



## **CITY OF UNIVERSITY CITY, MISSOURI**

### **SINGLE AUDIT REPORT**

**For the Year Ended June 30, 2024**

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE, AND REPORT ON SCHEDULE OF EXPENDITURES  
OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

Honorable Mayor and Members of the City Council  
City of University City, Missouri

**Report on Compliance for Each Major Federal Program**

**Opinion on Each Major Federal Program**

We have audited the City of University City, Missouri (the City) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2024. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

**Basis for Opinion on Each Major Federal Program**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibility for the Auditor Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

## **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

## **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over

compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, discretely presented component unit, each major fund, and the aggregate remaining fund information of the City as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated February 17, 2025, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Sikich CPA LLC*

St. Louis, Missouri  
February 17, 2025

**CITY OF UNIVERSITY CITY, MISSOURI**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

For the Year Ended June 30, 2024

| <b>Federal Grantor/Pass-Through<br/>Grantor/Program Title</b> | <b>Assistance<br/>Listing<br/>Number</b> | <b>Pass-Through<br/>Number</b> | <b>Federal<br/>Expenditures</b> |
|---|--|--------------------------------|---------------------------------|
| <b>U.S. Department of Justice</b>                             |  |                                |                                 |
| Bulletproof Vest Partnership Program                          | 16.607                                   | DVP-2021                       | \$ 4,648                        |
| Bulletproof Vest Partnership Program                          | 16.607                                   | DVP-2022                       | 10,480                          |
| Bulletproof Vest Partnership Program                          | 16.607                                   | DVP-2023                       | 5,880                           |
| Total U.S. Department of Justice                              |  |                                | <u>21,008</u>                   |
| <b>U.S. Department of Transportation</b>                      |  |                                |                                 |
| Missouri Department of Transportation                         |  |                                |                                 |
| Highway Planning and Construction                             | 20.205                                   | STP-5402(616)                  | 423,421                         |
| Highway Planning and Construction                             | 20.205                                   | STP-5402(618)                  | 167,358                         |
| Highway Planning and Construction                             | 20.205                                   | STP-5402(619)                  | 62,507                          |
| Total Highway Planning and Construction                       |  |                                | <u>653,286</u>                  |
| Highway Safety Cluster  |  |                                |                                 |
| Missouri Division of Highway Safety                           |  |                                |                                 |
| State and Community Highway Safety                            | 20.600                                   | 24-PT-02-145                   | 7,369                           |
| University of Central Missouri                                |  |                                |                                 |
| National Priority Safety Programs                             | 20.616                                   | 24-M2HVE-05-03                 | 750                             |
| Total Highway Safety Cluster                                  |  |                                | <u>8,119</u>                    |
| Missouri Department of Transportation                         |  |                                |                                 |
| Alcohol Open Container Requirements                           | 20.607                                   | 24-154-AL-130                  | 2,120                           |
| Alcohol Open Container Requirements                           | 20.607                                   | 23-154-AL-111                  | 2,519                           |
| Missouri Highway and Transportation Commission                |  |                                |                                 |
| Alcohol Open Container Requirements                           | 20.607                                   | BPCSL2LZ                       | 1,002                           |
| Alcohol Open Container Requirements                           | 20.607                                   | BPCSL3LZ                       | 14,936                          |
| Total Alcohol Open Container Requirements                     |  |                                | <u>20,577</u>                   |
| Total U.S. Department of Transportation                       |  |                                | <u>681,982</u>                  |
| <b>U.S. Department of Treasury</b>                            |  |                                |                                 |
| Missouri Division of Highway Safety                           |  |                                |                                 |
| COVID-19 Coronavirus State and Local Fiscal Recovery Funds    | 21.027                                   | 4542 POG131                    | 20,000                          |
| Total U.S. Department of Treasury                             |  |                                | <u>20,000</u>                   |
| <b>U.S. Department of Homeland Security</b>                   |  |                                |                                 |
| Missouri State Emergency Management Agency                    |  |                                |                                 |
| Disaster Grants - Public Assistance                           |  |                                |                                 |
| (Presidentially Declared Disasters)                           | 97.036*                                  | 4465-DR-MO                     | 934,125                         |
| Total U.S. Department of Homeland Security                    |  |                                | <u>934,125</u>                  |
| <b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>                   |  |                                | <b><u>\$ 1,657,115</u></b>      |

\*Denotes Major Federal Program

## **CITY OF UNIVERSITY CITY, MISSOURI**

### **NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

For the Year Ended June 30, 2024

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#### **NOTE A – BASIS OF ACCOUNTING**

The schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the City under programs of the federal government. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City.

#### **NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedule, if any, represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years, if any. The City has not elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

#### **NOTES C - OUTSTANDING FEDERAL LOANS**

The City did not have any federal loans or loan guarantees with continuing compliance requirements. The City did not receive any federal insurance and the City did not provide funds to any subrecipients.

