



# 2024

# FISCAL YEAR ADOPTED BUDGET

**JULY 1, 2023 - JUNE 30, 2024**

6801 DELMAR BLVD  
UNIVERSITY CITY, MO 63130

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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**City of University City  
Missouri**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morill*

Executive Director



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**Gregory Rose, City Manager**

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

April 24, 2023

Honorable Terry Crow, Members of the City Council,  
and Residents of University City, Missouri:

In accordance with Article III § 19(2) of the Charter of the City of University City, it is my honor to present the recommended balanced FY2024 Annual Operating Budget and Capital Improvement Program FY2024- FY2028. The proposed budget was prepared with the following priorities in mind:

- Economic Development
- Public Safety
- Improved Infrastructure
- Community Quality of Life and Amenities
- Encourage High Quality Growth
- Prudent Fiscal Management
- Employees

The Proposed FY2024 Annual Operating Budget and Capital Improvement Program focuses on getting us back to normal operations after experiencing the devastating impacts of the Historic Flood (Flood) of July 26, 2022. The Flood negatively impacted many of our operations and caused unanticipated spending from the General Fund of more than \$3 million in FY 2023 – and more spending will be required. The proposed budget takes a conservative approach to funding the recovery of our operations as it anticipates two years to fully recover from the flood. The amount of spending needed to replace all the capital that was lost in the flood is too great for one budget cycle if you want to retain a healthy fund balance in General Fund. During this recovery period, I am recommending using contractors for assistance with some of our services such as street sweeping and renting equipment for operations such as street crack sealing. This approach enables us to continue delivering high quality services while minimizing our expenses.

In addition to contracting for some services, the proposed budget seeks final approval to change the organizational structure by combining the old Parks Maintenance and Street Maintenance Divisions into one new Public Areas Maintenance Division under the Department of Parks, Recreation, and Forestry. This new structure was temporarily put in place at the end of last year so that we could apply greater resources to operations such as snow removal, park maintenance, and street maintenance.

As of the drafting of this transmittal letter we do not know the final costs for some of our insurances nor has the Actuary recommended the pension funds contribution amounts. Once these and possibly other matters are known I will recommend adjustments to this proposed budget.

Following are a few of the budget highlights:

**Budget Highlights**

- 1) Assumes a Reduced Tax Rate when compared to FY2023
- 2) Provides a 2 percent COLA
- 3) Creates a Third Ward Revitalization Fund
- 4) Reflects additional revenues to be received from the Market at Olive Development
- 5) Reflects additional revenues to be received from the Marijuana Tax
- 6) Reflects a portion of the 2019 recommended Solid Waste Rate Increases
- 7) Establishes an Equipment Replacement Fund

**Budget Overviews:**

*General Fund*

The General Fund budget is the largest operating budget for the City as it contains the bulk of the expenses and revenues associated with services we provide. The proposed budget estimates total revenues for General Fund at \$30,113,181 and expenses at \$30,785,129. The revenues include transfers-in for loan repayments totaling \$743,660. Loan repayments are from the Public Safety Fund \$538,700; the Parking Garage Fund \$53,220; the Golf Course Fund \$53, 220; the Parks and Storm Water Fund \$41,280; and the Sewer Lateral Fund \$57,240. In addition to the loan repayment, General Fund receives a transfer-in from the Public Safety Fund of \$627,662 to fund the increased salary and benefit costs for public safety employees plus \$200,000 to repay half of the capital purchased for public safety from General Fund in FY2023 for flood recovery; \$333,840 from the Parks and Storm Water Fund to cover operation and maintenance of capital improvements plus \$1,091,554 to repay General Fund for half the flood recovery cost for capital purchased; \$668,000 from the Capital Fund to cover a portion of the capital equipment purchases, plus \$518,000 to cover half of the capital purchased for flood recovery efforts; and \$100,000 from the Parking Garage fund to cover overhead costs. Other transfers are highlighted later in this letter. Regarding expenses, they include a transfer out from General Fund of (\$1,762,000) to the Fleet Fund to cover the costs associated with maintenance and repair of our fleet, and (\$92, 000) to the Third Ward Revitalization Fund - consistent with the Market at Olive Redevelopment Agreement. I am recommending a General Fund fund balance of 37 percent of expenditures, which is one percent lower than FY2023 proposed annual operating budget. Following are a few of the General Fund Budget highlights:

- Maintains Current Staffing Levels
- Provide Funding for Public Safety Equipment and Training
- Proposes Funding for Staff Merit Increases
- Establishes a 37 percent Fund Balance

*Public Safety Sales Tax Fund*

The Public Safety Sales Tax Fund was created as a separate fund in FY2019 to be transparent relative to the use of these funds. In FY2018 a loan of \$6 million was made to this Fund to cover the initial costs of the evaluation of the Annex, and the possible design and construction of a new police station or the renovation of the Police Annex. Repayment of the loan began in FY2020 with an annual payment of (\$538,700), being established. In addition to the loan payment, the Public Safety Funds transfers (\$627,662) to General Fund to offset the

increase in public safety personnel salaries and benefits, due to the adjustments made due to the Class and Compensation Study recommendations that were approved in FY2020, and subsequent annual salary adjustments. It also transfers \$200,00 to the General Fund to payback half the amount of capital purchased for public safety because of the flood. The total amount of transfer to General Fund is (\$1,366,362). A second transfer of (\$545,235) is recommended from this Fund to the Police and Fire Pension Fund. Capital projects funded from this fund include the following: Police Vehicle and Equipment Replacement Parts (\$105,000); Computer Servers (\$80,000); Police Drone Replacement (\$30,000); SCBA Harness Replacement (\$50,000); Communication Radios (\$50,000) Fire Drone Replacement (\$40,000); and Speed Trailers (\$35,000). The Capital Improvement Program projects total (\$390,000). All expenditures combined total (\$2,487,548), which includes the debt service of (\$114,600) for a fire truck. The deficit of (\$196,548) will be absorbed by the fund balance.

#### *Golf Course Fund*

The Golf Course Fund was created in FY2019 as it meets the definition of an enterprise fund inasmuch that it operates as a private business. Total FY2024 revenues are an estimated \$900,000 with expenditures totaling (\$1,022,224). Expenses include a transfer to General Fund for repayment of a loan (\$53,220) and (\$40,000) for overhead costs. The deficit of (\$122,204) will be absorbed by the fund balance. Capital improvements funded include a tee Mower Replacement (\$36,000).

#### *Solid Waste Fund*

The Solid Waste Fund is another enterprise fund. Revenues for FY2024 are estimated at \$3,291,200 with expenditures being (\$4,077,093). The Fund's expenditures include (\$360,000) for the purchase of a trash truck; (\$91,000) transfer to the Internal Services Fund for fleet maintenance; a transfer of (\$45,000) to General Fund for overhead costs; (\$120,000) for a grant match for trash containers; (\$75,000) for the purchase of a 1-Ton Dump Truck; and a transfer of (\$100,000) to the Equipment Replacement Fund for future equipment purchases.

#### *Parking Garage Fund*

The Parking Garage Fund represents our third enterprise fund. Estimated revenues for the Fund total \$204,575, with expenditures totaling (\$252,416). The deficit of (\$47,841) will be absorbed by fund balance. Both revenues and expenses for this Fund are closely tied to future economic activity in the University City Loop. This Fund transfers a total of (\$153,220) to General Funds, which includes a loan payment of (\$53,220) plus an additional (\$100,000) for overhead cost.

#### *Park and Storm Water Capital Fund*

The Parks and Storm Water Fund is used for costs such as construction, operation, and maintenance associated with capital improvements for parks and storm water. Revenues are estimated at \$2,001,000. Total expenses are estimated at (\$3,131,914) and includes (\$41,280) for a General Fund loan payment; a (\$333,840) transfer to General Fund for Park Operations; and (\$1,091,554) transfer to General Fund for repayment of half the cost of flood recovery capital that was purchase in FY2023. The deficit of (\$1,130,914) will be absorbed by the fund balance. Capital expenses total (\$1,271,430) and include, but are not limit to, (\$300,000) for Jack Buck Field Reparis; (\$50,000) for hazardous tree removal; (\$200,000) for Tree Pruning; (\$150,000) for a dump truck replacement and (\$175,000) for Park and Recreation facilities Improvements. Please see the Proposed FY2024-FY2028 Capital Improvement Program for a complete list of all the capital projects.

*Economic Development Retail Sales Tax Fund*

The Economic Development Retail Sales Tax (EDRST) Fund is used to promote economic development in University City. Like the Parks and Storm Water Fund, the EDRST Fund receives revenues from economic activity in University City and is not a part of the pool tax system. Revenues are estimated for the Fund at \$1,000,000, with expenses totaling (\$960,165). Expenses include (\$150,000) for a façade program; (\$336,575 for expenses related to staffing); (\$410,000) for events; and a (\$50,000) transfer to General Fund for overhead costs. An application must be considered by the EDRST Board for the continuation of our economic development retention and recruitment programs.

*Fleet Internal Services Fund*

Funding for fleet services expenses is proposed as a transfer of \$1,654,000 from General Fund, a transfer of \$91,000 from the Solid Waste Fund, and a transfer of \$5,000 from the Gold Course Fund for a total of \$1,750,000 in revenues. Expenses are estimated at (\$1,723,784) at the end of the fiscal year. We estimate a minimal surplus of \$26,216 at the end of FY2024. This fund is intended to have a zero balance at fiscal year-end.

*Sewer Lateral Replacement Fund*

The Sewer Lateral Fund helps residents with sewer lateral repairs. The Mayor and Council changed the amount of funding available to residents from this fund to a maximum of \$2,500 in FY2019 for sewer line replacement. A restructuring of the fund was required due to the limited resources coming into the fund. Revenues are estimated at \$580,000, with expenditures at (\$555,900). Included in the expenditures is a transfer of (\$57,220) to the General Fund for a loan payment. We are estimating \$385,3089 as the ending fund balance.

*Capital Sales Tax Fund*

The Capital Sales Tax Fund is used to fund capital improvement - which includes the operation and maintenance of capital improvements. Revenues are estimated at \$2,801,200, with expenditures being (\$2,967,337). The bulk of the expenditures (\$1,563,230) cover the cost of the capital budget. A transfer of (\$668,000) to General Fund is proposed to cover some of the capital cost within the General Fund budgets. A second transfer of (\$518,000) is proposed to cover half of the cost for flood recovery capital purchases for the Streets Division. The deficit of (\$175,137) will be offset by fund balance. A complete list of the projects proposed can be found in the FY2024-FY2028 Capital Improvement Program.

*Non-Uniform and Uniform Pension Funds*

The non-uniform and uniform pension plans are operating at approximately 92 percent and 76 percent respectively. These funding levels are as of December 31, 2022. I am recommending we continue pursuing funding the pension funds at a minimum 80 percent funding level.

*TIF Funds*

This is the third year we are including in the budget TIF Funds RPA 1, RPA 2, and RPA 3, which started in the FY2022 Annual Operating Budget. These funds are being created to account for the additional funding we will receive because of the Market at Olive Development. Review of the proposed budget will reveal I am recommending changing the name of RPA 2 Fund to the Third Ward Revitalization Fund and establishing annual revenues into this Fund, being the transfer of (\$92,000) from the General Fund; a transfer of \$104,000 from the Parks and Storm Water Fund; and \$108,000 from the Market at Olive Project PILOT or EATS funding.

*American Rescue Plan Fund*

The American Rescue Plan Fund was created so we can easily track the funds received from the Federal Government because of the passage of the American Rescue Act of 2021. We received our final distribution of funding in FY2023.

*Debt Service Fund*

A Debt Service Fund was created to hold the funding needed to cover possible debt payments on a \$20 million loan that will be used to cover the cost associated with renovation of the Police Annex and the Court Trinity building. A total of \$900,000 was approved in FY2023 and is being carried over into FY2024.

*Other Funds*

The Library Fund, the LSBF Fund, and Parkview Gardens Fund, are all in a healthy financial condition. It is anticipated the Loop Special Business District Board will seek grants to cover the cost associated with the many events they have tentatively scheduled for FY2024.

**CAPITAL IMPROVEMENT PROGRAM**

The Proposed Capital Improvement Program FY2024 – FY2028 (CIP) is presented to the Mayor and Council as a part of this proposed annual operating budget. The CIP proposes a total of \$46,790,637 in capital spending over the next five years. The CIP recommends a total of 8 funding sources to cover capital expenses as follows: Certificates of Participation (\$20,000,000); Capital Improvement Sales Tax Fund (\$8,012,230); Golf Course Fund (\$380,922); Grant Fund (\$3,944,315); MSD (\$7,183,020); Parks and Storm Water Sales Tax (\$4,464,150); Public Safety Sales Tax (\$776,000); and Solid Waste Fund (\$2,030,000). The first year of the CIP is considered the Capital Budget and totals \$24,850,975 in proposed expenditures. Following are the CIP highlights:

- \$20 million Project for Renovation Projects
- \$360,230 Canton Avenue Resurfacing Phase II
- \$300,000 Jack Buck Field Repair
- \$360,000 Trash Truck Replacement

**Acknowledgements**

I want to thank each of the Department Directors and their respective staff for the many hours of work that has gone into preparing their budgets. A special recognition is warranted for Finance Director Keith Cole and his staff for putting this document together.

Finally, on behalf of staff I want to express our appreciation to you for your leadership during these challenging times. I am confident the programs included in this budget document reflect the policies and direction of the Mayor and Council and provide the financial plan for a successful year.

Respectfully submitted,

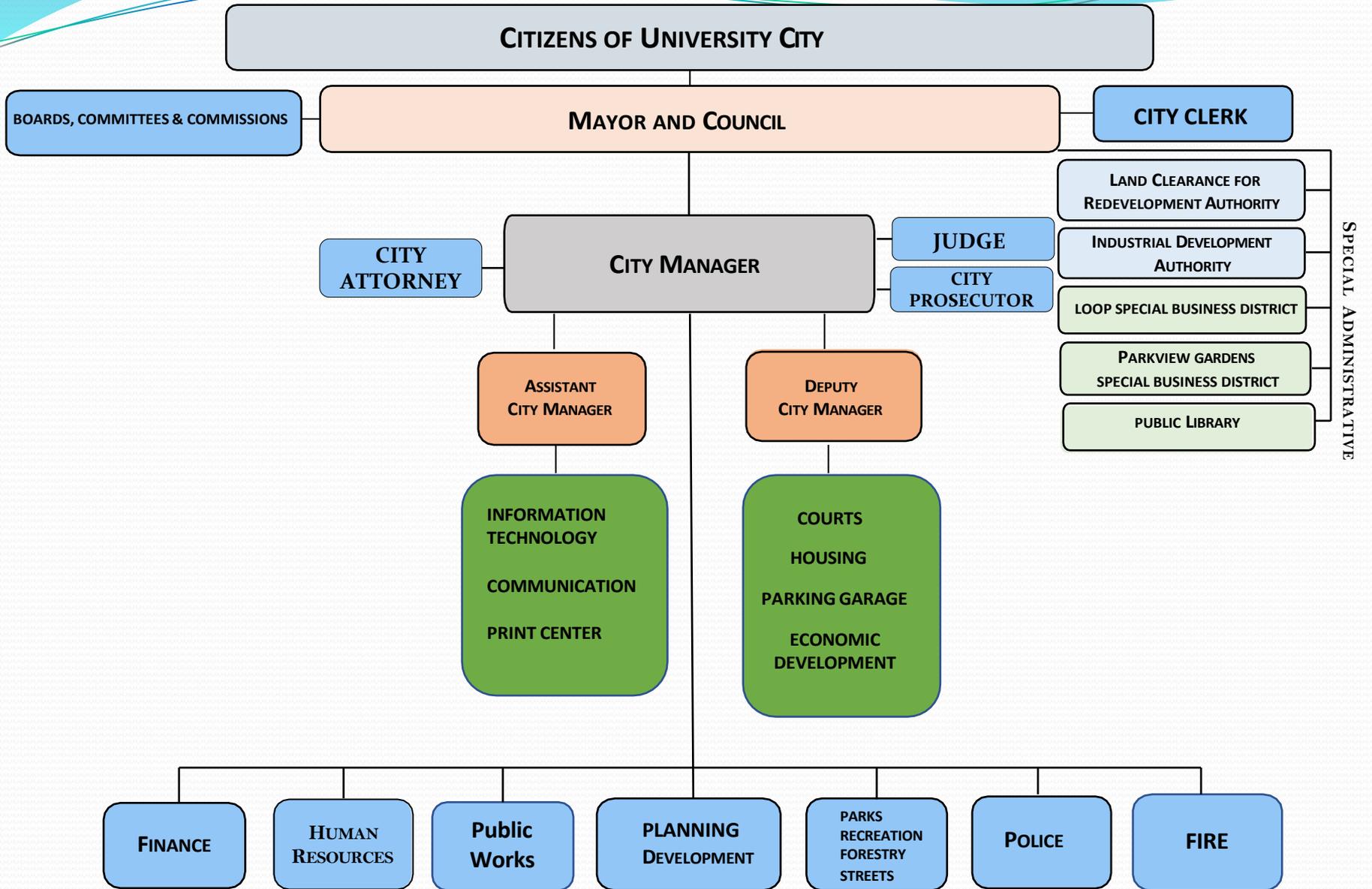


Gregory Rose  
City Manager, MPA, ICMA-CM



**Principal Officers**

<b>Mayor</b>	Terry Crow	
<b>City Council</b>	Steve McMahon Ward One	Jeff Hales Ward One
	Aleta Klein Ward Two	Dennis Fuller Ward Two
	Bwayne Smotherson Ward Three	Stacy Clay Ward Three
<b>City Manager</b>	Gregory Rose	
<b>Deputy City Manager</b>	Brooke Smith	
<b>Assistant City Manager</b>	Rajaye Smith	
<b>City Clerk</b>	LaRette Reese	
<b>City Attorney</b>	John Mulligan, Jr.	
<b>Director of Human Resources</b>	Amy Williams	
<b>Director of Finance</b>	Keith Cole	
<b>Director of Public Works</b>	Darin Girdler	
<b>Police Chief</b>	Larry Hampton	
<b>Director of Planning and Development</b>	John Wagner	
<b>Fire Chief</b>	William Hinson	
<b>Director of Parks Forestry &amp; Recreation</b>	Darren Dunkle	



## BUDGET CALENDAR FY 2024

<b>DATE</b>	<b>ACTION</b>	<b>PERFORMED BY</b>
January 31, 2023	Budgeted salaries increases are provided to City Manager and Department Directors	Finance
February 13, 2023	Submit completed Capital Improvement Program (CIP) forms to City Manager and Finance Department	Department Directors
February 20-24, 2023	Entering Department budgets and submit program indicators to Finance	Department Directors
March 13-24, 2023	Conduct Department meeting with Director presenting Proposed Budget	City Manager Department Directors
April 10, 2023	Follow up budget meeting with Department Director	City Manager Department Directors
April 24, 2023	Submit Proposed Budget to City Council	City Manager
June 12, 2023 (Council Meeting)	Hold official public hearing on FY 2024 Budget	City Council
June 20, 2023	Hold Council Budget Study Sessions	City Council City Manager Department Directors
June 26, 2023 (Council Meeting)	Adopt FY 2024 Budget and CIPs	City Council
July 1, 2023	Begin New Fiscal Year 2024	All
August 14, 2023	Distribute final printed budget document	Finance



### EXECUTIVE SUMMARY

The City is an inner-ring suburb on the western boundary of the City of St. Louis, Missouri. The City is located in St. Louis County. It ranks third and sixth with respect to total population and assessed valuation in St. Louis County. The City was founded by Edward Gardner Lewis and was incorporated in 1906.

The form of government established by Charter is Council-Manager. The City Council is the legislative and governing body of the City. It consists of six Council members and the Mayor, all of whom are elected by the residents of the City. Council members are elected from three wards to serve four-year staggered terms. The Mayor is elected at large and serves a four-year term. The City Council and Mayor appoint the City Manager and City Clerk, and enact legislation to protect the health, safety, and general welfare of the citizens of the City. The City Manager directly supervises all City government agencies and departments, except the Library, while also serving as chief advisor to the City Council. The City is considered a residential community with a diverse population. There are approximately 35,100 residents (U.S. Census Bureau 2020) and 18,000 housing units in the City. The population density is 6,000 inhabitants per square mile. The area of the City is approximately 6 square miles. The City provides a full range of municipal services for its citizens. These include public safety (police and fire), streets, sanitation (solid waste), culture and recreation, public improvements, community development, and general administrative services.

#### **Economic Condition and Outlook**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment the City operates within.

- **Local economy.** Known for a diverse mix of retail and restaurant establishments and cultural activities, the City is a regional destination in the St. Louis region. It is located north of Washington University Saint Louis, west of the City of St. Louis, and near major transportation corridors making access to City attractions convenient. Most commercial development is located along two major thoroughfares; Olive Boulevard and Delmar Boulevard. These two roadways run parallel to each other, traversing the City from East to West. The City's economy is also supported by secondary business districts and neighborhood serving commercial districts. The City is fully landlocked and developed as a stable residential community with a large variety of housing types that contribute to growth in residential and commercial assessed values. The City's future growth continues to be in the development and redevelopment of business and residential areas.
- **Long-term Financial Planning.** Each year the City updates its five-year capital improvement plan. Projects totaling over \$46.8 million are planned for the fiscal years 2024 through 2028. The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required. The bonds are paid back within a period not to exceed the expected useful life of the project. Projects for which bonds have been issued include expansion and renovation of the city's recreational facility, renovation of City Hall and renovation of Fire Station #2. Started in September 2015, the remainder and majority of the debt are paid by capital improvement and park and storm water sales tax revenues. During FY2024, the City will be considering Certificates of Participation to fund the construction of the Annex and Trinity Building renovation project.



### BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services provided by the City of University City and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the City puts into developing a budget.

#### **Budget Message**

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

#### **Budget Document Changes**

The City strives to simplify and enhance the budget document for readability and to enhance understanding of the information. Below is the listing of reorganization and informational items for the FY 2024 budget.

1. The City has separated the Parks division from Public Works and Recreation from Community Development; combined the two and created a new department as Parks, Recreation and Forestry.
2. The City has created a new special revenue fund, which started in FY 2019:
  - Public Safety Sales Tax – This fund is used to account for a revenue resource from one-half cents Public Safety Sales Tax passed by voters in April 2016.
3. The City has established two capital project funds, which started in FY 2016:
  - Capital Improvement Sales Tax – This fund is used to account for a revenue resource from the one-half cents Capital Improvement Sales Tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.
  - Parks Sales Tax – This fund is used to account for a revenue resource from the one-half cent Parks Sales Tax passed by voters in November 2001. All parks and recreation activity are tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012 is made from revenue generated within this fund.
4. In September 2015, the City started outsourcing ambulance services to Gateway Ambulance Service LLC. This transition decreased a significant amount of revenue and related expenditure in the Fire Department. During FY 2020, the City Council voted to reinstate the Fire Department Ambulance Services.



### Account Changes

In FY 2024, the Equipment Replacement Fund was created to help fund large future equipment purchases.

In FY 2022, Tax Increment Financing Funds, RPA 1, RPA 2, and RPA 3 were created to account for the additional funding the City will receive as a result of the Market at Olive Development.

In FY 2022, the American Rescue Plan Act Fund was created to keep track of funds that the City will receive from the Federal Government as a result of the passage of the American Rescue Act of 2021.

Started in FY 2019, the City changed the accounting for the Golf Course operation from a program in Governmental Fund to be a newly created Enterprise Fund. This operation is part of Parks, Recreation and Forestry Department.

University City Public Library was reclassified as discretely presented component units effective in FY 2014. For the fiscal year ended June 30, 2014, its statement of net position and activities are presented accordingly. The Board of Trustee approves its annual budget. The Library's budget is also included here as information only.

In FY 2012, Tax Increment Financing Fund for Olive Central was dissolved. The properties were transferred to the City and were being held for resale to the developers. These properties are worth \$570,000 at the end of FY 2017.

Started in FY 2011, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be allocated to all other departments within the General Fund via the Internal Service Fund (Fleet Fund). In addition, this enterprise fund also has its own bank account effective in December 2014.

### Adopted Budget Amendments

During the course of finalizing the FY 2024, there were recommended amendments to be included in the budget before the budget was adopted. The recommended amendments are as follows:

- Increase General Fund Transfer Out to Third Ward Revitalization Fund by \$16,000 for a total of \$108,000.
- Increase General Fund City Manager Budget to include \$25,000 for Citizen Satisfaction Survey.
- Increase beginning estimated General Fund fund balance at July 1, 2023 by \$940,319 to reflect revenues received from Charter Settlement minus \$41,000 for covered expenses above.



### READER'S GUIDE

The FY 2024 Budget Document represents the fiscal year observed by the City of University City, July 1, 2023 through June 30, 2024 (FY 2024). The document is prepared in a format that strives to reduce the level of difficulty for readers not familiar with municipal budgeting systems, yet still provides comprehensive information useful in communicating the overall financial direction and policies of the City of University City. The following pages provide additional narrative, graphics, and financial data at summary and detailed levels to assist the reader. The City's annual budget serves as a communication device, a policy document, a resource allocation and accountability tool, and a management tool. Each section of the document and its contents are described below:

**Introduction** – Provides a profile and brief history of the City including information regarding the local population, climate, and economy. In addition, this section describes the operating structure of the local government, identifies key municipal facilities, and provides a list of current city officials, as well as an organizational chart.

**Budget Summary** – Describes the budget process, fund structure, and basis of accounting used in the budget document. It also provides a budget message regarding the opportunities and challenges facing the organization, an assessment of the major revenues and expenditures, and various citywide budgetary statements. This section also includes analysis into how the budget relates to adopted key performance areas and goals.

**Fund Summaries** – The City operates several funds, each with its own appropriated budget. This section provides a statement of purpose and budget summary for each of the City's funds.

**Personnel Summary** – Full-Time, Part-Time and Full-Time Equivalency (FTE) by department and program.

**Department Summaries** – The City is organized by department, and as such each department has an authorized expenditure budget, which it must follow. Information for each department including goal statements, descriptive narratives, divisions thereof, and Full-Time Equivalency (FTE) levels are presented in this section. Capital outlay expenditures are shown in the **Capital Improvement Plan** section.

**Budget Detail** – This section provides a detailed line-item budget sheet for all City departments and/or divisions thereof.

**Capital Improvement Plan** – This section provides a detailed account of each capital improvement project proposal including descriptions, estimated costs, and anticipated operational impacts.

**Appendix** – Miscellaneous information that may be useful to readers such as financial policies, a personnel summary, and a glossary of terms and acronyms, are included in this section. The resolution adopting the budget is also included at the end of this section.



### BUDGET PROCESS

The annual budget process is designed to meet the requirements of the charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1<sup>st</sup> and ends on June 30<sup>th</sup> of the following year. The proposed budget period will be from July 1, 2023 to June 30, 2024 or as referred to in this document, Fiscal Year 2024 (FY 2024).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director is responsible for the preparation of individualized program budget requests and some of the personnel services expenditures. The Director of Finance is responsible for preparation of revenue estimates. Budget requests are submitted to the City Manager who may request additional information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the City Council.

After receiving the draft budget, the City Council will hold a budget work session to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearing and meeting is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at [www.ucitymo.org](http://www.ucitymo.org).

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.



**BUDGET SUMMARY**

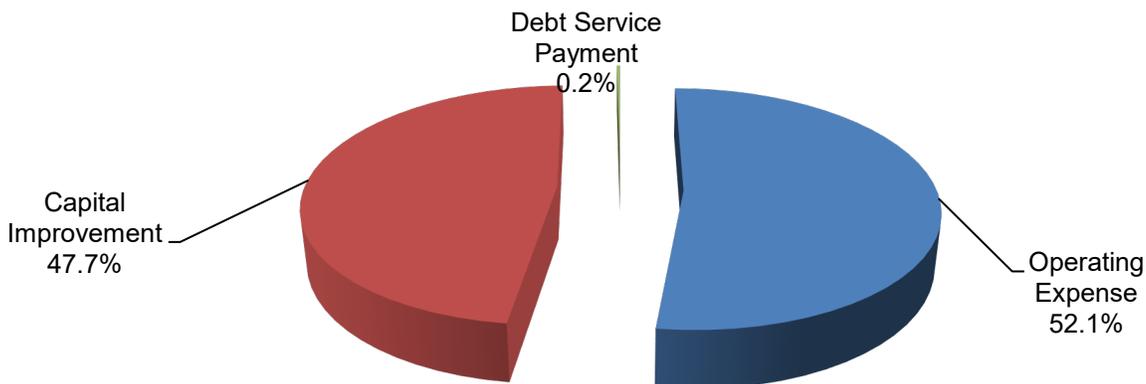
The annual budget for the City of University City is divided into four major components that include all appropriations for the City is explained below:

1. The *operating budget* finances the day-to-day provision of City services totaling \$27.1 million.
2. The *capital improvement budget* funds the construction of various city projects, such as construction of roads, public amenities, and other infrastructure throughout the City, in addition to vehicles and equipment. The program totals \$24.9 million, which includes \$1.0 million from grants.
3. The *debt service budget* is used to repay money borrowed by the City, primarily for capital improvements, and amounts to \$115 thousand. This total represents a total expenditure from the Public Safety Sales Tax Fund for repayment from a capital lease agreement to finance the purchase of a fire ladder truck.
4. The *operating transfer in and transfer out* between General Fund and other funds mostly for overhead cost. The details of transfers are presented in the Combined Statement of Revenues, Expenditures and Fund Balance. The transfers in is offset with transfers out, as such they will not have any impact to the total operating expenditures.

The total budget, including all four components, is \$52.1 million for FY 2024. This represents an decrease of \$879 thousand from the FY 2023 total budget. This is primarily due to, street maintenance replacement programs, curb and sidewalk replacement programs, and transfers out to fund for overhead costs.

As you can see from the pie chart below, the operating (52.1%) and capital improvement (47.7%) appropriations account for 99.8% of the total appropriations. Debt Service is accountable for 0.2%. Operating budget is discussed on the following pages. The Capital Improvement Program can be found in the second to last section of this budget book.

**City of University City  
Total FY 2024 Appropriation**





### **Operating Budget**

The development of University City's FY 2024 budget was an open process designed to reflect the needs and desires of the community.

In January, the Finance Department initiated the budget input process for FY 2024, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issue to address in developing the FY 2024 budget has been the continuation of COVID-19 pandemic. The pandemic has had a significant impact on our revenues and expenditures, which then has an adverse effect to fund services to the community. Due to the Federal Government understanding of cities heavy reliance on sales tax and the negative impact the pandemic has had on this source of revenue, the Federal Government offered funding assistance. With that said, revenue resources have been moderately increased for the General Fund. In addition the flood that occurred in July 2022 within city limits, has been a challenging strain on the expenditures due to the devastation that occurred, even though the city has received some funding from FEMA.

As part of the FY 2024 budget development process, departments proposed status quo or slight increases to their ongoing General Fund base operating budgets. Each Department Director reviewed their proposed budgets to ensure core services would continue to be provided, particularly those related to public safety services, as defined by City Council strategic goals.

The entire management team met in January through April to develop the City Manager's recommended budget.

### **Public Hearing on FY 2024 Budget**

The official public hearing was held on June 12, 2023. The Council Study Session was held on June 20, 2023.

### **Short Term Factors and Budget Guidelines**

The objectives of this budget are to preserve the current level of services with declining revenues while making progress towards and implementing the City's long-range plans. Significant assumptions include:

- Moderate, but realistic projection of revenues and expenditures. Moderate projections help ensure that adequate resources will be available to meet budgeted obligations.
- Increase in assessed value of the properties in the City has resulted in lower tax rates. However, the City has opted to assume the same tax rate as in FY2022.
- FY 2024 General Fund excess of expenditures over revenues is offset by transfers in from other funds such as Public Safety, Park and Storm Water, Golf Course, and Parking Garage.
- Employee benefits continue to increase specifically for medical insurance.



### **Budgetary Basis of Accounting**

Basis of accounting refers to revenues and expenditures or expenses recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The City uses the current financial resources measurement focus and the modified accrual basis of accounting for financial reporting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term “available” is defined as collectible within the current period or soon enough thereafter to be used to pay liabilities for the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting.

### **Relationship between Budgetary and GAAP Basis**

The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except for the fiscal year end. During the year, the departments monitored their budgets through reports generated by financial system which is maintained on the same basis as the adopted budget. The differences between the budgetary basis and GAAP are as follows:

- Some specific expenditures, such as compensated absences, are not recognized for budgetary purposes but are accrued.
- Principal payments on long-term debt within the Proprietary Funds are applied to the outstanding liability on a GAAP basis as opposed to being expended on a budget basis.

### **Amending the Budget**

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation. However, the City Manager may approve the transfer of any unencumbered appropriation balance or portion thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line-item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City’s financial system.



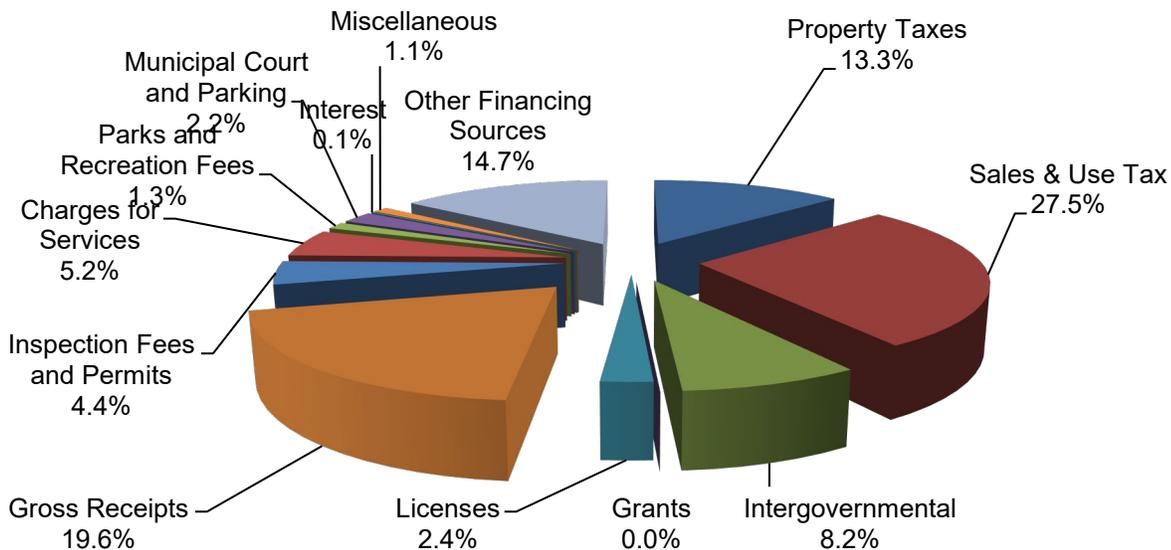
FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has five (5) main categories of funds: General Fund, Special Revenue Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of twenty (20) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, parking fees, and golf course fees just like any other business would do.

The City also has the following funds which are not budgeted at this time: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund is a major fund that provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental, grants, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees, municipal court and parking, interest, and miscellaneous revenue.



The largest single source of revenue is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax and fire services, combined total is approximately 27.5%. The next largest single source is Gross Receipts Tax, or Utility tax, at 19.6%, followed by Property tax at 13.3%, Intergovernmental at 8.2%, Charges for Services at 5.2%, Inspection Fees and Permits at 4.4% and Municipal Court and Parking at 2.2%. The General Fund is projected to transfer in \$4.4 million, or 17% from other funds.



**Special Revenue Fund Group:**

***Sewer Lateral (Fund 05)***

This fund provides assistance to residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 2024, this fund projects revenue, and expenditures in the amount of \$580,000 and \$555,908, respectively.

***Economic Development and Sales Tax Fund (Fund 11)***

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006, to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City. The FY 2024 projected revenue for this fund is \$1,000,500.

***Public Safety Sales Tax Fund (Fund 15)***

In April 2017, St. Louis County imposed a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. The City created the separate fund to track revenue distributed by State. The FY 2024 projected revenue, expenditures and transfer out for this fund are \$2,291,000, \$575,951, and \$1,911,597, respectively.

***Grant Funds (Fund 22)***

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to comply with the specific financial and reporting requirements of each grantor agency. For FY 2024, the City anticipates the total awards from all sources in the amount of \$1,035,315.

**Capital Project Funds:**

***Capital Improvement Sales Tax Fund (Fund 12)***

The City created this separate fund to be used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City's capital projects for annual infrastructure maintenance. The FY 2024 projected revenue, expenditures and transfer out for this fund are \$2,801,200, \$1,790,337, and \$1,186,000, respectively.

***Park and Storm Water Sales Tax Fund (Fund 14)***

The City created this separate fund to be used to account for a revenue resource from the one-half cents Park and Storm Water sales tax passed by voters in November 2001. This revenue is used to pay for the capital projects for annual park and storm water maintenance. The FY 2024 projected revenue, expenditures and transfer out for this fund are \$2,001,000, \$1,561,240, and \$1,570,674, respectively.

**Fiduciary Funds (For information only):**

***Police and Fire Pension Fund (Fund 03)***

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from the property tax levy for 2022 at the rate of \$0.133, \$0.133, and \$0.195 for residential, commercial, and personal, respectively.

***Non-Uniformed Pension Fund (Fund 10)***

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.



### **Enterprise Funds:**

#### ***Solid Waste (Fund 08)***

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through the fees paid by sanitation customers (both residents and businesses). The City implemented the five (5) cycle billing in FY 2013. Revenues are collected on specific months based on the route of services. In 2016, the City increased these fees by 12%. The projected revenue, expenditures and transfer out for FY 2024 are \$3,291,200, \$3,841,093, and \$236,000, for operation and leaf collection, respectively.

#### ***Parking Garage (Fund 27)***

This fund provides operations and administration of the 98-space University City Parking Garage in the Loop Special Business District. In FY 2018, the General Fund loaned the Parking Garage \$500,000 as an Interfund Loan. In FY 2024, the loan payment is scheduled to be \$53,220 for principle and interest. The revenue, expenditures and transfer out are projected to be \$204,575, \$99,196, and \$153,220, respectively. The source of revenue comes from the rental of ground floor retail space and parking revenues.

#### ***Golf Course (Fund 28)***

The Golf Course Fund is a new enterprise fund created in FY 2019. This fund provides operations and administration for the municipal golf course at Ruth Park. In FY 2019, the General Fund loaned the Golf Course \$500,000 as an Interfund Loan. In FY 2024, the loan payment is scheduled to be \$53,220 for principle and interest. In FY 2024, the revenue, expenditures and transfer out are projected to be \$900,000, \$923,984, and \$98,220, respectively. The source of revenue comes from the green fees, driving range and Pro Shop.

### **Internal Service Fund:**

#### ***Fleet Management (Fund 02)***

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel purchased for City vehicles. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks, and other technology related equipment. In FY 2024, this fund anticipates total transfer in and expenditures of \$1,750,000 and \$1,723,784, respectively.

### **Component Units:**

#### ***Library (Fund 06)***

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2022 are \$0.352 for residential, \$0.345 for commercial and \$0.400 for personal. The FY 2024 projected revenue for the Library is \$2,989,105 and projected expenditure is \$2,924,102.

#### ***University City Loop Special Business District (Fund 18)***

The City established this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City, referred to as the Loop. The projected revenue for FY 2024 is \$319,543. This is a combination of property taxes, business license fees, grants, and donations. The property tax rates for 2022 are \$0.376 and \$0.394 for residential and commercial, respectively.



***Parkview Gardens Special Business District (Fund 19)***

The City established this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of an SBD of the City. The projected revenue for FY 2024 is \$103,500 which is mainly from property taxes. The projected expenditures are \$103,500. The property tax rate for 2022 are \$0.4330 and \$0.7740 for residential and commercial, respectively.

**Other:**

***American Rescue Plan (Fund 29)***

The City established this fund to account for funds being received from the Federal Government because of the passage of the American Rescue Act of 2021.

***Tax Increment Funds (Fund 30, 31, 32)***

The City established these funds to account for the additional funding the City will receive as a result of the Market at Olive Development.

***Equipment Replacement Fund (Fund 35)***

The City established this fund to account for funds set for large fu equipment purchases.

**FUND BALANCE**

Fund balance is net position of governmental fund, a difference between total assets and liabilities. The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitations, fund balance may be used to balance the subsequent year’s budget.

The table below display the status of fund balance of each fund for FY 2024 Budget as percentage of the budgeted expenditure including transfers in an out.

<b>Fund</b>	<b>FY 2024 Revenues</b>	<b>FY 2024 Expenditures</b>	<b>FY 2024 Transfer In (Out)</b>	<b>Surplus (Deficit)</b>	<b>Beginning Fund Balance</b>	<b>Ending Fund Balance</b>	<b>% of Ending Fund Balance to Expenditures</b>
General	25,655	29,023	2,696	(672)	13,067	12,395	47%
Capital Improvement Sales Tax	2,801	1,790	(1,186)	(175)	1,966	1,791	60%
Park and Storm Water Sales Tax	2,001	1,561	(1,571)	(1,131)	2,034	903	29%
Public Safety Sales Tax	2,291	576	(1,911)	(196)	569	373	15%
Grants	1,035	1,035	-	-	-	-	0%
Library	2,989	2,924	-	65	2,718	2,783	95%
Fleet Maintenance	-	1,724	1,750	26	-	26	-100%
Solid Waste	3,291	3,841	(236)	(786)	1,122	336	8%
Parking Garage	205	99	(153)	(47)	435	388	154%
Golf Course	900	924	(98)	(122)	812	690	68%
Loop Business District	320	209	-	111	60	171	82%
Parkview Gardens Special District	104	104	-	-	116	116	112%
Economic Development Sales Tax	1,000	960	(50)	(10)	3,108	3,098	307%
American Rescue Plan	-	-	-	-	-	-	0%
Olive I-170 RPA 2	-	-	-	-	-	-	0%
Third Ward Revitalization	108	-	212	320	2,988	3,308	-1560%
Equipment Replacement	-	-	100	100	-	100	-100%
Debt Service	-	-	-	-	-	-	0%
Sewer Lateral	580	499	(57)	24	361	385	69%
<b>Total</b>	<b>\$ 43,280</b>	<b>\$ 45,269</b>	<b>\$ (504)</b>	<b>\$ (1,989)</b>	<b>\$ 29,356</b>	<b>\$ 26,863</b>	<b>59%</b>



**REVENUES AND EXPENDITURES MATRICES**

Below is a table which illustrates all type of revenue sources generated in the City of University City and relationship to all funds including General Fund. For example, General Fund records 1% of County-wide sales taxes and local use tax. The City continues to receive a ½ % of County-wide sales tax for public safety in FY 2024. This source of revenue is recorded in a separate fund. Economic Development Sales Tax Fund records ¼ % sales tax, Capital Improvement and Park and Storm Water Sales Tax Funds record ½ % sales tax, respectively. Library, Loop Business and Parkview Garden levied the real and personal property taxes.

**ANNUAL OPERATING BUDGET  
REVENUES MATRIX**

Revenues	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Solid Waste, Parking Garage and Golf Course	Library, SBD Loop, Parkview Garden	Equipment Replacement	American Rescue Plan, TIFs
Sales Taxes	✓		✓	✓	✓	✓				✓
Local Use Tax	✓									
Property Taxes	✓	✓						✓		✓
Motor Fuel & Gasoline Tax	✓									
Gross Receipts Tax	✓									
Grant				✓	✓		✓	✓		
License	✓							✓		
Inspection Fees and Permits	✓									
Charges for Services	✓						✓			
Parks and Recreation Fees	✓						✓			
Municipal Court and Parking	✓									
Interest	✓		✓	✓	✓					
Miscellaneous	✓								✓	✓



The following table illustrates the relationship between functional units, major funds, and non-major funds. For example, Finance Division allocates staff labor hours to Solid Waste Fund. Engineering Division in Public Works Department allocates staff labor hours to Sewer Lateral, Capital Improvement Sales Tax, Park and Storm Water Sales Tax and Solid Waste Funds.

**ANNUAL OPERATING BUDGET  
EXPENDITURES MATRIX**

Expenditures	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Solid Waste, Parking Garage, Golf Course	Library, SBD Loop, Parkview Garden	Equipment Replacement	American Rescue Plan, TIFs
Legislation	✓									
General Administration:										
City Manager's Office	✓		✓							
Human Resources	✓					✓				
Administrative Services:										
Finance	✓						✓			
Information Technology	✓									
Municipal Court	✓									
Police	✓									✓
Fire	✓									✓
Public Works :										
Engineering	✓	✓		✓			✓			
Facilities Maintenance	✓									
Fleet Maintenance	✓			✓		✓				
SW - Admin	✓				✓		✓			
SW - Operation							✓		✓	
SW - Leaves Collection							✓			
Planning and Development:										
Administration	✓									
Parks, Forestry and Recreation:										
Park and Forestry Maintenance	✓				✓					
Golf							✓			
Recreation:										
Community Center	✓									
Aquatics	✓									
Centennial Commons	✓									
Economic Development			✓							
Public Parking Garage							✓			
Library										
SBD Loop								✓		
SBD Parkview Garden								✓		

**STRATEGIC GOALS AND OBJECTIVES**

The Strategic Goals and Objectives are the main focus of all City's department during this time period. They highlight the City's challenges and some uncertain influences during the economic recovery times. Each goal may require multiple years to accomplish based on the limitation of the City's resources.

**1. Focus on Commercial and Retail Development**

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard and I-170.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop.
- Complete long-range planning efforts; implement where appropriate



**2. Preserve and Stabilize Neighborhoods; Encourage Growth**



- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
  - Continue proactive efforts to ensure properties are well maintained.
  - Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

**3. Financial Stability and Long Term Vitality**

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to "pay as you go"
- Maintain the level of the General Fund's fund reserve not only at the recommended level but also build up for the future spending if needed



## 4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.

## 5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century



City Council

- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.

## 6. Focus on Infrastructure

- Maintain and enhance transportation infrastructure to provide safely accessible and acceptable levels of service and accommodate all modes of travel.
- Provide responsible municipal services efficiently and cost effectively.
- Update and maintain park infrastructure to provide safely accessible places for recreation.
- Upgrade to and maintain compliance of all municipal operations with Federal, State, and local laws and regulations.
- Coordinate municipal operations with other jurisdictional public agencies and utilities for health, welfare and safety of the public.



7. Public Safety

- To prevent and repress crime.
- To detect criminal activity and apprehend offenders.
- To protect life and property.
- To facilitate the safe movement of people and vehicles.
- To assist those in danger, those who cannot care for themselves, and those in need of assistance.
- To protect individual constitutional rights.





### FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to establish guidelines for the fiscal stability of the City. In addition, these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

#### Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
  - a. A budget message describing the important features of the budget and major changes from the preceding year;
  - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
  - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure;
  - d. The amount required for the payment of interest, amortization, and debt service charges on any debt of the city;
  - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.



### Revenue Policy

- 1) The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.

### Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.
- 2) The City maintains its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e., measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports in accordance with GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the annual budget at the appropriate times.

### Operating Budget Policy

- 1) When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The City will maintain a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The City will aggressively seek regional, state and federal grants to support capital and special projects.
- 5) The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The City will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to maintain a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.



### Capital Budget Policy

- 1) The City will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long-life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) All projects included in the FY 24 annual budget should have: a) current condition and/or justification of the need of the project, b) a timeframe to determine various anticipated phases of the project, c) financial implication, d) increase or decrease ongoing maintenance cost that has impact to the operating budget.

### Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The City will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.

### Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The City limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

### Reserve Policy

The City will maintain an unreserved fund balance in the General Fund which represents 50% of annual expenditures.

### Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision-making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011 financial statements and all subsequent annual financial statements until superseded.



The City of University City has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components are the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The portion of a governmental fund's net assets that are not in a spendable form (i.e., inventory and prepaid) or are required to be maintained intact.
- 3) Restricted fund balance - The portion of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e., grant revenue).
- 4) Committed fund balance - The portion of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e., encumbrances).
- 5) Assigned fund balance - The portion of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

### **Bonded Debt Schedule**

The City of University City's Long-term debt includes Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness. The general obligation bonds are to be liquidated by the Debt Service Fund supported by a property tax levy, and the special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

### **General Obligation Bonds**

The City currently does not have outstanding GO Bonds. However, the City may consider issuing one in the near future for the purpose of renovating the Annex for a new police facility. Limitations for bonding capacity are set by state statutes. The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2022, the City's assessed value is \$820 million. This would allow the City to borrow approximately \$82.0 million.

### **Special Obligation Bonds**

These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The City paid off these bonds during FY 2020.



### Capital Leases

During 2017, a capital lease agreement in the amount of \$726,101 was issued to finance the purchase of a fire ladder truck. The capital lease bears an interest of 2.51% and matures on September 1, 2023. The current outstanding debt on this lease is \$114,411.

### Certificates of Participation

Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City's public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City's Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, furnish and equip the City's police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City's Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City's public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%. The City paid off the Certificates of Participation during FY 2020.

### Fraud Policy

The City of University City is committed to protecting its revenues, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees, to gain by deceit, financial or other benefits. Examples of fraud and misuse of City assets include but are not limited to:

- 1) Embezzlement
- 2) Misappropriation, misapplication, destruction, removal, or concealment of City of University City property.
- 3) Alteration or falsification of documents (checks, time sheets, contractor agreements, purchase orders, other financial documents) or computer files
- 4) Misappropriation or misuse of City of University City resources, such as funds, supplies, or other assets such as inventory, furniture, fixtures, or equipment
- 5) Authorizing or receiving compensation for goods not received or services not performed.
- 6) Authorizing or receiving compensation for hours not worked.
- 7) Unauthorized use of City of University City logos and trademarks

### Interfund Loan

In May 2018, City Council approved using of interfund loan as opposed to due to-from. Interfund loans will be properly accounted for. All interfund loans and repayments will be promptly recorded in the city's financial system. Interfund loans receivable and interfund loans payable will be reconciled on a quarterly basis. Payables and receivables should always be in balance .

Interfund loan payments do not affect revenues or expenditures. The original interfund loan and repayments of the loan are recorded as nonexpenditure disbursements and nonrevenue receipts. Revenues and expenditures are not affected by the payment or repayment of interfund loans. Loan



## INTRODUCTION

interest on an interfund loan will be recorded as revenue to the loaning fund and an expenditure of the fund receiving the loan. Loan interest payments are treated as quasi-external transactions.

At the end of FY 2018, the General Fund lend the specific amounts to Public Safety, Parking Garage, Golf Course and Park and Storm Water Sales Tax Fund as shown below.

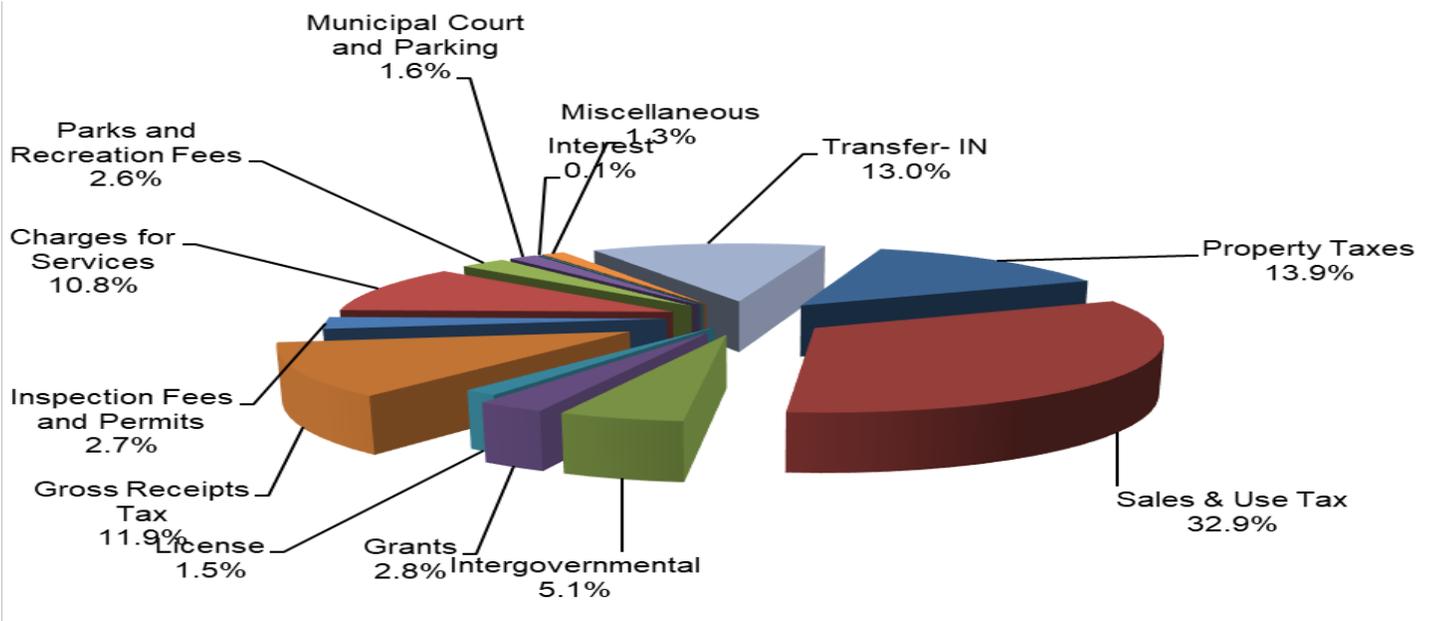
Lending Fund	Borrowing Fund	Amount	Purpose	Interest Rate	Term (Year)
General Fund	Public Safety Sales Tax	\$6,000,000	Police Station Design and Construction	1.25%	12
General Fund	Parking Garage	\$500,000	Operations	1.25%	10
General Fund	Golf Course	\$500,000	Operations	1.25%	10
General Fund	Park and Storm Water Sales Tax	\$200,000	Projects in Progress	1.25%	5



**REVENUES**

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Fiduciary Funds are not included, because they do not represent resources received from outside sources, however, transfers in are included as revenues.

	Amount	Percentage
Property Taxes	\$ 6,938,390	13.9%
Sales & Use Tax	16,378,000	32.9%
Intergovernmental	2,520,500	5.1%
Grants	1,395,315	2.8%
License	723,284	1.5%
Gross Receipts Tax	5,907,000	11.9%
Inspection Fees and Permits	1,329,500	2.7%
Charges for Services	5,367,000	10.8%
Parks and Recreation Fees	1,300,000	2.6%
Municipal Court and Parking	781,780	1.6%
Interest	41,714	0.1%
Miscellaneous	637,940	1.3%
Transfer- In	6,479,696	13.0%
<b>Total Revenue</b>	<b>\$ 49,800,119</b>	<b>100.0%</b>



The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 2024 are based on estimates through the end of the fiscal year.



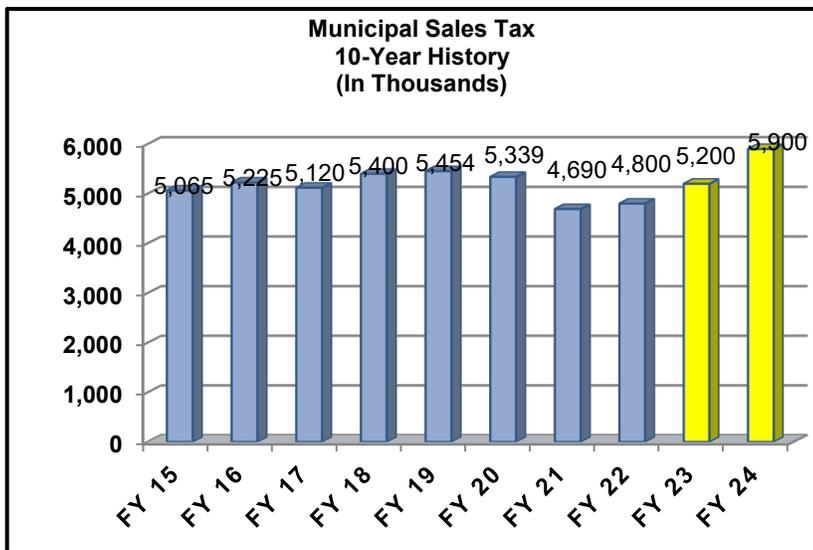
**SALES TAX**

Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the option of choosing either method on some types of sales taxes, and on other types the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

**Municipal Sales Tax:**

The City of University City receives a share of a county-wide one percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities

in St. Louis County and the unincorporated areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 2012 due to the City faced a 5.0% decrease in population from 37.4 thousand to 35.4 thousand based on the 2010 census.

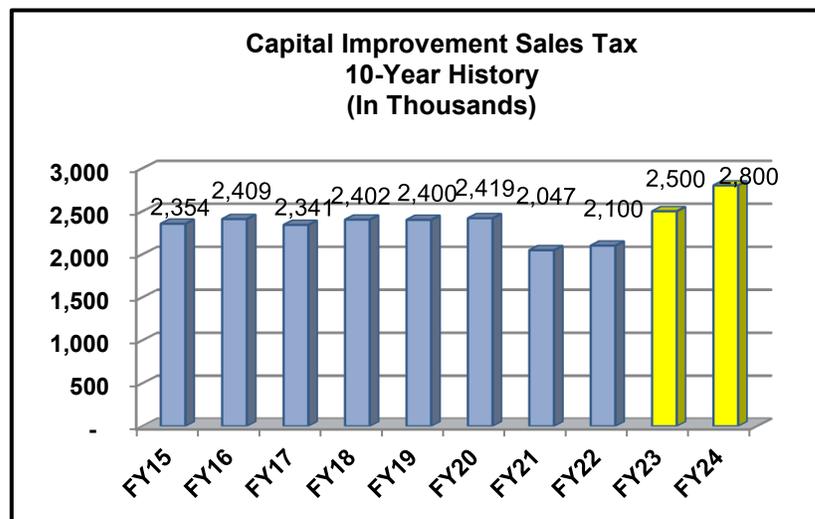


Some municipalities proposed to modify the formula in order to retain more sales tax revenue generated locally and share less with others through the pooled distribution. If the alteration to the pooled distribution formula is successful, the City's revenue would be directly affected in the future years. Due to the coronavirus pandemic and the outcome,

it had on the sales tax revenue in the prior year, we anticipate a moderate increase in revenue in hopes of the economy to slowly move forward in a positive direction.

**Capital Improvement Sales Tax:**

In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have an option as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The City shares 100% of the generated revenue with all other pooled cities and St. Louis County (Ordinance 6056 adopted in June 1996). The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. Started in FY 2016, this

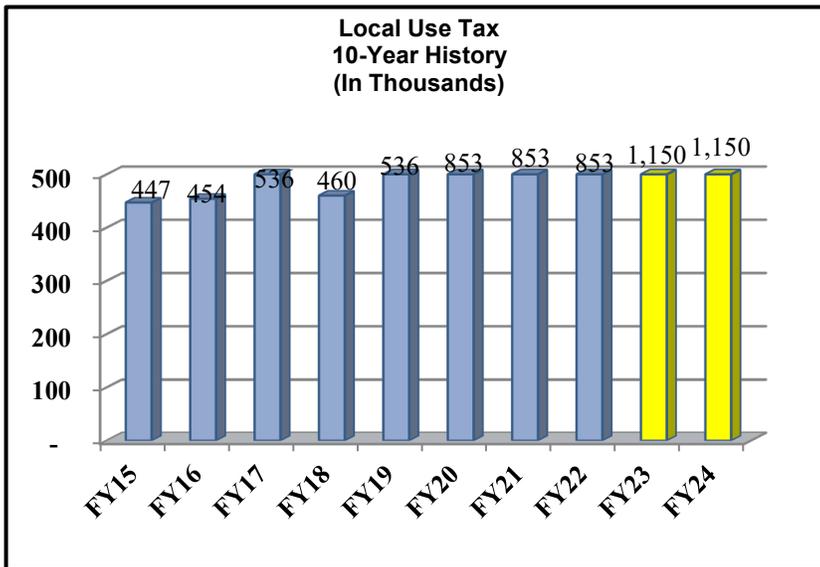




revenue is recorded in Capital Improvement Sales Tax Fund. Growth in this revenue source had been small, but steady over the past few years. Due to the coronavirus pandemic and the outcome, it had on the sales tax revenue in the prior year, we anticipate a moderate increase in revenue in hopes of the economy to slowly move forward in a positive direction.

**Local Use Tax:**

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an additional of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City.

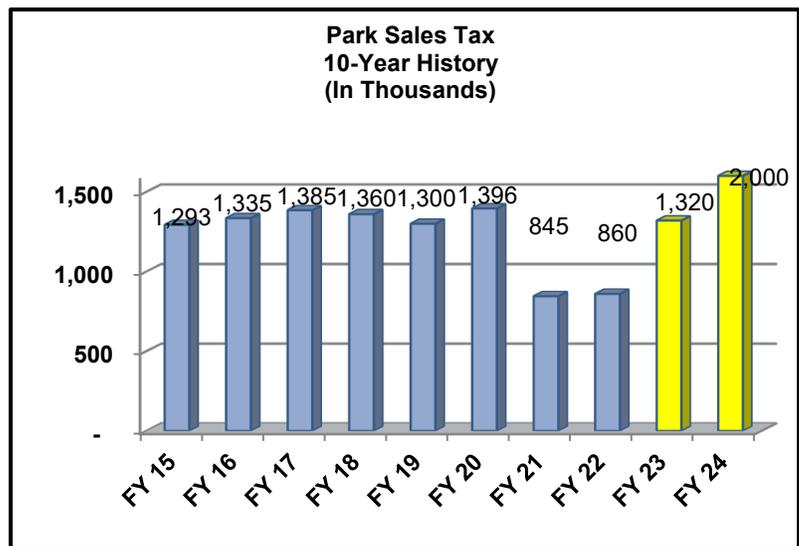


The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The City has designated this tax to be used for general operation purposes. Growth in this revenue source has been fluctuating over the past few years. However, due to the coronavirus pandemic, this revenue had a sizeable increase from the actual received in FY 2021. We anticipate revenues being even to what was budgeted in FY 2023.

**Park Sales Tax:**

In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes. The City has designated this tax to be used solely for park and recreation improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the City limits.

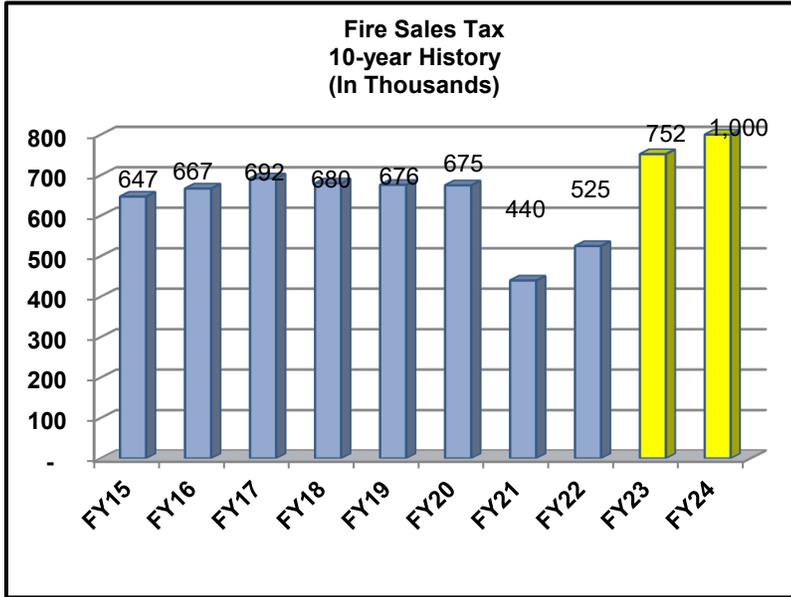
Growth in this revenue source has been steady, with some fluctuations over the past few years. Started in FY 2016, this revenue is recorded in Park and Storm Water Sales Tax Fund. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 7% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates an increase in revenue of what will be collected in FY 2023.





**Fire Service Sales Tax:**

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City’s revenue is based on the amount of sales tax generated through point of sale within the City limits.

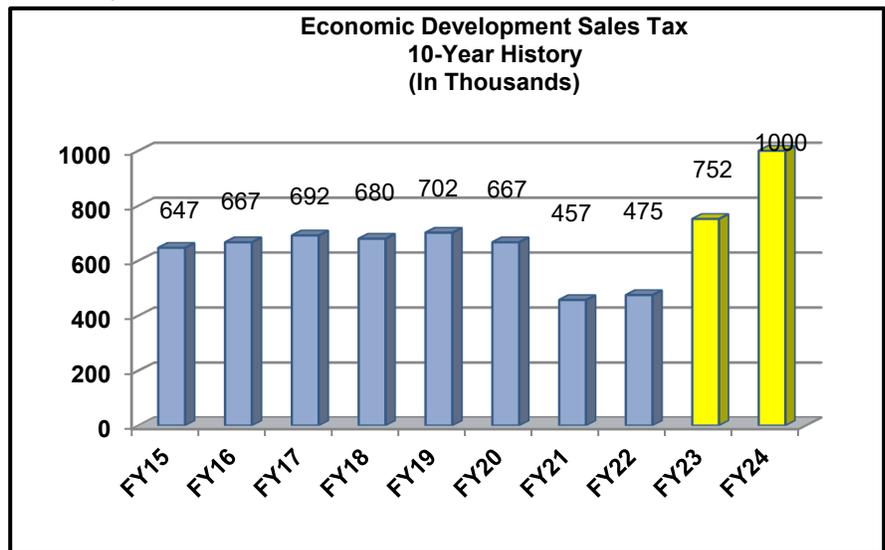


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 3% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates an increase in revenue of what will be collected in FY 2023.

**Economic Development Sales Tax:**

In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City’s revenue is based on the amount of sales tax generated through point of sale within the City limits.

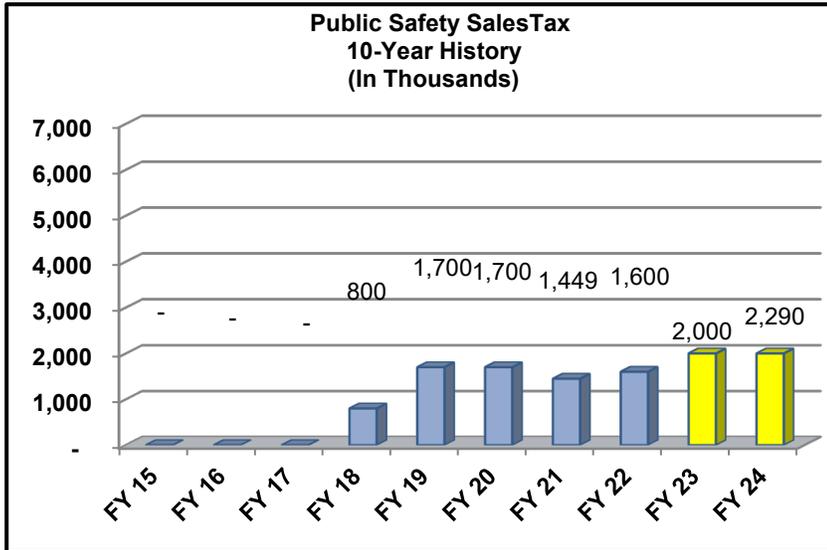
The economic conditions are characterized by disappointed gross domestic product growth in FY15 and FY16, then started to pick up in the second half of FY17 with fluctuations through FY20. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 2% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The City anticipates an increase in revenue of what will be collected in FY 2023.





**Public Safety Sales Tax:**

In April 2017, St. Louis County impose a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. This sales tax is estimated to generate \$80 million a year.

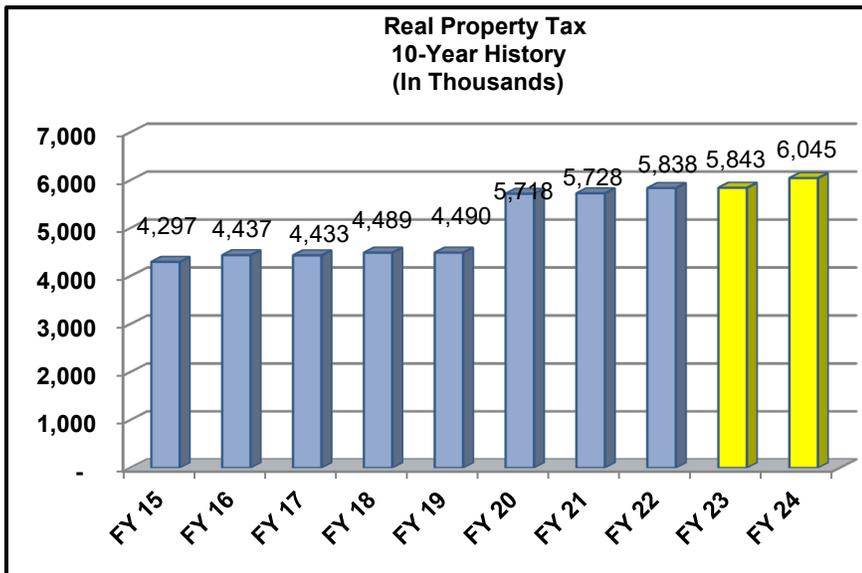


The City's revenue is based on the population size. City of University City expected to receive an approximately \$2.0 million in this budget year. In FY 2022, sales tax received was roughly \$2.1 million. The City anticipates an increase in revenue of what will be collected in FY 2023.

**PROPERTY TAXES**

**Real Property Tax:**

The City levies a tax on real property in accordance with Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property.



Taxes are collected by St. Louis County and distributed to the City. Properties are reassessed in odd-numbered years. The 2022 levy for real property was \$.448 for residential property and \$.487 for commercial property.

Real property tax revenues have increased from previous year. Cities in Missouri are required to rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and increase percentage of the Consumer Price Index (CPI).



## REVENUE SOURCES

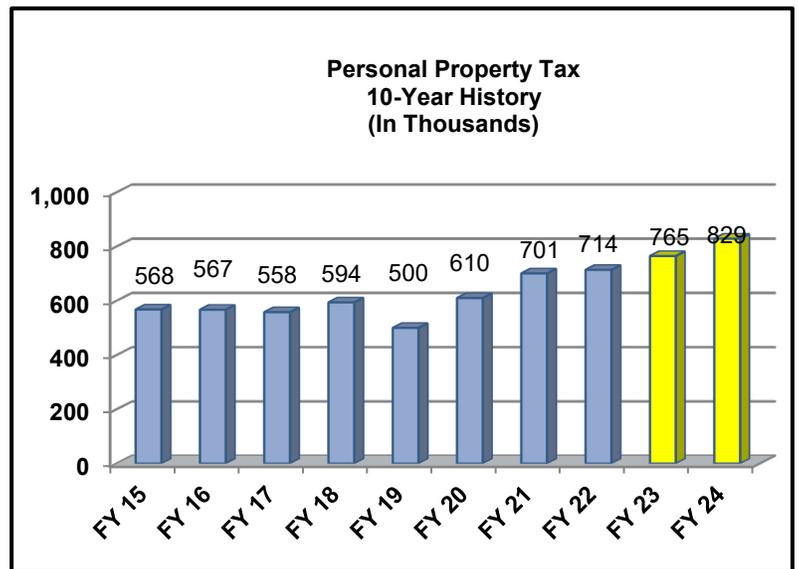
In FY 2008 the City reinstated the levy for the Police & Firefighter Retirement Plan. In 2023, the assessed value of the properties increased. As a result, the property tax for FY 2024 anticipates a small increase from previous year.

### Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of

property as established by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the City. The 2022 levy for personal property was \$.680.

