,475 | 9,475 | 9,485 | 0% |
| 5380 Overtime | 10,085 | 10,477 | 10,000 | 10,000 | 10,000 | 16,000 | 60% |
| 5420 Workers Compensation | 55,140 | 49,857 | 51,640 | 51,640 | 51,640 | 48,170 | -7% |
| 5460 Medical Insurance | 116,593 | 106,159 | 106,700 | 106,700 | 106,700 | 114,165 | 7% |
| 5660 Social Security Contributions | 40,180 | 36,933 | 40,065 | 40,065 | 40,065 | 46,895 | 17% |
| 5740 Pension Contribution Nonunif. | 75,250 | 91,670 | 83,214 | 83,214 | 83,214 | 77,070 | -7% |
| 5860 Unemployment | 3,328 | 89 | - | - | - | - | 0% |
| 5900 Medicare | 9,371 | 8,230 | 9,370 | 9,370 | 9,370 | 10,970 | 17% |
| Sub-Total Personnel Services | 993,951 | 900,607 | 956,669 | 956,669 | 956,669 | 1,030,318 | 8% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 2,549 | 2,451 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 6030 Medical Service | - | - | 195 | 195 | 195 | 195 | 0% |
| 6050 Maintenance Contracts | 205,896 | 381,064 | 474,465 | 474,465 | 474,465 | 314,027 | -34% |
| 6070 Temporary Labor | - | - | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 6090 Postage | - | - | 200 | 200 | 200 | 200 | 0% |
| 6110 Mileage Reimbursement | 68 | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6120 Professional Development | 2,583 | 1,084 | 12,560 | 12,560 | 12,560 | 12,560 | 0% |
| 6130 Advertising & Public Notices | 181 | 100 | 282 | 282 | 282 | 300 | 6% |
| 6150 Printing Services | 125 | - | 195 | 195 | 195 | 200 | 3% |
| 6160 Insurance- Property & Auto | 58,428 | 41,847 | 50,215 | 50,215 | 50,215 | 46,535 | -7% |
| 6170 Insurance - Liability | 13,216 | 10,552 | 10,455 | 10,455 | 10,455 | 13,195 | 26% |
| 6210 Insurance - Flood | 12,564 | 13,502 | 15,525 | 15,525 | 15,525 | 16,685 | 7% |
| 6250 Natural Gas | 3,090 | 3,356 | 3,800 | 3,800 | 3,800 | 3,800 | 0% |
| 6260 Electricity | 40,417 | 42,194 | 40,000 | 40,000 | 40,000 | 40,000 | 0% |
| 6270 Telephone & Mobile Devices | 4,509 | 4,306 | 3,264 | 3,264 | 3,264 | 3,720 | 14% |
| 6280 Water | 39,069 | 47,673 | 50,900 | 50,900 | 50,900 | 51,000 | 0% |
| 6290 Sewer | 11,400 | 17,671 | 15,300 | 15,300 | 15,300 | 32,110 | 110% |
| 6360 Building Maintenance | - | 771 | 2,500 | 2,500 | 2,500 | 2,750 | 10% |
| 6380 Equipment Maintenance | 8,019 | 6,985 | 9,000 | 9,000 | 9,000 | 10,000 | 11% |
| 6400 Office Equipment Maintenance | - | - | 500 | 500 | 500 | 500 | 0% |
| 6540 Equipment Rental | 175 | 1,007 | 2,200 | 2,200 | 2,200 | 2,750 | 25% |
| 6560 Technology Services | - | 15,191 | 9,500 | 9,500 | 9,500 | 9,500 | 0% |
| 6570 Miscellaneous Rentals | - | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6610 Staff Training | 1,637 | 588 | 4,000 | 4,000 | 4,000 | 4,000 | 0% |
| 6640 Exterminations | - | 240 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6650 Membership & Certification | 1,613 | 1,469 | 6,250 | 6,250 | 6,250 | 6,250 | 0% |
| 6660 Laundry Services | 14,579 | 14,457 | 12,800 | 12,800 | 12,800 | 15,240 | 19% |
| 6680 Subdivision Fees & Taxes | 18,248 | 29,925 | 30,000 | 30,000 | 30,000 | 30,000 | 0% |
| 6700 Misc. Operating Services | 63 | - | - | - | - | - | 0% |
| 6710 Waste Dumping Fees | 20 | 40 | 400 | 400 | 400 | 500 | 25% |
| 6770 Bank & Credit Card Fees | - | - | - | - | - | 60 | 100% |
| Sub-Total Contractual Services | 438,449 | 636,473 | 767,506 | 767,506 | 767,506 | 629,077 | -18% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 389 | 538 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7130 Agriculture Supplies | 11,481 | 51,481 | 52,995 | 52,995 | 52,995 | 57,780 | 9% |
| 7210 Chemicals | 3,684 | 7,878 | 11,700 | 11,700 | 11,700 | 11,700 | 0% |
| 7290 Concrete & Clay Products | 657 | 13,483 | 28,175 | 28,175 | 28,175 | 30,000 | 6% |
| 7330 Food | 269 | - | 50 | 50 | 50 | 50 | 0% |
| 7370 Institutional Supplies | 3,688 | 1,893 | 7,325 | 7,325 | 7,325 | 8,825 | 20% |
| 7490 Building Materials | 7,127 | 4,876 | 20,500 | 20,500 | 20,500 | 20,500 | 0% |
| 7530 Medical Supplies | 584 | 489 | 400 | 400 | 400 | 700 | 75% |
| 7570 Hardware & Hand Tools | 11,473 | 10,782 | 17,400 | 17,400 | 17,400 | 39,940 | 130% |
| 7610 Fuel | 153 | 293 | 10,000 | 10,000 | 10,000 | 10,000 | 0% |
| 7690 Recreational Supplies | 14,529 | 11,732 | 16,625 | 16,625 | 16,625 | 51,550 | 210% |
| 7730 Metal Supplies | - | 414 | 450 | 450 | 450 | 450 | 0% |
| 7770 Uniform & Safety Gear | 2,850 | 2,808 | 8,725 | 8,725 | 8,725 | 8,725 | 0% |
| 7810 Sign Supplies | 297 | 750 | 500 | 500 | 500 | 500 | 0% |
| 7850 Awards & Gifts | - | - | 150 | 150 | 150 | 150 | 0% |
| Sub-Total Commodities | 57,181 | 107,417 | 175,995 | 175,995 | 175,995 | 241,870 | 37% |



| | |
|------------|------------------------------|
| Department | Parks, Forestry & Recreation |
| Program | Park Maintenance |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-50-45 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Capital Outlay | | | | | | | |
| 8100 Misc. Improvements | - | 19,103 | 27,000 | 27,000 | 27,000 | 70,000 | 159% |
| 8140 Software Systems | - | - | 15,000 | 15,000 | 15,000 | - | -100% |
| 8200 Vehicles & Equipment | - | 23,563 | 46,865 | 46,865 | 46,865 | - | -100% |
| Sub-Total Capital Outlay | - | 42,666 | 88,865 | 88,865 | 88,865 | 70,000 | -21% |
| Transfer Out | | | | | | | |
| 9950 Transfer Out | - | 1,386,331 | 1,470,000 | 1,470,000 | 1,470,000 | 1,675,340 | 14% |
| Sub-Total Transfer Out | - | 1,386,331 | 1,470,000 | 1,470,000 | 1,470,000 | 1,675,340 | 14% |
| Total | 1,489,581 | 3,073,494 | 3,459,035 | 3,459,035 | 3,459,035 | 3,646,605 | 5% |
| | | | | | | | |



RECREATION

The Recreation Division includes:

- (1) Heman Park Community Center, Pool, Athletic Fields, Tennis Courts, Shelters
- (2) Centennial Commons Recreation Center
- (3) Millar Park Shelter and Athletic Fields
- (4) Kaufman Park Tennis Courts
- (5) Flynn Park Tennis Courts
- (6) Fogerty Park Shelter

Heman Park Community Center

The Heman Park Community Center provides space for meetings and activities for City Boards and Commissions and other organizations and private rentals. Weekend rentals are primarily for special occasions such as birthday, graduation, retirement, and wedding receptions.

2023 BUDGET DETAILS

Building improvements and cosmetic enhancements are needed to ensure the facility continues to be an attractive meeting and private event venue.

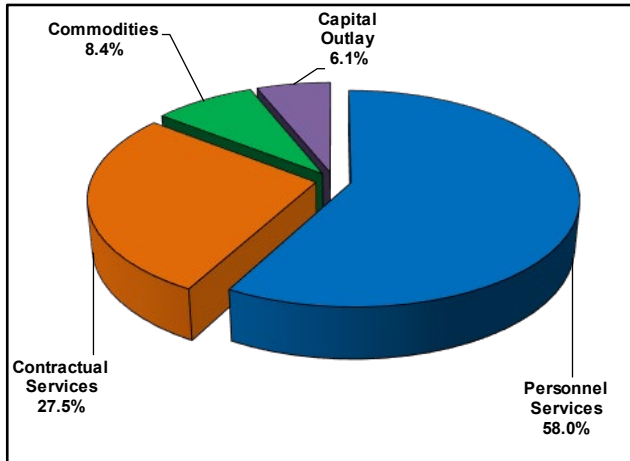
BUDGET EXPENDITURES

| Community Center | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|-------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|---------------------------|-------------------------------|
| Personnel Services | 77,028 | 40,824 | 116,046 | 116,046 | 116,046 | 142,375 | 23% |
| Contractual Services | 47,681 | 33,066 | 66,079 | 66,079 | 66,079 | 67,665 | 2% |
| Commodities | 13,772 | 466 | 14,100 | 14,100 | 14,100 | 20,600 | 46% |
| Capital Outlay | - | 5,147 | 10,000 | 10,000 | 10,000 | 15,000 | 50% |
| Total | 138,481 | 79,503 | 206,225 | 206,225 | 206,225 | 245,640 | 19% |

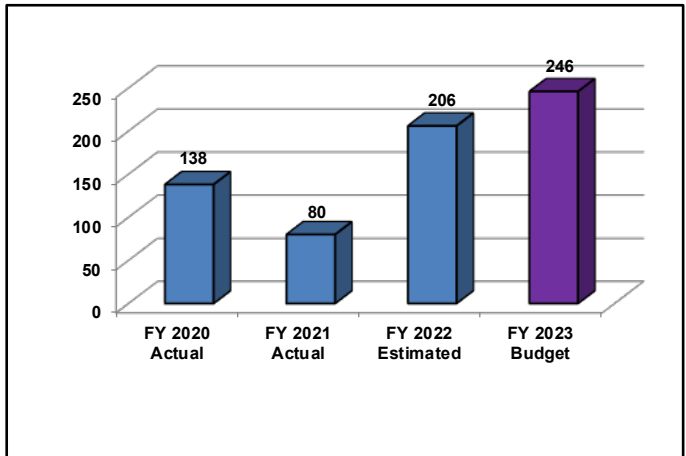


PARKS RECREATION AND FORESTRY

FY 2023 Budget



Total Expenditures



GOALS

1. To increase paid facility rentals for Heman Park Community Center.
2. To increase marketing and promotion efforts to increase membership.
3. To improve the physical appearance of the facility; improve maintenance.
4. To develop a plan for the long-term use of the facility.



| | |
|------------|------------------------------|
| Department | Parks, Forestry & Recreation |
| Program | Community Center |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-50-49 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 41,187 | 27,729 | 48,515 | 48,515 | 48,515 | 63,855 | 32% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 139 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 955 | 557 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 14,165 | - | 45,632 | 45,632 | 45,632 | 53,975 | 18% |
| 5380 Overtime | - | - | - | - | - | - | 0% |
| 5420 Workers Compensation | 3,284 | 683 | 5,050 | 5,050 | 5,050 | 4,760 | -6% |
| 5460 Medical Insurance | 5,657 | 3,220 | 6,395 | 6,395 | 6,395 | 8,395 | 31% |
| 5660 Social Security Contributions | 3,363 | 1,769 | 3,010 | 3,010 | 3,010 | 3,960 | 32% |
| 5740 Pension Contribution Nonunif. | 5,500 | 6,344 | 6,739 | 6,739 | 6,739 | 6,505 | -3% |
| 5860 Unemployment | 2,120 | - | - | - | - | - | 0% |
| 5900 Medicare | 797 | 383 | 705 | 705 | 705 | 925 | 31% |
| Sub-Total Personnel Services | 77,028 | 40,824 | 116,046 | 116,046 | 116,046 | 142,375 | 23% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 2,200 | - | 22,000 | 22,000 | 22,000 | 22,000 | 0% |
| 6030 Medical Services | - | - | 150 | 150 | 150 | 150 | 0% |
| 6050 Maintenance Contracts | 1,106 | 858 | 2,475 | 2,475 | 2,475 | 2,550 | 3% |
| 6070 Temporary Labor | - | - | - | - | - | - | 0% |
| 6090 Postage | 12 | - | - | - | - | 50 | 100% |
| 6110 Mileage Reimbursement | 118 | - | - | - | - | - | 0% |
| 6170 Insurance - Liability | 3,578 | 4,541 | 4,725 | 4,725 | 4,725 | 5,390 | 14% |
| 6210 Insurance - Flood | 5,462 | 5,647 | 6,495 | 6,495 | 6,495 | 6,525 | 0% |
| 6250 Natural Gas | 5,898 | 5,588 | 6,200 | 6,200 | 6,200 | 6,200 | 0% |
| 6260 Electricity | 11,343 | 8,159 | 13,500 | 13,500 | 13,500 | 13,500 | 0% |
| 6270 Telephone & Mobile Devices | 168 | 56 | 159 | 159 | 159 | 210 | 32% |
| 6280 Water | 1,460 | 317 | 1,100 | 1,100 | 1,100 | 1,770 | 61% |
| 6290 Sewer | 1,909 | 114 | 2,100 | 2,100 | 2,100 | 2,100 | 0% |
| 6360 Building Maintenance | 4,953 | 3,572 | 2,100 | 2,100 | 2,100 | 4,600 | 119% |
| 6380 Equipment Maintenance | 8,522 | 3,332 | 1,200 | 1,200 | 1,200 | 1,210 | 1% |
| 6430 Misc. Repairs & Maintenance | - | - | 3,000 | 3,000 | 3,000 | 500 | -83% |
| 6640 Exterminations | 922 | 883 | 825 | 825 | 825 | 910 | 10% |
| 6650 Memberships & Certifications | 30 | - | 50 | 50 | 50 | - | -100% |
| Sub-Total Contractual Services | 47,681 | 33,067 | 66,079 | 66,079 | 66,079 | 67,665 | 2% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 94 | - | 250 | 250 | 250 | 250 | 0% |
| 7050 Publications | - | - | 100 | 100 | 100 | 100 | 0% |
| 7090 Office & Computer Equipment | - | - | - | - | - | 6,000 | 100% |
| 7210 Chemicals | - | - | - | - | - | 500 | 100% |
| 7330 Food | 1,886 | - | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 7370 Institutional Supplies | 6,800 | 170 | 6,000 | 6,000 | 6,000 | 6,000 | 0% |
| 7490 Building Materials | 22 | (140) | 250 | 250 | 250 | 250 | 0% |
| 7530 Medical Supplies | - | - | 550 | 550 | 550 | 550 | 0% |
| 7570 Hardware & Hand Tools | 1,053 | - | 500 | 500 | 500 | 500 | 0% |
| 7690 Recreational Supplies | 3,136 | 406 | 4,000 | 4,000 | 4,000 | 4,000 | 0% |
| 7770 Uniforms & safety Gear | 781 | 31 | 200 | 200 | 200 | 200 | 0% |
| 7810 Sign Supplies | - | - | 250 | 250 | 250 | 250 | 0% |
| Sub-Total Commodities | 13,772 | 467 | 14,100 | 14,100 | 14,100 | 20,600 | 46% |
| Capital Outlay | | | | | | | |
| 8100 Misc. Improvements | - | 5,147 | 10,000 | 10,000 | 10,000 | 5,000 | -50% |
| 8200 Vehicles & Equipment | - | - | - | - | - | 10,000 | 100% |
| Sub-Total Capital Outlay | - | 5,147 | 10,000 | 10,000 | 10,000 | 15,000 | 50% |
| Total | 138,481 | 79,505 | 206,225 | 206,225 | 206,225 | 245,640 | 19% |



PARKS RECREATION AND FORESTRY

Aquatics

The Recreation division operates the Heman Park municipal swimming pool during the summer months. Heman Park municipal pool offers public swim, concessions, and other aquatic recreational programs.

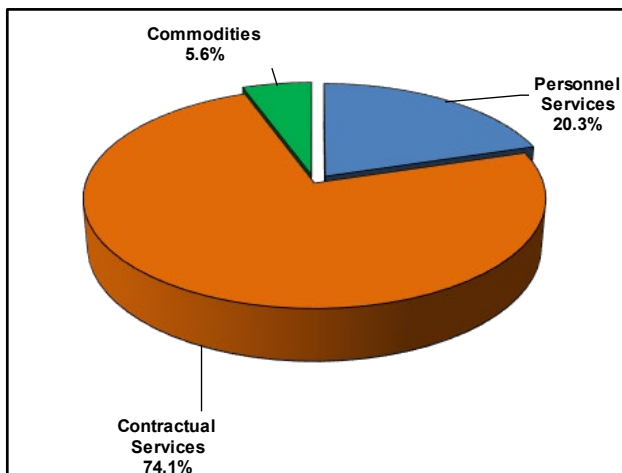
2023 BUDGET DETAILS

Budget details for the 2023 Heman Park Community Center and Aquatics program accounts include outsourcing of pool operations: providing more aquatic programming.

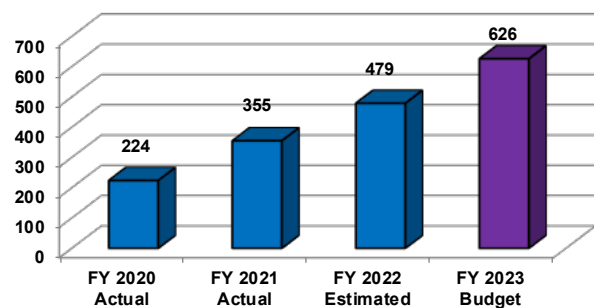
BUDGET EXPENDITURES

| Aquatics | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|---------------------------|---------------------------|
| Personnel Services | 155,218 | 39,222 | 89,285 | 89,285 | 89,285 | 127,075 | 42% |
| Contractual Services | 49,495 | 295,300 | 355,680 | 355,680 | 355,680 | 463,555 | 30% |
| Commodities | 19,261 | 10,626 | 25,700 | 25,700 | 25,700 | 35,050 | 36% |
| Capital Outlay | - | 9,449 | 8,100 | 8,100 | 8,100 | - | -100% |
| Total | 223,974 | 354,597 | 478,765 | 478,765 | 478,765 | 625,680 | 31% |

FY 2023 Budget



Total Expenditures ('000)





PARKS RECREATION AND FORESTRY

GOALS

1. To increase programs offerings.
2. To increase marketing efforts for Centennial Commons and Heman Park pool and its programming.
3. To improve the structural integrity, appearance and modernization of the facilities
4. To identify opportunities to develop partnerships with other communities for reciprocal pool use.



| | |
|------------|------------------------------|
| Department | Parks, Recreation & Forestry |
| Program | Aquatics |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-50-51 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 40,834 | 21,116 | 30,595 | 30,595 | 30,595 | 44,715 | 46% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 139 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 955 | 557 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 82,871 | 5,756 | 43,170 | 43,170 | 43,170 | 63,170 | 46% |
| 5380 Overtime | 541 | - | - | - | - | - | 0% |
| 5420 Workers Compensation | 9,896 | 597 | 1,995 | 1,995 | 1,995 | 2,045 | 3% |
| 5460 Medical Insurance | 4,798 | 2,249 | 5,535 | 5,535 | 5,535 | 7,450 | 35% |
| 5660 Social Security Contributions | 7,680 | 1,742 | 4,030 | 4,030 | 4,030 | 4,900 | 22% |
| 5740 Pension Contribution Nonunif. | 5,500 | 6,445 | 3,020 | 3,020 | 3,020 | 3,650 | 21% |
| 5860 Unemployment | - | 260 | - | - | - | - | 0% |
| 5900 Medicare | 2,143 | 362 | 940 | 940 | 940 | 1,145 | 22% |
| Sub-Total Personnel Services | 155,218 | 39,223 | 89,285 | 89,285 | 89,285 | 127,075 | 42% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | - | 254,332 | 284,000 | 284,000 | 284,000 | 384,140 | 35% |
| 6030 Medical Services | - | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6040 Events & Receptions | - | - | 400 | 400 | 400 | 400 | 0% |
| 6050 Maintenance Contracts | 3,241 | - | 4,300 | 4,300 | 4,300 | 5,700 | 33% |
| 6060 Instructors & Sports Officials | - | - | 2,000 | 2,000 | 2,000 | 5,000 | 150% |
| 6120 Professional Development | - | - | 650 | 650 | 650 | 650 | 0% |
| 6170 Insurance - Liability | 4,025 | 6,236 | 6,485 | 6,485 | 6,485 | 7,290 | 12% |
| 6250 Natural Gas | 617 | 798 | 725 | 725 | 725 | 730 | 1% |
| 6260 Electricity | 23,803 | 18,435 | 26,000 | 26,000 | 26,000 | 25,000 | -4% |
| 6270 Telephone & Mobile Devices | 210 | - | 495 | 495 | 495 | 500 | 1% |
| 6280 Water | 8,586 | 8,760 | 10,500 | 10,500 | 10,500 | 10,500 | 0% |
| 6290 Sewer | 7,592 | 3,619 | 12,000 | 12,000 | 12,000 | 13,020 | 9% |
| 6360 Building Maintenance | 352 | 1,059 | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| 6380 Equipment Maintenance | 374 | 1,546 | 1,000 | 1,000 | 1,000 | 3,500 | 250% |
| 6430 Misc. Repairs & Maintenance | 133 | - | 4,000 | 4,000 | 4,000 | 4,000 | 0% |
| 6560 Technology Services | - | 281 | 500 | 500 | 500 | 500 | 0% |
| 6610 Staff Training | 411 | - | - | - | - | - | 0% |
| 6640 Exterminations | 151 | 158 | 125 | 125 | 125 | 125 | 0% |
| 6650 Memberships & Certification | - | 75 | - | - | - | - | 0% |
| 6700 Misc. Operating Services | - | - | - | - | - | - | 0% |
| Sub-Total Contractual Services | 49,495 | 295,299 | 355,680 | 355,680 | 355,680 | 463,555 | 30% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 161 | 19 | 350 | 350 | 350 | 350 | 0% |
| 7090 Office & Computer Equip. | - | 3,181 | - | - | - | 3,000 | 100% |
| 7210 Chemicals | 9,420 | 97 | - | - | - | - | 0% |
| 7330 Food | 5,894 | 3,007 | 14,500 | 14,500 | 14,500 | 14,500 | 0% |
| 7370 Institutional Supplies | 545 | 865 | 4,000 | 4,000 | 4,000 | 4,000 | 0% |
| 7490 Building Materials | 1,968 | 985 | 4,000 | 4,000 | 4,000 | 4,000 | 0% |
| 7530 Medical Supplies | 882 | - | - | - | - | - | 0% |
| 7570 Hardware & Hand Tools | 142 | 1,287 | 1,600 | 1,600 | 1,600 | 1,600 | 0% |
| 7690 Recreational Supplies | 139 | 643 | 500 | 500 | 500 | 6,100 | 1120% |
| 7770 Uniform & Safety Gear | 110 | 388 | 250 | 250 | 250 | 250 | 0% |
| 7810 Sign Supplies | - | 155 | 250 | 250 | 250 | 1,000 | 300% |
| 7850 Awards & Gifts | - | - | 250 | 250 | 250 | 250 | 0% |
| Sub-Total Commodities | 19,261 | 10,627 | 25,700 | 25,700 | 25,700 | 35,050 | 36% |
| Capital Outlay | | | | | | | |
| 8100 Misc. Improvements | - | 9,449 | 8,100 | 8,100 | 8,100 | - | -100% |
| Sub-Total Capital Outlay | - | 9,449 | 8,100 | 8,100 | 8,100 | - | -100% |
| Total | 223,974 | 354,598 | 478,765 | 478,765 | 478,765 | 625,680 | 31% |



PARKS RECREATION AND FORESTRY

Centennial Commons Recreation Center

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weight area, two full size gymnasiums, meeting rooms, an indoor track, a teen room and a child care area. The Division is responsible for the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage.

The Division also maintains fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties, special events and other recreational programs.

2023 BUDGET DETAILS

Budget details for the 2023 include continuing contracted fitness programs and classes; replacing fitness equipment, as well as addressing building improvements such as painting, floors, and restroom updates.

