



July 11, 2017

DR-4317-MO

FS-12

Fact Sheet

FEMA's Public Assistance Program

The Federal Emergency Management Agency (FEMA)'s Public Assistance grant program provides federal assistance to state and local governments and certain types of private nonprofit organizations following a presidential disaster declaration. Public Assistance provides grants so communities can quickly respond to and recover from major disasters or emergencies.

Through the program, FEMA provides supplemental federal disaster grant assistance for debris removal, life-saving emergency protective measures and the repair, replacement or restoration of disaster-damaged publicly owned facilities and the facilities of certain private nonprofit organizations. The Public Assistance program also encourages protection of these damaged facilities from future events by providing assistance for hazard mitigation measures during the recovery process.

The federal share of assistance is not less than 75 percent of the eligible cost.

How the Process Will Work in DR-4317-MO

The delivery model is based on a partnership between FEMA and Missouri's State Emergency Management Agency (SEMA) and applicants requiring disaster recovery assistance. These parties will work together to complete the steps necessary to apply for Public Assistance grants, as outlined below:

Phase I – Operational Planning

Objective: Identify applicants' disaster impacts and recovery priorities.

The following will occur after Applicant Briefings and approval of applicants' Requests for Public Assistance.

- FEMA will assign a program delivery manager – a single point-of-contact for each applicant – to assist throughout the application process.
- The program delivery manager will conduct an exploratory call with applicant representatives to obtain general information about the applicant and disaster impacts, and to explain the next steps.

- Applicant representatives should be prepared to discuss impacts and provide the names of others who may be involved.
- The PA Grants Portal, an online database, will be used to manage grant applications and upload required documents throughout the process.
- The applicant and the program delivery manager will conduct a Recovery Scoping Meeting within 21 days of the initial call. Additional applicant and FEMA representatives are expected to participate. Applicants will have 60 days after the meeting to identify and document all incident-related damage.
- The applicant and the program delivery manager should agree to weekly, one-on-one status meetings.

Phase II – Intake Damage and Eligibility Analysis

Objective: Capture and document all incident-related damage.

- The program delivery manager, in coordination with the applicant, will compile records of already completed work to ensure all supporting documentation is provided.
- The program delivery manager will forward projects to the Consolidated Resource Center, a centralized location where subject matter experts process and review grant applications for compliance and quality assurance.
- Work that is still to be completed will be scheduled for a site inspection, in coordination with the program delivery manager and the applicant. Site inspection results will be sent to the program delivery manager to ensure essential information has been gathered.

Phase III – Scoping and Costing

Objective: Validate work-to-be-completed projects for final processing.

- The program delivery manager will contact the applicant via the PA Grants Portal, as necessary, for any outstanding issues, requests for information, and project concurrence and signature.
- Signed projects will be returned to the Consolidated Resource Center for quality assurance and compliance reviews.

Phase IV – Reviews

Objective: Prepare eligible projects for obligation.

- Quality assurance teams ensure the project signed by the applicant matches data in the official data system of record for obligation.
- The recipient (grantee) and FEMA representative also review the project in the data system.

For more information on the Public Assistance process, see these resources on the FEMA website: [Public Assistance: Local, State, Tribal and Private Non-Profit](#) and www.fema.gov/new-public-assistance-delivery-model.