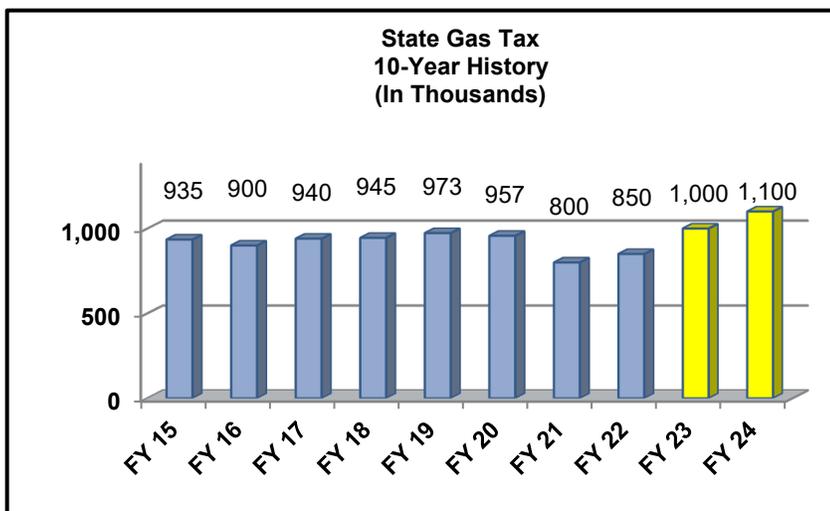
Personal Property tax revenue has been very steady for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. In FY 2024, this revenue is projected to have a small increase from previous year.



## INTERGOVERNMENTAL TRANSFERS AND GRANTS

### State Gas Tax:

The State of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.



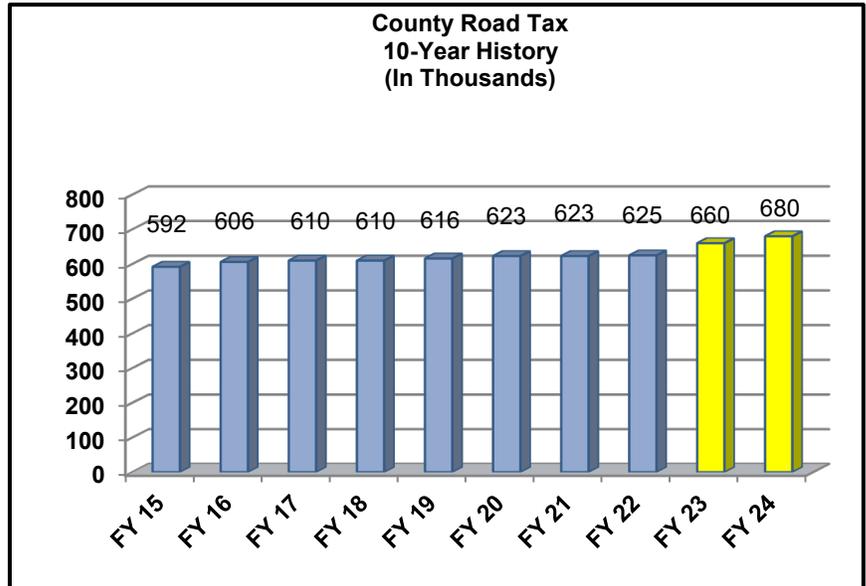
The tax is imposed on a per gallon rate, therefore usage alone, not price, determines the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 2023 revenue is estimated to be higher than the previous year's budget. In addition, the City will receive \$0.125 tax increase phased in over 5 years from the new gas tax which the state started to collect October 1, 2021.



**County Road Tax:**

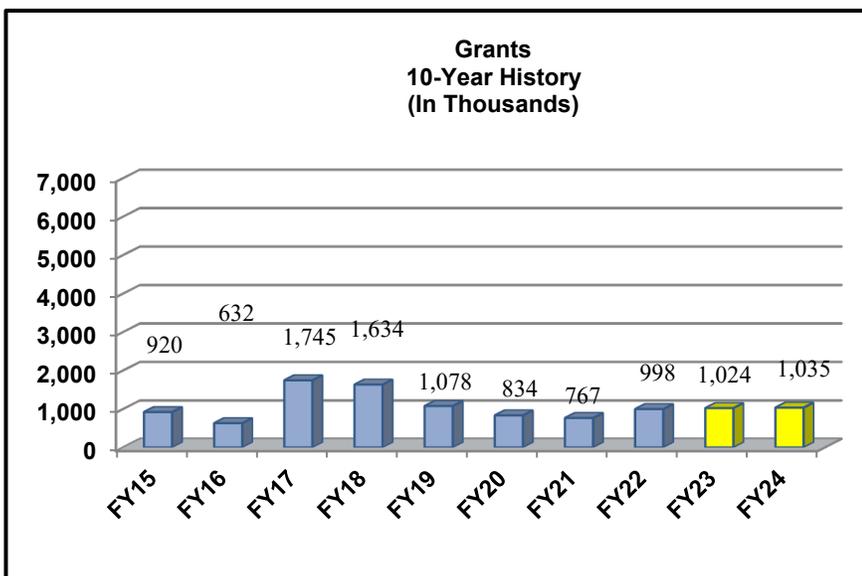
St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County allocates the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the City based on assessed value. The tax must be used for road and bridge maintenance.

This tax revenue has had consistent growth through FY 09 until assessed valuations across the county fell during the economic downturn. The FY 2014 and 2015 revenues started to drop below previous years. The FY 2017 through FY 2022 revenues had small fluctuations. The FY2024 revenue is projected to have a small increase from previous year actual and budget.



**Grants:**

Grants represent intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to assist in street and bridge rehabilitation, park improvements, recycling and police activity.



Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City is required to expend a local grant match of funds. The City had multiple large one-time projects which were grant-funded in FY 2011, with significantly lesser grants for FY 2012 for known grants at this time. In FY 2013 the City had a couple of large projects, namely constructing the new fire house, and Flood buyout. In FY 2014 and 2015, all grants awarded are related to capital improvement projects and Police over-time. In FY 2024, the City anticipates \$1.0 million award for



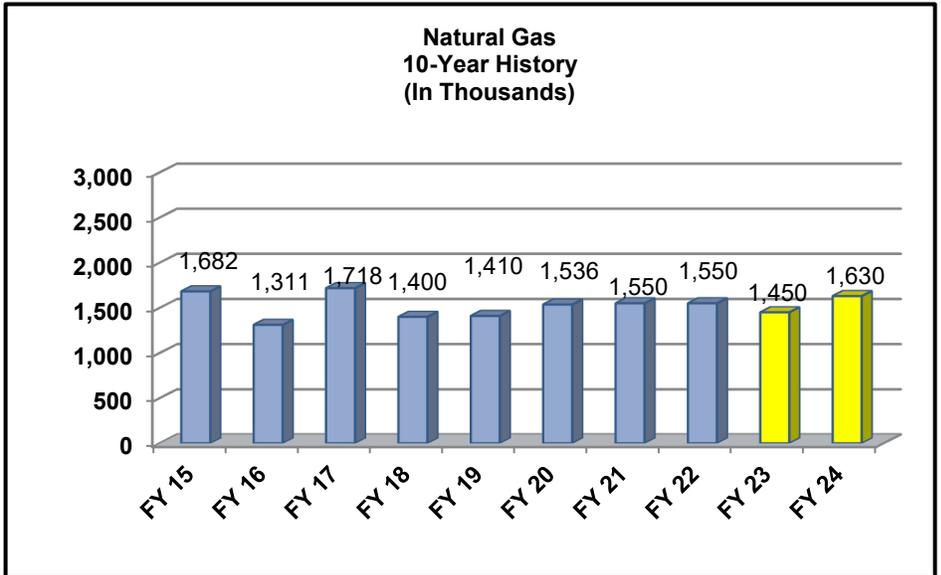
Curb and Sidewalk Replacement Program, Canton Avenue Improvements and Resurfacing, and Pershing Street Resurfacing.

**GROSS RECEIPTS TAX (UTILITY TAX)**

**Natural Gas Gross Receipts:**

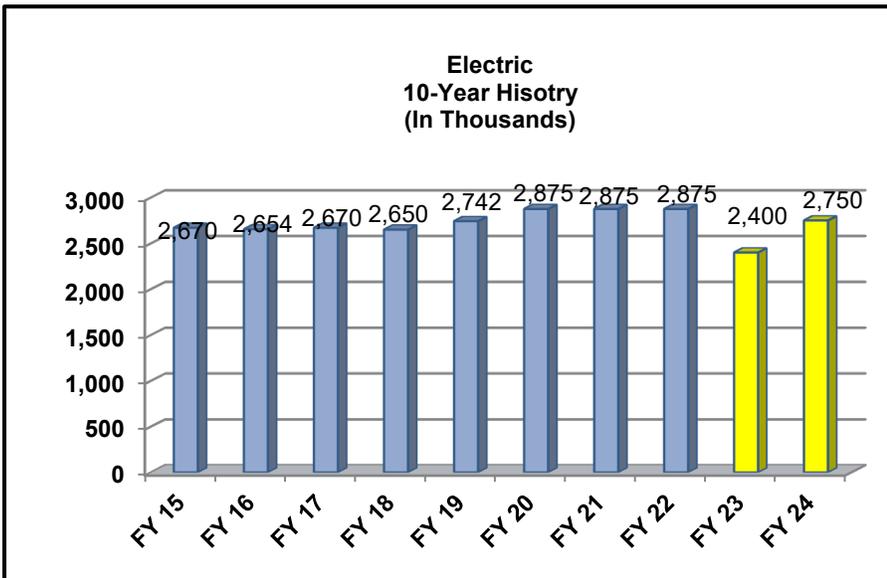
The City levies a 9% gross receipts tax on utilities providing natural gas services in the City. Spire provides most gas utility services in the City, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of natural gas, as well as usage. The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2021 was lower than estimated. In FY 2024, this revenue is projected to have a moderate increase compared to previous FY 2023.



**Electric Gross Receipts:**

The City levies a 9% gross receipts tax on utilities providing electric services in the City. AmerenUE provides the electric utility services in the City. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.



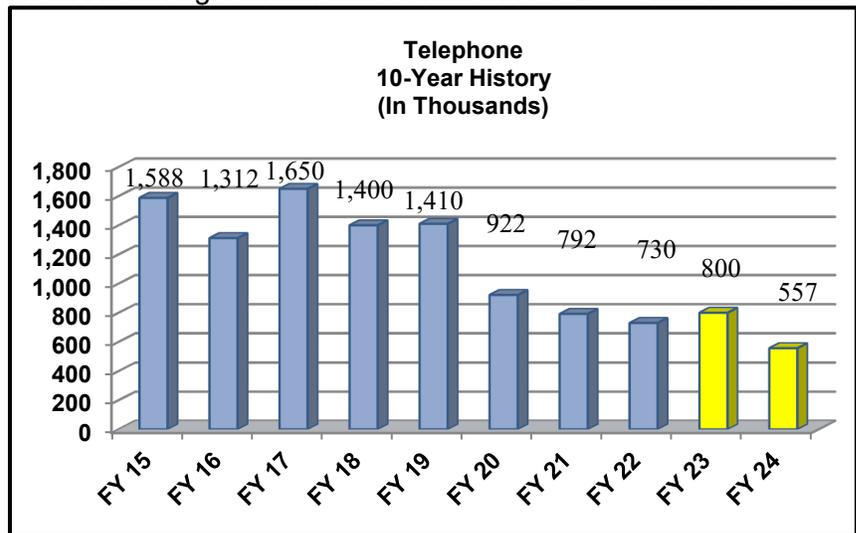
This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2021 was lower than estimated. In FY 2024, this revenue is projected to have a 14.6% increase compared to previous FY 2023.



**Telephone Gross Receipts:**

The City levies a 9% gross receipts tax on telephone services in the City. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The City partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 2008 and a one-time settlement amount was paid at that time and another one was paid in FY 2011. In FY 2009 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 2010 included a one-time settlement amount for additional landline service with a small amount of additional on-going revenue. From FY 2012 through 2015, the revenues were considered normal without one-time settlement. In FY 2024, this revenue is projected to be lower from the projected in FY 2023.

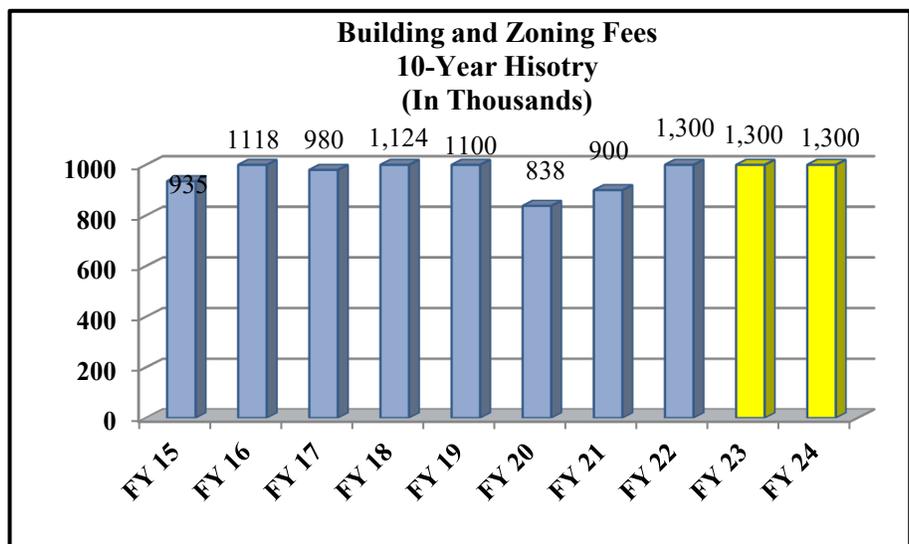


**INSPECTION FEES AND CHARGES FOR CITY SERVICES**

**Building and Zoning Fees:**

The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the City at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

Much of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY2009 revenue was the lowest during these ten years. FY 2013 was also an unusual year that Washington University in St. Louis had started the new





residential life. Since FY 2013, this revenue has fluctuated upward for the most part. In FY 2024, this revenue is projected to remain flat as the projected FY 2023 due to the anticipation of additional construction related to the new TIF project.

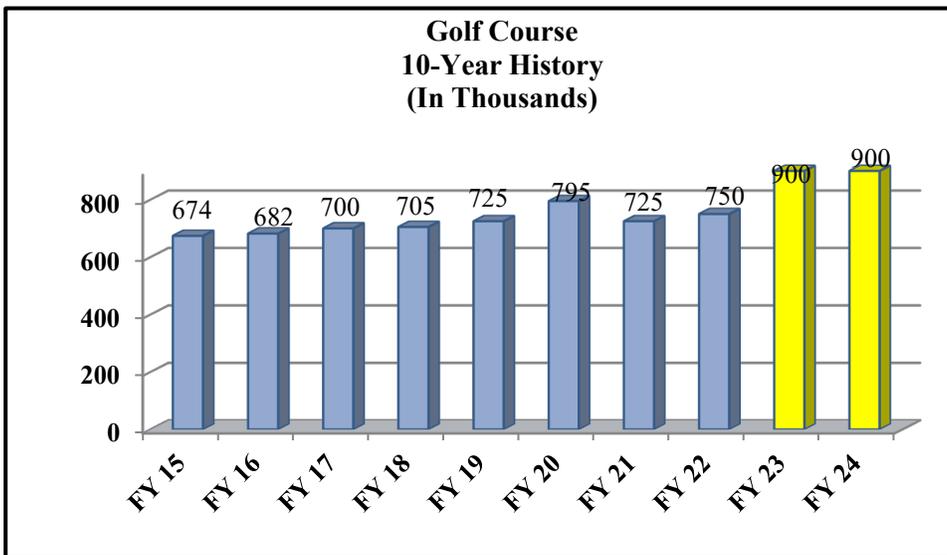
**PARKS AND RECREATION FEES**

**Golf Course:**

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

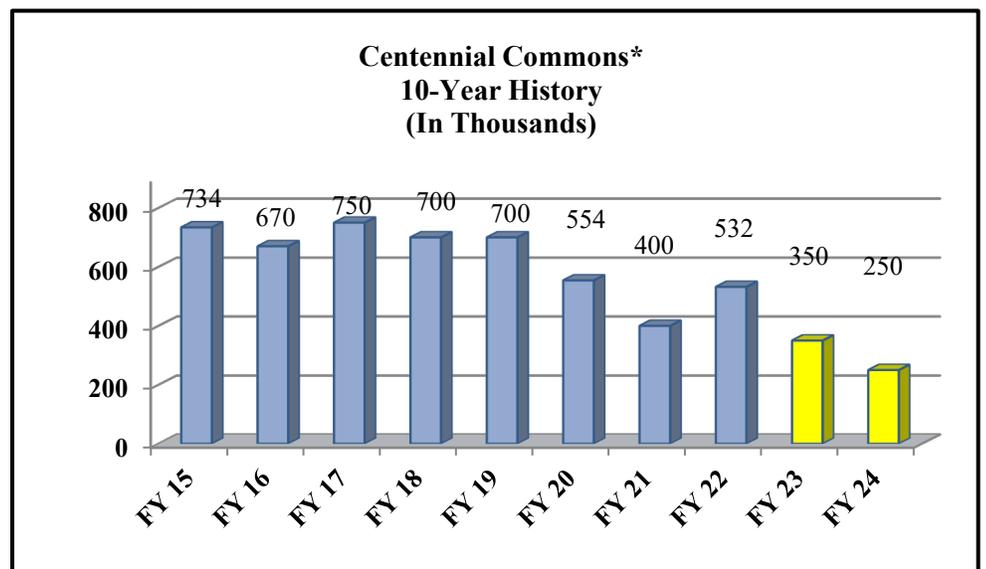
Prior to FY 2008, the City had contracted for the management of the golf course. Beginning in FY 2008 all the revenue and expenditures of the course were now included in the City’s general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year in FY 2009 and

began operations which increased revenues for the year. FY 10 was the first full year. Since then, revenue has remained at a stable level. In FY 2021, there was a large increase in revenue compared to the projected amount. In FY 2024, revenues are projected to remain the same as in FY 2023.



**Centennial Commons (Recreation Activities):**

This revenue is comprised of various fees related to recreation opportunities at Centennial Commons, the City’s recreation complex. These fees include the fitness center, recreation and athletic programs. Centennial Commons opened in January 2005. Memberships and activities have grown to a stable level. The decrease in FY 2009 revenue was caused by less membership renewals during the economic downturn. In FY 2010, day camp revenue was moved to this program



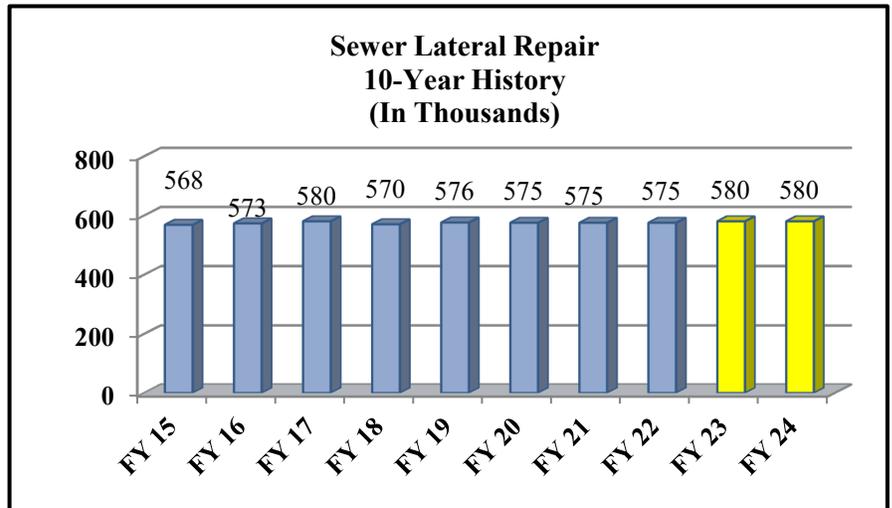


with no actual growth in revenue. The flood that occurred in July of 2022 had a negative impact on our recreational activities during FY 2023. Revenue in FY 2024 is projected to have a small decrease compared to the projected amount in FY 2023 due to the limited usage of the facility.

**Sewer Lateral Repair Fund:**

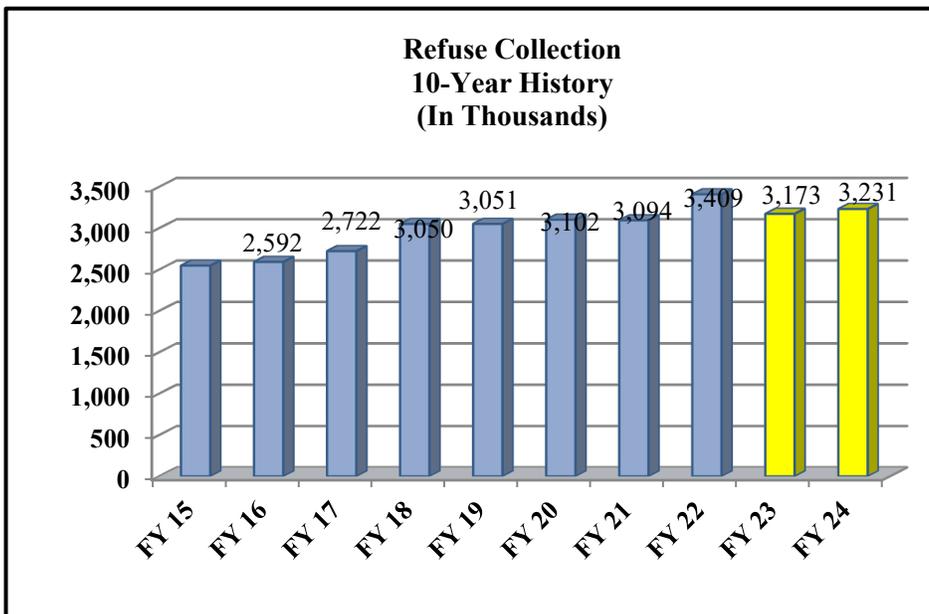
The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes the fund to the City.

This fee was \$28 per unit until FY 2005 when the fee was increased to \$50 per unit. In FY 2024, this revenue is projected to remain flat compared to what was budgeted in FY 2023.



**Refuse Collection Fees:**

The City performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The City charges for these services using a semi-annual billing process.



The revenues budgeted for FY 2022 were based on an anticipated rate increase, however, the rate increases were not effective for FY 2022. In FY 2024, this revenue is projected for a slight increase compared to what was budgeted in FY 2023.



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## ALL FUND SUMMARY

The following section displays three budget schedules and combined statement of governmental funds:

- (I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for Twenty (20) separate funds including component units. They are listed below:
  1. General Fund (1)
  2. Special Revenue Fund (9)
  3. Capital Project Fund (2)
  4. Internal Service Fund (1)
  5. Enterprise Fund (3)
  6. Debt Service Fund (1)
  7. Component Unit (3)

The revenues and expenditures in this schedule include Transfers In and Out.

- (II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:
  1. Legislative Services
  2. General Administration
    - a. City Manager's Office
    - b. Human Resources
    - c. Communication
      - i. Information Technology
    - d. Economic Development
    - e. Public Parking Garage
  3. Finance
  4. Municipal Court
  5. Police
  6. Fire
  7. Public Works
    - a. Administration and Engineering
    - b. Facilities Maintenance
    - c. Solid Waste
      - i. Solid Waste Administration
      - ii. Solid Waste Operations
      - iii. Leaf Collection
    - d. Sewer Lateral Repair
    - e. Fleet Maintenance
  8. Planning & Development
    - a. Planning & Development Administration
    - b. Planning and Zoning
    - c. Construction Services
  9. Parks, Recreation and Forestry
    - a. Park Maintenance
    - b. Streets Maintenance
    - c. Recreation
      - i. Community Center
      - ii. Aquatics
      - iii. Centennial Commons
    - d. Golf Course

The revenues and expenditures in this schedule include Transfers In and Out.



## ALL FUND SUMMARY

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- (III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Sewer Lateral Fund, Solid Waste Fund, Capital Improvement Sales Tax and Park and Storm Water Sales Tax are administered by Public Works and Parks, Recreation & Forestry; Economic Development Retail Sales Tax Fund is administered by City Manager's Office).

The revenues and expenditures in this schedule include Transfers In and Out.

- (IV) Combined Statement of Revenues, Expenditures and Fund Balances
- a. Governmental Fund
  - b. Internal Service and Enterprises Funds
  - c. Other Funds



(I) All Funds Budget Summary

Revenues	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
General	26,144,527	27,894,735	29,505,920	29,505,920	29,505,920	30,113,181	2%
Capital Improvement	2,403,348	2,102,000	2,501,200	2,501,200	2,501,200	2,801,200	12%
Park and Stormwater	1,306,048	861,000	1,321,000	1,321,000	1,321,000	2,001,000	51%
Public Safety	1,961,214	2,101,500	2,001,000	2,001,000	2,001,000	2,291,000	14%
Grants	109,213	998,000	1,024,000	1,024,000	1,024,000	1,035,315	1%
Golf Course	1,119,522	750,000	900,000	900,000	900,000	900,000	0%
Library	2,824,797	2,950,838	2,950,840	2,950,840	2,950,840	2,989,105	1%
Fleet Maintenance	1,456,863	1,271,000	1,561,090	1,561,090	1,561,090	1,750,000	12%
Solid Waste	3,063,058	3,410,700	3,172,700	3,172,700	3,172,700	3,291,200	4%
Public Parking Garage	111,885	226,625	194,100	194,100	194,100	204,575	5%
Debt Service	-	-	900,000	900,000	900,000	-	-100%
Loop Business District	79,915	77,050	349,850	349,850	349,850	319,543	-9%
Parkview Gardens Special District	93,694	93,300	92,800	92,800	92,800	103,500	12%
Economic Development Sales Tax	653,722	525,700	752,700	752,700	752,700	1,000,500	33%
American Rescue Plan	-	3,100,000	3,400,000	3,400,000	3,400,000	-	-100%
Olive I-170 TIF RPA-1	44,930,474	-	-	-	-	-	0%
Third Ward Revitalization	-	-	-	-	-	320,000	100%
Equipment Replacement	-	-	-	-	-	100,000	100%
Sewer Lateral	577,799	575,000	580,000	580,000	580,000	580,000	0%
<b>Total</b> Revenues include Transfers In	<b>86,836,079</b>	<b>46,937,448</b>	<b>51,207,200</b>	<b>51,207,200</b>	<b>51,207,200</b>	<b>49,800,119</b>	<b>-3%</b>

Expenditures	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
General	24,792,749	28,005,735	29,689,750	29,689,750	29,689,750	30,785,129	4%
Capital Improvement	1,594,667	2,739,255	3,115,010	3,115,010	3,115,010	2,976,337	-4%
Park and Stormwater	462,249	1,278,850	1,624,200	1,624,200	1,624,200	3,131,914	93%
Public Safety	2,929,593	2,238,595	2,510,730	2,510,730	2,510,730	2,487,548	-1%
Grants	109,213	998,000	1,024,000	1,024,000	1,024,000	1,035,315	1%
Golf Course	769,151	880,390	1,130,850	1,130,850	1,130,850	1,022,204	-10%
Library	1,736,765	2,950,813	2,950,840	2,950,840	2,950,840	2,924,102	-1%
Fleet Maintenance	1,620,805	1,291,020	1,591,070	1,591,070	1,591,070	1,723,784	8%
Solid Waste	3,844,540	3,388,720	3,650,925	3,650,925	3,650,925	4,077,093	12%
Public Parking Garage	135,312	241,005	227,395	227,395	227,395	252,416	11%
Debt Service	-	-	-	-	-	-	0%
Loop Business District	100,628	247,750	349,850	349,850	349,850	208,700	-40%
Parkview Gardens Special District	62,655	93,300	92,800	92,800	92,800	103,500	12%
Economic Development Sales Tax	496,183	98,370	684,760	684,760	684,760	1,010,165	48%
American Rescue Plan	-	2,746,860	3,800,000	3,800,000	3,800,000	-	-100%
Olive I-170 TIF RPA-1	41,051,334	-	-	-	-	-	0%
CALOP	25,000	-	-	-	-	-	0%
Third Ward Revitalization	-	-	-	-	-	-	0%
Equipment Replacement	-	-	-	-	-	-	0%
Sewer Lateral	506,381	549,970	551,690	551,690	551,690	555,908	1%
<b>Total</b> Expenditures include Transfers Out	<b>80,237,225</b>	<b>47,748,633</b>	<b>52,993,870</b>	<b>52,993,870</b>	<b>52,993,870</b>	<b>52,294,115</b>	<b>-1%</b>



(II) General Fund Budget Summary

Revenues	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Property Taxes	3,668,921	3,702,350	3,748,350	3,748,350	3,748,350	3,998,285	7%
Sales & Use Tax	6,744,083	6,250,000	7,102,000	7,102,000	7,102,000	8,288,000	17%
Intergovernmental	2,271,414	1,985,000	2,350,000	2,350,000	2,350,000	2,470,000	5%
Grants	590,280	253,000	-	-	-	-	0%
Licenses	716,191	636,000	719,500	719,500	719,500	720,300	0%
Gross Receipts Tax	5,516,675	6,051,000	5,590,000	5,590,000	5,590,000	5,907,000	6%
Inspection Fees and Permits	1,039,214	1,327,000	1,329,000	1,329,000	1,329,000	1,329,500	0%
Service Charges	1,135,346	1,144,000	1,186,000	1,186,000	1,186,000	1,556,000	31%
Parks & Recreation Fees	34,135	667,090	445,000	445,000	445,000	400,000	-10%
Municipal Court and Parking	421,171	872,100	700,400	700,400	700,400	667,400	-5%
Interest	(20,127)	60,000	50,000	50,000	50,000	37,000	-26%
Miscellaneous Revenue	2,798,397	399,875	238,000	238,000	238,000	322,000	35%
Transfer-In	1,228,827	4,547,320	6,047,670	6,047,670	6,047,670	4,417,696	-27%
<b>Total</b> Revenues include Transfers In	<b>26,144,527</b>	<b>27,894,735</b>	<b>29,505,920</b>	<b>29,505,920</b>	<b>29,505,920</b>	<b>30,113,181</b>	<b>2%</b>

Expenditures	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Legislative	173,882	234,920	218,715	218,715	218,715	227,280	4%
City Manager's Office	728,247	847,545	728,460	728,460	728,460	744,495	2%
Communications	160,669	107,105	420,040	420,040	420,040	309,831	-26%
Human Resources	213,844	227,810	313,370	313,370	313,370	367,433	17%
Information Technology	489,427	545,050	516,250	516,250	516,250	515,923	0%
Finance	725,993	862,775	979,330	979,330	979,330	1,008,718	3%
Municipal Court	338,044	381,600	411,280	411,280	411,280	435,965	6%
Police	8,906,273	9,828,925	9,851,380	9,851,380	9,851,380	10,088,531	2%
Fire	5,665,135	5,716,335	6,313,975	6,313,975	6,313,975	6,697,796	6%
Planning & Development	1,386,786	1,794,875	1,830,325	1,830,325	1,830,325	1,767,020	-3%
Parks Recreation & Forestry	2,663,490	3,652,095	3,950,925	3,950,925	3,950,925	5,668,460	43%
Expenditures include Transfers Out	2,482,073	2,336,700	2,480,360	2,480,360	2,480,360	1,191,677	-52%
Debt Service	-	-	-	-	-	-	0%
Transfer-Out	858,886	1,470,000	1,675,340	1,675,340	1,675,340	1,762,000	5%
<b>Total</b> Expenditures include Transfers Out	<b>24,792,749</b>	<b>28,005,735</b>	<b>29,689,750</b>	<b>29,689,750</b>	<b>29,689,750</b>	<b>30,785,129</b>	<b>4%</b>



(III) City-Wide Operating Budget by Department

Revenues	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Property Taxes	7,381,375	6,678,205	6,724,705	6,724,705	6,724,705	6,938,390	3%
Sales & Use Tax	13,021,207	11,335,000	13,674,000	13,674,000	13,674,000	16,378,000	20%
Intergovernmental	2,294,929	2,007,983	2,372,985	2,372,985	2,372,985	2,520,500	6%
Grants	809,509	1,316,000	1,360,850	1,360,850	1,360,850	1,395,315	3%
Licenses	748,213	665,000	749,500	749,500	749,500	723,284	-3%
Gross Receipts Tax	5,516,676	6,051,000	5,590,000	5,590,000	5,590,000	5,907,000	6%
Inspection Fees and Permits	1,039,214	1,327,000	1,329,000	1,329,000	1,329,000	1,329,500	0%
Service Charges	4,716,335	5,108,000	4,917,000	4,917,000	4,917,000	5,367,000	9%
Parks & Recreation Fees	1,153,157	1,417,090	1,345,000	1,345,000	1,345,000	1,300,000	-3%
Municipal Court and Parking	520,428	1,068,725	807,400	807,400	807,400	781,780	-3%
Interest	57,658	66,550	54,700	54,700	54,700	41,714	-24%
Miscellaneous	5,902,335	3,579,575	3,774,050	3,774,050	3,774,050	637,940	-83%
Transfer-In	43,757,263	6,317,320	8,508,010	8,508,010	8,508,010	6,479,696	-24%
<b>Total</b> Revenues include Transfers In	<b>86,918,299</b>	<b>46,937,448</b>	<b>51,207,200</b>	<b>51,207,200</b>	<b>51,207,200</b>	<b>49,800,119</b>	<b>-3%</b>

Expenditures	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Legislative	173,882	234,920	218,715	218,715	218,715	227,280	4%
City Manager's Office	728,247	847,545	1,373,220	1,373,220	1,373,220	1,704,660	24%
Communications	160,669	107,105	420,040	420,040	420,040	309,831	-26%
Human Resources	213,844	227,810	384,000	384,000	384,000	438,784	14%
Information Technology	489,427	545,050	516,250	516,250	516,250	515,923	0%
Finance	725,993	862,775	979,330	979,330	979,330	1,008,718	3%
Municipal Court	338,044	381,600	411,280	411,280	411,280	435,965	6%
Police	8,906,273	9,828,925	10,066,380	10,066,380	10,066,380	10,088,531	0%
Fire	5,665,135	5,716,335	6,354,040	6,354,040	6,354,040	6,697,796	5%
Planning & Development	42,934,303	1,893,245	1,830,325	1,830,325	1,830,325	1,767,020	-3%
Park Recreation & Forestry	5,053,446	5,823,505	6,599,625	6,599,625	6,599,625	8,316,228	26%
Public Works	6,968,306	6,516,395	11,319,430	11,319,430	11,319,430	10,407,546	-8%
Debt Service	-	-	114,500	114,500	114,500	114,600	0%
Transfer Out	1,386,331	1,386,331	9,013,245	9,013,245	9,013,245	7,024,931	-22%
Component Units:							
Library	1,736,765	2,950,813	2,950,840	2,950,840	2,950,840	2,924,102	-1%
Loop Business District	100,628	247,750	349,850	349,850	349,850	208,700	-40%
Parkview Gardens	62,655	93,300	92,800	92,800	92,800	103,500	12%
<b>Total</b> Expenditures include Transfers Out	<b>75,643,948</b>	<b>37,663,404</b>	<b>52,993,870</b>	<b>52,993,870</b>	<b>52,993,870</b>	<b>52,294,115</b>	<b>-1%</b>

**Governmental Funds  
Combined Statement of Budgeted Revenues, Expenditures,  
and Changes in Fund Balance**

	General	Capital Improvement	Park and Stormwater	Public Safety	Sewer Lateral
<b>Revenues:</b>					
Property Taxes	\$ 3,998,285	\$ -	\$ -	\$ -	\$ -
Sales Tax	8,288,000	2,800,000	2,000,000	2,290,000	-
Intergovernmental	2,470,000	-	-	-	-
Grants	-	-	-	-	-
Licenses	720,300	-	-	-	-
Gross Receipts Tax	5,907,000	-	-	-	-
Inspection Fees	1,329,500	-	-	-	-
Charges for City Services	1,556,000	-	-	-	580,000
Parks & Recreation Fees	400,000	-	-	-	-
Municipal Court & Parking	667,400	-	-	-	-
Interest	37,000	1,200	1,000	1,000	-
Miscellaneous Revenue	282,000	-	-	-	-
<b>Total Revenues</b>	<b>25,655,485</b>	<b>2,801,200</b>	<b>2,001,000</b>	<b>2,291,000</b>	<b>580,000</b>
<b>Expenditures:</b>					
Legislative	227,280	-	-	-	-
City Manager's Office	744,495	-	-	-	-
Communications	309,831	-	-	-	-
Human Resources	367,433	-	-	71,351	-
Information Technology	515,923	-	-	-	-
Finance	1,008,718	-	-	-	-
Municipal Court	435,965	-	-	-	-
Police	10,088,531	-	-	-	-
Fire	6,697,796	-	-	-	-
Planning & Development	1,767,020	-	-	-	-
Parks, Recreation & Forestry	5,668,460	-	-	-	-
Public Works	1,191,677	227,107	289,810	-	-
Debt Service	-	-	-	114,600	-
Other	-	-	-	-	498,688
Capital Improvement	-	1,563,230	1,271,430	390,000	-
<b>Total Expenditures</b>	<b>29,023,129</b>	<b>1,790,337</b>	<b>1,561,240</b>	<b>575,951</b>	<b>498,688</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>(3,367,644)</b>	<b>1,010,863</b>	<b>439,760</b>	<b>1,715,049</b>	<b>81,312</b>
<b>Other Financing Sources (Uses):</b>					
Insurance recoveries	40,000	-	-	-	-
Operating transfer in	4,417,696	-	-	-	-
Operating transfer out	1,762,000	1,186,000	1,570,674	1,911,597	57,220
<b>Changes in Fund Balance FY 24</b>	<b>(671,948)</b>	<b>(175,137)</b>	<b>(1,130,914)</b>	<b>(196,548)</b>	<b>24,092</b>
<b>Fund Balance July 1, 2023 (Est.)</b>	<b>13,066,757</b>	<b>1,966,412</b>	<b>2,033,904</b>	<b>569,049</b>	<b>360,997</b>
<b>Fund Balance June 30, 2024</b>	<b>\$ 12,394,809</b>	<b>\$ 1,791,274</b>	<b>\$ 902,990</b>	<b>\$ 372,501</b>	<b>\$ 385,089</b>

**Governmental Funds  
 Combined Statement of Budgeted Revenues, Expenditures,  
 and Changes in Fund Balance**

	<b>Economic Development Sales Tax</b>	<b>Loop Special Business</b>	<b>Parkview Garden</b>	<b>Grant</b>	<b>Total</b>
<b>Revenues:</b>					
Property Taxes	\$ -	\$ 41,545	\$ 103,000	\$ -	\$ 4,142,830
Sales Tax	1,000,000	-	-	-	16,378,000
Intergovernmental	-	-	-	-	2,470,000
Grants	-	275,000	-	1,035,315	1,310,315
Licenses	-	2,984	-	-	723,284
Gross Receipts Tax	-	-	-	-	5,907,000
Inspection Fees	-	-	-	-	1,329,500
Charges for City Services	-	-	-	-	2,136,000
Parks & Recreation Fees	-	-	-	-	400,000
Municipal Court & Parking	-	-	-	-	667,400
Interest	500	14	500	-	41,214
Miscellaneous Revenue	-	-	-	-	282,000
<b>Total Revenues</b>	<b>1,000,500</b>	<b>319,543</b>	<b>103,500</b>	<b>1,035,315</b>	<b>35,787,543</b>
<b>Expenditures:</b>					
Legislative	-	-	-	-	227,280
City Manager's Office	-	-	-	-	744,495
Communications	-	-	-	-	309,831
Human Resources	-	-	-	-	438,784
Information Technology	-	-	-	-	515,923
Finance	-	-	-	-	1,008,718
Municipal Court	-	-	-	-	435,965
Police	-	-	-	-	10,088,531
Fire	-	-	-	-	6,697,796
Planning & Development	-	-	-	-	1,767,020
Parks, Recreation & Forestry	-	-	-	-	5,668,460
Public Works	-	-	-	-	1,708,594
Debt Service	-	-	-	-	114,600
Other	810,165	208,700	103,500	-	1,621,053
Capital Improvement	150,000	-	-	1,035,315	4,409,975
<b>Total Expenditures</b>	<b>960,165</b>	<b>208,700</b>	<b>103,500</b>	<b>1,035,315</b>	<b>35,757,025</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>40,335</b>	<b>110,843</b>	<b>-</b>	<b>-</b>	<b>30,518</b>
<b>Other Financing Sources (Uses):</b>					
Insurance recoveries	-	-	-	-	40,000
Operating transfer in	-	-	-	-	4,417,696
Operating transfer out	50,000	-	-	-	6,537,491
<b>Changes in Fund Balance FY 24</b>	<b>(9,665)</b>	<b>110,843</b>	<b>-</b>	<b>-</b>	<b>(2,049,277)</b>
<b>Fund Balance July 1, 2023 (Est.)</b>	<b>3,108,103</b>	<b>60,096</b>	<b>115,895</b>	<b>-</b>	<b>21,281,213</b>
<b>Fund Balance June 30, 2024</b>	<b>\$ 3,098,438</b>	<b>\$ 170,939</b>	<b>\$ 115,895</b>	<b>\$ -</b>	<b>\$ 19,231,936</b>

**Proprietary Funds  
 Combined Statement of Budgeted Revenues, Expenditures,  
 and Changes in Fund Balance**

	Fleet Maintenance	Solid Waste	Parking Garage	Golf Course	Total
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<b>Revenues:</b>					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Grants	-	-	-	-	-
Licenses	-	-	-	-	-
Gross Receipts Tax	-	-	-	-	-
Inspection Fees	-	-	-	-	-
Charges for City Services	-	3,291,200	-	-	3,291,200
Parks & Recreation Fees	-	-	-	900,000	900,000
Municipal Court & Parking	-	-	204,575	-	204,575
Interest	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
<b>Total Revenues</b>	-	<b>3,291,200</b>	<b>204,575</b>	<b>900,000</b>	<b>4,395,775</b>

<b>Expenditures:</b>					
Legislative	-	-	-	-	-
City Manager's Office	-	-	-	-	-
Communications	-	-	-	-	-
Human Resources	-	-	-	-	-
Information Technology	-	-	-	-	-
Finance	-	-	-	-	-
Municipal Court	-	-	-	-	-
Police	-	-	-	-	-
Fire	-	-	-	-	-
Planning & Development	-	-	-	-	-
Parks, Recreation & Forestry	-	-	-	882,484	882,484
Public Works	1,723,784	3,286,093	-	-	5,009,877
Debt Service	-	-	-	-	-
Other	-	-	99,196	-	99,196
Capital Improvement	-	555,000	-	41,500	596,500
<b>Total Expenditures</b>	<b>1,723,784</b>	<b>3,841,093</b>	<b>99,196</b>	<b>923,984</b>	<b>6,588,057</b>

<b>Excess (deficiency) of revenues over (under) expenditures</b>	(1,723,784)	(549,893)	105,379	(23,984)	(2,192,282)
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<b>Other Financing Sources (Uses):</b>					
Insurance recoveries	-	-	-	-	-
Operating transfer in	1,750,000	-	-	-	1,750,000
Operating transfer out	-	236,000	153,220	98,220	487,440
<b>Changes in Fund Balance FY 24</b>	<b>26,216</b>	<b>(785,893)</b>	<b>(47,841)</b>	<b>(122,204)</b>	<b>(929,722)</b>

<b>Fund Balance July 1, 2023 (Est.)</b>	-	1,121,775	435,325	812,261	2,369,361
<b>Fund Balance June 30, 2024</b>	<b>\$ 26,216</b>	<b>\$ 335,882</b>	<b>\$ 387,484</b>	<b>\$ 690,057</b>	<b>\$ 1,439,639</b>

**Other Funds  
 Combined Statement of Budgeted Revenues, Expenditures,  
 and Changes in Fund Balance**

	RPA 3	Third Ward Revitalization	Equipment Replacement	Total
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	RPA 3	Third Ward Revitalization	Equipment Replacement	Total
<b>Revenues:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Intergovernmental	-	-	-	-
Grants	-	-	-	-
Licenses	-	-	-	-
Gross Receipts Tax	-	-	-	-
Inspection Fees	-	-	-	-
Charges for City Services	-	-	-	-
Parks & Recreation Fees	-	-	-	-
Municipal Court & Parking	-	-	-	-
Interest	-	-	-	-
Miscellaneous Revenue	-	108,000	-	108,000
<b>Total Revenues</b>	<b>-</b>	<b>108,000</b>	<b>-</b>	<b>108,000</b>

<b>Expenditures:</b>				
Legislative	-	-	-	-
City Manager's Office	-	-	-	-
Communications	-	-	-	-
Human Resources	-	-	-	-
Information Technology	-	-	-	-
Finance	-	-	-	-
Municipal Court	-	-	-	-
Police	-	-	-	-
Fire	-	-	-	-
Planning & Development	-	-	-	-
Parks, Recreation & Forestry	-	-	-	-
Public Works	-	-	-	-
Debt Service	-	-	-	-
Other	-	-	-	-
Capital Improvement	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>-</b>	<b>108,000</b>	<b>-</b>	<b>108,000</b>
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<b>Other Financing Sources (Uses):</b>				
Insurance recoveries	-	-	-	-
Operating transfer in	-	212,000	100,000	312,000
Operating transfer out	-	-	-	-
<b>Changes in Fund Balance FY 24</b>	<b>-</b>	<b>320,000</b>	<b>100,000</b>	<b>420,000</b>

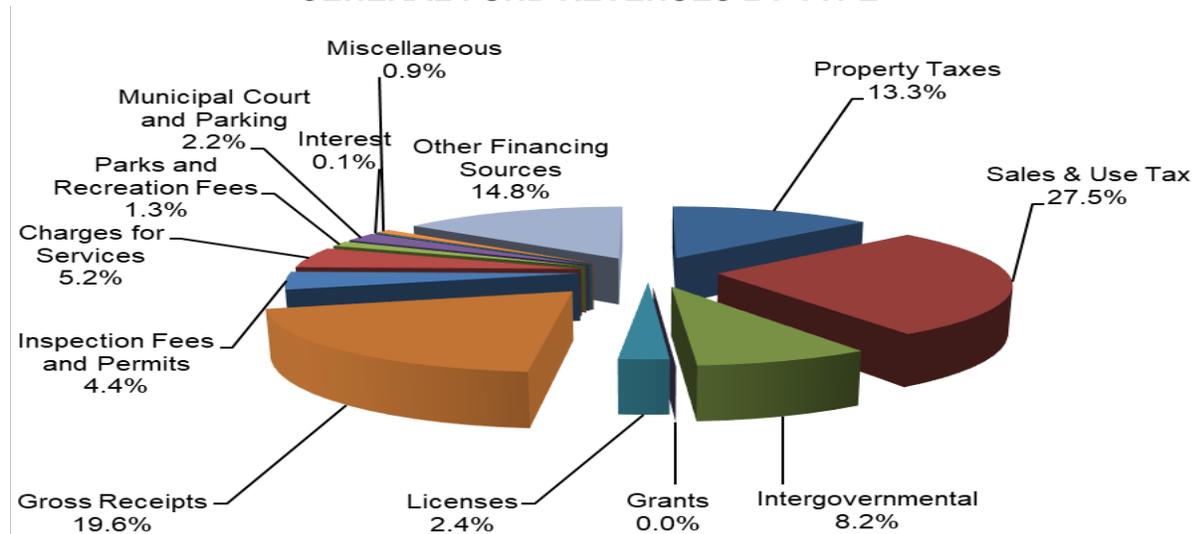
<b>Fund Balance July 1, 2023 (Est.)</b>	<b>-</b>	<b>2,988,000</b>	<b>-</b>	<b>2,988,000</b>
<b>Fund Balance June 30, 2024</b>	<b>\$ -</b>	<b>\$ 3,308,000</b>	<b>\$ 100,000</b>	<b>\$ 3,408,000</b>

## BUDGET HIGHLIGHT – GENERAL FUND

### Revenues

Total Revenue for the General Fund, the City's operating fund, will increase to \$30,113,181 from the prior year original budgeted amount of \$29,505,920 or 2%. This change is due to an increase in Sales & Use Tax. The graph below illustrates General Fund revenue projections by type or category of revenue.

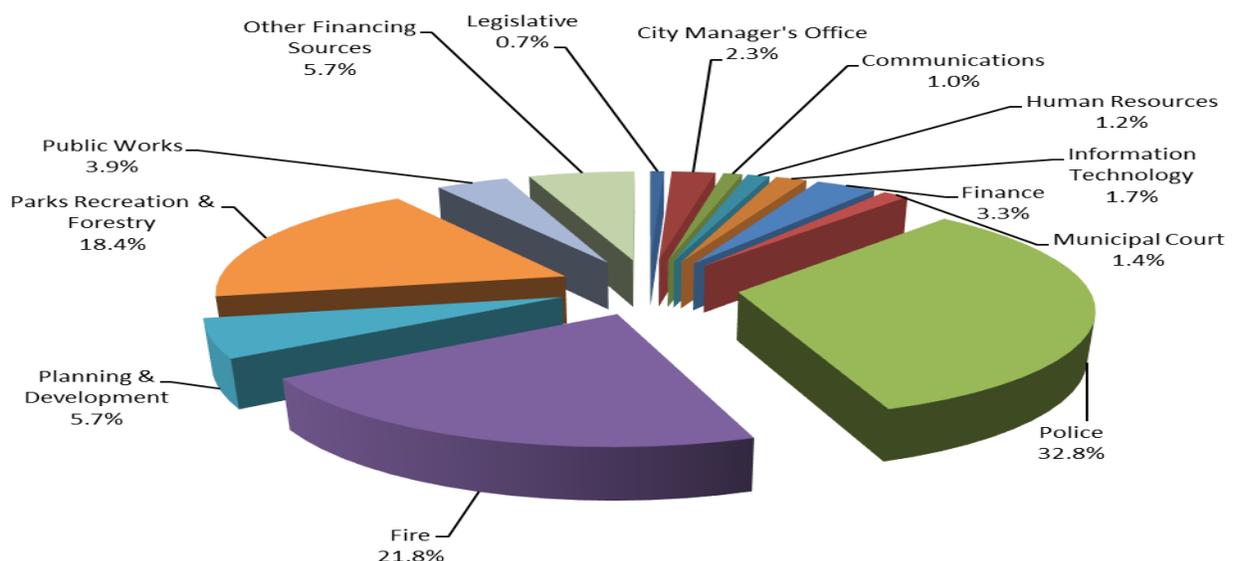
**GENERAL FUND REVENUES BY TYPE**



### Expenditures

General Fund expenditures are projected to increase to \$30,785,129 from the prior year estimated amount of \$29,689,750 or 4%. These changes are a result of an increase in police and fire operations, and other financing sources. The graph below illustrates projected expenditures by department.

**GENERAL FUND EXPENDITURES BY DEPARTMENT**





**GENERAL FUND REVENUES**

	<b>Actual Revenue FY 2021</b>	<b>Actual Revenue FY 2022</b>	<b>Projected Revenue FY 2023</b>	<b>Budget Revenue FY 2024</b>	<b>% Change to Projected FY 2023</b>
<b>Property Taxes</b>					
4001 Real Property-Current	3,025,968	3,143,601	3,128,658	3,300,780	5.5%
4005 Real Property-Delinquent	89,365	68,378	63,091	90,000	42.7%
4010 Personal Property-Current	412,776	439,574	538,414	461,555	-14.3%
4015 Personal Property-Delinquent	59,526	39,514	44,844	60,000	33.8%
4020 Intangible Property	-	1,594	2,922	750	-74.3%
4025 Railroad & Other Utilities	81,197	83,726	82,273	85,000	3.3%
4030 Interest & Penalties on Del Tax	89	158	3,444	200	-94.2%
4035 Payment in Lieu of Taxes (PILOT)	-	-	7,884	-	-100.0%
<b>Sub-Total Property Taxes</b>	<b>3,668,921</b>	<b>3,776,545</b>	<b>3,871,531</b>	<b>3,998,285</b>	
<b>Sales and Use Tax</b>					
4101 Local Use Tax	1,049,020	944,886	939,594	1,150,000	22.4%
4105 County-wide Sales Tax (Pool)	5,042,428	5,499,187	5,016,714	5,900,000	17.6%
4115 Fire Sales Tax (Pt. of Sale)	652,635	701,006	733,338	1,000,000	36.4%
4116 Marijuana Sales Tax	-	-	-	238,000	0.0%
<b>Sub-Total Sales &amp; Use Taxes</b>	<b>6,744,083</b>	<b>7,145,079</b>	<b>6,689,646</b>	<b>8,288,000</b>	
<b>Inter Governmental</b>					
4150 State Gas Tax	935,014	1,046,487	1,022,053	1,100,000	7.6%
4155 State Motor Vehicle Sales Tax	575,049	517,339	499,500	580,000	16.1%
4160 County Road Fund	651,871	663,158	686,575	680,000	-1.0%
4165 Cigarette Tax	109,480	109,477	100,453	110,000	9.5%
<b>Sub-Total Intergovernmental</b>	<b>2,271,414</b>	<b>2,336,461</b>	<b>2,308,582</b>	<b>2,470,000</b>	
<b>Grants</b>					
4205.30 Grant Revenue - COVID-19	99,801	83,485	22,774	-	0.0%
4205.30 Grant Revenue - Police	67,187	-	-	-	0.0%
4205.35 Grant Revenue - Fire	-	84,783	1,200	-	-100.0%
4205.40 Grant Revenue - Public Works	-	-	-	-	0.0%
4205.50 Grant Revenue - Parks	6,400	-	-	-	0.0%
4540.05 Safer Grant	416,892	-	360,616	-	-100.0%
<b>Sub-Total Grants</b>	<b>590,281</b>	<b>168,268</b>	<b>384,590</b>	<b>-</b>	
<b>Licenses</b>					
4301 Business Licenses	528,329	489,499	473,874	530,000	11.8%
4305 Motor Vehicle Fees	147,292	133,795	128,840	148,000	14.9%
4310 Registration Fees	180	139	280	300	7.1%
4315 Dog Licenses & Redemption Fees	9,348	10,114	4,795	10,000	108.6%
4320 Liquor	31,042	31,418	28,957	32,000	10.5%
<b>Sub-Total License</b>	<b>716,191</b>	<b>664,965</b>	<b>636,745</b>	<b>720,300</b>	
<b>Gross Receipts Tax</b>					
4401 Electric	2,389,598	2,753,554	2,527,887	2,750,000	8.8%
4405 Natural Gas	1,398,711	1,601,985	1,743,108	1,630,000	-6.5%
4410 Water	683,918	667,088	691,752	720,000	4.1%
4415 Telephone	794,694	555,900	1,460,367	557,000	-61.9%
4420 Cable-Television	249,399	251,671	179,196	250,000	39.5%
4425 Fiber Optic & Cell Phone	355.24	-	-	-	0.0%
4430 Right of Way Use	-	-	-	-	0.0%
<b>Sub-Total Gross Receipts Tax</b>	<b>5,516,676</b>	<b>5,830,197</b>	<b>6,602,310</b>	<b>5,907,000</b>	
<b>Inspection Fees and Permits</b>					
4501 Excavation & Driveway	68,004	24,339	16,456	27,000	64.1%
4503 Rental Property	3,955	2,000	525	2,500	376.2%
4505 Building & Zoning	967,305	1,288,655	1,255,347	1,300,000	3.6%
4510 Forest Activity Permit	-	-	150	-	-100.0%
<b>Sub-Total Fees &amp; Permits</b>	<b>1,039,264</b>	<b>1,314,994</b>	<b>1,272,478</b>	<b>1,329,500</b>	



GENERAL FUND REVENUES (Continued)

	Actual Revenue FY 2021	Actual Revenue FY 2022	Projected Revenue FY 2023	Budget Revenue FY 2024	% Change to Projected FY 2023
<b>Service Charges</b>					
4540 Ambulance Services	936,078	1,237,550	1,285,709	1,300,000	1.1%
4540.02 Refund - Overpayment on Ambulance Bill	(835)	-	-	-	0.0%
4545 Weed & Debris-Current	1,305	33,975	51,014	35,000	-31.4%
4550 Weed & Debris-Delinquent	799	21,733	43,673	23,000	-47.3%
4565 Police Services Contributions	197,999	197,999	107,999	198,000	83.3%
<b>Sub-Total Service Charges</b>	<b>1,135,346</b>	<b>1,491,257</b>	<b>1,488,395</b>	<b>1,556,000</b>	
<b>Parks and Recreation Fees</b>					
4610 Aquatics	18,304	102,790	30,060	120,000	299.2%
4615 Community Center	(2,134)	1,863	480	30,000	6150.0%
4620 Centennial Commons	17,965	203,278	52,265	250,000	378.3%
<b>Sub-Total Parks &amp; Rec. Fees</b>	<b>34,135</b>	<b>307,931</b>	<b>82,805</b>	<b>400,000</b>	
<b>Municipal Court and Parking</b>					
4701 Parking Meter Collections	20,023	7,198	3,652	30,000	721.4%
4703 Parking Fines	237,594	167,267	222,343	250,000	12.4%
4705 Court Fines	123,979	326,268	177,287	325,000	83.3%
4710 Court Costs	24,575	18,253	26,289	25,000	-4.9%
4713 City Restitution	0	-	200	200	0.0%
4715 Misc. Court Receipts	47	502	1	200	39900.0%
4717 Biometric ID Fee	2,879	7,021	4,009	4,000	-0.2%
4725 Bond Forfeiture	0	1,750	19,524	10,000	-48.8%
4730 Crime Victim Compensation	484	1,530	763	1,200	57.3%
4755 Monthly Parking Permits	6,000	12,000	12,000	12,000	0.0%
4815 Police Training Fees (Post)	2,725	1,411	2,601	2,700	3.8%
4816 Police Training Fees	2,865	6,811	3,742	7,000	87.1%
4819 Police Seizure & Impoundment	-	-	-	100	0.0%
<b>Sub-Total Muni Court &amp; Parking</b>	<b>421,171</b>	<b>550,010</b>	<b>472,410</b>	<b>667,400</b>	
<b>Interest</b>					
4852 Interest-Investment	52,027	41,821	22,717	35,000	54.1%
4855 Interest-Sales Tax	1,702	101	17	2,000	0.0%
4885 Unrealized Gain or Loss	-	3,101	-	-	0.0%
<b>Sub-Total Interest</b>	<b>53,729</b>	<b>45,023</b>	<b>22,734</b>	<b>37,000</b>	
<b>Miscellaneous</b>					
4180 Special Assessment	-	-	-	-	0.0%
4430 Right of Way Use	161,707	61,165	20,389	20,000	
4801 Salvage	-	-	-	-	0.0%
4804 Misc. Operating Revenue	225,983	368,456	629,067	200,000	-68.2%
4807 Non-Operating Income	2,432,499	-	-	5,000	0.0%
4808 Credit Card Fees	17,686	19,163	19,799	17,000	-14.1%
4814 Settlement	-	-	17,414	34,000	0.0%
4822 Rental of Property	-	-	-	1,000	0.0%
4834 Donations	-	455	-	-	0.0%
4837 Gain or Loss on Disposal	1	5,500	-	-	0.0%
4841 False Alarms	2,054	2,342	3,167	5,000	57.9%
<b>Sub-Total Miscellaneous</b>	<b>2,839,930</b>	<b>457,081</b>	<b>689,836</b>	<b>282,000</b>	
<b>Other Financing Sources</b>					
4805 Insurance Recoveries	55,573	34,871	1,902,997	40,000	-97.9%
4877 Proceeds from Sale of Property	-	1,097,891	-	-	
4900 Transfer In*	1,173,254	4,048,475	6,007,670	4,417,696	-26.5%
<b>Sub-Total Other Financing Sources</b>	<b>1,228,827</b>	<b>5,181,236</b>	<b>7,910,667</b>	<b>4,457,696</b>	
<b>Total</b>	<b>\$ 26,259,966</b>	<b>\$ 29,269,047</b>	<b>\$ 32,432,730</b>	<b>\$ 30,113,181</b>	

\* Details of Transfer In:

1. From Capital Improvements Sales Tax - PW Projects	\$ 1,186,000
2. From Exon Dev Retail Sales Tax	50,000
3. From Golf Course - Interfund Loan Payment	53,220
4. From Golf Course - Overhead	40,000
5. From Parking Garage - Interfund Loan Payment	53,220
6. From Parking Garage - Overhead	100,000
7. From Parks & Storm Sales Tax - Cap Imp Maint & Op Costs	1,466,674
8. From Public Safety Sales Tax - Inerfund Loan Payment	538,695
9. From Public Safety Sales Tax - Police/Fire - Salaries/Benefits	827,667
10. From Sewer Lateral - Interfund Loan Payment	15,700
11. From Sewer Lateral - Overhead	41,520
12. From Solid Waste Fund	45,000
	<u>\$ 4,417,696</u>



**GENERAL FUND EXPENDITURES**  
**BY MAJOR EXPENDITURE CATEGORY**

	Personnel Services	Contractual Services	Commodities	Capital Outlay	Total
Legislative Services	120,839	100,901	5,540	-	227,280
City's Manager's Office	356,498	382,997	5,000	-	744,495
Communications	184,191	116,400	9,240	-	309,831
Human Resources	192,487	151,546	23,400	-	367,433
Finance	710,923	287,570	7,825	2,400	1,008,718
Information Technology	116,007	336,716	39,000	24,200	515,923
Municipal Court	365,968	62,997	7,000	-	435,965
<b>Total General Government</b>	<b>2,046,913</b>	<b>1,439,127</b>	<b>97,005</b>	<b>26,600</b>	<b>3,609,645</b>
Police	9,137,032	825,646	125,853	-	10,088,531
Fire	5,749,345	766,158	182,293	-	6,697,796
<b>Total Public Safety</b>	<b>14,886,377</b>	<b>1,591,804</b>	<b>308,146</b>	<b>-</b>	<b>16,786,327</b>
Admin. and Engineering	176,944	70,175	4,350	-	251,469
Facilities Maintenance	553,418	368,490	8,300	10,000	940,208
<b>Total Public Works</b>	<b>730,362</b>	<b>438,665</b>	<b>12,650</b>	<b>10,000</b>	<b>1,191,677</b>
Planning & Development	1,556,717	205,098	5,205	-	1,767,020
<b>Total Planning &amp; Development</b>					
Parks Maintenance	1,053,446	637,209	317,168	77,025	2,084,848
Recreations:					
Community Center	141,936	69,062	20,600	15,000	246,598
Aquatics	116,101	485,340	63,780	-	665,221
Street Maintenance	583,563	870,402	111,600	24,000	1,589,565
Centennial Commons	692,704	327,679	61,845	-	1,082,228
<b>Total Parks, Recreation &amp; Forestry</b>	<b>4,144,467</b>	<b>2,594,790</b>	<b>580,198</b>	<b>116,025</b>	<b>5,668,460</b>
<b>Sub Total</b>	<b>\$ 21,808,119</b>	<b>\$ 6,064,386</b>	<b>\$ 997,999</b>	<b>\$ 152,625</b>	<b>\$ 29,023,129</b>
Transfer Out**					1,762,000
<b>Total</b>					<b>\$ 30,785,129</b>

\*\* Details of Transfer Out:

1. To Fleet Maintenance Fund	\$ 1,654,000
2. To Third Ward Revitalization Fund	108,000
	<u>\$ 1,762,000</u>



**Five Year Projected General Fund Revenues and Expenditures**  
(Amount expressed in thousands)

<b>Revenues</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>FY 2025 Projected</b>	<b>FY 2026 Projected</b>	<b>FY 2027 Projected</b>	<b>FY 2028 Projected</b>
Property Taxes	\$ 3,669	\$ 3,871	\$ 3,748	\$ 3,998	\$ 4,038	\$ 4,078	\$ 4,119	4,160
Sales & Use Tax	6,744	6,690	7,102	8,288	8,371	8,455	8,539	8,625
Intergovernmental	2,272	2,308	2,350	2,470	2,495	2,520	2,545	2,570
Grants	590	385	-	-	-	-	-	-
Licenses	716	637	720	720	727	734	742	749
Gross Receipts Tax	5,517	6,602	5,590	5,907	5,966	6,026	6,086	6,147
Inspection Fees and Permits	1,039	1,272	1,329	1,330	1,343	1,357	1,370	1,384
Service Charges	1,135	1,488	1,186	1,556	1,572	1,587	1,603	1,619
Parks & Recreation Fees	34	83	445	400	404	408	412	416
Municipal Court and Parking	421	472	700	667	674	680	687	694
Interest	(20)	23	50	37	37	38	38	39
Miscellaneous Revenue	2,798	690	238	322	325	328	332	335
Transfer In	1,229	7,911	6,048	4,418	4,462	4,507	4,552	4,597
<b>Total Revenue</b>	<b>\$ 26,144</b>	<b>\$ 32,432</b>	<b>\$ 29,506</b>	<b>\$ 30,113</b>	<b>\$ 30,414</b>	<b>\$ 30,718</b>	<b>\$ 31,025</b>	<b>\$ 31,336</b>

<b>Expenditures</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>FY 2025 Projected</b>	<b>FY 2026 Projected</b>	<b>FY 2027 Projected</b>	<b>FY 2028 Projected</b>
Legislative	\$ 174	\$ 235	\$ 219	\$ 227	\$ 232	\$ 236	\$ 241	\$ 246
City Manager's Office	728	848	728	744	759	774	790	805
Communications	161	107	420	310	316	323	329	336
Human Resources	214	228	313	367	374	382	389	397
Information Technology	489	545	516	516	526	537	548	559
Finance	726	863	979	1,009	1,029	1,050	1,071	1,092
Municipal Court	338	382	411	436	445	454	463	472
Police	8,940	9,829	9,852	10,089	10,291	10,497	10,707	10,921
Fire	5,632	5,716	6,314	6,698	6,832	6,969	7,108	7,250
Planning & Development	1,387	1,795	1,830	1,767	1,802	1,838	1,875	1,913
Park, Recreation & Forestry	2,662	3,652	3,951	4,079	4,161	4,244	4,329	4,415
Public Works	2,480	2,336	2,481	2,781	2,837	2,893	2,951	3,010
Debt Service	-	-	-	-	-	-	-	-
Other Financing Sources	859	1,470	1,675	1,762	1,797	1,833	1,870	1,907
<b>Total</b>	<b>\$ 24,790</b>	<b>\$ 28,006</b>	<b>\$ 29,689</b>	<b>\$ 30,785</b>	<b>\$ 31,401</b>	<b>\$ 32,029</b>	<b>\$ 32,669</b>	<b>\$ 33,323</b>
<b>Change in FB</b>	<b>\$ 1,354</b>	<b>\$ 4,426</b>	<b>\$ (183)</b>	<b>\$ (672)</b>	<b>\$ (987)</b>	<b>\$ (1,310)</b>	<b>\$ (1,644)</b>	<b>\$ (1,987)</b>

Note: As COVID-19 Pandemic continues to linger, high inflation and the war between Ukraine and Russia, these are concerns that are affecting at the local level. Budgeting for Fiscal Year 2024 and projecting for future fiscal years currently, continues to be a challenge. With the job market tightening, increase in minimum wage for all workers, and the increase in cost of goods, the City will need to closely watch the revenues and expenses over the next few years. With that said, the City will continue to evaluate revenue streams and monitor expenditures so that the City can continue to maintain service levels in all operations.