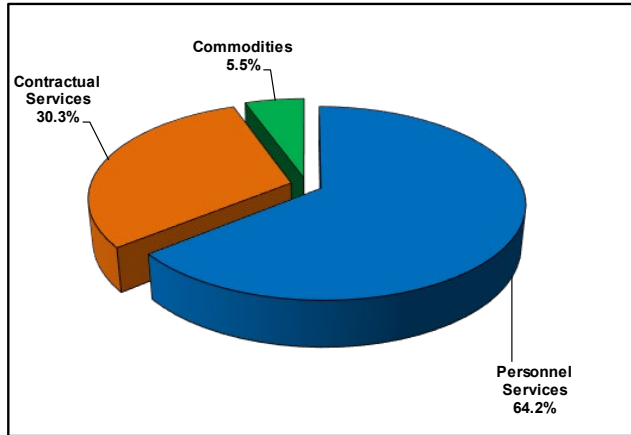
BUDGET EXPENDITURES

| Centennial Commons | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 409,435 | 223,981 | 533,380 | 533,380 | 533,380 | 711,190 | 33% |
| Contractual Services | 223,751 | 133,080 | 318,930 | 318,930 | 318,930 | 335,805 | 5% |
| Commodities | 32,607 | 20,791 | 53,650 | 53,650 | 53,650 | 61,345 | 14% |
| Capital Outlay | - | 27,787 | 72,110 | 72,110 | 72,110 | - | -100% |
| Total | 665,793 | 405,639 | 978,070 | 978,070 | 978,070 | 1,108,340 | 100% |

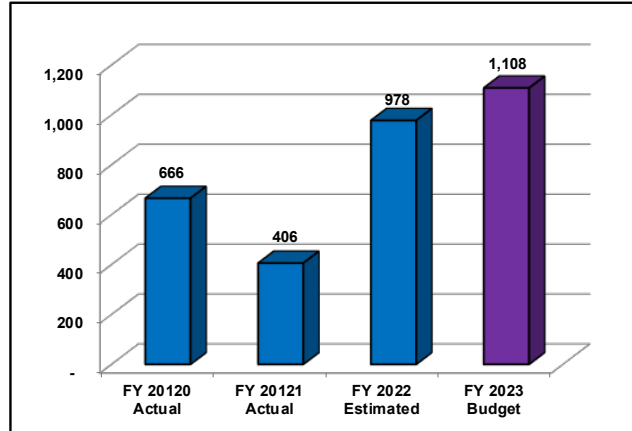


PARKS RECREATION AND FORESTRY

FY 2023 Budget



Total Expenditures



GOALS

1. To identify new incentives to increase facility usage.
2. To expand programs, course offerings
3. To increase marketing and promotion efforts. Identify target populations not currently utilizing the facility, such as surrounding municipalities with few or recreational facilities available.
4. To continue to upgrade/maintenance of fitness and cardio equipment.

PERFORMANCE MEASUREMENTS

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Projected | FY 2023 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Community Center Bookings | 150 | - | 50 | 50 |
| Citizens attending community center activities | 25,000 | - | 8000 | 15,000 |
| Attendance at Heman Park Pool | 52,000 | - | 26000 | 35,000 |
| Attendance at Natatorium | 1,200 | - | 0 | 0 |
| Attendance at Centennial Commons | 160,000 | - | 75,000 | 75,000 |
| Hours of field rentals | 1,400 | - | 1000 | 1,000 |
| Daily users | 12,000 | - | 5500 | 5,500 |
| Day camp attendance | 6,500 | - | 0 | 0 |



| | |
|------------|------------------------------|
| Department | Parks, Recreation & Forestry |
| Program | Centennial Commons |

| | |
|----------------|----------|
| Fund | General |
| Account Number | 01-50-53 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 196,582 | 145,130 | 209,965 | 209,965 | 209,965 | 277,730 | 32% |
| 5001.01 Salaries - Full-Time COVID 19 | 1,665 | 139 | - | - | - | - | 0% |
| 5220 Injury Leave | 915 | - | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 955 | 557 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 111,103 | 14,252 | 205,860 | 205,860 | 205,860 | 307,330 | 49% |
| 5380 Overtime | 613 | 59 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 5420 Workers Compensation | 14,655 | 5,641 | 28,305 | 28,305 | 28,305 | 28,945 | 2% |
| 5460 Medical Insurance | 20,992 | 14,949 | 25,630 | 25,630 | 25,630 | 29,250 | 14% |
| 5660 Social Security Contributions | 18,455 | 9,823 | 23,870 | 23,870 | 23,870 | 28,070 | 18% |
| 5740 Pension Contribution Nonunif. | 26,100 | 31,014 | 29,165 | 29,165 | 29,165 | 28,300 | -3% |
| 5860 Unemployment | 12,868 | 358 | - | - | - | - | 0% |
| 5900 Medicare | 4,532 | 2,058 | 5,585 | 5,585 | 5,585 | 6,565 | 18% |
| Sub-Total Personnel Services | 409,435 | 223,980 | 533,380 | 533,380 | 533,380 | 711,190 | 33% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 26,106 | - | 14,000 | 14,000 | 14,000 | 14,000 | 0% |
| 6030 Medical Service | - | - | 1,200 | 1,200 | 1,200 | 1,200 | 0% |
| 6040 Events & Receptions | 1,781 | - | 8,000 | 8,000 | 8,000 | 10,000 | 25% |
| 6040.01 Events for Arts & Letters | 10,775 | 3,664 | 20,000 | 20,000 | 20,000 | 20,000 | 0% |
| 6050 Maintenance Contracts | 16,156 | 17,049 | 20,190 | 20,190 | 20,190 | 22,190 | 10% |
| 6060 Instructors & Sports Officials | 45,080 | 390 | 80,000 | 80,000 | 80,000 | 80,000 | 0% |
| 6090 Postage | - | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6110 Mileage reimbursement | - | - | 600 | 600 | 600 | 600 | 0% |
| 6120 Professional Development | 699 | 1,785 | 4,400 | 4,400 | 4,400 | 7,600 | 73% |
| 6130 Advertising & Public Notices | 144 | 125 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 6150 Printing Services | 54 | 540 | 15,000 | 15,000 | 15,000 | 17,000 | 13% |
| 6170 Insurance - Liability | 4,026 | 6,236 | 6,485 | 6,485 | 6,485 | 7,290 | 12% |
| 6210 Insurance - Flood | 16,569 | 17,816 | 20,490 | 20,490 | 20,490 | 22,020 | 7% |
| 6250 Natural Gas | 9,492 | 10,419 | 13,000 | 13,000 | 13,000 | 13,400 | 3% |
| 6260 Electricity | 55,514 | 42,996 | 62,000 | 62,000 | 62,000 | 63,860 | 3% |
| 6270 Telephone & Mobile Devices | 2,297 | 1,867 | 2,160 | 2,160 | 2,160 | 2,695 | 25% |
| 6360 Building Maintenance | 7,306 | 9,086 | 10,500 | 10,500 | 10,500 | 10,500 | 0% |
| 6380 Equipment Maintenance | 8,905 | 6,239 | 7,700 | 7,700 | 7,700 | 7,930 | 3% |
| 6400 Office Equipment Maintenance | - | - | 500 | 500 | 500 | 515 | 3% |
| 6430 Misc. Repairs & Maintenance | 2,574 | - | 2,500 | 2,500 | 2,500 | 2,575 | 3% |
| 6560 Technology Services | 3,718 | 3,601 | 3,600 | 3,600 | 3,600 | 4,140 | 15% |
| 6610 Staff Training | - | - | 3,450 | 3,450 | 3,450 | 3,715 | 8% |
| 6640 Exterminations | 1,318 | 1,615 | 1,500 | 1,500 | 1,500 | 1,320 | -12% |
| 6650 Membership & Certification | 1,973 | 1,538 | 4,955 | 4,955 | 4,955 | 5,595 | 13% |
| 6700 Misc. Operating Services | 2,193 | 2,487 | 2,700 | 2,700 | 2,700 | 2,780 | 3% |
| 6770 Bank & Credit Card Fees | 7,071 | 5,627 | 8,000 | 8,000 | 8,000 | 8,880 | 11% |
| Sub-Total Contractual Services | 223,751 | 133,080 | 318,930 | 318,930 | 318,930 | 335,805 | 5% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 4,217 | 137 | 5,500 | 5,500 | 5,500 | 10,550 | 92% |
| 7050 Publications | - | 22 | 200 | 200 | 200 | 200 | 0% |
| 7090 Office & Computer Equip. | - | 10,065 | 475 | 475 | 475 | 2,560 | 439% |
| 7330 Food | 833 | 85 | 4,000 | 4,000 | 4,000 | 4,000 | 0% |
| 7370 Institutional Supplies | 17,541 | 4,204 | 25,000 | 25,000 | 25,000 | 25,000 | 0% |
| 7490 Building Materials | 501 | 190 | 1,800 | 1,800 | 1,800 | 1,855 | 3% |
| 7530 Medical Supplies | 765 | 1,400 | 675 | 675 | 675 | 695 | 3% |
| 7570 Hardware & Hand Tools | 2,137 | 334 | 2,000 | 2,000 | 2,000 | 2,060 | 3% |
| 7610 Fuel | 391 | 405 | - | - | - | - | 0% |
| 7690 Recreational Supplies | 4,783 | 428 | 6,500 | 6,500 | 6,500 | 6,695 | 3% |
| 7690.01 Recreational Supplies- DAC | 912 | 189 | 4,000 | 4,000 | 4,000 | 4,120 | 3% |
| 7770 Uniform & Safety Gear | 527 | 1,401 | 3,000 | 3,000 | 3,000 | 3,090 | 3% |
| 7810 Sign Supplies | - | 1,932 | 250 | 250 | 250 | 260 | 4% |
| 7850 Awards & Gifts | - | - | 250 | 250 | 250 | 260 | 4% |
| Sub-Total Commodities | 32,607 | 20,792 | 53,650 | 53,650 | 53,650 | 61,345 | 14% |
| Capital Outlay | | | | | | | |
| 8001 Building Improvements | - | 17,887 | 27,110 | 27,110 | 27,110 | - | -100% |
| 8100 Misc. Improvements | - | - | 20,000 | 20,000 | 20,000 | - | -100% |
| 8180 Office Furniture & Equip | - | - | 2,000 | 2,000 | 2,000 | - | 0% |
| 8200 Vehicle & Equipment | - | 9,900 | 23,000 | 23,000 | 23,000 | - | -100% |
| Sub-Total Capital Outlay | - | 27,787 | 72,110 | 72,110 | 72,110 | - | -100% |
| Total | 665,793 | 405,639 | 978,070 | 978,070 | 978,070 | 1,108,340 | 13% |



PARKS RECREATION AND FORESTRY

GOLF COURSE MAINTENANCE AND RECREATION

Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

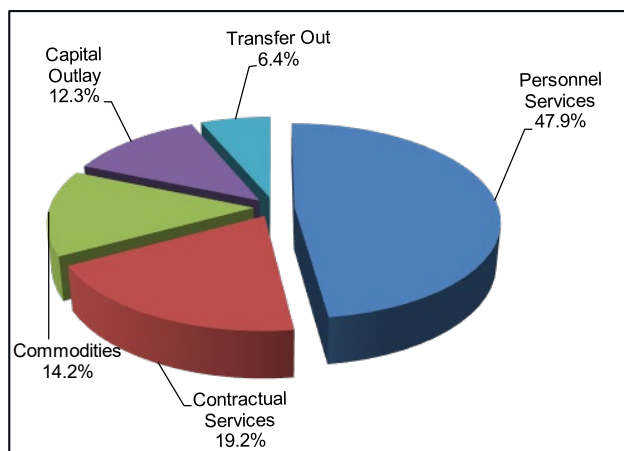
The golf course maintenance division is responsible for the development, and maintenance of the golf course grounds. The maintenance crew carries out a comprehensive maintenance program which includes: mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

The golf course recreation is responsible for coordinating all league and individual play times as well as hosting tournaments and providing instructional classes.

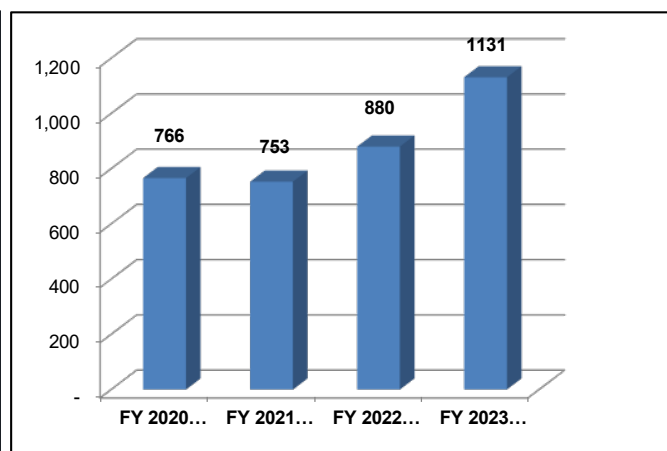
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | 361,982 | 319,935 | 444,790 | 444,790 | 444,790 | 540,905 | 22% |
| Contractual Services | 259,279 | 253,075 | 228,280 | 228,280 | 228,280 | 216,875 | -5% |
| Commodities | 114,441 | 175,038 | 150,600 | 150,600 | 150,600 | 160,100 | 6% |
| Capital Outlay | 16,740 | - | 3,500 | 3,500 | 3,500 | 139,750 | 3893% |
| Transfer Out | 13,581 | 4,731 | 53,220 | 53,220 | 53,220 | 73,220 | 38% |
| Total | 766,023 | 752,779 | 880,390 | 880,390 | 880,390 | 1,130,850 | 28% |

FY 2023 Budget



Total Expenditures





GOALS

1. Continue long range plan to make Ruth Park the premiere public practice facility
2. Redevelop and improve the driving range drainage
3. Continue native area reestablishment project phase III
4. Plant trees
5. Continue wet pond improvements
6. Develop a reforestation plan for the course

SIGNIFICANT BUDGETARY ISSUES

1. Future necessary improvements and renovations of the golf club house
2. The addition of new golf amenities needed to increase revenues
3. Driving Range repairs
4. Wet Pond Renovation

FISCAL YEAR 2022 PERFORMANCE SUMMARY

1. Improved Security Camera Operations
2. Replaced Maintenance Equipment
3. Replaced Shelter Roof
4. Replaced Driving Range Shack Roof



| | |
|------------|------------------------------|
| Department | Parks, Forestry & Recreation |
| Program | Golf Course |

| | |
|----------------|-------------|
| Fund | Golf Course |
| Account Number | 28-50-47 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 196,506 | 156,445 | 277,400 | 277,400 | 277,400 | 276,640 | 0% |
| 5001.01 Salaries - Full-Time COVID-19 | 3,747 | 2,286 | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 955 | 557 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 81,859 | 73,394 | 64,850 | 64,850 | 64,850 | 167,000 | 158% |
| 5380 Overtime | 5,652 | 5,271 | 6,500 | 6,500 | 6,500 | 6,500 | 0% |
| 5420 Workers Compensation | 8,480 | 8,411 | 6,835 | 6,835 | 6,835 | 5,720 | -16% |
| 5460 Medical Insurance | 32,789 | 31,275 | 35,065 | 35,065 | 35,065 | 35,700 | 2% |
| 5461 OPEB Expense | 711 | 517 | - | - | - | - | 0% |
| 5660 Social Security Contributions | 16,679 | 16,317 | 20,195 | 20,195 | 20,195 | 17,150 | -15% |
| 5740 Pension Contribution Nonunif. | 9,985 | 20,262 | 29,225 | 29,225 | 29,225 | 28,185 | -4% |
| 5860 Unemployment | 760 | 1,420 | - | - | - | - | 0% |
| 5900 Medicare | 3,859 | 3,778 | 4,720 | 4,720 | 4,720 | 4,010 | -15% |
| Sub-Total Personnel Services | 361,982 | 319,933 | 444,790 | 444,790 | 444,790 | 540,905 | 22% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | 193 | 193 | - | - | - | - | 0% |
| 6030 Medical Service | - | - | 1,660 | 1,660 | 1,660 | 1,660 | 0% |
| 6050 Maintenance Contracts | 10,488 | 9,455 | 11,300 | 11,300 | 11,300 | 12,200 | 8% |
| 6060 Instructors & Sports Officials | 4,552 | 744 | 12,000 | 12,000 | 12,000 | - | -100% |
| 6110 Mileage Reimbursement | 733 | 238 | 800 | 800 | 800 | 800 | 0% |
| 6120 Professional Development | 2,116 | - | 3,560 | 3,560 | 3,560 | 4,000 | 12% |
| 6130 Advertising & Public Notices | 4,750 | 5,575 | 3,500 | 3,500 | 3,500 | 3,500 | 0% |
| 6150 Printing Services | 1,270 | - | 400 | 400 | 400 | 2,000 | 400% |
| 6160 Insurance - Property & Auto | - | 19,463 | 23,355 | 23,355 | 23,355 | 21,645 | -7% |
| 6165 Insurance - Liquor | 772 | 872 | 840 | 840 | 840 | 975 | 16% |
| 6170 Insurance - Liability | 4,060 | 6,485 | 6,745 | 6,745 | 6,745 | 7,570 | 12% |
| 6250 Natural Gas | 3,014 | 3,023 | 2,380 | 2,380 | 2,380 | 2,675 | 12% |
| 6260 Electricity | 6,913 | 5,518 | 7,200 | 7,200 | 7,200 | 7,200 | 0% |
| 6270 Telephone & Mobile Devices | 1,000 | 840 | 1,040 | 1,040 | 1,040 | 1,120 | 8% |
| 6280 Water | 23,371 | 41,839 | 42,000 | 42,000 | 42,000 | 30,000 | -29% |
| 6290 Sewer | 643 | 639 | 1,200 | 1,200 | 1,200 | 1,200 | 0% |
| 6360 Building Maintenance | (7,873) | 1,767 | 10,500 | 10,500 | 10,500 | 12,000 | 14% |
| 6380 Equipment Maintenance | 13,613 | 13,454 | 13,000 | 13,000 | 13,000 | 13,000 | 0% |
| 6430 Misc. Repairs & Maintenance | 4,903 | 3,401 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 6490 Depreciation - Equipment | 137,816 | 89,115 | - | - | - | - | 0% |
| 6530 Fleet Service & Replacement ¹ | - | - | 20,000 | 20,000 | 20,000 | 20,000 | 0% |
| 6540 Equipment Rental | 18,551 | 17,658 | 19,600 | 19,600 | 19,600 | 22,800 | 16% |
| 6560 Technology Services | 3,114 | 4,050 | 9,420 | 9,420 | 9,420 | 10,000 | 6% |
| 6570 Miscellaneous Rentals | 1,871 | 2,607 | 1,475 | 1,475 | 1,475 | 4,980 | 238% |
| 6610 Staff Training | - | 600 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 6650 Membership & Certification | 1,613 | 1,876 | 2,305 | 2,305 | 2,305 | 2,350 | 2% |
| 6660 Laundry Services | - | 713 | - | - | - | 1,200 | 100% |
| 6670 Cashier's Over/Under | - | - | - | - | - | - | 0% |
| 6700 Misc. Operating Services | 99 | 35 | - | - | - | - | 0% |
| 6710 Waste Dumping Fees | - | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6770 Bank & Credit Card Fees | 21,697 | 22,914 | 25,000 | 25,000 | 25,000 | 25,000 | 0% |
| Sub-Total Contractual Services | 259,279 | 253,074 | 228,280 | 228,280 | 228,280 | 216,875 | -5% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 1,121 | 1,230 | 1,200 | 1,200 | 1,200 | 1,200 | 0% |
| 7130 Agriculture Supplies | 23,970 | 19,447 | 32,000 | 32,000 | 32,000 | 32,000 | 0% |
| 7210 Chemicals | 13,551 | 12,170 | 15,000 | 15,000 | 15,000 | 15,000 | 0% |
| 7290 Concrete & Clay Products | 2,873 | 1,799 | 3,600 | 3,600 | 3,600 | 5,000 | 39% |
| 7330 Food | 17,906 | 21,307 | 30,000 | 30,000 | 30,000 | 30,000 | 0% |
| 7370 Institutional Supplies | 3,839 | 2,481 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 7490 Building Materials | 250 | 1,040 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7530 Medical Supplies | 82 | 132 | 300 | 300 | 300 | 300 | 0% |
| 7570 Hardware & Hand Tools | 2,945 | 3,468 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 7610 Fuel | 6,088 | 7,574 | 9,500 | 9,500 | 9,500 | 14,000 | 47% |
| 7690 Recreational Supplies | 40,014 | 103,253 | 48,400 | 48,400 | 48,400 | 50,000 | 3% |
| 7730 Metal Supplies | - | 130 | 100 | 100 | 100 | 100 | 0% |
| 7770 Uniform & Safety Gear | 1,625 | 860 | 3,000 | 3,000 | 3,000 | 5,000 | 67% |
| 7810 Sign Supplies | 177 | 146 | 500 | 500 | 500 | 500 | 0% |
| Sub-Total Commodities | 114,441 | 175,037 | 150,600 | 150,600 | 150,600 | 160,100 | 6% |
| Capital Outlay | | | | | | | |
| 8020 Golf Improvements | 16,740 | - | - | - | - | 15,000 | 100% |
| 8100 Misc. Improvements | - | - | 3,500 | 3,500 | 3,500 | - | -100% |
| 8200 Vehicles & Equipment | - | - | - | - | - | 124,750 | 100% |
| 8240 Recreational Equipment | - | - | - | - | - | - | 0% |
| Sub-Total Capital Outlay | 16,740 | - | 3,500 | 3,500 | 3,500 | 139,750 | 3893% |
| Transfer Out | | | | | | | |
| 9950 Operating Transfer Out | 13,581 | 4,731 | 53,220 | 53,220 | 53,220 | 73,220 | 38% |
| Sub-Total Transfer Out | 13,581 | 4,731 | 53,220 | 53,220 | 53,220 | 73,220 | 38% |
| Total | 766,023 | 752,775 | 880,390 | 880,390 | 880,390 | 1,130,850 | 28% |
| | | | | | | | |



PARKS RECREATION & FORESTRY

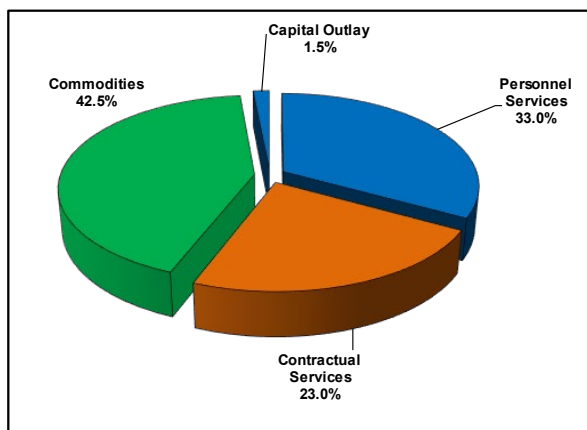
FLEET MAINTENANCE

The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on an Internal Service Fund basis.

