



2025

FISCAL YEAR ADOPTED BUDGET

JULY 1, 2024 - JUNE 30, 2025

6801 DELMAR BLVD
UNIVERSITY CITY, MO 63130

☎ 314.862.6767

🌐 WWW.UCITYMO.ORG



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of University City
Missouri**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morill

Executive Director



Table of Contents

	Page Number
Transmittal Letter _____	i
Introduction	
Principal Officers_____	1
Organizational Chart_____	2
Budget Calendar_____	3
Executive Summary_____	4
Budget Guidelines_____	5
Reader's Guide_____	8
Budget Process_____	9
Budget Summary_____	10
Fund Descriptions_____	13
Revenue and Expenditures Matrices_____	18
Strategic Goals and Objectives_____	20
Financial Policies_____	23
Revenue Sources	
Revenue Descriptions and Trends_____	29
All Fund Summary	
All Fund Budget Summary Overview_____	41
All Fund Budget Summary_____	43
General Fund Budget Summary_____	44
City-Wide Operating Budget by Department_____	45
Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance	
• Governmental Fund_____	46
• Proprietary Fund_____	48
• Other Funds_____	49
Budget Highlight – General Fund_____	50
Five Year Projected General Fund Revenues and Expenditures_____	54
Personnel Summary	
Full-Time Personnel by Department/Program_____	55
Part-Time Personnel by Department/Program_____	59



Table of Contents

Page Number

Expenditure Detail

Legislative Services

Legislative Services Program Overview _____ 61

Legislative Services Expenditure Details _____ 64

General Administration

General Administration Overview _____ 65

City Manager's Office Program Overview _____ 68

City Manager's Office Expenditure Details _____ 70

Human Resources Program Overview _____ 71

Human Resources Expenditure Details _____ 74

Communications Program Overview _____ 75

Communications Expenditure Details _____ 77

Information Technology Program Overview _____ 78

Information Technology Expenditure Details _____ 80

Economic Development Program Overview _____ 81

Economic Development Expenditure Details _____ 84

Public Parking Garage Program Overview _____ 85

Public Parking Garage Expenditure Details _____ 87

Finance Department

Finance Program Overview _____ 89

Finance Expenditure Details _____ 95

Municipal Court

Municipal Court Program Overview _____ 97

Municipal Court Expenditure Details _____ 100

Police Department

Police Operations Program Overview _____ 101

Police Operations Expenditure Details _____ 111

Police Temporary Facility Expenditure Details _____ 112

Fire Department

Fire Operations Program Overview _____ 113

Fire Operations Expenditure Details _____ 119

Fleet Maintenance Overview _____ 120

Fleet Maintenance Expenditure Details _____ 121



Table of Contents

	Page Number
Public Safety Sales Tax	
Public Safety Sales Tax Overview_____	123
Human Resources Expenditure Details_____	124
Police Operations Expenditure Details_____	125
Police Capital Improvement Expenditure Details_____	126
Fire Operations Expenditure Details_____	127
Fire Capital Improvement Expenditure Details_____	128
Public Works Department	
Public Works Department Overview_____	129
Administration & Engineering Program Overview_____	134
Administration & Engineering Expenditure Details_____	136
Facilities Maintenance Overview_____	137
Facilities Maintenance Expenditure Details_____	138
Public Works Grants Program Overview_____	139
Public Works Grants Expenditure Details_____	140
Solid Waste Program Overview_____	142
Solid Waste Administration Expenditure Details_____	145
Solid Waste Operations Expenditure Details_____	147
Leaf Collection Expenditure Details_____	149
Capital Improvement Expenditure Details_____	151
Grants Expenditure Details_____	153
Sewer Lateral Program Overview_____	154
Sewer Lateral Expenditure Details_____	155
Capital Improvement Sales Tax Fund Overview_____	156
Capital Improvement Sales Tax Public Works Expenditure Details_____	157
Park and Storm Water Sales Tax Fund Overview_____	160
Park and Storm Water Sales Tax Public Works Expenditure Details_____	161
Park and Storm Water Sales Tax Parks Forestry Recreation Expenditure Details_____	162
Planning and Development Department	
Planning and Development Department Overview_____	163
Administration Overview_____	166



Table of Contents

	Page Number
Administration Expenditure Details_____	172
Parks and Recreation Department	
Parks Recreation and Forestry Overview_____	175
Parks Maintenance and Forestry Overview_____	180
Parks Maintenance Expenditure Details_____	182
Recreation Program Overview_____	184
Community Center Expenditure Details_____	186
Aquatics Expenditure Details_____	189
Centennial Commons Expenditure Details_____	192
Golf Course Overview_____	195
Golf Course Expenditure Details_____	197
Parks Public Area Maintenance Program Overview_____	198
Parks Public Area Maintenance Program Expenditure Details_____	200
Library	
Library Operations Program Overview_____	201
Library Operations Expenditure Details_____	207
Library Grants Overview_____	208
Library Grants Expenditure Details_____	210
Debt Service	
Debt Service Overview and Payment Schedule (Public Safety Sales Tax) _____	211
Debt Service Expenditure Details_____	212
Special Districts	
Loop Special Business District Overview_____	213
Loop Special Business District Expenditure Details_____	216
Parkview Gardens Special Business District Overview_____	217
Parkview Gardens Special Business District Expenditure Details_____	219
Other Funds	
American Rescue Plan Overview_____	221
American Rescue Plan Expenditure Details_____	222
Pension (For Information Only)	
Police and Fire Pension Administration Overview_____	223
Police and Fire Pension Administration Expenditure Details_____	224



Table of Contents

	Page Number
Police and Fire Pension Benefits Overview_____	225
Police and Fire Pension Benefits Expenditures Details_____	226
Non-Uniformed Employee Pension Administration Overview_____	227
Non-Uniformed Employee Pension Administration Expenditure Details_____	228
Non-Uniformed Employee Pension Benefits Overview_____	229
Non-Uniformed Employee Pension Benefits Expenditure Details_____	230
Capital Improvements Plan	
Introduction_____	231
Summary of Capital Improvement Program_____	235
All Projects Listing_____	236
Projects by Fund_____	237
Projects by Department_____	238
Appendix	
History of City of University City_____	267
Assessed Value and Estimated Actual Value of Taxable Property_____	268
Demographic and Economic Statistics_____	269
Principal Employers_____	269
Glossary_____	270
Acronyms_____	274



Gregory Rose, City Manager

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

April 19, 2024

Honorable Terry Crow, Members of the City Council,
and Residents of University City, Missouri:

In accordance with Article III § 19(2) of the Charter of the City of University City, it is my honor to present the recommended balanced FY2025 Annual Operating Budget and Capital Improvement Program FY2025- FY2029. The proposed budget was prepared with the following priorities in mind:

- Economic Development
- Public Safety
- Improved Infrastructure
- Community Quality of Life and Amenities
- Encourage High Quality Growth
- Prudent Fiscal Management
- Employees

The Proposed FY2025 Annual Operating Budget (Budget) and Capital Improvement Program (CIP) focuses on flood recovery, improving streets and sidewalks, renovating city facilities, and continuing to upgrade our Police fleet. The Proposed Budget allocates a total of \$575,000 to upgrade Millar Park to accommodate league baseball play; \$1.2 million to improving streets and sidewalks with \$900,000 of the funding earmarked for sidewalk repairs and \$300,000 toward street repairs; \$28 million to renovate the Police Annex and Court Trinity building; and \$150,000 to continue upgrading the Police fleet.

The Proposed Budget also recommends fully implementing the Solid Waste Fund rates recommended in 2019 Solid Waste Rate Fund Study. You may recall, I recommended that we delay implementation of these fees during the period in which our economy was recovering from the financial impacts of the COVID pandemic. Now that the economy is strong, I am proposing to implement the remainder of the rate increases from 2019. Approval of the rate increases will enable us to eliminate the yard waste sticker fees - also proposed in this Budget. This is intended to be a year-long pilot program which will be evaluated to ensure there are no unintended consequences from eliminating the fee - such as increased dumping. Please keep in mind that even with the proposed rate increases, the Solid Waste Fund will continue to need support from General Fund.

As of the drafting of this transmittal letter we do not know the recommended contribution amounts to the Uniform and Non-Uniform Pension Plans. Recommendations from the Actuary and the Pension Boards will be forthcoming. Once known there may be a need to recommend some adjustments to the Proposed Budget.

Following are a few of the budget highlights:

Budget Highlights

- 1) Assumes a Reduced Property Tax Rate when compared to FY2024
- 2) Provides a 1.5 percent Cost of Living Allowance (COLA)
- 3) Reflects additional revenues to be received from the Market at Olive Development
- 4) Reflects additional revenues to be received from the Marijuana Tax and Crescent Plumbing Operations
- 5) Increases Solid Waste Rate Fees as Recommended by the 2019 Solid Waste Rate Study
- 6) Eliminates Yard Waste Sticker Fee (Pilot Program)

Budget Overviews:

General Fund

The General Fund budget is the largest operating budget for the City as it contains the bulk of the expenses and revenues associated with the services we provide. The proposed budget estimates total revenues for General Fund at \$30,326,536 and expenses at \$32,726,371. Expenses includes transfers-out to the Fleet Fund; Debt Service Fund; and the Third Ward Revitalization Fund all totaling (\$2,058,000). The revenues include transfers-in of \$3,885,786, which includes funding for loan repayments, overhead costs, and capital purchases. I am recommending a General Fund fund balance of 38 percent of expenditures, which is one percent higher than the FY2024 Proposed Annual Operating Budget and double the minimum limit as outlined in your financial policies. Following are just a few of the proposed General Fund Budget highlights:

- Restore the Police Major Position
- Provides for Full Year Funding of a new Planner Position
- Provide Funding for Public Safety Equipment and Training
- Proposes Funding for Staff Merit Increases
- Proposes Funding for the Zoning Code Update
- Provides funding to Eliminate the Need for Paper Payroll Statements
- Proposes a 38 percent Fund Balance

Public Safety Sales Tax Fund

The Public Safety Sales Tax Fund was created as a separate fund in FY2019 to be transparent relative to the use of these funds. In FY2018 a loan of \$6 million was made to this Fund to cover the initial costs of the evaluation of the Annex, and the possible design and construction of a new police station or the renovation of the Police Annex. The remaining funds from the loan were fully encumbered in FY2023. Repayment of the loan began in FY2020 with an annual payment of (\$538,700), being established. In addition to the loan payment, the Public Safety Fund transfers (\$250,000) to the Debt Service Fund for partial payment of the renovation projects; (\$545,235) to the Uniform Pension Plan; and (\$621,598) to General Fund for salaries, and some public safety capital purchases. Funding for reimbursement of some of the public safety cost incurred by General Fund due to the historic flood of 2022, is not being recommended in the FY2025 Proposed Budget.

Golf Course Fund

The Golf Course Fund was created in FY2019 as it meets the definition of an enterprise fund inasmuch that it operates as a private business. Total FY2025 revenues are an estimated \$1,000,000 with expenditures totaling (\$1,144,486). Expenses include a transfer to General Fund for repayment of a loan (\$53,220) and (\$42,800) for overhead costs. The deficit of (\$144,486) will be absorbed by the fund balance. Capital improvements funded include (\$100,000) for concrete work at the facility.

Solid Waste Fund

The Solid Waste Fund is another enterprise fund. Revenues for FY2025 are estimated at \$3,560,200 with expenditures being (\$3,863,627). The Fund's expenditures include (\$275,000) to improve the transfer station compactor and (\$120,000) for trash carts. As previously mentioned, I am recommending the implementation of fee increases recommended in the 2019 Rate Study. Also being recommended is the elimination of the yard waste sticker fee. The projected revenues are reflective of the proposed revenue adjustments.

Parking Garage Fund

The Parking Garage Fund represents our third enterprise fund. Estimated revenues for the Fund total \$169,000, with expenditures totaling (\$272,990). Revenues are estimated to be lower next year because two of the suites in the parking garage are vacant and may be needed for the court and print shop operations while renovations are occurring to the Police Annex and Court Trinity building. The deficit of (\$103,990) will be absorbed by fund balance. Both revenues and expenses for this Fund are closely tied to future economic activity in the University City Loop. This Fund transfers a total of (\$153,220) to General Funds, which includes a loan payment of (\$53,220) plus an additional (\$100,000) for overhead cost.

Park and Storm Water Capital Fund

The Parks and Storm Water Fund is used for costs such as construction, operation, and maintenance associated with capital improvements for parks and storm water. Revenues are estimated at \$2,100,200 and expenses are estimated at (\$2,654,353). Expenses include a transfers-out to General Fund for (\$898,488) for Parks and Recreation operations, and flood recovery cost; \$250,000 to Debt Services for partial payment of costs for renovation of the Police Annex; and (\$104,000) to the Third Ward Revitalization Fund. The deficit of (\$554,153) will be absorbed by the fund balance. Capital expenses total (\$1,085,000) and include, but are not limit to, (\$300,000) for Millar Park renovations; (\$50,000) for hazardous tree removal; (\$200,000) for Tree Pruning; (\$120,000) for 2 pickup truck replacements and (\$75,000) for Lewis Park retaining wall improvements. Please see the Proposed FY2025-FY2029 Capital Improvement Program for a complete list of all the capital projects.

Economic Development Retail Sales Tax Fund

The Economic Development Retail Sales Tax (EDRST) Fund is used to promote economic development in University City. Like the Parks and Storm Water Fund, the EDRST Fund receives revenues from economic activity in University City and is not a part of the pool tax system. Revenues are estimated for the Fund at \$1,200,000, with expenses totaling (\$882,915). Expenses include, but are not limited to, (\$150,000) for a facade program; and (\$428,090) for expenses related to annual programs. An application must be considered by the EDRST Board annually for the continuation of our economic development retention and recruitment programs.

Fleet Internal Services Fund

Funding for fleet services expenses is proposed as a transfer of \$1,700,000 from General Fund and expenses are estimated at (\$1,690,757) at the end of the fiscal year. We estimate a minimal surplus of \$35,459 at the end of FY2025. We anticipate a reduction in expenses due to recent procedures that have been implemented that are intended to improve maintenance and lessen the number of repairs required to fleet equipment.

Sewer Lateral Replacement Fund

The Sewer Lateral Fund helps residents with sewer lateral repairs. The Mayor and Council changed the amount of funding available to residents from this fund to a maximum of \$2,500 in FY2019 for sewer line replacement. A restructuring of the fund was required due to the limited revenues coming into the fund. Revenues are estimated at \$570,000, with expenditures at (\$546,225). Included in the expenditures is a transfer of (\$45,000) to the General Fund for overhead costs. We are estimating \$524,139 as the ending fund balance.

Capital Sales Tax Fund

The Capital Sales Tax Fund is used to fund capital improvement - which includes the operation and maintenance of capital improvements. Revenues are estimated at \$2,940,200, with expenditures being (\$4,119,958). Expenses includes cost for capital purchases and improvements (\$2,063,840) and a transfer of (\$1,532,760) to General Fund to cover some of the capital cost within the General Fund budgets, and flood recovery cost reimbursements. In addition, (\$250,000) is transferred to the Debt Service Fund to cover a partial amount of the Police Annex and Court Trinity building renovation costs. The deficit of (\$1,259,758) will be offset by fund balance. A complete list of the capital projects proposed can be found in the FY2025-FY2029 Capital Improvement Program.

Non-Uniform and Uniform Pension Funds

The non-uniform and uniform pension plans are operating at approximately 95 percent and 72 percent respectively. These funding levels are as of December 31, 2023. I am recommending we continue pursuing funding the pension funds at a minimum 80 percent funding level.

TIF Funds

This is the fourth year we are including in the Proposed Budget TIF Funds RPA 1, RPA 2, and RPA 3, which started in the FY2022 Annual Operating Budget. You may recall in the FY2024 Annual Operating Budget RPA2 Fund was renamed to Third Ward Revitalization Fund. These funds were created to account for the additional funding we will receive because of the Market at Olive Development. Revenues into the Third Ward Revitalization Fund include a transfer of \$108,000 from the General Fund; a transfer of \$104,000 from the Parks and Storm Water Fund; and \$92,000 from the Market at Olive Project PILOT or EATS funding.

American Rescue Plan Fund

We received our final distribution of funding in FY2023.

Debt Service Fund

In FY2024 a Debt Service Fund was created to hold the funding needed to cover possible debt payments on a \$28 million loan that will be required to finance the renovation of the Police Annex and the Court Trinity building. A total of \$900,000 was approved in FY2023, which is being carried over to FY2025. An additional \$1,000,000 in transfers into the Fund is proposed in this Budget.

Other Funds

The Library Fund, the LSBF Fund, and Parkview Gardens Fund, are all in a healthy financial condition. It is anticipated the Loop Special Business District Board will seek grants to cover the cost associated with the many events they have tentatively scheduled for FY2025.

CAPITAL IMPROVEMENT PROGRAM

The Proposed Capital Improvement Program FY2025 - FY2029 (CIP) is presented to the Mayor and Council as a part of this Proposed FY2025 Annual Operating Budget. The CIP proposes a grand total of \$48,944,940 in capital spending over the next five years and recommends a total of 8 funding sources to cover the capital expenses. The first year of the CIP is considered the Capital Budget and totals \$32,296,840 in proposed expenditures. Following are the CIP highlights:

- \$28 million projected for Renovation Projects
- \$1.2 million Streets and Sidewalk Maintenance
- \$300,000 Millar Park Baseball Field Renovations
- \$275,000 Transfer Station Compactor Replacement

Acknowledgements

I want to thank each of the Department Directors and their respective staff for the many hours of work that has gone into preparing their budgets. A special recognition is warranted for Finance Director Keith Cole and his staff for preparing the budget book.

I am confident the programs included in the Proposed FY2025 Annual Operating Budget and FY2025-FY2029 Capital Improvement Program reflect the policies and values of the Mayor and Council and provide the financial plan for a successful year. All of the proposed projects and programs are made possible because of your ongoing leadership!

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Gregory Rose', with a large, stylized flourish extending to the left.

Gregory Rose
City Manager, MPA, ICMA-CM

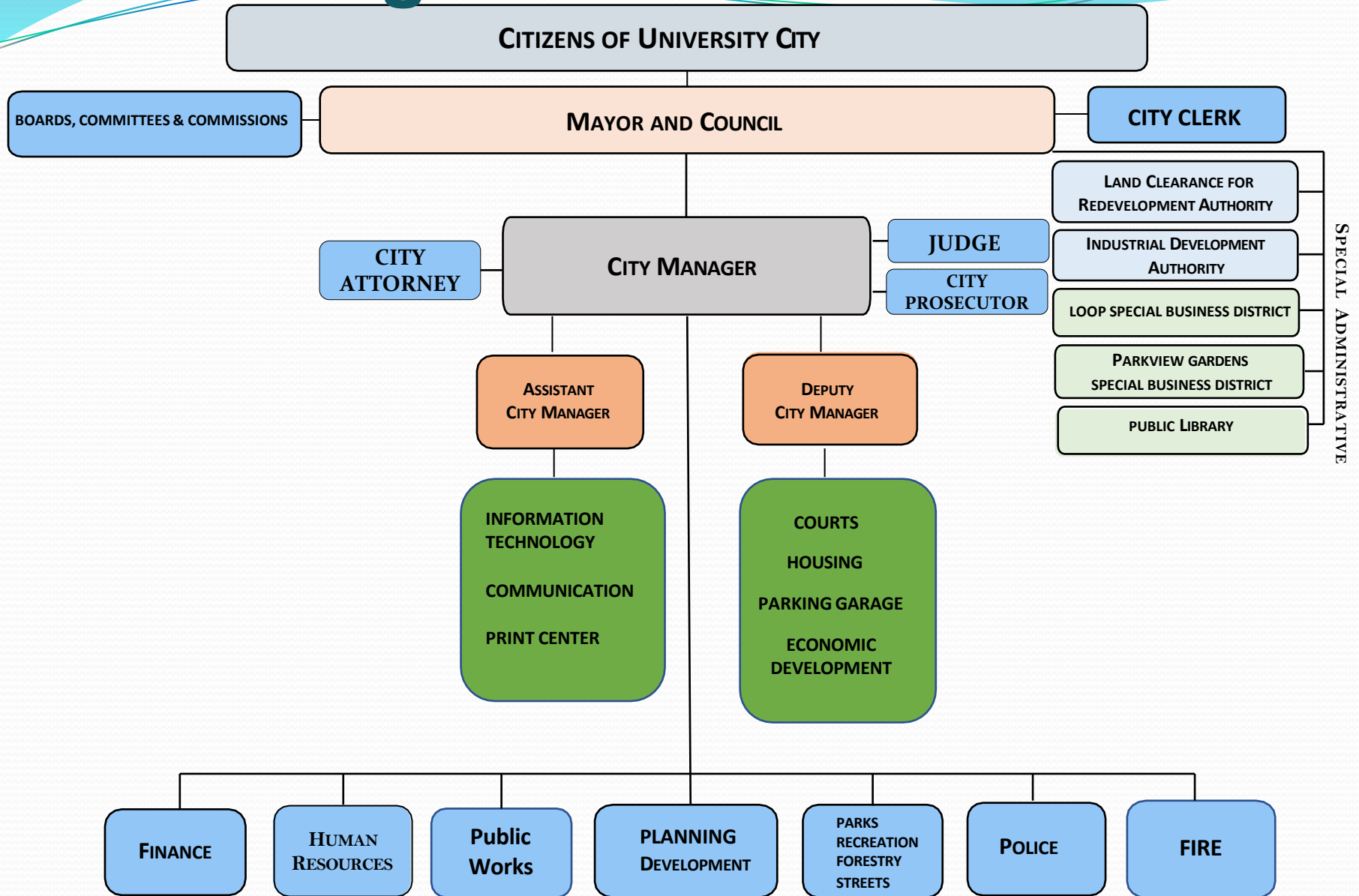


INTRODUCTION

Principal Officers

Mayor	Terry Crow	
City Council	Steve McMahon Ward One	Jeff Hales Ward One
	Dennis Fuller Ward Two	John Tieman Ward Two
	Bwayne Smotherson Ward Three	Stacy Clay Ward Three
City Manager	Gregory Rose	
Deputy City Manager	Brooke Smith	
Assistant City Manager	Vacant	
City Clerk	LaRette Reese	
City Attorney	John Mulligan, Jr.	
Director of Human Resources	Amy Williams	
Director of Finance	Keith Cole	
Director of Public Works	Darin Girdler	
Police Chief	Larry Hampton	
Director of Planning and Development	John Wagner	
Fire Chief	William Hinson	
Director of Parks Forestry & Recreation	Vacant	

Organization Structure



BUDGET CALENDAR FY 2025

DATE	ACTION	PERFORMED BY
January 31, 2024	Budgeted salaries increases are provided to City Manager and Department Directors	Finance
February 16, 2024	Submit completed Capital Improvement Program (CIP) forms to City Manager and Finance Department	Department Directors
February 20-26, 2024	Entering Department budgets and submit program indicators to Finance	Department Directors
March 11-22, 2024	Conduct Department meeting with Director presenting Proposed Budget	City Manager Department Directors
April 8, 2024	Follow up budget meeting with Department Director	City Manager Department Directors
April 22, 2024	Submit Proposed Budget to City Council	City Manager
June 10, 2024 (Council Meeting)	Hold official public hearing on FY 2025 Budget	City Council
June 17, 2024	Hold Council Budget Study Sessions	City Council City Manager Department Directors
June 24, 2024 (Council Meeting)	Adopt FY 2025 Budget and CIPs	City Council
July 1, 2024	Begin New Fiscal Year 2025	All
August 12, 2024	Distribute final printed budget document	Finance



EXECUTIVE SUMMARY

The city is an inner-ring suburb on the western boundary of the City of St. Louis, Missouri. The city is in St. Louis County. It ranks third and sixth with respect to total population and assessed valuation in St. Louis County. The city was founded by Edward Gardner Lewis and was incorporated in 1906.

The form of government set up by Charter is Council-Manager. The City Council is the legislative and governing body of the city. It consists of six Council members and the mayor, all of whom are elected by the residents of the city. Council members are elected from three wards to serve four-year staggered terms. The mayor is elected at large and serves a four-year term. The City Council and Mayor appoint the City Manager and City Clerk, and enact legislation to protect the health, safety, and general welfare of the citizens of the city. The City Manager directly supervises all City government agencies and departments, except the library, while also serving as chief advisor to the City Council. The city is considered a residential community with a diverse population. There are approximately 35,100 residents (U.S. Census Bureau 2021) and 18,000 housing units in the city. The population density is 6,000 inhabitants per square mile. The area of the city is approximately 6 square miles. The city offers a full range of municipal services for its citizens. These include public safety (police and fire), streets, sanitation (solid waste), culture and recreation, public improvements, community development, and general administrative services.

Economic Condition and Outlook

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment the City operates within.

- **Local economy.** Known for a diverse mix of retail and restaurant establishments and cultural activities, the city is a regional destination in the St. Louis region. It is found north of Washington University Saint Louis, west of the City of St. Louis, and near major transportation corridors making access to City attractions convenient. Most commercial development is found along two major thoroughfares: Olive Boulevard and Delmar Boulevard. These two roadways run parallel to each other, traversing the City from East to West. The City's economy is also supported by secondary business districts and neighborhood serving commercial districts. The city is fully landlocked and developed as a stable residential community with a large variety of housing types that contribute to growth in residential and commercial assessed values. The City's future growth continues to be in the development and redevelopment of business and residential areas.
- **Long-term Financial Planning.** Each year the city updates its five-year capital improvement plan. Projects totaling over \$48.9 million are planned for the fiscal years 2025 through 2029. The city confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is needed. The bonds are paid back within a period not to exceed the expected useful life of the project. Projects for which bonds have been issued include expansion and renovation of the city's recreational facility, renovation of City Hall and renovation of Fire Station #2. Started in September 2015, the rest and majority of the debt are paid by capital improvement and park and storm water sales tax revenues. During FY2025, the City will be considering Certificates of Participation to fund the construction of the Annex and Trinity Building renovation project.



BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services provided by the City of University City and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

To aid users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the city puts into developing a budget.

Budget Message

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

Budget Document Changes

The city strives to simplify and enhance the budget document for readability and to enhance understanding of the information. Below is the listing of reorganization and informational items for the FY 2025 budget.

1. The city has separated the Parks division from Public Works and Recreation from Community Development; combined the two and created a new department as Parks, Recreation and Forestry.
2. The City has created a new special revenue fund, which started in FY 2019:
 - Public Safety Sales Tax – This fund is used to account for a revenue resource from one-half cents Public Safety Sales Tax passed by voters in April 2016.
3. The City has set up two capital project funds, which started in FY 2016:
 - Capital Improvement Sales Tax – This fund is used to account for a revenue resource from the one-half cents Capital Improvement Sales Tax passed by voters in April 1996. This revenue is used to pay for an approximately of 65% of principal and interest payments on Certificates of Participation Series 2012 (COPs 2012) as well as the City's capital projects for annual infrastructure maintenance.
 - Parks Sales Tax – This fund is used to account for a revenue resource from the one-half cent Parks Sales Tax passed by voters in November 2001. All parks and recreation activity are tracked in this fund. The remaining of principal and interest payments on Certificates of Participation Series 2012 is made from revenue generated within this fund.
4. In September 2015, the city started outsourcing ambulance services to Gateway Ambulance Service LLC. This transition decreased a significant amount of revenue and related expenditure in the Fire Department. During FY 2020, the City Council voted to reinstate the Fire Department Ambulance Services.



Account Changes

In FY 2025, the Fire Service Sales Tax Fund was created to separately track the revenues generated from the State to its own Fund.

In FY 2024, the Equipment Replacement Fund was created to help fund large future equipment purchases.

In FY 2022, Tax Increment Financing Funds, RPA 1, RPA 2, and RPA 3 were created to account for the added funding the City will receive because of the Market at Olive Development.

In FY 2022, the American Rescue Plan Act Fund was created to keep track of funds that the City will receive from the Federal Government because of the passage of the American Rescue Act of 2021.

Started in FY 2019, the City changed the accounting for the Golf Course operation from a program in Governmental Fund to be a newly created Enterprise Fund. This operation is part of Parks, Recreation and Forestry Department.

University City Public Library was reclassified as discretely presented part units effective in FY 2014. For the fiscal year ended June 30, 2014, its statement of net position and activities are presented accordingly. The Board of Trustee approves its annual budget. The library's budget is also included here as information only.

In FY 2012, Tax Increment Financing Fund for Olive Central was dissolved. The properties were transferred to the City and were being held for resale to the developers. These properties are worth \$570,000 at the end of FY 2017.

Started in FY 2011, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be distributed to all other departments within the General Fund via the Internal Service Fund (Fleet Fund). In addition, this enterprise fund also has its own bank account effective in December 2014.

Adopted Budget Amendments

During completing the FY 2025, there were recommended amendments to be included in the budget before the budget was adopted. The recommended amendments are as follows:

- The City will maintain an Unreserved Fund Balance in the General Fund which represents 17% of the annual expenditures.
- Decrease General Fund Human Resources Budget by (\$100,000).
- Increase Transfer to Debt Service Fund from General Fund by \$250,000.
- Eliminate Parks and Stormwater Sales Tax Fund transfer to Debt Service Fund by (\$250,000).
- Increase Parks and Stormwater Sales Tax Fund transfer to General Fund by \$250,000.



INTRODUCTION

- Include funding for Police Annex and Trinity Court Building renovation. Bond proceeds in the amount of \$27,510,257.80.
- Breakout the Fire Protection Sales Tax to its own Fund, and transfer funds in the amount of \$1,050,000 to the General Fund to cover a portion of the Fire Department operating costs.



READER'S GUIDE

The FY 2025 Budget Document represents the fiscal year observed by the City of University City, July 1, 2024, through June 30, 2025 (FY 2025). The document is prepared in a format that strives to reduce the level of difficulty for readers not familiar with municipal budgeting systems, yet still provides comprehensive information useful in communicating the overall financial direction and policies of the City of University City. The following pages provide added narrative, graphics, and financial data at summary and detailed levels to assist the reader. The City's annual budget serves as a communication device, a policy document, a resource allocation and accountability tool, and a management tool. Each section of the document and its contents are described below:

Introduction – Provides a profile and brief history of the city including information about the local population, climate, and economy. In addition, this section describes the operating structure of the local government, finds key municipal facilities, and provides a list of current city officials, as well as an organizational chart.

Budget Summary – Describes the budget process, fund structure, and basis of accounting used in the budget document. It also provides a budget message about the opportunities and challenges facing the organization, an assessment of the major revenues and expenditures, and various citywide budgetary statements. This section also includes analysis into how the budget relates to adopted key performance areas and goals.

Fund Summaries – The City runs several funds, each with its own appropriated budget. This section provides a statement of purpose and budget summary for each of the City's funds.

Personnel Summary – Full-Time, Part-Time and Full-Time Equivalency (FTE) by department and program.

Department Summaries – The City is organized by department, and as such each department has an authorized expenditure budget, which it must follow. Information for each department including goal statements, descriptive narratives, divisions thereof, and Full-Time Equivalency (FTE) levels are presented in this section. Capital outlay expenditures are shown in the **Capital Improvement Plan** section.

Budget Detail – This section provides a detailed line-item budget sheet for all City departments and/or divisions thereof.

Capital Improvement Plan – This section provides a detailed account of each capital improvement project proposal including descriptions, estimated costs, and expected operational impacts.

Appendix –Miscellaneous information that may be useful to readers such as financial policies, a personnel summary, and a glossary of terms and acronyms, are included in this section. The resolution adopting the budget is also included at the end of this section.



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1st and ends on June 30th of the following year. The proposed budget period will be from July 1, 2024, to June 30, 2025, or as referred to in this document, Fiscal Year 2025 (FY 2025).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director handles the preparation of individualized program budget requests and some of the personnel services expenditures. The Director of Finance handles preparation of revenue estimates. Budget requests are given to the City Manager who may request more information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager gives a proposed budget to the City Council.

After receiving the draft budget, the City Council will hold a budget work session to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearing and meeting is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at www.ucitymo.org.

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.



BUDGET SUMMARY

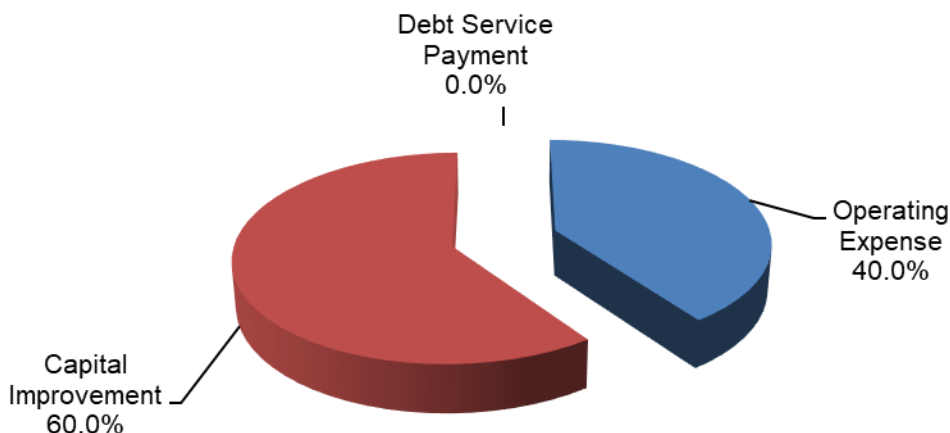
The annual budget for the City of University City is divided into four major components that include all appropriations for the city is explained below:

1. The *operating budget* finances the day-to-day provision of City services totaling \$26.5 million.
2. The *capital improvement budget* funds the construction of various city projects, such as construction of roads, public amenities, and other infrastructure throughout the City, in addition to vehicles and equipment. The program totals \$32.3 million, which includes \$653 thousand from grants.
3. The *debt service budget* is used to repay money borrowed by the city, primarily for capital improvements.
4. The *operating transfer in and transfer out* between General Fund and other funds mostly for overhead cost. The details of transfers are presented in the Combined Statement of Revenues, Expenditures and Fund Balance. The transfers in are offset with transfers out, as such they will not have any impact to the total operating expenditures.

The total budget, including all four components, is \$55.4 million for FY 2025. This is a increase of \$3.1 million from the FY 2024 total budget. This is primarily due to, street maintenance replacement programs, curb and sidewalk replacement programs, and transfers out to fund for overhead costs.

As you can see from the pie chart below, the operating (40.0%) and capital improvement (60.0%) appropriations account for 100% of the total appropriations. Debt Service is accountable for 0.0%. Operating budget is discussed on the following pages. The Capital Improvement Program can be found in the second to last section of this budget book.

**City of University City
Total FY 2025 Appropriation**





Operating Budget

The development of University City's FY 2025 budget was an open process designed to reflect the needs and desires of the community.

In January, the Finance Department started the budget input process for FY 2025, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issues to address in developing the FY 2025 budget has been the focus on flood recovery, improving streets and sidewalks, renovating city facilities, and continuing to upgrade our Police fleet. Another key issue in developing the budget was the economy and the impact it was having on the City's resources to fund services to the community.

As part of the FY 2025 budget development process, departments proposed status quo or slight increases to their ongoing General Fund base operating budgets. Each Department Director reviewed their proposed budgets to ensure core services would continue to be provided, particularly those related to public safety services, as defined by City Council strategic goals.

The entire management team met in January through April to develop the City Manager's recommended budget.

Public Hearing on FY 2025 Budget

The official public hearing was held on June 10, 2024. The Council Budget Study Session was held on June 17, 2024.

Short Term Factors and Budget Guidelines

The aims of this budget are to preserve the current level of services with status quo to slight decline in revenues while making progress towards and implementing the City's long-range plans. Significant assumptions include:

- Moderate, but realistic projection of revenues and expenditures. Moderate projections help ensure that adequate resources will be available to meet budgeted obligations.
- Increase in assessed value of the properties in the City has resulted in lower tax rates. Assumes a reduced property tax rate when compared to FY2024.
- FY 2025 General Fund excess of expenditures over revenues is offset by transfers in from other funds such as Public Safety, Park and Storm Water, Golf Course, and Parking Garage.
- Employee benefits continue to increase specifically for medical insurance.

Budgetary Basis of Accounting

Basis of accounting refers to revenues and expenditures or expenses recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The City uses the current financial resources measurement focus and the modified accrual basis of accounting for financial reporting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term “available” is defined as collectible within the current period or soon enough thereafter to be used to pay liabilities for the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting.

Relationship between Budgetary and GAAP Basis

The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except for the fiscal year end. During the year, the departments checked their budgets through reports generated by financial system which is kept on the same basis as the adopted budget. The differences between the budgetary basis and GAAP are as follows:

- Some specific expenditures, such as compensated absences, are not recognized for budgetary purposes but are gained.
- Principal payments on long-term debt within the Proprietary Funds are applied to the outstanding liability on a GAAP basis as opposed to being spent on a budget basis.

Amending the Budget

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation. However, the City Manager may approve the transfer of any unencumbered appropriation balance or part thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or part thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line-item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City’s financial system.

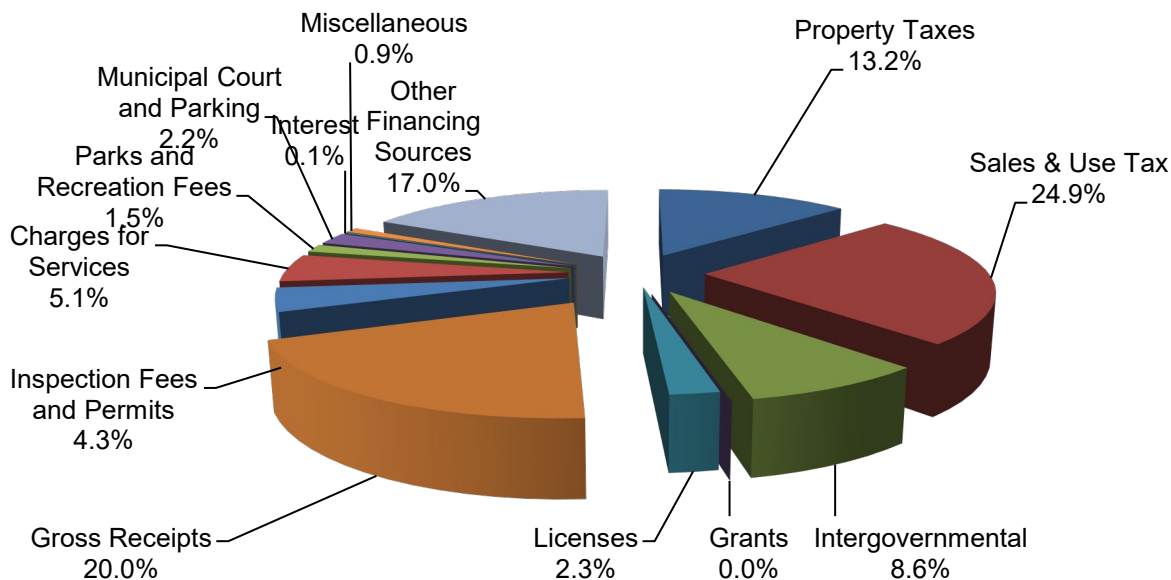
FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has five (5) main categories of funds: General Fund, Special Revenue Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of twenty-one (21) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, parking fees, and golf course fees just like any other business would do.

The City also has the following funds which are not budgeted currently: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund is a major fund that provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental, grants, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees, municipal court and parking, interest, and miscellaneous revenue.



The largest single source of revenue is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax and fire services, combined total is approximately 24.5%. The next largest single source is Gross Receipts Tax, or Utility tax, at 20.0%, followed by Property tax at 13.2%, Intergovernmental at 8.6%, Charges for Services at 5.1%, Inspection Fees Permits at 4.3% and Municipal Court and Parking at 2.2%. The General Fund is projected to transfer in \$5.2 million, or 17.0% from other funds.



Special Revenue Fund Group:

Sewer Lateral (Fund 05)

This fund aids residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 2024, this fund projects revenue, and expenditures for \$570,000 and \$546,255, respectively.

Economic Development and Sales Tax Fund (Fund 11)

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006, to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City. The FY 2025 projected revenue for this fund is \$1,200,300.

Public Safety Sales Tax Fund (Fund 15)

In April 2017, St. Louis County imposed a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. The City created the separate fund to track revenue distributed by State. The FY 2025 projected revenue, expenditures and transfer out for this fund are \$2,400,200, \$75,314, and \$1,955,533, respectively.

Grant Funds (Fund 22)

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to follow the specific financial and reporting requirements of each grantor agency. For FY 2025, the city expects the total awards from all sources for \$653,000.

Fire Service Sales Tax Fund (Fund 21)

The City created this separate fund to track revenues distributed by the State. In November 2001, the City of University City levied a one-quarter cents sales tax on retail sales to be used for fire services. The FY 2025 projected revenue and transfer out for this fund are \$1,050,000 and \$1,050,000, respectively.

Capital Project Funds:

Capital Improvement Sales Tax Fund (Fund 12)

The City created this separate fund to be used to account for a revenue resource from the one-half cents. Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City's capital projects for annual infrastructure maintenance. The FY 2025 projected revenue, expenditures and transfer out for this fund are \$2,940,200, \$2,417,198, and \$1,782,760, respectively.

Park and Storm Water Sales Tax Fund (Fund 14)

The City created this separate fund to be used to account for a revenue resource from the one-half cents. Park and Storm Water sales tax passed by voters in November 2001. This revenue is used to pay for the capital projects for annual park and storm water maintenance. The FY 2025 projected revenue, expenditures and transfer out for this fund are \$2,100,200, \$1,401,865, and \$1,252,488, respectively.



Fiduciary Funds (For information only):

Police and Fire Pension Fund (Fund 03)

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from the property tax levy for 2023 at the rate of \$0.125, \$0.133, and \$0.195 for residential, commercial, and personal, respectively.

Non-Uniformed Pension Fund (Fund 10)

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.

Enterprise Funds:

Solid Waste (Fund 08)

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through the fees paid by sanitation customers (both residents and businesses). The City implemented the five (5) cycle billing in FY 2013. Revenues are collected on specific months based on the route of services. In 2016, the city increased these fees by 12%. The projected revenue, expenditures and transfer out for FY 2025 are \$3,560,200, \$3,863,627, and \$0, for operation and leaf collection, respectively.

Parking Garage (Fund 27)

This fund provides operations and administration of the 98-space University City Parking Garage in the Loop Special Business District. In FY 2018, the General Fund loaned the Parking Garage \$500,000 as an Interfund Loan. In FY 2024, the loan payment is scheduled to be \$53,220 for principal and interest. The revenue, expenditures and transfer out are projected to be \$169,000, \$119,770, and \$153,220, respectively. The source of revenue comes from the rental of ground floor retail space and parking revenues.

Golf Course (Fund 28)

The Golf Course Fund is a new enterprise fund created in FY 2019. This fund provides operations and administration for the municipal golf course at Ruth Park. In FY 2019, the General Fund loaned the Golf Course \$500,000 as an Interfund Loan. In FY 2025, the loan payment is scheduled to be \$53,220 for principal and interest. In FY 2025, the revenue, expenditures and transfer out are projected to be \$1,000,000, \$1,144,486, and \$96,020, respectively. The source of revenue comes from the green fees, driving range and Pro Shop.

Internal Service Fund:

Fleet Management (Fund 02)

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel bought for City vehicles. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks, and other technology related equipment. In FY 2025, this fund expects total transfer in and expenditures of \$1,700,000 and \$1,690,757, respectively.



Component Units:

Library (Fund 06)

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2023 are \$0.331 for residential, \$0.345 for commercial and \$0.400 for personal. The FY 2025 projected revenue for the library is \$3,219,775 and projected expenditure is \$3,219,775.

University City Loop Special Business District (Fund 18)

The City set up this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City, referred to as the Loop. The projected revenue for FY 2025 is \$78,020. This is a combination of property taxes, business license fees, and miscellaneous. The property tax rates for 2023 are \$0.275 and \$0.346 for residential and commercial, respectively.

Parkview Gardens Special Business District (Fund 19)

The City set up this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of an SBD of the City. The projected revenue for FY 2025 is \$95,800 which is mainly from property taxes. The projected expenditures are \$95,800. The property tax rate for 2023 are \$0.365 and \$0.604 for residential and commercial, respectively.

Other:

American Rescue Plan (Fund 29)

The City set up this fund to account for funds being received from the Federal Government because of the passage of the American Rescue Act of 2021.

Tax Increment Funds (Fund 30, 31, 32)

The City set up these funds to account for the added funding the City will receive because of the Market at Olive Development.

Equipment Replacement Fund (Fund 35)

The City set up this fund to account for funds set for large future equipment purchases.



FUND BALANCE

Fund balance is net position of governmental fund, a difference between total assets and liabilities. The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitations, fund balance may be used to balance the later year's budget.

The table below display the status of fund balance of each fund for FY 2025 Budget as percentage of the budgeted expenditure including transfers in an out.

Fund	FY 2025 Revenues	FY 2025 Expenditures	FY 2025 Transfer In	FY 2025 Transfer Out	Surplus (Deficit)	Beginning Fund Balance	Ending Fund Balance	% of Ending Fund Balance to Expenditures
General	25,391	30,568	5,185	(2,308)	(2,300)	14,928	12,628	38%
Capital Improvement Sales Tax	2,940	2,417	-	(1,783)	(1,260)	3,055	1,795	43%
Park and Storm Water Sales Tax	2,100	1,402	-	(1,252)	(554)	1,515	961	36%
Public Safety Sales Tax	2,400	75	-	(1,955)	370	(367)	3	0%
Fire Protection Sales Tax	1,050	-	-	(1,050)	-	-	-	0%
Grants	653	653	-	-	-	-	-	0%
Library	3,220	3,220	-	-	-	-	-	0%
Fleet Maintenance	-	1,691	1,700	-	9	26	35	2%
Solid Waste	3,560	3,864	-	-	(304)	774	470	12%
Parking Garage	169	120	-	(153)	(104)	387	283	104%
Golf Course	1,000	1,144	-	(96)	(240)	690	450	36%
Loop Business District	78	76	-	-	2	171	173	228%
Parkview Gardens Special District	96	96	-	-	-	116	116	121%
Economic Development Sales Tax	1,200	883	-	-	317	3,098	3,415	387%
American Rescue Plan	-	-	-	-	-	-	608	0%
Olive I-170 RPA 3	-	-	-	-	-	-	-	0%
Third Ward Revitalization	92	-	212	-	304	3,308	3,612	0%
Equipment Replacement	-	-	-	-	-	100	100	0%
Debt Service	-	-	1,000	-	1,000	900	1,900	0%
Sewer Lateral	570	501	-	(45)	24	500	524	96%
Total	\$ 44,519	\$ 46,710	\$ 8,097	\$ (8,642)	\$ (2,191)	\$ 29,201	\$ 27,073	49%



REVENUES AND EXPENDITURES MATRICES

Below is a table which illustrates all type of revenue sources generated in the City of University City and relationship to all funds including General Fund. For example, General Fund records 1% of County-wide sales taxes and local use tax. The City continues to receive a ½ % of County-wide sales tax for public safety in FY 2025. This source of revenue is recorded in a separate fund. Economic Development Sales Tax Fund and Fire Service Sales Tax Fund records ¼ % sales tax, Capital Improvement and Park and Storm Water Sales Tax Funds record ½ % sales tax, respectively. Library, Loop Business and Parkview Garden levied the real and personal property taxes.

ANNUAL OPERATING BUDGET
REVENUES MATRIX

Revenues	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Fire Service Sales Tax	Solid Waste, Parking Garage and Golf Course	Library, SBD Loop, Parkview Garden	Equipment Replacement	American Rescue Plan, TIFs
Sales Taxes	✓		✓	✓	✓	✓	✓				✓
Local Use Tax	✓										
Property Taxes	✓	✓							✓		✓
Motor Fuel & Gasoline Tax	✓										
Gross Receipts Tax	✓										
Grant				✓	✓			✓	✓		
License	✓								✓		
Inspection Fees and Permits	✓										
Charges for Services	✓							✓			
Parks and Recreation Fees	✓							✓			
Municipal Court and Parking	✓										
Interest	✓		✓	✓	✓						
Miscellaneous	✓									✓	✓



INTRODUCTION

The following table illustrates the relationship between functional units, major funds, and non-major funds. For example, Finance Division allocates staff labor hours to Solid Waste Fund. Engineering Division in Public Works Department allocates staff labor hours to Sewer Lateral, Capital Improvement Sales Tax, Park and Storm Water Sales Tax and Solid Waste Funds.

ANNUAL OPERATING BUDGET EXPENDITURES MATRIX

Expenditures	General Fund	Sewer Lateral Fund	Economic Development Sales Tax	Capital Improvement Sales Tax	Park and Storm Water Sales Tax	Public Safety Sales Tax	Fire Service Sales Tax	Solid Waste, Parking Garage, Golf Course	Library, SBD Loop, Parkview Garden	Equipment Replacement	American Rescue Plan, TIFs
Legislation	✓										
General Administration:											
City Manager's Office	✓		✓								
Human Resources	✓					✓					
Administrative Services:											
Finance	✓							✓			
Information Technology	✓										
Municipal Court	✓										
Police	✓										✓
Fire	✓						✓				✓
Public Works :											
Engineering	✓	✓		✓				✓			
Facilities Maintenance	✓										
Fleet Maintenance	✓			✓		✓					
SW - Admin	✓				✓			✓			
SW - Operation								✓		✓	
SW - Leaves Collection								✓			
Planning and Development:											
Administration	✓										
Parks, Forestry and Recreation:											
Maintenance	✓				✓						
Golf								✓			
Recreation:											
Community Center	✓										
Aquatics	✓										
Centennial Commons	✓										
Economic Development			✓								
Public Parking Garage								✓			
Library									✓		
SBD Loop									✓		
SBD Parkview Garden									✓		

STRATEGIC GOALS AND OBJECTIVES

The Strategic Goals and Objectives are the main focus of all City's department during this time period. They highlight the City's challenges and some uncertain influences during the economic recovery times. Each goal may require multiple years to accomplish based on the limitation of the City's resources.

1. Focus on Commercial and Retail Development

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard and I-170.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop.
- Complete long-range planning efforts; implement where appropriate



2. Preserve and Stabilize Neighborhoods; Encourage Growth



- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
- Continue proactive efforts to ensure properties are well maintained.
- Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

3. Financial Stability and Long Term Vitality

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to "pay as you go"
- Maintain the level of the General Fund's fund reserve not only at the recommended level but also build up for the future spending if needed



4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.

5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century



- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.

6. Focus on Infrastructure

- Maintain and enhance transportation infrastructure to provide safely accessible and acceptable levels of service and accommodate all modes of travel.
- Provide responsible municipal services efficiently and cost effectively.
- Update and maintain park infrastructure to provide safely accessible places for recreation.
- Upgrade to and maintain compliance of all municipal operations with Federal, State, and local laws and regulations.
- Coordinate municipal operations with other jurisdictional public agencies and utilities for health, welfare and safety of the public.



7. Public Safety

- To prevent and repress crime.
- To detect criminal activity and apprehend offenders.
- To protect life and property.
- To facilitate the safe movement of people and vehicles.
- To assist those in danger, those who cannot care for themselves, and those in need of assistance.
- To protect individual constitutional rights.





FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services wanted by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to set up guidelines for the fiscal stability of the City. In addition, these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the city is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
 - a. A budget message describing the important features of the budget and major changes from the preceding year.
 - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source.
 - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure.
 - d. The amount needed for the payment of interest, amortization, and debt service charges on any debt of the city.
 - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.



Revenue Policy

- 1) The city will try to keep a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The city will set up user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.

Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized based on funds, each of which is considered a separate accounting entity with self-balancing accounts that form its assets, liabilities, equity, revenues, and expenditures.
- 2) The City keeps its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e., measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports by GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be kept monitoring revenues and expenditures/expenses monthly, with an analysis and adjustment of the annual budget at the proper times.

Operating Budget Policy

- 1) When necessary, the city will institute expenditure controls to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The city will keep a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The city will aggressively look for regional, state and federal grants to support capital and special projects.
- 5) The city will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The city will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to keep a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be given to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.



Capital Budget Policy

- 1) The city will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long-life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The city will keep its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) All projects included in the FY 25 annual budget should have: a) current condition and/or justification of the need of the project, b) a timeframe to determine various anticipated phases of the project, c) financial implication, d) increase or decrease ongoing maintenance cost that has impact to the operating budget.

Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The city will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.

Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The city limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

Reserve Policy

The City will keep an unreserved fund balance in the General Fund which is 17% of annual expenditures.

Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision-making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011, financial statements and all subsequent annual financial statements until superseded.



The City of University City has enacted the following policy to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary aim is to keep a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also looks to keep the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components is the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The part of a governmental fund's net assets that are not in a spendable form (i.e., inventory and prepaid) or must be kept intact.
- 3) Restricted fund balance - The part of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e., grant revenue).
- 4) Committed fund balance - The part of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e., encumbrances).
- 5) Assigned fund balance - The part of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has appointed authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

Bonded Debt Schedule

The City of University City's Long-term debt includes Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness. The general obligation bonds are to be liquidated by the Debt Service Fund supported by a property tax levy, and the special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

General Obligation Bonds

The city currently does not have outstanding GO Bonds. However, the City may consider issuing one in the near future for the purpose of renovating the Annex for a new police facility. Limitations for bonding ability are set by state statutes. The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2023, the City's assessed value is \$823 million. This would allow the city to borrow approximately \$83.0 million.

Special Obligation Bonds

These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The city paid off these bonds during FY 2020.



Capital Leases

During 2017, a capital lease agreement for \$726,101 was issued to finance the purchase of a fire ladder truck. The capital lease bears an interest of 2.51% and matures on September 1, 2023. The current outstanding debt on this lease is \$0. The Capital Lease was paid in full during FY 2024.

Certificates of Participation

Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City's public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City's Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, give and equip the City's police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City's Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City's public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%. The city paid off the Certificates of Participation during FY 2020.

Fraud Policy

The City of University City is committed to protecting its revenues, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees, to gain by deceit, financial or other benefits. Examples of fraud and misuse of City assets include but are not limited to:

- 1) Embezzlement
- 2) Misappropriation, misapplication, destruction, removal, or concealment of City of University City property.
- 3) Alteration or falsification of documents (checks, time sheets, contractor agreements, purchase orders, other financial documents) or computer files
- 4) Misappropriation or misuse of City of University City resources, such as funds, supplies, or other assets such as inventory, furniture, fixtures, or equipment
- 5) Authorizing or receiving compensation for goods not received or services not performed.
- 6) Authorizing or receiving compensation for hours not worked.
- 7) Unauthorized use of City of University City logos and trademarks

Interfund Loan

In May 2018, City Council approved using of interfund loan as opposed to due to-from. Interfund loans will be properly accounted for. All interfund loans and repayments will be promptly recorded in the city's financial system. Interfund loans receivable and interfund loans payable will be reconciled on a quarterly basis. Payables and receivables should always be in balance.

Interfund loan payments do not affect revenues or expenditures. The original interfund loan and repayments of the loan are recorded as no expenditure disbursements and nonrevenue receipts. Revenues and expenditures are not affected by the payment or repayment of interfund loans. Loan



INTRODUCTION

interest on an interfund loan will be recorded as revenue to the loaning fund and an expenditure of the fund receiving the loan. Loan interest payments are treated as quasi-external transactions.

At the end of FY 2018, the General Fund lend the specific amounts to Public Safety, Parking Garage, Golf Course and Park and Storm Water Sales Tax Fund as shown below.

Lending Fund	Borrowing Fund	Amount	Purpose	Interest Rate	Term (Year)
General Fund	Public Safety Sales Tax	\$6,000,000	Police Station Design and Construction	1.25%	12
General Fund	Parking Garage	\$500,000	Operations	1.25%	10
General Fund	Golf Course	\$500,000	Operations	1.25%	10
General Fund	Park and Storm Water Sales Tax	\$200,000	Projects in Progress	1.25%	5

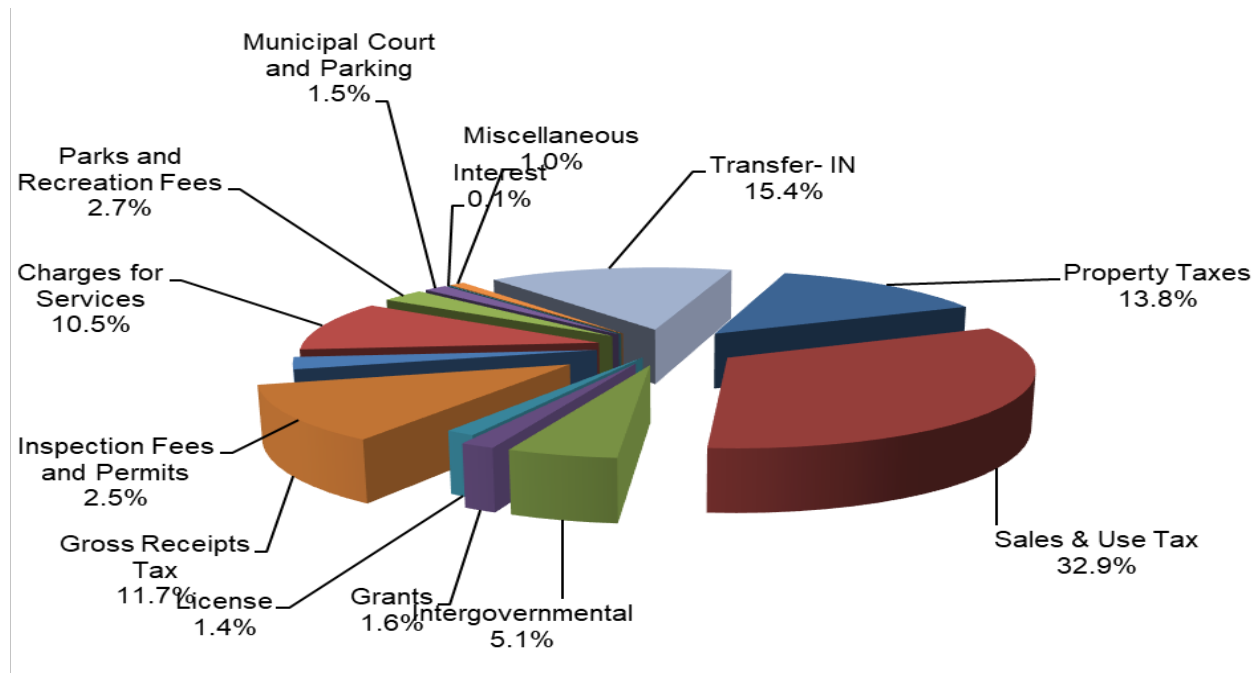


REVENUE SOURCES

REVENUES

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Fiduciary Funds are not included, because they do not stand for resources received from outside sources, however, transfers in are included as revenues.

	Amount	Percentage
Property Taxes	\$ 7,239,275	13.8%
Sales & Use Tax	17,290,000	32.9%
Intergovernmental	2,667,500	5.1%
Grants	838,000	1.6%
License	732,300	1.4%
Gross Receipts Tax	6,130,000	11.7%
Inspection Fees and Permits	1,329,450	2.5%
Charges for Services	5,528,000	10.5%
Parks and Recreation Fees	1,445,000	2.7%
Municipal Court and Parking	778,500	1.5%
Interest	38,220	0.1%
Miscellaneous	503,200	1.0%
Transfer- IN	8,097,786	15.4%
Total Revenue	\$ 52,617,231	100.0%



The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 2025 are based on estimates through the end of the fiscal year.



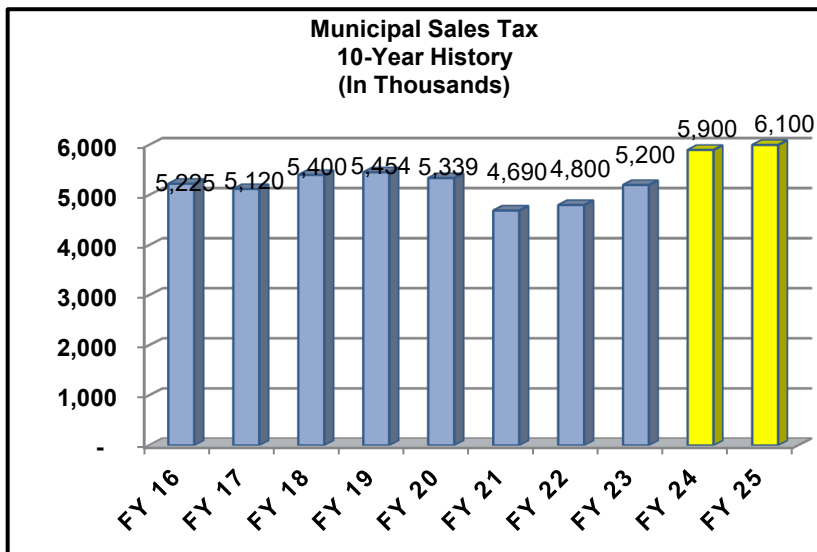
REVENUE SOURCES

SALES TAX

Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the choice of choosing either method on some types of sales taxes, and on other types of the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

Municipal Sales Tax:

The City of University City receives a share of a county-wide one percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities in St. Louis County and the unincorporated areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 2012 due to the city faced a 5.0% decrease in population from 37.4 thousand to 35.4 thousand based on the 2010 census.

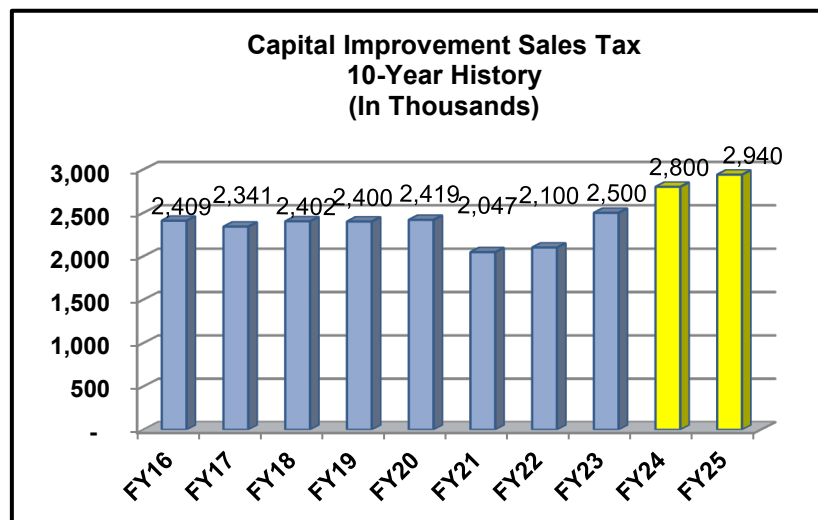


Some municipalities proposed to change the formula to keep more sales tax revenue generated locally and share less with others through the pooled distribution. If the alteration to the pooled distribution formula is successful, the City's revenue would be directly affected in the future years. Due to the coronavirus pandemic and the outcome,

it had on the sales tax revenue in the prior year, we expect a moderate increase in revenue in hopes of the economy to slowly move forward in a positive direction.

Capital Improvement Sales Tax:

In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have a choice as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The city shares 100% of the generated revenue with all other pooled cities and St. Louis County (Ordinance 6056 adopted in June 1996). The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. Started in FY 2016.



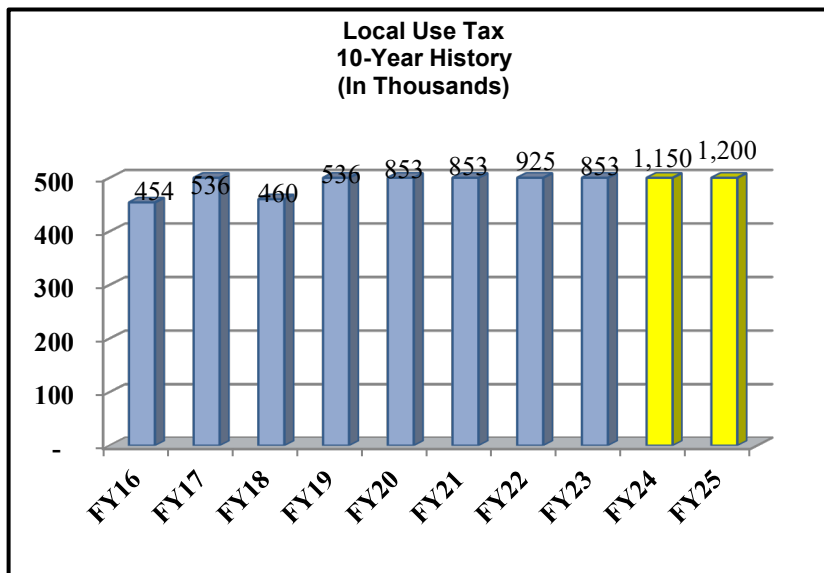


REVENUE SOURCES

revenue is recorded in Capital Improvement Sales Tax Fund. Growth in this revenue source had been small, but steady over the past few years. Due to the coronavirus pandemic and the outcome, it had on the sales tax revenue in the prior year, we expect a moderate increase in revenue in hopes of the economy to slowly move forward in a positive direction.

Local Use Tax:

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an added of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City.

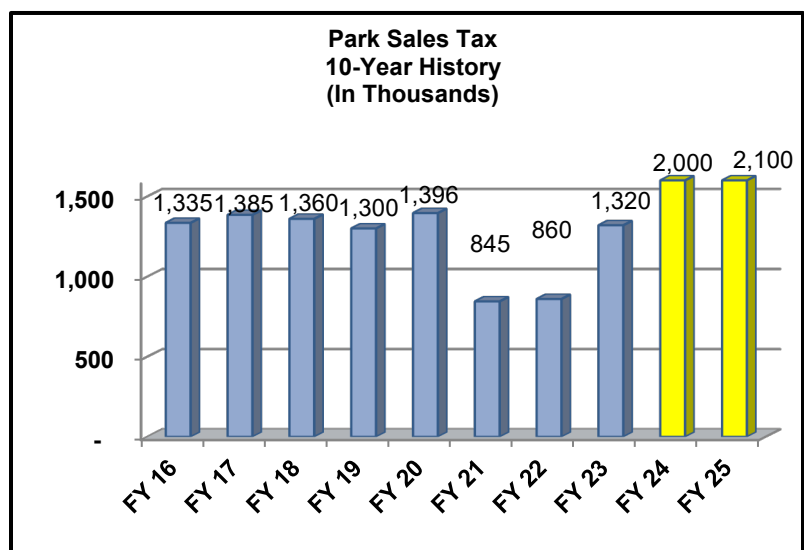


The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The city has appointed this tax to be used for general operation purposes. Growth in this revenue source has been fluctuating over the past few years. However, due to the coronavirus pandemic, this revenue had a sizeable increase from the actual received in FY 2023. We expect revenues being even to what was budgeted in FY 2024.

Park Sales Tax:

In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes. The city has appointed this tax to be used solely for park and recreation improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the city limits.

Growth in this revenue source has been steady, with some fluctuations over the past few years. Started in FY 2016, this revenue is recorded in Park and Storm Water Sales Tax Fund. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 7% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The city expects and continues to see an increase in revenue of what is being collected from year to year. We still see this increase continuing in FY 2025.

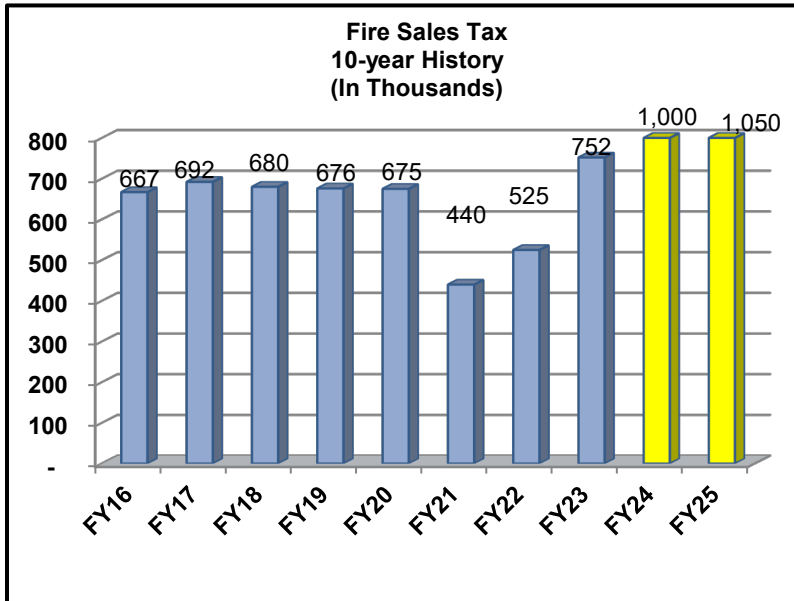




REVENUE SOURCES

Fire Service Sales Tax:

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City's revenue is based on the amount of sales tax generated through point of sale within the city limits.

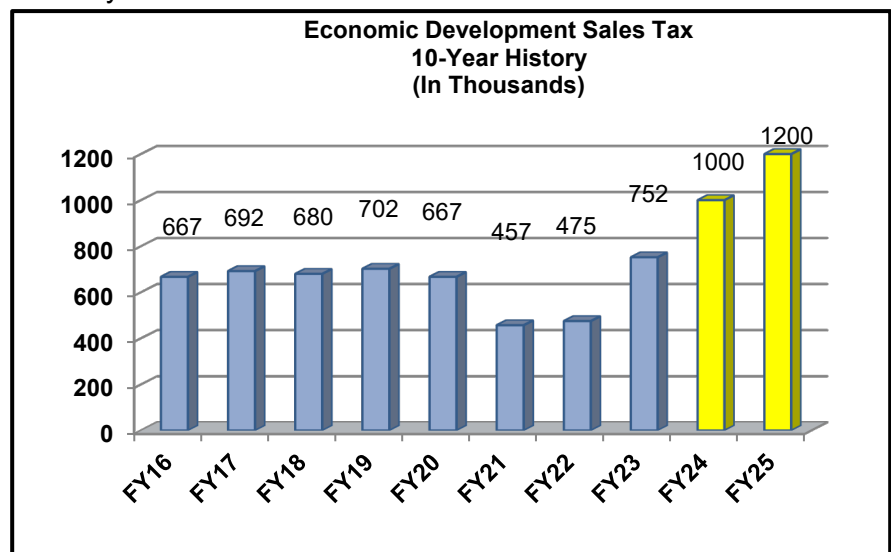


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 3% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The city expects an increase in revenue of what will be collected in FY 2025.