**PERSONNEL SUMMARY**

Full-Time Personnel Summary by Department/Program	FY2022 Authorized	FY2023 Authorized	FY2024 Authorized
<b>Legislative Services</b>			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
<b>Legislative Services Personnel Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>
<b>General Administration</b>			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Economic Development Specialist	-	2.0	2.0
Deputy City Manager/Director of Economic Development	-	1.0	1.0
Assistant City Manager	2.0	1.0	1.0
Secretary to the City Manager	1.0	1.0	1.0
Communications Manager	-	1.0	1.0
Print Shop Operator	-	1.0	1.0
<b>City Manager's Office Personnel Total</b>	<b>4.0</b>	<b>8.0</b>	<b>8.0</b>
<i>Fleet Maintenance</i>			
Fleet Manager	-	-	-
Mechanic	-	-	-
<b>Fleet Maintenance Personnel Total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Human Resources</i>			
Director of Human Resources	-	1.0	1.0
Human Resources Generalist	-	1.0	1.0
Human Resources Manager	1.0	-	-
Print Shop Operator	1.0	-	-
<b>Human Resources Personnel Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<b>Municipal Court Personnel Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<i>Information Technology</i>			
Information Technology Coordinator	-	-	-
Information Technology Specialist	0.5	-	-
Information Technology Manager	1.0	1.0	1.0
<b>Information Technology Personnel Total</b>	<b>1.5</b>	<b>1.0</b>	<b>1.0</b>
<b>General Administration Personnel Total</b>	<b>10.5</b>	<b>14.0</b>	<b>14.0</b>
<b>Finance</b>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Budget Analyst	-	1.0	1.0
Financial Analyst	1.0	-	-
Senior Accountant	1.0	-	-
Accountant	-	1.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Account Clerk II	1.0	1.0	1.0
Purchasing Specialist	1.0	1.0	1.0
Purchasing Manager*	-	-	1.0
<b>Finance Personnel Total</b>	<b>8.0</b>	<b>8.0</b>	<b>9.0</b>



**PERSONNEL SUMMARY**

Full-Time Personnel Summary by Department/Program	FY2022 Authorized	FY2023 Authorized	FY2024 Authorized
<b>Police</b>			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Analyst	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Public Safety IT Manager**	-	1.0	1.0
Assistant to the Prosecutor	1.0	1.0	1.0
Parking Attendant	1.0	1.0	1.0
<b>Police Personnel Total</b>	<b>99.0</b>	<b>100.0</b>	<b>100.0</b>
<b>Fire</b>			
Fire Chief	1.0	1.0	1.0
Deputy Chief/Medical Officer	1.0	1.0	1.0
Deputy Chief/Fire Marshal	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	36.0	36.0	36.0
<b>Fire Personnel Total</b>	<b>48.0</b>	<b>48.0</b>	<b>48.0</b>
<b>Public Works</b>			
<i>Administration &amp; Engineering</i>			
Director of Public Works	1.0	1.0	1.0
Assistant Director of Public Works**	-	1.0	1.0
Senior Public Works Manager	1.0	-	-
Project Manager II	1.0	1.0	1.0
Project Manager I	1.0	1.0	1.0
Executive Secretary to Department Director	1.0	-	-
Advanced Clerk Typist	1.0	1.0	1.0
<b>Administration &amp; Engineering Personnel Total</b>	<b>6.0</b>	<b>5.0</b>	<b>5.0</b>
<i>Fleet Maintenance</i>			
Fleet Manager	-	1.0	1.0
Mechanic II	-	-	-
Mechanic I	-	4.0	4.0
<b>Fleet Maintenance Personnel Total</b>	<b>-</b>	<b>5.0</b>	<b>5.0</b>
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	-	-	-
Custodian	4.0	5.0	5.0
General Maintenance Worker	2.0	2.0	2.0
<b>Facilities Maintenance Personnel Total</b>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>



**PERSONNEL SUMMARY**

Full-Time Personnel Summary by Department/Program	FY2022 Authorized	FY2023 Authorized	FY2024 Authorized
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	1.0	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	14.0	14.0	14.0
<b><i>Public Works Department Personnel Total</i></b>	<b>26.0</b>	<b>31.0</b>	<b>31.0</b>
<b>Planning and Development</b>			
Director of Planning and Development	1.0	1.0	1.0
Senior Plans Examiner/Plan Reviewer	1.0	1.0	1.0
Planner	1.0	-	-
Senior Planner	-	1.0	1.0
Multi-Discipline Inspector	4.0	4.0	4.0
Lead Inspector	1.0	1.0	1.0
Compliance Officer	2.0	2.0	2.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Director	1.0	1.0	1.0
Advanced Clerk Typist	2.0	2.0	2.0
<b><i>Planning and Development Personnel Total</i></b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>
<b>Parks, Recreation and Forestry</b>			
<i>Parks and Forestry Maintenance</i>			
Parks Maintenance Superintendent	-	-	-
Deputy Director of Parks Maintenance	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Parks Supervisor	1.0	1.0	1.0
Forestry Crew Leader	1.0	1.0	1.0
General Maintenance Worker	3.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	1.0	1.0	1.0
Equipment Operator	5.0	4.0	4.0
Forestry Technician I	2.0	-	-
<i>Parks and Forestry Maintenance Personnel Total</i>	16.0	13.0	13.0
<i>Golf Course Maintenance and Recreation</i>			
Golf Superintendent	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Heavy Equipment Operator	-	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance and Recreation Personnel Total</i>	3.0	4.0	4.0
<i>Recreation</i>			
Director of Parks, Recreation & Forestry	1.0	1.0	1.0
Deputy Director of Recreation	1.0	1.0	1.0
Executive Secretary to Department Director	-	1.0	1.0
Recreation Supervisor II	2.0	3.0	3.0
Recreation Supervisor I	1.0	-	-
<i>Recreation Personnel Total</i>	5.0	6.0	6.0



**PERSONNEL SUMMARY**

Full-Time Personnel Summary by Department/Program	FY2022 Authorized	FY2023 Authorized	FY2024 Authorized
<i>Streets Maintenance</i>			
Streets Supervisor	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	2.0	3.0	3.0
Equipment Operator	4.0	3.0	3.0
Labor-Light Equipment Operator	-	-	-
<b><i>Streets Maintenance Personnel Total</i></b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>
<b><i>Parks, Recreation and Forestry Personnel Total</i></b>	<b>32.0</b>	<b>31.0</b>	<b>31.0</b>
<b>Library</b>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Office Manager	-	1.0	1.0
IT Project Manager	-	1.0	1.0
Youth Services Librarian	1.0	-	-
MLC System Administrator	1.0	-	-
Librarian II	3.0	4.0	4.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	2.0	-	-
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	2.0	2.0
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	-	-
<b><i>Library Personnel Total</i></b>	<b>16.0</b>	<b>16.0</b>	<b>16.0</b>
<b>All Full-Time Personnel Total</b>	<b>258.5</b>	<b>267.0</b>	<b>268.0</b>

\* FY24 New Position  
Purchasing Manager



**PERSONNEL SUMMARY**

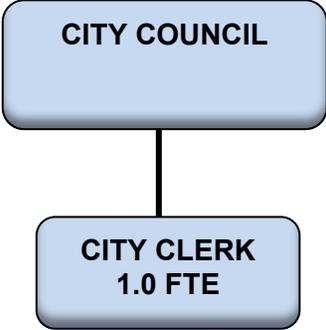
<b>Part-Time Personnel Summary by Department/Program</b>	FY2022 Authorized	FY2023 Authorized	FY2024 Authorized
<b>Police</b>			
Dispatcher	1.3	1.3	1.3
Parking Attendant	0.7	0.7	0.7
Traffic Escort	0.6	0.6	0.6
<b>Police Personnel Total</b>	<u>2.6</u>	<u>2.6</u>	<u>2.6</u>
<b>Fire</b>			
Executive Secretary to the Chief	-	-	-
<b>Fire Personnel Total</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>General Administration</b>			
Economic Development			
Liter Control	-	0.5	0.5
<b>General Administration Total</b>	<u>-</u>	<u>0.5</u>	<u>0.5</u>
<b>Public Works</b>			
<i>Administration &amp; Engineering</i>			
Advanced Clerk Typist	-	-	-
Public Works Inspector	-	0.7	0.7
<i>Administration &amp; Engineering Personnel Total</i>	<u>-</u>	<u>0.7</u>	<u>0.7</u>
<i>Streets Maintenance</i>			
Laborer	-	-	-
<i>Streets Maintenance Personnel Total</i>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Facilities Maintenance</i>			
Custodian	-	-	-
<i>Facilities Maintenance Personnel Total</i>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Fleet Maintenance</i>			
Laborer	-	-	-
<i>Fleet Maintenance Personnel Total</i>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Solid Waste Management</i>			
Laborer	1.4	1.4	1.4
<i>Solid Waste Management Personnel Total</i>	<u>1.4</u>	<u>1.4</u>	<u>1.4</u>
<b>Public Works Department Personnel Total</b>	<u>1.4</u>	<u>2.1</u>	<u>2.1</u>
<b>Planning and Development</b>			
<i>Planning and Development</i>			
Senior Services Coordinator	-	-	-
Clerk Typist	0.6	0.6	0.6
<b>Planning and Development Personnel Total</b>	<u>0.6</u>	<u>0.6</u>	<u>0.6</u>
<b>Parks, Recreation and Forestry</b>			
<i>Parks Maintenance</i>			
Laborer	0.3	0.3	0.3
Park Attendant	-	-	-
<i>Parks Maintenance Personnel Total</i>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>



**PERSONNEL SUMMARY**

<b>Part-Time Personnel Summary by Department/Program</b>	FY2022 Authorized	FY2023 Authorized	FY2024 Authorized
<i>Golf Course Maintenance &amp; Recreation</i>			
Golf Course Attendant	4.9	4.9	4.9
Laborer	-	-	-
<b><i>Golf Course Maintenance &amp; Recreation Personnel Total</i></b>	<b>4.9</b>	<b>4.9</b>	<b>4.9</b>
<i>Recreation</i>			
Custodian	-	-	-
Senior Services Coordinator	0.61	0.61	0.61
Recreation Program Supervisor	0.46	0.46	0.46
Recreation Program Leader	0.3	0.3	0.3
Camp Director	-	-	-
Assistant Camp Director	-	-	-
Inclusion Counselor	-	-	-
Camp Counselor	-	-	-
Fitness Instructor	0.3	0.3	0.3
Facility Monitor	0.25	0.25	0.25
Recreation Specialist I	-	-	-
Facility Attendant	2.4	2.4	2.4
Facility Attendant II	2.7	2.7	2.7
Child Care Assistant	-	-	-
Control Desk Associate	2.9	2.9	2.9
<b><i>Recreation Personnel Total</i></b>	<b>9.9</b>	<b>9.9</b>	<b>9.9</b>
<i>Aquatics</i>			
Pool Manager	-	-	-
Assistant Pool Manager	-	-	-
Pool Technician	-	-	-
Head Lifeguard	-	-	-
Lifeguards	-	-	-
Swim Instructors	-	-	-
Cashiers	1.88	1.88	1.88
<b><i>Aquatics Personnel Total</i></b>	<b>1.88</b>	<b>1.88</b>	<b>1.88</b>
<b>Parks, Recreation and Forestry Personnel Total</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>
<b>All Part-Time Personnel Total</b>	<b>21.6</b>	<b>22.8</b>	<b>22.8</b>

# LEGISLATIVE SERVICES





The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk is responsible for the following duties:

- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Custodian of Records
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Coordinate legislative updates for website

**PERSONNEL SUMMARY**

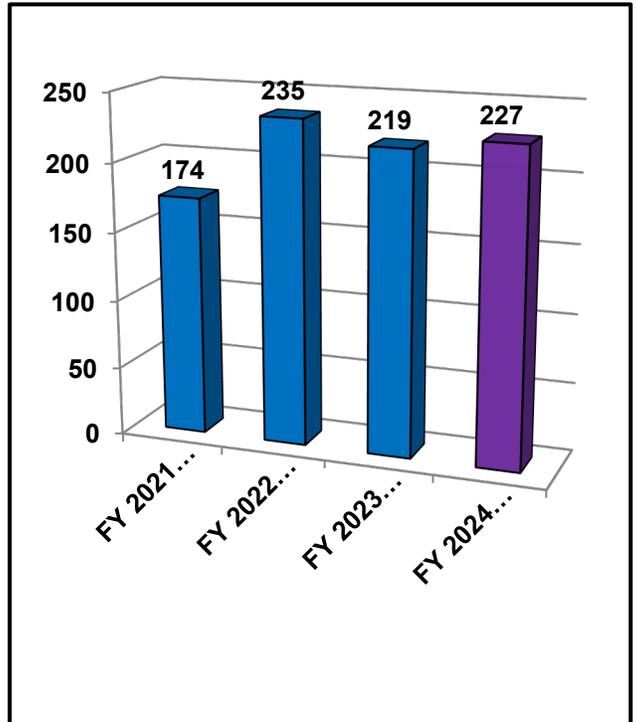
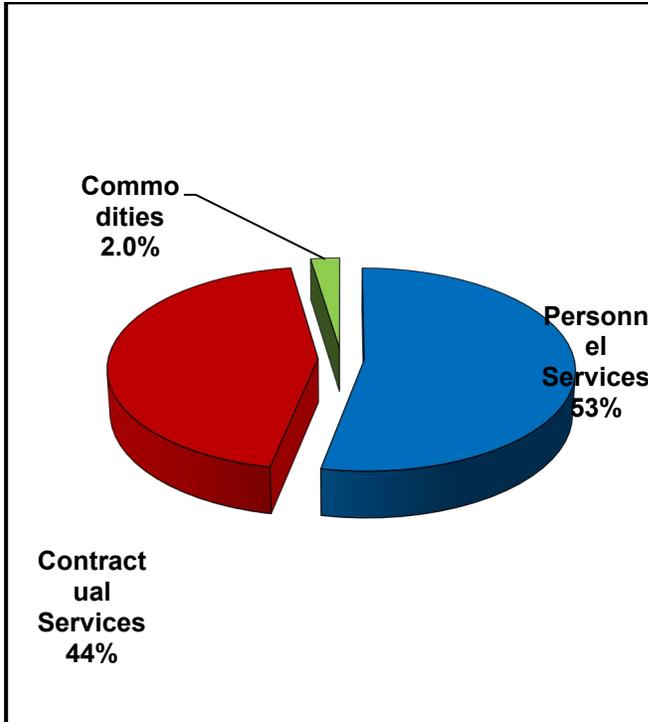
	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
Legislative Services City Clerk	1.0	1.0	1.0
<b>Legislative Services Personnel Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>

**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personnel Services	114,972	119,045	125,705	125,705	125,705	120,839	-4%
Contractual Services	58,603	111,335	87,770	87,770	87,770	100,901	15%
Commodities	308	4,540	5,240	5,240	5,240	5,540	6%
<b>Total</b>	<b>173,883</b>	<b>234,920</b>	<b>218,715</b>	<b>218,715</b>	<b>218,715</b>	<b>227,280</b>	<b>4%</b>

**FY 2024 BUDGET**

**TOTAL EXPENDITURES ('000)**



**GOALS**

1. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
2. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
3. Continue to work with staff to maintain Sunshine Law compliance.
4. Continue to archive older public records in electronic media. Work with other staff to develop formal records retention policy.
5. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

**PERFORMANCE MEASUREMENTS**

City Council held a number of meetings, including regular and special meetings (both open and closed) along with several study sessions. There were 50 plus meetings during FY 2023. The number of meetings projected to occur in FY2024 is estimated to remain the same in FY2023.

	FY2020 Actual	FY2021 Actual	FY2022 Actual	<b>FY2023 Projected</b>
Council Meetings	63	42	57	53
Ordinances & Resolutions Processed	48	55	45	60

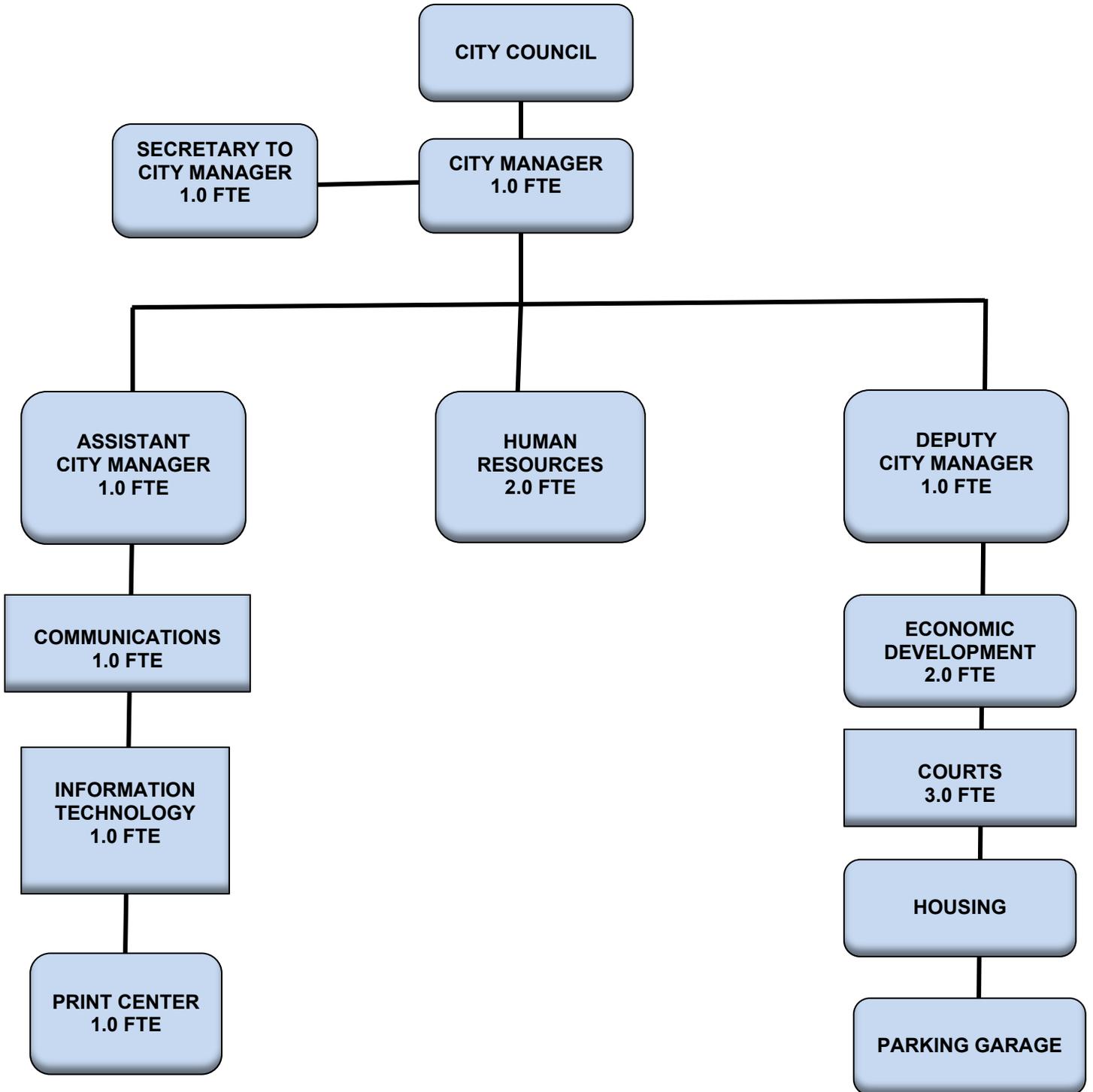


Department	Legislative Services
Program	Legislative

Fund	General
Account Number	01-10-02

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	70,374	75,050	82,385	82,385	82,385	78,890	-4%
5001.01 Salaries - Full-Time COVID 19	1,375	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	20,000	19,200	19,200	19,200	19,200	19,200	0%
5420 Workers Compensation	436	805	990	990	990	816	-18%
5460 Medical Insurance	6,068	6,355	6,960	6,960	6,960	7,380	6%
5660 Social Security Contributions	5,876	5,845	6,300	6,300	6,300	6,081	-3%
5740 Pension Contribution Nonunif.	9,549	10,425	8,395	8,395	8,395	7,050	-16%
5900 Medicare	1,294	1,365	1,475	1,475	1,475	1,422	-4%
<b>Sub-Total Personnel Services</b>	<b>114,972</b>	<b>119,045</b>	<b>125,705</b>	<b>125,705</b>	<b>125,705</b>	<b>120,839</b>	<b>-4%</b>
<b>Contractual Services</b>							
6010 Professional Services	8,327	17,000	18,200	18,200	18,200	18,200	0%
6011 Settlement	-	-	-	-	-	-	0%
6040 Events & Receptions	-	600	600	600	600	620	3%
6110 Mileage Reimbursement	-	270	380	380	380	1,130	197%
6112 Travel Reimbursement	-	1,700	2,200	2,200	2,200	3,100	41%
6115 Mayor & City Council Travel	446	1,600	1,600	1,600	1,600	2,100	31%
6120 Professional Development	1,401	3,360	3,360	3,360	3,360	4,000	19%
6130 Advertising & Public Notices	-	600	600	600	600	600	0%
6150 Printing Services	-	-	-	-	-	-	-
6170 Insurance - Liability	6,097	6,345	7,140	7,140	7,140	6,923	-3%
6220 Insurance - Public Officials	9,657	10,625	10,505	10,505	10,505	11,888	13%
6270 Telephone & Mobile Devices	702	705	705	705	705	705	0%
6400 Office Equipment Maintenance	-	1,000	1,000	1,000	1,000	1,000	0%
6560 Technology Services	18,590	2,000	2,000	2,000	2,000	5,000	150%
6610 Staff Training	-	700	700	700	700	740	6%
6650 Membership & Certification	17,575	18,830	18,780	18,780	18,780	18,895	1%
6720 Election Costs	(4,193)	46,000	20,000	20,000	20,000	26,000	30%
<b>Sub-Total Contractual Services</b>	<b>58,602</b>	<b>111,335</b>	<b>87,770</b>	<b>87,770</b>	<b>87,770</b>	<b>100,901</b>	<b>15%</b>
<b>Commodities</b>							
7001 Office Supplies	-	1,500	1,500	1,500	1,500	1,500	0%
7050 Publications	240	840	840	840	840	840	0%
7090 Office & Computer Equip.	18	1,000	1,000	1,000	1,000	1,000	0%
7330 Food	-	600	1,300	1,300	1,300	1,400	8%
7335 Business Meeting	50	-	-	-	-	-	0%
7850 Awards & Gifts	-	600	600	600	600	800	33%
<b>Sub-Total Commodities</b>	<b>308</b>	<b>4,540</b>	<b>5,240</b>	<b>5,240</b>	<b>5,240</b>	<b>5,540</b>	<b>6%</b>
<b>Total</b>	<b>173,882</b>	<b>234,920</b>	<b>218,715</b>	<b>218,715</b>	<b>218,715</b>	<b>227,280</b>	<b>4%</b>

# GENERAL ADMINISTRATION





## GENERAL ADMINISTRATION

General Administration consists of the City Manager’s Office, Human Resources, Communications, Information Technology, Economic Development, and the Parking Garage, which provide internal services to other City departments.

### PERSONNEL SUMMARY

#### Full-Time

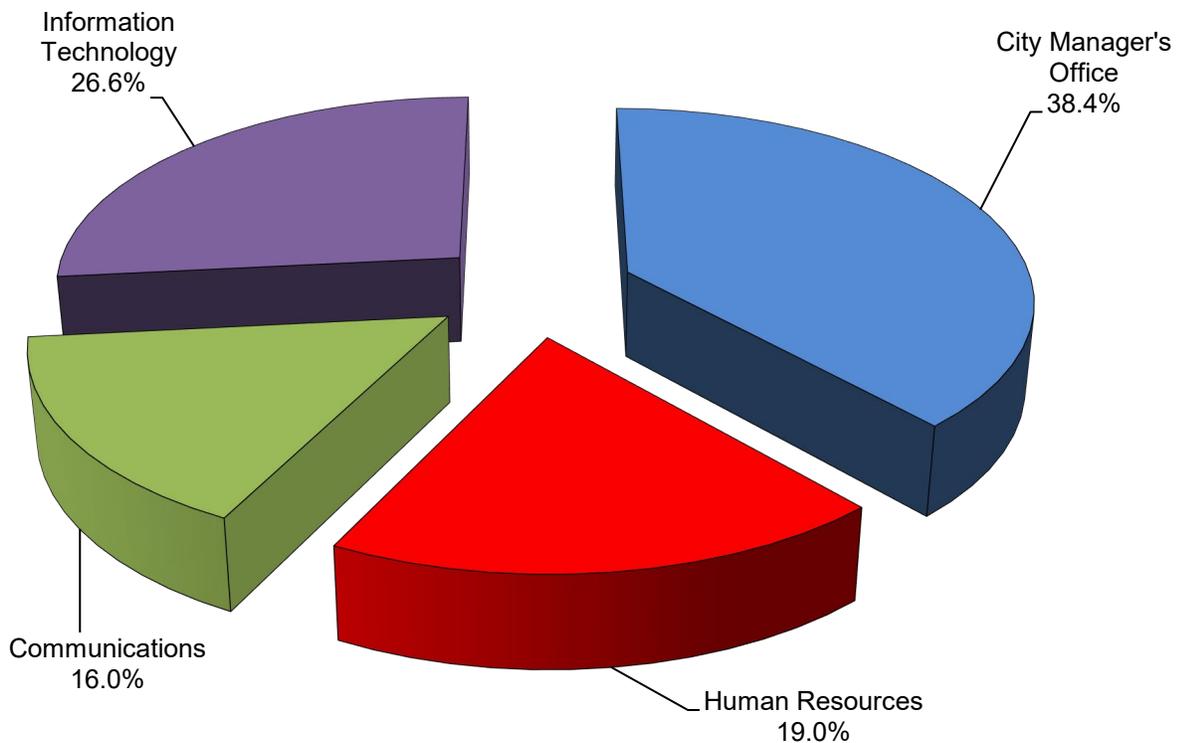
	FY2022 Authorized	FY2023 Authorized	FY2024 Authorized
<b>General Administration Personnel</b>			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Economic Development Specialist	-	2.0	2.0
Deputy City Manager/Director of Economic Development**	-	1.0	1.0
Assistant City Manager	2.0	1.0	1.0
Secretary to the City Manager	1.0	1.0	2.0
Communication Manager	-	1.0	1.0
Print Shop Operator	-	1.0	1.0
<i>City Manager's Office Personnel Total</i>	4.0	8.0	8.0
 <i>Fleet Maintenance</i>			
Fleet Manager	-	-	-
Mechanic	-	-	-
<i>Fleet Maintenance Personnel Total</i>	-	-	-
 <i>Human Resources</i>			
Director of Human Resources	-	1.0	1.0
Human Resources Generalist	-	1.0	1.0
Human Resources Manager	1.0	-	-
Print Shop Operator	1.0	1.0	-
<i>Human Resources Personnel Total</i>	2.0	2.0	2.0
 <i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
 <i>Information Technology</i>			
Information Technology Specialist	0.5	-	-
Information Technology Manager	1.0	1.0	1.0
<i>Information Technology Personnel Total</i>	1.5	1.0	1.0
 <b>General Administration Personnel Total</b>	<b>10.5</b>	<b>14.0</b>	<b>14.0</b>



**PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET**

Program	Personnel	Contractual	Commodities	Other	Total
City Manager's Office	356,498	382,997	5,000	-	744,495
Human Resources	192,487	151,546	23,400	-	367,433
Communications	184,191	116,400	9,240	-	309,831
Information Technology	116,007	336,716	39,000	24,200	515,923
<b>Total</b>	<b>849,183</b>	<b>987,659</b>	<b>76,640</b>	<b>24,200</b>	<b>1,937,682</b>

**Expenditures Pie Chart**





**CITY MANAGER’S OFFICE**

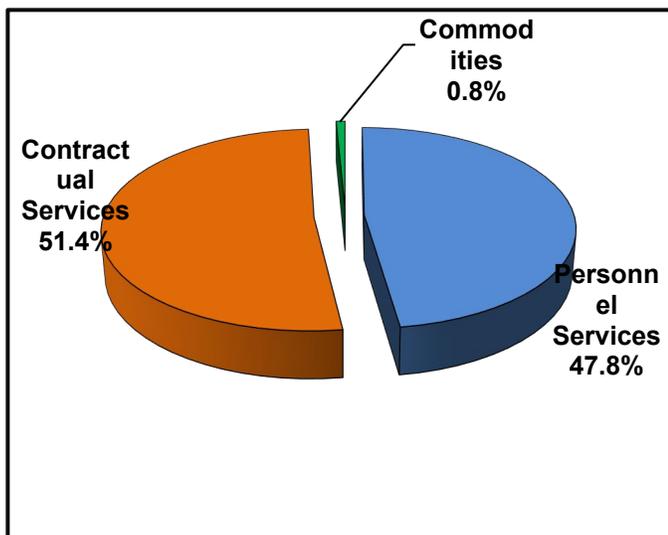
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

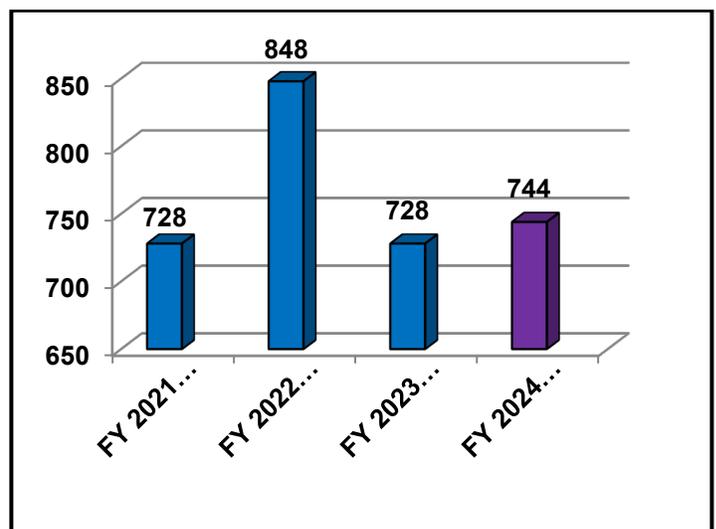
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	335,378	479,045	367,220	367,220	367,220	356,498	-3%
Contractual Services	388,109	363,500	356,240	356,240	356,240	382,997	8%
Commodities	4,759	5,000	5,000	5,000	5,000	5,000	0%
<b>Total</b>	<b>728,246</b>	<b>847,545</b>	<b>728,460</b>	<b>728,460</b>	<b>728,460</b>	<b>744,495</b>	<b>2%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**





**GOALS**

- Execution of Council Policies
- Execution of Work Plan
- Enabling Staff to Excel
- High Quality Service Delivery

**SIGNIFICANT CHANGES OVER FY 2023**

- Opening of Costco
- Opening of Quick Trip
- Historic Flood
- Continuation of COVID-19 Impacts



Department	General Administration
Program	City Manager's Office

Fund	General
Account Number	01-12-05

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	254,288	361,455	281,605	281,605	281,605	280,520	0%
5001.01 Salaries - Full-Time COVID-19	3,335	-	-	-	-	-	0%
5300 Car Allowance	4,200	4,200	4,200	4,200	4,200	4,200	0%
5380 Overtime	242	100	-	-	-	-	0%
5420 Workers Compensation	995	940	875	875	875	955	9%
5460 Medical Insurance	23,446	40,280	30,300	30,300	30,300	29,190	-4%
5660 Social Security Contributions	14,110	22,410	17,460	17,460	17,460	17,393	0%
5740 Pension Contribution Nonunif.	31,227	44,415	28,695	28,695	28,695	20,170	-30%
5900 Medicare	3,535	5,245	4,085	4,085	4,085	4,070	0%
<b>Sub-Total Personnel Services</b>	<b>335,378</b>	<b>479,045</b>	<b>367,220</b>	<b>367,220</b>	<b>367,220</b>	<b>356,498</b>	<b>-3%</b>
<b>Contractual Services</b>							
6010 Professional Services	25,489	135,000	105,000	105,000	105,000	130,000	24%
6011 Settlement	-	-	-	-	-	-	0%
6020 Legal Services	318,245	180,000	200,000	200,000	200,000	200,000	0%
6040 Events & Receptions	1,320	700	700	700	700	700	0%
6050 Maintenance Contracts	-	-	-	-	-	-	0%
6070 Temporary Labor	3,016	-	-	-	-	-	0%
6110 Mileage Reimbursement	-	-	1,000	1,000	1,000	1,000	0%
6120 Professional Development	99	1,500	1,400	1,400	1,400	1,400	0%
6130 Advertising & Public Notices	-	300	300	300	300	300	0%
6170 Insurance - Liability	6,184	6,345	7,140	7,140	7,140	6,923	-3%
6220 Insurance - Public Officials	27,778	30,555	30,200	30,200	30,200	34,174	13%
6270 Telephone & Mobile Devices	1,321	1,400	2,800	2,800	2,800	2,800	0%
6400 Office Equipment Maintenance	-	2,000	2,000	2,000	2,000	-	-100%
6610 Staff Training	-	3,000	3,000	3,000	3,000	3,000	0%
6650 Membership & Certification	3,907	2,700	2,700	2,700	2,700	2,700	0%
6700 Misc. Operating Services	750	-	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>388,109</b>	<b>363,500</b>	<b>356,240</b>	<b>356,240</b>	<b>356,240</b>	<b>382,997</b>	<b>8%</b>
<b>Commodities</b>							
7001 Office Supplies	3,209	2,500	2,500	2,500	2,500	2,500	0%
7050 Publications	368	1,000	1,000	1,000	1,000	1,000	0%
7335 Business Meeting	1,182	1,500	1,500	1,500	1,500	1,500	0%
7855 Promotional Items	-	-	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>4,759</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0%</b>
<b>Total</b>	<b>728,246</b>	<b>847,545</b>	<b>728,460</b>	<b>728,460</b>	<b>728,460</b>	<b>744,495</b>	<b>2%</b>



**HUMAN RESOURCES**

The Human Resources Office administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness. Base level services include:

1. Talent Management/Full Cycle Recruiting – solicitation, acquisition, onboarding, performance, employee relations and retention, internal and external transitions,
2. Total Compensation – salary and benefits administration
3. Risk Management – workers’ compensation, safety, liability, wellness, drug and alcohol testing
4. Labor Relations
5. Training and Development
6. Leave Administration
7. Compliance – Federal, state, local, civil service and administrative regulations
8. Employee Recognition – events, awards, programs and activities
9. Support for the City’s Civil Service Board

**Mission Statement**

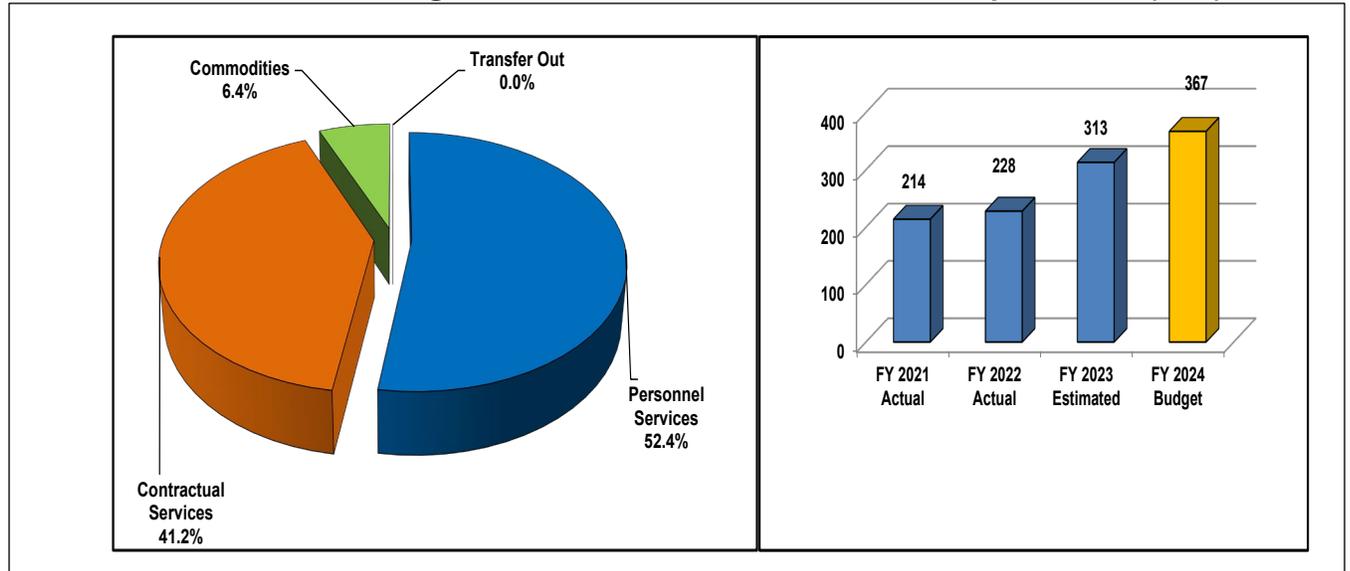
The Human Resources Department supports the City of University City’s total operation in meeting its goals through its most valuable resource—PEOPLE. Human Resources serves as a strategic partner to develop, implement and support programs, processes and outcomes that add value to the City of University City and its employees, leading to improved welfare, morale, safety, empowerment, growth and retention, while committed to the City’s management and prosperity for its citizens, employees, and stakeholders, and in support of the City’s values: Integrity, Customer Services, Collaboration, Accountability, Respect, and Empowerment.

**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	133,312	120,495	184,305	184,305	184,305	192,487	4.4%
Contractual Services	72,957	79,415	107,365	107,365	107,365	151,546	41.2%
Commodities	7,577	27,900	21,700	21,700	21,700	23,400	7.8%
Transfer Out	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>213,846</b>	<b>227,810</b>	<b>313,370</b>	<b>313,370</b>	<b>313,370</b>	<b>367,433</b>	<b>17.3%</b>

**FY 2024 Budget**

**Total Expenditures ('000)**



**GOALS**

1. Maintain Productivity and Workforce Planning
2. Continue to develop Evaluation Processes and Training Programs
3. Increase Employee Engagement
4. Ensure our compensation and performance management processes are designed and executed to align and maximize our employee’s performance with the goals and mission of the organization.
5. Evaluate and implement human resource management technology modules- applicant tracking onboarding, and time and attendance.
6. Streamline Processes for Efficiency
7. Continue to build an effective Safety Team to review and evaluate incidents and make policy, procedure, and training recommendations to improve safety and mitigate risk
8. Broaden the Wellness Program to help increase the holistic health of employees
9. Recruit and retain a diverse workforce to meet the needs of the City.
10. Inspire and encourage employee engagement through recognition, effective communication, growth opportunities, and constant feedback

These services are achieved through a teamwork philosophy that is inspired through effective organizational skills, proactive efforts, and a balance between professionalism and the ability to have an excellent work environment!

**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

The Human Resources department is an internal services department providing support and leadership throughout the organization through human resources and administrative programs and systems and active communication. Below are some of the accomplishments in FY 2022:

- Hire over 90 new (full, part-time, and Library) employees
- Created an on/off boarding program that includes a U City Orientation and partnership with IT
- Re-established Cross-Department Employee Safety Committee, Wellness Committee, and Employee Engagement Committee
- Continued to work through Citywide Employee Evaluation Process
- Created a city-wide administrative training program for all employees with a track for Supervisors



Department	General Administrative
Program	Human Resources

Fund	General
Account Number	01-14-07

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	86,721	80,755	120,105	120,105	120,105	150,819	26%
5001.01 Salaries - Full-Time COVID-19	1,608	-	-	-	-	-	0%
5230 Injury Leave - Taxable	1,836	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	26,740	26,740	26,740	-	-100%
5420 Workers Compensation	3,107	2,500	455	455	455	52	-89%
5460 Medical Insurance	12,028	12,600	5,530	5,530	5,530	13,240	139%
5540 EAP	8,600	7,255	7,500	7,500	7,500	6,000	-20%
5660 Social Security Contributions	4,870	5,005	9,105	9,105	9,105	9,350	3%
5740 Pension Contribution Nonunif.	13,449	11,210	12,240	12,240	12,240	10,840	-11%
5860 Unemployment	-	-	500	500	500	-	-100%
5900 Medicare	1,091	1,170	2,130	2,130	2,130	2,186	3%
<b>Sub-Total Personnel Services</b>	<b>133,310</b>	<b>120,495</b>	<b>184,305</b>	<b>184,305</b>	<b>184,305</b>	<b>192,487</b>	<b>4%</b>
<b>Contractual Services</b>							
6010 Professional Services	4,589	3,800	33,850	33,850	33,850	19,170	-43%
6030 Medical Service	2,486	7,350	7,350	7,350	7,350	8,000	9%
6035 Disability Benefits	5,715	4,960	3,349	3,349	3,349	5,614	68%
6050 Maintenance Contracts	20,211	18,650	10,400	10,400	10,400	61,000	487%
6070 Temporary Labor	845	1,000	-	-	-	-	0%
6090 Postage	4,094	5,000	700	700	700	805	15%
6110 Mileage Reimbursement	-	-	600	600	600	500	-17%
6120 Professional Development	245	5,800	2,650	2,650	2,650	2,650	0%
6130 Advertising & Public Notices	612	3,000	3,000	3,000	3,000	3,000	0%
6150 Printing Service	-	700	750	750	750	750	0%
6170 Insurance - Liability	6,097	6,345	7,140	7,140	7,140	9,282	30%
6220 Insurance - Public Officials	14,947	16,440	16,250	16,250	16,250	18,389	13%
6270 Telephone & Mobile Devices	1,125	700	660	660	660	1,968	198%
6400 Office Equipment Maintenance	-	-	766	766	766	-	-100%
6600 Tuition Reimbursement	-	750	1,500	1,500	1,500	1,500	0%
6610 Staff Training	1,208	2,000	7,500	7,500	7,500	7,500	0%
6650 Membership & Certification	1,339	1,420	2,000	2,000	2,000	2,518	26%
6660 Laundry Services	616	500	-	-	-	-	0%
6700 Misc. Operating Services	8,828	1,000	8,900	8,900	8,900	8,900	0%
<b>Sub-Total Contractual Services</b>	<b>72,957</b>	<b>79,415</b>	<b>107,365</b>	<b>107,365</b>	<b>107,365</b>	<b>151,546</b>	<b>41%</b>
<b>Commodities</b>							
7001 Office Supplies	7,476	7,000	1,500	1,500	1,500	1,500	0%
7090 Office & Computer Equip.	-	1,000	1,000	1,000	1,000	2,900	190%
7330 Food	101	6,000	9,800	9,800	9,800	9,800	0%
7650 Parking Meter Parts	-	4,500	-	-	-	-	0%
7770 Uniform & Safety Gear	-	-	-	-	-	-	0%
7850 Awards & Gifts	-	9,400	9,400	9,400	9,400	9,200	-2%
<b>Sub-Total Commodities</b>	<b>7,577</b>	<b>27,900</b>	<b>21,700</b>	<b>21,700</b>	<b>21,700</b>	<b>23,400</b>	<b>8%</b>
<b>Transfer Out</b>							
9950 Operating Transfer Out to Fleet	-	-	-	-	-	-	0%
	-	-	-	-	-	-	0%
<b>Total</b>	<b>213,844</b>	<b>227,810</b>	<b>313,370</b>	<b>313,370</b>	<b>313,370</b>	<b>367,433</b>	<b>17%</b>



**Communications**

Communications responsible for communicating with internal and external stakeholders. It promotes transparency, engages the public with their governing body, provides necessary information for the delivery of services, and enhances the quality of life of constituents through increased access to information and services.

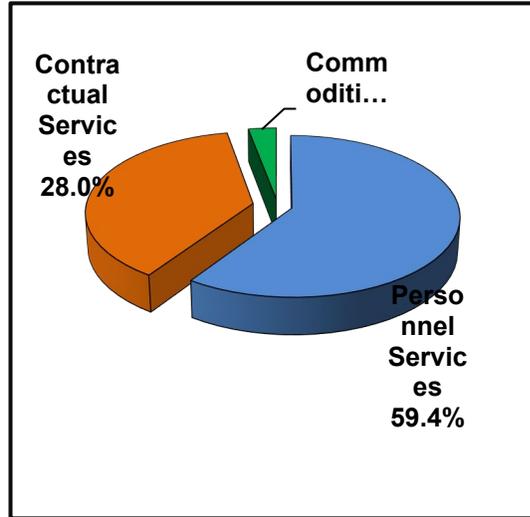
**Mission Statement**

To build trust with timely, honest, and transparent communications that will increase public awareness of initiatives, programs, projects, and events in University City.

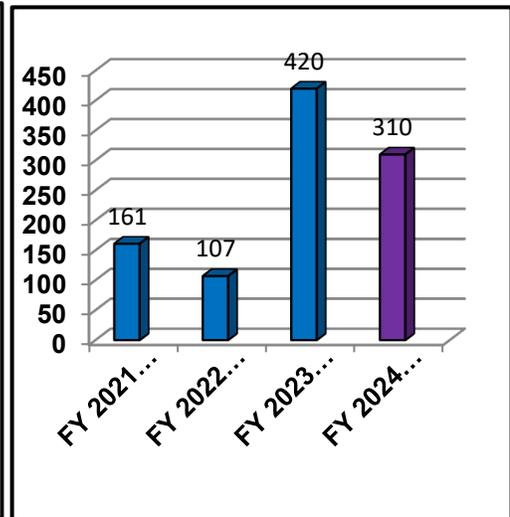
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	48,158	-	290,820	290,820	290,820	184,191	-37%
Contractual Services	112,511	106,865	117,480	117,480	117,480	116,400	-1%
Commodities	-	240	11,740	11,740	11,740	9,240	-21%
<b>Total</b>	<b>160,669</b>	<b>107,105</b>	<b>420,040</b>	<b>420,040</b>	<b>420,040</b>	<b>309,831</b>	<b>-26%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**



**2023-2024 GOALS**

1. Increase positive mentions of University City in the local media.
2. Average 20 posts per week on social media.
3. Continue to create University City update videos.
4. Increase number of residents signed up for CodeRed by 30 percent.
5. Increase social media followers by 20 percent.

**2023 Performance Summary**

1. Began website redesign process to be completed in Summer 2023.
2. Successfully onboarded a full-time Communications Manager.
3. Updated weekly community report and increased subscribers.
4. Continued to publish ROARS quarterly.
5. Ensured transparency by overseeing video recordings of council meetings, study sessions and the state of the city address..



Department	General Administration
Program	Communications

Fund	General
Account Number	01-12-04

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2023 Budget	% over FY 2022
<b>Personnel Services</b>							
5001 Salaries - Full-Time	29,724	-	225,270	225,270	225,270	146,355	-35%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5420 Workers Compensation	49	-	3,980	3,980	3,980	5,185	30%
5460 Medical Insurance	1,402	-	21,375	21,375	21,375	10,936	-49%
5660 Social Security Contributions	1,910	-	13,970	13,970	13,970	9,075	-35%
5740 Pension Contribution Nonunif.	14,608	-	22,955	22,955	22,955	10,520	-54%
5900 Medicare	465	-	3,270	3,270	3,270	2,120	-35%
<b>Sub-Total Personnel Services</b>	<b>48,158</b>	<b>-</b>	<b>290,820</b>	<b>290,820</b>	<b>290,820</b>	<b>184,191</b>	<b>-37%</b>
<b>Contractual Services</b>							
6010 Professional Services	51,123	33,000	33,000	33,000	33,000	33,000	0%
6050 Maintenance Contracts	-	-	8,250	8,250	8,250	8,250	0%
6090 Postage	19,513	30,000	30,000	30,000	30,000	30,000	0%
6110 Mileage Reimbursement	-	1,000	-	-	-	-	0%
6120 Professional Development	-	3,000	4,800	4,800	4,800	2,400	-50%
6130 Advertising & Public Notices	-	4,000	4,000	4,000	4,000	4,000	0%
6150 Printing Services	41,811	35,000	35,700	35,700	35,700	35,700	0%
6270 Telephone & Mobile Devices	64	720	120	120	120	1,440	1100%
6650 Membership & Certification	-	145	1,110	1,110	1,110	1,110	0%
6660 Laundry Services	-	-	500	500	500	500	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>112,511</b>	<b>106,865</b>	<b>117,480</b>	<b>117,480</b>	<b>117,480</b>	<b>116,400</b>	<b>-1%</b>
<b>Commodities</b>							
7001 Office Supplies	-	-	7,000	7,000	7,000	7,000	0%
7050 Publications	-	240	240	240	240	240	0%
7650 Parking Meter Parts	-	-	4,500	4,500	4,500	2,000	-56%
<b>Sub-Total Commodities</b>	<b>-</b>	<b>240</b>	<b>11,740</b>	<b>11,740</b>	<b>11,740</b>	<b>9,240</b>	<b>-21%</b>
<b>Total</b>	<b>160,669</b>	<b>107,105</b>	<b>420,040</b>	<b>420,040</b>	<b>420,040</b>	<b>309,831</b>	<b>-26%</b>



**INFORMATION TECHNOLOGY (IT)**

This program area is responsible for maintaining the City’s centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

The IT program supports the City’s network which has eight (8) physical servers, twenty-seven (27) virtual servers, two hundred (200) workstations, sixteen (16) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

**Mission Statement**

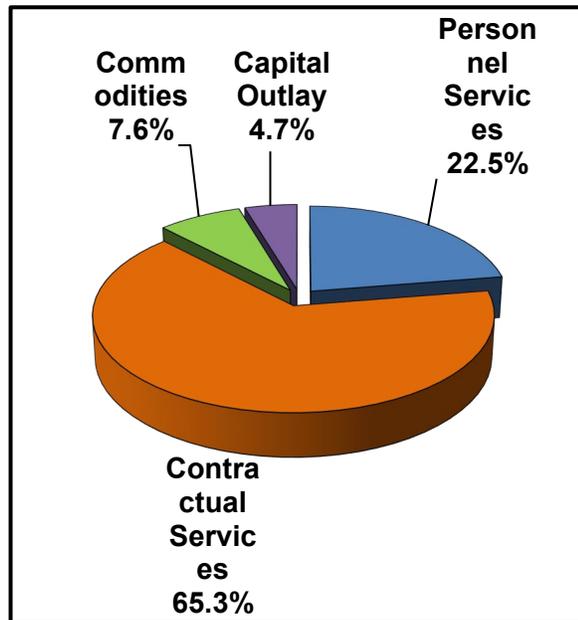
Information Technology is a vital component in every department's service delivery methods. As strategic plans are developed for each facet of the City, Information Technology plays a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology is driven by the organizational need and the necessity to provide public service that is significantly more effective.

**BUDGET EXPENDITURES**

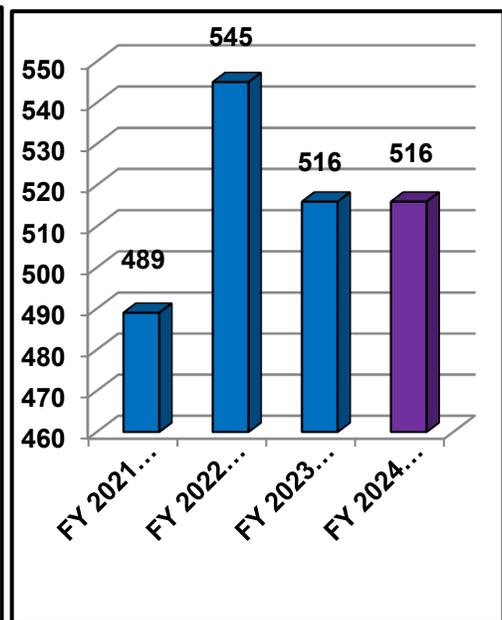
	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	160,035	131,380	134,260	134,260	134,260	116,007	-14%
Contractual Services	287,551	334,170	332,290	332,290	332,290	336,716	1%
Commodities	17,156	24,500	30,500	30,500	30,500	39,000	28%
Capital Outlay	24,685	55,000	19,200	19,200	19,200	24,200	26%
<b>Total</b>	<b>489,427</b>	<b>545,050</b>	<b>516,250</b>	<b>516,250</b>	<b>516,250</b>	<b>515,923</b>	<b>-0.1%</b>



**FY 2024 Budget**



**Total Expenditures ('000)**



**FY2024 GOALS**

1. Continued progress of SharePoint sites for departments
2. Replacing aging network infrastructure for City Hall, The Police Department as well as remote locations throughout the city.
3. Assist with migrating RecTrac to cloud based platform
4. Migrating New World to a cloud based platform and or completion of a new HRIS integrated solution that better serves the city and its citizens.
5. Replacing fax finder with a modernized solution for faxing
6. Implementing a cyber security solution to protect data

**FISCAL YEAR 2022 PEFORMANCE SUMMARY**

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2023:

- **Office 365** – Migration to a Hybrid Office 365 environment
- **Firewalls** – Updated firewalls for Mt. Gideon and Golf course
- **Sophos** – Implementation of Sophos phishing service
- **Operating System Update** – Finalized Windows 10 replacements
- **Phones** – Replace aging phone system components



Department	General Administration
Program	Information Technology

Fund	General
Account Number	01-18-11

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	104,877	84,760	93,050	93,050	93,050	89,099	-4%
5001.01 Salaries - Full-Time COVID-19	2,468	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5420 Workers Compensation	7,950	5,160	6,800	6,800	6,800	6,308	-7%
5460 Medical Insurance	18,552	16,260	17,810	17,810	17,810	7,380	-59%
5660 Social Security Contributions	6,683	5,255	5,770	5,770	5,770	5,524	-4%
5740 Pension Contribution Nonunif.	18,002	18,715	9,480	9,480	9,480	6,405	-32%
5900 Medicare	1,503	1,230	1,350	1,350	1,350	1,291	-4%
<b>Sub-Total Personnel Services</b>	<b>160,035</b>	<b>131,380</b>	<b>134,260</b>	<b>134,260</b>	<b>134,260</b>	<b>116,007</b>	<b>-14%</b>
<b>Contractual Services</b>							
6010 Professional Services	1,088	20,000	-	-	-	-	0%
6050 Maintenance Contracts	106,548	88,500	78,300	78,300	78,300	78,300	0%
6120 Professional Development	-	500	500	500	500	500	0%
6170 Insurance - Liability	6,097	6,345	7,140	7,140	7,140	6,926	-3%
6175 Privacy Liability & Network Security	5,755	8,055	15,550	15,550	15,550	20,190	30%
6270 Telephone & Mobile Devices	38,878	36,540	56,940	56,940	56,940	56,940	0%
6320 Internet Services	16,193	18,000	19,800	19,800	19,800	19,800	0%
6400 Office Equipment Maintenance	58,966	58,000	58,000	58,000	58,000	58,000	0%
6560 Technology Services	53,726	97,980	95,810	95,810	95,810	95,810	0%
6650 Membership & Certification	300	250	250	250	250	250	0%
<b>Sub-Total Contractual Services</b>	<b>287,551</b>	<b>334,170</b>	<b>332,290</b>	<b>332,290</b>	<b>332,290</b>	<b>336,716</b>	<b>1%</b>
<b>Commodities</b>							
7001 Office Supplies	413	2,000	4,000	4,000	4,000	4,000	0%
7090 Office & Computer Equip.	16,743	22,500	26,500	26,500	26,500	35,000	32%
<b>Sub-Total Commodities</b>	<b>17,156</b>	<b>24,500</b>	<b>30,500</b>	<b>30,500</b>	<b>30,500</b>	<b>39,000</b>	<b>28%</b>
<b>Capital Outlay</b>							
8120 Computer Equipment	24,650	43,000	19,200	19,200	19,200	19,200	0%
8140 Software Systems	35	12,000	-	-	-	5,000	100%
8180 Office Furniture & Equip.	-	-	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>24,685</b>	<b>55,000</b>	<b>19,200</b>	<b>19,200</b>	<b>19,200</b>	<b>24,200</b>	<b>26%</b>
<b>Total</b>	<b>489,427</b>	<b>545,050</b>	<b>516,250</b>	<b>516,250</b>	<b>516,250</b>	<b>515,923</b>	<b>-0.1%</b>



**ECONOMIC DEVELOPMENT**

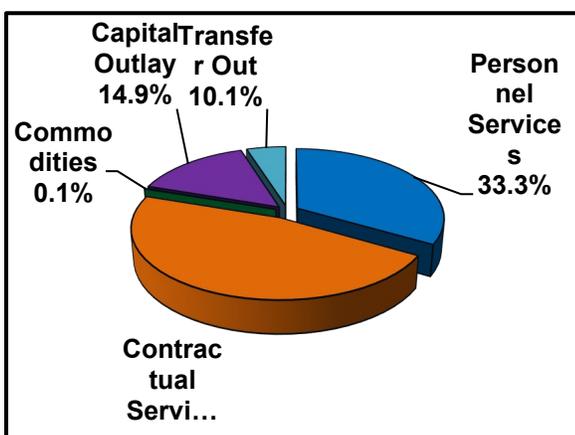
This Division works in partnership with the community and other city departments to grow the city's economic base by facilitating efforts in business retention, expansion and attraction efforts as well as being a resource for entrepreneurial growth. Specific tasks include the creation and adherence to a strategic plan for economic development, being a liaison to the business community, connecting and providing resources for businesses including connections to financing resources, venture capital, physical space needs and business planning. This division is also responsible for managing the City's four-story parking garage on Delmar Blvd and the street-level retail spaces.

This Division also helps administer the City's one quarter (¼) percent sales tax on retail sales to be used for economic development purposes ("Economic Development Retail Sales Tax – EDRST"). The budget expenditures detailed below represent projects and programs using EDRST funds.

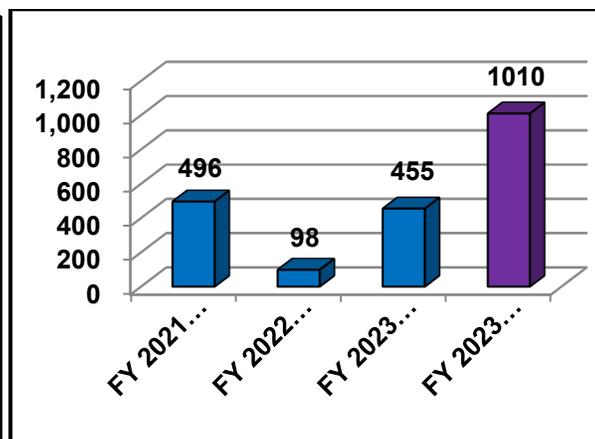
**BUDGET EXPENDITURES (ECONOMIC DEVELOPMENT RETAIL SALES TAX FUND)**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	76,757	58,830	354,260	354,260	354,260	336,575	-5%
Contractual Services	292,864	39,540	59,500	59,500	59,500	472,500	694%
Commodities	-	-	1,000	1,000	1,000	1,000	0%
Capital Outlay	126,563	-	150,000	150,000	150,000	150,000	0%
Transfer Out	-	-	40,000	40,000	40,000	50,000	25%
<b>Total</b>	<b>496,184</b>	<b>98,370</b>	<b>604,760</b>	<b>604,760</b>	<b>604,760</b>	<b>1,010,075</b>	<b>67%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**



## **GOALS**

1. Implement the Economic Development Strategy adopted by the City Council.
2. Continue to assist businesses with economic recovery by being a resource and partner in their efforts.
3. Continue to identify highest and best use of city-owned properties available for redevelopment.
4. Ensure that the parking garage operates at an optimal level and monitor income and expenses as an enterprise fund.
5. Partner with various economic development agencies such as the STL Economic Development Alliance, the St. Louis Economic Development Partnership, and the State Department of Economic Development to promote economic growth and recovery.
6. Continue to identify and process improvements and tracking mechanisms for the Economic Development Retail Sales Tax (EDRST) and ensure projects meet the criteria outlined by state statute. Assist the EDRST Board in adhering to these criteria.
7. Create new economic development marketing materials, including print and digital.
8. Regularly meet with business owners in the community as part of business retention and recovery efforts.

## **2023 BUDGET DETAILS - EDRST**

Budget details for the 2023 EDRST budget include funds to cover seventy-five percent of the salary and benefits for the Deputy City Manager/Director of Economic Development position to carry out city-wide economic development activities and administer the use of the EDRST. Criteria for other uses for the funds must meet the following criteria:

- Alignment with the City's Comprehensive Plan
- Ability to leverage additional resources
- Ability to be long-lasting and value added
- Ability to redevelop vacant properties
- Potential to act as a catalyst for additional development
- Potential to provide employment opportunity
- Appropriate alignment of business fit in the target area.

Additionally, the use of EDRST funds must be in accordance with Section 120.520 of the municipal code. Funds are allocated to City departments, organizations or toward projects that assist the City in attaining economic development goals.



**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

- Grand opening of Costco held in October of 2022
- Grand Opening of Quik Trip at Olive and Midland
- Hired staff to implement the Economic Development Strategy adopted by the City Council
- Provided financial assistance to cover the Free Parking Initiative in the Delmar Loop
- Provide support to the Economic Development Retail Sales Tax Board, including closing out projects funded during previous fiscal years.
- Provided financial assistance for individuals and businesses displaced by the Markets at Olive Project.
- Implemented the Façade Improvement Program for FY23

**PERFORMANCE MEASUREMENTS**

	<b>FY 2020 Actual</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Projected</b>
<b>Total Business Licenses *(May 1 Renewal)</b>	<b>800</b>	<b>800</b>	<b>652</b>	<b>683</b>
<b>New Business Licenses</b>	<b>85</b>	<b>85</b>	<b>70</b>	<b>70</b>
<b>Business License Revenues</b>	<b>\$529,612</b>	<b>\$529,612</b>	<b>\$528,329</b>	<b>\$450,000</b>



Department	City Manager
Program	Economic Dev Sales Tax Operation

Fund	Econ Dev
Account Number	11-45-78

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2022
<b>Personnel Services</b>							
5001 Salaries - Full-Time	32,529	41,715	270,005	270,005	270,005	270,230	0%
5340 Salaries- Part-Time & Temp	30,000	-	60,000	60,000	60,000	-	-100%
5420 Workers Compensation	3,071	110	375	375	375	920	145%
5460 Medical Insurance	1,773	5,890	5,530	5,530	5,530	27,620	399%
5660 Social Security Contributions	2,020	2,590	7,440	7,440	7,440	14,895	100%
5740 Pension Contribution Nonunif.	6,915	7,920	9,170	9,170	9,170	19,425	112%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	449	605	1,740	1,740	1,740	3,575	105%
<b>Sub-Total Personnel Services</b>	<b>76,757</b>	<b>58,830</b>	<b>354,260</b>	<b>354,260</b>	<b>354,260</b>	<b>336,665</b>	<b>-5%</b>
<b>Contractual Services</b>							
6010 Professional Services	79,749	36,000	41,000	41,000	41,000	41,000	0%
6040 Events and Receptions	60,512	-	-	-	-	410,000	100%
6050 Maintenance Contracts	50,573	-	-	-	-	-	0%
6120 Professional Development	-	-	3,000	3,000	3,000	6,000	100%
6130 Advertising & Public Notices	535	3,540	4,000	4,000	4,000	4,000	0%
6136 Marketing and Promotional	-	-	5,000	5,000	5,000	5,000	0%
6150 Printing Services	-	-	2,500	2,500	2,500	2,500	0%
6270 Telephone & Pagers	-	-	-	-	-	-	0%
6400 Office Equipent Maintenance	-	-	1,000	1,000	1,000	1,000	0%
6650 Memberships and Certifications	-	-	3,000	3,000	3,000	3,000	0%
6805 Forgivable Loan - Small Business Assistance	101,495	-	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>292,864</b>	<b>39,540</b>	<b>59,500</b>	<b>59,500</b>	<b>59,500</b>	<b>472,500</b>	<b>694%</b>
<b>Commodities</b>							
7001 Office Supplies	-	-	1,000	1,000	1,000	1,000	0%
7855 Promotional Supplies	-	-	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>0%</b>
<b>Capital Outlay</b>							
8170 Façade Improvement Program	126,563	-	150,000	150,000	150,000	150,000	0%
<b>Sub-Total Capital Outlay</b>	<b>126,563</b>	<b>-</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>0%</b>
<b>Other</b>							
9950 Transfer Out	-	-	40,000	40,000	40,000	50,000	25%
<b>Sub-Total Transfer Out</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>50,000</b>	<b>25%</b>
<b>Total</b>	<b>496,184</b>	<b>98,370</b>	<b>604,760</b>	<b>604,760</b>	<b>604,760</b>	<b>1,010,165</b>	<b>67%</b>



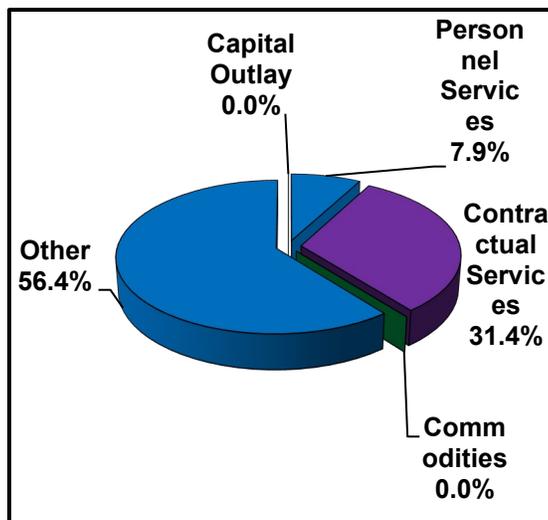
**PUBLIC PARKING GARAGE FUND**

The City operates a three-level, 113-space parking garage at 6319 Delmar Boulevard. Revenue sources are parking meter revenue, transient evening parking, monthly parking agreements and lease revenues from approximately 6500 SF of retail space on the street-level. Operations had been outsourced since inception of the facility to St. Louis parking. In the fall of 2019, all operations were successfully brought in-house to include accounting, cleaning, safety, maintenance, billing, and revenue collections. This resulted in a cleaner, safer facility that operates more efficiently. Staff has proposed utilizing an app-and text-pay system including an option for a pay station to further enhance customer experience, streamline monthly parking, and improve revenues.

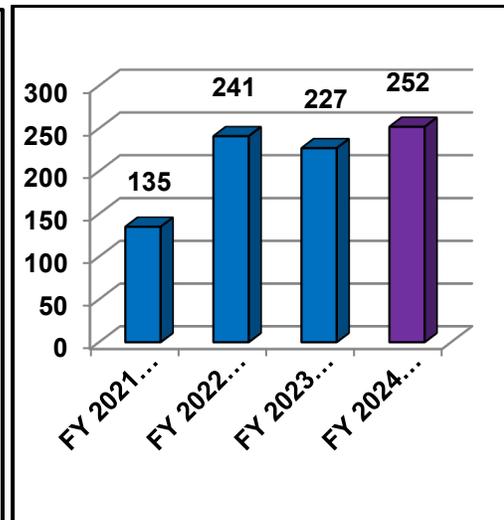
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personnel Services	(7,017)	22,590	22,900	22,900	22,900	20,000	-13%
Contractual Services	137,277	100,195	76,275	76,275	76,275	79,196	4%
Commodities	318	-	-	-	-	-	0%
Other	4,731	118,220	128,220	128,220	128,220	153,220	19%
Capital Outlay	-	-	-	-	-	-	0%
<b>Total</b>	<b>135,309</b>	<b>241,005</b>	<b>227,395</b>	<b>227,395</b>	<b>227,395</b>	<b>252,416</b>	<b>11%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**





**GOALS**

1. To continue to maintain the Garage; identify short and long-term facility maintenance, repair and capital needs.
2. To ensure the facility is safe and secure.
3. To identify additional rental income through parking space rentals.
4. To move to an APP-based payment platform.
5. .

**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

- Regular cleaning and power-washing of garage
- Regular maintenance of AC units and coils
- Continued to rent a portion of the parking spaces on a long-term basis to nearby businesses.
- Two of the three retail spaces occupied

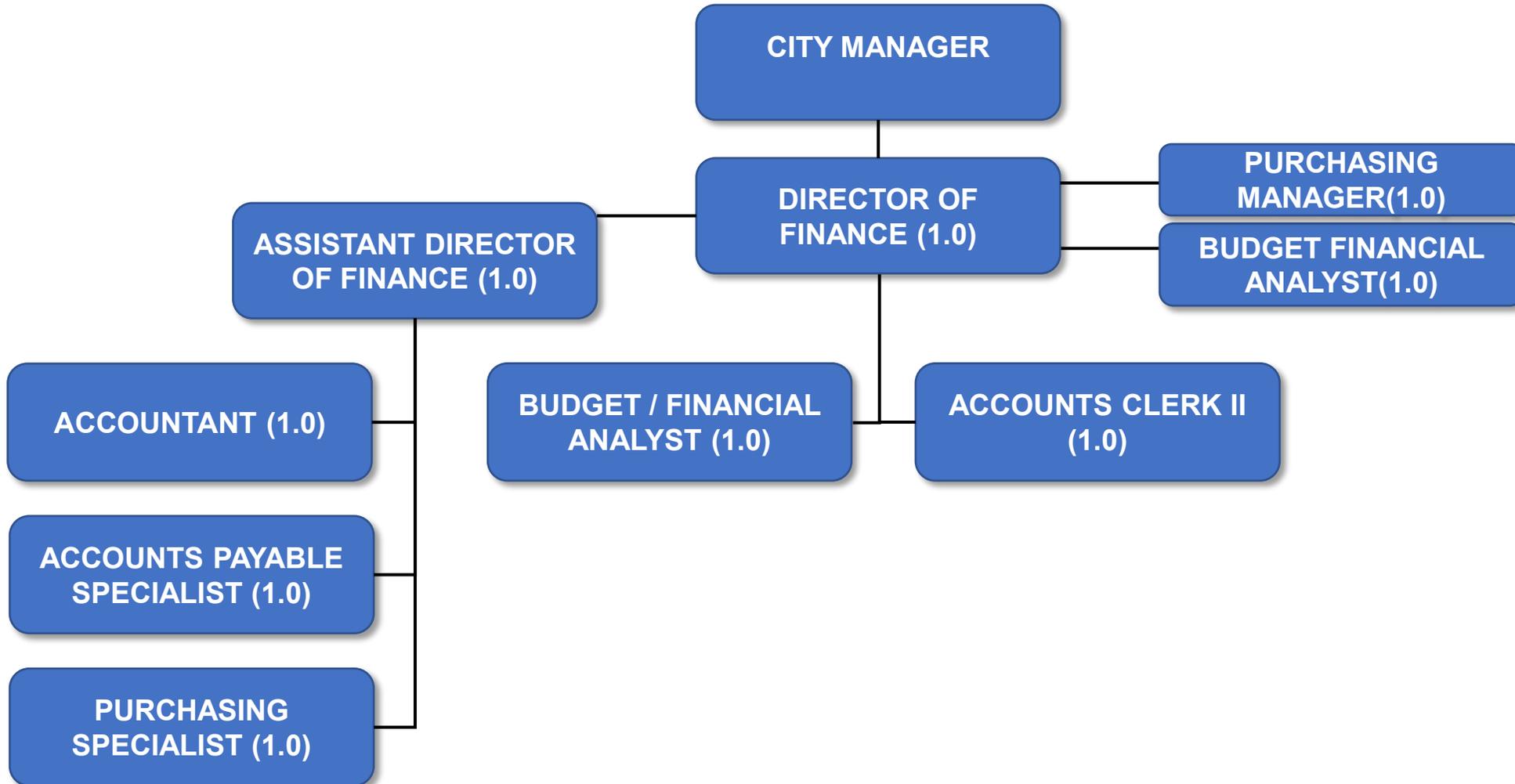


Department	Non Departmental
Program	Public Parking Garage

Fund	Parking Garage
Account Number	27-70-81

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	20,000	20,000	20,000	20,000	20,000	0%
5420 Workers Compensation	-	1,060	1,370	1,370	1,370	-	-100%
5460 Medical Insurance	-	-	-	-	-	-	0%
5461 OPEB Expenses	(403)	-	-	-	-	-	0%
5660 Social Security Contributions	-	1,240	1,240	1,240	1,240	-	-100%
5740 Pension Contribution Nonunif.	(6,614)	-	-	-	-	-	0%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	-	290	290	290	290	-	-100%
<b>Sub-Total Personnel Services</b>	<b>(7,017)</b>	<b>22,590</b>	<b>22,900</b>	<b>22,900</b>	<b>22,900</b>	<b>20,000</b>	<b>-13%</b>
<b>Contractual Services</b>							
6001 Accounting & Auditing	993	1,000	1,000	1,000	1,000	1,000	0%
6010 Professional Services	10,049	20,000	-	-	-	-	0%
6050 Maintenance Contracts	4,981	7,000	7,500	7,500	7,500	7,500	0%
6080 Accounting Fees	-	-	-	-	-	-	0%
6160 Insurance-Property & Auto	11,678	14,015	12,990	12,990	12,990	14,300	10%
6170 Insurance-Liability	13,355	13,890	15,285	15,285	15,285	15,896	4%
6270 Telephone & Pagers	-	-	-	-	-	-	0%
6310 Utilities	7,045	11,700	7,500	7,500	7,500	7,500	0%
6340 Safety/Security Services	-	-	-	-	-	-	0%
6430 Misc Maintenance & Repairs	7,304	6,800	6,500	6,500	6,500	7,500	15%
6440 Maintenance & Repairs	-	-	500	500	500	500	0%
6490 Depreciation Equipment	60,084	-	-	-	-	-	0%
6670 Cashier's Over/Under	-	-	-	-	-	-	0%
6700 Misc Operating Services	74	-	-	-	-	-	0%
6740 Payroll Taxes	-	-	-	-	-	-	0%
6810 Lot Cleaning	21,715	25,790	25,000	25,000	25,000	25,000	0%
<b>Sub-Total Contractual Services</b>	<b>137,278</b>	<b>100,195</b>	<b>76,275</b>	<b>76,275</b>	<b>76,275</b>	<b>79,196</b>	<b>4%</b>
<b>Commodities</b>							
7001 Office Supplies	-	-	-	-	-	-	0%
7810 Sign Supplies	318	-	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>318</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Capital Outlay</b>							
8001 Building Improvements	-	-	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Transfer Out</b>							
9950 Operating Transfer Out	4,731	118,220	128,220	128,220	128,220	153,220	19%
<b>Sub-Total Transfer Out</b>	<b>4,731</b>	<b>118,220</b>	<b>128,220</b>	<b>128,220</b>	<b>128,220</b>	<b>153,220</b>	<b>19%</b>
<b>Total</b>	<b>135,310</b>	<b>241,005</b>	<b>227,395</b>	<b>227,395</b>	<b>227,395</b>	<b>252,416</b>	<b>11%</b>

# FINANCE





The Finance Department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the City includes several components:

**Cashiering and Collections Services**

- Annually received over 26,000 payments by customers for City collection services, of which, 21,000 payments were from refuse collections, and over 3,000 payments were from on-line bill pay
- Process annually over \$10.0 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank
- Process and collect miscellaneous receivables for weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions
- Process payments for gross receipts taxes in the amount of approximately \$6.0 million
- Provide overall supervision of Cashiering and Collections staff

**Fiscal Services**

- Provide billing services for approximately 11,200 accounts for trash collection for five (5) route billing cycle and miscellaneous billing for approximately 300 throughout the year
- Process delinquent trash collection notices for five (5) route billing cycle
- Manage the refuse on-line bill pay and paperless billing to our residents
- Establish property tax levies and coordinate tax collection
- Assist HR with administering City insurance programs
- Manage the delivery of the Municipal Services billing statement
- Provide quality customer service to both internal and external customers
- Provide property record requests and filings for title searches and lien recordings and releases
- Maintain over 700 business license records and 60 liquor license records
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 400 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs

**Administration**

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while complying with federal, state, local and other requirements
- Oversee and coordinate long-term financial plan
- Promote sound fiscal policies and protect local revenues
- Ensure competent use of financial, human, and material resources

**Accounting Services**

- Prepare the Comprehensive Annual Financial Report and coordinate the annual audit with independent auditors
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines
- Prepare the Administrative Annual Report
- Maintain the general ledger and various reconciliations
- Maintain inventory of capital assets of the City and establish depreciation schedules



- Process nearly 8,200 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks
- Maintain accounts payable records and respond to departmental and vendor inquiries
- Process supplemental retirement payments and subsidies according to the required timelines
- Process over 13,000 payroll advices and checks annually
- Produce and distribute W-2's, 1099R's and 1099Misc's annually
- Assist IT with updates for New World Systems (accounting software) user security and training to other departments
- Maintain and trouble shoot problems in New World Systems

Budget Management Division

- Manage and co-ordinate the annual budget preparation process
- Maintain the budget manual and coordinate the budget development process with departments by preparing consolidated budget requests for review by the City Manager
- Conduct budgetary analysis as needed
- Assist departments with budget monitoring and control

**PERSONNEL SUMMARY**

**Full-Time**

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
<b>Finance Personnel</b>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Budget Analyst	-	1.0	1.0
Financial Analyst	1.0	-	-
Senior Accountant	1.0	-	-
Accountant	-	2.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Account Clerk II	1.0	1.0	1.0
Purchasing Specialist	1.0	1.0	1.0
Purchasing Manager	-	-	1.0
<b>Finance Personnel Total</b>	<b>8.0</b>	<b>9.0</b>	<b>9.0</b>



**FINANCE**

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; property tax levies oversight; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; assist HR in administering City insurance programs; risk management; fixed asset management; project accounting management; and coordinating Federal, State, Local, and Community Development Block Grants. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

**Mission Statement**

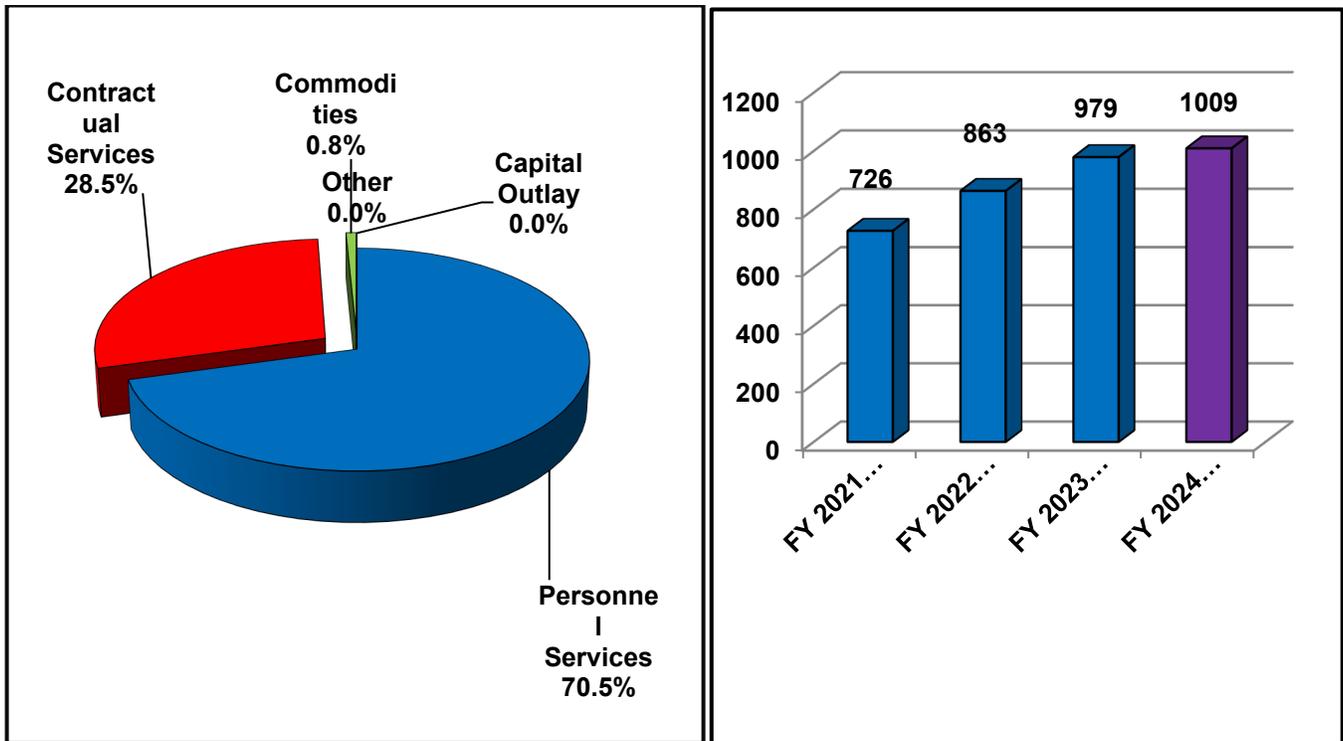
Finance strives for long-term financial stability and health of University City; protects the City’s financial integrity and credibility and maintains AA+ or improve to AAA bond rating; and strengthens the department for continued excellence. Finance leads and coordinates the development and execution of the City’s annual Budget and five-year Capital Improvement Program (CIP) Plan, including development, monitoring and reporting. Prepare financial projection, long-range planning and financial reporting.