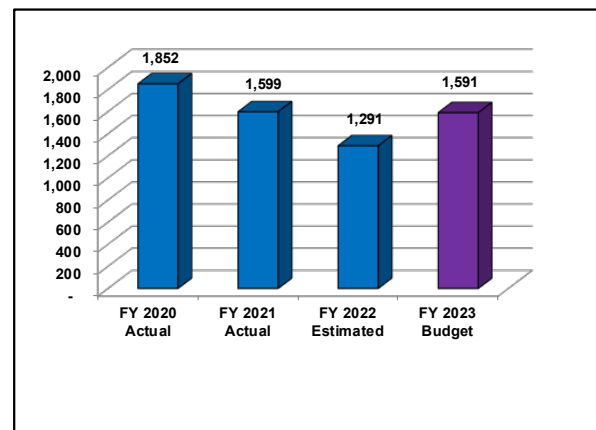
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|----------------------|
| Personnel Services | 555,716 | 435,669 | 507,275 | 507,275 | 507,275 | 525,280 | 4% |
| Contractual Services | 707,036 | 718,038 | 237,995 | 237,995 | 237,995 | 364,390 | 53% |
| Commodities | 589,590 | 435,188 | 545,750 | 545,750 | 545,750 | 676,800 | 24% |
| Capital Outlay | - | 10,279 | - | - | - | 24,600 | 100% |
| Total | 1,852,342 | 1,599,174 | 1,291,020 | 1,291,020 | 1,291,020 | 1,591,070 | 23% |

FY 2023 Budget



Total Expenditures ('000)



FISCAL YEAR 2022 PERFORMANCE SUMMARY

Vehicles/Equipment: 176
 Units Serviced: 2032
 Preventive Maintenance: 205
 Tire Replacement: 244
 Service Calls: 36



| | |
|------------|------------------------------|
| Department | Parks, Recreation & Forestry |
| Program | Fleet Services |

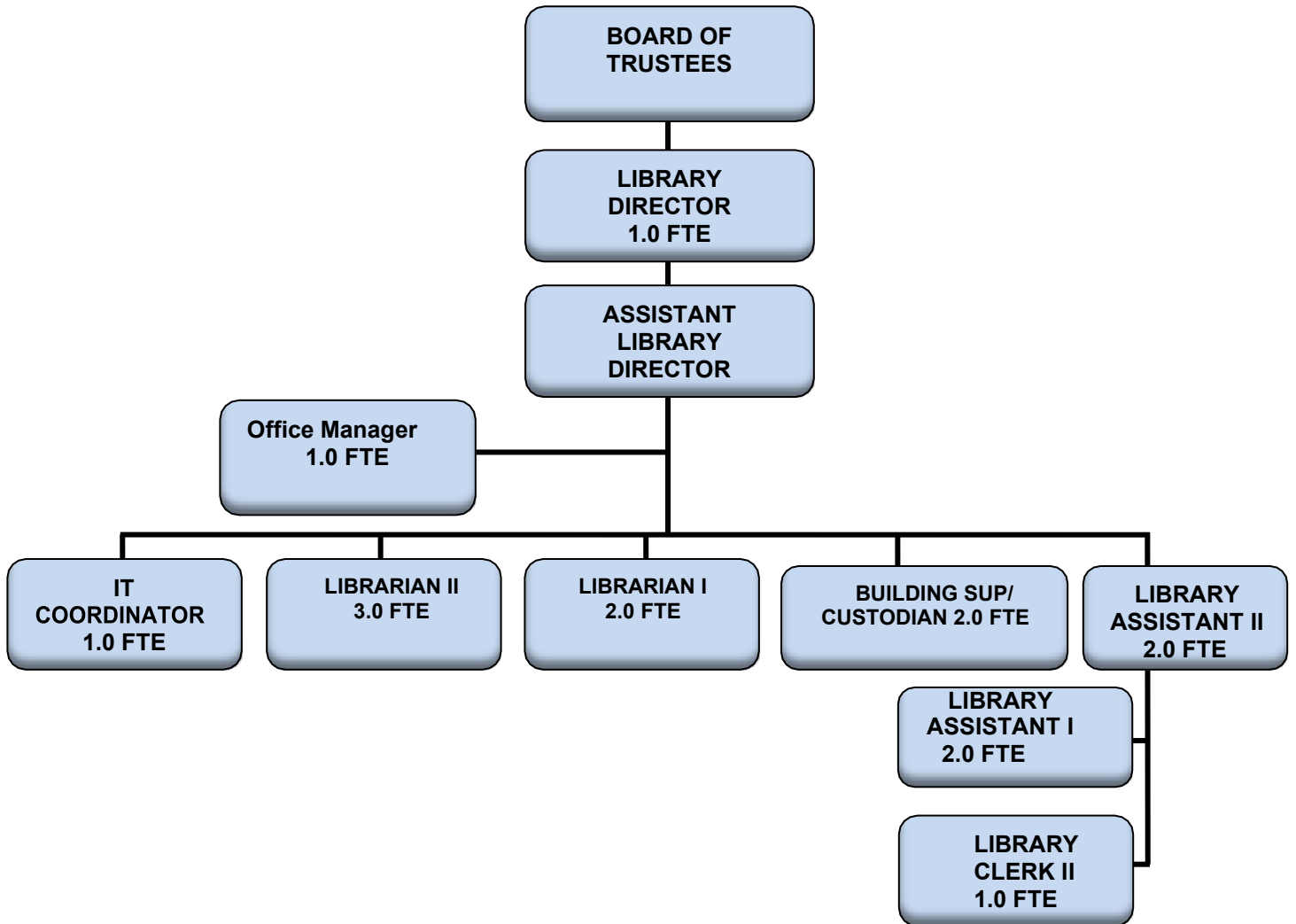
| | |
|----------------|-----------------------|
| Fund | Internal Service Fund |
| Account Number | 02-40-62 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 397,065 | 329,403 | 342,475 | 342,475 | 342,475 | 358,070 | 5% |
| 5220 Injury Leave | 241 | (2,012) | - | - | - | - | 0% |
| 5230 Injury Leave - Taxable | 724 | 4,830 | - | - | - | - | 0% |
| 5380 Overtime | 2,985 | 3,622 | 3,800 | 3,800 | 3,800 | 4,000 | 5% |
| 5420 Workers Compensation | 22,447 | 20,907 | 14,900 | 14,900 | 14,900 | 19,700 | 32% |
| 5460 Medical Insurance | 78,652 | 70,000 | 72,330 | 72,330 | 72,330 | 79,230 | 10% |
| 5461 OPEB Expense | (2,642) | (1,158) | - | - | - | - | 0% |
| 5660 Social Security Contributions | 23,063 | 19,123 | 21,235 | 21,235 | 21,235 | 22,525 | 6% |
| 5740 Pension Contribution Nonunif. | 27,833 | (13,846) | 47,570 | 47,570 | 47,570 | 36,485 | -23% |
| 5860 Unemployment | - | 320 | - | - | - | - | 0% |
| 5900 Medicare | 5,348 | 4,481 | 4,965 | 4,965 | 4,965 | 5,270 | 6% |
| Sub-Total Personnel Services | 555,716 | 435,670 | 507,275 | 507,275 | 507,275 | 525,280 | 4% |
| Contractual Services | | | | | | | |
| 6001 Auditing & Accounting | - | 2,481 | 2,500 | 2,500 | 2,500 | 2,500 | 0% |
| 6010 Professional Services | - | 31,451 | - | - | - | - | 0% |
| 6050 Maintenance Contract | 115 | 415 | - | - | - | - | 0% |
| 6130 Advertising & Public Notices | - | - | 500 | 500 | 500 | 500 | 0% |
| 6160 Insurance - Property & Auto | 15,289 | 83,250 | 86,580 | 86,580 | 86,580 | 91,720 | 6% |
| 6170 Insurance - Liability | 4,025 | 6,462 | 6,720 | 6,720 | 6,720 | 7,540 | 12% |
| 6210 Insurance - Flood | 7,480 | 8,040 | 9,245 | 9,245 | 9,245 | 9,935 | 7% |
| 6250 Natural Gas | 4,582 | 14,493 | 3,000 | 3,000 | 3,000 | 15,000 | 400% |
| 6260 Electricity | 9,685 | 9,432 | 12,000 | 12,000 | 12,000 | 10,000 | -17% |
| 6270 Telephone & Pagers | 702 | 702 | 700 | 700 | 700 | 720 | 3% |
| 6280 Water | 9,397 | 6,335 | 5,000 | 5,000 | 5,000 | 4,000 | -20% |
| 6290 Sewer | 8,437 | 3,167 | 4,000 | 4,000 | 4,000 | 2,220 | -45% |
| 6360 Building Maintenance | 1,958 | 5,277 | 2,000 | 2,000 | 2,000 | 3,000 | 50% |
| 6380 Equipment Maintenance | 5,537 | 4,599 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 6400 Office Equipment Maintenance | - | - | 400 | 400 | 400 | 400 | 0% |
| 6430 Misc. Repairs & Maintenance | 297 | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 6460 Vehicle Maintenance | 136,477 | 236,860 | 80,000 | 80,000 | 80,000 | 180,000 | 125% |
| 6490 Depreciation - Equipment | 477,184 | 290,896 | - | - | - | - | 0% |
| 6500 Depreciation - Building | 4,673 | 4,673 | - | - | - | - | 0% |
| 6560 Technology Services | 4,500 | - | 10,000 | 10,000 | 10,000 | 16,005 | 60% |
| 6610 Staff Training | - | - | 1,000 | 1,000 | 1,000 | 6,000 | 500% |
| 6640 Exterminations | - | - | 600 | 600 | 600 | 600 | 0% |
| 6650 Membership & Certification | 345 | - | 500 | 500 | 500 | 500 | 0% |
| 6660 Laundry Services | 8,808 | 6,761 | 5,250 | 5,250 | 5,250 | 5,250 | 0% |
| 6700 Misc. Operating Services | 7,545 | 2,745 | 2,000 | 2,000 | 2,000 | 2,500 | 25% |
| Sub-Total Contractual Services | 707,036 | 718,039 | 237,995 | 237,995 | 237,995 | 364,390 | 53% |
| Commodities | | | | | | | |
| 7001 Office Supplies | - | 93 | 100 | 100 | 100 | 100 | 0% |
| 7090 Office & Computer Equip. | - | - | 350 | 350 | 350 | 400 | 14% |
| 7210 Chemicals | 5,432 | 3,589 | 6,000 | 6,000 | 6,000 | 6,000 | 0% |
| 7370 Institutional Supplies | 4,987 | 1,376 | 4,000 | 4,000 | 4,000 | 5,000 | 25% |
| 7530 Medical Supplies | 152 | 296 | 300 | 300 | 300 | 300 | 0% |
| 7570 Hardware & Hand Tools | 9,836 | 4,242 | 9,000 | 9,000 | 9,000 | 9,000 | 0% |
| 7610 Fuel | 298,914 | 296,116 | 275,000 | 275,000 | 275,000 | 345,000 | 25% |
| 7620 Oil | - | - | - | - | - | 25,000 | 100% |
| 7630 Lubricants | - | - | - | - | - | 5,000 | 100% |
| 7770 Uniforms & Safety Gear | 990 | 1,115 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 7930 Vehicle Parts | 269,279 | 128,360 | 250,000 | 250,000 | 250,000 | 280,000 | 12% |
| Sub-Total Commodities | 589,590 | 435,187 | 545,750 | 545,750 | 545,750 | 676,800 | 24% |
| Capital Outlay | | | | | | | |
| 8140 Software Systems | - | - | - | - | - | 15,000 | 100% |
| 8200 Vehicles & Equipment | (229,110) | 10,278 | - | - | - | 9,600 | 100% |
| Sub-Total Capital Outlay | (229,110) | 10,278 | - | - | - | 24,600 | 100% |
| Total | 1,623,232 | 1,599,174 | 1,291,020 | 1,291,020 | 1,291,020 | 1,591,070 | 23% |



This page intentionally left blank

LIBRARY





The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The Library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference and Adult Services Staff provides information that is quick and accurate, utilizing print and electronic resources effectively. They deliver the information in the format preferred by the patron. They offer a wide variety of technology-related classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a timely manner so that new materials are constantly available to our patrons.

The Information Technology Department maintains the computer networks the library depends upon. They are responsible for implementing our technology grant projects with new equipment and software. They help the rest of the library staff keep abreast of new technology and new ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk, helping patrons find and check out the books, movies, music and other items they require.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including story times, gaming nights, and our fantastic Summer Reading Program.

The Home Services and Outreach staff, along with our volunteers, provide library materials to University City residents who, due to health reasons, are not able to come to the Library in person. They provide programs and coordinate events in the Library and throughout the community.

The Building Supervisor maintains the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The Library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and seek to engage in partnerships with other community groups and organizations.



PERSONNEL SUMMARY

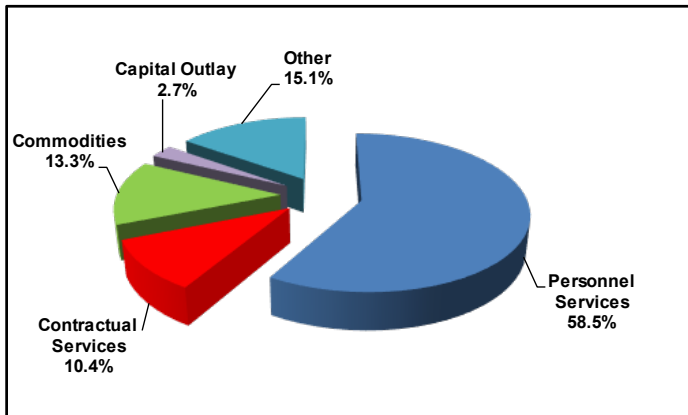
Full-Time

| | FY 2021 Authorized | FY 2022 Authorized | FY 2023 Authorized |
|----------------------------|-----------------------|-----------------------|-----------------------|
| Library | | | |
| <i>Library Operations</i> | | | |
| Library Director | 1.0 | 1.0 | 1.0 |
| Assistant Library Director | 1.0 | 1.0 | 1.0 |
| Librarian II | 3.0 | 3.0 | 3.0 |
| Librarian I | 2.0 | 2.0 | 2.0 |
| IT Project Manager | 1.0 | 1.0 | 1.0 |
| | | | |
| Library Assistant II | 2.0 | 2.0 | 2.0 |
| Library Assistant I | - | - | 2.0 |
| Library Clerk II | | - | 1.0 |
| Custodian | - | - | 1.0 |
| Building Supervisor | 2.0 | 2.0 | 1.0 |
| Office Manager | 1.0 | 1.0 | 1.0 |
| Library Personnel | 16 | 16 | 16 |
| Total | - | | |

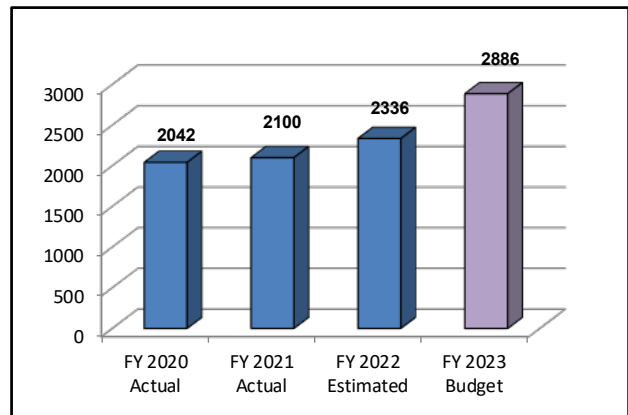
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | 1,382,607 | 1,397,446 | 1,565,064 | 1,565,064 | 1,565,064 | 1,688,955 | 8% |
| Contractual Services | 384,567 | 269,352 | 364,680 | 364,680 | 364,680 | 298,710 | -18% |
| Commodities | 274,571 | 307,789 | 372,285 | 372,285 | 372,285 | 384,900 | 3% |
| Capital Outlay | - | 125,044 | - | - | - | 76,705 | 100% |
| Other | - | - | 34,116 | 34,116 | 34,116 | 436,570 | 1180% |
| Total | 2,041,745 | 2,099,631 | 2,336,145 | 2,336,145 | 2,336,145 | 2,885,840 | 24% |

FY 2023 Budget



Total Expenditures



GOALS

1. Overall
 - Work with the Library Board and the community on completing building renovations.
 - Work with the Library Board and the community on continued service improvements
 - Conduct customer satisfaction survey of University City residents regarding the Library and its services-
 - Continue strategic planning process.
 - Continue to improve circulating collection.
2. Building and Grounds
 - Move collections back into newly renovated facilities in an efficient and timely manner.
 - Celebrate reopening the building with the community.
3. Community Relations and Marketing
 - Continue to improve the promotion of library collections, programs, and services.
 - Continue to improve the library's social media presence.
 - The Library will
4. Technology
 - Promote the technology available in all renovated meeting rooms.
 - Promote and improve technology resources available to the community.
 - Promote new databases available to University City residents from the Library's collection.
5. Customer Service
 - Through increased and more effective staff training, increase our patrons' satisfaction with the Library.
 - Emphasize, through all we do, that our patrons are the Library's first priority.
 - Explore online meeting room reservation.
6. Programming
 - Increase literacy outreach to schools, day-care facilities, and preschools in University City.



- Increase library outreach to senior living facilities in University City.
 - Continue to improve Big Book Summer Reading and Youth Summer Reading.
 - Improve Summer Reading software experience to allow at-home access to Summer Reading Programs.
 - Increase the number of programs that promote lifelong learning.
 - Continue to work with community groups on cooperative programs.
7. Resource Sharing
- Promote reciprocal agreement with the Scenic Regional Library system and the Jefferson County Library.
 - Work with the Municipal Library Consortium to offer our users the best catalog system possible.
 - Work with the Municipal Library Consortium and other Library organizations to offer the widest array of resources possible to our residents and library users.

SIGNIFICANT CHANGES SINCE FY 21

In the past fiscal year, the University City Public Library has made the following improvements:

- The Library launched its redesigned webpage.
- The Library has instituted online Library registration.
- An LSTA grant allowed the Library to purchase new Chromebooks, new hotspots, a replacement server, and a tricycle book mobile.
- The Library has completed exterior renovations and begun interior demolition, and hazardous material abatement.
- Thanks to the Friends of the Library we will be able to purchase new furniture for our renovated building.
- The Library continues our Classics book discussion group, the Fourth Wednesday Book Group and our Orcs and Aliens book discussions.
- An LSTA ARPA grant provided the MLC with a vastly improved ebook and downloadable audiobook collection to improve remote services during the pandemic.
- The Library received its third annual SFWA Science Fiction collection grant.

SIGNIFICANT BUDGETARY ISSUES

- The Library was successful in securing funding for the building renovations.
- The Library will adjust its budget to improve services, repair and renovate the facilities and build enough reserves for operations, on-going maintenance and repairs, and other long-term obligations.

PERFORMANCE SUMMARY

In the 2020-2021 fiscal year the Library operated with curbside-only service for several weeks during the pandemic, and hosted almost all programs remotely. The Library still loaned 244,710 traditional materials, 49,594 eBooks and downloadable audio, had over 36,421 uses of our databases, 4,823 computers sessions and 12,406 wifi sessions. The Library had 2,124 children and young adults attend 115 programs in the library and at other locations. Adult programs such as book clubs, author events, gallery openings, and discussions



were attended by 2,293 people. During the pandemic the library hosted 66 virtual programs with 6,377 attendees. As of June 30, 2020, UCPL had 37,744 active cardholders. The library loaned 38,744 items to other libraries through direct borrowing and interlibrary loan and borrowed 32,298 items from other libraries including those in our consortium. These requested materials are delivered by a contracted service five days a week, often arriving within a day of the patron's placing the hold.

The Summer Reading Program kept the Youth Services staff on the go during much of June and July. 137 children finished our online summer reading program with at least 12 hours read. Due to the pandemic we were unable to enlist our wonderful teen volunteers. During the school year, virtual story times, "Tales from the Tub", and other online activities engaged youngsters. The Friends of the Library were unable to present programs for adults in their normal fashion, but did host a very successful Zoom Trivia night. They also make an annual financial contribution to the library at their April Annual meeting. This last year, they gave the library \$14,000 to support this past year's *Oceans of Possibility* summer reading program and to help with the adult summer reading program. The library also presented a wide variety of programs for adults, including our 10th annual summer reading program for adults, the *Good Lord Bird* and *The Portable Frederick Douglass* book discussion series; our *Wednesday Night* and *Classics* book groups; our Orcs and Aliens book club meetings; as well as several cooperative programs with other organizations.

The library continues to receive generous donations from patrons to help support our materials and service budgets. This past year through the generous support from our Friends organization, University City residents and local businesses, the Library raised over \$26,000 in donations. UCPL received many donations in memory or in honor of a friend or loved one, and these gifts have allowed us to add many new titles to our collection. The library also supplements its income by applying for competitive grants. In 2021 the annual University City Memorial Day Run was scaled down to a 5K due to the pandemic. The library hopes to cooperate with the Green Center, and U. City in Bloom to coordinate this popular annual event, again with the 5K, 10K, and Fun-Run for 2022.



| | |
|------------|--------------------|
| Department | Library |
| Program | Library Operations |

| | |
|----------------|----------|
| Fund | Library |
| Account Number | 06-65-60 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries - Full-Time | 751,616 | 791,425 | 844,032 | 844,032 | 844,032 | 911,555 | 8% |
| 5001.01 Salaries - Full-Time COVID 19 | - | 14,042 | - | - | - | - | 0% |
| 5340 Salaries - Part-Time & Temp | 302,851 | 261,306 | 342,423 | 342,423 | 342,423 | 369,020 | 8% |
| 5380 Overtime | 25,651 | 6,503 | 28,961 | 28,961 | 28,961 | 30,310 | 5% |
| 5420 Workers Compensation | 3,558 | 5,293 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 5460 Medical Insurance | 87,042 | 97,772 | 110,888 | 110,888 | 110,888 | 122,000 | 10% |
| 5540 EAP | 341 | 586 | 500 | 500 | 500 | 500 | 0% |
| 5660 Social Security Contributions | 63,727 | 65,309 | 75,355 | 75,355 | 75,355 | 81,275 | 8% |
| 5740 Pension Contribution Nonunif. | 120,985 | 130,000 | 125,000 | 125,000 | 125,000 | 135,000 | 8% |
| 5820 Defined Contribution Plan | 10,590 | 10,084 | 14,282 | 14,282 | 14,282 | 14,285 | 0% |
| 5860 Unemployment | 1,501 | 942 | 1,000 | 1,000 | 1,000 | 1,000 | 0% |
| 5900 Medicare | 14,745 | 14,184 | 17,623 | 17,623 | 17,623 | 19,010 | 8% |
| Sub-Total Personnel Services | 1,382,607 | 1,397,446 | 1,565,064 | 1,565,064 | 1,565,064 | 1,688,955 | 8% |
| Contractual Services | | | | | | | |
| 6001 Auditing & Accounting | - | 3,474 | 3,500 | 3,500 | 3,500 | 4,000 | 14% |
| 6010 Professional Services | 168,719 | 39,959 | 35,000 | 35,000 | 35,000 | 25,000 | -29% |
| 6020 Legal Services | 10,369 | 8,263 | 15,000 | 15,000 | 15,000 | 10,000 | -33% |
| 6040 Events & Receptions | 2,570 | 3,466 | 3,500 | 3,500 | 3,500 | 7,000 | 100% |
| 6050 Maintenance Contracts | 29,581 | 32,202 | 27,525 | 27,525 | 27,525 | 22,000 | -20% |
| 6090 Postage | 515 | 364 | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| 6120 Professional Development | 3,718 | 616 | 6,850 | 6,850 | 6,850 | 7,000 | 2% |
| 6130 Advertising & Public Notices | 940 | 52 | 1,300 | 1,300 | 1,300 | 1,300 | 0% |
| 6150 Printing Services | 2,446 | 560 | 2,500 | 2,500 | 2,500 | 2,500 | 0% |
| 6160 Insurance - Property & Auto | 31,006 | 29,463 | 35,355 | 35,355 | 35,355 | 32,000 | -9% |
| 6170 Insurance - Liability | 4,614 | 7,398 | 7,535 | 7,535 | 7,535 | 12,000 | 59% |
| 6250 Natural Gas | 8,712 | 10,948 | 9,660 | 9,660 | 9,660 | 7,500 | -22% |
| 6260 Electricity | 44,978 | 42,855 | 45,000 | 45,000 | 45,000 | 30,000 | -33% |
| 6270 Telephone & Mobile Devices | 9,682 | 7,306 | 7,655 | 7,655 | 7,655 | 6,900 | -10% |
| 6280 Water | 4,581 | 4,411 | 5,000 | 5,000 | 5,000 | 2,500 | -50% |
| 6290 Sewer | 2,760 | 2,552 | 2,800 | 2,800 | 2,800 | 1,400 | -50% |
| 6320 Internet Service | 15,209 | 15,386 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 6360 Building Maintenance | 15,638 | 21,058 | 17,000 | 17,000 | 17,000 | 5,000 | -71% |
| 6420 MLC Repairs & Maintenance | 13,230 | 17,484 | 18,000 | 18,000 | 18,000 | 23,000 | 28% |
| 6545 Property Rental | - | - | 73,920 | 73,920 | 73,920 | 57,360 | -22% |
| 6550 Office Equipment Rental | 4,262 | 4,425 | 5,330 | 5,330 | 5,330 | 5,000 | -6% |
| 6560 Technology Services | 7,845 | 13,813 | 26,360 | 26,360 | 26,360 | 26,360 | 0% |
| 6570 Miscellaneous Rentals | - | - | 4,800 | 4,800 | 4,800 | - | -100% |
| 6610 Staff Training | - | 442 | 1,400 | 1,400 | 1,400 | 1,400 | 0% |
| 6640 Exterminations | 394 | 396 | 400 | 400 | 400 | 200 | -50% |
| 6650 Membership & Certification | 1,836 | 1,774 | 1,890 | 1,890 | 1,890 | 1,890 | 0% |
| 6700 Misc. Operating Services | - | 393 | - | - | - | - | 0% |
| 6770 Bank and Credit Card Fees | 962 | 293 | 900 | 900 | 900 | 900 | 0% |
| Sub-Total Contractual Services | 384,567 | 269,353 | 364,680 | 364,680 | 364,680 | 298,710 | -18% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 12,580 | 15,618 | 12,000 | 12,000 | 12,000 | 12,000 | 0% |
| 7050 Publications | 230,720 | 225,664 | 300,000 | 300,000 | 300,000 | 326,400 | 9% |
| 7090 Office & Computer Equip. | 5,820 | 52,721 | 34,000 | 34,000 | 34,000 | 20,000 | -41% |
| 7130 Agriculture Supplies | 4,000 | - | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 7330 Food | 1,372 | 5 | 1,485 | 1,485 | 1,485 | 1,500 | 1% |
| 7370 Institutional Supplies | 12,898 | 7,444 | 12,000 | 12,000 | 12,000 | 12,000 | 0% |
| 7570 Hardware & Hand Tools | 6,431 | 6,336 | 7,000 | 7,000 | 7,000 | 7,000 | 0% |
| 7850 Awards & Gifts | 750 | - | 800 | 800 | 800 | 1,000 | 25% |
| Sub-Total Commodities | 274,571 | 307,788 | 372,285 | 372,285 | 372,285 | 384,900 | 3% |
| Capital Outlay | | | | | | | |
| 8001 Building Improvements | - | 125,044 | - | - | - | 76,705 | 100% |
| Sub-Total Capital Outlay | - | 125,044 | - | - | - | 76,705 | 100% |
| Other | | | | | | | |
| 9050 Contingency | - | - | 34,116 | 34,116 | 34,116 | 29,115 | -15% |
| 9150 Debt Service - Principal | - | - | - | - | - | 185,000 | 100% |
| 9200 Debt Service - Interest | - | - | - | - | - | 222,455 | 100% |
| Sub-Total Other | - | - | 34,116 | 34,116 | 34,116 | 436,570 | 1180% |
| Total | 2,041,745 | 2,099,631 | 2,336,145 | 2,336,145 | 2,336,145 | 2,885,840 | 24% |
| | | | | | | | |



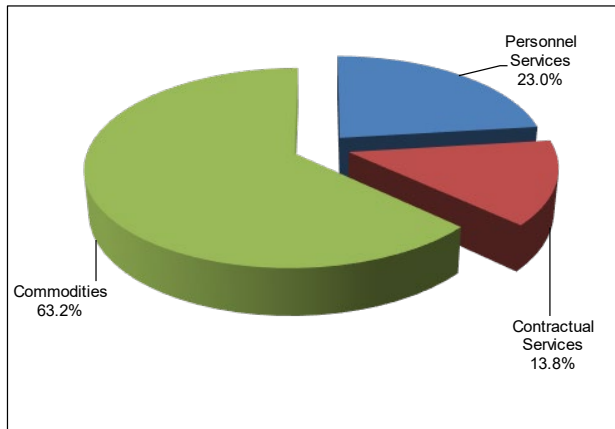
LIBRARY GRANTS

The number of grants will fluctuate from year to year. The Library will continue to seek Library Services and Technology Act (LSTA) grants through the Missouri State Library, programming grants from the American Library Association (ALA) and the Public Library Association (PLA), and grants from other agencies.