Economic Development Sales Tax:

In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City's revenue is based on the amount of sales tax generated through point of sale within the city limits.

The economic conditions are characterized by disappointed gross domestic product growth in FY15 and FY16, then started to pick up in the second half of FY17 with fluctuations through FY20. The recent economic decline due to the coronavirus pandemic, the sales tax decreased roughly 2% in FY 2020 when compared to budget and actual. This is the result of point-of-sale within City limits. The city expects an increase in revenue of what will be collected in FY 2025.

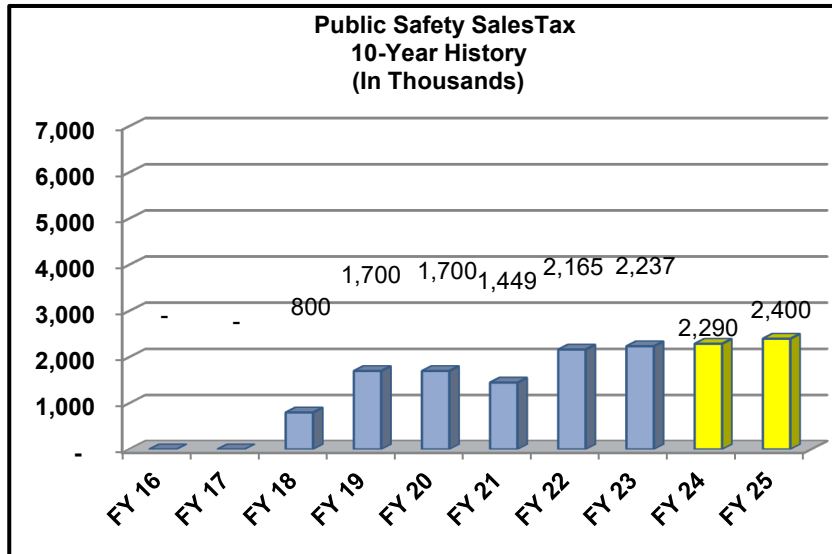




REVENUE SOURCES

Public Safety Sales Tax:

In April 2017, St. Louis County impose a one-half of one percent sales tax for the purpose of providing funds to improve police and public safety in St. Louis County and each of the municipalities within St. Louis County. This sales tax is estimated to generate \$80 million a year.

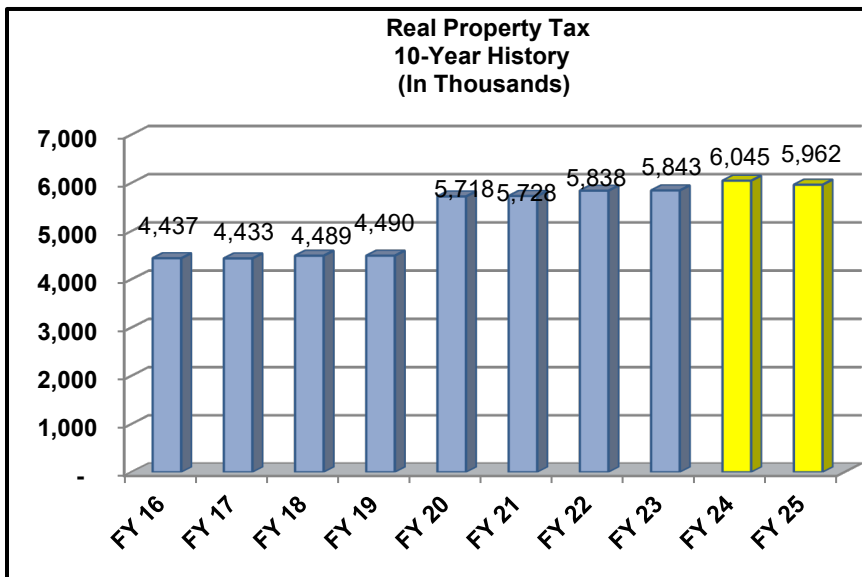


The City's revenue is based on the population size. City of University City expected to receive an approximately \$2.4 million in this budget year. In FY 2023, sales tax received was roughly \$2.0 million. The city expects an increase in revenue of what will be collected in FY 2025.

PROPERTY TAXES

Real Property Tax:

The City levies a tax on real property by Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as set up by the St. Louis County Assessor. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property. Taxes are collected by St.



Louis County and distributed to the city. Properties are reassessed in odd-numbered years. The 2023 levy for real property was \$.415 for residential property and \$.487 for commercial property.

Real property tax revenues have increased from previous year. Cities in Missouri must rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and increase percentage of the Consumer Price Index (CPI). There will be a slight decrease in revenue within FY 2025.



REVENUE SOURCES

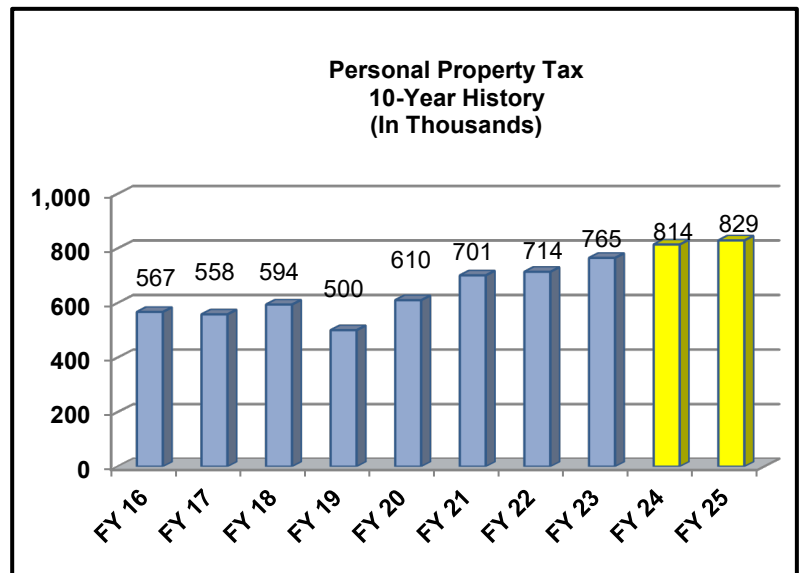
In FY 2008 the city reinstituted the levy for the Police & Firefighter Retirement Plan. In 2023, the assessed value of the properties increased. As a result, the property tax for FY 2024 expects a small increase from previous year.

Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of

property as set up by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the city. The 2022 levy for personal property was \$.680.

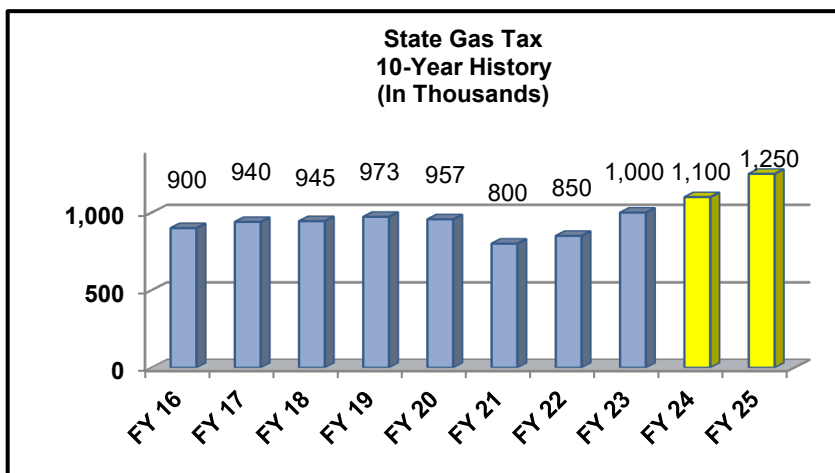
Personal Property tax revenue has been very steady for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. In FY 2025, this revenue is projected to have a small increase from previous year.



INTERGOVERNMENTAL TRANSFERS AND GRANTS

State Gas Tax:

The State of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.



The tax is imposed on a per gallon rate, therefore usage alone, not price, decides the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 2023 revenue is estimated to be higher than the previous year's budget. In addition, the city will receive \$0.125 tax increase phased in over 5 years from the new gas tax which the state started to collect October 1, 2021.

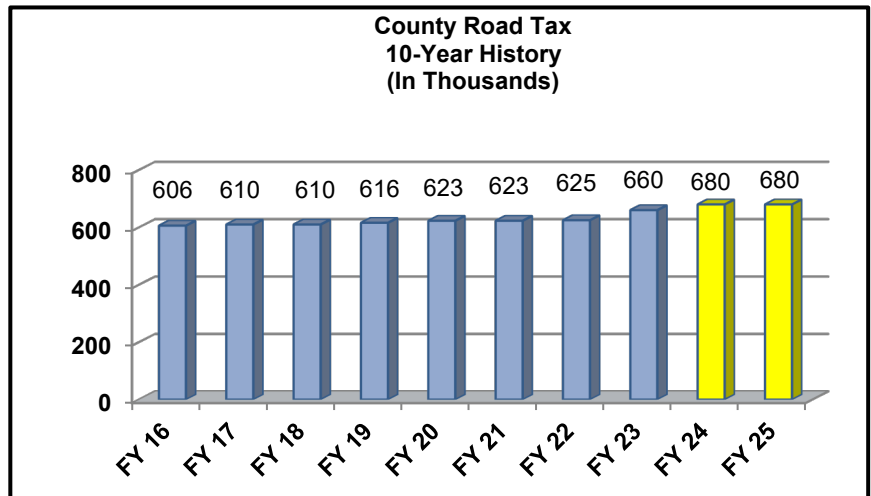


REVENUE SOURCES

County Road Tax:

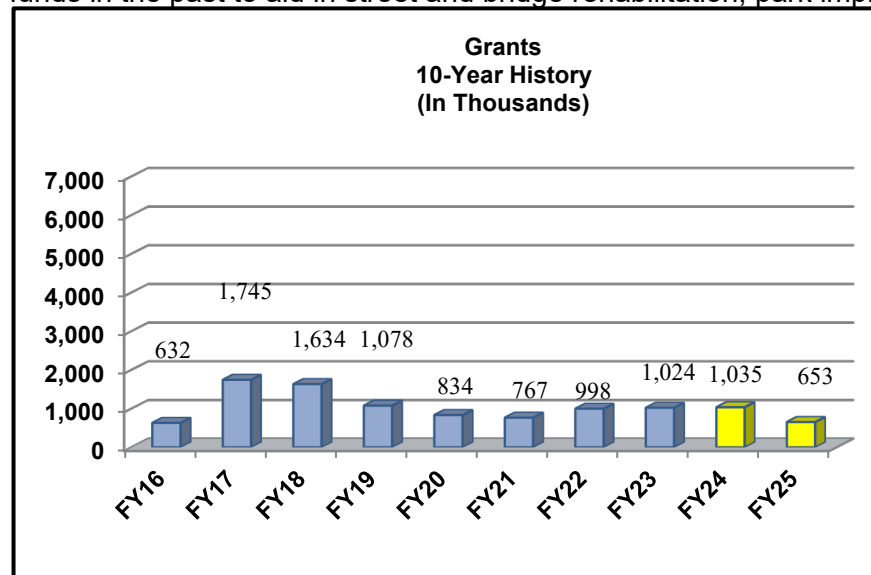
St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County distributes the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the city based on assessed value. The tax must be used for road and bridge maintenance.

This tax revenue has had consistent growth throughout the years with some small increases. The FY 2016 through FY 2023 revenues had small fluctuations. The FY 2025 revenue is projected to remain the same from previous year actual and budget.



Grants:

Grants are intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to aid in street and bridge rehabilitation, park improvements, recycling and police activity.



Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City must spend a local grant match of funds. The City had multiple large one-time projects which were grant-funded in FY 2011, with significantly lesser grants for FY 2012 for known grants at this time. In FY 2013 the city had a couple of large projects, namely constructing the new fire house, and Flood buyout. In FY 2014 and 2015, all grants awarded are related to capital improvement projects and Police over-time. In FY 2025, the city expects \$653 thousand award for

Curb and Sidewalk Replacement Program, and Revitalization of Millar Park Baseball Field Project.



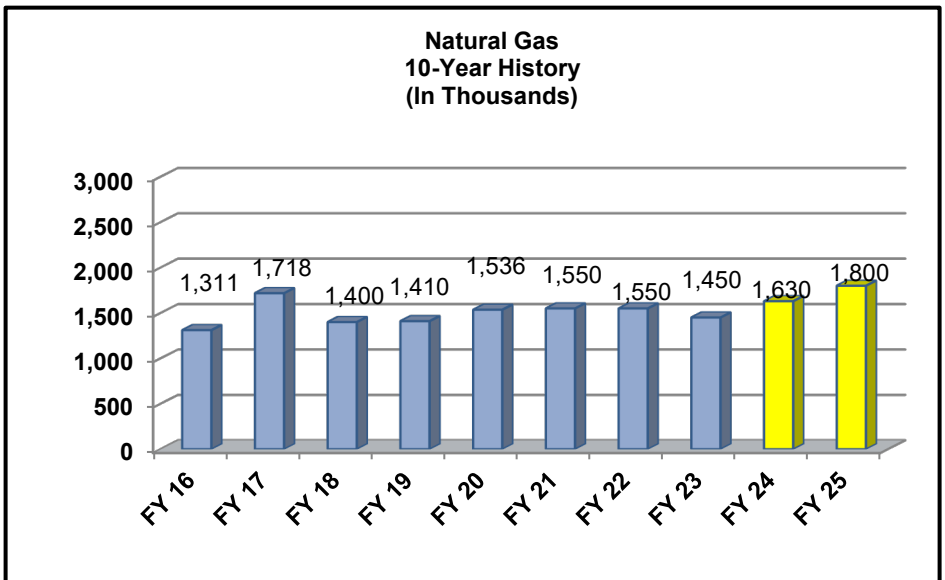
REVENUE SOURCES

GROSS RECEIPTS TAX (UTILITY TAX)

Natural Gas Gross Receipts:

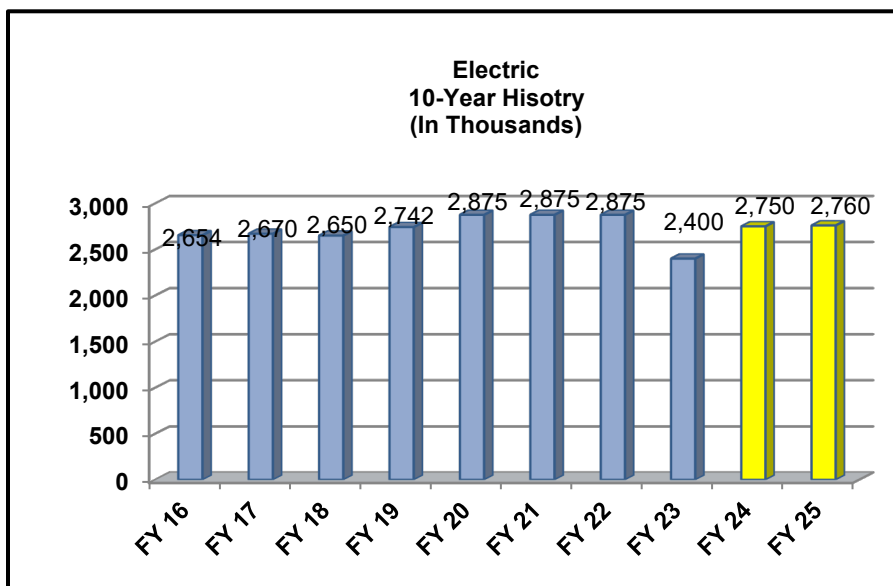
The city levies a 9% gross receipts tax on utilities providing natural gas services in the city. Spire provides most gas utility services in the city, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the city each later month.

This revenue is based on the price of natural gas, as well as usage. The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2021 was lower than estimated. In FY 2025, this revenue is projected to have a moderate increase compared to earlier FY 2024.



Electric Gross Receipts:

The city levies a 9% gross receipts tax on utilities providing electric services in the city. AmerenUE provides the electric utility services in the city. This tax is passed on to customers by the utility company and remitted to the city each later month.



This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business activity and rates. The actual tax received in FY 2021 was lower than estimated. In FY 2025, this revenue is projected to have a slight increase compared to FY 2024.

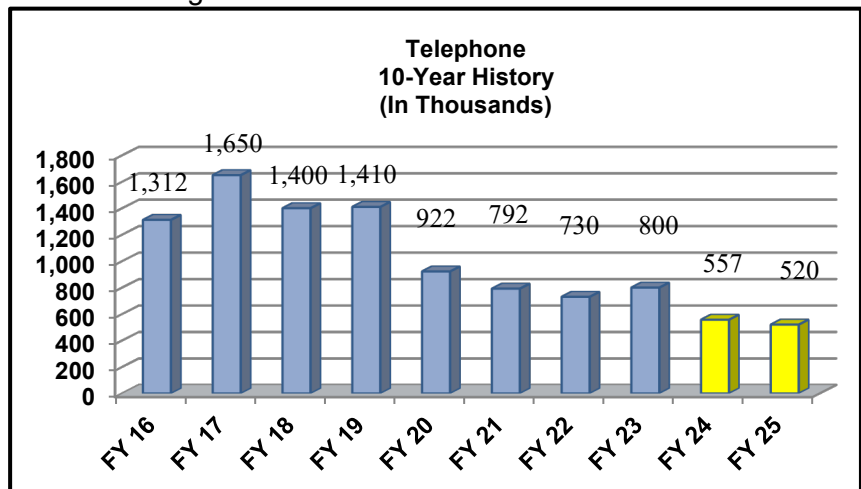


REVENUE SOURCES

Telephone Gross Receipts:

The city levies a 9% gross receipts tax on telephone services in the city. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the city each later month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The city partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 2008 and a one-time settlement amount was paid at that time and another one was paid in FY 2011. In FY 2009 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 2010 included a one-time settlement amount for added landline service with a small amount of added on-going revenue. From FY 2012 through 2015, the revenues were considered normal without one-time settlement. In FY 2025, this revenue is projected to be lower from the projected in FY 2024.



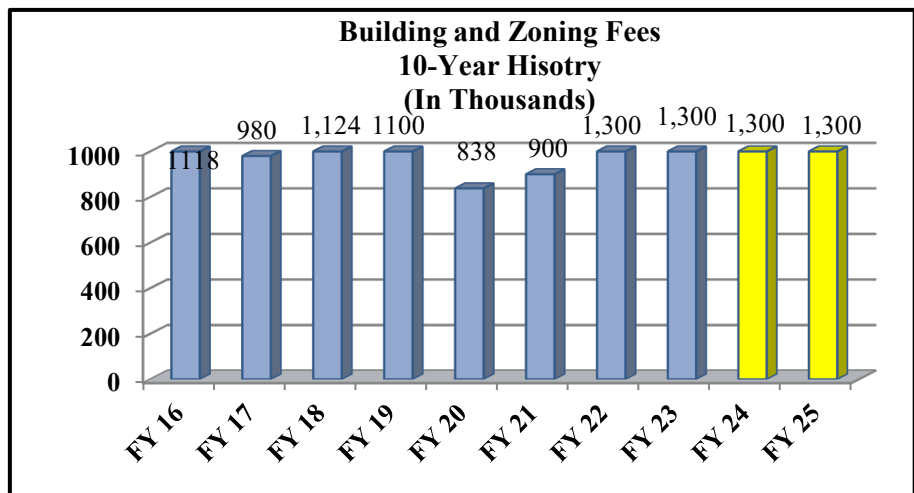
INSPECTION FEES AND CHARGES FOR CITY SERVICES

Building and Zoning Fees:

The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the city at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

Much of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY2009 revenue was the lowest during these ten years. FY 2013 was also an unusual year that Washington University in St.

Louis had started the new residential life. Since FY 2013, this revenue has fluctuated upward for the most





REVENUE SOURCES

part. From FY 2022 through FY 2024, revenue has been constant. Revenue is expected to stay constant within FY 2025

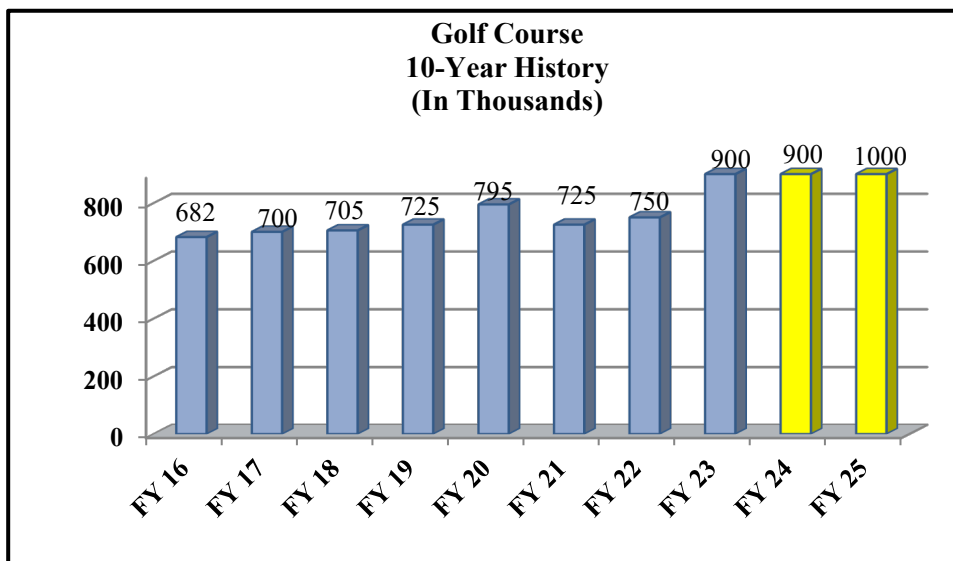
PARKS AND RECREATION FEES

Golf Course:

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

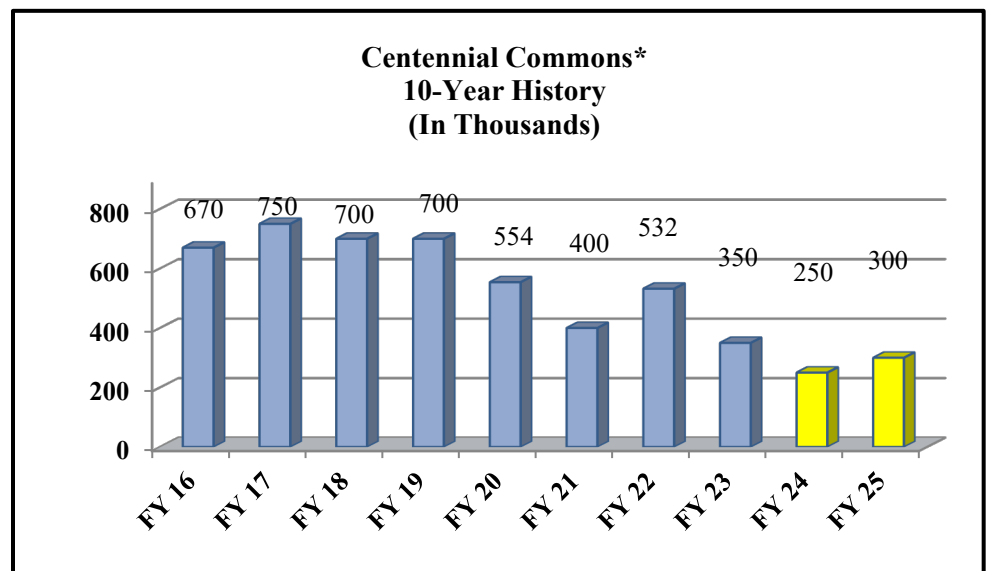
Prior to FY 2008, the City had contracted for the management of the golf course. Beginning in FY 2008 all the revenue and expenditures of the course were now included in the City's general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year in FY 2009 and began

operations which increased revenues for the year. FY 10 was the first full year. Since then, revenue has remained at a stable level. In FY 2021, there was a large increase in revenue compared to the projected amount. In FY 2025, revenues are projected to have a slight increase from FY 2024.



Centennial Commons (Recreation Activities):

This revenue is formed of various fees related to recreation opportunities at Centennial Commons, the City's recreation complex. These fees include the fitness center, recreation and athletic programs. Centennial Commons opened in January 2005. Memberships and activities have grown to a stable level. The decrease in FY 2009 revenue was caused by less membership renewals during the economic downturn. In FY 2010, day camp revenue was moved to this program.





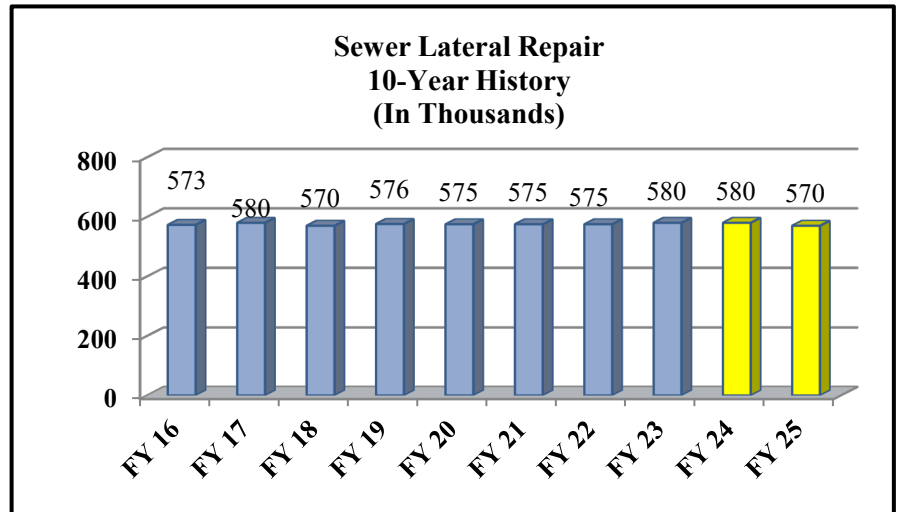
REVENUE SOURCES

with no actual growth in revenue. The flood that occurred in July of 2022 had a negative impact on our recreational activities during FY 2023. Revenue in FY 2025 is projected to have a small increase compared to the projected amount in FY 2024 due to the limited usage of the facility.

Sewer Lateral Repair Fund:

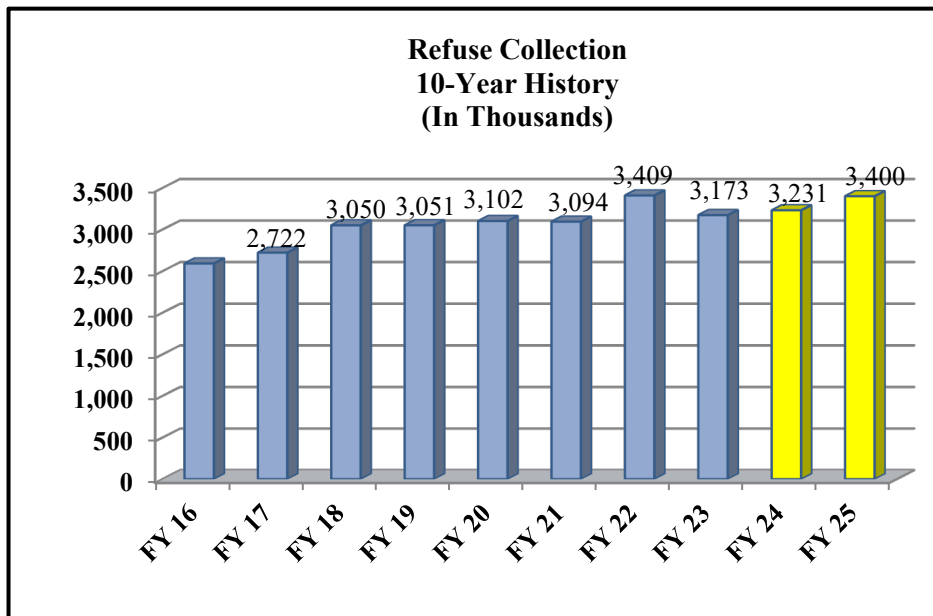
The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes the fund to the City.

This fee was \$28 per unit until FY 2005 when the fee was increased to \$50 per unit. In FY 2025, this revenue is projected to have a slight decrease compared to what was budgeted in FY 2024.



Refuse Collection Fees:

The city performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The city charges for these services using a semi-annual billing process.



The revenues budgeted for FY 2022 were based on an expected rate increase, however, the rate increases were not effective for FY 2022. In FY 2025, this revenue is projected for a moderate increase compared to what was budgeted in FY 2024. The increase is due to the recommendation of implementing fee increases recommended in the 2019 Rate Study.



This page intentionally left blank



ALL FUND SUMMARY

The following section displays three budget schedules and combined statement of governmental funds:

- (I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for Twenty One (21) separate funds including component units. They are listed below:
1. General Fund (1)
 2. Special Revenue Fund (10)
 3. Capital Project Fund (2)
 4. Internal Service Fund (1)
 5. Enterprise Fund (3)
 6. Debt Service Fund (1)
 7. Component Unit (3)

The revenues and expenditures in this schedule include Transfers In and Out.

- (II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:
1. Legislative Services
 2. General Administration
 - a. City Manager's Office
 - b. Human Resources
 - c. Communication
 - i. Information Technology
 - d. Economic Development
 - e. Public Parking Garage
 3. Finance
 4. Municipal Court
 5. Police
 6. Fire
 - a. Fleet Maintenance
 7. Public Works
 - a. Administration and Engineering
 - b. Facilities Maintenance
 - c. Solid Waste
 - i. Solid Waste Administration
 - ii. Solid Waste Operations
 - iii. Leaf Collection
 - d. Sewer Lateral Repair
 8. Planning & Development
 - a. Planning & Development Administration
 - b. Planning and Zoning
 - c. Construction Services
 9. Parks, Recreation and Forestry
 - a. Park Maintenance
 - b. Parks Public Area Maintenance
 - c. Recreation
 - i. Community Center
 - ii. Aquatics
 - iii. Centennial Commons
 - d. Golf Course

The revenues and expenditures in this schedule include Transfers In and Out.



ALL FUND SUMMARY

- (III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Sewer Lateral Fund, Solid Waste Fund, Capital Improvement Sales Tax and Park and Storm Water Sales Tax are administered by Public Works and Parks, Recreation & Forestry; Economic Development Retail Sales Tax Fund is administered by City Manager's Office).

The revenues and expenditures in this schedule include Transfers In and Out.

- (IV) Combined Statement of Revenues, Expenditures and Fund Balances
- a. Governmental Fund
 - b. Internal Service and Enterprises Funds
 - c. Other Funds



(I) All Funds Budget Summary

Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
General	29,190,798	34,799,889	30,113,181	30,113,181	30,113,181	30,576,536	2%
Capital Improvement	2,648,354	2,760,272	2,801,200	2,801,200	2,801,200	2,940,200	5%
Park and Stormwater	1,402,063	1,994,721	2,001,000	2,001,000	2,001,000	2,100,200	5%
Public Safety	2,675,339	2,237,172	2,291,000	2,291,000	2,291,000	2,400,200	5%
Fire Service	-	-	-	-	-	1,050,000	100%
Grants	613,395	458,696	1,035,315	1,035,315	1,035,315	653,000	-37%
Golf Course	1,067,599	1,136,292	900,000	900,000	900,000	1,000,000	11%
Library	8,980,711	4,570,717	2,989,105	2,989,105	2,989,105	3,219,775	8%
Fleet Maintenance	1,645,000	1,884,217	1,750,000	1,750,000	1,750,000	1,700,000	-3%
Solid Waste	3,108,061	5,067,835	3,291,200	3,291,200	3,291,200	3,560,200	8%
Public Parking Garage	184,490	178,284	204,575	204,575	204,575	169,000	-17%
Debt Service	-	900,000	-	-	-	1,000,000	100%
Loop Business District	84,994	246,040	319,543	319,543	319,543	78,020	-76%
Parkview Gardens Special District	103,539	149,917	103,500	103,500	103,500	95,800	-7%
Economic Development Sales Tax	701,028	943,223	1,000,500	1,000,500	1,000,500	1,200,300	20%
American Rescue Plan	2,849,479	3,502,975	-	-	-	-	0%
Olive I-170 TIF	17,851,757	106,147,214	-	-	-	-	0%
CALOP	267,126	288,738	-	-	-	-	0%
Third Ward Revitalization	32,995	371,332	320,000	320,000	320,000	304,000	-5%
Equipment Replacement	-	-	100,000	100,000	100,000	-	-100%
Sewer Lateral	568,354	566,428	580,000	580,000	580,000	570,000	-2%
Total Revenues include Transfers In	73,975,082	168,203,962	49,800,119	49,800,119	49,800,119	52,617,231	6%

Expenditures	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
General	26,846,576	34,953,632	30,785,129	30,785,129	30,785,129	32,876,371	7%
Capital Improvement	1,765,778	2,400,606	2,976,337	2,976,337	2,976,337	4,199,958	41%
Park and Stormwater	1,304,674	1,822,536	3,131,914	3,131,914	3,131,914	2,654,353	-15%
Public Safety	3,905,797	2,007,249	2,487,548	2,487,548	2,487,548	2,030,847	-18%
Fire Service	-	-	-	-	-	1,050,000	100%
Grants	628,969	454,907	1,035,315	1,035,315	1,035,315	653,000	-37%
Golf Course	920,872	1,050,996	1,022,204	1,022,204	1,022,204	1,240,506	21%
Library	3,653,522	3,389,854	2,924,102	2,924,102	2,924,102	3,219,775	10%
Fleet Maintenance	1,921,301	2,199,575	1,723,784	1,723,784	1,723,784	1,690,757	-2%
Solid Waste	4,092,097	4,154,497	4,077,093	4,077,093	4,077,093	3,863,627	-5%
Public Parking Garage	208,529	212,041	252,416	252,416	252,416	272,990	8%
Debt Service	-	-	-	-	-	-	0%
Loop Business District	208,492	296,853	208,700	208,700	208,700	75,600	-64%
Parkview Gardens Special District	101,475	88,065	103,500	103,500	103,500	95,800	-7%
Economic Development Sales Tax	335,782	631,707	1,010,165	1,010,165	1,010,165	882,915	-13%
American Rescue Plan	2,849,479	3,502,975	-	-	-	-	0%
Olive I-170 TIF	17,547,823	100,688,430	-	-	-	-	0%
CALOP	81,000	10,000	-	-	-	-	0%
Third Ward Revitalization	59,760	745,659	-	-	-	-	0%
Equipment Replacement	-	-	-	-	-	-	0%
Sewer Lateral	418,480	327,911	555,908	555,908	555,908	546,255	-2%
Total Expenditures include Transfers Out	66,850,406	158,937,493	52,294,115	52,294,115	52,294,115	55,352,754	6%



(II) General Fund Budget Summary

Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Property Taxes	3,776,545	3,904,911	3,998,285	3,998,285	3,998,285	4,029,500	1%
Sales & Use Tax	7,145,079	8,050,700	8,288,000	8,288,000	8,288,000	7,600,000	-8%
Intergovernmental	2,336,461	2,581,905	2,470,000	2,470,000	2,470,000	2,615,000	6%
Grants	168,268	828,473	-	-	-	-	0%
Licenses	664,965	641,337	720,300	720,300	720,300	707,300	-2%
Gross Receipts Tax	5,830,197	7,070,920	5,907,000	5,907,000	5,907,000	6,130,000	4%
Inspection Fees and Permits	1,314,995	1,626,173	1,329,500	1,329,500	1,329,500	1,329,450	0%
Service Charges	1,491,257	1,493,789	1,556,000	1,556,000	1,556,000	1,558,000	0%
Parks & Recreation Fees	307,931	84,641	400,000	400,000	400,000	445,000	11%
Municipal Court and Parking	550,010	450,516	667,400	667,400	667,400	663,500	-1%
Interest	(33,227)	73,058	37,000	37,000	37,000	36,000	-3%
Miscellaneous Revenue	457,081	749,174	282,000	282,000	282,000	277,000	-2%
Transfer-In	5,181,236	7,244,292	4,457,696	4,457,696	4,457,696	5,185,786	16%
Total Revenues include Transfers In	29,190,798	34,799,889	30,113,181	30,113,181	30,113,181	30,576,536	2%

Expenditures	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Legislative	179,546	188,747	227,280	227,280	227,280	233,710	3%
City Manager's Office	913,458	705,570	744,495	744,495	744,495	755,377	1%
Communications	183,285	323,205	309,831	309,831	309,831	423,480	37%
Human Resources	260,382	293,610	367,433	367,433	367,433	377,707	3%
Information Technology	496,486	475,859	515,923	515,923	515,923	493,898	-4%
Finance	768,363	862,739	1,008,718	1,008,718	1,008,718	1,106,400	10%
Municipal Court	386,753	406,772	435,965	435,965	435,965	466,445	7%
Police	9,701,924	9,504,882	10,088,531	10,088,531	10,088,531	10,944,654	8%
Fire	5,866,874	6,721,338	6,697,796	6,697,796	6,697,796	7,104,218	6%
Planning & Development	1,548,706	1,812,185	1,767,020	1,767,020	1,767,020	2,151,925	22%
Parks Recreation & Forestry	3,060,828	5,798,011	4,078,895	4,078,895	4,078,895	5,225,169	28%
Public Works	2,475,395	3,858,880	2,781,242	2,781,242	2,781,242	1,285,388	-54%
Debt Service	-	-	-	-	-	-	0%
Transfer-Out	1,004,576	4,001,834	1,762,000	1,762,000	1,762,000	2,308,000	31%
Total Expenditures include Transfers Out	26,846,576	34,953,632	30,785,129	30,785,129	30,785,129	32,876,371	7%



(III) City-Wide Operating Budget by Department

Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Property Taxes	6,945,821	8,586,185	6,938,390	6,938,390	6,938,390	7,239,275	4%
Sales & Use Tax	14,084,570	15,672,198	16,378,000	16,378,000	16,378,000	17,290,000	6%
Intergovernmental	2,353,314	2,638,245	2,520,500	2,520,500	2,520,500	2,667,500	6%
Grants	894,311	1,672,980	1,395,315	1,395,315	1,395,315	838,000	-40%
Licenses	690,201	667,559	723,284	723,284	723,284	732,300	1%
Gross Receipts Tax	5,830,197	7,070,920	5,907,000	5,907,000	5,907,000	6,130,000	4%
Inspection Fees and Permits	1,314,995	1,626,173	1,329,500	1,329,500	1,329,500	1,329,450	0%
Service Charges	5,113,507	5,129,016	5,367,000	5,367,000	5,367,000	5,528,000	3%
Parks & Recreation Fees	1,375,311	1,220,933	1,300,000	1,300,000	1,300,000	1,445,000	11%
Municipal Court and Parking	651,151	556,897	781,780	781,780	781,780	778,500	0%
Interest	(22,098)	124,074	41,714	41,714	41,714	38,220	-8%
Miscellaneous	9,679,865	6,412,711	637,940	637,940	637,940	503,200	-21%
Transfer In	24,796,811	116,537,334	6,479,696	6,479,696	6,479,696	8,097,786	25%
Total Revenues include Transfers In	73,707,956	167,915,225	49,800,119	49,800,119	49,800,119	52,617,231	6%

Expenditures	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Legislative	179,546	188,747	227,280	227,280	227,280	233,710	3%
City Manager's Office	21,706,302	106,274,341	1,704,660	1,704,660	1,704,660	1,638,292	-4%
Communications	183,285	323,205	309,831	309,831	309,831	423,480	37%
Human Resources	278,504	362,807	438,784	438,784	438,784	453,021	3%
Information Technology	496,486	475,859	515,923	515,923	515,923	493,898	-4%
Finance	768,363	862,739	1,008,718	1,008,718	1,008,718	1,106,400	10%
Municipal Court	386,753	406,772	435,965	435,965	435,965	466,445	7%
Police	12,238,148	10,742,205	10,088,531	10,088,531	10,088,531	10,944,654	8%
Fire	6,843,533	7,307,656	6,697,796	6,697,796	6,697,796	8,794,975	31%
Planning & Development	1,629,706	1,822,185	1,767,020	1,767,020	1,767,020	2,151,925	22%
Park Recreation & Forestry	8,212,251	14,872,952	8,316,228	8,316,228	8,316,228	6,369,655	-23%
Public Works	9,589,248	11,408,842	10,407,546	10,407,546	10,407,546	10,242,103	-2%
Debt Service	114,411	114,411	114,600	114,600	114,600	-	-100%
Transfer Out	-	-	7,024,931	7,024,931	7,024,931	8,643,021	23%
Component Units:							
Library	3,653,522	3,389,854	2,924,102	2,924,102	2,924,102	3,219,775	10%
Loop Business District	208,492	296,853	208,700	208,700	208,700	75,600	-64%
Parkview Gardens	101,475	88,065	103,500	103,500	103,500	95,800	-7%
Total Expenditures include Transfers Out	66,850,407	158,937,493	52,294,115	52,294,115	52,294,115	55,352,754	6%

Governmental Funds						
Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance						
	General	Capital Improvement	Park and Stormwater	Public Safety	Fire Service	Sewer Lateral
Revenues:						
Property Taxes	\$ 4,029,500	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	7,600,000	2,940,000	2,100,000	2,400,000	1,050,000	-
Intergovernmental	2,615,000	-	-	-	-	-
Grants	-	-	-	-	-	-
Licenses	707,300	-	-	-	-	-
Gross Receipts Tax	6,130,000	-	-	-	-	-
Inspection Fees	1,329,450	-	-	-	-	-
Charges for City Services	1,558,000	-	-	-	-	570,000
Parks & Recreation Fees	445,000	-	-	-	-	-
Municipal Court & Parking	663,500	-	-	-	-	-
Interest	36,000	200	200	200	-	-
Miscellaneous Revenue	277,000	-	-	-	-	-
Total Revenues	25,390,750	2,940,200	2,100,200	2,400,200	1,050,000	570,000
Expenditures:						
Legislative	233,710	-	-	-	-	-
City Manager's Office	755,377	-	-	-	-	-
Communications	423,480	-	-	-	-	-
Human Resources	377,707	-	-	75,314	-	-
Information Technology	493,898	-	-	-	-	-
Finance	1,106,400	-	-	-	-	-
Municipal Court	466,445	-	-	-	-	-
Police	10,944,654	-	-	-	-	-
Fire	7,104,218	-	-	-	-	-
Planning & Development	2,151,925	-	-	-	-	-
Parks, Recreation & Forestry	5,225,169	-	-	-	-	-
Public Works	1,285,388	353,358	316,865	-	-	-
Debt Service	-	-	-	-	-	-
Other	-	-	-	-	-	501,255
Capital Improvement	-	2,063,840	1,085,000	-	-	-
Total Expenditures	30,568,371	2,417,198	1,401,865	75,314	-	501,255
Excess (deficiency) of revenues over (under) expenditures	(5,177,621)	523,002	698,335	2,324,886	1,050,000	68,745
Other Financing Sources (Uses):						
Insurance recoveries	-	-	-	-	-	-
Operating transfer in	5,185,786	-	-	-	-	-
Operating transfer out	(2,308,000)	(1,782,760)	(1,252,488)	(1,955,533)	(1,050,000)	(45,000)
Changes in Fund Balance FY 24	(2,299,835)	(1,259,758)	(554,153)	369,353	-	23,745
Fund Balance July 1, 2024 (Est.)	14,928,052	3,054,677	1,515,358	(366,548)	-	500,394
Fund Balance June 30, 2025	\$ 12,628,217	\$ 1,794,918	\$ 961,205	\$ 2,805	\$ -	\$ 524,139

Governmental Funds Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance					
	Economic Development Sales Tax	Loop Special Business	Parkview Garden	Grant	Total
Revenues:					
Property Taxes	\$ -	\$ 52,000	\$ 95,000	\$ -	\$ 4,176,500
Sales Tax	1,200,000	-	-	-	17,290,000
Intergovernmental	-	-	-	-	2,615,000
Grants	-	-	-	653,000	653,000
Licenses	-	25,000	-	-	732,300
Gross Receipts Tax	-	-	-	-	6,130,000
Inspection Fees	-	-	-	-	1,329,450
Charges for City Services	-	-	-	-	2,128,000
Parks & Recreation Fees	-	-	-	-	445,000
Municipal Court & Parking	-	-	-	-	663,500
Interest	300	20	800	-	37,720
Miscellaneous Revenue	-	1,000	-	-	278,000
Total Revenues	1,200,300	78,020	95,800	653,000	36,478,470
Expenditures:					
Legislative	-	-	-	-	233,710
City Manager's Office	-	-	-	-	755,377
Communications	-	-	-	-	423,480
Human Resources	-	-	-	-	453,021
Information Technology	-	-	-	-	493,898
Finance	-	-	-	-	1,106,400
Municipal Court	-	-	-	-	466,445
Police	-	-	-	-	10,944,654
Fire	-	-	-	-	7,104,218
Planning & Development	-	-	-	-	2,151,925
Parks, Recreation & Forestry	-	-	-	-	5,225,169
Public Works	-	-	-	-	1,955,611
Debt Service	-	-	-	-	-
Other	732,915	75,600	95,800	-	1,405,570
Capital Improvement	150,000	-	-	653,000	3,951,840
Total Expenditures	882,915	75,600	95,800	653,000	36,671,318
Excess (deficiency) of revenues					
over (under) expenditures	317,385	2,420	-	-	(192,848)
Other Financing Sources (Uses):					
Insurance recoveries	-	-	-	-	-
Operating transfer in	-	-	-	-	5,185,786
Operating transfer out	-	-	-	-	(8,393,781)
Changes in Fund Balance FY 24	317,385	2,420	-	-	(3,400,843)
Fund Balance July 1, 2024 (Est.)	3,098,438	170,939	115,895	-	23,017,205
Fund Balance June 30, 2025	\$ 3,415,823	\$ 173,359	\$ 115,895	\$ -	\$ 19,616,362

Proprietary Funds Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance					
	Fleet Maintenance	Solid Waste	Parking Garage	Golf Course	Total
Revenues:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Grants	-	120,000	-	-	120,000
Licenses	-	-	-	-	-
Gross Receipts Tax	-	-	-	-	-
Inspection Fees	-	-	-	-	-
Charges for City Services	-	3,400,000	-	-	3,400,000
Parks & Recreation Fees	-	-	-	1,000,000	1,000,000
Municipal Court & Parking	-	-	115,000	-	115,000
Interest	-	-	-	-	-
Miscellaneous Revenue	-	40,200	54,000	-	94,200
Total Revenues	-	3,560,200	169,000	1,000,000	4,729,200
Expenditures:					
Legislative	-	-	-	-	-
City Manager's Office	-	-	-	-	-
Communications	-	-	-	-	-
Human Resources	-	-	-	-	-
Information Technology	-	-	-	-	-
Finance	-	-	-	-	-
Municipal Court	-	-	-	-	-
Police	-	-	-	-	-
Fire	1,668,257	-	-	-	1,668,257
Planning & Development	-	-	-	-	-
Parks, Recreation & Forestry	-	-	-	1,018,986	1,018,986
Public Works	-	3,468,627	-	-	3,468,627
Debt Service	-	-	-	-	-
Other	-	-	119,770	-	119,770
Capital Improvement	22,500	395,000	-	125,500	543,000
Total Expenditures	1,690,757	3,863,627	119,770	1,144,486	6,818,640
Excess (deficiency) of revenues					
over (under) expenditures	(1,690,757)	(303,427)	49,230	(144,486)	(2,089,440)
Other Financing Sources (Uses):					
Insurance recoveries	-	-	-	-	-
Operating transfer in	1,700,000	-	-	-	1,700,000
Operating transfer out	-	-	(153,220)	(96,020)	(249,240)
Changes in Fund Balance FY 24	9,243	(303,427)	(103,990)	(240,506)	(638,680)
Fund Balance July 1, 2024 (Est.)	26,216	774,072	387,484	690,057	1,877,829
Fund Balance June 30, 2025	\$ 35,459	\$ 470,645	\$ 283,494	\$ 449,551	\$ 1,239,149

Other Funds Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance

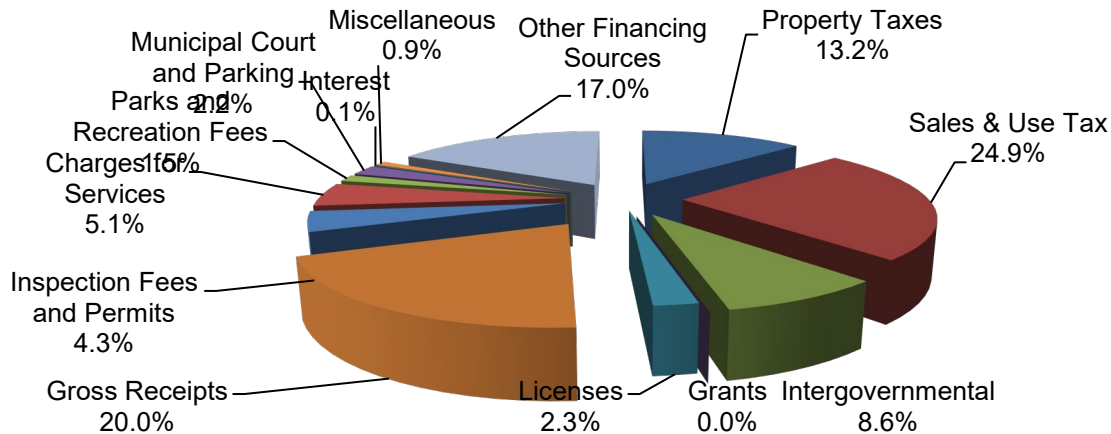
	American Rescue Plan	Third Ward Revitalization	Equipment Replacement	Debt Service	Total
Revenues:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Grants	-	-	-	-	-
Licenses	-	-	-	-	-
Gross Receipts Tax	-	-	-	-	-
Inspection Fees	-	-	-	-	-
Charges for City Services	-	-	-	-	-
Parks & Recreation Fees	-	-	-	-	-
Municipal Court & Parking	-	-	-	-	-
Interest	-	-	-	-	-
Miscellaneous Revenue	-	92,000	-	-	92,000
Total Revenues	-	92,000	-	-	92,000
Expenditures:					
Legislative	-	-	-	-	-
City Manager's Office	-	-	-	-	-
Communications	-	-	-	-	-
Human Resources	-	-	-	-	-
Information Technology	-	-	-	-	-
Finance	-	-	-	-	-
Municipal Court	-	-	-	-	-
Police	-	-	-	-	-
Fire	-	-	-	-	-
Planning & Development	-	-	-	-	-
Parks, Recreation & Forestry	-	-	-	-	-
Public Works	-	-	-	-	-
Debt Service	-	-	-	-	-
Other	-	-	-	-	-
Capital Improvement	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Excess (deficiency) of revenues					
over (under) expenditures	-	92,000	-	-	92,000
Other Financing Sources (Uses):					
Insurance recoveries	-	-	-	-	-
Operating transfer in	-	212,000	-	1,000,000	1,212,000
Operating transfer out	-	-	-	-	-
Changes in Fund Balance FY 24	-	304,000	-	1,000,000	1,304,000
Fund Balance July 1, 2024 (Est.)	607,982	3,308,000	100,000	900,000	4,915,982
Fund Balance June 30, 2025	\$ 607,982	\$ 3,612,000	\$ 100,000	\$ 1,900,000	\$ 6,219,982

BUDGET HIGHLIGHT – GENERAL FUND

Revenues

Total Revenue for the General Fund, the City's operating fund, will increase to \$30,576,536 from the prior year original budgeted amount of \$30,113,181 or 2%. This change is due to an increase in Sales & Use Tax. The graph below illustrates General Fund revenue projections by type or category of revenue.

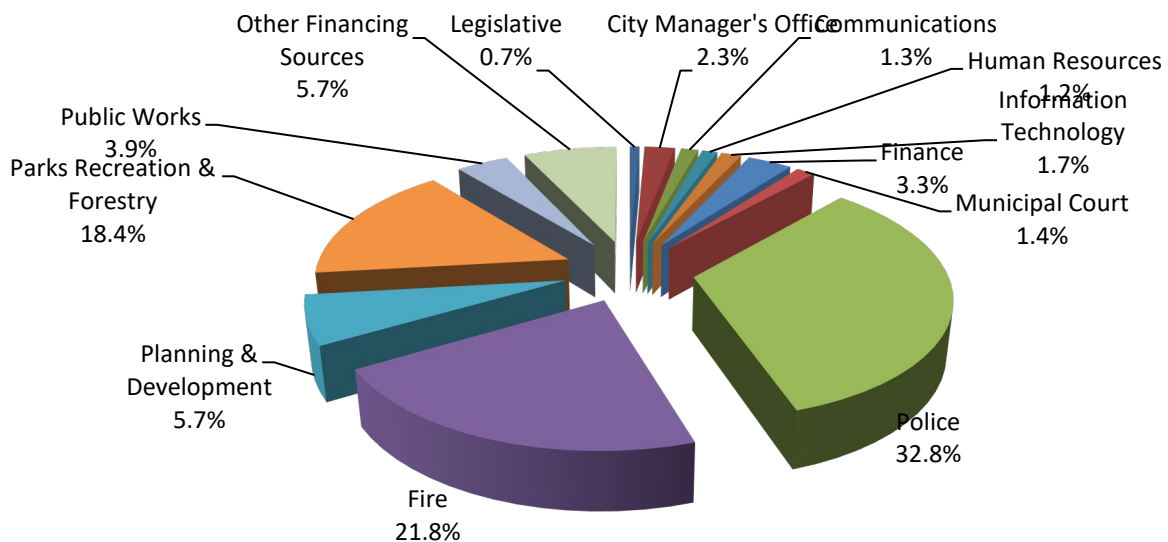
GENERAL FUND REVENUES BY TYPE



Expenditures

General Fund expenditures are projected to increase to \$32,876,371 from the prior year estimated amount of \$30,785,129 or 7%. These changes are a result of an increase in police and fire operations, and other financing sources. The graph below illustrates projected expenditures by department.

GENERAL FUND EXPENDITURES BY DEPARTMENT





GENERAL FUND REVENUES

	Actual Revenue FY 2022	Actual Revenue FY 2023	Projected Revenue FY 2024	Budget Revenue FY 2025	% Change to Projected FY 2024
Property Taxes					
4001 Real Property-Current	3,143,601	3,133,089	3,300,780	3,300,800	0.0%
4005 Real Property-Delinquent	68,378	74,412	90,000	85,000	-5.6%
4010 Personal Property-Current	439,574	551,926	461,555	500,000	8.3%
4015 Personal Property-Delinquent	39,514	48,879	60,000	50,000	-16.7%
4020 Intangible Property	1,594	2,922	750	1,000	33.3%
4025 Railroad & Other Utilities	83,726	82,273	85,000	84,200	-0.9%
4030 Interest & Penalties on Del Tax	158	3,525	200	500	150.0%
4035 Payment in Lieu of Taxes (PILOT)	-	7,884	-	8,000	0.0%
Sub-Total Property Taxes	3,776,545	3,904,910	3,998,285	4,029,500	
Sales and Use Tax					
4101 Local Use Tax	944,886	1,164,005	1,150,000	1,200,000	4.3%
4105 County-wide Sales Tax (Pool)	5,499,187	6,046,269	5,900,000	6,100,000	3.4%
4115 Fire Sales Tax (Pt. of Sale)	701,006	840,426	1,000,000	-	-100.0%
4116 Marijuana Sales Tax	-	-	238,000	300,000	0.0%
Sub-Total Sales & Use Taxes	7,145,079	8,050,700	8,288,000	7,600,000	
Inter Governmental					
4150 State Gas Tax	1,046,487	1,234,771	1,100,000	1,250,000	13.6%
4155 State Motor Vehicle Sales Tax	517,339	545,389	580,000	575,000	-0.9%
4160 County Road Fund	663,158	692,169	680,000	680,000	0.0%
4165 Cigarette Tax	109,477	109,576	110,000	110,000	0.0%
Sub-Total Intergovernmental	2,336,461	2,581,905	2,470,000	2,615,000	
Grants					
4205.30 Grant Revenue - COVID-19	83,485	87,264	-	-	0.0%
4205.35 Grant Revenue - Fire	84,783	-	-	-	0.0%
4207.00 Grant Revenue - FEMA	-	380,593	-	-	0.0%
4540.05 Safer Grant	-	360,616	-	-	0.0%
Sub-Total Grants	168,268	828,473	-	-	
Licenses					
4301 Business Licenses	489,499	473,874	530,000	525,000	-0.9%
4305 Motor Vehicle Fees	133,795	133,431	148,000	140,000	-5.4%
4310 Registration Fees	139	280	300	300	0.0%
4315 Dog Licenses & Redemption Fees	10,114	4,795	10,000	10,000	0.0%
4320 Liquor	31,418	28,957	32,000	32,000	0.0%
Sub-Total License	664,965	641,337	720,300	707,300	
Gross Receipts Tax					
4401 Electric	2,753,554	2,741,823	2,750,000	2,760,000	0.4%
4405 Natural Gas	1,601,985	1,807,508	1,630,000	1,800,000	10.4%
4410 Water	667,088	769,227	720,000	800,000	11.1%
4415 Telephone	555,900	1,515,215	557,000	520,000	-6.6%
4420 Cable-Television	251,671	237,147	250,000	250,000	0.0%
Sub-Total Gross Receipts Tax	5,830,197	7,070,920	5,907,000	6,130,000	
Inspection Fees and Permits					
4501 Excavation & Driveway	24,339	16,406	27,000	27,000	0.0%
4503 Rental Property	2,000	525	2,500	2,300	-8.0%
4505 Building & Zoning	1,288,655	1,609,092	1,300,000	1,300,000	0.0%
4510 Forest Activity Permit	-	150	-	150	0.0%
Sub-Total Fees & Permits	1,314,994	1,626,173	1,329,500	1,329,450	



GENERAL FUND REVENUES (Continued)

	Actual Revenue FY 2022	Actual Revenue FY 2023	Projected Revenue FY 2024	Budget Revenue FY 2025	% Change to Projected FY 2024
Service Charges					
4540 Ambulance Services	1,237,550	1,307,238	1,300,000	1,300,000	0.0%
4545 Weed & Debris-Current	33,975	33,375	35,000	35,000	0.0%
4550 Weed & Debris-Delinquent	21,733	45,178	23,000	25,000	8.7%
4565 Police Services Contributions	197,999	107,999	198,000	198,000	0.0%
Sub-Total Service Charges	1,491,257	1,493,790	1,556,000	1,558,000	
Parks and Recreation Fees					
4610 Aquatics	102,790	30,060	120,000	120,000	0.0%
4615 Community Center	1,863	480	30,000	25,000	-16.7%
4620 Centennial Commons	203,278	54,101	250,000	300,000	20.0%
Sub-Total Parks & Rec. Fees	307,931	84,641	400,000	445,000	
Municipal Court and Parking					
4701 Parking Meter Collections	7,198	3,917	30,000	30,000	0.0%
4703 Parking Fines	167,267	222,343	250,000	300,000	20.0%
4705 Court Fines	326,268	169,088	325,000	270,000	-16.9%
4710 Court Costs	18,253	12,329	25,000	25,000	0.0%
4713 City Restitution	-	200	200	200	0.0%
4715 Misc. Court Receipts	502	1	200	300	50.0%
4717 Biometric ID Fee	7,021	4,009	4,000	4,000	0.0%
4725 Bond Forfeiture	1,750	19,524	10,000	11,000	10.0%
4730 Crime Victim Compensation	1,530	763	1,200	1,200	0.0%
4755 Monthly Parking Permits	12,000	12,000	12,000	12,000	0.0%
4815 Police Training Fees (Post)	1,411	2,601	2,700	2,700	0.0%
4816 Police Training Fees	6,811	3,742	7,000	7,000	0.0%
4819 Police Seizure & Impoundment	-	-	100	100	0.0%
Sub-Total Muni Court & Parking	550,010	450,517	667,400	663,500	
Interest					
4852 Interest-Investment	38,149	16,678	35,000	35,000	0.0%
4855 Interest-Sales Tax	101	17	2,000	1,000	0.0%
4859 Interfund Loan-Interest	3,101	-	-	-	#DIV/0!
4885 Unrealized Gain or Loss	(74,578)	56,363	-	-	0.0%
Sub-Total Interest	(33,227)	73,058	37,000	36,000	
Miscellaneous					
4430 Right of Way Use	61,165	20,389	20,000	20,000	
4804 Misc. Operating Revenue	368,456	648,685	200,000	220,000	10.0%
4807 Non-Operating Income	-	-	5,000	-	0.0%
4808 Credit Card Fees	19,163	21,172	17,000	20,000	17.6%
4812 Opioid Settlement	-	38,347	-	12,000	0.0%
4814 Settlement	-	17,414	34,000	-	0.0%
4822 Rental of Property	-	-	1,000	1,000	0.0%
4834 Donations	455	-	-	-	0.0%
4837 Gain or Loss on Disposal	5,500	-	-	-	0.0%
4841 False Alarms	2,342	3,167	5,000	4,000	-20.0%
Sub-Total Miscellaneous	457,081	749,174	282,000	277,000	
Other Financing Sources					
4805 Insurance Recoveries	34,871	1,920,877	40,000	-	-100.0%
4877 Proceeds from Sale of Property	1,097,891	-	-	-	
4900 Transfer In*	4,048,475	5,323,415	4,417,696	5,185,786	17.4%
Sub-Total Other Financing Sources	5,181,236	7,244,292	4,457,696	5,185,786	
Total	\$ 29,190,797	\$ 34,799,890	\$ 30,113,181	\$ 30,576,536	

* Details of Transfer In:	
1. From Capital Improvements Sales Tax - PW Projects	\$ 1,532,760
2. From Fire Protection Sales Tax - Budget Amendment 06.24.24 Fire	1,050,000
3. From Golf Course - Interfund Loan Payment	53,220
4. From Golf Course - Overhead	42,800
5. From Parking Garage - Interfund Loan Payment	53,220
6. From Parking Garage - Overhead	100,000
7. From Parks & Storm Sales Tax - Budget Amendment 06.24.24	250,000
8. From Parks & Storm Sales Tax - Cap Imp Maint & Op Costs	898,488
9. From Public Safety Sales Tax - Additional	621,603
10. From Sewer Lateral - Interfund Loan Payment	538,695
11. From Sewer Lateral - Overhead	45,000
	-
	<u>\$ 5,185,786</u>



GENERAL FUND EXPENDITURES
BY MAJOR EXPENDITURE CATEGORY

	Personnel Services	Contractual Services	Commodities	Capital Outlay	Total
Legislative Services	125,799	102,271	5,640	-	233,710
City's Manager's Office	367,380	382,997	5,000	-	755,377
Communications	292,860	122,420	8,200	-	423,480
Human Resources	178,283	156,604	42,820	-	377,707
Finance	802,570	293,650	7,780	2,400	1,106,400
Information Technology	123,265	340,133	30,500	-	493,898
Municipal Court	398,070	63,875	4,500	-	466,445
Total General Government	2,288,227	1,461,950	104,440	2,400	3,857,017
Police	10,466,140	324,734	153,780	-	10,944,654
Fire	6,107,655	791,289	205,274	-	7,104,218
Total Public Safety	16,573,795	1,116,023	359,054	-	18,048,872
Admin. and Engineering	217,954	71,982	4,500	-	294,436
Facilities Maintenance	572,245	395,207	13,500	10,000	990,952
Total Public Works	790,199	467,189	18,000	10,000	1,285,388
Planning & Development	1,619,905	526,820	5,200	-	2,151,925
Total Planning & Development					
Parks Maintenance	1,117,042	735,002	147,650	2,308,000	1,999,694
Recreations:					
Community Center	89,020	65,656	17,800	-	172,476
Aquatics	81,795	472,918	26,500	-	581,213
Parks Public Maintenance	567,025	890,231	78,200	20,000	1,555,456
Centennial Commons	646,510	251,277	18,543	-	916,330
Total Parks, Recreation & Forestry	4,121,297	2,941,904	293,893	2,328,000	5,225,169
Sub Total	\$ 23,773,518	\$ 5,987,066	\$ 775,387	\$ 2,340,400	\$ 30,568,371
Transfer Out**					2,308,000
Total					\$ 32,876,371

** Details of Transfer Out:

1. To Debt Service Fund - Annex/Trinity Renovation Project	250,000
2. To Debt Service Fund - Budget Amendment 06.24.24	250,000
3. To Fleet Maintenance Fund (Internal Service)	\$ 1,700,000
4. To Third Ward Revitalization (RPA 2)	108,000
	<u>\$ 2,308,000</u>



Five Year Projected General Fund Revenues and Expenditures
(Amount expressed in thousands)

Revenues	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Budget	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
Property Taxes	\$ 3,777	\$ 3,905	\$ 3,998	\$ 4,030	\$ 4,070	\$ 4,111	\$ 4,152	4,194
Sales & Use Tax	7,145	8,051	8,288	7,600	7,676	7,753	7,830	7,909
Intergovernmental	2,336	2,582	2,470	2,615	2,641	2,668	2,694	2,721
Grants	168	828	-	-	-	-	-	-
Licenses	665	641	720	707	714	721	728	736
Gross Receipts Tax	5,830	7,071	5,907	6,130	6,191	6,253	6,316	6,379
Inspection Fees and Permits	1,315	1,626	1,330	1,329	1,342	1,356	1,369	1,383
Service Charges	1,491	1,494	1,556	1,558	1,574	1,589	1,605	1,621
Parks & Recreation Fees	308	85	400	445	449	454	458	463
Municipal Court and Parking	550	451	667	664	671	677	684	691
Interest	(30)	73	37	36	36	37	37	37
Miscellaneous Revenue	457	749	282	277	280	283	285	288
Transfer In	5,181	7,244	4,458	5,186	5,238	5,290	5,343	5,397
Total Revenue	\$ 29,193	\$ 34,800	\$ 30,113	\$ 30,577	\$ 30,883	\$ 31,192	\$ 31,504	\$ 31,819

Expenditures	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Budget	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
Legislative	\$ 180	\$ 189	\$ 227	\$ 234	\$ 239	\$ 243	\$ 248	\$ 253
City Manager's Office	913	706	744	755	770	786	801	817
Communications	183	323	310	423	431	440	449	458
Human Resources	260	294	367	378	386	393	401	409
Information Technology	496	476	516	494	504	514	524	535
Finance	768	863	1,009	1,106	1,128	1,151	1,174	1,197
Municipal Court	387	407	436	466	475	485	495	504
Police	9,702	9,505	10,089	10,945	11,164	11,387	11,615	11,847
Fire	5,866	6,482	6,698	7,104	7,246	7,391	7,539	7,690
Planning & Development	1,549	1,812	1,767	2,152	2,195	2,239	2,284	2,329
Park, Recreation & Forestry	4,065	9,800	5,841	5,225	5,330	5,436	5,545	5,656
Public Works	2,475	3,859	2,781	1,285	1,311	1,337	1,364	1,391
Debt Service	-	-	-	-	-	-	-	-
Other Financing Sources	1,005	1,845	1,762	2,308	2,354	2,401	2,449	2,498
Total	\$ 27,849	\$ 36,561	\$ 32,547	\$ 32,875	\$ 33,533	\$ 34,203	\$ 34,887	\$ 35,585
Change in FB	\$ 1,344	\$ (1,761)	\$ (2,434)	\$ (2,298)	\$ (2,650)	\$ (3,012)	\$ (3,384)	\$ (3,766)

Note: As the unstableness of the economy continues with higher than usual in inflation and the unrest in the Middle East, these are concerns that are affecting at the local level. Budgeting for Fiscal Year 2025 and projecting for future fiscal years currently, continues to be a challenge. With the job market tightening, increase in minimum wage for all workers, and the increase in cost of goods, the City will need to closely watch the revenues and expenses over the next few years. With that said, the City will continue to evaluate revenue streams and monitor expenditures so that the City can continue to maintain service levels in all operations.