**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	385,659	540,590	672,615	672,615	672,615	710,923	6%
Contractual Services	330,378	313,535	297,165	297,165	297,165	287,570	-3%
Commodities	8,037	7,150	7,750	7,750	7,750	7,825	1%
Capital Outlay	1,918	1,500	1,800	1,800	1,800	2,400	33%
Other	-	-	-	-	-	-	0%
<b>Total</b>	<b>725,992</b>	<b>862,775</b>	<b>979,330</b>	<b>979,330</b>	<b>979,330</b>	<b>1,008,718</b>	<b>3%</b>

FY 2024 Budget

Total Expenditures ('000)



**GOALS**

1. Provide timely quarterly financial reporting to post on the City’s website for the public.
2. Continue to improve workflow, timeliness and accuracy both within Finance and other departments.
3. Continue to perform internal audits focus on “cash”, to assist in fraud assessment control.
4. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
5. Complete the FY 2023 Annual Comprehensive Financial Report by December 31, 2023 and submit for the Government Finance Officers Association’s (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
6. Complete the FY 2024 Budget and submit for the Distinguish Budget Presentation Award.
7. Maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
8. Continue to encourage professional development of Finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
9. Continue to promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
10. Develop additional strategies for revenue collections on delinquent accounts.
11. Continue to pursue delinquent refuse and miscellaneous billing accounts owed to the City.



12. Continue to audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, locating businesses operating without licenses for the purpose of licensing them properly and bringing them into compliance with City code.
13. Continue to review and analyze current policies and procedures, data, and performance indicators within the department in order to improve the efficiency and effectiveness of the department.
14. To adopt a “paperless” concept by stop printing payroll checks, W-2, etc.
15. Monitor the budget in order to maintain the level of the General Fund’s fund balance.

**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2022.
- Received the Distinguish Budget Presentation Award for Budget FY 2023.
- Continued collecting delinquent refuse and miscellaneous bills owed to the City. Continue to work with collection agencies Valley Collection Services, LLC and Account Resolution Corporation, to collect on unpaid refuse and ambulance bills.
- Continued to coordinate a calendar basis delinquent refuse account shut-off cycle with the Public Works Department, Sanitation Division. The shut-off cycles continue to be encouraging, resulting in a nominal number of accounts paid in full and/or signing up for payment agreements.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Continued to convert paper records to electronic records.

**PERFORMANCE MEASUREMENTS**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimated	FY 2024 Projected
Checks Issued	5,280	5,180	5,200	5,200
Refuse unit bills generated	22,763	22,770	22,780	22,780
Purchase Orders	351	300	310	300
Invoices (processed and paid)	7,336	6,900	6,930	6,950
Business Licenses Issued	652	683	683	683
Liquor Licenses Issued	60	54	60	60



Department	Finance
Program	Finance Administration

Fund	General
Account Number	01-16-08

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	282,675	427,640	527,805	527,805	527,805	557,883	6%
5001.01 Salaries - Full-Time COVID-19	5,423	-	-	-	-	-	0%
5230 Injury Leave - Taxable	668	-	-	-	-	-	0%
5380 Overtime	-	1,000	-	-	-	-	0%
5420 Workers Compensation	1,215	1,115	1,635	1,635	1,635	1,921	17%
5460 Medical Insurance	26,837	34,655	49,015	49,015	49,015	51,955	6%
5660 Social Security Contributions	18,165	26,515	32,725	32,725	32,725	35,039	7%
5740 Pension Contribution Nonunif.	46,559	43,465	53,780	53,780	53,780	55,931	4%
5860 Unemployment	89	-	-	-	-	-	0%
5900 Medicare	4,027	6,200	7,655	7,655	7,655	8,194	7%
<b>Sub-Total Personnel Services</b>	<b>385,658</b>	<b>540,590</b>	<b>672,615</b>	<b>672,615</b>	<b>672,615</b>	<b>710,923</b>	<b>6%</b>
<b>Contractual Services</b>							
6001 Auditing & Accounting	54,193	55,965	51,600	51,600	51,600	52,800	2%
6010 Professional Services	7,790	42,500	22,500	22,500	22,500	2,500	-89%
6050 Maintenance Contracts	74,506	88,800	87,000	87,000	87,000	88,000	1%
6070 Temporary Labor	70,021	-	-	-	-	-	0%
6090 Postage	35,050	30,000	35,000	35,000	35,000	35,000	0%
6120 Professional Development	449	2,600	2,600	2,600	2,600	2,600	0%
6130 Advertising & Public Notices	2,200	3,000	2,000	2,000	2,000	3,000	50%
6150 Printing Services	1,305	5,600	5,600	5,600	5,600	5,600	0%
6170 Insurance - Liability	6,097	6,345	7,140	7,140	7,140	6,923	-3%
6190 Insurance - Miscellaneous	-	-	-	-	-	-	0%
6220 Insurance - Public Officials	35,250	38,775	39,825	39,825	39,825	46,487	17%
6270 Telephone & Mobile Devices	622	670	670	670	670	670	0%
6400 Office Equipment Maintenance	381	2,000	2,000	2,000	2,000	2,000	0%
6560 Technology Services	13,877	13,880	14,280	14,280	14,280	14,940	5%
6650 Membership & Certification	1,765	1,900	1,950	1,950	1,950	2,050	5%
6680 Subdivision Fees and Taxes	3,613	-	-	-	-	-	0%
6700 Misc. Operating Services	-	1,500	-	-	-	-	0%
6730 Lien Recording Fees	54	-	-	-	-	-	0%
6770 Bank & Credit Card Fees	23,206	20,000	25,000	25,000	25,000	25,000	0%
<b>Sub-Total Contractual Services</b>	<b>330,379</b>	<b>313,535</b>	<b>297,165</b>	<b>297,165</b>	<b>297,165</b>	<b>287,570</b>	<b>-3%</b>
<b>Commodities</b>							
7001 Office Supplies	7,826	6,800	7,400	7,400	7,400	7,500	1%
7090 Office & Computer Equip.	-	-	-	-	-	-	0%
7330 Food	-	-	-	-	-	-	0%
7410 License Plates & Badges	212	350	350	350	350	325	-7%
7770 Uniform and Safety Gear	-	-	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>8,038</b>	<b>7,150</b>	<b>7,750</b>	<b>7,750</b>	<b>7,750</b>	<b>7,825</b>	<b>1%</b>
<b>Capital Outlay</b>							
8180 Office Furniture & Equip	1,918	1,500	1,800	1,800	1,800	2,400	33%
	<b>1,918</b>	<b>1,500</b>	<b>1,800</b>	<b>1,800</b>	<b>1,800</b>	<b>2,400</b>	<b>33%</b>
<b>Total</b>	<b>725,993</b>	<b>862,775</b>	<b>979,330</b>	<b>979,330</b>	<b>979,330</b>	<b>1,008,718</b>	<b>3%</b>

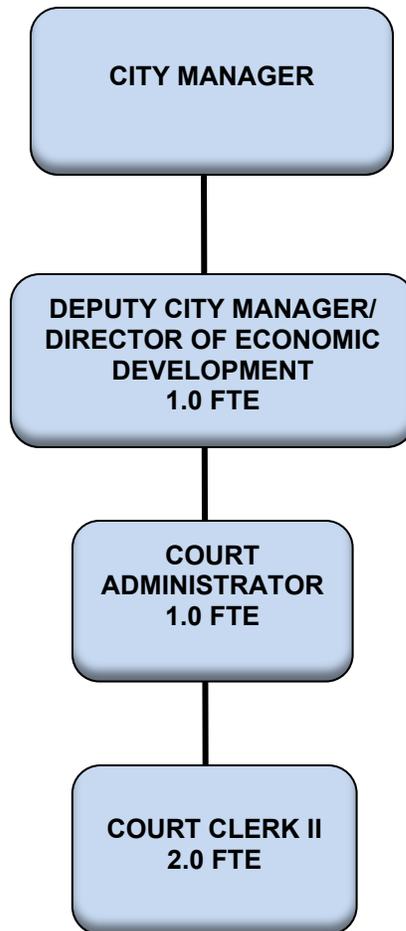


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# MUNICIPAL COURT





**MUNICIPAL DIVISION**

The Municipal Division staff processes violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

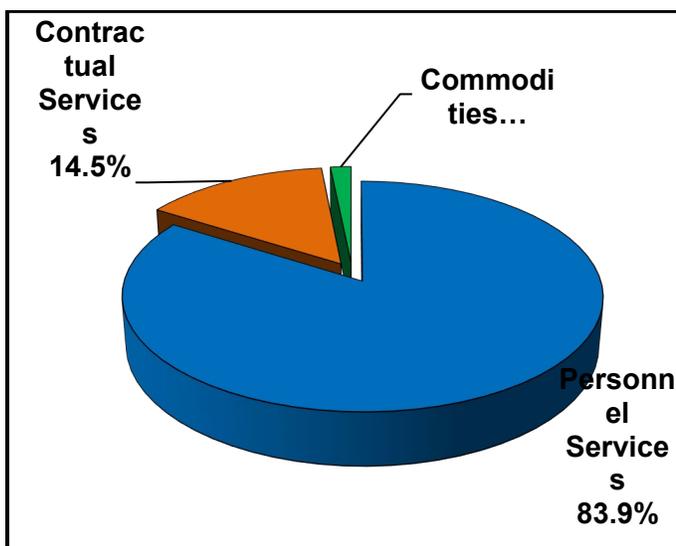
**Mission Statement**

University City Municipal Court implements the policies and procedures established by the Judiciary and the State Legislature in a professional and dedicated manner. The Clerks of the Court’s office accurately maintain, safeguard and store all Court documents as well as collect and disburse all monies as directed by legal mandates. This is accomplished through a knowledgeable and certified staff that strives to serve all who use this office to ensure accessibility, fairness and courtesy.

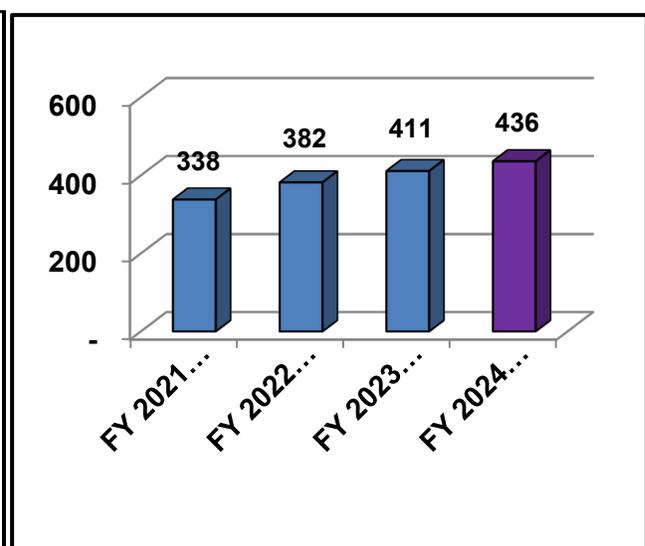
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	289,223	319,475	344,240	344,240	344,240	365,968	6%
Contractual Services	46,288	58,125	62,540	62,540	62,540	62,997	1%
Commodities	2,533	4,000	4,500	4,500	4,500	7,000	56%
<b>Total</b>	<b>338,044</b>	<b>381,600</b>	<b>411,280</b>	<b>411,280</b>	<b>411,280</b>	<b>435,965</b>	<b>6%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**





**PERFORMANCE MEASUREMENTS**

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	FY 2022 Actual	FY 2022 Actual	FY 2023 Estimated	FY2024 Projected
Fines & Court costs	\$640,000	\$609,169	\$458,862	\$500,000
Parking Tickets issued	6,900	5,856	5,378	6,500
Moving violations (filed)	6,500	5,165	3,200	4,000
Housing & Environmental violations (filed)	900	985	1,123	1,200
Other violations (filed)	2,200	1,055	900	1,000
Total number of new court cased (filed)	16,500	13,061	10,601	11,800
Total number of trials set	200	142	140	150
Total number of trials heard	75	48	53	60

The Fines and Court costs are considered pre-disbursement.

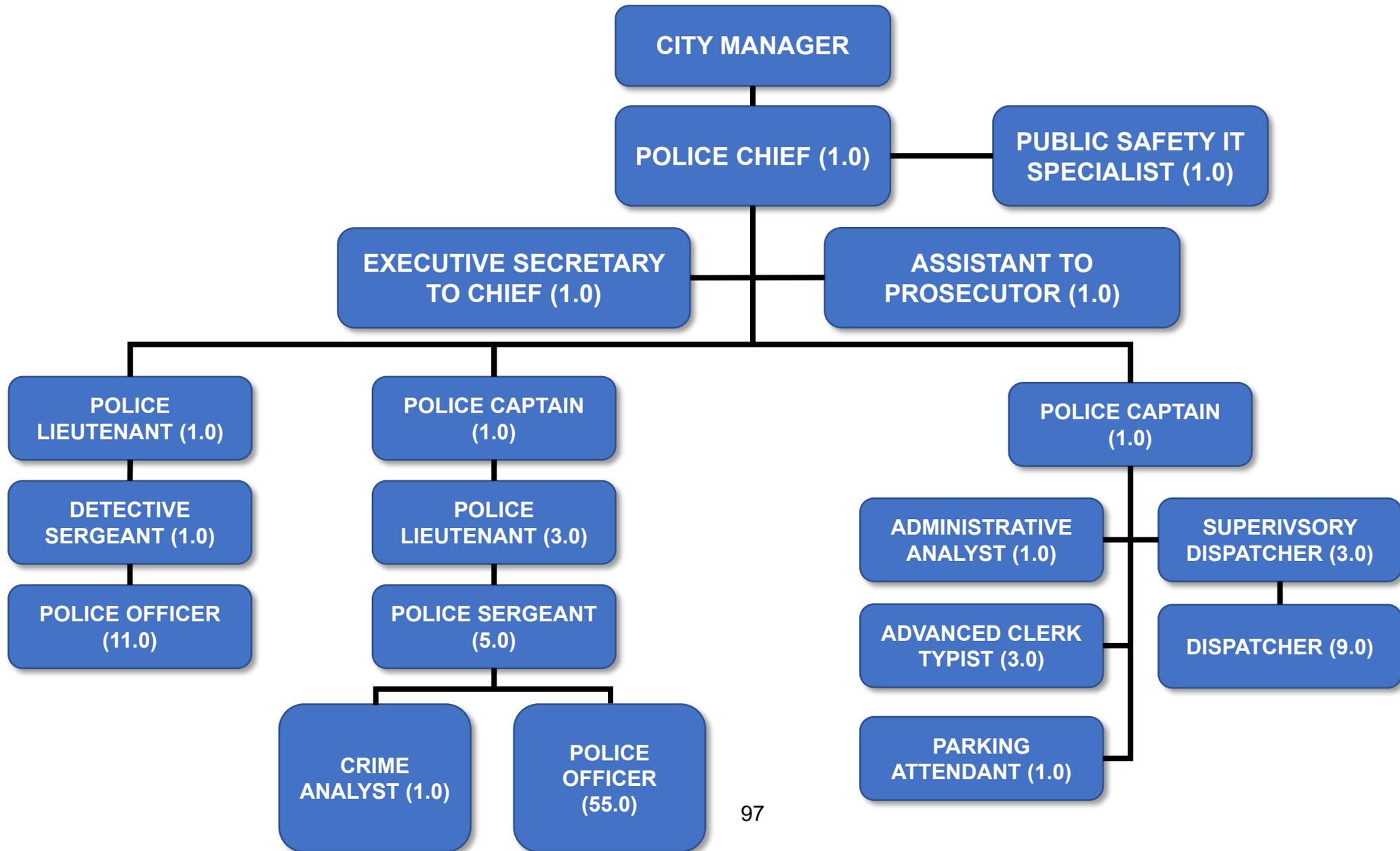


Department	Municipal Court
Program	Municipal Court

Fund	General
Account Number	01-20-14

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	137,354	161,650	180,520	180,520	180,520	191,351	6%
5001.01 Salaries - Full-Time COVID 19	2,961	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	80,256	84,265	88,105	88,105	88,105	85,000	-4%
5380 Overtime	634	5,300	-	-	-	10,000	100%
5420 Workers Compensation	966	640	835	835	835	989	18%
5460 Medical Insurance	28,757	26,355	35,825	35,825	35,825	37,974	6%
5660 Social Security Contributions	13,665	15,245	16,660	16,660	16,660	18,040	8%
5740 Pension Contribution Nonunif.	21,598	22,455	18,395	18,395	18,395	18,395	0%
5900 Medicare	3,032	3,565	3,900	3,900	3,900	4,219	8%
<b>Sub-Total Personnel Services</b>	<b>289,223</b>	<b>319,475</b>	<b>344,240</b>	<b>344,240</b>	<b>344,240</b>	<b>365,968</b>	<b>6%</b>
<b>Contractual Services</b>							
6010 Professional Services	-	1,035	2,253	2,253	2,253	2,253	0%
6110 Mileage Reimbursement	-	200	200	200	200	200	0%
6120 Professional Development	1,410	4,590	6,590	6,590	6,590	6,590	0%
6150 Printing Services	6,184	7,375	7,875	7,875	7,875	7,875	0%
6170 Insurance - Liability	6,097	6,345	7,140	7,140	7,140	6,926	-3%
6400 Office Equipment Maintenance	-	2,000	2,000	2,000	2,000	2,000	0%
6560 Technology Services	30,488	30,540	30,398	30,398	30,398	31,000	2%
6650 Membership & Certification	350	960	960	960	960	960	0%
6700 Misc. Operating Services	1,480	1,380	1,424	1,424	1,424	1,493	5%
6770 Bank & Credit Card Fees	279	3,700	3,700	3,700	3,700	3,700	0%
<b>Sub-Total Contractual Services</b>	<b>46,288</b>	<b>58,125</b>	<b>62,540</b>	<b>62,540</b>	<b>62,540</b>	<b>62,997</b>	<b>1%</b>
<b>Commodities</b>							
7001 Office Supplies	2,533	1,500	2,000	2,000	2,000	2,000	0%
7090 Office & Computer Equip.	-	2,500	2,500	2,500	2,500	5,000	100%
<b>Sub-Total Commodities</b>	<b>2,533</b>	<b>4,000</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>7,000</b>	<b>56%</b>
<b>Total</b>	<b>338,044</b>	<b>381,600</b>	<b>411,280</b>	<b>411,280</b>	<b>411,280</b>	<b>435,965</b>	<b>6%</b>

# POLICE DEPARTMENT





The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

### **Mission**

The Police Department has embraced the “community policing philosophy” in its efforts to provide the highest level of service to all its citizens and those it is sworn to serve. By reaching out to partner with the community in our everyday pursuits, this agency can move forward with a vision and purpose. Professionalism and competence are barometers in determining our success. In changing times and demands, the Department must continue to be versatile and mindful of the feelings and attitudes of our citizens as we answer the calls for service. With increased training needs and demands, the Department will be including the opportunities for all staff to continually enhancing their skills and attributes.

### **Administration**

The Chief of Police, as executive officer and Director of the Department is responsible for all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall be responsible for the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a civilian Executive Secretary assigned to his/her office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO);
- (2) Bureau of Investigation (BOI); and
- (3) Bureau of Services (BOS);

Which are further subdivided into areas of expertise, manned by specially trained personnel.

### **Bureau of Field Operations (BFO):**

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners;
- Enforce traffic ordinances and laws;
- Investigate incidents, criminal and non-criminal, and make reports where necessary;
- Preserve the public peace;
- Prevent crime and arrest offenders;
- Assist other governmental agencies when required; and
- Enforce all laws and ordinances.



The Police Department does not currently support a dedicated Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are the responsibility of all patrol units. Patrol Units may be assigned to special traffic details when needed. The BFO Commander/Inspector shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel;
- Initiate investigations into areas of possible internal deficiencies in order to avoid or remedy adverse situations;
- Control and coordinate the Department's disciplinary procedures; and
- Serve as the Department Safety Officer/Inspector.

The BFO is commanded by a Commander, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. (2) Lieutenants (Platoon Commanders)
2. (6) Sergeants (Platoon Supervisors)
3. (54) Patrol Officers
4. (2) Community Action Team Officers
5. (3) Police Canine Officers
6. (1) Crime Analyst/Grant Writer
7. (3) Resource/D.A.R.E. Police Officers
8. (1) Parking Controller
9. (3) Police Chaplains

The Juvenile Division is responsible for both general and juvenile investigations. D.A.R.E. and/or School Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach the Drug Abuse Resistance Education programs, as well as other programs.

The BFO is a 24-hour operation, divided into two 12-hour shifts. Additional shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol Commander is responsible for the police work therein and shall have control over all personnel attached to his/her command.

- Platoon Commanders (Lieutenants) are responsible for the operation of their platoon and the actions of their officers. They report directly to Bureau Commander.
- Attendance of monthly meetings of the city Neighborhood Watch Focus Group.

Patrol Supervisors (Sergeants) are responsible for the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Patrol Supervisors and/or Platoon Commanders.

The University City Police Department's Canine Unit (2 man) is a treasured resource utilized by UCPD personnel. A canine team consists of an on-duty canine police officer and his assigned Department canine dog. The team is available for assignments 24-hours per day. Canine team duties include conducting building searches for hidden offenders, locating missing persons, tracking suspects who have fled the scene of a crime, performing article searches, detecting narcotics or explosives, and conducting public service canine demonstrations.



The Police Chaplain Program creates a partnership with various faith-based leaders of a community to respond and assist police and other law enforcement agencies providing an overall better quality to the citizens of cities and communities. The goal is that by having the Police and Clergy working together during times of crisis or incidents, that a more comprehensive response will be given to those in need.

The Community Action Team (CAT) uses a two-pronged approach in responding to the concerns of citizens in the City. The first approach is directed patrol which uses uniformed CAT officers to respond in the high crime areas or "Hot Spots" of the City or areas that are experiencing specific problems. This gives a greater police presence in these areas, which helps prevent crime and increases the chances of catching criminals perpetrating these crimes. This approach gives the platoon commander more flexibility in responding to crime trends in the precinct ranging from speeding cars, burglaries in a neighborhood, and drug dealing on a street corner, without disturbing services to the community.

The second approach uses the expertise of the CAT Team's "plain clothes"/ undercover to respond to neighborhood drug problems. The approach can be very effective because officers work closely with the community receiving complaints about drug houses and drug dealing. The CAT Team also investigates disorderly houses and illegal liquor and cigarette sales. This two-pronged approach creates a highly responsive and effective team for the citizens.

The Crime Analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the Department by researching and writing grants that will assist the mission of the agency. The Crime Analyst is tasked with collecting crime statistics and submitting those monthly statistics to the State and the Federal authorities for uniformed crime reporting purposes.

The philosophy of the University City Police Department is to promote the safe operation of motor vehicles throughout the city through its traffic enforcement program. This is accomplished through traffic enforcement at locations determined to be high crash locations by crash surveys, by monitoring data from collection units, and citizen complaints.

### **Office of the Inspector:**

The Bureau of Professional Standards Inspector is responsible for evaluating and overseeing all aspects of officer accountability; evaluating training protocols relative to officer performance; and ensuring the fairness and effectiveness of the disciplinary process. The Bureau of Professional Standards consists of the Inspector.

The Bureau of Professional Standards reports directly to the Office of the Chief of Police. It is charged with the responsibility to monitor and maintain members' compliance with Department rules and procedures.



The Internal Affairs Division is responsible for investigating alleged or suspected violations of statutes, ordinances, and Department rules and directives, and for detecting corrupt practices involving Department members.

It is the policy of the University City Police Department to appropriately investigate and record all complaints and information against Department personnel, regardless of the source of such complaints or information and promptly adjudicate. Investigation of these complaints or information through standardized procedures will demonstrate the Department's desire to provide honest, efficient police service and will inspire public confidence in its personnel and ensure the integrity of the Department and its personnel. The Bureau of Field Operations Commander (Internal Affairs Inspector) will conduct these investigations in an effort to gain a full understanding of the issue and bring it to an appropriate conclusion.

### **Bureau of Investigation (BOI):**

The Bureau of Investigation is responsible for the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigation of offenses which require advanced skills and training;
- Providing specialized, technical investigative services in specific areas of criminal activity;
- Assisting with matters involving juveniles;
- Identifying and investigating specific crimes, such as white-collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents.
- Providing home and business security audits;
- Assistance with safety concerns and crime statistics for neighborhoods and businesses;

The BOI is co-commanded by two (2) Lieutenants, who report to the Chief of Police and the Inspector. The Lieutenants have supervisory responsibility over the Detectives. The Lieutenants shall have command over:

1. (8) Detectives
  - a. A possible detective detached to the St. Louis County Multi-Jurisdictional Drug Task Force or a Federal agency here in the St. Louis area.

### **Bureau of Services (BOS)**

The Bureau of Services is under the direct command of a Commander. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items;
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties;
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service;
- Maintain an efficient record system, providing security and effortless retrieval;
- Staff a communications system, which will receive information, assess it, then determine the need for police service based on that assessment and dispatch accordingly; and
- Maintaining a secure storage space for property and evidence and keeps records to assure the integrity and accessibility of the property and/or evidence.
- Accreditation Coordinator preparing for the accreditation process through the Missouri Police Chiefs Association.



The BOS Commander shall have direct control over:

1. (3) Advanced Clerk Typists
2. (9) Dispatchers
3. (3) Lead Dispatchers
4. (1) Administrative Support Assistant
5. (1) Assistant to the Prosecutor

Advanced Clerk Typists are responsible for all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations;
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens;
- Processing and forwarding State-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO;
- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics;
- Providing professional and courteous service to all customers at the Department information window.

Dispatchers will be under the command of Supervisory Dispatchers, who shall be responsible for the proper operation of the Communications Section, and report to the Commander of the BOS. The Administrative Support Assistant serves as the IT coordinator, evidence custodian, and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the City and assist with school crossings.

The BOS Commander is also the City's Neighborhood Watch and Accreditation/Certification Manager. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings;
- National Night Out Against Crime coordination;
- Providing crime statistics to Neighborhood Watch Units.

### **Accreditation**

Accreditation is a process by which an independent certifying organization will inspect a police department's site, policies, records, and actions to verify compliance with a given set of established standards for conduct. The two agencies generally used in this geographic area are CALEA and the Missouri Police Chiefs Association. UCPD is currently Certified and Accredited under the Missouri Police Chiefs' Association for the next 3+ years.



PERSONNEL SUMMARY

Full-Time

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
<b>Police</b>			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Analyst	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Public Safety IT Manager**	-	1.0	1.0
Assistant to the Prosecutor	1.0	1.0	1.0
Parking Attendant	1.0	1.0	1.0
<i>Police Operations Personnel</i> <i>Total</i>	<u>99.0</u>	<u>99.0</u>	<u>100.0</u>
<b>Police Personnel Total</b>	<u><b>99.0</b></u>	<u><b>100.0</b></u>	<u><b>100.0</b></u>

Part-Time

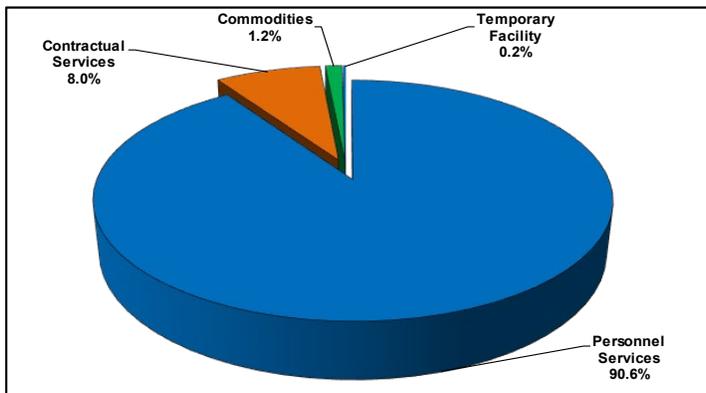
	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
<b>Police</b>			
<i>Police Operations</i>			
Dispatcher	1.3	1.3	1.3
Parking Attendant	0.7	0.7	0.7
Traffic Escort	0.6	1.6	0.6
<i>Police Operations Part-Time Personnel Total</i>	<u>2.6</u>	<u>2.6</u>	<u>2.6</u>
<b>Police Personnel Total</b>	<u><b>2.6</b></u>	<u><b>2.6</b></u>	<u><b>2.6</b></u>



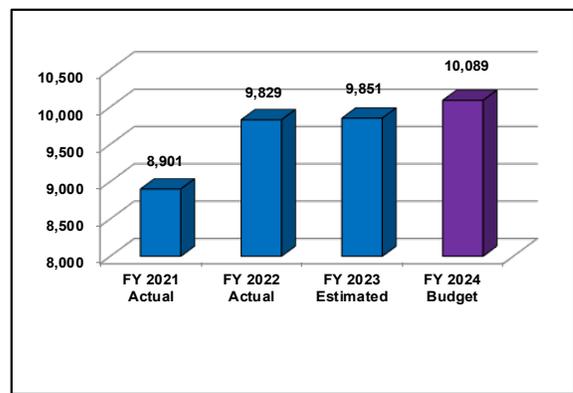
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personnel Services	8,160,820	9,019,465	9,009,415	9,009,415	9,009,415	9,137,032	1%
Contractual Services	627,246	672,750	702,600	702,600	702,600	802,646	14%
Commodities	98,930	119,900	120,400	120,400	120,400	125,853	5%
Temporary Facility	14,006	16,810	18,965	18,965	18,965	23,000	21%
<b>Total</b>	<b>8,901,002</b>	<b>9,828,925</b>	<b>9,851,380</b>	<b>9,851,380</b>	<b>9,851,380</b>	<b>10,088,531</b>	<b>2.4%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**



**GOALS**

**A. Continued Improvement of Services to the Citizens**

This Goal can be accomplished by achieving the following objectives:

1. Develop programs that include education and interdiction strategies, as well as arrest strategies. These programs should reach various groups within the community to include the elderly, the young, the business community, the property owner, and all residents.
2. Continue finding new opportunities for Community Engagement.
3. Community Engagement.
4. The department will continue to find new opportunities to engage with our community. We want the people we serve to know and trust their police department. During this year, we will find new ways to communicate and collaborate.
5. Focus on Community Quality of Life.



6. We will focus on ways in which we can improve the quality of life in our community. As examples, our officers will continue to improve the sense of safety while our community shops, assist our homeless population to connect with services, and intervene to stop crimes of violence.
7. UCPD will continue to utilize the free home and business audit for citizens and business within University City. The audit assists citizens in protecting themselves and their property in an effort to reduce victimization.

**B. Continue with an Effective and Fair Evaluation System for the Police Department**

This goal can be accomplished by achieving the following objectives:

1. Bi-annual staff reviews are utilized to ensure personnel are in adherence to the mission statement, goals, and objectives for the department, understanding all policies, programs, and direction of U.C. evaluation system to evaluate personnel on conduct, proficiency, and behavior. These criteria are established by selecting outstanding officers to develop conduct proficiency, and behavior standards for the department.
2. Focus on employee Wellness and Development
  - a. Employees should find satisfaction, enjoyment, growth and health in their work. This year, we will create more opportunities in each of these categories. We will focus on employee training, opportunity and fitness.

**C. Reduce Exposure to Liability**

This goal can be accomplished by achieving the following objectives:

1. Continue with the mandated accreditation process with the Missouri Police Chiefs Association.
2. Review and update the pursuit and emergency driving policies.
3. Continue development of a training program for officers that assure that firearms qualifications, emergency driving, self-defense, first aid, department policy review, emergency fire suppression techniques, arrest, detention, stops, searches and seizures, and reviews of interview and interrogation techniques are taught and reviewed yearly.
4. Develop and implement an individual training and development program for each officer.

**D. Reinforce Communication and Collaboration**

This goal can be accomplished by achieving the following objectives:

1. Our agency works best when we share the same vision and innovate when the policing environment demands it. In particular, we will focus on bringing ideas forward in the organization and sharing the decision making.
2. Embrace Emerging (and Existing) Technology

The current state of technology allows for greater flexibility and freedom from traditional workspaces. This year, the department will focus on ways to enable officers to work from their

location of choice, improve our ability to connect with community members, and increase our department's accountability.



**E. Increase Amount of Revenue Generated by UCPD through Grants**

This goal can be accomplished by achieving the following objectives:

1. Finding corporate sponsors for crime prevention and substance abuse programs.
2. Apply for applicable federal government, state government, local government, and private grants.

**Fiscal Year 2023 Performance Summary**

- Hired (14) new UCPD employees.
- Promotion of (1) Patrol Sergeant.
- Conducted (25) security audits of residences and businesses.
- Added 4 new members to the University City Focus Group.
- UCPD conducted two (2) University City Police Department Hiring Events.
- Graduated six (8) recruits from the St. Louis County Municipal Police Academy.
- Holliday Gas Giveaway to children and their families in University City.
- UCPD hosted School Resource Officer event “Pizza with the Police”.
- UCPD hosted “Coffee with a Cop”
- Female Officer Support Group entitled “Ladies Encouraging Others”, prom sponsorship of (2) students.
- Crime Prevention material was provided to the following:
  - Participants at safety meetings, training sessions, and security audits.
  - Attendees of the annual National Crime Night Out Against Crime/Back to School Rally Event, Fair U. City, and Washington University.
  - Participants at Focus Group Meetings.
  - Residents of University City.
- Continued implementation of security camera project as well as RING Neighbors Network.
- Participated with the University City School District and the Police Athletics League Summer program.
- Continued Active Shooter Training &/ MACTAC Training with police personnel at University City High School & Brittany Woods Middle School.
- Enhancement of University City Police UAS (Drone) Program.
- Continued training of departmental personnel:
  - Computer aided automated records and report writing system.
  - Uniformed Crime Reporting System.
  - Missouri Incident Based Reporting.



<b>Department</b>	Police
<b>Program</b>	Police Operations

<b>Fund</b>	General
<b>Account Number</b>	01-30-20

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	5,814,513	6,775,280	6,772,050	6,772,050	6,772,050	6,944,547	3%
5001.01 Salaries - Full-Time COVID-19	92,913	-	-	-	-	-	0%
5220 Injury Leave	19,099	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	44,160	100,000	50,000	50,000	50,000	-	-100%
5380 Overtime	579,599	650,000	600,000	600,000	600,000	600,000	0%
5420 Workers Compensation	446,835	303,475	410,960	410,960	410,960	387,625	-6%
5460 Medical Insurance	821,545	836,610	867,170	867,170	867,170	919,200	6%
5660 Social Security Contributions	102,007	72,815	74,460	74,460	74,460	73,835	-1%
5700 Clothing Allowance	3,647	5,000	5,000	5,000	5,000	-	-100%
5740 Pension Contribution Nonunif.	128,865	163,135	116,580	116,580	116,580	116,000	0%
5780 Residency Allowance	10,578	15,000	15,000	15,000	15,000	-	-100%
5860 Unemployment	5,278	-	-	-	-	-	0%
5900 Medicare	91,781	98,150	98,195	98,195	98,195	95,825	-2%
<b>Sub-Total Personnel Services</b>	<b>8,160,820</b>	<b>9,019,465</b>	<b>9,009,415</b>	<b>9,009,415</b>	<b>9,009,415</b>	<b>9,137,032</b>	<b>1%</b>
<b>Contractual Services</b>							
6010 Professional Services	13,748	27,705	31,175	31,175	31,175	31,175	0%
6030 Medical Service	885	3,500	3,500	3,500	3,500	3,500	0%
6050 Maintenance Contracts	123,620	89,975	141,275	141,275	141,275	184,050	30%
6120 Professional Development	5,425	3,800	3,800	3,800	3,800	4,300	13%
6130 Advertising & Public Notices	-	500	500	500	500	800	60%
6150 Printing Services	1,920	6,500	6,500	6,500	6,500	7,000	8%
6160 Insurance-Property & Auto	22,706	13,460	12,475	12,475	12,475	20,540	65%
6170 Insurance - Liability	22,182	20,500	23,500	23,500	23,500	23,300	-1%
6190 Insurance - Miscellaneous	345	380	380	380	380	413	9%
6230 Insurance - Police Liability	43,231	44,960	47,195	47,195	47,195	48,000	2%
6260 Electricity	32,872	43,735	-	-	-	40,990	100%
6270 Telephone & Mobile Devices	17,054	18,000	18,000	18,000	18,000	18,000	0%
6280 Water	1,745	690	9,120	9,120	9,120	7,234	-21%
6290 Sewer	150	3,500	8,000	8,000	8,000	8,000	0%
6380 Equipment Maintenance	3,199	3,000	3,000	3,000	3,000	3,500	17%
6400 Office Equipment Maintenance	26,339	45,000	45,100	45,100	45,100	45,100	0%
6545 Property Rental	138,000	144,000	144,000	144,000	144,000	144,000	0%
6560 Technology Services	146,630	150,000	150,000	150,000	150,000	155,874	4%
6570 Miscellaneous Rentals	-	2,000	2,000	2,000	2,000	2,000	0%
6600 Tuition Reimbursement	1,500	3,000	3,000	3,000	3,000	3,000	0%
6610 Staff Training	16,853	36,915	37,765	37,765	37,765	38,905	3%
6650 Membership & Certification	7,014	4,130	4,515	4,515	4,515	5,065	12%
6680 Subdivision Fees & Taxes	-	3,500	3,500	3,500	3,500	3,500	0%
6700 Misc. Operating Services	1,619	1,500	1,800	1,800	1,800	1,900	6%
6780 Investigation Expenses	209	2,500	2,500	2,500	2,500	2,500	0%
<b>Sub-Total Contractual Services</b>	<b>627,246</b>	<b>672,750</b>	<b>702,600</b>	<b>702,600</b>	<b>702,600</b>	<b>802,646</b>	<b>14%</b>
<b>Commodities</b>							
7001 Office Supplies	7,377	10,000	10,000	10,000	10,000	10,000	0%
7050 Publications	-	1,500	1,500	1,500	1,500	1,500	0%
7090 Office & Computer Equip.	8,737	10,500	10,500	10,500	10,500	11,000	5%
7210 Chemicals	195	600	600	600	600	600	0%
7330 Food	6,830	9,000	9,000	9,000	9,000	9,000	0%
7370 Institutional Supplies	8,326	5,500	6,000	6,000	6,000	6,953	16%
7410 License Plates & Badges	2,311	3,800	3,800	3,800	3,800	3,800	0%
7450 Photographic Supplies	-	1,000	1,000	1,000	1,000	1,000	0%
7490 Building Materials	4,797	2,300	2,300	2,300	2,300	2,500	9%
7530 Medical Supplies	3,387	2,500	2,500	2,500	2,500	2,500	0%
7570 Hardware & Hand Tools	24,123	30,000	30,000	30,000	30,000	33,600	12%
7770 Uniforms & Safety Gear	32,847	42,000	42,000	42,000	42,000	42,000	0%
7850 Awards & Gifts	-	1,200	1,200	1,200	1,200	1,400	17%
<b>Sub-Total Commodities</b>	<b>98,930</b>	<b>119,900</b>	<b>120,400</b>	<b>120,400</b>	<b>120,400</b>	<b>125,853</b>	<b>5%</b>
<b>Total</b>	<b>8,886,996</b>	<b>9,812,115</b>	<b>9,832,415</b>	<b>9,832,415</b>	<b>9,832,415</b>	<b>10,065,531</b>	<b>2%</b>

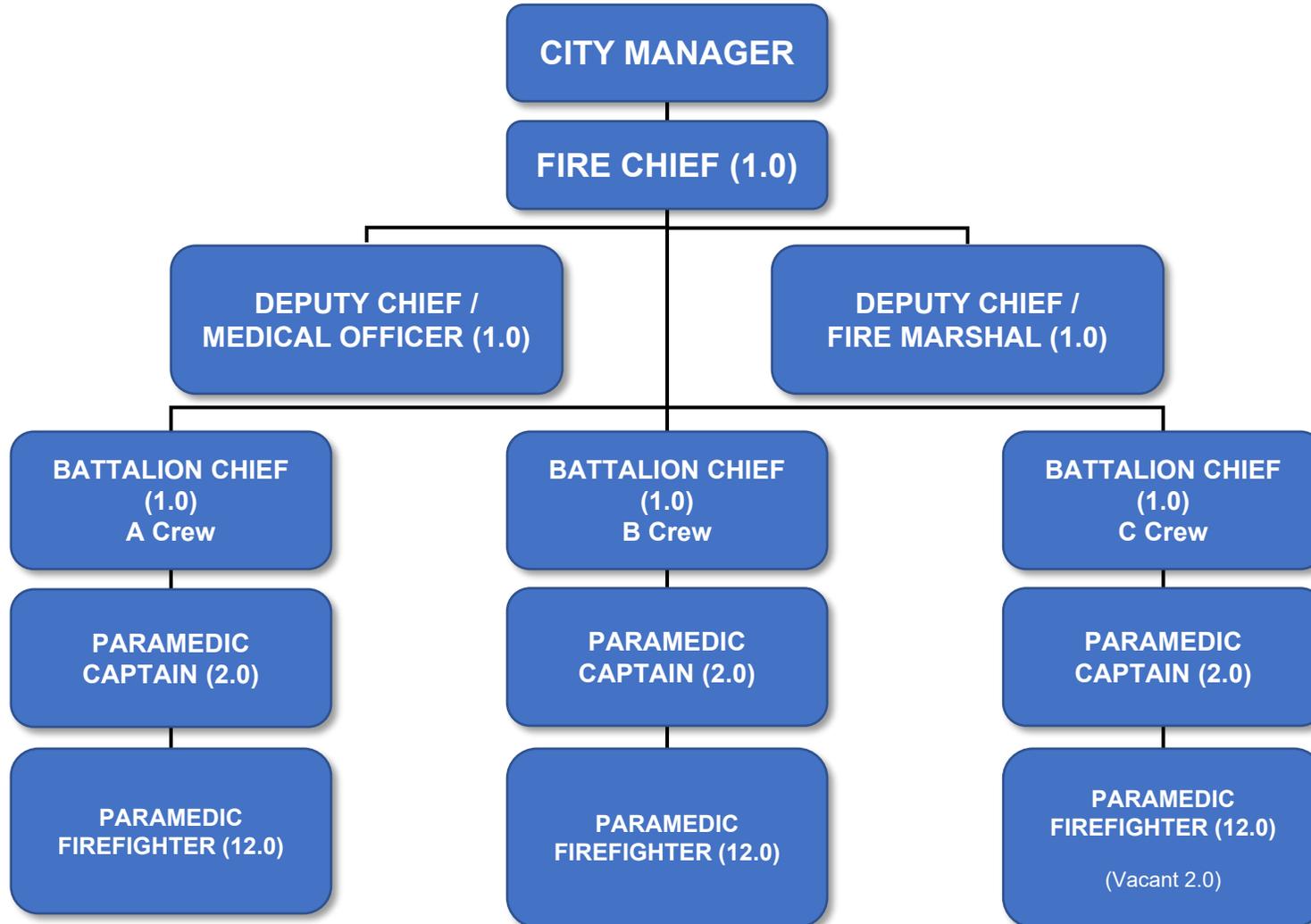


<b>Department</b>	Police
<b>Program</b>	Police Temporary Facility

<b>Fund</b>	General
<b>Account Number</b>	01-30-21

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
<b>Contractual Services</b>							
6160 Insurance-Property & Auto	14,006	16,810	18,965	18,965	18,965	23,000	21%
<b>Sub-Total Contractual Services</b>	<b>14,006</b>	<b>16,810</b>	<b>18,965</b>	<b>18,965</b>	<b>18,965</b>	<b>23,000</b>	<b>21%</b>
<b>Total</b>	<b>14,006</b>	<b>16,810</b>	<b>18,965</b>	<b>18,965</b>	<b>18,965</b>	<b>23,000</b>	<b>21%</b>

# FIRE DEPARTMENT





The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve.

**Mission Statement**

The University City Fire Department is a team of dedicated professionals who strive to provide quality emergency services, emergency medical care, fire prevention, and safety education in a professional and economical manner to the citizens and visitors we serve.

**Slogan**

“Let’s Roll!” (in honor of Todd Beamer and others who were aboard Flight 93 on 9/11/2001.

**Capability**

The City of University City, under the statewide mutual aid agreement, operates as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County areas, as well as statewide if requested.

By staffing and maintaining the fire apparatus, emergency medical and firefighting equipment, the department members are equipped with the tools, competency, and skills necessary to provide the citizens and visitors to the community with a high level of emergency services expected of a high-quality department.

The firefighters specialize training by attending advanced level certifications as rescue technicians, hazard material Technicians, Instructors, Investigators, and Inspectors. All of which provide the citizens with a high level of service. We are proud to be able to incorporate these specializations into the daily safety of the community.

**Objective**

The Fire Department protects the citizens and property of University City against the hazards of fire, natural and man-made disasters, as well as provides Emergency Medical Service response. Planning, developing, and implementing the procedures, practices, and guidelines outlining safety and welfare concerns of the citizens is our top priority.

**Department Goals**

Encourage further Missouri Division of Fire Safety certification’s in areas of interest or necessity (for promotion) of fire department employees. Examples are Fire Instructor, Officer I or II, Inspector, Investigator, Technical Rescue, Driver/Operator, and Hazardous Materials Technician. These certifications will prove have a positive impact on not only the department itself, but to the community.

EMS service provided by the firefighter/paramedics of the department to ensure high quality care given to all citizens and visitors to our community.

Fire Marshal position to greater ensure the safety of the citizens as well as the firefighters, through public education, pre plan development and a greatly enhanced safety inspection program.

**Fire Prevention**

While fire departments are known for the obvious, fighting fires, the University City Fire Department also conducts fire prevention activities throughout the year, with the intent of preventing fires before they start.

In addition to the safety and fire prevention talks performed at each school, public and private, during *Fire Prevention Week*, conducting fire safety talks, fire evacuation drills, and fire extinguisher classes for several businesses and multi-resident buildings within the City is routine for the fire crews.

The free smoke detector program for City residents, established several years ago, provides for the installation of smoke detectors, as well as replacement batteries at no costs to City residents and has become a very popular and effective fire prevention tactic. Working smoke detectors in residential occupancies has proven, world-wide, to alert occupants to the presence of a dangerous condition which may have gone undetected without such devices. We are now a partner with Red Cross to provide ten-year battery life smoke detectors as well as modified (bed shaker) smoke detectors used for the hearing impaired. Along with installing these detectors, the fire department is evaluating the residence and designing an escape (fire) plan for these homes.

**Community Involvement**

The Fire Department participates in numerous ongoing public relations events throughout the year. Among these are the serious CPR and First Aid classes, evacuation drills, safety talks to a multitude of community groups and an EMT class taught as part of the high school curriculum.

The firefighters also have the honor and privilege of more lighthearted events throughout the year such as leading a number of parades, attending block parties and children's birthday parties, as well as other community events in which the public is given the opportunity to interact, ask questions to the paramedics and firefighters, and view the tools and equipment used daily.

We will soon begin releasing "how to" videos pertaining to CPR, smoke detector placement, fire extinguisher use and disaster preparedness etc. These have become a necessity due to Covid limiting public contact.

**Significant Changes in FY 24 Budget**

Contracted EMS teaching services for surrounding agencies  
Instructional videos for public preparedness and safety  
Aggressive preplanning of apartments and older buildings  
GIS mapping fo hydrant and target buildings  
Switched to Central County 911 dispatch reducing response times



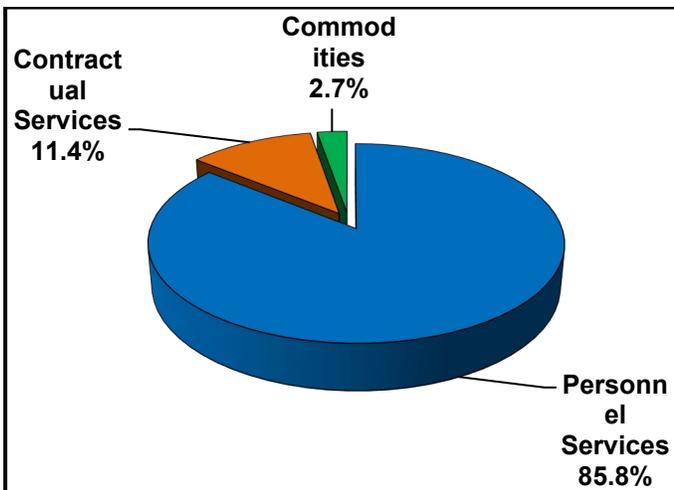
**PERSONNEL SUMMARY**

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
<b>Fire</b> <i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Deputy Chief/ Medical Officer	1.0	1.0	1.0
Deputy Chief/ Fire Marshal	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	36.0	37.0	36.0
Executive Secretary to Chief	-	-	-
<b>Fire Personnel Total</b>	<b>48.0</b>	<b>48.0</b>	<b>48.0</b>

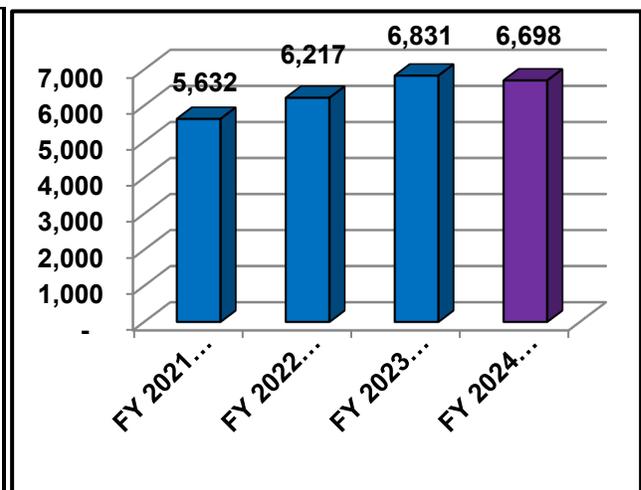
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personnel Services	5,112,234	5,269,755	5,480,500	5,480,500	5,480,500	5,749,345	5%
Contractual Services	334,203	309,056	676,701	676,701	676,701	766,158	13%
Commodities	161,148	138,524	156,774	156,774	156,774	182,293	16%
Other	-	499,990	517,035	517,035	517,035	-	-100%
Capital Outlay	24,000	-	-	-	-	-	0%
<b>Total</b>	<b>5,631,585</b>	<b>6,217,325</b>	<b>6,831,010</b>	<b>6,831,010</b>	<b>6,831,010</b>	<b>6,697,796</b>	<b>-2%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**





**MOBILE EQUIPMENT**

Quantity	Year	Make	Model	Description	Replacement Schedule in Years
1	2016	Chevrolet	Suburba	Command Vehicle	8
1	2020	Dodge	Pickup	Chief/Com	8
1	2015	Chevrolet	Suburba	Drone unit	10
1	2014	Chevrolet	Tahoe	Chief Med Officer	8
1	2021	Chevrolet	Suburba	Fire Marshal	5
1	2014	Sutphen	SL75	Rescue Ladder Platform	15
1	2007	Sutphen	SP 95	Ladder	15
1	2019	Freightliner	Osage	ALS Ambulance	8
1	2009	Chevrolet	MedTech	ALS Ambulance	8
1	2018	Chevrolet	2500	Utility Pick-up Truck	10
1	2019	Freightliner	Osage	ALS Ambulance	8
1	1999	Saulsbury	Spartan	1500 GPM Rescue Pumper	10
1	2013	Kubota	UTV	Mobile Medical Unit	10



**PERFORMANCE MEASUREMENTS**

	FY2022 Actual	FY 2023 Projected	FY 2024 Estimated
<b>Fires:</b>			
Residential	35	38	36
Commercial	10	8	8
Vehicle	20	22	30
Rubbish	10	12	15
Outside, Other	5	7	20
Natural Vegetation	2	2	2
All other fires	45	45	40
<b>Total Fires</b>	<b>127</b>	<b>127</b>	<b>151</b>
<b>Classification of All Fire Calls:</b>			
Fires	127	130	150
Rescue & Emergency Medical Assist	850	825	910
Hazardous Conditions (no fire)	160	140	115
All Other Responses	539	500	450
False Alarms & False Calls	308	294	300
Assist to Other Departments	160	162	174
Assist from Other Departments	172	112	130
<b>Total Classification of All Fire Calls</b>	<b>2,316</b>	<b>2,163</b>	<b>2,229</b>
<b>EMS Calls-----</b>	<b>3,636</b>	<b>4,848</b>	<b>4,993</b>
<b>Total Calls-----</b>	<b>5,952</b>	<b>7,011</b>	<b>7,222</b>
<b>Fire with Estimated Dollar Loss:</b>			
Fire/Explosion	\$	\$ -	\$ -
Structure Fire	609,500	575,500	550,000
Outside of Structure Fire	30,550	35,000	74,000
Vehicle Fire	30,000	55,000	70,000
Natural Vegetation	-	-	-
Rubbish			
Cooking	35,000	47,000	38,000
Fire, Other	7,750	18,235	15,500
<b>Total Estimated Loss Value</b>	<b>\$ 712,800</b>	<b>\$ 730,735</b>	<b>\$ 747,500</b>



Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

	FY 2021 Actual	FY 2022 Actual	FY 2022 Original	FY 2022 Amended	FY 2022 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	3,638,060	3,941,655	4,125,390	4,125,390	4,125,390	4,367,083	6%
5001.01 Salaries - Full-Time COVID-19	49,248	-	-	-	-	-	0%
5022 Education Leave	2,536	-	-	-	-	-	0%
5220 Injury Leave	59,950	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	29,750	-	-	-	-	0%
5380 Overtime	335,137	300,000	335,000	335,000	335,000	335,000	0%
5420 Workers Compensation	486,748	425,365	457,920	457,920	457,920	450,000	-2%
5460 Medical Insurance	456,042	487,450	502,370	502,370	502,370	532,512	6%
5660 Social Security Contributions	-	-	-	-	-	-	0%
5700 Clothing Allowance	28,800	28,000	-	-	-	-	0%
5900 Medicare	55,713	57,535	59,820	59,820	59,820	64,750	8%
<b>Sub-Total Personnel Services</b>	<b>5,112,234</b>	<b>5,269,755</b>	<b>5,480,500</b>	<b>5,480,500</b>	<b>5,480,500</b>	<b>5,749,345</b>	<b>5%</b>
<b>Contractual Services</b>							
6005 Administration, Collection Fees	72,217	-	70,000	70,000	70,000	68,890	-2%
6010 Professional Services	19,730	32,690	33,780	33,780	33,780	41,280	22%
6030 Medical Service	-	300	400	400	400	400	0%
6040 Events & Receptions	-	1,000	1,000	1,000	1,000	1,000	0%
6050 Maintenance Contract	66,567	38,635	43,357	43,357	43,357	373,834	762%
6120 Professional Development	233	3,600	6,900	6,900	6,900	6,900	0%
6150 Printing Services	243	350	350	350	350	500	43%
6160 Insurance - Property & Auto	34,548	80,000	74,135	74,135	74,135	90,000	21%
6170 Insurance - Liability	7,167	7,195	8,055	8,055	8,055	7,872	-2%
6210 Insurance - Flood	1,305	1,500	1,500	1,500	1,500	1,856	24%
6250 Natural Gas	5,021	6,000	6,000	6,000	6,000	7,000	17%
6260 Electricity	39,051	55,000	55,000	55,000	55,000	55,000	0%
6270 Telephone & Mobile Devices	12,860	7,120	7,120	7,120	7,120	7,120	0%
6280 Water	4,562	4,500	4,500	4,500	4,500	4,500	0%
6290 Sewer	3,403	3,000	3,000	3,000	3,000	3,000	0%
6360 Building Maintenance	15,673	15,000	19,000	19,000	19,000	19,000	0%
6380 Equipment Maintenance	16,307	16,500	17,800	17,800	17,800	19,800	11%
6400 Office Equipment Maintenance	2,070	3,000	3,000	3,000	3,000	3,000	0%
6560 Technology Services	10,412	10,500	296,198	296,198	296,198	14,600	-95%
6600 Tuition Reimbursement	325	6,000	6,000	6,000	6,000	6,000	0%
6610 Staff Training	18,408	5,900	8,100	8,100	8,100	8,100	0%
6640 Exterminations	-	678	678	678	678	678	0%
6650 Membership & Certification	2,700	8,588	8,828	8,828	8,828	23,828	170%
6700 Misc. Operating Services	1,400	2,000	2,000	2,000	2,000	2,000	0%
<b>Sub-Total Contractual Services</b>	<b>334,202</b>	<b>309,056</b>	<b>676,701</b>	<b>676,701</b>	<b>676,701</b>	<b>766,158</b>	<b>13%</b>
<b>Commodities</b>							
7001 Office Supplies	731	1,000	1,000	1,000	1,000	1,000	0%
7050 Publications	6,905	11,867	11,867	11,867	11,867	11,867	0%
7090 Office & Computer Equip.	980	2,500	3,000	3,000	3,000	3,000	0%
7210 Chemicals	5,743	7,000	7,000	7,000	7,000	7,000	0%
7330 Food	624	1,000	1,000	1,000	1,000	1,000	0%
7370 Institutional Supplies	10,398	10,800	10,800	10,800	10,800	16,650	54%
7450 Photographic Supplies	-	500	750	750	750	750	0%
7530 Medical Supplies	75,976	66,000	78,700	78,700	78,700	78,700	0%
7570 Hardware & Hand Tools	14,832	15,257	15,257	15,257	15,257	19,326	27%
7770 Uniforms & Safety Gear	26,391	20,600	26,400	26,400	26,400	42,000	59%
7850 Awards & Gifts	-	1,000	1,000	1,000	1,000	1,000	0%
7960 Vaccine Clinic	18,569	1,000	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>161,149</b>	<b>138,524</b>	<b>156,774</b>	<b>156,774</b>	<b>156,774</b>	<b>182,293</b>	<b>16%</b>
<b>Capital Outlay</b>							
8200 Vehicles & Equipment	24,000	-	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>24,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>5,631,585</b>	<b>5,717,335</b>	<b>6,313,975</b>	<b>6,313,975</b>	<b>6,313,975</b>	<b>6,697,796</b>	<b>6%</b>



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## POLICE AND FIRE

### PUBLIC SAFETY SALES TAX FUND

In 2017, a one-half cent public safety sales tax was approved by St. Louis County voters. In FY 2018, this sales tax is recorded in the General Fund. In FY 2019, the City created a new special revenue fund and records the sales tax revenue to this fund.

#### PERSONNEL SUMMARY

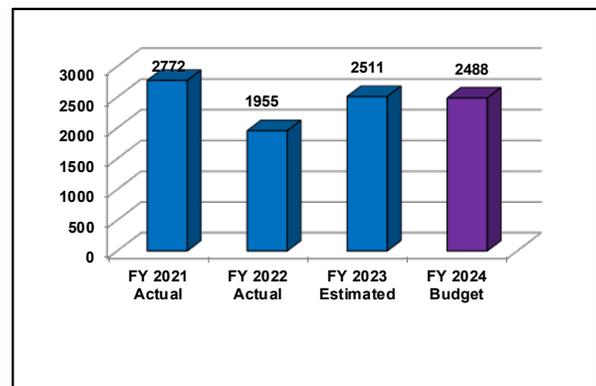
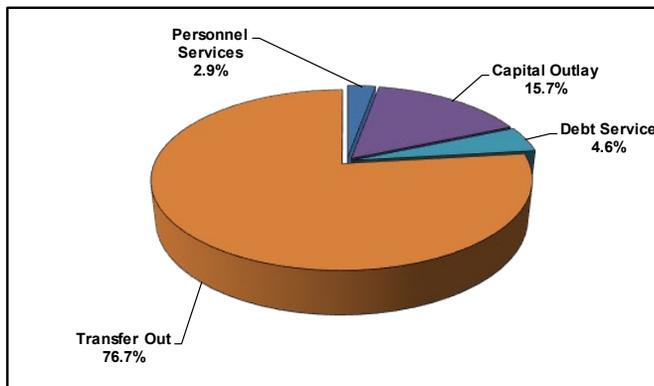
	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
Human Resources			
Human Resources Manager	0.5	0.5	0.5
Police			
Victim Advocate	1.0	1.0	0.0
<b>Public Safety Sales Tax Personnel Total</b>	<b>1.5</b>	<b>1.5</b>	<b>0.5</b>

#### BUDGET EXPENDITURES

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personnel Services	41,632	46,050	70,630	70,630	70,630	71,351	1%
Contractual Services	-	-	-	-	-	-	0%
Commodities	(1,020)	-	-	-	-	-	0%
Capital Outlay	1,410,429	430,785	255,065	255,065	255,065	390,000	53%
Debt Service	114,411	114,411	114,500	114,500	114,500	114,600	0%
Transfer Out	1,206,980	1,364,140	2,070,535	2,070,535	2,070,535	1,911,597	-8%
<b>Total</b>	<b>2,772,432</b>	<b>1,955,386</b>	<b>2,510,730</b>	<b>2,510,730</b>	<b>2,510,730</b>	<b>2,487,548</b>	<b>-1%</b>

FY 2024 Budget

Total Expenditures





Department	Human Resources
Program	Human Resources

Fund	Public Safety
Account Number	15-14-07

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salries- Full Time	36,094	35,195	55,105	55,105	55,105	57,030	3%
5001.01 Salries- Full Time COVID 19	516	-	-	-	-	-	0%
5420 Workers Compensations	70	90	170	170	170	20	-88%
5460 Medical Insurance	3,034	3,180	5,530	5,530	5,530	5,860	6%
5660 Social Security Contributions	1,543	2,185	3,415	3,415	3,415	3,535	4%
5740 Pension Contribution Nonunif	-	4,890	5,610	5,610	5,610	4,080	-27%
5900 Medicare	375	510	800	800	800	826	3%
<b>Sub-Total Personnel Services</b>	<b>41,632</b>	<b>46,050</b>	<b>70,630</b>	<b>70,630</b>	<b>70,630</b>	<b>71,351</b>	<b>1%</b>
<b>Total</b>	<b>41,632</b>	<b>46,050</b>	<b>70,630</b>	<b>70,630</b>	<b>70,630</b>	<b>71,351</b>	<b>1%</b>



Department	Police
Program	Police Operations

Fund	Public Safety
Account Number	15-30-20

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Contractual Services</b>							
6010 Professional Services	-	-	-	-	-	-	0%
6610 Staff Training	-	10,000	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	-	10,000	-	-	-	-	0%
<b>Commodities</b>							
7370 Institutional Supplies	-	-	-	-	-	-	0%
7530 Medical Supplies	-	-	-	-	-	-	0%
<b>Sub-Total Commodities</b>	-	-	-	-	-	-	0%
<b>Capital Outlay</b>							
8200 Vehicles & Equipment	-	7,000	-	-	-	-	0%
<b>Sub-Total Vehicles &amp; Equipment</b>	-	7,000	-	-	-	-	0%
<b>Other</b>							
9950 Operating Transfer Out	764,840	1,129,770	1,553,500	1,553,500	1,553,500	1,267,144	-18%
<b>Sub-Total Other</b>	764,840	1,129,770	1,553,500	1,553,500	1,553,500	1,267,144	-18%
<b>Total</b>	<b>764,840</b>	<b>1,146,770</b>	<b>1,553,500</b>	<b>1,553,500</b>	<b>1,553,500</b>	<b>1,267,144</b>	<b>-18%</b>



Department	Police
Program	Capital Improvement

Fund	Public Safety
Account Number	15-30-90

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Capital Outlay</b>							
8000 Building	-	-	-	-	-	-	0%
8100 Misc Improvements	-	-	-	-	-	-	0%
8120 Computer Equipment	-	-	-	-	-	80,000	100%
8200 Vehicles & Equipment	583,694	205,000	215,000	215,000	215,000	170,000	-21%
<b>Sub-Total Capital Outlay</b>	<b>583,694</b>	<b>205,000</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>250,000</b>	<b>16%</b>
<b>Total</b>	<b>583,694</b>	<b>205,000</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>250,000</b>	<b>16%</b>



Department	Fire
Program	Fire Operations

Fund	Public Safety
Account Number	15-35-25

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Commodities</b>							
7530 Medical Supplies	(1,020)	-	-	-	-	-	0%
7770 Uniforms & Safety Gear	-	-	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>(1,020)</b>	-	-	-	-	-	<b>0%</b>
<b>Other</b>							
9950 Operating Transfer Out	599,300	-	517,035	517,035	517,035	644,453	25%
<b>Sub-Total Other</b>	<b>599,300</b>	-	<b>517,035</b>	<b>517,035</b>	<b>517,035</b>	<b>644,453</b>	<b>25%</b>
<b>Total</b>	<b>598,280</b>	-	<b>517,035</b>	<b>517,035</b>	<b>517,035</b>	<b>644,453</b>	<b>25%</b>

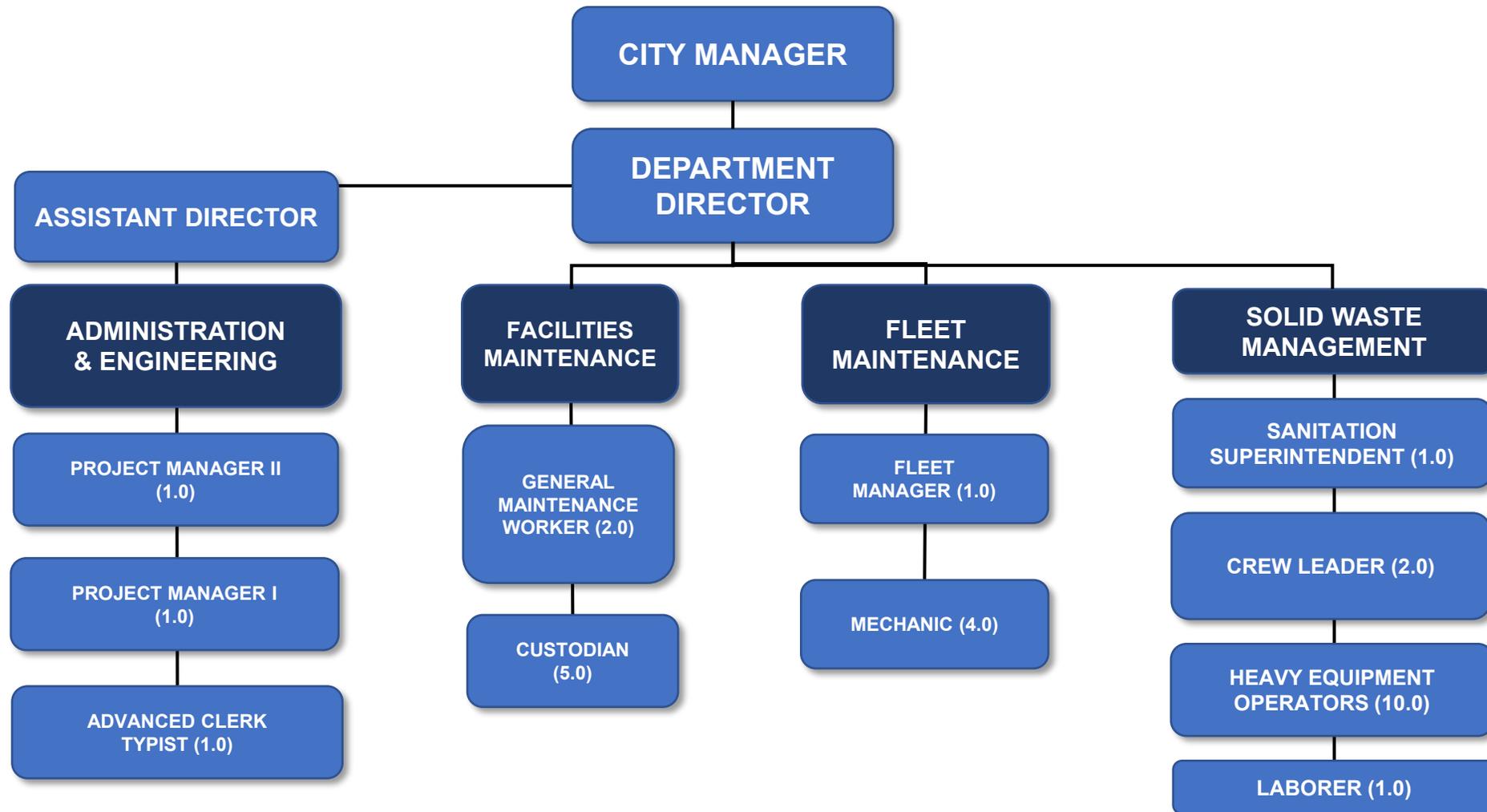


Department	Fire
Program	Capital Improvement

Fund	Public Safety
Account Number	15-35-90

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Capital Outlay</b>							
8120 Computer Equipment	-	14,065	15,065	15,065	15,065	-	-100%
8200 Vehicles & Equipment	826,735	211,720	25,000	25,000	25,000	140,000	460%
<b>Sub-Total Capital Outlay</b>	<b>826,735</b>	<b>225,785</b>	<b>40,065</b>	<b>40,065</b>	<b>40,065</b>	<b>140,000</b>	<b>249%</b>
<b>Other</b>							
9150 Debt Service - Principal	103,601	106,700	108,900	108,900	108,900	111,700	3%
9200 Debt Service - Interest	10,810	8,300	5,600	5,600	5,600	2,900	-48%
<b>Sub-Total Other</b>	<b>114,411</b>	<b>115,000</b>	<b>114,500</b>	<b>114,500</b>	<b>114,500</b>	<b>114,600</b>	<b>0%</b>
<b>Total</b>	<b>941,146</b>	<b>340,785</b>	<b>154,565</b>	<b>154,565</b>	<b>154,565</b>	<b>254,600</b>	<b>65%</b>

# PUBLIC WORKS





The Public Works Department provides the physical facilities (infrastructure) and services that serve public needs.