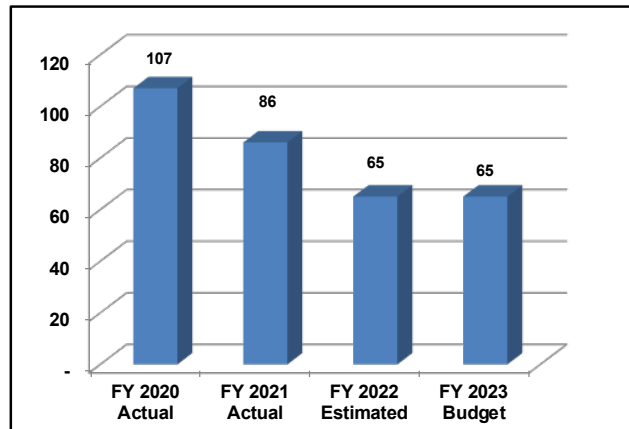
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | 56,373 | - | 15,000 | 15,000 | 15,000 | 15,000 | 0% |
| Contractual Services | - | 8,380 | 8,950 | 8,950 | 8,950 | 8,950 | 0% |
| Commodities | - | 77,226 | 41,050 | 41,050 | 41,050 | 41,050 | 0% |
| Capital Outlay | 50,199 | - | - | - | - | - | 0% |
| Total | 106,572 | 85,606 | 65,000 | 65,000 | 65,000 | 65,000 | 0% |

FY 2023 Budget



Total Expenditures





For fiscal year 2020-2021, the library completed the following grants:

| | |
|---|----------|
| LOA Lift Every Voice Grant | \$1,200 |
| LSTA Spotlight on Literacy Emerging Tech | \$10,013 |
| LSTA Spotlight on Literacy Early Childhood | \$12,106 |
| LSTA Tech Ladder Grant | \$35,382 |
| CARES Act Grant | \$17,728 |
| Summer Reading 2020 | \$8,900 |
| Reading Challenge Software | \$2,100 |
| ALA Libraries Connecting You to Coverage | \$500.00 |
| LSTA Tech Mini Grant (Launchpads, Laptops, etc. | \$16,459 |

And in fiscal year 2020-2021 we have received the following:

| | |
|---|-------------|
| Libraries Connecting You to Coverage | \$2,000 |
| Summer Reading Promotional 2021 | \$296.47 |
| CARES Act Broadband Funding for Distance Learning & Telehealth in Libraries | \$28,057.00 |
| SFWA grant | \$2,233.00 |
| Summer Reading Program 2021 Promotional | \$296.47 |
| Tech Mini Grant: Launchpads, Laptops, & Streaming for COVID-19 | \$16,459.00 |
| Summer Library Program | \$8,000.00 |
| Spotlight on Literacy | \$14,912.00 |
| Pandemic Response Grant | \$20,144.90 |
| | |



| | |
|------------|----------------|
| Department | Library Grants |
| Program | Library Grants |

| | |
|----------------|----------|
| Fund | Library |
| Account Number | 06-65-95 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Personnel Services | | | | | | | |
| 5001 Salaries Full time | 47,065 | - | - | - | - | - | 0% |
| 5340 Salaries- Part Time & Temp | - | - | 15,000 | 15,000 | 15,000 | 15,000 | 0% |
| 5380 Overtime | - | - | - | - | - | - | 0% |
| 5420 Workers Compensation | 155 | - | - | - | - | - | 0% |
| 5460 Medical Insurance | 5,731 | - | - | - | - | - | 0% |
| 5660 Social Security Contributions | 2,778 | - | - | - | - | - | 0% |
| 5900 Medicare | 644 | - | - | - | - | - | 0% |
| Sub-Total Personnel Services | 56,373 | - | 15,000 | 15,000 | 15,000 | 15,000 | 0% |
| Contractual Services | | | | | | | |
| 6010 Professional Services | - | - | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 6040 Events & Receptions | - | 3,675 | - | - | - | - | 0% |
| 6090 Postage | - | 1,000 | 1,500 | 1,500 | 1,500 | - | -100% |
| 6120 Professional Development | - | - | - | - | - | 1,500 | 100% |
| 6130 Advertising & Public Notice | - | 1,311 | 500 | 500 | 500 | 500 | 0% |
| 6150 Printing Services | - | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| 6320 Internet Services | - | 671 | - | - | - | - | 0% |
| 6560 Technology Services | - | 224 | 2,000 | 2,000 | 2,000 | 2,000 | 0% |
| 6610 Staff Training | - | - | 1,450 | 1,450 | 1,450 | 1,450 | 0% |
| Sub-Total Contractual Services | - | 8,381 | 8,950 | 8,950 | 8,950 | 8,950 | 0% |
| Commodities | | | | | | | |
| 7001 Office Supplies | - | 1,335 | 5,500 | 5,500 | 5,500 | 5,500 | 0% |
| 7050 Publications | - | 5,007 | 5,000 | 5,000 | 5,000 | 5,000 | 0% |
| 7090 Office & Computer Equip. | - | 70,884 | 30,550 | 30,550 | 30,550 | 30,550 | 0% |
| Sub-Total Commodities | - | 77,226 | 41,050 | 41,050 | 41,050 | 41,050 | 0% |
| Capital Outlay | | | | | | | |
| 8260 Grant Expenses | 50,199 | - | - | - | - | - | 0% |
| Sub-Total Capital Outlay | 50,199 | - | - | - | - | - | 0% |
| Total | 106,572 | 85,607 | 65,000 | 65,000 | 65,000 | 65,000 | 0% |



DEBT SERVICE

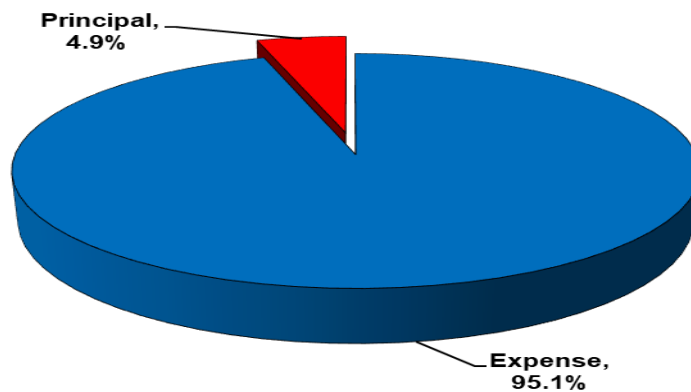
DEBT SERVICE (Public Safety Sales Tax Fund)

In accordance with provisions from the City Manager, this account provides for the repayment of debt from a capital lease agreement to finance the purchase of a fire ladder truck.

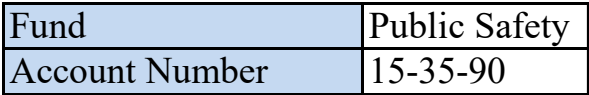
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|--------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Principal | 101,062 | 101,062 | 106,700 | 106,700 | 106,700 | 108,900 | 2% |
| Interest | 13,349 | 13,349 | 8,300 | 8,300 | 8,300 | 5,600 | -33% |
| Total | 114,411 | 114,411 | 115,000 | 115,000 | 115,000 | 114,500 | 0% |

EXPENDITURE PIE CHART



| Capital Lease Payment Made from Public Safety Sales Tax Fund | | | | | |
|---|-------------------|-----------------|-------------------|-----------------|-------------------|
| Date | Principal | Interest | Total P & I | Fiscal Interest | Fiscal Total |
| 9/1/2022 | 108,872 | 5,539 | 114,411 | 5,539 | 114,411 |
| 9/1/2023 | 111,607 | 2,804 | 114,411 | | |
| | \$ 220,479 | \$ 8,343 | \$ 228,822 | \$ 5,539 | \$ 114,411 |





ARTICLE XVII – UNIVERSITY CITY LOOP SPECIAL BUSINESS DISTRICT

It is the intention of the City Council to establish a University City Loop Special business district as a mechanism whereby local merchants and property owners can collectively enhance their environment and promote retail trade activities, as provided by Chapter 71, Sections 71.790 through 71.808 inclusive, RSMo.

SPECIAL BUSINESS DISTRICT: A body corporate and politic, and a political subdivision of the State of Missouri, whose main purpose is the improvement of the environment and the promotion of business in the area it encompasses.

REVENUES

For the purpose of paying for all costs and expenses incurred in the operation of the district, and/or the provision of services and improvement authorized in Section 120.960:

1. The business and individuals licensed by the City to do business within the district, except vendors at the Market in the Loop, shall be subject to additional business license tax of fifty percent (50%) over any other business license taxes levied by the City; and
2. The real property in the district shall be subject to an additional tax of eighty-five cents (\$0.85) per one hundred dollar (\$100.00) assessed valuation; and
3. The special assessment provided for by this Chapter shall be collected by the City and held in a special account for dispersal to the district with the approval by the City Council.

TAX ABATEMENT

No real property within the district subject to partial tax abatement under the provision of the Urban Redevelopment Ordinance No. 5085, and/or the Urban Redevelopment Corporations Law of Missouri, shall be exempt from the taxes levied in Section 120.910.

BONDS

For the purpose of paying all costs and expenses to be incurred in the acquisition, construction improvement and/or expansion of any of the facilities of the district, the district may incur indebtedness and issue general obligation and/or revenue bonds, or notes for the payment thereof, subject to the requirements for such instruments found in the RSMo 2011, 2.56.060.

ALLOWABLE IMPROVEMENTS AND ACTIVITIES

The funds of the district may be used for any of the following improvements and activities with the approval of the City Council:

1. To close existing streets or alleys or to open new streets and alleys to widen or narrow existing streets and alleys in whole or in part;
2. To construct or install pedestrian or shopping malls, plazas, sidewalks or moving sidewalks, parks, meeting and display facilities convention centers, arena, bus stop shelters, lighting benches or other seating furniture, sculptures, telephone booths, traffic signs, fire hydrants, kiosks, trash receptacles, marquees, awnings, canopies, walls and barriers, paintings, murals, alleys, shelters, display cases, fountains, restrooms, information booths, aquariums, aviaries, tunnels and ramps,



SPECIAL DISTRICTS

3. pedestrian and vehicular overpasses and underpasses, and each and every other useful or necessary or desired improvement;
4. To landscape and plant trees, bushes and shrubbery, flowers and each and every other kind of decorative planting;
5. To install and operate, or to lease, public music and news facilities;
6. To purchase and operate buses, minibuses, mobile benches, and other modes of transportation;
7. To construct and operate child care facilities;
8. To lease space within the district for sidewalk café tables and chairs;
9. To construct lakes, dams and waterways of whatever size;
10. To provide special police or cleaning facilities and personnel for the protection and enjoyment of the property owners and the general public using the facilities of such business district;
11. To maintain, as hereinafter provided, all City-owned streets, alleys, malls, bridges, ramps, tunnels, lawns, trees and decorative plantings of each and every nature, and every structure or object of any nature whatsoever constructed or operated by the said municipality;
12. To grant permits for newsstands, sidewalk cafes, and each and every other useful or necessary or desired private usage of public or private property;
13. To prohibit or restrict vehicular traffic on such streets within the business district as the Governing Body may deem necessary and to provide the means for access by emergency vehicles to or in such areas;
14. To lease, acquire, construct, reconstruct, extend, maintain or repair parking lots or parking garages, both above and below ground, or other facilities for the parking of vehicles, including the power to install such facilities in public area, whether such areas are owned in fee or by easement;
15. To promote business activity in the district by, but not limited to, advertising, decoration of any public place in the area, promotion of public events which are to take place on or in public places, furnishing of music in any public place, and the general promotion of trade activities in the district.

For FY 2021, the district set the tax rate at \$0.372 per \$100.00 for residential properties and \$0.395 per \$100.00 for commercial property. The district projected the property tax to be \$47,000, business license \$30,000 and grant revenue of \$271,850.

BUDGET REVENUES

| Property Tax | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Real Property | 45,782 | 45,562 | 46,000 | 46,000 | 46,000 | 47,000 | 2% |
| Intergovernmental | - | - | - | - | - | 271,850 | 100% |
| Business License | 18,542 | 32,022 | 29,000 | 29,000 | 29,000 | 30,000 | 3% |
| Miscellaneous | 5,456 | 2,321 | 2,000 | 2,000 | 2,000 | 1,000 | -50% |
| Interest | 12 | 10 | 50 | 50 | 50 | - | -100% |
| Donation/Transfer In | 40,566 | - | - | - | - | - | 0% |
| Total | 110,358 | 79,915 | 77,050 | 77,050 | 77,050 | 349,850 | 354% |



LOOP SPECIAL BUSINESS DISTRICT

The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

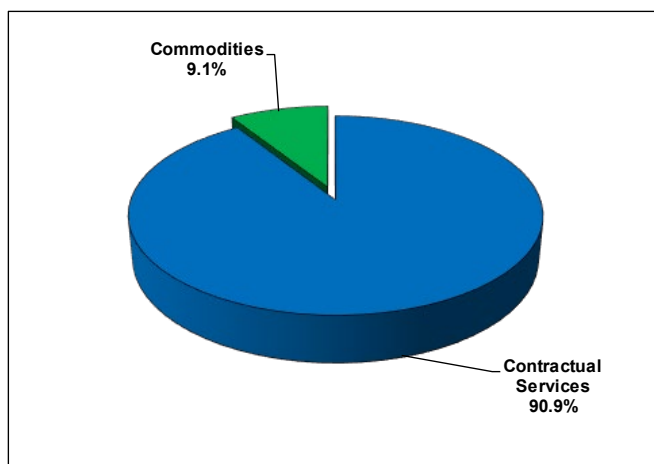
The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

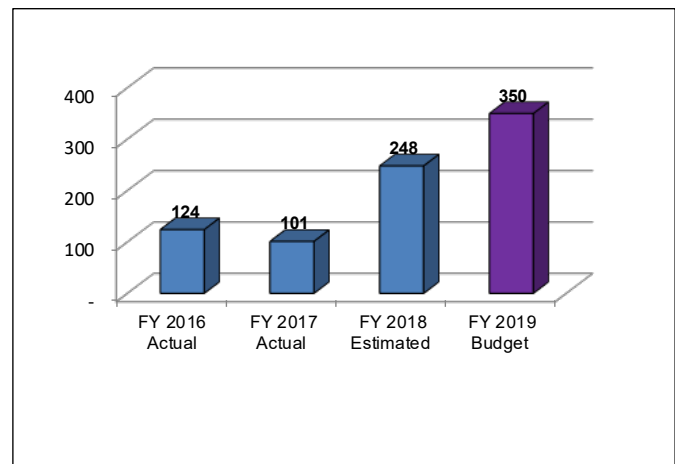
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------------|-------------------|
| Contractual Services | 123,311 | 98,681 | 237,750 | 237,750 | 237,750 | 318,050 | 34% |
| Commodities | 758 | 1,947 | 10,000 | 10,000 | 10,000 | 31,800 | 218% |
| Total | 124,069 | 100,628 | 247,750 | 247,750 | 247,750 | 349,850 | 41% |

FY 2023 Budget



Total Expenditures





| | |
|------------|------------------------|
| Department | Non-Department |
| Program | Loop Business District |

| | |
|----------------|------------------------|
| Fund | Loop Business District |
| Account Number | 18-70-74 |

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Contractual Services | | | | | | | |
| 6001 Auditing & Accounting | 1,728 | 3,215 | 1,750 | 1,750 | 1,750 | 1,750 | 0% |
| 6010 Professional Services | 3,525 | 41,250 | 90,000 | 90,000 | 90,000 | 96,300 | 7% |
| 6040 Events & Receptions | 55,570 | 14,376 | 100,000 | 100,000 | 100,000 | 100,000 | 0% |
| 6050 Maintenance Contracts | 11,970 | 13,105 | 15,000 | 15,000 | 15,000 | 15,000 | 0% |
| 6070 Temporary Labor | - | - | - | - | - | 5,000 | 100% |
| 6090 Postage | - | 175 | - | - | - | 500 | 100% |
| 6130 Advertising & Public Notices | - | 3,891 | 17,500 | 17,500 | 17,500 | 17,500 | 0% |
| 6136 Marketing and Promotional | 27,217 | 9,494 | 3,000 | 3,000 | 3,000 | 66,000 | 2100% |
| 6150 Printing Services | 17,992 | 7,259 | 3,000 | 3,000 | 3,000 | 3,000 | 0% |
| 6190 Insurance Misc | 5,176 | 2,195 | 5,000 | 5,000 | 5,000 | 6,100 | 22% |
| 6260 Electricity | - | - | - | - | - | 5,400 | 100% |
| 6270 Telephone & Pagers | 133 | - | 1,000 | 1,000 | 1,000 | - | -100% |
| 6320 Internet Services | - | 358 | - | - | - | - | 0% |
| 6650 Membership & Certification | - | 3,364 | - | - | - | - | 0% |
| 6700 Misc. Operating Services | - | - | 1,500 | 1,500 | 1,500 | 1,500 | 0% |
| Sub-Total Contractual Services | 123,311 | 98,682 | 237,750 | 237,750 | 237,750 | 318,050 | 34% |
| Commodities | | | | | | | |
| 7001 Office Supplies | 758 | - | - | - | - | - | 0% |
| 7690 Recreational Supplies | - | 1,946 | - | - | - | - | 0% |
| 7850 Awards & Gifts | - | - | 10,000 | 10,000 | 10,000 | 10,000 | 0% |
| 7890 Miscellaneous | - | - | - | - | - | 21,800 | 100% |
| Sub-Total Commodities | 758 | 1,946 | 10,000 | 10,000 | 10,000 | 31,800 | 218% |
| Total | 124,069 | 100,628 | 247,750 | 247,750 | 247,750 | 349,850 | 41% |

**ARTICLE XVI - PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT**

The City Council of the City of University City makes the following finds, determinations and statements:

1. The City Council adopted a resolution on January 9, 1996, as the resolution of intention to establish a Parkview Gardens special business district pursuant to which the ordinance codified in this Chapter is adopted; and
2. The City Council held a hearing on January 22, 1996, in the Council Chambers, City Hall, 6801 Delmar Boulevard, University City, Missouri to consider the formation of the Parkview Gardens special business district; and
3. The Parkview Gardens special business district shall have a boundary as described on file in the City Offices.

RATE OF PROPERTY LEVY

The initial rate of levy to be imposed upon property lying within the Parkview Gardens special business district shall be eighty-five (\$0.85) on the one hundred dollar (\$100.00) assessed valuation and there is imposed, subject to the requisite majority of the qualified voters of the Parkview Gardens voting thereon, upon all real property lying within the district.

USE OF REVENUE

The uses to which the additional revenue shall be put shall be:

1. Marketing and promotion;
2. Neighborhood/district beautification;
3. Youth recreation programs; and
4. Crime prevention programs

For FY 2021, the district set the tax rate at \$0.399 per \$100.00 for residential properties and \$0.850 per \$100.00 for commercial property. The district projected the revenue to be \$92,800.

BUDGET REVENUE

| Property Tax | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------|---------------------------|---------------------------|-----------------------------|----------------------------|------------------------------|---------------------------|---------------------------|
| Real Property | 94,585 | 93,693 | 93,300 | 93,300 | 93,300 | 92,800 | -1% |
| Total | 94,585 | 93,693 | 93,300 | 93,300 | 93,300 | 92,800 | -1% |



PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

As mentioned in the previously, the Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

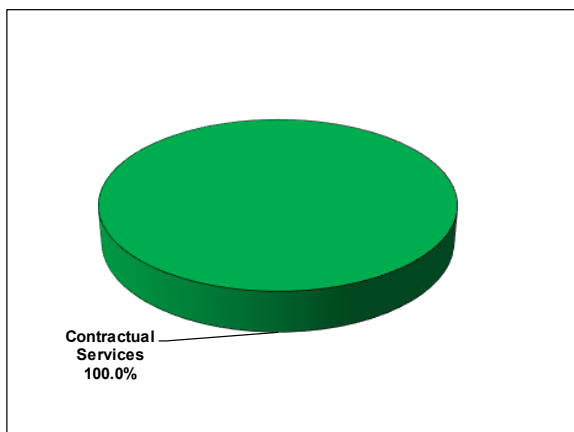
The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

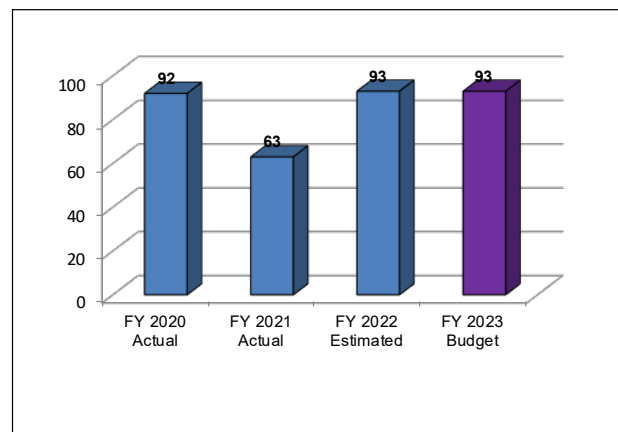
BUDGET EXPENDITURES

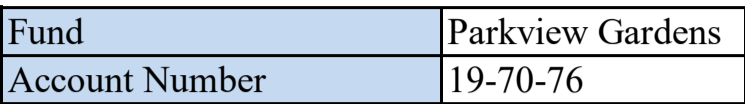
| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------------|-------------------|
| Contractual Services | 92,158 | 62,654 | 93,300 | 93,300 | 93,300 | 92,800 | -1% |
| Commodities | - | - | - | - | - | - | 0% |
| Total | 92,158 | 62,654 | 93,300 | 93,300 | 93,300 | 92,800 | -1% |

FY 2023 Budget



Total Expenditures



211



This page intentionally left blank

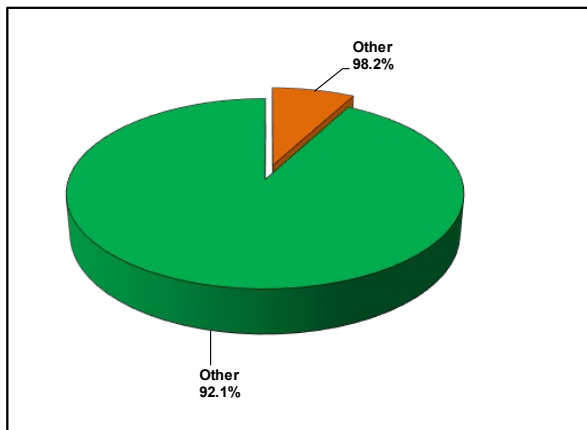
AMERICAN RESCUE PLAN

The American Rescue Plan Act was signed by President Biden on March 11, 2021. The American Rescue Plan will provide federal investments to defeat the COVID-19 virus and provide municipalities with resources needed to survive the pandemic.