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2023 Authorized	FY2024 Authorized	FY2025 Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0
General Administration			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Economic Development Specialist	2.0	2.0	2.0
Deputy City Manager/Director of Economic Development	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0
Secretary to the City Manager	1.0	1.0	1.0
Communications Manager	1.0	1.0	1.0
Print Shop Operator	1.0	1.0	1.0
<i>City Manager's Office Personnel Total</i>	8.0	8.0	8.0
<i>Fleet Maintenance</i>			
Fleet Manager	-	-	-
Mechanic	-	-	-
<i>Fleet Maintenance Personnel Total</i>	-	-	-
<i>Human Resources</i>			
Director of Human Resources	1.0	1.0	1.0
Human Resources Generalist	1.0	1.0	1.0
Human Resources Manager	-	-	-
Print Shop Operator	-	-	-
<i>Human Resources Personnel Total</i>	2.0	2.0	2.0
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
<i>Information Technology</i>			
Information Technology Coordinator	-	-	-
Information Technology Specialist	-	-	-
Information Technology Manager	1.0	1.0	1.0
<i>Information Technology Personnel Total</i>	1.0	1.0	1.0
General Administration Personnel Total	14.0	14.0	14.0
Finance			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Budget Analyst	1.0	1.0	1.0
Financial Analyst	-	-	-
Senior Accountant	-	-	-
Accountant	1.0	2.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Account Clerk II	1.0	1.0	1.0
Purchasing Specialist	1.0	1.0	1.0
Purchasing Manager*	1.0	-	1.0
Finance Personnel Total	9.0	9.0	9.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2023 Authorized	FY2024 Authorized	FY2025 Authorized
Police			
Police Chief	1.0	1.0	1.0
Police Major	-	-	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Analyst	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Public Safety IT Manager**	1.0	1.0	1.0
Assistant to the Prosecutor	1.0	1.0	1.0
Parking Attendant	1.0	1.0	1.0
Compliance Officer	-	-	2.0
Police Personnel Total	100.0	100.0	103.0
Fire			
Fire Chief	1.0	1.0	1.0
Deputy Chief/Medical Officer	1.0	1.0	1.0
Deputy Chief/Fire Marshal	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	36.0	36.0	36.0
Fire Personnel Total	48.0	48.0	48.0
Fleet Maintenance			
Fleet Manager	1.0	1.0	1.0
Mechanic II	-	-	-
Mechanic I	4.0	4.0	4.0
Fleet Maintenance Personnel Total	5.0	5.0	5.0
Fire Personnel Total	53.0	53.0	53.0
Public Works			
Administration & Engineering			
Director of Public Works	1.0	1.0	1.0
Assistant Director of Public Works**	1.0	1.0	1.0
Senior Public Works Manager	-	-	-
Project Manager II	1.0	1.0	1.0
Project Manager I	1.0	1.0	1.0
Executive Secretary to Department Director	-	-	-
Advanced Clerk Typist	1.0	1.0	1.0
Administration & Engineering Personnel Total	5.0	5.0	5.0
Facilities Maintenance			
Facilities Maintenance Supervisor	-	-	-
Custodian	5.0	5.0	5.0
General Maintenance Worker	2.0	2.0	2.0
Facilities Maintenance Personnel Total	7.0	7.0	7.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2023 Authorized	FY2024 Authorized	FY2025 Authorized
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	1.0	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	<u>14.0</u>	<u>14.0</u>	<u>14.0</u>
<i>Public Works Department Personnel Total</i>	<u>26.0</u>	<u>26.0</u>	<u>26.0</u>
Planning and Development			
Director of Planning and Development	1.0	1.0	1.0
Senior Plans Examiner/Plan Reviewer	1.0	1.0	1.0
Planner	-	1.0	1.0
Senior Planner	1.0	1.0	1.0
Multi-Discipline Inspector	4.0	4.0	4.0
Lead Inspector	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Director	1.0	1.0	1.0
Advanced Clerk Typist	2.0	2.0	2.0
Compliance Officer	2.0	2.0	-
<i>Planning and Development Personnel Total</i>	<u>18.0</u>	<u>19.0</u>	<u>17.0</u>
Parks, Recreation and Forestry			
<i>Parks and Forestry Maintenance</i>			
Parks Maintenance Superintendent	-	-	-
Deputy Director of Parks Maintenance	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Parks Supervisor	1.0	1.0	1.0
Forestry Crew Leader	1.0	1.0	1.0
General Maintenance Worker	3.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	1.0	1.0	1.0
Equipment Operator	4.0	4.0	4.0
Forestry Technician I	-	-	-
<i>Parks and Forestry Maintenance Personnel Total</i>	<u>13.0</u>	<u>13.0</u>	<u>13.0</u>
<i>Golf Course Maintenance and Recreation</i>			
Golf Superintendent	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Heavy Equipment Operator	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance and Recreation Personnel Total</i>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
<i>Recreation</i>			
Director of Parks, Recreation & Forestry	1.0	1.0	1.0
Deputy Director of Recreation	1.0	1.0	1.0
Executive Secretary to Department Director	1.0	1.0	1.0
Recreation Supervisor II	3.0	3.0	3.0
Recreation Supervisor I	-	-	-
<i>Recreation Personnel Total</i>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY2023 Authorized	FY2024 Authorized	FY2025 Authorized
<i>Streets Maintenance</i>			
Streets Supervisor	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	3.0	3.0	3.0
Equipment Operator	3.0	3.0	3.0
Labor-Light Equipment Operator	-	-	-
<i>Streets Maintenance Personnel Total</i>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
<i>Parks, Recreation and Forestry Personnel Total</i>	<u>31.0</u>	<u>31.0</u>	<u>31.0</u>
Library			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Office Manager	1.0	1.0	1.0
IT Project Manager	1.0	1.0	1.0
Youth Services Librarian	-	-	-
MLC System Administrator	-	-	-
Librarian II	4.0	4.0	4.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	-	-	-
Library Assistant II	2.0	2.0	2.0
Library Assistant I	2.0	2.0	2.0
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	-	-	-
<i>Library Personnel Total</i>	<u>16.0</u>	<u>16.0</u>	<u>16.0</u>
All Full-Time Personnel Total	<u>268.0</u>	<u>269.0</u>	<u>270.0</u>

* FY24 New Position
Purchasing Manager



PERSONNEL SUMMARY

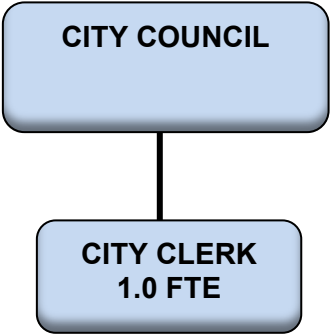
Part-Time Personnel Summary by Department/Program	FY2023 Authorized	FY2024 Authorized	FY2025 Authorized
Police			
Dispatcher	1.3	1.3	1.3
Parking Attendant	0.7	0.7	0.7
Traffic Escort	0.6	0.6	0.6
Police Personnel Total	2.6	2.6	2.6
Fire			
Executive Secretary to the Chief	-	-	-
<i>Fire Personnel Total</i>	-	-	-
<i>Fleet Maintenance</i>			
Laborer	-	-	-
<i>Fleet Maintenance Personnel Total</i>	-	-	-
Fire Personnel Total	-	-	-
General Administration			
Economic Development			
Liter Control	0.5	0.5	0.5
General Administration Total	0.5	0.5	0.5
Public Works			
<i>Administration & Engineering</i>			
Advanced Clerk Typist	-	-	-
Public Works Inspector	0.7	0.7	0.7
<i>Administration & Engineering Personnel Total</i>	0.7	0.7	0.7
<i>Streets Maintenance</i>			
Laborer	-	-	-
<i>Streets Maintenance Personnel Total</i>	-	-	-
<i>Facilities Maintenance</i>			
Custodian	-	-	-
<i>Facilities Maintenance Personnel Total</i>	-	-	-
<i>Solid Waste Management</i>			
Laborer	1.4	1.4	1.4
<i>Solid Waste Management Personnel Total</i>	1.4	1.4	1.4
Public Works Department Personnel Total	2.1	2.1	2.1
Planning and Development			
<i>Planning and Development</i>			
Senior Services Coordinator	-	-	-
Clerk Typist	0.6	0.6	0.6
Planning and Development Personnel Total	0.6	0.6	0.6
Parks, Recreation and Forestry			
<i>Parks Maintenance</i>			
Laborer	0.3	0.3	0.3
Park Attendant	-	-	-
<i>Parks Maintenance Personnel Total</i>	0.3	0.3	0.3



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY2023 Authorized	FY2024 Authorized	FY2025 Authorized
<i>Golf Course Maintenance & Recreation</i>			
Golf Course Attendant	-	-	-
Golf Course Attendant - Golf Shop	2.2	2.2	2.2
Golf Course Attendant - Driving Range	1.3	1.3	1.3
Golf Maintenance Laborer	0.7	0.7	0.7
Golf Shop Supervisor	0.7	0.7	0.7
	-	-	-
<i>Golf Course Maintenance & Recreation Personnel Total</i>	4.9	4.9	4.9
<i>Recreation</i>			
Intern	-	0.2	0.2
Senior Services Coordinator	0.7	0.7	0.7
Recreation Program Supervisor	0.4	0.4	0.4
Recreation Program Leader	0.4	0.4	0.4
Camp Director	-	-	-
Assistant Camp Director	-	-	-
Inclusion Counselor	-	-	-
Camp Counselor	-	-	-
Youth Lead Sports Official	-	0.2	0.2
Facility Monitor	-	0.3	0.3
Recreation Program Leader - Seniors	-	0.4	0.4
Facility Attendant	-	-	-
Facility Attendant II	-	2.7	2.7
Youth Sports Official	-	0.2	0.2
Adult Lead Sports Official	-	0.2	0.2
Adult Sports Official	-	0.2	0.2
Fitness Instructor	-	0.3	0.3
Control Desk Associate	-	3.3	3.3
<i>Recreation Personnel Total</i>	1.5	9.5	9.5
<i>Aquatics</i>			
Pool Manager	-	-	-
Assistant Pool Manager	-	-	-
Pool Technician	-	-	-
Head Lifeguard	-	-	-
Lifeguards	-	-	-
Swim Instructors	-	-	-
Cashiers	1.3	1.3	1.3
Concession Worker	0.7	0.7	0.7
<i>Aquatics Personnel Total</i>	2.00	2.00	2.00
Parks, Recreation and Forestry Personnel Total	8.7	16.7	16.7
All Part-Time Personnel Total	14.5	22.5	22.5

LEGISLATIVE SERVICES





The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk handles the following duties:

- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Custodian of Records
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Coordinate legislative updates for website.

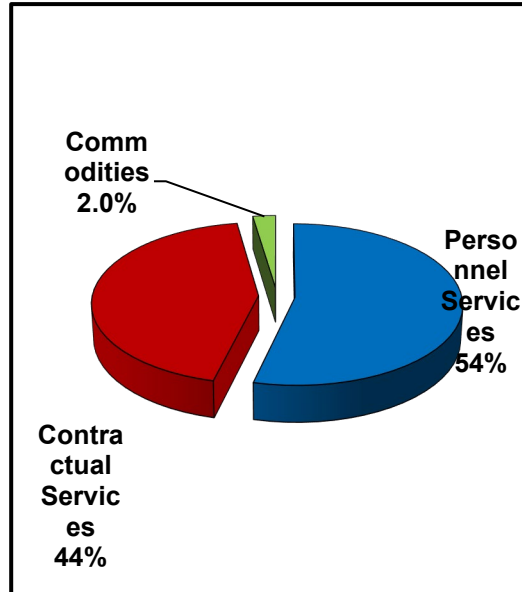
PERSONNEL SUMMARY

	FY 2022 Authorized	FY 2023 Authorized	FY 2024 Authorized
Legislative Services City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>

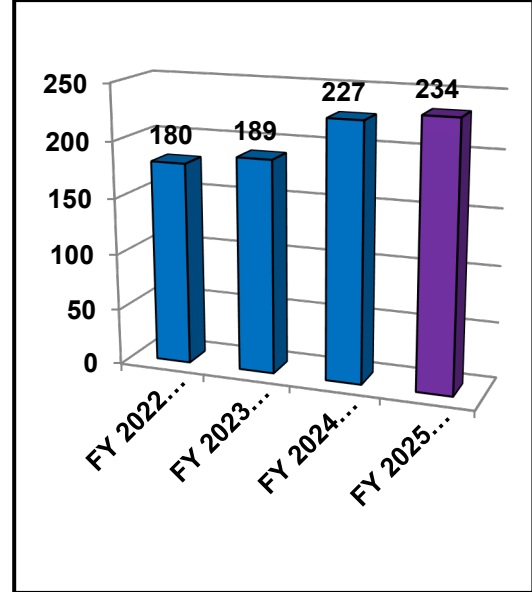
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	115,206	115,716	120,839	120,839	120,839	125,799	4%
Contractual Services	63,509	71,296	100,901	100,901	100,901	102,271	1%
Commodities	831	1,735	5,540	5,540	5,540	5,640	2%
Total	179,546	188,747	227,280	227,280	227,280	233,710	3%

FY 2025 BUDGET



TOTAL EXPENDITURES ('000)



GOALS

1. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
2. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
3. Continue to work with staff to maintain Sunshine Law compliance.
4. Work with staff to develop formal records retention policy.
5. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

PERFORMANCE MEASUREMENTS

City Council held a number of meetings, including regular and special meetings (both open and closed) along with several study sessions. There were 40 plus meetings during FY 2024. The number of meetings projected to occur in FY2025 is estimated be between 40-50.

	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Projected
Council Meetings	57	54	40	50
Ordinances & Resolutions Processed	43	67	35	50

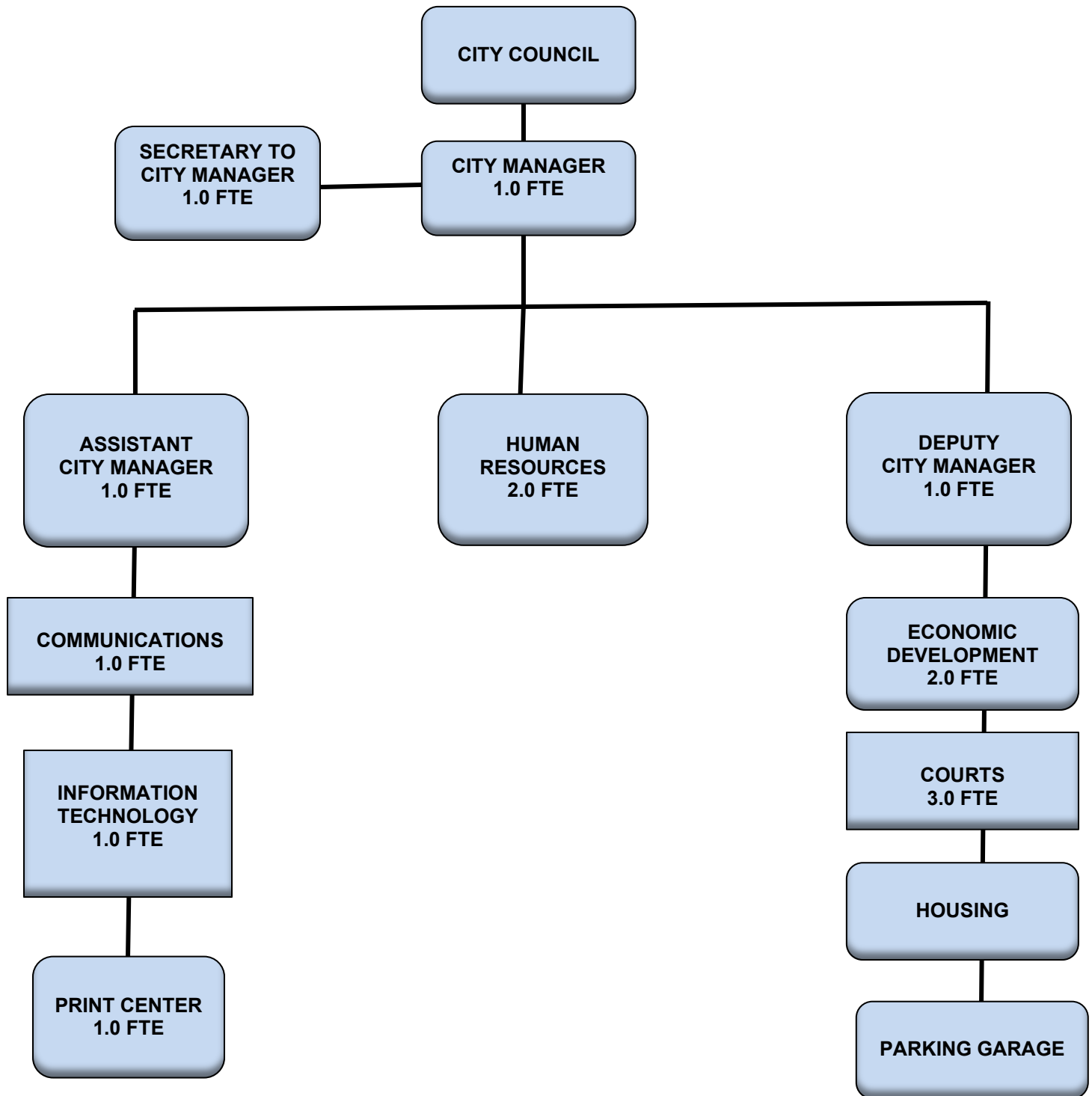


Department	Legislative Services
Program	Legislative

Fund	General
Account Number	01-10-02

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	72,635	75,008	78,890	78,890	78,890	84,074	7%
5001.01 Salaries - Full-Time COVID 19	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	18,600	18,000	19,200	19,200	19,200	19,200	0%
5420 Workers Compensation	222	272	816	816	816	850	4%
5460 Medical Insurance	6,445	7,004	7,380	7,380	7,380	7,965	8%
5660 Social Security Contributions	5,572	5,695	6,081	6,081	6,081	6,400	5%
5740 Pension Contribution Nonunif.	10,425	8,395	7,050	7,050	7,050	5,810	-18%
5900 Medicare	1,307	1,342	1,422	1,422	1,422	1,500	5%
Sub-Total Personnel Services	115,206	115,716	120,839	120,839	120,839	125,799	4%
Contractual Services							
6010 Professional Services	10,436	10,394	18,200	18,200	18,200	14,800	-19%
6011 Settlement	-	-	-	-	-	-	0%
6040 Events & Receptions	70	291	620	620	620	620	0%
6110 Mileage Reimbursement	-	-	1,130	1,130	1,130	2,050	81%
6112 Travel Reimbursement	160	-	3,100	3,100	3,100	3,100	0%
6115 Mayor & City Council Travel	200	1,369	2,100	2,100	2,100	2,100	0%
6120 Professional Development	3,786	4,265	4,000	4,000	4,000	4,400	10%
6130 Advertising & Public Notices	321	463	600	600	600	600	0%
6150 Printing Services	-	-	-	-	-	-	-
6170 Insurance - Liability	6,608	6,294	6,923	6,923	6,923	7,200	4%
6190 Insurance Miscellaneous	-	50	-	-	-	-	0%
6220 Insurance - Public Officials	9,547	10,807	11,888	11,888	11,888	13,076	10%
6270 Telephone & Mobile Devices	702	702	705	705	705	705	0%
6400 Office Equipment Maintenance	-	-	1,000	1,000	1,000	1,000	0%
6560 Technology Services	660	440	5,000	5,000	5,000	5,000	0%
6610 Staff Training	-	-	740	740	740	700	-5%
6650 Membership & Certification	17,984	20,205	18,895	18,895	18,895	20,920	11%
6720 Election Costs	13,036	16,015	26,000	26,000	26,000	26,000	0%
Sub-Total Contractual Services	63,510	71,295	100,901	100,901	100,901	102,271	1%
Commodities							
7001 Office Supplies	38	672	1,500	1,500	1,500	1,500	0%
7050 Publications	216	429	840	840	840	840	0%
7090 Office & Computer Equip.	-	-	1,000	1,000	1,000	1,000	0%
7330 Food	576	550	1,400	1,400	1,400	1,400	0%
7335 Business Meeting	-	-	-	-	-	-	0%
7850 Awards & Gifts	-	83	800	800	800	900	13%
Sub-Total Commodities	830	1,734	5,540	5,540	5,540	5,640	2%
Total	179,546	188,745	227,280	227,280	227,280	233,710	3%

GENERAL ADMINISTRATION





GENERAL ADMINISTRATION

General Administration consists of the City Manager's Office, Human Resources, Communications, Information Technology, Economic Development, and the Parking Garage, which provide internal services to other City departments.

PERSONNEL SUMMARY

Full-Time

	FY2023 Authorized	FY2024 Authorized	FY2025 Authorized
General Administration Personnel			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Economic Development Specialist	2.0	2.0	2.0
Deputy City Manager/Director of Economic Development**	1.0	1.0	1.0
Assistant City Manager	2.0	1.0	1.0
Secretary to the City Manager	1.0	1.0	2.0
Communication Manager	1.0	1.0	1.0
Print Shop Operator	1.0	1.0	1.0
<i>City Manager's Office Personnel Total</i>	8.0	8.0	8.0
<i>Fleet Maintenance</i>			
Fleet Manager	-	-	-
Mechanic	-	-	-
<i>Fleet Maintenance Personnel Total</i>	-	-	-
<i>Human Resources</i>			
Director of Human Resources	1.0	1.0	1.0
Human Resources Generalist	1.0	1.0	1.0
Human Resources Manager	-	-	-
Print Shop Operator	1.0	1.0	-
<i>Human Resources Personnel Total</i>	2.0	2.0	2.0
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
<i>Information Technology</i>			
Information Technology Specialist	-	-	-
Information Technology Manager	1.0	1.0	1.0
<i>Information Technology Personnel Total</i>	1.0	1.0	1.0
General Administration Personnel Total	14.0	14.0	14.0

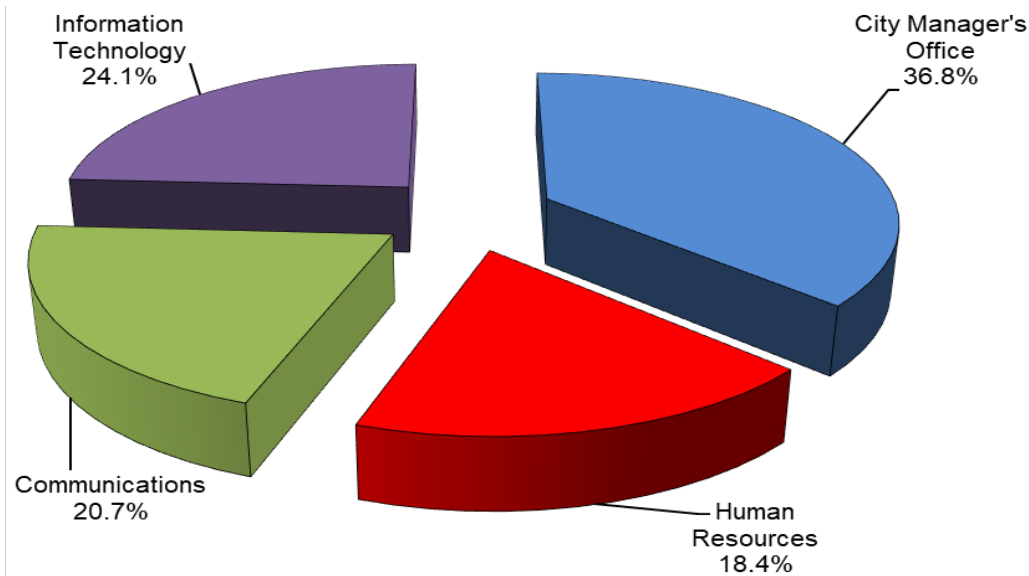


GENERAL ADMINISTRATION

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Other	Total
City Manager's Office	367,380	382,997	5,000	-	755,377
Human Resources	178,283	156,604	42,820	-	377,707
Communications	292,860	122,420	8,200	-	423,480
Information Technology	123,265	340,133	30,500	-	493,898
Total	961,788	1,002,154	86,520	-	2,050,462

Expenditures Pie Chart





CITY MANAGER'S OFFICE

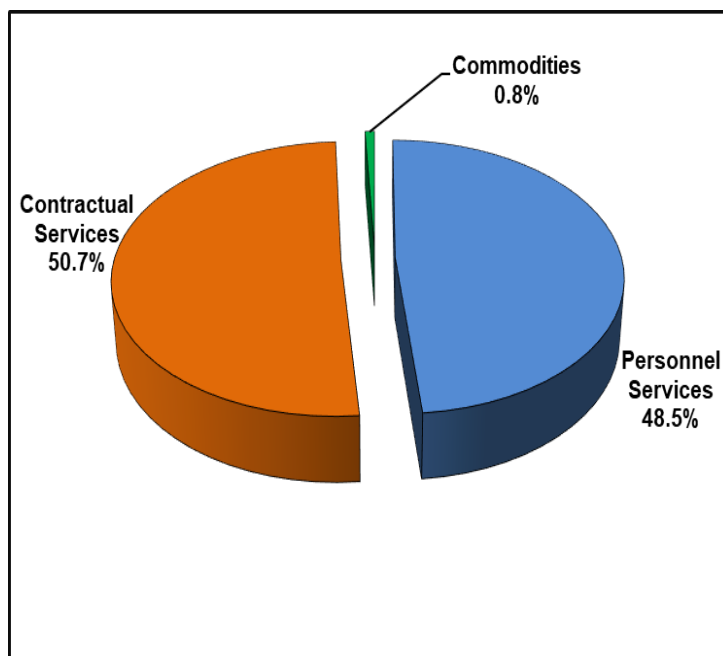
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

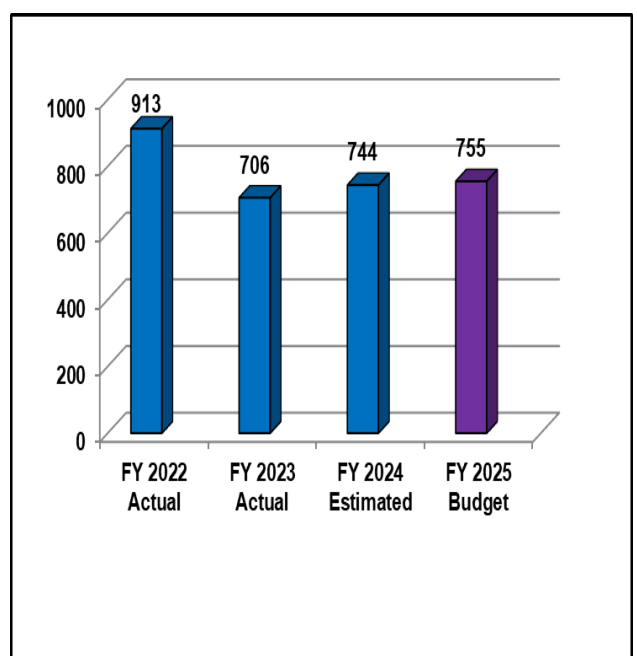
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	448,579	344,102	356,498	356,498	356,498	367,380	3%
Contractual Services	460,579	358,462	382,997	382,997	382,997	382,997	0%
Commodities	4,300	3,007	5,000	5,000	5,000	5,000	0%
Total	913,458	705,571	744,495	744,495	744,495	755,377	1%

FY 2025 Budget



Total Expenditures ('000)





GOALS

- Execution of Council Policies
- Execution of Work Plan
- Enabling Staff to Excel
- High Quality Service Delivery

SIGNIFICANT CHANGES OVER FY 2024

- Re-opened Heman Park Pool
- Construction advanced Market @ Olive
- Crescent Plumbing Building Construction
- Received FEMA Award of funding to repair Flood Damaged Building
- Completed Comprehensive Plan Update



Department	General Administration
Program	City Manager's Office

Fund	General
Account Number	01-12-05

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	353,044	268,041	280,520	280,520	280,520	288,635	3%
5001.01 Salaries - Full-Time COVID-19	-	-	-	-	-	-	0%
5300 Car Allowance	4,200	4,200	4,200	4,200	4,200	4,200	0%
5380 Overtime	728	-	-	-	-	-	0%
5420 Workers Compensation	1,054	931	955	955	955	990	4%
5460 Medical Insurance	33,157	25,428	29,190	29,190	29,190	31,515	8%
5660 Social Security Contributions	18,739	13,250	17,393	17,393	17,393	17,895	3%
5740 Pension Contribution Nonunif.	32,825	28,695	20,170	20,170	20,170	19,960	-1%
5900 Medicare	4,832	3,557	4,070	4,070	4,070	4,185	3%
Sub-Total Personnel Services	448,579	344,102	356,498	356,498	356,498	367,380	3%
Contractual Services							
6010 Professional Services	145,719	2,166	130,000	130,000	130,000	130,000	0%
6011 Settlement	-	-	-	-	-	-	0%
6020 Legal Services	256,110	301,047	200,000	200,000	200,000	200,000	0%
6040 Events & Receptions	98	2,215	700	700	700	700	0%
6050 Maintenance Contracts	-	-	-	-	-	-	0%
6070 Temporary Labor	16,654	-	-	-	-	-	0%
6110 Mileage Reimbursement	-	-	1,000	1,000	1,000	1,000	0%
6120 Professional Development	3,767	9,470	1,400	1,400	1,400	1,400	0%
6130 Advertising & Public Notices	195	257	300	300	300	300	0%
6170 Insurance - Liability	6,608	6,294	6,923	6,923	6,923	6,923	0%
6220 Insurance - Public Officials	27,454	31,067	34,174	34,174	34,174	34,174	0%
6270 Telephone & Mobile Devices	1,735	1,243	2,800	2,800	2,800	2,800	0%
6400 Office Equipment Maintenance	-	-	-	-	-	-	0%
6610 Staff Training	300	450	3,000	3,000	3,000	3,000	0%
6650 Membership & Certification	1,164	4,202	2,700	2,700	2,700	2,700	0%
6700 Misc. Operating Services	775	-	-	-	-	-	0%
Sub-Total Contractual Services	460,579	358,411	382,997	382,997	382,997	382,997	0%
Commodities							
7001 Office Supplies	1,437	1,367	2,500	2,500	2,500	2,500	0%
7050 Publications	373	1,241	1,000	1,000	1,000	1,000	0%
7335 Business Meeting	2,490	398	1,500	1,500	1,500	1,500	0%
7855 Promotional Items	-	-	-	-	-	-	0%
Sub-Total Commodities	4,300	3,006	5,000	5,000	5,000	5,000	0%
Total	913,458	705,519	744,495	744,495	744,495	755,377	1%



HUMAN RESOURCES

Human Resources administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness. Base level services include:

1. Talent Management/Full Cycle Recruiting – solicitation, acquisition, onboarding, performance, employee relations and retention, internal and external transitions,
2. Annual Performance Reviews and Performance Management Programs
3. Total Compensation – salary and benefits administration
4. Risk Management – workers' compensation, safety, liability, wellness, drug and alcohol testing.
5. Labor Relations
6. Training and Development
7. Leave Administration
8. Compliance – Federal, state, local, civil service and administrative regulations
9. Employee Recognition – events, awards, programs and activities
10. Support for the City's Civil Service Board

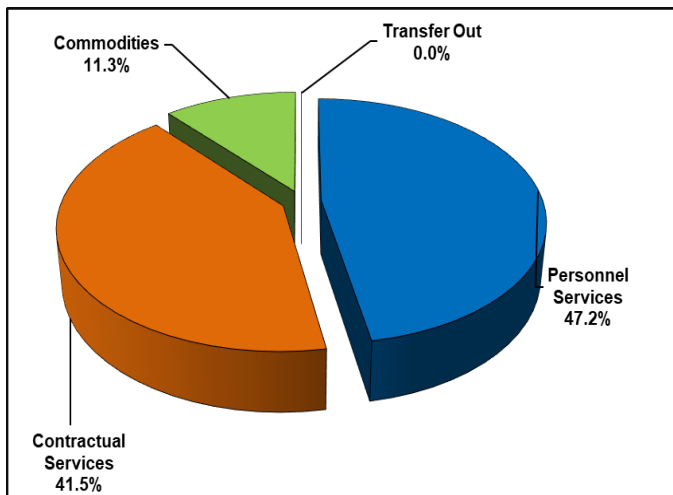
Mission Statement

The Human Resources Department supports the City of University City's total operation in meeting its goals through its most valuable resource—PEOPLE. Human Resources serves as a strategic partner to develop, implement and support programs, processes and outcomes that add value to the City of University City and its employees, leading to improved welfare, morale, safety, empowerment, growth and retention, while committed to the City's management and prosperity for its citizens, employees, and stakeholders, and in support of the City's values: Integrity, Customer Services, Collaboration, Accountability, Respect, and Employees.

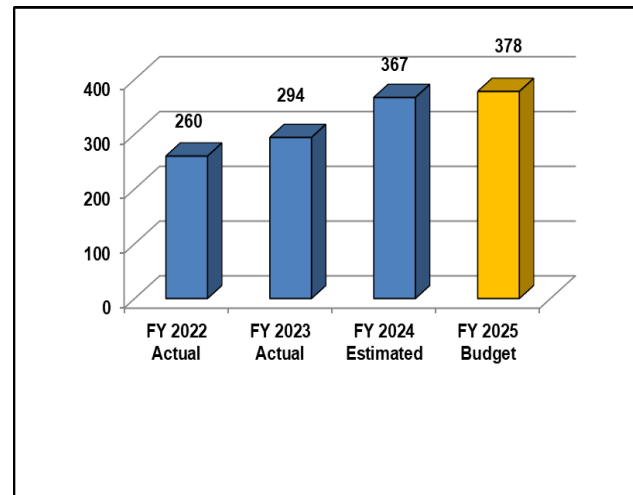
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	139,710	181,023	192,487	192,487	192,487	178,283	-7.4%
Contractual Services	99,745	90,909	151,546	151,546	151,546	156,604	3.3%
Commodities	20,927	21,677	23,400	23,400	23,400	42,820	83.0%
Transfer Out	-	-	-	-	-	-	0.0%
Total	260,382	293,609	367,433	367,433	367,433	377,707	2.8%

FY 2025 Budget



Total Expenditures ('000)



GOALS

1. Maintain Productivity and Workforce Planning
2. Evaluate Employee Engagement through a continued partnership with Gallup.
3. Evaluate how to make processes digital and workforces flexible.
4. Evaluate performance management processes to maximize our employee's performance with the goals and mission of the organization.
5. Evaluate and implement human resource management technology modules allowing for more self-service opportunities for our employees with more access to have their own information at their fingertips.
6. Streamline Processes for Efficiency.
7. Broaden the Wellness Program to help increase the holistic health of employees.
8. Recruit and keep a diverse workforce to meet the needs of the city.
9. Inspire and encourage employee engagement through recognition, effective communication, growth opportunities, and constant feedback.
10. Scan all personnel files to have employee information safely and efficiently at our fingertips.

These services are achieved through a teamwork philosophy that is inspired through effective organizational skills, proactive efforts, and a balance between professionalism and the ability to have an excellent work environment!

FISCAL YEAR 2024 PERFORMANCE SUMMARY

The Human Resources department is an internal services department providing support and leadership throughout the organization through human resources and administrative programs and systems and active communication. Below are some of the accomplishments in FY 2022:

- Hired 42 full-time, part-time and library employees.
- Recognized 46 employees with awards for "Years of Service" or "Caught You Doing Something Good."
- Added the positions of planner and buying manager.
- Updated titles for mechanic and lead mechanic to mechanic I and mechanic II



- Enhanced wellness team initiatives by providing the annual biometric blood test screening and onsite flu shot clinic.
- Provided mammogram van in cooperation with St. Luke's Urgent Care, a new City-wide partner.
- Added safety team initiative to train over half of City employees on basic safety and first aid.
- Improved efficiency and tracking by using electronic signatures for all personnel actions.
- Met with each City department to provide status updates on annual evaluations for all employees.
- Updated all administrative regulations which are ready for approval and roll-out to employees.
- Honored University City founder E.G. Lewis with a birthday party event at City Hall for employees and visitors
- Completed the first survey of three annual Gallup Employee Engagement Surveys program to improve employee engagement across all departments with 62 percent participation.
- Held the annual employee and retiree holiday luncheon for the first time in four years.



Department	General Administrative
Program	Human Resources

Fund	General
Account Number	01-14-07

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	98,580	130,873	150,819	150,819	150,819	131,660	-13%
5001.01 Salaries - Full-Time COVID-19	-	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	-	-	-	-	0%
5420 Workers Compensation	3,225	627	52	52	52	55	6%
5460 Medical Insurance	12,168	11,862	13,240	13,240	13,240	14,293	8%
5540 EAP	7,666	15,595	6,000	6,000	6,000	13,100	118%
5660 Social Security Contributions	5,580	7,962	9,350	9,350	9,350	8,165	-13%
5740 Pension Contribution Nonunif.	11,217	12,240	10,840	10,840	10,840	9,100	-16%
5860 Unemployment	-	20	-	-	-	-	0%
5900 Medicare	1,273	1,844	2,186	2,186	2,186	1,910	-13%
Sub-Total Personnel Services	139,709	181,023	192,487	192,487	192,487	178,283	-7%
Contractual Services							
6010 Professional Services	33,953	19,651	19,170	19,170	19,170	27,335	43%
6030 Medical Service	2,958	2,943	8,000	8,000	8,000	7,000	-13%
6035 Disability Benefits	6,343	6,379	5,614	5,614	5,614	6,020	7%
6050 Maintenance Contracts	21,244	25,383	61,000	61,000	61,000	19,908	-67%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	3,427	5,420	805	805	805	8,339	936%
6110 Mileage Reimbursement	-	-	500	500	500	250	-50%
6120 Professional Development	-	4,081	2,650	2,650	2,650	4,650	75%
6130 Advertising & Public Notices	-	99	3,000	3,000	3,000	3,000	0%
6150 Printing Service	-	-	750	750	750	750	0%
6170 Insurance - Liability	6,608	6,294	9,282	9,282	9,282	9,653	4%
6220 Insurance - Public Officials	14,772	16,717	18,389	18,389	18,389	20,228	10%
6270 Telephone & Mobile Devices	1,024	1,856	1,968	1,968	1,968	1,968	0%
6400 Office Equipment Maintenance	479	-	-	-	-	500	100%
6560 Technology Services	-	-	-	-	-	35,000	100%
6600 Tuition Reimbursement	-	-	1,500	1,500	1,500	1,500	0%
6610 Staff Training	259	409	7,500	7,500	7,500	7,500	0%
6650 Membership & Certification	733	665	2,518	2,518	2,518	2,518	0%
6660 Laundry Services	425	372	-	-	-	485	100%
6700 Misc. Operating Services	7,521	641	8,900	8,900	8,900	-	-100%
Sub-Total Contractual Services	99,746	90,910	151,546	151,546	151,546	156,604	3%
Commodities							
7001 Office Supplies	8,707	-	1,500	1,500	1,500	9,000	500%
7050 Publications	-	-	-	-	-	1,200	100%
7090 Office & Computer Equip.	-	129	2,900	2,900	2,900	8,100	179%
7330 Food	-	9,428	9,800	9,800	9,800	13,300	36%
7650 Parking Meter Parts	-	-	-	-	-	-	0%
7770 Uniform & Safety Gear	-	-	-	-	-	220	100%
7850 Awards & Gifts	12,220	12,121	9,200	9,200	9,200	11,000	20%
Sub-Total Commodities	20,927	21,678	23,400	23,400	23,400	42,820	83%
Transfer Out							
9950 Operating Transfer Out to Fleet	-	-	-	-	-	-	0%
	-	-	-	-	-	-	0%
Total	260,382	293,611	367,433	367,433	367,433	377,707	3%



Communications

Communications handles communicating with internal and external stakeholders. It promotes transparency, engages the public with their governing body, provides necessary information for the delivery of services, and enhances the quality of life of constituents through increased access to information and services.

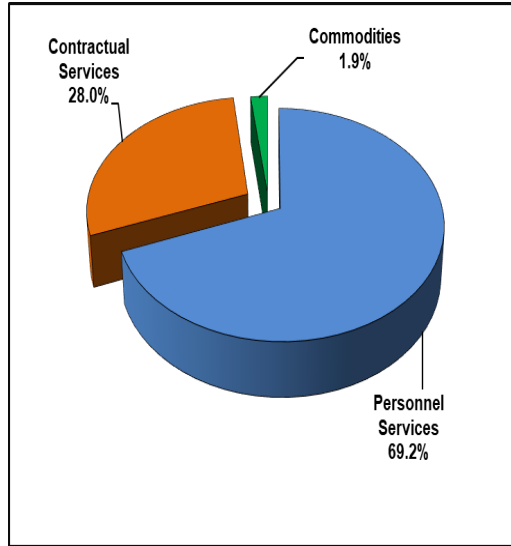
Mission Statement

The mission of the Communications Office is to gather and share information to support and encourage open, participatory government and an informed community. The office will work to build trust with prompt, honest and transparent communications that will increase public awareness of initiatives, programs, projects and events in University City.

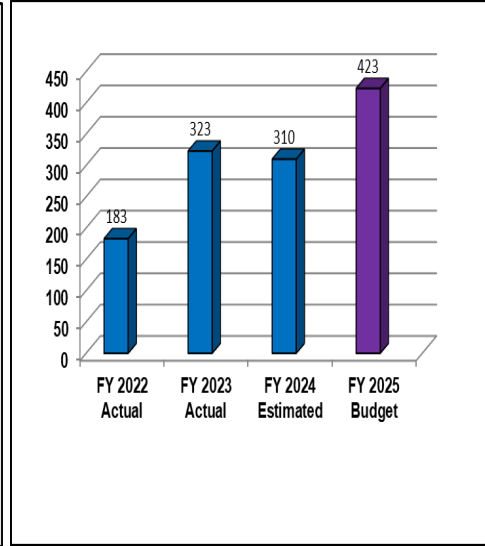
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	50,636	192,847	184,191	184,191	184,191	292,860	59%
Contractual Services	132,649	120,689	116,400	116,400	116,400	122,420	5%
Commodities	-	9,668	9,240	9,240	9,240	8,200	-11%
Total	183,285	323,204	309,831	309,831	309,831	423,480	37%

FY 2025 Budget



Total Expenditures ('000)



2024-2025 GOALS

1. Increase positive mentions of University City in the local media.
2. Gain 20 percent more followers on social media.
3. Create and improve University City update videos.
4. Increase digital communications.

2024 Performance Summary

1. Completed website redesign process.
2. Continued to publish ROARS quarterly.
3. Created employee e-newsletter.
4. Increased social media engagement by more than 80 percent.



Department	General Administration
Program	Communications

Fund	General
Account Number	01-12-04

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	34,507	142,156	146,355	146,355	146,355	240,710	64%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5420 Workers Compensation	97	4,130	5,185	5,185	5,185	5,390	4%
5460 Medical Insurance	1,880	13,112	10,936	10,936	10,936	11,810	8%
5660 Social Security Contributions	2,117	8,524	9,075	9,075	9,075	14,925	64%
5740 Pension Contribution Nonunif.	11,590	22,955	10,520	10,520	10,520	16,535	57%
5900 Medicare	444	1,970	2,120	2,120	2,120	3,490	65%
Sub-Total Personnel Services	50,635	192,847	184,191	184,191	184,191	292,860	59%
Contractual Services							
6010 Professional Services	82,668	38,458	33,000	33,000	33,000	33,000	0%
6040 Events & Receptions	169	-	-	-	-	-	0%
6050 Maintenance Contracts	-	13,493	8,250	8,250	8,250	8,250	0%
6090 Postage	17,740	25,907	30,000	30,000	30,000	32,000	7%
6110 Mileage Reimbursement	-	-	-	-	-	-	0%
6120 Professional Development	400	1,052	4,800	4,800	4,800	4,800	0%
6130 Advertising & Public Notices	-	238	4,000	4,000	4,000	4,000	0%
6150 Printing Services	30,333	39,374	35,700	35,700	35,700	35,700	0%
6270 Telephone & Mobile Devices	375	1,343	1,440	1,440	1,440	1,440	0%
6400 Office Equipment Maintenance	-	-	-	-	-	-	0%
6560 Technology Services	-	658	-	-	-	-	0%
6610 Staff Training	-	-	-	-	-	-	0%
6650 Membership & Certification	964	160	1,110	1,110	1,110	2,730	146%
6660 Laundry Services	-	6	500	500	500	500	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
Sub-Total Contractual Services	132,649	120,689	118,800	118,800	118,800	122,420	3%
Commodities							
7001 Office Supplies	-	9,668	7,000	7,000	7,000	7,000	0%
7050 Publications	-	-	240	240	240	1,200	400%
7650 Parking Meter Parts	-	-	20,000	20,000	20,000	-	-100%
Sub-Total Commodities	-	9,668	27,240	27,240	27,240	8,200	-70%
Total	183,284	323,204	330,231	330,231	330,231	423,480	28%

**INFORMATION TECHNOLOGY (IT)**

This program area is responsible for maintaining the City's centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

The IT program supports the City's network which has eight (8) physical servers, twenty-seven (27) virtual servers, two hundred (200) workstations, sixteen (16) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

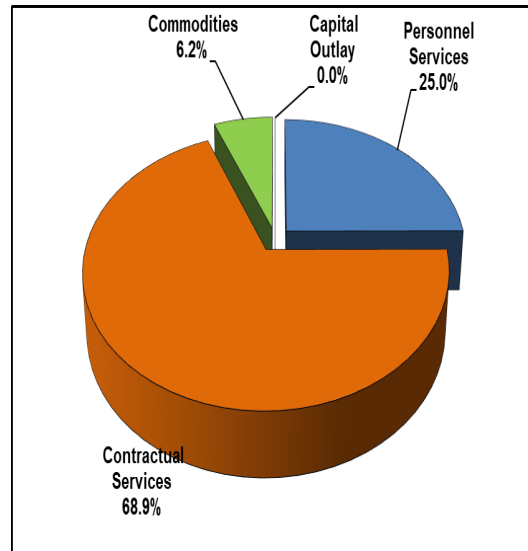
Mission Statement

Information Technology is a vital component in every department's service delivery method. As strategic plans are developed for each facet of the city, Information Technology plays a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology is driven by the organizational need and the necessity to provide public service that is significantly more effective.

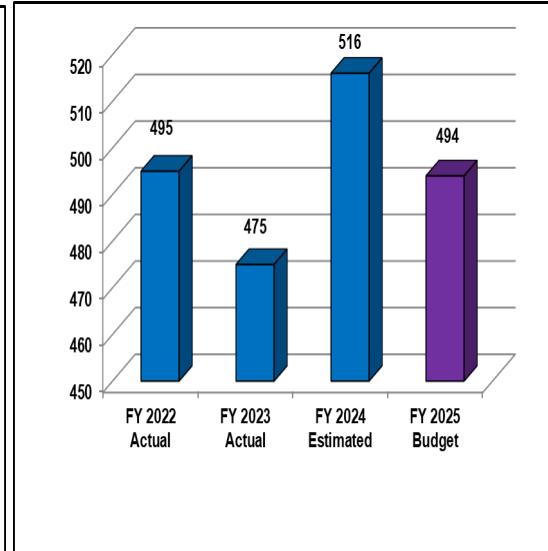
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	131,806	93,773	116,007	116,007	116,007	123,265	6%
Contractual Services	293,678	355,417	336,716	336,716	336,716	340,133	1%
Commodities	18,462	25,804	39,000	39,000	39,000	30,500	-22%
Capital Outlay	51,343	-	24,200	24,200	24,200	-	-100%
Total	495,289	474,994	515,923	515,923	515,923	493,898	-4.3%

FY 2025 Budget



Total Expenditures ('000)



FY2025 GOALS

1. Continued progress of SharePoint sites for departments
2. Replacing aging network infrastructure for City Hall, The Police Department as well as remote locations throughout the city.
3. Complete Office 365 Migration
4. Migrating New World to a cloud-based platform and or completion of a new HRIS integrated solution that better serves the city and its citizens.
5. Replacement of battery backups
6. Upgrade Barracuda backups and email retention.
7. Replacement of 2008 backup domain controller

FISCAL YEAR 2024 PEFORMANCE SUMMARY

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2024:

- **Security** – Migration to a new cyber-security platform
- **Phones** – Replaced aging phone system components (CH/PD)
- **Fax** – Migration to a cloud-based fax solution
- **911** – Completion of Mitel Border Gateway to assist 911
- **Servers** – Completion of server replacement for Public Safety



Department	General Administration
Program	Information Technology

Fund	General
Account Number	01-18-11

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	84,447	65,178	89,099	89,099	89,099	94,955	7%
5001.01 Salaries - Full-Time COVID-19	-	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5420 Workers Compensation	6,060	5,357	6,308	6,308	6,308	6,560	4%
5460 Medical Insurance	16,491	8,944	7,380	7,380	7,380	7,965	8%
5660 Social Security Contributions	4,943	3,904	5,524	5,524	5,524	5,890	7%
5740 Pension Contribution Nonunif.	18,716	9,480	6,405	6,405	6,405	6,520	2%
5900 Medicare	1,149	908	1,291	1,291	1,291	1,375	7%
Sub-Total Personnel Services	131,806	93,771	116,007	116,007	116,007	123,265	6%
Contractual Services							
6010 Professional Services	413	-	16,000	16,000	16,000	-	-100%
6050 Maintenance Contracts	58,787	85,780	78,300	78,300	78,300	78,300	0%
6120 Professional Development	2,990	2,597	1,500	1,500	1,500	500	-67%
6170 Insurance - Liability	6,608	6,296	6,926	6,926	6,926	7,203	4%
6175 Privacy Liability & Network Security	7,774	13,460	20,190	20,190	20,190	22,210	10%
6270 Telephone & Mobile Devices	52,877	72,776	56,940	56,940	56,940	56,940	0%
6320 Internet Services	19,272	16,650	19,800	19,800	19,800	18,000	-9%
6400 Office Equipment Maintenance	49,090	58,553	58,000	58,000	58,000	58,000	0%
6560 Technology Services	95,568	99,005	98,732	98,732	98,732	98,730	0%
6650 Membership & Certification	300	300	250	250	250	250	0%
Sub-Total Contractual Services	293,679	355,417	356,638	356,638	356,638	340,133	-5%
Commodities							
7001 Office Supplies	2,615	400	4,000	4,000	4,000	4,000	0%
7090 Office & Computer Equip.	15,848	25,404	35,000	35,000	35,000	26,500	-24%
Sub-Total Commodities	18,463	25,804	39,000	39,000	39,000	30,500	-22%
Capital Outlay							
8120 Computer Equipment	41,845	-	19,200	19,200	19,200	-	-100%
8140 Software Systems	9,498	-	5,000	5,000	5,000	-	-100%
8180 Office Furniture & Equip.	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	51,343	-	24,200	24,200	24,200	-	-100%
Total	495,291	474,992	535,845	535,845	535,845	493,898	-7.8%



ECONOMIC DEVELOPMENT

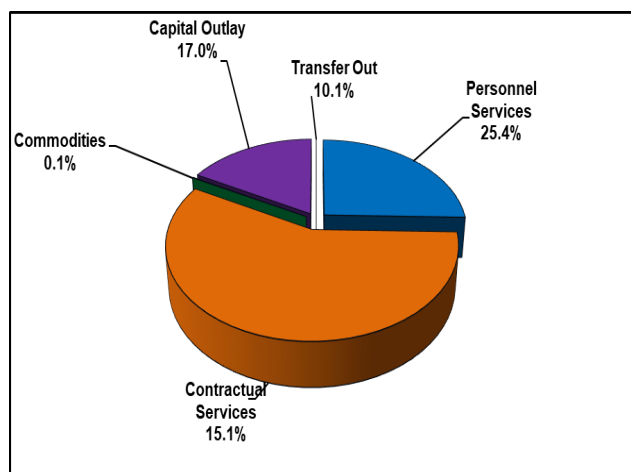
This Division works in partnership with the community and other city departments to grow the city's economic base by easing efforts in business retention, expansion and attraction efforts as well as being a resource for entrepreneurial growth. Specific tasks include the creation and adherence to a strategic plan for economic development, being a liaison to the business community, connecting and providing resources for businesses including connections to financing resources, venture capital, physical space needs and business planning. This division is also responsible for managing the City's four-story parking garage on Delmar Blvd and the street-level retail spaces.

This Division also helps administer the City's one quarter (¼) percent sales tax on retail sales to be used for economic development purposes ("Economic Development Retail Sales Tax – EDRST"). The budget expenditures detailed below represent projects and programs using EDRST funds.

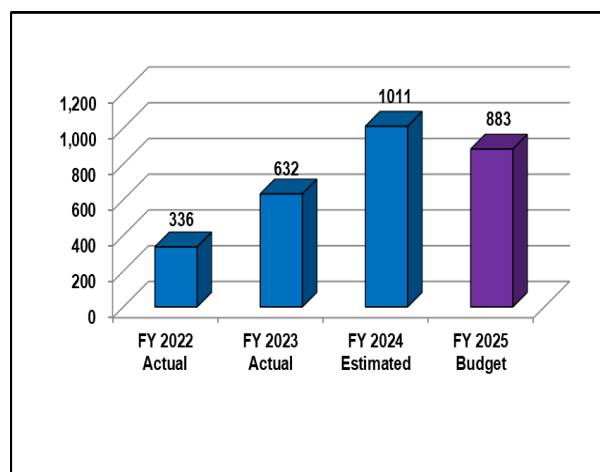
BUDGET EXPENDITURES (ECONOMIC DEVELOPMENT RETAIL SALES TAX FUND)

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	49,550	195,976	336,575	336,575	336,575	224,325	-33%
Contractual Services	175,967	394,953	472,590	472,590	472,590	507,590	7%
Commodities	-	778	1,000	1,000	1,000	1,000	0%
Capital Outlay	(1,984)	-	150,000	150,000	150,000	150,000	0%
Transfer Out	112,248	40,000	50,000	50,000	50,000	-	-100%
Total	335,781	631,707	1,010,165	1,010,165	1,010,165	882,915	-13%

FY 2025 Budget



Total Expenditures ('000)



GOALS

1. Continue to implement the Economic Development Strategy adopted by the City Council.
2. Continue to aid businesses with economic recovery by being a resource and partner in their efforts.
3. Continue to find highest and best use of city-owned properties available for redevelopment.
4. Ensure that the parking garage runs at a best level and check income and expenses as an enterprise fund.
5. Partner with various economic development agencies such as the STL Economic Development Alliance, the St. Louis Economic Development Partnership, and the State Department of Economic Development to promote economic growth and recovery.
6. Continue to find and process improvements and tracking mechanisms for the Economic Development Retail Sales Tax (EDRST) and ensure projects meet the criteria outlined by state statute. Assist the EDRST Board in adhering to these criteria.
7. Create new economic development marketing materials, including print and digital.
8. Regularly meet with business owners in the community as part of business retention and recovery efforts.

2025 BUDGET DETAILS - EDRST

Budget details for the 2025 EDRST budget include funds to cover seventy-five percent of the salary and benefits for the Deputy City Manager/Director of Economic Development position to carry out city-wide economic development activities and administer the use of the EDRST. Criteria for other uses for the funds must meet the following criteria:

- Alignment with the City's Comprehensive Plan
- Ability to use added resources
- Ability to be long-lasting and value added
- Ability to redevelop vacant properties
- Potential to act as a catalyst for additional development
- Potential to offer employment opportunity
- Proper alignment of business fit in the target area.

Additionally, the use of EDRST funds must be by Section 120.520 of the municipal code. Funds are distributed to City departments, organizations or toward projects that aid the City in reaching economic development goals.

FISCAL YEAR 2024 PERFORMANCE SUMMARY

- Provide support to the Economic Development Retail Sales Tax Board, including closing out projects funded during previous fiscal years.
- Implemented the Façade Improvement Program for FY24
- Awarded \$335,000 to local businesses for various projects.
- Grand Opening of Panera Bread at the Market at Olive Development
- Grand Opening of Chipotle at the Market at Olive Development
- Grand Opening of Chase Bank at the Market at Olive Development
- Grand Opening of Chik-Fil-A at the Market at Olive Development
- Grand Opening of Raising Canes at the Market at Olive Development
- Grand Opening of First Watch at the Market at Olive Development

PERFORMANCE MEASUREMENTS

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected
Total Business Licenses *(May 1 Renewal)	800	800	652	683
New Business Licenses	85	85	70	70
Business License Revenues	\$529,612	\$529,612	\$528,329	\$450,000



Department	City Manager
Program	Economic Dev Sales Tax Operation

Fund	Econ Dev
Account Number	11-45-78

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2022
Personnel Services							
5001 Salaries - Full-Time	36,140	158,618	270,320	268,340	268,340	179,770	-33%
5340 Salaries- Part-Time & Temp	-	-	-	-	-	-	0%
5420 Workers Compensation	360	1,673	920	920	920	960	4%
5460 Medical Insurance	2,431	14,829	27,620	27,620	27,620	17,455	-37%
5660 Social Security Contributions	2,189	9,545	14,895	14,895	14,895	11,145	-25%
5740 Pension Contribution Nonunif.	7,922	9,170	19,425	19,425	19,425	12,390	-36%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	509	2,141	3,485	3,485	3,485	2,605	-25%
Sub-Total Personnel Services	49,551	195,976	336,665	334,685	334,685	224,325	-33%
Contractual Services							
6010 Professional Services	51,159	41,684	60,694	62,584	62,584	60,000	-1%
6040 Events and Receptions	69,528	242,735	428,090	428,090	428,090	428,090	0%
6050 Maintenance Contracts	50,573	106,755	-	-	-	-	0%
6120 Professional Development	-	305	6,000	6,000	6,000	4,000	-33%
6130 Advertising & Public Notices	-	667	4,000	4,000	4,000	4,000	0%
6136 Marketing and Promotional	-	86	5,000	5,000	5,000	5,000	0%
6150 Printing Services	-	-	2,500	2,500	2,500	2,500	0%
6270 Telephone & Pagers	108	1,229	-	-	-	-	0%
6400 Office Equipment Maintenance	-	534	1,000	1,000	1,000	1,000	0%
6650 Memberships and Certifications	-	960	3,000	3,000	3,000	3,000	0%
6805 Forgivable Loan - Small Business Assistance	4,599	-	-	-	-	-	0%
Sub-Total Contractual Services	175,967	394,955	510,284	512,174	512,174	507,590	-1%
Commodities							
7001 Office Supplies	-	778	1,000	1,000	1,000	1,000	0%
7855 Promotional Supplies	-	-	-	-	-	-	0%
Sub-Total Commodities	-	778	1,000	1,000	1,000	1,000	0%
Capital Outlay							
8170 Façade Improvement Program	(1,984)	-	150,000	150,000	150,000	150,000	0%
Sub-Total Capital Outlay	(1,984)	-	150,000	150,000	150,000	150,000	0%
Other							
9950 Transfer Out	112,248	40,000	50,000	50,000	50,000	-	-100%
Sub-Total Transfer Out	112,248	40,000	50,000	50,000	50,000	-	-100%
Total	335,782	631,709	1,047,949	1,047,859	1,047,859	882,915	-16%

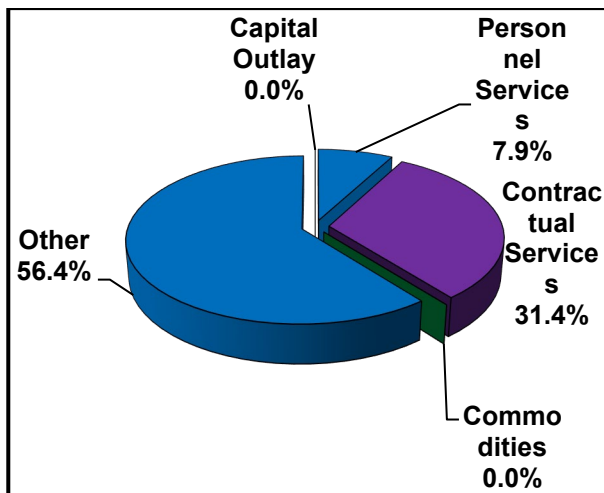
PUBLIC PARKING GARAGE FUND

The city runs a three-level, 113-space parking garage at 6319 Delmar Boulevard. Revenue sources are parking meter revenue, transient evening parking, monthly parking agreements and lease revenues from approximately 6500 SF of retail space on the street-level. Operations had been outsourced since start of the facility to St. Louis parking. In the fall of 2019, all operations were successfully brought in-house to include accounting, cleaning, safety, maintenance, billing, and revenue collections. This resulted in a cleaner, safer facility that runs more efficiently. Staff has proposed using an app-and text-pay system including an option for a pay station to further enhance customer experience, streamline monthly parking, and improve revenues.

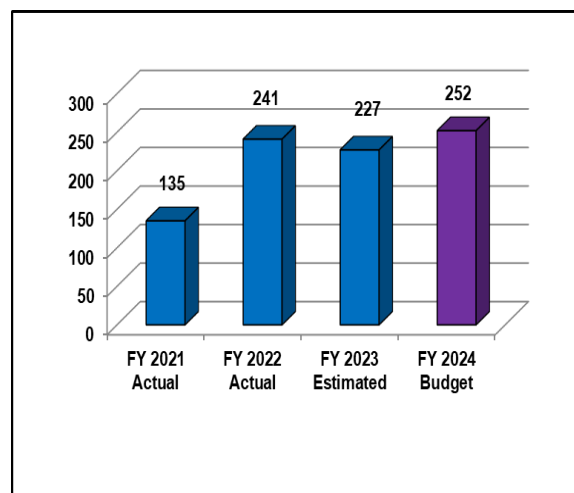
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	-	-	20,000	20,000	20,000	20,000	0%
Contractual Services	139,404	133,017	79,196	79,196	79,196	81,770	3%
Commodities	-	517	-	-	-	18,000	100%
Other	69,125	78,508	153,220	153,220	153,220	153,220	0%
Capital Outlay	-	-	-	-	-	-	0%
Total	208,529	212,042	252,416	252,416	252,416	272,990	8%

FY 2025 Budget



Total Expenditures ('000)



GOALS

1. To continue to keep the Garage; find short and long-term facility maintenance, repair and capital needs.
2. To ensure the facility is safe and secure.
3. To find added rental income through parking space rentals.
4. To move to an APP-based payment platform.

FISCAL YEAR 2024 PERFORMANCE SUMMARY

- Regular cleaning and power-washing of garage
- Regular maintenance of AC units and coils
- Continued to rent a part of the parking spaces on a long-term basis to nearby businesses.
- One of the three retail spaces occupied.



Department	Non Departmental
Program	Public Parking Garage

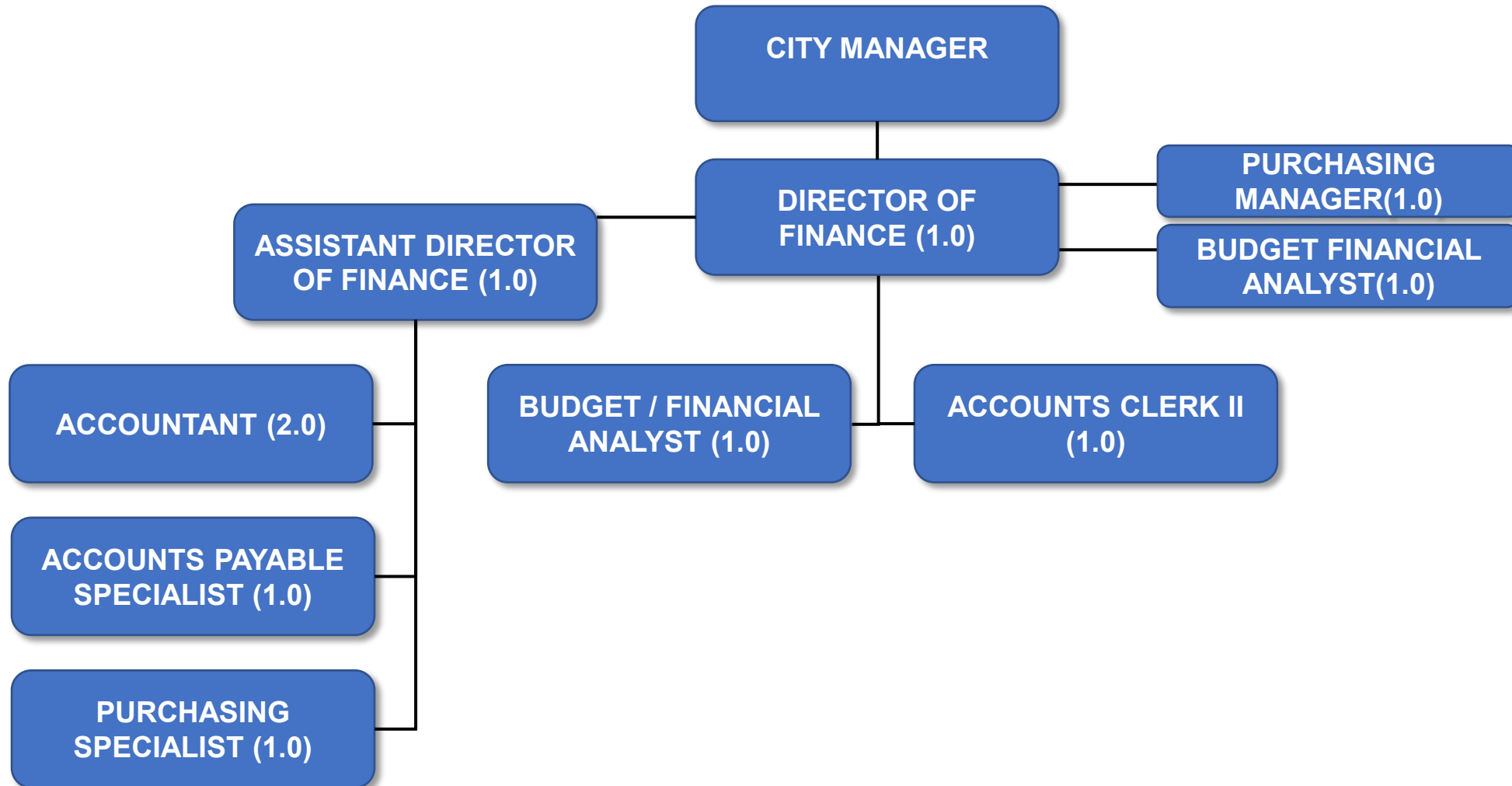
Fund	Parking Garage
Account Number	27-70-81

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	20,000	20,000	20,000	20,000	0%
5420 Workers Compensation	-	-	-	-	-	-	0%
5460 Medical Insurance	-	-	-	-	-	-	0%
5461 OPEB Expenses	-	-	-	-	-	-	0%
5660 Social Security Contributions	-	-	-	-	-	-	0%
5740 Pension Contribution Nonunif.	-	-	-	-	-	-	0%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	-	-	-	-	-	-	0%
Sub-Total Personnel Services	-	-	20,000	20,000	20,000	20,000	0%
Contractual Services							
6001 Accounting & Auditing	949	1,292	1,000	1,000	1,000	530	-47%
6010 Professional Services	10,415	-	-	-	-	-	0%
6050 Maintenance Contracts	5,094	5,357	7,500	7,500	7,500	7,500	0%
6080 Accounting Fees	-	-	-	-	-	-	0%
6160 Insurance-Property & Auto	12,025	14,259	14,300	14,300	14,300	18,280	28%
6170 Insurance-Liability	14,152	14,686	15,896	15,896	15,896	14,870	-6%
6270 Telephone & Pagers	-	-	-	-	-	-	0%
6310 Utilities	6,284	11,346	7,500	7,500	7,500	8,000	7%
6340 Safety/Security Services	-	-	-	-	-	-	0%
6430 Misc Maintenance & Repairs	5,934	4,864	7,500	7,500	7,500	6,800	-9%
6440 Maintenance & Repairs	450	-	500	500	500	-	-100%
6490 Depreciation Equipment	60,437	60,473	-	-	-	-	0%
6670 Cashier's Over/Under	-	-	-	-	-	-	0%
6700 Misc Operating Services	-	-	-	-	-	-	0%
6740 Payroll Taxes	-	-	-	-	-	-	0%
6810 Lot Cleaning	23,665	20,740	25,000	25,000	25,000	25,790	3%
Sub-Total Contractual Services	139,405	133,017	79,196	79,196	79,196	81,770	3%
Commodities							
7001 Office Supplies	-	89	-	-	-	-	0%
7650 Parking Meter Parts	-	-	-	-	-	18,000	
7770 Uniforms & Safety Gear	-	-	-	-	-	-	0%
7810 Sign Supplies	-	428	-	-	-	-	0%
Sub-Total Commodities	-	517	-	-	-	18,000	100%
Capital Outlay							
8001 Building Improvements	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	-	-	-	-	-	-	0%
Transfer Out							
9950 Operating Transfer Out	69,125	78,508	153,220	153,220	153,220	153,220	0%
Sub-Total Transfer Out	69,125	78,508	153,220	153,220	153,220	153,220	0%
Total	208,530	212,042	252,416	252,416	252,416	272,990	8%



This page intentionally left blank

FINANCE





The Finance Department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the city includes several components:

Cashiering and Collections Services

- Annually received over 26,000 payments by customers for City collection services, of which, 21,000 payments were from refuse collections, and over 3,000 payments were from on-line bill pay.
- Process annually over \$10.0 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank.
- Process and collect miscellaneous receivables for weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions.
- Process payments for gross receipts taxes for approximately \$6.0 million.
- Provide overall supervision of Cashiering and Collections staff.

Fiscal Services

- Provide billing services for approximately 11,200 accounts for trash collection for five (5) route billing cycle and miscellaneous billing for approximately 300 throughout the year.
- Process delinquent trash collection notices for five (5) route billing cycle.
- Manage the refuse on-line bill pay and paperless billing to our residents.
- Establish property tax levies and coordinate tax collection.
- Assist HR with administering City insurance programs.
- Manage the delivery of the Municipal Services billing statement.
- Provide quality customer service to both internal and external customers.
- Provide property record requests and filings for title searches and lien recordings and releases.
- Maintain over 700 business license records and 60 liquor license records.
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 400 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs.

Administration

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while following federal, state, local and other requirements.
- Oversee and coordinate long-term financial plan.
- Promote sound fiscal policies and protect local revenues.
- Ensure competent use of financial, human, and material resources.

Accounting Services

- Prepare the Comprehensive Annual Financial Report and coordinate the annual audit with independent auditors.
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines.
- Prepare the Administrative Annual Report
- Maintain the general ledger and various reconciliations.
- Maintain inventory of capital assets of the city and set up depreciation schedules.



- Process nearly 8,200 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks.
- Maintain accounts payable records and respond to departmental and vendor inquiries.
- Process supplemental retirement payments and subsidies according to the required timelines.
- Process over 13,000 payroll advice and checks annually.
- Produce and distribute W-2's, 1099R's and 1099Misc's annually.
- Assist IT with updates for New World Systems (accounting software) user security and training to other departments.
- Maintain and trouble shoot problems in New World Systems

Budget Management Division

- Manage and co-ordinate the annual budget preparation process.
- Maintain the budget manual and coordinate the budget development process with departments by preparing combined budget requests for review by the City Manager
- Conduct budgetary analysis as needed.
- Aid departments with budget monitoring and control.

PERSONNEL SUMMARY**Full-Time**

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Finance Personnel			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Budget Analyst	1.0	1.0	1.0
Financial Analyst	-	-	-
Senior Accountant	-	-	-
Accountant	1.0	2.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Account Clerk II	1.0	1.0	1.0
Purchasing Specialist	1.0	1.0	1.0
Purchasing Manager	1.0	-	1.0
Finance Personnel Total	9.0	9.0	9.0

**FINANCE**

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; property tax levies oversight; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; assist HR in administering City insurance programs; risk management; fixed asset management; project accounting management; and coordinating Federal, State, Local, and Community Development Block Grants. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

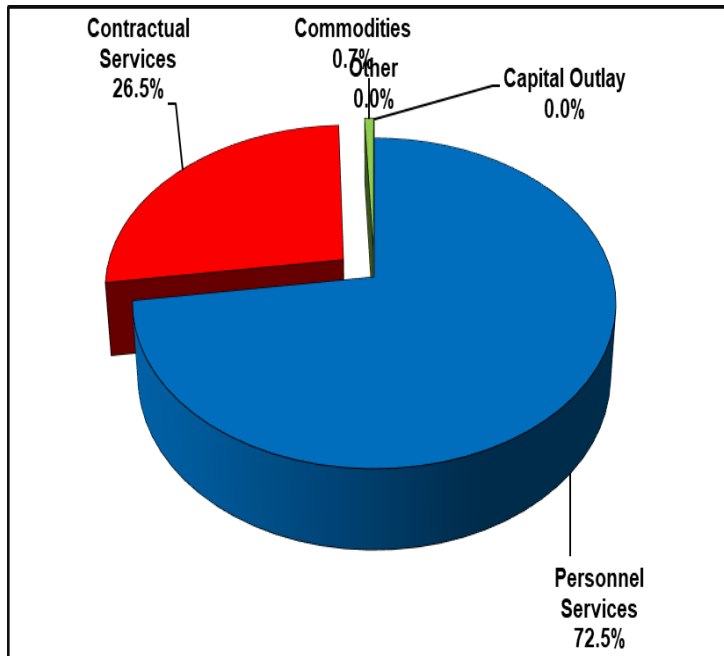
Mission Statement

Finance strives for long-term financial stability and health of University City; protects the City's financial integrity and credibility and keeps AA+ or improve to AAA bond rating; and strengthens the department for continued excellence. Finance leads and coordinates the development and execution of the City's annual Budget and five-year Capital Improvement Program (CIP) Plan, including development, checking and reporting. Prepare financial projection, long-range planning and financial reporting.