**Mission Statement**

The Public Works Department maintains managers the integrity of many public systems and services vital to the health, safety, and quality of life of our community.

The Department is organized into four divisions:

1. Administration & Engineering
2. Fleet Maintenance
3. Facilities Maintenance
4. Solid Waste Management

Many traditional city services are provided by the Public Works Department. These services include: design, construction management, permits and inspections, street lighting and traffic control, solid waste and recycling services, maintenance of city facilities, and reduce of City Fleet.

The major infrastructure facilities and properties include:

- 19 bridges
- 4 parking lots
- 513 city-owned street lights
- 8 traffic signals
- 1 community center
- 1 recreation facility including gymnasium
- 1 indoor soccer field
- 1 pool house
- 1 police temporary station
- 2 fire engine houses
- 1 golf pro shop
- 1 golf maintenance building
- 1 fleet shop
- 1 solid waste transfer station
- 1 municipal operations building
- 1 park maintenance building
- 1 sign shop
- 1 Trinity Building
- 1 City Hall and Annex



PERSONNEL SUMMARY

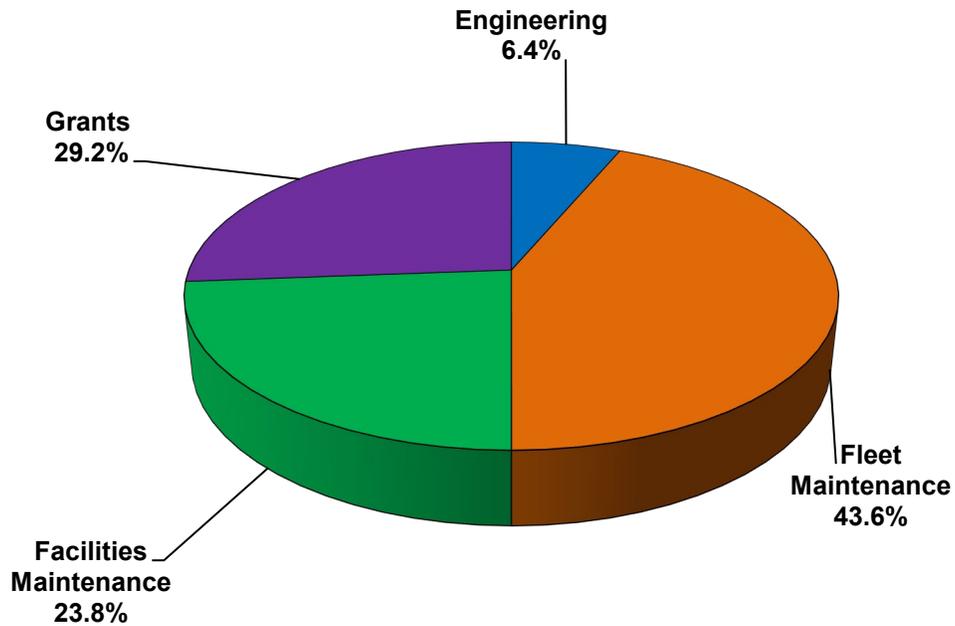
<b>Full-Time Personnel Summary by Department/Program</b>	<b>FY 2022 Authorized</b>	<b>FY 2023 Authorized</b>	<b>FY 2024 Authorized</b>
<b>Public Works Department</b>			
<i>Administration &amp; Engineering</i>			
Director of Public Works	1.0	1.0	1.0
Asst. Director of Public Works	0.0	1.0	1.0
Senior Public Works Manager	1.0	-	-
Project Manager II	1.0	1.0	1.0
Project Manager I	1.0	1.0	1.0
Executive Secretary to Department Director	1.0	-	-
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration &amp; Engineering Personnel Total</i>	<b>6.0</b>	<b>5.0</b>	<b>5.0</b>
<i>Fleet Maintenance</i>			
Fleet Manager	-	1.0	1.0
Mechanic II	-	-	-
Mechanic I	-	4.0	4.0
	-	-	-
<i>Fleet Maintenance Personnel Total</i>	<b>-</b>	<b>5.0</b>	<b>5.0</b>
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	-	-	-
Custodian	4.0	5.0	5.0
General Maintenance Worker	2.0	2.0	2.0
<i>Facilities Maintenance Personnel Total</i>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	1.0	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	<b>14.0</b>	<b>14.0</b>	<b>14.0</b>
<b>Public Works Department Personnel Total</b>	<b>26.0</b>	<b>31.0</b>	<b>31.0</b>



<b>Part-Time Personnel Summary by Department/Program</b>	<b>FY 2022 Authorized</b>	<b>FY 2023 Authorized</b>	<b>FY 2024 Authorized</b>
<b>Public Works Department</b>			
<i>Administration &amp; Engineering</i>			
Advance Clerk Typist	-	-	-
Public Works Inspector	-	-	0.7
<i>Administration &amp; Engineering Personnel Total</i>	-	-	0.7
<i>Fleet Maintenance</i>			
Fleet Maintenancef	-	-	-
Mechanics	-	-	-
<i>Fleet Maintenance Personnel Total</i>	-	-	-
<i>Facilities Maintenance</i>			
Custodian	-	-	-
<i>Facilities Maintenance Personnel Total</i>	-	-	-
<i>Solid Waste Management</i>			
Laborer	1.4	1.4	1.4
<i>Solid Waste Management Personnel Total</i>	1.4	1.4	1.4
<b>Public Work Department Personnel Total</b>	<b>1.4</b>	<b>2.4</b>	<b>2.1</b>

**PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)**

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Engineering	176,944	70,175	4,350	-	251,469
Fleet Maintenance	514,307	435,027	751,950	22,500	1,723,784
Facilities Maintenance	553,418	368,490	8,300	10,000	940,208
Grants	-	-	-	1,035,315	1,035,315
<b>Total</b>	<b>1,244,669</b>	<b>873,692</b>	<b>764,600</b>	<b>32,500</b>	<b>3,950,776</b>





**ADMINISTRATION & ENGINEERING**

The Administration/Engineering Division of the Public Works Department is divided into two areas: Administration and Engineering.

Administration manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, overall strategic planning, and department budget proposal development. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and City Council.

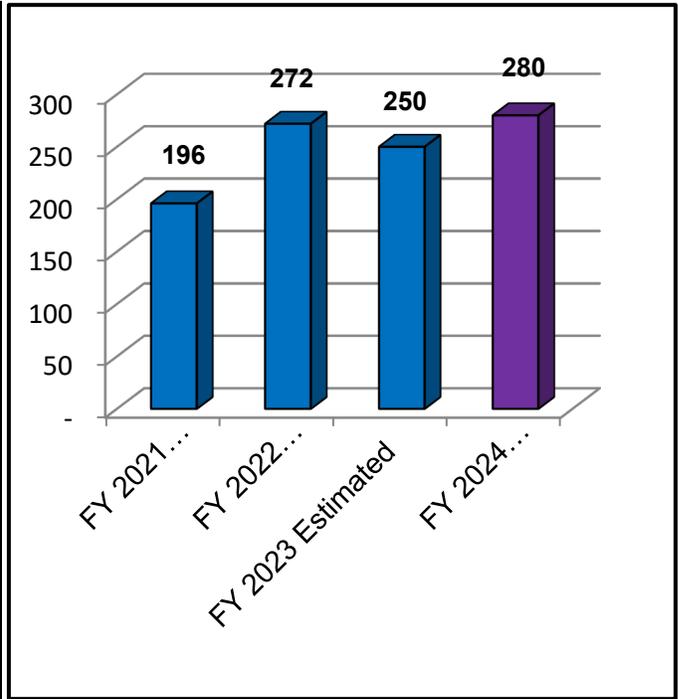
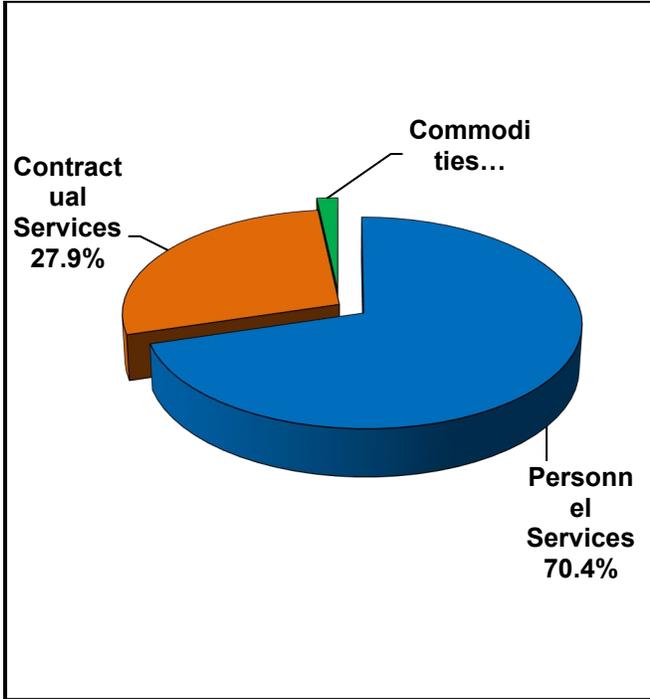
Engineering includes management, design, construction, and review of all projects containing public infrastructure and involving City right-of-way. Engineering oversees long-range planning of infrastructure improvements, plan review for development projects, and coordination with utilities and negotiation of easements.

**BUDGET EXPENDITURES**

<b>Administration</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2023</b>
Personnel Services	270,124	225,095	207,130	207,130	207,130	176,944	-15%
Contractual Services	43,708	80,930	72,500	72,500	72,500	70,175	-3%
Commodities	4,368	4,610	4,580	4,580	4,580	4,350	-5%
<b>Total</b>	<b>318,200</b>	<b>310,635</b>	<b>284,210</b>	<b>284,210</b>	<b>284,210</b>	<b>251,469</b>	<b>-12%</b>

**FY 2024 Budget**

**Total Expenditures**



**SIGNIFICANT BUDGETARY ISSUES**

1. Employee recruitment into skilled and unskilled positions requires high-quality efforts and teamwork across the organization.
2. Manual on Uniform Traffic Control Devices (MUTCD) requires upgrade of all city signs.
3. Aging infrastructure requires additional work on the road and bridge network and upgrading of sidewalk facilities to compliance with Americans with Disabilities Act.
4. Increased need for stormwater management, flood mitigation and investment into capital projects with MSD Operations, Maintenance and Construction Improvements (OMCI) funding and plan selection under the US Army Corps Flood Risk Management Study for Upper River Des Peres.
5. Clean Water Act and Metropolitan St. Louis Sewer District Storm Water Phase II permit compliance requires more resources for monitoring and regulating land disturbance sites, and municipal operations & maintenance upgrades.

**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

Right-of-Way Permits Issued: 375  
 Special Use Permits Issued: 20



Department	Public Works
Program	Admin & Engineering

Fund	General
Account Number	01-40-30

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	194,486	166,835	119,740	119,740	119,740	126,924	6%
5001.01 Salaries - Full-Time COVID 19	1,060	-	-	-	-	-	0%
5230 Injury Leave - Taxable	5,553	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	2,714	-	37,000	37,000	37,000	-	-100%
5380 Overtime	259	-	-	-	-	-	0%
5420 Workers Compensation	5,721	1,365	3,250	3,250	3,250	3,380	4%
5460 Medical Insurance	22,445	20,955	22,950	22,950	22,950	24,327	6%
5660 Social Security Contributions	12,957	10,345	9,720	9,720	9,720	10,190	5%
5740 Pension Contribution Nonunif.	22,064	23,175	12,200	12,200	12,200	9,740	-20%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	2,865	2,420	2,270	2,270	2,270	2,383	5%
<b>Sub-Total Personnel Services</b>	<b>270,124</b>	<b>225,095</b>	<b>207,130</b>	<b>207,130</b>	<b>207,130</b>	<b>176,944</b>	<b>-15%</b>
<b>Contractual Services</b>							
6010 Professional Services	18,789	30,000	33,000	33,000	33,000	33,000	0%
6050 Maintenance Contracts	540	4,000	4,000	4,000	4,000	4,000	0%
6070 Temporary Labor	2,934	6,000	6,000	6,000	6,000	6,000	0%
6090 Postage	-	500	-	-	-	-	0%
6110 Mileage Reimbursement	260	300	-	-	-	-	0%
6120 Professional Development	(45)	5,500	3,000	3,000	3,000	3,000	0%
6130 Advertising & Public Notices	59	2,400	2,400	2,400	2,400	2,500	4%
6140 Photo - Blueprinting Services	-	800	800	800	800	600	-25%
6150 Printing Services	-	200	500	500	500	-	-100%
6170 Insurance - Liability	6,732	7,000	7,845	7,845	7,845	8,175	4%
6270 Telephone & Mobile Devices	2,603	4,090	4,000	4,000	4,000	4,000	0%
6400 Office Equipment Maintenance	-	2,600	1,400	1,400	1,400	1,400	0%
6610 Staff Training	724	1,500	1,500	1,500	1,500	1,500	0%
6650 Membership & Certification	-	2,685	2,500	2,500	2,500	2,500	0%
6660 Laundry Services	242	555	555	555	555	500	-10%
6700 Misc. Operating Services	10,870	12,800	5,000	5,000	5,000	3,000	-40%
6730 Lien Recording Fees	-	-	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>43,708</b>	<b>80,930</b>	<b>72,500</b>	<b>72,500</b>	<b>72,500</b>	<b>70,175</b>	<b>-3%</b>
<b>Commodities</b>							
7001 Office Supplies	1,434	1,500	1,500	1,500	1,500	2,000	33%
7050 Publications	-	500	-	-	-	-	0%
7090 Office & Computer Equip.	2,530	1,350	1,500	1,500	1,500	1,250	-17%
7330 Food	-	60	-	-	-	-	0%
7570 Hardware & Hand Tools	94	-	500	500	500	300	-40%
7770 Uniforms & Safety Gear	310	900	780	780	780	500	-36%
7850 Awards & Gifts	-	300	300	300	300	300	0%
<b>Sub-Total Commodities</b>	<b>4,368</b>	<b>4,610</b>	<b>4,580</b>	<b>4,580</b>	<b>4,580</b>	<b>4,350</b>	<b>-5%</b>
<b>Total</b>	<b>318,200</b>	<b>310,635</b>	<b>284,210</b>	<b>284,210</b>	<b>284,210</b>	<b>251,469</b>	<b>-12%</b>



**FLEET MAINTENANCE**

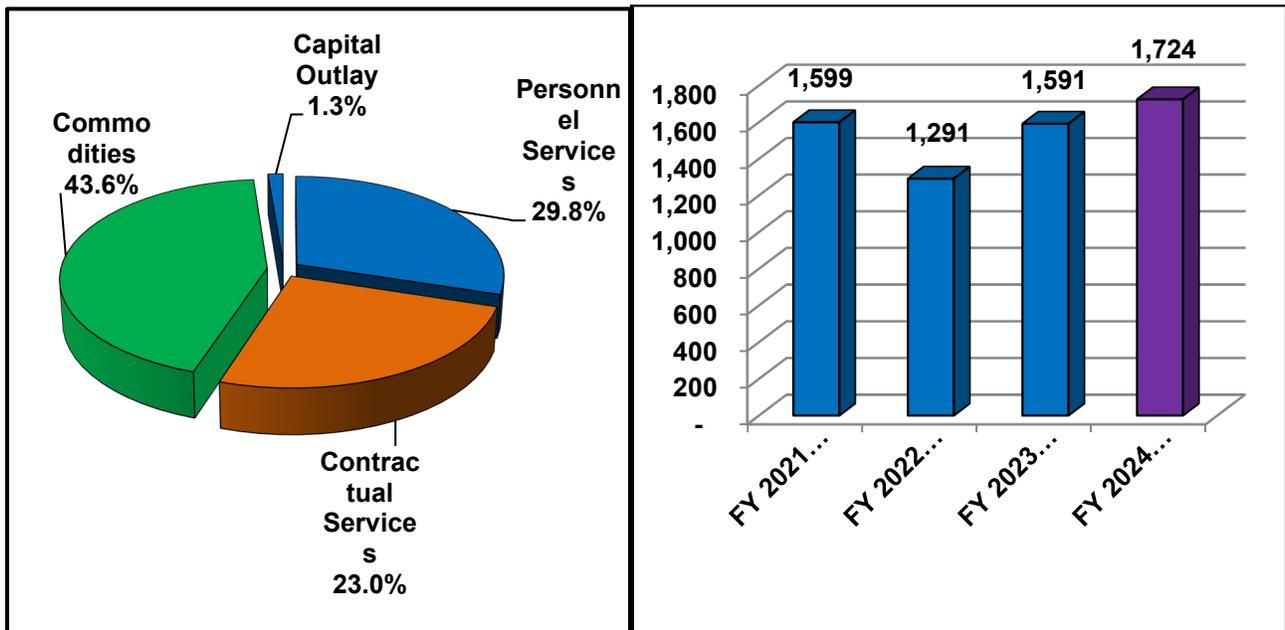
The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on an Internal Service Fund basis.

**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	435,669	507,275	525,280	525,280	525,280	514,307	-2%
Contractual Services	718,038	237,995	364,390	364,390	364,390	435,027	19%
Commodities	435,188	545,750	676,800	676,800	676,800	751,950	11%
Capital Outlay	10,279	-	24,600	24,600	24,600	22,500	-9%
<b>Total</b>	<b>1,599,174</b>	<b>1,291,020</b>	<b>1,591,070</b>	<b>1,591,070</b>	<b>1,591,070</b>	<b>1,723,784</b>	<b>8%</b>

**FY 2024 Budget**

**Total Expenditures ('000)**



**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

Vehicles lost to flood: 51  
 Lost Computers w/ these statistize  
 Ameren light inspection: 300  
 Special event sign display: 8

Street pavement cave-in requests: 300  
 Sewer inlet/drains cleaned: 525



Department	Public Works
Program	Fleet Services

Fund	Internal Service Fund
Account Number	02-40-62

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	329,403	342,475	358,070	358,070	358,070	358,000	0%
5220 Injury Leave	(2,012)	-	-	-	-	-	0%
5230 Injury Leave - Taxable	4,830	-	-	-	-	-	0%
5380 Overtime	3,622	3,800	4,000	4,000	4,000	5,000	25%
5420 Workers Compensation	20,907	14,900	19,700	19,700	19,700	20,000	2%
5460 Medical Insurance	70,000	72,330	79,230	79,230	79,230	71,000	-10%
5461 OPEB Expense	(1,158)	-	-	-	-	-	0%
5660 Social Security Contributions	19,123	21,235	22,525	22,525	22,525	19,700	-13%
5740 Pension Contribution Nonunif.	(13,846)	47,570	36,485	36,485	36,485	36,000	-1%
5860 Unemployment	320	-	-	-	-	-	0%
5900 Medicare	4,481	4,965	5,270	5,270	5,270	4,607	-13%
<b>Sub-Total Personnel Services</b>	<b>435,670</b>	<b>507,275</b>	<b>525,280</b>	<b>525,280</b>	<b>525,280</b>	<b>514,307</b>	<b>-2%</b>
<b>Contractual Services</b>							
6001 Auditing & Accounting	2,481	2,500	2,500	2,500	2,500	2,500	0%
6010 Professional Services	31,451	-	-	-	-	-	0%
6050 Maintenance Contract	415	-	-	-	-	-	0%
6130 Advertising & Public Notices	-	500	500	500	500	250	-50%
6160 Insurance - Property & Auto	83,250	86,580	91,720	91,720	91,720	97,973	7%
6170 Insurance - Liability	6,462	6,720	7,540	7,540	7,540	7,304	-3%
6210 Insurance - Flood	8,040	9,245	9,935	9,935	9,935	10,000	1%
6250 Natural Gas	14,493	3,000	15,000	15,000	15,000	15,000	0%
6260 Electricity	9,432	12,000	10,000	10,000	10,000	10,000	0%
6270 Telephone & Pagers	702	700	720	720	720	750	4%
6280 Water	6,335	5,000	4,000	4,000	4,000	4,000	0%
6290 Sewer	3,167	4,000	2,220	2,220	2,220	3,000	35%
6360 Building Maintenance	5,277	2,000	3,000	3,000	3,000	3,000	0%
6380 Equipment Maintenance	4,599	5,000	5,000	5,000	5,000	8,000	60%
6400 Office Equipment Maintenance	-	400	400	400	400	400	0%
6430 Misc. Repairs & Maintenance	-	1,000	1,000	1,000	1,000	1,000	0%
6460 Vehicle Maintenance	236,860	80,000	180,000	180,000	180,000	250,000	39%
6490 Depreciation - Equipment	290,896	-	-	-	-	-	0%
6500 Depreciation - Building	4,673	-	-	-	-	-	0%
6560 Technology Services	-	10,000	16,005	16,005	16,005	10,000	-38%
6610 Staff Training	-	1,000	6,000	6,000	6,000	3,000	-50%
6640 Exterminations	-	600	600	600	600	600	0%
6650 Membership & Certification	-	500	500	500	500	500	0%
6660 Laundry Services	6,761	5,250	5,250	5,250	5,250	5,250	0%
6700 Misc. Operating Services	2,745	2,000	2,500	2,500	2,500	2,500	0%
<b>Sub-Total Contractual Services</b>	<b>718,039</b>	<b>237,995</b>	<b>364,390</b>	<b>364,390</b>	<b>364,390</b>	<b>435,027</b>	<b>19%</b>
<b>Commodities</b>							
7001 Office Supplies	93	100	100	100	100	250	150%
7090 Office & Computer Equip.	-	350	400	400	400	400	0%
7210 Chemicals	3,589	6,000	6,000	6,000	6,000	2,500	-58%
7370 Institutional Supplies	1,376	4,000	5,000	5,000	5,000	4,000	-20%
7530 Medical Supplies	296	300	300	300	300	300	0%
7570 Hardware & Hand Tools	4,242	9,000	9,000	9,000	9,000	8,500	-6%
7610 Fuel	296,116	275,000	345,000	345,000	345,000	400,000	16%
7620 Oil	-	-	25,000	25,000	25,000	50,000	100%
7630 Lubricants	-	-	5,000	5,000	5,000	5,000	0%
7770 Uniforms & Safety Gear	1,115	1,000	1,000	1,000	1,000	1,000	0%
7930 Vehicle Parts	128,360	250,000	280,000	280,000	280,000	280,000	0%
<b>Sub-Total Commodities</b>	<b>435,187</b>	<b>545,750</b>	<b>676,800</b>	<b>676,800</b>	<b>676,800</b>	<b>751,950</b>	<b>11%</b>
<b>Capital Outlay</b>							
8140 Software Systems	-	-	15,000	15,000	15,000	12,500	-17%
8200 Vehicles & Equipment	10,278	-	9,600	9,600	9,600	10,000	4%
<b>Sub-Total Capital Outlay</b>	<b>10,278</b>	<b>-</b>	<b>24,600</b>	<b>24,600</b>	<b>24,600</b>	<b>22,500</b>	<b>-9%</b>
<b>Total</b>	<b>1,599,174</b>	<b>1,291,020</b>	<b>1,591,070</b>	<b>1,591,070</b>	<b>1,591,070</b>	<b>1,723,784</b>	<b>8%</b>

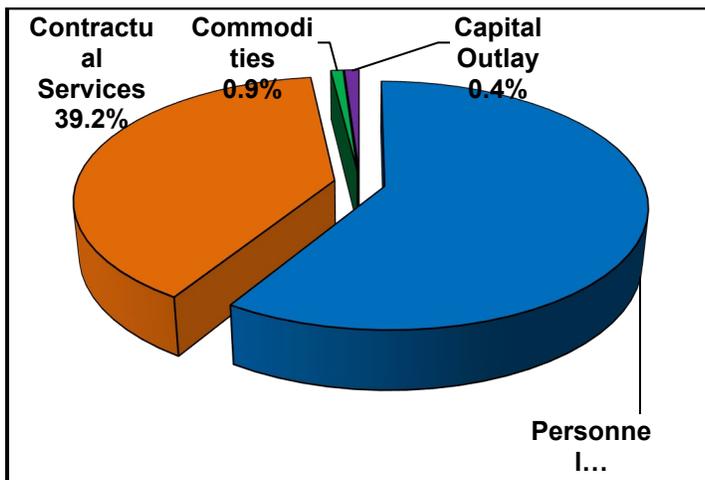
**FACILITIES MAINTENANCE**

The Facilities Maintenance Division ensures the proper maintenance, operation and custodial services for City-owned buildings and facilities. This division identifies, investigates, and responds to complaints concerning the buildings. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

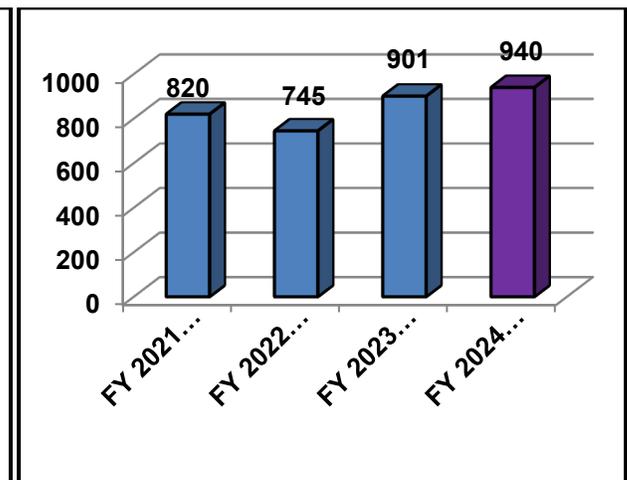
**BUDGET EXPENDITURES**

Services and Facilities Maintenance	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personnel Services	408,361	419,280	522,740	522,740	522,740	553,418	6%
Contractual Services	340,938	300,330	361,480	361,480	361,480	368,490	2%
Commodities	19,459	21,950	13,900	13,900	13,900	8,300	-40%
Capital Outlay	50,755	3,000	3,000	3,000	3,000	10,000	233%
<b>Total</b>	<b>819,513</b>	<b>744,560</b>	<b>901,120</b>	<b>901,120</b>	<b>901,120</b>	<b>940,208</b>	<b>4%</b>

**FY 2024 Budget**



**Total Expenditures**



**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

- Staff responded to routine and long-term repair work needs at City facilities.
- Staff evaluated HVAC maintenance and selection of a cost-effective work scope for an annual contract.



Department	Public Works
Program	Facilities Maintenance

Fund	General
Account Number	01-40-36

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	258,410	284,820	376,070	376,070	376,070	398,634	6%
5001.01 Salaries - Full-Time COVID 19	5,267	-	-	-	-	-	0%
5220 Injury Leave	626	-	-	-	-	-	0%
5230 Injury Leave-Taxable	10,655	-	-	-	-	-	0%
5340 Salaries - Part-time & Temp	-	-	-	-	-	-	0%
5380 Overtime	4,847	4,000	3,000	3,000	3,000	4,000	33%
5420 Workers Compensation	21,984	20,375	22,940	22,940	22,940	24,316	6%
5460 Medical Insurance	46,757	48,970	53,640	53,640	53,640	56,858	6%
5660 Social Security Contributions	17,304	17,590	23,315	23,315	23,315	23,975	3%
5740 Pension Contribution Nonunif.	38,424	39,410	38,320	38,320	38,320	39,852	4%
5860 Unemployment	266	-	-	-	-	-	0%
5900 Medicare	3,820	4,115	5,455	5,455	5,455	5,783	6%
<b>Sub-Total Personnel Services</b>	<b>408,360</b>	<b>419,280</b>	<b>522,740</b>	<b>522,740</b>	<b>522,740</b>	<b>553,418</b>	<b>6%</b>
<b>Contractual Services</b>							
6010 Professional Services	1,343	10,000	-	-	-	-	0%
6050 Maintenance Contracts	20,616	20,000	35,000	35,000	35,000	30,000	-14%
6070 Temporary Labor	58,976	30,000	50,000	50,000	50,000	55,000	10%
6160 Insurance - Property & Auto	68,122	81,745	75,750	75,750	75,750	83,325	10%
6170 Insurance - Liability	6,811	7,085	7,940	7,940	7,940	7,964	0%
6250 Natural Gas	14,965	18,000	20,000	20,000	20,000	20,000	0%
6260 Electricity	47,963	50,000	55,000	55,000	55,000	55,000	0%
6270 Telephone & Mobile Devices	1,324	1,000	2,000	2,000	2,000	2,000	0%
6280 Water	30,716	20,000	30,000	30,000	30,000	32,000	7%
6290 Sewer	27,048	20,000	25,000	25,000	25,000	30,000	20%
6360 Building Maintenance	30,199	15,000	20,000	20,000	20,000	12,000	-40%
6380 Equipment Maintenance	28,927	20,000	30,000	30,000	30,000	32,000	7%
6610 Staff Training	-	2,000	-	-	-	-	0%
6640 Exterminations	815	4,000	2,000	2,000	2,000	1,000	-50%
6650 Membership & Certification	36	500	250	250	250	200	-20%
6660 Laundry Services	3,076	1,000	8,540	8,540	8,540	8,001	-6%
<b>Sub-Total Contractual Services</b>	<b>340,937</b>	<b>300,330</b>	<b>361,480</b>	<b>361,480</b>	<b>361,480</b>	<b>368,490</b>	<b>2%</b>
<b>Commodities</b>							
7001 Office Supplies	140	250	250	250	250	-	-100%
7210 Chemicals	-	500	150	150	150	-	-100%
7370 Institutional Supplies	14,407	15,000	7,500	7,500	7,500	5,000	-33%
7490 Building Materials	352	2,000	3,000	3,000	3,000	500	-83%
7530 Medical Supplies	-	200	200	200	200	-	-100%
7570 Hardware & Hand Tools	4,386	3,000	2,000	2,000	2,000	2,500	25%
7610 Fuel	174	500	300	300	300	300	0%
7810 Sign Supplies	-	500	500	500	500	-	-100%
<b>Sub-Total Commodities</b>	<b>19,459</b>	<b>21,950</b>	<b>13,900</b>	<b>13,900</b>	<b>13,900</b>	<b>8,300</b>	<b>-40%</b>
<b>Capital Outlay</b>							
8001 Building Improvements	50,755	3,000	3,000	3,000	3,000	10,000	233%
<b>Sub-Total Capital Outlay</b>	<b>50,755</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>10,000</b>	<b>233%</b>
<b>Total</b>	<b>819,511</b>	<b>744,560</b>	<b>901,120</b>	<b>901,120</b>	<b>901,120</b>	<b>940,208</b>	<b>4%</b>

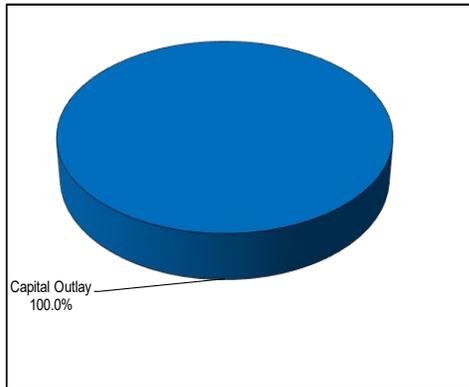
**PUBLIC WORKS GRANTS**

This program provides for various Public Works Grants. The number and amount of grants will fluctuate from year to year.

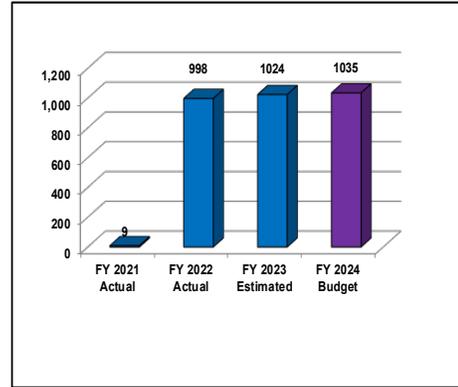
**BUDGET EXPENDITURES**

Public Works Grants	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personal Services	-	-	-	-	-	-	0%
Contractual Services	-	-	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	9,405	998,000	1,024,000	1,024,000	1,024,000	1,035,315	1%
<b>Total</b>	<b>9,405</b>	<b>998,000</b>	<b>1,024,000</b>	<b>1,024,000</b>	<b>1,024,000</b>	<b>1,035,315</b>	<b>1%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Public Works
Program	Grants

Fund	Grants
Account Number	22-40-95

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Capital Outlay</b>							
8010 Parks Improvement	-	-	-	-	-	-	0%
8060 Curbs, Sidewalk & Alleys	-	78,000	78,000	78,000	78,000	78,000	0%
8080 Street Construction	9,405	820,000	846,000	846,000	846,000	957,315	13%
8100 Misc Improvements	-	100,000	100,000	100,000	100,000	-	-100%
<b>Sub-Total Capital Outlay</b>	<b>9,405</b>	<b>998,000</b>	<b>1,024,000</b>	<b>1,024,000</b>	<b>1,024,000</b>	<b>1,035,315</b>	<b>1%</b>
<b>Total</b>	<b>9,405</b>	<b>998,000</b>	<b>1,024,000</b>	<b>1,024,000</b>	<b>1,024,000</b>	<b>1,035,315</b>	<b>1%</b>



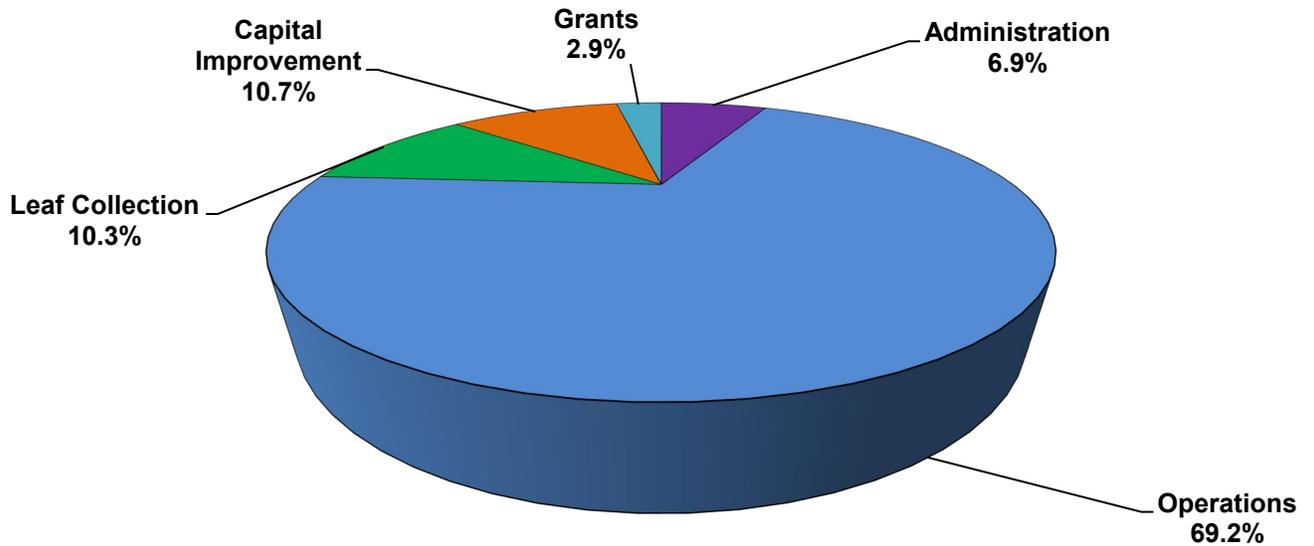
**SOLID WASTE FUND**

The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulk items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Coordination with the Finance Department and removal and replacement of trash and recycling containers for shut-off accounts as a part of the Delinquent Trash Program;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- City wide leaf collection twice per year;
- City wide residential street sweeping three times per year.
- City wide Special street sweeping nine times per year.
- City wide Christmas tree pick-up.
- Community outreach on trash and waste diversion programs.
- City wide electronics recycling event.

**BUDGET EXPENDITURES**

<b>Program</b>	<b>Personnel</b>	<b>Contractual</b>	<b>Commodities</b>	<b>Capital Outlay</b>	<b>Other</b>	<b>Total</b>
Administration	207,559	72,471	-	-	-	280,030
Operations	1,299,787	1,161,570	124,500	-	236,000	2,821,857
Leaf Collection	53,481	365,225	1,500	-	-	420,206
Capital Improvement	-	-	-	435,000	-	435,000
Grants	-	-	-	120,000	-	120,000
<b>Total</b>	<b>1,560,827</b>	<b>1,599,266</b>	<b>126,000</b>	<b>555,000</b>	<b>236,000</b>	<b>4,077,093</b>



**GOALS**

1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections.
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health.
3. Complete evaluation and implement accepted recommendations from the analysis of the former Materials Recovery Facility for processing recycling.
4. Complete update to Solid Waste Rate Study and examine recycling service costs for viability.
5. Increase recycling education to reduce contamination in the recycling waste stream.



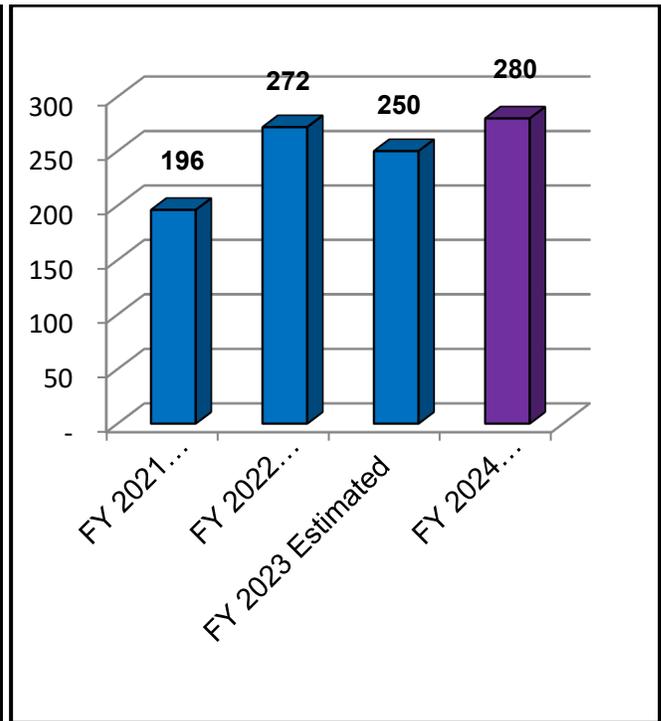
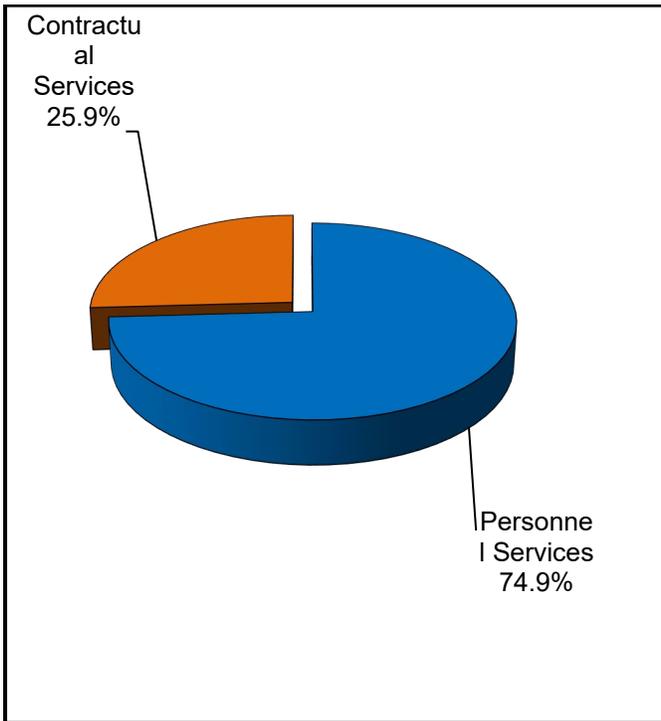
**Solid Waste Administration**

**BUDGET EXPENDITURES**

<b>Adminstration</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2023</b>
Personnel Services	119,468	212,645	187,315	187,315	187,315	207,559	11%
Contractual Services	76,032	59,535	62,920	62,920	62,920	72,471	15%
Commodities	-	-	-	-	-	-	0%
<b>Total</b>	<b>195,500</b>	<b>272,180</b>	<b>250,235</b>	<b>250,235</b>	<b>250,235</b>	<b>280,030</b>	<b>12%</b>

**FY 2024 Budget**

**Total Expenditures**





Department	Public Works - Solid Waste
Program	Solid Waste Administration

Fund	Solid Waste
Account Number	08-40-64

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	158,508	153,300	134,495	134,495	134,495	150,282	12%
5001.01 Salaries - Full-Time COVID 19	2,141	-	-	-	-	-	0%
5230 Injury Leave - Taxable	744	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	-	-	-	-	0%
5380 Overtime	29	-	-	-	-	-	0%
5420 Workers Compensation	1,510	975	1,260	1,260	1,260	2,839	125%
5460 Medical Insurance	24,985	25,350	27,065	27,065	27,065	28,688	6%
5660 Social Security Contributions	8,799	9,505	8,745	8,745	8,745	9,318	7%
5740 Pension Contribution Nonunif.	22,227	21,290	13,705	13,705	13,705	14,253	4%
5741 Pension Expense	(101,311)	-	-	-	-	-	0%
5900 Medicare	1,836	2,225	2,045	2,045	2,045	2,179	7%
<b>Sub-Total Personnel Services</b>	<b>119,468</b>	<b>212,645</b>	<b>187,315</b>	<b>187,315</b>	<b>187,315</b>	<b>207,559</b>	<b>11%</b>
<b>Contractual Services</b>							
6001 Auditing & Accounting	2,481	2,500	1,045	1,045	1,045	2,500	139%
6005 Administration/Commission/Collection Fees	3,992	6,500	6,500	6,500	6,500	6,500	0%
6010 Professional Services	18,585	-	-	-	-	-	0%
6090 Postage	10,471	10,000	11,200	11,200	11,200	10,000	-11%
6150 Printing Services	4,772	5,000	5,000	5,000	5,000	10,000	100%
6170 Insurance - Liability	11,186	11,630	12,845	12,845	12,845	13,471	5%
6270 Telephone & Mobile Devices	5	500	-	-	-	500	100%
6730 Lien Recording Fees	(2,194)	-	2,925	2,925	2,925	2,500	-15%
6770 Bank & Credit Card Fees	26,734	23,405	23,405	23,405	23,405	27,000	15%
<b>Sub-Total Contractual Services</b>	<b>76,032</b>	<b>59,535</b>	<b>62,920</b>	<b>62,920</b>	<b>62,920</b>	<b>72,471</b>	<b>15%</b>
<b>Total</b>	<b>195,500</b>	<b>272,180</b>	<b>250,235</b>	<b>250,235</b>	<b>250,235</b>	<b>280,030</b>	<b>12%</b>

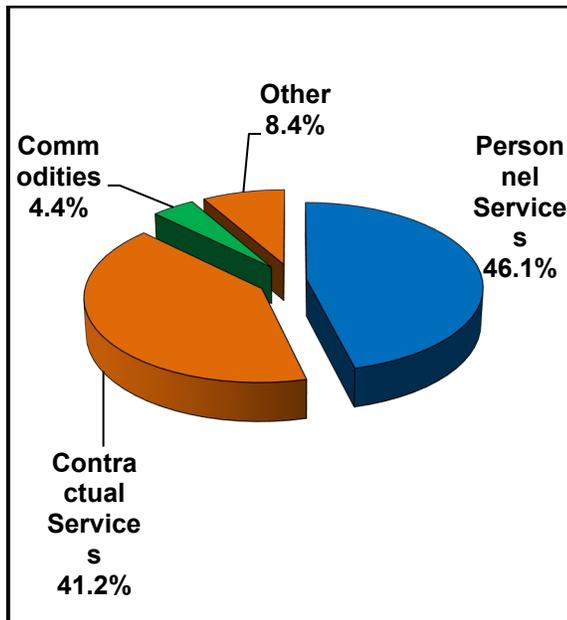


**Solid Waste Operations**

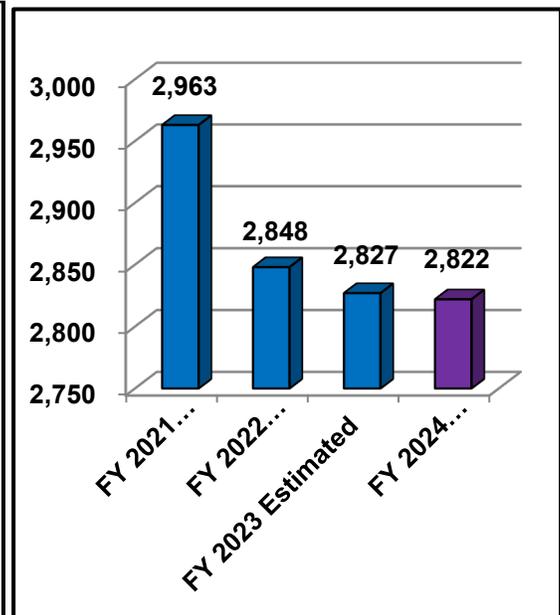
**BUDGET EXPENDITURES**

<b>Operations</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2023</b>
Personnel Services	1,308,489	1,402,205	1,367,745	1,367,745	1,367,745	1,299,787	-5%
Contractual Services	1,489,065	1,261,110	1,142,330	1,142,330	1,142,330	1,161,570	2%
Commodities	87,920	113,450	125,400	125,400	125,400	124,500	-1%
Capital Outlay	7,500	1,000	-	-	-	-	0%
Other	70,000	70,000	191,430	191,430	191,430	236,000	23%
<b>Total</b>	<b>2,962,974</b>	<b>2,847,765</b>	<b>2,826,905</b>	<b>2,826,905</b>	<b>2,826,905</b>	<b>2,821,857</b>	<b>0%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Public Works- Solid Waste
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2023 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	763,524	891,480	842,105	842,105	842,105	807,743	-4%
5001.01 Salaries - Full-Time COVID 19	14,504	-	-	-	-	-	0%
5220 Injury Leave	193	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	30,000	30,000	30,000	30,000	-	-100%
5380 Overtime	78,659	40,000	50,000	50,000	50,000	50,000	0%
5420 Workers Compensation	158,616	120,210	151,240	151,240	151,240	138,187	-9%
5460 Medical Insurance	111,878	128,485	144,205	144,205	144,205	152,857	6%
5461 OPEB Expense	7,098	-	-	-	-	-	0%
5660 Social Security Contributions	51,339	55,275	52,210	52,210	52,210	50,081	-4%
5740 Pension Contribution Nonunif.	110,092	123,830	85,775	85,775	85,775	89,206	4%
5860 Unemployment	600	-	-	-	-	-	0%
5900 Medicare	11,986	12,925	12,210	12,210	12,210	11,713	-4%
<b>Sub-Total Personnel Services</b>	<b>1,308,489</b>	<b>1,402,205</b>	<b>1,367,745</b>	<b>1,367,745</b>	<b>1,367,745</b>	<b>1,299,787</b>	<b>-5%</b>
<b>Contractual Services</b>							
6010 Professional Services	(1,913)	3,000	2,000	2,000	2,000	2,000	0%
6050 Maintenance Contracts	115,512	145,000	95,000	95,000	95,000	95,000	0%
6070 Temporary Labor	161,597	70,000	100,000	100,000	100,000	100,000	0%
6090 Postage	-	3,000	1,000	1,000	1,000	1,000	0%
6120 Professional Development	-	5,000	1,500	1,500	1,500	1,500	0%
6130 Advertising & Public Notices	51	500	250	250	250	250	0%
6150 Printing Services	1,039	10,000	2,000	2,000	2,000	3,000	50%
6160 Insurance - Property & Auto	76,297	91,555	84,840	84,840	84,840	93,324	10%
6170 Insurance - Liability	15,545	15,735	18,595	18,595	18,595	19,796	6%
6210 Insurance - Flood	8,040	9,245	9,935	9,935	9,935	12,000	21%
6260 Electricity	3,478	4,500	3,500	3,500	3,500	6,000	71%
6270 Telephone & Mobile Devices	2,749	3,000	4,010	4,010	4,010	3,500	-13%
6360 Building Maintenance	4,327	5,000	10,000	10,000	10,000	8,500	-15%
6380 Equipment Maintenance	5,185	10,000	25,000	25,000	25,000	26,000	4%
6400 Office Equipment Maintenance	-	500	1,000	1,000	1,000	1,000	0%
6460 Vehicle Maintenance	1,500	-	-	-	-	-	0%
6490 Depreciation - Rental Equipment	251,898	-	-	-	-	-	0%
6610 Staff Training	-	1,500	500	500	500	-	-100%
6650 Membership & Certification	573	1,275	1,200	1,200	1,200	1,200	0%
6660 Laundry Services	21,327	20,000	20,000	20,000	20,000	25,000	25%
6700 Misc. Operating Services	3,334	5,300	5,000	5,000	5,000	2,500	-50%
6710 Waste Dumping Fees	818,526	857,000	757,000	757,000	757,000	760,000	0%
<b>Sub-Total Contractual Services</b>	<b>1,489,065</b>	<b>1,261,110</b>	<b>1,142,330</b>	<b>1,142,330</b>	<b>1,142,330</b>	<b>1,161,570</b>	<b>2%</b>
<b>Commodities</b>							
7001 Office Supplies	482	1,000	1,000	1,000	1,000	1,250	25%
7090 Office & Computer Equipment	-	1,000	1,000	1,000	1,000	1,000	0%
7210 Chemicals	18,344	4,500	9,000	9,000	9,000	8,000	-11%
7250 Solid Waste Supplies	56,513	91,550	100,000	100,000	100,000	100,000	0%
7370 Institutional Supplies	2,480	500	500	500	500	500	0%
7490 Building Materials	-	500	500	500	500	500	0%
7530 Medical Supplies	850	900	900	900	900	1,250	39%
7570 Hardware & Hand Tools	2,425	5,500	4,500	4,500	4,500	4,500	0%
7770 Uniform & Safety Gear	6,826	8,000	8,000	8,000	8,000	7,500	-6%
<b>Sub-Total Commodities</b>	<b>87,920</b>	<b>113,450</b>	<b>125,400</b>	<b>125,400</b>	<b>125,400</b>	<b>124,500</b>	<b>-1%</b>
<b>Capital Outlay</b>							
8100 Misc. Improvement	7,500	1,000	-	-	-	-	0%
8200 Vehicles & Equipment	-	-	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>7,500</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Other</b>							
9950 Operating Transfer Out	70,000	70,000	191,430	191,430	191,430	236,000	23%
<b>Total</b>	<b>2,962,974</b>	<b>2,847,765</b>	<b>2,826,905</b>	<b>2,826,905</b>	<b>2,826,905</b>	<b>2,821,857</b>	<b>0%</b>



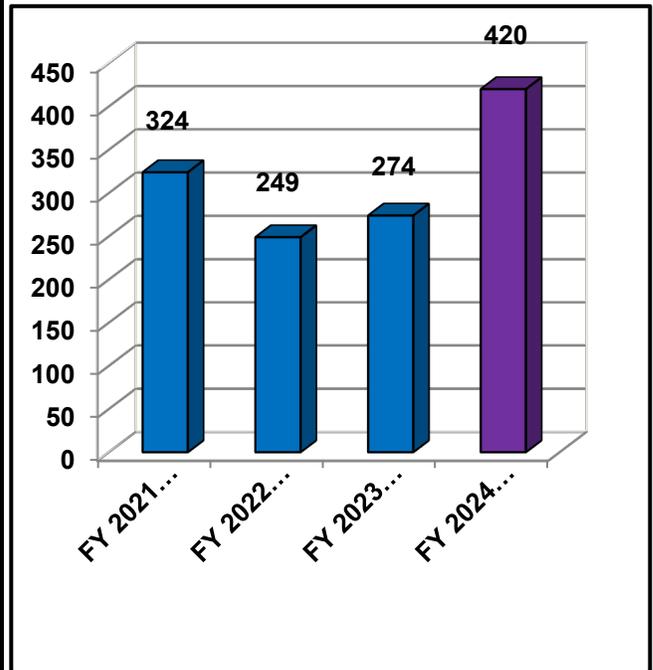
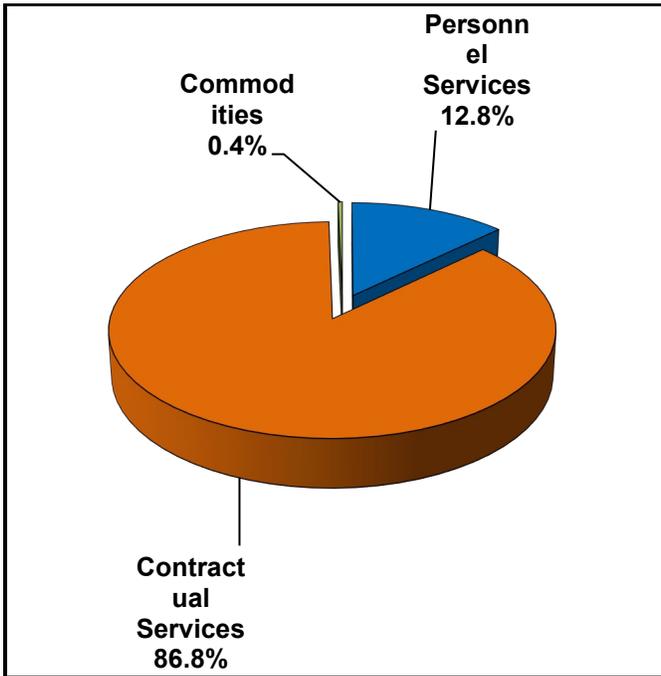
**Leaf Collection**

**BUDGET EXPENDITURES**

<b>Leaf Collection</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2023</b>
Personnel Services	114,834	47,580	50,090	50,090	50,090	53,481	7%
Contractual Services	205,749	200,195	222,195	222,195	222,195	365,225	64%
Commodities	3,299	1,000	1,500	1,500	1,500	1,500	0%
<b>Total</b>	<b>323,882</b>	<b>248,775</b>	<b>273,785</b>	<b>273,785</b>	<b>273,785</b>	<b>420,206</b>	<b>53%</b>

**FY 2024 Budget**

**Total Expenditures**



**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

Waste Tonnage:

12,861	Tons of solid waste (landfill)
2,485	Tons of residential single stream (mixed) materials recycled



Department	Public Works- Solid Waste
Program	Solid Waste Leaf Collection

Fund	Solid Waste
Account Number	08-40-68

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries	70,474	29,085	31,615	31,615	31,615	32,274	2%
5001.01 Salaries-Full-Time COVID-19	1,396	-	-	-	-	-	0%
5220 Injury Leave	221	-	-	-	-	-	0%
5230 Injury Leave - Taxable	130	-	-	-	-	-	0%
5380 Overtime	3,236	2,500	2,500	2,500	2,500	2,500	0%
5420 Workers Compensation	8,204	3,880	3,930	3,930	3,930	3,921	0%
5460 Medical Insurance	16,092	5,850	6,405	6,405	6,405	9,998	56%
5660 Social Security Contributions	4,334	1,805	1,960	1,960	1,960	2,001	2%
5740 Pension Contribution Nonunif	9,735	4,040	3,220	3,220	3,220	2,320	-28%
5900 Medicare	1,013	420	460	460	460	467	2%
<b>Sub-Total Personnel Services</b>	<b>114,835</b>	<b>47,580</b>	<b>50,090</b>	<b>50,090</b>	<b>50,090</b>	<b>53,481</b>	<b>7%</b>
<b>Contractual Services</b>							
6050 Maintenance Contracts	184,473	180,000	200,000	200,000	200,000	330,000	65%
6070 Temporary Labor	21,036	20,000	22,000	22,000	22,000	35,000	59%
6260 Electricity	152	120	120	120	120	150	25%
6270 Telephone & Mobile Devices	88	75	75	75	75	75	0%
<b>Sub-Total Contractual Services</b>	<b>205,749</b>	<b>200,195</b>	<b>222,195</b>	<b>222,195</b>	<b>222,195</b>	<b>365,225</b>	<b>64%</b>
<b>Commodities</b>							
7570 Hardware & Hand Tools	3,299	1,000	1,500	1,500	1,500	1,500	0%
<b>Sub-Total Commodities</b>	<b>3,299</b>	<b>1,000</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>0%</b>
<b>Total</b>	<b>323,883</b>	<b>248,775</b>	<b>273,785</b>	<b>273,785</b>	<b>273,785</b>	<b>420,206</b>	<b>53%</b>

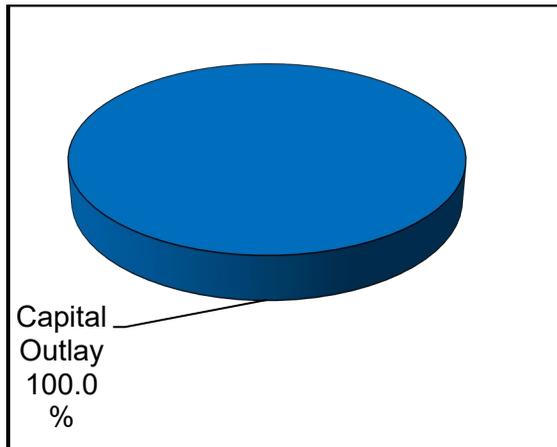
**SOLID WASTE CAPITAL IMPROVEMENT**

This program provides for various Solid Waste projects. The number and amounts of projects will fluctuate from year to year.

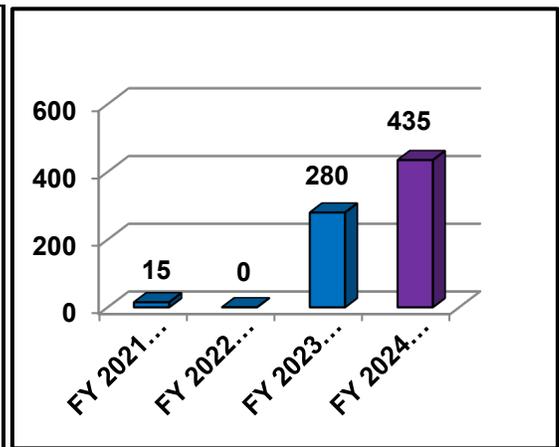
**BUDGET EXPENDITURES**

Solid Waste Capital Improvement	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personal Services	-	-	-	-	-	-	0%
Contractual Services	-	-	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	14,685	-	280,000	280,000	280,000	435,000	55%
Other	-	-	-	-	-	-	0%
Other Finance	-	-	-	-	-	-	0%
<b>Total</b>	<b>14,685</b>	<b>-</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>435,000</b>	<b>55%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Public Works - Solid Waste
Program	Capital Improvement

Fund	Solid Waste
Account Number	08-40-90

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2023 Budget	% over FY 2023
<b>Contractual Services</b>							
6010 Professional Services	-	-	-	-	-	-	0%
<b>Sub-Total Contractul Services</b>	-	-	-	-	-	-	0%
<b>Capital Outlay</b>							
8080 Street Construction	-	-	-	-	-	-	0%
8100 Misc. Improvements	14,685	-	-	-	-	-	0%
8200 Vehicles & Equipment	-	-	280,000	280,000	280,000	435,000	55%
<b>Sub-Total Capital Outlay</b>	<b>14,685</b>	-	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>435,000</b>	<b>55%</b>
<b>Total</b>	<b>14,685</b>	-	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>435,000</b>	<b>55%</b>

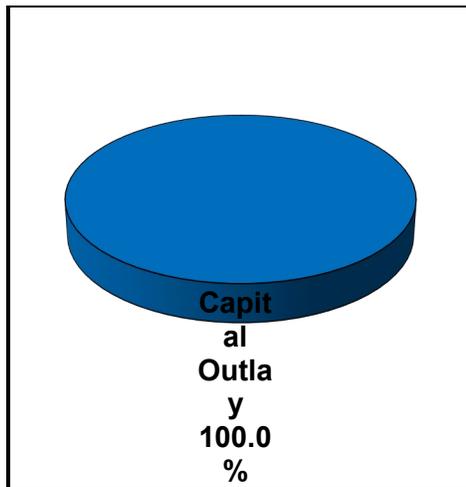
**SOLID WASTE GRANTS**

This program provides for various Solid Waste grants. The number and amount of projects will fluctuate from year to year.

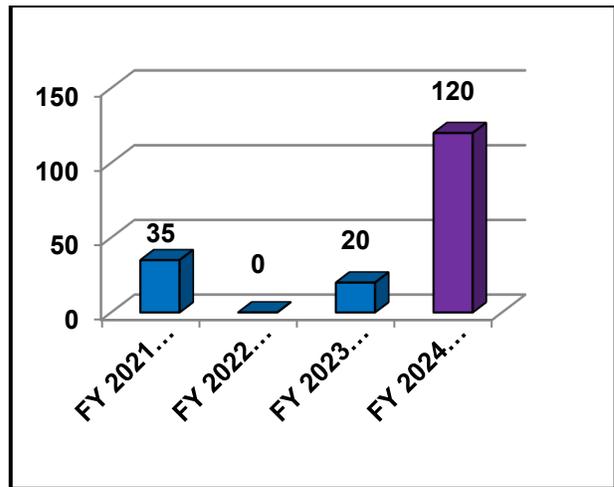
**BUDGET EXPENDITURES**

<b>Solid Waste Grants</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2023</b>
Contractual Services	34,929	-	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	-	-	20,000	20,000	20,000	120,000	500%
<b>Total</b>	<b>34,929</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>120,000</b>	<b>500%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Public Works - Solid Waste
Program	Grants

Fund	Grants
Account Number	08-40-95

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Contractual Services</b>							
6010 Professional Services	28,775	-	-	-	-	-	0%
6090 Postage	2,886	-	-	-	-	-	0%
6150 Printing Services	3,268	-	-	-	-	-	0%
<b>Sub-Total Contractual Serv</b>	<b>34,929</b>	-	-	-	-	-	<b>0%</b>
<b>Capitla Outlay</b>							
8100 Misc. Improvements	-	-	20,000	20,000	20,000	120,000	500%
<b>Sub-Total Capital Outlay</b>	-	-	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>120,000</b>	<b>500%</b>
<b>Total</b>	<b>34,929</b>	-	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>120,000</b>	<b>500%</b>

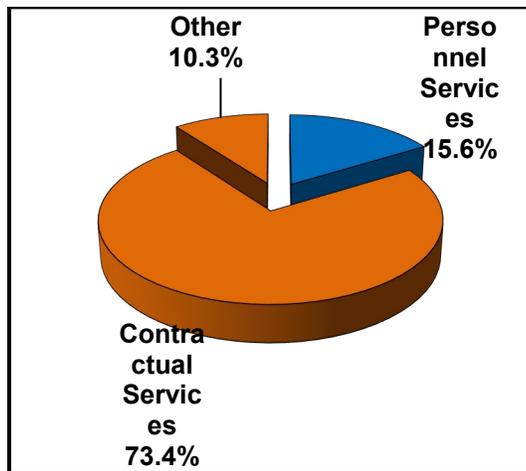
**SEWER LATERAL REPAIR FUND**

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

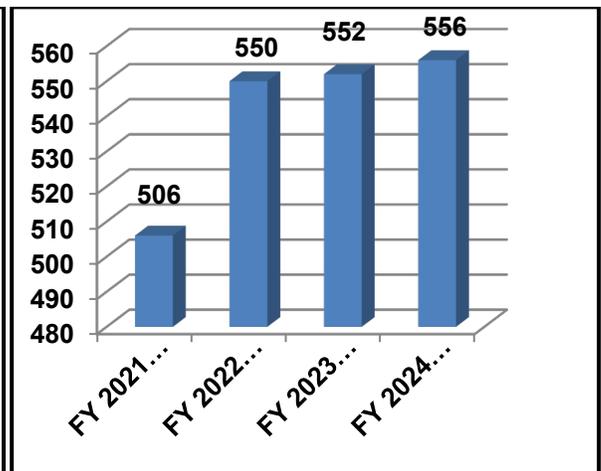
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	19,829	60,360	86,495	86,495	86,495	90,749	5%
Contractual Services	484,047	432,390	407,975	407,975	407,975	407,939	0%
Other	2,504	57,220	57,220	57,220	57,220	57,220	0%
<b>Total</b>	<b>506,380</b>	<b>549,970</b>	<b>551,690</b>	<b>551,690</b>	<b>551,690</b>	<b>555,908</b>	<b>0.8%</b>

**FY 2024 Budget**



**Total Expenditures**



**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

Number of repairs completed: 175



Department	Public Works
Program	Sewer Lateral Repair

Fund	Repair
Account Number	05-40-82

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	10,855	45,595	68,725	68,725	68,725	73,001	6%
5001.01 Salaries - Full-Time COVID 19	212	-	-	-	-	-	0%
5420 Workers Compensation	361	145	250	250	250	288	15%
5460 Medical Insurance	1,553	4,805	5,260	5,260	5,260	6,859	30%
5660 Social Security Contributions	650	2,825	4,260	4,260	4,260	4,527	6%
5740 Pension Contribution Nonunif.	6,047	6,330	7,005	7,005	7,005	5,015	-28%
5900 Medicare	151	660	995	995	995	1,059	6%
<b>Sub-Total Personnel Services</b>	<b>19,829</b>	<b>60,360</b>	<b>86,495</b>	<b>86,495</b>	<b>86,495</b>	<b>90,749</b>	<b>5%</b>
<b>Contractual Services</b>							
6170 Insurance - Liability	6,624	6,890	7,725	7,725	7,725	7,839	1%
6270 Telephone & Mobile Devices	70	500	250	250	250	100	-60%
6450 Sewer Lateral Expenses	477,353	425,000	400,000	400,000	400,000	400,000	0%
6610 Staff Training	-	-	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>484,047</b>	<b>432,390</b>	<b>407,975</b>	<b>407,975</b>	<b>407,975</b>	<b>407,939</b>	<b>0%</b>
<b>Transfer Out</b>							
9950 To GF- Interfund Loan	2,504	57,220	57,220	57,220	57,220	57,220	0%
<b>Sub-Total Transfer Out</b>	<b>2,504</b>	<b>57,220</b>	<b>57,220</b>	<b>57,220</b>	<b>57,220</b>	<b>57,220</b>	<b>0%</b>
<b>Total</b>	<b>506,380</b>	<b>549,970</b>	<b>551,690</b>	<b>551,690</b>	<b>551,690</b>	<b>555,908</b>	<b>1%</b>



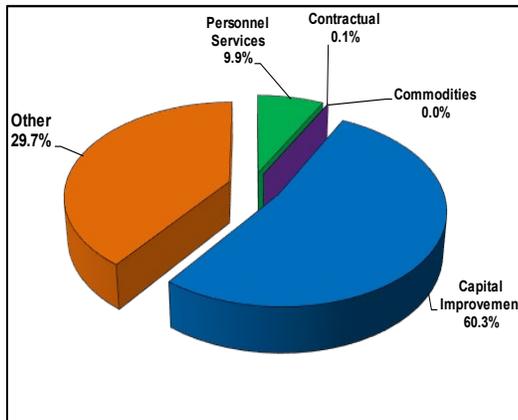
**CAPITAL IMPROVEMENT SALES TAX FUND**

Capital Improvement Sales Tax Fund is used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City’s capital projects for annual infrastructure maintenance.