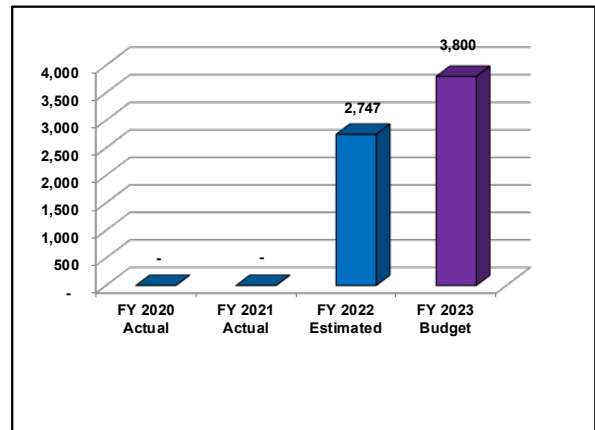
BUDGET EXPENDITURES

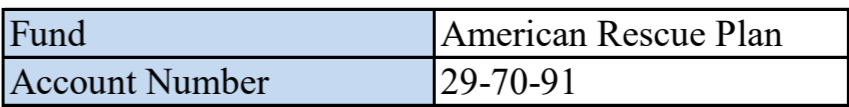
| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------------|----------------------|
| Contractual Services | - | - | 50,000 | 50,000 | 50,000 | - | -100% |
| Capital Outlay | - | - | - | - | - | 300,000 | 100% |
| Other | - | - | 2,696,860 | 2,696,860 | 2,696,860 | 3,500,000 | 30% |
| Total | - | - | 2,746,860 | 2,746,860 | 2,746,860 | 3,800,000 | 38% |

FY 2023 Budget



Total Expenditures ('000)



214



PENSION (For Information Only)

POLICE AND FIRE PENSION

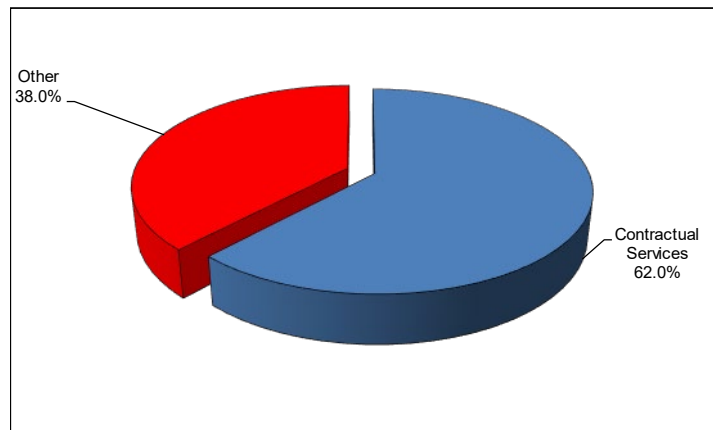
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

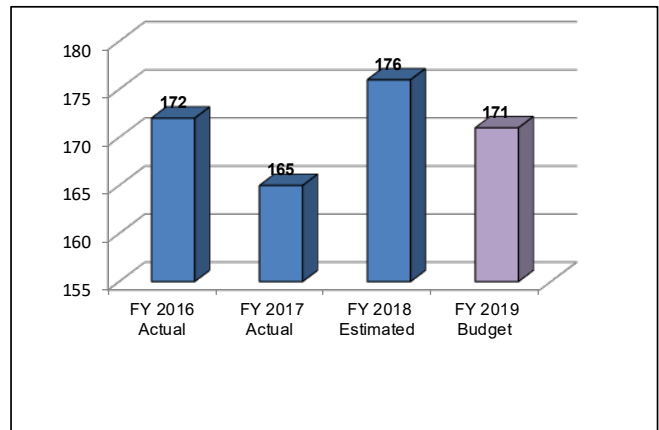
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|---------------------------|-------------------|
| Contractual Services | 113,614 | 106,649 | 106,000 | 106,000 | 106,000 | 106,100 | 0% |
| Other | 58,858 | 57,868 | 70,000 | 70,000 | 70,000 | 65,000 | -7% |
| Total | 172,472 | 164,517 | 176,000 | 176,000 | 176,000 | 171,100 | -3% |

FY 2023 Budget



Total Expenditures



During FY 2023, the Police and Fire Pension Fund has budgeted a Transfer In from the Public Safety Sales Tax Fund in the amount of \$545,235, respectively.



| | |
|------------|------------------------|
| Department | Uniformed Pension |
| Program | Pension Administration |

| | |
|----------------|-----------------------|
| Fund | Police & Fire Pension |
| Account Number | 03-73-85 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|--------------------|-------------------|----------------------|-------------------|-------------------|
| Contractual Services | | | | | | | |
| 6001 Auditing & Accounting | - | 2,481 | 2,500 | 2,500 | 2,500 | 2,500 | 0% |
| 6010 Professional Services | 30,097 | 35,938 | 30,000 | 30,000 | 30,000 | 35,000 | 17% |
| 6020 Legal Services | 860 | - | 2,500 | 2,500 | 2,500 | 3,000 | 20% |
| 6240 Insurance - Disability | 48,508 | 35,590 | 40,000 | 40,000 | 40,000 | 37,000 | -8% |
| 6245 Insurance - Group Life | 30,616 | 29,104 | 27,000 | 27,000 | 27,000 | 25,000 | -7% |
| 6580 Insurance - Fiduciary | 3,533 | 3,536 | 4,000 | 4,000 | 4,000 | 3,600 | -10% |
| 6770 Bank & Credit Card Fees | - | - | - | - | - | - | 0% |
| Sub-Total Contractual Services | 113,614 | 106,649 | 106,000 | 106,000 | 106,000 | 106,100 | 0% |
| Other | | | | | | | |
| 9500 Administrative Expenses | 58,858 | 57,868 | 70,000 | 70,000 | 70,000 | 65,000 | -7% |
| Sub-Total Other | 58,858 | 57,868 | 70,000 | 70,000 | 70,000 | 65,000 | -7% |
| Total | 172,472 | 164,517 | 176,000 | 176,000 | 176,000 | 171,100 | -3% |
| | | | | | | | |



PENSION (For Information Only)

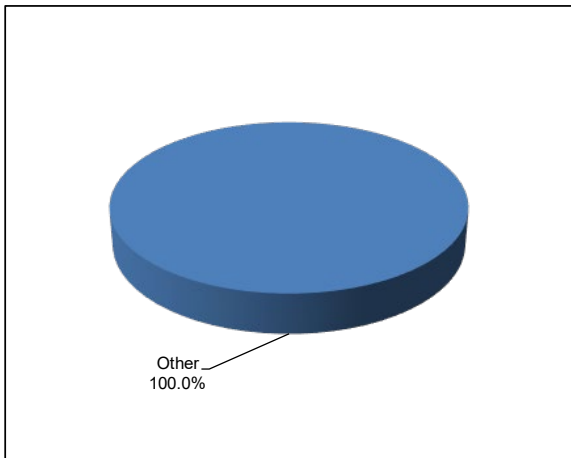
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and also provides benefits for the survivors of uniformed employees.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

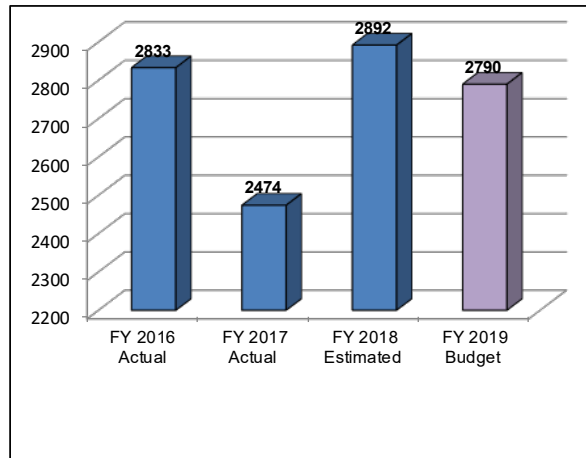
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Other | 2,832,901 | 2,473,785 | 2,892,000 | 2,892,000 | 2,892,000 | 2,790,000 | -4% |
| Tot | 2,832,901 | 2,473,785 | 2,892,000 | 2,892,000 | 2,892,000 | 2,790,000 | -4% |

FY 2023 Budget



Total Expenditures





| | |
|------------|-------------------|
| Department | Uniformed Pension |
| Program | Pension Benefits |

| | |
|----------------|-----------------------|
| Fund | Police & Fire Pension |
| Account Number | 03-73-86 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|--------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Other | | | | | | | |
| 9300 Retirement Benefits | 2,124,441 | 2,057,476 | 2,400,000 | 2,400,000 | 2,400,000 | 2,400,000 | 0% |
| 9350 Disability Benefits | 120,533 | 106,146 | 122,000 | 122,000 | 122,000 | 110,000 | -10% |
| 9400 Survivor's Benefits | 100,471 | 112,436 | 105,000 | 105,000 | 105,000 | 115,000 | 10% |
| 9450 Death Benefits | 8,215 | 21,834 | 15,000 | 15,000 | 15,000 | 15,000 | 0% |
| 9750 10-Year City Contribution | 479,241 | 175,893 | 250,000 | 250,000 | 250,000 | 150,000 | -40% |
| Sub-Total Other | 2,832,901 | 2,473,785 | 2,892,000 | 2,892,000 | 2,892,000 | 2,790,000 | -4% |
| Total | 2,832,901 | 2,473,785 | 2,892,000 | 2,892,000 | 2,892,000 | 2,790,000 | -4% |
| | | | | | | | |



PENSION (For Information Only)

NON-UNIFORMED EMPLOYEE PENSION

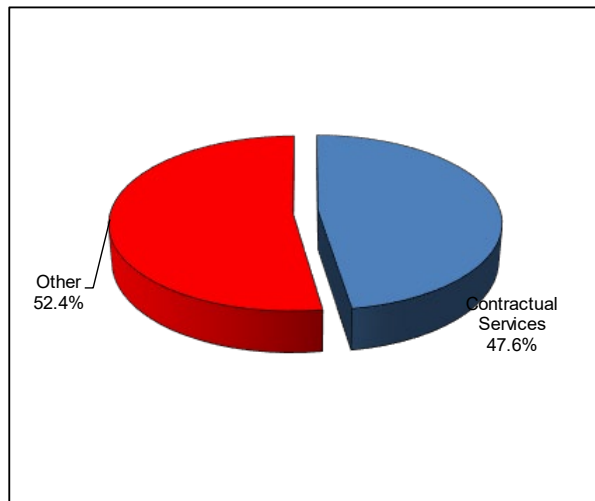
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

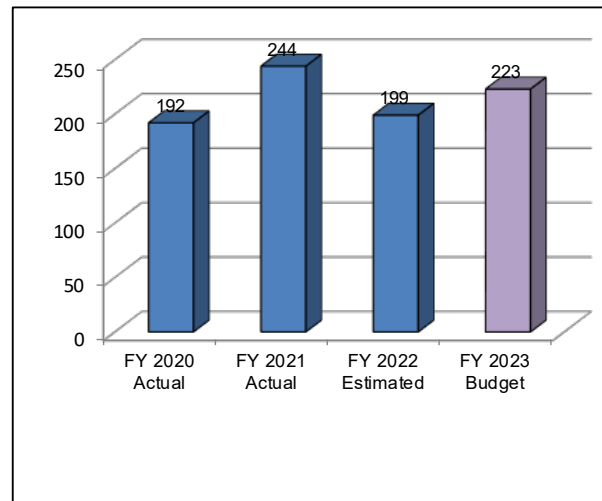
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|----------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Contractual Services | 102,925 | 95,157 | 102,200 | 102,200 | 102,200 | 106,100 | 4% |
| Other | 89,013 | 149,313 | 97,000 | 97,000 | 97,000 | 117,000 | 21% |
| Total | 191,938 | 244,470 | 199,200 | 199,200 | 199,200 | 223,100 | 12% |

FY 2023 Budget



Total Expenditures





| | |
|------------|------------------------|
| Department | Non-Uniformed Pension |
| Program | Pension Administration |

| | |
|----------------|-----------------------|
| Fund | Non-Uniformed Pension |
| Account Number | 10-74-85 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|---------------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Contractual Services | | | | | | | |
| 6001 Auditing & Accounting | - | 2,481 | 2,500 | 2,500 | 2,500 | 2,500 | 0% |
| 6010 Professional Services | 31,217 | 34,663 | 27,000 | 27,000 | 27,000 | 35,000 | 30% |
| 6020 Legal Services | 1,195 | 1,540 | 2,000 | 2,000 | 2,000 | 3,000 | 50% |
| 6240 Insurance - Disability | 41,076 | 29,121 | 42,000 | 42,000 | 42,000 | 37,000 | -12% |
| 6245 Insurance - Group Life | 25,904 | 23,816 | 25,000 | 25,000 | 25,000 | 25,000 | 0% |
| 6580 Insurance - Fiduciary | 3,533 | 3,536 | 3,700 | 3,700 | 3,700 | 3,600 | -3% |
| Sub-Total Contractual Services | 102,925 | 95,157 | 102,200 | 102,200 | 102,200 | 106,100 | 4% |
| Other | | | | | | | |
| 9500 Administrative Expenses | 64,166 | 70,307 | 67,000 | 67,000 | 67,000 | 65,000 | -3% |
| 9600 Refund of Contributions | 24,847 | 79,005 | 30,000 | 30,000 | 30,000 | 52,000 | 73% |
| Sub-Total Other | 89,013 | 149,312 | 97,000 | 97,000 | 97,000 | 117,000 | 21% |
| Total | 191,938 | 244,469 | 199,200 | 199,200 | 199,200 | 223,100 | 12% |



PENSION (For Information Only)

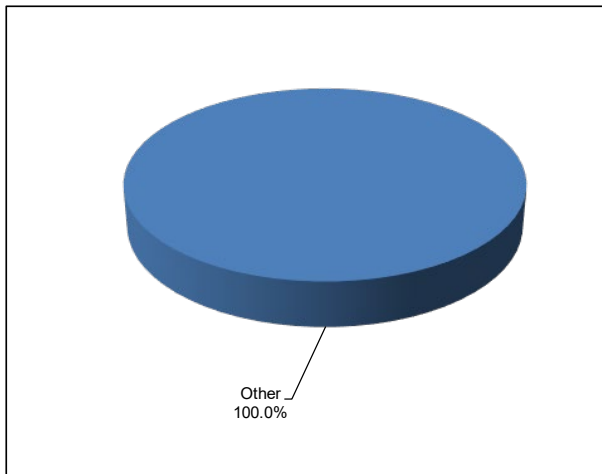
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

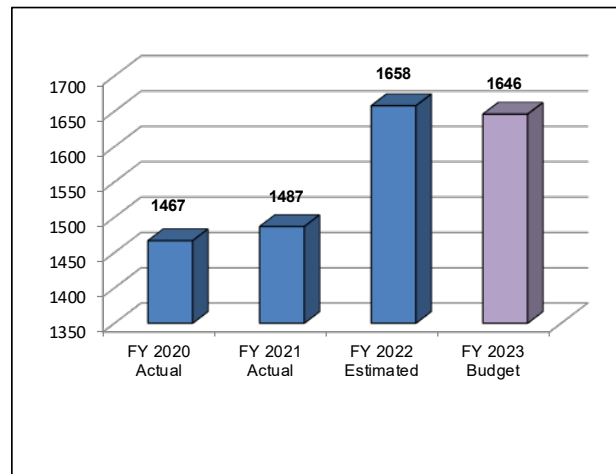
BUDGET EXPENDITURES

| | FY 2020 Actual | FY 2021 Actual | FY 2022 Original | FY 2022 Amended | FY 2022 Estimated | FY 2023 Budget | % over FY 2022 |
|-------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|-------------------|
| Other | 1,467,377 | 1,486,563 | 1,657,500 | 1,657,500 | 1,657,500 | 1,646,000 | -1% |
| | 1,467,377 | 1,486,563 | 1,657,500 | 1,657,500 | 1,657,500 | 1,646,000 | -1% |

FY 2023 Budget



Total Expenditures





| | |
|------------|-----------------------|
| Department | Non-Uniformed Pension |
| Program | Pension Benefits |

| | |
|----------------|-----------------------|
| Fund | Non-Uniformed Pension |
| Account Number | 10-74-86 |

| | FY 2020 Actual | FY 2021 Actual | FY2022 Original | FY2022 Amended | FY2022 Estimated | FY 2023 Budget | % over FY 2022 |
|--------------------------------|-------------------|-------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| Contractual Services | | | | | | | |
| 5465 Medical Insurance Retiree | 87 | - | 500 | 500 | 500 | - | -100% |
| Sub-Total Other | 87 | - | 500 | 500 | 500 | - | -100% |
| Other | | | | | | | |
| 9300 Retirement Benefits | 1,355,036 | 1,377,093 | 1,536,000 | 1,536,000 | 1,536,000 | 1,536,000 | 0% |
| 9350 Disability Benefits | - | - | 6,000 | 6,000 | 6,000 | - | -100% |
| 9400 Survivor's Benefits | 112,254 | 109,470 | 115,000 | 115,000 | 115,000 | 110,000 | -4% |
| 9600 Refund of Contributions | - | - | - | - | - | - | 0% |
| Sub-Total Other | 1,467,290 | 1,486,563 | 1,657,000 | 1,657,000 | 1,657,000 | 1,646,000 | -1% |
| Total | 1,467,377 | 1,486,563 | 1,657,500 | 1,657,500 | 1,657,500 | 1,646,000 | -1% |
| | | | | | | | |



Capital Improvement Plan
Adopted Budget
Fiscal Year 2023

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining and paying for University City's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the city will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets, or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

- Fire and police stations;
- Libraries, court facilities and office buildings;
- Parks, trails, open space, pools, recreation centers and other related facilities;
- Roads, bridges, traffic signals and other traffic control devices including fiber optic infrastructure needed for the operation of intelligent transportation systems;
- Landscape beautification projects;
- Computer software and hardware systems other than personal computers and printers;
- Flood control drainage channels, storm drains and retention basins; and
- Major equipment purchases such as landfill compactors, street sweepers and sanitation trucks.

Municipalities, like University City, face a special set of complex problems. The cities need to maintain roads, repair public amenities such as parks, and expand public safety services to accommodate both residential and non-residential citizens. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, and buildings. University City also has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings.

Paying for Capital Improvements

In many respects, the city's planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes.

If the purchase plan moves forward, a decision must be made about the down payment. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable, a negative event, such as a flood or unanticipated medical expense, might delay the plan.



Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses.

Guidelines and Policies Used in Developing the CIP

City Council's strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

- Does a project support City Council's strategic goals?
- Does a project qualify as a capital project, i.e., cost more than \$25,000 and have an expected useful life of at least five years?
- Does a project satisfactorily address all federal, state and city legal and financial requirements?
- Does a project support the city's favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city's existing infrastructure?
- Does a project respond to and, if possible, anticipate future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints of reasonable taxes and fees?
- Does a project leverage funds provided by other units of government where appropriate?

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population loss, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

University City's Annual CIP Development Process

In conjunction with the annual budgeting process, the Finance Department coordinates the citywide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Council's commitment to the needs and desires of University City's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Council. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. City Council makes the final decision about whether and when to fund a project. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Council's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time or emergency services when needed. The City Council reviews the recommended CIP. Council also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.



Citizen Involvement in the CIP Process

The CIP is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's long-term direction for capital improvements and a better understanding of the city's ongoing needs for stable revenue sources to fund large or multi-year capital projects. Input into the annual CIP updating process is obtained from citizens who serve on many different city boards and commissions, as well from individual citizens through the public hearing and comment process. Through these public input venues, residents and businesses have alerted staff about infrastructure development and renovation needs, important quality-of-life enhancements, and environmental and historic preservation issues that should be addressed in the capital plan. Citizens have additional opportunities for input when participating in committees that consider voter authorization proposals.

Capital Improvement Plan Budget

The City annually updates the *Five-Year Capital Improvement Program (CIP)* plan, which is now based on FY 2023 through FY 2027 and includes \$49.9 million in projects. **The first year of the plan is the only year appropriated by City Council.** The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The final decision to fund a project is made by City Council. Projects include street, sidewalk and curb improvements including pavement preservation, and police and fire department vehicle replacements.

Fiscal Constraints and Debt

For the last several years, the City has not been able to use current revenues to fund all the capital projects needed. In early 2016, the City had tempted to issue general obligation bonds for street and parks, but the bonds did not pass by the voters. City Council had approved the using of General Fund reserves not only for matching portion to federal and municipal park grants but also for building and renovation of the Police Facilities. Therefore, these types of projects do affect the operating budget.