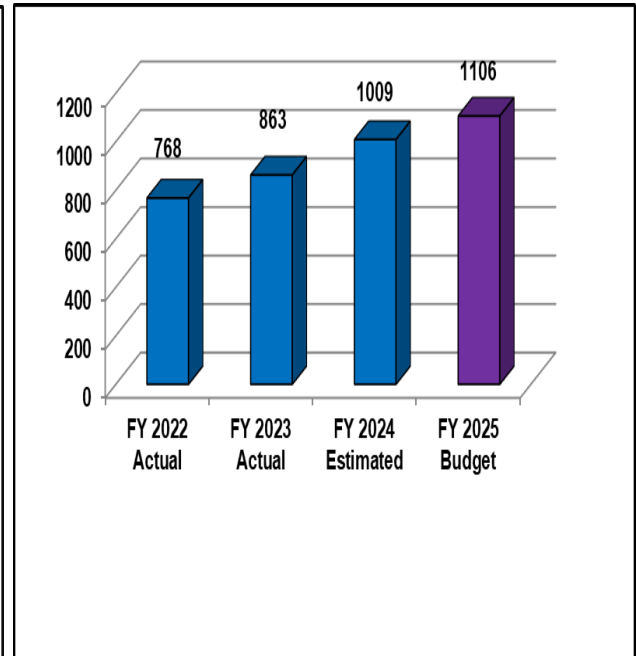
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	473,235	604,975	710,923	710,923	710,923	802,570	13%
Contractual Services	290,441	249,780	287,570	287,570	287,570	293,650	2%
Commodities	4,687	7,985	7,825	7,825	7,825	7,780	-1%
Capital Outlay	-	-	2,400	2,400	2,400	2,400	0%
Other	-	-	-	-	-	-	0%
Total	768,363	862,740	1,008,718	1,008,718	1,008,718	1,106,400	10%

FY 2025 Budget



Total Expenditures ('000)



GOALS

1. Provide prompt quarterly financial reporting to post on the City's website for the public.
2. Continue to improve workflow, timeliness and accuracy both within Finance and other departments.
3. Continue to perform internal audits focus on "cash", to assist in fraud assessment control.
4. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
5. Complete the FY 2024 Annual Comprehensive Financial Report by December 31, 2024, and give for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
6. Complete the FY 2025 Budget and give for the Distinguish Budget Presentation Award.
7. Maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
8. Continue to encourage professional development of Finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
9. Continue to promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
10. Develop added strategies for revenue collections on delinquent accounts.
11. Continue to pursue delinquent refuse and miscellaneous billing accounts owed to the city.
12. Continue to audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, finding businesses running without licenses for the purpose of licensing them properly and bringing them into compliance with City code.



13. Continue to review and analyze current policies and procedures, data, and performance indicators within the department to improve the efficiency and effectiveness of the department.
14. To adopt a “paperless” concept by stop printing payroll checks, W-2, etc.
15. Monitor the budget to keep the level of the General Fund’s fund balance.

FISCAL YEAR 2024 PERFORMANCE SUMMARY

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2023.
- Received the Distinguish Budget Presentation Award for Budget FY 2024.
- Continued collecting delinquent refuse and miscellaneous bills owed to the city. Continue to work with collection agencies Valley Collection Services, LLC and Account Resolution Corporation, to collect on unpaid refuse and ambulance bills.
- Continued to coordinate a calendar basis delinquent refuse account shut-off cycle with the Public Works Department, Sanitation Division. The shut-off cycles continue to be encouraging, resulting in a nominal number of accounts paid in full and/or signing up for payment agreements.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Continued to convert paper records to electronic records.

PERFORMANCE MEASUREMENTS

	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Projected
Checks Issued	5,180	5,200	5,200	5,200
Refuse unit bills generated	22,770	22,780	22,780	22,780
Purchase Orders	300	310	310	300
Invoices (processed and paid)	6,900	6,930	6,930	6,950
Business Licenses Issued	683	683	683	683
Liquor Licenses Issued	54	60	60	60



Department	Finance
Program	Finance Administration

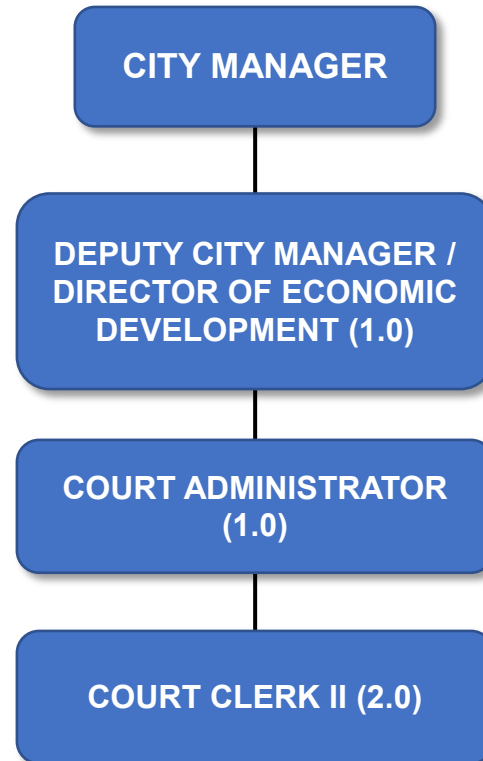
Fund	General
Account Number	01-16-08

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	358,418	459,908	557,883	557,883	557,883	642,035	15%
5001.01 Salaries - Full-Time COVID-19	-	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	1,099	2,064	1,921	1,921	1,921	2,000	4%
5460 Medical Insurance	44,067	55,571	51,955	51,955	51,955	65,025	25%
5660 Social Security Contributions	21,255	27,350	35,039	35,039	35,039	39,805	14%
5740 Pension Contribution Nonunif.	43,465	53,780	55,931	55,931	55,931	44,395	-21%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	4,933	6,302	8,194	8,194	8,194	9,310	14%
Sub-Total Personnel Services	473,237	604,975	710,923	710,923	710,923	802,570	13%
Contractual Services							
6001 Auditing & Accounting	53,084	60,886	52,800	52,800	52,800	53,900	2%
6010 Professional Services	6,234	5,063	2,500	2,500	2,500	2,500	0%
6050 Maintenance Contracts	84,581	86,570	88,000	88,000	88,000	92,000	5%
6070 Temporary Labor	17,890	1,490	-	-	-	-	0%
6090 Postage	32,869	27,550	35,000	35,000	35,000	35,000	0%
6120 Professional Development	185	2,627	2,600	2,600	2,600	3,000	15%
6130 Advertising & Public Notices	4,596	116	3,000	3,000	3,000	3,000	0%
6150 Printing Services	2,398	3,039	5,600	5,600	5,600	5,200	-7%
6170 Insurance - Liability	6,608	6,294	6,923	6,923	6,923	7,200	4%
6190 Insurance - Miscellaneous	-	-	-	-	-	-	0%
6220 Insurance - Public Officials	36,204	42,261	46,487	46,487	46,487	51,135	10%
6270 Telephone & Mobile Devices	619	618	670	670	670	650	-3%
6400 Office Equipment Maintenance	-	-	2,000	2,000	2,000	2,000	0%
6560 Technology Services	14,405	14,747	14,940	14,940	14,940	15,760	5%
6650 Membership & Certification	1,640	1,696	2,050	2,050	2,050	2,305	12%
6660 Laundry Services	-	-	-	-	-	-	0%
6670 Cashier's Over/Under	-	(1)	-	-	-	-	0%
6680 Subdivision Fees and Taxes	11,252	-	-	-	-	-	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
6730 Lien Recording Fees	-	-	-	-	-	-	0%
6770 Bank & Credit Card Fees	17,874	(3,176)	25,000	25,000	25,000	20,000	-20%
Sub-Total Contractual Services	290,439	249,780	287,570	287,570	287,570	293,650	2%
Commodities							
7001 Office Supplies	4,474	7,605	7,500	7,500	7,500	7,500	0%
7090 Office & Computer Equip.	-	-	-	-	-	-	0%
7330 Food	-	133	-	-	-	-	0%
7410 License Plates & Badges	214	247	325	325	325	280	-14%
7770 Uniform and Safety Gear	-	-	-	-	-	-	0%
Sub-Total Commodities	4,688	7,985	7,825	7,825	7,825	7,780	-1%
Capitol Outlay							
8180 Office Furniture & Equip	-	-	2,400	2,400	2,400	2,400	0%
	-	-	2,400	2,400	2,400	2,400	0%
Total	768,364	862,740	1,008,718	1,008,718	1,008,718	1,106,400	10%



This page intentionally left blank

MUNICIPAL COURT





MUNICIPAL DIVISION

The Municipal Division staff processes violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

Mission Statement

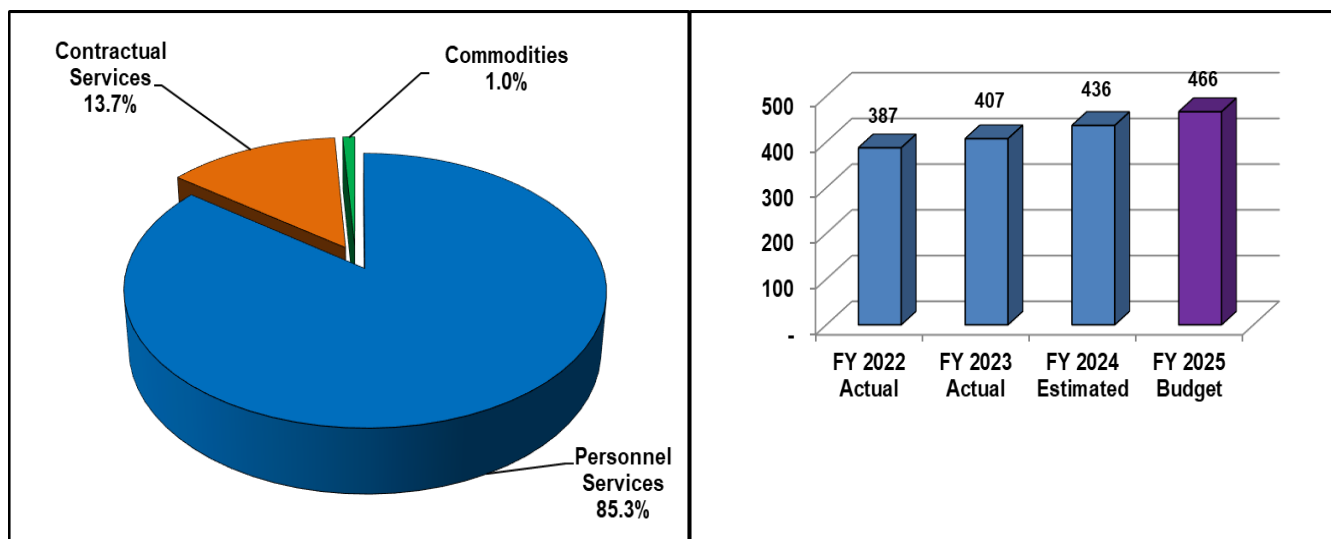
University City Municipal Court implements the policies and procedures set up by the Judiciary and the State Legislature in a professional and dedicated manner. The Clerks of the Court's office accurately keep, safeguard, and store all Court documents as well as collect and disburse all monies as directed by legal mandates. This is carried out through a knowledgeable and certified staff that strives to serve all who use this office to ensure accessibility, fairness, and courtesy.

BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	335,672	358,296	365,968	365,968	365,968	398,070	9%
Contractual Services	48,445	46,207	62,997	62,997	62,997	63,875	1%
Commodities	2,636	2,270	7,000	7,000	7,000	4,500	-36%
Total	386,753	406,773	435,965	435,965	435,965	466,445	7%

FY 2025 Budget

Total Expenditures ('000)



**PERFORMANCE MEASUREMENTS**

	FY 2023 Estimated	FY 2023 Actual	FY 2024 Estimated	FY 2024 Projected
Fines & Court costs	\$458,862	\$523,961	\$692,000	\$720,000
Parking Tickets issued	5378	6840	10,400	11,000
Moving violations (filed)	3200	3136	5513	6500
Housing & Environmental violations (filed)	1123	1,120	880	1000
Other violations (filed)	900	723	690	725
Total number of new courts cased (filed)	10,601	11,819	17,483	19,225
Total number of trials set	140	180	200	230
Total number of trials heard	53	82	95	125

The Fines and Court costs are considered pre-disbursement.

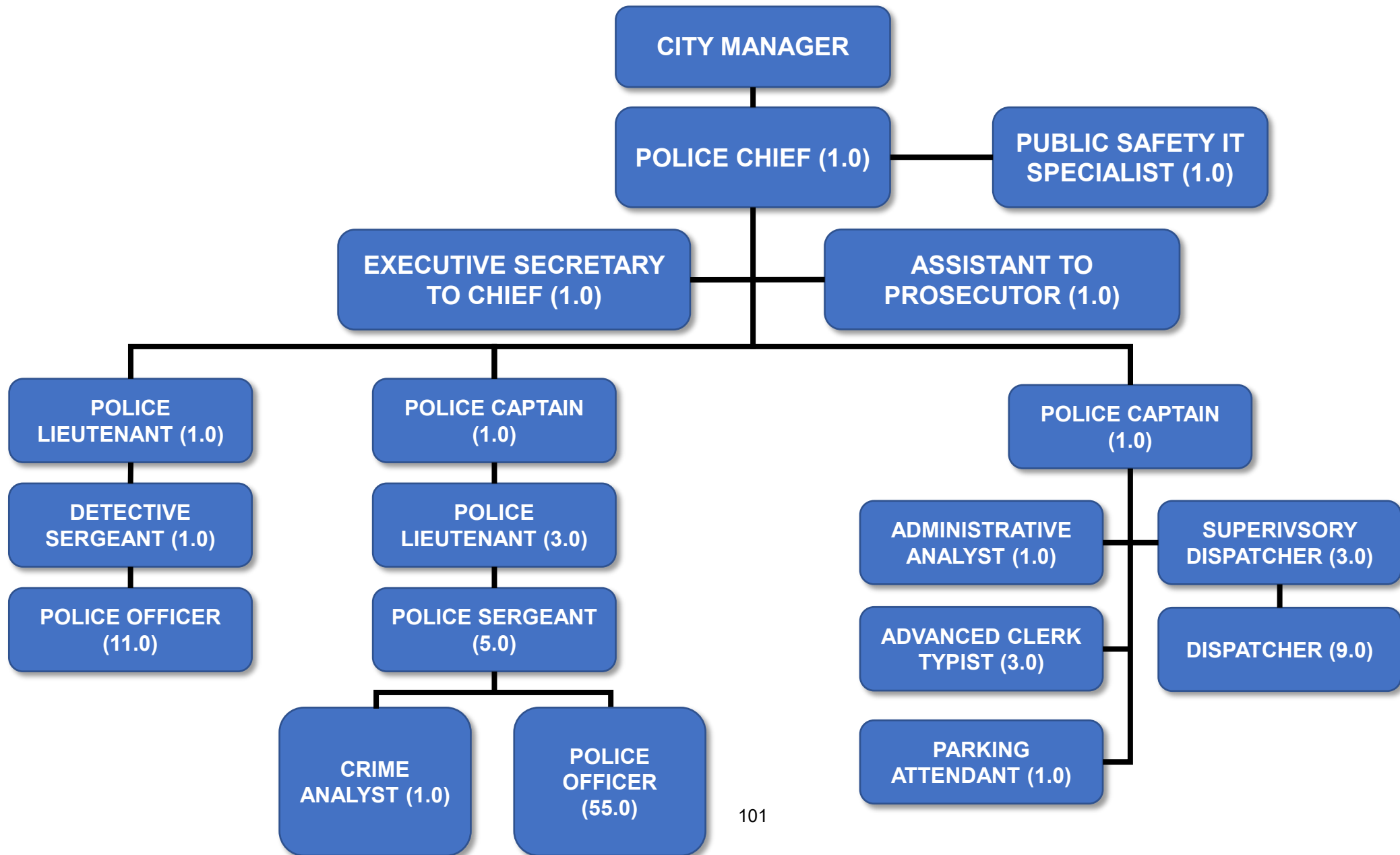


Department	Municipal Court
Program	Municipal Court

Fund	General
Account Number	01-20-14

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	167,431	179,754	191,351	191,351	191,351	203,100	6%
5001.01 Salaries - Full-Time COVID 19	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	86,183	94,649	85,000	85,000	85,000	108,000	27%
5380 Overtime	9,582	12,557	10,000	10,000	10,000	-	-100%
5420 Workers Compensation	833	1,061	989	989	989	1,030	4%
5460 Medical Insurance	28,622	30,817	37,974	37,974	37,974	41,010	8%
5660 Social Security Contributions	16,786	17,084	18,040	18,040	18,040	19,000	5%
5740 Pension Contribution Nonunif.	22,455	18,395	18,395	18,395	18,395	21,430	16%
5900 Medicare	3,779	3,979	4,219	4,219	4,219	4,500	7%
Sub-Total Personnel Services	335,671	358,296	365,968	365,968	365,968	398,070	9%
Contractual Services							
6010 Professional Services	-	3,588	2,253	2,253	2,253	1,457	-35%
6050 Maintenance Contracts	-	-	-	-	-	229	100%
6110 Mileage Reimbursement	-	-	200	200	200	275	0%
6120 Professional Development	5,029	4,520	6,590	6,590	6,590	9,550	45%
6150 Printing Services	1,895	1,500	7,875	7,875	7,875	7,875	0%
6170 Insurance - Liability	6,608	6,296	6,926	6,926	6,926	7,203	4%
6400 Office Equipment Maintenance	-	-	2,000	2,000	2,000	2,000	0%
6560 Technology Services	31,813	27,090	31,000	31,000	31,000	30,397	-2%
6650 Membership & Certification	60	-	960	960	960	960	0%
6700 Misc. Operating Services	1,411	1,652	1,493	1,493	1,493	229	-85%
6770 Bank & Credit Card Fees	1,629	1,562	3,700	3,700	3,700	3,700	0%
Sub-Total Contractual Services	48,445	46,208	62,997	62,997	62,997	63,875	1%
Commodities							
7001 Office Supplies	1,854	1,718	2,000	2,000	2,000	2,000	0%
7090 Office & Computer Equip.	782	552	5,000	5,000	5,000	2,500	-50%
Sub-Total Commodities	2,636	2,270	7,000	7,000	7,000	4,500	-36%
Total	386,752	406,774	435,965	435,965	435,965	466,445	7%

POLICE DEPARTMENT





The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

Mission

The Police Department has embraced the “community policing philosophy” in its efforts to provide the highest level of service to all its citizens and those it is sworn to serve. By reaching out to partner with the community in our everyday pursuits, this agency can move forward with a vision and purpose. Professionalism and competence are barometers in deciding our success. In changing times and demands, the Department must continue to be versatile and mindful of the feelings and attitudes of our citizens as we answer the calls for service. With increased training needs and demands, the Department will be including the opportunities for all staff to continually enhancing their skills and attributes.

Administration

The Chief of Police, as executive officer and Director of the Department handles all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall handle the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a civilian Executive Secretary assigned to his/her office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO).
- (2) Bureau of Investigation (BOI); and
- (3) Bureau of Services (BOS).

Which are further subdivided into areas of expertise, staffed by specially trained personnel.

Bureau of Field Operations (BFO):

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners.
- Enforce traffic ordinances and laws.
- Investigate incidents, criminal and non-criminal, and make reports where necessary.
- Preserve the public peace.
- Prevent crime and arrest offenders.
- Aid other governmental agencies when needed; and
- Enforce all laws and ordinances.



The Police Department does not currently support a dedicated Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are the responsibility of all patrol units. Patrol Units may be assigned to special traffic details when needed. The BFO Commander/Inspector shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel.
- Initiate investigations into areas of possible internal deficiencies to avoid or remedy adverse situations.
- Control and coordinate the Department's disciplinary procedures; and
- Serve as the Department Safety Officer/Inspector.

The BFO is commanded by a Commander, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. (2) Lieutenants (Platoon Commanders)
2. (6) Sergeants (Platoon Supervisors)
3. (54) Patrol Officers
4. (2) Community Action Team Officers
5. (3) Police Canine Officers
6. (1) Crime Analyst/Grant Writer
7. (3) Resource/D.A.R.E. Police Officers
8. (1) Parking Controller
9. (3) Police Chaplains

The Juvenile Division handles both general and juvenile investigations. D.A.R.E. and/or School Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach the Drug Abuse Resistance Education programs, as well as other programs.

The BFO is a 24-hour operation, divided into two 12-hour shifts. Added shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol Commander handles the police work therein and shall have control over all personnel attached to his/her command.

- Platoon Commanders (Lieutenants) handle the operation of their platoon and the actions of their officers. They report directly to Bureau Commander.
- Attendance of monthly meetings of the city Neighborhood Watch Focus Group.

Patrol Supervisors (Sergeants) handle the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Patrol Supervisors and/or Platoon Commanders.

The University City Police Department's Canine Unit (2 man) is a treasured resource used by UCPD personnel. A canine team consists of an on-duty canine police officer and his assigned Department canine dog. The team is available for assignments 24-hours per day. Canine team duties include conducting building searches for hidden offenders, finding missing persons, tracking suspects who have fled the scene of a crime, performing article searches, detecting narcotics or explosives, and conducting public service canine demonstrations.



The Police Chaplain Program creates a partnership with various faith-based leaders of a community to respond and aid police and other law enforcement agencies providing an overall better quality to the citizens of cities and communities. The goal is that by having the Police and Clergy working together during times of crisis or incidents, that a more comprehensive response will be given to those in need.

The Community Action Team (CAT) uses a two-pronged approach in responding to the concerns of citizens in the city. The first approach is directed patrol which uses uniformed CAT officers to respond in the high crime areas or "Hot Spots" of the city or areas that are experiencing specific problems. This gives a greater police presence in these areas, which helps prevent crime and increases the chances of catching criminals perpetrating these crimes. This approach gives the platoon commander more flexibility in responding to crime trends in the precinct ranging from speeding cars, burglaries in a neighborhood, and drug dealing on a street corner, without disturbing services to the community.

The second approach uses the ability of the CAT Team's "plain clothes"/ undercover to respond to neighborhood drug problems. The approach can be very effective because officers work closely with the community receiving complaints about drug houses and drug dealing. The CAT Team also investigates disorderly houses and illegal liquor and cigarette sales. This two-pronged approach creates a highly responsive and effective team for the citizens.

The Crime Analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the Department by researching and writing grants that will aid the mission of the agency. The Crime Analyst is tasked with collecting crime statistics and giving those monthly statistics to the State and the Federal authorities for uniformed crime reporting purposes.

The philosophy of the University City Police Department is to promote the safe operation of motor vehicles throughout the city through its traffic enforcement program. This is carried out through traffic enforcement at locations determined to be high crash locations by crash surveys, by monitoring data from collection units, and citizen complaints.

Office of the Inspector:

The Bureau of Professional Standards Inspector / Commander handles evaluating and overseeing all aspects of officer accountability; evaluating training protocols compared to officer performance; and ensuring the fairness and effectiveness of the disciplinary process. The Bureau of Professional Standards consists of the Inspector.

The Bureau of Professional Standards reports directly to the Office of the Chief of Police. It is charged with the responsibility to check and keep members' compliance with Department rules and procedures.



The Internal Affairs Division handles investigating alleged or suspected violations of statutes, ordinances, and Department rules and directives, and for detecting corrupt practices involving Department members.

It is the policy of the University City Police Department to appropriately investigate and record all complaints and information against Department personnel, regardless of the source of such complaints or information and promptly judge. Investigation of these complaints or information through standardized procedures will prove the Department's desire to provide honest, efficient police service. and will inspire public confidence in its personnel and ensure the integrity of the Department and its personnel. The Bureau of Field Operations Commander (Internal Affairs Inspector) will conduct these investigations to gain a full understanding of the issue and bring it to a proper conclusion.

Bureau of Investigation (BOI):

The Bureau of Investigation handles the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigation of offenses which require advanced skills and training.
- Providing specialized, technical investigative serves in specific areas of criminal activity.
- Aiding with matters involving juveniles.
- Finding and investigating specific crimes, such as white-collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents.
- Providing home and business security audits.
- Aid with safety concerns and crime statistics for neighborhoods and businesses.

The BOI is co-commanded by two (2) Commanders, who report to the Chief of Police. Those Commanders have supervisory responsibility over the Detectives. The Commanders shall have command over:

1. (8) Detectives
 - a. A possible detective detached to the St. Louis County Multi-Jurisdictional Drug Task Force or a Federal agency here in the St. Louis area.

Bureau of Services (BOS)

The Bureau of Services is under the direct command of a Commander. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items.
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties.
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service.
- Maintain an efficient record system, providing security and effortless retrieval.
- Staff a communications system, which will receive information, assess it, then decide the need for police service based on that assessment and dispatch; accordingly, and
- Maintaining a secure storage space for property and evidence and keeps records to assure the integrity and accessibility of the property and/or evidence.
- Accreditation Coordinator preparing for the accreditation process through the Missouri Police Chiefs Association.



The BOS Commander shall have direct control over:

1. (3) Advanced Clerk Typists
2. (9) Dispatchers
3. (3) Lead Dispatchers
4. (1) Administrative Support Assistant
5. (1) Assistant to the Prosecutor

Advanced Clerk Typists handle all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations.
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens.
- Processing and sending State-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO.
- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics.
- Providing professional and courteous service to all customers at the Department information window.

Dispatchers will be under the command of Supervisory Dispatchers, who shall handle the proper operation of the Communications Section, and report to the Commander of the BOS. The Administrative Support Assistant serves as the IT coordinator, evidence custodian, and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the city and aid with school crossings.

The BOS Commander is also the City's Neighborhood Watch and Accreditation/Certification Manager. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings.
- National Night Out Against Crime coordination.
- Providing crime statistics to Neighborhood Watch Units.

Accreditation

Accreditation is a process by which an independent certifying organization will inspect a police department's site, policies, records, and actions to verify compliance with a given set of established standards for conduct. The two agencies generally used in this geographic area are CALEA and the Missouri Police Chiefs Association. UCPD is currently Certified and Accredited under the Missouri Police Chiefs' Association for the next 3+ years.



PERSONNEL SUMMARY

Full-Time

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Police Major	-	-	1.0
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	66.0	66.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Analyst	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Public Safety IT Manager**	1.0	1.0	1.0
Assistant to the Prosecutor	1.0	1.0	1.0
Parking Attendant	1.0	1.0	1.0
Compliance Officer	-	-	2.0
<i>Police Operations Personnel</i> <i>Total</i>	100.0	100.0	103.0
Police Personnel Total	100.0	100.0	103.0

Part-Time

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Police			
<i>Police Operations</i>			
Dispatcher	1.3	1.3	1.3
Parking Attendant	0.7	0.7	0.7
Traffic Escort	0.6	1.6	0.6
<i>Police Operations Part-Time Personnel Total</i>	2.6	2.6	2.6
Police Personnel Total	2.6	2.6	2.6

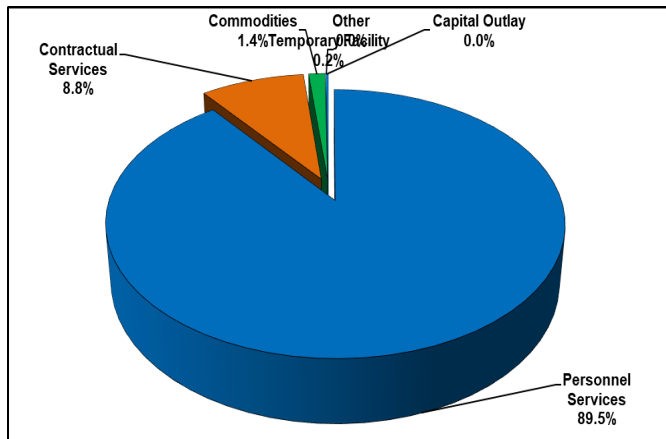


BUDGET EXPENDITURES

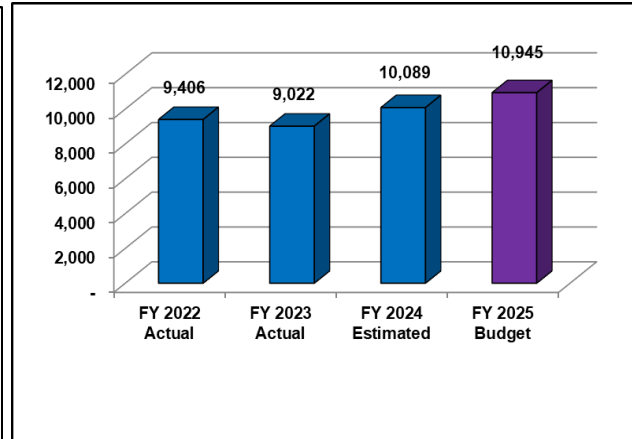
+

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	8,607,974	8,223,037	9,137,032	9,137,032	9,137,032	9,799,275	7%
Contractual Services	609,197	672,470	802,646	802,646	802,646	968,599	21%
Commodities	119,823	105,339	125,853	125,853	125,853	153,780	22%
Capital Outlay	51,241	3,034	-	-	-	-	0%
Other	-	-	-	-	-	-	0%
Temporary Facility	17,558	18,435	23,000	23,000	23,000	23,000	0%
Total	9,405,793	9,022,315	10,088,531	10,088,531	10,088,531	10,944,654	8.5%

FY 2025 Budget



Total Expenditures ('000)



GOALS

A. Continued Improvement of Services to the Citizens

This Goal can be carried out by achieving the following objectives:

1. Develop programs that include education and interdiction strategies, as well as arrest strategies. These programs should reach various groups within the community to include the elderly, the young, the business community, the property owner, and all residents.
2. Continue finding new opportunities for Community Engagement.
3. The department will continue to find new opportunities to engage with our community. We want the people we serve to know and trust their police department. During this year, we will find new ways to communicate and collaborate.
4. Focus on Community Quality of Life.



5. We will focus on ways in which we can improve the quality of life in our community. As examples, our officers will continue to improve the sense of safety while our community shops, assist our homeless population to connect with services, and intervene to stop crimes of violence.
6. UCPD will continue to use the free home and business audit for citizens and business within University City. The audit assists citizens in protecting themselves and their property to reduce victimization.

B. Continue with an Effective and Fair Evaluation System for the Police Department

This goal can be carried out by achieving the following objectives:

1. Bi-annual staff reviews are used to ensure personnel are in adherence to the mission statement, goals, and aims for the department, understanding all policies, programs, and direction of U.C. evaluation system to evaluate personnel on conduct, ability, and behavior. These criteria are set up by selecting outstanding officers to develop conduct ability, and behavior standards for the department.
2. Focus on employee Wellness and Development
 - a. Employees should find satisfaction, enjoyment, growth, and health in their work. This year, we will create more opportunities in each of these categories. We will focus on employee training, opportunity, and fitness.

C. Reduce Exposure to Liability

This goal can be carried out by achieving the following objectives:

1. Continue with the mandated accreditation process with the Missouri Police Chiefs Association.
2. Review and update the pursuit and emergency driving policies.
3. Continue development of a training program for officers that assure that firearms qualifications, emergency driving, self-defense, first aid, department policy review, emergency fire suppression techniques, arrest, detention, stops, searches and seizures, and reviews of interview and interrogation techniques are taught and reviewed yearly.
4. Develop and implement an individual training and development program for each officer.

D. Reinforce Communication and Collaboration

This goal can be carried out by achieving the following objectives:

1. Our agency works best when we share the same vision and innovate when the policing environment demands it. We will focus on bringing ideas forward in the organization and sharing the decision making.
2. Embrace Emerging (and Existing) Technology

The current state of technology allows for greater flexibility and freedom from traditional workspaces. This year, the department will focus on ways to engage the public more, improve our ability to connect with the stakeholders and business delegates, and increase our department's overall accountability.



E. Increase Amount of Revenue Generated by UCPD through Grants

This goal can be carried out by achieving the following objectives:

1. Finding corporate sponsors for crime prevention and substance abuse programs.
2. Apply for applicable federal government, state government, local government, and private grants.

Fiscal Year 2024 Performance Summary

- Hired (14) new UCPD employees.
- Conducted (22) security audits of residences and businesses.
- Added 2 new members to the University City Focus Group.
- UCPD conducted two (2) University City Police Department Hiring Events.
- Graduated six (8) recruits from the area law enforcement academies.
- Gas Giveaway collaboration to families in University City.
- UCPD hosted School Resource Officer event “Pizza with the Police”.
- UCPD hosted “Coffee with a Cop”.
- Female Officer Support Group entitled “Ladies Encouraging Others”, prom sponsorship of (2) students.
- Crime Prevention material was provided to the following:
 - Participants at safety meetings, training sessions, and security audits.
 - Attendees of the annual National Crime Night Out Against Crime/Back to School Rally Event, Fair U. City, and Washington University.
 - Participants at Focus Group Meetings.
 - Residents of University City.
- Continued implementation of security camera project as well as RING Neighbors Network.
- Participated with the University City School District and the Police Athletics League Summer program.
- Continued Active Shooter Training &/ MACTAC Training with police personnel at University City High School & Brittany Woods Middle School.
- Further enhancement of the University City Police Dept. UAS (Drone) Program.
- Continued training of departmental personnel:
 - Computer aided automated records and report writing system.
 - NIBRS / Uniformed Crime Reporting System.
 - Missouri Incident Based Reporting.



Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	6,043,422	5,852,450	6,944,547	6,944,547	6,944,547	7,430,665	7%
5001.01 Salaries - Full-Time COVID-19	9,769	-	-	-	-	-	0%
5220 Injury Leave	5,610	10,666	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	58,342	113,979	-	-	-	118,910	100%
5380 Overtime	691,443	639,916	600,000	600,000	600,000	650,000	8%
5420 Workers Compensation	381,265	479,126	387,625	387,625	387,625	403,130	4%
5460 Medical Insurance	813,994	824,764	919,200	919,200	919,200	872,630	-5%
5660 Social Security Contributions	68,853	86,778	73,835	73,835	73,835	97,115	32%
5700 Clothing Allowance	3,901	3,047	-	-	-	-	0%
5740 Pension Contribution Nonunif.	433,135	116,580	116,000	116,000	116,000	107,685	-7%
5780 Residency Allowance	6,479	5,427	-	-	-	-	0%
5860 Unemployment	229	-	-	-	-	-	0%
5900 Medicare	91,533	90,303	95,825	95,825	95,825	119,140	24%
Sub-Total Personnel Services	8,607,975	8,223,036	9,137,032	9,137,032	9,137,032	9,799,275	7%
Contractual Services							
6010 Professional Services	17,912	15,343	31,175	31,175	31,175	36,165	16%
6030 Medical Service	352	1,737	3,500	3,500	3,500	3,500	0%
6050 Maintenance Contracts	97,412	105,169	184,050	184,050	184,050	203,550	11%
6120 Professional Development	6,747	1,331	4,300	4,300	4,300	5,150	20%
6130 Advertising & Public Notices	-	461	800	800	800	800	0%
6150 Printing Services	10,611	6,421	7,000	7,000	7,000	7,000	0%
6160 Insurance-Property & Auto	11,549	13,693	20,540	20,540	20,540	23,620	15%
6170 Insurance - Liability	21,760	22,596	23,300	23,300	23,300	24,232	4%
6190 Insurance - Miscellaneous	345	375	413	413	413	429	4%
6230 Insurance - Police Liability	43,698	44,534	48,000	48,000	48,000	49,920	4%
6260 Electricity	36,845	33,085	40,990	40,990	40,990	42,000	2%
6270 Telephone & Mobile Devices	14,370	13,465	18,000	18,000	18,000	11,223	-38%
6280 Water	6,489	6,725	7,234	7,234	7,234	4,904	-32%
6290 Sewer	7,181	6,688	8,000	8,000	8,000	7,000	-13%
6380 Equipment Maintenance	4,820	6,495	3,500	3,500	3,500	4,500	29%
6390 Radio Equipment Maintenance	-	-	-	-	-	-	0%
6400 Office Equipment Maintenance	7,004	4,941	45,100	45,100	45,100	48,586	8%
6530 Fleet Service & Replacement ¹	-	271	-	-	-	-	0%
6545 Property Rental	138,000	178,250	144,000	144,000	144,000	233,000	62%
6560 Technology Services	155,148	154,656	155,874	155,874	155,874	201,980	30%
6570 Miscellaneous Rentals	-	600	2,000	2,000	2,000	2,000	0%
6600 Tuition Reimbursement	750	3,000	3,000	3,000	3,000	3,000	0%
6610 Staff Training	21,946	38,565	38,905	38,905	38,905	42,650	10%
6650 Membership & Certification	4,184	5,892	5,065	5,065	5,065	5,240	3%
6680 Subdivision Fees & Taxes	-	-	3,500	3,500	3,500	3,500	0%
6700 Misc. Operating Services	2,047	7,155	1,900	1,900	1,900	2,150	13%
6780 Investigation Expenses	25	1,021	2,500	2,500	2,500	2,500	0%
Sub-Total Contractual Services	609,195	672,469	802,646	802,646	802,646	968,599	21%
Commodities							
7001 Office Supplies	8,454	8,243	10,000	10,000	10,000	12,500	25%
7050 Publications	49	-	1,500	1,500	1,500	1,500	0%
7090 Office & Computer Equip.	1,028	15,049	11,000	11,000	11,000	22,500	105%
7210 Chemicals	-	171	600	600	600	725	21%
7330 Food	6,770	6,765	9,000	9,000	9,000	11,000	22%
7370 Institutional Supplies	10,770	9,699	6,953	6,953	6,953	7,500	8%
7410 License Plates & Badges	1,125	2,281	3,800	3,800	3,800	3,800	0%
7450 Photographic Supplies	716	898	1,000	1,000	1,000	1,000	0%
7490 Building Materials	727	2,719	2,500	2,500	2,500	3,800	52%
7530 Medical Supplies	3,535	4,406	2,500	2,500	2,500	2,700	8%
7570 Hardware & Hand Tools	43,864	33,618	33,600	33,600	33,600	36,755	9%
7610 Fuel, Oil & Lubricants	-	-	-	-	-	-	0%
7770 Uniforms & Safety Gear	42,130	20,175	42,000	42,000	42,000	48,500	15%
7810 Sign Supplies	-	-	-	-	-	-	0%
7850 Awards & Gifts	656	1,315	1,400	1,400	1,400	1,500	7%
Sub-Total Commodities	119,824	105,339	125,853	125,853	125,853	153,780	22%
Capitol Outlay							
8200 Vehicles & Equipment	51,241	3,034	-	-	-	-	0%
	51,241	3,034	-	-	-	-	0%
Temporary Facility							
6050 Maintenance Contracts	-	-	-	-	-	-	0%
6160 Insurance-Property & Auto	-	-	-	-	-	-	0%
Sub-Total Temporary Facility	-	-	-	-	-	-	0%
Total	9,388,235	9,003,878	10,065,531	10,065,531	10,065,531	10,921,654	9%

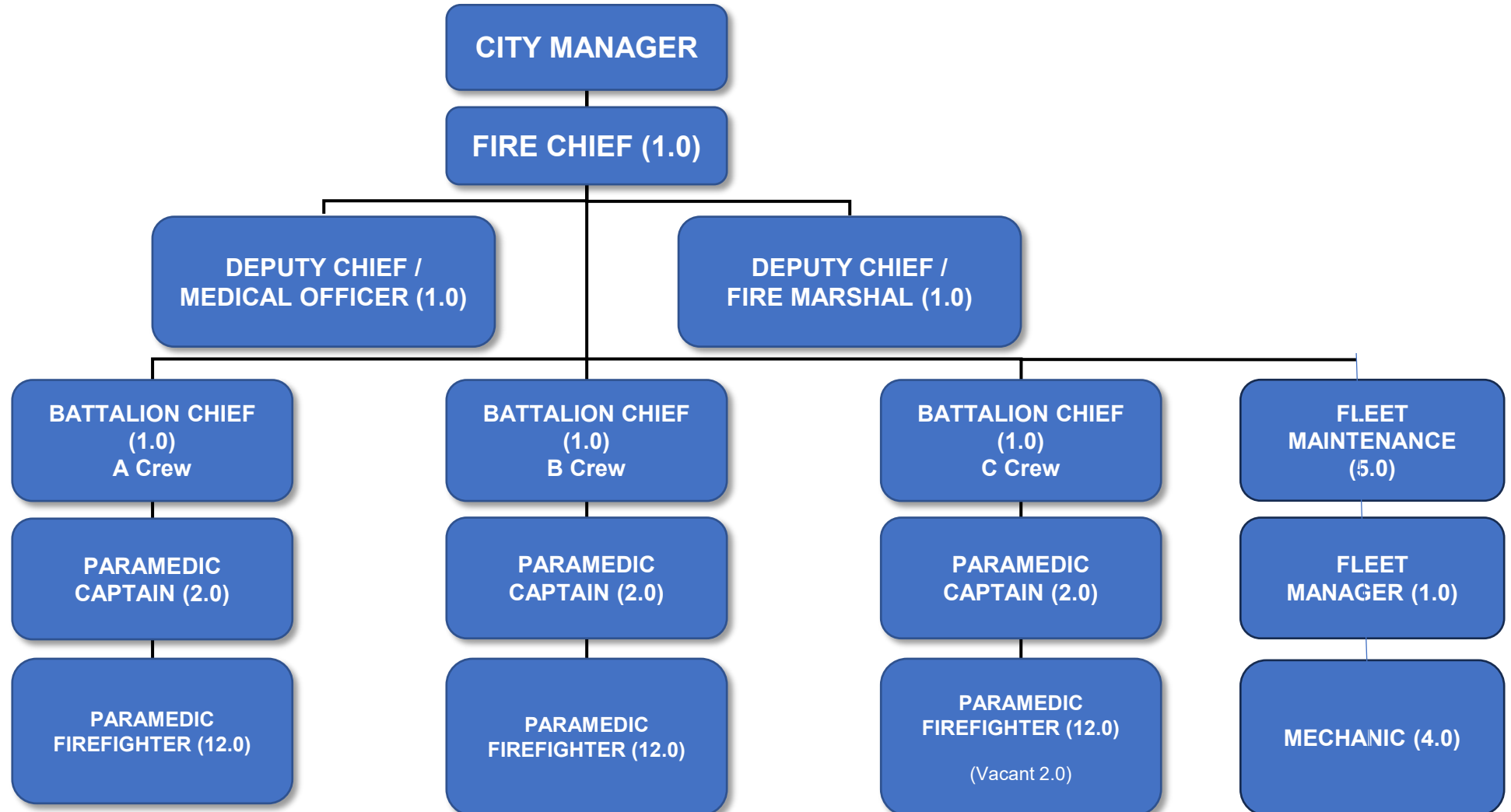


Department	Police
Program	Police Temporary Faciltiy

Fund	General
Account Number	01-30-21

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services							
6050 Maintenance Contracts	-	-	-	-	-	-	0%
6160 Insurance-Property & Auto	17,558	18,435	23,000	23,000	23,000	23,000	0%
Sub-Total Contractual Services	17,558	18,435	23,000	23,000	23,000	23,000	0%
Commodity Services							
7001 Office Supplies	-	-	-	-	-	-	0%
Sub-Total Commodity Services	-	-	-	-	-	-	0%
Other							
9050 Contingency	-	-	-	-	-	-	0%
9850 Grant Allocation	-	-	-	-	-	-	0%
Sub-Total Other	-	-	-	-	-	-	0%
Total	17,558	18,435	23,000	23,000	23,000	23,000	0%

FIRE DEPARTMENT





The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve.

Mission Statement

The University City Fire Department is a team of dedicated professionals who strive to provide quality emergency services, emergency medical care, fire prevention, and safety education in a professional and economical manner to the citizens and visitors we serve.

Slogan

“Let’s Roll!” (In honor of Todd Beamer and others who were aboard Flight 93 on 9/11/2001.

Capability

The City of University City, under the statewide mutual aid agreement, runs as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County areas, as well as statewide if asked.

The firefighters specialize training by attending advanced level certifications as rescue technicians, hazard material Technicians, Instructors, Investigators, and Inspectors. All of which provide the citizens with a high level of service. We are proud to be able to incorporate these specializations into the daily safety of the community.

Objective

The Fire Department protects the citizens and property of University City against the hazards of fire, natural and manmade disasters, as well as provides Emergency Medical Service response. Planning, developing, and implementing the procedures, practices, and guidelines outlining safety and welfare concerns of the citizens is our top priority.

Department Goals

Encourage further Missouri Division of Fire Safety certifications. Examples are Fire Instructor, Officer I or II, Inspector, Investigator, Technical Rescue, Driver/Operator, Hazardous Materials Technician and Critical Care Specialist. These certifications will prove to have a positive impact for the community.

EMS service provided by the firefighter/paramedics of the department to ensure high quality care given to all citizens and visitors to our community.

Fire Marshal position to greater ensure the safety of the citizens as well as the firefighters, through public education, pre plan development and a greatly enhanced safety inspection program.



Fire Prevention

While fire departments are known for the obvious, fighting fires, the University City Fire Department also conducts fire prevention activities throughout the year, with the intent of preventing fires before they start.

In addition to the safety and fire prevention talks performed at each school, public and private, during *Fire Prevention Week*, conducting fire safety talks, fire evacuation drills, and fire extinguisher classes for several businesses and multi-resident buildings within the city is routine for the fire crews.

The free smoke detector program for City residents, set up several years ago, provides for the installation of smoke detectors, as well as replacement batteries at no costs to City residents is an effective fire prevention tactic. Working smoke detectors in residential occupancies has proven so save lives. We are now a partner with Red Cross to provide ten-year battery life smoke detectors as well as modified (bed shaker) smoke detectors used for the hearing impaired. Along with installing these detectors, the fire department is evaluating the residence and designing an escape (fire) plan for these homes.

Community Involvement

The Fire Department takes part in numerous ongoing public relations events throughout the year. Among these are the serious CPR and First Aid classes, evacuation drills, safety talks to a multitude of community groups.

The firefighters also have the honor and privilege of more lighthearted events throughout the year such as leading parades, attending block parties and children's birthday parties, as well as other community events. The public is given the opportunity to interact, ask questions to the paramedics and firefighters, and view the tools and equipment used daily.

We will soon begin releasing "how to" videos about CPR, smoke detector placement, fire extinguisher usage and disaster preparedness, etc.

Significant Changes in FY 25 Budget

Contracted EMS teaching services for surrounding agencies
Public preparedness and safety videos
Aggressive preplanning of apartments and older buildings
GIS mapping for hydrant and target buildings



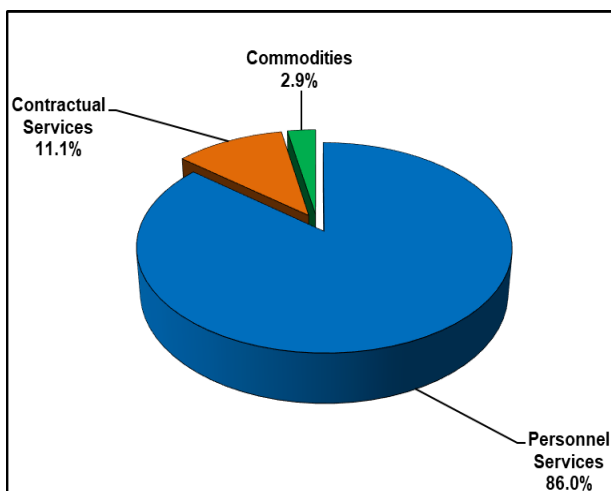
PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Fire Fire Operations			
Fire Chief	1.0	1.0	1.0
Deputy Chief/ Medical Officer	1.0	1.0	1.0
Deputy Chief/ Fire Marshal	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	6.0	6.0	6.0
Paramedic Firefighter	36.0	37.0	36.0
Executive Secretary to Chief	-	-	-
Fire Personnel Total	48.0	48.0	48.0

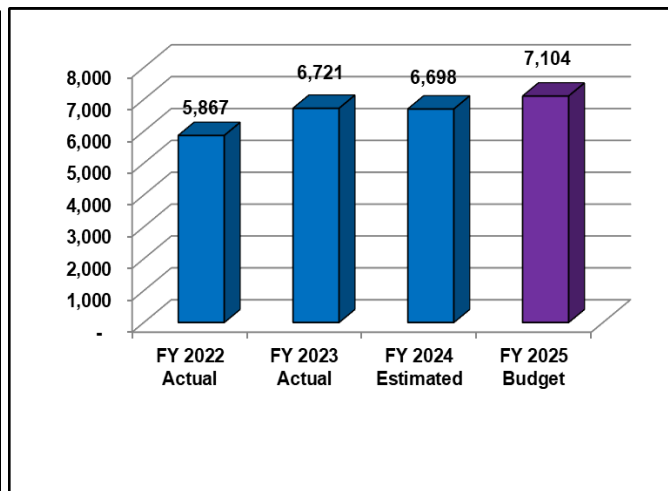
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	5,339,577	5,619,212	5,749,345	5,749,345	5,749,345	6,107,655	6%
Contractual Services	391,052	674,746	766,158	766,158	766,158	791,289	3%
Commodities	135,045	187,719	182,293	182,293	182,293	205,274	13%
Other	-	-	-	-	-	-	0%
Capital Outlay	-	239,606	-	-	-	-	0%
Grants	1,200	55	-	-	-	-	0%
Total	5,866,874	6,721,338	6,697,796	6,697,796	6,697,796	7,104,218	6%

FY 2025 Budget



Total Expenditures ('000)





MOBILE EQUIPMENT

Quantity	Year	Make	Model	Description	Replacement Schedule in Years
1	2016	Chevrolet	Suburba	Command Vehicle	10
1	2020	Dodge	Pickup	Chief/Com	8
1	2015	Chevrolet	Suburba	Drone unit	10
1	2022	Dodge	Pickup	Chief Med Officer	8
1	2021	Chevrolet	Suburba	Fire Marshal	5
1	2014	Sutphen	SL75	Rescue Ladder Platform	15
1	2007	Sutphen	SP 95	Ladder	15
2	2019	Freightliner	Osage	ALS Ambulance	8
1	2023	Freightliner	Osage	ALS Ambulance	8
1	2018	Chevrolet	2500	Utility Pick-up Truck	10
1	2023	Sutphen	Monarch	2000 GPM Rescue Pumper	10
1	2013	Kubota	UTV	Mobile Medical Unit	15



FIRE

PERFORMANCE MEASUREMENTS

	FY 23 Actual	FY 24 Projected	FY25 Estimated
Fires:			
Residential	189	185	200
Commercial	91	100	100
Vehicle	16	18	18
Rubbish	8	8	8
Outside, Other	5	8	9
Natural Vegetation	14	12	12
All other fires	15	15	20
Total	338	346	367
Classification of all Fire Calls:			
Fires	338	346	367
Rescue & Emergency Medical Assist	889	900	900
Hazardous Conditions (No Fire)	154	160	170
All other Responses	344	350	375
False Alarms & False Calls	489	500	524
Totals	2214	2256	2336
EMS Calls: Total:	4306	4500	4650
Grand Total	6520	6756	6986
Aid Given and Received:			
Assists to Mutual Aid	702	725	725
Assists From Mutual Aid	285	290	300
Total:	987	1015	1025
Fire With Estimated Dollar Loss:			
Structure Fire	\$2,368,500.00	\$550,000.00	\$520,000.00
Outside of Structure Fire	\$15,000.00	\$5,000.00	\$5,000.00
Vehicle Fire	\$5,000.00	\$25,000.00	\$25,000.00
Natural Vegetation	\$2,000.00	\$2,000.00	\$2,000.00
Cooking	\$2,000.00	\$15,000.00	\$15,000.00
Fire Other	\$4,050.00	\$5,000.00	\$5,000.00
Total Estimated Loss Value	\$2,394,550.00	\$602,000.00	\$572,000.00



Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	3,892,763	4,049,429	4,367,083	4,367,083	4,367,083	4,524,337	4%
5001.01 Salaries - Full-Time COVID-19	3,447	-	-	-	-	-	0%
5022 Education Leave	-	-	-	-	-	-	0%
5220 Injury Leave	13,338	5,302	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	572	-	-	-	-	-	0%
5380 Overtime	462,511	441,317	335,000	335,000	335,000	350,000	4%
5420 Workers Compensation	406,030	512,597	450,000	450,000	450,000	468,000	4%
5460 Medical Insurance	472,399	519,716	532,512	532,512	532,512	651,715	22%
5660 Social Security Contributions	500	-	-	-	-	-	0%
5700 Clothing Allowance	28,200	28,200	-	-	-	48,000	100%
5900 Medicare	59,816	62,652	64,750	64,750	64,750	65,603	1%
Sub-Total Personnel Services	5,339,576	5,619,213	5,749,345	5,749,345	5,749,345	6,107,655	6%
Contractual Services							
6005 Administration, Collection Fees	113,358	162,496	68,890	68,890	68,890	75,000	9%
6010 Professional Services	24,700	23,610	41,280	41,280	41,280	41,280	0%
6030 Medical Service	360	180	400	400	400	400	0%
6040 Events & Receptions	905	32	1,000	1,000	1,000	1,000	0%
6050 Maintenance Contract	36,916	27,402	373,834	373,834	373,834	373,833	0%
6120 Professional Development	2,969	3,820	6,900	6,900	6,900	6,900	0%
6150 Printing Services	103	141	500	500	500	500	0%
6160 Insurance - Property & Auto	68,642	81,376	90,000	90,000	90,000	103,500	15%
6170 Insurance - Liability	7,458	7,656	7,872	7,872	7,872	8,187	4%
6210 Insurance - Flood	1,305	1,485	1,856	1,856	1,856	1,931	4%
6250 Natural Gas	7,146	7,622	7,000	7,000	7,000	7,000	0%
6260 Electricity	43,802	45,235	55,000	55,000	55,000	55,000	0%
6270 Telephone & Mobile Devices	9,150	9,050	7,120	7,120	7,120	7,120	0%
6280 Water	4,083	4,179	4,500	4,500	4,500	4,500	0%
6290 Sewer	3,186	3,400	3,000	3,000	3,000	3,000	0%
6360 Building Maintenance	14,489	17,316	19,000	19,000	19,000	19,000	0%
6380 Equipment Maintenance	25,772	16,604	19,800	19,800	19,800	19,800	0%
6400 Office Equipment Maintenance	3,024	3,128	3,000	3,000	3,000	4,000	33%
6430 Misc. Repairs & Maintenance	-	29	-	-	-	-	0%
6545 Property Rental	-	-	-	-	-	-	0%
6560 Technology Services	9,755	237,947	14,600	14,600	14,600	18,600	27%
6600 Tuition Reimbursement	-	6,000	6,000	6,000	6,000	6,000	0%
6610 Staff Training	4,064	5,535	8,100	8,100	8,100	8,100	0%
6640 Exterminations	1,390	-	678	678	678	810	19%
6650 Membership & Certification	6,443	9,643	23,828	23,828	23,828	23,828	0%
6700 Misc. Operating Services	2,030	860	2,000	2,000	2,000	2,000	0%
Sub-Total Contractual Services	391,050	674,746	766,158	766,158	766,158	791,289	3%
Commodities							
7001 Office Supplies	849	1,191	1,000	1,000	1,000	1,000	0%
7050 Publications	4,725	4,088	11,867	11,867	11,867	12,000	1%
7090 Office & Computer Equip.	1,181	2,710	3,000	3,000	3,000	3,000	0%
7210 Chemicals	3,203	4,730	7,000	7,000	7,000	7,000	0%
7330 Food	307	206	1,000	1,000	1,000	1,000	0%
7370 Institutional Supplies	9,830	6,541	16,650	16,650	16,650	19,200	15%
7450 Photographic Supplies	72	364	750	750	750	750	0%
7530 Medical Supplies	77,251	88,948	78,700	78,700	78,700	84,996	8%
7570 Hardware & Hand Tools	11,873	17,173	19,326	19,326	19,326	21,328	10%
7770 Uniforms & Safety Gear	28,223	61,362	42,000	42,000	42,000	54,000	29%
7850 Awards & Gifts	134	405	1,000	1,000	1,000	1,000	0%
7960 Vaccine Clinic	(2,601)	-	-	-	-	-	0%
Sub-Total Commodities	135,047	187,718	182,293	182,293	182,293	205,274	13%
Capital Outlay							
8200 Vehicles & Equipment	-	239,606	-	-	-	-	0%
Sub-Total Capital Outlay	-	239,606	-	-	-	-	0%
Grants							
6560 Technology Services	-	55	-	-	-	-	0%
6800 Preventive isease	1,200	-	-	-	-	-	0%
Sub-Total Grants	1,200	55	-	-	-	-	0%
Total	5,866,874	6,721,338	6,697,796	6,697,796	6,697,796	7,104,218	6%



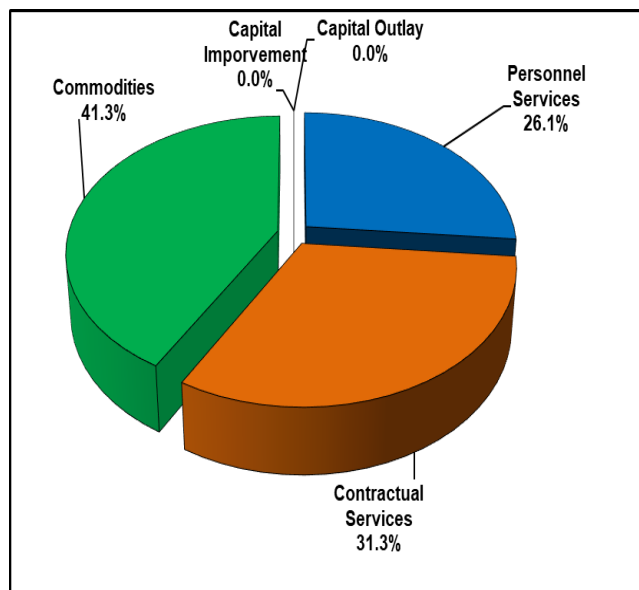
FLEET MAINTENANCE

The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on an Internal Service Fund basis.

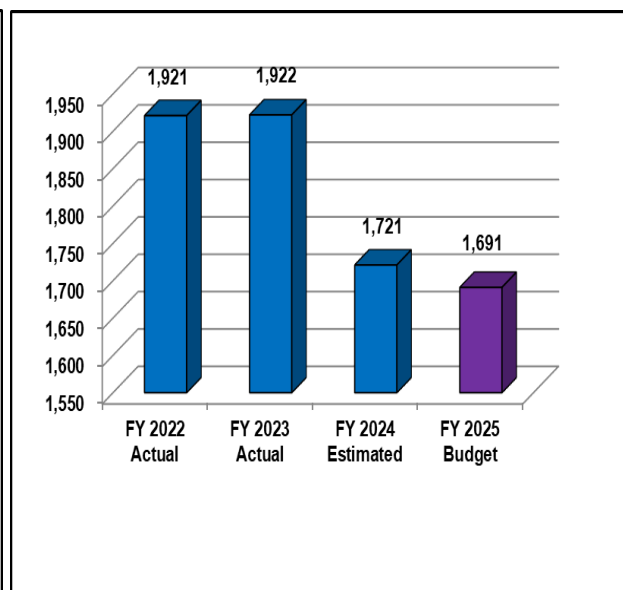
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	486,208	(145)	514,307	514,307	514,307	441,750	-14%
Contractual Services	613,137	925,841	435,027	435,027	432,027	528,857	22%
Commodities	821,956	982,829	751,950	751,950	751,950	697,650	-7%
Capital Outlay	-	-	22,500	22,500	22,500	22,500	0%
Capital Improvement	-	13,933	-	-	-	-	0%
Total	1,921,301	1,922,458	1,723,784	1,723,784	1,720,784	1,690,757	-2%

FY 2025 Budget



Total Expenditures ('000)



FISCAL YEAR 2024 PERFORMANCE SUMMARY

Vehicles lost to flood: 51
 Lost Computers w/ these statistics
 Ameren light inspection: 300
 Special event sign display: 8


Street pavement cave-in requests: 300
 Sewer inlet/drains cleaned: 525



Department	Public Works
Program	Fleet Services

Fund	Internal Service Fund
Account Number	02-40-62

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	305,086	162,567	358,000	358,000	300,000	315,010	-12%
5220 Injury Leave	2,642	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5380 Overtime	4,620	3,890	5,000	5,000	5,000	6,500	30%
5420 Workers Compensation	16,877	10,361	20,000	20,000	10,000	20,800	4%
5460 Medical Insurance	70,371	31,071	71,000	71,000	35,000	53,435	-25%
5461 OPEB Expense	113	(19,507)	-	-	-	-	0%
5660 Social Security Contributions	19,005	9,449	19,700	19,700	16,500	19,530	-1%
5740 Pension Contribution Nonunif.	47,571	36,485	36,000	36,000	36,000	21,910	-39%
5741 Pension Expense	15,443	(236,657)	-	-	-	-	0%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	4,480	2,195	4,607	4,607	3,500	4,565	-1%
Sub-Total Personnel Services	486,208	(146)	514,307	514,307	406,000	441,750	-14%
Contractual Services							
6001 Auditing & Accounting	2,371	3,029	2,500	2,500	2,500	2,500	0%
6010 Professional Services	-	-	-	-	-	-	0%
6050 Maintenance Contract	-	-	-	-	-	500	100%
6130 Advertising & Public Notices	-	-	250	250	250	250	0%
6160 Insurance - Property & Auto	84,922	89,066	97,973	97,973	97,973	101,892	4%
6170 Insurance - Liability	6,981	6,640	7,304	7,304	7,304	7,596	4%
6210 Insurance - Flood	8,640	2,489	10,000	10,000	10,000	10,400	4%
6250 Natural Gas	16,728	11,303	15,000	15,000	15,000	15,000	0%
6260 Electricity	10,355	10,347	10,000	10,000	10,000	10,000	0%
6270 Telephone & Pagers	729	702	750	750	750	750	0%
6280 Water	4,628	5,690	4,000	4,000	4,000	7,500	88%
6290 Sewer	2,616	2,231	3,000	3,000	3,000	3,000	0%
6360 Building Maintenance	955	622	3,000	3,000	3,000	4,500	50%
6380 Equipment Maintenance	5,989	8,216	8,000	8,000	8,000	42,000	425%
6400 Office Equipment Maintenance	-	-	400	400	400	400	0%
6430 Misc. Repairs & Maintenance	4,189	-	1,000	1,000	1,000	1,000	0%
6460 Vehicle Maintenance	262,801	639,322	250,000	250,000	250,000	300,000	20%
6490 Depreciation - Equipment	177,675	128,495	-	-	-	-	0%
6500 Depreciation - Building	4,673	4,673	-	-	-	-	0%
6560 Technology Services	9,339	6,011	10,000	10,000	10,000	10,000	0%
6610 Staff Training	-	-	3,000	3,000	3,000	3,000	0%
6640 Exterminations	619	533	600	600	600	360	-40%
6650 Membership & Certification	-	-	500	500	500	500	0%
6660 Laundry Services	4,759	3,783	5,250	5,250	5,250	3,000	-43%
6700 Misc. Operating Services	4,169	2,690	2,500	2,500	2,500	3,000	20%
6770 BANK & Credit Card Fees	-	-	-	-	-	1,709	100%
Sub-Total Contractual Services	613,138	925,842	435,027	435,027	435,027	528,857	22%
Commodities							
7001 Office Supplies	6	620	250	250	250	250	0%
7090 Office & Computer Equip.	-	-	400	400	400	400	0%
7210 Chemicals	1,514	3,982	2,500	2,500	2,500	3,000	20%
7370 Institutional Supplies	2,352	1,507	4,000	4,000	4,000	4,000	0%
7530 Medical Supplies	397	277	300	300	300	1,000	233%
7570 Hardware & Hand Tools	14,648	5,646	8,500	8,500	8,500	9,500	12%
7610 Fuel	425,867	477,590	400,000	400,000	400,000	350,000	-13%
7620 Oil	41,981	72,717	50,000	50,000	50,000	75,000	50%
7630 Lubricants	3,846	5,083	5,000	5,000	5,000	3,000	-40%
7770 Uniforms & Safety Gear	864	1,006	1,000	1,000	1,000	1,500	50%
7930 Vehicle Parts	330,480	414,401	280,000	280,000	280,000	250,000	-11%
Sub-Total Commodities	821,955	982,829	751,950	751,950	751,950	697,650	-7%
Capital Outlay							
8140 Software Systems	-	-	12,500	12,500	12,500	12,500	0%
8200 Vehicles & Equipment	-	-	10,000	10,000	10,000	10,000	0%
Sub-Total Capital Outlay	-	-	22,500	22,500	22,500	22,500	0%
Total	1,921,301	1,908,525	1,723,784	1,723,784	1,615,477	1,690,757	-2%

	Department	Public Works				Fund	Internal Service Fund	
	Program	Fleet Services				Account Number	02-40-90	

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Capital Improvement							
8130 Fleet & FEMA Expenses	-	13,933	-	-	-	-	0%
Sub-Total Capital Outlay	-	13,933	-	-	-	-	0%
Total	-	13,933	-	-	-	-	0%



POLICE AND FIRE

PUBLIC SAFETY SALES TAX FUND

In 2017, a one-half cent public safety sales tax was approved by St. Louis County voters. In FY 2018, this sales tax is recorded in the General Fund. In FY 2019, the city created a new special revenue fund. and records the sales tax revenue to this fund.

