

DESCRIPTION
<p>Arts and Letters Commission The municipal Commission on Arts and Letters acts in an advisory capacity to the City Council in connection with artistic, cultural and scholarly development within the City. The Commission is charged with the task of encouraging the beautification of the City and the improvement of its cultural life. There are fifteen (15) members with at least one (1) from each of the following arts or professions: painting, sculpture, literature, music and architecture. The term of office is four (4) years. For more information, see Article II of this Chapter.</p>
<p>Board of Adjustment The Board of Adjustment hears and determines all appeals for variances in zoning matters, as provided by the City Charter and under State law. The Board has five (5) citizen members and must include a structural engineer with not less than five (5) years' professional experience; an architect with not less than five (5) years' professional experience; a member with not less than five (5) years' experience in the real estate business; and two (2) members appointed at large. There are also three alternate members. The term of office is five (5) years. For more information, see Article XI of this Chapter.</p>
<p>Board of Appeals The Board of Appeals has jurisdiction to hear and decide appeals where it is alleged that there is error in any order, requirement or decision made by the Building Commissioner. The term of office is five (5) years. For more information, see Title V of this Code.</p>
<p>Civil Service Board – Residency Requirement (2 years prior to appointment) The Civil Service Board advises the Council and Director of Personnel on problems regarding personnel administration, hears appeals from disciplinary action, makes investigations it considers necessary concerning personnel administration in the municipal service, and approves civil service rules. The Board consists of five (5) members who must have been residents for at least two (2) years prior to appointment. The term of office is three (3) years. Members of official political party committees are not eligible to serve. For more information, see Charter Sections 50 to 52.</p>
<p>EDRST The Board, subject to approval of the City Council, shall consider economic development plans, economic development projects, or designations of an economic development area, and shall hold public hearings and provide notice of any such hearings. The Board shall vote on all proposed economic development plans, economic development projects, or designations of an economic development area, and amendments thereto, within thirty (30) days following completion of the hearing on any such plan, project, or designation, and shall make recommendations to the City Council within ninety (90) days of the hearing concerning the adoption of or amendment to economic development plans, economic development projects, or designations of an economic development area. The City Council shall have the final determination on use and expenditure of funds received from the tax. The Board has 9 Members: (2 from school district, 2 from St. Louis County, 5 citizens appt by the MAYOR). The term of office is four (4) years. For more information, see Article X</p>
<p>Green Practices Commission The Green Practices Commission acts in an advisory capacity to the City Council. The Commission studies sustainability practices of the City in the following areas: ecosystems/habitat; water/storm water; air quality/transportation; waste/resource conservation; land use/open space/parks; energy; green buildings. The Commission has seven (7) members appointed by the City Council. The term of office is three (3) years. For more information, see Article III of this Chapter.</p>
<p>Historic Preservation Commission The Historic Preservation Commission acts in an advisory capacity to the Zoning Administrator in matters concerning applications to designate historic landmarks; to review proposed changes within a historic district; to consider applications for permission to demolish and for conditional use permits for a historic landmark or within a historic district; and to establish other rules and regulations consistent with the intent and purpose of the historic landmarks and districts ordinance. The Commission has nine (9) members appointed to three (3) year terms. Members should have special interest, education and/or experience in historic preservation. Members must include at least two (2) architects and one (1) attorney. Members may not hold any other elected or appointed position in City Government. For more information, see the Zoning Code, Chapter 400 of the Municipal Code.</p>

IDA

The Industrial Development Authority is an organization which is devoted to helping attract industrial development and economic expansion in University City. It is a quasi-independent group governed by Missouri Statutes and is empowered to sell industrial development or revenue bonds. There are seven (7) members, all of whom are appointed by the Mayor with the concurrence of the City Council. **The term of office is six (6) years.**

For more information, see Article VIII of this Chapter.

LCRA – Residency Requirement (5 years)

The Land Clearance for Redevelopment Authority takes its authority from and is governed by Missouri State Statutes. The authority may, with City Council approval, prepare, recommend, and carry out redevelopment and/or urban renewal plans in blighted or insanitary areas or where development or redevelopment is needed. There are five (5) Commissioners, all of whom must be taxpayers who have resided in the City for five (5) years. Members are appointed by the Mayor to four (4) year terms. For more information, see Article IX of this Chapter.

Library Board

The Library Board establishes policy and is the governing board of the library, with the primary purpose of ensuring high quality library service to the community. The Board appoints the library director who supervises the expenditure of all funds credited to the library. The Board consists of nine (9) members who are **appointed to three (3) year terms**. No member of municipal government may be a Board member, nor may anyone related to a board member be employed by the Board.

For more information, see Article XII of this Chapter.