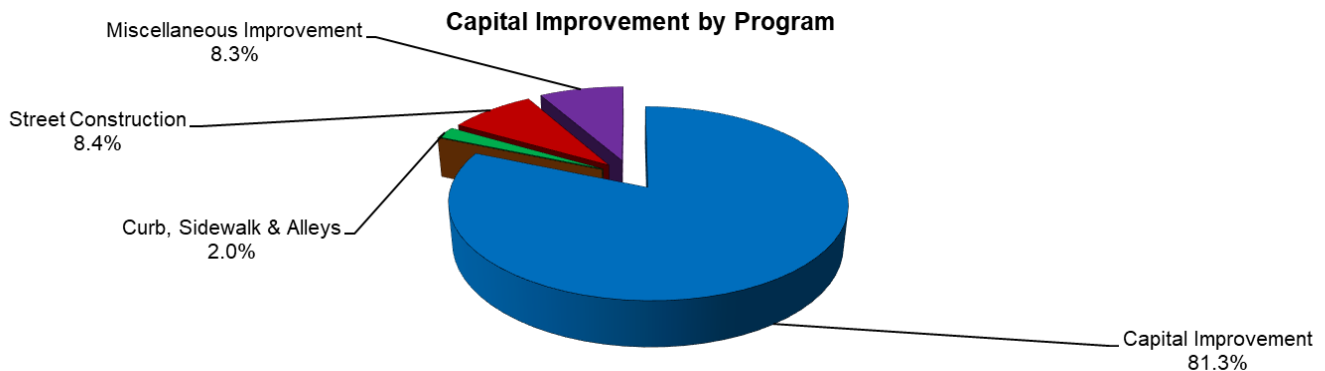
Impact of the CIP on the Operating Budget


University City's operating budget is directly affected by the CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair and maintenance upon completion or acquisition that must be incorporated into the operating budget. Older facilities usually involve higher maintenance and repair costs as well. Grant matching funds also come directly from the operating budget. The cost of future operations and maintenance for new CIP projects are estimated by each department based on a detailed set of cost guidelines that is provided to all departments each year. These guidelines are updated annually in conjunction with the various departments that are experts on different types of operating costs. For fiscal year 2023 - 2027 CIP the following pages reflects the estimated operating cost for capital projects:





CAPITAL IMPROVEMENT

| | PROGRAM | CAPITAL IMPROVEMENT SALES TAX | CERTIFICATE OF PARTICIPATION | ARPA | GOLF COURSE | GRANT | PARK SALES TAX | PUBLIC SAFETY SALES TAX | SOLID WASTE | TOTAL |
|----|--|-------------------------------------|------------------------------------|------------|----------------|--------------|-------------------|-------------------------------|----------------|---------------|
| | Capital Improvement | | | | | | | | | |
| 1 | Annex and Trinity Bld Renovations-Construction | \$ - | \$ 20,000,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,000,000 |
| 2 | City Facilities Improvements | 150,000 | - | - | - | - | 75,000 | - | - | 225,000 |
| | Curbs, Sidewalk & Alleys | | | | | | | | | |
| 3 | Curb and Sidewalk Replacement | 422,000 | - | - | - | 78,000 | - | - | - | 500,000 |
| | Street Construction | | | | | | | | | |
| 4 | Canton Avenue Improvements P2 | 14,000 | - | - | - | 36,000 | - | - | - | 50,000 |
| 5 | Pershing Street Resurfacing and ADA Upgrades | 35,000 | - | - | - | 137,000 | - | - | - | 172,000 |
| 6 | Street Maintenance Program | 700,000 | - | 300,000 | - | - | - | - | - | 1,000,000 |
| 7 | Canton Avenue Resurfacing and Upgrades P1 | 170,000 | - | - | - | 673,000 | - | - | - | 843,000 |
| 8 | Bridge Maintenance | 25,000 | - | - | - | - | - | - | - | 25,000 |
| | Miscellaneous Improvement | | | | | | | | | |
| 9 | Parking Meter Replacement Program | 50,000 | - | - | - | - | - | - | - | 50,000 |
| 10 | Street Sweeper Replacement | 225,000 | - | - | - | - | - | - | - | 225,000 |
| 11 | Leaf Box Replacements | 40,000 | - | - | - | - | - | - | - | 40,000 |
| 12 | Enhanced Street Lighting | 50,000 | - | - | - | - | - | - | - | 50,000 |
| 13 | Fairway Mower Replacement | - | - | - | 45,000 | - | - | - | - | 45,000 |
| 14 | Solid Waste Grant Projects | - | - | - | - | 100,000 | - | - | 20,000 | 120,000 |
| 15 | Utility Terrain Vehicle Replacement | - | - | - | 28,000 | - | - | - | - | 28,000 |
| 16 | Ruth Park Maintenance Shop Septic System | - | - | - | 15,000 | - | - | - | - | 15,000 |
| 17 | Greens Mower Replacement | - | - | - | 26,250 | - | - | - | - | 26,250 |
| 18 | Hazardous Tree Removal and Replacement | - | - | - | - | - | 100,000 | - | - | 100,000 |
| 19 | EAB Tree Replacement Program | - | - | - | - | - | 75,000 | - | - | 75,000 |
| 20 | Centennial Commons EIFS Painting and Caulking | - | - | - | - | - | 55,000 | - | - | 55,000 |
| 21 | Street Tree Pruning | - | - | - | - | - | 225,000 | - | - | 225,000 |
| 22 | Heman Park Pool Pump Replacement | - | - | - | - | - | 100,000 | - | - | 100,000 |
| 23 | Heman Park Pool Secondary Sanitation Unit | - | - | - | - | - | 75,000 | - | - | 75,000 |
| 24 | Heman Park Security and Ballfield Lighting | - | - | - | - | - | 20,000 | - | - | 20,000 |
| 25 | Out Front Mower Replacement 2011 | - | - | - | - | - | 48,000 | - | - | 48,000 |
| 26 | Refuse Truck Replacement | - | - | - | - | - | 106,965 | - | - | 106,965 |
| 27 | 3/4 Ton Pickup Replacement | - | - | - | - | - | 50,000 | - | - | 50,000 |
| 28 | Boom Arm Attachment for Ventrac | - | - | - | - | - | 25,000 | - | - | 25,000 |
| 29 | Flynn Park Tennis Court Improvements | - | - | - | - | - | 55,000 | - | - | 55,000 |
| 30 | Plan Table | - | - | - | - | - | - | 15,065 | - | 15,065 |
| 31 | SCBA Bottles Purchase | - | - | - | - | - | - | 25,000 | - | 25,000 |
| 32 | Surveillance Camera | - | - | - | - | - | - | 45,000 | - | 45,000 |
| 33 | Vehicle Equipment Replacement Parts | - | - | - | - | - | - | 70,000 | - | 70,000 |
| 34 | Gun Shot Detection and Surveillance Equipment | - | - | - | - | - | - | 100,000 | - | 100,000 |
| 35 | Automated Side Loading Truck Replacement | - | - | - | - | - | - | - | 280,000 | 280,000 |
| | | \$ 1,881,000 | \$ 20,000,000 | \$ 300,000 | \$ 114,250 | \$ 1,024,000 | \$ 1,009,965 | \$ 255,065 | \$ 300,000 | \$ 24,884,280 |




|  | Summary of Capital Improvement Program | Project # | Priority | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | Total |
|---|---|-----------|------------|---------------|---------------|--------------|--------------|--------------|---------------|
| ALL CIP PROJECTS | | | | | | | | | |
| Aerial Bucket Truck Replacement | PRF24/25-01 | 1 | - | - | 200,000 | 250,000 | - | - | 450,000 |
| Curb and Sidewalk Replacement Program | PWST23/27-02 | 1 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 |
| Dump Truck Replacements | PWST24/25-05 | 1 | - | 125,000 | 125,000 | - | - | - | 250,000 |
| One 3/4 Ton Pickup Replacement | PRP26-03 | 2 | - | - | - | - | 44,000 | - | 44,000 |
| Pershing Street Resurfacing and ADA Upgrades | PWST23/25-02 | 1 | 172,000 | 39,000 | 1,278,000 | - | - | - | 1,489,000 |
| Rabe Park Playground Replacement | PRP24-06 | 1 | - | 551,250 | - | - | - | - | 551,250 |
| Refuse Truck Replacement | PRP23-02 | 1 | 106,965 | - | - | - | - | - | 106,965 |
| Street Tree Pruning | PRF23/27-04 | 1 | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,125,000 |
| Two 3/4 Ton Pick Replacements | PRP27-02 | 2 | - | - | - | - | - | 85,000 | 85,000 |
| Two 3/4 Ton Pickup Trucks Replacement | PRP25-03 | 2 | - | - | 82,500 | - | - | - | 82,500 |
| 3/4 Ton Pickup Replacement | PRP23-03 | 2 | 50,000 | - | - | - | - | - | 50,000 |
| Annex and Trinity Bld Renovations - Construction | PWA23-01 | 1 | 20,000,000 | - | - | - | - | - | 20,000,000 |
| Automated Side Loading Truck Replacement | PWS23-01 | 1 | 280,000 | - | - | - | - | - | 280,000 |
| Automated Side Loading Truck Replacement | PWS24-01 | 1 | - | 330,000 | - | - | - | - | 330,000 |
| Automated Solid Waste Truck Replacement | PWS24-03 | 1 | - | 330,000 | - | - | - | - | 330,000 |
| Boom Arm Attachment for Ventrac | PRP23-04 | 4 | 25,000 | - | - | - | - | - | 25,000 |
| Bridge Maintenance | PWA23/25-01 | 1 | 25,000 | 50,000 | 25,000 | - | - | - | 100,000 |
| Canton Ave Improvements P2 | PWST23/24-02 | 1 | 50,000 | 1,286,547 | - | - | - | - | 1,336,547 |
| Canton Ave Resurfacing and Upgrades P1 | PWST23-02 | 1 | 843,000 | - | - | - | - | - | 843,000 |
| Centennial Commons EIFS Painting and Caulking | PRCEN23-01 | 1 | 55,000 | - | - | - | - | - | 55,000 |
| Center Drive Reconstruction | PWST25-01 | 1 | - | - | 120,000 | - | - | - | 120,000 |
| City Facilities Improvements | PWA23/27-01 | 1 | 225,000 | 200,000 | 225,000 | - | - | - | 650,000 |
| Crane Truck Replacement | PRF26-05 | 1 | - | - | - | 120,000 | - | - | 120,000 |
| Delmar Roundabout Safety Improvements | PWST24/25-03 | 2 | - | 35,000 | 195,000 | - | - | - | 230,000 |
| Dump Truck Replacement | PRP25-01 | 3 | - | - | 208,970 | - | - | - | 208,970 |
| Dump Truck Replacement #50 | PRP24-02 | 1 | - | 140,695 | - | - | - | - | 140,695 |
| EAB Tree Replacement Program | PRF23/27-03 | 3 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Enhanced Street Lighting | PWST23/26-04 | 2 | 50,000 | 75,000 | 75,000 | 75,000 | - | - | 275,000 |
| Fairway Mower Replacement | GLF23-01 | 2 | 45,000 | - | - | - | - | - | 45,000 |
| Flynn Park Tennis Court Improvements | PRP23-05 | 2 | 55,000 | - | - | - | - | - | 55,000 |
| Greens Mower Replacement | GLF23-04 | 1 | 26,250 | - | - | - | - | - | 26,250 |
| Gun Shot Detection and Surveillance Equipment | PD23-03 | 1 | 100,000 | - | - | - | - | - | 100,000 |
| Hazardous Tree Removal and Replacement Program | PRF23/27-02 | 1 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Heman Park Improvements | PRP24-01 | 3 | - | 6,318,020 | - | - | - | - | 6,318,020 |
| Heman Park Pavilion and Band Stage Replacement | PRP24-03 | 2 | - | 200,000 | - | - | - | - | 200,000 |
| Heman Park Pool Pump Replacement | PRHEM23-01 | 1 | 100,000 | - | - | - | - | - | 100,000 |
| Heman Park Pool Secondary Sanitation Unit | PRHEM23-03 | 1 | 75,000 | - | - | - | - | - | 75,000 |
| Heman Park Security and Ballfield Lighting | PRHEM23-04 | 1 | 20,000 | - | - | - | - | - | 20,000 |
| I Plan Table | FIRE23-01 | 2 | 15,065 | - | - | - | - | - | 15,065 |
| Kaufman Park Tennis Court Improvements | PRP25-05 | 2 | - | - | 40,000 | - | - | - | 40,000 |
| Kempland Bridge Reconstruction | PWST24/25-02 | 2 | - | 97,000 | 869,000 | - | - | - | 966,000 |
| Ladder Truck Replacement | FIRE24/28-01 | 2 | - | 250,000 | 250,000 | 250,000 | - | - | 750,000 |
| Leaf Box Replacements | PWST23/25-06 | 1 | 40,000 | 40,000 | 40,000 | - | - | - | 120,000 |
| Leaf Vacuum Replacement | PRP24-04 | 4 | - | 30,430 | - | - | - | - | 30,430 |
| Lewis Park Playground Replacement | PRP26-01 | 2 | - | - | - | 551,250 | - | - | 551,250 |
| Metcalfe Park Improvements | PRP26-04 | 1 | - | - | - | 551,250 | - | - | 551,250 |
| Mobile Stage Replacement | PRP26-05 | 1 | - | - | - | 50,000 | - | - | 50,000 |
| Out Front Mower Replacement 2011 | PRP23-01 | 3 | 48,000 | - | - | - | - | - | 48,000 |
| Out Front Mower Replacement 2017 | PRP24-05 | 3 | - | 50,000 | - | - | - | - | 50,000 |
| Parking Lot #3 Resurface | PWST25-02 | 3 | - | - | 100,000 | - | - | - | 100,000 |
| Parking Lot 4 Expansion | PWST24-03 | 1 | - | 450,000 | - | - | - | - | 450,000 |
| Parking Meter Replacement Program | PWA23/27-02 | 3 | 50,000 | - | - | - | - | - | 50,000 |
| Pickup Trucks Replacement | PRP24-07 | 3 | - | 80,000 | - | - | - | - | 80,000 |
| Police Vehicle Purchase | PD24/27-01 | 1 | - | 140,000 | 140,000 | 140,000 | 140,000 | 140,000 | 560,000 |
| Road Tractor and Trailer Replacement | PWS25-04 | 1 | - | - | 275,000 | - | - | - | 275,000 |
| Ruth Golf Course Maintenance Facility | GLF24-03 | 2 | - | 100,000 | - | - | - | - | 100,000 |
| Ruth Park Golf Course Short Game Practice Area | GLF24-01 | 3 | - | 80,000 | - | - | - | - | 80,000 |
| Ruth Park Maintenance Shop Septic System | GLF23-02 | 2 | 15,000 | - | - | - | - | - | 15,000 |
| SCBA Bottles Purchase | FIRE23-02 | 2 | 25,000 | - | - | - | - | - | 25,000 |
| Solid Waste Grant Projects | PWS23/27-04 | 2 | 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | 600,000 |
| Spray Boom Replacement | PRP25-02 | 2 | - | - | 35,000 | - | - | - | 35,000 |
| Street Maintenance Program | PWST23/27-01 | 1 | 1,000,000 | 700,000 | 700,000 | 800,000 | 800,000 | 800,000 | 4,000,000 |
| Street Sweeper Replacement | PWST23/24-03 | 1 | 225,000 | 225,000 | - | - | - | - | 450,000 |
| Surveillance Cameras | PD23-01 | 1 | 45,000 | - | - | - | - | - | 45,000 |
| Tee Mower Replacement | GLF24-02 | 2 | - | 36,000 | - | - | - | - | 36,000 |
| Utility Terrain Vehicle Replacement | GLF23-03 | 2 | 28,000 | - | - | - | - | - | 28,000 |
| Vehicle Equipment Replacement Parts | PD23-02 | 1 | 70,000 | - | - | - | - | - | 70,000 |
| Wide Area Mower Replacement | GLF26-01 | 2 | - | - | - | 134,922 | - | - | 134,922 |
| Zero Turn Mower Replacement | PRP25-04 | 3 | - | - | 25,000 | - | - | - | 25,000 |
| GRAND TOTAL OF CIP PROGRAM | | | | \$ 24,884,280 | \$ 13,178,942 | \$ 6,078,470 | \$ 3,736,422 | \$ 2,045,000 | \$ 49,923,114 |

|  | Summary of Capital Improvement Program By Fund | | Project # | Priority | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | Total |
|---|---|---|-----------|----------|------------|-----------|-----------|-----------|-----------|------------|
| ARPA FUND | | | | | | | | | | |
| Street Maintenance Program | PWST23/27-01 | 1 | | | 300,000 | - | - | - | - | 300,000 |
| Total ARPA Fund | | | | | 300,000 | - | - | - | - | 300,000 |
| CAPITAL IMPROVEMENT SALES TAX FUND | | | | | | | | | | |
| Bridge Maintenance | PWA23/25-01 | 1 | | | 25,000 | 50,000 | 25,000 | - | - | 100,000 |
| City Facilities Improvements | PWA23/27-01 | 1 | | | 150,000 | 25,000 | 160,000 | - | - | 335,000 |
| Parking Meter Replacement Program | PWA23/27-02 | 3 | | | 50,000 | - | - | - | - | 50,000 |
| Canton Avenue Improvements P2 | PWST23/24-02 | 1 | | | 14,000 | 360,233 | - | - | - | 374,233 |
| Street Sweeper Replacement | PWST23/24-03 | 1 | | | 225,000 | 225,000 | - | - | - | 450,000 |
| Pershing Street Resurfacing and ADA Upgrades | PWST23/25-02 | 1 | | | 35,000 | 8,000 | 256,000 | - | - | 299,000 |
| Leaf Box Replacements | PWST23/25-06 | 1 | | | 40,000 | 40,000 | 40,000 | - | - | 120,000 |
| Enhanced Street Lighting | PWST23/26-04 | 2 | | | 50,000 | 75,000 | 75,000 | 75,000 | - | 275,000 |
| Street Maintenance Program | PWST23/27-01 | 1 | | | 700,000 | 700,000 | 700,000 | 800,000 | 800,000 | 3,700,000 |
| Curb and Sidewalk Replacement Program | PWST23/27-02 | 1 | | | 422,000 | 422,000 | 422,000 | 422,000 | 422,000 | 2,110,000 |
| Canton Ave Resurfacing and Upgrades P1 | PWST23-02 | 1 | | | 170,000 | - | - | - | - | 170,000 |
| Kempland Bridge Reconstruction | PWST24/25-02 | 2 | | | - | 97,000 | - | - | - | 97,000 |
| Dump Truck Replacements | PWST24/25-05 | 1 | | | - | 125,000 | 125,000 | - | - | 250,000 |
| Center Drive Reconstruction | PWST25-01 | 1 | | | - | - | 120,000 | - | - | 120,000 |
| Parking Lot #3 Resurface | PWST25-02 | 3 | | | - | - | 100,000 | - | - | 100,000 |
| Total Capital Improvement Sales Tax Fund | | | | | 1,881,000 | 2,127,233 | 2,023,000 | 1,297,000 | 1,222,000 | 8,550,233 |
| CERTIFICATES OF PARTICIPATION | | | | | | | | | | |
| Annex and Trinity Bld Renovations - Construction | PWA23-01 | 1 | | | 20,000,000 | - | - | - | - | 20,000,000 |
| Total Certificates of Participation | | | | | 20,000,000 | - | - | - | - | 20,000,000 |
| GENERAL FUND | | | | | | | | | | |
| Parking Lot 4 Expansion | PWST24-03 | 1 | | | - | 450,000 | - | - | - | 450,000 |
| Total General Fund | | | | | - | 450,000 | - | - | - | 450,000 |
| GOLF COURSE FUND | | | | | | | | | | |
| Fairway Mower Replacement | GLF23-01 | 2 | | | 45,000 | - | - | - | - | 45,000 |
| Ruth Park Maintenance Shop Septic System | GLF23-02 | 2 | | | 15,000 | - | - | - | - | 15,000 |
| Utility Terrain Vehicle Replacement | GLF23-03 | 2 | | | 28,000 | - | - | - | - | 28,000 |
| Greens Mower Replacement | GLF23-04 | 1 | | | 26,250 | - | - | - | - | 26,250 |
| Ruth Park Golf Course Short Game Practice Area | GLF24-01 | 3 | | | - | 80,000 | - | - | - | 80,000 |
| Tee Mower Replacement | GLF24-02 | 2 | | | - | 36,000 | - | - | - | 36,000 |
| Ruth Golf Course Maintenance Facility | GLF24-03 | 2 | | | - | 100,000 | - | - | - | 100,000 |
| Wide Area Mower Replacement | GLF26-01 | 2 | | | - | - | - | 134,922 | - | 134,922 |
| Total Golf Course Fund | | | | | 114,250 | 216,000 | - | 134,922 | - | 465,172 |
| GRANT FUND | | | | | | | | | | |
| Rabe Park Playground Replacement | PRP24-06 | 1 | | | - | 525,000 | - | - | - | 525,000 |
| Lewis Park Playground Replacement | PRP26-01 | 2 | | | - | - | - | 525,000 | - | 525,000 |
| Metcalfé Park Improvements | PRP26-04 | 1 | | | - | - | - | 525,000 | - | 525,000 |
| Solid Waste Grant Projects | PWS23/27-04 | 2 | | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Canton Ave Improvements P2 | PWST23/24-02 | 1 | | | 36,000 | 926,314 | - | - | - | 962,314 |
| Pershing Street Resurfacing and ADA Upgrades | PWST23/25-02 | 1 | | | 137,000 | 31,000 | 1,022,000 | - | - | 1,190,000 |
| Curb and Sidewalk Replacement Program | PWST23/27-02 | 1 | | | 78,000 | 78,000 | 78,000 | 78,000 | 78,000 | 390,000 |
| Canton Ave Resurfacing and Upgrades P1 | PWST23-02 | 1 | | | 673,000 | - | - | - | - | 673,000 |
| Kempland Bridge Reconstruction | PWST24/25-02 | 2 | | | - | - | 869,000 | - | - | 869,000 |
| Delmar Roundabout Safety Improvements | PWST24/25-03 | 2 | | | - | 35,000 | 195,000 | - | - | 230,000 |
| Total Grant Fund | | | | | 1,024,000 | 1,695,314 | 2,264,000 | 1,228,000 | 178,000 | 6,389,314 |
| METROPOLITAN SEWER DISTRICT | | | | | | | | | | |
| Heman Park Improvements | PRP24-01 | 3 | | | - | 6,318,020 | - | - | - | 6,318,020 |
| Total Metropolitan Sewer District | | | | | - | 6,318,020 | - | - | - | 6,318,020 |
| PARK AND STORM WATER SALES TAX FUND | | | | | | | | | | |
| Centennial Commons EIFS Painting and Caulking | PRCEN23-01 | 1 | | | 55,000 | - | - | - | - | 55,000 |
| Hazardous Tree Removal and Replacement Program | PRF23/27-02 | 1 | | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| EAB Tree Replacement Program | PRF23/27-03 | 3 | | | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Street Tree Pruning | PRF23/27-04 | 1 | | | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,125,000 |
| Aerial Bucket Truck Replacement | PRF24/25-01 | 1 | | | - | 200,000 | 250,000 | - | - | 450,000 |
| Crane Truck Replacement | PRF26-05 | 1 | | | - | - | - | 120,000 | - | 120,000 |
| Heman Park Pool Pump Replacement | PRHEM23-01 | 1 | | | 100,000 | - | - | - | - | 100,000 |
| Heman Park Pool Secondary Sanitation Unit | PRHEM23-03 | 1 | | | 75,000 | - | - | - | - | 75,000 |
| Heman Park Security and Ballfield Lighting | PRHEM23-04 | 1 | | | 20,000 | - | - | - | - | 20,000 |
| Out Front Mower Replacement 2011 | PRP23-01 | 3 | | | 48,000 | - | - | - | - | 48,000 |
| Refuse Truck Replacement | PRP23-02 | 1 | | | 106,965 | - | - | - | - | 106,965 |
| 3/4 Ton Pickup Replacement | PRP23-03 | 2 | | | 50,000 | - | - | - | - | 50,000 |
| Boom Arm Attachment for Ventrac | PRP23-04 | 4 | | | 25,000 | - | - | - | - | 25,000 |

|  | Summary of Capital Improvement Program By Fund | | Project # | Priority | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | Total |
|---|---|--------------|-----------|----------|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------|
| | | | | | | | | | | |
| | Flynn Park Tennis Court Improvements | PRP23-05 | 2 | | 55,000 | - | - | - | - | 55,000 |
| | Dump Truck Replacement #50 | PRP24-02 | 1 | | - | 140,695 | - | - | - | 140,695 |
| | Heman Park Pavilion and Band Stage Replacement | PRP24-03 | 2 | | - | 200,000 | - | - | - | 200,000 |
| | Leaf Vacuum Replacement | PRP24-04 | 4 | | - | 30,430 | - | - | - | 30,430 |
| | Out Front Mower Replacement 2017 | PRP24-05 | 3 | | - | 50,000 | - | - | - | 50,000 |
| | Rabe Park Playground Replacement | PRP24-06 | 1 | | - | 26,250 | - | - | - | 26,250 |
| | Pickup Trucks Replacement | PRP24-07 | 3 | | - | 80,000 | - | - | - | 80,000 |
| | Dump Truck Replacement | PRP25-01 | 3 | | - | - | 208,970 | - | - | 208,970 |
| | Spray Boom Replacement | PRP25-02 | 2 | | - | - | 35,000 | - | - | 35,000 |
| | Two 3/4 Ton Pickup Trucks Replacement | PRP25-03 | 2 | | - | - | 82,500 | - | - | 82,500 |
| | Zero Turn Mower Replacement | PRP25-04 | 3 | | - | - | 25,000 | - | - | 25,000 |
| | Kaufman Park Tennis Court Improvements | PRP25-05 | 2 | | - | - | 40,000 | - | - | 40,000 |
| | Lewis Park Playground Replacement | PRP26-01 | 2 | | - | - | - | 26,250 | - | 26,250 |
| | One 3/4 Ton Pickup Replacement | PRP26-03 | 2 | | - | - | - | 44,000 | - | 44,000 |
| | Metcalfe Park Improvements | PRP26-04 | 1 | | - | - | - | 26,250 | - | 26,250 |
| | Mobile Stage Replacement | PRP26-05 | 1 | | - | - | - | 50,000 | - | 50,000 |
| | Two 3/4 Ton Pick Replacements | PRP27-02 | 2 | | - | - | - | - | 85,000 | 85,000 |
| | City Facilities Improvements | PWA23/27-01 | 1 | | 75,000 | 175,000 | 65,000 | - | - | 315,000 |
| | Total Park and Storm Water Sales Tax Fund | | | | 1,009,965 | 1,302,375 | 1,106,470 | 666,500 | 485,000 | 4,570,310 |
| | PUBLIC SAFETY SALES TAX FUND | | | | | | | | | |
| | I Plan Table | FIRE23-01 | 2 | | 15,065 | - | - | - | - | 15,065 |
| | SCBA Bottles Purchase | FIRE23-02 | 2 | | 25,000 | - | - | - | - | 25,000 |
| | Ladder Truck Replacement | FIRE24/28-01 | 2 | | - | 250,000 | 250,000 | 250,000 | - | 750,000 |
| | Surveillance Cameras | PD23-01 | 1 | | 45,000 | - | - | - | - | 45,000 |
| | Vehicle Equipment Replacement Parts | PD23-02 | 1 | | 70,000 | - | - | - | - | 70,000 |
| | Gun Shot Detection and Surveillance Equipment | PD23-03 | 1 | | 100,000 | - | - | - | - | 100,000 |
| | Police Vehicle Purchase | PD24/27-01 | 1 | | - | 140,000 | 140,000 | 140,000 | 140,000 | 560,000 |
| | Total Public Safety Sales Tax Fund | | | | 255,065 | 390,000 | 390,000 | 390,000 | 140,000 | 1,565,065 |
| | SOLID WASTE FUND | | | | | | | | | |
| | Solid Waste Grant Projects | PWS23/27-04 | 2 | | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| | Automated Side Loading Truck Replacement | PWS23-01 | 1 | | 280,000 | - | - | - | - | 280,000 |
| | Automated Side Loading Truck Replacement | PWS24-01 | 1 | | - | 330,000 | - | - | - | 330,000 |
| | Automated Solid Waste Truck Replacement | PWS24-03 | 1 | | - | 330,000 | - | - | - | 330,000 |
| | Road Tractor and Trailer Replacement | PWS25-04 | 1 | | - | - | 275,000 | - | - | 275,000 |
| | Total Solid Waste Fund | | | | 300,000 | 680,000 | 295,000 | 20,000 | 20,000 | 1,315,000 |
| | GRAND TOTAL OF CIP PROGRAM | | | | \$ 24,884,280 | \$ 13,178,942 | \$ 6,078,470 | \$ 3,736,422 | \$ 2,045,000 | \$ 49,923,114 |