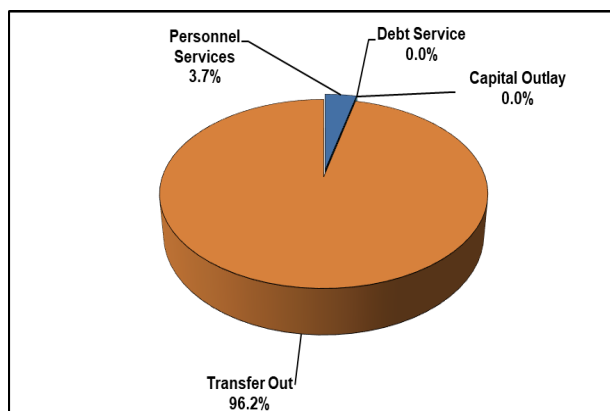
PERSONNEL SUMMARY

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Human Resources			
Human Resources Manager	0.5	0.5	0.5
Police			
Victim Advocate	1.0	-	-
Public Safety Sales Tax Personnel Total	<u>1.5</u>	<u>0.5</u>	<u>0.5</u>

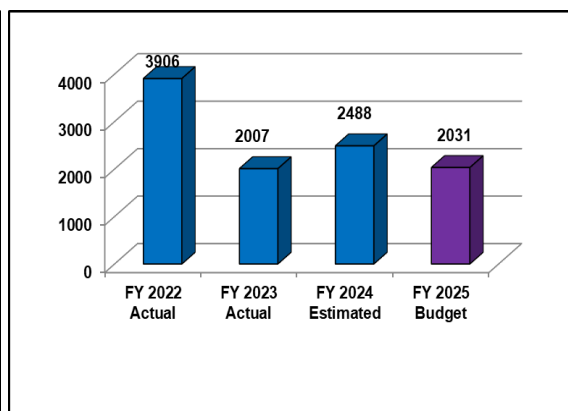
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	542,382	614,432	71,351	71,351	71,351	75,314	6%
Contractual Services	-	-	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	2,628,176	243,873	390,000	390,000	390,000	-	-100%
Debt Service	114,411	114,411	114,600	114,600	114,600	-	-100%
Transfer Out	620,828	1,034,533	1,911,597	1,911,597	1,911,597	1,955,533	2%
Total	3,905,797	2,007,249	2,487,548	2,487,548	2,487,548	2,030,847	-18%

FY 2025 Budget



Total Expenditures





Department	Human Resources
Program	Human Resources

Fund	Public Safety
Account Number	15-14-07

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salries- Full Time	11,758	53,922	57,030	57,030	57,030	60,201	6%
5001.01 Salries- Full Time COVID 19	-	-	-	-	-	-	0%
5420 Workers Compensations	24	201	20	20	20	20	0%
5460 Medical Insurance	908	5,510	5,860	5,860	5,860	6,328	8%
5660 Social Security Contributions	460	3,207	3,535	3,535	3,535	3,732	6%
5740 Pension Contribution Nonunif	4,889	5,610	4,080	4,080	4,080	4,160	2%
5900 Medicare	83	746	826	826	826	873	6%
Sub-Total Personnel Services	18,122	69,196	71,351	71,351	71,351	75,314	6%
Total	18,122	69,196	71,351	71,351	71,351	75,314	6%



Department	Police
Program	Police Operations

Fund	Public Safety
Account Number	15-30-20

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personal Services							
6010 Professional Services	307,670	311,600	-	-	-	-	0%
6610 Staff Training	-	-	-	-	-	-	0%
Sub-Total Personal Services	307,670	311,600	-	-	-	-	0%
Contractual Services							
6010 Professional Services	-	-	-	-	-	-	0%
6610 Staff Training	-	-	-	-	-	-	0%
Sub-Total Contractual Services	-	-	-	-	-	-	0%
Commodities							
7370 Institutional Supplies	-	-	-	-	-	-	0%
7530 Medical Supplies	-	-	-	-	-	-	0%
Sub-Total Commodities	-	-	-	-	-	-	0%
Capital Outlay							
8200 Vehicles & Equipment	2,089	-	-	-	-	-	0%
Sub-Total Vehicles & Equipment	2,089	-	-	-	-	-	0%
Other							
9950 Operating Transfer Out	645,098	751,133	1,267,144	1,267,144	1,267,144	1,474,913	16%
Sub-Total Other	645,098	751,133	1,267,144	1,267,144	1,267,144	1,474,913	16%
Total	954,857	1,062,733	1,267,144	1,267,144	1,267,144	1,474,913	16%



Department	Police
Program	Capital Improvement

Fund	Public Safety
Account Number	15-30-90

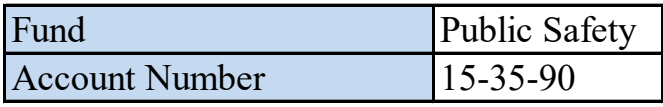
	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Capital Outlay							
8000 Building	-	-	-	-	-	-	0%
8100 Misc Improvements	-	-	-	-	-	-	0%
8130 Flood & FEMA Expenses	-	-	-	-	-	-	0%
8120 Computer Equipment	-	-	80,000	80,000	-	-	-100%
8200 Vehicles & Equipment	25,232	137,852	170,000	170,000	170,000	-	-100%
8270 Land Purchase	-	-	-	-	-	-	0%
8275.01 Building Improvements - Annex / Trinty	2,114,186	36,738	-	-	-	-	0%
Sub-Total Capital Outlay	2,139,418	174,590	250,000	250,000	170,000	-	-100%
Other							
9950 Transfer Out	(307,670)	-	-	-	-	250,000	100%
Sub-Total Other	(307,670)	-	-	-	-	250,000	100%
Total	1,831,748	174,590	250,000	250,000	170,000	250,000	0%



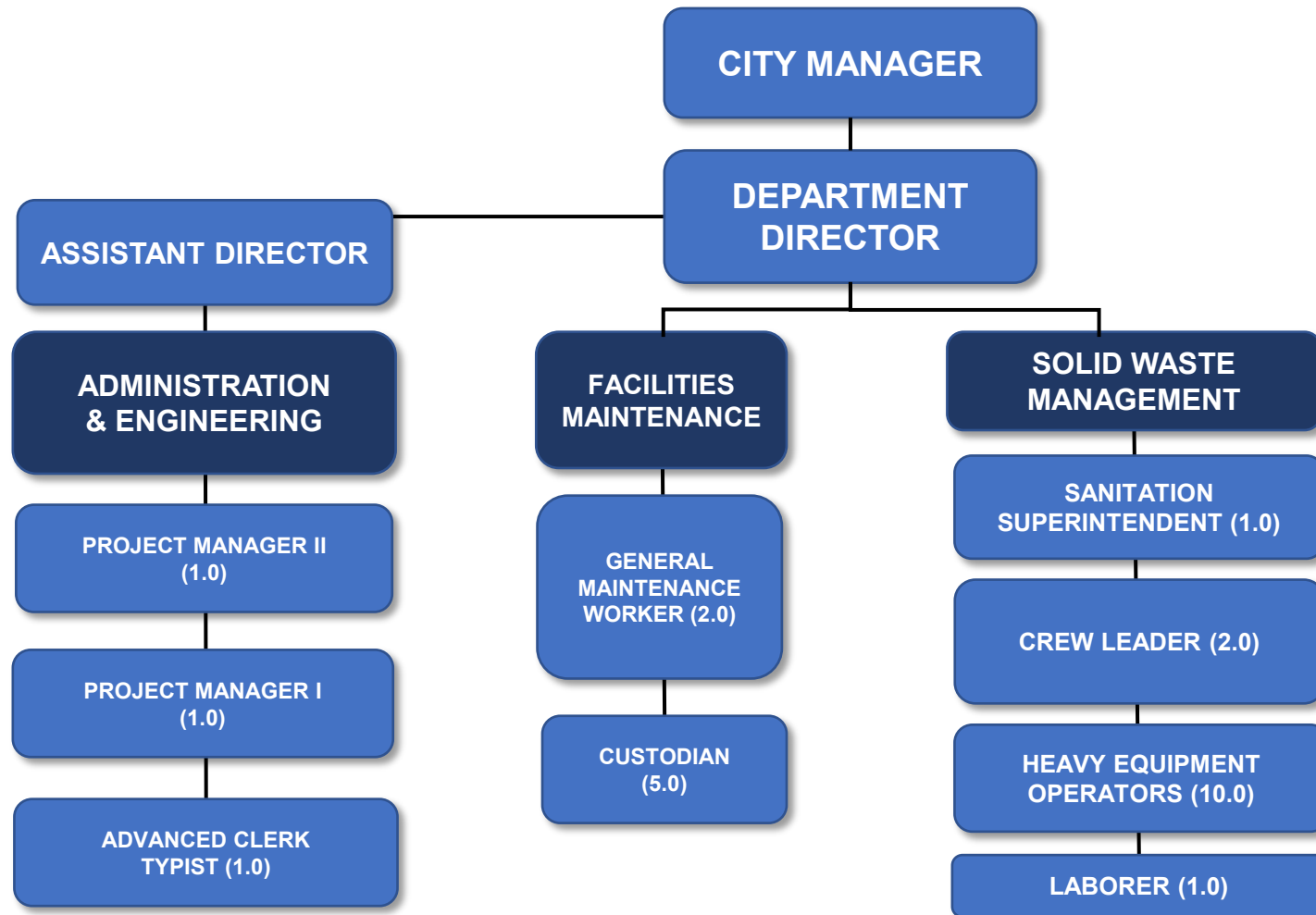
Department	Fire
Program	Fire Operations

Fund	Public Safety
Account Number	15-35-25

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personal Services							
5740 Pension Contribution Nonunif	216,590	233,635					
Sub-Total Personal Services	216,590	233,635	-	-	-	-	0%
Contractual Services							
6010 Professional Services	-	-	-	-	-	-	0%
6610 Staff Training	-	-	-	-	-	-	0%
Sub-Total Contractual Services	-	-	-	-	-	-	0%
Commodities							
7530 Medical Supplies	-	-	-	-	-	-	0%
7770 Uniforms & Safety Gear	-	-	-	-	-	-	0%
Sub-Total Commodities	-	-	-	-	-	-	0%
Other							
9950 Operating Transfer Out	283,400	283,400	644,453	644,453	644,453	230,620	-64%
Sub-Total Other	283,400	283,400	644,453	644,453	644,453	230,620	-64%
Total	499,990	517,035	644,453	644,453	644,453	230,620	-64%

128

PUBLIC WORKS



The Public Works Department provides the physical facilities (infrastructure) and services that serve public needs.

Mission Statement

The Public Works Department maintains managers the integrity of many public systems and services vital to the health, safety, and quality of life of our community.

The Department is organized into four divisions:

1. Administration & Engineering
2. Facilities Maintenance
3. Solid Waste Management

Many traditional city services are provided by the Public Works Department. These services include: design, construction management, permits and inspections, street lighting and traffic control, solid waste and recycling services, maintenance of city facilities, and reduce of City Fleet.

The major infrastructure facilities and properties include:

- 19 bridges
- 4 parking lots
- 513 city-owned street lights
- 8 traffic signals
- 1 community center
- 1 recreation facility including gymnasium
- 1 indoor soccer field
- 1 pool house
- 1 police temporary station
- 2 fire engine houses
- 1 golf pro shop
- 1 golf maintenance building
- 1 fleet shop
- 1 solid waste transfer station
- 1 municipal operations building
- 1 park maintenance building
- 1 sign shop
- 1 Trinity Building
- 1 City Hall and Annex



PERSONNEL SUMMARY

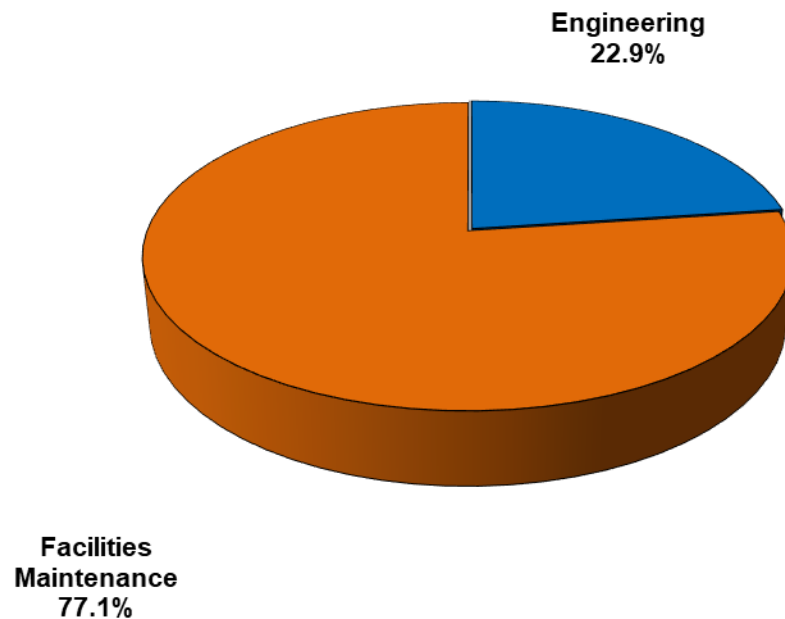
Full-Time Personnel Summary by Department/Program	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Public Works Department			
<i>Administration & Engineering</i>			
Director of Public Works	1.0	1.0	1.0
Asst. Director of Public Works	1.0	1.0	1.0
Senior Public Works Manager	-	-	-
Project Manager II	1.0	1.0	1.0
Project Manager I	1.0	1.0	1.0
Executive Secretary to Department Director	-	-	-
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	5.0	5.0	5.0
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	-	-	-
Custodian	5.0	5.0	5.0
General Maintenance Worker	2.0	2.0	2.0
<i>Facilities Maintenance Personnel Total</i>	7.0	7.0	7.0
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0
Heavy Equipment Operator	10.0	10.0	10.0
Laborer	1.0	1.0	1.0
<i>Solid Waste Management Personnel Total</i>	14.0	14.0	14.0
Public Works Department Personnel Total	31.0	31.0	31.0



Part-Time Personnel Summary by Department/Program	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Public Works Department			
<i>Administration & Engineering</i>			
Advance Clerk Typist	-	-	-
Public Works Inspector	0.7	0.7	0.7
<i>Administration & Engineering Personnel Total</i>	0.7	0.7	0.7
<i>Facilities Maintenance</i>			
Custodian	-	-	-
<i>Facilities Maintenance Personnel Total</i>	-	-	-
<i>Solid Waste Management</i>			
Laborer	1.4	1.4	1.4
<i>Solid Waste Management Personnel Total</i>	1.4	1.4	1.4
Public Work Department Personnel Total	2.1	2.1	2.1

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)

Program	Personnel	Contractual	Commodities	Capital Outlay	Total
Engineering	217,954	71,982	4,500	-	294,436
Facilities Maintenance	572,245	395,207	13,500	10,000	990,952
Total	790,199	467,189	18,000	10,000	1,285,388





ADMINISTRATION & ENGINEERING

The Administration/Engineering Division of the Public Works Department is divided into two areas: Administration and Engineering.

Administration manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, overall strategic planning, and department budget proposal development. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and City Council.

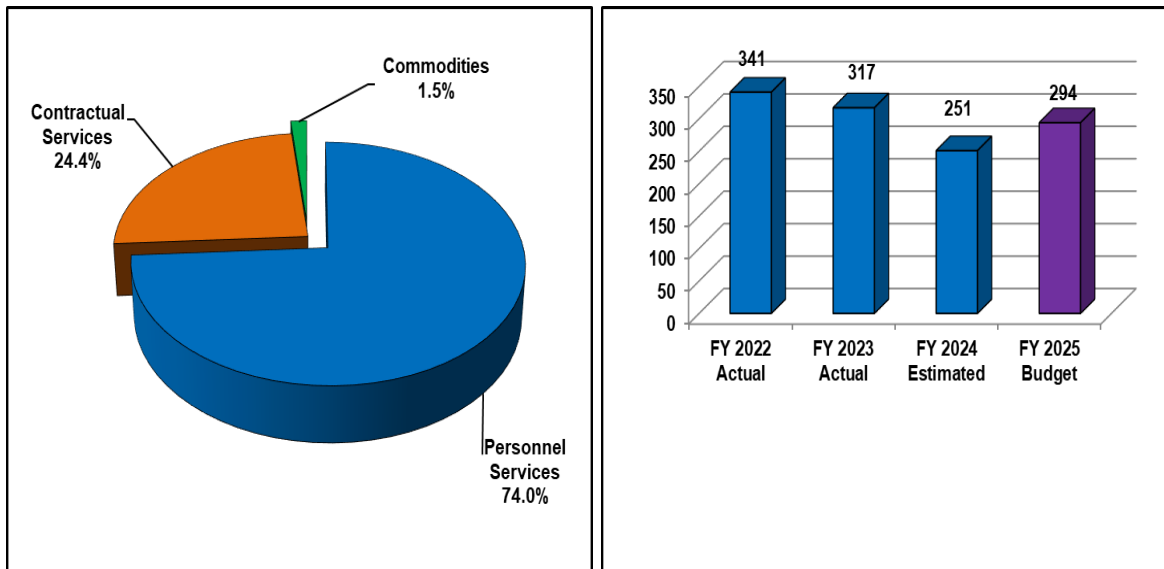
Engineering includes management, design, construction, and review of all projects containing public infrastructure and involving City right-of-way. Engineering oversees long-range planning of infrastructure improvements, plan review for development projects, and coordination with utilities and negotiation of easements.

BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	261,470	275,673	176,944	176,944	176,944	217,954	23%
Contractual Services	80,176	33,488	70,175	70,175	70,175	71,982	3%
Commodities	(1,092)	8,047	4,350	4,350	4,350	4,500	3%
Total	340,554	317,208	251,469	251,469	251,469	294,436	17%

FY 2025 Budget

Total Expenditures



SIGNIFICANT BUDGETARY ISSUES

1. Employee recruitment into skilled and unskilled positions requires high-quality efforts and teamwork across the organization.
2. Manual on Uniform Traffic Control Devices (MUTCD) requires upgrade of all city signs.
3. Aging infrastructure requires additional work on the road and bridge network and upgrading of sidewalk facilities to compliance with Americans with Disabilities Act.
4. Increased need for stormwater management, flood mitigation and investment into capital projects with MSD Operations, Maintenance and Construction Improvements (OMCI) funding and plan selection under the US Army Corps Flood Risk Management Study for Upper River Des Peres.
5. Clean Water Act and Metropolitan St. Louis Sewer District Storm Water Phase II permit compliance requires more resources for monitoring and regulating land disturbance sites, and municipal operations & maintenance upgrades.

FISCAL YEAR 2023 PERFORMANCE SUMMARY

Right-of-Way Permits Issued: 375
Special Use Permits Issued: 20



Department	Public Works
Program	Admin & Engineering

Fund	General
Account Number	01-40-30

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	182,837	189,839	126,924	126,924	126,924	146,930	16%
5001.01 Salaries - Full-Time COVID 19	-	-	-	-	21,190	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	14,568	32,803	-	-	-	31,325	100%
5380 Overtime	-	115	-	-	-	-	0%
5420 Workers Compensation	3,384	6,254	3,380	3,380	3,380	3,520	4%
5460 Medical Insurance	22,984	23,076	24,327	24,327	15,232	12,324	-49%
5660 Social Security Contributions	11,760	9,263	10,190	10,190	10,190	11,050	8%
5740 Pension Contribution Nonunif.	23,174	12,200	9,740	9,740	9,740	10,220	5%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	2,762	2,123	2,383	2,383	2,383	2,585	8%
Sub-Total Personnel Services	261,469	275,673	176,944	176,944	189,039	217,954	23%
Contractual Services							
6010 Professional Services	36,905	(8,531)	33,000	33,000	33,000	39,000	18%
6050 Maintenance Contracts	2,424	(1,939)	4,000	4,000	4,000	-	-100%
6070 Temporary Labor	16,151	10,527	6,000	6,000	28,000	-	-100%
6090 Postage	-	-	-	-	-	-	0%
6110 Mileage Reimbursement	-	-	-	-	-	-	0%
6120 Professional Development	2,487	3,926	3,000	3,000	3,000	3,500	17%
6130 Advertising & Public Notices	35	8,812	2,500	2,500	2,500	2,500	0%
6140 Photo - Blueprinting Services	-	-	-	-	-	800	100%
6150 Printing Services	400	-	600	600	600	600	0%
6170 Insurance - Liability	7,262	7,146	8,175	8,175	8,175	8,502	4%
6190 Insurance - Miscellaneous	-	50	-	-	-	-	0%
6260 Electricity	-	-	-	-	-	-	0%
6270 Telephone & Mobile Devices	2,532	4,363	4,000	4,000	4,000	4,000	0%
6380 Equipment Maintenance	-	-	-	-	-	-	0%
6400 Office Equipment Maintenance	-	500	1,400	1,400	1,400	1,400	0%
6430 Misc. Repairs & Maintenance	-	513	-	-	50	-	0%
6560 Technology Services	-	-	-	-	-	-	0%
6610 Staff Training	377	50	1,500	1,500	1,500	1,100	-27%
6650 Membership & Certification	1,135	1,118	2,500	2,500	2,500	2,500	0%
6660 Laundry Services	668	1,488	500	500	1,500	2,080	316%
6700 Misc. Operating Services	9,711	5,465	3,000	3,000	6,500	6,000	100%
6730 Lien Recording Fees	-	-	-	-	-	-	0%
Sub-Total Contractual Services	80,087	33,488	70,175	70,175	96,725	71,982	3%
Commodities							
7001 Office Supplies	566	4,712	2,000	2,000	3,000	2,000	0%
7050 Publications	-	-	-	-	-	-	0%
7090 Office & Computer Equip.	(2,097)	3,335	1,250	1,250	1,250	1,250	0%
7330 Food	23	-	-	-	-	-	0%
7570 Hardware & Hand Tools	629	-	300	300	300	300	0%
7770 Uniforms & Safety Gear	-	-	500	500	800	650	30%
7850 Awards & Gifts	300	-	300	300	300	300	0%
Sub-Total Commodities	(579)	8,047	4,350	4,350	5,650	4,500	3%
Total	340,977	317,208	251,469	251,469	291,414	294,436	17%

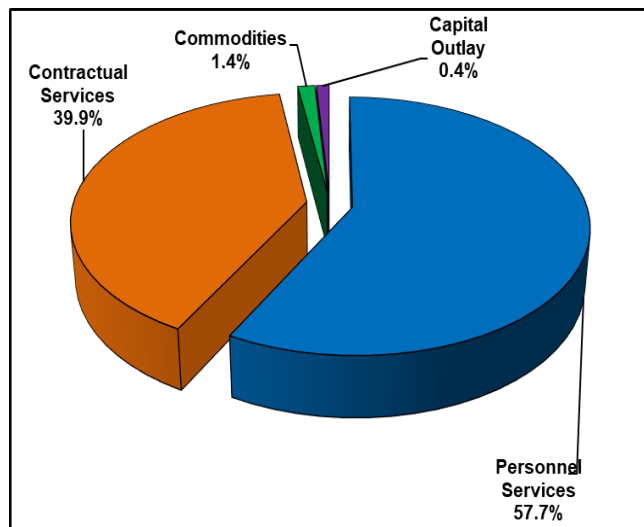
FACILITIES MAINTENANCE

The Facilities Maintenance Division ensures the proper maintenance, operation and custodial services for City-owned buildings and facilities. This division identifies, investigates, and responds to complaints concerning the buildings. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

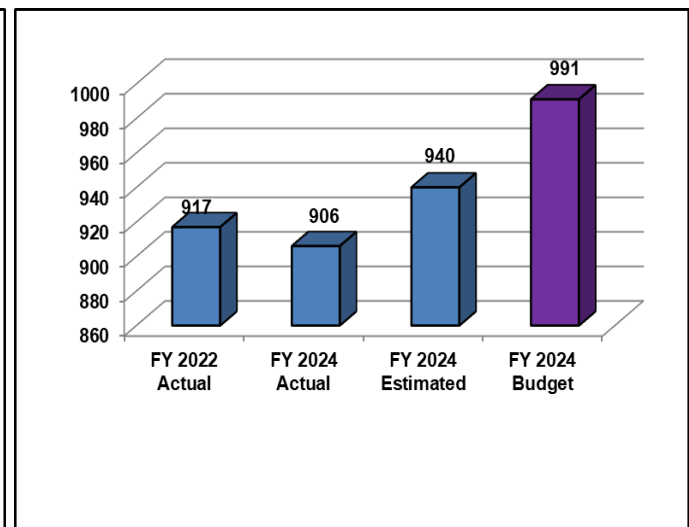
BUDGET EXPENDITURES

Services and Facilities Maintenance	FY 2022 Actual	FY 2024 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2024 Budget	% over FY 2024
Personnel Services	454,201	530,090	553,418	553,418	553,418	572,245	3%
Contractual Services	411,598	366,401	368,490	368,490	368,490	395,207	7%
Commodities	10,864	8,700	8,300	8,300	8,300	13,500	63%
Capital Outlay	39,965	-	10,000	10,000	10,000	10,000	0%
Total	916,628	905,191	940,208	940,208	940,208	990,952	5%

FY 2025 Budget



Total Expenditures



FISCAL YEAR 2024 PERFORMANCE SUMMARY

- Staff responded to routine and long-term repair work needs at City facilities.
- Staff evaluated HVAC maintenance and selection of a cost-effective work scope for an annual contract.



Department	Public Works
Program	Facilities Maintenance

Fund	General
Account Number	01-40-36

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	312,534	367,438	398,634	398,634	400,000	408,705	3%
5001.01 Salaries - Full-Time COVID 19	-	-	-	-	-	-	0%
5220 Injury Leave	-	4,471	-	-	6,000	-	0%
5230 Injury Leave-Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-time & Temp	-	-	-	-	6,000	10,000	100%
5380 Overtime	8,116	8,649	4,000	4,000	6,000	6,000	50%
5420 Workers Compensation	19,398	27,690	24,316	24,316	25,000	25,290	4%
5460 Medical Insurance	51,542	56,817	56,858	56,858	57,000	62,555	10%
5660 Social Security Contributions	18,853	22,391	23,975	23,975	24,000	25,340	6%
5740 Pension Contribution Nonunif.	39,410	38,320	39,852	39,852	40,000	28,430	-29%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	4,348	5,214	5,783	5,783	5,800	5,925	2%
Sub-Total Personnel Services	454,201	530,990	553,418	553,418	569,800	572,245	3%
Contractual Services							
6010 Professional Services	-	-	-	-	-	-	0%
6050 Maintenance Contracts	16,918	17,691	30,000	30,000	30,000	20,000	-33%
6070 Temporary Labor	121,496	52,121	55,000	55,000	75,000	60,000	9%
6160 Insurance - Property & Auto	70,139	83,149	83,325	83,325	98,000	95,824	15%
6170 Insurance - Liability	7,348	7,240	7,964	7,964	9,000	8,283	4%
6250 Natural Gas	25,499	28,248	20,000	20,000	30,000	25,000	25%
6260 Electricity	51,184	54,470	55,000	55,000	55,000	55,000	0%
6270 Telephone & Mobile Devices	1,380	1,371	2,000	2,000	1,500	2,000	0%
6280 Water	31,011	38,818	32,000	32,000	32,000	32,000	0%
6290 Sewer	29,753	31,618	30,000	30,000	30,000	30,000	0%
6360 Building Maintenance	11,807	15,277	12,000	12,000	38,000	30,000	150%
6380 Equipment Maintenance	35,211	29,252	32,000	32,000	80,000	30,000	-6%
6610 Staff Training	150	-	-	-	-	-	0%
6640 Exterminations	998	1,148	1,000	1,000	1,000	1,000	0%
6650 Membership & Certification	-	60	200	200	100	100	-50%
6660 Laundry Services	8,702	5,937	8,001	8,001	7,500	6,000	-25%
Sub-Total Contractual Services	411,596	366,400	368,490	368,490	487,100	395,207	7%
Commodities							
7001 Office Supplies	254	-	-	-	1,000	300	100%
7210 Chemicals	42	-	-	-	500	1,000	100%
7370 Institutional Supplies	6,243	6,127	5,000	5,000	7,500	8,000	60%
7490 Building Materials	195	-	500	500	500	500	0%
7530 Medical Supplies	2,566	120	-	-	500	500	100%
7570 Hardware & Hand Tools	1,128	2,452	2,500	2,500	2,500	2,500	0%
7610 Fuel	211	-	300	300	300	200	-33%
7810 Sign Supplies	225	-	-	-	-	500	100%
Sub-Total Commodities	10,864	8,699	8,300	8,300	12,800	13,500	63%
Capital Outlay							
8001 Building Improvements	39,965	-	10,000	10,000	10,000	10,000	0%
8100 Misc. Improvements	-	-	-	-	-	-	0%
8130 Flood &FEMA Expenses	-	1,294,372	-	-	-	-	0%
8180 Office Furniture & Equip.	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	39,965	1,294,372	10,000	10,000	10,000	10,000	0%
Total	916,626	2,200,461	940,208	940,208	1,079,700	990,952	5%

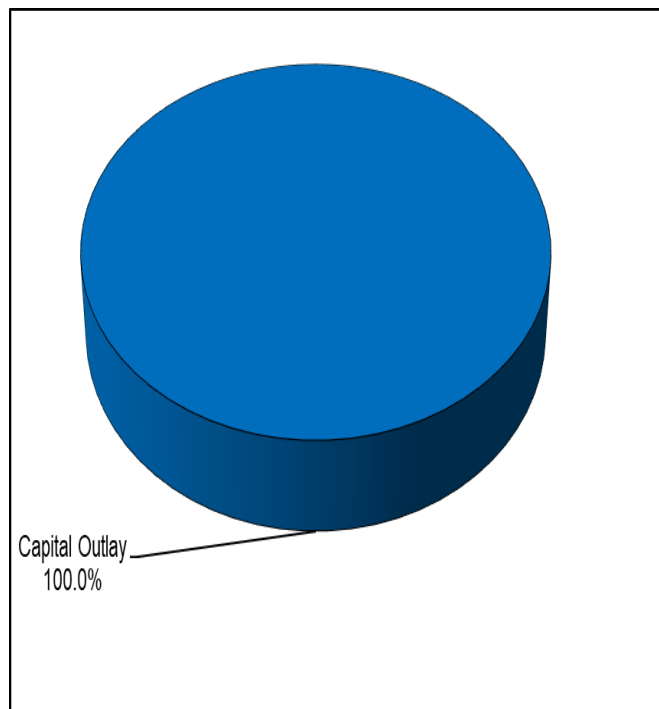
PUBLIC WORKS CAPITAL IMPORMENT GRANTS

This program provides for various Public Works Grants. The number and amount of grants will fluctuate from year to year.

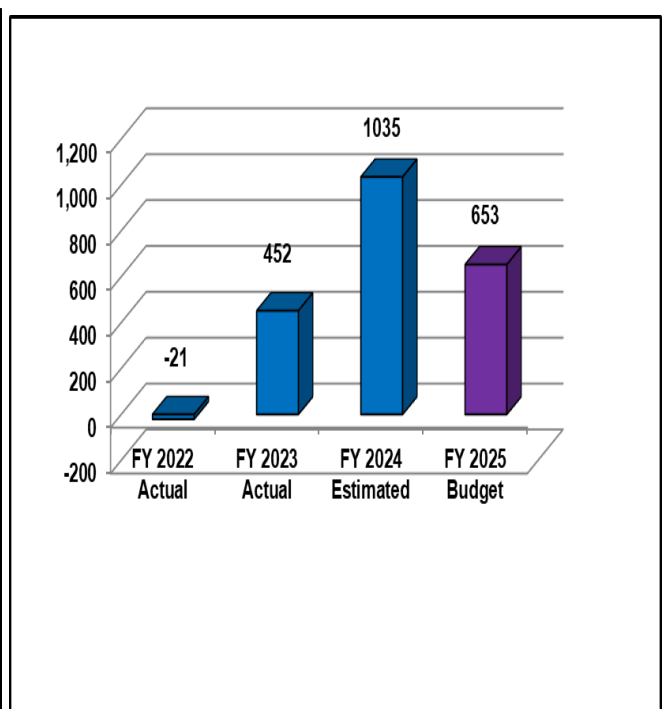
BUDGET EXPENDITURES

Public Works Grants	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personal Services	-	-	-	-	-	-	0%
Contractual Services	-	-	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	(27,213)	452,204	1,035,315	1,035,315	1,035,315	653,000	-37%
Total	(27,213)	452,204	1,035,315	1,035,315	1,035,315	653,000	-37%

FY 2025 Budget



Total Expenditures





Department	Public Works
Program	Grants

Fund	Grants
Account Number	22-40-95

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Capital Outlay							
8010 Parks Improvement	-	-	-	-	-	-	0%
8060 Curbs, Sidewalk & Alleys	-	-	78,000	78,000	78,000	78,000	0%
8080 Street Construction	(27,213)	452,204	957,315	957,315	957,315	-	-100%
8100 Misc Improvements	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	(27,213)	452,204	1,035,315	1,035,315	1,035,315	78,000	-92%
Total	(27,213)	452,204	1,035,315	1,035,315	1,035,315	78,000	-92%



Department	Public Works
Program	Grants

Fund	Grants
Account Number	22-50-95

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Capital Outlay							
8010 Parks Improvement	652,413	-	-	-	-	575,000	100%
8100 Misc Improvements	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	652,413	-	-	-	-	575,000	100%
Total	652,413	-	-	-	-	575,000	100%

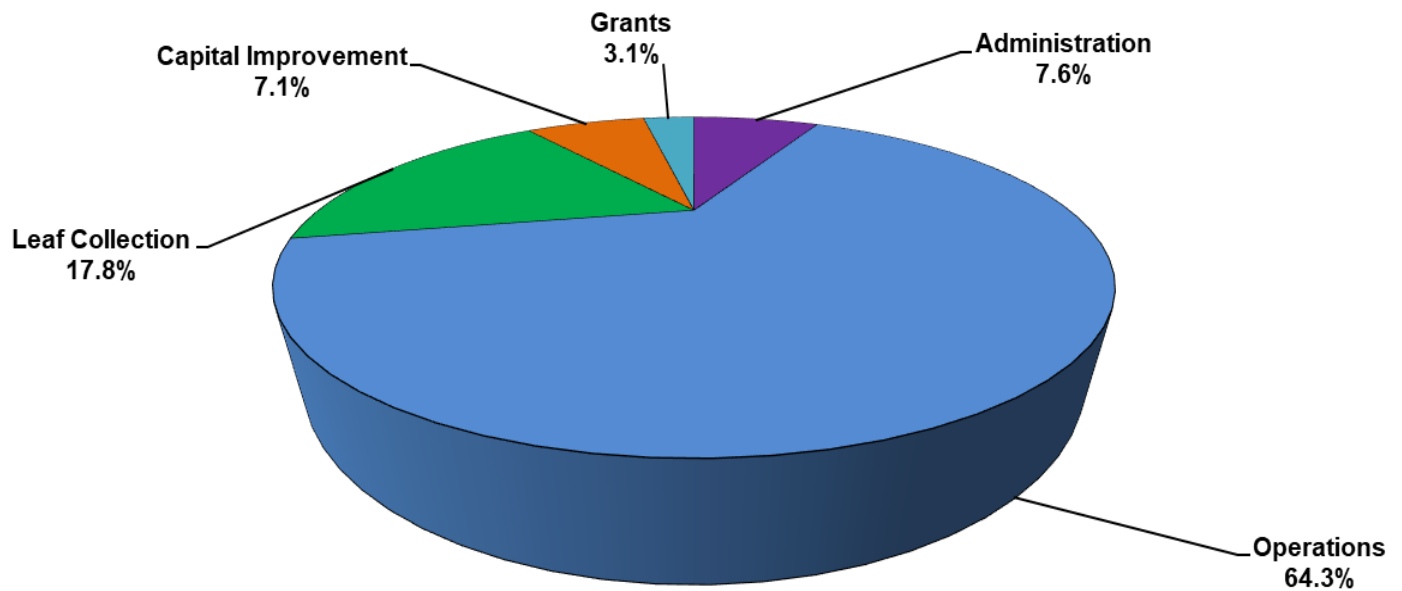
**SOLID WASTE FUND**

The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulk items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Coordination with the Finance Department and removal and replacement of trash and recycling containers for shut-off accounts as a part of the Delinquent Trash Program;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- City wide leaf collection twice per year;
- City wide residential street sweeping three times per year.
- City wide Special street sweeping nine times per year.
- City wide Christmas tree pick-up.
- Community outreach on trash and waste diversion programs.
- City wide electronics recycling event.

BUDGET EXPENDITURES

Program	Personnel	Contractual	Commodities	Capital Outlay	Other	Total
Administration	196,280	98,009	70	-	-	294,359
Operations	1,224,195	1,155,840	106,100	-	-	2,486,135
Leaf Collection	55,895	630,238	2,000	-	-	688,133
Capital Improvement	-	-	-	275,000	-	275,000
Grants	-	-	-	120,000	-	120,000
Total	1,476,370	1,884,087	108,170	395,000	-	3,863,627



GOALS

1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections.
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health.
3. Complete evaluation and implement accepted recommendations from the analysis of the former Materials Recovery Facility for processing recycling.
4. Complete update to Solid Waste Rate Study and examine recycling service costs for viability.
5. Increase recycling education to reduce contamination in the recycling waste stream.

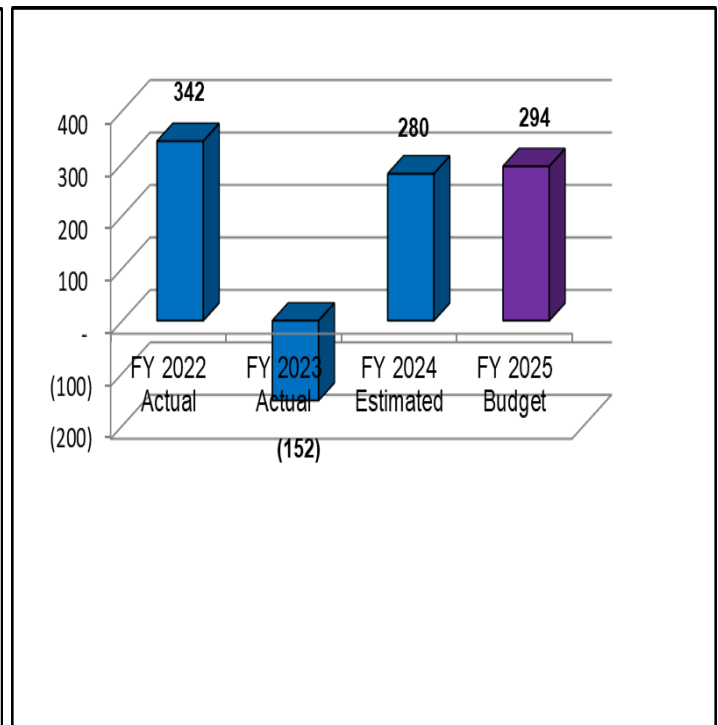
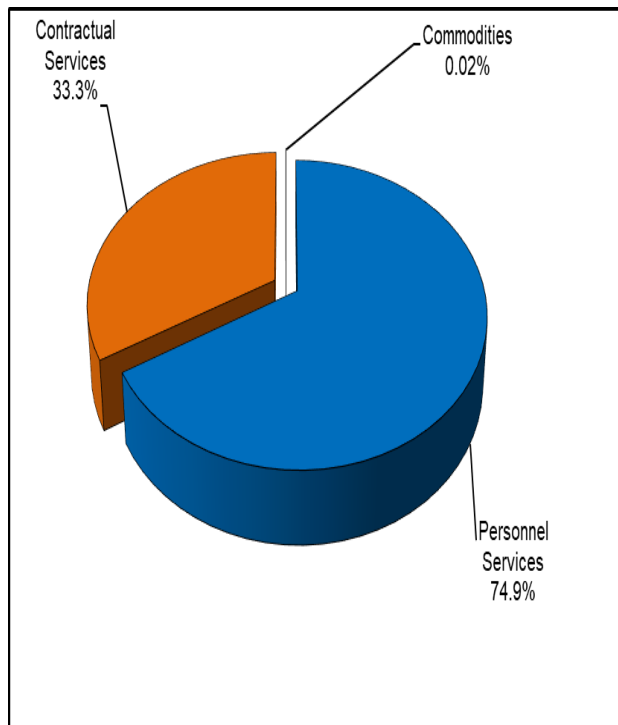
Solid Waste Administration

BUDGET EXPENDITURES

Adminstration	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	274,783	(224,329)	207,559	207,559	207,559	196,280	-5%
Contractual Services	66,729	72,363	72,471	72,471	72,471	98,009	35%
Commodities	-	-	-	-	40	70	100%
Total	341,512	(151,966)	280,030	280,030	280,070	294,359	5%

FY 2024 Budget

Total Expenditures





Department	Public Works - Solid Waste
Program	Solid Waste Administration

Fund	Solid Waste
Account Number	08-40-64

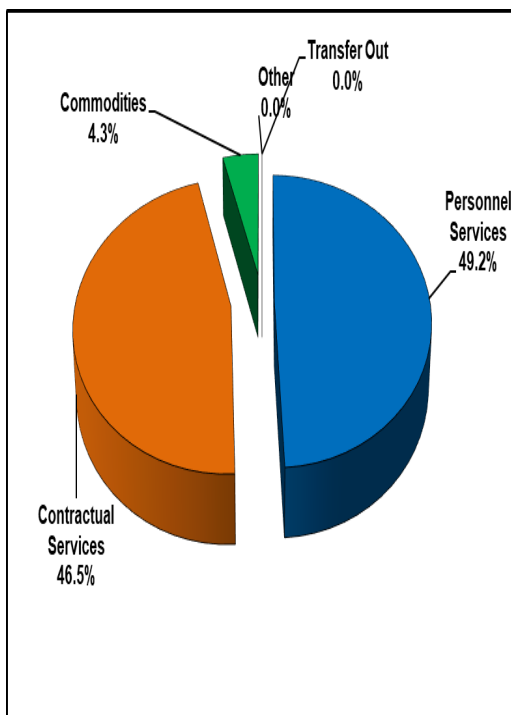
	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	127,942	115,459	150,282	150,282	150,282	157,800	5%
5420 Workers Compensation	1,129	1,333	2,839	2,839	2,839	2,950	4%
5460 Medical Insurance	22,614	17,174	28,688	28,688	28,688	14,550	-49%
5660 Social Security Contributions	7,750	6,276	9,318	9,318	9,318	8,930	-4%
5740 Pension Contribution Nonunif.	21,294	13,705	14,253	14,253	14,253	9,960	-30%
5741 Pension Expense	92,525	(379,769)	-	-	-	-	0%
5900 Medicare	1,802	1,493	2,179	2,179	2,179	2,090	-4%
Sub-Total Personnel Services	275,056	(224,329)	207,559	207,559	207,559	196,280	-5%
Contractual Services							
6001 Auditing & Accounting	2,371	3,029	2,500	2,500	2,500	2,500	0%
6005 Administration/Commission/Collection Fees	1,514	8,727	6,500	6,500	6,500	6,500	0%
6070 Temporary Labor	-	-	-	-	-	25,000	100%
6090 Postage	14,021	12,528	10,000	10,000	10,000	10,000	0%
6130 Advertising & Public Notices	-	-	-	-	-	-	0%
6150 Printing Services	4,270	8,625	10,000	10,000	10,000	10,000	0%
6160 Insurance - Property & Auto	-	-	-	-	-	-	0%
6170 Insurance - Liability	11,892	12,246	13,471	13,471	13,471	14,009	4%
6270 Telephone & Mobile Devices	-	-	500	500	500	500	0%
6730 Lien Recording Fees	2,584	(1,668)	2,500	2,500	2,500	2,500	0%
6770 Bank & Credit Card Fees	30,077	28,876	27,000	27,000	27,000	27,000	0%
Sub-Total Contractual Services	66,729	72,363	72,471	72,471	72,471	98,009	35%
Commodities							
7001 Office Supplies	-	-	-	-	-	70	100%
7090 Office & Computer Equip.	-	-	-	-	-	-	0%
Sub-Total Commodities	-	-	-	-	-	70	100%
Total	341,785	(151,966)	280,030	280,030	280,030	294,359	5%

Solid Waste Operations

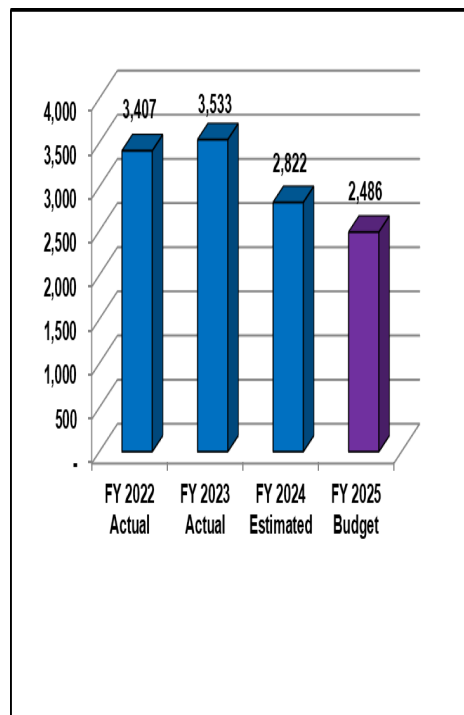
BUDGET EXPENDITURES

Operations	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	1,347,340	1,308,548	1,299,787	1,299,787	1,299,787	1,224,195	-6%
Contractual Services	1,468,806	1,877,938	1,161,570	1,161,570	1,161,570	1,155,840	0%
Commodities	181,282	155,890	124,500	124,500	124,500	106,100	-15%
Other	3,101	-	-	-	-	-	0%
Transfer Out	406,614	191,430	236,000	236,000	236,000	-	-100%
Total	3,407,143	3,533,806	2,821,857	2,821,857	2,821,857	2,486,135	-12%

FY 2025 Budget



Total Expenditures





Department	Public Works- Solid Waste
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

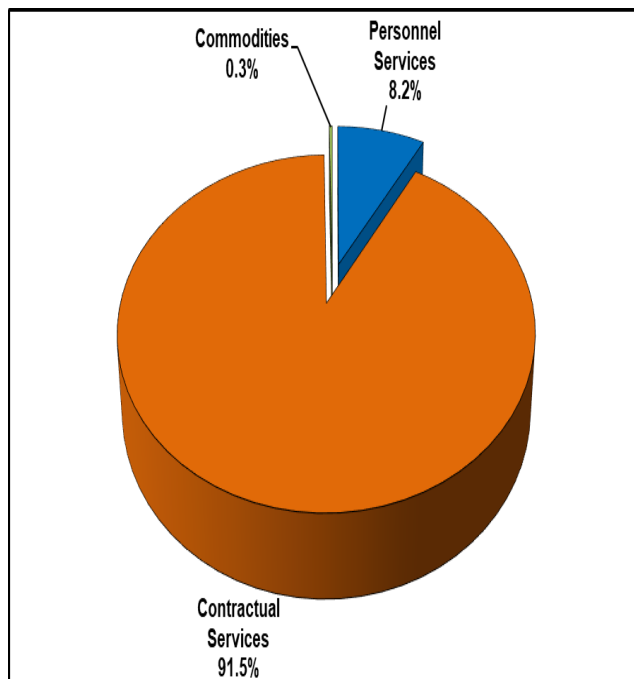
	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	781,338	697,224	807,743	807,743	800,000	848,130	5%
5001.01 Salaries - Full-Time COVID 19	1,257	-	-	-	-	-	0%
5220 Injury Leave	1,701	-	-	-	1,000	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	-	-	-	-	0%
5380 Overtime	15,940	180,915	50,000	50,000	95,000	75,000	50%
5420 Workers Compensation	132,707	163,353	138,187	138,187	140,000	-	-100%
5460 Medical Insurance	131,859	125,892	152,857	152,857	155,000	164,025	7%
5461 OPEB Expense	3,779	-	-	-	-	-	0%
5660 Social Security Contributions	52,683	52,388	50,081	50,081	50,000	60,000	20%
5740 Pension Contribution Nonunif.	123,831	85,775	89,206	89,206	89,200	63,690	-29%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	12,244	12,232	11,713	11,713	11,000	13,350	14%
Sub-Total Personnel Services	1,257,339	1,317,779	1,299,787	1,299,787	1,341,200	1,224,195	-6%
Contractual Services							
6010 Professional Services	1,450	-	2,000	2,000	2,000	2,000	0%
6050 Maintenance Contracts	84,828	43,029	95,000	95,000	95,000	50,000	-47%
6070 Temporary Labor	234,808	303,947	100,000	100,000	100,000	100,000	0%
6090 Postage	2,144	-	1,000	1,000	1,000	1,000	0%
6120 Professional Development	975	-	1,500	1,500	1,500	1,500	0%
6130 Advertising & Public Notices	500	166	250	250	250	250	0%
6150 Printing Services	2,965	-	3,000	3,000	3,000	3,000	0%
6160 Insurance - Property & Auto	78,556	93,127	93,324	93,324	120,000	107,323	15%
6170 Insurance - Liability	18,183	18,962	19,796	19,796	20,000	20,587	4%
6210 Insurance - Flood	86,340	2,489	12,000	12,000	10,000	12,480	4%
6260 Electricity	3,932	4,498	6,000	6,000	6,000	6,000	0%
6270 Telephone & Mobile Devices	2,590	2,565	3,500	3,500	3,000	3,500	0%
6360 Building Maintenance	2,251	2,453	8,500	8,500	8,500	8,500	0%
6380 Equipment Maintenance	25,575	80,657	26,000	26,000	30,000	50,000	92%
6400 Office Equipment Maintenance	688	-	1,000	1,000	500	500	-50%
6460 Vehicle Maintenance	-	45	-	-	-	-	0%
6490 Depreciation - Rental Equipment	179,908	202,964	-	-	-	-	0%
6530 Fleet Service & Replacement	70,000	-	-	-	-	-	0%
6610 Staff Training	267	-	-	-	-	500	100%
6650 Membership & Certification	313	335	1,200	1,200	1,000	1,200	0%
6660 Laundry Services	22,786	23,240	25,000	25,000	25,000	25,000	0%
6700 Misc. Operating Services	4,520	1,344	2,500	2,500	2,500	2,500	0%
6710 Waste Dumping Fees	723,430	1,098,118	760,000	760,000	760,000	760,000	0%
6710 Waste Dumping Fees	-	-	-	-	41,000	-	0%
Sub-Total Contractual Services	1,547,009	1,877,939	1,161,570	1,161,570	1,230,250	1,155,840	0%
Commodities							
7001 Office Supplies	849	3,405	1,250	1,250	1,250	1,000	-20%
7090 Office & Computer Equipment	-	-	1,000	1,000	1,000	1,000	0%
7210 Chemicals	42,271	16,655	8,000	8,000	20,000	8,000	0%
7250 Solid Waste Supplies	91,843	117,488	100,000	100,000	125,000	80,000	-20%
7330 Food	356	-	-	-	200	200	100%
7370 Institutional Supplies	15,037	2,965	500	500	2,500	1,500	200%
7490 Building Materials	16,227	153	500	500	2,500	1,000	100%
7530 Medical Supplies	1,264	975	1,250	1,250	1,250	1,000	-20%
7570 Hardware & Hand Tools	7,793	6,341	4,500	4,500	4,500	4,500	0%
7770 Uniform & Safety Gear	5,643	7,909	7,500	7,500	12,000	7,900	5%
Sub-Total Commodities	181,283	155,891	124,500	124,500	170,200	106,100	-15%
Capital Outlay							
8100 Misc. Improvement	-	-	-	-	-	-	0%
8200 Vehicles & Equipment	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	-	-	-	-	-	-	0%
Other							
9950 Operating Transfer Out	406,614	191,430	236,000	236,000	236,000	-	-100%
Total	3,392,245	3,543,039	2,821,857	2,821,857	2,977,650	2,486,135	-12%

Leaf Collection

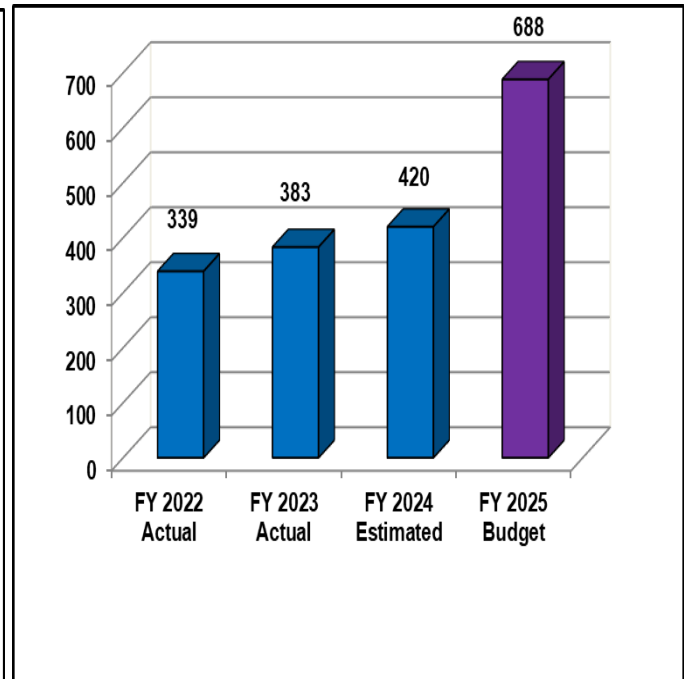
BUDGET EXPENDITURES

Leaf Collection	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	57,423	50,589	53,481	53,481	53,481	55,895	5%
Contractual Services	279,673	331,191	365,225	365,225	365,225	630,238	73%
Commodities	1,736	910	1,500	1,500	1,500	2,000	33%
Total	338,832	382,690	420,206	420,206	420,206	688,133	64%

FY 2025 Budget



Total Expenditures



FISCAL YEAR 2023 PERFORMANCE SUMMARY

Waste Tonnage:

12,861	Tons of solid waste (landfill)
2,485	Tons of residential single stream (mixed) materials recycled



Department	Public Works- Solid Waste
Program	Solid Waste Leaf Collection

Fund	Solid Waste
Account Number	08-40-68

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries	32,332	31,829	32,274	32,274	30,000	36,210	12%
5001.01 Salaries-Full-Time COVID-19	-	-	-	-	-	-	0%
5220 Injury Leave	-	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5380 Overtime	1,477	1,882	2,500	2,500	2,500	3,000	20%
5420 Workers Compensation	3,882	4,839	3,921	3,921	3,921	4,080	4%
5460 Medical Insurance	6,690	6,384	9,998	9,998	9,998	7,330	-27%
5660 Social Security Contributions	1,979	1,975	2,001	2,001	2,001	2,245	12%
5740 Pension Contribution Nonunif	10,587	3,220	2,320	2,320	2,320	2,505	8%
5900 Medicare	476	459	467	467	467	525	12%
Sub-Total Personnel Services	57,423	50,588	53,481	53,481	51,207	55,895	5%
Contractual Services							
6050 Maintenance Contracts	251,231	268,127	330,000	330,000	620,000	610,000	85%
6070 Temporary Labor	28,206	62,832	35,000	35,000	35,000	20,000	-43%
6260 Electricity	147	144	150	150	200	150	0%
6270 Telephone & Mobile Devices	88	88	75	75	88	88	17%
Sub-Total Contractual Services	279,672	331,191	365,225	365,225	655,288	630,238	73%
Commodities							
7570 Hardware & Hand Tools	1,736	910	1,500	1,500	1,500	2,000	33%
Sub-Total Commodities	1,736	910	1,500	1,500	1,500	2,000	33%
Total	338,831	382,689	420,206	420,206	707,995	688,133	64%

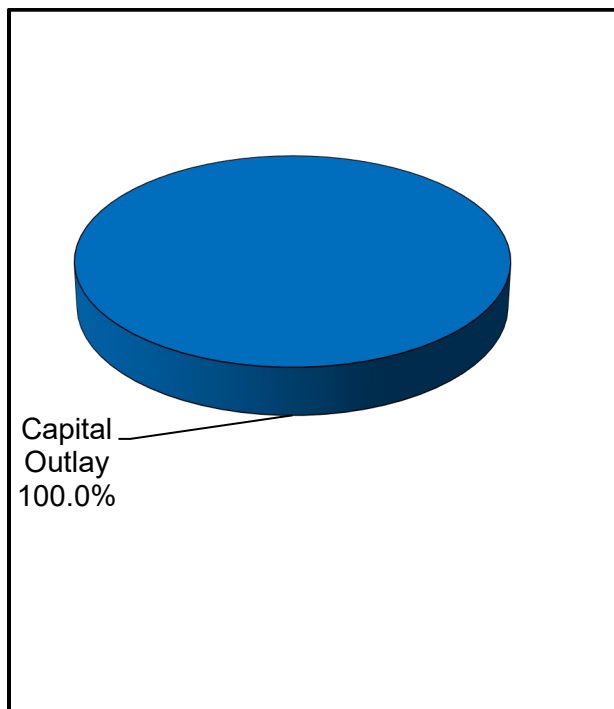
SOLID WASTE CAPITAL IMPROVEMENT

This program provides for various Solid Waste projects. The number and amounts of projects will fluctuate from year to year.

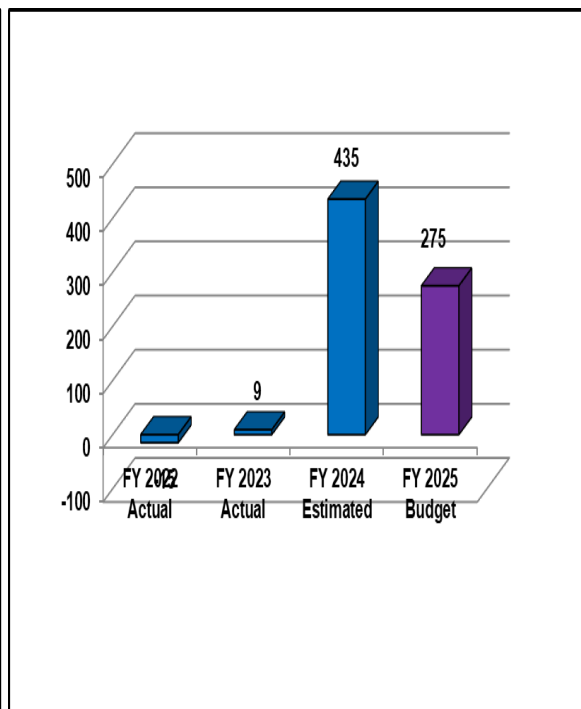
BUDGET EXPENDITURES

Solid Waste Capital Improvement	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personal Services	-	-	-	-	-	-	0%
Contractual Services	-	-	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	(14,685)	968	435,000	435,000	435,000	275,000	-37%
Other	-	-	-	-	-	-	0%
Other Finance	-	-	-	-	-	-	0%
Total	(14,685)	968	435,000	435,000	435,000	275,000	-37%

FY 2025 Budget



Total Expenditures





Department	Public Works - Solid Waste
Program	Capital Improvement

Fund	Solid Waste
Account Number	08-40-90

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services							
6010 Professional Services	-	-	-	-	-	-	0%
Sub-Total Contractul Services	-	-	-	-	-	-	0%
Capital Outlay							
8001 Building Improvements	-	-	-	-	-	275,000	100%
8100 Misc. Improvements	(14,685)	-	-	-	-	-	0%
8130 Flood & FEMA Expenses	-	968	-	-	-	-	
8200 Vehicles & Equipment	-	-	435,000	435,000	435,000	-	-100%
Sub-Total Capital Outlay	(14,685)	968	435,000	435,000	435,000	275,000	-37%
 Total	 (14,685)	 968	 435,000	 435,000	 435,000	 275,000	 -37%

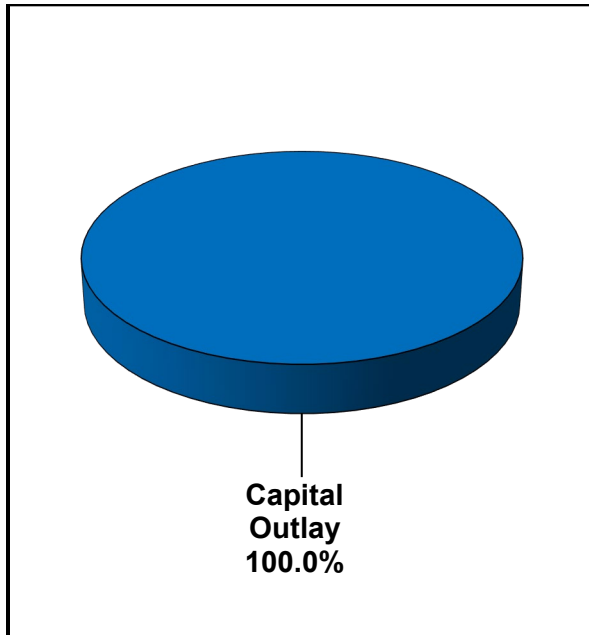
SOLID WASTE GRANTS

This program provides for various Solid Waste grants. The number and amount of projects will fluctuate from year to year.

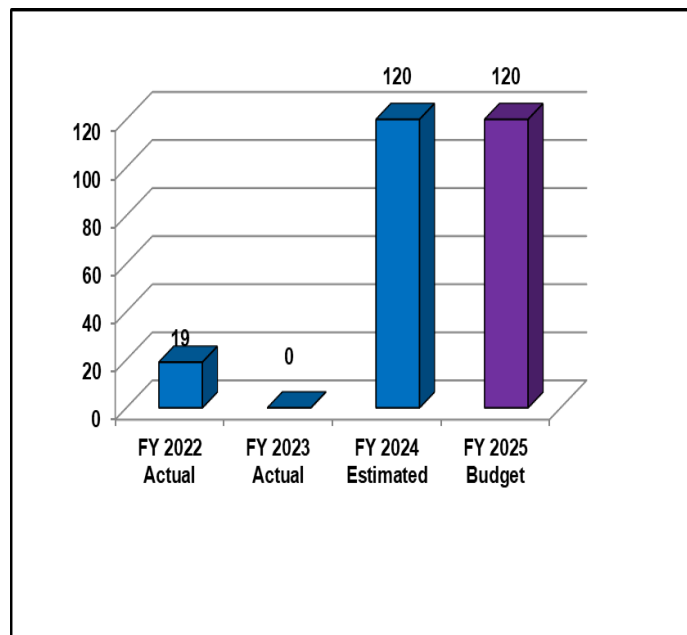
BUDGET EXPENDITURES

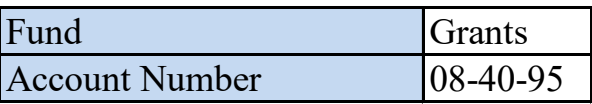
Solid Waste Grants	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services	19,295	-	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	-	-	120,000	120,000	120,000	120,000	0%
Total	19,295	-	120,000	120,000	120,000	120,000	0%

FY 2025 Budget



Total Expenditures



153

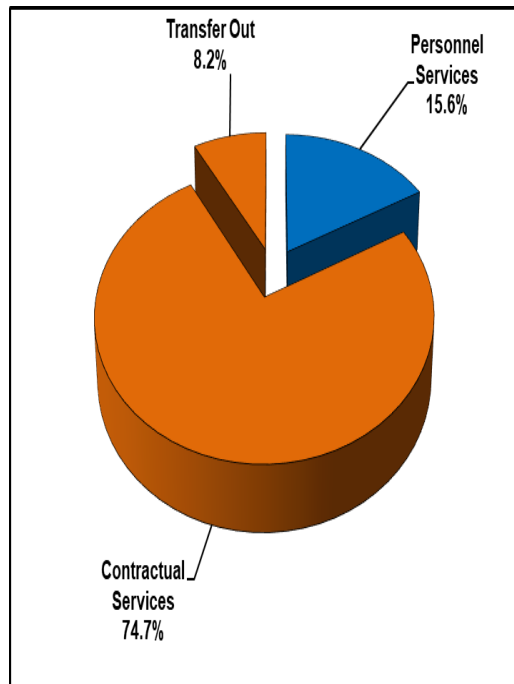
SEWER LATERAL REPAIR FUND

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

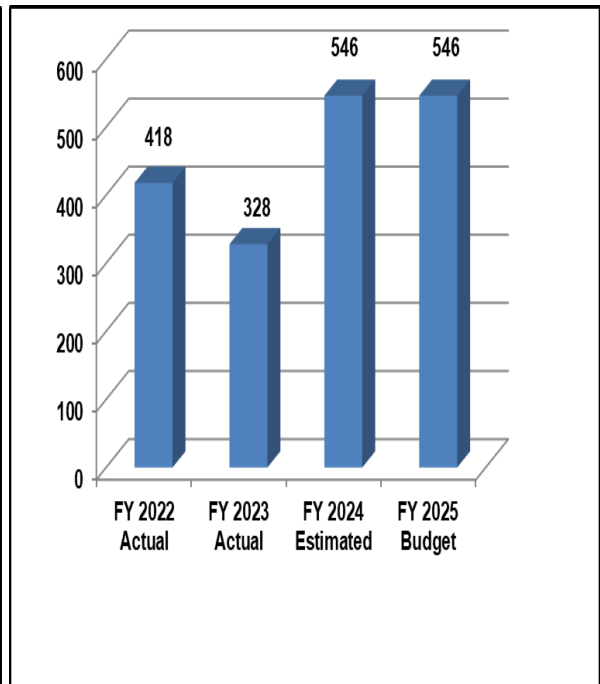
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	50,784	78,922	90,749	90,749	87,890	93,005	2%
Contractual Services	366,058	248,211	407,939	407,939	400,500	408,250	0%
Transfer Out	1,639	778	57,220	57,220	57,220	45,000	-21%
Total	418,481	327,911	555,908	555,908	545,610	546,255	-1.7%

FY 2025 Budget



Total Expenditures



FISCAL YEAR 2024 PERFORMANCE SUMMARY

Number of repairs completed: 175



Department	Publick Works
Program	Sewer Lateral Repair

Fund	Repair
Account Number	05-40-82

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	35,916	57,691	73,001	73,001	73,001	74,750	2%
5001.01 Salaries - Full-Time COVID 19	-	-	-	-	-	-	0%
5420 Workers Compensation	1,871	4,867	288	288	288	300	4%
5460 Medical Insurance	3,956	5,003	6,859	6,859	6,859	6,770	-1%
5660 Social Security Contributions	2,191	3,555	4,527	4,527	4,527	4,935	9%
5740 Pension Contribution Nonunif.	6,333	7,005	5,015	5,015	5,015	5,165	3%
5900 Medicare	517	801	1,059	1,059	1,059	1,085	2%
Sub-Total Personnel Services	50,784	78,922	90,749	90,749	90,749	93,005	2%
Contractual Services							
6170 Insurance - Liability	7,150	7,126	7,839	7,839	7,839	8,150	4%
6270 Telephone & Mobile Devices	68	-	100	100	500	100	0%
6450 Sewer Lateral Expenses	358,840	241,085	400,000	400,000	400,000	400,000	0%
6610 Staff Training	-	-	-	-	-	-	0%
Sub-Total Contractual Services	366,058	248,211	407,975	407,975	407,975	408,250	0%
Transfer Out							
9950 To GF- Interfund Loan	1,639	778	57,220	57,220	57,220	45,000	-21%
Sub-Total Transfer Out	1,639	778	57,220	57,220	57,220	45,000	-21%
Total	418,481	327,911	555,944	555,944	555,944	546,255	-2%

CAPITAL IMPROVEMENT SALES TAX FUND

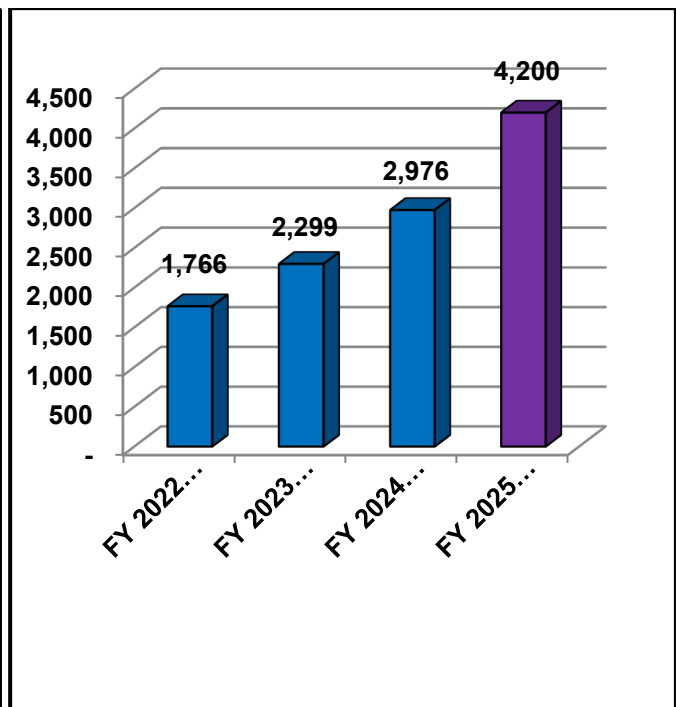
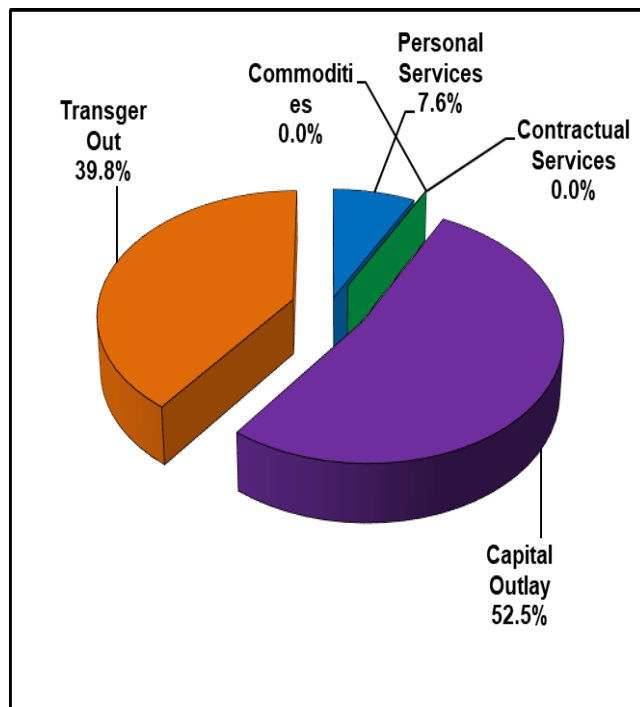
Capital Improvement Sales Tax Fund is used to account for a revenue resource from the one-half cents Capital Improvement sales tax passed by voters in April 1996. This revenue is used to pay for the City's capital projects for annual infrastructure maintenance.

BUDGET EXPENDITURES

Public Works Capital Improvement	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personal Services	284,567	176,286	225,907	225,907	225,907	351,361	56%
Contractual Services	600	534	1,200	1,200	1,200	1,997	66%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	785,460	1,197,725	1,563,230	1,563,230	1,563,230	2,063,840	32%
Transfer Out	695,151	924,000	1,186,000	1,186,000	1,186,000	1,782,760	50%
Total	1,765,778	2,298,545	2,976,337	2,976,337	2,976,337	4,199,958	41%

FY 2025 Budget

Total Expenditures ('000)





Department	Public Works
Program	Capital Improvement

Fund	Capital Impr Sales Tax
Account Number	12-40-90

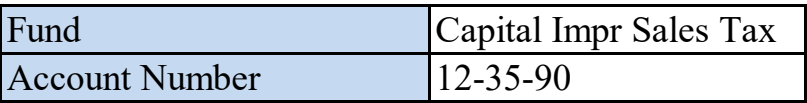
	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	201,751	91,656	134,576	134,576	134,576	259,927	93%
5001.01 Salaries - Full-Time COVID 19	-	-	-	-	-	-	0%
5220 Injury Leave	70	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries- Part-time & Temp	7,016	16,826	-	-	-	-	0%
5380 Overtime	2,458	3,936	-	-	-	-	0%
5420 Workers Compensation	9,982	14,995	14,849	14,849	14,849	15,440	4%
5460 Medical Insurance	23,515	18,449	42,973	42,973	42,973	38,135	-11%
5660 Social Security Contributions	9,021	6,660	14,000	14,000	14,000	16,116	15%
5740 Pension Contribution Nonunif.	28,614	22,185	16,235	16,235	16,235	17,975	11%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	2,139	1,541	3,274	3,274	3,274	3,768	15%
Sub-Total Personnel Services	284,566	176,248	225,907	225,907	225,907	351,361	56%
Contractual Services							
6010 Professional Services	-	-	-	-	-	-	0%
6270 Telephone & Mobile Devices	600	534	1,200	1,200	1,200	1,997	66%
Sub-Total Contractual Services	600	534	1,200	1,200	1,200	1,997	66%
Commodities							
7170 Asphalt Products	-	-	-	-	-	-	0%
Sub-Total Commodities	-	-	-	-	-	-	0%
Capital Outlay							
8001 Building Improvement	-	-	140,000	140,000	140,000	-	-100%
8040 Bridge Construction	-	221,809	75,000	75,000	75,000	75,000	0%
8060 Curbs, Sidewalk & Alleys	(42,580)	126,365	200,000	200,000	200,000	900,000	350%
8080 Street Construction	444,600	718,207	768,230	768,230	768,230	300,000	-61%
8100 Misc. Improvement	294,969	257,642	75,000	75,000	75,000	250,000	233%
8200 Vehicles and Equipment	62,480	(23,700)	305,000	305,000	305,000	70,000	-77%
Sub-Total Capital Outlay	759,469	1,300,323	1,563,230	1,563,230	1,563,230	1,595,000	2%
Other							
9100 Debt Service - Expense	-	-	-	-	-	-	0%
9150 Debt Service - Principal	-	-	-	-	-	-	0%
9200 Debt Service - Interest	-	-	-	-	-	-	0%
Sub-Total Other	-	-	-	-	-	-	0%
Transfer Out							
9950 Operating Transfer Out	695,151	924,000	1,186,000	1,186,000	1,186,000	1,782,760	50%
Sub-Total Transfer Out	695,151	924,000	1,186,000	1,186,000	1,186,000	1,782,760	50%
Total	1,739,786	2,401,105	2,976,337	2,976,337	2,976,337	3,731,118	25%



Department	Public Works
Program	Capital Improvement

Fund	Capital Impr Sales Tax
Account Number	12-30-90

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Capital Outlay							
8001 Building Improvement	-	-	-	-	-	40,000	100%
8200 Vehicles and Equipment	-	-	-	-	-	195,000	100%
Sub-Total Capital Outlay	-	-	-	-	-	235,000	100%
Total	-	-	-	-	-	235,000	100%

159

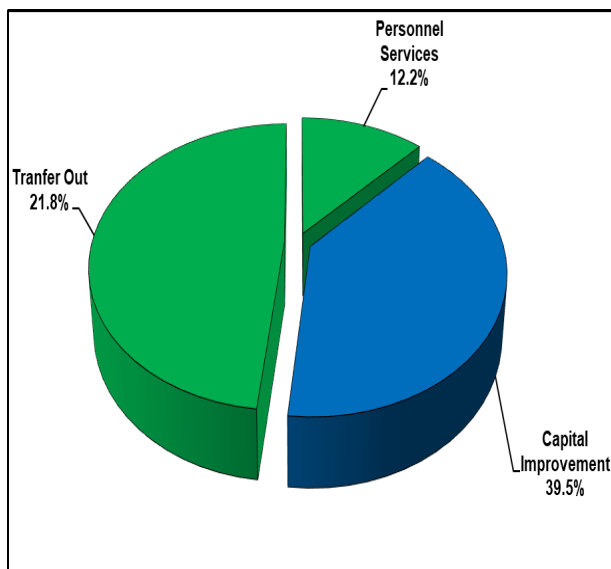
PARK AND STORM WATER SALES TAX FUND

Parks Sales Tax Fund is used to account for a revenue resource from the one-half cent parks sales tax passed by voters in November 2001. Stormwater projects (both for planning, design and construction) are also funded from this program. All parks and recreation construction activity are also tracked in this fund.

