

## Required Items for SSLRP Program

\*It is required that your sewer lateral line be cabled or hydro-jetted, with all means to clear the lateral line of any blockages prior to applying to the program.

1) Completed SSLRP Application.

2) A Plumber's Report to include:

A. The Sewer Lateral Video with sound.

B. A written narrative to tell what damage they saw in the lateral, and the depth of the lateral at the damaged spot, and what their recommendation is.

C. 2 pictures (1 Wide to include the structure, 1 Close-up of the marking(s)) of the damaged spots marked on the surface of the property.

D. Lastly, a sketch of the property is required to give a "birds' eye" view of the site where this damaged lateral is. The sketch should include: The structure with the address, Cleanout, Driveway, Sidewalks, Street with name(s) as needed depending on what's around the spot(s) marked, this will help our contractors properly locate the spots of damage. The direction should also be labeled on the sketch (i.e., Front, Rear, Side). A line should be shown on the sketch to represent the sewer lateral with the spot(s) of damage marked with an "X", the spots of damage should also include the depth of the lateral at that spot.



**Timothy C. Scott**

Project Manager 1

Department Of Public Works

City of University City

6801 Delmar Blvd.

University City, MO 63130

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[www.ucitymo.org](http://www.ucitymo.org)



CITY OF UNIVERSITY CITY  
Public Works Department

Repair #

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## Sanitary Sewer Lateral Repair Program Application

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***PLEASE PROVIDE ALL INFORMATION REQUESTED***

Property Owner Name: *(please print)* \_\_\_\_\_

Property Owner Name: *(signature required)* \_\_\_\_\_

Telephone #: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address Where Defect Exists: \_\_\_\_\_

Zip Code

Address to Send Information: \_\_\_\_\_

Zip Code

Property Locator #: \_\_\_\_\_ (Obtain the property locator number from your U. City refuse bill, St. Louis County Real Estate Tax bill or call the St. Louis County Assessor's office at 314-615-2555).

Mail or deliver the application, video (email/flash drive/CD) and drawing/sketch to:

City of University City  
Public Works Department – SSLRP  
6801 Delmar Blvd., 3<sup>rd</sup> Floor  
University City, MO 63130

You will be notified in 10 business days of the status of your application. Contact Public Works 505-8579, from 9 a.m. – 5 p.m. with questions and be sure to keep a copy of that application and receipts!

See Reverse for Additional Information.

## CITY OF UNIVERSITY CITY

### Sanitary Sewer Lateral Repair Program

If approved, the City's Sanitary Sewer Lateral Repair Program will pay **the first \$2,500** of the cost of the repair. The program covers damaged or blocked pipes from the MSD main to the transition of the house. ***Plumbing or sewer infrastructure inside/under the house are not covered under this program (this includes decks and the porch).***

Please circle a response to the questions below:

1. Has the sewer lateral been cabled? Yes or No

2. Are you submitting a video by email/flash drive/CD with drawing/sketch? Yes or No

3. Are all of your U. City bills and County taxes paid? Yes or No

Your University City bills (i.e. refuse, weed, ambulance) and St. Louis County Real Estate taxes must be paid to participate in the repair program. The City will verify that all bills have been paid.

Notes:

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**Stop!**

If you answered **No** to any of the above questions, please contact the Public Works Department before submitting this application.