City of University City

| Summary of Capital Improvement Program by Department | | Project # | Priority | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | Total |
|---|--------------|-----------|----------|---------|-----------|-----------|-----------|---------|------------|
| FIRE DEPARTMENT | | | | | | | | | |
| SCBA Bottles Purchase | FIRE23-02 | 2 | | 25,000 | - | - | - | - | 25,000 |
| Ladder Truck Replacement | FIRE24/28-01 | 2 | | - | 250,000 | 250,000 | 250,000 | - | 750,000 |
| I Plan Table | FIRE23-01 | 2 | | 15,065 | - | - | - | - | 15,065 |
| Total Fire Department | | | | 40,065 | 250,000 | 250,000 | 250,000 | - | 790,065 |
| GOLF COURSE | | | | | | | | | |
| Wide Area Mower Replacement | GLF26-01 | 2 | | - | - | - | 134,922 | | 134,922 |
| Fairway Mower Replacement | GLF23-01 | 2 | | 45,000 | - | - | - | - | 45,000 |
| Ruth Park Maintenance Shop Septic System | GLF23-02 | 2 | | 15,000 | - | - | - | - | 15,000 |
| Utility Terrain Vehicle Replacement | GLF23-03 | 2 | | 28,000 | - | - | - | - | 28,000 |
| Greens Mower Replacement | GLF23-04 | 1 | | 26,250 | - | - | - | - | 26,250 |
| Ruth Park Golf Course Short Game Practice Area | GLF24-01 | 3 | | - | 80,000 | | - | - | 80,000 |
| Tee Mower Replacement | GLF24-02 | 2 | | - | 36,000 | - | - | - | 36,000 |
| Ruth Golf Course Maintenance Facility | GLF24-03 | 2 | | - | 100,000 | - | - | - | 100,000 |
| Total Golf Course | | | | 114,250 | 216,000 | - | 134,922 | - | 465,172 |
| PARKS AND RECREATION | | | | | | | | | |
| Flynn Park Tennis Court Improvements | PRP23-05 | 2 | | 55,000 | - | - | - | - | 55,000 |
| Heman Park Improvements | PRP24-01 | 3 | | | 6,318,020 | | | | 6,318,020 |
| Dump Truck Replacement #50 | PRP24-02 | 1 | | - | 140,695 | - | - | - | 140,695 |
| Heman Park Pavilion and Band Stage Replacement | PRP24-03 | 2 | | - | 200,000 | - | - | - | 200,000 |
| Leaf Vacuum Replacement | PRP24-04 | 4 | | - | 30,430 | - | - | - | 30,430 |
| Out Front Mower Replacement 2017 | PRP24-05 | 3 | | - | 50,000 | - | - | - | 50,000 |
| Rabe Park Playground Replacement | PRP24-06 | 1 | | - | 551,250 | - | - | - | 551,250 |
| Boom Arm Attachment for Ventrac | PRP23-04 | 4 | | 25,000 | - | - | - | - | 25,000 |
| Dump Truck Replacement | PRP25-01 | 3 | | - | - | 208,970 | - | - | 208,970 |
| Crane Truck Replacement | PRF26-05 | 1 | | - | - | - | 120,000 | - | 120,000 |
| Pickup Trucks Replacement | PRP24-07 | 3 | | - | 80,000 | - | - | - | 80,000 |
| 3/4 Ton Pickup Replacement | PRP23-03 | 2 | | 50,000 | - | - | - | - | 50,000 |
| Refuse Truck Replacement | PRP23-02 | 1 | | 106,965 | - | - | - | - | 106,965 |
| Out Front Mower Replacement 2011 | PRP23-01 | 3 | | 48,000 | - | - | - | - | 48,000 |
| Heman Park Security and Ballfield Lighting | PRHEM23-04 | 1 | | 20,000 | - | - | - | - | 20,000 |
| Heman Park Pool Pump Replacement | PRHEM23-01 | 1 | | 100,000 | - | - | - | - | 100,000 |
| Zero Turn Mower Replacement | PRP25-04 | 3 | | - | - | 25,000 | - | - | 25,000 |
| Aerial Bucket Truck Replacement | PRF24/25-01 | 1 | | - | 200,000 | 250,000 | - | - | 450,000 |
| Street Tree Pruning | PRF23/27-04 | 1 | | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,125,000 |
| EAB Tree Replacement Program | PRF23/27-03 | 3 | | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Hazardous Tree Removal and Replacement Program | PRF23/27-02 | 1 | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Centennial Commons EIFS Painting and Caulking | PRCEN23-01 | 1 | | 55,000 | - | - | - | - | 55,000 |
| Heman Park Pool Secondary Sanitation Unit | PRHEM23-03 | 1 | | 75,000 | - | - | - | - | 75,000 |
| Spray Boom Replacement | PRP25-02 | 2 | | - | - | 35,000 | - | - | 35,000 |
| Kaufman Park Tennis Court Improvements | PRP25-05 | 2 | | - | - | 40,000 | - | - | 40,000 |
| Lewis Park Playground Replacement | PRP26-01 | 2 | | - | - | - | 551,250 | - | 551,250 |
| One 3/4 Ton Pickup Replacement | PRP26-03 | 2 | | - | - | - | 44,000 | - | 44,000 |
| Metcalfe Park Improvements | PRP26-04 | 1 | | - | - | - | 551,250 | - | 551,250 |
| Mobile Stage Replacement | PRP26-05 | 1 | | - | - | - | 50,000 | - | 50,000 |
| Two 3/4 Ton Pick Replacements | PRP27-02 | 2 | | - | - | - | - | 85,000 | 85,000 |
| Two 3/4 Ton Pickup Trucks Replacement | PRP25-03 | 2 | | - | - | 82,500 | - | - | 82,500 |
| Total Parks and Recreation Department | | | | 934,965 | 7,970,395 | 1,041,470 | 1,716,500 | 485,000 | 12,148,330 |
| POLICE DEPARTMENT | | | | | | | | | |
| Gun Shot Detection and Surveillance Equipment | PD23-03 | 1 | | 100,000 | - | - | - | - | 100,000 |
| Police Vehicle Purchase | PD24/27-01 | 1 | | - | 140,000 | 140,000 | 140,000 | 140,000 | 560,000 |
| Vehicle Equipment Replacement Parts | PD23-02 | 1 | | 70,000 | - | - | - | - | 70,000 |
| Surveillance Cameras | PD23-01 | 1 | | 45,000 | - | - | - | - | 45,000 |
| Total Police Department | | | | 215,000 | 140,000 | 140,000 | 140,000 | 140,000 | 775,000 |

|  | Summary of | | Project # | Priority | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | Total |
|---|---|---|---------------|---------------|--------------|--------------|--------------|---------------|---------|-------|
| | Capital Improvement Program by Department | | | | | | | | | |
| PUBLIC WORK DEPARTMENT | | | | | | | | | | |
| Solid Waste Grant Projects | PWS23/27-04 | 2 | 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | 600,000 | |
| Leaf Box Replacements | PWST23/25-06 | 1 | 40,000 | 40,000 | 40,000 | - | - | 120,000 | | |
| Dump Truck Replacements | PWST24/25-05 | 1 | - | 125,000 | 125,000 | - | - | 250,000 | | |
| Delmar Roundabout Safety Improvements | PWST24/25-03 | 2 | - | 35,000 | 195,000 | - | - | 230,000 | | |
| Kempland Bridge Reconstruction | PWST24/25-02 | 2 | - | 97,000 | 869,000 | - | - | 966,000 | | |
| Canton Ave Resurfacing and Upgrades P1 | PWST23-02 | 1 | 843,000 | - | - | - | - | 843,000 | | |
| Center Drive Reconstruction | PWST25-01 | 1 | - | - | 120,000 | - | - | 120,000 | | |
| Curb and Sidewalk Replacement Program | PWST23/27-02 | 1 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 | | |
| Street Maintenance Program | PWST23/27-01 | 1 | 1,000,000 | 700,000 | 700,000 | 800,000 | 800,000 | 4,000,000 | | |
| Enhanced Street Lighting | PWST23/26-04 | 2 | 50,000 | 75,000 | 75,000 | 75,000 | - | 275,000 | | |
| Parking Lot 4 Expansion | PWST24-03 | 1 | - | 450,000 | - | - | - | 450,000 | | |
| Pershing Street Resurfacing and ADA Upgrades | PWST23/25-02 | 1 | 172,000 | 39,000 | 1,278,000 | - | - | 1,489,000 | | |
| Street Sweeper Replacement | PWST23/24-03 | 1 | 225,000 | 225,000 | - | - | - | 450,000 | | |
| Canton Ave Improvements P2 | PWST23/24-02 | 1 | 50,000 | 1,286,547 | - | - | - | 1,336,547 | | |
| Road Tractor and Trailer Replacement | PWS25-04 | 1 | - | - | 275,000 | - | - | 275,000 | | |
| Automated Solid Waste Truck Replacement | PWS24-03 | 1 | - | 330,000 | - | - | - | 330,000 | | |
| Automated Side Loading Truck Replacement | PWS23-01 | 1 | 280,000 | - | - | - | - | 280,000 | | |
| Annex and Trinity Bld Renovations - Construction | PWA23-01 | 1 | 20,000,000 | - | - | - | - | 20,000,000 | | |
| Parking Meter Replacement Program | PWA23/27-02 | 3 | 50,000 | - | - | - | - | 50,000 | | |
| City Facilities Improvements | PWA23/27-01 | 1 | 225,000 | 200,000 | 225,000 | - | - | 650,000 | | |
| Bridge Maintenance | PWA23/25-01 | 1 | 25,000 | 50,000 | 25,000 | - | - | 100,000 | | |
| Parking Lot #3 Resurface | PWST25-02 | 3 | - | - | 100,000 | - | - | 100,000 | | |
| Automated Side Loading Truck Replacement | PWS24-01 | 1 | - | 330,000 | - | - | - | 330,000 | | |
| Total Public Work Department | | | 23,580,000 | 4,602,547 | 4,647,000 | 1,495,000 | 1,420,000 | 35,744,547 | | |
| GRAND TOTAL OF CIP PROGRAM | | | \$ 24,884,280 | \$ 13,178,942 | \$ 6,078,470 | \$ 3,736,422 | \$ 2,045,000 | \$ 49,923,114 | | |

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Fire Department
 Contact Fire Chief
 Type Equipment
 Useful Life 20 years
 Category Equipment: Miscellaneous
 Priority 2 Very Important

Project # FIRE23-01

Project Name I Plan Table

Total Project Cost: \$15,065

Description

The I Plan is an electronic plan review table with the blue neam capability that allows the Fire Marshall to review plans in real time with the architect and or the project manager. This capability can take days or weeks off the plans review, reducing the time for plans review by eliminating the back and forth.

Justification

Save time and money by eliminating back and forth for plans review by the Fire Marshall.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 15,065 | | | | | 15,065 |
| Total | 15,065 | | | | | 15,065 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------|---------------|--------|--------|--------|--------|---------------|
| Public Safety Sales Tax Fund | 15,065 | | | | | 15,065 |
| Total | 15,065 | | | | | 15,065 |

Budget Impact/Other

No additional personnel require. One time capital cost for table.

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**

Department Golf Course

Contact Parks and Recreation Director

Type Improvement

Useful Life 40 years

Category Golf Course Improvement

Priority 2 Very Important

Project # GLF23-02

Project Name Ruth Park Maintenance Shop Septic System

Description

Total Project Cost: \$15,000

Replacement of existing septic system at maintenance shop.

Justification

Septic system at Ruth Park is not environmentally friendly. Recommend connecting to MSD sewer system.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|---------------|--------|--------|--------|--------|---------------|
| Construction/Maintenance | 15,000 | | | | | 15,000 |
| Total | 15,000 | | | | | 15,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------|---------------|--------|--------|--------|--------|---------------|
| Golf Course Fund | 15,000 | | | | | 15,000 |
| Total | 15,000 | | | | | 15,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Golf Course
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # GLF23-04
 Project Name Greens Mower Replacement

Description

Total Project Cost: \$26,250

Proposed replacement of 2006 Toro Greensmaster 3100 and trade in current equipment.

Justification

Mower has exceed user life.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 26,250 | | | | | 26,250 |
| Total | 26,250 | | | | | 26,250 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------|---------------|--------|--------|--------|--------|---------------|
| Golf Course Fund | 26,250 | | | | | 26,250 |
| Total | 26,250 | | | | | 26,250 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Improvement
 Useful Life 25 years
 Category Park Improvements
 Priority 1 Critical

Project # PRF23/27-02
 Project Name Hazardous Tree Removal and Replacement Program

Description

Total Project Cost: \$500,000

Removal and replacement of hazardous trees throughout the City.

Justification

Due to the age and condition of the trees within our inventory, it is necessary to remove and replace hazardous trees on an annual basis.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Tree Replacement | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Total | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Park and Stormwater Sales Tax Fund | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Total | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Maintenance
 Useful Life 10 years
 Category Maintenance
 Priority 1 Critical

Project # PRF23/27-04
 Project Name Street Tree Pruning

Total Project Cost: \$1,125,000

Description

This item proposes to set aside \$225,000 each year for street tree pruning. This project enable us to maintain this capital asset.

Justification

Maintenance of captital asset.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Construction/Maintenance | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,125,000 |
| Total | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,125,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Park and Stormwater Sales Tax Fund | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,125,000 |
| Total | 225,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,125,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Pool Improvement
 Priority 1 Critical

Project # **PRHEM23-03**
 Project Name **Heman Park Pool Secondary Sanitation Unit**

Total Project Cost: \$75,000

Description

Add a UV system to the existing filtration system to further disinfect the pool.

Justification

System is needed to fight chlorine-resistant micro-organisms. This system will meet or exceed COVID-19 protocols.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 75,000 | | | | | 75,000 |
| Total | 75,000 | | | | | 75,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------------------|---------------|--------|--------|--------|--------|---------------|
| Park and Stormwater Sales Tax Fund | 75,000 | | | | | 75,000 |
| Total | 75,000 | | | | | 75,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 7 years
 Category Equipment: Miscellaneous
 Priority 3 Important

Project # PRP23-01
 Project Name Out Front Mower Replacement 2011

Description

Total Project Cost: \$48,000

Replacement of out front mower.

Justification

In 2024 the mower will have exceeded its user life.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 48,000 | | | | | 48,000 |
| Total | 48,000 | | | | | 48,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------|---------------|--------|--------|--------|--------|---------------|
| Park and Stormwater Sales | 48,000 | | | | | 48,000 |
| Tax Fund | | | | | | |
| Total | 48,000 | | | | | 48,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 2 Very Important

Project # PRP23-03
 Project Name 3/4 Ton Pickup Replacement

Description

Total Project Cost: \$50,000

Replacement of 2006 Chevrolet Silverado 3/4 Ton 2500 HD with a 1-ton dump bed, snowplow and spreader.

Justification

2006 vehicle has exceeded user life

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------|---------------|--------|--------|--------|--------|---------------|
| Park and Stormwater Sales | 50,000 | | | | | 50,000 |
| Tax Fund | | | | | | |
| Total | 50,000 | | | | | 50,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Improvement
 Useful Life 10 years
 Category Park Improvements
 Priority 2 Very Important

Project # PRP23-05
 Project Name Flynn Park Tennis Court Improvements

Total Project Cost: \$55,000

Description

Paint, Chip, and Seal Flynn Park Tennis Courts.

Justification

Tennis court needs maintenance due to high usage.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------|---------------|--------|--------|--------|--------|---------------|
| Other | 55,000 | | | | | 55,000 |
| Total | 55,000 | | | | | 55,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------|---------------|--------|--------|--------|--------|---------------|
| Park and Stormwater Sales | 55,000 | | | | | 55,000 |
| Tax Fund | | | | | | |
| Total | 55,000 | | | | | 55,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Police Department

Contact Police Chief

Type Equipment

Useful Life 10 years

Category Equipment: Miscellaneous

Priority 1 Critical

Project # PD23-01
 Project Name Surveillance Camera

Description

Total Project Cost: \$45,000

Crime prevention surveillance camera to purchased, and installed in selected Parks.

Justification

Surveillance tool needed to facilitate crime reduction and the fear of crime in parks throughout the City.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 45,000 | | | | | 45,000 |
| Total | 45,000 | | | | | 45,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------|---------------|--------|--------|--------|--------|---------------|
| Public Safety Sales Tax Fund | 45,000 | | | | | 45,000 |
| Total | 45,000 | | | | | 45,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Police Department

Contact

Type Equipment

Useful Life 20 years

Category Unassigned

Priority 1 Critical

Project # PD23-03

Project Name Gun Shot Detection and Surveillance Equipment

Total Project Cost: \$100,000

Description

The project recommends the expansion of the gun shot detection system for a estimated cost of \$100,000.

Justification

The resident satisfaction survey revealed strong community support for a system that would detect gun shots in University City. This system is intend to facilitate the capture of individuals that unlawfully discharge a gun in our city limits.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|----------------|--------|--------|--------|--------|----------------|
| Equip/Vehicles/Furnishings | 100,000 | | | | | 100,000 |
| Total | 100,000 | | | | | 100,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------|----------------|--------|--------|--------|--------|----------------|
| Public Safety Sales Tax Fund | 100,000 | | | | | 100,000 |
| Total | 100,000 | | | | | 100,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department
 Contact Public Works Director
 Type Improvement
 Useful Life 20 years
 Category Bridge Maintenance
 Priority 1 Critical

Project # PWA23/25-01
 Project Name Bridge Maintenance

Description

Total Project Cost: \$100,000

Bridge maintenance that will include painting, sealing, and minor repairs.

Justification

Maintenance is required to preserve bridge and retain in a safe condition.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|---------------|---------------|---------------|--------|--------|----------------|
| Construction/Maintenance | 25,000 | 50,000 | 25,000 | | | 100,000 |
| Total | 25,000 | 50,000 | 25,000 | | | 100,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|---------------|---------------|---------------|--------|--------|----------------|
| Capital Improvement Sales Tax Fund | 25,000 | 50,000 | 25,000 | | | 100,000 |
| Total | 25,000 | 50,000 | 25,000 | | | 100,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 25 years

Category Equipment: Miscellaneous

Priority 3 Important

Project # PWA23/27-02

Project Name Parking Meter Replacement Program

Total Project Cost: \$50,000

Description

This project includes the installation of state of the art pay station units around the City where currently have out dated parking meters. This project also includes the implementation of pay station units in areas that are source of revenue generators.

Justification

This project proposes to increase revenue from parking meters by introducing new-age technology that makes it more convenient for patrons to pay the meter. We currently have outdated meters in the City that require coin payment and does not allow for debit, credit card, pay pal, or other alternative forms of payment.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|---------------|--------|--------|--------|--------|---------------|
| Capital Improvement Sales Tax Fund | 50,000 | | | | | 50,000 |
| Total | 50,000 | | | | | 50,000 |

Budget Impact/Other

Additional snowplow, patching and sweeping costs ongoing. Further community involvement should be sought regarding streetscaping aspects (at additional cost).

| Prior | Budget Items | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------|--------------------|--------------|--------------|--------|--------|--------|--------------|
| 4,400 | Staff Cost | 2,000 | 2,000 | | | | 4,000 |
| | Supplies/Materials | 200 | 200 | | | | 400 |
| Total | Total | 2,200 | 2,200 | | | | 4,400 |

Capital Improvement Plan**FY 23 thru FY 27****City of University City, Missouri**

Department Public Works Department

Contact Public Works Director

Type Equipment

Useful Life 10 years

Category Equipment: Miscellaneous

Priority 2 Very Important

Project # PWS23/27-04

Project Name Solid Waste Grant Projects

Description

Total Project Cost: \$600,000

Annually staff applies for two solid waste grants to pay for capital items such as carts, dumpsters, hiring of interns, recycling educational materials, etc.

Justification

The goals of the grants are to reduce landfill tonage, resulting in reduced landfill costs. The City paid approximately \$500,000 in cost in FY2017.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Trash Carts and Dumpsters | 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | 600,000 |
| Total | 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | 600,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Grant Fund | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Solid Waste Fund | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Total | 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | 600,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department
 Contact Public Works Director
 Type Equipment
 Useful Life 20 years
 Category Vehicles
 Priority 1 Critical

Project # PWST23/24-03
 Project Name Street Sweeper Replacement

| Description | Total Project Cost: \$450,000 |
|--|-------------------------------|
| Purchase of a street sweeper for \$225,000 | |

| Justification |
|--|
| Replacement of a street sweeper in FY23 and a street sweeper in FY24. Both street sweepers are in poor condition with high maintenance and downtime. |

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|----------------|----------------|--------|--------|--------|----------------|
| Equip/Vehicles/Furnishings | 225,000 | 225,000 | | | | 450,000 |
| Total | 225,000 | 225,000 | | | | 450,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|----------------|----------------|--------|--------|--------|----------------|
| Capital Improvement Sales Tax Fund | 225,000 | 225,000 | | | | 450,000 |
| Total | 225,000 | 225,000 | | | | 450,000 |

| Budget Impact/Other |
|---------------------|
| |

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department
 Contact Public Works Director
 Type Equipment
 Useful Life 10 years
 Category Equipment: PW Equip
 Priority 1 Critical

Project # PWST23/25-06
 Project Name Leaf Box Replacements

Total Project Cost: \$120,000

Description

Leaf boxes replacement.

Justification

Leaf boxes are aged and not functioning.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|---------------|---------------|--------|--------|----------------|
| Equip/Vehicles/Furnishings | 40,000 | 40,000 | 40,000 | | | 120,000 |
| Total | 40,000 | 40,000 | 40,000 | | | 120,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|---------------|---------------|---------------|--------|--------|----------------|
| Capital Improvement Sales Tax Fund | 40,000 | 40,000 | 40,000 | | | 120,000 |
| Total | 40,000 | 40,000 | 40,000 | | | 120,000 |

Budget Impact/Other

Capital Improvement Plan**FY '23 thru FY '27****City of University City, Missouri**

Department Public Works Department

Contact Public Works Director

Project # PWST23/27-01

Type Improvement

Project Name Street Maintenance Program

Useful Life 25 years

Category Street Paving

Priority 1 Critical

Description

Total Project Cost: \$4,000,000

More than 95 percent of the City street are constructed of asphalt. Each year, the City performs street resurfacing to improve the condition of the pavement. This program include street resurfacing, crack sealing, and rejuvenating agent.

Justification

Routine maintenance is required to extend street life and prevent costly reconstruction projects.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|------------------|----------------|----------------|----------------|----------------|------------------|
| Construction/Maintenance | 1,000,000 | 700,000 | 700,000 | 800,000 | 800,000 | 4,000,000 |
| Total | 1,000,000 | 700,000 | 700,000 | 800,000 | 800,000 | 4,000,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|------------------|----------------|----------------|----------------|----------------|------------------|
| ARPA Fund | 300,000 | | | | | 300,000 |
| Capital Improvement Sales Tax Fund | 700,000 | 700,000 | 700,000 | 800,000 | 800,000 | 3,700,000 |
| Total | 1,000,000 | 700,000 | 700,000 | 800,000 | 800,000 | 4,000,000 |

Budget Impact/Other

Unknown at this time.

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 25 years

Category Street Reconstruction

Priority 1 Critical

Project # PWST23-02
 Project Name Canton Ave Resurfacing and Upgrades P1

Description

Total Project Cost: \$843,000

This project calls for the resurfacing of Canton Blvd - North and South to Hanley; and includes ADA improvements such as curbs, curb ramps, and sidewalks.