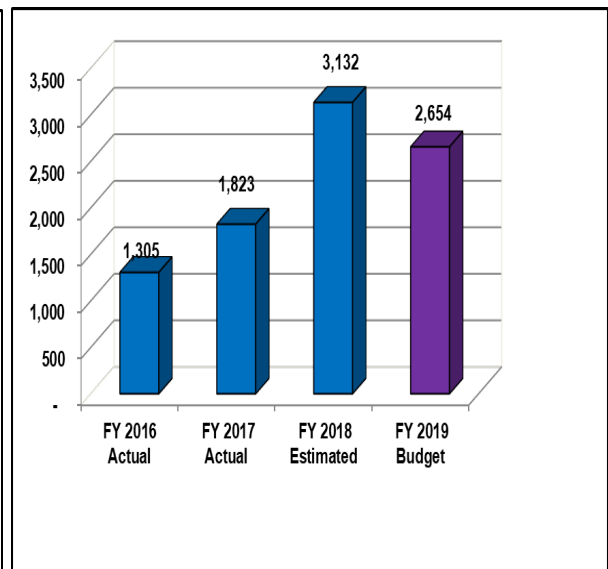
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	202,710	203,890	283,810	283,810	283,810	316,109	11%
Contractual Services	220	4,297	6,000	6,000	6,000	756	-87%
Capital Improvement	462,782	1,274,391	1,096,430	1,096,430	1,096,430	1,025,000	-7%
Capita outlay	282,392	24,300	175,000	175,000	175,000	60,000	-66%
Transfer Out	356,570	315,658	1,570,674	1,570,674	1,570,674	1,252,488	-20%
	1,304,674	1,822,536	3,131,914	3,131,914	3,131,914	2,654,353	-15%

FY 2025 Budget



Total Expenditures





Department	Public Works
Program	Capital Improvement

Fund	Park and Strm Sales Tax
Account Number	14-40-90

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2023
Personnel Services							
5001 Salaries - Full-Time	132,482	133,495	209,691	209,691	209,691	240,470	15%
5001.01 Salaries - Full-Time COVID-19	672	-	-	-	-	-	0%
5220 Injury Leave	166	57	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5380 Overtime	5,401	4,666	5,000	5,000	5,000	-	-100%
5420 Workers Compensation	8,839	10,821	11,965	11,965	11,965	12,440	4%
5460 Medical Insurance	25,482	25,919	26,043	26,043	26,043	28,179	8%
5660 Social Security Contributions	8,079	8,051	13,001	13,001	13,001	14,909	15%
5740 Pension Contribution Nonunif.	19,713	19,005	15,070	15,070	15,070	16,625	10%
5900 Medicare	1,877	1,876	3,040	3,040	3,040	3,486	15%
Sub-Total Personnel Services	202,711	203,890	283,810	283,810	283,810	316,109	11%
Contractual Services							
6001 Auditing & Accounting	-	-	-	-	-	-	0%
6010 Professional Services	-	-	-	-	-	-	0%
6050 Maintenance Contracts	-	3,334	4,500	4,500	4,500	-	-100%
6270 Telephone & Mobile Devices	221	963	1,500	1,500	1,500	756	-50%
Sub-Total Contractual Services	221	4,297	6,000	6,000	6,000	756	-87%
Capital Outlay							
8001 Building Improvements	-	-	175,000	175,000	175,000	-	-100%
8020 Golf Improvement	-	-	-	-	-	-	0%
8100 Misc. Improvement	282,392	24,300	-	-	-	-	0%
8120 Computer Equipment	-	-	-	-	-	-	0%
8130 Flood Mitigation Assistance	-	-	-	-	-	-	0%
8200 Vehicles & Equipment	-	-	-	-	-	60,000	100%
Sub-Total Capital Outlay	282,392	24,300	175,000	175,000	175,000	60,000	-66%
Other							
9100 Debt Service - Expense	-	-	-	-	-	-	0%
9150 Debt Service - Principal	-	-	-	-	-	-	0%
9200 Debt Service - Interest	-	-	-	-	-	-	0%
Sub-Total Other	-	-	-	-	-	-	0%
Transfer Out							
9950 Operating Transfer Out	356,570	315,658	1,570,674	1,570,674	1,570,674	1,252,488	-20%
Sub - Total Transfer Out	356,570	315,658	1,570,674	1,570,674	1,570,674	1,252,488	
Total	841,894	548,145	2,035,484	2,035,484	2,035,484	1,629,353	-20%

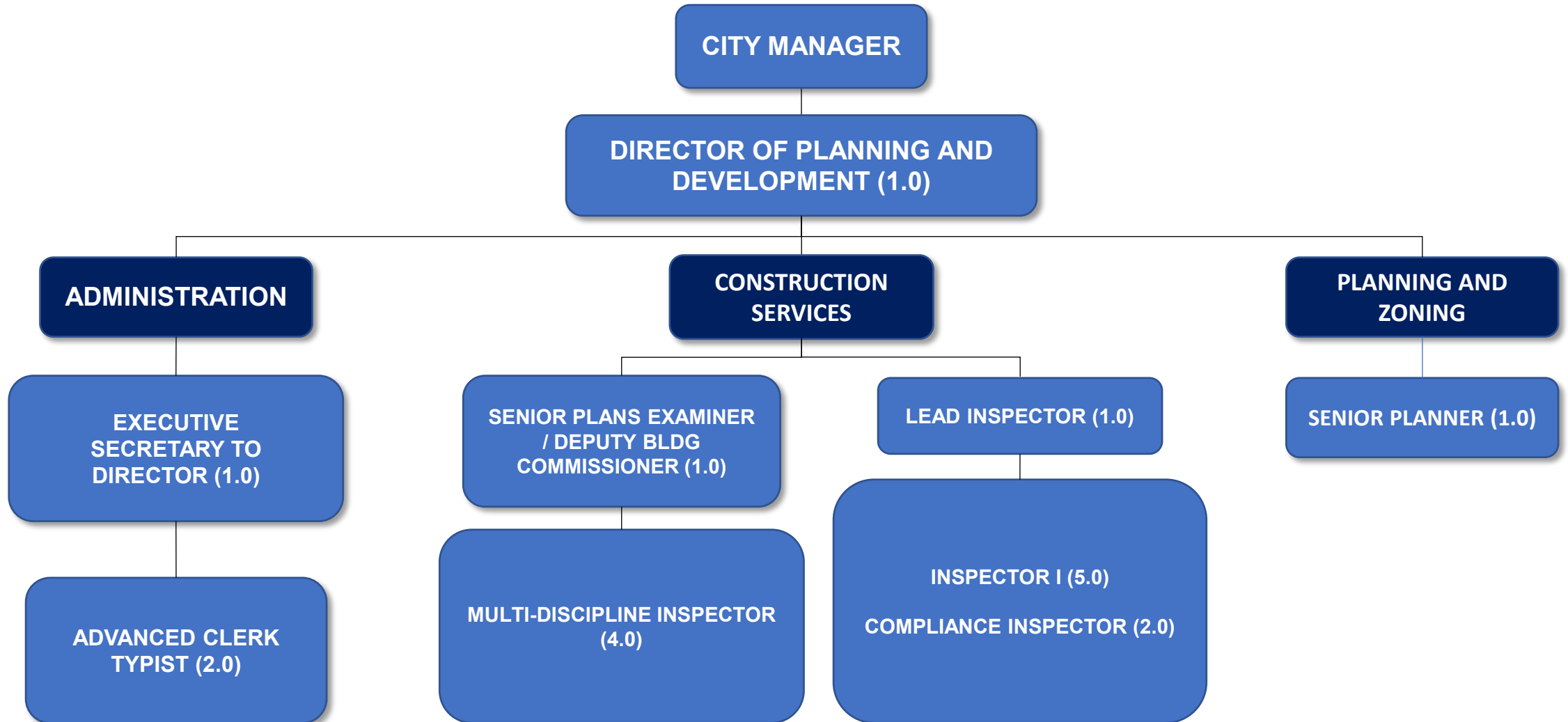


Department	Parks, Rec & Forestry
Program	Capital Improvement

Fund	Park and Strm Sales Tax
Account Number	14-50-90

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2023
Capital Outlay							
8001 Building Improvements	158,948	(2,048)	136,000	136,000	136,000	-	-100%
8010 Parks Improvement	75,116	-	360,000	360,000	360,000	590,000	64%
8100 Misc. Improvement	203,719	591,765	370,000	370,000	370,000	375,000	1%
8130 Flood & FEMA Expenses	-	684,674	-	-	-	-	0%
8200 Vehicles & Equipment	24,999	-	230,430	230,430	230,430	60,000	-74%
Sub-Total Capital Outlay	462,782	1,274,391	1,096,430	1,096,430	1,096,430	1,025,000	-7%
Total	462,782	1,274,391	1,096,430	1,096,430	1,096,430	1,025,000	-7%

PLANNING AND DEVELOPMENT





The Planning and Development Department handles a wide range of activities related to community transformation, enhancement and preservation. Areas of responsibility include planning and zoning, housing, and community development, building inspection and plan review services.

The Department provides staff support for a number of boards, commissions, and authorities that serve in an advisory ability to City Council or City staff. These bodies are formed of citizens who take part in University City processes as per the enabling Charter or ordinance and help shape public policy. The Department coordinates short-range and long-range planning efforts of the city through its partnership with the appointed Plan Commission and Historic Preservation Commission. Together, these interrelated functions help ensure that University City is a strategically planned and sustainable community that provides its citizens a high quality of life.

The Planning and Development Department Services are offered in 3 Divisions:

- (1) Administration
 - a. Occupancy Permits
 - b. Customer Service
- (2) Construction & Housing Services
 - a. Plan Review
 - b. Building Permits & Inspections
 - c. Property Maintenance & Housing
- (3) Planning and Zoning Division
 - a. Short Range Planning Functions
 - b. Long Range Planning Functions
 - c. Zoning Administration

Mission Statement

The Planning and Development Department is committed to providing high quality, fair and efficient services to enhance University City's livability, in keeping with community values and vision.



PLANNING AND DEVELOPMENT

PERSONNEL SUMMARY

Full-Time

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Planning and Development Personnel			
<i>Community Development Operations</i>			
Director of Planning & Development	1.0	1.0	1.0
Senior Plans Examiner/Plan Reviewer	1.0	1.0	1.0
Planner	-	1.0	1.0
Senior Planner	1.0	1.0	1.0
Multi-Discipline Inspector	4.0	4.0	4.0
Lead Inspector	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Director	1.0	1.0	1.0
Advanced Clerk Typist	2.0	2.0	2.0
Compliance Officer	2.0	2.0	-
-	-	-	-
<i>Planning & Development Operations Personnel Total</i>	18.0	19.0	17.0

Part-Time

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Planning and Development Personnel			
<i>Planning & Development Operations</i>			
Senior Services Coordinator	-	-	-
Clerk Typist	0.6	0.6	0.6
<i>Planning and Development Personnel Total</i>	0.6	0.6	0.6



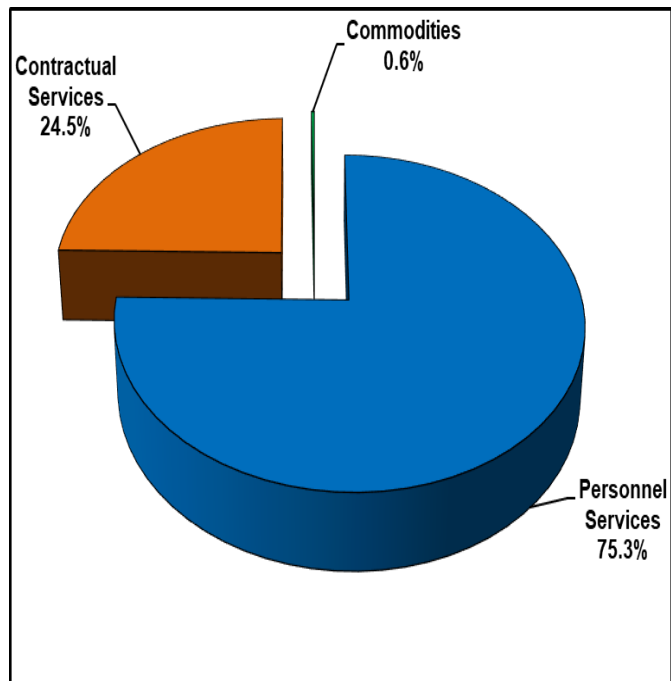
ADMINISTRATION DIVISION

The Administrative Division directs the Department's work plan to ensure that it achieves community goals and aims. Specific task areas include support services for construction services, customer service activities, and general clerical and office management work. The Planning & Development Director supervises the day-to-day activities of the department and reports to the City Manager.

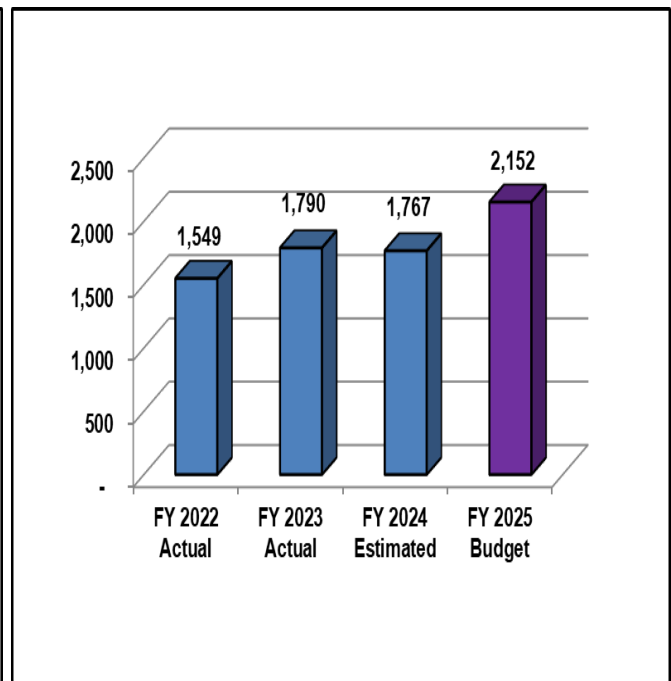
BUDGET EXPENDITURES

Administration	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	1,227,566	1,358,898	1,556,717	1,556,717	1,556,717	1,619,905	4%
Contractual Services	317,908	413,649	205,098	205,098	205,098	601,820	193%
Commodities	3,233	17,647	5,205	5,205	5,205	5,200	0%
Total	1,548,707	1,790,194	1,767,020	1,767,020	1,767,020	2,226,925	26%

FY 2025 Budget



Total Expenditures



GOALS

1. To keep excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.
2. To keep expedient, allow processing and inspection scheduling time.
3. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.
4. To continue to improve reporting systems for finance and inspections.
5. To improve clerical support for professional staff.
6. To update our Policy and Procedures manual.
7. To evaluate position descriptions and Civil Service classifications; propose adjustments, as necessary.
8. To increase training of software (Tyler Technologies/New World/MyGov/ESRI GIS)
9. To prepare a department specific new employee manual and training schedule.

2024 BUDGET DETAILS

Budget details for the 2024 Planning and Development Administrative Division program accounts include contractual services to continue the SmartGov allowing system, continued training to improve customer service, evaluation, and updates to forms and applications.

FISCAL YEAR 2023 PERFORMANCE SUMMARY

- Staff processed over several thousand permit applications and collected over \$901,000 thousand in permit and inspection fees.
- Staff increased level of administrative support for Boards and Commissions.
- Staff improved Board and Commission orientation materials.
- Staff worked with City Departments to improve enforcement policy.
- Staff Reinstated the Nescience and Demolition Process
- Staff Implemented the new SmartGov Software System
- Staff Rewrote and obtained adoption of 2018 Codes.
- Staff standardized some Department administrative procedures and forms.



CONSTRUCTION SERVICES DIVISION

Construction Services

The Construction Services Division eases the construction of development projects and ensures compliance with building, mechanical, plumbing, electrical and property maintenance codes. Specific task areas include building plan review, permitting and inspections and occupancy permitting and inspections. The division also finds, investigates, and responds to complaints concerning property maintenance, storm water, environmental and animal control issues. The Construction Services personnel and operational functions are included in the Planning and Development Department division budget.

GOALS

1. To continue to administer standards and codes in a balanced, consistent, efficient, professional, and timely manner.
2. To continue to educate the public and contractors about codes through regular attendance at Focus Group meetings, individual project meetings and enhanced publications.
3. To continue to increase the number of professional certifications held by property maintenance and construction inspectors.
4. To continue to review national and international codes and recommend new processes for ensuring compliance.
5. To continue to cross-train staff on plans review.
6. To continue regular, proactive exterior inspections, particularly along Olive Boulevard.
7. To continue to keep the problem properties list; focus enforcement as needed.
8. To continue to implement technology initiatives to provide better access to project information and permits.

2024 BUDGET DETAILS

Budget details for the 2024 Construction Division program accounts include updated building codes and improved use of fleet vehicles and technology. An additional focus will be on staff training and updating of policies and procedures to improve departmental efficiency and service.

FISCAL YEAR 2023 PERFORMANCE SUMMARY

- Staff performed over 20,000 construction and property maintenance inspections and re-inspections.
- Continued education and understanding of Codes.
- Staff enhanced the problem properties inspection and monitoring system.
- Staff continued to conduct exterior inspections, perform animal control duties, tow derelict vehicles from private property, and administer the building and property maintenance codes, including permitting and inspections. Environmental inspections (i.e., excessive vegetation, tall grass, litter, etc.) were also conducted.
- Aid in Zoning Regulations.
- Staff continued to increase the number of professional certifications in the building and property maintenance industries. These certifications aid in the City's Insurance Services Office (ISO) rating.

PERFORMANCE MEASUREMENTS



PLANNING AND DEVELOPMENT

	2020	2021	2022	2023
	Actual	Actual	Actual	Projected
Inspections:				
Property Maintenance Inspections/Reinspection	5671	6300	4504	5180
Commercial Inspections*	186	125	129	135
Inspection of building exteriors (CE Inspections)	5238	6317	6036	6900
Construction Inspections*	10410	10397	10927	12500
Building and Occupancy Permits:				
Building/Plumbing/Mechanical Permits issued	2269	2849	3080	3500
Electrical Permits issued	748	791	999	1100
Residential Occupancy Permits issued	2667	2438	1954	2000
Commercial Occupancy Permits issued	65	60	49	55
Vacant Building Registrations	63	53	86	90
Environmental Inspections	9129	6236	8242	8500
* There are large projects over the past few years such as Costco and others where inspection is done weekly which are not documented in the system				

PLANNING AND ZONING DIVISION

Planning and Zoning

This Division eases land use planning efforts for the city consistent with local, state, and federal ordinances and statutes. Specific tasks include the administration and enforcement of the zoning code, preparation and implementation of the City's Comprehensive Plan, Neighborhood Revitalization Plans and grant acquisition and administration.

GOALS

1. To update and adopt a new 2040 Comprehensive Plan.
2. To start adjustments to the Zoning Code to address the most pressing issues.
3. To continue to work with Economic Development Department to attract, keep and expand business and industry.
4. To partner with organizations to promote infill development.
5. To find priority sites for redevelopment and issue Requests for Proposals when proper.
6. To provide education and training to Boards and Commissions on various topics associated with state laws and ethical practices.
7. To obtain and administer state and federal grant opportunities.
8. To streamline regulations to improve the City's systems and business climate.
9. To continue to improve technology resources such as GIS, New World, etc.
10. To expand upon the City's community development, housing and neighborhood revitalization and redevelopment programs through a comprehensive planning process and efforts.

2024 BUDGET DETAILS



Budget details for the 2024 Planning and Zoning Division program accounts include the adoption of a new 2040 Comprehensive Plan and initiation of an effort to update the City's Zoning Ordinance. Additional departmental projects will include text amendments and updates to the zoning ordinance and land development regulations along with continued administration of the current codes.

FISCAL YEAR 2023 PERFORMANCE SUMMARY

- Completed the Community Visioning Process.
- Initiated an update to the City's Comprehensive Plan.
- Text Amendments to Zoning Ordinance.
- Found potential locations for land use associated with state legislation.
- Continued Community Outreach concerning projects.
- Coordinated Plan Review within Department and Neighborhood Associations.
- Found potential funding sources such as CDBG, HUD, EDA, etc.

PERFORMANCE MEASUREMENTS

	FY 2021 Actual	FY 2022 Actual	FY 2023 Year to Date
Zoning and Land Use Permits			
Site Plan Review	0	0	2
Conditional Use Permit	10	5	10
Variance	0	4	3
Appeal	0	0	0
Rezoning	5	3	5
Subdivisions	3	6	4
Text Amendments	0	2	4

Note: Cases addressed by staff and commissions but not necessarily adopted or acted on.



This page intentionally left blank



Department	Planning & Development
Program	Planning & Development

Fund	General
Account Number	01-45-40

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	862,100	931,542	1,111,295	1,111,295	1,111,295	1,176,820	6%
5001.01 Salaries - Full-Time COVID-19	-	-	-	-	-	-	0%
5220 Injury Leave	507	287	-	-	-	-	0%
5340 Salaries - Part-time & Temp	19,756	40,088	27,695	27,695	27,695	31,900	15%
5380 Overtime	84	1,207	-	-	-	-	0%
5420 Workers Compensation	48,568	67,037	71,380	71,380	71,380	74,240	4%
5460 Medical Insurance	125,224	136,211	143,439	143,439	143,439	160,985	12%
5660 Social Security Contributions	51,081	57,928	70,615	70,615	70,615	74,940	6%
5740 Pension Contribution Nonunif.	108,445	111,325	115,778	115,778	115,778	83,495	-28%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	11,801	13,275	16,515	16,515	16,515	17,525	6%
Sub-Total Personnel Services	1,227,566	1,358,900	1,519,580	1,519,580	1,519,580	1,619,905	7%
Contractual Services							
6010 Professional Services	5,834	211,963	-	-	-	230,800	100%
6020 Legal Services	1,228	-	4,000	4,000	4,000	4,000	0%
6050 Maintenance Contracts	169,015	92,385	81,000	81,000	81,000	155,475	92%
6070 Temporary Labor	-	524	-	-	-	-	0%
6110 Mileage Reimbursement	16,564	18,236	15,000	15,000	15,000	15,000	0%
6120 Professional Development	-	4,624	519	519	519	3,000	478%
6130 Advertising & Public Notices	832	682	590	590	590	1,000	69%
6150 Printing Services	-	120	-	-	-	3,000	100%
6170 Insurance - Liability	6,758	6,600	7,600	7,600	7,600	7,905	4%
6270 Telephone & Mobile Devices	10,659	13,301	11,000	11,000	11,000	11,000	0%
6510 Demolition & Board Up	66,331	20,806	45,000	45,000	45,000	50,000	11%
6600 Tuition Reimbursement	-	-	-	-	-	-	0%
6610 Staff Training	1,908	1,715	2,021	2,021	2,021	2,000	-1%
6650 Membership & Certification	1,335	428	368	368	368	3,700	905%
6660 Laundry Services	7,864	8,284	8,000	8,000	8,000	9,940	24%
6700 Misc. Operating Services	2,629	2,179	3,000	3,000	3,000	3,000	0%
6730 Lien Recording Fees	-	-	-	-	-	-	0%
6770 Bank & Credit Card Fees	26,950	31,802	27,000	27,000	27,000	27,000	0%
Sub-Total Contractual Services	317,907	413,649	205,098	205,098	205,098	526,820	157%
Commodities							
7001 Office Supplies	1,877	3,840	2,000	2,000	2,000	2,000	0%
7050 Publications	1,161	165	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	-	11,774	205	205	205	-	-100%
7330 Food	-	319	-	-	-	200	100%
7450 Photographic Supplies	-	-	-	-	-	-	0%
7570 Hardware & Hand Tools	195	392	-	-	-	-	0%
7770 Uniform & Safety Gear	-	1,157	2,000	2,000	2,000	2,000	0%
7851 Home Rehabilitation Grants	-	-	-	-	-	-	0%
Sub-Total Commodities	3,233	17,647	5,205	5,205	5,205	5,200	0%
Total	1,548,706	1,790,196	1,729,883	1,729,883	1,729,883	2,151,925	24%



Department	Planning & Development
Program	Planning & Development

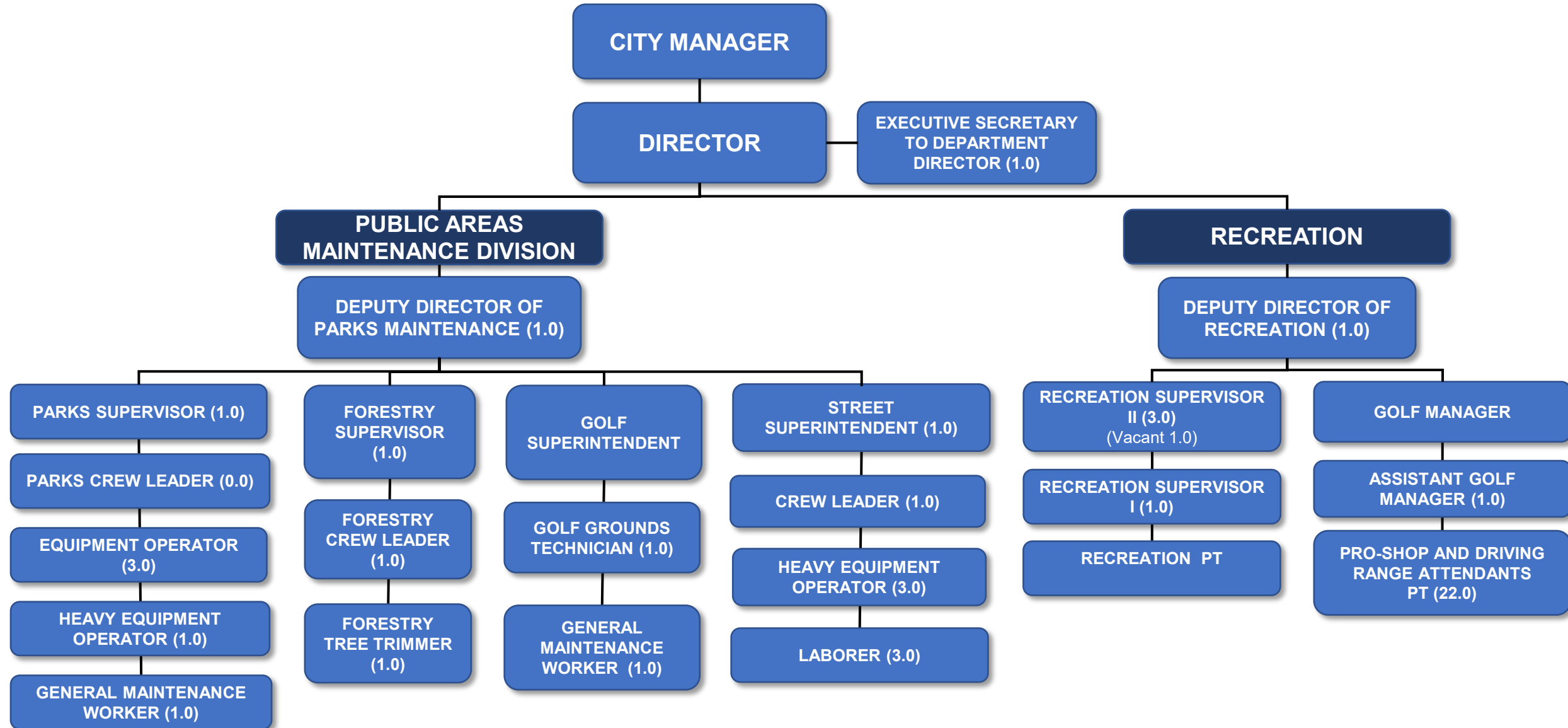
Fund	General
Account Number	01-40-90

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Capital Outlay							
8130 Flood & FEMA Expenses	-	21,990	-	-	-	-	0%
	-	-	-	-	-	-	0%
Sub-Total Commodities	-	21,990	-	-	-	-	0%
Total	-	21,990	-	-	-	-	0%



This page intentionally left blank

PARKS, RECREATION, FORESTRY





PARKS RECREATION AND FORESTRY

PARKS, RECREATION AND FORESTRY

The Parks, Recreation and Forestry Department provides programs and facilities to support citizens' diverse interest in parks, recreation, and culture. The department's core services are dispersed throughout the city to enable access to all residents of the community, ranging from toddler to senior adult. The core service areas are Administration, Recreation Services, Park Maintenance, Forestry, Golf Course

PERSONNEL SUMMARY

Full-Time Personnel Summary	FY2023 Authorized	FY2024 Authorized	FY2025 Authorized
<i>Parks and Forestry Maintenance</i>			
Parks Maintenance Superintendent	-	-	-
Deputy Director of Parks Maintenance	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Parks Supervisor	1.0	1.0	1.0
Forestry Crew Leader	1.0	1.0	1.0
General Maintenance Worker	3.0	3.0	3.0
Heavy Equipment Operator	1.0	1.0	1.0
Tree Trimmer	1.0	1.0	1.0
Equipment Operator	4.0	4.0	4.0
Forestry Technician I	-	-	-
<i>Parks and Forestry Maintenance Personnel Total</i>	13.0	13.0	13.0
<i>Streets Maintenance</i>			
Street Supervisor	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	3.0	3.0	3.0
Equipment Operator	3.0	3.0	3.0
Labor-Light Equipment Operator	-	-	-
<i>Street Maintenance Personnel Total</i>	8.0	8.0	8.0
<i>Golf Course Maintenance & Recreation</i>			
Golf Superintendent	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Heavy Equipment Operator	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance & Recreation Personnel Total</i>	4.0	4.0	4.0



PARKS RECREATION AND FORESTRY

Recreation

Director of Parks, Recreation & Forestry	1.0	1.0	1.0
Deputy Director of Recreation	1.0	1.0	1.0
Executive Secretary to Department Director	1.0	1.0	1.0
Recreation Supervisor II	3.0	3.0	3.0
Recreation Supervisor I	-	-	-
Recreation Personnel Total	6.0	6.0	6.0
Parks, Recreation and Forestry Full-Time Total	31.0	31.0	31.0

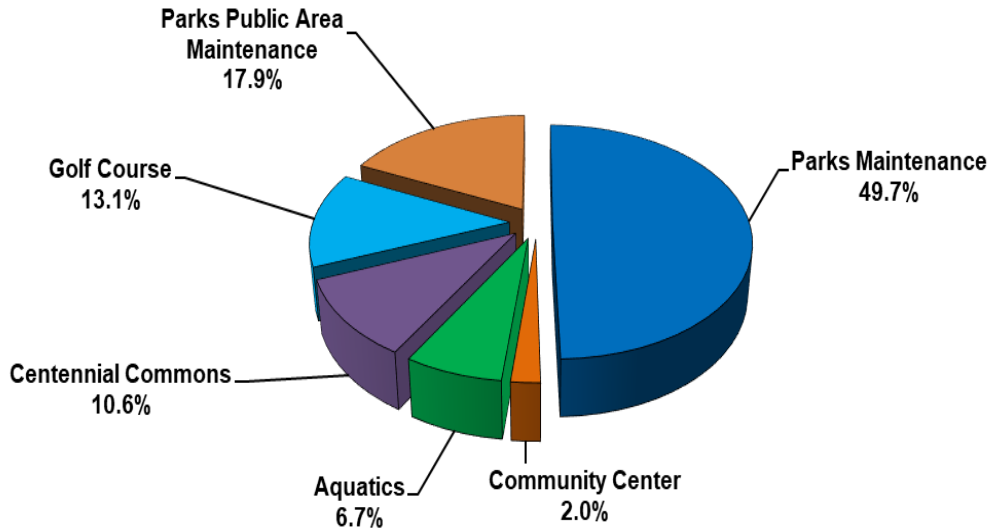
Part-Time Personnel Summary	FY2023 Authorized	FY2024 Authorized	FY2025 Authorized
<i>Park Maintenance</i>			
Laborer	.3	.3	.3
Park Attendant	-	-	-
Park Maintenance Personnel Total	.3	.3	.3
<i>Golf Course Maintenance & Recreation</i>			
Golf Course Attendant	-	-	-
Golf Course Attendant – Golf Shop	2.2	2.2	2.2
Golf Course Attendant – Driving Range	1.3	1.3	1.3
Golf Maintenance Laborer	.7	.7	.7
Golf Shop Supervisor	.7	.7	.7
Golf Course Maintenance & Recreation Total	4.9	4.9	4.9
<i>Recreation</i>			
Intern	-	.2	.2
Senior Services Coordinator	.7	.7	.7
Recreation Program Supervisor	.4	.4	.4
Recreation Program Leader	.4	.4	.4
Camp Director	-	-	-
Assistant Camp Director	-	-	-
Inclusion Counselor	-	-	-
Camp Counselor	-	-	-
Recreation Specialist III	-	-	-
Youth Lead Sports Official	-	.2	.2
Recreation Program Leader - Seniors	-	.4	.4
Youth Sports Official	-	.2	.2
Adult Lead Sports Official	-	.2	.2
Adult Sports Official	-	.2	.2
Fitness Instructor	-	.2	.2
Facility Monitor	-	.3	.3
Facility Attendant	-	-	-
Facility Attendant II	-	2.7	2.7



PARKS RECREATION AND FORESTRY

Child Care Assistant	-	-	.7
Control Desk Associate	-	3.3	3.3
Recreation Personnel Total	1.5	9.5	9.5
Aquatics			
Pool Manager	-	-	-
Assistance Pool Manager	-	-	-
Pool Technician	-	-	-
Head Lifeguard	-	-	-
Lifeguards	-	-	-
Swim Instructors	-	-	-
Cashiers	1.3	1.3	1.3
Concession Worker	.7	.7	.7
Lead Concession Worker	-	-	-
	2.0	2.0	2.0
Parks, Recreation and Forestry Part-Time Total	8.7	16.7	16.7

Program	Personnel	Contractual	Commodities	Capital Outlay	Other	Total
Parks Maintenance	1,117,042	735,002	147,650	-	2,308,000	4,307,694
Community Center	89,020	65,656	17,800	-	-	172,476
Aquatics	81,795	472,918	26,500	-	-	581,213
Centennial Commons	646,510	251,277	18,543	-	-	916,330
Golf Course	574,760	270,626	173,600	25,500	96,020	1,140,506
Parks Public Area Maintenance	567,025	890,231	78,200	20,000	-	1,555,456
Total	3,076,152	2,685,710	462,293	45,500	2,404,020	8,673,675



GOALS

1. Institute efficient and effective overall management of park facilities
2. Improve Park Facilities
3. Improve Athletic Fields
3. Identify programs and events that would enhance resident quality of life
4. Continue tree replacement program
5. Restoration of facilities from the flood

SIGNIFICANT CHANGES OVER FY 2024

1. Restoration of Centennial Commons from the Flood.
2. Restoration of Heman Park Pool from the Flood.
3. Restoration of Heman Park Athletic Fields from the Flood.
4. Restoration of Maintenance Facilities from the Flood.



PARKS RECREATION AND FORESTRY

PARKS MAINTENANCE AND FORESTRY

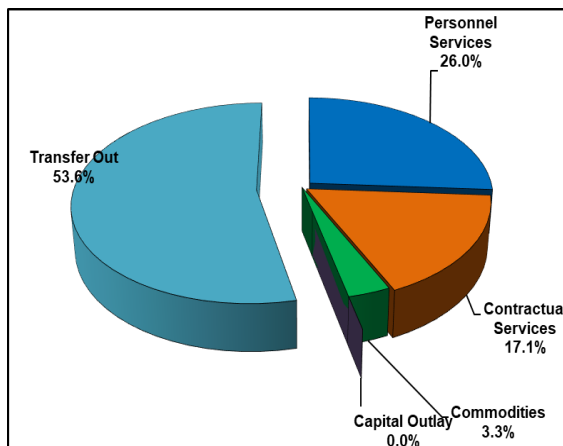
Park Maintenance and Forestry manages the development and maintenance of the parks and greenways of the city. There are approximately 150 City-owned parcels (comprising 300 acres) which require grass trimming, snow removal, trash/litter collection; fixtures repaired and painted, trees and shrubs trimmed; buildings/facilities, roads, trails and bridges maintained; tennis and basketball courts, ball diamonds, soccer and football fields maintained and marked for play.

This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

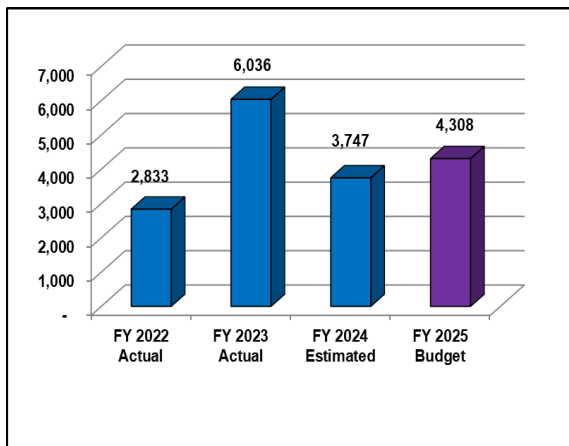
BUDGET EXPENDITURES

Parks & Forestry	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	902,118	1,063,520	1,053,446	1,053,446	1,053,446	1,117,042	6%
Contractual Services	728,702	826,523	637,209	637,209	537,209	735,002	15%
Commodities	133,659	131,964	317,168	317,168	317,168	147,650	-53%
Capital Outlay	63,587	11,950	77,025	77,025	77,025	-	-100%
Transfer Out	1,004,576	4,001,834	1,762,000	1,762,000	1,762,000	2,308,000	31%
Total	2,832,642	6,035,791	3,846,848	3,846,848	3,746,848	4,307,694	12%

FY 2025 Budget



Total Expenditures





GOALS

1. Crack Sealing, sealing and striping of Millar Park parking lots.
2. Sealing of Greenway South, Majerus and Heman trails
3. Driving Range drainage repair and replacement project
4. Continue ash tree removal and replacement plan.
5. Continue tree trimming program.
6. Continue hazard tree removal.
7. Upgrade athletic fields.

SIGNIFICANT BUDGETARY ISSUES

1. Costs associated with the reconstruction of facilities and the replacement of vehicles and equipment.
2. With an aging park system, there are several infrastructure and maintenance items that need to be considered.

FISCAL YEAR 2023 PERFORMANCE SUMMARY

1. Completed improvements at Ackert Park.
2. Complete Phase I of the Driving Range Project.
3. Complete Flynn Park Tennis Court Painting Project.
4. Completed crack sealing, sealing and striping of Kaufman & Metcalfe Park parking lots.
5. Completed sealing of Lewis and Mona Trails
6. Completed annual tree trimming.
7. Completed annual tree removals.
8. Completed annual tree planting.
9. Completed tree inventory.
10. Snow Events, salt used: 400 tons.

RECREATION

The Recreation Division includes:

- (1) Heman Park Community Center, Pool, Athletic Fields, Tennis Courts, Shelters
- (2) Centennial Commons Recreation Center
- (3) Millar Park Shelter and Athletic Fields
- (4) Kaufman Park Tennis Courts
- (5) Flynn Park Tennis Courts
- (6) Fogerty Park Shelter and Athletic Field



Department	Parks, Forestry & Recreation
Program	Park Maintenance

Fund	General
Account Number	01-50-45

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	608,249	727,284	750,016	750,016	700,000	804,040	7%
5001.01 Salaries - Full-Time COVID 19	2,412	-	-	-	-	-	0%
5220 Injury Leave	497	172	-	-	100	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	2,768	-	-	2,000	-	0%
5380 Overtime	18,078	20,302	-	-	30,000	15,000	100%
5420 Workers Compensation	38,763	55,461	48,582	48,582	48,582	50,530	4%
5460 Medical Insurance	105,397	126,269	122,487	122,487	122,487	130,372	6%
5660 Social Security Contributions	36,933	44,034	55,307	55,307	55,307	49,850	-10%
5740 Pension Contribution Nonunif.	83,214	77,070	64,120	64,120	64,120	55,595	-13%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	8,575	10,161	12,934	12,934	12,934	11,655	-10%
Sub-Total Personnel Services	902,118	1,063,521	1,053,446	1,053,446	1,035,530	1,117,042	6%
Contractual Services							
6010 Professional Services	6,152	(849)	5,000	5,000	30,000	10,000	100%
6030 Medical Service	-	-	195	195	-	200	3%
6050 Maintenance Contracts	467,396	494,543	314,027	314,027	475,000	384,100	22%
6070 Temporary Labor	13,462	41,816	5,000	5,000	20,000	15,000	200%
6090 Postage	-	-	200	200	-	-	-100%
6110 Mileage Reimbursement	138	506	1,000	1,000	1,000	500	-50%
6120 Professional Development	4,388	1,853	12,560	12,560	12,000	7,000	-44%
6130 Advertising & Public Notices	173	-	300	300	-	300	0%
6150 Printing Services	-	-	200	200	360	200	0%
6160 Insurance- Property & Auto	43,086	51,080	46,535	46,535	95,000	53,515	15%
6170 Insurance - Liability	12,218	14,096	13,195	13,195	25,000	13,723	4%
6210 Insurance - Flood	14,505	4,346	16,685	16,685	8,000	17,352	4%
6250 Natural Gas	3,805	6,320	3,800	3,800	8,000	6,000	58%
6260 Electricity	40,835	50,466	40,000	40,000	40,000	40,000	0%
6270 Telephone & Mobile Devices	4,350	5,302	3,720	3,720	3,300	5,328	43%
6280 Water	41,465	68,597	51,000	51,000	65,000	67,000	31%
6290 Sewer	25,649	27,339	32,110	32,110	45,000	28,000	-13%
6360 Building Maintenance	1,859	18,556	2,750	2,750	2,750	2,000	-27%
6380 Equipment Maintenance	8,971	9,859	10,000	10,000	10,000	10,000	0%
6400 Office Equipment Maintenance	-	-	500	500	500	500	0%
6430 Misc. Repairs & Maintenance	-	-	-	-	500	360	100%
6530 Fleet Service & Replacement ¹	-	-	-	-	-	-	0%
6540 Equipment Rental	301	-	2,750	2,750	2,750	4,500	64%
6560 Technology Services	-	2,850	9,500	9,500	5,000	13,000	37%
6570 Miscellaneous Rentals	-	-	1,000	1,000	1,000	1,000	0%
6610 Staff Training	3,076	2,557	12,000	12,000	10,000	6,000	-50%
6640 Exterminations	240	468	1,000	1,000	1,000	700	-30%
6650 Membership & Certification	900	642	6,250	6,250	5,000	2,000	-68%
6660 Laundry Services	12,064	14,284	15,240	15,240	15,000	16,224	6%
6680 Subdivision Fees & Taxes	23,631	28,466	30,001	30,001	30,000	30,000	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
6710 Waste Dumping Fees	-	-	500	500	500	500	0%
6760 Disaster & Storm Expenses	-	-	-	-	110,000	-	0%
6770 Bank & Credit Card Fees	38	127	191	191	500	-	-100%
Sub-Total Contractual Services	728,702	843,224	637,209	637,209	1,022,160	735,002	15%
Commodities							
7001 Office Supplies	1,233	1,384	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	-	195	12,000	12,000	12,000	500	-96%
7130 Agriculture Supplies	41,021	24,600	57,780	57,780	57,000	50,000	-13%
7210 Chemicals	4,799	3,773	11,700	11,700	11,000	7,000	-40%
7290 Concrete & Clay Products	16,274	7,117	30,000	30,000	30,000	16,000	-47%
7330 Food	189	34	50	50	50	300	500%
7370 Institutional Supplies	5,710	6,708	8,825	8,825	8,500	8,900	1%
7490 Building Materials	9,159	5,350	20,500	20,500	20,000	10,000	-51%
7530 Medical Supplies	2,152	990	700	700	1,500	1,000	43%
7570 Hardware & Hand Tools	21,465	33,521	109,203	109,203	109,203	20,000	-82%
7610 Fuel	129	72	10,000	10,000	5,000	1,000	-90%
7690 Recreational Supplies	23,180	42,065	45,585	45,585	45,585	20,000	-56%
7730 Metal Supplies	-	-	450	450	450	600	33%
7770 Uniform & Safety Gear	7,829	5,433	8,725	8,725	8,725	10,700	23%
7810 Sign Supplies	520	724	500	500	500	500	0%
7850 Awards & Gifts	-	-	150	150	-	150	0%
Sub-Total Commodities	133,660	131,966	317,168	317,168	310,513	147,650	-53%



Department	Parks, Forestry & Recreation
Program	Park Maintenance

Fund	General
Account Number	01-50-45

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Capital Outlay							
8100 Misc. Improvements	31,622	11,950	77,025	77,025	77,025	-	-100%
8140 Software Systems	-	-	-	-	-	-	0%
8200 Vehicles & Equipment	31,965	-	-	-	-	-	0%
Sub-Total Capital Outlay	63,587	11,950	77,025	77,025	77,025	-	-100%
Transfer Out							
9950 Transfer Out	1,004,576	4,001,834	1,762,000	1,762,000	-	2,308,000	31%
Sub-Total Transfer Out	1,004,576	4,001,834	1,762,000	1,762,000	-	2,308,000	31%
Total	2,832,643	6,052,495	3,846,848	3,846,848	2,445,228	4,307,694	12%



PARKS RECREATION AND FORESTRY

Heman Park Community Center

The Heman Park Community Center provides space for meetings and activities for City Boards and Commissions and other organizations and private rentals. Weekend rentals are primarily for special occasions such as birthday, graduation, retirement, and wedding receptions.

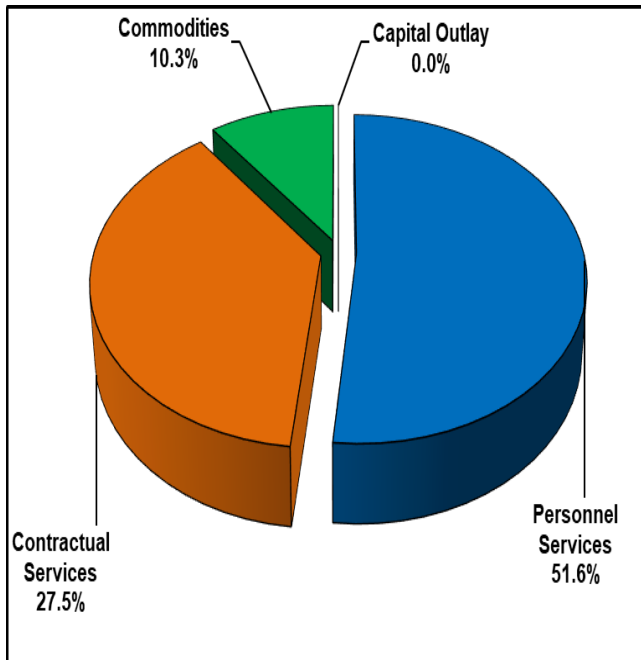
2025 BUDGET DETAILS

Building improvements and cosmetic enhancements are needed to ensure the facility continues to be an attractive meeting and private event venue.

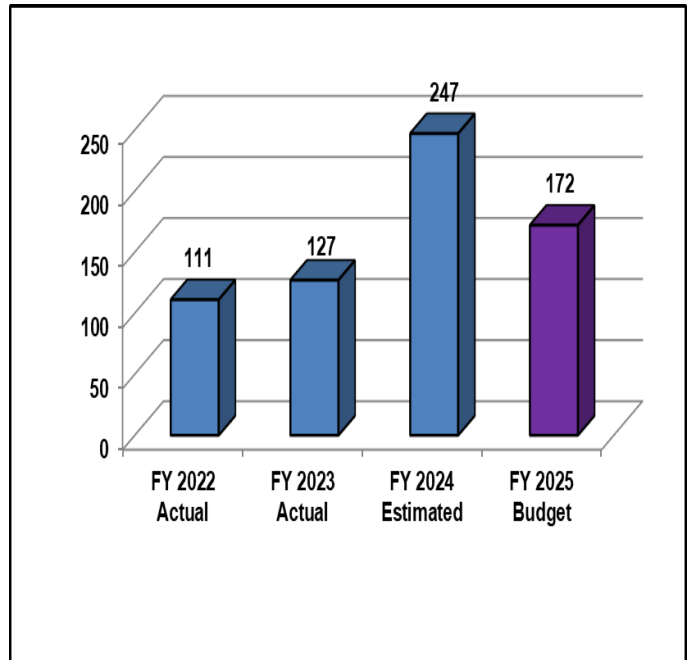
BUDGET EXPENDITURES

Community Center	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	66,725	85,780	141,936	141,936	141,936	89,020	-37%
Contractual Services	38,013	38,478	69,062	69,052	69,052	65,656	-5%
Commodities	2,117	3,231	20,600	20,600	20,600	17,800	-14%
Capital Outlay	4,634	-	15,000	15,000	15,000	-	-100%
Total	111,489	127,489	246,598	246,588	246,588	172,476	-30%

FY 2025 Budget



Total Expenditures



GOALS

1. To improve the physical appearance of the facility; improve maintenance.
2. To develop a plan for the long-term use of the facility.



Department	Parks, Forestry & Recreation
Program	Community Center

Fund	General
Account Number	01-50-49

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	47,488	65,294	68,667	68,667	68,667	70,355	2%
5001.01 Salaries - Full-Time COVID 19	259	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	491	-	53,975	53,975	53,975	-	-100%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	1,828	2,385	1,945	1,945	1,945	2,020	4%
5460 Medical Insurance	6,483	6,744	7,162	7,162	7,162	6,370	-11%
5660 Social Security Contributions	2,791	3,940	4,257	4,257	4,257	4,360	2%
5740 Pension Contribution Nonunif.	6,739	6,505	4,935	4,935	4,935	4,895	-1%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	646	911	995	995	995	1,020	3%
Sub-Total Personnel Services	66,725	85,779	141,936	141,936	141,936	89,020	-37%
Contractual Services							
6010 Professional Services	-	-	22,000	22,000	22,000	22,000	0%
6030 Medical Services	-	-	150	150	150	150	0%
6050 Maintenance Contracts	488	1,357	2,550	2,550	2,550	2,500	-2%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	-	-	50	50	50	-	-100%
6110 Mileage Reimbursement	-	-	-	-	-	-	0%
6170 Insurance - Liability	4,988	4,790	5,269	5,269	5,269	5,480	4%
6210 Insurance - Flood	5,674	4,866	6,083	6,083	6,083	6,326	4%
6250 Natural Gas	5,514	7,163	6,200	6,200	6,200	6,000	-3%
6260 Electricity	11,486	8,545	13,500	13,500	13,500	9,000	-33%
6270 Telephone & Mobile Devices	208	208	210	210	210	200	-5%
6280 Water	2,969	4,464	2,700	2,700	2,700	5,000	85%
6290 Sewer	3,210	4,595	3,100	3,100	3,100	5,000	61%
6360 Building Maintenance	758	1,140	4,600	4,600	4,600	2,000	-57%
6380 Equipment Maintenance	1,538	514	1,210	1,210	1,200	500	-59%
6430 Misc. Repairs & Maintenance	233	-	500	500	500	500	0%
6640 Exterminations	946	837	940	940	940	1,000	6%
6650 Memberships & Certifications	-	-	-	-	-	-	0%
Sub-Total Contractual Services	38,012	38,479	69,062	69,062	69,052	65,656	-5%
Commodities							
7001 Office Supplies	-	68	250	250	250	200	-20%
7050 Publications	-	-	100	100	100	100	0%
7090 Office & Computer Equipment	-	-	6,000	6,000	6,000	6,000	0%
7210 Chemicals	-	-	500	500	500	500	0%
7330 Food	-	-	2,000	2,000	2,000	2,000	0%
7370 Institutional Supplies	2,005	1,723	6,000	6,000	6,000	6,000	0%
7490 Building Materials	-	-	250	250	250	200	-20%
7530 Medical Supplies	-	202	550	550	550	500	-9%
7570 Hardware & Hand Tools	11	151	500	500	500	100	-80%
7690 Recreational Supplies	101	1,086	4,000	4,000	4,000	2,000	-50%
7770 Uniforms & safety Gear	-	-	200	200	200	200	0%
7810 Sign Supplies	-	-	250	250	250	-	-100%
Sub-Total Commodities	2,117	3,230	20,600	20,600	20,600	17,800	-14%
Capital Outlay							
8100 Misc. Improvements	4,634	-	5,000	5,000	5,000	-	-100%
8200 Vehicles & Equipment	-	-	10,000	10,000	10,000	-	-100%
Sub-Total Capital Outlay	4,634	-	15,000	15,000	15,000	-	-100%
Total	111,488	127,488	246,598	246,598	246,588	172,476	-30%



PARKS RECREATION AND FORESTRY

Aquatics

The Recreation division runs the Heman Park municipal swimming pool during the summer months. Heman Park municipal pool offers public swim, concessions, and other aquatic recreational programs.

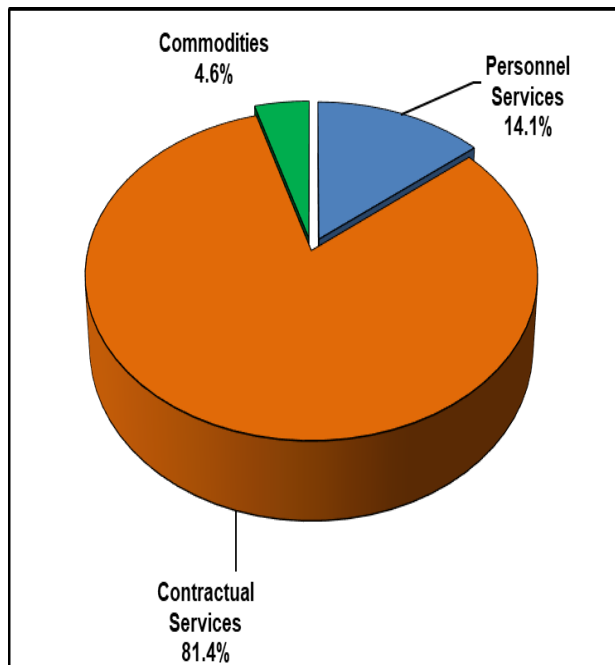
2025 BUDGET DETAILS

Budget details for the 2025 Heman Park Community Center and Aquatics program accounts include outsourcing of pool operations: providing more aquatic programming.

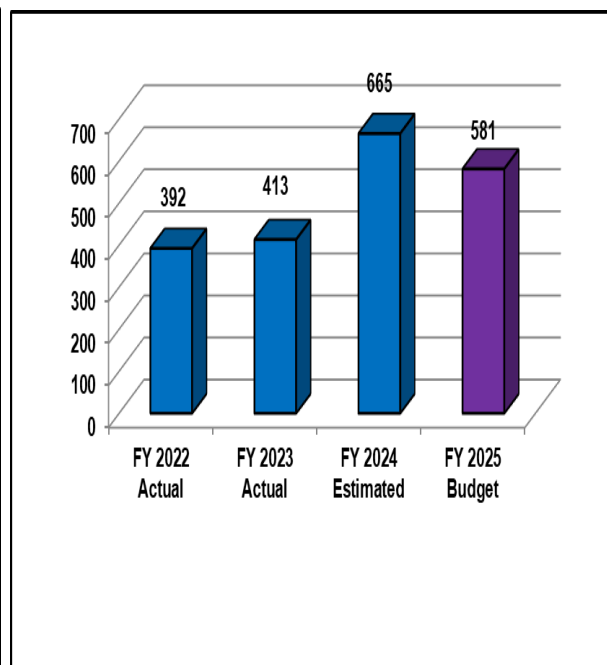
BUDGET EXPENDITURES

Aquatics	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	57,619	62,618	116,101	116,101	116,101	81,795	-30%
Contractual Services	315,002	337,950	485,340	485,340	485,340	472,918	-3%
Commodities	15,627	12,491	63,780	63,780	63,780	26,500	-58%
Capital Outlay	3,602	-	-	-	-	-	0%
Total	391,850	413,059	665,221	665,221	665,221	581,213	-13%

FY 2025 Budget



Total Expenditures ('000)





GOALS

1. To increase programs offerings.
2. To increase marketing efforts for Centennial Commons and Heman Park pool and its programming.
3. To improve the structural integrity, appearance and modernization of the facilities
4. To find opportunities to develop partnerships with other communities for reciprocal pool use.



Department	Parks, Recreation & Forestry
Program	Aquatics

Fund	General
Account Number	01-50-51

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	21,212	36,803	39,099	39,099	39,099	38,840	-1%
5001.01 Salaries - Full-Time COVID 19	259	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	26,363	11,573	63,170	63,170	63,170	30,000	-53%
5380 Overtime	17	-	-	-	-	-	0%
5420 Workers Compensation	837	914	132	132	132	140	6%
5460 Medical Insurance	2,388	3,906	7,900	7,900	7,900	7,165	-9%
5660 Social Security Contributions	2,920	2,937	2,424	2,424	2,424	2,405	-1%
5740 Pension Contribution Nonunif.	3,018	3,650	2,810	2,810	2,810	2,685	-4%
5860 Unemployment	-	2,077	-	-	-	-	0%
5900 Medicare	605	758	566	566	566	560	-1%
Sub-Total Personnel Services	57,619	62,618	116,101	116,101	116,101	81,795	-30%
Contractual Services							
6010 Professional Services	254,310	283,430	400,650	389,250	389,250	400,000	0%
6030 Medical Services	225	-	1,500	1,500	1,500	1,500	0%
6040 Events & Receptions	-	-	400	400	400	400	0%
6050 Maintenance Contracts	3,615	644	5,871	5,871	5,871	5,870	0%
6060 Instructors & Sports Officials	-	2,206	5,000	5,000	5,000	5,000	0%
6120 Professional Development	-	-	650	650	650	650	0%
6170 Insurance - Liability	6,748	6,690	7,359	7,359	7,359	7,653	4%
6250 Natural Gas	644	902	730	730	730	730	0%
6260 Electricity	26,542	22,747	25,000	25,000	25,000	25,000	0%
6270 Telephone & Mobile Devices	-	-	515	515	515	515	0%
6280 Water	9,973	7,933	15,000	15,000	15,000	10,000	-33%
6290 Sewer	9,187	7,302	13,020	13,020	13,020	8,000	-39%
6360 Building Maintenance	682	2,018	1,500	1,500	1,500	1,500	0%
6380 Equipment Maintenance	1,424	3,640	3,500	3,500	3,500	3,500	0%
6430 Misc. Repairs & Maintenance	1,441	-	4,000	4,000	4,000	2,000	-50%
6560 Technology Services	50	150	515	11,915	11,915	500	-3%
6610 Staff Training	-	-	-	-	-	-	0%
6640 Exterminations	160	214	130	130	130	100	-23%
6650 Memberships & Certification	-	75	-	-	-	-	0%
6700 Misc. Operating Services	-	-	-	-	-	-	0%
Sub-Total Contractual Services	315,001	337,951	485,340	485,340	485,340	472,918	-3%
Commodities							
7001 Office Supplies	361	348	350	350	350	400	14%
7090 Office & Computer Equip.	-	-	500	500	500	500	0%
7210 Chemicals	1,282	44	-	-	-	-	0%
7330 Food	8,595	2,575	14,500	14,500	14,500	15,000	3%
7370 Institutional Supplies	48	3,664	4,000	4,000	4,000	4,000	0%
7490 Building Materials	3,205	2,562	4,000	4,000	4,000	2,500	-38%
7530 Medical Supplies	73	-	-	-	-	-	0%
7570 Hardware & Hand Tools	1,126	742	1,600	1,600	1,600	1,600	0%
7690 Recreational Supplies	937	2,556	37,330	37,330	37,330	2,000	-95%
7770 Uniform & Safety Gear	-	-	250	250	250	250	0%
7810 Sign Supplies	-	-	1,000	1,000	1,000	-	-100%
7850 Awards & Gifts	-	-	250	250	250	250	0%
Sub-Total Commodities	15,627	12,491	63,780	63,780	63,780	26,500	-58%
Capital Outlay							
8100 Misc. Improvements	3,601	-	-	-	-	-	0%
Sub-Total Capital Outlay	3,601	-	-	-	-	-	0%
Total	391,848	413,060	665,221	665,221	665,221	581,213	-13%



PARKS RECREATION AND FORESTRY

Centennial Commons Recreation Center

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weight area, two full size gymnasiums, meeting rooms, an indoor track, a teen room and a childcare area. The Division manages the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage.

The Division also keeps fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties, special events and other recreational programs.

2025 BUDGET DETAILS

Budget details for the 2025 include continuing contracted fitness programs and classes, replacing fitness equipment, as well as addressing building improvements such as painting, floors, and restroom updates.

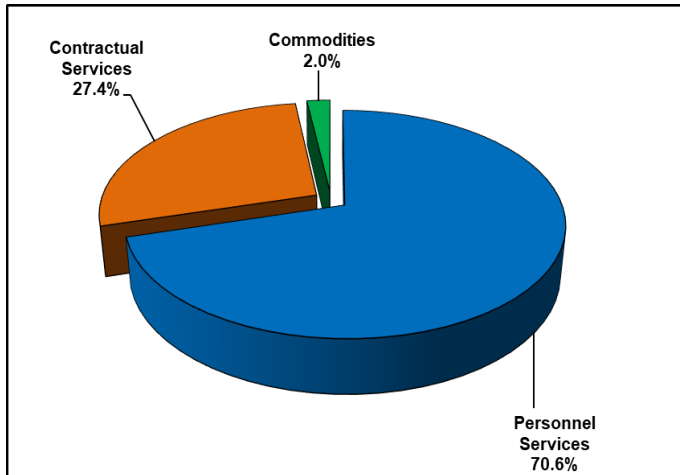
BUDGET EXPENDITURES

Centennial Commons	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2024 Budge5	% over FY 2024
Personnel Services	390,463	399,542	692,704	692,704	692,704	646,510	-7%
Contractual Services	165,252	167,899	327,679	327,679	327,679	251,277	-23%
Commodities	42,593	27,729	61,845	61,845	61,845	18,543	-70%
Capital Outlay	36,685	-	-	-	-	-	0%
Capital Improvement	93,929	2,618,027	-	-	-	-	0%
Grants	500	-	-	-	-	-	0%
Total	729,422	3,213,197	1,082,228	1,082,228	1,082,228	916,330	100%

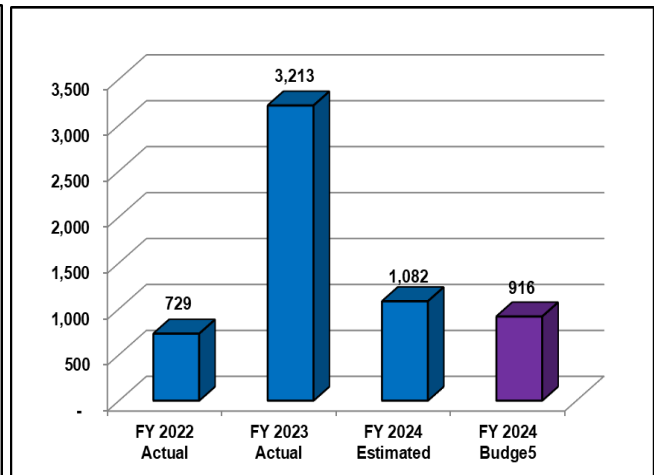


PARKS RECREATION AND FORESTRY

FY 2025 Budget



Total Expenditures



GOALS

1. To find new incentives to increase facility usage.
2. To expand programs, course offerings
3. To increase marketing and promotion efforts. Find target populations not currently using the facility, such as surrounding municipalities with few or recreational facilities available.
4. To continue to upgrade/maintenance of fitness and cardio equipment.

PERFORMANCE MEASUREMENTS

	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected	FY 2024 Projected
Community Center Bookings	-	50	100	0
Citizens attending community center activities	-	8000	1,500	0
Attendance at Heman Park Pool	-	26000	20,000	22,000
Attendance at Natatorium	-	0	0	0
Attendance at Centennial Commons	-	75,000	6,000	10,000
Hours of field rentals	-	1,000	1,200	1,250
Daily users	-	5,500	5500	5,500
Day camp attendance	-	0	0	0



Department	Parks, Recreation & Forestry
Program	Centennial Commons

Fund	General
Account Number	01-50-53

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	173,238	232,751	294,393	294,393	250,000	308,325	5%
5001.01 Salaries - Full-Time COVID 19	259	-	-	-	-	-	0%
5220 Injury Leave	-	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	130,902	70,633	307,330	307,330	250,000	250,000	-19%
5380 Overtime	1,185	198	5,000	5,000	-	-	-100%
5420 Workers Compensation	11,765	13,761	15,934	15,934	15,934	16,570	4%
5460 Medical Insurance	21,545	27,960	25,998	25,998	25,998	26,710	3%
5660 Social Security Contributions	18,192	18,128	18,405	18,405	18,405	19,115	4%
5740 Pension Contribution Nonunif.	29,165	28,300	21,340	21,340	21,340	21,320	0%
5860 Unemployment	-	3,583	-	-	-	-	0%
5900 Medicare	4,212	4,228	4,304	4,304	4,304	4,470	4%
Sub-Total Personnel Services	390,463	399,542	692,704	692,704	585,981	646,510	-7%
Contractual Services							
6010 Professional Services	-	10,110	14,000	14,000	14,000	7,540	-46%
6030 Medical Service	-	-	1,200	1,200	1,200	-	-100%
6040 Events & Receptions	-	-	10,000	10,000	10,000	10,000	0%
6040.01 Events for Arts & Letters	8,389	17,182	20,000	20,000	20,000	20,000	0%
6050 Maintenance Contracts	23,968	24,747	22,190	22,190	22,190	22,000	-1%
6060 Instructors & Sports Officials	-	-	80,000	80,000	80,000	40,000	-50%
6090 Postage	-	-	1,000	1,000	1,000	-	-100%
6110 Mileage reimbursement	-	-	600	600	600	-	-100%
6120 Professional Development	270	911	7,600	7,600	7,600	730	-90%
6130 Advertising & Public Notices	250	-	5,000	5,000	5,000	-	-100%
6150 Printing Services	(425)	-	17,000	17,000	17,000	-	-100%
6170 Insurance - Liability	6,747	6,690	7,359	7,359	8,200	7,653	4%
6210 Insurance - Flood	19,148	11,058	13,823	13,823	11,315	14,375	4%
6250 Natural Gas	8,874	12,960	13,400	13,400	13,400	9,000	-33%
6260 Electricity	61,914	53,048	63,860	63,860	115,000	85,000	33%
6270 Telephone & Mobile Devices	1,894	1,924	2,697	2,697	2,600	2,000	-26%
6360 Building Maintenance	7,359	2,862	10,500	10,500	10,500	9,000	-14%
6380 Equipment Maintenance	4,745	4,415	7,930	7,930	7,900	3,125	-61%
6400 Office Equipment Maintenance	525	-	515	515	500	-	-100%
6430 Misc. Repairs & Maintenance	4,475	215	2,575	2,575	2,500	-	-100%
6560 Technology Services	3,585	3,528	4,140	4,140	4,100	2,736	-34%
6610 Staff Training	170	2,861	3,715	3,715	3,715	803	-78%
6640 Exterminations	1,326	1,700	1,320	1,320	1,000	830	-37%
6650 Membership & Certification	2,235	3,360	5,595	5,595	5,500	2,941	-47%
6660 Laundry Services	-	-	-	-	2,500	1,958	100%
6670 Cashier's Over/Under	-	-	-	-	-	-	0%
6700 Misc. Operating Services	2,382	2,322	2,780	2,780	2,780	2,586	-7%
6770 Bank & Credit Card Fees	7,420	8,100	8,880	8,880	8,800	9,000	1%
Sub-Total Contractual Services	165,251	167,993	327,679	327,679	378,900	251,277	-23%
Commodities							
7001 Office Supplies	10,725	3,724	10,550	10,550	10,500	4,000	-62%
7050 Publications	28	71	200	200	200	-	-100%
7090 Office & Computer Equip.	70	8,594	2,560	2,560	2,500	2,500	-2%
7130 Agriculture Supplies	-	-	-	-	-	-	0%
7210 Chemicals	25	-	-	-	-	-	0%
7330 Food	468	844	4,000	4,000	4,000	2,553	-36%
7370 Institutional Supplies	17,241	9,323	25,000	25,000	25,000	3,597	-86%
7490 Building Materials	-	-	1,855	1,855	1,800	-	-100%
7530 Medical Supplies	4,734	280	695	695	700	798	15%
7570 Hardware & Hand Tools	3,628	61	2,060	2,060	2,000	-	-100%
7610 Fuel	465	492	500	500	500	603	21%
7690 Recreational Supplies	2,540	1,642	6,695	6,695	6,600	3,989	-40%
7690.01 Recreational Supplies- DAC	(417)	2,225	4,120	4,120	5,500	-	-100%
7770 Uniform & Safety Gear	3,021	473	3,090	3,090	3,000	503	-84%
7810 Sign Supplies	63	-	260	260	250	-	-100%
7850 Awards & Gifts	-	-	260	260	250	-	-100%
Sub-Total Commodities	42,591	27,729	61,845	61,845	62,800	18,543	-70%
Capital Outlay							
8001 Building Improvements	6,900	-	-	-	-	-	0%
8100 Misc. Improvements	20,000	-	-	-	-	-	0%
8180 Office Furniture & Equip	-	-	-	-	-	-	0%
8200 Vehicle & Equipment	9,785	-	-	-	-	-	0%
Sub-Total Capital Outlay	36,685	-	-	-	-	-	0%
Total	634,990	595,264	1,082,228	1,082,228	1,027,681	916,330	-15%



Department	Parks, Recreation & Forestry
Program	Centennial Commons

Fund	General
Account Number	01-50-90

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Capital Improvement							
8010 Parks Improvement	93,929	1,415	-	-	-	-	0%
8130 Flood & FEMA Expense	-	2,616,612	-	-	-	-	0%
Sub-Total Capital Outlay	93,929	2,618,027	-	-	-	-	0%
Total	93,929	2,618,027	-	-	-	-	0%



Department	Parks, Recreation & Forestry
Program	Centennial Commons

Fund	General
Account Number	01-50-95

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Capital Improvement							
8010 Park Improvement	(600)	-	-	-	-	-	0%
8100 Misc. Improvements	1,100	-	-	-	-	-	0%
Sub-Total Capital Outlay	500	-	-	-	-	-	0%
Total	500	-	-	-	-	-	0%



PARKS RECREATION AND FORESTRY

GOLF COURSE MAINTENANCE AND RECREATION

Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

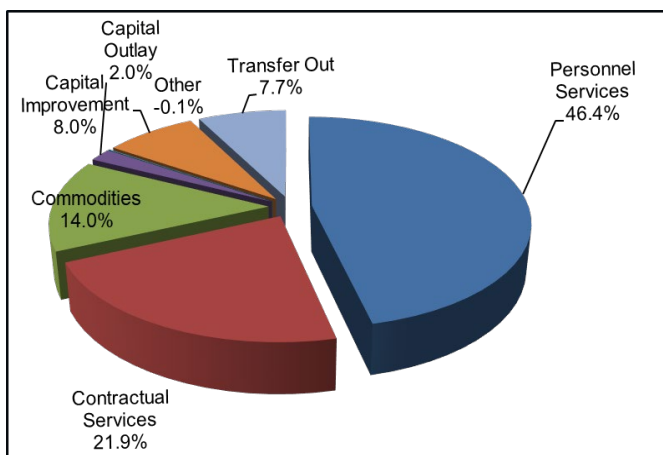
The golf course maintenance division manages the development, and maintenance of the golf course grounds. The maintenance crew conducts a comprehensive maintenance program which includes mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

The golf course recreation handles coordinating all league and individual play times as well as hosting tournaments and providing instructional classes.