# CITY OF UNIVERSITY CITY, MISSOURI

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

June 30, 2024

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### Section I - Summary of Auditor's Results

#### Financial Statements

|   |                                     |     |  |
|---|-------------------------------------|-----|--|
| Type of auditor's report issued:                      | <i>Unmodified</i>                   |     |  |
| Internal control over financial reporting:            |                                     |     |  |
| Material weakness(es) identified?                     | <input type="checkbox"/>            | yes | <input checked="" type="checkbox"/> no |
| Significant deficiency(ies) identified?               | <input checked="" type="checkbox"/> | yes | <input type="checkbox"/> none reported |
| Noncompliance material to financial statements noted? | <input type="checkbox"/>            | yes | <input checked="" type="checkbox"/> no |

#### Federal Awards

|  |                          |     |   |
|--|--------------------------|-----|---|
| Internal control over major federal programs:  |                          |     |   |
| Material weakness(es) identified?  | <input type="checkbox"/> | yes | <input checked="" type="checkbox"/> no            |
| Significant deficiency(ies) identified?  | <input type="checkbox"/> | yes | <input checked="" type="checkbox"/> none reported |
| Type of auditor's report issued on compliance for major federal programs:                          | <i>Unmodified</i>        |     |   |
| Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? | <input type="checkbox"/> | yes | <input checked="" type="checkbox"/> no            |

#### Identification of major federal programs:

| <u>ALN Number(s)</u> | <u>Name of Federal Program or Cluster</u>                               |
|----------------------|---|
| 97.036               | Disaster Grants - Public Assistance (Presidentially Declared Disasters) |

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee?  yes  no

# CITY OF UNIVERSITY CITY, MISSOURI

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

June 30, 2024

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### SECTION II - Financial Statements Findings

#### Finding No. 2024-001 - Significant Deficiency

##### Internal Control Over Financial Reporting

*Criteria:* The City presents its annual financial statements in accordance with GAAP for local governments as promulgated by the Governmental Accounting Standards Board.

*Condition:* Significant adjusting journal entries were required to correct various amounts on the year-end financial statements of the City in accordance with accounting principles generally accepted in the United States of America (GAAP). This finding was repeated and is reported in Section IV - Summary Schedule of Prior Audit Finding as Finding 2023-01.

*Effect:* Without the proposed audit adjustments, certain general ledger accounts would be incorrect and the financial statement amounts may not be reported correctly.

*Cause:* The City did not adequately review the year-end financial records required for the GAAP basis of accounting. In addition, account reconciliations of significant financial statement amounts and supervisory review of those reconciliations did not detect errors described above.

*Recommendation:* We recommend the City enhance its internal control procedures over financial reporting so that it is able to produce financial statements in accordance with GAAP without requiring significant audit adjustments. These internal control procedures should include reconciliation of significant financial statement amounts to subsidiary records and sufficient supervisory review of those reconciliations, prior to the audit, in order to determine proper adjustments to the City's financial statements.

*Views of Responsible Officials:* Management agrees with this finding and response is included in the Corrective Action Plan.

### SECTION III - Federal Award Findings and Questioned Costs

None

**CITY OF UNIVERSITY CITY, MISSOURI**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)**

June 30, 2024

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**SECTION IV - Summary of Schedule of Prior Audit Findings**

Findings relating to financial statements which are required to be reported in accordance with *Government Auditing Standards*:

**Financial Statement Findings**

**Finding No. 2023-001 - Significant Deficiency**

*Finding:* Significant adjusting journal entries were required to correct the City's year-end financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP).

*Recommendation:* The City should enhance its internal control procedures over financial reporting so that it is able to produce financial statements in accordance with GAAP.

*Status of Prior Year Finding:* This finding was repeated and it is reported in Section II - Financial Statements Finding as Finding 2024-001.

**Federal Award Findings**

There were no federal award findings in the prior year.



## Finance Department

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8544, Fax: (314) 863-0921

### Corrective Action Plan February 17, 2025

The City of University, Missouri (the "City") respectively submits the following corrective action plan for the year ended June 30, 2024. Sikich CPA LLC, 12655 Olive Blvd., Suite 200, St. Louis, Missouri 63141, is the independent public accounting firm that performed the audit dated XXXX XX 2025.

The findings from the 2024 Schedule of Findings and Questioned Costs are discussed below. The findings are numbered consistently with the references assigned in the schedule.

#### FINANCIAL STATEMENT FINDINGS

Finding No. 2024-001 Finding Type: Significant Deficiency

Recommendations: The auditors recommend the City enhance its internal control procedures over financial reporting so that it is able to produce financial statements in accordance with GAAP without requiring significant audit adjustments primarily related to Capital Assets. These internal control procedures should include reconciliation of significant financial statement amounts to subsidiary records and sufficient supervisory review of those reconciliations, prior to the audit, in order to determine proper adjustments to the City's financial statements.

Corrective Action Plan: The process for year-end financial reporting here at City of University City is very tedious and time consuming with the abundance of different funds, in addition to monitoring and tracking of our large quantity of capital assets. The Finance Department strives to review and enhance its internal control procedures to include segregation of duties, standardized documentation, timely periodic reconciliations of accounts, and timely supervisory review of reconciliations and reporting.

The Finance Department continues to seek best practices in developing capital asset schedules to enhance the reconciliation of significant financial statement amounts process to be on an interim basis. This type of action would potentially, allow adequate time for supervisory review prior to commencing of the audit. It would also allow time to produce financial statements in accordance with GAAP.

The Finance Department will work with other key departments who have significant financial statement amounts related to capital assets, to ensure they are requesting proper reports on an interim basis and incorporating this process in the internal control procedures. In addition, the Finance Department will review these capital asset reports timely to the best of their ability and reconcile the reports to the General Ledger and schedules on an interim basis.

Contact: Keith Cole, Director of Finance

Anticipated Completion Date: This corrective action plan will be implemented by late fiscal year 2025.