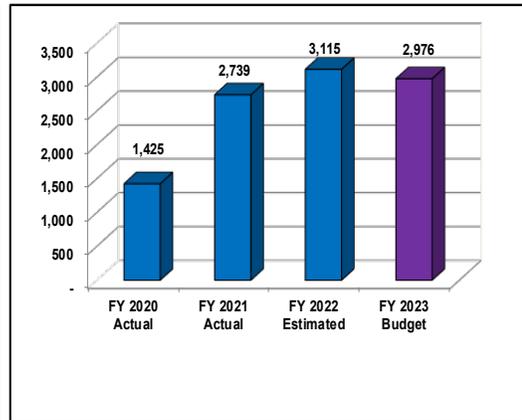
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	265,238	292,905	308,750	308,750	308,750	225,907	-27%
Contractual Services	(3,577)	1,350	1,260	1,260	1,260	1,200	-5%
Commodities	-	20,000	-	-	-	-	0%
Capital Improvement	863,156	1,825,000	1,881,000	1,881,000	1,881,000	1,563,230	-17%
Other	300,000	600,000	924,000	924,000	924,000	1,186,000	28%
<b>Total</b>	<b>1,424,817</b>	<b>2,739,255</b>	<b>3,115,010</b>	<b>3,115,010</b>	<b>3,115,010</b>	<b>2,976,337</b>	<b>-4%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**





Department	Public Works
Program	Capital Improvement

Fund	Capital Impr Sales Tax
Account Number	12-40-90

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	179,124	205,995	217,720	217,720	217,720	134,576	-38%
5001.01 Salaries - Full-Time COVID 19	3,140	-	-	-	-	-	0%
5220 Injury Leave	193	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries- Part-time & Temp	-	-	-	-	-	-	0%
5380 Overtime	4,028	-	-	-	-	-	0%
5420 Workers Compensation	11,358	10,635	17,255	17,255	17,255	14,849	-14%
5460 Medical Insurance	27,274	31,905	34,935	34,935	34,935	42,973	23%
5660 Social Security Contributions	11,011	12,770	13,500	13,500	13,500	14,000	4%
5740 Pension Contribution Nonunif.	26,539	28,615	22,185	22,185	22,185	16,235	-27%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	2,572	2,985	3,155	3,155	3,155	3,274	4%
<b>Sub-Total Personnel Services</b>	<b>265,239</b>	<b>292,905</b>	<b>308,750</b>	<b>308,750</b>	<b>308,750</b>	<b>225,907</b>	<b>-27%</b>
<b>Contractual Services</b>							
6010 Professional Services	(4,392)	-	-	-	-	-	0%
6270 Telephone & Mobile Devices	815	1,350	1,260	1,260	1,260	1,200	-5%
<b>Sub-Total Contractual Services</b>	<b>(3,577)</b>	<b>1,350</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,200</b>	<b>-5%</b>
<b>Commodities</b>							
7170 Asphalt Products	-	20,000	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Capital Outlay</b>							
8001 Building Improvement	36,039	-	-	-	-	140,000	100%
8040 Bridge Construction	-	-	25,000	25,000	25,000	75,000	200%
8060 Curbs, Sidewalk & Alleys	418,476	400,000	422,000	422,000	422,000	200,000	-53%
8080 Street Construction	448,124	1,180,000	919,000	919,000	919,000	768,230	-16%
8100 Misc. Improvement	(39,483)	120,000	290,000	290,000	290,000	75,000	-74%
8200 Vehicles and Equipment	-	125,000	225,000	225,000	225,000	305,000	36%
<b>Sub-Total Capital Outlay</b>	<b>863,156</b>	<b>1,825,000</b>	<b>1,881,000</b>	<b>1,881,000</b>	<b>1,881,000</b>	<b>1,563,230</b>	<b>-17%</b>
<b>Other</b>							
9100 Debt Service - Expense	-	-	-	-	-	-	0%
9150 Debt Service - Principal	-	-	-	-	-	-	0%
9200 Debt Service - Interest	-	-	-	-	-	-	0%
<b>Sub-Total Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Transfer Out</b>							
9950 Operating Transfer Out	300,000	600,000	924,000	924,000	924,000	1,186,000	28%
<b>Sub-Total Transfer Out</b>	<b>300,000</b>	<b>600,000</b>	<b>924,000</b>	<b>924,000</b>	<b>924,000</b>	<b>1,186,000</b>	<b>28%</b>
<b>Total</b>	<b>1,424,818</b>	<b>2,739,255</b>	<b>3,115,010</b>	<b>3,115,010</b>	<b>3,115,010</b>	<b>2,976,337</b>	<b>-4%</b>

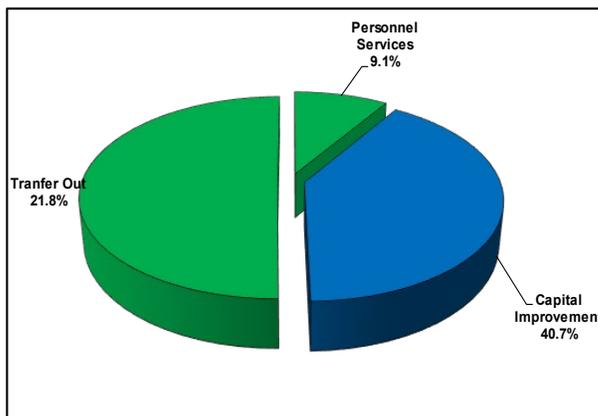
**PARK AND STORM WATER SALES TAX FUND**

Parks Sales Tax Fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. Stormwater projects (both for planning, design and construction) are also funded from this program. All parks and recreation construction activity are also tracked in this fund.

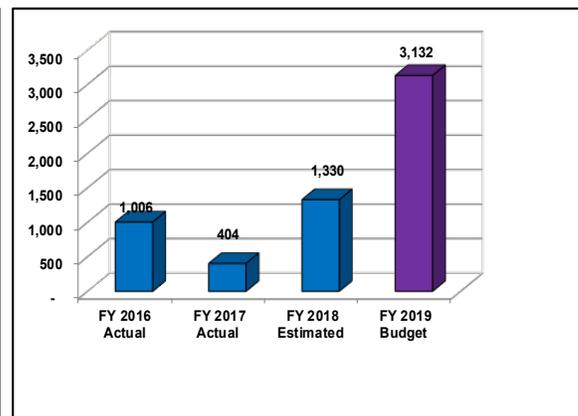
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	216,558	209,585	260,355	260,355	260,355	283,810	9%
Contractual Services	254	600	600	600	600	6,000	900%
Capital Improvement	359,583	192,569	727,385	727,385	727,385	1,271,430	75%
Other	391,781	-	-	-	-	-	0%
Tranfer Out	37,612	1,248	341,280	341,280	341,280	1,570,674	360%
	<b>1,005,788</b>	<b>404,002</b>	<b>1,329,620</b>	<b>1,329,620</b>	<b>1,329,620</b>	<b>3,131,914</b>	<b>136%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Parks, Rec & Forestry
Program	Capital Improvement

Fund	Park and Strm Sales Tax
Account Number	14-50-90

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Capital Outlay</b>							
8001 Building Improvements	(9,835)	150,000	55,000	55,000	55,000	136,000	147%
8010 Parks Improvement	125,028	-	-	-	-	360,000	100%
8100 Misc. Improvement	19,383	362,385	650,000	650,000	650,000	370,000	-43%
8200 Vehicles & Equipment	39,459	25,000	229,965	229,965	229,965	230,430	0%
<b>Sub-Total Capital Outlay</b>	<b>174,035</b>	<b>537,385</b>	<b>934,965</b>	<b>934,965</b>	<b>934,965</b>	<b>1,096,430</b>	<b>17%</b>
<b>Total</b>	<b>174,035</b>	<b>537,385</b>	<b>934,965</b>	<b>934,965</b>	<b>934,965</b>	<b>1,096,430</b>	<b>17%</b>



Department	Public Works
Program	Capital Improvement

Fund	Park and Strm Sales Tax
Account Number	14-40-90

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	138,144	141,915	186,535	186,535	186,535	209,691	12%
5001.01 Salaries - Full-Time COVID-19	3,017	-	-	-	-	-	0%
5220 Injury Leave	132	-	-	-	-	-	0%
5230 Injury Leave - Taxable	329	-	-	-	-	-	0%
5380 Overtime	2,886	-	-	-	-	5,000	100%
5420 Workers Compensation	12,559	11,725	12,755	12,755	12,755	11,965	-6%
5460 Medical Insurance	26,060	25,375	27,790	27,790	27,790	26,043	-6%
5660 Social Security Contributions	8,438	8,800	11,565	11,565	11,565	13,001	12%
5740 Pension Contribution Nonunif.	23,014	19,710	19,005	19,005	19,005	15,070	-21%
5900 Medicare	1,979	2,060	2,705	2,705	2,705	3,040	12%
<b>Sub-Total Personnel Services</b>	<b>216,558</b>	<b>209,585</b>	<b>260,355</b>	<b>260,355</b>	<b>260,355</b>	<b>283,810</b>	<b>9%</b>
<b>Contractual Services</b>							
6001 Auditing & Accounting	-	-	-	-	-	-	0%
6010 Professional Services	-	-	-	-	-	-	0%
6050 Maintenance Contracts	-	-	-	-	-	4,500	100%
6270 Telephone & Mobile Devices	254	600	600	600	600	1,500	150%
<b>Sub-Total Contractual Services</b>	<b>254</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>6,000</b>	<b>900%</b>
<b>Capital Outlay</b>							
8001 Building Improvements	-	190,000	75,000	75,000	75,000	175,000	133%
8130 Flood Mitigation Assistance	18,534	-	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>18,534</b>	<b>190,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>175,000</b>	<b>133%</b>
<b>Other</b>							
9100 Debt Service - Expense	-	-	-	-	-	-	0%
9150 Debt Service - Principal	-	-	-	-	-	-	0%
9200 Debt Service - Interest	-	-	-	-	-	-	0%
<b>Sub-Total Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Transfer Out</b>							
9950 Operating Transfer Out	1,248	341,280	353,280	353,280	353,280	1,570,674	345%
<b>Sub - Total Transfer Out</b>	<b>1,248</b>	<b>341,280</b>	<b>353,280</b>	<b>353,280</b>	<b>353,280</b>	<b>1,570,674</b>	
<b>Total</b>	<b>236,594</b>	<b>741,465</b>	<b>689,235</b>	<b>689,235</b>	<b>689,235</b>	<b>2,035,484</b>	<b>195%</b>

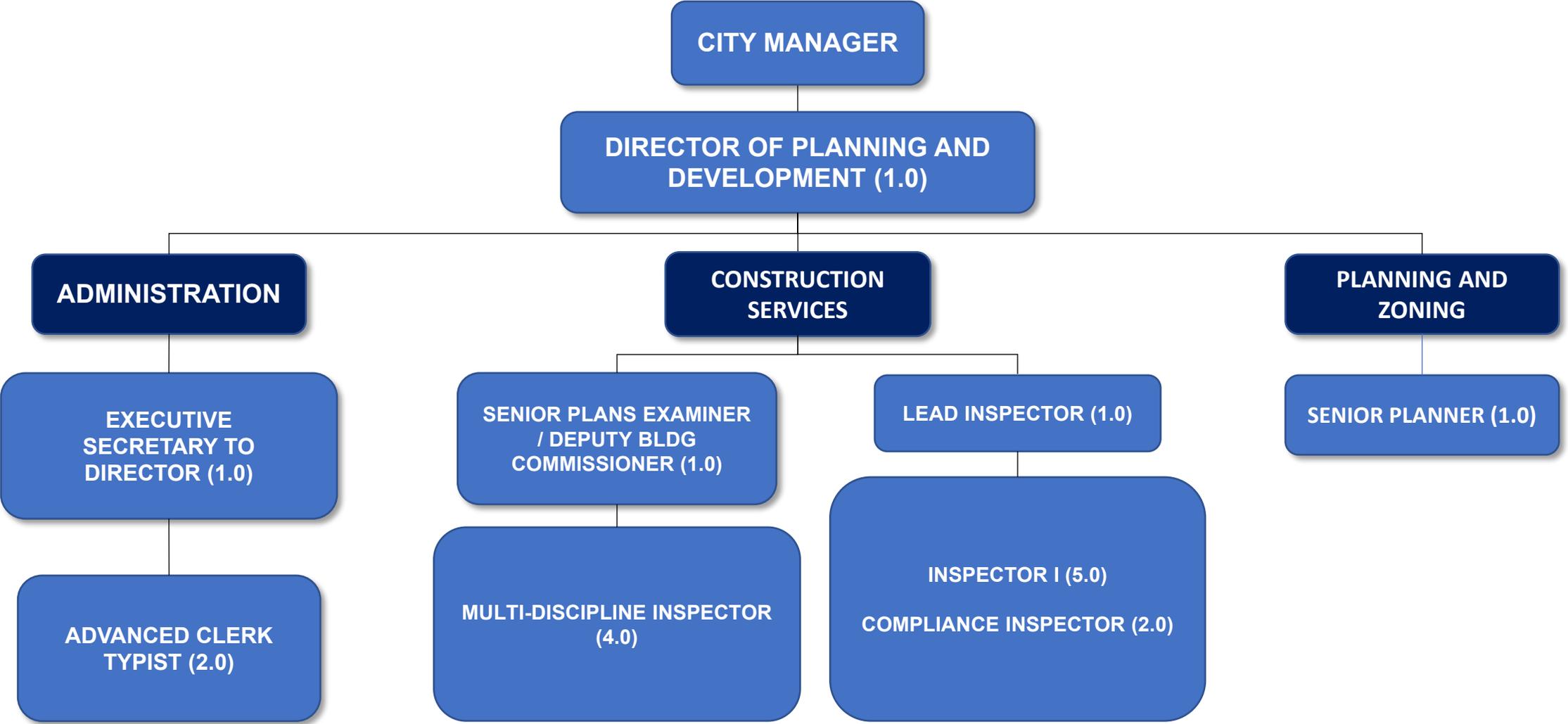


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# PLANNING AND DEVELOPMENT





The Planning and Development Department is responsible for a wide range of activities related to community transformation, enhancement and preservation. Areas of responsibility include planning and zoning, housing and community development, building inspection and plan review services.

The Department provides staff support for a number of boards, commissions, and authorities that serve in an advisory capacity to City Council or City staff. These bodies are comprised of citizens who participate in University City processes as per the enabling Charter or ordinance and help shape public policy. The Department coordinates short-range and long-range planning efforts of the City through its partnership with the appointed Plan Commission and Historic Preservation Commission. Together, these interrelated functions help ensure that University City is a strategically planned and sustainable community that provides its citizens a high quality of life.

The Planning and Development Department Services are offered in 3 Divisions:

- (1) Administration
  - a. Occupancy Permits
  - b. Customer Service
- (2) Construction & Housing Services
  - a. Plan Review
  - b. Building Permits & Inspections
  - c. Property Maintenance & Housing
- (3) Planning and Zoning Division
  - a. Short Range Planning Functions
  - b. Long Range Planning Functions
  - c. Zoning Administration

### **Mission Statement**

The Planning and Development Department is committed to providing high quality, equitable and efficient services to enhance University City's livability, in keeping with community values and vision.



**PERSONNEL SUMMARY**

**Full-Time**

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
<b>Planning and Development Personnel</b>			
<i>Community Development Operations</i>			
Director of Planning & Development	1.0	1.0	1.0
Senior Plans Examiner/Plan Reviewer	1.0	1.0	1.0
Planner	1.0	-	-
Senior Planner	-	1.0	1.0
Multi-Discipline Inspector	4.0	4.0	4.0
Lead Inspector	1.0	1.0	1.0
Compliance Officer	2.0	2.0	2.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Director	1.0	1.0	1.0
Advanced Clerk Typist	2.0	2.0	2.0
	-	-	-
<i>Planning &amp; Development Operations Personnel Total</i>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>

**Part-Time**

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
<b>Planning and Development Personnel</b>			
<i>Planning &amp; Development Operations</i>			
Senior Services Coordinator	-	-	-
Clerk Typist	0.6	0.6	0.6
<i>Planning and Development Personnel Total</i>	<b>0.6</b>	<b>0.6</b>	<b>0.6</b>



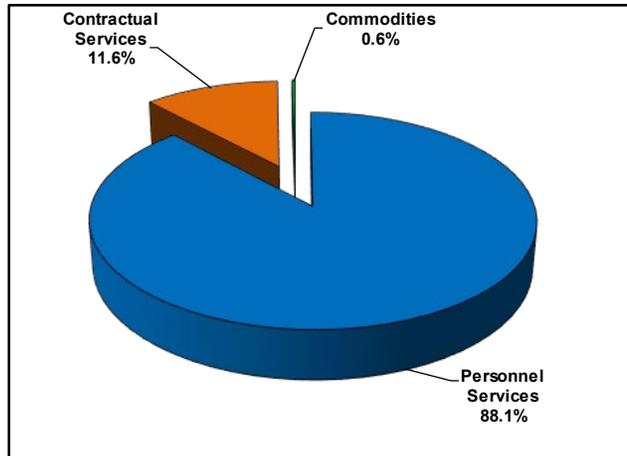
**ADMINISTRATION DIVISION**

The Administrative Division directs the Department's work plan to ensure that it achieves community goals and objectives. Specific task areas include support services for construction services, customer service activities, and general clerical and office management work. The Planning & Development Director supervises the day-to-day activities of the department and reports to the City Manager.

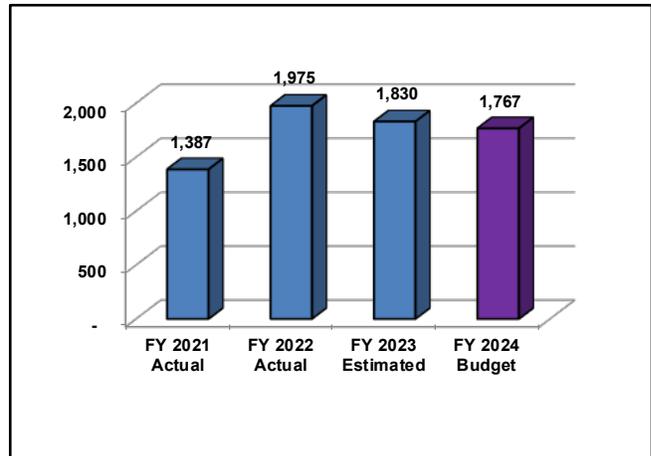
**BUDGET EXPENDITURES**

<b>Administration</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2022</b>
Personnel Services	1,119,879	1,394,185	1,519,580	1,519,580	1,519,580	1,556,717	2%
Contractual Services	264,310	388,845	290,400	290,400	290,400	205,098	-29%
Commodities	2,598	11,845	20,345	20,345	20,345	5,205	-74%
<b>Total</b>	<b>1,386,787</b>	<b>1,794,875</b>	<b>1,830,325</b>	<b>1,830,325</b>	<b>1,830,325</b>	<b>1,767,020</b>	<b>-3%</b>

**FY 2024 Budget**



**Total Expenditures**





**GOALS**

1. To maintain excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.
2. To maintain expedient permit processing and inspection scheduling time.
3. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.
4. To continue to improve reporting systems for finance and inspections.
5. To improve clerical support for professional staff.
6. To update our Policy and Procedures manual.
7. To evaluate position descriptions and Civil Service classifications; propose adjustments as necessary.
8. To increase training of software (Tyler Technologies/New World/MyGov/ESRI GIS)
9. To prepare a Department specific new employee manual and training schedule.

**2024 BUDGET DETAILS**

Budget details for the 2024 Planning and Development Administrative Division program accounts include contractual services to continue the SmartGov permitting system, continued training to improve customer service, evaluation and updates to forms and applications.

**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

- Staff processed over several thousand permit applications and collected over \$901,000 thousand in permit and inspection fees.
- Staff increased level of administrative support for Boards and Commissions.
- Staff improved Board and Commission orientation materials.
- Staff worked with City Departments to improve enforcement policy.
- Staff Reinstated the Nescience and Demolition Process
- Staff Implemented the new SmartGov Software System
- Staff Rewrote and obtained adoption of 2018 Codes
- Staff standardized some Department administrative procedures and forms.



**CONSTRUCTION SERVICES DIVISION**

**Construction Services**

The Construction Services Division facilitates the construction of development projects and ensures compliance with building, mechanical, plumbing, electrical and property maintenance codes. Specific task areas include building plan review, permitting and inspections and occupancy permitting and inspections. The division also identifies, investigates, and responds to complaints concerning property maintenance, storm water, environmental and animal control issues. The Construction Services personnel and operational functions are included in the Planning and Development Department division budget.

**GOALS**

1. To continue to administer standards and codes in a balanced, consistent, efficient, professional and timely manner.
2. To continue to educate the public and contractors about codes through regular attendance at Focus Group meetings, individual project meetings and enhanced publications.
3. To continue to increase the number of professional certifications held by property maintenance and construction inspectors.
4. To continue to review national and international codes and recommend new processes for ensuring compliance.
5. To continue to cross-train staff on plans review.
6. To continue regular, proactive exterior inspections, particularly along Olive Boulevard.
7. To continue to maintain the problem properties list; focus enforcement as needed.
8. To continue to implement technology initiatives to provide better access to project information and permits.

**2024 BUDGET DETAILS**

Budget details for the 2024 Construction Division program accounts include updated building codes and improved utilization of fleet vehicles and technology. An additional focus will be on staff training and updating of policies and procedures to improve departmental efficiency and service.

**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

- Staff performed over 20,000 construction and property maintenance inspections and re-inspections.
- Continued education and understanding of Codes.
- Staff enhanced the problem properties inspection and monitoring system.
- Staff continued to conduct exterior inspections, perform animal control duties, tow derelict vehicles from private property, and administer the building and property maintenance codes, including permitting and inspections. Environmental inspections (i.e. excessive vegetation, tall grass, litter, etc.) were also conducted.
- Assistance in Zoning Regulations.
- Staff continued to increase the number of professional certifications in the building and property maintenance industries. These certifications assist in the City's Insurance Services Office (ISO) rating.



**PERFORMANCE MEASUREMENTS**

	2020	2021	2022	2023
	Actual	Actual	Actual	Projected
<b>Inspections:</b>				
Property Maintenance Inspections/Reinspections	5671	6300	4504	5180
Commercial Inspections*	186	125	129	135
Inspection of building exteriors (CE Inspections)	5238	6317	6036	6900
Construction Inspections*	10410	10397	10927	12500
<b>Building and Occupancy Permits:</b>				
Building/Plumbing/Mechanical Permits issued	2269	2849	3080	3500
Electrical Permits issued	748	791	999	1100
Residential Occupancy Permits issued	2667	2438	1954	2000
Commercial Occupancy Permits issued	65	60	49	55
Vacant Building Registrations	63	53	86	90
Environmental Inspections	9129	6236	8242	8500
* There are large projects over the past few years such as Costco and others where inspection are done weekly which are not documented in the system				

**PLANNING AND ZONING DIVISION**

**Planning and Zoning**

This Division facilitates land use planning efforts for the City consistent with local, state and federal ordinances and statutes. Specific tasks include the administration and enforcement of the zoning code, preparation and implementation of the City’s Comprehensive Plan, Neighborhood Revitalization Plans and grant acquisition and administration.

**GOALS**

1. To update and adopt a new 2040 Comprehensive Plan.
2. To initiate adjustments to the Zoning Code to address the most pressing issues.
3. To continue to work with Economic Development Department to attract, retain and expand business and industry.
4. To partner with organizations to promote infill development.
5. To identify priority sites for redevelopment and issue Requests for Proposals when appropriate.
6. To provide education and training to Boards and Commissions on various topics associated with state laws and ethical practices.
7. To obtain and administer state and federal grant opportunities.
8. To streamline regulations to improve the City’s systems and business climate.
9. To continue to improve technology resources such as GIS, NewWorld, etc.
10. To expand upon the City’s community development, housing and neighborhood revitalization and redevelopment programs through a comprehensive planning process and efforts.



**2024 BUDGET DETAILS**

Budget details for the 2024 Planning and Zoning Division program accounts include the adoption of a new 2040 Comprehensive Plan and initiation of an effort to update the City’s Zoning Ordinance. Additional departmental projects will include text amendments and updates to the zoning ordinance and land development regulations along with continued administration of the current codes.

**FISCAL YEAR 2023 PERFORMANCE SUMMARY**

- Completed the Community Visioning Process.
- Initiated an update to the City’s Comprehensive Plan.
- Text Amendments to Zoning Ordinance.
- Identified potential locations for land use associated with state legislation.
- Continued Community Outreach concerning projects.
- Coordinated Plan Review within Department and Neighborhood Associations.
- Identified potential funding sources such as CDBG, HUD, EDA, etc.

**PERFORMANCE MEASUREMENTS**

	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Year to Date</b>
<b>Zoning and Land Use Permits</b>			
Site Plan Review	0	0	2
Conditional Use Permit	10	5	10
Variance	0	4	3
Appeal	0	0	0
Rezoning	5	3	5
Subdivisions	3	6	4
Text Amendments	0	2	4

***Note: Cases addressed by staff and commissions but not necessarily adopted or acted on.***



Department	Planning & Development
Program	Planning & Development

Fund	General
Account Number	01-45-40

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	747,784	1,021,655	1,092,495	1,092,495	1,092,495	1,111,295	2%
5001.01 Salaries - Full-Time COVID-19	13,754	-	-	-	-	-	0%
5220 Injury Leave	4,451	-	-	-	-	-	0%
5340 Salaries - Part-time & Temp	20,941	23,800	26,225	26,225	26,225	27,695	6%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	58,016	53,225	68,635	68,635	68,635	71,380	4%
5460 Medical Insurance	104,975	107,100	135,320	135,320	135,320	143,439	6%
5660 Social Security Contributions	49,432	64,805	69,360	69,360	69,360	70,615	2%
5740 Pension Contribution Nonunif.	109,290	108,445	111,325	111,325	111,325	115,778	4%
5860 Unemployment	177	-	-	-	-	-	0%
5900 Medicare	11,059	15,155	16,220	16,220	16,220	16,515	2%
<b>Sub-Total Personnel Services</b>	<b>1,119,879</b>	<b>1,394,185</b>	<b>1,519,580</b>	<b>1,519,580</b>	<b>1,519,580</b>	<b>1,556,717</b>	<b>2%</b>
<b>Contractual Services</b>							
6010 Professional Services	12,395	100,000	-	-	-	-	0%
6020 Legal Services	670	4,000	4,000	4,000	4,000	4,000	0%
6050 Maintenance Contracts	127,116	73,000	73,000	73,000	73,000	81,000	11%
6070 Temporary Labor	18,713	-	-	-	-	-	0%
6110 Mileage Reimbursement	11,477	9,000	9,000	9,000	9,000	15,000	67%
6120 Professional Development	-	1,000	1,000	1,000	1,000	519	-48%
6130 Advertising & Public Notices	1,312	1,500	1,000	1,000	1,000	590	-41%
6150 Printing Services	-	1,000	3,000	3,000	3,000	-	-100%
6170 Insurance - Liability	6,245	6,495	7,300	7,300	7,300	7,600	4%
6270 Telephone & Mobile Devices	11,079	14,000	14,000	14,000	14,000	11,000	-21%
6510 Demolition & Board Up	43,555	150,000	150,000	150,000	150,000	45,000	-70%
6600 Tuition Reimbursement	-	750	-	-	-	-	0%
6610 Staff Training	680	2,000	2,000	2,000	2,000	2,021	1%
6650 Membership & Certification	1,452	2,600	2,600	2,600	2,600	368	-86%
6660 Laundry Services	1,644	-	-	-	-	8,000	100%
6700 Misc. Operating Services	2,532	3,000	3,000	3,000	3,000	3,000	0%
6730 Lien Recording Fees	-	500	500	500	500	-	-100%
6770 Bank & Credit Card Fees	25,439	20,000	20,000	20,000	20,000	27,000	35%
<b>Sub-Total Contractual Services</b>	<b>264,309</b>	<b>388,845</b>	<b>290,400</b>	<b>290,400</b>	<b>290,400</b>	<b>205,098</b>	<b>-29%</b>
<b>Commodities</b>							
7001 Office Supplies	2,376	2,000	2,000	2,000	2,000	2,000	0%
7050 Publications	126	1,000	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	-	1,500	10,000	10,000	10,000	205	-98%
7570 Hardware & Hand Tools	96	-	-	-	-	-	0%
7770 Uniform & Safety Gear	-	7,345	7,345	7,345	7,345	2,000	-73%
7851 Home Rehabilitation Grants	-	-	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>2,598</b>	<b>11,845</b>	<b>20,345</b>	<b>20,345</b>	<b>20,345</b>	<b>5,205</b>	<b>-74%</b>
<b>Total</b>	<b>1,386,786</b>	<b>1,794,875</b>	<b>1,830,325</b>	<b>1,830,325</b>	<b>1,830,325</b>	<b>1,767,020</b>	<b>-3%</b>

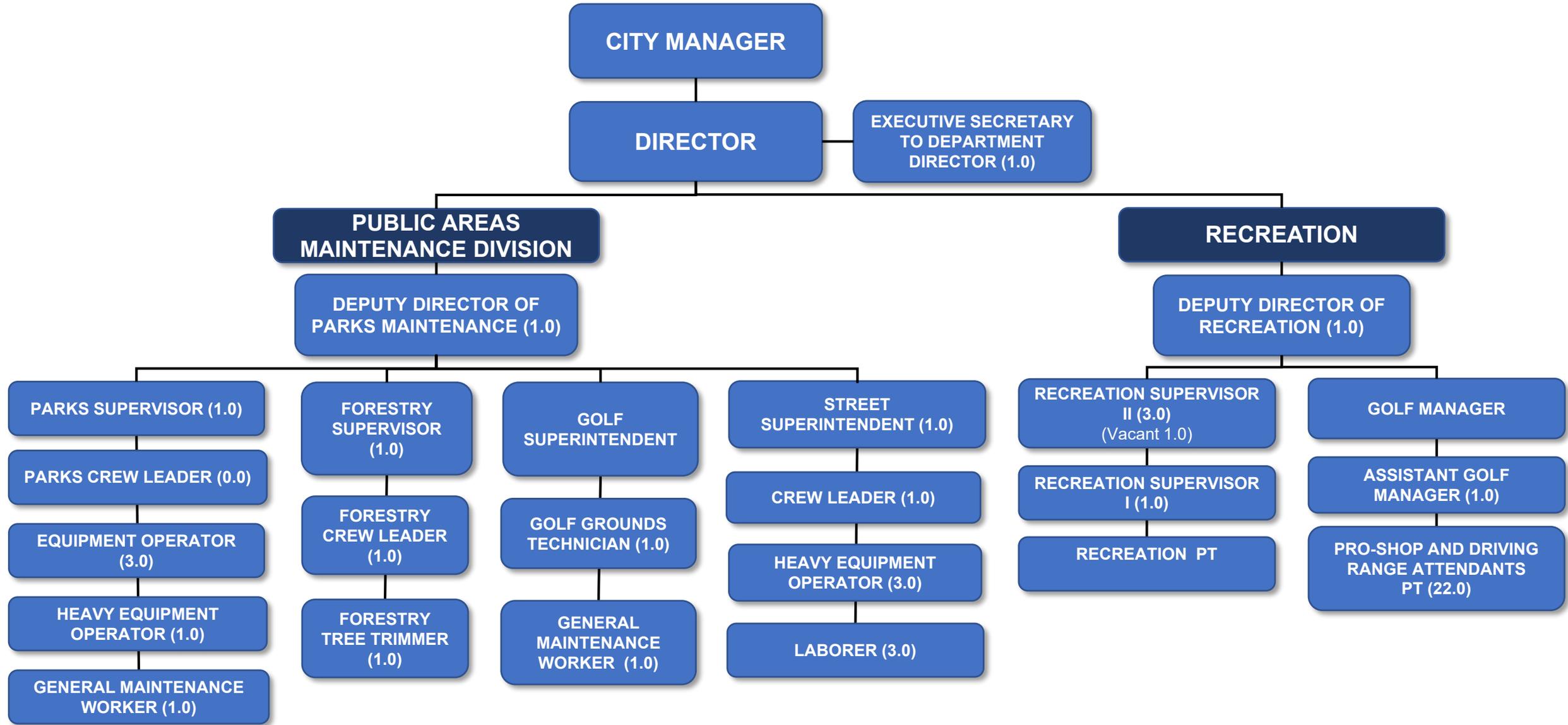


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# PARKS, RECREATION, FORESTRY





# PARKS RECREATION AND FORESTRY

## PARKS, RECREATION AND FORESTRY

The Parks, Recreation and Forestry Department provides programs and facilities to support citizens' diverse interest in parks, recreation, and culture. The department's core services are dispersed throughout the City to enable access to all residents of the community, ranging from toddler to senior adult. The core service areas are Administration, Recreation Services, Park Maintenance, Forestry, Golf Course

### PERSONNEL SUMMARY

<b>Full-Time Personnel Summary</b>	<b>FY2022 Authorized</b>	<b>FY2023 Authorized</b>	<b>FY2024 Authorized</b>
<i>Parks and Forestry Maintenance</i>			
Parks Maintenance Superintendent	-	-	-
Deputy Director of Parks Maintenance	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Parks Supervisor	1.0	1.0	1.0
Forestry Crew Leader	1.0	1.0	1.0
General Maintenance Worker	3.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	1.0	1.0	1.0
Equipment Operator	5.0	4.0	4.0
Forestry Technician I	2.0	-	-
<i>Parks and Forestry Maintenance Personnel Total</i>	16.0	13.0	13.0
<i>Streets Maintenance</i>			
Street Supervisor	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	2.0	3.0	3.0
Equipment Operator	4.0	3.0	3.0
Labor-Light Equipment Operator	-	-	-
<i>Street Maintenance Personnel Total</i>	8.0	8.0	8.0
<i>Golf Course Maintenance &amp; Recreation</i>			
Golf Superintendent	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Heavy Equipment Operator	-	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance &amp; Recreation Personnel Total</i>	3.0	4.0	4.0



## PARKS RECREATION AND FORESTRY

*Recreation*

Director of Parks, Recreation & Forestry	1.0	1.0	1.0
Deputy Director of Recreation	1.0	1.0	1.0
Executive Secretary to Department Director	-	1.0	1.0
Recreation Supervisor II	2.0	3.0	3.0
Recreation Supervisor I	1.0	-	-
<b>Recreation Personnel Total</b>	<b>5.0</b>	<b>6.0</b>	<b>6.0</b>
<b>Parks, Recreation and Forestry Full-Time Total</b>	<b>32.0</b>	<b>31.0</b>	<b>31.0</b>

<b>Part-Time Personnel Summary</b>	FY2022 Authoriz ed	FY2023 Authoriz ed	FY2024 Authorized
<i>Park Maintenance</i>			
Laborer	.3	.3	.3
Park Attendant	-	-	-
<b>Park Maintenance Personnel Total</b>	<b>.3</b>	<b>.3</b>	<b>.3</b>
<i>Golf Course Maintenance &amp; Recreation</i>			
Golf Course Attendant	-	-	-
Golf Course Attendant – Golf Shop	2.2	2.2	2.2
Golf Course Attendant – Driving Range	1.3	1.3	1.3
Golf Maintenance Laborer	.7	.7	.7
Golf Shop Supervisor	.7	.7	.7
<b>Golf Course Maintenance &amp; Recreation Total</b>	<b>4.9</b>	<b>4.9</b>	<b>4.9</b>
<i>Recreation</i>			
Intern	-	.2	.2
Senior Services Coordinator	.7	.7	.7
Recreation Program Supervisor	.4	.4	.4
Recreation Program Leader	.4	.4	.4
Camp Director	-	-	-
Assistant Camp Director	-	-	-
Inclusion Counselor	-	-	-
Camp Counselor	-	-	-
Recreation Specialist III	-	-	-
Youth Lead Sports Official	-	.2	.2
Recreation Program Leader - Seniors	-	.4	.4
Youth Sports Official	-	.2	.2
Adult Lead Sports Official	-	.2	.2
Adult Sports Official	-	.2	.2
Fitness Instructor	-	.2	.2
Facility Monitor	-	.3	.3
Facility Attendant	-	-	-
Facility Attendant II	-	2.7	2.7



## PARKS RECREATION AND FORESTRY

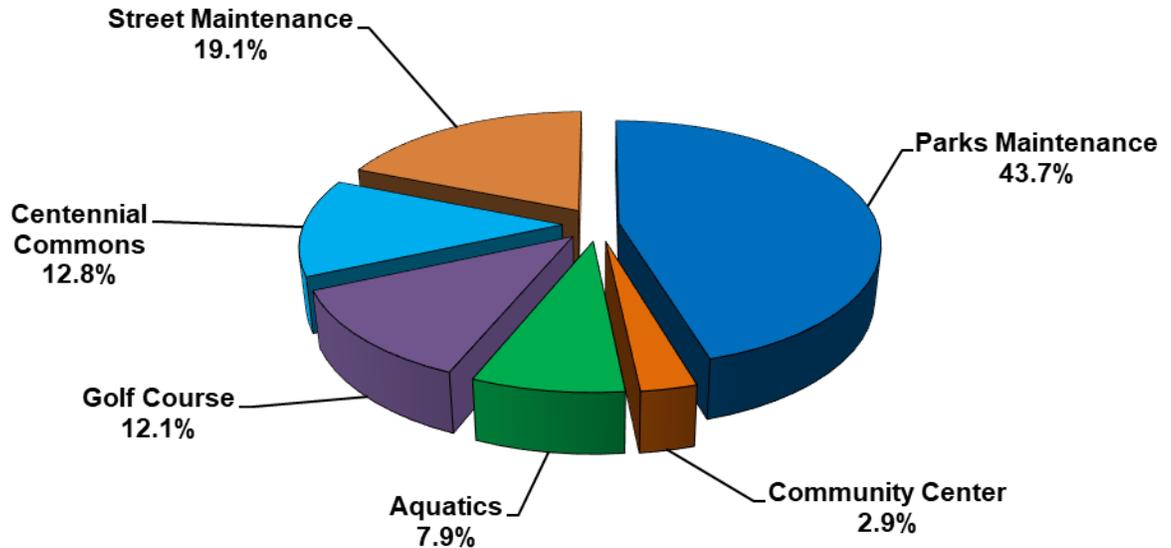
Child Care Assistant	-	-	.7
Control Desk Associate	-	3.3	3.3
<i>Recreation Personnel Total</i>	5.0	15.3	15.3
<i>Aquatics</i>			
Pool Manager	-	-	-
Assistance Pool Manager	-	-	-
Pool Technician	-	-	-
Head Lifeguard	-	-	-
Life Guards	-	-	-
Swim Instructors	-	-	-
Cashiers	1.3	1.3	1.3
Concession Worker	.7	.7	.7
Lead Concession Worker	-	-	-
	2.0	2.0	2.0
<b>Parks, Recreation and Forestry Part-Time Total</b>	<b>39.7</b>	<b>50.3</b>	<b>50.3</b>

Program	Personnel	Contractual	Commodities	Capital Outlay	Other	Total
Parks Maintenance	1,053,446	637,209	317,168	77,025	1,762,000	3,846,848
Community Center	141,936	69,062	20,600	15,000	-	246,598
Aquatics	116,101	485,340	63,780	-	-	665,221
Centennial Commons	692,704	327,679	61,845	-	-	1,082,228
Golf Course	466,506	252,078	163,900	41,500	98,220	1,022,204
Street Maintenance	583,563	870,402	111,600	24,000	-	1,589,565
<b>Total</b>	<b>3,054,256</b>	<b>2,641,770</b>	<b>738,893</b>	<b>157,525</b>	<b>1,860,220</b>	<b>8,452,664</b>



## PARKS RECREATION AND FORESTRY

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### GOALS

1. Institute efficient and effective overall management of park facilities
2. Improve Park Facilities
3. Improve Athletic Fields
3. Identify programs and events that would enhance resident quality of life
4. Continue tree replacement program
5. Restoration of facilities from the flood

### SIGNIFICANT CHANGES OVER FY 2023

1. Restoration of Centennial Commons From the Flood.
2. Restoration of Heman Park Pool from the Flood.
3. Restoration of Heman Park Athletic Fields from the Flood.
4. Restoration of Maintenance Facilities from the Flood.



**PARKS MAINTENANCE AND FORESTRY**

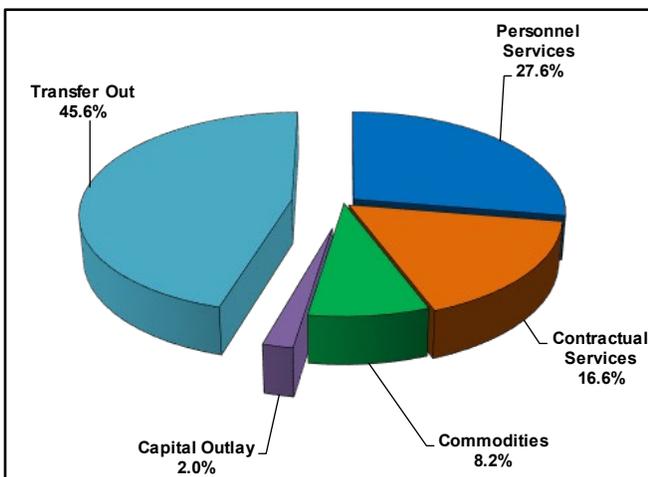
Park Maintenance and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising 300 acres) which require grass trimming, snow removal, trash/litter collection; fixtures repaired and painted, trees and shrubs trimmed; buildings/facilities, roads, trails and bridges maintained; tennis and basketball courts, ball diamonds, soccer and football fields maintained and marked for play.

This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

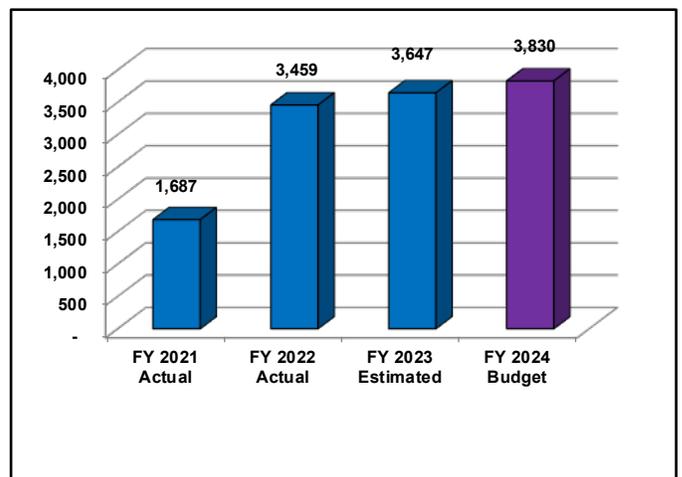
**BUDGET EXPENDITURES**

<b>Parks &amp; Forestry</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2023</b>
Personnel Services	900,609	956,669	1,030,318	1,030,318	1,030,318	1,053,446	2%
Contractual Services	636,473	767,506	629,077	629,077	629,077	637,209	1%
Commodities	107,419	175,995	241,870	241,870	241,870	317,168	31%
Capital Outlay	42,666	88,865	70,000	70,000	70,000	77,025	10%
Transfer Out	1,386,331	1,470,000	1,675,340	1,675,340	1,675,340	1,746,000	4%
<b>Total</b>	<b>3,073,498</b>	<b>3,459,035</b>	<b>3,646,605</b>	<b>3,646,605</b>	<b>3,646,605</b>	<b>3,830,848</b>	<b>5%</b>

**FY 2024 Budget**



**Total Expenditures**





### GOALS

1. Crack Sealing, sealing and striping of Millar Park parking lots
2. Sealing of Greenway South, Majerus and Heman trails
3. Driving Range drainage repair and replacement project
4. Continue ash tree removal and replacement plan
5. Continue tree trimming program
6. Continue hazard tree removal
7. Upgrade athletic fields

### SIGNIFICANT BUDGETARY ISSUES

1. Costs associated with the reconstruction of facilities and the replacement of vehicles and equipment.
2. With an aging park system, there are several infrastructure and maintenance items that need to be considered.

### FISCAL YEAR 2023 PERFORMANCE SUMMARY

1. Completed improvements at Ackert Park.
2. Complete Phase I of the Driving Range Project.
3. Complete Flynn Park Tennis Court Painting Project.
4. Completed crack sealing, sealing and striping of Kaufman & Metcalfe Park parking lots
5. Completed sealing of Lewis and Mona Trails
6. Completed annual tree trimming
7. Completed annual tree removals
8. Completed annual tree planting
9. Completed tree inventory
10. Snow Events, sault used: 400 tons

### RECREATION

The Recreation Division includes:

- (1) Heman Park Community Center, Pool, Athletic Fields, Tennis Courts, Shelters
- (2) Centennial Commons Recreation Center
- (3) Millar Park Shelter and Athletic Fields
- (4) Kaufman Park Tennis Courts
- (5) Flynn Park Tennis Courts
- (6) Fogerty Park Shelter and Athletic Field



Department	Parks, Forestry & Recreation
Program	Park Maintenance

Fund	General
Account Number	01-50-45

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	577,779	646,205	707,563	707,563	707,563	750,016	6%
5001.01 Salaries - Full-Time COVID 19	11,828	-	-	-	-	-	0%
5220 Injury Leave	6,173	-	-	-	-	-	0%
5230 Injury Leave - Taxable	1,412	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	9,475	9,485	9,485	9,485	-	-100%
5380 Overtime	10,477	10,000	16,000	16,000	16,000	-	-100%
5420 Workers Compensation	49,857	51,640	48,170	48,170	48,170	48,582	1%
5460 Medical Insurance	106,159	106,700	114,165	114,165	114,165	122,487	7%
5660 Social Security Contributions	36,933	40,065	46,895	46,895	46,895	55,307	18%
5740 Pension Contribution Nonunif.	91,670	83,214	77,070	77,070	77,070	64,120	-17%
5860 Unemployment	89	-	-	-	-	-	0%
5900 Medicare	8,230	9,370	10,970	10,970	10,970	12,934	18%
<b>Sub-Total Personnel Services</b>	<b>900,607</b>	<b>956,669</b>	<b>1,030,318</b>	<b>1,030,318</b>	<b>1,030,318</b>	<b>1,053,446</b>	<b>2%</b>
<b>Contractual Services</b>							
6010 Professional Services	2,451	5,000	5,000	5,000	5,000	5,000	0%
6030 Medical Service	-	195	195	195	195	195	0%
6050 Maintenance Contracts	381,064	474,465	314,027	314,027	314,027	314,027	0%
6070 Temporary Labor	-	5,000	5,000	5,000	5,000	5,000	0%
6090 Postage	-	200	200	200	200	200	0%
6110 Mileage Reimbursement	-	1,000	1,000	1,000	1,000	1,000	0%
6120 Professional Development	1,084	12,560	12,560	12,560	12,560	12,560	0%
6130 Advertising & Public Notices	100	282	300	300	300	300	0%
6150 Printing Services	-	195	200	200	200	200	0%
6160 Insurance- Property & Auto	41,847	50,215	46,535	46,535	46,535	46,535	0%
6170 Insurance - Liability	10,552	10,455	13,195	13,195	13,195	13,195	0%
6210 Insurance - Flood	13,502	15,525	16,685	16,685	16,685	16,685	0%
6250 Natural Gas	3,356	3,800	3,800	3,800	3,800	3,800	0%
6260 Electricity	42,194	40,000	40,000	40,000	40,000	40,000	0%
6270 Telephone & Mobile Devices	4,306	3,264	3,720	3,720	3,720	3,720	0%
6280 Water	47,673	50,900	51,000	51,000	51,000	51,000	0%
6290 Sewer	17,671	15,300	32,110	32,110	32,110	32,110	0%
6360 Building Maintenance	771	2,500	2,750	2,750	2,750	2,750	0%
6380 Equipment Maintenance	6,985	9,000	10,000	10,000	10,000	10,000	0%
6400 Office Equipment Maintenance	-	500	500	500	500	500	0%
6540 Equipment Rental	1,007	2,200	2,750	2,750	2,750	2,750	0%
6560 Technology Services	15,191	9,500	9,500	9,500	9,500	9,500	0%
6570 Miscellaneous Rentals	-	1,000	1,000	1,000	1,000	1,000	0%
6610 Staff Training	588	4,000	4,000	4,000	4,000	12,000	200%
6640 Exterminations	240	1,000	1,000	1,000	1,000	1,000	0%
6650 Membership & Certification	1,469	6,250	6,250	6,250	6,250	6,250	0%
6660 Laundry Services	14,457	12,800	15,240	15,240	15,240	15,240	0%
6680 Subdivision Fees & Taxes	29,925	30,000	30,000	30,000	30,000	30,001	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
6710 Waste Dumping Fees	40	400	500	500	500	500	0%
6770 Bank & Credit Card Fees	-	-	60	60	60	191	218%
<b>Sub-Total Contractual Services</b>	<b>636,473</b>	<b>767,506</b>	<b>629,077</b>	<b>629,077</b>	<b>629,077</b>	<b>637,209</b>	<b>1%</b>
<b>Commodities</b>							
7001 Office Supplies	538	1,000	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	-	-	-	-	-	12,000	100%
7130 Agriculture Supplies	51,481	52,995	57,780	57,780	57,780	57,780	0%
7210 Chemicals	7,878	11,700	11,700	11,700	11,700	11,700	0%
7290 Concrete & Clay Products	13,483	28,175	30,000	30,000	30,000	30,000	0%
7330 Food	-	50	50	50	50	50	0%
7370 Institutional Supplies	1,893	7,325	8,825	8,825	8,825	8,825	0%
7490 Building Materials	4,876	20,500	20,500	20,500	20,500	20,500	0%
7530 Medical Supplies	489	400	700	700	700	700	0%
7570 Hardware & Hand Tools	10,782	17,400	39,940	39,940	39,940	109,203	173%
7610 Fuel	293	10,000	10,000	10,000	10,000	10,000	0%
7690 Recreational Supplies	11,732	16,625	51,550	51,550	51,550	45,585	-12%
7730 Metal Supplies	414	450	450	450	450	450	0%
7770 Uniform & Safety Gear	2,808	8,725	8,725	8,725	8,725	8,725	0%
7810 Sign Supplies	750	500	500	500	500	500	0%
7850 Awards & Gifts	-	150	150	150	150	150	0%
<b>Sub-Total Commodities</b>	<b>107,417</b>	<b>175,995</b>	<b>241,870</b>	<b>241,870</b>	<b>241,870</b>	<b>317,168</b>	<b>31%</b>



Department	Parks, Forestry & Recreation
Program	Park Maintenance

Fund	General
Account Number	01-50-45

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Capital Outlay</b>							
8100 Misc. Improvements	19,103	27,000	70,000	70,000	70,000	77,025	10%
8140 Software Systems	-	15,000	-	-	-	-	0%
8200 Vehicles & Equipment	23,563	46,865	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>42,666</b>	<b>88,865</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>77,025</b>	<b>10%</b>
<b>Transfer Out</b>							
9950 Transfer Out	1,386,331	1,470,000	1,675,340	1,675,340	1,675,340	1,762,000	5%
<b>Sub-Total Transfer Out</b>	<b>1,386,331</b>	<b>1,470,000</b>	<b>1,675,340</b>	<b>1,675,340</b>	<b>1,675,340</b>	<b>1,762,000</b>	<b>5%</b>
<b>Total</b>	<b>3,073,494</b>	<b>3,459,035</b>	<b>3,646,605</b>	<b>3,646,605</b>	<b>3,646,605</b>	<b>3,846,848</b>	<b>5%</b>



**Heman Park Community Center**

The Heman Park Community Center provides space for meetings and activities for City Boards and Commissions and other organizations and private rentals. Weekend rentals are primarily for special occasions such as birthday, graduation, retirement, and wedding receptions.

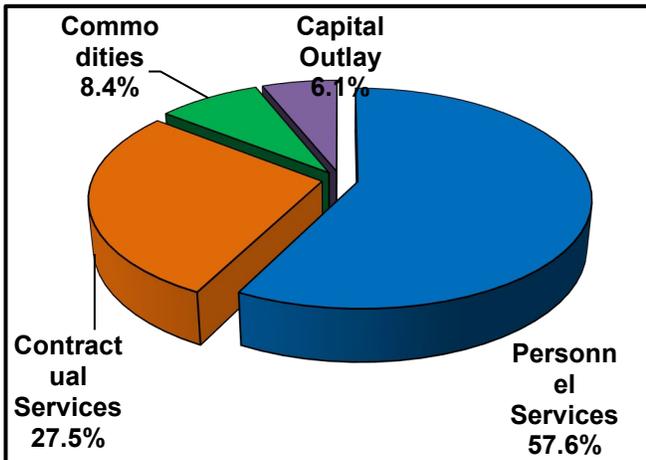
**2024 BUDGET DETAILS**

Building improvements and cosmetic enhancements are needed to ensure the facility continues to be an attractive meeting and private event venue.

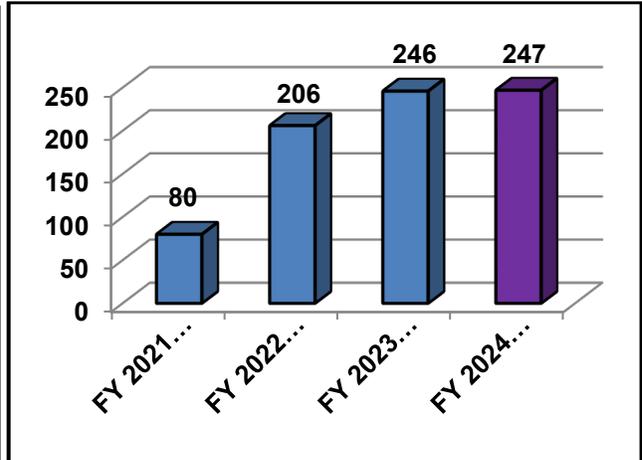
**BUDGET EXPENDITURES**

<b>Community Center</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2023</b>
Personnel Services	40,824	116,046	142,375	142,375	142,375	141,936	0%
Contractual Services	33,066	66,079	67,665	67,665	67,665	69,062	2%
Commodities	467	14,100	20,600	20,600	20,600	20,600	0%
Capital Outlay	5,147	10,000	15,000	15,000	15,000	15,000	0%
<b>Total</b>	<b>79,504</b>	<b>206,225</b>	<b>245,640</b>	<b>245,640</b>	<b>245,640</b>	<b>246,598</b>	<b>0%</b>

**FY 2023 Budget**



**Total Expenditures**



**GOALS**

1. To improve the physical appearance of the facility; improve maintenance.
2. To develop a plan for the long-term use of the facility.



Department	Parks, Forestry & Recreation
Program	Community Center

Fund	General
Account Number	01-50-49

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	27,729	48,515	63,855	63,855	63,855	68,667	8%
5001.01 Salaries - Full-Time COVID 19	139	-	-	-	-	-	0%
5230 Injury Leave - Taxable	557	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	45,632	53,975	53,975	53,975	56,975	6%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	683	5,050	4,760	4,760	4,760	1,945	-59%
5460 Medical Insurance	3,220	6,395	8,395	8,395	8,395	7,162	-15%
5660 Social Security Contributions	1,769	3,010	3,960	3,960	3,960	1,257	-68%
5740 Pension Contribution Nonunif.	6,344	6,739	6,505	6,505	6,505	4,935	-24%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	383	705	925	925	925	995	8%
<b>Sub-Total Personnel Services</b>	<b>40,824</b>	<b>116,046</b>	<b>142,375</b>	<b>142,375</b>	<b>142,375</b>	<b>141,936</b>	<b>0%</b>
<b>Contractual Services</b>							
6010 Professional Services	-	22,000	22,000	22,000	22,000	22,000	0%
6030 Medical Services	-	150	150	150	150	150	0%
6050 Maintenance Contracts	858	2,475	2,550	2,550	2,550	2,550	0%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	-	-	50	50	50	50	0%
6110 Mileage Reimbursement	-	-	-	-	-	-	0%
6170 Insurance - Liability	4,541	4,725	5,390	5,390	5,390	5,269	-2%
6210 Insurance - Flood	5,647	6,495	6,525	6,525	6,525	6,083	-7%
6250 Natural Gas	5,588	6,200	6,200	6,200	6,200	6,200	0%
6260 Electricity	8,159	13,500	13,500	13,500	13,500	13,500	0%
6270 Telephone & Mobile Devices	56	159	210	210	210	210	0%
6280 Water	317	1,100	1,770	1,770	1,770	2,700	53%
6290 Sewer	114	2,100	2,100	2,100	2,100	3,100	48%
6360 Building Maintenance	3,572	2,100	4,600	4,600	4,600	4,600	0%
6380 Equipment Maintenance	3,332	1,200	1,210	1,210	1,210	1,210	0%
6430 Misc. Repairs & Maintenance	-	3,000	500	500	500	500	0%
6640 Exterminations	883	825	910	910	910	940	3%
6650 Memberships & Certifications	-	50	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>33,067</b>	<b>66,079</b>	<b>67,665</b>	<b>67,665</b>	<b>67,665</b>	<b>69,062</b>	<b>2%</b>
<b>Commodities</b>							
7001 Office Supplies	-	250	250	250	250	250	0%
7050 Publications	-	100	100	100	100	100	0%
7090 Office & Computer Equipment	-	-	6,000	6,000	6,000	6,000	0%
7210 Chemicals	-	-	500	500	500	500	0%
7330 Food	-	2,000	2,000	2,000	2,000	2,000	0%
7370 Institutional Supplies	170	6,000	6,000	6,000	6,000	6,000	0%
7490 Building Materials	(140)	250	250	250	250	250	0%
7530 Medical Supplies	-	550	550	550	550	550	0%
7570 Hardware & Hand Tools	-	500	500	500	500	500	0%
7690 Recreational Supplies	406	4,000	4,000	4,000	4,000	4,000	0%
7770 Uniforms & safety Gear	31	200	200	200	200	200	0%
7810 Sign Supplies	-	250	250	250	250	250	0%
<b>Sub-Total Commodities</b>	<b>467</b>	<b>14,100</b>	<b>20,600</b>	<b>20,600</b>	<b>20,600</b>	<b>20,600</b>	<b>0%</b>
<b>Capital Outlay</b>							
8100 Misc. Improvements	5,147	10,000	5,000	5,000	5,000	5,000	0%
8200 Vehicles & Equipment	-	-	10,000	10,000	10,000	10,000	0%
<b>Sub-Total Capital Outlay</b>	<b>5,147</b>	<b>10,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0%</b>
<b>Total</b>	<b>79,505</b>	<b>206,225</b>	<b>245,640</b>	<b>245,640</b>	<b>245,640</b>	<b>246,598</b>	<b>0%</b>



**Aquatics**

The Recreation division operates the Heman Park municipal swimming pool during the summer months. Heman Park municipal pool offers public swim, concessions, and other aquatic recreational programs.

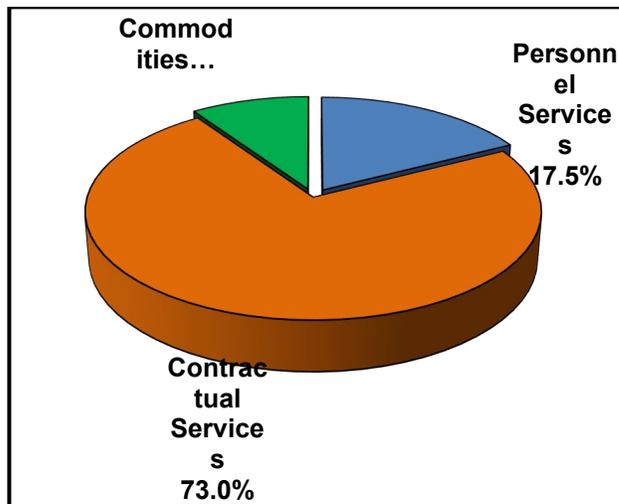
**2024 BUDGET DETAILS**

Budget details for the 2024 Heman Park Community Center and Aquatics program accounts include outsourcing of pool operations: providing more aquatic programming.

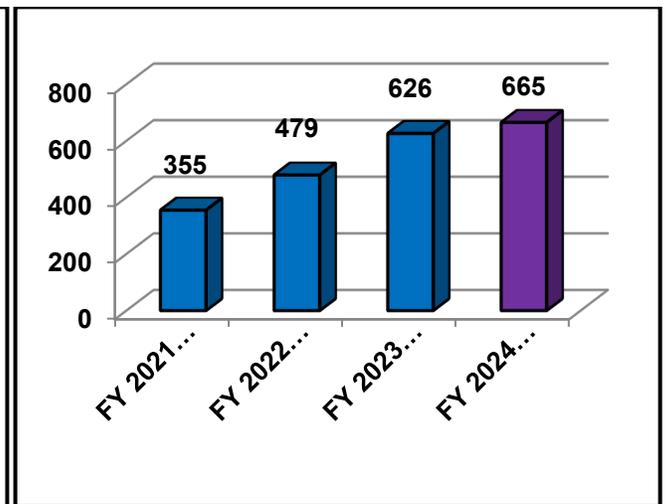
**BUDGET EXPENDITURES**

<b>Aquatics</b>	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	39,222	89,285	127,075	127,075	127,075	116,101	-9%
Contractual Services	295,300	355,680	463,555	463,555	463,555	485,340	5%
Commodities	10,626	25,700	35,050	35,050	35,050	63,780	82%
Capital Outlay	9,449	8,100	-	-	-	-	0%
<b>Total</b>	<b>354,597</b>	<b>478,765</b>	<b>625,680</b>	<b>625,680</b>	<b>625,680</b>	<b>665,221</b>	<b>6%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**





## PARKS RECREATION AND FORESTRY

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### GOALS

1. To increase programs offerings.
2. To increase marketing efforts for Centennial Commons and Heman Park pool and its programming.
3. To improve the structural integrity, appearance and modernization of the facilities
4. To identify opportunities to develop partnerships with other communities for reciprocal pool use.



Department	Parks, Recreation & Forestry
Program	Aquatics

Fund	General
Account Number	01-50-51

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	21,116	30,595	44,715	44,715	44,715	39,099	-13%
5001.01 Salaries - Full-Time COVID 19	139	-	-	-	-	-	0%
5230 Injury Leave - Taxable	557	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	5,756	43,170	63,170	63,170	63,170	63,170	0%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	597	1,995	2,045	2,045	2,045	132	-94%
5460 Medical Insurance	2,249	5,535	7,450	7,450	7,450	7,900	6%
5660 Social Security Contributions	1,742	4,030	4,900	4,900	4,900	2,424	-51%
5740 Pension Contribution Nonunif.	6,445	3,020	3,650	3,650	3,650	2,810	-23%
5860 Unemployment	260	-	-	-	-	-	0%
5900 Medicare	362	940	1,145	1,145	1,145	566	-51%
<b>Sub-Total Personnel Services</b>	<b>39,223</b>	<b>89,285</b>	<b>127,075</b>	<b>127,075</b>	<b>127,075</b>	<b>116,101</b>	<b>-9%</b>
<b>Contractual Services</b>							
6010 Professional Services	254,332	284,000	384,140	384,140	384,140	400,650	4%
6030 Medical Services	-	1,000	1,000	1,000	1,000	1,500	50%
6040 Events & Receptions	-	400	400	400	400	400	0%
6050 Maintenance Contracts	-	4,300	5,700	5,700	5,700	5,871	3%
6060 Instructors & Sports Officials	-	2,000	5,000	5,000	5,000	5,000	0%
6120 Professional Development	-	650	650	650	650	650	0%
6170 Insurance - Liability	6,236	6,485	7,290	7,290	7,290	7,359	1%
6250 Natural Gas	798	725	730	730	730	730	0%
6260 Electricity	18,435	26,000	25,000	25,000	25,000	25,000	0%
6270 Telephone & Mobile Devices	-	495	500	500	500	515	3%
6280 Water	8,760	10,500	10,500	10,500	10,500	15,000	43%
6290 Sewer	3,619	12,000	13,020	13,020	13,020	13,020	0%
6360 Building Maintenance	1,059	1,500	1,500	1,500	1,500	1,500	0%
6380 Equipment Maintenance	1,546	1,000	3,500	3,500	3,500	3,500	0%
6430 Misc. Repairs & Maintenance	-	4,000	4,000	4,000	4,000	4,000	0%
6560 Technology Services	281	500	500	500	500	515	3%
6610 Staff Training	-	-	-	-	-	-	0%
6640 Exterminations	158	125	125	125	125	130	4%
6650 Memberships & Certification	75	-	-	-	-	-	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>295,299</b>	<b>355,680</b>	<b>463,555</b>	<b>463,555</b>	<b>463,555</b>	<b>485,340</b>	<b>5%</b>
<b>Commodities</b>							
7001 Office Supplies	19	350	350	350	350	350	0%
7090 Office & Computer Equip.	3,181	-	3,000	3,000	3,000	500	-83%
7210 Chemicals	97	-	-	-	-	-	0%
7330 Food	3,007	14,500	14,500	14,500	14,500	14,500	0%
7370 Institutional Supplies	865	4,000	4,000	4,000	4,000	4,000	0%
7490 Building Materials	985	4,000	4,000	4,000	4,000	4,000	0%
7530 Medical Supplies	-	-	-	-	-	-	0%
7570 Hardware & Hand Tools	1,287	1,600	1,600	1,600	1,600	1,600	0%
7690 Recreational Supplies	643	500	6,100	6,100	6,100	37,330	512%
7770 Uniform & Safety Gear	388	250	250	250	250	250	0%
7810 Sign Supplies	155	250	1,000	1,000	1,000	1,000	0%
7850 Awards & Gifts	-	250	250	250	250	250	0%
<b>Sub-Total Commodities</b>	<b>10,627</b>	<b>25,700</b>	<b>35,050</b>	<b>35,050</b>	<b>35,050</b>	<b>63,780</b>	<b>82%</b>
<b>Capital Outlay</b>							
8100 Misc. Improvements	9,449	8,100	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>9,449</b>	<b>8,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>354,598</b>	<b>478,765</b>	<b>625,680</b>	<b>625,680</b>	<b>625,680</b>	<b>665,221</b>	<b>6%</b>



**Centennial Commons Recreation Center**

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weight area, two full size gymnasiums, meeting rooms, an indoor track, a teen room and a child care area. The Division is responsible for the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage.

The Division also maintains fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties, special events and other recreational programs.

**2024 BUDGET DETAILS**

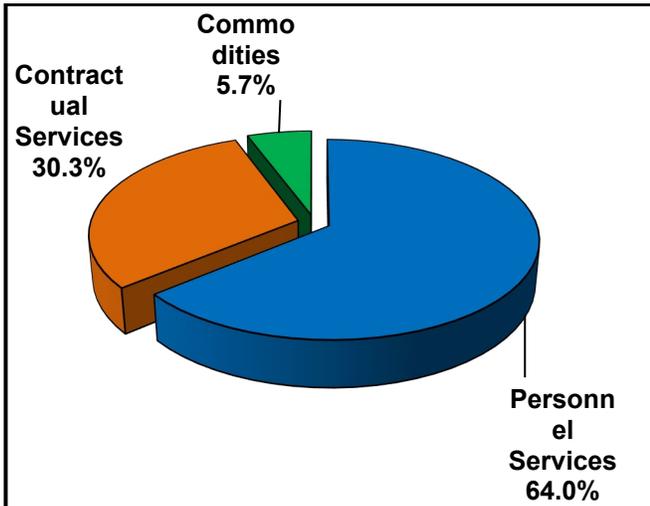
Budget details for the 2023 include continuing contracted fitness programs and classes; replacing fitness equipment, as well as addressing building improvements such as painting, floors, and restroom updates.

**BUDGET EXPENDITURES**

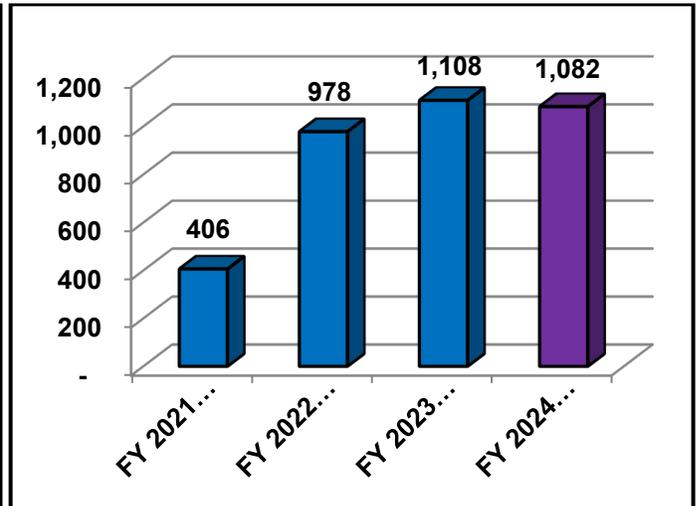
<b>Centennial Commons</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2023</b>
Personnel Services	223,981	533,380	711,190	711,190	711,190	692,704	-3%
Contractual Services	133,080	318,930	335,805	335,805	335,805	327,679	-2%
Commodities	20,792	53,650	61,345	61,345	61,345	61,845	1%
Capital Outlay	27,787	72,110	-	-	-	-	0%
<b>Total</b>	<b>405,640</b>	<b>978,070</b>	<b>1,108,340</b>	<b>1,108,340</b>	<b>1,108,340</b>	<b>1,082,228</b>	<b>100%</b>



**FY 2024 Budget**



**Total Expenditures**



**GOALS**

1. To identify new incentives to increase facility usage.
2. To expand programs, course offerings
3. To increase marketing and promotion efforts. Identify target populations not currently utilizing the facility, such as surrounding municipalities with few or recreational facilities available.
4. To continue to upgrade/maintenance of fitness and cardio equipment.

**PERFORMANCE MEASUREMENTS**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected	FY 2024 Projected
Community Center Bookings	-	50	100	0
Citizens attending community center activities	-	8000	1,500	0
Attendance at Heman Park Pool	-	26000	20,000	22,000
Attendance at Natatorium	-	0	0	0
Attendance at Centennial Commons	-	75,000	6,000	10,000
Hours of field rentals	-	1,000	1,200	1,250
Daily users	-	5,500	5500	5,500
Day camp attendance	-	0	0	0



Department	Parks, Recreation & Forestry
Program	Centennial Commons

Fund	General
Account Number	01-50-53

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	145,130	209,965	277,730	277,730	277,730	294,393	6%
5001.01 Salaries - Full-Time COVID 19	139	-	-	-	-	-	0%
5220 Injury Leave	-	-	-	-	-	-	0%
5230 Injury Leave - Taxable	557	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	14,252	205,860	307,330	307,330	307,330	307,330	0%
5380 Overtime	59	5,000	5,000	5,000	5,000	5,000	0%
5420 Workers Compensation	5,641	28,305	28,945	28,945	28,945	15,934	-45%
5460 Medical Insurance	14,949	25,630	29,250	29,250	29,250	25,998	-11%
5660 Social Security Contributions	9,823	23,870	28,070	28,070	28,070	18,405	-34%
5740 Pension Contribution Nonunif.	31,014	29,165	28,300	28,300	28,300	21,340	-25%
5860 Unemployment	358	-	-	-	-	-	0%
5900 Medicare	2,058	5,585	6,565	6,565	6,565	4,304	-34%
<b>Sub-Total Personnel Services</b>	<b>223,980</b>	<b>533,380</b>	<b>711,190</b>	<b>711,190</b>	<b>711,190</b>	<b>692,704</b>	<b>-3%</b>
<b>Contractual Services</b>							
6010 Professional Services	-	14,000	14,000	14,000	14,000	14,000	0%
6030 Medical Service	-	1,200	1,200	1,200	1,200	1,200	0%
6040 Events & Receptions	-	8,000	10,000	10,000	10,000	10,000	0%
6040.01 Events for Arts & Letters	3,664	20,000	20,000	20,000	20,000	20,000	0%
6050 Maintenance Contracts	17,049	20,190	22,190	22,190	22,190	22,190	0%
6060 Instructors & Sports Officials	390	80,000	80,000	80,000	80,000	80,000	0%
6090 Postage	-	1,000	1,000	1,000	1,000	1,000	0%
6110 Mileage reimbursement	-	600	600	600	600	600	0%
6120 Professional Development	1,785	4,400	7,600	7,600	7,600	7,600	0%
6130 Advertising & Public Notices	125	5,000	5,000	5,000	5,000	5,000	0%
6150 Printing Services	540	15,000	17,000	17,000	17,000	17,000	0%
6170 Insurance - Liability	6,236	6,485	7,290	7,290	7,290	7,359	1%
6210 Insurance - Flood	17,816	20,490	22,020	22,020	22,020	13,823	-37%
6250 Natural Gas	10,419	13,000	13,400	13,400	13,400	13,400	0%
6260 Electricity	42,996	62,000	63,860	63,860	63,860	63,860	0%
6270 Telephone & Mobile Devices	1,867	2,160	2,695	2,695	2,695	2,697	0%
6360 Building Maintenance	9,086	10,500	10,500	10,500	10,500	10,500	0%
6380 Equipment Maintenance	6,239	7,700	7,930	7,930	7,930	7,930	0%
6400 Office Equipment Maintenance	-	500	515	515	515	515	0%
6430 Misc. Repairs & Maintenance	-	2,500	2,575	2,575	2,575	2,575	0%
6560 Technology Services	3,601	3,600	4,140	4,140	4,140	4,140	0%
6610 Staff Training	-	3,450	3,715	3,715	3,715	3,715	0%
6640 Exterminations	1,615	1,500	1,320	1,320	1,320	1,320	0%
6650 Membership & Certification	1,538	4,955	5,595	5,595	5,595	5,595	0%
6700 Misc. Operating Services	2,487	2,700	2,780	2,780	2,780	2,780	0%
6770 Bank & Credit Card Fees	5,627	8,000	8,880	8,880	8,880	8,880	0%
<b>Sub-Total Contractual Services</b>	<b>133,080</b>	<b>318,930</b>	<b>335,805</b>	<b>335,805</b>	<b>335,805</b>	<b>327,679</b>	<b>-2%</b>
<b>Commodities</b>							
7001 Office Supplies	137	5,500	10,550	10,550	10,550	10,550	0%
7050 Publications	22	200	200	200	200	200	0%
7090 Office & Computer Equip.	10,065	475	2,560	2,560	2,560	2,560	0%
7330 Food	85	4,000	4,000	4,000	4,000	4,000	0%
7370 Institutional Supplies	4,204	25,000	25,000	25,000	25,000	25,000	0%
7490 Building Materials	190	1,800	1,855	1,855	1,855	1,855	0%
7530 Medical Supplies	1,400	675	695	695	695	695	0%
7570 Hardware & Hand Tools	334	2,000	2,060	2,060	2,060	2,060	0%
7610 Fuel	405	-	-	-	-	500	100%
7690 Recreational Supplies	428	6,500	6,695	6,695	6,695	6,695	0%
7690.01 Recreational Supplies- DAC	189	4,000	4,120	4,120	4,120	4,120	0%
7770 Uniform & Safety Gear	1,401	3,000	3,090	3,090	3,090	3,090	0%
7810 Sign Supplies	1,932	250	260	260	260	260	0%
7850 Awards & Gifts	-	250	260	260	260	260	0%
<b>Sub-Total Commodities</b>	<b>20,792</b>	<b>53,650</b>	<b>61,345</b>	<b>61,345</b>	<b>61,345</b>	<b>61,845</b>	<b>1%</b>
<b>Capital Outlay</b>							
8001 Building Improvements	17,887	27,110	-	-	-	-	0%
8100 Misc. Improvements	-	20,000	-	-	-	-	0%
8180 Office Furniture & Equip	-	2,000	-	-	-	-	0%
8200 Vehicle & Equipment	9,900	23,000	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>27,787</b>	<b>72,110</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>405,639</b>	<b>978,070</b>	<b>1,108,340</b>	<b>1,108,340</b>	<b>1,108,340</b>	<b>1,082,228</b>	<b>-2%</b>



**GOLF COURSE MAINTENANCE AND RECREATION**

Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

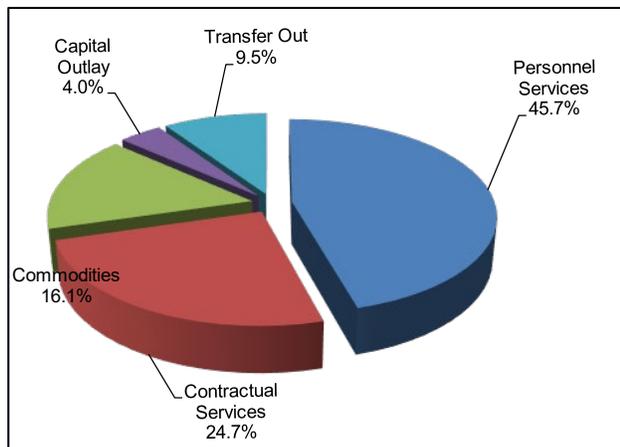
The golf course maintenance division is responsible for the development, and maintenance of the golf course grounds. The maintenance crew carries out a comprehensive maintenance program which includes: mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

The golf course recreation is responsible for coordinating all league and individual play times as well as hosting tournaments and providing instructional classes.