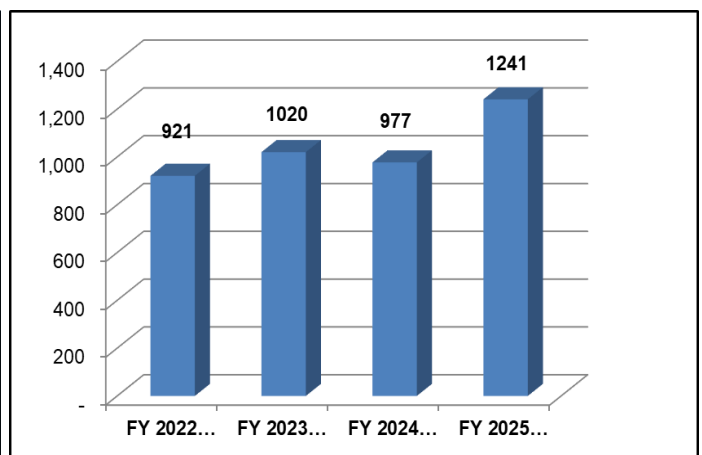
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	471,377	488,208	466,506	466,506	466,506	574,760	23%
Contractual Services	264,201	274,461	252,078	252,078	252,078	270,626	7%
Commodities	150,380	143,297	163,900	163,900	163,900	173,600	6%
Capital Outlay	3,970	(22,440)	5,500	5,500	5,500	25,500	364%
Other	13,985	13,994	-	-	-	-	0%
Capital Improvement	-	98,666	36,000	36,000	36,000	100,000	178%
Transfer Out	16,958	23,508	98,220	98,220	98,220	96,020	-2%
Total	920,871	1,019,694	1,022,204	1,022,204	1,022,204	1,240,506	21%

FY 2025 Budget



Total Expenditures





GOALS

1. Continue long range plan to make Ruth Park the premiere public practice facility.
2. Redevelop and improve the driving range drainage.
3. Continue native area reestablishment project phase III.
4. Plant trees.
5. Continue wet pond improvements.
6. Develop a reforestation plan for the course.

SIGNIFICANT BUDGETARY ISSUES

1. Future necessary improvements and renovations of the golf club house
2. The addition of new golf amenities needed to increase revenues.
3. Driving Range repairs
4. Wet Pond Renovation
5. Driving Range Improvements

FISCAL YEAR 2023 PERFORMANCE SUMMARY

1. Complete Phase I of the Driving Range Improvement Project
2. Expanded golf cart parking area.



Department	Parks, Forestry & Recreation
Program	Golf Course

Fund	Golf Course
Account Number	28-50-47

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	238,787	288,534	296,302	296,302	296,302	313,580	6%
5001.01 Salaries - Full-Time COVID-19	259	791	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	112,869	105,727	115,290	115,290	115,290	156,000	35%
5380 Overtime	6,975	11,560	-	-	-	13,000	100%
5420 Workers Compensation	11,250	15,735	6,738	6,738	6,738	7,010	4%
5460 Medical Insurance	31,769	36,220	4,210	4,210	4,210	39,505	838%
5461 OPEB Expense	209	1,241	-	-	-	-	0%
5660 Social Security Contributions	20,932	24,012	18,370	18,370	18,370	19,440	6%
5740 Pension Contribution Nonunif.	29,226	28,185	21,300	21,300	21,300	21,680	2%
5741 Pension Expense	14,271	(29,625)	-	-	-	-	0%
5860 Unemployment	-	266	-	-	-	-	0%
5900 Medicare	4,830	5,561	4,296	4,296	4,296	4,545	6%
Sub-Total Personnel Services	471,377	488,207	466,506	466,506	466,506	574,760	23%
Contractual Services							
6010 Professional Services	193	193	200	200	200	200	0%
6030 Medical Service	150	-	1,660	1,660	1,660	300	-82%
6050 Maintenance Contracts	24,413	7,122	12,200	12,200	12,200	11,000	-10%
6060 Instructors & Sports Officials	-	-	-	-	-	-	0%
6110 Mileage Reimbursement	-	712	800	800	800	800	0%
6120 Professional Development	890	2,000	2,400	2,400	2,400	4,000	67%
6130 Advertising & Public Notices	350	-	1,000	1,000	1,000	-	-100%
6150 Printing Services	1,097	1,994	2,000	2,000	2,000	2,000	0%
6160 Insurance - Property & Auto	20,040	23,759	35,639	35,639	35,639	40,985	15%
6165 Insurance - Liquor	872	872	975	975	975	1,024	5%
6170 Insurance - Liability	7,008	6,970	7,667	7,667	7,667	7,974	4%
6250 Natural Gas	3,459	3,655	2,675	2,675	2,675	4,500	68%
6260 Electricity	7,925	6,713	7,200	7,200	7,200	7,400	3%
6270 Telephone & Mobile Devices	1,168	1,222	1,120	1,120	1,120	2,000	79%
6280 Water	31,550	46,558	50,000	50,000	50,000	50,000	0%
6290 Sewer	899	727	1,200	1,200	1,200	1,200	0%
6320 Internet Services	-	-	-	-	-	1,800	100%
6370 Street & Sidewalk Repairs	-	-	-	-	-	-	0%
6360 Building Maintenance	11,562	3,404	12,000	12,000	12,000	9,000	-25%
6380 Equipment Maintenance	15,866	8,863	13,000	13,000	13,000	13,000	0%
6430 Misc. Repairs & Maintenance	3,065	4,572	5,000	5,000	5,000	5,000	0%
6490 Depreciation - Equipment	84,980	74,452	-	-	-	-	0%
6530 Fleet Service & Replacement ¹	2,303	7,359	20,000	20,000	20,000	20,000	0%
6540 Equipment Rental	4,968	39,599	29,040	29,040	29,040	26,700	-8%
6560 Technology Services	13,274	4,370	10,000	10,000	10,000	6,465	-35%
6570 Miscellaneous Rentals	1,827	2,466	1,802	1,802	1,802	4,000	122%
6610 Staff Training	204	-	4,450	4,450	4,450	4,000	-10%
6640 Exterminations	-	228	-	-	-	11,943	100%
6650 Membership & Certification	2,419	3,205	2,350	2,350	2,350	2,435	4%
6660 Laundry Services	1,911	2,026	1,700	1,700	1,700	2,400	41%
6670 Cashier's Over/Under	-	-	-	-	-	-	0%
6700 Misc. Operating Services	-	14	-	-	-	-	0%
6710 Waste Dumping Fees	-	-	1,000	1,000	1,000	500	-50%
6770 Bank & Credit Card Fees	21,808	21,406	25,000	25,000	25,000	30,000	20%
Sub-Total Contractual Services	264,201	274,461	252,078	252,078	252,078	270,626	7%
Commodities							
7001 Office Supplies	823	331	1,200	1,200	1,200	1,500	25%
7130 Agriculture Supplies	24,712	25,734	38,000	38,000	38,000	34,000	-11%
7210 Chemicals	14,979	15,509	18,000	18,000	18,000	17,000	-6%
7290 Concrete & Clay Products	4,031	4,323	5,000	5,000	5,000	7,000	40%
7330 Food	22,517	24,831	25,000	25,000	25,000	32,000	28%
7370 Institutional Supplies	2,238	2,235	3,000	3,000	3,000	3,000	0%
7490 Building Materials	1,452	350	1,000	1,000	1,000	1,000	0%
7530 Medical Supplies	379	96	300	300	300	2,500	733%
7570 Hardware & Hand Tools	6,305	3,127	3,800	3,800	3,800	5,000	32%
7610 Fuel	14,731	10,990	14,000	14,000	14,000	14,000	0%
7690 Recreational Supplies	56,457	52,847	50,000	50,000	50,000	53,000	6%
7730 Metal Supplies	-	-	100	100	100	100	0%
7770 Uniform & Safety Gear	1,757	2,676	4,000	4,000	4,000	3,000	-25%
7810 Sign Supplies	-	249	500	500	500	500	0%
Sub-Total Commodities	150,381	143,298	163,900	163,900	163,900	173,600	6%
Capital Outlay							
8020 Golf Improvements	-	-	-	-	-	-	0%
8100 Misc. Improvements	-	-	-	-	-	20,000	100%
8200 Vehicles & Equipment	3,970	(22,440)	5,500	5,500	5,500	5,500	0%
8240 Recreational Equipment	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	3,970	(22,440)	5,500	5,500	5,500	25,500	364%
Other							
9240 Interest Expense	987	696	-	-	-	-	0%
9250 Amortization Expense	12,998	12,998	-	-	-	-	0%
Sub-Total Transfer Out	13,985	13,694	-	-	-	-	0%
Transfer Out							
9950 Operating Transfer Out	16,958	23,508	98,220	98,220	98,220	96,020	-2%
Sub-Total Transfer Out	16,958	23,508	98,220	98,220	98,220	96,020	-2%
Total	920,872	920,728	986,204	986,204	986,204	1,140,506	16%



PARKS RECREATION AND FORESTRY

PARKS PUBLIC AREA MAINTENANCE

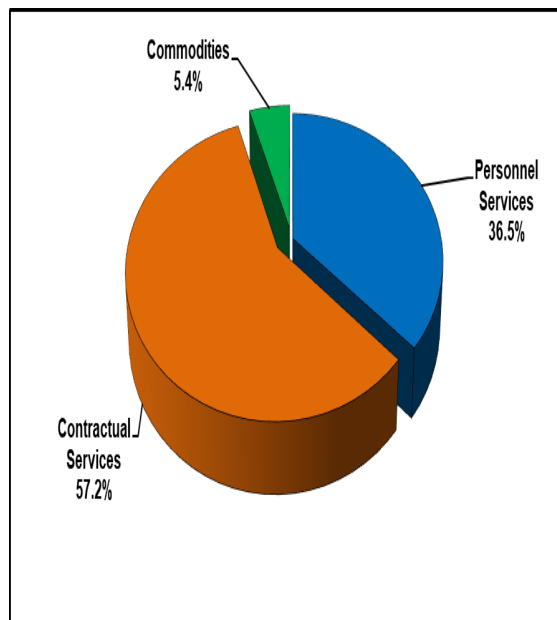
The Street Maintenance Division focuses on public infrastructure, including streets, sidewalks and alleys throughout the city.

Streets' major emphasis is on street maintenance and the preservation of streets, sidewalks, bridges, streetlights and traffic signs throughout the city. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping and snow removal.

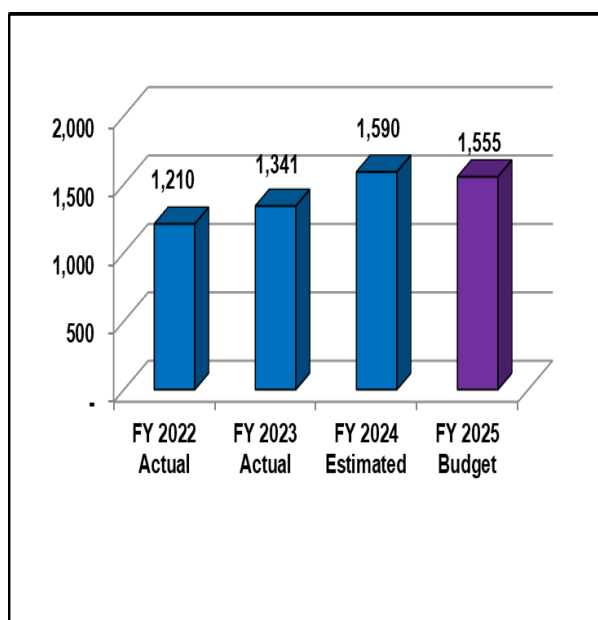
BUDGET EXPENDITURES

Street Maintenance	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	471,190	537,098	583,563	583,563	583,563	567,025	-3%
Contractual Services	670,153	733,335	870,402	870,402	870,402	890,231	2%
Commodities	67,638	70,778	111,600	111,600	111,600	78,200	-30%
Capital Outlay	720	-	24,000	24,000	24,000	20,000	-17%
Total	1,209,701	1,341,211	1,589,565	1,589,565	1,589,565	1,555,456	-2%

FY 2025 Budget



Total Expenditures





FISCAL YEAR 2023 PERFORMANCE SUMMARY

Potholes repaired: 6,025

Signs install, posts removed: 400 ea. installed, 125 removed/recycled.

Snow events, salt used: 400 tons salt,

Ameren light inspection: 300

Special event sign display: 8

Sewer inlet/drains cleaned: 525

This program provides for various Parks, Recreation and Forestry Projects. The number and number of projects will fluctuate from year to year.

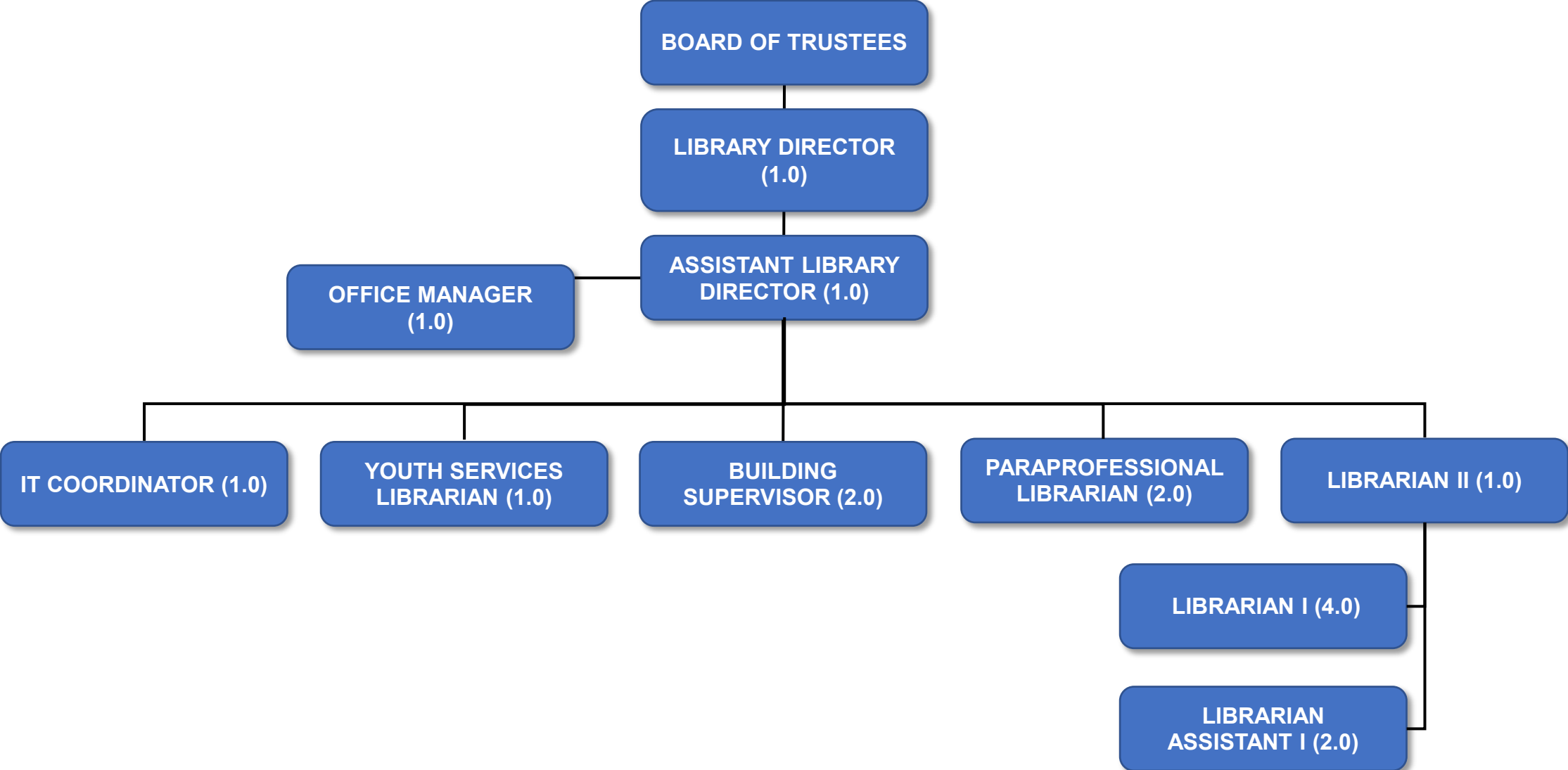


Department	Public Works
Program	Park Public Area Maintenance

Fund	General
Account Number	01-40-32

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	309,064	347,646	396,461	396,461	396,461	376,335	-5%
5001.01 Salaries - Full-Time COVID 19	-	-	-	-	-	-	0%
5220 Injury Leave	210	-	-	-	-	-	0%
5230 Injury Leave - Taxable	-	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	-	-	-	-	-	-	0%
5380 Overtime	6,256	8,572	19,320	19,320	19,320	20,000	4%
5420 Workers Compensation	33,746	50,906	42,158	42,158	42,158	43,840	4%
5460 Medical Insurance	54,752	65,981	58,262	58,262	58,262	72,045	24%
5660 Social Security Contributions	18,500	20,948	23,708	23,708	23,708	23,330	-2%
5740 Pension Contribution Nonunif.	44,372	38,110	38,110	38,110	38,110	26,020	-32%
5860 Unemployment	-	-	-	-	-	-	0%
5900 Medicare	4,290	4,934	5,544	5,544	5,544	5,455	-2%
Sub-Total Personnel Services	471,190	537,097	583,563	583,563	583,563	567,025	-3%
Contractual Services							
6010 Professional Services	1,062	-	-	-	-	-	0%
6050 Maintenance Contracts	16	3,462	182,880	182,880	182,000	95,000	-48%
6070 Temporary Labor	23,796	50,820	15,000	15,000	50,000	50,000	233%
6120 Professional Development	-	-	2,330	2,330	1,500	2,330	0%
6170 Insurance - Liability	12,762	12,546	15,000	15,000	15,000	15,600	4%
6250 Natural Gas	2,605	3,337	3,500	3,500	3,000	4,550	30%
6260 Electricity	595,132	624,522	600,000	600,000	600,000	630,000	5%
6270 Telephone & Mobile Devices	1,788	2,020	3,020	3,020	3,000	3,220	7%
6290 Sewer	2,481	3,611	2,400	2,400	2,700	3,000	25%
6330 Decorative Street Lights	390	328	-	-	-	10,000	100%
6340 Public Utility Services	-	-	-	-	-	-	0%
6370 Street & Sidewalk Repairs	-	-	-	-	-	-	0%
6380 Equipment Maintenance	18,510	25,609	15,000	15,000	34,000	30,000	100%
6410 Traffic Signal Maintenance	2,750	-	5,000	5,000	10,000	7,000	40%
6530 Fleet Service & Replacement ¹	-	-	-	-	-	-	0%
6540 Equipment Rental	925	-	11,960	11,960	9,500	22,200	86%
6570 Miscellaneous Rentals	560	-	-	-	-	-	0%
6600 Tuition Reimbursement	-	-	-	-	-	-	0%
6610 Staff Training	205	-	8,060	8,060	4,500	8,060	0%
6650 Membership & Certification	-	-	450	450	450	450	0%
6660 Laundry Services	7,171	7,079	5,502	5,502	6,000	8,321	51%
6710 Waste Dumping Fees	-	-	300	300	300	500	67%
6760 Disaster & Storm Expenses	-	-	-	-	65,000	-	0%
Sub-Total Contractual Services	670,153	733,334	870,402	870,402	986,950	890,231	2%
Commodities							
7001 Office Supplies	102	1,087	500	500	500	500	0%
7090 Office and Computer Equipment	10	-	4,000	4,000	4,000	5,000	25%
7130 Agriculture Supplies	144	31	2,300	2,300	2,000	2,000	-13%
7170 Asphalt Products	-	990	20,000	20,000	2,000	-	-100%
7210 Chemicals	45,948	28,850	50,000	50,000	30,000	30,000	-40%
7290 Concrete & Clay Products	169	582	6,000	6,000	5,000	-	-100%
7330 Foods	243	142	300	300	300	300	0%
7370 Institutional Supplies	929	11,134	7,000	7,000	5,000	7,000	0%
7490 Building Materials	-	-	500	500	500	500	0%
7530 Medical Supplies	680	527	500	500	4,000	500	0%
7570 Hardware & Hand Tools	5,883	10,362	12,000	12,000	12,000	10,000	-17%
7730 Metal Supplies	39	531	3,000	3,000	3,000	3,000	0%
7770 Uniforms & Safety Gear	3,319	1,529	3,500	3,500	13,000	4,400	26%
7810 Sign Supplies	10,173	15,011	2,000	2,000	8,500	15,000	650%
7850 Awards & Gifts	-	-	-	-	-	-	0%
Sub-Total Commodities	67,639	70,776	111,600	111,600	89,800	78,200	-30%
Capitlay Outlay							
8040 Bridge Construction	-	-	-	-	-	-	0%
8100 Misc Improvements	-	-	-	-	-	-	0%
8200 Vehicles & Equipment	720	-	24,000	24,000	24,000	20,000	-17%
	720	-	24,000	24,000	24,000	20,000	-17%
Total	1,209,702	1,341,207	1,589,565	1,589,565	1,684,313	1,555,456	-2%

LIBRARY





The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference and Adult Services Staff provides information that is quick and correct, using print and electronic resources effectively. They deliver the information in the format preferred by the patron. They offer a wide variety of technology-related classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a prompt manner so that new materials are constantly available to our patrons.

The Information Technology Department keeps the computer networks the library depends upon. They are responsible for implementing our technology grant projects with new equipment and software. They help the rest of the library staff keep abreast of new technology and new ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk, helping patrons find and check out the books, movies, music and other items they require.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including story times, gaming nights, and our fantastic Summer Reading Program.

The Home Services and Outreach staff, along with our volunteers, provide library materials to University City residents who, due to health reasons, are not able to come to the library in person. They provide programs and coordinate events in the library and throughout the community.

The Building Supervisor keeps the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and look to engage in partnerships with other community groups and organizations.



PERSONNEL SUMMARY

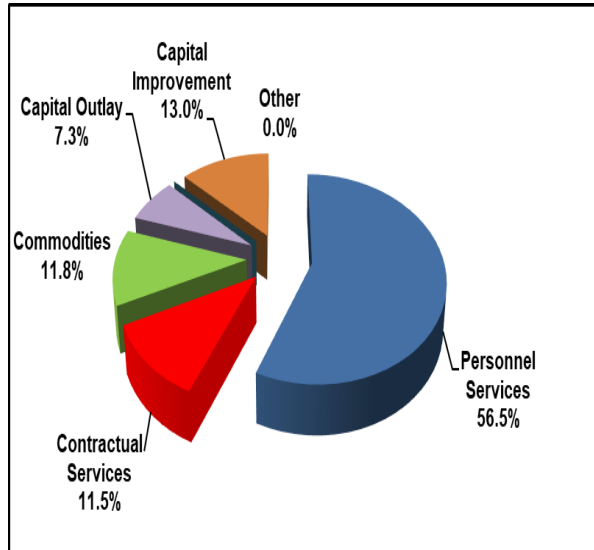
Full-Time

	FY 2023 Authorized	FY 2024 Authorized	FY 2025 Authorized
Library			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Office Manager	1.0	1.0	1.0
IT Project Manager	1.0	1.0	1.0
Youth Services Librarian	-	-	-
MLC System Administrator	-	-	-
Librarian II	4.0	4.0	4.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	-	-	-
Library Assistant II	2.0	2.0	2.0
Library Assistant I	2.0	2.0	2.0
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	-	-	-
Library Personnel	16	16	16
Total	-	-	-

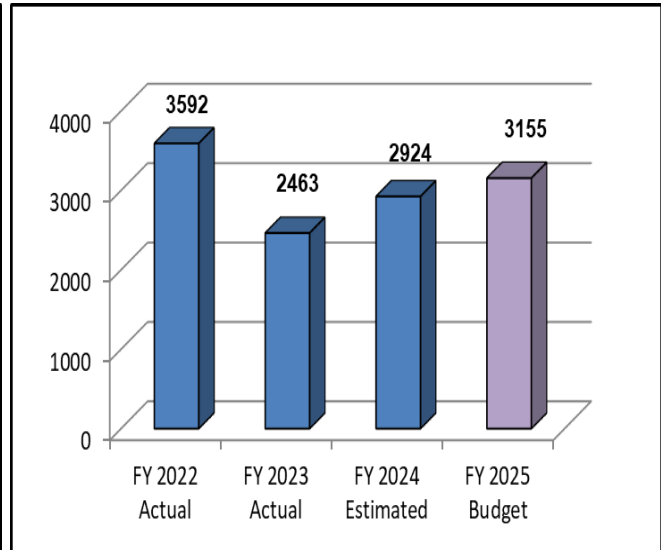
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	1,444,166	1,563,993	1,665,025	1,665,025	1,665,025	1,783,125	7%
Contractual Services	326,467	208,189	316,977	316,977	316,977	362,260	14%
Commodities	197,370	283,538	415,400	415,400	415,400	372,000	-10%
Capital Outlay	823,667	-	71,269	71,269	71,269	228,740	221%
Other	-	-	47,981	47,981	47,981	-	-100%
Capital Improvement	800,276	407,243	407,450	407,450	407,450	408,650	0%
Total	3,591,946	2,462,963	2,924,102	2,924,102	2,924,102	3,154,775	8%

FY 2025 Budget



Total Expenditures



GOALS

1. Overall
 - Work with the Library Board and the community on completing building renovations and moving back into the building.
 - Improve drainage to ensure that the building is protected against flooding.
 - Work with the Library Board and the community on continued service improvements.
 - Conduct customer satisfaction survey of University City residents about the library and its services.
 - Launch the new strategic planning process.
 - Continue to improve circulating collection.
 - Protect the intellectual freedom of the library's users by allowing access to the widest range of material possible.
2. Building and Grounds
 - Move collections back into newly renovated facilities in an efficient and prompt manner.
 - Celebrate reopening the building with the community.
 - Continue to improve the library's energy efficiency.
 - Work to repair flood damage and restore the building's elevator.
3. Community Relations and Marketing
 - Continue to improve the promotion of library collections, programs, and services.
 - Continue to improve the library's social media presence.
4. Technology
 - Promote the technology available in all renovated meeting rooms.
 - Promote and improve technology resources available to the community.
 - Promote new databases available to University City residents from the library's collection.



5. Customer Service
 - Through increased and more effective staff training, increase our patrons' satisfaction with the library.
 - Emphasize, through all we do, that our patrons are the library's first priority.
 - Implement the library's online meeting room reservation.
6. Programming
 - Using the library's book tricycle and traditional means:
 - Increase literacy outreach to schools, day-care facilities, and preschools in University City.
 - Increase library outreach to senior living facilities in University City.
 - Continue to improve Big Book Summer Reading and Youth Summer Reading.
 - Improve Summer Reading software experience to allow at-home access to Summer Reading programs.
 - Increase the number of programs that promote lifelong learning.
 - Continue to work with community groups on cooperative programs.
7. Resource Sharing
 - Promote reciprocal agreement with the Scenic Regional Library system and the Jefferson County Library.
 - Work with the Municipal Library Consortium to offer our users the best catalog system possible. Work with the Municipal Library Consortium and other Library organizations to offer the widest array of resources possible to our residents and library users.

SIGNIFICANT CHANGES SINCE FY 22

In the past fiscal year, the University City Public Library has made the following improvements:

- The library neared completion of the building renovation.
- The library has instituted online Library registration.
- An LSTA grant allowed the library to replace the public computers and to imprp.
- Thanks to the Friends of the Library and generous donations from patrons, we will be able to buy new furniture for our renovated building.
- The library continues our Fourth Wednesday Book Group and our Orcs and Aliens book discussions.
- An LSTA ARPA grant provided the MLC with a vastly improved eBook and downloadable audiobook collection to improve remote services during the pandemic.
- The library received its fifth annual SFWA Science Fiction collection grant.

SIGNIFICANT BUDGETARY ISSUES

- The library was able, with the help of insurance, to repair the basement, replace the water main, and begin repairs to the elevator.
- The library will adjust its budget to improve services, repair and renovate the facilities and build enough reserves for operations, on-going maintenance and repairs, and other long-term obligations.



PERFORMANCE SUMMARY

In the 2022-2023 fiscal year the library operated from a smaller location at 6900 Delmar, as the building at 6701 Delmar was being renovated and 10,461 Wi-Fi sessions. The library had 2504 children and young adults attend 59 programs in the library and at other locations. Adult programs such as book clubs, author events, gallery openings, and discussions were attended by 416 people. During the pandemic, the library hosted 47 virtual programs with 3417 attendees. As of June 30, 2022, UCPL had 36,403 active cardholders. The library loaned 30,055 items to other libraries through direct borrowing and interlibrary loan and borrowed 25,048 items from other libraries including those in our consortium. These requested materials are delivered by a contracted service five days a week, often arriving within a day of the patron's placing the hold.

The Summer Reading Program kept the Youth Services staff on the go during much of June and July. 209 children our online summer reading program with at least 12 hours read. Due to the pandemic, we were unable to enlist our wonderful teen volunteers. During the school year, virtual story times, "Tales from the Tub", and other online activities engaged youngsters. The Friends of the Library were unable to present programs for adults in their normal fashion but did host a very successful Zoom Trivia night. They also made an annual financial contribution to the library at their April Annual meeting. This last year, they gave the library over \$16,000 to support many programs and services including our youth summer reading and the adult summer reading programs. The Friends also donated funds to help restore the library's landscaping post-renovation. Our 11th annual summer reading program for adults featured a variety of books on the year's summer reading theme under the banner of each of our year-round book groups; our *Wednesday Night, Classics*, our *Classics* group and *Orcs and Aliens* book groups; as well as several cooperative programs with other organizations.

The library continues to receive generous donations from patrons to help support our materials and service budgets. This past year through the generous support from our Friends organization, University City residents and local businesses, the library raised over \$26,000 in donations. UCPL received many donations in memory or in honor of a friend or loved one, and these gifts have allowed us to add many new titles to our collection. The library also supplements its income by applying for competitive grants. In 2022 the annual University City Memorial Day Run resumed with a 5K, a 10K and a one-mile Fun-Run. The library hopes to cooperate with the Green Center, and U. City in Bloom to coordinate the 49th annual running of this popular annual event, again with the 5K, 10K, and Fun-Run for 2023.



Department	Library
Program	Library Operations

Fund	Library
Account Number	06-65-60

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries - Full-Time	839,645	903,690	911,554	911,554	911,554	985,846	8%
5001.01 Salaries - Full-Time COVID 19	143	-	-	-	-	-	0%
5220 Injury Leave	1,677	-	-	-	-	-	0%
5340 Salaries - Part-Time & Temp	254,586	285,373	369,020	369,020	369,020	399,095	8%
5380 Overtime	24,432	24,776	26,000	26,000	26,000	31,184	20%
5420 Workers Compensation	3,196	4,340	5,000	5,000	5,000	5,200	4%
5460 Medical Insurance	100,478	108,575	105,000	105,000	105,000	119,684	14%
5540 EAP	655	262	500	500	500	600	20%
5660 Social Security Contributions	67,164	73,407	81,007	81,007	81,007	87,800	8%
5740 Pension Contribution Nonunif.	125,000	135,000	135,000	135,000	135,000	118,183	-12%
5820 Defined Contribution Plan	11,536	11,559	12,000	12,000	12,000	14,000	17%
5860 Unemployment	-	-	1,000	1,000	1,000	1,000	0%
5900 Medicare	15,654	17,009	18,945	18,945	18,945	20,533	8%
Sub-Total Personnel Services	1,444,166	1,563,991	1,665,026	1,665,026	1,665,026	1,783,125	7%
Contractual Services							
6001 Auditing & Accounting	2,107	8,213	8,500	8,500	8,500	7,500	-12%
6010 Professional Services	36,456	40,068	35,000	35,000	35,000	42,000	20%
6020 Legal Services	5,006	5,566	10,000	10,000	10,000	7,000	-30%
6040 Events & Receptions	1,213	8,392	7,000	7,000	7,000	8,000	14%
6050 Maintenance Contracts	17,179	1,651	35,000	35,000	35,000	30,000	-14%
6090 Postage	1,471	1,733	1,700	1,700	1,700	1,700	0%
6120 Professional Development	1,162	6,190	7,000	7,000	7,000	7,000	0%
6130 Advertising & Public Notices	105	297	1,300	1,300	1,300	1,000	-23%
6150 Printing Services	481	4,488	2,500	2,500	2,500	4,000	60%
6160 Insurance - Property & Auto	30,335	35,126	40,000	40,000	40,000	73,200	83%
6170 Insurance - Liability	11,510	15,473	16,000	16,000	16,000	22,260	39%
6250 Natural Gas	9,082	4,232	10,950	10,950	10,950	12,000	10%
6260 Electricity	33,944	5,860	42,855	42,855	42,855	45,000	5%
6270 Telephone & Mobile Devices	9,014	8,578	7,000	7,000	7,000	7,000	0%
6280 Water	3,093	1,210	4,500	4,500	4,500	3,000	-33%
6290 Sewer	1,789	422	2,700	2,700	2,700	2,500	-7%
6320 Internet Service	15,944	12,859	13,000	13,000	13,000	14,000	8%
6360 Building Maintenance	1,802	-	15,000	15,000	15,000	15,000	0%
6380 Equipment Maintenance	-	265	-	-	-	-	0%
6400 Office Equipment Maintenance	-	-	-	-	-	-	0%
6420 MLC Repairs & Maintenance	14,859	16,913	25,722	25,722	25,722	18,000	-30%
6545 Property Rental	82,035	-	-	-	-	-	0%
6550 Office Equipment Rental	3,304	4,291	5,000	5,000	5,000	4,000	-20%
6560 Technology Services	16,915	23,685	22,000	22,000	22,000	33,000	50%
6570 Miscellaneous Rentals	17,875	-	-	-	-	-	0%
6610 Staff Training	255	848	1,400	1,400	1,400	1,400	0%
6640 Exterminations	200	-	250	250	250	1,100	340%
6650 Membership & Certification	2,079	931	2,000	2,000	2,000	2,000	0%
6700 Misc. Operating Services	6,823	197	-	-	-	-	0%
6770 Bank and Credit Card Fees	428	703	600	600	600	600	0%
Sub-Total Contractual Services	326,466	208,191	316,977	316,977	316,977	362,260	14%
Commodities							
7001 Office Supplies	3,563	13,790	12,000	12,000	12,000	10,000	-17%
7050 Publications	166,605	217,940	326,400	326,400	326,400	310,000	-5%
7090 Office & Computer Equip.	6,757	35,504	45,000	45,000	45,000	25,000	-44%
7130 Agriculture Supplies	8,000	4,000	7,500	7,500	7,500	7,500	0%
7330 Food	751	1,698	1,500	1,500	1,500	1,500	0%
7370 Institutional Supplies	4,679	5,361	15,000	15,000	15,000	10,000	-33%
7570 Hardware & Hand Tools	6,663	4,808	7,000	7,000	7,000	7,000	0%
7850 Awards & Gifts	352	436	1,000	1,000	1,000	1,000	0%
Sub-Total Commodities	197,370	283,537	415,400	415,400	415,400	372,000	-10%
Capital Outlay							
8001 Building Improvements	823,667	-	71,269	71,269	71,269	228,740	221%
Sub-Total Capital Outlay	823,667	-	71,269	71,269	71,269	228,740	221%
Other							
9050 Contingency	-	-	47,981	47,981	47,981	-	-100%
9075 Cost of Issuance Expense	181,562	-	-	-	-	-	0%
9080 Request for Disbursemetns	618,714	-	-	-	-	-	0%
9150 Debt Service - Principal	-	185,000	220,000	220,000	220,000	230,000	5%
9200 Debt Service - Interest	-	222,244	187,450	187,450	187,450	178,650	-5%
Sub-Total Other	800,276	407,244	455,431	455,431	455,431	408,650	-10%
Total	3,591,945	2,462,963	2,924,103	2,924,103	2,924,103	3,154,775	8%



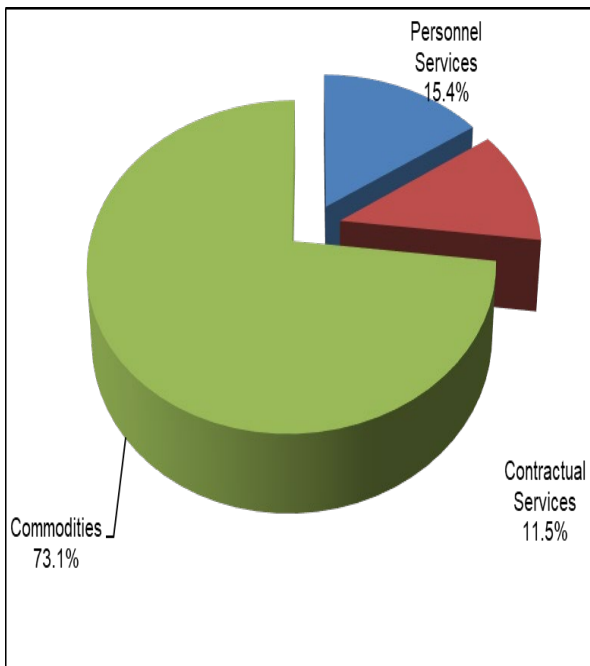
LIBRARY GRANTS

The number of grants will fluctuate from year to year. The library will continue to seek Library Services and Technology Act (LSTA) grants through the Missouri State Library, programming grants from the American Library Association (ALA) and the Public Library Association (PLA), and grants from other agencies.

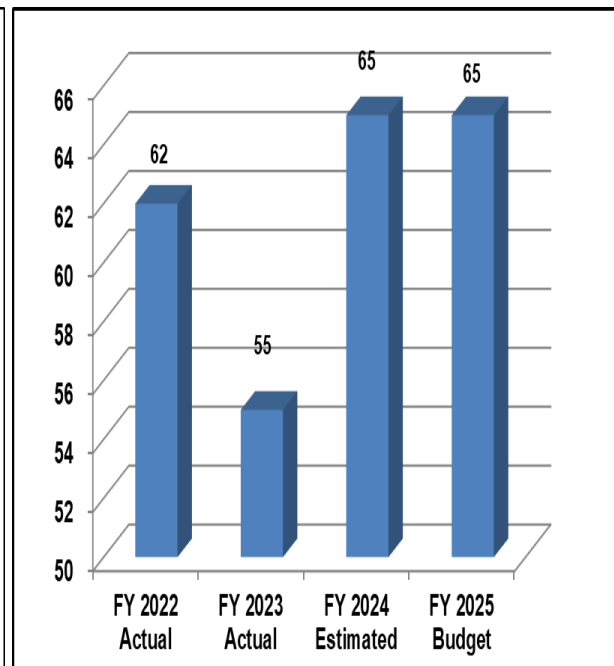
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	-	-	15,000	15,000	15,000	10,000	-33%
Contractual Services	11,819	5,735	8,950	8,950	8,950	7,500	-16%
Commodities	44,465	49,248	41,050	41,050	41,050	47,500	16%
Capital Outlay	5,291	305	-	-	-	-	0%
Total	61,575	55,288	65,000	65,000	65,000	65,000	0%

FY 2025 Budget



Total Expenditures





For fiscal year 2021-2022, the library completed the following grants:

Libraries Connecting You to Coverage	\$2,000.00
Summer Reading Promotional 2021	\$296.47
CARES Act Broadband Funding for Distance Learning & Telehealth in Libraries	\$28,057.00
SFWA grant	\$2,233.00
Summer Reading Program 2021 Promotional	\$296.47
Tech Mini Grant: Launchpads, Laptops, & Streaming for COVID-19	\$16,459.00
Summer Library Program 2022	\$9,735.00
Spotlight on Literacy 2021	\$14,912.00
Pandemic Response Grant	\$20,144.90

And in fiscal year 2022-2023 we have received the following:

PLA, Tech training	\$4,000.00
LSTA Grant Tech Mini, -RFID staff and public computers	\$19,724.00
SFWA grant	\$2,000.00
Yiddish Stories in Exile, books and training	\$900.00
U City STEAM kits for kids	\$4,000.00
Summer Library Program 2023	\$8,053.00
Spotlight on Literacy	\$9,971.00
LSTA STEM Kits	\$2,048.00
Tech Ladder 2023 Public Computers, iPads	\$27,269.00
Summer Reading Program 2022 Promotional	\$284.00



Department	Library Grants
Program	Library Grants

Fund	Library
Account Number	06-65-95

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services							
5001 Salaries Full time	-	-	-	-	-	-	0%
5340 Salaries- Part Time & Temp	-	-	15,000	15,000	15,000	10,000	-33%
5380 Overtime	-	-	-	-	-	-	0%
5420 Workers Compensation	-	-	-	-	-	-	0%
5460 Medical Insurance	-	-	-	-	-	-	0%
5660 Social Security Contributions	-	-	-	-	-	-	0%
5900 Medicare	-	-	-	-	-	-	0%
Sub-Total Personnel Services	-	-	15,000	15,000	15,000	10,000	-33%
Contractual Services							
6010 Professional Services	-	-	2,000	2,000	2,000	2,000	0%
6040 Events & Receptions	7,475	1,600	-	-	-	-	0%
6090 Postage	-	-	-	1,500	1,500	-	0%
6120 Professional Development	-	-	1,500	-	-	-	-100%
6130 Advertising & Public Notice	-	1,503	500	500	500	-	-100%
6150 Printing Services	-	-	1,500	1,500	1,500	-	-100%
6320 Internet Services	4,344	-	-	-	-	-	0%
6560 Technology Services	-	2,632	2,000	2,000	2,000	4,000	100%
6610 Staff Training	-	-	1,450	1,450	1,450	1,500	3%
Sub-Total Contractual Services	11,819	5,735	8,950	8,950	8,950	7,500	-16%
Commodities							
7001 Office Supplies	751	752	5,500	5,500	5,500	6,000	9%
7050 Publications	10,066	1,699	5,000	5,000	5,000	-	-100%
7090 Office & Computer Equip.	33,648	46,798	30,550	30,550	30,550	41,500	36%
Sub-Total Commodities	44,465	49,249	41,050	41,050	41,050	47,500	16%
Capital Outlay							
8260 Grant Expenses	-	-	-	-	-	-	0%
Sub-Total Capital Outlay	-	-	-	-	-	-	0%
Total	56,284	54,984	65,000	65,000	65,000	65,000	0%



DEBT SERVICE

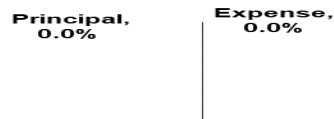
DEBT SERVICE (Public Safety Sales Tax Fund)

In accordance with provisions from the City Manager, this account provides for the repayment of debt from a capital lease agreement to finance the purchase of a fire ladder truck.

BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Principal	106,204	108,872	111,700	111,700	111,700	-	-100%
Interest	8,207	5,539	2,900	2,900	2,900	-	-100%
Total	114,411	114,411	114,600	114,600	114,600	-	-100%

EXPENDITURE PIE CHART





Department	Public Safety Sales Tax
Program	Capital Lease

Fund	Public Safety
Account Number	15-35-90

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Other							
9150 Debt Service - Principal	106,700	108,872	111,700	111,700	111,700	-	-100%
9200 Debt Service - Interest	8,207	5,539	2,900	2,900	2,900	-	-100%
Sub-Total Other	114,907	114,411	114,600	114,600	114,600	-	-100%
Total	114,907	114,411	114,600	114,600	114,600	-	-100%



ARTICLE XVII – UNIVERSITY CITY LOOP SPECIAL BUSINESS DISTRICT

It is the intention of the City Council to establish a University City Loop Special business district as a mechanism whereby local merchants and property owners can collectively enhance their environment and promote retail trade activities, as provided by Chapter 71, Sections 71.790 through 71.808 inclusive, RSMo.

SPECIAL BUSINESS DISTRICT: A body corporate and politic, and a political subdivision of the State of Missouri, whose main purpose is the improvement of the environment and the promotion of business in the area it encompasses.

REVENUES

For the purpose of paying for all costs and expenses incurred in the operation of the district, and/or the provision of services and improvement authorized in Section 120.960:

1. The business and individuals licensed by the City to do business within the district, except vendors at the Market in the Loop, shall be subject to additional business license tax of fifty percent (50%) over any other business license taxes levied by the City; and
2. The real property in the district shall be subject to an additional tax of eighty-five cents (\$0.85) per one hundred dollar (\$100.00) assessed valuation; and
3. The special assessment provided for by this Chapter shall be collected by the City and held in a special account for dispersal to the district with the approval by the City Council.

TAX ABATEMENT

No real property within the district subject to partial tax abatement under the provision of the Urban Redevelopment Ordinance No. 5085, and/or the Urban Redevelopment Corporations Law of Missouri, shall be exempt from the taxes levied in Section 120.910.

BONDS

For the purpose of paying all costs and expenses to be incurred in the acquisition, construction improvement and/or expansion of any of the facilities of the district, the district may incur indebtedness and issue general obligation and/or revenue bonds, or notes for the payment thereof, subject to the requirements for such instruments found in the RSMo 2011, 2.56.060.

ALLOWABLE IMPROVEMENTS AND ACTIVITIES

The funds of the district may be used for any of the following improvements and activities with the approval of the City Council:

1. To close existing streets or alleys or to open new streets and alleys to widen or narrow existing streets and alleys in whole or in part;
2. To construct or install pedestrian or shopping malls, plazas, sidewalks or moving sidewalks, parks, meeting and display facilities convention centers, arena, bus stop shelters, lighting benches or other seating furniture, sculptures, telephone booths, traffic signs, fire hydrants, kiosks, trash receptacles, marquees, awnings, canopies, walls and barriers, paintings, murals, alleys, shelters, display cases, fountains, restrooms, information booths, aquariums, aviaries, tunnels and ramps,



SPECIAL DISTRICTS

3. pedestrian and vehicular overpasses and underpasses, and each and every other useful or necessary or desired improvement;
4. To landscape and plant trees, bushes and shrubbery, flowers and each and every other kind of decorative planting;
5. To install and operate, or to lease, public music and news facilities;
6. To purchase and operate buses, minibuses, mobile benches, and other modes of transportation;
7. To construct and operate child care facilities;
8. To lease space within the district for sidewalk café tables and chairs;
9. To construct lakes, dams and waterways of whatever size;
10. To provide special police or cleaning facilities and personnel for the protection and enjoyment of the property owners and the general public using the facilities of such business district;
11. To maintain, as hereinafter provided, all City-owned streets, alleys, malls, bridges, ramps, tunnels, lawns, trees and decorative plantings of each and every nature, and every structure or object of any nature whatsoever constructed or operated by the said municipality;
12. To grant permits for newsstands, sidewalk cafes, and each and every other useful or necessary or desired private usage of public or private property;
13. To prohibit or restrict vehicular traffic on such streets within the business district as the Governing Body may deem necessary and to provide the means for access by emergency vehicles to or in such areas;
14. To lease, acquire, construct, reconstruct, extend, maintain or repair parking lots or parking garages, both above and below ground, or other facilities for the parking of vehicles, including the power to install such facilities in public area, whether such areas are owned in fee or by easement;
15. To promote business activity in the district by, but not limited to, advertising, decoration of any public place in the area, promotion of public events which are to take place on or in public places, furnishing of music in any public place, and the general promotion of trade activities in the district.

For FY 2023, the district set the tax rate at \$0.275 per \$100.00 for residential properties and \$0.346 per \$100.00 for commercial property. The district projected the property tax to be \$52,000, and business license \$25,000.

BUDGET REVENUES

Property Tax	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Real Property	59,747	33,964	41,545	41,545	41,545	52,000	25%
Intergovernmental	-	-	-	-	-	-	0%
Business License	25,236	26,222	2,984	2,984	2,984	25,000	738%
Miscellaneous	-	185,806	-	-	-	1,000	100%
Interest	10	48	14	14	14	20	43%
Grant	-	-	275,000	275,000	275,000	-	-100%
Donation/Transfer In	-	-	-	-	-	-	0%
Total	84,993	246,040	319,543	319,543	319,543	78,020	-76%



LOOP SPECIAL BUSINESS DISTRICT

The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

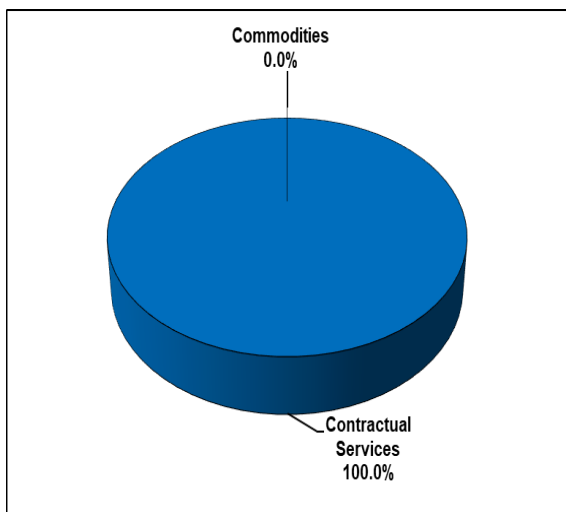
The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

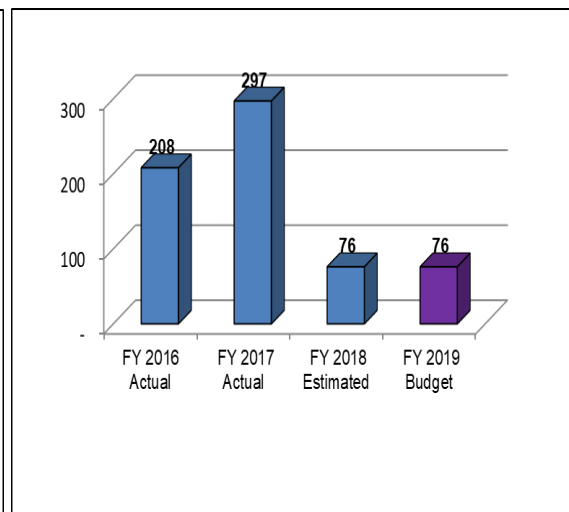
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services	208,492	296,697	75,600	75,600	75,600	75,600	0%
Commodities	-	156	-	-	-	-	0%
Total	208,492	296,853	75,600	75,600	75,600	75,600	0%

FY 2025 Budget



Total Expenditures





Department	Non-Department
Program	Loop Business District

Fund	Loop Business District
Account Number	18-70-74

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services							
6001 Auditing & Accounting	1,710	1,559	1,750	1,750	1,750	1,750	0%
6010 Professional Services	97,500	177,047	65,000	65,000	65,000	65,000	0%
6020 Legal Services	3,935	14,200	-	-	-	-	0%
6040 Events & Receptions	64,551	86,603	-	-	-	-	0%
6050 Maintenance Contracts	16,743	(0)	-	-	-	-	0%
6070 Temporary Labor	-	-	-	-	-	-	0%
6090 Postage	450	472	250	250	250	250	0%
6130 Advertising & Public Notices	14,200	9,495	-	-	-	-	0%
6136 Marketing and Promotional	-	-	-	-	-	-	0%
6150 Printing Services	616	842	-	-	-	-	0%
6190 Insurance Misc	4,783	3,725	6,100	6,100	6,100	6,100	0%
6260 Electricity	-	-	-	-	-	-	0%
6270 Telephone & Pagers	-	-	-	-	-	-	0%
6320 Internet Services	-	-	-	-	-	-	0%
6440 Maintenance & Repairs	446	-	-	-	-	-	0%
6560 Technology Services	3,475	2,456	-	-	-	-	0%
6650 Membership & Certification	-	-	-	-	-	-	0%
6700 Misc. Operating Services	83	300	2,500	2,500	2,500	2,500	0%
Sub-Total Contractual Services	208,492	296,699	75,600	75,600	75,600	75,600	0%
Commodities							
7001 Office Supplies	-	108	-	-	-	-	0%
7690 Recreational Supplies	-	-	-	-	-	-	0%
7850 Awards & Gifts	-	-	-	-	-	-	0%
7890 Miscellaneous	-	47	-	-	-	-	0%
Sub-Total Commodities	-	155	-	-	-	-	0%
Total	208,492	296,854	75,600	75,600	75,600	75,600	0%

**ARTICLE XVI - PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT**

The City Council of the City of University City makes the following finds, determinations and statements:

1. The City Council adopted a resolution on January 9, 1996, as the resolution of intention to establish a Parkview Gardens special business district pursuant to which the ordinance codified in this Chapter is adopted; and
2. The City Council held a hearing on January 22, 1996, in the Council Chambers, City Hall, 6801 Delmar Boulevard, University City, Missouri to consider the formation of the Parkview Gardens special business district; and
3. The Parkview Gardens special business district shall have a boundary as described on file in the City Offices.

RATE OF PROPERTY LEVY

The initial rate of levy to be imposed upon property lying within the Parkview Gardens special business district shall be eighty-five (\$0.85) on the one hundred dollar (\$100.00) assessed valuation and there is imposed, subject to the requisite majority of the qualified voters of the Parkview Gardens voting thereon, upon all real property lying within the district.

USE OF REVENUE

The uses to which the additional revenue shall be put shall be:

1. Marketing and promotion;
2. Neighborhood/district beautification;
3. Youth recreation programs; and
4. Crime prevention programs

For FY 2023, the district set the tax rate at \$0.365 per \$100.00 for residential properties and \$0.604 per \$100.00 for commercial property. The district projected the revenue to be \$95,800.

BUDGET REVENUE

Property Tax	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Real Property	103,539	149,917	103,500	103,500	103,500	95,000	-8%
Interest	-	-	500	500	500	800	60%
Total	103,539	149,917	104,000	104,000	104,000	95,800	-8%



PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

As mentioned in the previously, the Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

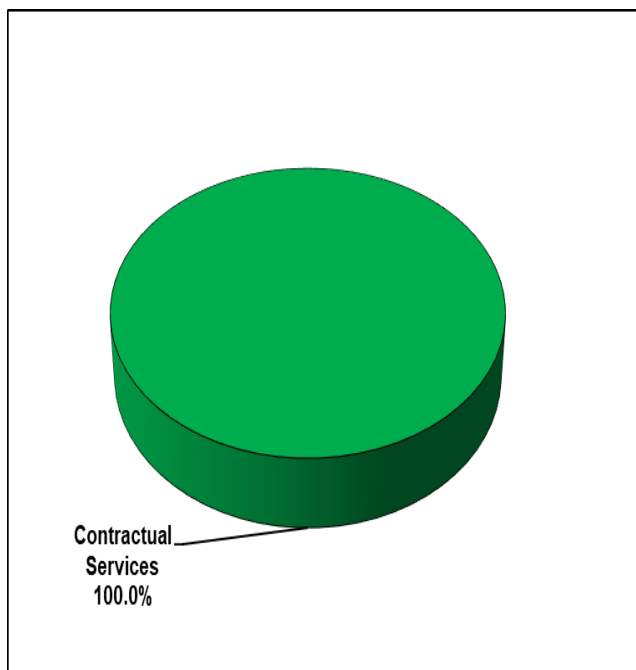
The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

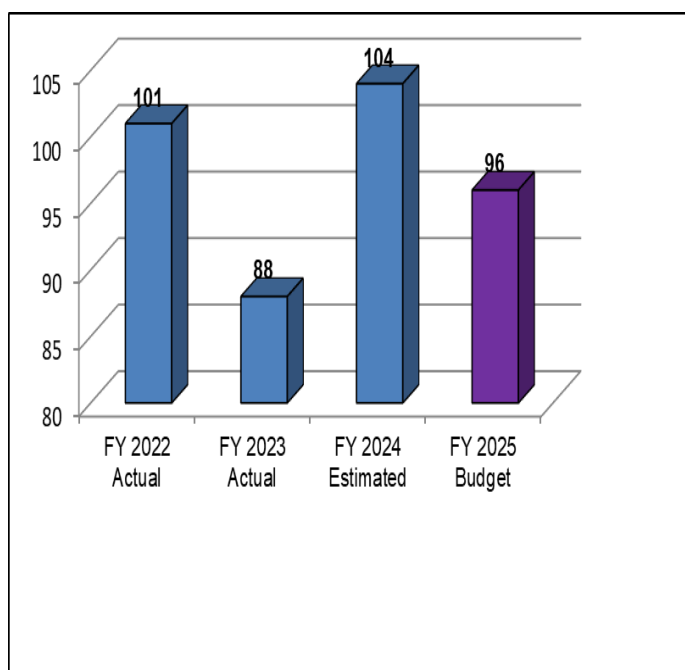
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services	101,475	88,065	103,500	103,500	103,500	95,800	-7%
Commodities	-	-	-	-	-	-	0%
Total	101,475	88,065	103,500	103,500	103,500	95,800	-7%

FY 2025 Budget



Total Expenditures



219



This page intentionally left blank



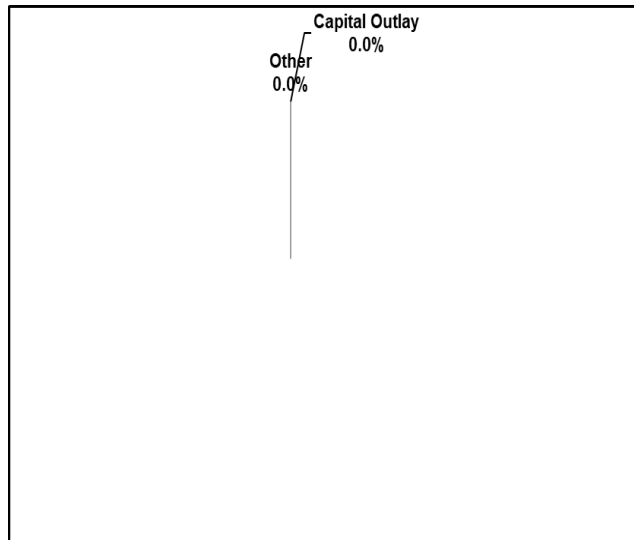
AMERICAN RESCUE PLAN

The American Rescue Plan Act was signed by President Biden on March 11, 2021. The American Rescue Plan will provide federal investments to defeat the COVID-19 virus and provide municipalities with resources needed to survive the pandemic.

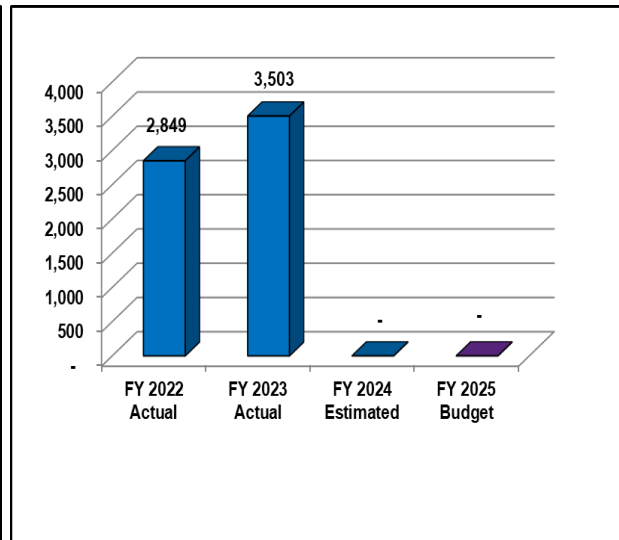
BUDGET EXPENDITURES

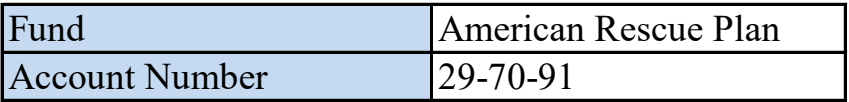
	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Personnel Services	-	-	-	-	-	-	0%
Contractual Services	9,713	2,975	-	-	-	-	0%
Commodities	-	-	-	-	-	-	0%
Capital Outlay	-	-	-	-	-	-	0%
Other	2,839,766	3,500,000	-	-	-	-	0%
Total	2,849,479	3,502,975	-	-	-	-	0%

FY 2025 Budget



Total Expenditures ('000)



222



PENSION (For Information Only)

POLICE AND FIRE PENSION

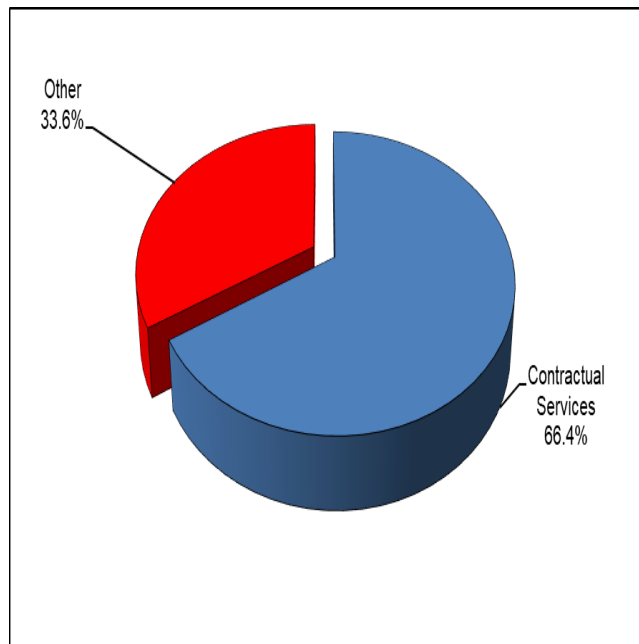
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

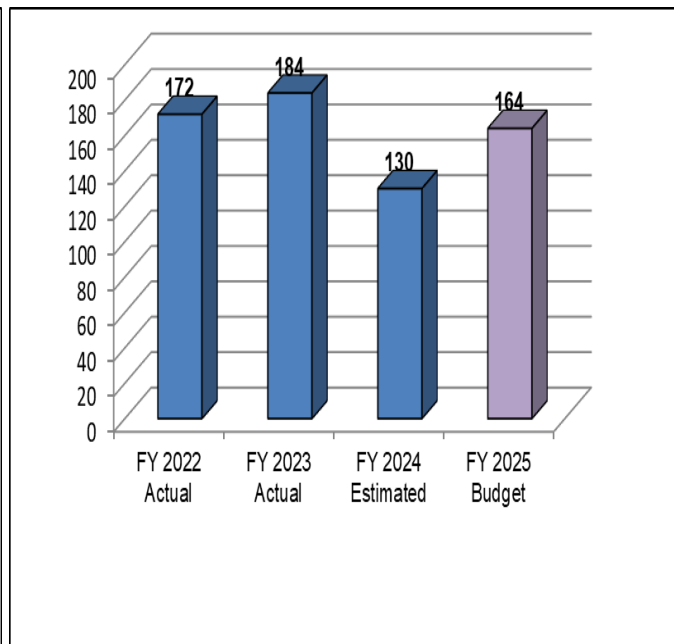
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services	107,616	124,826	87,487	87,487	87,487	109,028	25%
Other	64,421	59,359	42,363	42,363	42,363	55,123	30%
Total	172,037	184,185	129,850	129,850	129,850	164,151	26%

FY 2025 Budget



Total Expenditures



During FY 2025, the Police and Fire Pension Fund has budgeted a Transfer in from the Public Safety Sales Tax Fund for \$545,235, respectively.



Department	Uniformed Pension
Program	Pension Administration

Fund	Police & Fire Pension
Account Number	03-73-85

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024. Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services							
6001 Auditing & Accounting	2,371	3,030	1,203	1,203	1,203	549	-54%
6010 Professional Services	22,545	31,970	9,069	9,069	9,069	33,170	266%
6020 Legal Services	5,732	13,781	6,403	6,403	6,403	535	-92%
6240 Insurance - Disability	45,330	45,079	43,879	43,879	43,879	46,438	6%
6245 Insurance - Group Life	27,908	28,064	26,933	26,933	26,933	28,336	5%
6580 Insurance - Fiduciary	3,730	2,904	-	-	-	-	0%
6770 Bank & Credit Card Fees	-	-	-	-	-	-	0%
Sub-Total Contractual Services	107,616	124,828	87,487	87,487	87,487	109,028	25%
Other							
9500 Administrative Expenses	64,421	59,359	42,363	42,363	42,363	55,123	30%
Sub-Total Other	64,421	59,359	42,363	42,363	42,363	55,123	30%
Total	172,037	184,187	129,850	129,850	129,850	164,151	26%



PENSION (For Information Only)

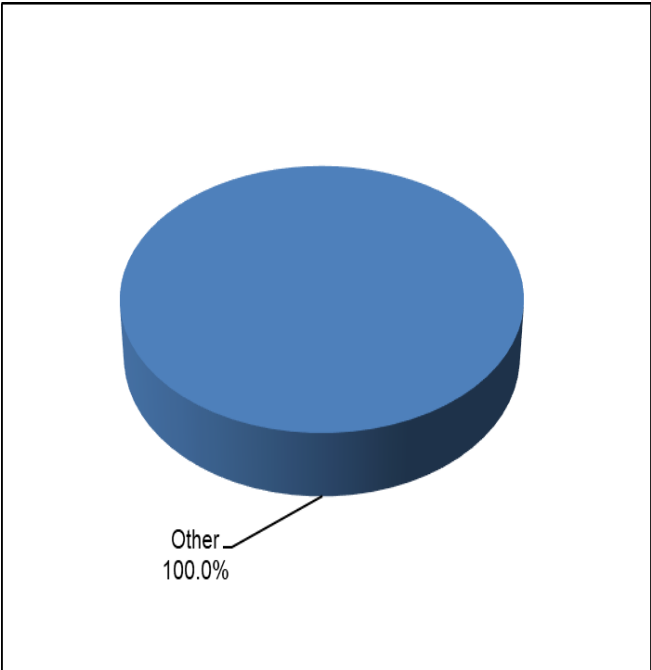
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and provides benefits for the survivors of uniformed employees.