LSBD

A body corporate and politic, and a political subdivision of the State of Missouri, whose main purpose is the improvement of the environment and the promotion of business in the area it encompasses, as provided by Chapter 71, Sections 71.790 through 71.808 inclusive, RSMo. The City Council shall have sole discretion as to how the revenues of the district shall be used within the scope of this Chapter. To assist in exercising this discretion, a University City Special Business District Advisory Commission is created. The Board consists of 9 Members: **(own property or operate a municipally licensed business within the boundaries of the District - Appointed by the Mayor)**.

For more information, see Article XVII.

Park Commission - Residency Requirement (2 years prior to appointment)

The Park Commission is an advisory body whose duties are to survey and plan for an adequate system of parks and recreational facilities, approve Park Department rules and regulations and advise and investigate the problems in administration of the parks. There are seven (7) members on the Commission, and all must have been residents for two (2) years prior to appointment. **The term of office is three (3) years.**

For more information, see Article VI of this Chapter.

Pension Board

The Board of Trustees of the **Non-Uniformed Employees Retirement Fund** is responsible for the management and control of all matters relating to the administration of the Retirement Fund for non-uniformed employees in accordance with State Statutes and City Code provisions. There are nine (9) members consisting of five (5) citizens, two (2) salaried members of the non-uniformed employees (both of whom are elected by their peers), the City Manager and a member of the City Council. The latter two (2) are nonvoting members. The term of office is four (4) years. For more information, see Article XIII of this Chapter. The Board of Trustees of the **Police and Firemen's Retirement Fund** is responsible for the management and control of all matters relating to the administration of the Retirement Fund for uniformed police and fire personnel in accordance with State Statutes and City Code provisions. There are nine (9) members consisting of five (5) citizens, a salaried member of the Fire Department and a salaried member of the Police Department (both of whom are elected by their peers), the City Manager, and a member of the City Council. The latter two (2) are non-voting members. **The term of office is four (4) years.**

For more information, see Article XIV of this Chapter.

Plan Commission - Residency Requirement (2 years)

Plan Commission is responsible for overseeing the master plan of the City and recommending changes to the plan. It also acts as the Zoning Commission. The Commission has seven (7) members who must have been residents for at least two (2) years and are qualified by knowledge and experience to act on questions pertaining to the City's development and administration of zoning laws. **The term of office is three (3) years.** Ex officio non-voting members include a City Councilmember, the City Manager, Director of Planning and the Zoning Administrator.

For more information, see Article IV of this Chapter.

Senior Commission

The Commission on Senior Issues is a seven-member body formed by the Council to review, evaluate and make recommendations to City Council and City staff on matters affecting senior (fifty (50) years and older) residents. These matters include the physical, psychological, recreational and social needs of the elderly to enable them to function with independence and dignity in their homes and in the community to their fullest capacity. The Commission shall interact with and collect information on existing programs in University City, as well as other nearby communities. The Commission is advisory to the Council and may request assistance, such as a resource person to gather data and provide information in response to requests from seniors. Generational change is a current issue and the Commission is directed to keep the Council informed as new problems arise. The members shall **serve for a term of two (2) years** and may be appointed for a second consecutive term. Appointments shall be staggered.

For more information, [see Article XX.](#)

Stormwater Commission

Duties. The Commission on Stormwater Issues shall:

1. Study stormwater issues in the City.
2. Advise the City Council on the design and implementation of projects and policies to protect the community from stormwater harm and promote the public health, safety and welfare.
3. Provide such other advice to the City Council on stormwater issues as it may deem useful.
4. Perform such other duties with respect to stormwater issues as may be requested by the City Council from time to time. The Commission on Stormwater Issues shall consist of seven (7) members who shall be residents of the City and have expertise in at least one (1) of the following fields: community investment, engineering, land use, planning and zoning, stormwater management, or other relevant field. All appointments shall be made by the City Council for **a term of three years**.

For more information, [see Article XXIII.](#)

Traffic Commission

The Traffic Commission acts in an advisory capacity to the City Council. The Commission studies traffic and parking problems and advises the Council and City Manager on same, carries on educational activities in traffic matters, and makes recommendations on ways and means of improving traffic conditions and administering and enforcing traffic regulations. The Commission has ten (10) members, including seven (7) citizens and a member of the Police Department, a representative of the Public Works and Parks Department, and a member of the City Council. **The term of office is three (3) years.**

For more information, [see Article VII.](#)

Urban Forestry - **Residency Requirement (2 years)**

The Urban Forestry Commission shall upon advice and input from the City Council, City Forester, Director of Public Works and Parks, and the Director of Planning adopt and annually update a community forestry plan and shall perform such other duties as may be provided by this Code or by other ordinance. Such plan shall, upon approval of City Council, constitute the official comprehensive community forestry plan for the City. There is hereby established an Urban Forestry Commission. The Commission shall consist of the City Forester, and seven (7) members who shall be appointed by the City Council and who shall be and have been residents of the City for at least two (2) years immediately prior to their appointment. For more information, [see Article XIX. The term of office is three \(3\) years.](#)