Justification

Canton has been rated as a 5 condition street, which means that it is beginning to fail. Resurfacing enables staff to improve the street without funding a costly full reconstruction.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|----------------|--------|--------|--------|--------|----------------|
| Construction/Maintenance | 843,000 | | | | | 843,000 |
| Total | 843,000 | | | | | 843,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|----------------|--------|--------|--------|--------|----------------|
| Capital Improvement Sales Tax Fund | 170,000 | | | | | 170,000 |
| Grant Fund | 673,000 | | | | | 673,000 |
| Total | 843,000 | | | | | 843,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 20 years

Category Curb and Sidewalk Improvement

Priority 1 Critical

Project # PWST23/27-02
 Project Name Curb and Sidewalk Replacement Program

Description

Total Project Cost: \$2,500,000

Each year the City performs concrete sidewalk, curb, and alley repairs. The amount of maintenance that can be performed is based on funding levels.

Justification

Every two years all sidewalks and curbs are inspected and rated. The priority given to the replacement of the sidewalks and curbs are based on the rating received. Rating range on a scale of one (Poor) to ten (Excellent).

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Construction/Maintenance | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 |
| Total | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Capital Improvement Sales Tax Fund | 422,000 | 422,000 | 422,000 | 422,000 | 422,000 | 2,110,000 |
| Grant Fund | 78,000 | 78,000 | 78,000 | 78,000 | 78,000 | 390,000 |
| Total | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 |

Budget Impact/Other

None.

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department

Contact Public Works Director

Type Equipment

Useful Life 40 years

Category Street Lighting Improvements

Priority 2 Very Important

Project # PWST23/26-4
 Project Name Enhanced Street Lighting

Description

Total Project Cost: \$275,000

The City provides street lighting on residential and non-residential streets. The street lighting policy dictates a maximum spacing of 300 feet between lights on residential streets, and 250 feet between street lights on non-residential streets.

Justification

Currently 140 segments do not meet street lighting standards.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|-----------------------------|---------------|---------------|---------------|---------------|--------|----------------|
| Street Lighting Improvement | 50,000 | 75,000 | 75,000 | 75,000 | | 275,000 |
| Total | 50,000 | 75,000 | 75,000 | 75,000 | | 275,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|---------------|---------------|---------------|---------------|--------|----------------|
| Capital Improvement Sales Tax Fund | 50,000 | 75,000 | 75,000 | 75,000 | | 275,000 |
| Total | 50,000 | 75,000 | 75,000 | 75,000 | | 275,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department
 Contact Public Works Director
 Type Improvement
 Useful Life 25 years
 Category Street Reconstruction
 Priority 1 Critical

Project # PWST23/25-02
 Project Name Pershing Street Resurfacing and ADA Upgrades

Description

Total Project Cost: \$1,489,000

Improvements will include resurfacing of the road, and ADA improvements.

Justification

Street condition rating indicates improvements are required.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|----------------|---------------|------------------|--------|--------|------------------|
| Planning/Design | 172,000 | 39,000 | | | | 211,000 |
| Construction/Maintenance | | | 1,278,000 | | | 1,278,000 |
| Total | 172,000 | 39,000 | 1,278,000 | | | 1,489,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|----------------|---------------|------------------|--------|--------|------------------|
| Capital Improvement Sales Tax Fund | 35,000 | 8,000 | 256,000 | | | 299,000 |
| Grant Fund | 137,000 | 31,000 | 1,022,000 | | | 1,190,000 |
| Total | 172,000 | 39,000 | 1,278,000 | | | 1,489,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department
 Contact Public Works Director
 Type Improvement
 Useful Life 40 years
 Category Street Reconstruction
 Priority 1 Critical

Project # PWST23/24-02
 Project Name Canton Avenue Improvements P2

Description

Total Project Cost: \$1,336,547

Proposed improvements of Canton Avenue from xxx to Pennsylvania Ave. Improvements include street pavement, sidewalk, curbs, and ramps.

Justification

Condition of streets needs improvement.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|---------------|------------------|--------|--------|--------|------------------|
| Planning/Design | 50,000 | | | | | 50,000 |
| Construction/Maintenance | | 1,286,547 | | | | 1,286,547 |
| Total | 50,000 | 1,286,547 | | | | 1,336,547 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|-------------------------------|---------------|------------------|--------|--------|--------|------------------|
| Capital Improvement Sales Tax | 14,000 | 360,233 | | | | 374,233 |
| Fund | | | | | | |
| Grant Fund | 36,000 | 926,314 | | | | 962,314 |
| Total | 50,000 | 1,286,547 | | | | 1,336,547 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department
 Contact Public Works Director
 Type Equipment
 Useful Life 10 years
 Category Equipment: PW Equip
 Priority 1 Critical

Project # PWS23-01
 Project Name Automated Side Loading Truck Replacement

Description

Total Project Cost: \$280,000

Replacement of automated side loading truck.

Justification

2003 truck has exceeded its useful life.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|----------------|--------|--------|--------|--------|----------------|
| Equip/Vehicles/Furnishings | 280,000 | | | | | 280,000 |
| Total | 280,000 | | | | | 280,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------|----------------|--------|--------|--------|--------|----------------|
| Solid Waste Fund | 280,000 | | | | | 280,000 |
| Total | 280,000 | | | | | 280,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department
 Contact Public Works Director
 Type Improvement
 Useful Life 40 years
 Category City Facility Improvements
 Priority 1 Critical

Project # PWA23-01
 Project Name Annex and Trinity Bld Renovations - Construction

Description

Total Project Cost: \$20,000,000

This proposed project would renovate the Annex for police operations and renovated the old Trinity library to a multi-purpose building that would be used for our Court operations and could house our Council Chambers. The cost identified in this project represents the estimated cost for the renovations.

Justification

The Police Department and Court Division need permanent homes and should not be required to operate out of modular facilities.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|-------------------|--------|--------|--------|--------|-------------------|
| Construction/Maintenance | 20,000,000 | | | | | 20,000,000 |
| Total | 20,000,000 | | | | | 20,000,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|-------------------------------|-------------------|--------|--------|--------|--------|-------------------|
| Certificates of Participation | 20,000,000 | | | | | 20,000,000 |
| Total | 20,000,000 | | | | | 20,000,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Public Works Department

Contact Public Works Director

Type Improvement

Useful Life 40 years

Category Building Renovation

Priority 1 Critical

Project # PWA23/27-01
 Project Name City Facilities Improvements

Description

Total Project Cost: \$650,000

This proposes to fund HVAC replacement at Centennial Common (\$75,000); City Hall Basement and Staircase Remediation (\$75,000); City Hall Elevator Repair and Upgrades (\$50,000); and City Hall 4th Floor Upgrades (\$25,000) in FY23. In FY24 the item proposes to fund the remainder of HVAC Centennial Commons (\$50,000); Centennial Commons Soccer Field Roof Sealing (\$150,000); and Centennial Commons EIFS (\$65,000).

Justification

City facilities will continue to erode if they are not maintained.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|----------------|----------------|----------------|--------|--------|----------------|
| Construction/Maintenance | 225,000 | 200,000 | 225,000 | | | 650,000 |
| Total | 225,000 | 200,000 | 225,000 | | | 650,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------------|----------------|----------------|----------------|--------|--------|----------------|
| Capital Improvement Sales Tax Fund | 150,000 | 25,000 | 160,000 | | | 335,000 |
| Park and Stormwater Sales Tax Fund | 75,000 | 175,000 | 65,000 | | | 315,000 |
| Total | 225,000 | 200,000 | 225,000 | | | 650,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Police Department
 Contact Police Chief
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority 1 Critical

Project # PD23-02
 Project Name Vehicle Equipment Replacement Parts

Description

Total Project Cost: \$70,000

UCPD fleet vehicle replacement equipment for parts and upgrades.

Justification

To maintain properly outfitted vehicles.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 70,000 | | | | | 70,000 |
| Total | 70,000 | | | | | 70,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------|---------------|--------|--------|--------|--------|---------------|
| Public Safety Sales Tax Fund | 70,000 | | | | | 70,000 |
| Total | 70,000 | | | | | 70,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 25 years
 Category Vehicles
 Priority 4 Less Important

Project # PRP23-04
 Project Name Boom Arm Attachment for Ventrac

Description

Total Project Cost: \$25,000

Purchase of a Boom Arm attachment for the Ventrac Tractor

Justification

Purchase of this equipment will enable staff to remove vegetative growth along ROW's, River, and Stream Banks and hard to reach areas. Equipment would be used by both Parks and Public Works.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------------------|---------------|--------|--------|--------|--------|---------------|
| Park and Stormwater Sales Tax Fund | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 20 years
 Category Vehicles
 Priority 1 Critical

| | |
|--------------|--------------------------|
| Project # | PRP23-02 |
| Project Name | Refuse Truck Replacement |

Description

Total Project Cost: \$106,965

Replace 2003 refuse truck.

Justification

Equipment is 18 years old with a 15 year suggested user life.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|----------------|--------|--------|--------|--------|----------------|
| Equip/Vehicles/Furnishings | 106,965 | | | | | 106,965 |
| Total | 106,965 | | | | | 106,965 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------|----------------|--------|--------|--------|--------|----------------|
| Park and Stormwater Sales | 106,965 | | | | | 106,965 |
| Tax Fund | | | | | | |
| Total | 106,965 | | | | | 106,965 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 25 years
 Category Unassigned
 Priority 1 Critical

Project # **PRHEM23-04**
 Project Name **Heman Park Security and Ballfield Lighting**

Description

Total Project Cost: **\$20,000**

Add MUSCO lighting controls to existing athletic fields and additional lighting for parking lots.

Justification

Heman Park is host to many programs, events, and activities that take place after dark. Lighting upgrades will enhance security in the area.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 20,000 | | | | | 20,000 |
| Total | 20,000 | | | | | 20,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------|---------------|--------|--------|--------|--------|---------------|
| Park and Stormwater Sales | 20,000 | | | | | 20,000 |
| Tax Fund | | | | | | |
| Total | 20,000 | | | | | 20,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Pool Improvement
 Priority 1 Critical

Project # **PRHEM23-01**
 Project Name **Heman Park Pool Pump Replacement**

Description

Total Project Cost: **\$100,000**

Replacement of existing pool pumps.

Justification

Recommended that pumps be replaced every 10 years.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|----------------|--------|--------|--------|--------|----------------|
| Equip/Vehicles/Furnishings | 100,000 | | | | | 100,000 |
| Total | 100,000 | | | | | 100,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------------------|----------------|--------|--------|--------|--------|----------------|
| Park and Stormwater Sales Tax Fund | 100,000 | | | | | 100,000 |
| Total | 100,000 | | | | | 100,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Improvement
 Useful Life 40 years
 Category Tree Replacement
 Priority 3 Important

Project # PRF23/27-03
 Project Name EAB Tree Replacement Program

Description

Total Project Cost: \$375,000

This project will provide a beginning to the systematic removal of Ash trees subject to the Emerald Ash Borer, and offer the residents a replacement tree.

Justification

Emerald Ash Borer has been discovered in St. Louis County and should impact the University City area within five to seven years. Mortality from this insect will be 100 percent.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Tree Replacement | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Total | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Park and Stormwater Sales | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |
| Tax Fund | | | | | | |
| Total | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | 375,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Parks and Recreation
 Contact Parks and Recreation Director
 Type Improvement
 Useful Life 25 years
 Category City Facility Improvements
 Priority 1 Critical

Project # **PRCEN23-01**
 Project Name **Centennial Commons EIFS Painting and Caulking**

Description

Total Project Cost: **\$55,000**

Consists of pressure washing with a light-medium duty and restoration cleaner as required to remove existing stains and any loose coating followed by application of new elastomeric coating.

Justification

New coating required for routine maintenance of Centennial Commons and to extend user life of facility.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|--------------------------|---------------|--------|--------|--------|--------|---------------|
| Construction/Maintenance | 55,000 | | | | | 55,000 |
| Total | 55,000 | | | | | 55,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|---------------------------------------|---------------|--------|--------|--------|--------|---------------|
| Park and Stormwater Sales Tax Fund | 55,000 | | | | | 55,000 |
| Total | 55,000 | | | | | 55,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Golf Course
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Golf Course Equipment
 Priority 2 Very Important

Project # GLF23-03
 Project Name Utility Terrain Vehicle Replacement

Description

Total Project Cost: \$28,000

Replacement of existing 1997 vehicle.

Justification

Suggested user life of vehicle is 15 years and existing vehicle is 23 years old.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 28,000 | | | | | 28,000 |
| Total | 28,000 | | | | | 28,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------|---------------|--------|--------|--------|--------|---------------|
| Golf Course Fund | 28,000 | | | | | 28,000 |
| Total | 28,000 | | | | | 28,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY '23 thru FY '27

Department Golf Course
 Contact Parks and Recreation Director
 Type Equipment
 Useful Life 10 years
 Category Equipment: Miscellaneous
 Priority 2 Very Important

Project # GLF23-01
 Project Name Fairway Mower Replacement

Description

Total Project Cost: \$45,000

Replacement of existing 2005 John Deere 3235C Fairway Mower.

Justification

Existing mower is 18 years old and has exceeded its user life by 8 years.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 45,000 | | | | | 45,000 |
| Total | 45,000 | | | | | 45,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------|---------------|--------|--------|--------|--------|---------------|
| Golf Course Fund | 45,000 | | | | | 45,000 |
| Total | 45,000 | | | | | 45,000 |

Budget Impact/Other

Capital Improvement Plan
City of University City, Missouri

FY 23 thru FY 27

Department Fire Department
 Contact Fire Chief
 Type Equipment
 Useful Life 10 years
 Category Equipment; Miscellaneous
 Priority 2 Very Important

Project # FIRE23-02
 Project Name SCBA Bottles Purchase

Total Project Cost: \$25,000

Description

Air bottles for breathing apparatus worn by fire fighters.

Justification

Current air bottles approaching end of life. They will no longer be able to be used in FY23.

| Expenditures | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|----------------------------|---------------|--------|--------|--------|--------|---------------|
| Equip/Vehicles/Furnishings | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

| Funding Sources | FY '23 | FY '24 | FY '25 | FY '26 | FY '27 | Total |
|------------------------------|---------------|--------|--------|--------|--------|---------------|
| Public Safety Sales Tax Fund | 25,000 | | | | | 25,000 |
| Total | 25,000 | | | | | 25,000 |

Budget Impact/Other



This page intentionally left blank



History of University City, Missouri

The Early Years

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

A City Realized

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, and banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the City, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the City has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to Legacy of the Lions wrote the following:

How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...



APPENDIX

Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years (amounts expressed in thousands)

| Fiscal Year Ended June 30 | Real Property ¹ | Personal Property | Railroad and Utilities ² | Total Taxable Assessed Value | Total Direct Tax Rate | Estimated Actual Taxable Value | Assessed Value as a Percentage of Estimated Actual Taxable Value |
|---------------------------|----------------------------|-------------------|-------------------------------------|------------------------------|-----------------------|--------------------------------|--|
| 2012 | 532,495 | 53,577 | 9,129 | 595,201 | (see table below) | 2,886,720 | 20.62% |
| 2013 | 530,263 | 57,676 | 8,993 | 596,932 | (see table below) | 2,887,085 | 20.68% |
| 2014 | 497,822 | 57,629 | 9,332 | 564,783 | (see table below) | 2,718,366 | 20.78% |
| 2015 | 500,437 | 59,837 | 9,608 | 569,882 | (see table below) | 2,734,643 | 20.84% |
| 2016 | 519,947 | 60,764 | 10,616 | 591,327 | (see table below) | 3,087,680 | 19.15% |
| 2017 | 523,841 | 62,139 | 9,770 | 595,750 | (see table below) | 3,189,787 | 18.68% |
| 2018 | 575,383 | 61,830 | 9,658 | 646,871 | (see table below) | 3,112,448 | 20.78% |
| 2019 | 580,505 | 63,547 | 7,549 | 651,601 | (see table below) | 3,145,473 | 20.72% |
| 2020 | 672,337 | 67,084 | 8,994 | 748,415 | (see table below) | 3,629,832 | 20.62% |
| 2021 | 673,476 | 65,700 | 10,927 | 750,103 | (see table below) | 4,027,992 | 18.62% |

Total Direct Tax Rate

| Fiscal Year Ended June 30 | Residential | Commercial | Personal Property | Agricultural |
|---------------------------|-------------|------------|-------------------|--------------|
| 2012 | 0.753 | 0.892 | 0.909 | 0.000 |
| 2013 | 0.753 | 0.776 | 0.909 | 0.000 |
| 2014 | 0.753 | 0.776 | 0.909 | 0.000 |
| 2015 | 0.753 | 0.731 | 0.879 | 0.000 |
| 2016 | 0.734 | 0.694 | 0.875 | 0.000 |
| 2017 | 0.690 | 0.647 | 0.875 | 0.000 |
| 2018 | 0.690 | 0.647 | 0.875 | 0.000 |
| 2019 | 0.689 | 0.662 | 0.875 | 0.000 |
| 2020 | 0.610 | 0.620 | 0.875 | 0.000 |
| 2021 | 0.610 | 0.620 | 0.875 | 0.000 |

¹ Assessments are based on January 1st valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

² Railroad and Utilities are State Assessed. Locally assessed are included in Commercial Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

Sources:
St. Louis County Assessor



APPENDIX

Demographic and Economic Statistics - Last Ten Years

| Fiscal Year | Population ¹ | Personal Income ¹ | Per Capita Personal Income ¹ | Median Age ¹ | Education Level % High School Graduate Age 25+ ¹ | Education Level % Bachelor's Degree or Higher Age 25+ ¹ | Public School Enrollment ² | Unemployment Rate ³ |
|-------------|-------------------------|------------------------------|---|-------------------------|---|--|---------------------------------------|--------------------------------|
| 2012 | 35,371 | 1,223,624,374 | 34,594 | 37.4 | 91.0% | 49.3% | 3,160 | 5.5% |
| 2013 | 35,371 | 1,223,624,374 | 34,594 | 37.4 | 91.0% | 49.3% | 3,155 | 6.2% |
| 2014 | 35,371 | 1,223,624,374 | 34,594 | 37.4 | 91.0% | 49.3% | 3,160 | 6.2% |
| 2015 | 35,371 | 1,223,624,374 | 34,594 | 37.4 | 91.0% | 49.3% | 3,067 | 5.7% |
| 2016 | 35,371 | 1,223,624,374 | 34,594 | 37.4 | 91.0% | 49.3% | 4,943 | 5.2% |
| 2017 | 35,371 | 1,223,624,374 | 34,594 | 37.4 | 91.0% | 49.3% | 2,709 | 5.3% |
| 2018 | 35,371 | 1,223,624,374 | 34,594 | 37.4 | 91.0% | 49.3% | 2,647 | 3.6% |
| 2019 | 35,371 | 1,223,624,374 | 34,594 | 37.4 | 91.0% | 49.3% | 2,537 | 3.3% |
| 2020 | 35,371 | 1,223,624,374 | 34,594 | 37.4 | 91.0% | 49.3% | 2,567 | 9.2% |
| 2021 | 35,065 | 1,836,108,595 | 52,363 | 35.2 | 94.2% | 57.7% | 2,561 | 5.2% |

Sources:

¹U.S. Census Bureau 2020

²City of University City School District

³Missouri Economic Research and Information Center (MERIC)

Principal Employers

| Employer | Employees ¹ | Rank | Type of Business | Percentage of Total City Employment ² |
|--------------------------------------|------------------------|------|---|--|
| University City School District | 436 | 1 | School District | 6.63% |
| City of University City ³ | 327 | 2 | Local Government | 4.97% |
| Wiese USA Inc | 215 | 3 | Industrial Truck Sales and Leasing | 3.27% |
| Aging Well Healthcare LLC | 180 | 4 | Medical/Non-Medical Services | 2.74% |
| WinCo Window Company LLC | 175 | 5 | Manufacturer - Windows | 2.66% |
| Gatesworth Community | 175 | 6 | Retirement/Independent Living/Nursing Community | 2.66% |
| Cintas | 152 | 7 | Uniform Supply | 2.31% |
| Private Home Care | 150 | 8 | Retirement/Independent Living/Nursing Community | 2.28% |
| MPAL Real Estate | 141 | 9 | Residential Care/Assisted Living Facility | 2.14% |
| McKnight Place Extended Care | 134 | 10 | Retirement/Independent Living/Nursing Community | 2.04% |

Sources:

¹Results of survey conducted by University City staff, June 2021

²Total City Employment Source: 6,578, U.S. Census Bureau, 2012 Survey of Business Owners

³City of University City total represents full-time, part-time and seasonal staff employed at fiscal year-end June 30, 2021.



Glossary

Account: A record used in the general ledger to document related revenues and expenditures.

Accounts Payable: A Liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

Appropriation: The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

Assessed Valuation: Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

Assigned Fund Balance: The portion of the net position of a governmental fund that represents resources set aside ("earmarked") by the government for a particular purpose.

Balanced Budget: The principle of financing current expenditures with current revenues and the accumulated unrestricted fund balance.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Basis of Budgeting: Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bonded Debt: That portion of City debt represented by outstanding bonds.

Budget: A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

Budget Amendment: A legal procedure utilized by the City staff and City Council to revise a budget appropriation during the fiscal year.

Budget Calendar: The schedule of key dates that the City follows in the preparation and adoption of the budget.

Budget Message: A general discussion of the proposed budget presented in writing as part of the budget document. The budget message explains principal budget issues against the background of the present economy and financial experience in recent years.

Capital Improvement Program (CIP): A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City's Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long life expectancy, a fixed nature and a unit value of \$25,000 or more.



APPENDIX

Capital Expenditures: Capital Expenditure accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year that adds a fixed asset to a business or increase the value of an existing fixed asset.

Cash Basis: Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

Certificates of Participation (COP): A form of financing in which investors purchase a share of a lease agreement made by the city. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically assigns the lease and lease payments to a trustee, which then distribute the lease payments to the certificate holders.

Committed Fund Balance: The portion of net position of governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remain legally binding unless removed in the same manner.

Commodities: Supplies and products purchased by the City.

Community Development Block Grant: Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

Contingency: An appropriation of funds used to cover unexpected or extraordinary events.

Contractual Services: Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

Department: A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

Enterprise Fund: A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditure: A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fees: A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.



APPENDIX

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: Net position of governmental fund (difference between assets, liabilities). The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitation, fund balance may be used to balance the subsequent year's budget.

Fund Balance Policy: Policy to maintain fund balance at a predetermined target level.

General Fund: The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bond (GO Bond): The Missouri Constitution provides that, subject to voter approval, cities may issue general obligation bonds in an amount not exceeding 10% of the total assessed valuation of the taxable property of the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Funds: This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Gross Receipts Tax: Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

Intergovernmental Revenue: Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

Internal Service Fund: This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

Levy: The total amount of taxes, special assessments or service charges imposed by a government.

Modified Accrual Basis: Basis of accounting recommended for use by governmental funds. Revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Nonspendable Fund Balance: The portion of the net position of a governmental fund that cannot be spent either because the underlying resources are not in spendable form or because the government is legally or



APPENDIX

contractually required to maintain the resources intact.

Object Code: An accounting classification which identifies the type of expenditure incurred.

Pay-as-you-go: A governmental unit that finances all of its capital outlays from current revenues rather than by borrowing.

Per Capita: For each person.

Personal Services: Payment of salaries, wages and fringe benefits to and for City employees.

Pooled City: St. Louis County known as County with "Pooled Sales Tax System". Municipalities are divided into two camps: point-of-sales, or "A" cities; and pool, or "B" cities. Under this system all cities are required to share a portion of their one cent countywide sales tax revenues. St. Louis County distributes this tax on per capita basis.

Program: A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

Proposed Budget: The recommended budget presented to City Council by the City Manager.

Restricted Fund Balance: The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

Revenue: An increase in fund balance caused by an inflow of assets, usually cash.

Special Obligation Bond: The obligation typically carry higher interest than GO Bond and lease obligations.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Transfer: A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

Unassigned Fund Balance: The difference between total fund balance in a governmental fund and its nonspendable, restricted, committed, and assigned components.

**Acronyms**

| | |
|---------------|--|
| CALOP | Commission for Access and Local Original Programming |
| CDBG | Community Development Block Grant |
| CID | Community Improvement District |
| CIP | Capital Improvement Program |
| EAP | Employee Assistance Program |
| EDRST | Economic Development Retail Sales Tax |
| EMS | Emergency Management Services |
| FED | Federal |
| FEMA | Federal Emergency Management Agency |
| FY | Fiscal Year |
| GAAP | Generally Accepted Accounting Principles |
| HEO | Heavy Equipment Operator |
| LSBD | University City Loop Special Business District |
| LSV | Life Saving Vehicle |
| MLC | Municipal Library Consortium of St. Louis County |
| MSD | Metropolitan St. Louis Sewer District |
| NID | Neighborhood Improvement District |
| PGSD | Parkview Gardens Special District |
| SBD | Special Business District |
| SEMA | State Emergency Management Agency |
| SLAIT | St. Louis Area Insurance Trust Pool |
| TDD | Transportation Development District |
| U CITY | University City |



**6801 Delmar Blvd
University City, MO 63130**

www.ucitymo.org