This program is not part of the City’s operating budget and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

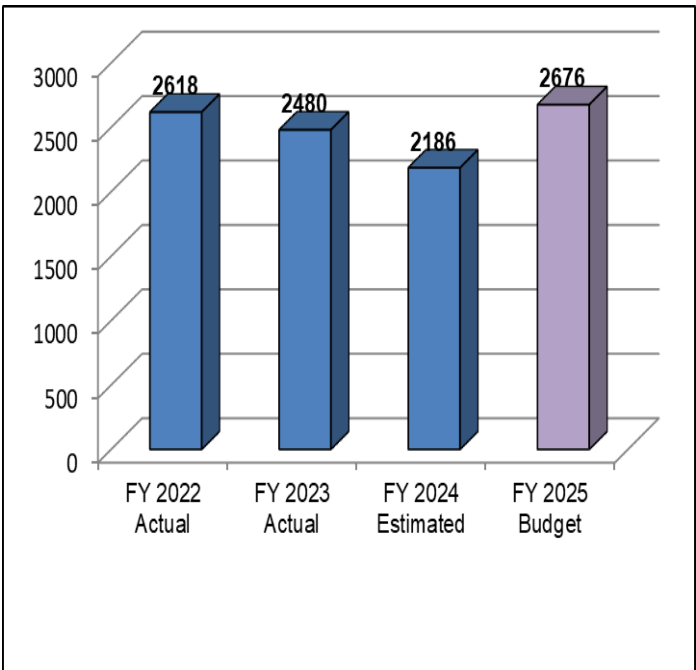
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Other	2,617,622	2,479,685	2,185,880	2,185,880	2,185,880	2,675,562	22%
Total	2,617,622	2,479,685	2,185,880	2,185,880	2,185,880	2,675,562	22%

FY 2025 Budget



Total Expenditures





Department	Uniformed Pension
Program	Pension Benefits

Fund	Police & Fire Pension
Account Number	03-73-86

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Other							
9300 Retirement Benefits	2,078,743	2,152,165	1,983,607	1,983,607	1,983,607	2,030,590	2%
9350 Disability Benefits	68,562	55,911	44,984	44,984	44,984	45,150	0%
9400 Survivor's Benefits	134,201	264,667	157,289	157,289	157,289	204,088	30%
9450 Death Benefits	13,943	6,943	-	-	-	-	0%
9750 10-Year City Contribution	321,954	-	-	-	-	395,734	100%
Sub-Total Other	2,617,403	2,479,686	2,185,880	2,185,880	2,185,880	2,675,562	22%
Total	2,617,403	2,479,686	2,185,880	2,185,880	2,185,880	2,675,562	22%



PENSION (For Information Only)

NON-UNIFORMED EMPLOYEE PENSION

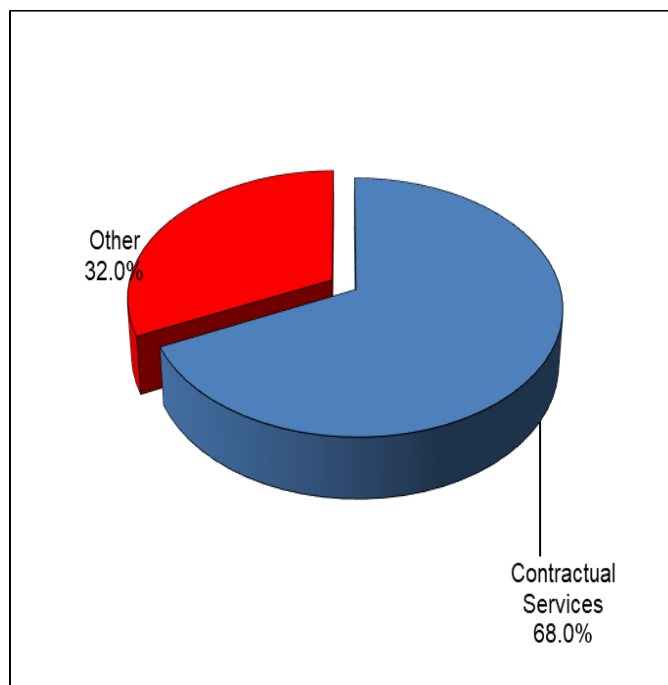
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the city, including benefits for their survivors.

This program is not part of the City's operating budget and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

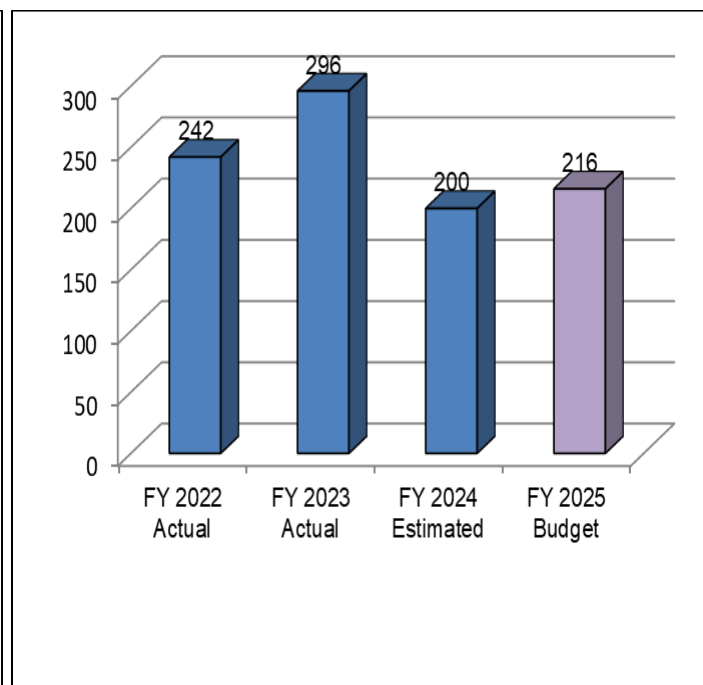
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services	92,775	113,458	83,897	83,897	83,897	146,731	75%
Other	149,148	182,227	116,462	116,462	116,462	69,089	-41%
Total	241,923	295,685	200,359	200,359	200,359	215,820	8%

FY 2025 Budget



Total Expenditures





Department	Non-Uniformed Pension
Program	Pension Administration

Fund	Non-Uniformed Pension
Account Number	10-74-85

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services							
6001 Auditing & Accounting	2,371	3,029	1,203	1,203	1,203	549	-54%
6010 Professional Services	24,297	43,181	14,142	14,142	14,142	86,689	513%
6020 Legal Services	2,454	4,491	15,427	15,427	15,427	3,377	-78%
6240 Insurance - Disability	37,089	36,887	32,945	32,945	32,945	34,883	6%
6245 Insurance - Group Life	22,834	22,966	20,180	20,180	20,180	21,233	5%
6580 Insurance - Fiduciary	3,730	2,904	-	-	-	-	0%
Sub-Total Contractual Services	92,775	113,458	83,897	83,897	83,897	146,731	75%
Other							
9500 Administrative Expenses	73,704	64,641	46,144	46,144	46,144	60,154	30%
9600 Refund of Contributions	75,443	117,546	70,318	70,318	70,318	8,935	-87%
Sub-Total Other	149,147	182,187	116,462	116,462	116,462	69,089	-41%
Total	241,922	295,645	200,359	200,359	200,359	215,820	8%



PENSION (For Information Only)

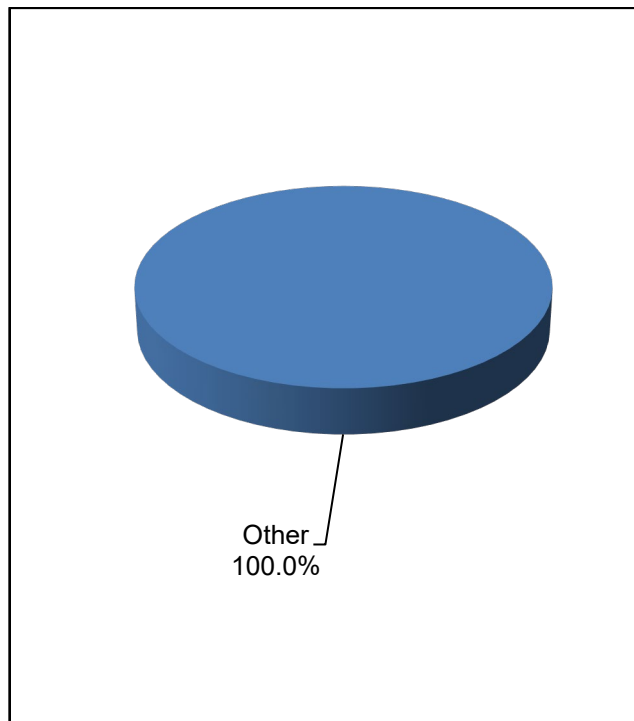
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the city, including benefits for their survivors.

This program is not part of the City's operating budget and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

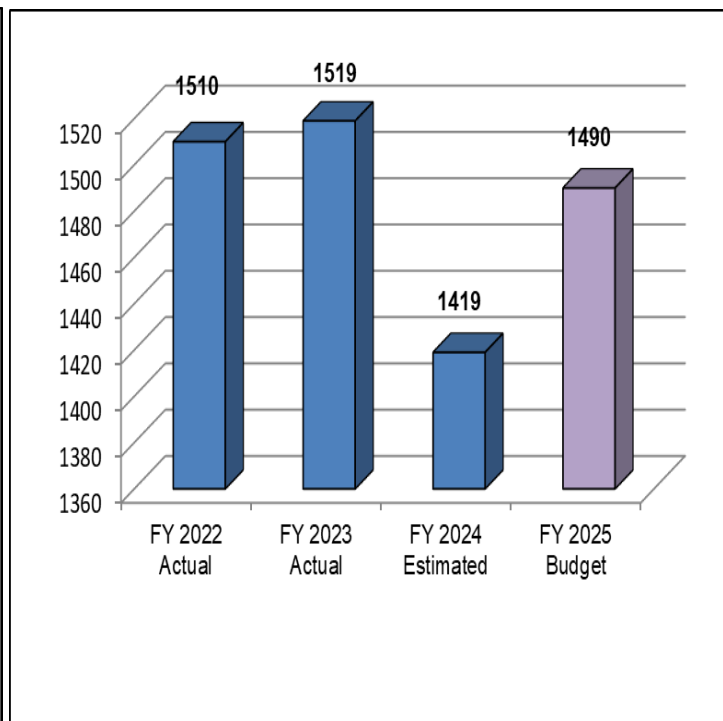
BUDGET EXPENDITURES

	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Amended	FY 2024 Estimated	FY 2025 Budget	% over FY 2024
Other	1,509,923	1,518,733	1,419,059	1,419,059	1,419,059	1,489,540	5%
	1,509,923	1,518,733	1,419,059	1,419,059	1,419,059	1,489,540	5%

FY 2025 Budget



Total Expenditures





Department	Non-Uniformed Pension
Program	Pension Benefits

Fund	Non-Uniformed Pension
Account Number	10-74-86

	FY 2022 Actual	FY 2023 Actual	FY2024 Original	FY2024 Amended	FY2024 Estimated	FY 2025 Budget	% over FY 2024
Contractual Services							
5460 Medical Insurance	190	786	-	-	-	-	0%
5465 Medical Insurance Retiree	-	-	-	-	-	-	0%
Sub-Total Other	-	-	-	-	-	-	0%
Other							
9300 Retirement Benefits	1,404,759	1,421,173	1,331,153	1,331,153	1,331,153	1,398,673	5%
9350 Disability Benefits	-	-	-	-	-	-	0%
9400 Survivor's Benefits	105,165	97,560	87,906	87,906	87,906	88,726	1%
9600 Refund of Contributions	-	-	-	-	-	2,141	100%
9750 10 Year City Contribution	-	-	-	-	-	-	0%
Sub-Total Other	1,509,924	1,518,733	1,419,059	1,419,059	1,419,059	1,489,540	5%
Total	1,509,924	1,518,733	1,419,059	1,419,059	1,419,059	1,489,540	5%



Capital Improvement Plan
Adopted Budget
Fiscal Year 2025

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, keeping, and paying for University City's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the city will have the funds to pay for and keep them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets, or the renovation, rehabilitation, or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure and respond to and expect the future growth of the city. A wide range of projects include capital improvements as illustrated by the examples below:

- Fire and police stations.
- Libraries, court facilities and office buildings.
- Parks, trails, open space, pools, recreation centers and other related facilities.
- Roads, bridges, traffic signals and other traffic control devices including fiber optic infrastructure needed for the operation of intelligent transportation systems.
- Landscape beautification projects.
- Computer software and hardware systems other than personal computers and printers.
- Flood control drainage channels, storm drains and retention basins; and
- Major equipment purchases such as landfill compactors, street sweepers and sanitation trucks.

Municipalities, like University City, face a special set of complex problems. The cities need to keep roads, repair public amenities such as parks, and expand public safety services to accommodate both residential and non-residential citizens. They also must simultaneously keep, replace, rehabilitate, and/or upgrade existing capital assets such as roads, parks, and buildings. University City also has completed many capital projects that involved renovating, rehabilitating, or expanding existing infrastructure or buildings.

Paying for Capital Improvements

In many respects, the city's planning process for selecting, scheduling, and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes.

If the purchase plan moves forward, a decision must be made about the down payment. Other cash sources might include a savings account or a rainy-day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable, a negative event, such as a flood or unanticipated medical expense, might delay the plan.

Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses.

Guidelines and Policies Used in Developing the CIP

City Council's strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:

- Does a project support City Council's strategic goals?
- Does a project qualify as a capital project, i.e., cost more than \$25,000 and have an expected useful life of at least five years?
- Does a project satisfactorily address all federal, state and city legal and financial requirements?
- Does a project support the city's favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city's existing infrastructure?
- Does a project respond to and, if possible, expect future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints of reasonable taxes and fees?
- Does a project leverage funds provided by other units of government where proper?

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population loss, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

University City's Annual CIP Development Process

In conjunction with the annual budgeting process, the Finance Department coordinates the citywide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Council's commitment to the needs and desires of University City's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Council. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. City Council makes the final decision about whether and when to fund a project. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Deciding how and when to schedule projects is a complicated process. It must consider City Council's strategic goals as well as all the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time or emergency services when needed. The City Council reviews the recommended CIP. Council also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.

Citizen Involvement in the CIP Process

The CIP is an important financial, planning, and public communication tool. It gives residents and businesses a clear and concrete view of the city's long-term direction for capital improvements and a better understanding of the city's ongoing needs for stable revenue sources to fund large or multi-year capital projects. Input into the annual CIP updating process is obtained from citizens who serve on many different city boards and commissions, as well from individual citizens through the public hearing and comment process. Through these public input venues, residents and businesses have alerted staff about infrastructure development and renovation needs, important quality-of-life enhancements, and environmental and historic preservation issues that should be addressed in the capital plan. Citizens have additional opportunities for input when participating in committees that consider voter authorization proposals.

Capital Improvement Plan Budget

The city annually updates the *Five-Year Capital Improvement Program (CIP)* plan, which is now based on FY 2025 through FY 2029 and includes \$48.9 million in projects. **The first year of the plan is the only year appropriated by City Council.** The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The final decision to fund a project is made by City Council. Projects include street, sidewalk and curb improvements including pavement preservation, park improvements, police and fire department vehicle replacements, and miscellaneous improvements.

Fiscal Constraints and Debt

For the last several years, the City has not been able to use current revenues to fund all the capital projects needed. In early 2016, the City had tempted to issue general obligation bonds for street and parks, but the bonds did not pass by the voters. City Council had approved the using of General Fund reserves not only for matching part to federal and municipal park grants but also for building and renovation of the Police Facilities. Therefore, these types of projects do affect the operating budget.

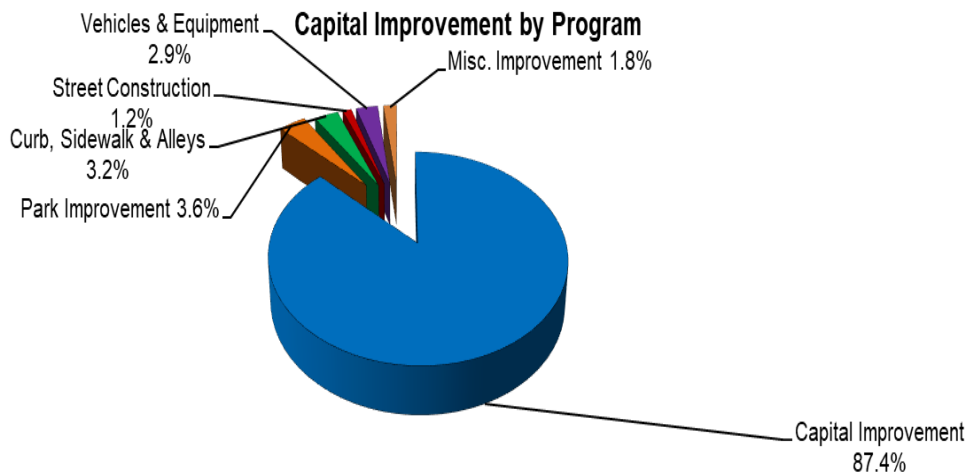
Impact of the CIP on the Operating Budget

University City's operating budget is directly affected by the CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair and maintenance upon completion or acquisition that must be incorporated into the operating budget. Older facilities usually involve higher maintenance and repair costs as well. Grant matching funds also come directly from the operating budget. The cost of future operations and maintenance for new CIP projects are estimated by each department based on a detailed set of cost guidelines that is provided to all departments each year. These guidelines are updated annually in conjunction with the various departments that are experts on diverse types of operating costs. For fiscal year 2025 - 2029 CIP the following pages reflects the estimated operating cost for capital projects:





CAPITAL IMPROVEMENT


	PROGRAM	CAPITAL IMPROVEMENT SALES TAX	CERTIFICATE OF PARTICIPATION	GOLF COURSE	GRANT	PARK SALES TAX	PUBLIC SAFETY SALES TAX	SOLID WASTE	TOTAL
	Capital Improvement								
1	Annex and Trinity Bld Renovations-Construction	\$ -	\$ 28,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$28,000,000
2	City Facilities Improvements	225,000	-	-	-	-	-	-	225,000
	Curbs, Sidewalk & Alleys								
3	Curb and Sidewalk Replacement	900,000	-	-	78,000	-	-	-	978,000
4	Sidewalk Program Concrete Jobs - In House or Contract	-	-	-	-	50,000	-	-	50,000
	Street Construction								
5	Street Maintenance Program	300,000	-	-	-	-	-	-	300,000
6	Bridge Maintenance	75,000	-	-	-	-	-	-	75,000
	Parks Improvement								
7	Heman Park Tennis Court Painting	-	-	-	-	55,000	-	-	55,000
8	Revitalization of Millar Park Baseball Field Project	-	-	-	575,000	300,000	-	-	875,000
9	Lewis Park Shoreline Retaining Wall Partial Replacement	-	-	-	-	75,000	-	-	75,000
10	Metcalf Park Playground Improvements	-	-	-	-	45,000	-	-	45,000
11	Park Security and Ballfield Lighting	-	-	-	-	20,000	-	-	20,000
12	Rabe Park Playground Improvements	-	-	-	-	45,000	-	-	45,000
13	Turf & Athletic Field Maintenance	-	-	-	-	50,000	-	-	50,000
	Vehicles & Equipment								
14	2600 Vehicle Replacement	70,000	-	-	-	-	-	-	70,000
15	Communication Radio Replacement	50,000	-	-	-	-	-	-	50,000
16	UCPD New Fixtures for Building	40,000	-	-	-	-	-	-	40,000
17	Mobile Rapid Deployment Cameras	45,000	-	-	-	-	-	-	45,000
18	3/4 Ton Pickup - Replacement (2)	-	-	-	-	120,000	-	-	120,000
19	Transfer Station Compactor - Replacement	-	-	-	-	-	-	275,000	275,000
20	SCBA Harness Replacement	183,840	-	-	-	-	-	-	183,840
21	Police Vehicle Fleet & Equipment Replacement	150,000	-	-	-	-	-	-	150,000
	Miscellaneous Improvement								
22	Concrete Work	-	-	100,000	-	-	-	-	100,000
23	Enhanced Street Lighting Replacement	25,000	-	-	-	-	-	-	25,000
24	EAB Tree Replacement Program	-	-	-	-	75,000	-	-	75,000
25	Dead/Hazardous Tree Removal and Replacement	-	-	-	-	50,000	-	-	50,000
26	Annual Tree Trimming Program	-	-	-	-	200,000	-	-	200,000
27	Solid Waste Grant Projects	-	-	-	-	-	-	120,000	120,000
		\$ 2,063,840	\$ 28,000,000	\$100,000	\$653,000	\$1,085,000	\$ -	\$395,000	\$32,296,840




<div><div><div><div><div><div></div></div></div><div><div><div></div><div></div></div></div><div><div></div><div></div></div></div></div><div><div>City of</div><div>University</div><div>City</div></div></div> <div><div>Summary of</div><div>Capital Improvement Program</div></div>	Project #	Priority	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
ALL CIP PROJECTS								
2600 Vehicle Replacement	FIRE 2025-02	1	70,000	-	-	-	-	70,000
3/4 Ton Pickup - Replacement	PRF-25-15	2	60,000	-	-	-	-	60,000
3/4 Ton Pickup - Replacement	PWA25-01	2	60,000	-	-	-	-	60,000
3/4/ ton truck purchase program three per 5-year cycle	PRP27/29-03	3	-	-	195,000	195,000	195,000	585,000
Aerial Lift/Bucket Truck	PRFOR25-04	1	-	450,000	-	-	-	450,000
Annex and Trinity Bld Renovations Contructions	PWF25-01	1	28,000,000	-	-	-	-	28,000,000
Annual Tree Trimming Program	PRF25/29-04	4	200,000	200,000	200,000	200,000	200,000	1,000,000
Athletic Field Restoration	PRP25-09	1	-	200,000	-	-	-	200,000
Automated Solid Waste Truck Replacement	PWS-04	1	-	360,000	360,000	-	-	720,000
Bridge Maintenance	PWST25-07	1	75,000	-	-	-	-	75,000
CentCommons Generator	PRF-CC-27-01	2	-	-	200,000	-	-	200,000
CentCommons soccer complex A/C units (3)	PRF-CC-25-03	1	-	175,000	-	-	-	175,000
CentCommons Soccer Field Protective netting	PRF-CC-25-01	2	-	30,000	-	-	-	30,000
City Facilities Improvements	PWST25-07	1	225,000	-	-	-	-	225,000
Communications Radio Replacement	FIRE 2025-03	2	50,000	50,000	50,000	50,000	50,000	250,000
Concrete Work	GLF25-01	1	100,000	-	-	-	-	100,000
Curb and sidewalk replacement	PWST25/29-03	1	978,000	978,000	978,000	978,000	978,000	4,890,000
Dead and or Hazardous Tree Removal and Replacement Program	PRF25/29-02	1	50,000	50,000	50,000	50,000	50,000	250,000
Dump Truck Replacement	PRP26-02	1	-	208,970	-	-	-	208,970
Dump Truck Replacement	PWST26/27-05	1	-	150,000	150,000	-	-	300,000
EAB Tree Replacement Program	PRF25/29-02	1	75,000	75,000	75,000	75,000	75,000	375,000
Eastgate Park Playground Improvements	PRP28-02	1	-	-	-	45,000	-	45,000
Enhanced Street Lighting Replacement	PWST25/29-04	2	25,000	25,000	25,000	25,000	25,000	125,000
Front End Loader	PRF-27-03	3	-	-	250,000	-	-	250,000
Groby Road Improvement	PWST25-04	1	-	394,470	-	-	-	394,470
Groby Road Improvement	PWST25-04	1	-	882,740	-	-	-	882,740
Heman Park Basketball Courts Restoration/ Improvements	PRP26-02	1	-	150,000	-	-	-	150,000
Heman Park Pool Replacement	PRHEM33-01	2	-	-	-	-	100,000	100,000
Heman Park Tennis Court Painting	PRP25-05	1	55,000	-	-	-	-	55,000
Herman Park Community Center Generator	PRF-COM-28-01	2	-	-	-	100,000	-	100,000
Herman Park Community Center Generator	PRF-CC-28-01	2	-	-	-	100,000	-	100,000
Herman Park Pavilion Roof Replacement	PRF25/26-46	1	-	50,000	-	-	-	50,000
Herman Park Playground Improvements - Muni Grant Phase 1 & 2	PRP26/27-02	2	-	-	575,000	575,000	-	1,150,000
Herman Park Pool - Aqua Zipline	PRF-HEM-28-01	1	-	-	-	35,000	-	35,000
Herman Park Pool - Climbing Wall	PRF-HEM-26-10	1	-	60,000	-	-	-	60,000
Herman Park Pool - Filter Room Improvement	PRF-HEM-26-11	1	-	100,000	-	-	-	100,000
Herman Park Pool - Pool Painting	PRF-HEM-27-04	1	-	-	100,000	-	-	100,000
Kaufman Park Tennis Court Painting	PRP26-01	3	-	50,000	-	-	-	50,000
Lewis Park Improvement	PRP28-01	1	-	-	-	65,000	-	65,000
Lewis Park Shoreline Retaining Wall Partial Replacement	PRF-25-47	1	75,000	-	-	-	-	75,000
Metcalf Park Playground Improvements	PRP25-04	1	45,000	-	-	-	-	45,000
Metcalfe Park Improvements	PRP27-01	2	-	-	45,000	-	-	45,000
Miller Park Retaining Wall and Walkway	PRF-25-60	1	-	175,000	-	-	-	175,000
Mobile Rapid Deployment Cameras	PD#002	1	45,000	-	-	-	-	45,000
Mobile Stage Replacement	PRP26-03	3	-	350,000	-	-	-	350,000
Mona Trail Restoration	PRP24-10	2	-	575,000	-	-	-	575,000
Park Security and Ballfield Lighting	PRF-HEM-25/26-41	1	20,000	20,000	-	-	-	40,000
Police Vehicle Fleet & Equip Replacement	PD#004	1	150,000	-	-	-	-	150,000
Police Vehicle Fleet & Equip Replacement	PD#004	1	-	150,000	150,000	150,000	150,000	600,000
Rabe Park Playground Improvements	PRP25-05	1	45,000	-	-	-	-	45,000
Rear Load Solid Waste Truck Replacment	PWS-25-05	1	-	305,000	305,000	-	-	610,000
Revitalization of Millar Park Baseball Field Project	PFRF-25-05	1	575,000	-	-	-	-	575,000
Revitalization of Millar Park Baseball Field Project	PFRF-25-05	1	300,000	-	-	-	-	300,000
SCBA Harness Replacement	FIRE 2025-01	3	183,840	-	-	-	-	183,840
Sidewalk Program Concrete Jobs - In house or contract	PRF-ST-25/29-03	1	50,000	50,000	50,000	50,000	50,000	250,000
Solid Waste Grant Projects	PWS25/29-03	2	120,000	120,000	120,000	120,000	120,000	600,000
Sprayer - Replacement	GLF28-01	2	-	-	-	45,000	-	45,000
Street Maintenance Program	PWST25/29-05	1	300,000	300,000	300,000	300,000	300,000	1,500,000
Transfer Station Compactor - Replacement	PWS25-06	1	275,000	-	-	-	-	275,000
Turf & Athletic Field Maintenance	PRF25/29-07	1	50,000	50,000	50,000	50,000	50,000	250,000
UCPD New Fixtures for Building	PD#001	1	40,000	-	-	-	-	40,000
Wide Area Mower Replacement	GLF26-01	2	-	134,920	-	-	-	134,920
GRAND TOTAL OF CIP PROGRAM			\$ 32,296,840	\$ 6,869,100	\$ 4,228,000	\$ 3,208,000	\$ 2,343,000	\$ 48,944,940

	Summary of Capital Improvement Program By Fund	Project #	Priority	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
CAPITAL IMPROVEMENT SALES TAX FUND									
Bridge Maintenance	PWST25-07	1		75,000	-	-	-	-	75,000
City Facilities Improvements	PWST25-07	1		225,000	-	-	-	-	225,000
Curb and sidewalk replacement	PWST25/29-03	1		900,000	900,000	900,000	900,000	900,000	4,500,000
Enhanced Street Lighting Replacement	PWST25/29-04	2		25,000	25,000	25,000	25,000	25,000	125,000
Street Maintenance Program	PWST25/29-05	1		300,000	300,000	300,000	300,000	300,000	1,500,000
Groby Road Improvement	PWST25-04	1		-	394,470	-	-	-	394,470
2600 Vehicle Replacement	FIRE 2025-02	1		70,000	-	-	-	-	70,000
Communications Radio Replacement	FIRE 2025-03	2		50,000	-	-	-	-	50,000
SCBA Harness Replacement	FIRE 2025-01	3		183,840	-	-	-	-	183,840
UCPD New Fixtures for Building	PD#001	1		40,000	-	-	-	-	40,000
Mobile Rapid Deployment Cameras	PD#002	1		45,000	-	-	-	-	45,000
Police Vehicle Fleet & Equip Replacement	PD#004	1		150,000	-	-	-	-	150,000
Total Capital Improvement Sales Tax Fund				2,063,840	1,619,470	1,225,000	1,225,000	1,225,000	7,358,310
CERTIFICATES OF PARTICIPATION									
Annex and Trinity Bld Renovations Contructions	PWF25-01	1		28,000,000	-	-	-	-	28,000,000
Total Certificates of Participation				28,000,000	-	-	-	-	28,000,000
GOLF COURSE FUND									
Concrete Work	GLF25-01	1		100,000	-	-	-	-	100,000
Wide Area Mower Replacement	GLF26-01	2		-	134,920	-	-	-	134,920
Sprayer - Replacement	GLF28-01	2		-	-	-	45,000	-	45,000
Total Golf Course Fund				100,000	134,920	-	45,000	-	279,920
GRANT FUND									
Groby Road Improvement	PWST25-04	1		-	882,740	-	-	-	882,740
Herman Park Playground Improvements - Muni Grant Phase 1 & 2	PRP26/27-02	2		-	-	575,000	575,000	-	1,150,000
Revitalization of Millar Park Baseball Field Project	PFRF-25-05	1		575,000	-	-	-	-	575,000
Curb and sidewalk replacement	PWST25/29-03	1		78,000	78,000	78,000	78,000	78,000	390,000
									-
Total Grant Fund				653,000	960,740	653,000	653,000	78,000	2,997,740

	Summary of		Project #	Priority	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Capital Improvement Program By Fund										
PARK AND STORM WATER SALES TAX FUND										
3/4 Ton Pickup - Replacement	PRF-25-15	2		60,000	-	-	-	-	60,000	
3/4 Ton Pickup - Replacement	PWA25-01	2		60,000	-	-	-	-	60,000	
3/4/ ton truck purchase program three per 5-year cycle	PRP27/29-03	3		-	-	195,000	195,000	195,000	585,000	
Aerial Lift/Bucket Truck	PRFOR25-04	1		-	450,000	-	-	-	450,000	
Annual Tree Trimming Program	PRF25/29-04	4		200,000	200,000	200,000	200,000	200,000	1,000,000	
Athletic Field Restoration	PRP25-09	1		-	200,000	-	-	-	200,000	
CentCommons Generator	PRF-CC-27-01	2		-	-	200,000	-	-	200,000	
CentCommons soccer complex A/C units (3)	PRF-CC-25-03	1		-	175,000	-	-	-	175,000	
CentCommons Soccer Field Protective netting	PRF-CC-25-01	2		-	30,000	-	-	-	30,000	
Dead and or Hazardous Tree Removal and Replacement Program	PRF25/29-02	1		50,000	50,000	50,000	50,000	50,000	250,000	
Dump Truck Replacement	PRP26-02	1		-	208,970	-	-	-	208,970	
Dump Truck Replacement	PWST26/27-05	1		-	150,000	150,000	-	-	300,000	
EAB Tree Replacement Program	PRF25/29-02	1		75,000	75,000	75,000	75,000	75,000	375,000	
Eastgate Park Playground Improvements	PRP28-02	1		-	-	-	45,000	-	45,000	
Front End Loader	PRF-27-03	3		-	-	250,000	-	-	250,000	
Heman Park Basketball Courts Restoration/ Improvements	PRP26-02	1		-	150,000	-	-	-	150,000	
Heman Park Pool Replacement	PRHEM33-01	2		-	-	-	-	100,000	100,000	
Heman Park Tennis Court Painting	PRP25-05	1		55,000	-	-	-	-	55,000	
Herman Park Community Center Generator	PRF-COM-28-01	2		-	-	-	100,000	-	100,000	
Herman Park Community Center Generator	PRF-CC-28-01	2		-	-	-	100,000	-	100,000	
Herman Park Pavilion Roof Replacement	PRF25/26-46	1		-	50,000	-	-	-	50,000	
Herman Park Pool - Aqua Zipline	PRF-HEM-28-01	1		-	-	-	35,000	-	35,000	
Herman Park Pool - Climbing Wall	PRF-HEM-26-10	1		-	60,000	-	-	-	60,000	
Herman Park Pool - Filter Room Improvement	PRF-HEM-26-11	1		-	100,000	-	-	-	100,000	
Herman Park Pool - Pool Painting	PRF-HEM-27-04	1		-	-	100,000	-	-	100,000	
Kaufman Park Tennis Court Painting	PRP26-01	3		-	50,000	-	-	-	50,000	
Lewis Park Improvement	PRP28-01	1		-	-	-	65,000	-	65,000	
Lewis Park Shoreline Retaining Wall Partial Replacement	PRF-25-47	1		75,000	-	-	-	-	75,000	
Metcalf Park Playground Improvements	PRP25-04	1		45,000	-	-	-	-	45,000	
Metcalf Park Improvements	PRP27-01	2		-	-	45,000	-	-	45,000	
Miller Park Retaining Wall and Walkway	PRF-25-60	1		-	175,000	-	-	-	175,000	
Mobile Stage Replacement	PRP26-03	3		-	350,000	-	-	-	350,000	
Mona Trail Restoration	PRP24-10	2		-	575,000	-	-	-	575,000	
Park Security and Ballfield Lighting	PRF-HEM-25/26-41	1		20,000	20,000	-	-	-	40,000	
Rabe Park Playground Improvements	PRP25-05	1		45,000	-	-	-	-	45,000	
Revitalization of Millar Park Baseball Field Project	PFRF-25-05	1		300,000	-	-	-	-	300,000	
Sidewalk Program Concrete Jobs - In house or contract	PRF-ST-25/29-03	1		50,000	50,000	50,000	50,000	50,000	250,000	
Turf & Athletic Field Maintenance	PRF25/29-07	1		50,000	50,000	50,000	50,000	50,000	250,000	
Total Park and Storm Water Sales Tax Fund					1,085,000	3,168,970	1,365,000	965,000	720,000	7,303,970
PUBLIC SAFETY SALES TAX FUND										
Communications Radio Replacement	FIRE 2025-03	2		-	50,000	50,000	50,000	50,000	200,000	
Police Vehicle Fleet & Equip Replacement	PD#004	1		-	150,000	150,000	150,000	150,000	600,000	
Total Public Safety Sales Tax Fund					-	200,000	200,000	200,000	200,000	800,000
SOLID WASTE FUND										
Solid Waste Grant Projects	PWS25/29-03	2		120,000	120,000	120,000	120,000	120,000	600,000	
Automated Solid Waste Truck Replacement	PWS-04	1		-	360,000	360,000	-	-	720,000	
Transfer Station Compactor - Replacement	PWS25-06	1		275,000	-	-	-	-	275,000	
Rear Load Solid Waste Truck Replacment	PWS-25-05	1		-	305,000	305,000	-	-	610,000	
Total Solid Waste Fund					395,000	785,000	785,000	120,000	120,000	2,205,000
GRAND TOTAL OF CIP PROGRAM					\$ 32,296,840	\$ 6,869,100	\$ 4,228,000	\$ 3,208,000	\$ 2,343,000	\$ 48,944,940

	Summary of Capital Improvement Program by Department		Project #	Priority	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
FIRE DEPARTMENT										
2600 Vehicle Replacement	FIRE 2025-02	1			70,000	-	-	-	-	70,000
Communications radio replacement	FIRE 2025-03	2			50,000	50,000	50,000	50,000	50,000	250,000
SCBA Harness Replacement	FIRE 2025-01	3			183,840	-	-	-	-	183,840
Total Fire Department					303,840	50,000	50,000	50,000	50,000	503,840
GOLF COURSE										
Concrete Work	GLF25-01	1			100,000	-	-	-	-	100,000
Wide Area Mower Replacement	GLF26-01	2			-	134,920	-	-	-	134,920
Sprayer - Replacement	GLF28-01	2			-	-	-	45,000	-	45,000
Total Golf Course					100,000	134,920	-	45,000	-	279,920
PARKS AND RECREATION										
Heman Park Pool Replacement	PRHEM29-01	2			-	-	-	-	100,000	100,000
Eastgate Park Playground Improvements	PRP28-02	1			-	-	-	45,000	-	45,000
Herman Park Community Center Generator	PRF-COM-28-01	2			-	-	-	100,000	-	100,000
3/4/ ton truck purchase program three per 5-year cycle	PRP27/29-03	3			-	-	195,000	195,000	195,000	585,000
Herman Park Pool - Pool Painting	PRF-HEM-27-04	1			-	-	100,000	-	-	100,000
Herman Park Pool - Aqua Zipline	PRF-HEM-28-01	1			-	-	-	35,000	-	35,000
Mona Trail Restoration	PRP24-10	2			-	575,000	-	-	-	575,000
Herman Park Pool - Filter Room Improvement	PRF-HEM-26-11	1			-	100,000	-	-	-	100,000
Dump Truck Replacement	PRP26-02	1			-	208,970	-	-	-	208,970
Herman Park Playground Improvements - Muni Grant Phase 1 & 2	PRP26/27-02	2			-	-	575,000	575,000	-	1,150,000
Heman Park Tennis Court Painting	PRP25-05	1			55,000	-	-	-	-	55,000
Herman Park Pool - Climbing Wall	PRF-HEM-26-10	1			-	60,000	-	-	-	60,000
Kaufman Park Tennis Court Painting	PRP26-01	3			-	50,000	-	-	-	50,000
Front End Loader	PRF-27-03	3			-	-	250,000	-	-	250,000
Mobile Stage Replacement	PRP26-03	3			-	350,000	-	-	-	350,000
Metcalfe Park Improvements	PRP27-01	2			-	-	45,000	-	-	45,000
Lewis Park Improvement	PRP28-01	1			-	-	-	65,000	-	65,000
Heman Park Basketball Courts Restoration/ Improvements	PRP26-02	1			-	150,000	-	-	-	150,000
Turf & Athletic Field Maintenance	PRF25/29-07	1			50,000	50,000	50,000	50,000	50,000	250,000
Park Security and Ballfield Lighting	PRF-HEM-25/26-41	1			20,000	20,000	-	-	-	40,000
Herman Park Pavilion Roof Replacement	PRF26-46	1			-	50,000	-	-	-	50,000
Miller Park Retaining Wall and Walkway	PRF-25-60	1			-	175,000	-	-	-	175,000
Lewis Park Shoreline Retaining Wall Partial Replacement	PRF-25-47	1			75,000	-	-	-	-	75,000
Rabe Park Playground Improvements	PRP25-05	1			45,000	-	-	-	-	45,000
Revitalization of Millar Park Baseball Field Project	PRFR-25-05	1			875,000	-	-	-	-	875,000
Metcalf Park Playground Improvements	PRP25-04	1			45,000	-	-	-	-	45,000
Heman Park Splash Pad	PRF-25-48	1			-	-	-	-	-	-
3/4 Ton Pickup - Replacement	PRF-25-15	2			60,000	-	-	-	-	60,000
Athletic Field Restoration	PRP25-09	1			-	200,000	-	-	-	200,000
Sidewalk Program Concrete Jobs - In house or contract	PRF-ST-25/29-03	1			50,000	50,000	50,000	50,000	50,000	250,000
Dump Truck Replacement	PWST26/27-05	1			-	150,000	150,000	-	-	300,000
Mowing and Training of Right-A-Way	PRF25/29-05	1			-	-	-	-	-	-
Herman Park Community Center Generator	PRF-CC-28-01	2			-	-	-	100,000	-	100,000
CentCommons soccer complex A/C units (3)	PRF-CC-25-03	1			-	175,000	-	-	-	175,000
CentCommons Generator	PRF-CC-27-01	2			-	-	200,000	-	-	200,000
CentCommons Soccer Field Protective netting	PRF-CC-25-01	2			-	30,000	-	-	-	30,000
EAB ree Replacement Program	PRF25/29-03	1			75,000	75,000	75,000	75,000	75,000	375,000
Aerial Lift/Bucket Truck	PRFOR25-04	1			-	450,000	-	-	-	450,000
Annual Tree Trimming Program	PRF25/29-04	4			200,000	200,000	200,000	200,000	200,000	1,000,000
Dead and or Hazardous Tree Removal and Replacement Program	PRF25/29-02	1			50,000	50,000	50,000	50,000	50,000	250,000
Total Parks and Recreation Department					1,600,000	3,168,970	1,940,000	1,540,000	720,000	8,968,970

	Summary of		Project #	Priority	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
	Capital Improvement Program by Department									
POLICE DEPARTMENT										
UCPD New Fixtures for Building	PD#001	1	40,000	-	-	-	-	-	40,000	
Mobile Rapid Deployment Cameras	PD#002	1	45,000	-	-	-	-	-	45,000	
Police Vehicle Fleet & Equip Replace	PD#004	1	150,000	150,000	150,000	150,000	150,000	150,000	750,000	
Total Police Department			235,000	150,000	150,000	150,000	150,000	150,000	835,000	
PUBLIC WORK DEPARTMENT										
3/4 Ton Pickup - Replacement	PWA25-01	2	60,000	-	-	-	-	-	60,000	
Bridge Maintenance	PWST25-07	1	75,000	-	-	-	-	-	75,000	
Annex and Trinity Bld Renovations Contructions	PWF25-01	1	28,000,000	-	-	-	-	-	28,000,000	
Centennial Commons HVAC Upgrades	PWF25-03	1	-	-	-	-	-	-	-	
Contennial Commons Counters and Cabinets	PWF25-05	4	-	-	-	-	-	-	-	
City Facilities Improvements	PWST25-07	1	225,000	-	-	-	-	-	225,000	
Solid Waste Grant Projects	PWS25/29-03	2	120,000	120,000	120,000	120,000	120,000	120,000	600,000	
Automated Solid Waste Truck Replacement	PWS-04	1	-	360,000	360,000	-	-	-	720,000	
Transfer Station Compactor - Replacement	PWS25-06	1	275,000	-	-	-	-	-	275,000	
Pershing Street Resurfacing and ADA upgrades	PWST25/29-02	1	-	-	-	-	-	-	-	
Curb and sidewalk replacement	PWST25/29-03	1	978,000	978,000	978,000	978,000	978,000	978,000	4,890,000	
Enhanced Street Lighting Replacement	PWST25/29-04	2	25,000	25,000	25,000	25,000	25,000	25,000	125,000	
Street Maintenance Program	PWST25/29-05	1	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000	
Westgate Ave Resurfacing	PWST25-05	1	-	-	-	-	-	-	-	
Groby Road Improvement	PWST25-04	1	-	1,277,210	-	-	-	-	1,277,210	
Kempland Bridge Reconstructioin	PWST25-07	2	-	-	-	-	-	-	-	
Ferguson Ave Resurfacing	PWST25/29-06	1	-	-	-	-	-	-	-	
Rear Load Solid Waste Truck Replacment	PWS-25-05	1	-	305,000	305,000	-	-	-	610,000	
Canton Ave Resurfacing and Upgrades PII	PWST25-01	1	-	-	-	-	-	-	-	
Total Public Work Department			30,058,000	3,365,210	2,088,000	1,423,000	1,423,000	1,423,000	38,357,210	
GRAND TOTAL OF CIP PROGRAM			\$ 32,296,840	\$ 6,869,100	\$ 4,228,000	\$ 3,208,000	\$ 2,343,000	\$ 48,944,940		

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

Department Public Works
 Contact Darin Girdler
 Type Improvement
 Useful Life 20 years
 Category Bridge
 Priority 1 Critical

PROJECT #	PWST25-07
PROJECT NAME	Bridge Maintenance

DESCRIPTION	Total Project Cost: \$75,000
Bridge replacement	

JUSTIFICATION
Replacing bridge was deemed more economical.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$75,000					\$75,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
01-40-90_8040	\$0	\$75,000					\$75,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

Department Public Works
 Contact Darin Girdler
 Type Improvement
 Useful Life 20 years
 Category Upgrades
 Priority 1 Critical

PROJECT #	PWF25-07
PROJECT NAME	City Facilities Improvements

DESCRIPTION	Total Project Cost: \$225,000
City Hall Basement and Staircase Remediation (\$75,00); City Hall Elevator Repair and Upgrades (\$50,000)	

JUSTIFICATION
City facilities will continue to erode if not maintained.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$225,000					\$225,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
12-40-90_8001	\$0	\$225,000					\$225,000	\$0
	\$0						\$0	\$0
	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

Department Public Works
 Contact Darin Girdler
 Type Improvement
 Useful Life 20 years
 Curb and
 Category sidewalk
 Priority 1 Critical

PROJECT #	PWST25/29-03
PROJECT NAME	Curb and Sidewalk Replacement

DESCRIPTION	Total Project Cost: \$4,890,000
Each year the city performs concrete sidewalk, curb, and alley repairs. The amount of maintenance that can be reformed is based on funding levels.	

JUSTIFICATION
Every few years all sidewalks and curbs are inspected and rated. The priority given to the replacement of the sidewalks and curbs are based on the rating received. Ratings range on a scale of 1-10 with 1 being poor quality, and 10 being in excellent condition.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$978,000	\$978,000	\$978,000	\$978,000	\$978,000	\$4,890,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
12-40-90 8060	\$0	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$4,500,000	\$0
22-40-95 8260	\$0	\$78,000	\$78,000	\$78,000	\$78,000	\$78,000	\$390,000	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

Department Public Works
 Contact Darin Girdler
 Type Improvement
 Useful Life 7 years
 Category Engineering
 Priority 2

PROJECT #	PWST25/29-04
PROJECT NAME	Enhances Street Lighting Replacement

DESCRIPTION	Total Project Cost: \$125,000
Replace existing street lighting with the newer LED or solar capabilities.	

JUSTIFICATION
Age and condition of current systems.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
12-40-90_8100	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '25 thru FY '29

Department Public Works

City of University City, Missouri

Contact Darin Girdler

2025-2029

Type ImprovementUseful Life 10 years

PROJECT # PWST25/29-05

Category Engineering

PROJECT NAME Street Replacement Program

Priority 1

DESCRIPTION

Total Project Cost: \$1,900,000

Annual rehabilitation of as many city streets as funding allows.

JUSTIFICATION

An analysis of street conditions should drive the priorities from year to year.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$400,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,900,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
01-40-90_8080	\$400,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,900,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

**Capital Improvement Plan
City of University City, Missouri
2025-2029**

FY '25 thru FY '29

Department: Fire

Contact: Chief Hinson

Type: Vehicle

Useful Life: 5-7years

Category: Public Safety

Priority: LOW

PROJECT #	2025-02
PROJECT NAME	2600 Vehicle Replacement

DESCRIPTION	Total Project Cost: \$70,000
This CIP Request is for a new replacement vehicle for the fire chief.	

JUSTIFICATION
The current chief's vehicle is out of warranty with over 100,000 miles. The trade value of this vehicle can be used to offset the cost of its replacement.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$70,000	\$0	\$0	\$0	\$0	\$70,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Account number -	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER
The funds for this CIP would require additional funding beyond the yearly fire department operational budget.

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

Department: Fire
Contact: Hinson
Type: Radios
Useful Life: 10 years
Category: 6560
Priority:Medium

PROJECT #	Fire 2025-03
PROJECT NAME	Communications radio replacement

DESCRIPTION	Total Project Cost: \$300,000 over 6 Years
New portable radios that are water and (intrinsically safe) explosion proof. Per NFPA guidelines	

JUSTIFICATION
The current radio have reached their life expectancy and can no longer be fixed as they have stopped making parts for them. The radios carried by fire personnel are heat resistant, water resistant and must be safe to use in cases of explosive and or in the area of a possible bomb. This greatly increases the cost of FD radios which were originally purchased by St. Louis County on a grant . They were purchased with the understanding that it is on the Departments to replace as needed. This annual purchase is an attempt to stagger the cost of purchase over many years instead of a lump sum.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Account number								
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER
This CIP requires funding above the normal operating budget of the fire department.

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

Department: Fire
 Contact: Chief Hinson
 Type: Equipment
 Useful Life: 10 Years
 Category: Public Safety
 Priority: High

PROJECT #	Fire2025-01
PROJECT NAME	SCBA Harness Replacement

DESCRIPTION	Total Project Cost: \$183,843.32
<p>SCBA Harness is commonly called a firefighter's "air pack." This equipment is what allows a firefighter to breath in a hot, smoke-filled environment. This CIP would be for purchase of 24 SCBA harnesses at \$7296.33 each, 4 air bottles at \$1,293.50 Each, and 4 face pieces at \$318.60 each for a total of \$183,843.32. This total includes \$675.00 to update the valves on our current air bottles.</p> <p>We will be able to deduct \$35,901.72 from the above total by using existing FEMA funds to cover the purchase of 4 SCBA's with bottles and face pieces.</p>	

JUSTIFICATION
<p>Our current inventory of SCBA are now 10 years old, with many out of service with maintenance issues due to high use and age. Our current inventory will also be out of warranty coverage this year. Due to a change in the NFPA standard for SCBA, all quick connect fittings and rescue breathing fittings of all SCBA's produced after 2018 are incomparable with our current inventory of SCBA. This change dictates the need to replace the entire inventory in one budget year. Not replacing all SCBA at one time would create a situation where, if a firefighter were to run out of air in a fire, a firefighter with a new SCBA could not be helped by a firefighter with an older SCBA. Additionally, all 24 of the new SCBA will come with 10 years of full warranty coverage.</p>

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$183,843.32	\$0	\$0	\$0	\$0	\$183,843.32	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Account number	\$0						\$0	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER
<p>The funds for this CIP would require additional funding beyond the yearly fire department operational budget.</p>

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

2025

Department Police
Contact Chief Hampton
Type _____
Useful Life _____
Category _____
Priority _____

001
PROJECT NAME UCPD New Fixtures for Building

DESCRIPTION	Total Project Cost: 40,000.00
UCPD needs to replace outdated furniture and fixtures that will need to be used for training, roll call, meeting areas, etc...	

JUSTIFICATION
Most furniture and fixtures dates back to 2010 or older and needs to be replaced for safety issues.

Expenditures	FY '25	FY '26	FY '27	FY '28	FY '29	Total
	-	-	-	-	-	-
Total	-	-	-	-	-	-

Funding Sources	FY '25	FY '26	FY '27	FY '28	FY '29	Total
	Cap Imp	-	-	-	-	-
Total	-	-	-	-	-	-

FINANCIAL IMPLICATIONS
No annual costs for service and repair, and purchased items will have warranties.

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

2025

Department Police
Contact Chief Hampton
Type _____
Useful Life _____
Category _____
Priority _____

002
PROJECT NAME Mobile Rapid Deployment Cameras

DESCRIPTION	Total Project Cost: 45,000.00
UCPD needs to two (2) mobile rapid deployment cameras equipped with software and transport capabilities.	

JUSTIFICATION
Public safety concerns for trending crime in business districts or high statistical areas surrounding our borders and throughout Univ. City.

Expenditures	FY '25	FY '26	FY '27	FY '28	FY '29	Total
	-	-	-	-	-	-
Total	-	-	-	-	-	-

Funding Sources	FY '25	FY '26	FY '27	FY '28	FY '29	Total
Cap Imp	-	-	-	-	-	-
Total	-	-	-	-	-	-

FINANCIAL IMPLICATIONS
No annual costs for service and repair, and purchased items will have warranties.

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

2025

Department Police
Contact Chief Hampton
Type _____
Useful Life _____
Category _____
Priority _____

004
PROJECT NAME Police Vehicle Fleet & Equip. Replace

DESCRIPTION	Total Project Cost: 150,000.00
UCPD is updating and repurposing old police fleet vehicles, and vehicle parts needed for repairs.	

JUSTIFICATION
High milage and damaged vehicles needing replacement.

Expenditures	FY '25	FY '26	FY '27	FY '28	FY '29	Total
	-	-	-	-	-	-
Total	-	-	-	-	-	-

Funding Sources	FY '25	FY '26	FY '27	FY '28	FY '29	Total
Cap Imp	-	-	-	-	-	-
Total	-	-	-	-	-	-

FINANCIAL IMPLICATIONS
No annual reoccurring costs.

Capital Improvement Plan

FY '25 thru FY '29

Department Public Works

City of University City, Missouri

Contact Darin Girdler

2025-2029

Type Equipment

Useful Life 40 years

Category Facilities

Priority 1

PROJECT #	PWF25-01
PROJECT NAME	Annex and Trinity Blvd Renovation-Construction

DESCRIPTION	Total Project Cost: \$28,000,000
<p>This proposed project would renovate the Annex for the police operatios and renovate the old Trinity Library to a multi-puprose building that would be used for our court operations. The cost identified in this project represents the estimated cost for the renovations.</p>	

JUSTIFICATION
<p>The Police Department and Court Division need permanet homes and should be required to operate outside of modular facilities.</p>

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$28,000,000					\$28,000,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
01-40-90_8001	\$0	\$28,000,000					\$28,000,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '25 thru FY '29

Department Parks Recreation & PAM

City of University City, Missouri

Contact Darin Girdler

2025-2029

Type Improvement

Useful Life 15-20 years

Category Streets

Priority 1 Critical

PROJECT #	PRF-ST-25/29-03
PROJECT NAME	Sidewalk Program Concrete Jobs - in house or contract

DESCRIPTION	Total Project Cost: \$100,000
<p>The object is to start a sidewalk replacement program. We will identify the sidewalks in need of repair that are not tied in with the streets repair grant project.</p>	

JUSTIFICATION
<p>We have miles of sidewalks that need repair because of tree obstructions and other obstructions, and they do not meet ADA requirements. The sidewalks in general have been neglected and are in need of much attention through the sidewalk repair program.</p>

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
12-40-90_8060	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0							\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '25 thru FY '29

Department Parks, Rec,
and PAM

City of University City, Missouri

Contact Darin Girdler

2025-2029

Type Maintenance

Useful Life 20

Category Improvement

Priority 1

PROJECT #	PRF-25-05
PROJECT NAME	Revitalization of Millar Park East Baseball Field Project

DESCRIPTION	Total Project Cost: \$875,000
Build a state-of-the-art baseball field at Millar Park East. Jack Juck Field was flooded and could not be rebuilt because of FEMA restrictions	

JUSTIFICATION
The flood of 2022 flooded the Jack Buck field, and the city could not rebuild a high school baseball field back on the same site because of FEMA regulations. The Millar Park location was identified as a prime spot to reconstruct a new field \$300,000 was set aside for Jack Buck, which was then moved to Millar Park base field renovation.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$875,000					\$875,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
14-50-90 8010	\$0	\$300,000						\$300,000
22-50-95 8260	\$0	\$575,000					\$575,000	\$0
ETC	\$0						\$300,000	-\$300,000

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '25 thru FY '29

Department Parks, Recreation and PAM

City of University City, Missouri
2025-2029

Contact Darin Girdler

Type Equipment

Useful Life 10 years

Category Golf

Priority 2

PROJECT #	GLF25-02
PROJECT NAME	3/4 Ton Pickup - Replacement (2)

DESCRIPTION	Total Project Cost: \$120,000
Replacement of a 2016 Chevrolet Silverado 3/4 ton 2500 HD pickup truck. Keep truck for Supervisor use.	

JUSTIFICATION
Existing truck is 9 years old. Suggested life-cycle is 10 years.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$120,000					\$120,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
28-50-90_8200	\$0	\$120,000					\$120,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '25 thru FY '29

Department Parks,
Recreation and
PAM

City of University City, Missouri
2025-2029

Contact Darin Girdler

Type Trees

Useful Life 10 years

Category Forestry

Priority 4

PROJECT #	PRF25/29-04
PROJECT NAME	Annual Tree Trimming Program

DESCRIPTION	Total Project Cost: \$1,000,000
Perform contractual tree trimming throughout the City on an annual basis.	

JUSTIFICATION
Contracting out this service would allow us to prune the trees on a more timely basis.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
14-50-90_8100	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '25 thru FY '29

Department Parks, Recreation and PAM

City of University City, Missouri
2025-2029

Contact Darin Girdler

Type Trees

Useful Life 10 years

Category Forestry

Priority 1

PROJECT #	PRF25/29-02
PROJECT NAME	Dead and /or Hazardous Tree Removal and Replacement Program

DESCRIPTION

Total Project Cost: \$250,000

Use contractor to remove trees identified as a moderate risk or higher based on a tree risk assessment done by the forestry supervisor. The risk identified cannot be lowered with any work other than tree removal. This contract would be for trees 26 inches in diameter at breast height (DBH) and larger. Smaller trees will be done by forestry staff.

JUSTIFICATION

Trees that are identified as a hazard based on a tree risk assessment should be removed to promote safety to people and property in an urban environment. Due to the size of the forestry staff, larger trees are better suited for contractors unless the city can hire more staff.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
14-50-90_8100	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '26 thru FY '30

Department Parks,
Recreation
and Forestry

City of University City, Missouri

Contact Darin Girdler

2026-2030

Type Improvement

Useful Life 40 Years

Category Forestry

Priority 1

PROJECT #	PRF26/30-03
PROJECT NAME	EAB Tree Replacement Program

DESCRIPTION	Total Project Cost: \$375,000
Removal and replacement of infected and/or declining Ash trees throughout the City. University City currently faces a threat to its public and private ash tree resource. An invasive and exotic pest known as the Emerald Ash Borer (EAB) has infested many ash trees within areas of St. Louis County and, so far, is responsible for the death of millions of ash trees in the USA and Canada. It is generally acknowledged as the single most destructive forest pest that has entered North America.	

JUSTIFICATION
In accordance with the Tree Inventory conducted by the Davey Tree Company of street trees in University City, the city has an estimated 1,384 ash trees located on city maintained right of ways. This inventory does not include ash trees in parks around the city.

Expenditure Schedule

	PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	75,000	75,000	75,000	75,000	75,000	\$375,000	\$0

Funding Sources

	PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
Account number	\$0	75,000	75,000	75,000	75,000	75,000	\$375,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '25 thru FY '29

Department Parks Recreation & PAM

City of University City, Missouri

Contact Darin Girdler

2025-2029

Type Improvement

Useful Life 8 years

Category Maint

Priority 1

PROJECT #	PRF25-03
PROJECT NAME	Heman Park Tennis Courts Parking Crack Seal and Striping

DESCRIPTION	Total Project Cost: 55,000
Contract with a vendor to crack fill, seal, and stripe the Heman Park Tennis Parking Lot and Centennial Commons Parking lot	

JUSTIFICATION
The current blacktop parking lot needs refurbishing and improving for the park's safety and overall look.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$55,000					\$55,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
14-50-90_8010	\$0	\$55,000					\$55,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '25 thru FY '29

Department Parks,
Recreation &
PAM

City of University City, Missouri
2025-2029

Contact Darin Girdler

Type Improvement

Useful Life 20

Category Parks

Priority 1

PROJECT #	PRF-25-47
PROJECT NAME	Lewis Park Shoreline Retaining Wall Partial Replacement

DESCRIPTION	Total Project Cost: \$75,000
Repair the retaining wall at Lewis Park Lake.	

JUSTIFICATION
Damaged retaining wall at Lewis Park Lake (retaining wall)

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$75,000					\$75,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
14-50-90_8100	\$0	\$75,000					\$75,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan**FY '25 thru FY '29**Department Parks,
Recreation
and PAM**City of University City, Missouri
2025-2029**Contact Darin GirdlerType ImprovementUseful Life 20 yearsCategory ParksPriority 1

PROJECT #	PRP25-04
PROJECT NAME	Metcalf Park Playground Improvements

DESCRIPTION

Total Project Cost: \$45,000

Replace Metcalf Park Playground with a new playground, which should be purchased in August - price reduction

JUSTIFICATION

The Metcalf Park Playground equipment is in need of replacement - the playground is 20 years of age, and life span of playground is 15 years

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$45,000					\$45,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
14-50-90_8010	\$0	\$45,000					\$45,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$45,000	-\$45,000

BUDGET IMPACT/OTHER

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

Department Parks, Recreation & PAM
Contact Darin Girdler
Type Equipment
Useful Life 25 years
Category Parks
Priority 1

PROJECT #	PRF-HEM-25/26-41
PROJECT NAME	Park Security and Ballfield Lighting

DESCRIPTION	Total Project Cost: \$40,000
Add MUSCO lighting controls to existing athletic fields and additional lighting for parking lots.	

JUSTIFICATION
Each Park host many programs, events and activities that take place after dark. Lighting upgrades will enhance security in the area.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$20,000	\$20,000				\$40,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
14-50-90_8100	\$0	\$20,000	\$20,000				\$40,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan**FY '25 thru FY '29**Department Parks,
Recreation
and PAM**City of University City, Missouri**
2025-2029Contact Darin GirdlerType ImprovementUseful Life 20 yearsCategory ParksPriority 1

PROJECT #	PRP25-05
PROJECT NAME	Rabe Park Playground Improvements

DESCRIPTION	Total Project Cost: \$45,000
Replace Rabe Park Playground with a new playground, which should be purchased in August - price reduction	

JUSTIFICATION
The Rabe Park Playground equipment is in need of replacement - the playground is 20 years of age, and life span of playground is 15 years

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$45,000					\$45,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
14-50-90_8010	\$0	\$45,000					\$45,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan

FY '25 thru FY '29

Department Parks,
Recreation
and PAM

City of University City, Missouri
2025-2029

Contact Darin Girdler

Type Service

Useful Life

Category Parks

Priority 1

PROJECT #	PRF25/29-07
PROJECT NAME	Turf & Athletic Field Maintenance

DESCRIPTION	Total Project Cost: \$250,000
Provides yearly maintenance of the turf and athletic fields within the city parks.	

JUSTIFICATION
Professional maintenance of our turf and athletic fields within the city parks.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
01-50-45_6050	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

Department Public Works
 Contact Darin Girdler
 Type Equipment
 Useful Life 10 years
 Category Solid Waste
 Priority 2

PROJECT #	PWS25/29-03
PROJECT NAME	Solid Waste Grant Projects

DESCRIPTION	Total Project Cost: \$600,000
Annual grant for replacement of totes and dumpsters.	

JUSTIFICATION
Regular replacement of broken or damaged items.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$600,000	\$720,000

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
08-40-90_8001	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$600,000	\$720,000
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER

Capital Improvement Plan
City of University City, Missouri
2025-2029

FY '25 thru FY '29

Department Public Works
Contact Darin Girdler
Type Equipment
Useful Life 10 years
Category Solid Waste
Priority 1

PROJECT #	PWS25-06
PROJECT NAME	Transer Station Compactor-Replacement

DESCRIPTION	Total Project Cost: \$275,000
Replacement of exisiting trash compactor at the Transfer Station.	

JUSTIFICATION
Replacement of exisiting trash compactor at the Transfer Station that is having mechancial issues.

Expenditure Schedule

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
Expenditure Schedule	\$0	\$275,000					\$275,000	\$0

Funding Sources

	PRIOR TOTAL	2025	2026	2027	2028	2029	TOTAL	FUTURE TOTAL
08-40-90_8001	\$0	\$275,000					\$275,000	\$0
Grant	\$0						\$0	\$0
ETC	\$0						\$0	\$0

BUDGET IMPACT/OTHER



History of University City, Missouri

The Early Years

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight-ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

A City Realized

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, and banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the city, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the city has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to Legacy of the Lions wrote the following:

How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first-class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...



APPENDIX

Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years (amounts expressed in thousands)

Fiscal Year Ended June 30	Real Property ¹	Personal Property	Railroad and Utilities ²	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Estimated Actual Taxable Value
2014	497,822	57,629	9,332	564,783	(see table below)	2,718,366	20.78%
2015	500,437	59,837	9,608	569,882	(see table below)	2,734,643	20.84%
2016	519,947	60,764	10,616	591,327	(see table below)	3,087,680	19.15%
2017	523,841	62,139	9,770	595,750	(see table below)	3,189,787	18.68%
2018	575,383	61,830	9,658	646,871	(see table below)	3,112,448	20.78%
2019	580,505	63,547	7,549	651,601	(see table below)	3,145,473	20.72%
2020	672,337	67,084	8,994	748,415	(see table below)	3,629,832	20.62%
2021	673,476	65,700	10,927	750,103	(see table below)	4,027,992	18.62%
2022	719,056	74,204	11,308	804,568	(see table below)	4,303,352	18.70%
2023	717,750	94,926	9,934	822,510	(see table below)	4,340,509	20.06%

Total Direct Tax Rate

Fiscal Year Ended June 30	Residential	Commercial	Personal Property	Agricultural
2014	0.753	0.776	0.909	0.000
2015	0.753	0.731	0.879	0.000
2016	0.734	0.694	0.875	0.000
2017	0.690	0.647	0.875	0.000
2018	0.690	0.647	0.875	0.000
2019	0.689	0.662	0.875	0.000
2020	0.610	0.620	0.875	0.000
2021	0.610	0.620	0.875	0.000
2022	0.581	0.620	0.875	0.000
2023	0.581	0.620	0.875	0.000

¹ Assessments are based on January 1st valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

² Railroad and Utilities are State Assessed. Locally assessed are included in Commercial Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

Sources:
St. Louis County Assessor



APPENDIX

DEMOGRAPHIC AND ECONOMIC STATISTICS - LAST TEN YEARS

Fiscal Year	Population ¹	Personal Income ¹	Per Capita Personal Income ¹	Median Age ¹	Education	Education Level	Public School Enrollment ²	Unemployment Rate ³
					Level % High Graduate Age 25+ ¹	% Bachelor's Degree or Higher Age 25+ ¹		
2014	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,160	6.2%
2015	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	3,067	5.7%
2016	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	4,943	5.2%
2017	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,709	5.3%
2018	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,647	3.6%
2019	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,537	3.3%
2020	35,371	1,223,624,374	34,594	37.4	91.0%	49.3%	2,815	4.6%
2021	35,065	1,836,108,595	52,363	35.2	94.2%	57.7%	2,561	5.2%
2022	34,629	2,060,598,645	59,505	38.7	95.0%	61.2%	2,500	4.2%
2023	35,065	2,088,201,024	59,505	39.2	95.0%	61.2%	2,574	3.2%

Sources:

¹U.S. Census Bureau 2021

²City of University City School District

³Missouri Economic Research and Information Center (MERIC)

Principal Employers

Employer	Employees ¹	Rank	Type of Business	Percentage of Total City Employment ²
Aging Well Healthcare LLC	400	1	Medical/Non-Medical Services	6.08%
University City School District	302	2	School District	4.59%
City of University City	291	3	Local Government	4.42%
Wiese USA Inc	230	4	Industrial Truck Sales and Leasing	3.50%
Gatesworth Community	170	5	Retirement/Independent Living/Nursing Community	2.58%
Cintas	161	6	Uniform Supply	2.45%
MPAL Real Estate	156	7	Retirement/Independent Living/Nursing Community	2.37%
Winco Window Company LLC	150	8	Winco Window Company LLC	2.28%
McKnight Place Extended Care	129	9	Residential Care/Assisted Living Facility	1.96%
Private Home Care	100	10	Retirement/Independent Living/Nursing Community	1.52%

Sources:

¹Results of survey conducted by University City staff, June 2023

²Total City Employment Source: 6,578, U.S. Census Bureau, 2012 Survey of Business Owners

³City of University City total represents full-time, part-time and seasonal staff employed at fiscal year-end.



Glossary

Account: A record used in the general ledger to document related revenues and expenditures.

Accounts Payable: A Liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

Appropriation: The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

Assessed Valuation: Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

Assigned Fund Balance: The portion of the net position of a governmental fund that represents resources set aside ("earmarked") by the government for a particular purpose.

Balanced Budget: The principle of financing current expenditures with current revenues and the accumulated unrestricted fund balance.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Basis of Budgeting: Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bonded Debt: That portion of City debt represented by outstanding bonds.

Budget: A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

Budget Amendment: A legal procedure utilized by the City staff and City Council to revise a budget appropriation during the fiscal year.

Budget Calendar: The schedule of key dates that the city follows in the preparation and adoption of the budget.

Budget Message: A general discussion of the proposed budget presented in writing as part of the budget document. The budget message explains principal budget issues against the background of the present economy and financial experience in recent years.

Capital Improvement Program (CIP): A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City's Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long-life expectancy, a fixed nature and a unit value of \$25,000 or more.



APPENDIX

Capital Expenditures: Capital Expenditure accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year that adds a fixed asset to a business or increase the value of an existing fixed asset.

Cash Basis: Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

Certificates of Participation (COP): A form of financing in which investors purchase a share of a lease agreement made by the city. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically assigns the lease and lease payments to a trustee, which then distribute the lease payments to the certificate holders.

Committed Fund Balance: The portion of net position of governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remain legally binding unless removed in the same manner.

Commodities: Supplies and products purchased by the city.

Community Development Block Grant: Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

Contingency: An appropriation of funds used to cover unexpected or extraordinary events.

Contractual Services: Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

Department: A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

Enterprise Fund: A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditure: A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fees: A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.



APPENDIX

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: Net position of governmental fund (difference between assets, liabilities). The accumulative excess of revenues over expenditures in a fund at a point in time. With certain limitation, fund balance may be used to balance the subsequent year's budget.

Fund Balance Policy: Policy to maintain fund balance at a predetermined target level.

General Fund: The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bond (GO Bond): The Missouri Constitution provides that, subject to voter approval, cities may issue general obligation bonds in an amount not exceeding 10% of the total assessed valuation of the taxable property of the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standby which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Funds: This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Gross Receipts Tax: Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

Intergovernmental Revenue: Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

Internal Service Fund: This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

Levy: The total amount of taxes, special assessments or service charges imposed by a government.

Modified Accrual Basis: Basis of accounting recommended for use by governmental funds. Revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Nonspendable Fund Balance: The portion of the net position of a governmental fund that cannot be spent either because the underlying resources are not in spendable form or because the government is legally or



APPENDIX

contractually required to maintain the resources intact.

Object Code: An accounting classification which identifies the type of expenditure incurred.

Pay-as-you-go: A governmental unit that finances all of its capital outlays from current revenues rather than by borrowing.

Per Capita: For each person.

Personal Services: Payment of salaries, wages and fringe benefits to and for City employees.

Pooled City: St. Louis County known as County with "Pooled Sales Tax System". Municipalities are divided into two camps: point-of-sales, or "A" cities; and pool, or "B" cities. Under this system all cities are required to share a portion of their one cent countywide sales tax revenues. St. Louis County distributes this tax on per capita basis.

Program: A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

Proposed Budget: The recommended budget presented to City Council by the City Manager.

Restricted Fund Balance: The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

Revenue: An increase in fund balance caused by an inflow of assets, usually cash.

Special Obligation Bond: The obligation typically carry higher interest than GO Bond and lease obligations.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Transfer: A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

Unassigned Fund Balance: The difference between total fund balance in a governmental fund and its nonspendable, restricted, committed, and assigned components.



Acronyms

CALOP	Commission for Access and Local Original Programming
CDBG	Community Development Block Grant
CID	Community Improvement District
CIP	Capital Improvement Program
EAP	Employee Assistance Program
EDRST	Economic Development Retail Sales Tax
EMS	Emergency Management Services
FED	Federal
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
HEO	Heavy Equipment Operator
LSBD	University City Loop Special Business District
LSV	Life Saving Vehicle
MLC	Municipal Library Consortium of St. Louis County
MSD	Metropolitan St. Louis Sewer District
NID	Neighborhood Improvement District
PGSD	Parkview Gardens Special District
SBD	Special Business District
SEMA	State Emergency Management Agency
SLAIT	St. Louis Area Insurance Trust Pool
TDD	Transportation Development District
U CITY	University City



**6801 Delmar Blvd
University City, MO 63130**

www.ucitymo.org