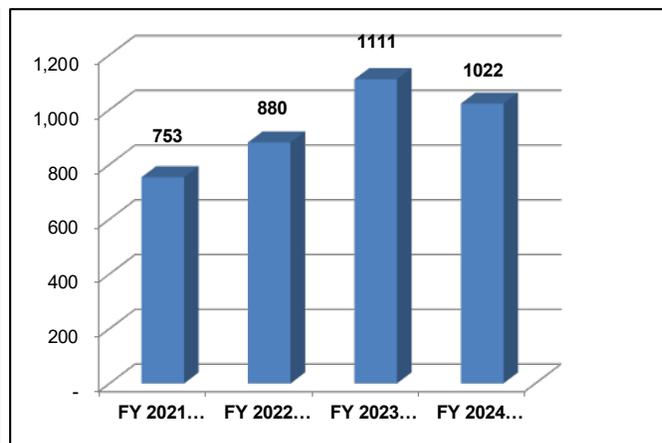
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personnel Services	319,933	444,790	540,905	540,905	540,905	466,506	-14%
Contractual Services	253,075	228,280	216,875	216,875	216,875	252,078	16%
Commodities	175,038	150,600	160,100	160,100	160,100	163,900	2%
Capital Outlay	-	3,500	139,750	139,750	139,750	41,500	-70%
Transfer Out	4,731	53,220	73,220	73,220	73,220	98,220	34%
<b>Total</b>	<b>752,777</b>	<b>880,390</b>	<b>1,130,850</b>	<b>1,130,850</b>	<b>1,130,850</b>	<b>1,022,204</b>	<b>-10%</b>

**FY 2024 Budget**



**Total Expenditures**





### **GOALS**

1. Continue long range plan to make Ruth Park the premiere public practice facility
2. Redevelop and improve the driving range drainage
3. Continue native area reestablishment project phase III
4. Plant trees
5. Continue wet pond improvements
6. Develop a reforestation plan for the course

### **SIGNIFICANT BUDGETARY ISSUES**

1. Future necessary improvements and renovations of the golf club house
2. The addition of new golf amenities needed to increase revenues
3. Driving Range repairs
4. Wet Pond Renovation
5. Driving Range Improvements

### **FISCAL YEAR 2023 PERFORMANCE SUMMARY**

1. Complete Phase I of the Driving Range Improvement Project
2. Expanded golf cart parking area



Department	Parks, Forestry & Recreation
Program	Golf Course

Fund	Golf Course
Account Number	28-50-47

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	156,445	277,400	276,640	276,640	276,640	296,302	7%
5001.01 Salaries - Full-Time COVID-19	2,286	-	-	-	-	-	0%
5230 Injury Leave - Taxable	557	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	73,394	64,850	167,000	167,000	167,000	115,290	-31%
5380 Overtime	5,271	6,500	6,500	6,500	6,500	-	-100%
5420 Workers Compensation	8,411	6,835	5,720	5,720	5,720	6,738	18%
5460 Medical Insurance	31,275	35,065	35,700	35,700	35,700	4,210	-88%
5461 OPEB Expense	517	-	-	-	-	-	0%
5660 Social Security Contributions	16,317	20,195	17,150	17,150	17,150	18,370	7%
5740 Pension Contribution Nonunif.	20,262	29,225	28,185	28,185	28,185	21,300	-24%
5860 Unemployment	1,420	-	-	-	-	-	0%
5900 Medicare	3,778	4,720	4,010	4,010	4,010	4,296	7%
<b>Sub-Total Personnel Services</b>	<b>319,933</b>	<b>444,790</b>	<b>540,905</b>	<b>540,905</b>	<b>540,905</b>	<b>466,506</b>	<b>-14%</b>
<b>Contractual Services</b>							
6010 Professional Services	193	-	-	-	-	200	100%
6030 Medical Service	-	1,660	1,660	1,660	1,660	1,660	0%
6050 Maintenance Contracts	9,455	11,300	12,200	12,200	12,200	12,200	0%
6060 Instructors & Sports Officials	744	12,000	-	-	-	-	0%
6110 Mileage Reimbursement	238	800	800	800	800	800	0%
6120 Professional Development	-	3,560	4,000	4,000	4,000	2,400	-40%
6130 Advertising & Public Notices	5,575	3,500	3,500	3,500	3,500	1,000	-71%
6150 Printing Services	-	400	2,000	2,000	2,000	2,000	0%
6160 Insurance - Property & Auto	19,463	23,355	21,645	21,645	21,645	35,639	65%
6165 Insurance - Liquor	872	840	975	975	975	975	0%
6170 Insurance - Liability	6,485	6,745	7,570	7,570	7,570	7,667	1%
6250 Natural Gas	3,023	2,380	2,675	2,675	2,675	2,675	0%
6260 Electricity	5,518	7,200	7,200	7,200	7,200	7,200	0%
6270 Telephone & Mobile Devices	840	1,040	1,120	1,120	1,120	1,120	0%
6280 Water	41,839	42,000	30,000	30,000	30,000	50,000	67%
6290 Sewer	639	1,200	1,200	1,200	1,200	1,200	0%
6360 Building Maintenance	1,767	10,500	12,000	12,000	12,000	12,000	0%
6380 Equipment Maintenance	13,454	13,000	13,000	13,000	13,000	13,000	0%
6430 Misc. Repairs & Maintenance	3,401	5,000	5,000	5,000	5,000	5,000	0%
6490 Depreciation - Equipment	89,115	-	-	-	-	-	0%
6530 Fleet Service & Replacement <sup>1</sup>	-	20,000	20,000	20,000	20,000	20,000	0%
6540 Equipment Rental	17,658	19,600	22,800	22,800	22,800	29,040	27%
6560 Technology Services	4,050	9,420	10,000	10,000	10,000	10,000	0%
6570 Miscellaneous Rentals	2,607	1,475	4,980	4,980	4,980	1,802	-64%
6610 Staff Training	600	3,000	3,000	3,000	3,000	4,450	48%
6650 Membership & Certification	1,876	2,305	2,350	2,350	2,350	2,350	0%
6660 Laundry Services	713	-	1,200	1,200	1,200	1,700	42%
6670 Cashier's Over/Under	-	-	-	-	-	-	0%
6700 Misc. Operating Services	35	-	-	-	-	-	0%
6710 Waste Dumping Fees	-	1,000	1,000	1,000	1,000	1,000	0%
6770 Bank & Credit Card Fees	22,914	25,000	25,000	25,000	25,000	25,000	0%
<b>Sub-Total Contractual Services</b>	<b>253,074</b>	<b>228,280</b>	<b>216,875</b>	<b>216,875</b>	<b>216,875</b>	<b>252,078</b>	<b>16%</b>
<b>Commodities</b>							
7001 Office Supplies	1,230	1,200	1,200	1,200	1,200	1,200	0%
7130 Agriculture Supplies	19,447	32,000	32,000	32,000	32,000	38,000	19%
7210 Chemicals	12,170	15,000	15,000	15,000	15,000	18,000	20%
7290 Concrete & Clay Products	1,799	3,600	5,000	5,000	5,000	5,000	0%
7330 Food	21,307	30,000	30,000	30,000	30,000	25,000	-17%
7370 Institutional Supplies	2,481	3,000	3,000	3,000	3,000	3,000	0%
7490 Building Materials	1,040	1,000	1,000	1,000	1,000	1,000	0%
7530 Medical Supplies	132	300	300	300	300	300	0%
7570 Hardware & Hand Tools	3,468	3,000	3,000	3,000	3,000	3,800	27%
7610 Fuel	7,574	9,500	14,000	14,000	14,000	14,000	0%
7690 Recreational Supplies	103,253	48,400	50,000	50,000	50,000	50,000	0%
7730 Metal Supplies	130	100	100	100	100	100	0%
7770 Uniform & Safety Gear	860	3,000	5,000	5,000	5,000	4,000	-20%
7810 Sign Supplies	146	500	500	500	500	500	0%
<b>Sub-Total Commodities</b>	<b>175,037</b>	<b>150,600</b>	<b>160,100</b>	<b>160,100</b>	<b>160,100</b>	<b>163,900</b>	<b>2%</b>
<b>Capital Outlay</b>							
8020 Golf Improvements	-	-	15,000	15,000	15,000	-	-100%
8100 Misc. Improvements	-	3,500	-	-	-	-	0%
8200 Vehicles & Equipment	-	-	124,750	124,750	124,750	41,500	-67%
8240 Recreational Equipment	-	-	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>-</b>	<b>3,500</b>	<b>139,750</b>	<b>139,750</b>	<b>139,750</b>	<b>41,500</b>	<b>-70%</b>
<b>Transfer Out</b>							
9950 Operating Transfer Out	4,731	53,220	73,220	73,220	73,220	98,220	34%
<b>Sub-Total Transfer Out</b>	<b>4,731</b>	<b>53,220</b>	<b>73,220</b>	<b>73,220</b>	<b>73,220</b>	<b>98,220</b>	<b>34%</b>
<b>Total</b>	<b>752,775</b>	<b>880,390</b>	<b>1,130,850</b>	<b>1,130,850</b>	<b>1,130,850</b>	<b>1,022,204</b>	<b>-10%</b>



**STREETS MAINTENANCE**

The Street Maintenance Division focuses on public infrastructure, including streets, sidewalks and alleys throughout the City.

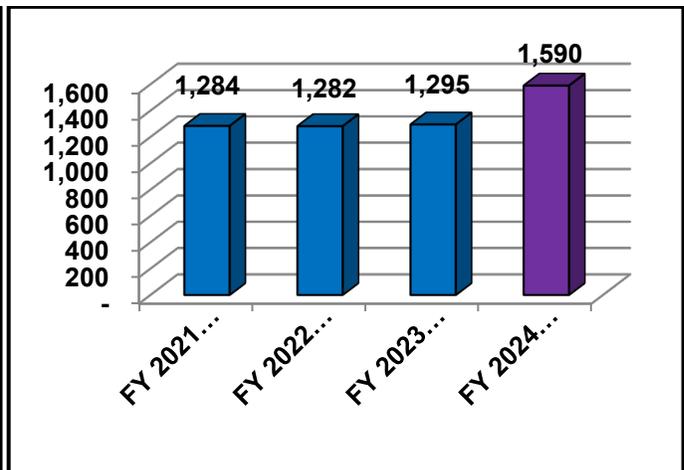
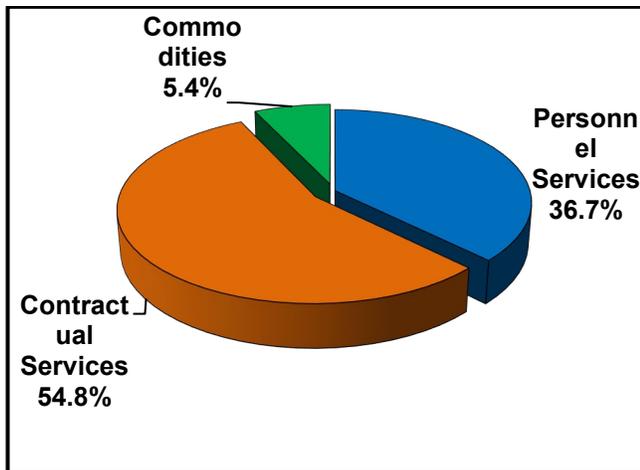
Streets' major emphasis is on street maintenance and the preservation of streets, sidewalks, bridges, streetlights and traffic signs throughout the City. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping and snow removal.

**BUDGET EXPENDITURES**

<b>Street Maintenance</b>	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	543,760	475,167	537,910	537,910	537,910	583,563	8%
Contractual Services	661,938	701,988	687,370	687,370	687,370	870,402	27%
Commodities	76,619	84,750	69,750	69,750	69,750	111,600	60%
Capital Outlay	1,850	19,600	-	-	-	24,000	100%
<b>Total</b>	<b>1,284,167</b>	<b>1,281,505</b>	<b>1,295,030</b>	<b>1,295,030</b>	<b>1,295,030</b>	<b>1,589,565</b>	<b>23%</b>

**FY 2024 Budget**

**Total Expenditures**





### FISCAL YEAR 2023 PERFORMANCE SUMMARY

Potholes repaired: 6,025  
Signs install, posts removed: 400 ea. installed, 125 removed/recycled.  
Snow events, salt used: 400 tons salt,  
Ameren light inspection: 300  
Special event sign display: 8  
Sewer inlet/drains cleaned: 525

This program provides for various Parks, Recreation and Forestry Projects. The number and amount of projects will fluctuate from year to year.

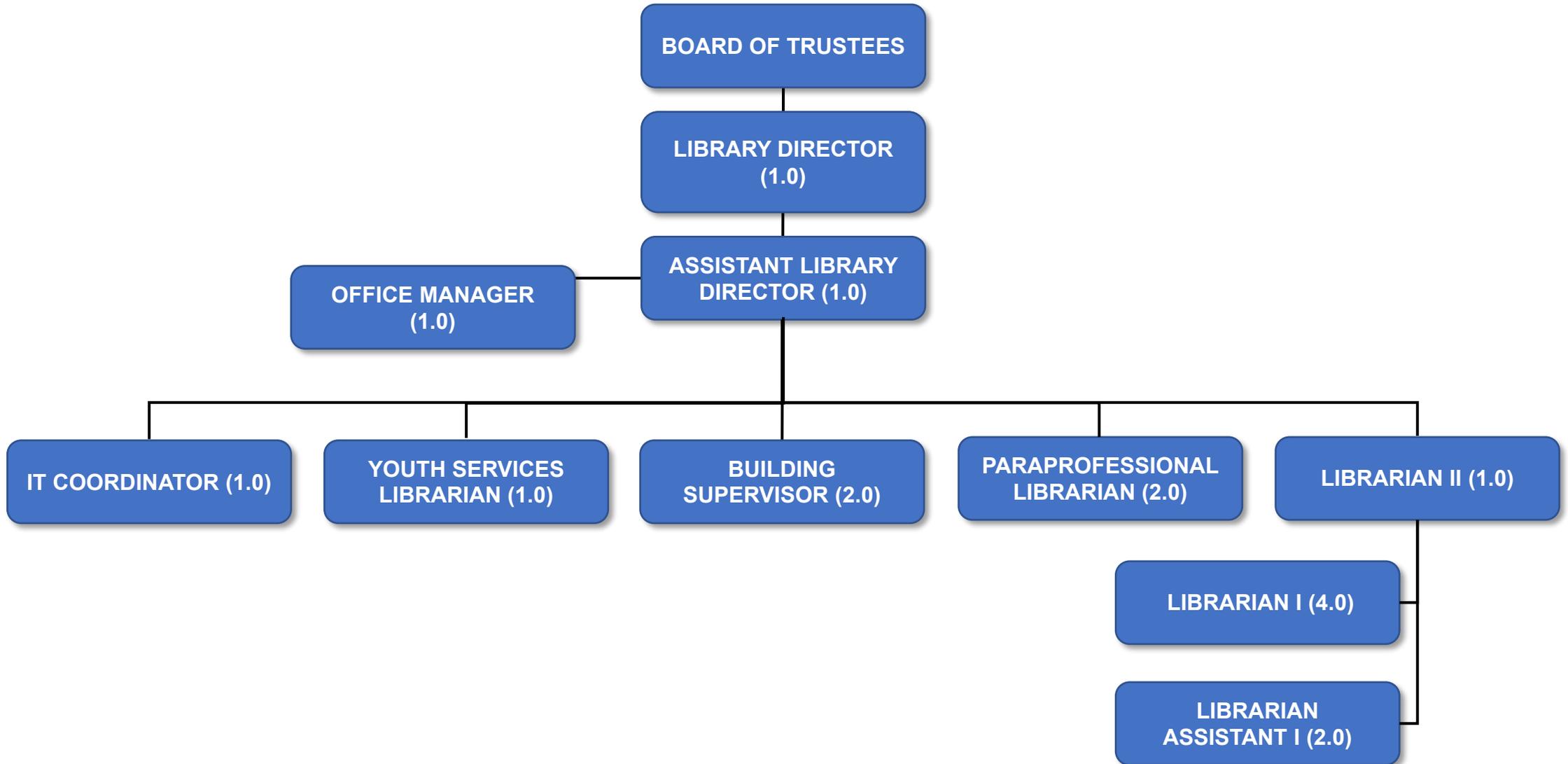


Department	Public Works
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	331,620	319,440	374,020	374,020	374,020	396,461	6%
5001.01 Salaries - Full-Time COVID 19	7,019	-	-	-	-	-	0%
5220 Injury Leave	254	-	-	-	-	-	0%
5230 Injury Leave - Taxable	5,187	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	-	-	-	-	0%
5380 Overtime	16,018	-	-	-	-	19,320	100%
5420 Workers Compensation	50,427	36,740	42,200	42,200	42,200	42,158	0%
5460 Medical Insurance	57,510	50,180	54,965	54,965	54,965	58,262	6%
5660 Social Security Contributions	22,357	19,805	23,190	23,190	23,190	23,708	2%
5740 Pension Contribution Nonunif.	48,108	44,372	38,110	38,110	38,110	38,110	0%
5860 Unemployment	266	-	-	-	-	-	0%
5900 Medicare	4,994	4,630	5,425	5,425	5,425	5,544	2%
<b>Sub-Total Personnel Services</b>	<b>543,760</b>	<b>475,167</b>	<b>537,910</b>	<b>537,910</b>	<b>537,910</b>	<b>583,563</b>	<b>8%</b>
<b>Contractual Services</b>							
6010 Professional Services	-	15,000	-	-	-	-	0%
6050 Maintenance Contracts	4,634	1,000	-	-	-	182,880	100%
6070 Temporary Labor	23,988	25,935	27,005	27,005	27,005	15,000	-44%
6120 Professional Development	-	1,000	1,000	1,000	1,000	2,330	133%
6170 Insurance - Liability	10,983	11,500	13,245	13,245	13,245	15,000	13%
6250 Natural Gas	2,090	3,000	3,500	3,500	3,500	3,500	0%
6260 Electricity	575,958	616,800	600,000	600,000	600,000	600,000	0%
6270 Telephone & Mobile Devices	2,208	3,593	3,020	3,020	3,020	3,020	0%
6290 Sewer	3,124	1,000	2,400	2,400	2,400	2,400	0%
6380 Equipment Maintenance	30,549	-	15,000	15,000	15,000	15,000	0%
6410 Traffic Signal Maintenance	540	12,000	12,000	12,000	12,000	5,000	-58%
6540 Equipment Rental	80	2,000	2,000	2,000	2,000	11,960	498%
6610 Staff Training	589	3,200	2,000	2,000	2,000	8,060	303%
6650 Membership & Certification	-	400	400	400	400	450	13%
6660 Laundry Services	7,195	5,200	5,500	5,500	5,500	5,502	0%
6710 Waste Dumping Fees	-	360	300	300	300	300	0%
<b>Sub-Total Contractual Services</b>	<b>661,938</b>	<b>701,988</b>	<b>687,370</b>	<b>687,370</b>	<b>687,370</b>	<b>870,402</b>	<b>27%</b>
<b>Commodities</b>							
7001 Office Supplies	-	700	500	500	500	500	0%
7090 Office and Computer Equipment	-	-	750	750	750	4,000	433%
7130 Agriculture Supplies	-	600	500	500	500	2,300	360%
7170 Asphalt Products	1,277	-	-	-	-	20,000	100%
7210 Chemicals	52,067	50,000	50,000	50,000	50,000	50,000	0%
7290 Concrete & Clay Products	-	5,000	2,000	2,000	2,000	6,000	200%
7330 Foods	207	300	300	300	300	300	0%
7370 Institutional Supplies	783	1,200	1,200	1,200	1,200	7,000	483%
7490 Building Materials	2,521	-	-	-	-	500	100%
7530 Medical Supplies	329	450	500	500	500	500	0%
7570 Hardware & Hand Tools	5,106	6,400	3,500	3,500	3,500	12,000	243%
7730 Metal Supplies	-	2,700	2,000	2,000	2,000	3,000	50%
7770 Uniforms & Safety Gear	1,552	2,400	3,000	3,000	3,000	3,500	17%
7810 Sign Supplies	12,777	15,000	5,500	5,500	5,500	2,000	-64%
7850 Awards & Gifts	-	-	-	-	-	-	0%
<b>Sub-Total Commodities</b>	<b>76,619</b>	<b>84,750</b>	<b>69,750</b>	<b>69,750</b>	<b>69,750</b>	<b>111,600</b>	<b>60%</b>
<b>Capital Outlay</b>							
8040 Bridge Construction	-	10,000	-	-	-	-	0%
8100 Misc Improvements	369	-	-	-	-	-	0%
8200 Vehicles & Equipment	1,481	9,600	-	-	-	24,000	100%
	<b>1,850</b>	<b>19,600</b>	-	-	-	<b>24,000</b>	<b>100%</b>
<b>Total</b>	<b>1,284,167</b>	<b>1,281,505</b>	<b>1,295,030</b>	<b>1,295,030</b>	<b>1,295,030</b>	<b>1,589,565</b>	<b>23%</b>

# LIBRARY





The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The Library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference and Adult Services Staff provides information that is quick and accurate, utilizing print and electronic resources effectively. They deliver the information in the format preferred by the patron. They offer a wide variety of technology-related classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a timely manner so that new materials are constantly available to our patrons.

The Information Technology Department maintains the computer networks the library depends upon. They are responsible for implementing our technology grant projects with new equipment and software. They help the rest of the library staff keep abreast of new technology and new ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk, helping patrons find and check out the books, movies, music and other items they require.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including story times, gaming nights, and our fantastic Summer Reading Program.

The Home Services and Outreach staff, along with our volunteers, provide library materials to University City residents who, due to health reasons, are not able to come to the Library in person. They provide programs and coordinate events in the Library and throughout the community.

The Building Supervisor maintains the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The Library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and seek to engage in partnerships with other community groups and organizations.



**PERSONNEL SUMMARY**

**Full-Time**

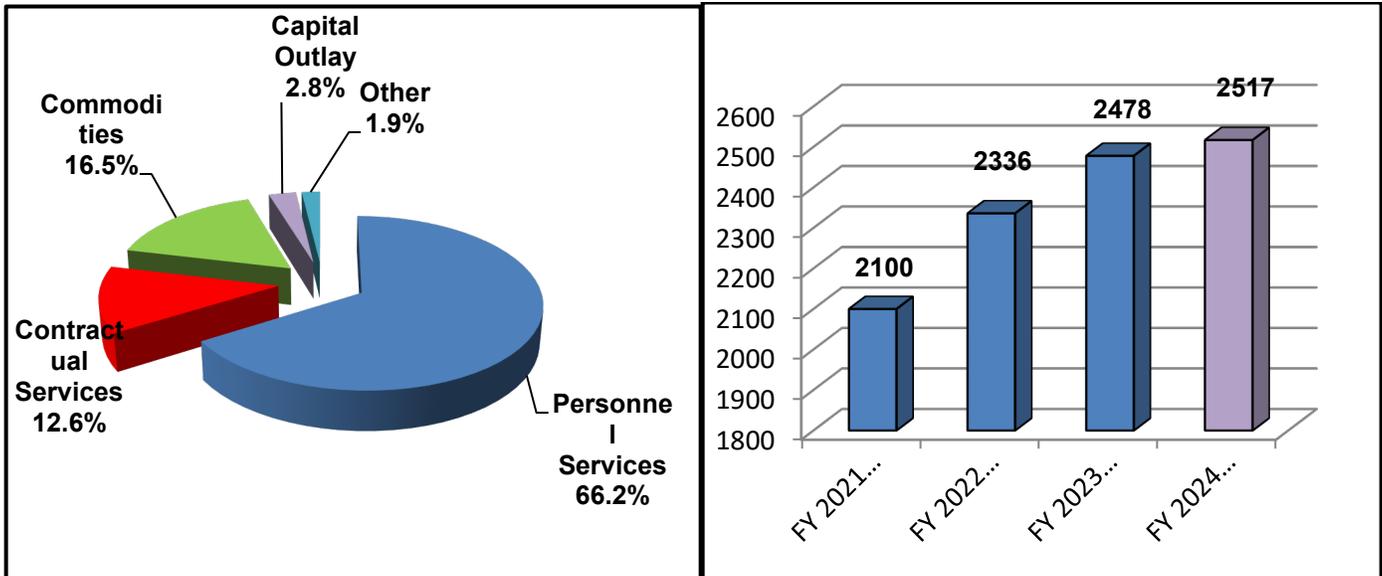
	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
<b>Library</b>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Office Manager	-	1.0	1.0
IT Project Manager	-	1.0	1.0
Youth Services Librarian	1.0	-	-
MLC System Administrator	1.0	-	-
Librarian II	3.0	4.0	4.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	2.0	-	-
Library Assistant II	2.0	2.0	2.0
Library Assistant I	-	2.0	2.0
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	-	-
<b>Library Personnel Total</b>	<b>16</b>	<b>16</b>	<b>16</b>

**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Personnel Services	1,397,446	1,565,064	1,688,955	1,688,955	1,688,955	1,665,025	-1%
Contractual Services	269,352	364,680	258,350	258,350	258,350	316,977	23%
Commodities	307,788	372,285	384,900	384,900	384,900	415,400	8%
Capital Outlay	125,044	-	59,705	59,705	59,705	71,269	19%
Other	-	34,116	86,475	86,475	86,475	47,981	-45%
<b>Total</b>	<b>2,099,630</b>	<b>2,336,145</b>	<b>2,478,385</b>	<b>2,478,385</b>	<b>2,478,385</b>	<b>2,516,652</b>	<b>2%</b>

**FY 2024 Budget**

**Total Expenditures**



**GOALS**

1. Overall
  - Work with the Library Board and the community on completing building renovations and moving back into the building.
  - Improve drainage to ensure that the building is protected against flooding.
  - Work with the Library Board and the community on continued service improvements
  - Conduct customer satisfaction survey of University City residents regarding the Library and its services.
  - Launch the new strategic planning process.
  - Continue to improve circulating collection.
  - Protect the intellectual freedom of the library's users by allowing access to the widest range of material possible.
2. Building and Grounds
  - Move collections back into newly renovated facilities in an efficient and timely manner.
  - Celebrate reopening the building with the community.
  - Continue to improve the library's energy efficiency.
  - Work to repair flood damage and restore the building's elevator.
3. Community Relations and Marketing
  - Continue to improve the promotion of library collections, programs, and services.
  - Continue to improve the library's social media presence.
4. Technology
  - Promote the technology available in all renovated meeting rooms.
  - Promote and improve technology resources available to the community.
  - Promote new databases available to University City residents from the Library's collection.



5. Customer Service
  - Through increased and more effective staff training, increase our patrons' satisfaction with the Library.
  - Emphasize, through all we do, that our patrons are the Library's first priority.
  - Implement the library's online meeting room reservation.
6. Programming
  - Using the library's book tricycle and traditional means:
    - Increase literacy outreach to schools, day-care facilities, and preschools in University City.
    - Increase library outreach to senior living facilities in University City.
  - Continue to improve Big Book Summer Reading and Youth Summer Reading.
  - Improve Summer Reading software experience to allow at-home access to Summer Reading programs.
  - Increase the number of programs that promote lifelong learning.
  - Continue to work with community groups on cooperative programs.
7. Resource Sharing
  - Promote reciprocal agreement with the Scenic Regional Library system and the Jefferson County Library.
  - Work with the Municipal Library Consortium to offer our users the best catalog system possible. Work with the Municipal Library Consortium and other Library organizations to offer the widest array of resources possible to our residents and library users.

### **SIGNIFICANT CHANGES SINCE FY 22**

In the past fiscal year, the University City Public Library has made the following improvements:

- The Library neared completion of the building renovation.
- The Library has instituted online Library registration.
- An LSTA grant allowed the Library to replace the public computers and to imprp.
- Thanks to the Friends of the Library and generous donations from patrons, we will be able to purchase new furniture for our renovated building.
- The Library continues our Fourth Wednesday Book Group and our Orcs and Aliens book discussions.
- An LSTA ARPA grant provided the MLC with a vastly improved ebook and downloadable audiobook collection to improve remote services during the pandemic.
- The Library received its fifth annual SFWA Science Fiction collection grant.

### **SIGNIFICANT BUDGETARY ISSUES**

- The Library was able, with the help of insurance, to repair the basement, replace the water main, and begin repairs to the elevator.
- The Library will adjust its budget to improve services, repair and renovate the facilities and build enough reserves for operations, on-going maintenance and repairs, and other long-term obligations.



## PERFORMANCE SUMMARY

In the 2022-2023 fiscal year the Library operated from a smaller location at 6900 Delmar, as the building at 6701 Delmar was being renovated and 10,461 wifi sessions. The Library had 2504 children and young adults attend 59 programs in the library and at other locations. Adult programs such as book clubs, author events, gallery openings, and discussions were attended by 416 people. During the pandemic the library hosted 47 virtual programs with 3417 attendees. As of June 30, 2022, UCPL had 36,403 active cardholders. The library loaned 30,055 items to other libraries through direct borrowing and interlibrary loan and borrowed 25,048 items from other libraries including those in our consortium. These requested materials are delivered by a contracted service five days a week, often arriving within a day of the patron's placing the hold.

The Summer Reading Program kept the Youth Services staff on the go during much of June and July. 209 children our online summer reading program with at least 12 hours read. Due to the pandemic we were unable to enlist our wonderful teen volunteers. During the school year, virtual story times, "Tales from the Tub", and other online activities engaged youngsters. The Friends of the Library were unable to present programs for adults in their normal fashion, but did host a very successful Zoom Trivia night. They also made an annual financial contribution to the library at their April Annual meeting. This last year, they gave the library over \$16,000 to support many programs and services including our youth summer reading and the adult summer reading programs. The Friends also donated funds to help restore the Library's landscaping post-renovation. Our 11th annual summer reading program for adults featured a variety of books on the year's summer reading theme under the banner of each of our year-round book groups; our *Wednesday Night, Classics*, our *Classics* group and *Orcs and Aliens* book groups; as well as several cooperative programs with other organizations.

The library continues to receive generous donations from patrons to help support our materials and service budgets. This past year through the generous support from our Friends organization, University City residents and local businesses, the Library raised over \$26,000 in donations. UCPL received many donations in memory or in honor of a friend or loved one, and these gifts have allowed us to add many new titles to our collection. The library also supplements its income by applying for competitive grants. In 2022 the annual University City Memorial Day Run resumed with a 5K, a 10K and a one-mile Fun-Run. The library hopes to cooperate with the Green Center, and U. City in Bloom to coordinate the 49<sup>th</sup> annual running of this popular annual event, again with the 5K, 10K, and Fun-Run for 2023.



Department	Library
Program	Library Operations

Fund	Library
Account Number	06-65-60

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries - Full-Time	791,425	844,032	911,555	911,555	911,555	911,554	0%
5001.01 Salaries - Full-Time COVID 19	14,042	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	261,306	342,423	369,020	369,020	369,020	369,019	0%
5380 Overtime	6,503	28,961	30,310	30,310	30,310	26,000	-14%
5420 Workers Compensation	5,293	5,000	5,000	5,000	5,000	5,000	0%
5460 Medical Insurance	97,772	110,888	122,000	122,000	122,000	105,000	-14%
5540 EAP	586	500	500	500	500	500	0%
5660 Social Security Contributions	65,309	75,355	81,275	81,275	81,275	81,007	0%
5740 Pension Contribution Nonunif.	130,000	125,000	135,000	135,000	135,000	135,000	0%
5820 Defined Contribution Plan	10,084	14,282	14,285	14,285	14,285	12,000	-16%
5860 Unemployment	942	1,000	1,000	1,000	1,000	1,000	0%
5900 Medicare	14,184	17,623	19,010	19,010	19,010	18,945	0%
<b>Sub-Total Personnel Services</b>	<b>1,397,446</b>	<b>1,565,064</b>	<b>1,688,955</b>	<b>1,688,955</b>	<b>1,688,955</b>	<b>1,665,025</b>	<b>-1%</b>
<b>Contractual Services</b>							
6001 Auditing & Accounting	3,474	3,500	4,000	4,000	4,000	8,500	113%
6010 Professional Services	39,959	35,000	25,000	25,000	25,000	35,000	40%
6020 Legal Services	8,263	15,000	10,000	10,000	10,000	10,000	0%
6040 Events & Receptions	3,466	3,500	7,000	7,000	7,000	7,000	0%
6050 Maintenance Contracts	32,202	27,525	22,000	22,000	22,000	35,000	59%
6090 Postage	364	1,500	1,500	1,500	1,500	1,700	13%
6120 Professional Development	616	6,850	7,000	7,000	7,000	7,000	0%
6130 Advertising & Public Notices	52	1,300	1,300	1,300	1,300	1,300	0%
6150 Printing Services	560	2,500	2,500	2,500	2,500	2,500	0%
6160 Insurance - Property & Auto	29,463	35,355	32,000	32,000	32,000	40,000	25%
6170 Insurance - Liability	7,398	7,535	12,000	12,000	12,000	16,000	33%
6250 Natural Gas	10,948	9,660	7,500	7,500	7,500	10,950	46%
6260 Electricity	42,855	45,000	30,000	30,000	30,000	42,855	43%
6270 Telephone & Mobile Devices	7,306	7,655	6,900	6,900	6,900	7,000	1%
6280 Water	4,411	5,000	2,500	2,500	2,500	4,500	80%
6290 Sewer	2,552	2,800	1,400	1,400	1,400	2,700	93%
6320 Internet Service	15,386	5,000	5,000	5,000	5,000	13,000	160%
6360 Building Maintenance	21,058	17,000	5,000	5,000	5,000	15,000	200%
6380 Equipment Maintenance	-	-	-	-	-	-	0%
6400 Office Equipment Maintenance	-	-	-	-	-	-	0%
6420 MLC Repairs & Maintenance	17,484	18,000	23,000	23,000	23,000	25,722	12%
6545 Property Rental	-	73,920	57,360	57,360	57,360	-	-100%
6550 Office Equipment Rental	4,425	5,330	5,000	5,000	5,000	5,000	0%
6560 Technology Services	13,813	26,360	26,360	26,360	26,360	22,000	-17%
6570 Miscellaneous Rentals	-	4,800	-	-	-	-	0%
6610 Staff Training	442	1,400	1,400	1,400	1,400	1,400	0%
6640 Exterminations	396	400	200	200	200	250	25%
6650 Membership & Certification	1,774	1,890	1,890	1,890	1,890	2,000	6%
6700 Misc. Operating Services	393	-	-	-	-	-	0%
6770 Bank and Credit Card Fees	293	900	900	900	900	600	-33%
<b>Sub-Total Contractual Services</b>	<b>269,353</b>	<b>364,680</b>	<b>298,710</b>	<b>298,710</b>	<b>298,710</b>	<b>316,977</b>	<b>6%</b>
<b>Commodities</b>							
7001 Office Supplies	15,618	12,000	12,000	12,000	12,000	12,000	0%
7050 Publications	225,664	300,000	326,400	326,400	326,400	326,400	0%
7090 Office & Computer Equip.	52,721	34,000	20,000	20,000	20,000	45,000	125%
7130 Agriculture Supplies	-	5,000	5,000	5,000	5,000	7,500	50%
7330 Food	5	1,485	1,500	1,500	1,500	1,500	0%
7370 Institutional Supplies	7,444	12,000	12,000	12,000	12,000	15,000	25%
7570 Hardware & Hand Tools	6,336	7,000	7,000	7,000	7,000	7,000	0%
7850 Awards & Gifts	-	800	1,000	1,000	1,000	1,000	0%
<b>Sub-Total Commodities</b>	<b>307,788</b>	<b>372,285</b>	<b>384,900</b>	<b>384,900</b>	<b>384,900</b>	<b>415,400</b>	<b>8%</b>
<b>Capital Outlay</b>							
8001 Building Improvements	125,044	-	59,705	59,705	59,705	71,269	19%
<b>Sub-Total Capital Outlay</b>	<b>125,044</b>	<b>-</b>	<b>59,705</b>	<b>59,705</b>	<b>59,705</b>	<b>71,269</b>	<b>19%</b>
<b>Other</b>							
9050 Contingency	-	34,116	86,475	86,475	86,475	47,981	-45%
9150 Debt Service - Principal	-	-	185,000	185,000	185,000	220,000	19%
9200 Debt Service - Interest	-	-	222,455	222,455	222,455	187,450	-16%
<b>Sub-Total Other</b>	<b>-</b>	<b>34,116</b>	<b>493,930</b>	<b>493,930</b>	<b>493,930</b>	<b>455,431</b>	<b>-8%</b>
<b>Total</b>	<b>2,099,631</b>	<b>2,336,145</b>	<b>2,926,200</b>	<b>2,926,200</b>	<b>2,926,200</b>	<b>2,924,102</b>	<b>0%</b>



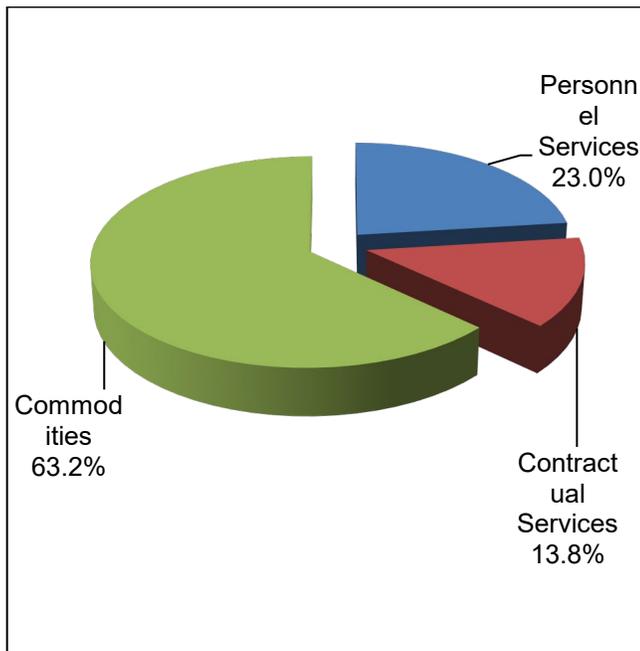
**LIBRARY GRANTS**

The number of grants will fluctuate from year to year. The Library will continue to seek Library Services and Technology Act (LSTA) grants through the Missouri State Library, programming grants from the American Library Association (ALA) and the Public Library Association (PLA), and grants from other agencies.

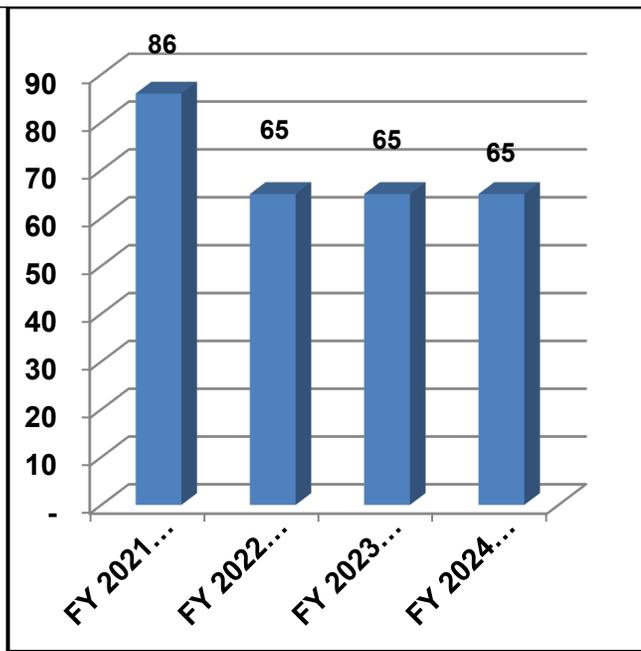
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	<b>FY 2024 Budget</b>	% over FY 2023
Personnel Services	-	15,000	15,000	15,000	15,000	15,000	0%
Contractual Services	8,381	8,950	8,950	8,950	8,950	8,950	0%
Commodities	77,226	41,050	41,050	41,050	41,050	41,050	0%
Capital Outlay	-	-	-	-	-	-	0%
<b>Total</b>	<b>85,607</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>0%</b>

**FY 2024 Budget**



**Total Expenditures**





For fiscal year 2021-2022, the library completed the following grants:

Libraries Connecting You to Coverage	\$2,000.00
Summer Reading Promotional 2021	\$296.47
CARES Act Broadband Funding for Distance Learning & Telehealth in Libraries	\$28,057.00
SFWA grant	\$2,233.00
Summer Reading Program 2021 Promotional	\$296.47
Tech Mini Grant: Launchpads, Laptops, & Streaming for COVID-19	\$16,459.00
Summer Library Program 2022	\$9,735.00
Spotlight on Literacy 2021	\$14,912.00
Pandemic Response Grant	\$20,144.90

And in fiscal year 2022-2023 we have received the following:

PLA, Tech training	\$4,000.00
LSTA Grant Tech Mini, -RFID staff and public computers	\$19,724.00
SFWA grant	\$2,000.00
Yiddish Stories in Exile, books and training	\$900.00
U City STEAM kits for kids	\$4,000.00
Summer Library Program 2023	\$8,053.00
Spotlight on Literacy	\$9,971.00
LSTA STEM Kits	\$2,048.00
Tech Ladder 2023 Public Computers, iPads	\$27,269.00
Summer Reading Program 2022 Promotional	\$284.00



Department	Library Grants
Program	Library Grants

Fund	Library
Account Number	06-65-95

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Personnel Services</b>							
5001 Salaries Full time	-	-	-	-	-	-	0%
5340 Salaries- Part Time & Temp	-	15,000	15,000	15,000	15,000	15,000	0%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	-	-	-	-	-	-	0%
5460 Medical Insurance	-	-	-	-	-	-	0%
5660 Social Security Contributions	-	-	-	-	-	-	0%
5900 Medicare	-	-	-	-	-	-	0%
<b>Sub-Total Personnel Services</b>	<b>-</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0%</b>
<b>Contractual Services</b>							
6010 Professional Services	-	2,000	2,000	2,000	2,000	2,000	0%
6040 Events & Receptions	3,675	-	-	-	-	-	0%
6090 Postage	1,000	1,500	-	1,500	1,500	1,500	100%
6120 Professional Development	-	-	1,500	-	-	-	-100%
6130 Advertising & Public Notice	1,311	500	500	500	500	500	0%
6150 Printing Services	1,500	1,500	1,500	1,500	1,500	1,500	0%
6320 Internet Services	671	-	-	-	-	-	0%
6560 Technology Services	224	2,000	2,000	2,000	2,000	2,000	0%
6610 Staff Training	-	1,450	1,450	1,450	1,450	1,450	0%
<b>Sub-Total Contractual Services</b>	<b>8,381</b>	<b>8,950</b>	<b>8,950</b>	<b>8,950</b>	<b>8,950</b>	<b>8,950</b>	<b>0%</b>
<b>Commodities</b>							
7001 Office Supplies	1,335	5,500	5,500	5,500	5,500	5,500	0%
7050 Publications	5,007	5,000	5,000	5,000	5,000	5,000	0%
7090 Office & Computer Equip.	70,884	30,550	30,550	30,550	30,550	30,550	0%
<b>Sub-Total Commodities</b>	<b>77,226</b>	<b>41,050</b>	<b>41,050</b>	<b>41,050</b>	<b>41,050</b>	<b>41,050</b>	<b>0%</b>
<b>Capital Outlay</b>							
8260 Grant Expenses	-	-	-	-	-	-	0%
<b>Sub-Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>85,607</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>0%</b>



## DEBT SERVICE

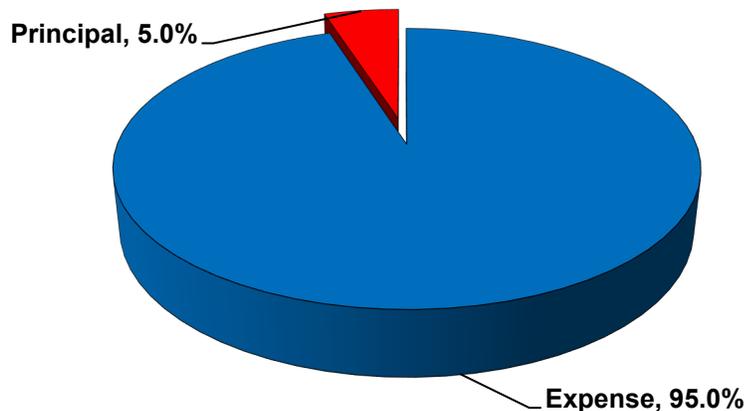
### DEBT SERVICE (Public Safety Sales Tax Fund)

In accordance with provisions from the City Manager, this account provides for the repayment of debt from a capital lease agreement to finance the purchase of a fire ladder truck.

#### BUDGET EXPENDITURES

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Principal	101,062	106,204	108,900	108,900	108,900	108,900	0%
Interest	13,349	8,207	5,600	5,600	5,600	5,700	2%
<b>Total</b>	<b>114,411</b>	<b>114,411</b>	<b>114,500</b>	<b>114,500</b>	<b>114,500</b>	<b>114,600</b>	<b>0%</b>

#### EXPENDITURE PIE CHART



Capital Lease Payment Made from Public Safety Sales Tax Fund					
Date	Principal	Interest	Total P & I	Fiscal Interest	Fiscal Total
9/1/2022	108,872	5,539	114,411	5,539	114,411
9/1/2023	111,607	2,804	114,411		
	<b>\$ 220,479</b>	<b>\$ 8,343</b>	<b>\$ 228,822</b>	<b>\$ 5,539</b>	<b>\$ 114,411</b>



Department	Public Safety Sales Tax
Program	Capital Lease

Fund	Public Safety
Account Number	15-35-90

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Other</b>							
9150 Debt Service - Principal	103,601	106,700	108,900	108,900	108,900	108,900	0%
9200 Debt Service - Interest	10,810	8,300	5,600	5,600	5,600	5,700	2%
<b>Sub-Total Other</b>	<b>114,411</b>	<b>115,000</b>	<b>114,500</b>	<b>114,500</b>	<b>114,500</b>	<b>114,600</b>	<b>0%</b>
<b>Total</b>	<b>114,411</b>	<b>115,000</b>	<b>114,500</b>	<b>114,500</b>	<b>114,500</b>	<b>114,600</b>	<b>0%</b>



**ARTICLE XVII – UNIVERSITY CITY LOOP SPECIAL BUSINESS DISTRICT**

It is the intention of the City Council to establish a University City Loop Special business district as a mechanism whereby local merchants and property owners can collectively enhance their environment and promote retail trade activities, as provided by Chapter 71, Sections 71.790 through 71.808 inclusive, RSMo.

*SPECIAL BUSINESS DISTRICT:* A body corporate and politic, and a political subdivision of the State of Missouri, whose main purpose is the improvement of the environment and the promotion of business in the area it encompasses.

**REVENUES**

For the purpose of paying for all costs and expenses incurred in the operation of the district, and/or the provision of services and improvement authorized in Section 120.960:

1. The business and individuals licensed by the City to do business within the district, except vendors at the Market in the Loop, shall be subject to additional business license tax of fifty percent (50%) over any other business license taxes levied by the City; and
2. The real property in the district shall be subject to an additional tax of eighty-five cents (\$0.85) per one hundred dollar (\$100.00) assessed valuation; and
3. The special assessment provided for by this Chapter shall be collected by the City and held in a special account for dispersal to the district with the approval by the City Council.

**TAX ABATEMENT**

No real property within the district subject to partial tax abatement under the provision of the Urban Redevelopment Ordinance No. 5085, and/or the Urban Redevelopment Corporations Law of Missouri, shall be exempt from the taxes levied in Section 120.910.

**BONDS**

For the purpose of paying all costs and expenses to be incurred in the acquisition, construction improvement and/or expansion of any of the facilities of the district, the district may incur indebtedness and issue general obligation and/or revenue bonds, or notes for the payment thereof, subject to the requirements for such instruments found in the RSMo 2011, 2.56.060.

**ALLOWABLE IMPROVEMENTS AND ACTIVITIES**

The funds of the district may be used for any of the following improvements and activities with the approval of the City Council:

1. To close existing streets or alleys or to open new streets and alleys to widen or narrow existing streets and alleys in whole or in part;
2. To construct or install pedestrian or shopping malls, plazas, sidewalks or moving sidewalks, parks, meeting and display facilities convention centers, arena, bus stop shelters, lighting benches or other seating furniture, sculptures, telephone booths, traffic signs, fire hydrants, kiosks, trash receptacles, marquees, awnings, canopies, walls and barriers, paintings, murals, alleys, shelters, display cases, fountains, restrooms, information booths, aquariums, aviaries, tunnels and ramps,



## SPECIAL DISTRICTS

3. pedestrian and vehicular overpasses and underpasses, and each and every other useful or necessary or desired improvement;
4. To landscape and plant trees, bushes and shrubbery, flowers and each and every other kind of decorative planting;
5. To install and operate, or to lease, public music and news facilities;
6. To purchase and operate buses, minibuses, mobile benches, and other modes of transportation;
7. To construct and operate child care facilities;
8. To lease space within the district for sidewalk café tables and chairs;
9. To construct lakes, dams and waterways of whatever size;
10. To provide special police or cleaning facilities and personnel for the protection and enjoyment of the property owners and the general public using the facilities of such business district;
11. To maintain, as hereinafter provided, all City-owned streets, alleys, malls, bridges, ramps, tunnels, lawns, trees and decorative plantings of each and every nature, and every structure or object of any nature whatsoever constructed or operated by the said municipality;
12. To grant permits for newsstands, sidewalk cafes, and each and every other useful or necessary or desired private usage of public or private property;
13. To prohibit or restrict vehicular traffic on such streets within the business district as the Governing Body may deem necessary and to provide the means for access by emergency vehicles to or in such areas;
14. To lease, acquire, construct, reconstruct, extend, maintain or repair parking lots or parking garages, both above and below ground, or other facilities for the parking of vehicles, including the power to install such facilities in public area, whether such areas are owned in fee or by easement;
15. To promote business activity in the district by, but not limited to, advertising, decoration of any public place in the area, promotion of public events which are to take place on or in public places, furnishing of music in any public place, and the general promotion of trade activities in the district.

For FY 2021, the district set the tax rate at \$0.372 per \$100.00 for residential properties and \$0.395 per \$100.00 for commercial property. The district projected the property tax to be \$47,000, business license \$30,000 and grant revenue of \$271,850.

### BUDGET REVENUES

Property Tax	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Real Property	45,782	50,746	47,000	47,000	47,000	-	-100%
Intergovernmental	-	-	-	-	-	-	0%
Business License	32,022	25,236	30,000	30,000	30,000	2,984	-90%
Miscellaneous	2,321	-	1,000	1,000	1,000	41,545	4055%
Interest	10	10	-	-	-	14	100%
Grant	-	-	271,850	271,850	271,850	275,000	1%
Donation/Transfer In	40,566	-	-	-	-	-	0%
<b>Total</b>	<b>120,701</b>	<b>75,993</b>	<b>349,850</b>	<b>349,850</b>	<b>349,850</b>	<b>319,543</b>	<b>-9%</b>



**LOOP SPECIAL BUSINESS DISTRICT**

The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

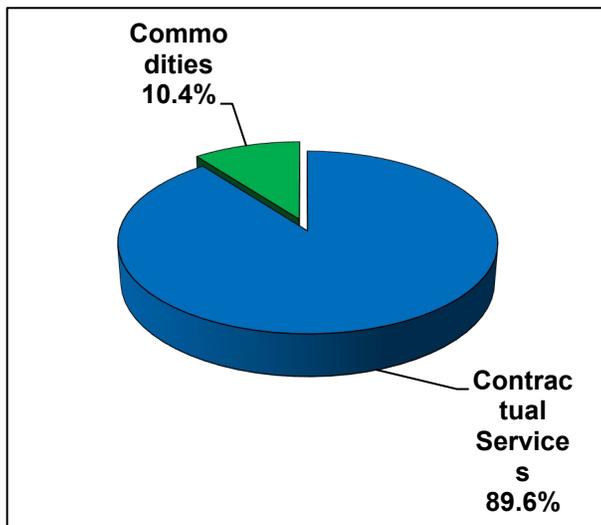
The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

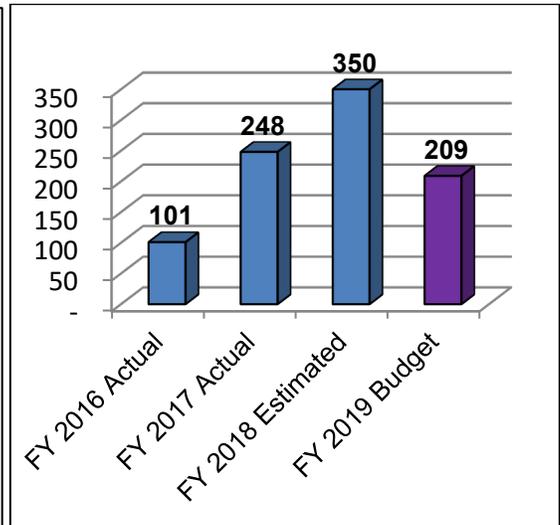
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Contractual Services	98,681	237,750	318,050	318,050	318,050	186,900	-41%
Commodities	1,947	10,000	31,800	31,800	31,800	21,800	-31%
<b>Total</b>	<b>100,628</b>	<b>247,750</b>	<b>349,850</b>	<b>349,850</b>	<b>349,850</b>	<b>208,700</b>	<b>-40%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Non-Department
Program	Loop Business District

Fund	Loop Business District
Account Number	18-70-74

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Contractual Services</b>							
6001 Auditing & Accounting	3,215	1,750	1,750	1,750	1,750	1,750	0%
6010 Professional Services	41,250	90,000	96,300	96,300	96,300	96,300	0%
6040 Events & Receptions	14,376	100,000	100,000	100,000	100,000	-	-100%
6050 Maintenance Contracts	13,105	15,000	15,000	15,000	15,000	30,000	100%
6070 Temporary Labor	-	-	5,000	5,000	5,000	5,000	0%
6090 Postage	175	-	500	500	500	250	-50%
6130 Advertising & Public Notices	3,891	17,500	17,500	17,500	17,500	30,000	71%
6136 Marketing and Promotional	9,494	3,000	66,000	66,000	66,000	-	-100%
6150 Printing Services	7,259	3,000	3,000	3,000	3,000	3,000	0%
6190 Insurance Misc	2,195	5,000	6,100	6,100	6,100	6,100	0%
6260 Electricity	-	-	5,400	5,400	5,400	12,000	122%
6270 Telephone & Pagers	-	1,000	-	-	-	-	0%
6320 Internet Services	358	-	-	-	-	-	0%
6650 Membership & Certification	3,364	-	-	-	-	-	0%
6700 Misc. Operating Services	-	1,500	1,500	1,500	1,500	2,500	67%
<b>Sub-Total Contractual Services</b>	<b>98,682</b>	<b>237,750</b>	<b>318,050</b>	<b>318,050</b>	<b>318,050</b>	<b>186,900</b>	<b>-41%</b>
<b>Commodities</b>							
7001 Office Supplies	-	-	-	-	-	-	0%
7690 Recreational Supplies	1,946	-	-	-	-	-	0%
7850 Awards & Gifts	-	10,000	10,000	10,000	10,000	-	-100%
7890 Miscellaneous	-	-	21,800	21,800	21,800	21,800	0%
<b>Sub-Total Commodities</b>	<b>1,946</b>	<b>10,000</b>	<b>31,800</b>	<b>31,800</b>	<b>31,800</b>	<b>21,800</b>	<b>-31%</b>
<b>Total</b>	<b>100,628</b>	<b>247,750</b>	<b>349,850</b>	<b>349,850</b>	<b>349,850</b>	<b>208,700</b>	<b>-40%</b>



**ARTICLE XVI - PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT**

The City Council of the City of University City makes the following finds, determinations and statements:

1. The City Council adopted a resolution on January 9, 1996, as the resolution of intention to establish a Parkview Gardens special business district pursuant to which the ordinance codified in this Chapter is adopted; and
2. The City Council held a hearing on January 22, 1996, in the Council Chambers, City Hall, 6801 Delmar Boulevard, University City, Missouri to consider the formation of the Parkview Gardens special business district; and
3. The Parkview Gardens special business district shall have a boundary as described on file in the City Offices.

**RATE OF PROPERTY LEVY**

The initial rate of levy to be imposed upon property lying within the Parkview Gardens special business district shall be eighty-five (\$0.85) on the one hundred dollar (\$100.00) assessed valuation and there is imposed, subject to the requisite majority of the qualified voters of the Parkview Gardens voting thereon, upon all real property lying within the district.

**USE OF REVENUE**

The uses to which the additional revenue shall be put shall be:

1. Marketing and promotion;
2. Neighborhood/district beautification;
3. Youth recreation programs; and
4. Crime prevention programs

For FY 2021, the district set the tax rate at \$0.399 per \$100.00 for residential properties and \$0.850 per \$100.00 for commercial property. The district projected the revenue to be \$92,800.

**BUDGET REVENUE**

<b>Property Tax</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Original</b>	<b>FY 2023 Amended</b>	<b>FY 2023 Estimated</b>	<b>FY 2024 Budget</b>	<b>% over FY 2023</b>
Real Property	936,936	103,522	92,500	92,500	92,500	103,000	11%
Interest	-	-	-	-	-	500	100%
<b>Total</b>	<b>936,936</b>	<b>103,522</b>	<b>92,500</b>	<b>92,500</b>	<b>92,500</b>	<b>103,500</b>	<b>12%</b>



**PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT**

As mentioned in the previously, the Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

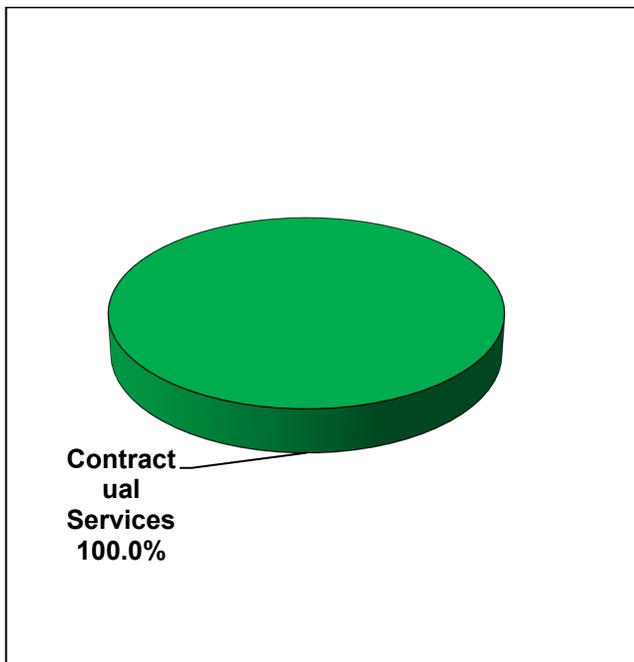
The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

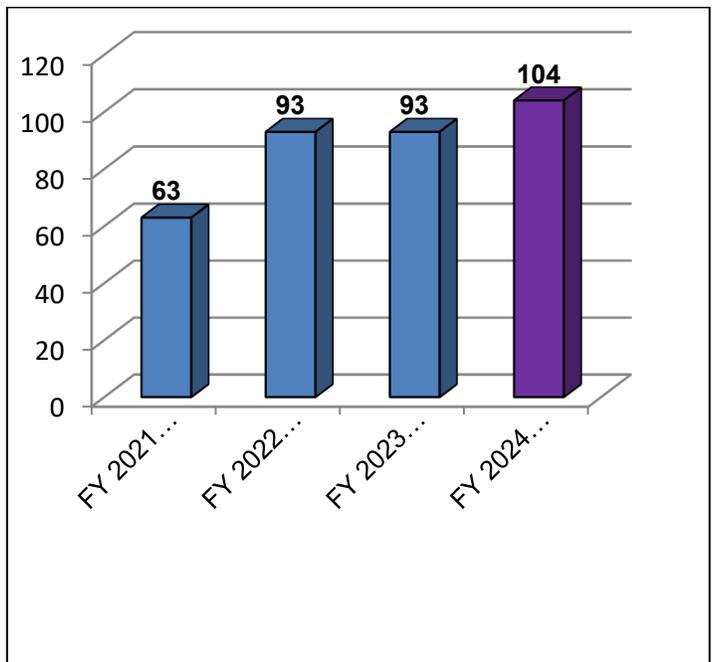
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Contractual Services	62,654	93,300	92,800	92,800	92,800	103,500	12%
Commodities	-	-	-	-	-	-	0%
<b>Total</b>	<b>62,654</b>	<b>93,300</b>	<b>92,800</b>	<b>92,800</b>	<b>92,800</b>	<b>103,500</b>	<b>12%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Non- Departmental
Program	Parkview Garden Special District

Fund	Parkview Gardens
Account Number	19-70-76

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Contractual Services</b>							
6001 Auditing & Accounting	-	500	300	300	300	300	0%
6010 Professional Services	1,260	5,000	4,500	4,500	4,500	5,000	11%
6050 Maintenance Contracts	23,593	21,500	20,500	20,500	20,500	23,000	12%
6130 Advertising & Public Notices	26,446	23,400	23,400	23,400	23,400	24,000	3%
6700 Misc Operating Services	11,355	42,900	44,100	44,100	44,100	51,200	16%
6770 Bank & Credit Card Fees	-	-	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>62,654</b>	<b>93,300</b>	<b>92,800</b>	<b>92,800</b>	<b>92,800</b>	<b>103,500</b>	<b>12%</b>
<b>Total</b>	<b>62,654</b>	<b>93,300</b>	<b>92,800</b>	<b>92,800</b>	<b>92,800</b>	<b>103,500</b>	<b>12%</b>



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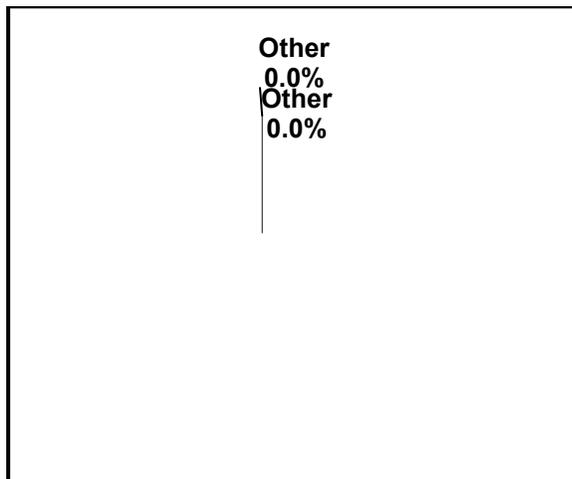
**AMERICAN RESCUE PLAN**

The American Rescue Plan Act was signed by President Biden on March 11, 2021. The American Rescue Plan will provide federal investments to defeat the COVID-19 virus and provide municipalities with resources needed to survive the pandemic.

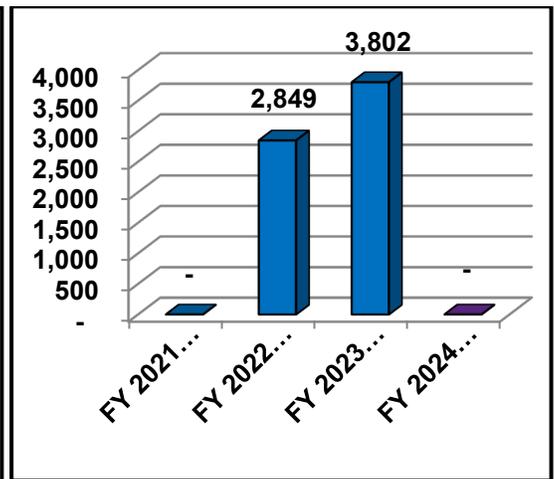
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Contractual Services	-	9,713	2,235	2,235	2,235	-	-100%
Capital Outlay	-	-	300,000	300,000	300,000	-	-100%
Other	-	2,839,766	3,500,000	3,500,000	3,500,000	-	-100%
<b>Total</b>	<b>-</b>	<b>2,849,479</b>	<b>3,802,235</b>	<b>3,802,235</b>	<b>3,802,235</b>	<b>-</b>	<b>-100%</b>

**FY 2024 Budget**



**Total Expenditures ('000)**





Department	Non-Departmental
Program	American Rescue Plan

Fund	American Rescue Plan
Account Number	29-70-91

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Contractual Services</b>							
6010 Professional Services	-	9,713	2,235	2,235	2,235	-	-100%
<b>Sub-Total Contractual Services</b>	-	<b>9,713</b>	<b>2,235</b>	<b>2,235</b>	<b>2,235</b>	-	<b>-100%</b>
<b>Capital Outlay</b>							
8080 Street Construction	-	-	300,000	300,000	300,000	-	-100%
<b>Sub-Total Capital Outlay</b>	-	-	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	-	<b>-100%</b>
<b>Other</b>							
9950 Operating Transfer Out	-	2,839,766	3,500,000	3,500,000	3,500,000	-	-100%
<b>Sub-Total Other</b>	-	<b>2,839,766</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	-	<b>-100%</b>
<b>Total</b>	-	<b>2,849,479</b>	<b>3,802,235</b>	<b>3,802,235</b>	<b>3,802,235</b>	-	<b>-100%</b>



## PENSION (For Information Only)

### POLICE AND FIRE PENSION

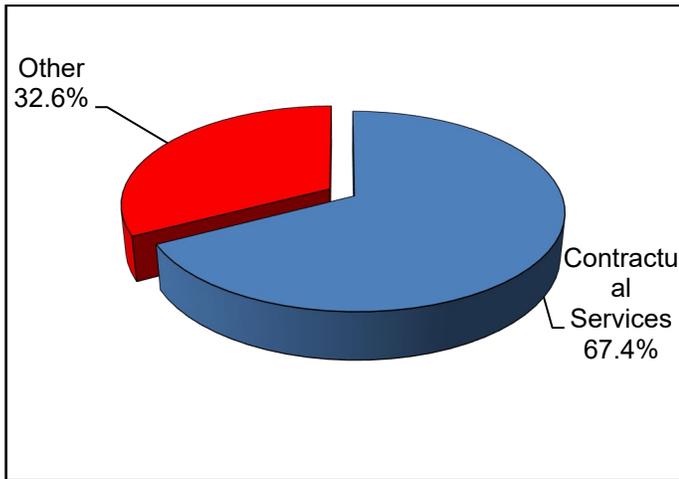
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

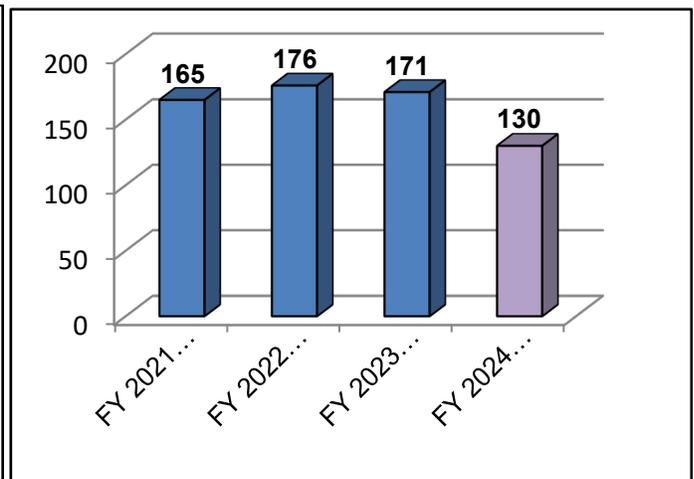
### BUDGET EXPENDITURES

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Contractual Services	106,649	106,000	106,000	106,000	106,000	87,487	-17%
Other	57,868	70,000	65,000	65,000	65,000	42,363	-35%
<b>Total</b>	<b>164,517</b>	<b>176,000</b>	<b>171,000</b>	<b>171,000</b>	<b>171,000</b>	<b>129,850</b>	<b>-24%</b>

**FY 2024 Budget**



**Total Expenditures**



During FY 2023, the Police and Fire Pension Fund has budgeted a Transfer In from the Public Safety Sales Tax Fund in the amount of \$545,235, respectively.



Department	Uniformed Pension
Program	Pension Administration

Fund	Police & Fire Pension
Account Number	03-73-85

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023. Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Contractual Services</b>							
6001 Auditing & Accounting	2,481	2,500	2,500	2,500	2,500	1,203	-52%
6010 Professional Services	35,938	30,000	35,000	35,000	35,000	9,069	-74%
6020 Legal Services	-	2,500	3,000	3,000	3,000	6,403	113%
6240 Insurance - Disability	35,590	40,000	37,000	37,000	37,000	43,879	19%
6245 Insurance - Group Life	29,104	27,000	25,000	25,000	25,000	26,933	8%
6580 Insurance - Fiduciary	3,536	4,000	3,600	3,600	3,600	-	-100%
6770 Bank & Credit Card Fees	-	-	-	-	-	-	0%
<b>Sub-Total Contractual Services</b>	<b>106,649</b>	<b>106,000</b>	<b>106,100</b>	<b>106,100</b>	<b>106,100</b>	<b>87,487</b>	<b>-18%</b>
<b>Other</b>							
9500 Administrative Expenses	57,868	70,000	65,000	65,000	65,000	42,363	-35%
<b>Sub-Total Other</b>	<b>57,868</b>	<b>70,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>42,363</b>	<b>-35%</b>
<b>Total</b>	<b>164,517</b>	<b>176,000</b>	<b>171,100</b>	<b>171,100</b>	<b>171,100</b>	<b>129,850</b>	<b>-24%</b>



## PENSION (For Information Only)

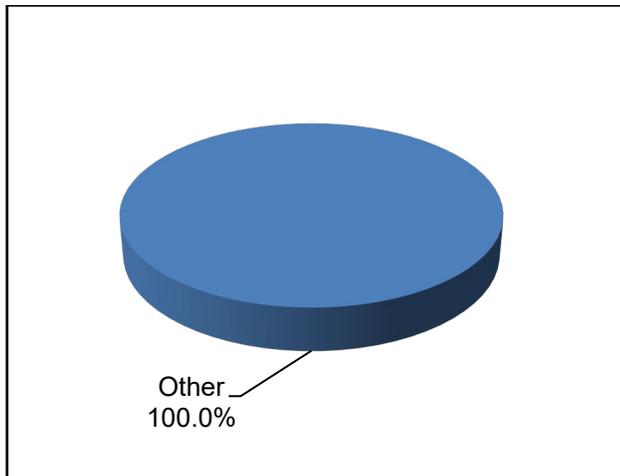
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and also provides benefits for the survivors of uniformed employees.

This program is not part of the City’s operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

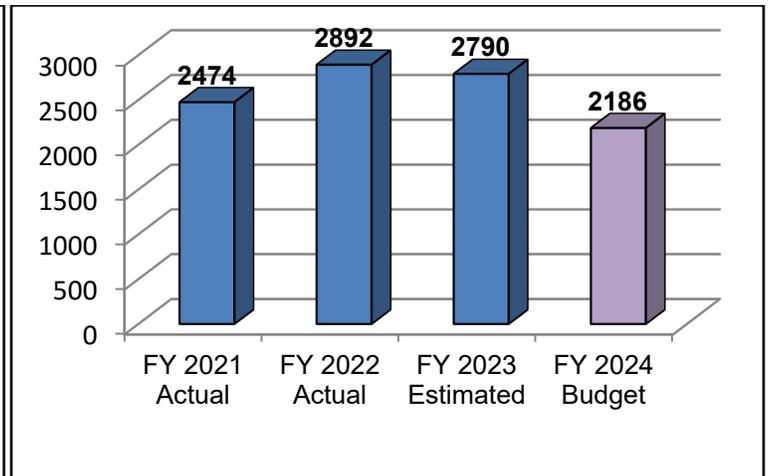
### BUDGET EXPENDITURES

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Other	2,473,785	2,892,000	2,790,000	2,790,000	2,790,000	2,185,880	-22%
<b>Total</b>	<b>2,473,785</b>	<b>2,892,000</b>	<b>2,790,000</b>	<b>2,790,000</b>	<b>2,790,000</b>	<b>2,185,880</b>	<b>-22%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Uniformed Pension
Program	Pension Benefits

Fund	Police & Fire Pension
Account Number	03-73-86

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Other</b>							
9300 Retirement Benefits	2,057,476	2,400,000	2,400,000	2,400,000	2,400,000	1,983,607	-17%
9350 Disability Benefits	106,146	122,000	110,000	110,000	110,000	44,984	-59%
9400 Survivor's Benefits	112,436	105,000	115,000	115,000	115,000	157,289	37%
9450 Death Benefits	21,834	15,000	15,000	15,000	15,000	-	-100%
9750 10-Year City Contribution	175,893	250,000	150,000	150,000	150,000	-	-100%
<b>Sub-Total Other</b>	<b>2,473,785</b>	<b>2,892,000</b>	<b>2,790,000</b>	<b>2,790,000</b>	<b>2,790,000</b>	<b>2,185,880</b>	<b>-22%</b>
<b>Total</b>	<b>2,473,785</b>	<b>2,892,000</b>	<b>2,790,000</b>	<b>2,790,000</b>	<b>2,790,000</b>	<b>2,185,880</b>	<b>-22%</b>



**PENSION (For Information Only)**

**NON-UNIFORMED EMPLOYEE PENSION**

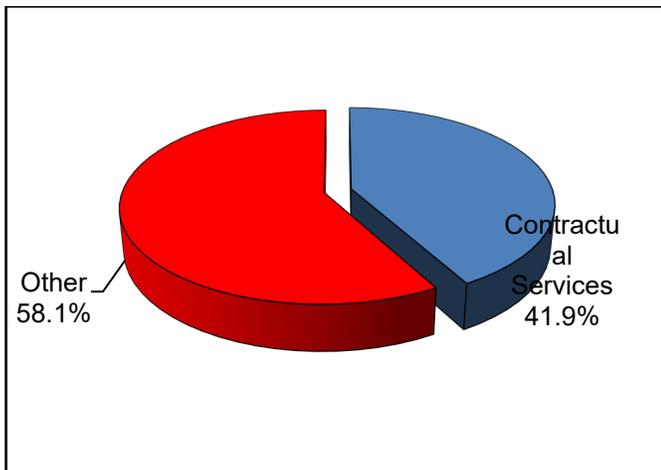
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City’s operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

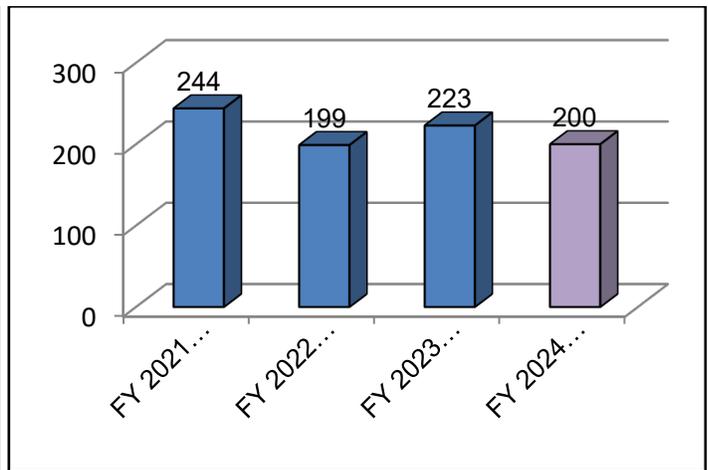
**BUDGET EXPENDITURES**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Contractual Services	95,157	102,200	106,100	106,100	106,100	83,897	-21%
Other	149,312	97,000	117,000	117,000	117,000	116,462	0%
<b>Total</b>	<b>244,469</b>	<b>199,200</b>	<b>223,100</b>	<b>223,100</b>	<b>223,100</b>	<b>200,359</b>	<b>-10%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Non-Uniformed Pension
Program	Pension Administration

Fund	Non-Uniformed Pension
Account Number	10-74-85

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Contractual Services</b>							
6001 Auditing & Accounting	2,481	2,500	2,500	2,500	2,500	1,203	-52%
6010 Professional Services	34,663	27,000	35,000	35,000	35,000	14,142	-60%
6020 Legal Services	1,540	2,000	3,000	3,000	3,000	15,427	414%
6240 Insurance - Disability	29,121	42,000	37,000	37,000	37,000	32,945	-11%
6245 Insurance - Group Life	23,816	25,000	25,000	25,000	25,000	20,180	-19%
6580 Insurance - Fiduciary	3,536	3,700	3,600	3,600	3,600	-	-100%
<b>Sub-Total Contractual Services</b>	<b>95,157</b>	<b>102,200</b>	<b>106,100</b>	<b>106,100</b>	<b>106,100</b>	<b>83,897</b>	<b>-21%</b>
<b>Other</b>							
9500 Administrative Expenses	70,307	67,000	65,000	65,000	65,000	46,144	-29%
9600 Refund of Contributions	79,005	30,000	52,000	52,000	52,000	70,318	35%
<b>Sub-Total Other</b>	<b>149,312</b>	<b>97,000</b>	<b>117,000</b>	<b>117,000</b>	<b>117,000</b>	<b>116,462</b>	<b>0%</b>
<b>Total</b>	<b>244,469</b>	<b>199,200</b>	<b>223,100</b>	<b>223,100</b>	<b>223,100</b>	<b>200,359</b>	<b>-10%</b>



## PENSION (For Information Only)

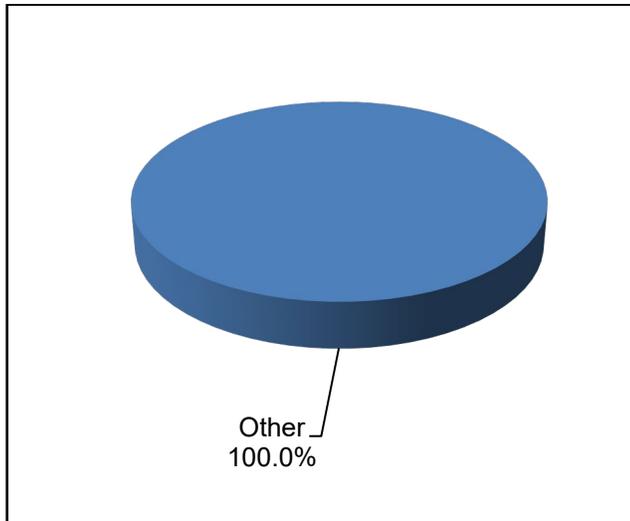
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City’s operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

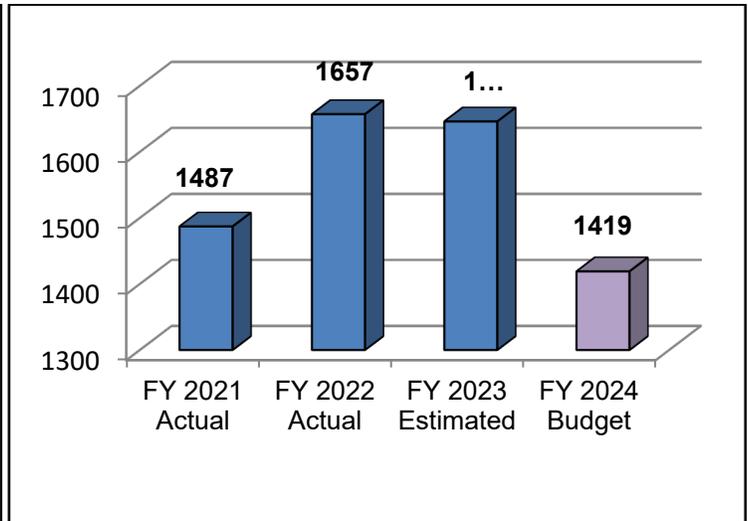
### BUDGET EXPENDITURES

	FY 2021 Actual	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2023 Estimated	FY 2024 Budget	% over FY 2023
Other	1,486,563	1,657,000	1,646,000	1,646,000	1,646,000	1,419,059	-14%
	<b>1,486,563</b>	<b>1,657,000</b>	<b>1,646,000</b>	<b>1,646,000</b>	<b>1,646,000</b>	<b>1,419,059</b>	<b>-14%</b>

**FY 2024 Budget**



**Total Expenditures**





Department	Non-Uniformed Pension
Program	Pension Benefits

Fund	Non-Uniformed Pension
Account Number	10-74-86

	FY 2021 Actual	FY 2022 Actual	FY2023 Original	FY2023 Amended	FY2023 Estimated	FY 2024 Budget	% over FY 2023
<b>Contractual Services</b>							
5465 Medical Insurance Retiree	-	500	-	-	-	-	0%
<b>Sub-Total Other</b>	-	<b>500</b>	-	-	-	-	<b>0%</b>
<b>Other</b>							
9300 Retirement Benefits	1,377,093	1,536,000	1,536,000	1,536,000	1,536,000	1,331,153	-13%
9350 Disability Benefits	-	6,000	-	-	-	-	0%
9400 Survivor's Benefits	109,470	115,000	110,000	110,000	110,000	87,906	-20%
9600 Refund of Contributions	-	-	-	-	-	-	0%
<b>Sub-Total Other</b>	<b>1,486,563</b>	<b>1,657,000</b>	<b>1,646,000</b>	<b>1,646,000</b>	<b>1,646,000</b>	<b>1,419,059</b>	<b>-14%</b>
<b>Total</b>	<b>1,486,563</b>	<b>1,657,500</b>	<b>1,646,000</b>	<b>1,646,000</b>	<b>1,646,000</b>	<b>1,419,059</b>	<b>-14%</b>



**Capital Improvement Plan**  
**Adopted Budget**  
**Fiscal Year 2024**



The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining and paying for University City's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the city will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets, or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

- Fire and police stations;
- Libraries, court facilities and office buildings;
- Parks, trails, open space, pools, recreation centers and other related facilities;
- Roads, bridges, traffic signals and other traffic control devices including fiber optic infrastructure needed for the operation of intelligent transportation systems;
- Landscape beautification projects;
- Computer software and hardware systems other than personal computers and printers;
- Flood control drainage channels, storm drains and retention basins; and
- Major equipment purchases such as landfill compactors, street sweepers and sanitation trucks.

Municipalities, like University City, face a special set of complex problems. The cities need to maintain roads, repair public amenities such as parks, and expand public safety services to accommodate both residential and non-residential citizens. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, and buildings. University City also has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings.

### **Paying for Capital Improvements**

In many respects, the city's planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes.

If the purchase plan moves forward, a decision must be made about the down payment. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable, a negative event, such as a flood or unanticipated medical expense, might delay the plan.



Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses.

### **Guidelines and Policies Used in Developing the CIP**

City Council's strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

- Does a project support City Council's strategic goals?
- Does a project qualify as a capital project, i.e., cost more than \$25,000 and have an expected useful life of at least five years?
- Does a project satisfactorily address all federal, state and city legal and financial requirements?
- Does a project support the city's favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city's existing infrastructure?
- Does a project respond to and, if possible, anticipate future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints of reasonable taxes and fees?
- Does a project leverage funds provided by other units of government where appropriate?

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population loss, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

### **University City's Annual CIP Development Process**

In conjunction with the annual budgeting process, the Finance Department coordinates the citywide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Council's commitment to the needs and desires of University City's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Council. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. City Council makes the final decision about whether and when to fund a project. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Council's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time or emergency services when needed. The City Council reviews the recommended CIP. Council also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.



### Citizen Involvement in the CIP Process

The CIP is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's long-term direction for capital improvements and a better understanding of the city's ongoing needs for stable revenue sources to fund large or multi-year capital projects. Input into the annual CIP updating process is obtained from citizens who serve on many different city boards and commissions, as well from individual citizens through the public hearing and comment process. Through these public input venues, residents and businesses have alerted staff about infrastructure development and renovation needs, important quality-of-life enhancements, and environmental and historic preservation issues that should be addressed in the capital plan. Citizens have additional opportunities for input when participating in committees that consider voter authorization proposals.

### Capital Improvement Plan Budget

The City annually updates the *Five-Year Capital Improvement Program (CIP)* plan, which is now based on FY 2024 through FY 2028 and includes \$46.8 million in projects. **The first year of the plan is the only year appropriated by City Council.** The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The final decision to fund a project is made by City Council. Projects include street, sidewalk and curb improvements including pavement preservation, and police and fire department vehicle replacements.

### Fiscal Constraints and Debt

For the last several years, the City has not been able to use current revenues to fund all the capital projects needed. In early 2016, the City had tempted to issue general obligation bonds for street and parks, but the bonds did not pass by the voters. City Council had approved the using of General Fund reserves not only for matching portion to federal and municipal park grants but also for building and renovation of the Police Facilities. Therefore, these types of projects do affect the operating budget.

### Impact of the CIP on the Operating Budget

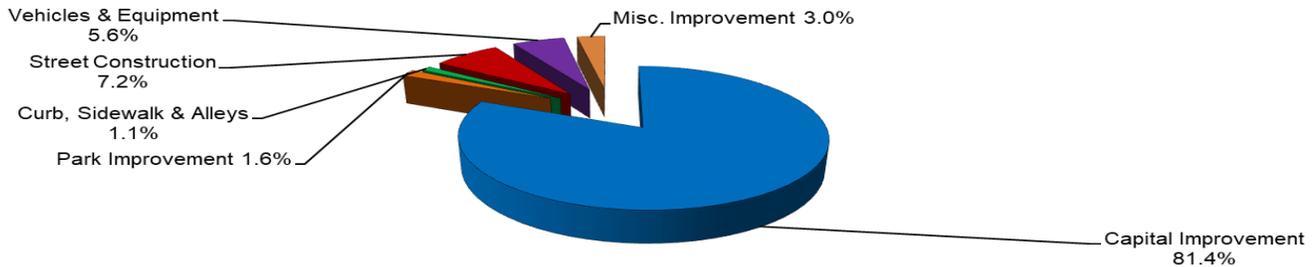
University City's operating budget is directly affected by the CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair and maintenance upon completion or acquisition that must be incorporated into the operating budget. Older facilities usually involve higher maintenance and repair costs as well. Grant matching funds also come directly from the operating budget. The cost of future operations and maintenance for new CIP projects are estimated by each department based on a detailed set of cost guidelines that is provided to all departments each year. These guidelines are updated annually in conjunction with the various departments that are experts on different types of operating costs. For fiscal year 2024 - 2028 CIP the following pages reflects the estimated operating cost for capital projects:



# CAPITAL IMPROVEMENT

PROGRAM	CAPITAL IMPROVEMENT SALES TAX	CERTIFICATE OF PARTICIPATION	GOLF COURSE	GRANT	PARK SALES TAX	PUBLIC SAFETY SALES TAX	SOLID WASTE	TOTAL
<b>Capital Improvement</b>								
1 Annex and Trinity Bld Renovations-Construction	\$ -	\$ 20,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$20,000,000
2 City Facilities Improvements	50,000	-	-	-	175,000	-	-	225,000
<b>Curbs, Sidewalk &amp; Alleys</b>								
3 Curb and Sidewalk Replacement	200,000	-	-	78,000	-	-	-	278,000
<b>Street Construction</b>								
4 Canton Avenue Resurfacing and Upgrades PII	360,230	-	-	926,315	-	-	-	1,286,545
5 Pershing Street Resurfacing and ADA Upgrades	8,000	-	-	31,000	-	-	-	39,000
6 Street Maintenance Program	400,000	-	-	-	-	-	-	400,000
7 Bridge Maintenance	75,000	-	-	-	-	-	-	75,000
<b>Parks Improvement</b>								
8 Dog Park Restoration	-	-	-	-	60,000	-	-	60,000
9 Athletic Field Restoration (Jack Buck)	-	-	-	-	300,000	-	-	300,000
10 Surveillance Cameras for Parks	-	-	-	-	45,000	-	-	45,000
<b>Vehicles &amp; Equipment</b>								
11 Air Compressor - Replacement	35,000	-	-	-	-	-	-	35,000
12 Dump Truck - Replacement (1)	150,000	-	-	-	-	-	-	150,000
13 Crack Sealer - Replacement	50,000	-	-	-	-	-	-	50,000
14 Message Board Trailers - Replacement (1)	20,000	-	-	-	-	-	-	20,000
15 Skid-Steer Loader - Replacement	50,000	-	-	-	-	-	-	50,000
16 Tee Mower - Replacement	-	-	36,000	-	-	-	-	36,000
17 Leaf Vacuum - Replacement	-	-	-	-	30,430	-	-	30,430
18 Skid-Steer Loader - Replacement	-	-	-	-	50,000	-	-	50,000
19 Dump Truck - Replacement (1)	-	-	-	-	150,000	-	-	150,000
20 SCBA Harness Replacement	-	-	-	-	-	50,000	-	50,000
21 Communication Radio Replacement	-	-	-	-	-	50,000	-	50,000
22 Drone Replacement	-	-	-	-	-	40,000	-	40,000
23 Speed Trailers / Radar Signs	-	-	-	-	-	35,000	-	35,000
24 Computer Servers / Software / Labor	-	-	-	-	-	80,000	-	80,000
25 Unmanned Aerial Vehicle / Drones	-	-	-	-	-	30,000	-	30,000
26 Police Vehicle Fleet & Equipment Replacement	-	-	-	-	-	105,000	-	105,000
27 One-Ton Dump Truck - Replacement	-	-	-	-	-	-	75,000	75,000
28 Automated Side Alley Loading Truck Replacement	-	-	-	-	-	-	360,000	360,000
<b>Miscellaneous Improvement</b>								
29 Central Garage/MURF Restoration	140,000	-	-	-	-	-	-	140,000
30 Enhanced Street Lighting Replacement	25,000	-	-	-	-	-	-	25,000
31 EAB Tree Replacement Program	-	-	-	-	75,000	-	-	75,000
32 Centennial Commons HVAC Upgrades	-	-	-	-	100,000	-	-	100,000
33 Centennial Commons Counters and Cabinets	-	-	-	-	36,000	-	-	36,000
34 Dead/Hazardous Tree Removal and Replacement	-	-	-	-	50,000	-	-	50,000
35 Annual Tree Trimming Program	-	-	-	-	200,000	-	-	200,000
36 Solid Waste Grant Projects	-	-	-	-	-	-	120,000	120,000
	<b>\$ 1,563,230</b>	<b>\$ 20,000,000</b>	<b>\$ 36,000</b>	<b>\$ 1,035,315</b>	<b>\$ 1,271,430</b>	<b>\$ 390,000</b>	<b>\$ 555,000</b>	<b>\$ 24,850,975</b>

Capital Improvement by Program





Summary of  
Capital Improvement Program

	Project #	Priority	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
<b>ALL CIP PROJECTS</b>								
1-Ton Dump Truck - Replacement	PWS-01	3	75,000	-	-	-	-	75,000
3/4 Ton Pickup - Replacement	GLF24-03	2	-	65,000	-	-	-	65,000
3/4 Ton Pickup - Replacement	PWA25-01	2	-	60,000	-	-	-	60,000
Aerial Bucket Truck - Replacement	PWST24-07	1	-	175,000	-	-	-	175,000
Aerial Bucket Truck - Replacement	PRF25-01	1	-	450,000	-	-	-	450,000
Air Compressor - Replacement	PWST24-08	3	35,000	-	-	-	-	35,000
Annex and Trinity Bld Renovations Contructions	PWF24-01	1	20,000,000	-	-	-	-	20,000,000
Annual Tree Trimming Program	PRF24/28-04	4	200,000	200,000	200,000	200,000	200,000	1,000,000
Athletic Field Restoration (Jack Buck)	PRP24-09	1	300,000	200,000	-	-	-	500,000
Automated Side Alley Loading Truck Replacement	PWS-07	1	360,000	-	360,000	-	-	720,000
Automated Solid Waste Truck Replacement	PWS-04	1	-	360,000	-	-	-	360,000
Bridge Maintenance	PWE24/25-02	1	75,000	25,000	-	-	-	100,000
Canton Ave Resurfacing and Upgrades PII	PWST24-01	1	1,286,545	-	-	-	-	1,286,545
Centennial Commons HVAC Upgrades	PWF24-03	1	100,000	-	-	-	-	100,000
Centennial Commons Interior Lighting Replacement	PWF25-06	3	-	36,000	-	-	-	36,000
Central Garage/MURF Restoration	PWS24-05	1	140,000	-	-	-	-	140,000
City Facilities Improvements	PWST24/25-07	1	225,000	225,000	-	-	-	450,000
Communications radio replacement	FIRE24/28-03	2	50,000	50,000	50,000	50,000	50,000	250,000
Compact Tractor - Replacement	GLF27-01	2	-	-	-	55,000	-	55,000
Computer Servers (3) / Software	PD24-01	1	80,000	-	-	-	-	80,000
Contennial Commons Counters and Cabinets	PWF25-004	4	36,000	-	-	-	-	36,000
Crack Sealer - Replacement	PWST24-10	1	50,000	-	-	-	-	50,000
Curb and sidewalk replacement	PWST24/28-03	1	278,000	500,000	500,000	500,000	500,000	2,278,000
Dead and /or Hazardous Tree Removal and Replacement Program	PRF24/28-02	1	50,000	50,000	50,000	50,000	50,000	250,000
Dog Park Restoration	PRP24-08	1	60,000	-	-	-	-	60,000
Drome replacement	FIRE24-04	2	40,000	-	-	-	-	40,000
Dump Truck - Replacement (1)	PWST24-05	1	150,000	-	-	-	-	150,000
Dump Truck - Replacement (1)	PWS24-05	1	150,000	-	-	-	-	150,000
Dump Truck Replacement	PRP25-01	1	-	-	208,970	-	-	208,970
EAB Tree Replacement Program	PRF24/28-03	1	75,000	75,000	75,000	75,000	75,000	375,000
Enhanced Street Lighting Replacement	PWST24/28-04	2	25,000	75,000	75,000	75,000	75,000	325,000
Heman Park - Improvement	PRP24-01	1	-	-	7,183,020	-	-	7,183,020
Heman Park Memorial Restoration	PRP24-11	1	-	200,000	-	-	-	200,000
Heman Park Tennis Court Painting	PRP25-05	4	-	110,000	-	-	-	110,000
Kaufman Park Tennis Court Painting	PRP26-01	3	-	-	50,000	-	-	50,000
Leaf Vacuum - Replacement	PRP24-04	3	30,430	-	-	-	-	30,430
Lewis Park Improvement	PRP28-01	3	-	-	-	-	551,250	551,250
Message Board Trailers - Replacement (1)	PWST24-11	2	20,000	20,000	-	-	-	40,000
Metcalfe Park Improvements	PRP27-01	2	-	-	-	551,250	-	551,250
Mobile Stage Replacement	PRP26-03	3	-	-	50,000	-	-	50,000
Mona Trail Restoration	PRP24-10	2	-	-	575,000	-	-	575,000
One Ton Truck - Replacement	PWST24-12	1	-	75,000	-	-	-	75,000
Pershing Street Resurfacing and ADA upgrades	PWST24/25-02	1	39,000	1,278,000	-	-	-	1,317,000
Police Vehicle Fleet & Equip Replace	PD24-05	1	105,000	-	-	-	-	105,000
Rabe Park Improvement	PRP26-02	1	-	26,250	525,000	-	-	551,250
Road Tractor and Trailer Replacement	PWS25-07	1	-	275,000	-	-	-	275,000
Rough Mower - Replacement	GLF25-02	2	-	45,000	-	-	-	45,000
SCBA Harness replacement	FIRE24/27-01	2	50,000	50,000	50,000	50,000	-	200,000
Skid-Steer Loader - Replacement	PRP25-06	2	100,000	-	-	-	-	100,000
Solid Waste Grant Projects	PWS24/28-03	2	120,000	120,000	120,000	120,000	120,000	600,000
Speed Trailers / Radar Signs	PD24-02	1	35,000	-	-	-	-	35,000
Sprayer - Replacement	GLF28-01	2	-	-	-	-	45,000	45,000
Street Maintenance Program	PWS24/28-05	1	400,000	700,000	800,000	800,000	900,000	3,600,000
Surveillance Cameras for Parks	PD24-04	1	45,000	-	-	-	-	45,000
Tee Mower - Replacement	GLF24-02	2	36,000	-	-	-	-	36,000
Transfer Station Compactor - Replacement	PWS24-06	1	-	275,000	-	-	-	275,000
Two 3/4 Ton Pickups - Replacement	PRP25-03	2	-	-	60,000	60,000	-	120,000
Unmanned Aerial Vehicle / Drone	PD24-03	1	30,000	-	-	-	-	30,000
Wide Area Mower Replacement	GLF26-01	2	-	-	134,922	-	-	134,922
<b>GRAND TOTAL OF CIP PROGRAM</b>			<b>\$ 24,850,975</b>	<b>\$ 5,720,250</b>	<b>\$ 11,066,912</b>	<b>\$ 2,586,250</b>	<b>\$ 2,566,250</b>	<b>\$ 46,790,637</b>



**Summary of  
Capital Improvement Program By Fund**

	Project #	Priority	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
<b>CAPITAL IMPROVEMENT SALES TAX FUND</b>								
Aerial Bucket Truck - Replacement	PRF25-01	1	-	450,000	-	-	-	450,000
Air Compressor - Replacement	PWST24-08	3	35,000	-	-	-	-	35,000
Dump Truck - Replacement (1)	PWST24-05	1	150,000	-	-	-	-	150,000
Crack Sealer - Replacement	PWST24-10	1	50,000	-	-	-	-	50,000
Message Board Trailers - Replacement (1)	PWST24-11	2	20,000	20,000	-	-	-	40,000
One Ton Truck - Replacement	PWST24-12	1	-	75,000	-	-	-	75,000
Bridge Maintenance	PWE24/25-02	1	75,000	25,000	-	-	-	100,000
Central Garage/MURF Restoration	PWS24-05	1	140,000	-	-	-	-	140,000
City Facilities Improvements	PWST24/25-07	1	50,000	160,000	-	-	-	210,000
Road Tractor and Trailer Replacement	PWS25-07	1	-	275,000	-	-	-	275,000
Canton Ave Resurfacing and Upgrades PII	PWST24-01	1	360,230	-	-	-	-	360,230
Pershing Street Resurfacing and ADA upgrades	PWST24/25-02	1	8,000	256,000	-	-	-	264,000
Curb and sidewalk replacement	PWST24/28-03	1	200,000	422,000	422,000	422,000	422,000	1,888,000
Enhanced Street Lighting Replacement	PWST24/28-04	2	25,000	75,000	75,000	75,000	75,000	325,000
Street Maintenance Program	PWS24/28-05	1	400,000	700,000	800,000	800,000	900,000	3,600,000
Skid-Steer Loader - Replacement	PRP25-06	2	50,000	-	-	-	-	50,000
								-
<b>Total Capital Improvement Sales Tax Fund</b>			<b>1,563,230</b>	<b>2,458,000</b>	<b>1,297,000</b>	<b>1,297,000</b>	<b>1,397,000</b>	<b>8,012,230</b>
<b>CERTIFICATES OF PARTICIPATION</b>								
Annex and Trinity Bld Renovations - Construction	PWF24-01	1	20,000,000	-	-	-	-	20,000,000
<b>Total Certificates of Participation</b>			<b>20,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000,000</b>
<b>GOLF COURSE FUND</b>								
Wide Area Mower Replacement	GLF26-01	2	-	-	134,922	-	-	134,922
Tee Mower - Replacement	GLF24-02	2	36,000	-	-	-	-	36,000
3/4 Ton Pickup - Replacement	GLF24-03	2	-	65,000	-	-	-	65,000
Sprayer - Replacement	GLF28-01	2	-	-	-	-	45,000	45,000
Rough Mower - Replacement	GLF25-02	2	-	45,000	-	-	-	45,000
Golf Course Improvement	GLF24/25-01	1	-	-	-	-	-	-
Compact Tractor - Replacement	GLF27-01	2	-	-	-	55,000	-	55,000
								-
<b>Total Golf Course Fund</b>			<b>36,000</b>	<b>110,000</b>	<b>134,922</b>	<b>55,000</b>	<b>45,000</b>	<b>380,922</b>
<b>GRANT FUND</b>								
Lewis Park Improvement	PRP28-01	1	-	-	-	-	525,000	525,000
Metcalfe Park Improvement	PRP27-01	1	-	-	-	525,000	-	525,000
Rabe Park Improvement	PRP26-02	1	-	-	525,000	-	-	525,000
Canton Ave Resurfacing and Upgrades PII	PWST24-01	1	926,315	-	-	-	-	926,315
Pershing Street Resurfacing and ADA upgrades	PWST24/25-02	1	31,000	1,022,000	-	-	-	1,053,000
Curb and sidewalk replacement	PWST24/28-03	1	78,000	78,000	78,000	78,000	78,000	390,000
								-
<b>Total Grant Fund</b>			<b>1,035,315</b>	<b>1,100,000</b>	<b>603,000</b>	<b>603,000</b>	<b>603,000</b>	<b>3,944,315</b>



**Summary of  
Capital Improvement Program By Fund**

	<b>Project #</b>	<b>Priority</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>Total</b>
<b>METROPOLITAN SEWER DISTRICT</b>								
Heman Park - Improvements	PRP24-01	1	-	-	7,183,020	-	-	7,183,020
<b>Total Metropolitan Sewer District</b>			<b>-</b>	<b>-</b>	<b>7,183,020</b>	<b>-</b>	<b>-</b>	<b>7,183,020</b>
<b>PARK AND STORM WATER SALES TAX FUND</b>								
EAB Tree Replacement Program	PRF24/28-/03	1	75,000	75,000	75,000	75,000	75,000	375,000
Annual Tree Trimming Program	PRF24/28-04	4	200,000	200,000	200,000	200,000	200,000	1,000,000
Leaf Vacuum - Replacement	PRP24-04	3	30,430	-	-	-	-	30,430
Dog Park Restoration	PRP24-08	1	60,000	-	-	-	-	60,000
Athletic Field Restoration (Jack Buck)	PRP24-09	1	300,000	200,000	-	-	-	500,000
Mona Trail Restoration	PRP24-10	2	-	-	575,000	-	-	575,000
Heman Park Memorial Restoration	PRP24-11	1	-	200,000	-	-	-	200,000
Dump Truck Replacement	PRP25-01	1	-	-	208,970	-	-	208,970
Two 3/4 Ton Pickups - Replacement	PRP25-03	2	-	-	60,000	60,000	-	120,000
Heman Park Tennis Court Painting	PRP25-05	4	-	110,000	-	-	-	110,000
Kaufman Park Tennis Court Painting	PRP26-01	3	-	-	50,000	-	-	50,000
Rabe Park Improvement	PRP26-02	1	-	26,250	-	-	-	26,250
Mobile Stage Replacement	PRP26-03	3	-	-	50,000	-	-	50,000
Metcalfe Park Improvements	PRP27-01	2	-	-	-	26,250	-	26,250
Lewis Park Improvement	PRP28-01	3	-	-	-	-	26,250	26,250
3/4 Ton Pickup - Replacement	PWA25-01	2	-	60,000	-	-	-	60,000
Centennial Commons HVAC Upgrades	PWF24-03	1	100,000	-	-	-	-	100,000
Centennial Commons Counters and Cabinets	PWF25-004	4	36,000	-	-	-	-	36,000
Centennial Commons Interior Lighting Replacement	PWF25-06	3	-	36,000	-	-	-	36,000
City Facilities Improvement	PWST24/25-07	1	175,000	65,000	-	-	-	240,000
Surveillance cameras for Parks	PD24-04	1	45,000	-	-	-	-	45,000
Skid-Steer Loader - Replacement	PRP25-06	2	50,000	-	-	-	-	50,000
Aerial Bucket Truck - Replacement	PWST24-07	1	-	175,000	-	-	-	175,000
Dump Truck - Replacement (1)	PWST24-05	1	150,000	-	-	-	-	150,000
Dead and /or Hazardous Tree Removal and Replacement Program	PRF24/28-02	1	50,000	50,000	50,000	50,000	50,000	250,000
			-	-	-	-	-	-
<b>Total Park and Storm Water Sales Tax Fund</b>			<b>1,271,430</b>	<b>1,197,250</b>	<b>1,268,970</b>	<b>411,250</b>	<b>351,250</b>	<b>4,500,150</b>
<b>PUBLIC SAFETY SALES TAX FUND</b>								
SCBA Harness replacement	FIRE24/27-01	2	50,000	50,000	50,000	50,000	-	200,000
Communications radio replacement	FIRE24/28-03	2	50,000	50,000	50,000	50,000	50,000	250,000
Drome replacement	FIRE24-04	2	40,000	-	-	-	-	40,000
Speed Trailers/ Radar Signs	PD24-02	1	35,000	-	-	-	-	35,000
Computer Servers / Software / Labor	PD24-01	1	80,000	-	-	-	-	80,000
Unmanned Aerial Vehicle / Drones	PD24-03	1	30,000	-	-	-	-	30,000
Police Vehicle Fleet & Equip Replace	PD24-05	1	105,000	-	-	-	-	105,000
			-	-	-	-	-	-
<b>Total Public Safety Sales Tax Fund</b>			<b>390,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>50,000</b>	<b>740,000</b>
<b>SOLID WASTE FUND</b>								
1-Ton Dump Truck - Replacement	PWS-01	3	75,000	-	-	-	-	75,000
Solid Waste Grant Projects	PWS24/28-03	2	120,000	120,000	120,000	120,000	120,000	600,000
Automated Solid Waste Truck Replacement	PWS-04	1	-	360,000	-	-	-	360,000
Transfer Station Compactor - Replacement	PWS24-06	1	-	275,000	-	-	-	275,000
Automated Side Alley Loading Truck Replacement	PWS-07	1	360,000	-	360,000	-	-	720,000
			-	-	-	-	-	-
<b>Total Solid Waste Fund</b>			<b>555,000</b>	<b>755,000</b>	<b>480,000</b>	<b>120,000</b>	<b>120,000</b>	<b>2,030,000</b>
<b>GRAND TOTAL OF CIP PROGRAM</b>			<b>\$ 24,850,975</b>	<b>\$ 5,720,250</b>	<b>\$ 11,066,912</b>	<b>\$ 2,586,250</b>	<b>\$ 2,566,250</b>	<b>\$ 46,790,637</b>



**Summary of  
Capital Improvement Program by Department**

	Project #	Priority	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
<b>FIRE DEPARTMENT</b>								
SCBA Harness replacement	FIRE24/27-01	2	50,000	50,000	50,000	50,000	-	200,000
Communications radio replacement	FIRE24/28-03	2	50,000	50,000	50,000	50,000	50,000	250,000
Drome replacement	FIRE24-04	2	40,000	-	-	-	-	40,000
<b>Total Fire Department</b>			<b>140,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>50,000</b>	<b>490,000</b>
<b>GOLF COURSE</b>								
Wide Area Mower Replacement	GLF26-01	2	-	-	134,922	-	-	134,922
Tee Mower - Replacement	GLF24-02	2	36,000	-	-	-	-	36,000
3/4 Ton Pickup - Replacement	GLF24-03	2	-	65,000	-	-	-	65,000
Sprayer - Replacement	GLF28-01	2	-	-	-	-	45,000	45,000
Rough Mower - Replacement	GLF25-02	2	-	45,000	-	-	-	45,000
Compact Tractor - Replacement	GLF27-01	2	-	-	-	55,000	-	55,000
<b>Total Golf Course</b>			<b>36,000</b>	<b>110,000</b>	<b>134,922</b>	<b>55,000</b>	<b>45,000</b>	<b>380,922</b>
<b>PARKS AND RECREATION</b>								
Dead and /or Hazardous Tree Removal and Replacement Pr	PRF24/28-02	1	50,000	50,000	50,000	50,000	50,000	250,000
EAB Tree Replacement Program	PRF24/28-03	1	75,000	75,000	75,000	75,000	75,000	375,000
Annual Tree Trimming Program	PRF24/28-04	4	200,000	200,000	200,000	200,000	200,000	1,000,000
Aerial Bucket Truck - Replacement	PRF25-01	1	-	450,000	-	-	-	450,000
Heman Park - Improvement	PRP24-01	1	-	-	7,183,020	-	-	7,183,020
Leaf Vacumm - Replacement	PRP24-04	3	30,430	-	-	-	-	30,430
Dog Park Restoration	PRP24-08	1	60,000	-	-	-	-	60,000
Athletic Field Restoration (Jack Buck)	PRP24-09	1	300,000	200,000	-	-	-	500,000
Mona Trail Restoration	PRP24-10	2	-	-	575,000	-	-	575,000
Heman Park Memorial Restoration	PRP24-11	1	-	200,000	-	-	-	200,000
Dump Truck Replacement	PRP25-01	1	-	-	208,970	-	-	208,970
Two 3/4 Ton Pickups - Replacement	PRP25-03	2	-	-	60,000	60,000	-	120,000
Heman Park Tennis Court Painting	PRP25-05	4	-	110,000	-	-	-	110,000
Skid-Steer Loader - Replacement	PRP25-06	2	100,000	-	-	-	-	100,000
Kaufman Park Tennis Court Painting	PRP26-01	3	-	-	50,000	-	-	50,000
Rabe Park Improvement	PRP26-02	1	-	26,250	525,000	-	-	551,250
Mobile Stage Replacement	PRP26-03	3	-	-	50,000	-	-	50,000
Metcalfe Park Improvements	PRP27-01	2	-	-	-	551,250	-	551,250
Lewis Park Improvement	PRP28-01	3	-	-	-	-	551,250	551,250
Aerial Bucket Truck - Replacement	PWST24-07	1	-	175,000	-	-	-	175,000
Air Compressor - Replacement	PWST24-08	3	35,000	-	-	-	-	35,000
Dump Truck - Replacement (1)	PWST24-05	1	150,000	-	-	-	-	150,000
Crack Sealer - Replacement	PWST24-10	1	50,000	-	-	-	-	50,000
Message Board Trailers - Replacement (1)	PWST24-11	2	20,000	20,000	-	-	-	40,000
One Ton Truck - Replacement	PWST24-12	1	-	75,000	-	-	-	75,000
			-	-	-	-	-	-
<b>Total Parks and Recreation Department</b>			<b>1,070,430</b>	<b>1,581,250</b>	<b>8,976,990</b>	<b>936,250</b>	<b>876,250</b>	<b>13,441,170</b>
<b>POLICE DEPARTMENT</b>								
Computer Servers (3) / Software	PD24-01	1	80,000	-	-	-	-	80,000
Speed Trailers / Radar Signs	PD24-02	1	35,000	-	-	-	-	35,000
Unmanned Aerial Vehicle / Drone	PD24-03	1	30,000	-	-	-	-	30,000
Surveillance Cameras for Parks	PD24-04	1	45,000	-	-	-	-	45,000
Police Vehicle Fleet & Equip Replace	PD24-05	1	105,000	-	-	-	-	105,000
<b>Total Police Department</b>			<b>295,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>295,000</b>



**Summary of  
Capital Improvement Program by Department**

	Project #	Priority	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
<b>PUBLIC WORK DEPARTMENT</b>								
3/4 Ton Pickup - Replacement	PWA25-01	2	-	60,000	-	-	-	60,000
Bridge Maintenance	PWE24/25-02	1	75,000	25,000	-	-	-	100,000
Annex and Trinity Bld Renovations Contructions	PWF24-01	1	20,000,000	-	-	-	-	20,000,000
Centennial Commons HVAC Upgrades	PWF24-03	1	100,000	-	-	-	-	100,000
Centennial Commons Counters and Cabinets	PWF25-004	4	36,000	-	-	-	-	36,000
Central Garage/MURF Restoration	PWS24-05	1	140,000	-	-	-	-	140,000
Centennial Commons Interior Lighting Replacement	PWF25-06	3	-	36,000	-	-	-	36,000
City Facilities Improvements	PWST24/25-07	1	225,000	225,000	-	-	-	450,000
1-Ton Dump Truck - Replacement	PWS-01	3	75,000	-	-	-	-	75,000
Solid Waste Grant Projects	PWS24/28-03	2	120,000	120,000	120,000	120,000	120,000	600,000
Automated Solid Waste Truck Replacement	PWS-04	1	-	360,000	-	-	-	360,000
Transfer Station Compactor - Replacement	PWS24-06	1	-	275,000	-	-	-	275,000
Automated Side Alley Loading Truck Replacement	PWS-07	1	360,000	-	360,000	-	-	720,000
Road Tractor and Trailer Replacement	PWS25-07	1	-	275,000	-	-	-	275,000
Canton Ave Resurfacing and Upgrades PII	PWST24-01	1	1,286,545	-	-	-	-	1,286,545
Pershing Street Resurfacing and ADA upgrades	PWST24/25-02	1	39,000	1,278,000	-	-	-	1,317,000
Curb and sidewalk replacement	PWST24/28-03	1	278,000	500,000	500,000	500,000	500,000	2,278,000
Enhanced Street Lighting Replacement	PWST24/28-04	2	25,000	75,000	75,000	75,000	75,000	325,000
Street Maintenance Program	PWS24/28-05	1	400,000	700,000	800,000	800,000	900,000	3,600,000
Dump Truck - Replacement (1)	PWS24-05	1	150,000	-	-	-	-	150,000
<b>Total Public Work Department</b>			<b>23,309,545</b>	<b>3,929,000</b>	<b>1,855,000</b>	<b>1,495,000</b>	<b>1,595,000</b>	<b>32,183,545</b>
<b>GRAND TOTAL OF CIP PROGRAM</b>			<b>\$ 24,850,975</b>	<b>\$ 5,720,250</b>	<b>\$ 11,066,912</b>	<b>\$ 2,586,250</b>	<b>\$ 2,566,250</b>	<b>\$ 46,790,637</b>

**Capital Improvement Plan  
City of University City, Missouri  
2024-2028**

**FY '24 thru FY '28**

Department Fire  
Contact Kramer  
Type Drone  
Useful Life 8-10 years  
Category equipment  
Priority medium

<b>PROJECT #</b>	Fire-24-04
<b>PROJECT NAME</b>	Drone replacement

<b>DESCRIPTION</b>	Total Project Cost: \$40,000
New drone for mapping and fire operations	

**JUSTIFICATION**

The original drones purchased can no longer take computer upgrades that meet today's needs for drone capability for mapping and fire operations. With the 2 older drones not being able to accept upgrades, they can no longer be flown in parts of University City that are in the Lambert no fly zone due to the lack of ability to communicate with the flight towers. Newer drones have a more accurate GIS mapping technology that can assist multiple city departments with solving issues that may arise for photography and video needs as well as mapping.

<b>Expenditures</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	40,000.00	-	-	-	-	40,000.00

<b>Funding Sources</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-

**FINANCIAL IMPLICATIONS**

**Capital Improvement Plan  
City of University City, Missouri  
2024-2028**

**FY '24 thru FY '28**

Department Fire  
Contact Hinson  
Type Radios  
Useful Life 10 years  
Category 6560  
Priority medium

<b>PROJECT #</b>	Fire-24-03
<b>PROJECT NAME</b>	Communications radio replacement

<b>DESCRIPTION</b>	Total Project Cost: \$300,000 over 6 years
New portable radios that are water and (intrinsically safe) explosion proof. Per NFPA guidelines	

**JUSTIFICATION**

The current radio have reached their life expectancy and can no longer be fixed as they have stopped making parts for them. The radios carried by fire personnel are heat resistant, water resistant and must be safe to use in cases of explosive and or in the area of a possible bomb. This greatly increases the cost of FD radios which were originally purchased by St. Louis County on a grant . They were purchased with the understanding that it is on the Departments to replace as needed. This annual purchase is an attempt to stagger the cost of purchase over many years instead of a lump sum.

<b>Expenditures</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00

<b>Funding Sources</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-

**FINANCIAL IMPLICATIONS**

The current portable radios carried by the firefighters were purchased on a grant by St. Louis County. These radios are same age and they no l

**Capital Improvement Plan  
City of University City, Missouri  
2024-2028**

**FY '24 thru FY '28**

Department Fire  
Contact Hinson  
Type safety  
Useful Life 15 years  
Category equipment  
Priority medium

<b>PROJECT #</b>	Fire -24-01
<b>PROJECT NAME</b>	SCBA harness replacement

<b>DESCRIPTION</b>	Total Project Cost: \$150 over a 4 year span
New SCBA harnesses.	

<b>JUSTIFICATION</b>
We replaced the bottles in FY23. We now need to start replacing the SCBA breathing harnesses that are at the end of their life cycle. The Scba harnesses were all purchased at the same time through a grant received by the FD. We are wanting to stagger replacing them over a three to four year span to end the financial responsibility of having to replace them all at one time.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	50,000.00	50,000.00	50,000.00	50,000.00	-	200,000.00
Total	50,000.00	50,000.00	50,000.00	50,000.00	-	200,000.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	-	-	-	-	-	-
Total	-	-	-	-	-	-

<b>FINANCIAL IMPLICATIONS</b>
The SCBA are approaching the end of their life cycle and are approaching the replacement date. They were all purchased at the same time an

Capital Improvement Plan  
 City of University City, Missouri  
 2024-2028

FY '24 thru FY '28

Department Police  
 Contact Chief Hampton  
 Type \_\_\_\_\_  
 Useful Life \_\_\_\_\_  
 Category \_\_\_\_\_  
 Priority \_\_\_\_\_

# 001  
 PROJECT NAME **Computer Servers / Software / Labor**

2024

DESCRIPTION Total Project Cost: **80,000.00**  
**UCPD needs to replace outdated hardware (3 servers) and software. All will need to be professionally installed per City IT personnel.**

JUSTIFICATION  
**Servers dated back to 2008 needs to be replaced for IT compliance with Microsoft and other systems.**

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-
	Public Safety	-	-	-	-	-

FINANCIAL IMPLICATIONS  
**No annual costs for service and repair, and purchased items will have warranties.**

Capital Improvement Plan  
 City of University City, Missouri  
 2024-2028

FY '24 thru FY '28

Department Police  
 Contact Chief Hampton  
 Type \_\_\_\_\_  
 Useful Life \_\_\_\_\_  
 Category \_\_\_\_\_  
 Priority \_\_\_\_\_

# 002  
 PROJECT NAME **Speed Trailers / Radar Signs**

2024

DESCRIPTION Total Project Cost: **35,000.00**  
**UCPD needs to replace 2 damaged speed trailers, software, and radar signs.**

JUSTIFICATION  
**Public safety concerns for speeding near the high school and surrounding areas. Other speeding complaints throughout Univ. City.**

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Public Safety	-	-	-	-	-	-
Total	-	-	-	-	-	-

FINANCIAL IMPLICATIONS  
**No annual costs for service and repair, and purchased items will have warranties.**

Capital Improvement Plan  
 City of University City, Missouri  
 2024-2028

FY '24 thru FY '28

Department Police  
 Contact Chief Hampton  
 Type \_\_\_\_\_  
 Useful Life \_\_\_\_\_  
 Category \_\_\_\_\_  
 Priority \_\_\_\_\_

2024

# 003
PROJECT NAME <b>Unmanned Aerial Vehicle / Drones</b>

DESCRIPTION	Total Project Cost: <b>30,000.00</b>
<b>UCPD needs to replace Unmanned Aerial Vehicles or Drones, software, and cameras.</b>	

JUSTIFICATION
<b>Federal guidelines are restricting the police current drones due to foreign origins. New equipment needed to replace those phased out items.</b>

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Public Safety	-	-	-	-	-	-
Total	-	-	-	-	-	-

FINANCIAL IMPLICATIONS
<b>No annual costs for service and repair, and purchased items will have warranties.</b>

Capital Improvement Plan  
 City of University City, Missouri  
 2024-2028

FY '24 thru FY '28

2024

Department Police  
 Contact Chief Hampton  
 Type \_\_\_\_\_  
 Useful Life \_\_\_\_\_  
 Category \_\_\_\_\_  
 Priority \_\_\_\_\_

# 004
PROJECT NAME <b>Surveillance Cameras for Parks</b>

DESCRIPTION	Total Project Cost: <b>45,000.00</b>
<b>UCPD is updating surveillance cameras for community park areas.</b>	

JUSTIFICATION
<b>New technology equipment needed to update security.</b>

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-

FINANCIAL IMPLICATIONS
<b>All reoccurring annual costs will be absorbed via UCPD funding.</b>

Capital Improvement Plan  
 City of University City, Missouri  
 2024-2028

FY '24 thru FY '28

2024

Department Police  
 Contact Chief Hampton  
 Type \_\_\_\_\_  
 Useful Life \_\_\_\_\_  
 Category \_\_\_\_\_  
 Priority \_\_\_\_\_

# 005
PROJECT NAME <b>Police Vehicle Fleet &amp; Equip. Replace</b>

DESCRIPTION	Total Project Cost: <b>105,000.00</b>
<b>UCPD is updating and repurposing old police fleet vehicles, and vehicle parts needed for repairs.</b>	

JUSTIFICATION
<b>High milage and damaged vehicles needing replacement.</b>

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	-	-	-	-	-	-

FINANCIAL IMPLICATIONS
<b>No annual recurring costs.</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle  
 Type Equipment  
 Useful Life 7 years  
 Category Golf  
 Priority 2

**City of University City, Missouri  
 2024-2028**

<b>PROJECT #</b>	GLF24-02
<b>PROJECT NAME</b>	Tee Mower - Replacement

<b>DESCRIPTION</b>	Total Project Cost: \$36,000
Replacement of 2010 3100D Reelmaster Tee Mower. Trade In	

<b>JUSTIFICATION</b>
Existing mower is 12 years old. Suggested life-cycle is 7 years.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	36,000.00			-	-	36,000.00
Total	36,000.00	-		-	-	36,000.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Golf Course Fund	36,000.00			-	-	36,000.00
Total	36,000.00	-		-	-	36,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry

**City of University City, Missouri**

Contact Darren Dunkle

**2024-2028**

Type Trees

Useful Life 10 years

<b>PROJECT #</b>	PRF24/28-04
<b>PROJECT NAME</b>	Annual Tree Trimming Program

Category Forestry

Priority 1

<b>DESCRIPTION</b>	Total Project Cost: \$1,000,000
Perform contractual tree trimming throughout the City on an annual basis.	

<b>JUSTIFICATION</b>
Contracting out this service would allow us to prune the trees on a more timely basis.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Park and Stormwater Sales Tax	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
Total	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry

**City of University City, Missouri  
2024-2028**

Contact Darren Dunkle

Type Trees

Useful Life 10 years

Category Forestry

Priority 1

<b>PROJECT #</b>	PRF24/28-02
<b>PROJECT NAME</b>	Dead and /or Hazardous Tree Removal and Replacement Program

<b>DESCRIPTION</b>	Total Project Cost: \$250,000
Removal and replacement of dead and hazardous trees throughout the City.	

<b>JUSTIFICATION</b>
Due to the age and condition of trees within our inventory, it is necessary to remove and to replace hazardous trees on an annual basis. Unfortunately we have more potentially hazardous trees that need to be removed and replaced than we have time to do with inhouse staff. Contracting out this service would allow us to remove dead and potentially hazardous trees on a more timely basis.

<b>Expenditures</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	250,000.00
	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00

<b>Funding Sources</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Capital	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	250,000.00
Total	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle  
 Type Improvement  
 Useful Life \_\_\_\_\_  
 Category Forestry  
 Priority 1

**City of University City, Missouri**  
**2024-2028**

<b>PROJECT #</b>	PRF24/28-03
<b>PROJECT NAME</b>	EAB Tree Replacement Program

<b>DESCRIPTION</b>	Total Project Cost: _____
<p>Removal and replacement of infected and/or declining Ash trees throughout the City. University City currently faces a threat to its public and private ash tree resource. An invasive and exotic pest known as the Emerald Ash Borer (EAB) has infested many ash trees within areas of St. Louis County and, so far, is responsible for the death of millions of ash trees in the USA and Canada. It is generally acknowledged as the single most destructive forest pest that has entered North America.</p>	

<b>JUSTIFICATION</b>
<p>In accordance with the Tree Inventory conducted by the Davey Tree Company of street trees in University City, the city has an estimated 1,384 ash trees located on city maintained right of ways. This inventory does not include ash trees in parks around the city.</p>

<b>Expenditures</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Total	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	375,000.00

<b>Funding Sources</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Parks and Stormwater	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	375,000.00
Total	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	375,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle  
 Type Athletic Fields  
 Useful Life 20 years  
 Category Parks  
 Priority 1

**City of University City, Missouri  
 2024-2028**

<b>PROJECT #</b>	PRP24-09
<b>PROJECT NAME</b>	Athletic Field Restoration

<b>DESCRIPTION</b>	Total Project Cost: \$500,000
Renovation of athletic fields ( Jack Buck, #1, #2, #6).	

<b>JUSTIFICATION</b>
Renovation of athletic fields. damaged by the flood.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	300,000.00	200,000.00				500,000.00
Total	300,000.00	200,000.00	-	-		500,000.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Parks/Stormwater/FEMA	300,000.00	200,000.00				500,000.00
Total	300,000.00	200,000.00	-	-		500,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle

**City of University City, Missouri  
 2024-2028**

Type Fencing

Useful Life 20 years

Category Parks

Priority 1

<b>PROJECT #</b>	PRP24-08
<b>PROJECT NAME</b>	Dog Park Restoration

<b>DESCRIPTION</b>	Total Project Cost: \$60,000
Replacement of Dog Park Fencing.	

<b>JUSTIFICATION</b>
Replacement of Dog Park Fencing damaged by the flood.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	60,000.00	-				60,000.00
Total	60,000.00	-	-	-		60,000.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Parks/Stormwater/FEMA	60,000.00	-				60,000.00
Total	60,000.00	-	-	-		60,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY'28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle

**City of University City, Missouri**  
**2024-2028**

Type Equipment

Useful Life 10 years

Category Parks

Priority 1

<b>PROJECT #</b>	PWST24-05
<b>PROJECT NAME</b>	Dump Truck - Replacement

<b>DESCRIPTION</b>	Total Project Cost: \$300,000
Replacement of 2012 Freightliner MD-106 5-7yd.	

<b>JUSTIFICATION</b>
Replacement of truck lost in the flood.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	300,000.00		-	-	-	300,000.00
Total		-	-	-	-	300,000.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Capital Improvement	150,000.00					300,000.00
Parks Stormwater	150,000.00					300,000.00
Total		-	-	-	-	300,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle  
 Type Equipment  
 Useful Life 15 years  
 Category Parks  
 Priority 3

**City of University City, Missouri**  
**2024-2028**

<b>PROJECT #</b>	PRP24-04
<b>PROJECT NAME</b>	Leaf Vacuum - Replacement

<b>DESCRIPTION</b>	Total Project Cost: \$30,430
Replacement of 2005 Agimental Tuff Vacuum 4000	

<b>JUSTIFICATION</b>
Replacement of equipment lost in the flood.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	30,430.00	-	-	-	-	30,430.00
Total		-	-	-	-	30,430.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Parks/Stormwater	30,430.00	-	-	-	-	30,430.00
Total	30,430.00	-	-	-	-	30,430.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle  
 Type Equipment  
 Useful Life 10  
 Category Parks  
 Priority 2

**City of University City, Missouri  
 2024-2028**

<b>PROJECT #</b>	PRP25-06
<b>PROJECT NAME</b>	Skid-Steer Loader - Replacement

<b>DESCRIPTION</b>	Total Project Cost: \$100,000
Replacement of the 2015 New Holland C238 Track Loader.	

<b>JUSTIFICATION</b>
Existingtrac loader will be 10 years old. Suggested life-cycle is 10 years.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	100,000.00	-	-	-	-	100,000.00
Total	100,000.00	-	-	-	-	100,000.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Capital Improvement 50,000.00	100,000.00	-	-	-	-	100,000.00
Parks Stormwater 50,000.00						
Total	100,000.00	-	-	-	-	100,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle  
 Type Equipment  
 Useful Life 10 years  
 Category Streets  
 Priority 3

**City of University City, Missouri  
 2024-2028**

<b>PROJECT #</b>	PWST 24-08
<b>PROJECT NAME</b>	Air Compresor - Replacement

<b>DESCRIPTION</b>	Total Project Cost: \$35,000
Replacement of 2000 LeROI Air Compressor 185+	

<b>JUSTIFICATION</b>
Replacement of equipment lost in the flood.

<b>Expenditures</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	35,000.00	-			-	35,000.00
Total	35,000.00	-	-		-	35,000.00

<b>Funding Sources</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Capital Improvement/FEMA	35,000.00	-			-	35,000.00
Total	35,000.00	-	-	-	-	35,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle  
 Type Equipment  
 Useful Life 10  
 Category Streets  
 Priority 1

**City of University City, Missouri  
 2024-2028**

<b>PROJECT #</b>	PWST24-10
<b>PROJECT NAME</b>	Crack Sealer - Replacement

<b>DESCRIPTION</b>	Total Project Cost: \$50,000
Replacement of the Crafcoc Crack Sealer.	

<b>JUSTIFICATION</b>
Replacement of equipment in the flood.

<b>Expenditures</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	50,000.00			-	-	50,000.00
Total	50,000.00	-	-	-	-	50,000.00

<b>Funding Sources</b>	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Capital Improvement/FEMA	50,000.00	-		-	-	50,000.00
Total	50,000.00	-	-	-	-	50,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle  
 Type Equipment  
 Useful Life 10  
 Category Streets  
 Priority 2

**City of University City, Missouri  
 2024-2028**

<b>PROJECT #</b>	PWST24-11
<b>PROJECT NAME</b>	Message Board Trailers - Replacement

<b>DESCRIPTION</b>	Total Project Cost: \$40,000
Replacement of four Portable message board trailers.	

<b>JUSTIFICATION</b>
Replacement of equipment in the flood.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	20,000.00	20,000.00		-	-	40,000.00
Total	20,000.00	20,000.00	-	-	-	40,000.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Capital Improvement/FEMA	20,000.00	20,000.00		-	-	40,000.00
Total	20,000.00	20,000.00	-	-	-	40,000.00

<b>FINANCIAL IMPLICATIONS</b>

**Capital Improvement Plan**

**FY '24 thru FY '28**

Department Parks, Recreation and Forestry  
 Contact Darren Dunkle  
 Type Vehicle  
 Useful Life 10 years  
 Category Streets  
 Priority 1

**City of University City, Missouri**  
**2024-2028**

<b>PROJECT #</b>	PWS-01
<b>PROJECT NAME</b>	One Ton Truck - Replacement

<b>DESCRIPTION</b>	Total Project Cost: \$75,000
Replacement of one 1-Ton Dump Truck with plow and spreader.	

<b>JUSTIFICATION</b>
Replacement of Truck lost in the flood.

Expenditures	FY '24	FY '25	FY '26	FY '27	FY '28	Total
	75,000.00	-			-	75,000.00
Total	75,000.00	-	-		-	75,000.00

Funding Sources	FY '24	FY '25	FY '26	FY '27	FY '28	Total
Solid Waste	75,000.00	-			-	75,000.00
Total	75,000.00	-	-	-	-	75,000.00

<b>FINANCIAL IMPLICATIONS</b>



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## **History of University City, Missouri**

### **The Early Years**

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

### **A City Realized**

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, and banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the City, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the City has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to Legacy of the Lions wrote the following:

*How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...*



**Assessed Value and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years (amounts expressed in thousands)**

<b>Fiscal Year Ended June 30</b>	<b>Real Property<sup>1</sup></b>	<b>Personal Property</b>	<b>Railroad and Utilities<sup>2</sup></b>	<b>Total Taxable Assessed Value</b>	<b>Total Direct Tax Rate</b>	<b>Estimated Actual Taxable Value</b>	<b>Assessed Value as a Percentage of Estimated Actual Taxable Value</b>
2013	530,263	57,676	8,993	596,932	(see table below)	2,887,085	20.68%
2014	497,822	57,629	9,332	564,783	(see table below)	2,718,366	20.78%
2015	500,437	59,837	9,608	569,882	(see table below)	2,734,643	20.84%
2016	519,947	60,764	10,616	591,327	(see table below)	3,087,680	19.15%
2017	523,841	62,139	9,770	595,750	(see table below)	3,189,787	18.68%
2018	575,383	61,830	9,658	646,871	(see table below)	3,112,448	20.78%
2019	580,505	63,547	7,549	651,601	(see table below)	3,145,473	20.72%
2020	672,337	67,084	8,994	748,415	(see table below)	3,629,832	20.62%
2021	673,476	65,700	10,927	750,103	(see table below)	4,027,992	18.62%
2022	719,056	74,204	11,308	804,568	(see table below)	4,303,352	18.70%

**Total Direct Tax Rate**

<b>Fiscal Year Ended June 30</b>	<b>Residential</b>	<b>Commercial</b>	<b>Personal Property</b>	<b>Agricultural</b>
2013	0.753	0.776	0.909	0.000
2014	0.753	0.776	0.909	0.000
2015	0.753	0.731	0.879	0.000
2016	0.734	0.694	0.875	0.000
2017	0.690	0.647	0.875	0.000
2018	0.690	0.647	0.875	0.000
2019	0.689	0.662	0.875	0.000
2020	0.610	0.620	0.875	0.000
2021	0.610	0.620	0.875	0.000
2022	0.581	0.620	0.875	0.000

<sup>1</sup> Assessments are based on January 1<sup>st</sup> valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

<sup>2</sup> Railroad and Utilities are State Assessed. Locally assessed are included in Commercial Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

Sources:  
St. Louis County Assessor



## APPENDIX

### DEMOGRAPHIC AND ECONOMIC STATISTICS - LAST TEN YEARS

Fiscal Year	Population <sup>1</sup>	Personal Income <sup>1</sup>	Per Capita Personal Income <sup>1</sup>	Median Age <sup>1</sup>	Education		Public School Enrollment <sup>2</sup>	Unemployment Rate <sup>3</sup>
					Level % High Graduate Age 25+	Education Level % Bachelor's Degree or Higher Age 25+		
2013	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,155	6.2%
2014	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	6.2%
2015	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,067	5.7%
2016	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	4,943	5.2%
2017	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,709	5.3%
2018	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,647	3.6%
2019	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,537	3.3%
2020	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,815	4.6%
2021	35,065	1,836,108,595	52,363	35.2	94.2%	57.7%	2,561	5.2%
2022	34,629	2,060,598,645	59,505	38.7	95.0%	61.2%	2,500	4.2%

Sources:

<sup>1</sup>U.S. Census Bureau 2020

<sup>2</sup>City of University City School District

<sup>3</sup>Missouri Economic Research and Information Center (MERIC)

#### Principal Employers

Employer	Employees <sup>1</sup>	Rank	Type of Business	Percentage of Total City Employment <sup>2</sup>
University City School District	436	1	School District	6.63%
City of University City	344	2	Local Government	5.23%
Wiese USA Inc	230	3	Industrial Truck Sales and Leasing	3.50%
Aging Well Healthcare LLC	200	4	Medical/Non-Medical Services	3.04%
WinCo Window Company LLC	175	5	Manufacturer - Windows	2.66%
Gatesworth Community	170	6	Retirement/Independent Living/Nursing Community	2.58%
Cintas	161	7	Uniform Supply	2.45%
MPAL Real Estate	156	8	Retirement/Independent Living/Nursing Community	2.37%
McKnight Place Extended Care	129	9	Residential Care/Assisted Living Facility	1.96%
Private Home Care	100	10	Retirement/Independent Living/Nursing Community	1.52%

Sources:

<sup>1</sup>Results of survey conducted by University City staff, June 2022

<sup>2</sup>Total City Employment Source: 6,578, U.S. Census Bureau, 2012 Survey of Business Owners

<sup>3</sup>City of University City total represents full-time, part-time and seasonal staff employed at fiscal year-end.



### Glossary

**Account:** A record used in the general ledger to document related revenues and expenditures.

**Accounts Payable:** A Liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

**Accrual Accounting:** A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

**Appropriation:** The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

**Assessed Valuation:** Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

**Assigned Fund Balance:** The portion of the net position of a governmental fund that represents resources set aside ("earmarked") by the government for a particular purpose.

**Balanced Budget:** The principle of financing current expenditures with current revenues and the accumulated unrestricted fund balance.

**Basis of Accounting:** A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

**Basis of Budgeting:** Method used to determine when revenues and expenditures are recognized for budgetary purposes.

**Bonded Debt:** That portion of City debt represented by outstanding bonds.

**Budget:** A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

**Budget Amendment:** A legal procedure utilized by the City staff and City Council to revise a budget appropriation during the fiscal year.

**Budget Calendar:** The schedule of key dates that the City follows in the preparation and adoption of the budget.

**Budget Message:** A general discussion of the proposed budget presented in writing as part of the budget document. The budget message explains principal budget issues against the background of the present economy and financial experience in recent years.

**Capital Improvement Program (CIP):** A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City's Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long life expectancy, a fixed nature and a unit value of \$25,000 or more.



**Capital Expenditures:** Capital Expenditure accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year that adds a fixed asset to a business or increase the value of an existing fixed asset.

**Cash Basis:** Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

**Certificates of Participation (COP):** A form of financing in which investors purchase a share of a lease agreement made by the city. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically assigns the lease and lease payments to a trustee, which then distribute the lease payments to the certificate holders.

**Committed Fund Balance:** The portion of net position of governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remain legally binding unless removed in the same manner.

**Commodities:** Supplies and products purchased by the City.

**Community Development Block Grant:** Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

**Contingency:** An appropriation of funds used to cover unexpected or extraordinary events.

**Contractual Services:** Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

**Debt Service:** The annual payment of principal and interest on the City's bonded indebtedness.

**Debt Service Fund:** A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

**Department:** A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

**Enterprise Fund:** A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Expenditure:** A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

**Fees:** A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

**Fiscal Year:** The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.



**Fund:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

**Fund Balance:** Net position of governmental fund (difference between assets, liabilities). The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitation, fund balance may be used to balance the subsequent year's budget.

**Fund Balance Policy:** Policy to maintain fund balance at a predetermined target level.

**General Fund:** The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

**General Obligation Bond (GO Bond):** The Missouri Constitution provides that, subject to voter approval, cities may issue general obligation bonds in an amount not exceeding 10% of the total assessed valuation of the taxable property of the City.

**Generally Accepted Accounting Principles (GAAP):** Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

**Governmental Funds:** This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

**Grants:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

**Gross Receipts Tax:** Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

**Intergovernmental Revenue:** Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

**Internal Service Fund:** This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

**Levy:** The total amount of taxes, special assessments or service charges imposed by a government.

**Modified Accrual Basis:** Basis of accounting recommended for use by governmental funds. Revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

**Nonspendable Fund Balance:** The portion of the net position of a governmental fund that cannot be spent either because the underlying resources are not in spendable form or because the government is legally or



contractually required to maintain the resources intact.

**Object Code:** An accounting classification which identifies the type of expenditure incurred.

**Pay-as-you-go:** A governmental unit that finances all of its capital outlays from current revenues rather than by borrowing.

**Per Capita:** For each person.

**Personal Services:** Payment of salaries, wages and fringe benefits to and for City employees.

**Pooled City:** St. Louis County known as County with "Pooled Sales Tax System". Municipalities are divided into two camps: point-of-sales, or "A" cities; and pool, or "B" cities. Under this system all cities are required to share a portion of their one cent countywide sales tax revenues. St. Louis County distributes this tax on per capita basis.

**Program:** A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.

**Property Tax:** An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

**Proposed Budget:** The recommended budget presented to City Council by the City Manager.

**Restricted Fund Balance:** The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

**Revenue:** An increase in fund balance caused by an inflow of assets, usually cash.

**Special Obligation Bond:** The obligation typically carry higher interest than GO Bond and lease obligations.

**Taxes:** Compulsory charges levied by a government to finance services performed for the common benefit.

**Transfer:** A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

**Unassigned Fund Balance:** The difference between total fund balance in a governmental fund and its nonspendable, restricted, committed, and assigned components.



**Acronyms**

<b>CALOP</b>	Commission for Access and Local Original Programming
<b>CDBG</b>	Community Development Block Grant
<b>CID</b>	Community Improvement District
<b>CIP</b>	Capital Improvement Program
<b>EAP</b>	Employee Assistance Program
<b>EDRST</b>	Economic Development Retail Sales Tax
<b>EMS</b>	Emergency Management Services
<b>FED</b>	Federal
<b>FEMA</b>	Federal Emergency Management Agency
<b>FY</b>	Fiscal Year
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>HEO</b>	Heavy Equipment Operator
<b>LSBD</b>	University City Loop Special Business District
<b>LSV</b>	Life Saving Vehicle
<b>MLC</b>	Municipal Library Consortium of St. Louis County
<b>MSD</b>	Metropolitan St. Louis Sewer District
<b>NID</b>	Neighborhood Improvement District
<b>PGSD</b>	Parkview Gardens Special District
<b>SBD</b>	Special Business District
<b>SEMA</b>	State Emergency Management Agency
<b>SLAIT</b>	St. Louis Area Insurance Trust Pool
<b>TDD</b>	Transportation Development District
<b>U CITY</b>	University City



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